



OLYMPIC VALLEY PUBLIC SERVICE DISTRICT BOARD REPORT



SUBJECT: Administration & Office Report

EXHIBIT: G-4, 1 Page

AUTHOR: Jessica Asher, Board Secretary

MEETING DATE: July 29, 2025

RECOMMENDED ACTION: This report is informational only; no action is requested from the Board.

DISCUSSION: Green Waste Disposal Programs Update:

Michael Kennedy will now be leading our Green Waste Disposal Days, taking over from Andrew Lange. These events take place on the second Sunday of each month through October 2025. The District extends its sincere thanks to Andrew for his years of dedicated service and appreciates Michael for stepping into the volunteer role.

FY 2024-2025 Year-End Financial Closing Tasks and Audit Preparation

Accounting staff are gathering the necessary information to prepare the year-end financial report and are working to complete fiscal year-end reconciliation tasks. McClintock Accountancy staff will begin their audit fieldwork in mid-September and are scheduled to present the final audit report to the Board in December.

Staff Training – GFOA Annual Conference

Danielle Mueller attended the 2025 Government Finance Officer's Association (GFOA) Annual Conference in June. The conference held technical workshops on various Accounting and Finance topics, including preparing the Annual Comprehensive Financial Report, data transparency, investing, artificial intelligence, financial reporting, and budgeting. This event hosts approximately 5,000 public sector finance professionals providing great training opportunities and networking.

ATTACHMENTS: None

DATE PREPARED: July 17, 2025