OLYMPIC VALLEY PUBLIC SERVICE DISTRICT
BOARD OF DIRECTORS MEETING MINUTES #958
SEPTEMBER 29, 2026

A. Call to Order, Roll Call, and Pledge of Allegiance.
Director Cox called the meeting to order at 8:30 a.m.

Directors Present: Dale Cox, Katy Hover-Smoot, Bill Hudson, Richard Koffler, and Joshua Toub

Directors Absent: None

Staff Present: Jessica Asher, Program Manager & Board Secretary; Gary Bell, Legal Counsel; Brad Chisholm, Fire Chief; Danielle Mueller, Chief Financial Officer; Alexa Herring, Assistant Engineer; Dave Hunt, District Engineer; Nic Massetani, Operations Superintendent; Charley Miller, General Manager; and John Rogers, Firefighter/Paramedic.

Others Present: Jean Lange, Allen Riley, and David Stepner.

A. Call to Order, Roll Call & Pledge of Allegiance
Former Chief Riley led the Pledge of Allegiance.

B. Community Informational Items.

B-1 Tahoe- Truckee Sanitation Agency (T-TSA) – Director Cox reported that a workshop was held for the Clean Water Revitalization Project, which is approximately 30% through the design phase.

B-2 Olympic Valley Mutual Water Company (OVMWC) – David Stepner reported that the OVMWC completed water tank maintenance following inspections; the emergency bypass project schedule remains uncertain due to the deeper-than-anticipated water main beneath Washeshu Creek; that most residents have responded to backflow prevention requirements; and while no new Board candidates came forward at the annual meeting, some shareholders expressed future interest in serving.

B-3 Olympic Valley Firewise Community – Mr. Stepner noted that green waste drop-off availability would need to be reduced unless additional volunteers could be recruited. At Director Cox's request, Chief Chisholm provided an update on the Cabin Creek Fuels Management Project.

B-4 Olympic Valley Design Review Committee (OVDRC) – Mr. Stepner shared that the Committee reviewed open space plans for a residence on Olympic Valley Road; he shared that the OVDRC voiced concerns regarding a proposed glass fence and snow removal, but otherwise supported the design.

B-5 Olympic Valley Municipal Advisory Council (OVMAC) / Olympic Valley Supervisor Forum – None.

C. Public Comment/Presentation.
Jean Lange requested that the Fire Department inspect Lot 4 for defensible space compliance and engage the property owner as necessary regarding concerns about dead grass and heavy vehicle use in the area.

Approved on 10/27/2026
Jessica Asher
Jessica Asher (Oct 28, 2026 11:20:57 PDT)

Ms. Asher shared, on behalf of Dr. Heneveld, that community groups had organized a meadow planting and restoration project for Truckee River Day on Sunday, October 18, 2026.

D. Financial Consent Agenda Items.

Director Koffler and Director Toub met with staff on September 29th, 2026, from approximately 8:00 A.M. to 8:25 A.M. to review items D-1 through D-15 and other finance-related agenda items. Ms. Muller shared that the committee reviewed the check register and progress payments, including TTSD's first-quarter payment, which reflects a 5.4% increase. The fiscal year 2025-26 reserve balances are under audit review, with utility reserves increasing by approximately $905,000 and Fire Department reserves by $275,000. Placer County's property tax estimate of $5.4 million is consistent with the District's budget and represents a 3.3% increase over the prior year. Ms. Mueller noted that, unlike in recent years when revenues exceeded projections and allowed for additional contributions toward unfunded accrued liabilities (UALs), property tax revenues are expected to remain close to budget. As a result, the District does not anticipate having additional discretionary funds available for such contributions.

Public Comment – None

Director Toub moved to approve the financial consent agenda, which Director Koffler seconded, and the motion passed unanimously.
Cox – Yes | Hover-Smoot – Yes | Hudson – Yes | Koffler – Yes | Toub – Yes

E. Approve Minutes.

E-1 Minutes for the Regular Board of Directors meeting of August 25th, 2026.

The Board reviewed the item, accepted public comment, and approved item E-1

Public Comment – None

Director Hover-Smoot moved to approve the Board of Directors meeting minutes for August 25th, 2026, which Director Toub seconded, and the motion passed unanimously.
Cox – Yes | Hover-Smoot – Yes | Hudson – Yes | Koffler – Yes | Toub – Yes

F. Old and New Business.

F-1 PUBLIC HEARING: Fire Impact Fee Program

The Board reviewed the items, accepted public comment, and adopted Resolution 2026-20.

Ms. Mueller reviewed the Board Report and summarized the Annual Findings Report, Capital Plan, and annual inflationary adjustment. Staff confirmed they posted the required Notice of Public Hearing and report as required by the Mitigation Fee Act and shared that the proposed fees will take effect 60 days after the Placer County Board of Supervisors approves them.

Public Comment – None.

Director Toub moved to adopt Resolution 2026-20, which Director Koffler seconded. The resolution was adopted unanimously.
Cox – Yes | Hover-Smoot – Yes | Hudson – Yes | Koffler – Yes | Toub – Yes

Approved on 10/27/2026
Jessica Asher
Jessica Asher (Oct 28, 2026 11:20:57 PDT)

F-2 Full-Time Chlorination Feasibility Study

The Board reviewed the item and accepted public comment.

Mr. Hunt reviewed the Board Report and introduced the item. Mr. Labudde presented the District's Full-Time Chlorination Feasibility Study, included in the Board Exhibit, which was prepared in response to the Division of Drinking Water's (DDW) request to evaluate permanent disinfection. The study provides the District, regulators, and the public with an objective evaluation of the feasibility, water quality implications, operational requirements, and estimated costs of implementing continuous chlorination.

Mr. Labudde provided an overview of the District's drinking water system and reviewed its bacteriological water quality history, noting four total coliform events between 2008 and 2024, with no E. coli detections and no positive results from the District's wells. He reviewed the results of a regional survey of Tahoe-Truckee area water systems and discussed the potential benefits, considerations, and challenges of continuous chlorination. He also presented the results of bench-top water quality testing conducted using an Environmental Protection Agency (EPA) free chlorine hold study protocol. The testing estimated total trihalomethane (TTHM) formation, a type of disinfection byproduct, at approximately 10% of the maximum contaminant level. Mr. Labudde also reviewed proposed system improvements and estimated capital and ongoing operations and maintenance costs.

The Board requested additional information on coliform detections in comparable chlorinated systems, noting that chlorination does not eliminate all water quality risks. Director Cox shared that the District's past detections may have been associated with operational activities, such as water main connections or tank maintenance, although the causes were not confirmed.

Mr. Labudde explained that larger water systems generally have greater financial and technical resources to implement chlorination, while smaller systems may face greater resource constraints. However, larger systems also serve more people and have more complex distribution networks, creating additional risks that chlorination can help manage. He described chlorination as relatively inexpensive insurance against potential water quality issues.

Mr. Labudde explained that chlorine disinfection byproducts are a concern because of their potential carcinogenic effects, but TTHM formation is generally low in the region because of groundwater quality and low organic content. He noted that TTHM formation under continuous chlorination would require additional monitoring. Although TTHM samples could be collected during the District's annual spring flushing, the results might not reflect conditions under continuous chlorination due to shorter water residence times and increased mixing with organic material. In response to questions about how the District's projected TTHM levels compare with those in metropolitan systems and statewide, Mr. Labudde explained that TTHM formation varies significantly with source water quality and is generally lower in the Tahoe-Truckee region than in other parts of the state. Staff also confirmed that point-of-use filters can reduce TTHMs and chlorine-related taste and odor.

Approved on 10/27/2026

Jessica Asher

Jessica Asher (Oct 28, 2026 11:20:57 PDT)

In response to questions about detectable chlorine residual levels, staff noted that the regulatory maximum is 4 ppm and that the levels discussed for the District were approximately 0.5 to 1 ppm. The Board also asked how the proposed continuous chlorination would compare with the Olympic Valley Mutual Water Company's (OVMWC) current practices. Mr. Stepner explained that the OVMWC chlorinates its vertical wells year-round, using them more frequently in summer but still operating them at least every other day year-round, while its spring-fed sources remain unchlorinated. He offered to obtain information on the chlorine dosage and residual levels in the OVMWC system.

Staff discussed the benefits of chlorination, emphasizing the additional operational information monitoring chlorine residuals provides. Staff explained that there is no other way to provide real-time pathogen detection. Director Toub stressed the importance of understanding this limitation. Mr. Labudde explained that ozone and ultraviolet treatment do not provide a lasting disinfectant residual that can be monitored throughout the distribution system and are typically used in surface water treatment.

Staff clarified that DDW required the District to conduct the study but has not mandated continuous full-time chlorination. The District will submit the final study to DDW for review, after which the agency will provide direction on any additional requirements. Another coliform event could increase the likelihood of a future mandate. Mr. Miller shared that the Water Resources Master Plan would include chlorination system upgrades to help prepare the District if continuous chlorination is required in the future.

Mr. Miller thanked Mr. Labudde and the Water and Sewer Committee and emphasized that the District has not decided on future continuous chlorination operations.

Public Comment –
Ms. Lange clarified that the District notifies customers sensitive to chlorine taste or odor in advance of its annual chlorine flushing through an opt-in notification program, which may explain why the District typically does not receive complaints during flushing.

F-3 Appoint Representative to Tahoe Truckee Sanitation Agency

The Board reviewed the item, accepted public comment, and adopted Resolution 2026-21 appointing Director Toub to the Tahoe Truckee Sanitation Agency for a four-year term.

Ms. Asher reviewed the Board Report and explained that the District's representative to the T-TSA Board typically serves a four-year term and that the District needs to appoint a representative for the next term. Director Cox, who has served on the T-TSA Board since 1999, noted that the timing was appropriate for a new representative as T-TSA embarks on a major rehabilitation project. Director Cox nominated Director Toub to serve as the District's representative.

Public Comment – None.
Director Hudson moved to Resolution 2026-21, which Director Koffler seconded. The resolution was adopted following a roll call vote.
Cox – Yes | Hover-Smoot – Yes | Hudson – Yes | Koffler – Yes | Toub – Yes

Approved on 10/27/2026
Jessica Asher
Jessica Asher (Oct 28, 2026 11:20:57 PDT)

F-4 Review of Policy 3085 – Disposal of Surplus Property

The Board reviewed the item, accepted public comment, and adopted Resolution 2026-22 approving revisions to the District's Disposal of Surplus Property Policy

Ms. Asher reviewed the Board Report and proposed revisions to Policy 3085.

Public Comment – None.

Director Hover-Smoot moved to waive the reading and adopt Resolution 2026-22, which Director Toub seconded. The resolution was adopted following a roll call vote.
Cox – Yes | Hover-Smoot – Yes | Hudson – Absent | Koffler – Yes | Toub – Yes

F-5 District Loader Purchase

The Board reviewed the item, accepted public comment, and approved the purchase of a Volvo L60H Loader for the District in an amount not-to-exceed $220,000, authorized the General Manager to execute all necessary contractual documents, declared the 1998 John Deere 444H Loader as surplus equipment and authorized disposal as per Policy 3085.

Mr. Massetani reviewed the Board Report. He noted that the equipment was under the budgeted cost, and the Board supported moving forward with the purchase quickly.

Public Comment – None.

Director Toub moved to approve the purchase of a Volvo L60H Loader for the District in an amount not-to-exceed $220,000, authorize the General Manager to execute all necessary contractual documents, declare the 1998 John Deere 444H Loader as surplus equipment, and authorize disposal as a sealed bid or public auction and, if unsuccessful by negotiated sale. Director Koffler seconded the motion, which passed unanimously.
Cox – Yes | Hover-Smoot – Yes | Hudson – Yes | Koffler – Yes | Toub – Yes

G. Management Status Reports.

G-1 Fire Department Report

Chief Chisholm reviewed the Fire Department status report and highlighted recent training activities, staffing, equipment, and fuels management projects. He noted that the training team had supported Jackson Wood's onboarding and task book completion, and that Wood was performing well. The Department is fully staffed except for one employee recovering from an injury. The Department purchased a new rapid intervention crew (RIC) pack as previous equipment was incompatible with the new self-contained breathing apparatuses acquired with grant funds. He shared that the Department's water tender and brush engine had responded to the Floriston Fire for initial attack, and reported on regional and national fire activity and vegetation conditions. Regarding fuels management, Ms. Asher provided an update on the OV-5 South Ridge project, sharing that road improvements and forestry operations would begin as soon as the Forest Resilience Exemption permit was issued by CAL FIRE. She shared that signage with project information would clearly communicate area closures, and the contractor would install additional warning signs. She also shared that staff were working with Placer

Approved on 10/27/2026
Jessica Asher
Jessica Asher (Oct 28, 2026 11:20:57 PDT)

County to finalize a use-of-funds agreement for approximately $100,000 of remaining Cabin Creek project funds. The proposed funding will be brought to the Board for consideration once the agreement is finalized. The Board asked whether the project was fully on Everline Property and whether they had contributed to project costs; Ms. Asher confirmed the project was fully located on their property and that they had not contributed funding.

G-2 Water & Sewer Operations Report

Mr. Massetani reported that operations have been running smoothly. Aquifer levels have been declining in line with seasonal trends, although recent rainfall had slowed the rate of decline. Staff adjusted the variable frequency drive (VFD) for Well 2 to maintain a five-foot buffer above the well screens and will continue monitoring and adjusting operations as needed. Staff are also working on relining Well 5 with good progress, and plan to conduct fall flushing soon.

G-3 Engineering Report

Mr. Hunt reviewed the staff report and reported that the sewer system rehabilitation project is nearing completion, with the final repair addressing a sag in the 15-inch sewer main at the S-Turns expected to be completed within a few weeks. He provided an update on the Water System and Resource Master Plan, noting that comments had been submitted on the 90% design submittal and a presentation to the Board was anticipated at the October or November Board meeting. The boiler replacement and controls project at the District Office is also nearing completion, with startup scheduled for the following day and commissioning, testing, and balancing expected to begin the following week.

G-4 Administration & Office Report

Ms. Asher and Ms. Mueller reviewed the staff report, highlighting the upcoming community e-newsletter, the status of the annual audit, and receipt of the Government Finance Officers Association's Distinguished Budget Presentation Award for the FY 2026-27 budget. Ms. Mueller explained that property tax revenue projections are based on assessed property values and anticipated growth. The District budgeted a 3.2% increase, with estimated revenue slightly above budget. She noted that property tax revenues have exceeded projections in recent years because growth after COVID-19 was higher than anticipated, but that trend has moderated. As a result, the District does not anticipate the additional discretionary revenue it has received in some prior years.

G-5 General Manager Report

Mr. Miller reported that he was pleased with the District's receipt of the GFOA Distinguished Budget Presentation Award, noting that the recognition reflects adherence to industry best practices and represents two years of staff effort. He provided an update on the Palisades Tahoe development agreement, noting that the fire services portion has been provided to Palisades, and the District would now focus on the water and sewer agreement. He also attended the Placer County Water Agency's annual East Slope meeting with Mr. Hunt and shared how the agency is a valued partner that supports the District and the broader region. Mr. Miller reported that Ridgeline Municipal Strategies had begun its fiscal analysis of potential fire and EMS service consolidation with North Tahoe Fire Protection District. The analysis remains preliminary, with staff providing financial and staffing data, and an update is anticipated in the coming months. Lastly, he shared that the County had approved and planned to install benches at two locations along the bike trail.

Approved on 10/27/2026

Jessica Asher

Jessica Asher (Oct 28, 2026 11:20:57 PDT)

G-6 Legal Report (verbal)

Mr. Bell noted that completing the Palisades development agreement was a significant undertaking. He reported that staff would review about 900 new laws to identify those affecting the District or requiring changes to policies or operations, and would advise the District of new requirements and implementation timelines over the coming months.

G-7 Directors' Comments (verbal)

The Board thanked staff for the education on full-time chlorination and for listening to their concerns. The Board also thanked Director Cox for his years of service to T-TSA and Director Toub for accepting the responsibility of serving on the T-TSA Board. Director Cox noted Charlie Kellermyer's passing and suggested installing a plaque in his memory on one of the planned bike path benches.

H. Adjourn.

Director Hover-Smoot made a motion, seconded by Director Toub to adjourn at 10:30 A.M. The motion passed.

Cox – Yes | Hover-Smoot – Yes | Hudson – Yes | Koffler – Yes | Toub – Yes

By, J. Asher

Approved on 10/27/2026

Jessica Asher

Jessica Asher (Oct 28, 2026 11:20:57 PDT)

2026-09-29_RegularMeetingMinutes_FINAL

Final Audit Report 2026-10-28

Created:	2026-10-28
By:	Ashley Massey (amassey@ovpsd.org)
Status:	Signed
Transaction ID:	CBJCHBCAABAA17MpdmZ8XH3xxCNOz8oeZzqBLebgUvhq

"2026-09-29_RegularMeetingMinutes_FINAL" History

Document created by Ashley Massey (amassey@ovpsd.org)
2026-10-28 - 3:37:23 PM GMT

Document emailed to Jessica Asher (jasher@ovpsd.org) for signature
2026-10-28 - 3:37:29 PM GMT

Email viewed by Jessica Asher (jasher@ovpsd.org)
2026-10-28 - 6:16:20 PM GMT

Document e-signed by Jessica Asher (jasher@ovpsd.org)
Signature Date: 2026-10-28 - 6:20:57 PM GMT - Time Source: server - Signature Appearance Selected: TYPE

Agreement completed.
2026-10-28 - 6:20:57 PM GMT

Adobe Acrobat Sign