



OLYMPIC VALLEY PUBLIC SERVICE DISTRICT BOARD REPORT



SUBJECT: Administration & Office Report

EXHIBIT: G-4, 2 Pages

AUTHOR: Jessica Asher, Board Secretary

MEETING DATE: April 28, 2026

RECOMMENDED ACTION: This report is informational only; no action is requested from the Board.

DISCUSSION: Chlorine Notifications

Nicole Whiteman contacted 21 customers who requested advance notice of scheduled water system flushing and chlorine treatment, ensuring they were notified prior to this work being performed.

Backflow Testing Notices – Transition to Syncta

The District contracted with Watts Regulator Co. (Syncta) to manage the cross-connection control program and annual backflow testing notifications. This is an interdepartmental effort within the Engineering, Operations, and Administration Departments. All three departments compiled the necessary databases, such as customer and backflow device data, and delivered them to Syncta's development team. They are currently integrating them into a Syncta sandbox environment that Staff will review and improve prior to full implementation.

When complete, the new system will store all backflow device information, generate the three customer notification letters each year, and require backflow device testers to submit test results electronically through the Syncta platform. All test results will be reviewed by the Operations staff to ensure compliance with California and District requirements. The first backflow notification letter is slated to be sent out via email or USPS in mid-May.

ATTACHMENTS: None

DATE PREPARED: April 13, 2026