

OLYMPIC VALLEY PUBLIC SERVICE DISTRICT
PROGRESS PAYMENT REPORT

EXHIBIT D-12
5 Pages

PROJECT TITLE: **Strategic Plan Consulting**

PROJECT NUMBER: **10-09-732000**

CONTRACTOR NAME: **Agnew::Beck Consulting, Inc.**
 & ADDRESS: **PO Box 410**
Palmer, AK 99645

DATE: 07/02/2025

PAYMENT ESTIMATE #: 5

PERIOD: 05/01/25-06/30/25

BID AMOUNT: \$ 19,445.00

NET CHANGE ORDERS: \$ 7,539.00

ADJUSTED CONTRACT AMOUNT: \$ 26,984.00

WORK COMPLETED: \$ 26,226.25

% WORK COMPLETED: 97%

ORIGINAL TIME: N/A

REVISED TIME: _____

TIME ELAPSED: _____

% TIME ELAPSED: _____

	PREVIOUS	CURRENT	TO DATE
EARNINGS:			
Work Completed	\$ 20,293.75	\$ 5,932.50	\$ 26,226.25
Retention on Work Completed (5%)	\$ -	\$ -	\$ -
Net Earnings on Work Completed	<u>\$ 20,293.75</u>	<u>\$ 5,932.50</u>	<u>\$ 26,226.25</u>
Materials on Hand	\$ -		\$ -
Retention on Materials (5%)	\$ -	\$ -	\$ -
Net Earnings On Materials	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>
TOTAL NET EARNINGS	<u>\$ 20,293.75</u>	<u>\$ 5,932.50</u>	<u>\$ 26,226.25</u>
DEDUCTIONS:			
1.			\$ -
2.			\$ -
3.			\$ -
Total Deductions	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>
OTHER ADJUSTMENTS:			
1. Release Retention			\$ -
2.			\$ -
3.			\$ -
Total Adjustments	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>
TOTAL ADJUSTED EARNINGS	<u>\$ 20,293.75</u>	<u>\$ 5,932.50</u>	<u>\$ 26,226.25</u>
LESS PREVIOUS PAYMENTS			\$ (20,293.75)
PAYMENT DUE THIS ESTIMATE			<u>\$ 5,932.50</u>

REVIEWED BY: 
 Jessica Asher, Program Manager

APPROVED BY: 
 Charley Miller, General Manager



Palmer, AK 99645

Date	Invoice #
6/30/2025	20239

P.O. No.	Terms	Project
	Due on receipt	Strategic Planning

Balance Due	\$5,341.25
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Engage, Plan, Implement.

OVPSD Details for Invoice #20239

May 2025

Agnew::Beck Consulting | Strategic Planning Services

Olympic Valley Public Service District OVPSD Strategic Planning Services May, 2025 Invoice Detail		
1-May-25		
TASKS PER SCOPE OF WORK	# of Hours Worked	Summary of tasks
1. Discovery Phase (Pre Work for Board Workshops)		<i>specific deliverables, meetings and milestones</i>
Tasks include: -Project Management: Up to four, 1 hr check in meetings with staff/board re: project progress. -Review of relevant documents and information. -Research best practices: examples of other strategic plans from similar organizations.	3.75	Prepare for Board Strategic Planning Workshop including: agenda development, presentation, meeting with staff, develop posters, design posters. Project Management tasks including invoicing, budget tracking, client communications, scheduling.
2. Strategic Planning (Board Workshops) 2025		
Design and facilitate two strategic planning workshops with the board and management staff in 2025. Prepare agenda, develop presentation for workshops. Estimated budget includes: facilitation, note taking, travel, meeting preparation. Each workshop will be 3 hours each.	10	Facilitate 3-hour Board Workshop on May 12. Time includes meeting with staff to finalize materials, review talking points and presentation, input questions, travel, room set up, pack up, summary documentation.
3. Produce Strategic Plan Document Winter/Spring 2025		
Develop a draft Strategic Plan for OVI PSD that outlines agreed upon goals and objectives (estimate 10 pages) with graphic design elements. Assumes significant staff time to work one-on-one with board to finalize goals, objectives, strategies prior to final. Expectation that A-B will develop an annual Work Plan template and staff will provide content.	20.5	Draft content for strategic plan, organize photo library for design team, discuss and plan production with client, work on map for District, update content based on Board Workshop feedback, writing and initial layout.
Task 4: Present Draft Strategic Plan to Board/Staff	0	
Presentation of draft plan to board/staff for approval	0	
Total of Hours	34.25	



Palmer, AK 99645

Date	Invoice #
7/2/2025	20242

P.O. No.	Terms	Project
	Due on receipt	Strategic Planning

Balance Due	\$591.25
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Olympic Valley Public Service District
OVPSD Strategic Planning Services
June, 2025 Invoice Detail

June, 2025		
TASKS PER SCOPE OF WORK	# of Hours Worked	Summary of tasks
1. Discovery Phase (Pre Work for Board Workshops)		specific deliverables, meetings and milestones
Tasks include: -Project Management: Up to four, 1 hr check in meetings with staff/board re: project progress. -Review of relevant documents and information. -Research best practices: examples of other strategic plans from similar organizations		
2. Strategic Planning (Board Workshops) 2025		
Design and facilitate two strategic planning workshops with the board and management staff in 2025. Prepare agenda, develop presentation for workshops. Estimated budget includes: facilitation, note taking, travel, meeting preparation. Each workshop will be 3 hours each.		
3. Produce Strategic Plan Document Winter/Spring 2025		
Develop a draft Strategic Plan for OVI PSD that outlines agreed upon goals and objectives (estimate 10 pages) with graphic design elements. Assumes significant staff time to work one-on-one with board to finalize goals, objectives, strategies prior to final. Expectation that A::B will develop an annual Work Plan template and staff will provide content.	4.25	Work on strategic plan draft, map updates, client communications/scheduling, design team initial prep.
Task 4: Present Draft Strategic Plan to Board/Staff	0	
Presentation of draft plan to board/staff for approval	0	
Total of Hours	4.25	