EXHIBIT E-1
5 Pages

OLYMPIC VALLEY PUBLIC SERVICE DISTRICT
BOARD OF DIRECTORS MEETING MINUTES #957
AUGUST 25, 2026

A. Call to Order, Roll Call, and Pledge of Allegiance.
Director Cox called the meeting to order at 8:30 a.m.

Directors Present: Dale Cox, Katy Hover-Smoot*, Bill Hudson, Richard Koffler, and Joshua Toub
*Joined via noticed teleconference

Directors Absent: None

Staff Present: Jessica Asher, Program Manager & Board Secretary; Mackenzie Anderson, Legal Counsel; Brad Chisholm, Fire Chief; Danielle Mueller, Chief Executive Officer; Dave Hunt, District Engineer; Kurt Gooding, Fire Engineer; Nic Massetani, Operations Superintendent; and Charley Miller, General Manager.

Others Present: Ed Heneveld

A. Call to Order, Roll Call & Pledge of Allegiance
Dr. Heneveld led the Pledge of Allegiance.

B. Community Informational Items.

B-1 Olympic Valley Watershed Alliance (OVWA) – Dr. Heneveld recommended removing the OVWA item from the standing community informational items, as the group does not provide regular updates. The Alliance continues efforts to control invasive weeds in the meadow, which pose a riparian risk and could become a monoculture. They are also working with the Truckee River Watershed Council to develop a project for Truckee River Day on October 18th, potentially planting native shrubs near the S-Turns on Olympic Valley Road, subject to property owner approval. Dr. Heneveld requested District support and ideas to complement these efforts.

B-2 Friends of Olympic Valley (FoOV) – None.

B-3 Olympic Valley Design Review Committee (OVDRC) – None.

B-4 Olympic Valley Municipal Advisory Council (OVMAC) – None.

B-5 Olympic Valley Mutual Water Company (OVMWC) – Director Koffler reported that the OVMWC annual membership meeting is approaching and that no additional candidates were nominated for the incumbent OVMWC directors' seats. He provided updates on billing, water system maintenance, and backflow reports. He shared that capital projects are also progressing with the SCADA maintenance transfer, SCADA system upgrades, and both tank inspections complete. The Creek Emergency Bypass project is scheduled for this fall.

B-6 Firewise Community – None.

B-7 Tahoe-Truckee Sanitation Agency (T-TSA) – Director Cox reported that the Board exhibit accurately summarized their recent meeting, with no additional comments.

C. Public Comment/Presentation.

Dr. Heneveld noted that the community is interested in the District's work on the Palisades Tahoe development agreement. Staff reported that work is ongoing and that the District's Water Master Plan will help inform the agreement. Dr. Heneveld shared that Everline Resort is not applying herbicides or fertilizer to the golf course this year and noted the District's responsibility to monitor the Palisades development for potential surface water effects and related impacts to the environment, groundwater supply, and water quality.

Dr. Heneveld also discussed the lack of local recreation funding for the community park and expressed concern about its deteriorating condition. Director Koffler responded that the County has been discussing the issue, including potential turf removal, at Supervisor Forums and encouraged community participation. Dr. Heneveld suggested that the Board develop a consensus and position on the issue.

D. Financial Consent Agenda Items.

Director Koffler and Director Toub convened with staff on August 25th, 2026, from approximately 8:00 A.M. to 8:25 A.M. to review items D-1 through D-14 and other finance-related items on the agenda. Ms. Muller reported that the Committee reviewed the new Springbrook chart of accounts, which combines reserve accounts with their respective funds and eliminates the previous D-4 Capital Reserve report. She reported that the exhibits reflect the first month of the fiscal year and that revenues and expenditures are on target. She also provided a brief update on the most active capital projects.

Public Comment – None

Director Toub moved to approve the financial consent agenda, which Director Koffler seconded, and was approved by roll call vote.
Cox – Yes | Hover-Smoot – Yes | Hudson – Yes | Koffler – Yes | Toub – Yes

E. Approve Minutes.

E-1 Minutes for the Regular Board of Directors meeting of July 28th, 2026.

The Board reviewed the item, accepted public comment, and approved item E-1

Public Comment – None

Director Koffler moved to approve the Board of Directors meeting minutes for July 28th, 2026, which Director Hudson seconded, and was approved by roll call vote.
Cox – Yes | Hover-Smoot – Yes | Hudson – Yes | Koffler – Yes | Toub – Yes

F. Old and New Business.

F-1 Award Professional Services Agreement to DOWL, LLC – 2027 Backyard Sewer Replacement A50 & A64 Project.

The Board reviewed the item, accepted public comment, approved the Professional Services Agreement with DOWL, LLC in an amount not to exceed $101,897, and authorized the General Manager to execute all contractual documents.

Mr. Hunt reviewed the staff report. The project is included in the District's 15-year Sewer Capital Improvement Plan (CIP) and was moved forward to 2027 based on priority. The CIP includes several backyard sewer main replacement projects intended to improve operational access, clear easements of obstructions and overgrowth, and, in some instances, increase sewer capacity. Mr. Hunt reviewed the scope and timeline of the services DOWL will provide. Staff confirmed that the project is included in the FY 2026-27 budget and that the proposed fees are within the approved budget.

Public Comment – None.

Director Koffler moved to approve the Professional Services Agreement with DOWL, LLC, in an amount not to exceed $101,897, and authorized the General Manager to execute all contractual documents. Director Toub seconded the motion, which was approved by roll call vote.
Cox – Yes | Hover-Smoot – Yes | Hudson – Yes | Koffler – Yes | Toub – Yes

G. Management Status Reports.

G-1 Fire Department Report

Chief Chisholm reviewed the Fire Department status report and provided updates on Department operations. The Department received a new auto-extrication tool for Engine 21, completing its extrication equipment set. Overtime increased due to a vacancy and two employees being out on injury leave, resulting in periods of minimum staffing and forced overtime. Jackson Wood will begin full-time employment with the Department and will complete in-house training.

Chief Chisholm reported that the Country remains at National Preparedness Level 5 and provided an update on wildfire activity nationwide and recent fires in the region, including the Talbot, Bug, Fred, and Hawk Fires. He noted that the Talbot Fire provided opportunities to exercise the Department's communications procedures and regional resource coordination, including evaluating triggers for pre-positioning resources.

Chief Chisholm provided an update on the Placer County Local Agency Formation Commission (LAFCO) Municipal Service Review for the four-agency consideration, noting that ESCI's second draft has been reviewed and comments provided. The process is nearly a year behind the original schedule. Concurrently, staff are working with Ridgeline Municipal Strategies on the fiscal analysis for the proposed annexation of OVPSD's fire protection and emergency medical services by the North Tahoe Fire Protection District. The fiscal analysis is expected to take approximately three months and will inform the Plan for Services and tax-sharing agreement. The overall annexation process is anticipated to take approximately 12 to 24 months. Mr. Miller noted that LAFCO's new Executive Officer is increasing staffing and expressed hope that this, along with his relevant experience, will help move the process forward. He shared that the regional fire chiefs, himself, and Mr. Geary, Northstar Community Services District General Manager, recently met with the new Executive Officer. Staff noted that LAFCO has encouraged the District to submit its application before the proposed North Tahoe incorporation process advances further.

Ms. Asher provided an update on the OV-2 *North Slope* and OV-5 *South Ridge* fuels management projects, noting that the projects have switched construction order and that OV-5 is now anticipated to begin first, pending completion of the CAL FIRE permit. She reported that staff are preparing additional public communications about the project.

G-2 Water & Sewer Operations Report

Mr. Massetani reviewed the staff report and provided updates on recent operations and maintenance activities. A recent power outage provided an opportunity to operate the Zone 3 generator, with the SCADA system and auxiliary power supplies performing well. The crew is working to reinforce defensible space at 1810 Olympic Valley Road to support Zone 0 recommendations, preparing for a siding replacement project at Well 5, and will soon complete sewer cleaning work.

In response to questions from the Board, Mr. Massetani reported that, while the aquifer level declined more sharply this summer than in recent years, the trigger point for reducing the pumping rate at Well 2 to prevent being drawn below the well screens has not been reached. Mr. Massetani also reported that the Department is conducting fire hydrant maintenance and painting. Mr. Gooding asked whether the hydrants would be color-coded based on pressure. Mr. Massetani explained that American Water Works Association (AWWA) and National Fire Protection Association (NFPA) hydrant color-coding standards are recommendations rather than requirements and that the District's hydrants are traditionally painted red, indicating generally high pressures that remain within the range not requiring additional warnings or protections.

G-3 Engineering Report

Mr. Hunt reviewed the staff report and provided updates on active capital improvement projects. The sewer system rehabilitation project is anticipated to be complete by the end of September, with a remaining sag repair on the 15-inch transmission main in the S-Turns area and manhole rehabilitations along Olympic Valley Road. The HVAC boiler and controls replacement project is progressing on schedule and within budget, with the system anticipated to be back online around October 1. Mr. Hunt reported that the Water System Master Plan and 20-year Capital Improvement Program are underway, with a presentation to the Board anticipated in September or October. Staff and legal counsel are working with the Granite Chief property owners to advance the irrevocable offers of dedication before the dedication agreement expires at the end of the year. Plan review is underway for the Sierra Family Meadows subdivision, with a water and sewer service agreement anticipated this fall.

G-4 Administration & Office Report

Ms. Asher reviewed the staff report, highlighting preparation of the fall e-newsletter and requesting Board members share any content ideas.

G-5 General Manager Report

Mr. Miller reported that staff continue to work with Palisades Tahoe on the development agreement and water and sewer service agreement. He also attended the 30th Annual Tahoe Summit and noted that it was informative and provided an opportunity to see local representation.

G-6 Legal Report (verbal)
None.

G-7 Directors' Comments (verbal)
The Board recognized Ms. Mueller for the improvements to the finance statements and reorganization of accounts. The Board also expressed appreciation for operations and engineering staff for their recent efforts locating and mapping sewer laterals and related infrastructure near Sandy Way.

H. Adjourn.
Director Koffler made a motion, seconded by Director Toub, to adjourn at 9:21 A.M. The motion passed via roll call vote.
Cox – Yes | Hover-Smoot – Yes | Hudson – Yes | Koffler – Yes | Toub – Yes

By, J. Asher