

OLYMPIC VALLEY PUBLIC SERVICE DISTRICT  
BOARD OF DIRECTORS MEETING MINUTES #929  
MAY 28, 2024

<https://www.ovpsd.org/board-agenda-may-2024>

**A. Call to Order, Roll Call, and Pledge of Allegiance.**

Director Cox called the meeting to order at 8:30 a.m.

**Directors Present:** Dale Cox, Katy Hover-Smoot, Bill Hudson, and Fred Ilfeld.

**Directors Absent:** Katrina Smolen

**Staff Present:** Jessica Asher, Program Manager & Board Secretary; Gary Bell, Legal Counsel; Brandon Burks, Operations Manager; Brad Chisholm, Fire Chief; Sam Donahue, Operations Supervisor; Dave Hunt, Interim General Manager & District Engineer; Alexa Kinsinger, Assistant Engineer; Charley Miller, General Manager; and Danielle Mueller, Finance & Administration Manager.

**Others Present:** Richard Koffler, Jean Lange, Roger Renfo.

Mr. Burks led the Pledge of Allegiance.

**B. Community Informational Items.**

**B-1** Olympic Valley Watershed Alliance (OVWA) – None.

**B-2** Friends of Olympic Valley (FoOV) – None.

**B-3** Olympic Valley Design Review Committee (OVDRC) – None.

**B-4** Olympic Valley Municipal Advisory Council (OVMAC) – None.

**B-5** Olympic Valley Mutual Water Company (OVMWC)—Mr. Koffler reported that OVMWC's financial position remains favorable, and the rates and budget are expected to be approved in June. He provided an update on current capital and maintenance projects and the installation of cellular endpoint upgrades.

**B-6** Firewise Community – Chief Chisholm provided an update on upcoming green waste disposal days and the Eastern Placer Unified Command Training to be held in June.

**B-7** Tahoe-Truckee Sanitation Agency (T-TSA) – Director Cox reviewed the T-TSA Board Meeting summary, highlighting the agency's proposed increase in rate structure and the agency's current employee compensation study.

**C. Public Comment/Presentation.**

**C-1** General Manager Oath of Office

Ms. Asher, Board Secretary, administered the oath of office to Charley Miller, General Manager.

**D. Financial Consent Agenda Items.**

Director Hudson convened with staff on May 28<sup>th</sup>, 2024, from approximately 7:45 – 8:25 A.M. to review items D-1 through D-14, and other finance-related items on the agenda. Ms. Mueller and Director Hudson summarized the meeting.

Public Comment – None.

Director Ilfeld motioned to approve the financial consent agenda, which Director Hudson seconded. The motion passed.

Cox – Yes | Hover-Smoot –Yes| Hudson – Yes | Ilfeld – Yes | Smolen – Absent

**E. Approve Minutes.**

**E-1 Minutes for the Regular Board of Directors meeting of March 26<sup>th</sup>, 2024.**

The Board reviewed the items, accepted public comment, and approved item E-1.

Public Comment – None.

Director Ilfeld made a motion to approve the minutes of the Board of Directors meeting of April 30<sup>th</sup>, 2024, which Director Hudson seconded. The motion passed.

Cox – Yes | Hover-Smoot –Abstain| Hudson – Yes | Ilfeld – Yes | Smolen – Absent

Director Hover-Smoot motioned to adjourn the OVPSD meeting at 8:52 AM and for the Board to reconvene as the Olympic Valley Groundwater Management Plan (GMP) Implementation Group, which was seconded by Director Hudson. The motion passed.

Cox – Yes | Hover-Smoot –Yes| Hudson – Yes | Ilfeld – Yes | Smolen – Absent

**A. OVGMP – Call to Order and Roll Call.**

Dale Cox called the meeting of the Olympic Valley Groundwater Management Plan (GMP) Implementation Group to order at 8:52 a.m.

**Directors Present:** Dale Cox, Katy Hover-Smoot, Bill Hudson, and Fred Ilfeld.

**Directors Absent:** Katrina Smolen

Ms. Asher announced that Pursuant to Government Code section 54952.3, the Board does not receive any additional compensation over and above their \$600 monthly compensation.

**B. GMP Advisory Committee Report.**

The Board reviewed the item, accepted public comment, and considered the recommendations from the Advisory Committee. The Implementation Group recommended the OVPSD Board approve a professional services agreement with UES to complete the Groundwater Database Update.

Mr. Hunt summarized the Advisory Committee meeting on May 22nd, 2024, provided an update on the GMP's recent activities, and discussed the importance of the Water Management Action Plan (WMAP) to inform the District's conservation measures.

Ms. Kinsinger provided information about the Groundwater Database and the functionality of the current tool. Due to changes in District staffing, the most recent data is from 2015-2018. The OVGMP six-year review and report recommended updating, improving, and maintaining the database. The four primary pumpers in the Valley (OVPSD, OVMWC, Palisades Tahoe, and Everline Resort) approved the proposal and a cost-share fee funding schedule. The Advisory Committee recommended approval of the Groundwater Database Update and Professional Services Agreement with UES.

Public Comment – None.

Director Hover-Smoot made a motion to recommend approval of UES's Groundwater Database Update proposal, which will be later maintained by District staff. The motion was seconded by Director Hudson. The motion passed.

Cox – Yes | Hover-Smoot – Yes | Hudson – Yes | Ilfeld – Yes | Smolen – Absent

### **C. Adjourn**

Director Hover-Smoot made a motion to adjourn OVGMP Implementation Group meeting at 9:11 AM, which was seconded by Director Ilfeld. The motion passed.

Cox – Yes | Hover-Smoot – Yes | Hudson – Yes | Ilfeld – Yes | Smolen – Absent

Director Cox called to order the OVPSD Board at 9:11 AM.

### **F. Old and New Business.**

#### **F-1 Olympic Valley Groundwater Management Plan (OVGMP) – Groundwater Database Update – Professional Services Agreement with UES.**

The Board reviewed the item, accepted public comment, approved the OVGMP Groundwater Database Update proposal, and authorized the General Manager to execute an agreement with UES.

The OVGMP Implementation Group reviewed this item in detail under agenda item B. It recommended approval of the Groundwater Database Update Professional Services Agreement following the proposed cost-share funding agreement, with the District contributing 47%, estimated at \$12,016, to the project.

Public Comment – None.

Director Hover-Smoot motioned to approve the proposal for the OVGMP Groundwater Database update and to authorize the General Manager to execute an agreement with UES in an amount not to exceed \$25,454. Director Hudson seconded the motion.

Cox – Yes | Hover-Smoot – Yes | Hudson – Yes | Ilfeld – Yes | Smolen – Absent

#### **F-2 PUBLIC HEARING: Ordinance 2024-01 – Adopting Rates & Charges and Revised District Codes.**

The Board reviewed the item, accepted public comment, and adopted Ordinance 2024-01 to revise District Codes by adopting rates and charges.

Ordinance 2024-01 was introduced at the April 30<sup>th</sup>, 2024, Board Meeting. The proposed rate increases are 3% for water, 3% for sewer, and 8% for garbage. There are no changes to connection fees. Ms. Mueller noted that the District received two protest letters, which were included in the Board Exhibit.

Public Comment –

Roger Renfo asked for clarification on the garbage rate setting and highlighted that an 8% increase was high and financially challenging for many constituents. It was discussed that Placer County and Tahoe Truckee Sierra Disposal set the rates. While the District has negotiated a more cost-effective contract than many surrounding areas, it does not have meaningful bargaining power related to garbage rate increases.

Director Hudson moved to adopt Ordinance 2024-01, revising District Codes by adopting rates and charges. Director Ilfeld seconded the motion. The Ordinance was adopted.

Cox – Yes | Hover-Smoot – Yes | Hudson – Yes | Ilfeld – Yes | Smolen – Absent

### **F-3 Third Draft of FY 2024-2025 Budget and Rates**

The Board reviewed the item and accepted public comment.

Staff presented a slideshow, which was included in the board packet. Topics included revenue sources, highlighting property tax, rate, and grant revenue; operating expenses, noting planned changes in staffing and salaries, and consulting and contract expenses; CalPERS unfunded accrued pension liability (UAL); debt service; capital projects; and Fixed Asset Replacement Fund (FARF) balance projections.

Director Hover-Smoot requested that staff present consultant spending trends during the next audit or budget cycle and consider how to identify grant-reimbursable expenses in that analysis.

Public Comment - None

### **F-4 Establish Appropriation Limits for Funds FD30144 and FD30146.**

Ms. Mueller summarized the appropriation limit calculations based on the annual change in per capita income and the number of constituents. The limits on tax revenue are due to Proposition 13, passed in 1978.

A. The Board reviewed the item, accepted public comment, and adopted Resolution 2024-10, establishing an Appropriations Limit for Fund FD30144 for FY 2024-2025 in the amount of \$1,988,493.

Public Comment - None

Director Hover-Smoot motioned to adopt Resolution 2024-10, establishing an Appropriations Limit Fund, which was seconded by Director Hudson. A roll call vote was taken, and the Resolution was adopted.

Cox – Yes | Hover-Smoot – Yes | Hudson – Yes | Ilfeld – Yes | Smolen – Absent

B. The Board reviewed the item, accepted public comment, and adopted Resolution 2024-11, establishing an Appropriations Limit for Fund FD30146 for FY 2024-2025 in the amount of \$6,484,233.

Public Comment - None

Director Ilfeld motioned to adopt Resolution 2023-05, establishing an Appropriations Limit for Fund FD30146 for FY 2023-2024 in the amount of \$6,473,558, which was seconded by Director Hudson. A roll call vote was taken, and the Resolution was adopted.

Cox – Yes | Hover-Smoot – Yes | Hudson – Yes | Ilfeld – Yes | Smolen – Absent

**F-5 Purchase of Certificate of Deposit (CD) with Protective Securities, Inc.**

The Board reviewed the item, accepted public comment, and authorized staff to transfer funds, in the amount of \$246,000, from a maturing CD into a new CD for a five-year term with Protective Securities, Inc.

Ms. Mueller reviewed the staff report.

Public Comment – None.

Director Ilfeld motioned to authorize staff to transfer funds, in the amount of \$246,000, from a maturing CD into a new CD for a five-year term with Protective Securities, Inc., which was seconded by Director Hover-Smoot. The motion passed.

Cox – Yes | Hover-Smoot – Yes | Hudson – Yes | Ilfeld – Yes | Smolen – Absent

**F-6 Authorization to Execute New Bank and Investment Account Signature Cards**

The Board reviewed the item, accepted public comment, adopted Resolutions 2024-12, 2024-13, 2024-14, and 2024-15, and rescinded Resolutions 2022-34, 2021-06, 2021-07, and 2011-27 related to signature cards for the District's banking.

Ms. Grindle reviewed the item. Due to Mike Geary's resignation and Charley Miller's appointment as General Manager, all signature cards must be updated.

Public Comment – None.

Director Hover-Smoot made a blanket motion to authorize new signature cards by adopting Resolutions 2024-12, 2024-13, 2024-14, and 2024-15 and rescinding Resolutions 2022-34, 2021-06, 2021-07, and 2011-27, which was seconded by Director Ilfeld. A roll call vote was taken, and the Resolutions were adopted.

Cox – Yes | Hover-Smoot – Yes | Hudson – Yes | Ilfeld – Yes | Smolen – Absent

**F-7 Appointment of New General Manager as Treasurer and Assistant Secretary**

The Board reviewed the item, accepted public comment, rescinded Resolution 2011-21, and adopted Resolution 2024-16.

Ms. Asher reviewed the item.

Public Comment – None.

Director Iffeld motioned to appoint Charley Miller as the treasurer and assistant secretary of the District by adopting Resolution 2024-16 and rescinding Resolution 2011-21, which was seconded by Director Hudson. A roll call vote was taken, and the Resolution was adopted.

Cox – Yes | Hover-Smoot – Yes | Hudson – Yes | Iffeld – Yes | Smolen – Absent

#### **F-8 Resolution 2022-14 – Olympic Valley Public Service District Election.**

The Board reviewed the item, accepted public comment, and approved declaring an election be held, requesting the Placer County Board of Supervisors to consolidate the election with any other election on November 5, 2024, and requesting election services from the Placer County Clerk by adoption of Resolution 2024-17.

Ms. Asher reviewed the staff report.

Public Comment – None.

Director Iffeld motioned to adopt Resolution 2024-17, consolidating the election and authorizing the County to provide necessary election services, which was seconded by Director Hover-Smoot. A roll call vote was taken, and the Resolution was adopted.

Cox – Yes | Hover-Smoot – Yes | Hudson – Yes | Iffeld – Yes | Smolen – Absent

#### **F-9 Water and Sewer System Annual Report.**

The Board reviewed the item and accepted public comment.

Mr. Burks reviewed the 2023 Water and Sewer System Annual Report, highlighting water production, sewer collection, aquifer water levels, precipitation totals, operation and maintenance projects, water loss trends, precipitation trends, water flow trends, equipment fleet, fuel usage, and vehicle air quality requirements. There was a discussion about future testing requirements for per- and polyfluorinated alkyl substances (PFAS).

Public Comment –

Jean Lange added that Palisades Tahoe must change uniforms due to PFAS in Gore-Tex and leaching to the sewer system when the uniforms are washed.

#### **F-10 Fire Department Long-Term Modeling**

The Board reviewed the item and accepted public comment.

Chief Chisholm reviewed the staff report.

Director Iffeld inquired about the progress regarding annexation with neighboring agencies and/or a tax measure to maintain departmental independence. Chief Chisholm responded that staff are actively researching both options. Mr. Bell emphasized the significance of the Municipal Service Review (MSR) conducted by Placer County LAFCO, which will provide necessary findings and conclusions to guide future actions. Any organizational changes in the future must align with the recommendations from the MSR. Chief Chisholm briefly discussed a fee-for-service model, which would recover fees from non-residents for emergency services.

Public Comment – None.

**F-11 Fuels Management Program.**

The Board reviewed the item and accepted public comment.

Chief Chisholm reviewed the staff report, highlighting the progress on the OV-1 Fuel Reduction Project.

Public Comment – None.

**F-12 Tahoe Truckee Airport District – Approve Grant Agreement**

The Board reviewed the item, accepted public comment, and authorized the General Manager to execute the \$400,000 grant agreement.

Mr. Chisholm and Ms. Asher reviewed the staff report. Director Ilfeld thanked staff for their work in securing this notable grant.

Public Comment – None.

Ms. Lange said she would prefer to pay more taxes directly to the Olympic Valley Fire Department rather than have tax funds reallocated from the Airport District. There was a brief discussion about the limitations around tax collection per Proposition 13, which was passed in 1978.

Director Hudson motioned to authorize the General Manager to execute the grant agreement, which Director Ilfeld seconded. The motion passed.

Cox – Yes | Hover-Smoot – Yes | Hudson – Yes | Ilfeld – Yes | Smolen – Absent

**F-13 Olympic Valley Fuel Reduction Project, OV-4 – Feather River Forestry – Professional Services Agreement.**

The Board reviewed the item, accepted public comment, approved the professional services agreement with Feather River Forestry, and authorized the General Manager to execute all contractual documents.

Chief Chisholm and Ms. Asher reviewed the report and provided additional information on the project's scope and schedule.

Public Comment – None

Director Hover-Smoot moved to approve a contract with Feather River Forestry and to authorize the General Manager to execute all contractual documents. Director Hudson seconded the motion, which passed.

Cox – Yes | Hover-Smoot – Yes | Hudson – Yes | Ilfeld – Yes | Smolen – Absent

## **G. Management Status Reports.**

### **G-1 Fire Department Report**

Chief Chisholm reviewed his management status report highlighting the Alpine Springs County Water District (ASCWD) Advisory Group's recommendations regarding their contract with North Tahoe Fire Protection District (NTFPD); the regional evacuation drill in Truckee; the Values-Based Culture presentation by Tahoe City Public Utility District's General Manager Sean Barclay, the Pancake Breakfast/Valley Cleanup, and noted that the Department has a firefighter/paramedic starting pending background checks.

### **G-2 Water & Sewer Operations Report**

Mr. Burks reviewed the report covering various aspects: sewer collection, which shows a decrease from last year; aquifer levels and precipitation trends; recent training sessions on sewer spill management and participation at the CAL RURAL water conference; updates to backflow regulations; and the lead and copper service lines database. Additionally, it was noted that Backflow Prevention Testing letters are scheduled for early June, and hydrant flushing operations are concluding this week. The department is currently managing short staffing resulting from parental leave.

### **G-3 Engineering Report**

Mr. Hunt reviewed the report, highlighting ongoing projects and updates: Longo's involvement in the parking lot for the MWC Emergency Intertie project and the nearing completion of the Well 3R Rehabilitation project, which showed promising results. Furthermore, successful 11-month warranty inspections confirmed the excellent condition of zone 3 tank and west tank recoating, marking the completion of those projects. During discussions, Director Cox inquired about the PlumpJack well and its potential outfitting. Mr. Hunt clarified that while the well has been drilled in anticipation of the PlumpJack Inn development, there is no immediate need to activate it within our operational system until the project progresses.

### **G-4 Administration & Office Report**

Ms. Asher reviewed the report, noting Ms. Henriksen's departure from the District on May 31st, with recruitment efforts already underway to fill her position. Ms. Asher thanked Ms. Henriksen for her valuable contributions while at the District. Additionally, the staff is actively preparing a records destruction request a substantial volume of hard-copy records were scanned by Ms. Henriksen.

### **G-5 General Manager Report**

Mr. Miller reviewed the report. He expressed thanks to the staff for being so welcoming and supportive in getting him up to speed.

### **G-6 Legal Report (verbal)**

None.

### **G-7 Directors' Comments (verbal)**

Director Field announced the difficult decision not to run for reelection. Staff and the Directors thanked Director Ilfeld for contributing to the community and District.

Mr. Bell explained the items that would be discussed in the closed session.

Director Ilfeld made a motion, seconded by Director Hudson, to adjourn to closed session at 11:54 A.M. A roll call was taken, and the motion passed.

Cox – Yes | Hover-Smoot – Yes | Hudson – Yes | Ilfeld – Yes | Smolen – Absent

**H. Closed Session.**

**H- 1 Closed Session – Public Employment.**

The Board met in Closed Session pursuant to Government Code §54957 et al. regarding District labor negotiations. Only the agenda item was discussed, and no action was taken.

**H-2 Closed Session – Conference with Legal Counsel; Anticipated Litigation.**

The Board met in Closed Session pursuant to Government Code §54956.9(d)(2) regarding one potential case. Only the agenda item was discussed, and no action was taken.

Director Hover-Smoot made a motion, seconded by Director Ilfeld, to adjourn to the open session at 1:02 P.M. The motion passed.

Cox – Yes | Hover-Smoot – Yes | Hudson – Yes | Ilfeld – Yes | Smolen – Absent

**I. Possible Action from Closed Session.**

Mr. Bell noted that there was nothing to report from the closed session.

**J. Adjourn.**

Director Hover-Smoot made a motion, seconded by Director Ilfeld, to adjourn at 1:02 P.M. The motion passed.

Cox – Yes | Hover-Smoot – Yes | Hudson – Yes | Ilfeld – Yes | Smolen – Absent

By, J. Asher