

**OLYMPIC VALLEY PUBLIC SERVICE DISTRICT
FINANCE COMMITTEE MEETING
DATE: MAY 26TH, 2026**

Directors Present: Director Koffler & Director Toub

Directors Absent: None

Staff Present: Jessica Asher, Board Secretary; Brad Chisholm, Fire Chief; Dave Hunt, District Engineer; Nic Massetani, Operations Superintendent; Charley Miller, General Manager; and Danielle Mueller, Finance & Administration Manager.

Others Present: None.

Call to order at 8:00 AM.

Public comment – None.

Items reviewed by the Committee included the following:

D-1 Operating Account Check Register: Ms. Mueller reviewed the check register and provided additional details on payments that were recognized as significant.

Check #	Vendor	Amount (\$)	Description
53233	Stephens Construction, Inc.	301,273.04	Building 305 HVAC Project Progress Payment
53232	Springbrook Holding Co LLC.	19,144.22	Annual Accounting Software Renewal.
53212	ESO Solutions, Inc	6,160.15	Annual Fire Software Renewal-Incident Reporting and Defensible Space
53209	Dell Marketing L.P.	2,472.76	New Laptop for Accounting Clerk/HR Specialist

Ms. Mueller reported that the standard financial exhibits were not completed this month due to staffing constraints and will be presented in June.

Staff reviewed the following payments and provided a brief update on each project:

- D-2 Progress Payment – Pathways Consulting – Leadership Development
- D-3 Progress Payment – Hydros – System Chlorination Study
- D-4 Progress Payment – UES – Washeshu Creek Stream Gage Project
- D-5 Progress Payment – UES – Maximum Supply Analysis
- D-6 Progress Payment – DOWL – Sewer Rehabilitation Project
- D-7 Progress Payment – DOWL – VPTSP Technical Water/Sewer Tech Memo Updates
- D-8 Progress Payment – DOWL – Water System and Resource Plan
- D-9 Progress Payment – DOWL – Sewer Master Plan Support Services
- D-10 Progress Payment – Stephens Construction – 305 Boiler & Controls Replacement Project
- D-11 Progress Payment – High Sierra Fire – OV-4 Fuel Reduction Project

No further business came before the Finance Committee; the meeting was adjourned at 8:15 AM

By, JA/DM