



# OLYMPIC VALLEY PUBLIC SERVICE DISTRICT BOARD REPORT



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| <b>SUBJECT:</b> Filing of Notice of Acceptance of Completion –<br>OV-4 Community Buffer Fuel Reduction | <b>EXHIBIT:</b> F-3, 3 Pages       |
| <b>AUTHOR:</b> Jessica Asher, Program Manager  | <b>MEETING DATE:</b> June 30, 2026 |

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**RECOMMENDED ACTION:** Approve by motion the filing of the notice of completion with the Placer County Recorder’s Office.

**DISCUSSION:** Fuel Reduction Projects are not defined by legislation as “Public Works” projects, and as such, there is no requirement to register the project with the Department of Industrial Relations (DIR) or to file a notice of completion. While it is not legally required, it is best practice to file a notice of completion and record the notice with the Placer County Recorder’s Office. Filing a notice of completion initiates the time frame for subcontractors and suppliers to file a lien if they have not been paid.

High Sierra Fire completed work on the OV-4 project as of June, 2026, successfully reducing hazardous fuel loading across in accordance with the project’s prescription. All equipment, trucks, and materials have been removed, and the Contractor has demobilized from the site.

Staff reports the following project as completed:

Project Name: Community Buffer Fuel Reduction (OV-4) Project  
Contractor: High Sierra Fire  
Final Contract Price: \$485,447

**FISCAL/RESOURCE IMPACTS:** The District is exempt from filing fees; therefore, there is no direct fiscal impact associated with the NOC.

**STRATEGIC PLAN ALIGNMENT:**

**Focus Area:** Stewardship | **Goal:** Grow Investment in Wildfire Prevention and Resilience

**ATTACHMENTS:** Notice of Completion for the Olympic Valley Fuel Reduction OV-4 Project

**DATE PREPARED:** June 22, 2026

RECORDING REQUESTED BY  
AND WHEN RECORDED RETURN TO:

OLYMPIC VALLEY PUBLIC SERVICE DISTRICT  
ATTN: BOARD SECRETARY  
POST OFFICE BOX 2026  
OLYMPIC VALLEY, CA 96146

Exempt from recording fees pursuant to  
govt. code 6103 & 27383

**NOTICE OF ACCEPTANCE OF COMPLETION**  
**OLYMPIC VALLEY PUBLIC SERVICE DISTRICT**

NOTICE IS HEREBY GIVEN:

1. That the name and address of the public entity for whom the public work was done, as owner thereof, is:  

Olympic Valley Public Service District  
Post Office Box 2026  
Olympic Valley, CA 96146-2026
2. That on **June 30, 2026**, the hereinafter described public work project was accepted as completed pursuant to minute order of the Board of Directors of the Olympic Valley Public Service District, the awarding authority.
3. That the project, the subject of this Notice, is generally described and identified as follows;  
**Community Buffer Fuel Reduction (OV-4) Project**
4. That the name and address of the contractor for such project was **High Sierra Fire, Inc., PO Box 567, Janesville CA 96114.**

Dated: \_\_\_\_\_

OLYMPIC VALLEY PUBLIC SERVICE DISTRICT

BY: \_\_\_\_\_  
Charley Miller, General Manager

*A Notary Public or other officer completing this certificate verifies only the identity of the individual who signed the document to which this certificate is attached, and not the truthfulness, accuracy, or validity of that document.*

STATE OF CALIFORNIA    )  
County of Placer         )

Subscribed and sworn to (or affirmed) before me on this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_, by Charley Miller, proved to me on the basis of satisfactory evidence to be the person who appeared before me.

\_\_\_\_\_  
Signature of Notary

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**Description of Attached Document**

Title or Type of Document:

*Notice of Acceptance of Completion, Olympic Valley Public Service District*

Document Date:

*Signed*

Number of Pages:

*1*

Signer(s) Other Than Named Above:

*None*