



OLYMPIC VALLEY PUBLIC SERVICE DISTRICT



EXHIBIT G-4
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ADMINISTRATION & OFFICE REPORT

DATE: February 25, 2025

TO: District Board Members

FROM: Jessica Asher, Board Secretary

SUBJECT: Administration & Office Report – Information Only

BACKGROUND: The following is a discussion of office activities and brief status reports regarding administration that are not the subject of a separate report. This report is formatted to provide new information and recent progress only.

DISCUSSION: Form 700 Statement of Economic Interests
All Board members are required to complete an annual Statement of Economic Interests for filing with Placer County and the State of California Fair Political Practices Commission. Instructions for the 2024/2025 form were distributed to all Board Members and staff in early January. We encourage completing the form online. Once reviewed, the forms are submitted to Placer County by April 1st and will be forwarded to the State of California.

Administrative and Operations Benefits Survey

In response to the Board's direction in late 2024, staff are gathering information on benefit packages from neighboring districts and will present the compiled findings to the personnel committee and/or Board upon completion.

ATTACHMENTS: None

DATE PREPARED: February 14, 2025