

**OLYMPIC VALLEY PUBLIC SERVICE DISTRICT
BOARD OF DIRECTORS MEETING MINUTES #913
August 29, 2023**

*Agenda with board packet and staff reports is available at the following link:
<https://www.ovpsd.org/board-agenda-august-2023>*

A. Call to Order, Roll Call and Pledge of Allegiance.

Director Cox called the meeting to order at 8:30 a.m.

Directors Present: Dale Cox, Katy-Hover-Smoot,* Bill Hudson, Fred Ilfeld and Katrina Smolen.

*Joined via noticed teleconference.

Directors Absent: None.

Staff Present: Thomas Archer, District Counsel; Jessica Asher, Board Secretary; Sam Donahue, Operations Specialist III; Brad Chisholm, Fire Chief; Mike Geary, General Manager; Dave Hunt, District Engineer; and Danielle Mueller, Finance & Administration Manager.

Others Present: Jean Lange and Loren Miles

Jean Lange led the Pledge of Allegiance.

B. Community Informational Items.

B-1 Friends of Squaw Creek (FoSC) – Director Smolen stated that there will be willow planting project with the Truckee River Watershed Council for Truckee River Day on October 15th. The organization plans to implement a name change this fall. The group continues to progress the creek restoration with phase 3 on the eastern side of the meadow. FoSC is working with the Everline Technical Review Committee (TRC) regarding the Chemical Application Management Plan (CHAMP) which assures optimal management of potential wastes from the golf course chemical application and irrigation practices. The Placer County Agricultural Commission has been applying herbicides for mosquito abatement which are not permitted on the golf course, however, the Commission is not under the CHAMP purview. The item will be discussed at the next TRC meeting. The Lahontan Regional Water Quality Control Board will meet on August 30th to discuss the violation of Palisades Development, LLC's Construction General Permit as related to stormwater pollution during construction of homes on Palisades Circle. FoSC will be providing comments to support settlement funds remaining in the watershed. Ms. Lange voiced concern that the path along Washeshu Creek, that was committed to by the Olympic Estates development, needs maintenance.

B-2 Friends of Olympic Valley (FoOV) – None.

B-3 Olympic Valley Design Review Committee (OVDRC) – None.

B-4 Olympic Valley Municipal Advisory Council (OVMAC) – None.

B-5 Squaw Valley Mutual Water Company (SVMWC) – None.

B-6 Firewise Community – Chief Chisholm provided a brief update, noting that the group is proposing to organize a community meeting regarding wildfire preparedness and evacuation.

- B-7** Mountain Housing Council of Tahoe Truckee (MHC) – Director Ilfeld shared that the final MHC meeting will be September 15, 2023. Organizations are in place to continue addressing the community’s needs related to affordable housing.
- B-8** Tahoe-Truckee Sanitation Agency (T-TSA) – Director Cox reviewed the T-TSA Board Meeting summary and stated that all waste discharge requirements were met. He provided a summary of the risk assessment being completed by Carollo Engineers related to potential surplus land. Clarification was provided as to the District’s representation on the T-TSA Board (OVPSD has a ½ vote (split with Alpine County Springs Water District); as an independent agency, the District should not have any fiduciary responsibilities related to the potential sale.
- B-9** Capital Projects Advisory Committee (CAP) – Ms. Mueller said the CAP will meet today (8/29) to decide which projects the joint CAP, Transient Occupancy Tax (TOT), Tourism Business Improvement District (TBID) Zone 1, and TBID Advisory Committees will recommend to the North Tahoe Community Alliance (NTCA) Board of Directors and Placer County Board of Supervisors for the sponsorship program.

C. Public Comment/Presentation.

Loren Miles provided information on the Olympic Valley Fire Ball scheduled for October 4th, 2023. The event will be a fundraiser for the Olympic Valley Firefighters Association, a non-profit organization established by the Department’s firefighters to fund equipment and amenities that are not, or cannot be, supported in the Department’s budget (which is funded primarily by property tax revenue). In the past, funds have been used for donations to important causes and equipment such as extrication tools. The Association is currently planning to fund some expensive equipment to alleviate budgetary constraints. The Board supported the event but had concerns about liability related to both the cost of the event and liability insurance. Legal counsel will work with Miles on how to properly indemnify the District. The Board voiced support for the event as both a fundraiser and a way for the community to build a relationship with the Fire Department. The Board remarked that the Department needs a more stable source of income to supplement property tax revenue in the future to meet staffing needs. The Directors suggested coordination with the Firewise Community to expand outreach and preparation of large-scale visual marketing materials about Fire Department projects and programs, such as fuels management efforts, at the event.

D. Financial Consent Agenda Items.

Director Hudson and Cox convened with staff on August 28th, 2023, from approximately 1:00 – 1:45 p.m. to review items D-1 through D-10, and other finance-related items on the agenda. Director Hudson and Ms. Mueller provided a summary of the meeting.

Public Comment – None.

Director Ilfeld made a motion to approve the financial consent agenda, which was seconded by Director Hudson. A roll call was taken; the motion passed.

Cox – Yes | Hover-Smoot – Yes | Hudson – Yes | Ilfeld – Yes | Smolen – Yes

E. Approve Minutes.

E-1 Minutes for the Board of Directors Regular Meeting of July 25, 2023.

The Board reviewed the item, accepted public comment, and approved the minutes for the Board of Director meeting of July 25th, 2023.

Public Comment – None.

Director Smolen made a motion to approve the minutes of the Board of Director meeting of July 25, 2023, which was seconded by Director Hudson. A roll call was taken; the motion passed.

Cox – Yes | Hover-Smoot – Yes | Hudson – Yes | Ilfeld – Yes | Smolen – Yes

F. Old & New Business.

F-1 Fuels Management Program.

The Board reviewed the item and accepted public comment.

Chief Chisholm reviewed the staff report. There was a brief discussion about the OV-4 project schedule. Staff requested that the Board attend public project meetings if available.

Public Comment –

Ms. Lange questioned the use of public funds to complete fuel reduction work on private land. Staff responded that the State has recognized that private landowners often do not have the funding to complete the fuel reduction work needed to protect the community and, primarily because there are no structures, PRC 4291 often does not require such fuel reduction work. The District is encouraged to have received funding from the State to complete priority projects regardless of the land ownership.

F-2 Resolution 2023-17 “Ministerial Changes to Policy Manual.”

The Board reviewed the item, accepted public comment, and adopted Resolution 2023-17.

Ms. Asher reviewed the staff report which outlined the proposed clerical changes. Ms. Asher highlighted that no content changes are recommended, though staff anticipates changes will be forthcoming as many policies have not been reviewed recently.

Public Comment – None.

Director Hudson made a motion to adopt Resolution 2023-17, which was seconded by Director Ilfeld. A roll call was taken; the resolution was adopted.

Cox – Yes | Hover-Smoot – Yes | Hudson – Yes | Ilfeld – Yes | Smolen – Yes

F-3 Placer County Exterior Ballot Drop Box Installation.

The Board reviewed the item, accepted public comment, and approved the installation of 24-hour exterior ballot drop box as requested by the Placer County Elections Department.

Ms. Asher reviewed the staff report. There was a brief discussion about the importance of location given snow removal concerns and that a drive-up location was not possible. The Board supported the location recommended by the Operations Department.

Public Comment – None

Director Hudson made a motion to approve installation of a Placer County Exterior Ballot Box, which was seconded by Director Ilfeld. A roll call was taken; the motion passed.

Cox – Yes | Hover-Smoot – Yes | Hudson – Yes | Ilfeld – Yes | Smolen – Yes

F-4 Fire Hydrant H02 Emergency Replacement.

The Board reviewed the item, accepted public comment, and approved the contract with Longo, Inc. to replace Fire Hydrant H02.

Mr. Hunt reviewed the staff report. The hydrant, located on Chamonix Place just north of the Olympic Village Inn, is inoperable and in need of replacement. Longo, Inc. (based in Alpine Meadows) can provide excavation, shoring, installation, backfill, compaction, and patch paving in early September to replace the hydrant.

Public Comment – None

Director Ilfeld made a motion to approve the contract with Longo, Inc. for emergency replacement of fire hydrant H02 in an amount not-to-exceed \$19,360.00, which was seconded by Director Hudson. A roll call was taken; the motion passed.

Cox – Yes | Hover-Smoot – Yes | Hudson – Yes | Ilfeld – Yes | Smolen – Yes

F-5 Fire Department Automobile Extrication Tool Purchase.

The Board reviewed the item, accepted public comment, and approved the purchase of automobile extrication tools, and authorized the Fire Chief to execute contractual documents as needed.

Chief Chisholm reviewed the staff report.

Public Comment – None.

Director Hudson made a motion to approve the purchase of automobile extrication tools from Western Extrication Specialists, Inc. in an amount not-to-exceed \$77,689.41, and to authorize the Fire Chief to execute contractual documents. The motion was seconded by Director Smolen. A roll call was taken; the motion passed.

Cox – Yes | Hover-Smoot – Yes | Hudson – Yes | Ilfeld – Yes | Smolen – Yes

G. Management Status Reports.

G-1 Fire Department Report

Chief Chisholm reviewed the report. The Board discussed the Full-Time Firefighter-Paramedic or Full-Time Lateral Firefighter-Paramedic positions which have not been filled despite expanded recruitment efforts. Staff said that the long-term Fire Department Revenue discussions, mentioned as part of Item C, will be appropriate to include as part of the strategic planning effort.

G-2 Water & Sewer Operations Report

Mr. Donahue reviewed the report highlighting that aquifer levels are about one-foot higher than last year due to less water production compared with the prior year, and measurable precipitation in August. The District was inspected by the State Water Resources Control Board, Division of Drinking Water. The assessment went well and resulted in one change to operational protocols requiring a bacterial sample per pressure zone. Approximately 100 new water meters with cellular-based technology have been installed; Mr. Donahue commended the interdepartmental communication on the project. Director Cox asked that staff be diligent in determining if the meters have salvage value.

G-3 Engineering Report

Mr. Hunt said the Zone 3 Tank Recoating Project is almost complete and the tank should be operational next week. The design of the SVMWC / OVPSD Intertie Project is progressing and staff hopes to have the necessary information to discuss a cost-share and operations agreement soon. The design of the administration building HVAC improvements has begun and construction of the first phase of those improvements is anticipated in the spring/summer of 2024. The County issued the draft environmental impact report (DEIR) for the SNOW museum on the Placer County parcel near Olympic Valley Park. The District will be serving water, sewer and emergency services and provided comments to the DEIR. There was a brief discussion about the museum and planned construction of a sewer main which could serve the Gateway properties (7-11, Tahoe Daves) and the O.V. Park property. The SNOW Museum is proposes installation of a sewer pump facility to convey sewage to the District's gravity system, near the Tavern Inn. Ms. Lange asked if there was a negative effect to increasing impervious surface and Mr. Geary confirmed that increasing impervious conditions can negatively affect water quality and water recharge, however, required best management practices (BMPs) typically remediate these concerns to acceptable levels.

G-4 Administration & Office Report

Ms. Asher reviewed the report. Mr. Archer and Mr. Geary reviewed the request by the California Special Districts Association to support Assembly Constitutional Amendment 13. The Board supported the amendment and submittal of a letter stating the position to legislators.

G-5 General Manager Report

Mr. Geary reviewed the report. Mr. Archer will represent the District through the September Board meeting; Mr. Geary will be working with the Board on the process by which to hire new legal counsel.

G-6 Legal Report (verbal)

Mr. Archer briefly discussed his retirement.

G-7 Directors' Comments (verbal)

The Board thanked staff for their efforts on the Document Management System, and voiced excitement to discuss the Fire Department's long-term financial health soon. There will not be a quorum for the November meeting and staff will coordinate rescheduling or cancelation of the meeting. The District will move the finance committee meeting time to 7:45 AM on the day of the Board meeting.

Director Ilfeld made a motion, seconded by Director Hudson to adjourn to closed session at 11:30 A.M. The motion passed.

Cox – Yes | Hover-Smoot – Yes | Hudson – Yes | Ilfeld – Yes | Smolen – Yes

H. Closed Session – Performance Evaluation of General Manager.

The Board met in Closed Session pursuant to Government Code §54957 et al regarding the performance evaluation of the General Manager. Only the action on the agenda, the General Manager's performance evaluation, was discussed and no action was taken.

Director Smolen left the meeting at 11:30 A.M.

Director Hudson left the meeting at 12:30 P.M.

Director Hover-Smoot made a motion, seconded by Director Ilfeld to adjourn to open session at 12:54 p.m. The motion passed.

Cox – Yes | Hover-Smoot – Yes | Hudson – Absent | Ilfeld – Yes | Smolen – Absent

J. Possible Action from Closed Session.

Mr. Geary said only the items on the closed session agenda were discussed and no actions were taken in closed session.

J. Adjourn.

Director Ilfeld made a motion, seconded by Director Hover-Smoot, to adjourn at 12:55 PM. A roll call was taken; the motion passed.

Cox – Yes | Hover-Smoot – Yes | Hudson – Absent | Ilfeld – Yes | Smolen – Absent

By, J. Asher