



OLYMPIC VALLEY PUBLIC SERVICE DISTRICT BOARD REPORT



SUBJECT:	Filing of Notice of Acceptance of Completion – Evacuation Route Roadside Hazard Fuel Reduction (OV-3) Project	EXHIBIT:	F-7, 3 Pages
AUTHOR:	Jessica Asher, Program Manager	MEETING DATE:	Jan. 27, 2026

RECOMMENDED ACTION: Approve by motion the filing of the notice of completion with the Placer County Recorder's Office.

DISCUSSION: Fuel Reduction Projects are not defined by legislation as "Public Works" projects, and as such, there is no requirement to register the project with the Department of Industrial Relations (DIR) or to file a notice of completion. While it is not legally required, it is best practice to file a notice of completion and record the notice with the Placer County Recorder's Office. Filing a notice of completion initiates the time frame for subcontractors and suppliers to file a lien if they have not been paid.

Cross Check Services completed work on the OV-3 project in September, successfully reducing hazardous fuel loading across in accordance with the project's prescription. All equipment, trucks, and materials have been removed, and the Contractor has demobilized from the site.

Staff reports the following project as completed:

Project Name: Evacuation Route Roadside Hazard Fuel Reduction (OV-3) Project
Contractor: Cross Check Services
Final Contract Price: \$54,400

FISCAL/RESOURCE IMPACTS: The District is exempt from filing fees; therefore, there is no direct fiscal impact associated with the NOC.

ATTACHMENTS: Notice of Completion for the Olympic Valley Fuel Reduction OV-3 Project

DATE PREPARED: January 16, 2026

RECORDING REQUESTED BY
AND WHEN RECORDED RETURN TO:

OLYMPIC VALLEY PUBLIC SERVICE DISTRICT
ATTN: BOARD SECRETARY
POST OFFICE BOX 2026
OLYMPIC VALLEY, CA 96146

Exempt from recording fees pursuant to
govt. code 6103 & 27383

NOTICE OF ACCEPTANCE OF COMPLETION, PUBLIC WORK,
OLYMPIC VALLEY PUBLIC SERVICE DISTRICT

NOTICE IS HEREBY GIVEN:

1. That the name and address of the public entity for whom the public work was done, as owner thereof, is:

Olympic Valley Public Service District
Post Office Box 2026
Olympic Valley, CA 96146-2026
2. That on **January 27, 2026**, the hereinafter described public work project was accepted as completed pursuant to minute order of the Board of Directors of the Olympic Valley Public Service District, the awarding authority.
3. That the public work project, the subject of this Notice, is generally described and identified as follows; **Evacuation Route Roadside Hazard Fuel Reduction (OV-3) Project**
4. That the name and address of the contractor for such project was **Cross Check Services, 1264 Lanny Lane Olympic Valley CA 96146.**

Dated: _____

OLYMPIC VALLEY PUBLIC SERVICE DISTRICT

BY: _____
Charley Miller, General Manager

A Notary Public or other officer completing this certificate verifies only the identity of the individual who signed the document to which this certificate is attached, and not the truthfulness, accuracy, or validity of that document.

STATE OF CALIFORNIA)
County of Placer)

Subscribed and sworn to (or affirmed) before me on this _____ day of _____, 20____, by
Charley Miller, proved to me on the basis of satisfactory evidence to be the person who appeared before
me.

Signature of Notary

Description of Attached Document

Title or Type of Document:

Notice of Acceptance of Completion, Public Work, Olympic Valley Public Service District

Document Date:

Signed

Number of Pages:

1

Signer(s) Other Than Named Above:

None