



# OLYMPIC VALLEY PUBLIC SERVICE DISTRICT



## BOARD OF DIRECTORS MEETING AGENDA

Tuesday, December 17<sup>th</sup>, 2024, at 8:30 A.M.  
305 Olympic Valley Road, Community Room, Olympic Valley, CA

Finance Committee on Tuesday, December 17<sup>th</sup>, 2024, at 7:45 A.M.  
The Committee will review finance-related items on this agenda.  
305 Olympic Valley Road, Room 212, Olympic Valley, CA

Public comments will be accepted by the Board in-person until the close of public comment on each item. Comments may also be submitted to the Board Secretary at [info@ovpsd.org](mailto:info@ovpsd.org) or by mail at P.O. Box 2026, Olympic Valley, California 96146. The final mail and e-mail collection will be the day before the meeting at 2:00 p.m. The public will be allowed to speak on any agenda item as it is considered, which may not be taken in the order stated herein. Times, where provided, are approximate only. The District's Board of Directors may take formal action on any item.

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the Board Secretary at 530-583-4692 at least 48 hours preceding the meeting.

Documents presented for an open session to the governing body after distribution of the agenda packet are available for public inspection at the District office during normal District business hours and at the meeting.

### A. Call to Order, Roll Call & Pledge of Allegiance

#### A-1 Board Member Oath of Office

Proposed Action: Review item, accept public comment and perform the oath of office for Directors Katherine Hover-Smoot, Richard Koffler, and Katrina Smolen.

### B. Community Informational Items. These non-action agenda items are dedicated to facilitate communications and share information within the Olympic Valley. The organizations include, but are not limited to:

- |                                       |                                     |
|---------------------------------------|-------------------------------------|
| B-1 Olympic Valley Watershed Alliance | B-5 Olympic Valley Mutual Water Co. |
| B-2 Friends of Olympic Valley         | B-6 Firewise Community              |
| B-3 Olympic Valley Design Review      | B-7 Tahoe-Truckee Sanitation Agency |
| B-4 Olympic Valley MAC                |                                     |

### C. Public Comment / Presentation. Members of the public may address the board on items not on this agenda for up to three minutes; however, any matter that requires action by the governing body will, unless an emergency exists, be referred to staff for a report and possible action at a subsequent Board meeting.

**D. Financial Consent Agenda.** All items listed under this agenda item will be approved by one motion. These items are routine, non-controversial, and the finance-related items have been reviewed by the Finance Committee. There will be no separate discussion of these items unless a member of the audience, board, or staff requests the removal of an item for separate consideration. Any item removed for discussion will be considered after approval of the remaining Consent Agenda items.

- D-1 Operating Account Check Register
- D-2 Operations Enterprise Fund, Revenue vs. Expenditure/Balance Sheet
- D-3 Fire Government Fund, Revenue vs. Expenditure/Balance Sheet
- D-4 Capital Reserve Fund Balance Sheet/Income Statement
- D-5 Combined Revenues/Expenditures/Balance Sheet
- D-6 Fund Balance Statement
- D-7 T-TSD Payment– 2<sup>nd</sup> Quarter
- D-8 Bike trail Snow Removal, Revenue vs. Expenditure
- D-9 Progress Payment – SCI Consulting Group – Development Impact Fee Nexus Study
- D-10 Progress Payment – Agnew Beck – Strategic Planning Services
- D-11 Progress Payment – McClintock Accountancy – Fiscal Year 2023-2024 Audit
- D-12 Progress Payment – HDR Engineering Inc. – Cost of Service and Rate Study
- D-13 Progress Payment – DOWL – OVPSD/OVMWC Emergency Intertie Project
- D-14 Progress Payment – Longo – OVPSD/OVMWC Emergency Intertie Project
- D-15 Progress Payment – UES – Groundwater Database Update Project

**E. Approve Minutes**

- E-1 Minutes for the Regular Board of Directors meeting of November 18<sup>h</sup>, 2024.

**F. Old and New Business.** Members of the public may address the board on each agenda item, up to three minutes or longer based on direction from the Board President.

*8:30 a.m. or as soon as the matter may be heard.*

**F-1 PUBLIC HEARING: Fire Impact Fee Program – Nexus Study**

Proposed Action: Review item, accept public comment and approve the Fire Impact Fee Program Nexus Study and related items by adoption of Resolution 2024-31.

**F-2 Audit Report for Fiscal Year 2023-2024**

Information Only: Receive report from McClintock Accountancy Corporation and accept public comment.

**F-3 Village at Palisades Tahoe Project Update.**

Information Only: Receive update and accept public comment.

**F-4 Granite Chief Sewer “A” Line Replacement - Dedication Agreement – 1<sup>st</sup> Amendment.**

Proposed Action: Review item, accept public comment, approve the first amendment to Sewer Line Replacement and Dedication Agreement by the adoption of Resolution 2024-32, and authorize General Manager to execute all necessary documents.

**F-5 2025 Board Meeting Schedule**

Proposed Action: Review item, accept public comment and adopt a meeting schedule for 2025.

**F-6 Selection of President and Vice-President**

Proposed Action: Accept public comment, nominate, and elect President and Vice President by adoption of Resolution 2024-33.

**F-7 2025 Committee Assignments and Appointments.**

Proposed Action: Review item, accept public comment and the President will determine the 2025 Committee assignments and appointments.

**G. Management Status Reports**

- G-1 Fire Department Report
- G-2 Water & Sewer Operations Report
- G-3 Engineering Report
- G-4 Administration & Office Report
- G-5 General Manager Report
- G-6 Legal Report (verbal)
- G-7 Directors Comments (verbal)

**H. Closed Session – Public Employee Performance Evaluation.**

Government Code Section 54957

Title: General Manager

**I. Report from Closed Session**

**J. Adjourn**

**PURPOSE STATEMENT**

The Olympic Valley Public Service District's purpose is to assume leadership in providing high-quality public services needed by the community.

**MISSION STATEMENT**

Olympic Valley Public Service District serves full-time and part-time residents, businesses, employees, and visitors in Olympic Valley. The mission is to provide leadership in maintaining and advocating for needed, high-quality and financially sound community services for the Valley. These include, but are not limited to water, emergency services, and sewer and garbage collection. The District will conduct its operations in a cost effective, conservation-minded, and professional manner, consistent with the desires of the community while protecting natural resources and the environment.