



OLYMPIC VALLEY PUBLIC SERVICE DISTRICT



EXHIBIT G-5
2 Pages

MANAGEMENT REPORT

DATE: January 28, 2025
TO: District Board Members
FROM: Charley Miller P.E., General Manager
SUBJECT: General Manager Report

BACKGROUND: The discussion section below provides information from the District's management on current projects and activities that are not the subject of a separate report. This report is prepared to provide new information and recent progress only.

DISCUSSION: The General Manager has participated in the following meetings since the previous report:

- Staff Focus Meetings – Met with Fire Chief, Finance & Administration Manager, District Engineer, Operations Manager, Program Manager / Board Secretary, and Account Clerk II/Human Resources Specialist
- 1810 lease – staff
- Strategic Plan- Review of Initial Findings – Agnew::Beck
- Alpine Springs County Water District Board Meeting, two meetings
- New Director Orientation – Richard Koffler
- Palisades Tahoe – Amy Ohran, Arden Hearing
- VueWorks Work Order Framework
- Cost of Service and Rate Study – multiple
- Tahoe-Truckee Sanitation Agency Area General Managers meeting
- Placer County Water Agency (PCWA) Financial Assistance Program,
- Municipal Services Review – LAFCO
- Olympic Valley / Northstar Community Services District
- Pathways Consulting, Veronica Frenkel
- Mutual aid calls (PCWA, Murphey Evertz)
- Strategic Plan – Agnew::Beck
- Placer County Biomass Taskforce
- Finance Review – Director Koffler
- David Stepner, Olympic Valley Mutual Water Company
- Matt Homolka, TCPUD Assistant General Manager
- HDR Rate Study Presentation – Finance Committee

- Olympic Valley Groundwater Management Plan Advisory Group
- Placer County Water Agency – Jeremy Shepard and Laura Rhodart

Strategic Plan

In December 2023, the District approved a contract with Agnew::Beck to provide professional consulting services for the OVPSD Strategic Plan project. The original scope included interviews with the Board and management, summarized input, facilitation of two workshops, strategic plan development, and a final presentation to the Board of Directors. The initial contract amount was \$19,445, with a \$5,000 contingency approved by the Board.

Since then, the District has experienced a leadership transition, and as the new General Manager, I felt it was essential to expand the scope to ensure a comprehensive and inclusive process. This included increasing the number of interviews to capture input from all staff. The project required additional coordination between the District and Agnew::Beck due to my transition as new General Manager. Additionally, Agnew::Beck will undertake expanded work to develop goals, objectives, and tactics in collaboration with staff.

To support this effort, staff approved an additional \$10,000 service amendment, bringing the total contract to \$29,445. This remains within my authority under the District's purchasing policy.

I'm confident this expanded approach will result in a stronger, more effective Strategic Plan that reflects the needs and insights of the entire organization.

The first of two Board work sessions is scheduled for February 3rd at 1:00 PM. Facilitated by Seana Doherty, this session will include a presentation of findings from interviews and discovery work, development of strategic plan focus areas and goals, and brainstorming related to the District's guiding principles.

I look forward to collaborating with the Board, staff, and the community to outline the Board's vision for the future and the staff's plan to achieve it.

DATE PREPARED: January 23, 2025