



OLYMPIC VALLEY PUBLIC SERVICE DISTRICT BOARD REPORT



SUBJECT: Conflict of Interest Code Biennial Review

EXHIBIT: F-6, 8 Pages

AUTHOR: Jessica Asher, Program Manager

MEETING DATE: July 28, 2026

RECOMMENDED ACTION: Waive the reading and adopt Resolution 2026-19 amending the District's Conflict of Interest Code.

DISCUSSION: The Political Reform Act (Government Code 81000, et seq.) requires local government agencies to adopt a Conflict of Interest Code and to review that code at least once every two years. Additional information on this requirement is available from the Fair Political Practices Commission (FPPC) at www.fppc.ca.gov.

Staff reviewed the District's Conflict of Interest Code and determined that an amendment is required to update the title of an existing position from *Finance and Administration Manager* to *Chief Financial Officer*.

District Legal Counsel has reviewed the proposed amendment and confirmed that no additional changes are necessary at this time. The proposed amendment was also sent to Placer County Counsel for review, and no comments have been received. Staff were notified of the proposed amendment and provided an opportunity to comment; no comments were received during the review period.

Historically, the Board has considered amendments to the Conflict of Interest Code following a public hearing. District Counsel has confirmed, however, that Government Code section 87311 is the only applicable notice requirement, and it is satisfied by posting the agenda alone.

FISCAL/RESOURCE IMPACTS: There are no fiscal impacts with adopting the proposed code.

STRATEGIC PLAN ALIGNMENT:

Focus Area: Organization | **Goal:** Maintain High Standards of Public Agency Governance

ATTACHMENTS:

- Resolution 2026-19
- Policy 1020 Conflict of Interest (Clean)
- Policy 1020 Conflict of Interest (Tracked Changes)

DATE PREPARED: July 21, 2026

RESOLUTION 2026-19

**A RESOLUTION OF THE BOARD OF DIRECTORS OF THE
OLYMPIC VALLEY PUBLIC SERVICE DISTRICT
ADOPTING AN AMENDED CONFLICT OF INTEREST CODE**

WHEREAS, the Olympic Valley Public Service District Board of Directors is required to review its Conflict of Interest Code every two years to determine if it is adequate or, alternatively, if the Code must be amended; and,

WHEREAS, the Board of Directors has reviewed the District's current Conflict of Interest Code and determined that amendments are required to update the title of an existing position from *Finance and Administration Manager* to *Chief Financial Officer*.

NOW, THEREFORE, BE IT RESOLVED that the Board of Directors of the Olympic Valley Public Service District hereby adopts the Code and Appendices attached hereto as the District Conflict of Interest Code, which shall supersede all prior versions of said Code.

PASSED AND ADOPTED this 28th day of July, 2026 by the Board of Directors at a regular meeting, duly called and held, by the following vote:

AYES:

NOES:

ABSENT:

ABSTAIN:

APPROVED:

Dale Cox, Board President

ATTEST:

Jessica Asher, Board Secretary

Exhibit A: Proposed Conflict of Interest Code (Clean)

Policy 1020 Conflict of Interest

- 1020.1** The Political Reform Act, Government Code §81000, et seq., requires state and local government agencies to adopt and promulgate conflict of interest codes. The Fair Political Practices Commission has adopted a regulation (2 Cal. Code of Regs. §18730), which contains the terms of a standard conflict of interest code. It can be incorporated by reference and may be amended by the Fair Political Practices Commission after public notice and hearings to conform to amendments in the Political Reform Act. Therefore, the terms of 2 Cal. Code of Regs. §18730 and any amendments to it duly adopted by the Fair Political Practices Commission are hereby incorporated by reference and, along with the attached Appendices, in which members of the Board of Directors and employees are designated, and in which disclosure categories are set forth, constitute the Conflict of Interest Code of the Olympic Valley Public Service District.
- 1020.2** Individuals holding designated positions shall file their statements of economic interests with the District's Filing Officer, the Placer County Elections Office, which will make the statements available for public inspection and reproduction. (Government Code Section 81008.) All statements will be retained by the Placer County Elections Office.

Conflict of Interest Code for The Olympic Valley Public Service District

Appendix A

Designated Positions:

Disclosure Categories:

Operations Manager	1, 2, 3
Fire Chief	1, 2, 3
District Legal Counsel	1, 2, 3
District Engineer	1, 2, 3
Operations Superintendent	1, 2, 3
Consultants/New Positions*	1, 2, 3

*Consultants/new positions shall be included in the list of designated positions and shall disclose pursuant to the broadest disclosure category in the code subject to the following limitation:

The General Manager may determine in writing that a particular consultant/new position, although a "designated position," is hired to perform a range of duties that is limited in scope and thus is not required to fully comply with the disclosure requirements in this section. Such written determination shall include a description of the consultant/new position's duties and, based upon that description, a statement of the extent of disclosure requirements. The General Manager's determination is a public record and shall be retained for public inspection in the same manner and location as this Conflict of Interest Code. (Government Code Section 81008.)

Officials Who Manage Public Investments

It has been determined that the positions listed below manage public investments and will file a statement of economic interests pursuant to Government Code Section 87200. These positions are listed for informational purposes only:

Board of Directors
General Manager or Acting General Manager
Chief Financial Officer

An individual holding one of the above-listed positions may contact the Fair Political Practices Commission for assistance or written advice regarding their filing obligations if they believe their position has been categorized incorrectly. The Fair Political Practices Commission makes the final determination whether a position is covered by Government Code Section 87200.

Conflict of Interest Code for The Olympic Valley Public Service District

Appendix B

Disclosure Categories

1. Investments and business positions in business entities, and sources of income, including loans, gifts, and travel payments, from sources of the type that provide services, supplies, materials, machinery, or equipment of the type utilized by the District.
2. All investments, and business positions in business entities, and sources of income, including gifts, loans and travel payments, or income from a non-profit organization, if the source is of the type to receive financial or other technical assistance from the District.
3. All interests in real property located within two miles of the District's service area, sources of income, including gifts, loans, and travel payments, derived from, or investments and business positions in business entities that engage in land development, construction, or the acquisition, sale, lease or rental of real property, including, but not limited to, real estate firms, title companies, escrow companies, appraisal services, survey firms, engineering services and consulting firms.

This is the last page of the Conflict of Interest Code for the Olympic Valley Public Service District.

(Adopted 8-26-2006, Revised 07-27-10, 07-31-12, 07-29-14, 07-26-16, 09-29-20, 06-27-22, 07-28-26)

Exhibit B: Proposed Conflict of Interest Code (Tracked Changes)

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