OLYMPIC VALLEY FIRE DEPARTMENT

Entry Level and Lateral Firefighter/Paramedic

Salary
$95,861-$116,521

Location
Olympic Valley, CA

Job Type
Full-Time

Department
Fire Department

Opening Date
12/9/2025

Closing Date
Open until filled

THE DEPARTMENT

Olympic Valley Fire Department is part of the Olympic Valley Public Service District. The Department works a "48 on, 96 off" schedule and has 13 full-time suppression employees, with a target staffing of four. The Department responds to about 650 calls for service annually. Olympic Valley Fire Department has a modern fleet – two Type 1 engines, a Type 3 engine, a Type 3 rescue, a Type 1 water tender/pumper, two utility vehicles and a command vehicle.

Olympic Valley Fire Department is an 'all-risk' agency, providing fire suppression, technical rescue, and emergency medical services under an 'ALS Engine Company' (non-transport) format. We enjoy excellent support from our community and maintain that standing by providing exceptional customer service on each call. Our District organization is composed of a five-member board, GM, Fire Chief, three Captains, three Engineers, six Full-Time Firefighters, and a part-time Prevention Officer.

THE AREA

Located just five miles northwest of Lake Tahoe, Olympic Valley is a premier destination renowned for its world-class skiing and abundant outdoor recreational opportunities. One of the highlights of the area is Palisades Tahoe, a ski resort that had the honor of hosting the 1960 Olympic Winter Games, an event that solidified its reputation as a premier winter sports destination. With its captivating slopes and breathtaking scenery, Olympic Valley continues to captivate outdoor enthusiasts from around the globe.

THE JOB

Under the supervision of a Captain, the Firefighter-Paramedic assists the other members of the shift in performing daily tasks and maintenance, accepts projects and ancillary duties, fire prevention activities, and responding to emergency calls.

Olympic Valley Fire Department provides a generous wage and benefit package:

The Firefighter Paramedic annual salary ranges from $95,861-$116,521.

- The District offers CalPERS retirement: 2.7% at 57, the average of three highest years for employees hired under PEPRA, and 3% at 50 for classic members. We provide PORAC health insurance, dental and vision insurance for the employee and their dependents, life insurance, and LTD for the employee. Health insurance benefits are provided through a pre-tax "cafeteria" program that offers significant flexibility and may be used to reimburse dependent care expenses and various health care costs. Employees have the option of contributing to two 457b deferred compensation programs.
- Longevity pay program upon completion of five years and every five years thereafter (3%-15%)
- We have a matching HRA Contribution through payroll deductions.
- An HRA Contribution is also available if you opt out of medical insurance.
- We have a minimum of 10% incentive pay when working out of class (temp upgrade)
- All non-exempt, full-time positions are in a collective bargaining unit with representation by Local 39 of the International Union of Operating Engineers. The current MOU is set to expire June 30, 2028.
- Employee Assistance Program provided.
- The annual vacation year-end max accrual of 336 for less than ten years of employment and 448 hours thereafter.
- Overages are paid into an HRA that can be used for tax-free out-of-pocket medical expenses while employed and after.
- The annual sick leave accrual max is 960 hours. Overages are applied toward additional CalPERS service credit upon retirement.

Typical pay and benefits for Firefighter / Paramedic Step 1 - 5, effective July 2025						
Compensation		**1**	**2**	**3**	**4**	**5**
Annual Base Pay FF		81,128.64	85,185.12	89,444.52	93,916.80	98,612.64
FLSA Pay		2,173.20	2,281.80	2,395.92	2,515.68	2,641.44
Holiday Premium (4.5%)		4,229.68	4,441.32	4,663.36	4,896.58	5,141.24
Paramedic Premium (ALS Pay)		8,330.40	8,746.92	9,184.24	9,643.40	10,125.70
	Annual totals before overtime	95,861.92	100,655.16	105,688.04	110,972.46	116,521.02
Benefits						
* 6.2% Social Security Paid by Employer		$5,943	$6,241	$6,553	$6,880	$7,224
* Matching HRA Contribution	$650					
* Medical Insurance premiums	Single-$12,756/ Family-$36,324					
* Dental Insurance premiums	Single-$532/ Family-$1,570					
* Vision Insurance premiums	Single-$71/ Family-$252					
* LTD provided						
* Life Insurance/ AD&D Benefit	$50,000					
* 100% of Medical, Dental and Vision premiums paid for employee and dependents						
All rates and details subject to Current MOU, and District Policies and Procedures.						

QUALIFICATIONS

Olympic Valley Fire Department seeks highly motivated, qualified, and enthusiastic individuals for this position. Olympic Valley Fire Department has an outstanding training and continuing education program and has a history of promotion from within. Olympic Valley is an excellent environment in which to work and play.

Equal Opportunity Employer: Olympic Valley Fire Department has a strong track record of workplace diversity and encourages qualified women and minority firefighter candidates to apply.

Knowledge and Abilities: Knowledge of firefighting methods and techniques; bacis operation and mechanics of firefighting equipment; use of technical rescure and emergency medical equipment.

Ability to use and apply firefighting techniques in a variety of situations; think and act effectively in emergencies; follow oral and written directions; maintain physical strength and agility; perform advanced life support as an EMT-P and interact successfully with peers, District staff, the community, and visitors.

Physical Capabilities: Candidates shall be capable of performing physical requirements as identified in a physical job description prepared by Tahoe Forest Hospital. This document is available upon request. Prospective employees must take a pre-placement physical examination and drug test at the District's expense. You must submit a copy of a current CPAT card of completion.

Licenses and Certificates:

- Possess a valid Driver's License
- Possession of a valid California EMT - Paramedic license or National Registry EMT-P
- Current CPR certification
- California Firefighter I certification or equivalent from another jurisdiction.
- Possession of Current CPAT (Candidate Physical Ability Test) Card

Incumbents will be provided with driver training and will be required to possess a Firefighter C license within one year of hire. Incumbents shall maintain a good driving and safety record. Candidates not currently accredited to practice within the Sierra-Sacramento Valley EMS Authority region must receive accreditation within 60 days of hire.

Background Check: Candidates will be required to give Olympic Valley Public Service District permission to conduct a background check, including employment history, criminal and civil filings, and credit report. Adverse findings may cause withdrawal of an offer of employment or termination.

Training Period: Newly hired employees will have a one-year training period in accordance with District policy.

Lateral Hiring: You must have a minimum of two years of experience to apply for the lateral position. Maximum entry of step four can be achieved upon hire. Step level will be based on the level of experience.

THE PROCESS

Candidates selected from the pool of qualified applicants will be invited to take part in an assessment center that may be composed of written examinations, manipulative tests, and oral interviews. Selected candidates will be invited to participate in an interview with the Fire Chief and General Manager.

Candidates will be required to give Olympic Valley Public Service District permission to conduct a background check, including employment history, criminal, and civil filings, upon acceptance of the conditional offer of employment. Physical exam, background check, and pre-employment drug screening test required. Adverse findings may be cause for withdrawal of an offer of employment.

Applications may be submitted by email to **jgrunst@ovpsd.org**, delivered in person at the Olympic Valley Public Service District office, or sent by mail. Candidates selected to move forward in the examination process will be notified of the assessment center's scheduled date and time. The application packet can be found on our website linked here: Employment - Olympic Valley Public Service District

The District office is located at 305 Olympic Valley Road, Olympic Valley, California, and the mailing address is PO Box 2026 Olympic Valley, California 96146.

An Equal Opportunity Employer. OVFD's hiring practices provide equal opportunity for employment without regard to race, religion, color, sex, gender, national origin, age, United States military veteran's status, ancestry, sexual orientation, marital status, family structure, medical condition, including genetic characteristics or information, veteran status, or mental or physical disability so long as the essential functions of the job can be performed with or without reasonable accommodation, or any other protected category under federal, state, or local law.

OLYMPIC VALLEY FIRE DEPARTMENT

Job Description Firefighter/Paramedic

DESCRIPTION

Under general supervision, provides fire suppression, EMS, and other emergency services and activities and participates in fire prevention and training activities as assigned.

The Firefighter-Paramedic operates and maintains fire apparatus, operates and maintains firefighting and rescue equipment. The Firefighter-Paramedic may be assigned to perform as an Acting Engineer on an interim or temporary basis.

EXAMPLE OF DUTIES

1. Assist duty officer with daily operations during an assigned shift.
2. Respond to alarms.
3. Provide advanced life support as an Emergency Medical Technician-Paramedic.
4. Inspect, maintain, account for, and inventory EMS equipment, medication, and narcotics.
5. Maintain Department apparatus and equipment; perform routine inspections and minor repairs within the scope of his/her experience and capabilities.
6. Drive and operate fire apparatus.
7. Maintain the station and grounds as directed.
8. Assist with and participates in Company training.
9. Maintain physical condition in accordance with the Department Health and Fitness program.
10. Participate in public education and fire prevention programs, including commercial occupancy inspections, "defensible space" inspections, community CPR and first aid classes and related programs.
11. May be required to act as Incident Commander.

MINIMUM QUALIFICATIONS

Education and Experience: Possession of California State Fire Marshall Firefighter 1 certification or equivalent. Current California Emergency Medical Technician – Paramedic or National Registry EMT-P. Incumbents must secure accreditation from the Sierra-Sacramento Valley EMS Agency within 60 days of the hire date.

Knowledge and Abilities: Knowledge of firefighting methods and techniques; basic operation and mechanics of firefighting equipment; location of hydrants; use of fire, E.M.S., rescue, and emergency equipment.

Ability to use and apply firefighting techniques in specific situations; think and act effectively in emergencies; follow oral and written directions; maintain physical strength and agility; perform advanced life support as an EMT-P and work with and supervise part-time personnel.

Physical Capabilities: Candidates shall be capable of performing physical requirements as identified in the physical job description attached.

Licenses and Certificates: At the time of hire, candidates must possess a valid Driver's License. Fire Department will provide an incremental driver training and testing program that will enable employees to qualify to operate fire apparatus under California law. Incumbents must also complete the SVFD Driver/Operator Requirements as outlined in the SVFD *Driver/Operator "Class C" requirements* and *Driver/Operator "Class B" Requirements*. Incumbents shall maintain a good driving and safety record, possess an Emergency Medical Technician – Paramedic, and current CPR certification with a requirement to maintain.

This job description should not be construed to imply that these requirements are the exclusive standards of the position. Incumbents may be required to follow other instructions and to perform other duties within the Fire Department and Olympic Valley Public Service District as instructed by their supervisor.

OLYMPIC VALLEY FIRE DEPARTMENT

PHYSICAL JOB DESCRIPTION

JOB TITLE: Season or Part-time Firefighter, Full-time Firefighter, Fire Engineer, Fire Captain 48-hour shifts, average 1 hour for emergency calls, changes in elevation, known and unknown atmosphere. 8 – 12-hour workday: 90%-time wide variety: housekeeping, vehicle and equipment maintenance, training, paperwork, inspections, indoor exercise, public education.

O - Occasional: performed 0 – 33% of the time
F - Frequent: performed 34 – 66% of the time
C - Constant: performed 67 – 100% of the time

	Approx. Weight	Frequency
LIFTING		
Overhead: 4 man lift of a person on a backboard, hoist ladder, breathing apparatus, Hurst cutter (41 lbs)	25 – 50 lbs	O
Waist Level: Hurst tool spreader, chain saw, 35' ladder, hose pack, ventilation fan, Hurst power unit, Honda light, hose line	25 – 75 lbs	O
Floor level: Furniture, Hurst tool spreader, portable pump, large diameter hose, Stokes litter with patient	100+ lbs	O
PUSHING		
Shoveling, forcible entry, vehicle extrication, moving vehicles, Sweeping, moving furniture, moving toolbox, placing equipment	up to 100 lbs	O
PULLING		
Hose (1" to 5") dry or charged with water, moving injured person Hurst tool power unit, generator, pulling rope in rescue situations	up to 250 lbs	O
CARRYING		
Bilateral: Breathing apparatus and air cylinder, 2-4 man carry of patient on back board/litter, rolls of hose, tools	25 – 100 lbs	O
Unilateral: Medical box, chain saw, ladder, chain saw, hose roll	15 – 65 lbs	O
REACHING:		
Low: Moving patient on to backboard, moving equipment, placing chock, filing, cleaning apparatus and living quarters		O
Level: Removing equipment from compartments, preparing meals, cleaning		F
High: Removing/replacing hose from hose bed, removing ladders		O
WALKING		
In station, at emergencies, level and uneven ground, hard and soft surface		C
RUNNING		
As part of training, at emergency scene	Duration 20-30min	O
CRAWLING		
Confined space operations, mechanical work, searching for victims, inspections		O
BENDING		
Office work, CPR, picking up equipment, mechanical work, house work, inspections		F
STOOPING		
Housekeeping, firefighting, mechanical work, retrieving equipment, patient handling		F
SQUATTING		
Retrieving equipment, firefighting, patient care, housework, rescue		O
KNEELING		
Performing CPR and patient care, firefighting, painting, repacking equipment		O

CLIMBING	
10' to 100' ladders, tower crane, hose loft in fire station, hills/rocks in rescues	O
Stairs in fire station, building inspections	F
STANDING	
Upright: Firefighting, station duties, public education, housekeeping	C
Flexed: Mechanical repairs, patient care, housekeeping, meal preparation	F
SITTING	
Clerical/computer work, driving apparatus, meetings, patient care	F
MANUAL DEXTERITY	
Apparatus operation, mechanical work, patient care, fire investigation, clerical work	F
FINGER DEXTERITY	
Clerical/computer work, mechanical work, changing SCBA tanks, patient care	F
OPERATE MACHINERY	
Stationary: Pump operation, generator, Hurst power unit, drill press, saw	O
Mobile: Hurst extrication tool, chain saw, snow blower, lawn mower, McLeod	O
Reciprocal: Front end loader, driving apparatus, snowmobile	O
BALANCING	
Stairs, ladders, roof, side hill, entering and working on apparatus, rescue situations	F
TWISTING	
Placing/removing tools and equipment from apparatus, patient handling	O
TURNING	
Head: Driving apparatus, building inspections, clerical/computer work	F
Trunk: Same activities as twisting	F
CARDIOVASCULAR FITNESS	
Firefighting, wildland firefighting, carrying patients in rugged terrain, hiking	O
VISION	
Near: 20/40 corrected minimum requirement, clerical work, patient care	C
Far: All aspects of work	F
HEARING	
Ordinary conversation: Communication with co-workers, public, telephone, patients	C
Other sounds: Operating equipment, radio communication fire alarms, PASS	F
PROTECTIVE EQUIPMENT	
Respirator, self-contained breathing apparatus: All unknown and IDLH atmosphere	O
Face, eye protection: Safety glasses, goggles – firefighting, extrication, infection control	O
Head, scalp: Firefighting, rescue, extrication, building inspections, rescue	O
Arms, hands, fingers: Gloves, turnout coat, brush gear, latex gloves, leather gloves	F
Legs, feet, toes: Turnout pants, brush gear, steel toed boots	C
Body protection: Flame retardant uniforms, turnout coat and pants, brush gear	C
Hearing protection: Earplugs, radio headset	F
Dermatological: Frequent hand washing, hand cleaner, latex gloves, oils, greases, soot	F
ENVIRONMENTAL EXPOSURES	
Dusts, mists, fumes: Unknown fumes, diesel smoke, vehicle exhaust, pollens and environmental dusts, saw dust, paint fumes, glues, perfumes, solvent, oils	F
Wet, damp conditions: Washing floors, engines, cleaning fire hose, wet clothing	F
Extremes of heat and cold: Firefighting, winter rescues and vehicle accidents	O
Noise: Diesel truck engines, siren, air horn, radio speaker, tools, pager, pump operation	F
Chemicals, caustics: Oils, solvents, cleaning products, antiseptic/antiviral products	O
Stress: Vehicle accidents, suicides, trauma, assaults, dealing with public, shift work	O
Confined spaces: Firefighting, collapse rescue, building inspections, training	O
Heights: Up to 100' aerial ladders, tower cranes, buildings under construction	O
Allergenic plants, materials: Wildland firefighting, animal rescue, irritating smokes	O
Musculoskeletal injuries: Slips, trips, falls, bruises, strains/sprains in active work	O

Olympic Valley Fire Department

P.O. Box 2522
305 Olympic Valley Rd.
Olympic Valley, CA 96146

Employment Application Form

Personal Information :

Full Name *

First Name | Middle Name | Last Name

Mailing Address: *

P.O. Box or Street Address

City | State / Province

Postal / Zip Code | Country

Physical Address:

Jotform Now create your own Jotform PDF document - It's Free Create your own PDF Document

Street Address

City | State / Province

Phone Number *

Please enter a valid phone number.

E-mail *

example@example.com

Postal / Zip Code | Country

Birth Date

Month Day Year

After employment, can you submit verification of your legal right to work in the United States? *

- ◯ Yes
- ◯ No

Employment Desired:

Position Applying For: *

Please Select

Date You Can Start

Month Day Year

Have You Worked Here Before?

- ◯ Yes
- ◯ No

Have You Applied Here Before?

- ◯ Yes
- ◯ No

Jotform Now create your own Jotform PDF document - It's Free Create your own PDF Document

Do you need reasonable accommodations to perform the essential functions of the position for which you are applying? *

- ◯ Yes
- ◯ No

If you answered yes to either of the 3 questions above, please explain.

Are you related to any current OVFD employees?

- ◯ Yes
- ◯ No

If yes, whom and their relation.

How did you hear about us?

- ☐ Indeed
- ☐ Daily Dispatch
- ☐ Facebook
- ☐ Other*

***If you selected other, please tell us how you heard about us.**

Education:

High School

Graduated?

- ◯ Yes
- ◯ No

College/Trade/Technical School

Jotform Now create your own Jotform PDF document - It's Free Create your own PDF Document

Degree?

- ◯ Yes
- ◯ No

Area of Study/Degree:

College/Trade/Technical School

Degree?

- ◯ Yes
- ◯ No

Area of Study/Degree

Supplemental Materials and Information:

Languages

List any languages other than English, Indicate of you can: speak, read or write

Describe your specialized training, apprenticeships, skills, military training, licenses and certifications not required for the position your applying for and extra-curricular activities you enjoy.

Paramedic Certification (Lateral/Full-Time)-check all that apply.

- ☐ State of California
- ☐ National Registry
- ☐ Sierra-Sacramento Valley EMSA Accreditation

Jotform Now create your own Jotform PDF document - It's Free Create your own PDF Document

Paramedic License #

Exp Date

S-SV EMS Accreditation #

Exp Date

PALS or PEPP

- ◯ Yes
- ◯ No

Exp Date

Valid CPR Certification

- ◯ Yes
- ◯ No

Exp Date

Valid CPAT Card

- ◯ Yes
- ◯ No

Exp Date

EMT Basic Certification (Part-Time and Seasonal Applicants only)- check all that apply.

- ☐ State of California
- ☐ National Registry

Jotform Now create your own Jotform PDF document - It's Free Create your own PDF Document

☐ Enrolled in Paramedic Program *

*** Name of Paramedic Program enrolled in.**

EMT Basic #

Exp Date

S-SV EMS Accreditation #

Exp Date

Firefighter I Certification: *

☐ State of California
☐ IFSAC / ProBoard
☐ California Firefighter Academy *

*** If Academy List School and date completed**

Copies of required Licenses and Certifications will be required at the time of Interview.

Please provide a concise overview of your relevant work experience in relation to the position you are seeking and explain why you believe you are the ideal candidate. Alternatively, you can attach a cover letter and resume for further details (as mentioned in the next item).

Jotform Now create your own Jotform PDF document - It's Free Create your own PDF Document

Employment History:

All Applicants

Current Employer

Position

Supervisor

Phone Number

Please enter a valid phone number.

Reason for Leaving?

Start Date

Month Day Year

May We Contact?

- Yes
- No

Jotform Now create your own Jotform PDF document - It's Free Create your own PDF Document

Previous Employer

Position

Supervisor

Phone Number

Please enter a valid phone number.

Reason for Leaving?

Start Date

Month Day Year

End Date

Month Day Year

Previous Employer

Position

Supervisor

Phone Number

Jotform Now create your own Jotform PDF document - It's Free Create your own PDF Document

Please enter a valid phone number.

Reason for Leaving?

Start Date

Month Day Year

End Date

Month Day Year

References:

Reference 1

Name of Reference

Relationship

Years Acquainted

Phone Number

Please enter a valid phone number.

Email

example@example.com

Reference 2

Jotform Now create your own Jotform PDF document - It's Free Create your own PDF Document

Relationship

Name of Reference

Years Acquainted

Phone Number

Please enter a valid phone number.

Email

example@example.com

Reference 3

Name of Reference

Relationship

Years Acquainted

Phone Number

Please enter a valid phone number.

Email

example@example.com

Jotform Now create your own Jotform PDF document - It's Free Create your own PDF Document

Pre-Employment Physical Examination:

In accordance with applicable laws and regulations, all individuals seeking permanent or temporary employment will be required to undergo a physician's examination and drug screening, which will be covered by the District.
No commitment of employment will be made until a negative drug screen result is obtained and a qualified physician has certified that the applicant is capable of performing the required duties associated with the position being applied for.
Applicants who refuse to cooperate with the examination and testing process will not be further considered for employment.
Any applicant who tests positive for drugs will be ineligible for employment.
Upon arriving at the designated medical facility for the scheduled examination and drug testing, the applicant must provide identification, including a photograph and a verifiable signature.
All test results will be treated as confidential. The applicant may be informed if they did not pass the test, but only the Fire Chief and Human Resources will have access to the actual test results.
Prior to undergoing drug testing, all job applicants are required to complete a Consent and Release Form, which will be kept on file in the District's Office.

Authorization:

By submitting this application, I grant authorization to the Olympic Valley Fire Department to thoroughly investigate my references, work history, driving record, educational background, consumer credit check, and any other relevant matters pertaining to my suitability for employment. I also authorize my previous employers to disclose all letters, reports, or additional information about my work records without my prior notice.
Furthermore, I release the Olympic Valley Fire Department, my former employers, and any other individuals involved from any claims, demands, or liabilities arising from or related to such investigation or disclosure.

I understand that neither the completion of this application nor any subsequent interviews if granted, are intended to create an employment contract between myself and the Olympic Valley Fire Department. I acknowledge that the Fire Chief is solely responsible for making employment decisions within the District and that no promises made by anyone other than the Fire Chief are valid or binding.

By clicking the submit button below, I confirm that I have read and understood the job description, including the expectations for this position. I certify that all the information provided on this application is accurate and complete. I am aware that any false information, omissions, or misrepresentations discovered may result in the rejection of my application.

Olympic Valley Fire is an equal opportunity employer committed to diversity and inclusion in the workplace. We prohibit discrimination and harassment of any kind based on race, color, sex, religion, sexual orientation, gender identity, national origin, disability, genetic information, pregnancy, age (40 or older), or any other protected characteristic as outlined by federal, state, or local laws.This policy applies to all employment practices within our organization, including hiring, recruiting, promotion, termination, layoff, recall, leave of absence, compensation, benefits, and training. OVFD makes hiring decisions based solely on qualifications, merit, and business needs.

Jotform Now create your own Jotform PDF document - It's Free Create your own PDF Document

Submit

Jotform Now create your own Jotform PDF document - It's Free Create your own PDF Document

OLYMPIC VALLEY
PUBLIC SERVICE DISTRICT

STATEMENT BY APPLICANT

Read, Date, Sign and Return:

I have been provided and read the physical job description for the position I specify below.

I hereby certify that I have no previous medical history or disability, which would prevent me from performing the essential job functions or the physical activity requirements on the job.

I understand the District will require me to be examined by a medical doctor selected by the District to determine my ability to perform the job-related functions described in the physical job description as a condition of any offer of employment by the District.

I understand that I will be required to submit a pre-employment drug screening in compliance with regulations adopted by the United States Department of Transportation, Federal Highway Administration.

I understand that the District will obtain an investigative consumer report that will be used solely for employment purposes. Further, I understand that the District will verify social security number and name as provided by me on District application documents.

I further understand that any false statement or material omission by me in connection with such medical examination or concerning my job-related physical abilities will disqualify me from employment or be cause for dismissal when the false statement or omission is discovered.

I hereby authorize release of all medical information pertinent to the physical job requirements of the position specified above to the Olympic Valley Public Service District.

Position Applied for: _____

The following documents MUST be attached to the application and returned:

1. Statement by Applicant

Failure to return all the required documents may be cause for rejection of your application.

_____ _____

Applicants Signature Date

APPLICANT'S AUTHORIZATION FOR BACKGROUND SCREENING

ACKNOWLEDGMENT AND AUTHORIZATION FOR BACKGROUND CHECK

I acknowledge receipt of the separate document entitled DISCLOSURE REGARDING BACKGROUND INVESTIGATION and A SUMMARY OF YOUR RIGHTS UNDER THE FAIR CREDIT REPORTING ACT and certify that I have read and understand both of those documents. I hereby authorize the obtaining of "consumer reports" and/or "investigative consumer reports" by the [Employer] ("the Company") at any time after receipt of this authorization and throughout my employment, if applicable. To this end, I hereby authorize, without reservation, any law enforcement agency, administrator, state or federal agency, institution, school or university (public or private), information service bureau, employer, or insurance company to furnish any and all background information requested by InfoMart, Inc., 1582 Terrell Mill Road, Marietta, GA 30067, 800-800-3774, www.infomart-usa.com, and/or Employer itself. I agree that a facsimile ("fax"), electronic or photographic copy of this Authorization shall be as valid as the original.

New York applicants only: Upon request, you will be informed whether or not a consumer report was requested by the Company, and if such report was requested, informed of the name and address of the consumer reporting agency that furnished the report. You have the right to inspect and receive a copy of any investigative consumer report requested by the Company by contacting the consumer reporting agency identified above directly. By signing below, you acknowledge receipt of Article 23-A of the New York Correction Law.

New York City applicants only: By signing this form, you further authorize the Company to provide you with a copy of your consumer report, the New York City Fair Chance Act Notice form, and any other documents, to the extent required by law, at the mailing address and/or email address you provide to the Company.

Minnesota applicants only: You have the right to submit a written request to the consumer reporting agency for a complete and accurate disclosure of the nature and scope of any consumer report the Company ordered about you. The consumer reporting agency must provide you with this disclosure within five business days after its receipt of your request or the report was requested by the Company, whichever date is later.
Please check this box if you would like to receive a copy of a consumer report if one is obtained by the Company. ☐

Washington State applicants only: You also have the right to request from the consumer reporting agency a written summary of your rights and remedies under the Washington Fair Credit Reporting Act.

Oklahoma applicants only: Please check this box if you would like to receive a copy of a consumer report if one is obtained by the Company. ☐

Applicant Information (Please Print)

* This information will be used for purposes of background screening only and will not be used in making any employment decisions.

Applicant Name: (First Middle Last)	Current Address: (street address)
Other Name(s) Used: (like Maiden)	City: State: Zip:
Gender: * ☐ Male ☐ Female	Former Address: (1)
Social Security Number: *	City: State: Zip:
Driver's License Number.: State:	Former Address: (2)
Date of Birth: * Place of Birth: (City, State, Country)	City: State: Zip:

Signature: _____ Date: _____

Email or Fax ALL documents to:

Cust.Service@infomart-usa.com

V.ABSTG0408.19 **(770) 984-8997**

THIS IS A SAMPLE DOCUMENT. SAMPLE DOCUMENTS SHOULD NOT BE CONSTRUED AS LEGAL ADVICE, GUIDANCE, OR COUNSEL. EMPLOYERS SHOULD CONSULT THEIR OWN ATTORNEY ABOUT THEIR COMPLIANCE RESPONSIBILITIES UNDER THE FAIR CREDIT REPORTING ACT AND APPLICABLE STATE LAW. INFOMART, INC. EXPRESSLY DISCLAIMS ANY WARRANTIES OR RESPONSIBILITY OR DAMAGES ASSOCIATED WITH OR ARISING OUT OF INFORMATION PROVIDED. EMPLOYERS SEEKING CREDIT REPORTS MUST PROVIDE ADDITIONAL NOTICES PURSUANT TO STATE LAW.