



OLYMPIC VALLEY PUBLIC SERVICE DISTRICT



EXHIBIT G-4
3 Pages

ADMINISTRATION & OFFICE REPORT

DATE: September 24, 2024
TO: District Board Members
FROM: Jessica Asher, Board Secretary
SUBJECT: Administration & Office Report – Information Only

BACKGROUND: The following is a discussion of office activities and brief status reports regarding administration that are not the subject of a separate report. This report is formatted to provide new information and recent progress only.

DISCUSSION: Placer County Water Agency (PCWA) East Slope Meeting
PCWA conducted its East Slope meeting on Thursday, September 19th, at the North Tahoe Event Center. General Manager Charley Miller, as well as all other local districts provided a brief report on information of general interest.

Estimated Allocation of Property Tax

The District received Placer County's Estimated Allocation of Property Taxes for Fiscal Year 2024-25. It provides a more favorable estimate of growth than projected. The total tax revenue after fees paid to Placer County for FY 2024-25 is currently estimated to be \$4,921,000; a growth of 7% compared to prior year for a total increase of \$322,000, this is \$228,000 more than estimated in the Fiscal Year 2024-25 budget.

Special District Risk Management Authority (SDRMA)

The District's proactive risk management has resulted in no "paid" property/liability claims for year 2023-2024. This is a great accomplishment on its own and will also provide the District with one Credit Incentive Point, thereby reducing our annual contribution amount.

Strategic Plan

In December, 2023, the Directors approved Agnew::Beck's proposal to develop a five-year strategic plan. Staff will meet with project manager Seana Doherty in October to kick off the project and refine the project schedule. This fall, Agnew::Beck is expected to conduct background research and gather stakeholder

input, including interviews with the Board, management staff, and external stakeholders. The consultant will also gather staff feedback and review relevant documents to gain an understanding of the District's operations. In early 2025, two workshops with the new Board will be held, leading to the strategic plan's development in late winter or early spring. Staff look forward to collaborating with the Board and Charley Miller, the District's new General Manager, to establish a clear strategic direction.

November and December Board Meetings

In December 2023 the Directors set meetings for the 2024 calendar year. The November meeting was set as regularly scheduled for the last Tuesday of the month, November 26th (Thanksgiving is November 28th). The December meeting is scheduled for the 3rd Tuesday of the month, December 17th. Staff would like to confirm attendance for these upcoming meetings

ATTACHMENTS: SDRMA Letter Re: No "Paid" Claims

DATE PREPARED: September 20, 2024