

OLYMPIC VALLEY PUBLIC SERVICE DISTRICT
PROGRESS PAYMENT REPORT

EXHIBIT D-8
3 Pages

PROJECT TITLE: **Strategic Plan Consulting**

PROJECT NUMBER: **10-09-732000**

CONTRACTOR NAME: **Agnew::Beck Consulting, Inc.**
 & ADDRESS: **PO Box 410**
Palmer, AK 99645

DATE: 05/12/2025

PAYMENT ESTIMATE #: 3

PERIOD: 03/01/25-04/30/25

BID AMOUNT: \$ 19,445.00

NET CHANGE ORDERS: \$7,539.00

ADJUSTED CONTRACT AMOUNT: \$26,984.00

WORK COMPLETED: \$ 20,293.75

% WORK COMPLETED: 75%

ORIGINAL TIME: N/A

REVISED TIME:

TIME ELAPSED:

% TIME ELAPSED:

	<u>PREVIOUS</u>	<u>CURRENT</u>	<u>TO DATE</u>
EARNINGS:			
Work Completed	\$ 17,746.25	\$ 2,547.50	\$ 20,293.75
Retention on Work Completed (5%)	\$ -	\$ -	\$ -
Net Earnings on Work Completed	<u>\$ 17,746.25</u>	<u>\$ 2,547.50</u>	<u>\$ 20,293.75</u>
Materials on Hand	\$ -		\$ -
Retention on Materials (5%)	\$ -	\$ -	\$ -
Net Earnings On Materials	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>
TOTAL NET EARNINGS	<u>\$ 17,746.25</u>	<u>\$ 2,547.50</u>	<u>\$ 20,293.75</u>
DEDUCTIONS:			
1.			\$ -
2.			\$ -
3.			\$ -
Total Deductions	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>
OTHER ADJUSTMENTS:			
1. Release Retention			\$ -
2.			\$ -
3.			\$ -
Total Adjustments	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>
TOTAL ADJUSTED EARNINGS	<u>\$ 17,746.25</u>	<u>\$ 2,547.50</u>	<u>\$ 20,293.75</u>
LESS PREVIOUS PAYMENTS			\$ (17,746.25)
PAYMENT DUE THIS ESTIMATE			<u>\$ 2,547.50</u>

REVIEWED BY: 
 Jessica Asher, Program Manager

APPROVED BY: 
 Charley Miller, General Manager



Invoice

Date	Invoice #
5/12/2025	20168

10-09-732000
Progress Payment

Bill To
Olympic Valley Service District Jessica Asher 305 Squaw Valley Rd. Olympic Valley, CA 96146

P.O. No.	Terms	Project
	Due on receipt	Strategic Planning

[illegible]

Balance Due	\$2,547.50
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Engage, Plan, Implement.

fisher

OVPSD Invoice Details for Invoice #20168

March-April 2025

Olympic Valley Public Service District OVPSD Strategic Planning Services March and April, 2025 Invoice Detail (2 months)		
TASKS PER SCOPE OF WORK	March + April, 2025 # of Hours Worked	Summary of tasks
1. Discovery Phase (Pre Work for Board Workshops)		<i>specific deliverables, meetings and milestones</i>
-Project Management: Up to four, 1 hr check in meetings with staff/board re: project progress. -Review of relevant documents and information. -Research best practices: examples of other strategic plans from similar organizations. -Interviews (33): 1) Five (5) individual interviews with board members, 2) Approximately 28 interviews with the entire staff.	2.25	Invoicing, budget management
2. Strategic Planning (Board Workshops) 2025		
Design and facilitate two strategic planning workshops with the board and management staff in 2025. Prepare agenda, develop presentation for workshops. Estimated budget includes: facilitation, note taking, travel, meeting preparation. Each workshop will be 3 hours each.	8	Prepare for May Board work session. Meet with client (3 times), travel to in-person meeting, prepare strategic framework packet for staff, review feedback from staff, edits and prepare packet for board session, design agenda for session, prepare presentation for workshop
3. Produce Strategic Plan Document Winter/Spring 2025		
Develop a draft Strategic Plan for OVI PSD that outlines agreed upon goals and objectives (estimate 10 pages) with graphic design elements. Assumes significant staff time to work one-on- one with board to finalize goals, objectives, strategies prior to final. Expectation that A:B will develop an annual Work Plan template and staff will provide content.	5.4	Identify photos for strategic plan, review examples, share feedback, meet with graphic design team to outline plan, draft Table of Content for Plan, draft content, graphic assets for the plan planning
Task 4: Present Draft Strategic Plan to Board/Staff	0	
Presentation of draft plan to board/staff for approval	0	
Total of Hours	15.65	