



# OLYMPIC VALLEY PUBLIC SERVICE DISTRICT



EXHIBIT G-4  
5 Pages

## ADMINISTRATION & OFFICE REPORT

**DATE:** June 24, 2025

**TO:** District Board Members

**FROM:** Jessica Asher, Board Secretary

**SUBJECT:** Administration & Office Report – Information Only

**BACKGROUND:** The following is a discussion of office activities and brief status reports regarding administration that are not the subject of a separate report. This report is formatted to provide new information and recent progress only.

**DISCUSSION:** Summer Newsletter and Utility Annual Billing  
On July 1<sup>st</sup>, annual utility bills will be mailed to approximately 1,200 accounts, along with the summer newsletter.

Water Quality Report

The annual water quality report is available online, with hard copies available upon request.

Backflow Testing Notices

Notices for backflow testing have been sent to approximately 500 residential and commercial customers, many of whom have multiple devices requiring testing. A second notice is scheduled for mailing in mid-July as needed.

Form 470 Officeholder and Candidate Campaign Statement

Per California Political Reform Act, candidates/officeholders without a campaign committee, not anticipating receiving or spending \$2,000 or more during the calendar year, must submit Form 470. Please complete the required forms and send the original documents to Jessica Asher by July 15, 2025.

**ATTACHMENTS:** Summer Newsletter

**DATE PREPARED:** June 4, 2025



# Summer Newsletter

## 2025



## A Year of Progress: Reflections from the General Manager



As I recently completed my first year as General Manager, I want to share some highlights from what has been a busy and productive year at Olympic Valley Public Service District. It has been an honor to work alongside a dedicated team committed to delivering high-quality service to our community. Together, we've made meaningful progress while laying the foundation for continued success.

We launched our first Strategic Plan development process since 2012—an important step that will help shape the District's goals and initiatives for the years ahead. In parallel, we initiated a Fire Municipal Service Review (MSR) with LAFCO to evaluate regional fire services and explore collaborative models to enhance service delivery.

Financial planning was another area of focus. We completed a comprehensive Water and Sewer Rate Study and cost-of-service analysis, which will guide the financial management of our utilities over the next five years. This work ensures we are responsibly planning for both current operations and long-term infrastructure needs.

Community engagement remained a key priority. We continued active participation in the Olympic Valley MAC, Squaw Valley Business Association, Olympic Valley Property Owners Association (OVPOA), Firewise Community, and other local groups. The Fire Department also hosted the annual Memorial Day pancake breakfast, which coincides with the OVPOA Olympic Valley Clean-Up Day.

We advanced several fire-related initiatives this year, reinforcing our commitment to wildfire prevention and forest health. We completed the District's Fire Development Impact (Nexus) Study, updating a one-time fee associated with new development, and entered into a shared labor agreement with Northstar Community Services District to support Fire Prevention services. At the same time, we continued valley-wide fuel reduction efforts, including breaking ground this spring on a major project (OV-4) that will establish a 150-foot shaded fuel break adjacent to residential neighborhoods, reducing wildfire risk and improving defensible space near critical infrastructure and homes.

As we look ahead, I'm optimistic about the future. With a strong team, clear direction, and a deep commitment to the community we serve, Olympic Valley Public Service District is well-positioned to meet the challenges and opportunities before us.

—Charley Miller, General Manager  
Olympic Valley Public Service District

### Water System & Resources Plan

The Olympic Valley Public Service District will be preparing a comprehensive Water System & Resources Plan (Plan) in 2025/26. The Plan will be a 25-year strategy that integrates investments in sustainable water resources with the infrastructure necessary to ensure high quality water service continues to be provided now and into the future. The District last prepared a Master Plan in 1994.

This Plan will consolidate the results of all recent District planning efforts into a single, comprehensive document, and develop a near and long-term Capital Improvement Plan (CIP). The CIP will identify improvements required as a result of expanding or increased capacity needs, as well as improvements recommended to optimize operational efficiencies. The CIP will also establish a long-term plan and funding strategy for renewal and replacement of existing water system assets.

Ultimately, the Plan will provide a comprehensive document addressing both water resource and infrastructure improvements to meet both current and future needs. The project is expected to be completed by March 2026.

### Sewer Collection System Improvement Projects

The District is in the process of completing a comprehensive Sewer System Master Plan (Plan) to identify capital project needs to ensure the system functions effectively under current and future conditions. The Plan will develop a near and long-term Capital improvement Plan (CIP) which will identify improvements necessary because of the condition of existing sewer assets, expanding or increased capacity needs, infiltration and inflow reduction, and upgrades to undersized backyard sewer mains. The Draft CIP has identified approximately \$3.8M in capital improvements over the next 5 years (FY26-FY30), and \$16M over the next 15 years. The first project will rehabilitate 27 sewer mains (totaling 4,686 linear feet), rehabilitate 37 manholes, replace 8 manholes, and install 2 new manholes, at an estimated \$1.5 million. Future projects identified in the CIP will be completed over the next 15 years.

# Olympic Valley Fire Department Fire and Safety Notes

## Tahoe Alerts

With so many jurisdictions around Lake Tahoe, it can be difficult to know which government entity is responsible for sending emergency alerts in their area, and where to go to sign up for those alerts. TahoeAlerts simplifies emergency notification registration throughout the Tahoe region. Simply log on to [tahoealerts.com](https://tahoealerts.com), and enter your address or location to identify the emergency notification system in your immediate area.

By simplifying the sign-up process and highlighting the various alert systems available, TahoeAlerts will be instrumental for keeping residents and visitors informed about potential emergencies throughout the Lake Tahoe region.

Sign up for emergency alerts throughout the Lake Tahoe region at [tahoealerts.com](https://tahoealerts.com).



## Evacuation Information

Now is a good time to revisit essential evacuation information. Remember, evacuations are carried out by law enforcement officials, while fire officials are always included in determining the "when and where" of evacuations.

For evacuation information, please visit our website:

[ovpsd.org/fire/wildfire/wildland-fire-evacuation-plan/](https://ovpsd.org/fire/wildfire/wildland-fire-evacuation-plan/)

## Preparing for Wildland Season

With heat advisories occurring in May, vegetation fuel conditions in the Sierra are drying out, with Red Flag warnings already being issued in the region. Please be particularly careful this summer - get that vegetation cut early and make sure to maintain it as summer progresses. Remember, we are always happy to come out and give you an on-site consultation.

We are implementing more fuels management projects this summer. These initiatives will provide direct benefits, and will complement larger fuels projects to the north and south of Olympic Valley, as well as the defensible space efforts undertaken by individual property owners in the Valley. This is truly a synergistic approach; if one piece is missing, it significantly compromises our ability to reduce the intensity and threat of wildfires. Therefore, please do your part by ensuring your property meets at least the minimum defensible space requirements.

For defensible space and preparedness information, please visit our website: [ovpsd.org/fire/wildfire/defensible-space/](https://ovpsd.org/fire/wildfire/defensible-space/)

### Green Waste Disposal Programs are here to help!

**Green Waste Collection Days:** Green Waste Days are FREE events held throughout the summer, sponsored by the Olympic Valley Public Service District & Fire Department, Friends of Olympic Valley and Palisades Tahoe. Every 2<sup>nd</sup> Sunday of the month June-October you can drop off green waste ONLY in the Empty Lot across from the OV Fire Department.

**Green Waste Dumpster Rebate Program:** The District has a rebate program to reimburse 100% of the cost of a 6-yard Green Waste Only Dumpster Rental. Call TTSD to order (530) 583-7800. Learn more about what each program offers here: [ovpsd.org/community-services/green-waste-programs/](https://ovpsd.org/community-services/green-waste-programs/)

## Reflections and Projections

As we welcome another glorious Sierra summer, let's reflect on the weather events we've experienced and consider their impact on conditions this summer, along with the resulting projections.

### Recap: 2024-2025

#### Atmospheric Rivers (10/2024 - 3/2025)

- ◆ 35 atmospheric rivers impacted Northern California: 12 were weak, 14 moderate, 8 strong, and 1 extreme.
- ◆ Two strong atmospheric rivers directly affected our area (December 21 and February 5).

#### Precipitation (10/1/2024 - 4/30/2025)

- ◆ Overall precipitation was 75-90% of normal.
- ◆ This marks the third consecutive "wettish" winter.

#### Outlook: Northern California

- ◆ **Drought Outlook:** None
- ◆ **Precipitation Outlook (May - July):** Leaning to be below normal
- ◆ **Temperature Outlook (May - July):** Likely above normal

#### Wildfire Outlook

- ◆ **May - July:** Warming and drying conditions expected
- ◆ **June - August:** Above normal fire potential

#### Chance for *Significant Fire Potential* in the Tahoe/Truckee Area

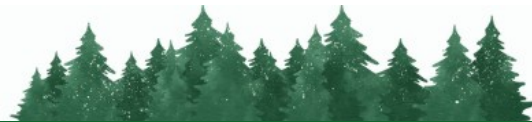
- ◆ **May:** Normal
- ◆ **June:** Normal
- ◆ **July - August:** Above normal

#### 2025 Air Resources:

- ◆ **Truckee:** 1 water-dropping helicopter
- ◆ **Grass Valley:** 1 Air Tactical airplane and 2 Air Tankers

In May 2025, there were a few fires east and west of the Tahoe Basin area, all contained to fewer than 10 acres.



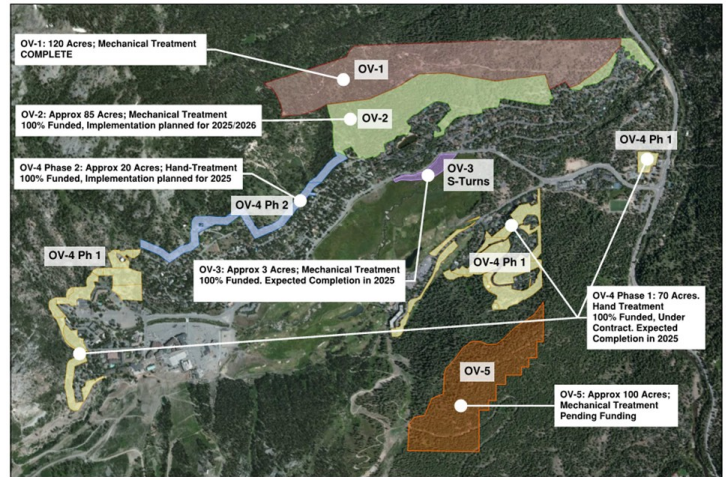


## Summer Wildfire Safety: Major Fuel Reduction Projects Underway

This summer, ongoing fuel reduction work will be conducted throughout Olympic Valley. These projects, included in the 2022 Olympic Valley Community Wildfire Protection Plan, are designed to reduce wildfire risk, improve forest and meadow health and wildlife habitat, enhance evacuation and roadway safety, and protect homes, infrastructure, and first responders during emergencies.

### What to Expect:

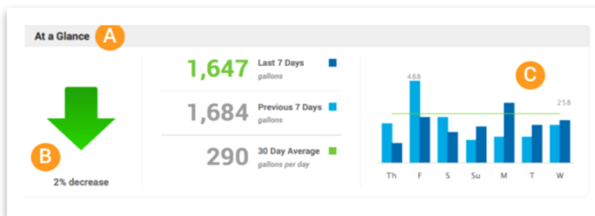
- **OV-4 Community Buffer Project:** Currently underway, this project includes hand-thinning and chipping across 90 acres in the wildland-urban interface. It will create a 150-foot-deep shaded fuel break near residential neighborhoods.
- **OV-3 S-Turns Project:** This effort, scheduled for completion by year's end, will remove dense lodgepole pine growth in the meadow along Olympic Valley Road.
- **OV-2 North Slope Project** Fuel reduction on the north slope of the Valley has also been funded. The timing of implementation depends on contractor bids and availability, with work expected this summer or next.



These projects are made possible through generous funding with over \$1 million committed by the Tahoe Truckee Airport District (TTAD), nearly \$400,000 from the Truckee North Tahoe Forest Management Program through Tahoe Truckee Community Foundation (TTCF) and CALFIRE, and \$50,000 from TTCF's Forest Futures Program.

Beyond District-led projects, Placer County is planning fuel reduction near Olympic Valley Park. The National Forest Foundation, in partnership with the U.S. Forest Service, plans to also begin clearing fuels between Alpine Meadows and Olympic Valley.

## Eye on Water



The Advanced Metering Infrastructure (AMI) Implementation and Water Meter Replacement Project supports the District's water conservation and customer service efforts by replacing outdated residential, irrigation, and commercial meters. The multi-year project began meter replacements in 2023 and is expected to finish by the end of 2025.

New meters use cellular technology to improve reading efficiency and give customers real-time water usage and leak alerts via the EyeOnWater online portal. After installation, District Operators will leave a door hanger notifying you of the up-

grade and providing EyeOnWater setup instructions, also available at [ovpsd.org/utilities/water/water-meter-readings](https://ovpsd.org/utilities/water/water-meter-readings).

Funding for this project has been provided in part by Placer County Water Agency (PCWA) and the California Department of Water Resources through the Water Quality, Supply, and Infrastructure Improvement Act of 2014. The District secured a grant to partially fund this project in 2021.



## Xpress Bill Pay Provider

Xpress Bill Pay is the premier local government and service district payment provider. This payment provider, new to the District last year, provides you with full bill presentation, paperless billing, billing history, auto pay, stored payment info, email notifications, and more.

You will be directed to the new website when you select the "Pay My Bill Online" option on the district's website at [www.ovpsd.org](https://www.ovpsd.org)

**If you have not, please visit the site to establish an online account. If you had auto pay set with the District's previous provider, you will need to visit Xpress Bill Pay to set up a new Auto Pay.**



If you have any questions, you can reach Xpress Bill Pay via email at [support@xpressbillpay.com](mailto:support@xpressbillpay.com) or via telephone at 385-218-0343.

*We look forward to serving you!*

# Welcome our summer Engineering Intern!



Leah Olsen is spending her second summer at the District as an Engineering Intern! She is a civil engineering student at Montana State University, set to graduate in the spring of 2026. Originally from Reno, NV, she enjoys interning in this beautiful environment where the small-office setting provides a unique opportunity to work closely with both the District Engineer and Assistant Engineer. In her free time, she takes full advantage of the outdoors through skiing, hiking, camping, and paddleboarding. The District is thrilled to have Leah on the team and appreciates the enthusiasm and dedication she brings to her work!



L-R: Assistant Engineer, Alexa Herring & Engineering Intern, Leah Olsen

## IS YOUR CONTACT INFORMATION CURRENT?

Please contact the District if you have new contact information. This information is necessary to keep your account up-to-date and used to alert you if we are made aware of emergencies at your residence. Information is confidential and will not leave our office.

If you would like to provide us with your updated information, please email us at [info@ovpsd.org](mailto:info@ovpsd.org) or call 530-583-4692.

## CONSUMER CONFIDENCE REPORT NOW AVAILABLE ONLINE

The Olympic Valley Public Service District is proud to supply safe, reliable and healthy water that meets or exceeds State and Federal public health standards for drinking water. Annually, the District publishes a water quality report titled "Consumer Confidence Report" (CCR) as required by the Safe Drinking Water Act (SDWA). The purpose of the CCR is to raise customers' awareness of the quality of their drinking water, where it comes from, what it takes to deliver water to their homes, and the importance of protecting drinking water sources.

In recent years the District has mailed its customers a printed copy of the CCR to comply with the SDWA. The California Department of Public Health has expanded its interpretation of the SDWA to allow for electronic delivery of the CCR. To view our 2024 Consumer Confidence Report and learn more about your drinking water, please visit the following URL: <https://www.ovpsd.org/consumerconfidence-report-2024>

If you would like a paper copy of the 2024 CCR mailed to your mailing address or would like to speak with someone about the report, please call (530) 583-4692.

