

**OLYMPIC VALLEY PUBLIC SERVICE DISTRICT
FINANCE COMMITTEE MEETING
DATE: JANUARY 21ST, 2025**

Directors Present: Director Smolen, Director Koffler

Staff Present: Jessica Asher, Board Secretary; Sam Donahue, Operations Superintendent; Dave Hunt, District Engineer; Charley Miller, General Manager; and Danielle Mueller, Finance & Administration Manager.

Others Present: Josiah Close, HDR Engineering Inc.

Call to order at 9:00 AM.

Public comment – None.

Items reviewed by the Committee included the following:

C. Cost of Service Analysis – Presentation by HDR Engineering Inc.:

The group introduced themselves. Mr. Close gave a presentation, which is included as part of these notes. Mr. Close provided an overview of the cost-of-service analysis, including its purpose, Proposition 218 requirements, the development of cost-based rates, revenue requirement assumptions, capital funding plans and reserve fund balances for water and sewer, rate design, connection fees, and the next steps in the process. Staff noted that legal counsel has also reviewed the draft studies.

Director Koffler said he would provide comments, mostly typographical, to the consultant for review and incorporation.

Director Smolen asked if there were any rate increase limitations for senior citizens. Mr. Close responded that customer assistance programs can be challenging and must be funded outside of rate revenue.

The committee discussed the rate design and how residential consumption has tiered charges.

Director Koffler requested charts/graphs to understand the District reserve balances.

Staff noted that the Board does not need to approve the Study but will need to direct staff to send the notice with rates developed from the analysis.

No further business came before the Finance Committee, the meeting was adjourned at 10:10 AM

By, JA/DM