



# OLYMPIC VALLEY PUBLIC SERVICE DISTRICT



EXHIBIT F-2  
7 Pages

## FIRE DEPARTMENT – ORDINANCE 2025-01 ADOPTING A FIRE AND LIFE SAFETY COST RECOVERY SCHEDULE

**DATE:** May 27, 2025

**TO:** District Board Members

**FROM:** Brad Chisholm, Fire Chief

**SUBJECT:** Re-Introduce Ordinance 2025-01 “Fire and Life Safety Cost Recovery Schedule”

**BACKGROUND:** The OVPSD Fire Code serves as a supplement to the California Building Code, California Fire Code, and National Fire Protection Association (“NFPA”) Standards in situations where local government finds a need to require a different construction standard to address unique local conditions. The 2022 Fire Code was adopted by the OVPSD Board by Ordinance 2022-03, ratified by the Placer County Board of Supervisors, and is currently in effect.

Section 107.2 of the OVPSD Chapter 5 Fire Code “Schedule of Fees” states “Fees for permits, administrative services, cost recovery and capital improvement impacts shall be in accordance with the fee schedule established by the District.”

California Health and Safety Code §13916 authorizes the District to charge fees to recover the actual costs of services and enforcement activities, provided the fees do not exceed the costs reasonably borne by the District. This authority is also reflected in Section 107.7 of the District’s Fire Code.

In 2020, the Board adopted Ordinance 2020-01, establishing a Fire and Life Safety Cost Recovery schedule for the Fire Department. Fees have been updated annually by the Ordinance since the fees were first adopted. Ordinance 2025-01 proposes to update these fees to reflect current service costs.

**DISCUSSION:** The District has reviewed and updated the costs associated with Fire Prevention Services, as detailed in Exhibit A. These fees reflect the actual costs incurred by the District in providing the services or enforcing related regulations. Supporting cost data is included for the Board’s review.

A Proposition 218 notice is not required for the Fire and Life Safety Cost Recovery Schedule, as these fees are not property related charges imposed as an incident of property ownership.

Additionally, adoption of the Ordinance and subsequent changes to the Administrative Code will not be requested of the Board until after a public hearing and comment period. This ensures transparency and provides an opportunity for community input before any changes are finalized.

This item was originally introduced to the Board on April 29, 2025. Since then, staff have identified changes to the fee formula that require the reintroduction of the ordinance and the associated fee schedule.

**ALTERNATIVES:** No action is proposed at the May 27, 2025 Board Meeting. Adoption will be requested at the June 24, 2025 meeting after a Public Hearing.

**FISCAL/RESOURCE IMPACTS:** The adoption of a Fire and Life Safety Cost Recovery Schedule will increase revenue for the Fire Department by an amount that is equal to the direct costs to perform the services. Example services include reviewing plans, performing inspections, and issuing permits. The fiscal year 2025/2026 budget is for \$30,000 in cost recovery revenue. The additional revenues generated by the Fire Department will be utilized to offset operating costs.

**RECOMMENDATION:** No action is proposed at the May 27, 2025 Board Meeting. Adoption will be requested at the June 24, 2025 meeting after a Public Hearing.

**ATTACHMENTS:**

- Draft Ordinance 2025-01 “Adopting a Fire and Life Safety Cost Recovery Schedule.” (2 pages)
- Fire Life & Safety Cost Recovery Schedule (1 page)
- District Boundary Map (1 page)
- Supporting Cost Data (1 page)

**DATE PREPARED:** May 22, 2025

## **ORDINANCE 2025-01**

### **AN ORDINANCE OF THE OLYMPIC VALLEY PUBLIC SERVICE DISTRICT ADOPTING A FIRE AND LIFE SAFETY COST RECOVERY SCHEDULE**

#### **BE IT ORDAINED BY THE BOARD OF DIRECTORS OF THE OLYMPIC VALLEY PUBLIC SERVICE DISTRICT AS FOLLOWS:**

1. The Board of Directors adopts a Fire and Life Safety Cost Recovery schedule for services and costs of enforcement of regulations as set forth on Exhibit A attached hereto and incorporated herein by reference.
2. Section 107.2 "Schedule of Fees" of the 2022 Fire Code, adopted by Ordinance 2022-03, states "*Fees for permits, administrative services, cost recovery and capital improvement impacts shall be in accordance with the fee schedule established by the District.*" Section 107.7 "Cost Recovery Fees" of the 2022 Fire Code, states "*A district board may charge a fee to cover the cost of any service which the district provides or the cost of enforcing any regulation for which the fee is charged. (Health and Safety Code 13916). The fee shall not exceed the actual cost of responding to the scene and emergency operations at the incident.*"
3. The Olympic Valley Fire Department of Placer County is a division of the Olympic Valley Public Service District (hereafter "District") organized and existing pursuant to Health and Safety Code Sections 13800 et. seq. Section 13916 of the Health and Safety Code permits a district to charge a fee to cover the cost of any service of which the district provides or the cost of enforcing any regulation for which the fee is charged, provided that no fee exceeds the cost reasonably borne by the district in providing the service.
4. The Board of Directors finds that the fees and charges of providing Fire Prevention Services, as set forth on Exhibit A attached hereto and incorporated herein by reference, are fairly allocated to the person or entity to be charged for the services to be provided, and that the fees and charges do not exceed the reasonable costs to the District for providing such services.
5. The geographic limits for collection of the Fire and Life Safety Cost Recovery schedule are hereby established as all territory within the boundaries of the Olympic Valley Fire Department of Placer County, as shown on Exhibit B.
6. The Board of Directors shall consider adjusting the fees identified in Exhibit "A" annually to reflect the actual rate of the individual providing and/or overseeing the service. Approval by the Board of Directors shall be by Ordinance, adopted at a regularly scheduled meeting of the Board prior to enactment of the increase after proper notice and public comment. Nothing herein contained shall be construed to limit the authority of the Board of Directors to amend, supplement, or change this ordinance or any regulations applicable thereto from time to time.
7. To the extent that the terms and provisions of this ordinance may be inconsistent or in conflict with the terms and conditions of any prior District ordinances, resolutions, rules, regulations or policies governing the same subject, the terms of this ordinance shall prevail with respect to the subject matter thereof and such inconsistent and conflicting provisions of prior ordinances, resolutions, rules, regulations and policies are hereby repealed.

8. That if any section, subsection, sentence, clause or phrase of this Ordinance is, for any reason held to be unconstitutional or invalid, such decision shall not affect the validity of the remaining portions of this Ordinance. The Board of Directors hereby declares that it would have passed this Ordinance, and each section, subsection, clause or phrase thereof, irrespective of the fact that any one or more sections, subsections, sentences, clauses and phrases be declared unconstitutional.
9. Nothing in this Ordinance hereby adopted shall be construed to affect any suit or proceeding pending in any court, or any rights acquired, or liability incurred, or any other cause or causes of action acquired or existing, under any act or Ordinance hereby repealed as cited in Section IV of this Ordinance; nor shall any just or legal right or remedy of any character be lost, impaired or affected by this Ordinance.
10. This Ordinance shall take effect August 1, 2025, until it is amended, suspended, and/or rescinded by the Board of Directors. The Board Secretary is directed to post and publish this Ordinance as required by law.

EXHIBIT A: Fire and Life Safety Cost Recovery Schedule

EXHIBIT B: Boundary Map

Ordinance 2025-01 was introduced, and the reading was waived, at a regular meeting of the Board of Directors of the Olympic Valley Public Service District on May 27, 2025.

PASSED AND ADOPTED this 24<sup>th</sup> day of June, 2025 at a regular meeting of the Board of Directors of the Olympic Valley Public Service District by the following vote:

AYES:

NOES:

ABSENT:

ABSTAIN:

APPROVED:

\_\_\_\_\_  
Dale Cox, Board President

ATTEST:

\_\_\_\_\_  
Jessica Asher, Board Secretary



## FIRE & LIFE SAFETY COST RECOVERY SCHEDULE

Date:  
Project Address:  
APN:

Contact:  
Phone #:  
Email:

Supporting Cost Data. ALL CHARGES ARE A BILLED A MINIMUM OF ONE HOUR UNLESS OTHERWISE SPECIFIED. AFTER ONE HOUR, FEES ARE BILLED IN 1/2 HOUR INCREMENTS. ALL PLANS/INSPECTIONS ARE SUBJECT TO EXTERNAL PLAN REVIEW, UNLESS OTHERWISE NOTED.

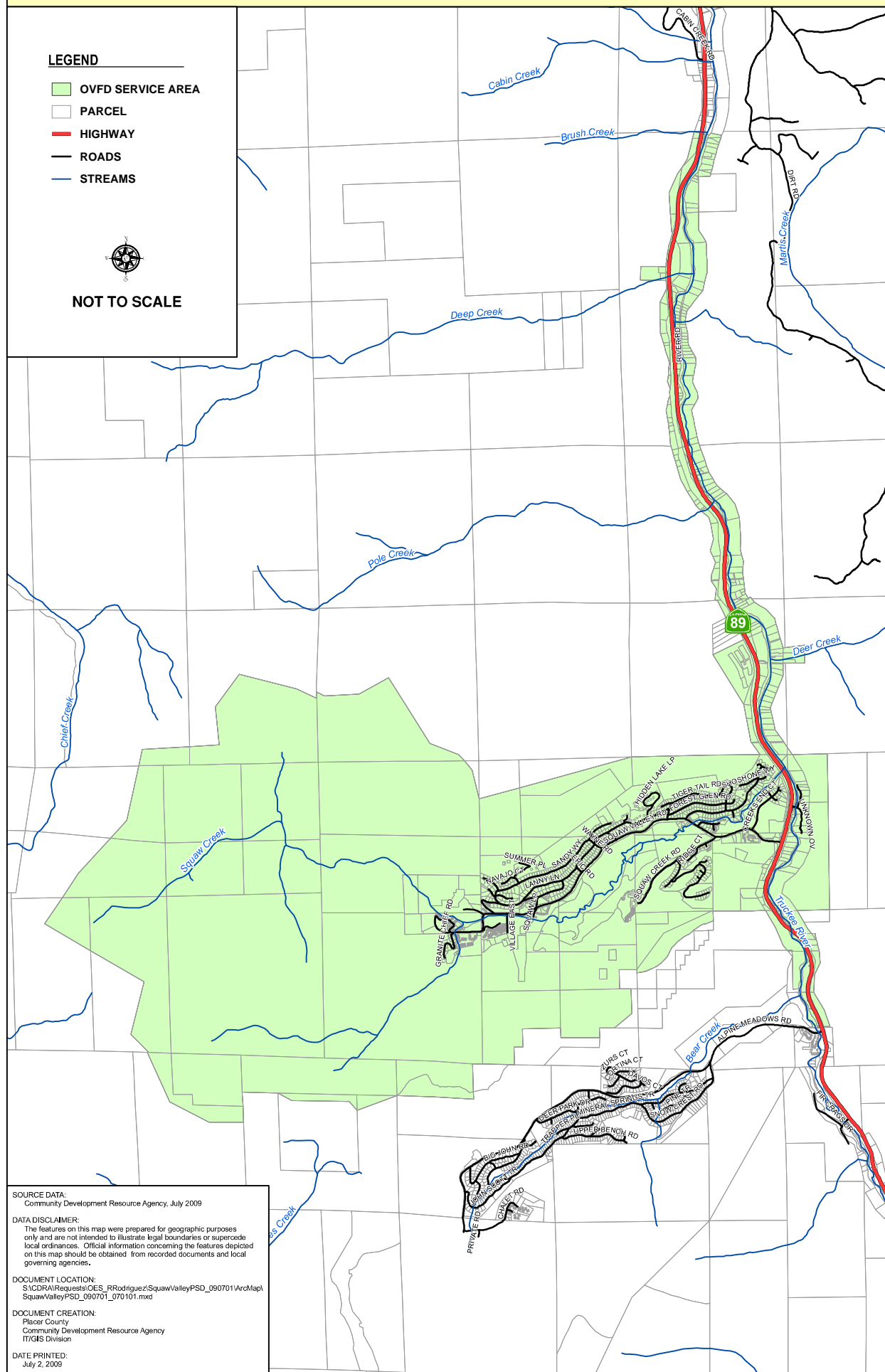
BUILDING & CONSTRUCTION		Fee	Qty.	Total	Paid
<b>EPP</b>	Engineering (site) Plan Check & Inspection	\$ 274.25			
<b>TBU</b>	Temporary Building Use & Inspection	\$ 274.25			
<b>EPR</b>	External Plan Review, Consultation, Etc. 3rd Party review cost + 10% Admin Fee	Varies			
<b>SDR</b>	Subdivision or other Site Design Approval Plan Review - less than 9 parcels	\$ 274.25			
<b>SDP</b>	Subdivision or other Site Design Approval Plan Review - greater than 9 parcels	\$ 548.49			
<b>BUI</b>	State Manadated Business Inspections: (2 inspections included) 3 or more inspections subject to hourly rate/additional fines. (Per OVPSD Fire Code 110.4 fines of up to \$1000/day may apply for non-compliance)	\$ 548.49			
SPRINKLER & FIRE ALARM SYSTEM					
<b>SPR</b>	Sprinkler Plan Check (includes 2 inspections) less than 50 heads	\$ 822.74			
<b>SPA</b>	Sprinkler Inspection (additional after initial 2 inspections above)	\$ 274.25			
<b>FAL</b>	Fire Alarm System Plan Check (includes 2 inspections)	\$ 822.74			
<b>FAA</b>	Fire Alarm Inspection (additional after 2 inspections)	\$ 274.25			
<b>UGS</b>	Underground Fire Systems	\$ 274.25			
<b>EPR</b>	External Plan Review, Consult, Inspections, Etc. 3rd party costs plus 10% admin	Varies			
<b>HDP</b>	Hood & Duct System Plan Check & Inspection (per system)	\$ 548.49			
EVENTS					
<b>CCF</b>	Carnivals, Concerts, Fairs – Basic Plan Review and Inspection Plus # of Booth(s)/Tent(s) ___ x \$13	\$ 822.74			
<b>FWK</b>	Fireworks (Pyrotechnics) Review/Event Inspection	\$ 548.49			
<b>ENS</b>	Fire Engine Standby - CA OES Engine Rate (3 hour minimum)	\$ 1,705.53			
<b>EMS</b>	EMS Plan Review	\$ 274.25			
<b>SPE</b>	Special Events	\$ 274.25			
LPG & TANK INSTALLATION					
<b>LPG</b>	Residential Propane Tank Installation (Above/Underground)	\$ 274.25			
<b>UGT</b>	Underground Flammable/Combustible Liquid Tank/Cylinders	\$ 274.25			
<b>AGT</b>	Above-Ground Flammable/Combustible Liquid Tank/Cylinders	\$ 274.25			
MISCELLANEOUS FEES - BILLED AT HOURLY RATE UNLESS NOTED					
<b>INS</b>	Inspection and Re-Inspection (additional not included with the above fees) - includes Real Estate and DSI	\$ 274.25			
<b>CDS</b>	Commercial Defensible Space Inspection (2 hours minimum)	\$ 548.49			
<b>EXP</b>	Rush/Expedited Fee (150%)	\$ 411.37			
<b>REP</b>	Report Request (Direct Cost of Duplication)	Varies			
<b>INR</b>	Investigation Report (Direct Cost of Duplication)	Varies			
<b>HZM</b>	Hazardous Materials Inventory/Storage Review	\$ 274.25			
<b>OSN</b>	Other Services Not Covered Above may be subject to hourly fees at Fire Chief Discretion	\$ 274.25			

**Total amount Due:**

Please make check payable to Olympic Valley Public Service District (no abbreviations) & mail to PO BOX 2026, Olympic Valley, CA 96146

# EXHIBIT B. OVFD BOUNDARY MAP

## OLYMPIC VALLEY FIRE DEPARTMENT SERVICE AREA



Supporting Cost Data. ALL CHARGES ARE A BILLED A MINIMUM OF ONE HOUR UNLESS OTHERWISE SPECIFIED. AFTER ONE HOUR, FEES ARE BILLED IN 1 HOUR INCREMENTS. ALL PLANS/INSPECTIONS ARE SUBJECT TO EXTERNAL PLAN REVIEW.

BUILDING & CONSTRUCTION		Est. Hours	Hourly Rate	Est. Total
EPP	Engineering (site) Plan Check & Inspection	1	\$ 274.25	\$274.25
TBU	Temporary Building Use & Inspection	1	\$ 274.25	\$274.25
EPR	External Plan Review, Consultation, Etc. 3rd Party review cost + 10% Admin Fee	Varies		
SDR	Subdivision or other Site Design Approval Plan Review - less than 9 parcels	1	\$ 274.25	\$274.25
SDP	Subdivision or other Site Design Approval Plan Review - greater than 9 parcels (2 hour min.)	2	\$ 274.25	\$548.49
BUI	State Manadated Business Inspections: (2 inspections included) 3 or more inspections subject to hourly rate/additional fines. (Per OVPSD Fire Code 110.4 fines of up to \$1000/day may apply for non-compliance)	2	\$ 274.25	\$548.49
SPRINKLER & FIRE ALARM SYSTEM				
SPR	Sprinkler Plan Check - less than 50 heads (includes 2 inspections)	3	\$ 274.25	\$822.74
SPA	Sprinkler Inspection (additional after initial 2 inspections above)	1	\$ 274.25	\$274.25
FAL	Fire Alarm System Plan Check (includes 2 inspections)	3	\$ 274.25	\$822.74
FAA	Fire Alarm Inspection (additional after 2 inspections)	1	\$ 274.25	\$274.25
UGS	Underground Fire Systems	1	\$ 274.25	\$274.25
EPR	External Plan Review, Consult, Inspections, Etc. 3rd party costs plus 10% admin	Varies		
HDP	Hood & Duct System Plan Check & Inspection (per system)	2	\$ 274.25	\$548.49
EVENTS				
CCF	Carnivals, Concerts, Fairs – Basic Plan Review and Inspection Plus # of Booth(s)/Tent(s) ___ x \$13	3	\$ 274.25	\$822.74
FWK	Fireworks (Pyrotechnics) Review/Event Inspection	2	\$ 274.25	\$548.49
ENS	Fire Engine Standby - CA OES Engine Rate (3 Hour Minimum)*	3	\$ 568.51	\$1,705.53
EMS	EMS Plan Review	1	\$ 274.25	\$274.25
SPE	Special Events	1	\$ 274.25	\$274.25
LPG & TANK INSTALLATION				
LPG	Residential Propane Tank Installation (Above/Underground)	1	\$ 274.25	\$274.25
UGT	Underground Flammable/Combustible Liquid Tank/Cylinders	1	\$ 274.25	\$274.25
AGT	Above-Ground Flammable/Combustible Liquid Tank/Cylinders	1	\$ 274.25	\$274.25
MISCELLANEOUS FEES - BILLED AT HOURLY RATE UNLESS NOTED				
INS	Inspection and Re-Inspection (additional not included with the above fees) - includes Real Estate and DSI	1	\$ 274.25	\$274.25
DSI	Commercial STR Defensible Space Inspection (2 hour minimum)	2	\$ 274.25	\$548.49
EXP	Rush/Expedited Fee (150%)	1	\$ 411.37	\$411.37
REP	Report Request (Direct Cost of Duplication)	Varies		
INR	Investigation Report (Direct Cost of Duplication)	Varies		
HZM	Hazardous Materials Inventory/Storage Review	1	\$ 274.25	\$274.25
OSN	Other Services Not Covered Above May Be Subject to hourly fees at Fire Chief Discretion	1	\$ 274.25	\$274.25

OLYMPIC VALLEY FIRE DEPARTMENT PERSONNEL WAGE COSTS - STR (Chief & Office Supervisor)	
Regular Wage - Chief	\$ 95.13
Benefits & Pension - Chief	\$ 55.90
Total Hourly Wage Cost - Chief	\$ 151.03
Regular Wage- Office Supervisor	\$ 48.61
Benefits & Pension- Office Supervisor	\$ 24.33
Total Hourly Wage Cost - Office Supervisor	\$ 72.94
Regular Wage- Prevention Officer (Contract Employee from Northstar Community Service Districts)	\$ 35.92
Benefits & Pension- Prevention Officer	\$ 14.36
Total Hourly Wage Cost - Prevention Officer	\$ 50.28
Total STR Rate Per Hour	\$ 274.25

FIRE ENGINE STANDBY - CA OES ENGINE RATE (3 HOUR MINIMUM)	
Type 1 Engine	\$ 173.47
Captain Hourly Rate + Overtime	\$ 82.46
Engineer Hourly Rate + Overtime	\$ 72.43
Firefighters (2) Hourly Rate + Overtime	\$ 137.54
CalOES Admin Rate	22.024%
Total Hourly Cost	\$ 568.51