

**OLYMPIC VALLEY PUBLIC SERVICE DISTRICT
BOARD OF DIRECTORS MEETING MINUTES #945
SEPTEMBER 11, 2025**

A. Call to Order, Roll Call, and Pledge of Allegiance.

Director Cox called the meeting to order at 1:00 p.m.

Directors Present: Dale Cox, Katy Hover-Smoot*, Bill Hudson, Richard Koffler, and Katrina Smolen

*Joined via noticed teleconference

Directors Absent: None

Staff Present: Jessica Asher, Program Manager & Board Secretary; Dave Hunt, District Engineer; Charley Miller, General Manager

Others Present: None

A. Call to Order and Roll Call

B. Public Comment/Presentation.

Mr. Miller reported that the contractor for the Granite Chief "A" Line Replacement project damaged a 10-inch sewer main at the manhole on Shirley Canyon Road. He noted that it may be necessary to approve a professional services agreement with DOWL, estimated at \$10,000–\$15,000, to provide design, construction administration, and inspection services for the repair. The property owners will be responsible for the cost of this work.

C. 1810 Material Bays Structural Repairs Project – Contract Award

The Board reviewed the item, accepted public comment, and approved the contract with GLA Morris Construction in an amount not to exceed \$40,050.95, authorized the General Manager to execute contractual documents, and approved a budget amendment in an amount equal to \$44,050.95.

Mr. Hunt reviewed the report and discussed the three proposals received. Staff recommended awarding the project to GLA Morris, and Director Smolen agreed that GLA Morris was the most reputable bidder. Staff confirmed that funding for the budget amendment is available from reserve accounts.

Public Comment – None.

Koffler motioned to approve a contract with GLA Morris Construction in an amount not to exceed \$40,050.95, to authorize the General Manager to execute contractual documents, and approve a budget amendment in an amount equal to \$44,050.95. Director Hudson seconded the motion. A roll call vote was taken, and the motion passed.

Cox – Yes | Hover-Smoot – Yes | Hudson – Yes | Koffler – Yes | Smolen – Yes

D. Adjourn.

Director Smolen made a motion, seconded by Director Hudson to adjourn at 1:20 PM; a roll call vote was taken and the motion passed.

Cox – Yes | Hover-Smoot – Yes | Hudson – Yes | Koffler – Yes | Smolen – Yes

By, J. Asher

Approved on 9/30/25

Jessica Asher
Jessica Asher (Sep 30, 2025 12:55:33 PDT)

2025-09-11_SpecialBoardMeetingMinutes-FINAL

Final Audit Report

2025-09-30

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