

**OLYMPIC VALLEY PUBLIC SERVICE DISTRICT**  
**PROGRESS PAYMENT REPORT**

**EXHIBIT D-9**  
**3 Pages**

PROJECT TITLE: **Strategic Plan Consulting**

PROJECT NUMBER: **10-09-732000**

CONTRACTOR NAME: **Agnew::Beck Consulting, Inc.**

& ADDRESS: **PO Box 410**  
**Palmer, AK 99645**

DATE: 03/19/2024

PAYMENT ESTIMATE #: 1

PERIOD: 2/1/2024-2/29-2024

BID AMOUNT: \$ 19,445.00

NET CHANGE ORDERS: \$0.00

ADJUSTED CONTRACT AMOUNT: \$19,445.00

WORK COMPLETED: \$ 618.75

% WORK COMPLETED: 3%

ORIGINAL TIME: N/A

REVISED TIME: \_\_\_\_\_

TIME ELAPSED: \_\_\_\_\_

% TIME ELAPSED: \_\_\_\_\_

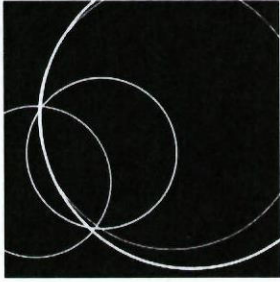
	PREVIOUS	CURRENT	TO DATE
<b>EARNINGS:</b>			
Work Completed	\$ -	\$ 618.75	\$ 618.75
Retention on Work Completed (5%)	\$ -	\$ -	\$ -
<b>Net Earnings on Work Completed</b>	<b>\$ -</b>	<b>\$ 618.75</b>	<b>\$ 618.75</b>
Materials on Hand	\$ -		\$ -
Retention on Materials (5%)	\$ -	\$ -	\$ -
<b>Net Earnings On Materials</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>
<b>TOTAL NET EARNINGS</b>	<b>\$ -</b>	<b>\$ 618.75</b>	<b>\$ 618.75</b>
<b>DEDUCTIONS:</b>			
1.			\$ -
2.			\$ -
3.			\$ -
<b>Total Deductions</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>
<b>OTHER ADJUSTMENTS:</b>			
1. Release Retention			\$ -
2.			\$ -
3.			\$ -
<b>Total Adjustments</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>
<b>TOTAL ADJUSTED EARNINGS</b>	<b>\$ -</b>	<b>\$ 618.75</b>	<b>\$ 618.75</b>
LESS PREVIOUS PAYMENTS			\$ -
<b>PAYMENT DUE THIS ESTIMATE</b>			<b>\$ 618.75</b>

REVIEWED BY: \_\_\_\_\_

*Jessica Asher, Program Manager*

APPROVED BY: \_\_\_\_\_

*Dave Hunt, Interim General Manager*



AGNEW  
::BECK

Agnew::Beck Consulting, Inc.

PO Box 410

Palmer, AK 99645

# Invoice

Date	Invoice #
3/19/2024	12254

Bill To
Olympic Valley Service District Jessica Asher 305 Squaw Valley Rd Olympic Valley, CA 96146

P.O. No.	Terms	Project

Description	Contract Amt	Prior Amt	Total %	Amount
Task 1. Prepare for Workshops	6,215.00		9.96%	618.75
Task 2. Facilitation Workshops	5,433.00		0.00%	0.00
Task 3. Produce Draft Strategic Plan Documents	7,302.00		0.00%	0.00
Task 4. Present Draft Strategic Plan to the Board/Staff	495.00		0.00%	0.00
Contract Dates: 1/25/2024 - 5/31/2024				
Budget amount remaining after this invoice: \$18,826.25				
For work completed 2/1/2024 - 2/29/2024				
	\$19,445.00			
			<b>Total</b>	\$618.75

**Payments/Credits** \$0.00

**Balance Due** \$618.75

Engage, Plan, Implement.

Olympic Valley Public Service District OYPSD Strategic Planning Services January 2024 - May 2024	
February 2024	
TASKS	PROJECT UPDATES
<b>Task 1: Prepare for Workshops</b>	<i>specific deliverables, meetings and milestones</i>
Tasks include: a) Up to four, 1-hour check-in meetings with staff/board re: project progress; b) review of relevant documents and information; c) conduct 15 interviews; d) facilitating a SWOT feedback session with staff. Interviews to include: 1) Individual interviews with board members, 2) Individual interviews with management staff; 3) Individual interviews with external stakeholders/partners. Interviews will be offered in person and via Zoom.	Coordinate contract signing, mail contract letter, project setup, client communications, kick-off meeting, update to schedule and work plan
<b>Task 2: Facilitation Workshops</b>	
Design and facilitate two, 3-hour goal setting workshops in early 2024. Prepare agenda, develop presentation for workshops including summary of feedback, SWOT summary, environmental scan, etc.	
<b>Task 3: Produce Draft Strategic Plan Document</b>	
Develop a draft Strategic Plan for OVI PSD that outlines the agreed upon goals and objectives with graphic design elements. Assumes significant staff time to work one-on-one with board to finalize goals, objectives, and strategies prior to final.	
<b>Task 4: Present Draft Strategic Plan to Board/Staff</b>	
Presentation of draft plan to board/staff for approval	