EXHIBIT E-1
7 Pages

OLYMPIC VALLEY PUBLIC SERVICE DISTRICT
BOARD OF DIRECTORS MEETING MINUTES #956
JULY 28, 2026

A. Call to Order, Roll Call, and Pledge of Allegiance.
Director Cox called the meeting to order at 8:30 a.m.

Directors Present: Dale Cox, Katy Hover-Smoot*, Bill Hudson, Richard Koffler, and Joshua Toub
*Joined via noticed teleconference

Directors Absent: None

Staff Present: Jessica Asher, Program Manager & Board Secretary; Gary Bell, Legal Counsel; Brad Chisholm, Fire Chief; Dave Hunt, District Engineer; Nic Massetani, Operations Superintendent; and Charley Miller, General Manager.

Others Present: Jason Hays, Tahoe-Truckee Sanitation Agency; Jean Lange; David Stepner; and Celeste Woods, Tahoe-Truckee Sanitation Agency.

A. Call to Order, Roll Call & Pledge of Allegiance
Celeste Woods led the Pledge of Allegiance.

B. Community Informational Items.

B-1 Olympic Valley Watershed Alliance (OVWA) – None.

B-2 Friends of Olympic Valley (FoOV) – None.

B-3 Olympic Valley Design Review Committee (OVDRC) – None.

B-4 Olympic Valley Municipal Advisory Council (OVMAC) – Mr. Stepner reported that the next meeting will include an update and opportunity to comment on the *Placer 2050 General Plan Update*, which will affect the *Olympic Valley General Plan*. He noted that the *Olympic Valley General Plan* is a Community Plan that is subordinate to the County's General Plan. He noted that feedback is also being accepted through an online survey.

B-5 Olympic Valley Mutual Water Company (OVMWC) – Mr. Stepner reported on bill collection and maintenance activities. He shared that two capital expenditure projects are planned for September, including diver inspections of the large and small tanks and installing connection points on both sides of Washeshu Creek to allow quick installation of a replacement water line should the main line under the creek fail.

B-6 Firewise Community – None.

B-7 Tahoe-Truckee Sanitation Agency (T-TSA) – Director Cox reported that all waste discharge requirements were met and additional information is available in the Board Exhibit.

C. Public Comment/Presentation.
None.

D. Financial Consent Agenda Items.

Director Koffler and Director Toub convened with staff on July 28th, 2026, from approximately 8:00 A.M. to 8:25 A.M. to review items D-1 through D-21 and other finance-related items on the agenda. The committee members reported that the District will have surplus funds to contribute to the reserve accounts.

Public Comment – None

Director Koffler motioned to approve the financial consent agenda, which Director Toub seconded, and was approved by roll call vote.
Cox – Yes | Hover-Smoot – Yes | Hudson – Yes | Koffler – Yes | Toub – Yes

E. Approve Minutes.

E-1 Minutes for the Regular Board of Directors meeting of June 30th, 2026.

The Board reviewed the item, accepted public comment, and approved item E-1

Public Comment – None

Director Koffler moved to approve the Board of Directors meeting minutes for June 30th, 2026, which Director Toub seconded, and was approved by roll call vote.
Cox – Yes | Hover-Smoot – Yes | Hudson – Abstain | Koffler – Yes | Toub – Yes

F. Old and New Business.

F-1 Clean Water Revitalization Project Presentation by Tahoe Truckee Sanitation Agency

The Board reviewed the item and accepted public comment.

Mr. Miller introduced Jason Hays, General Manager of Tahoe Truckee Sanitation Agency (T-TSA), who presented information about the Clean Water Revitalization Project using a slideshow, included in the Board Exhibit. He reviewed the project's goals, proposed technology, design criteria, standby power, fuel storage, odor control, layout alternatives, aesthetics, funding mechanisms, budget, and next steps.

There was a discussion about the differences between the existing and proposed systems. Mr. Hays explained that a major improvement is that the proposed system would combine nutrient removal into a single, continuous, more biologically based process. The current facility uses separate processes to remove each nutrient and relies heavily on chemical treatment. Because the new system will use more electricity, T-TSA is evaluating the feasibility of an on-site solar array or microgrid, and biogas/methane-based power generation if the agency can accept high-strength waste in the future.

Asked whether T-TSA would continue using its soil aquifer treatment (SAT) system, Mr. Hays said the agency believes the Lahontan Regional Water Quality Control Board (LRWQCB) will allow it to continue using the SAT system for the foreseeable future. He was also asked whether the LRWQCB could impose more stringent discharge requirements during this process, which he confirmed is always a possibility, though the agency does not anticipate changes to the requirements. He highlighted that the technology will be adaptable to more stringent requirements as needed in the future. In response to a question regarding recycled water production, Mr. Hays explained that due to the Truckee River Operating

Agreement (TROA), water reuse is not legally an option, as T-TSA is obligated to return treated water to the watershed.

There was a discussion about the design-build process and delivery options. T-TSA is currently assuming a design-bid-build process, though there are concerns about finding qualified bidders for a project of this size. Mr. Hays noted that Construction Manager at Risk (CMAR) delivery is not available to special districts in California; however, a similar method called Construction Manager/General Contractor (CMGC) may be available to the agency and would give T-TSA earlier confidence in the contractor's qualifications, allow for contractor input to the design process, and provide earlier cost certainty. Mr. Hays also noted challenges anticipated in keeping the current plant fully operational throughout construction and until the new facility comes online.

Mr. Hays agreed to provide the Board another update following their workshops this fall, noting the Board's strong interest in staying informed.

Public Comment – None

F-2 Placer County Water Agency (PCWA) Grant Award

The Board reviewed the item, accepted public comment, and authorized the General Manager to execute the $70,500 grant agreement.

Director Cox, Hover-Smoot, and Toub announced for the record their interest as shareholders of the Olympic Valley Mutual Water Company (OVMWC) and noted that they do not receive any compensation or stipends. Director Koffler announced his interest as a shareholder of OVMWC and noted that he receives compensation for his position on OVMWC's Board of Directors. Director Koffler left the room.

Mr. Hunt reviewed the staff report, explaining that the grant will fund a study of the potential consolidation of the OVMWC into the District. He reviewed the project scope and proposed consultant team. The total project cost is estimated at $95,000, with PCWA reimbursing the District up to $70,500. He noted this is a District-sponsored study intended to bring options before the Board for consideration, and that no funds are proposed to be contributed by OVMWC.

The Board asked about the seriousness of OVMWC's interest in pursuing consolidation. Staff responded that OVMWC has indicated it is very interested in continuing discussions toward a mutually acceptable outcome, but that further study is needed to understand the impacts on both sets of customers. Director Hudson said he is supportive of pursuing consolidation, but expressed the importance of not becoming too invested in the process to walk away if it ultimately does not make sense.

The Board and staff agreed on the importance of transparency and public outreach to inform the broader Olympic Valley community, and generally agreed that public outreach will ultimately make or break the consolidation effort.

There was discussion of water rights, which had been a stumbling block in past consolidation discussions. Mr. Miller stated that the water rights have no monetary value, particularly considering the water supply assessment completed in 2012-2013, though he noted the issue may still need to be addressed through public education given lingering misunderstanding in the community.

Public Comment –
Mr. Stepner, OVMWC Board President, agreed that the water rights should not be an issue, though he agreed it will likely require further public education. He noted that any agreement will ultimately require a vote from all Mutual shareholders, making public outreach vital, and that the agreement needs to be fair to both sides. Asked how aware OVMWC shareholders are of the ongoing discussions, Mr. Stepner said he has communicated the concept through periodic newsletters, though response from shareholders has been minimal. Jean Lange recalled that a past Mutual board member had been strongly opposed to consolidation with the District, likely due to the water rights issue.

Director Cox closed by stating his belief that the mood among Mutual shareholders has shifted over time, that consolidation would be the best outcome for the Valley, and that it will be important to address any misinformation as the process moves forward.

Director Hudson motioned to authorize the General Manager to execute the grant agreement, which Director Toub seconded, which was approved by roll call vote.
Cox – Yes | Hover-Smoot – Yes | Hudson – Yes | Koffler – Absent | Toub – Yes

F-3 Award Professional Services Agreement to Hydros Engineering – Mutual Water Company Consolidation Study
The Board reviewed the item, accepted public comment, approved the Professional Services Agreement with Hydros Engineering in an amount not to exceed $40,460, and authorized the General Manager to execute all contractual documents.

Mr. Hunt reviewed the staff report and explained why Hydros Engineering is well suited to perform the scope of work.

Public Comment – None.

Director Hudson moved to approve the Professional Services Agreement with Hydros Engineering, in an amount not to exceed $40,460, and authorized the General Manager to execute all contractual documents. Director Hover-Smoot seconded the motion, which was approved by roll call vote.
Cox – Yes | Hover-Smoot – Yes | Hudson – Yes | Koffler – Absent | Toub – Yes

F-4 Award Professional Services Agreement to Del Rio Advisors, LLC – Mutual Water Consolidation Study
The Board reviewed the item, accepted public comment, approved the Professional Services Agreement with Del Rio Advisors, LLC in an amount not to exceed $10,000, and authorized the General Manager to execute all contractual documents.

Mr. Hunt reviewed the staff report. Mr. Miller added that he has worked with Del Rio Advisors, LLC in the past and recommended the firm.

Public Comment –
Mr. Stepner asked for details on the project schedule. Mr. Hunt responded that the District would execute the grant and professional services agreements, but that kickoff is likely a few months out given active construction projects and workloads. He estimated the work would take 3 to 6 months once initiated.

Mr. Stepner asked whether the District's own capital improvement plan (CIP) for water infrastructure would be part of this study. Mr. Hunt clarified that the District's CIP is being developed separately through the *Water Resource Master Plan* and is not directly part of the consolidation study, which is focused on the Mutual's system and capital plan. He and Mr. Stepner agreed, however, that both systems' CIPs will need to be considered in the overall financing strategy.

Director Toub moved to approve the Professional Services Agreement with Del Rio Advisors, in an amount not to exceed $10,000, and authorized the General Manager to execute all contractual documents. Director Hudson seconded the motion; which was approved by roll call vote.
Cox – Yes | Hover-Smoot – Yes | Hudson – Yes | Koffler – Absent | Toub – Yes

Director Koffler returned to the room.

F-5 Notice of Completion – Well 5R Rehabilitation Project
The Board reviewed the item, accepted public comment, and authorized staff to file the Notice of Completion with Placer County for the Well 5R Rehabilitation Project.

Mr. Hunt reviewed the staff report and recommended filing a Notice of Completion with Placer County, which is required by the Department of Industrial Relations.

Public Comment – None.

Director Toub moved to authorize staff to file the Notice of Completion with Placer County for the Well 5R Rehabilitation Project. Director Koffler seconded the motion, which was approved by roll call vote.
Cox – Yes | Hover-Smoot – Yes | Hudson – Yes | Koffler – Yes | Toub – Yes

F-6 Review & Amend Conflict of Interest Code
The Board reviewed the item, accepted public comment, and adopted Resolution 2026-19 amending the District's Conflict of Interest Code.

Ms. Asher reviewed the staff report and recommended amending the Conflict of Interest code to update the title of an existing position.

Public Comment – None

Director Koffler moved to waive the reading and adopt Resolution 2026-19, amending the District's Conflict of Interest. The motion was seconded by Director Hudson and approved by roll-call vote.
Cox – Yes | Hover-Smoot – Yes | Hudson – Yes | Koffler – Yes | Toub – Yes

G. Management Status Reports.

G-1 Fire Department Report

Chief Chisholm reviewed the staff report and provided updates on Fire Department operations. He reported that fire prevention has been busy with construction-related applications and short-term rental inspections. The Department has also provided letters to the homeowners associations within the Village at Palisades Tahoe to assist with insurance-related challenges. He noted that the Sierra Family Meadows site plan was approved by the Placer County Planning Commission and Board of Supervisors, with zoning changes that significantly reduce the site's maximum density and convert a portion of the property to Conservation Preserve. Chief Chisholm reported that firefighters recently completed sewer spill response training with District operations staff. He noted that forced and total overtime hours were high this period due to one firefighter vacancy and one firefighter out on injury; however, the Department received 12 applications for the open firefighter/medic position, conducted 5 interviews, and a contingent job offer from the top candidate was accepted. He reviewed ongoing fuels management projects at OV-2 and OV-5. He reported that the District has contracted with Ridgeline Municipal Services to conduct a fiscal impact study evaluating consolidation between Olympic Valley Fire Department, North Tahoe Fire Protection District, and Alpine Springs County Water District; the study is expected to take several months and will help inform future plans for service and a tax-sharing agreement. He also noted that the Municipal Service Review (MSR) commissioned by Placer LAFCO roughly 18 months ago is now with the fire agencies for comment. Chief Chisholm reported that the National Interagency Fire Center has elevated the National Preparedness Level to Level 5, reflecting high nationwide fire activity, though California and the local region have seen relatively quiet conditions so far this season.

G-2 Water & Sewer Operations Report

Mr. Massetani reviewed the staff report and provided updates on recent operations and maintenance activities. He shared that staff have kept up with Underground Service Alert (USA) locate requests despite a high volume of projects and noted that the District's transition to Syncta for backflow testing tracking has significantly improved efficiency in notifying customers of testing requirements and updating backflow records.

G-3 Engineering Report

Mr. Hunt reviewed the staff report and provided updates on current engineering and capital improvement projects. He reported that the sewer system rehabilitation project is progressing well; that a 90% submittal of the Water System Resource Master Plan is expected this week; and that the boiler and control system replacement at the District administrative office is likely two months from completion and expected to be within budget. Mr. Hunt reported that the PlumpJack Inn property owners have advanced their change in ownership, but there has been no update on renegotiating the term of the District's 2017 easement, noting staff continues to check in periodically and considers it a continued priority.

G-4 Administration & Office Report

Ms. Asher reviewed the staff report highlighting preparation of the FY 2025-26 financial statements with the District's new auditors, and that the District had zero paid property/liability claims during the 2025-26 program year.

G-5 General Manager Report (verbal)

Mr. Miller recognized Chief Chisholm and his crew for the recent firefighter/medic hiring process, noting a strong pool of applicants and a thorough, multi-stage selection process. He reported on his attendance at the Placer County Water Agency's Northwest Tahoe Master Plan update, noting the unlike historical efforts this planning process has expanded to include Alpine Meadows and Olympic Valley. He also shared that he appreciated Chief Chisholm's participation in the Eastern Placer Wildfire Preparedness Virtual Town Hall. Mr. Miller reported that Placer LAFCO's new Executive Officer is set to begin August 1st, noting he was involved in the interview process and is optimistic given the incoming EO's experience, which will be relevant to ongoing fire consolidation efforts. Mr. Miller reported that he, staff, legal counsel, and financial consultant Andy Heath continue to make progress on the Fire/EMS development agreement with Palisades Tahoe, and that Mr. Hunt is working in parallel on the water/sewer service agreement. He shared that he continues to communicate regularly with Placer County to install benches along the Bike Path, but progress has been slow. He noted there is strong community interest in seeing the project move forward, particularly among seniors, and requested that any interested members of the public submit letters of support to the District to help advance the effort. Mr. Miller also introduced AB 1383, proposed legislation related to public employee retirement benefits; he nor the Board took a position on the Bill. He noted this as an example of the type of legislation for which he intends to propose a policy granting the General Manager authority to support or oppose certain legislation without explicit Board authorization.

G-6 Legal Report (verbal)

Mr. Bell reported that he is working with staff to draft development agreements for the Village at Palisades Tahoe Specific Plan and the Sierra Family Meadows subdivision. He is also progressing dedication documents for the Granite Chief "A Line" sewer replacement.

G-7 Directors' Comments (verbal)

Director Toub thanked the District for the opportunity to attend the Special District Leadership Academy. He shared that the training exceeded his expectations and provided valuable perspective on the District's strengths compared to the challenges faced by other special districts.

H. Adjourn.

Director Toub made a motion, seconded by Director Hudson, to adjourn at 10:40 A.M. The motion passed via roll call vote.

Cox – Yes | Hover-Smoot – Yes | Hudson – Yes | Koffler – Yes | Toub – Yes

By, J. Asher