



OLYMPIC VALLEY PUBLIC SERVICE DISTRICT



ADMINISTRATION & OFFICE REPORT

DATE: December 17, 2024
TO: District Board Members
FROM: Jessica Asher, Board Secretary
SUBJECT: Administration & Office Report – Information Only

BACKGROUND: The following is a discussion of office activities and brief status reports regarding administration that are not the subject of a separate report. This report is formatted to provide new information and recent progress only.

DISCUSSION: Holiday Events

The Fire Department will host Santa at the Fire Station on December 19th at 5:30 PM. Information about the event has been shared on social media, and in our e-newsletter. Please share this information with families in the Valley.

Year-End Statistics

Much of the District's administrative work occurs without specific reports. Building projects, contracts, property sales, and Public Records Act requests require staff to research and compile information. The table below summarizes these activities over the past ten years. These building project numbers represent connection/permit fees paid, not the overall number of projects worked on throughout the year.

	2024	2023	2022	2021	2020	2019	2018	2017	2016	2015
Contracts & Agreements	36	15	28	20	16	18	18	21	18	21
Public Records Requests	11	13	5	13	14	7	0	2	2	4
Building Projects – Single Family Residential	1	2	2	20	33	13	13	2	3	4
Building Projects – Remodel/Additions	39	16	20	24	11	16	15	17	16	12
Property Sales	61	62	80	104	185	147	99	132	115	71

ATTACHMENTS: None

DATE PREPARED: December 9, 2024