



OLYMPIC VALLEY PUBLIC SERVICE DISTRICT



EXHIBIT F-5
2 Pages

BOARD OF DIRECTORS MEETING SCHEDULE - 2025

DATE: December 17, 2024
TO: District Board Members
FROM: Jessica Asher, Board Secretary
SUBJECT: 2025 Board Meeting Schedule

BACKGROUND: It is best practice for the Board of Directors to set the schedule for regular meetings annually. The Board may schedule the Board meetings on any day of the month, but meetings have consistently been held on the last Tuesday of the month with adjustments made to accommodate holidays in November and December.

DISCUSSION: In 2025, the Thanksgiving holiday is on Thursday, November 27th. The Christmas holiday is on Wednesday, December 24th and on Thursday, December 25th. Staff will have paid holidays on Thursday, November 27th, Friday, November 28th, Wednesday, December 24th, and Thursday December 25th. New Years Eve, December 31st, is the last Wednesday of the month. A calendar is provided for November and December to assist in the Board's decision.

ALTERNATIVES: 1. Establish a schedule for regular meetings for the 2024 calendar year as follows:

- January 2025 – October 2025 – last Tuesday of the month at 8:30 A.M.
- November 2025 – 3rd Tuesday of the month, Nov. 18th at 8:30 A.M.
- December 2025 – 3rd Tuesday of the month, Dec. 16th at 8:30 A.M.

2. Set the 2025 calendar with other dates.

FISCAL/RESOURCE IMPACTS: None.

RECOMMENDATION: Staff recommends the Board meet on the last Tuesday of the month, except holding the November and December meetings on the 3rd Tuesday of the month, to avoid potential schedule conflicts related to the Thanksgiving and Christmas holiday.

ATTACHMENTS: Proposed 2025 calendar meeting dates.

DATE PREPARED: December 5, 2024

 Proposed board meeting dates

 November & December Holiday

2025

January

S	M	T	W	T	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

February

S	M	T	W	T	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	

March

S	M	T	W	T	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

April

S	M	T	W	T	F	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30			

May

S	M	T	W	T	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

June

S	M	T	W	T	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30					

July

S	M	T	W	T	F	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

August

S	M	T	W	T	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

September

S	M	T	W	T	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30				

October

S	M	T	W	T	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

November

S	M	T	W	T	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30						

December

S	M	T	W	T	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			