



# OLYMPIC VALLEY PUBLIC SERVICE DISTRICT



EXHIBIT G-5  
2 Pages

## MANAGEMENT REPORT

**DATE:** February 25, 2025  
**TO:** District Board Members  
**FROM:** Charley Miller P.E., General Manager  
**SUBJECT:** General Manager Report

**BACKGROUND:** The discussion section below provides information from the District's management on current projects and activities that are not the subject of a separate report. This report is prepared to provide new information and recent progress only.

**DISCUSSION:** The General Manager has participated in the following meetings since the previous report:

- Staff Focus Meetings – Met with Fire Chief, Finance & Administration Manager, District Engineer, Operations Manager, Program Manager / Board Secretary, and Account Clerk II/Human Resources Specialist
- Consolidation - Placer County Water Agency (PCWA)
- Meeting with Caroline Ross, Palisades Tahoe Business Association
- Director Touch Base – Chair Dale Cox
- SB1383 Kick off – Ashley Massey (District compliance lead)
- Finance Committee
- Regular Board Meeting
- SB 1383 – Placer County
- Water/Fire presentation – staff
- All-Staff Lunch
- Strategic Plan, multiple – Agnew::Beck
- Special Board Meeting
- Mutual Water Company (MWC) Emergency Intertie
- Tahoe-Truckee Sanitation Agency Area General Managers meeting
- Placer County Water Agency (PCWA) Financial Assistance Program
- All-staff meeting
- Director Touch Base – Richard Koffler
- Olympic Valley Rate Study, multiple – HDR Engineering
- Planning – Management Team
- David Stepner, Olympic Valley Mutual Water Company

- Eastern Placer County Virtual Town Hall
- Alpine Springs County Water District Board Meeting
- Palisades Tahoe – Amy Ohran and Arden Hearing

### **All-Staff Meeting**

In mid-February, the District held an all-staff meeting, with employees from Administration, Operations, and the on-call Fire Department shift in attendance. Previously, only the administrative and management staff attended monthly planning meetings with an agenda focused on Board preparations, but those discussions have now shifted to a smaller management team. The new all-staff meeting agenda included department updates, key discussion topics (such as Fire Impact Fees and the Water/Sewer Cost of Service Study), and a group activities. Last month, staff participated in an exercise to define the District's Core Values, mirroring the Board's work with Agnew::Beck. Moving forward, departments will rotate in leading these meetings to keep them dynamic and engaging.

### **Strategic Plan**

Staff continue to collaborate with Agnew::Beck on the strategic plan. Ms. Doherty is refining the mission, vision, purpose statements, and core values based on Board and staff input. Initial work has begun on defining five-year project priorities and strategic focus areas. An additional staff-led Board work session is planned to refine these focus areas, followed by a consultant-led workshop with management, team meetings, and a final Board workshop. The project is on track for completion by the end of the fiscal year.

**DATE PREPARED:** February 20, 2025