

**OLYMPIC VALLEY PUBLIC SERVICE DISTRICT  
BOARD OF DIRECTORS MEETING MINUTES #931  
JULY 30, 2024**

<https://www.ovpsd.org/board-agenda-july-2024>

**A. Call to Order, Roll Call & Pledge of Allegiance**

Director Cox called the meeting to order at 8:30 a.m.

**Directors Present:** Dale Cox, Katy Hover-Smoot, Bill Hudson, and Fred Ilfeld.

**Directors Absent:** Katrina Smolen

**Staff Present:** Charley Miller, General Manager; Gary Bell, Legal Counsel; Brandon Burks, Operations Manager; Brad Chisholm, Fire Chief; Sam Donahue, Operations Supervisor; Dave Hunt, District Engineer; Alexa Kinsinger, Assistant Engineer; and Jessica Grunst, Human Resources Specialist and Account Clerk II

**Others Present:** David Stepner and Jean Lange

The group recited the Pledge of Allegiance.

**B. Community Informational Items.**

**B-1** Olympic Valley Watershed Alliance – None

**B-2** Friends of Olympic Valley – None

**B-3** Olympic Valley Design Review – Mr. Stepner reported OVDRC will meet later this week to consider removing existing cell towers and replacing them with a larger one in the forest near Jump Hill.

**B-4** Olympic Valley MAC – Mr. Stepner reported that at Thursday's meeting, OVMAC will hear presentations from Placer County on snow removal operations and TART service. On August 15, the County is hosting a virtual Town Hall to present fire and evacuation, transportation, and water topics related to the Village at Palisades project. OVMAC will consider the draft EIR at a public meeting on August 17 at 10:00 AM.

**B-5** Olympic Valley Mutual Water Co. – Mr. Stepner said three recent Liberty Utilities power outages provided a good opportunity to test the emergency power system.

**B-6** Firewise Community – Mr. Stepner reported the OV Property Owners Assn hosted a community meeting over the 4<sup>th</sup> of July and heard a presentation from Chief Chisholm.

**B-7** Tahoe-Truckee Sanitation Agency – Director Cox reported the plant is operating flawlessly. In response to a question from Jean Lange, he said the Board is reviewing a report from Carollo Engineers regarding the almost 1000 acres owned by TTSA. The Town of Truckee has asked that a Surplus Land Sale be considered.

**C. Public Comment / Presentation.**

Stepner asked OVFD's position on enforcing the Zone Zero ordinance. Chief Chisholm explained what the state ordinance is and said for now it mainly impacts new construction. That said, vegetation within that Zone will be noted during inspections. It is hoped people will come into compliance as part of their home hardening measures.

Chief Chisholm voiced appreciation for the cooperation during the recent successful Green Waste Days.

Director Ilfeld asked that the Water Study be available before the Village at Palisades is heard by OVMAC. Mr. Hunt said Dwight Smith produced a final report clarifying his findings, which will be distributed to the Board, Mr. Stepner, and posted on the OVPSD website.

**APPROVED**

SIGNATURE: 

DATE: 8/27/24

**D. Financial Consent Agenda**

Director Hudson reported on this morning’s meeting with staff from 8:06 AM to 8:18 AM to review Items D-1 through D-12. Because Ms. Mueller is out, not all reports typically reviewed were presented. Ms. Mueller will be present at the August meeting.

Public Comment - None

Director Hudson motioned to approve the financial consent agenda, which Director Ilfeld seconded. The motion passed.

Cox – Yes | Hover-Smoot –Yes| Hudson – Yes | Ilfeld – Yes | Smolen – Absent

**E. Approve Minutes**

**E-1 Minutes for the Regular Board of Directors meeting of June 25<sup>th</sup>, 2024.**

The Board reviewed the item, accepted public comment, and approved Item E-1.

Public Comment – None.

Director Hudson motioned to approve the minutes of the Board of Directors meeting of June 25, 2024, which was seconded by Director Ilfeld. The motion passed.

Cox – Yes | Hover-Smoot –Yes| Hudson – Yes | Ilfeld – Yes | Smolen – Absent

**F. Old and New Business.**

**F-1 Introduce Ordinance 2024-02 – Adopting a Fire and Life Safety Cost Recovery Schedule.**

The Board reviewed the item, accepted public comment, and approved Item F-1.

Mr. Miller explained that the Ordinance is designed to recoup staff time for plan checks and inspections. The rate schedule accounts for salary increases in accordance with the newly adopted Fire Department MOU and addition of a Fire Prevention Officer position. This Ordinance includes the 2023 CAL OES Engine Rate, as the 2024 rates are still under review by CAL OES.

Public Comment – None.

Director Hudson motioned to waive the reading of Ordinance 2024-02, which was seconded by Director Ilfeld. The motion passed.

Cox – Yes | Hover-Smoot –Yes| Hudson – Yes | Ilfeld – Yes | Smolen – Absent

Director Hudson motioned to introduce Ordinance 2024-02, which was seconded by Director Hover-Smoot. The motion passed.

Cox – Yes | Hover-Smoot –Yes| Hudson – Yes | Ilfeld – Yes | Smolen – Absent

**F-2 Notice of Completion – 2024 Well 3 Rehabilitation Project.**

The Board reviewed the item, accepted public comment, and approved Item F-2.

Mr. Hunt provided an update on the Well 3 Rehabilitation project. Today’s request is to file the Notice of Completion. A brief discussion followed regarding measures being taken to extend the life of the well.

Public Comment – None.

Director Ilfeld motioned to authorize staff to file a Notice of Completion with Placer County for the 2024 Well 3 Rehabilitation Project, which was seconded by Director Hudson. The motion passed.

Cox – Yes | Hover-Smoot –Yes| Hudson – Yes | Ilfeld – Yes | Smolen – Absent

**APPROVED**

SIGNATURE: 

DATE: 8/27/24



**F-3 Authorization to Execute New Bank and Investment Account Signature Cards**

The Board reviewed the item, accepted public comment, and approved Item F-3.

Mr. Miller explained BMO requires action to submit a new signature card.

Public Comment – None.

Director Ilfeld motioned to adopt Resolution 2024-22, which was seconded by Director Hudson. The motion passed.

Cox – Yes | Hover-Smoot –Yes| Hudson – Yes | Ilfeld – Yes | Smolen – Absent

Director Hudson motioned to adopt Resolution 2024-23, which was seconded by Director Ilfeld. The motion passed.

Cox – Yes | Hover-Smoot –Yes| Hudson – Yes | Ilfeld – Yes | Smolen – Absent

**F-4 Fire Department Long-Term Modeling.**

The Board reviewed the item and accepted public comment.

Chief Chisholm reviewed the number of patient calls OVFD responds to and the associated costs. If the Department were to have charged \$300 to non-residents of the Valley, almost \$39,000 could have been raised since last November. Typically most calls are from the ski area and OVFD responds. That said, Chief Chisholm does not feel this is a prudent way to secure additional funding, due to the fact that the OVFD often times is there in a support role as the Palisades Ski Patrol typically deliver the patient to the bottom of the hill and is transferred directly to the NTFPD Ambulance. A brief conversation followed regarding other pros and cons.

Chief Chisholm reported LAFCO is conducting Municipal Service Reviews (MSR). The four local fire chiefs and General Managers at NCS and OVPSD are working with the LAFCO Executive Director to develop an RFP for an MSR analyzing current Fire Protection and Emergency Medical Transportation services and if there should be a more regional approach. There will be an opportunity for Board and public input.

**F-5 Declare Fire Department Items as Surplus and Authorize Sale, Donation or Disposal of Items.**

The Board reviewed the item, accepted public comment, and approved Item F-5.

Chief Chisolm recommends declaring the 2016 Ford Explorer as surplus and keeping the 2015 F150 that was previous declared as surplus.

Public Comment – none

Director Hudson motioned to declare the 2016 Ford Explore as surplus equipment and authorize staff to conduct a sale, donate and/or dispose of the items, which was seconded by Director Ilfeld. The motion passed.

Cox – Yes | Hover-Smoot –Yes| Hudson – Yes | Ilfeld – Yes | Smolen – Absent

**F-6 Fuels Management Program.**

The Board reviewed the item and accepted public comment.

Chief Chisolm updated the Board on the status of the OV 1 and OV 4 fuels reduction projects. He noted the scope of each project and funding received. Director Cox asked that letters of appreciation be sent to the Truckee Tahoe Airport District and Tahoe Truckee Community Foundation for their funding grants. He asked for a drone presentation on OV 1 in August, given that component has been completed.

**APPROVED**

SIGNATURE: *[Signature]*

DATE: 8/27/24

Public Comment –

Jean Lange asked if there was consideration of breaking OV 4 into two separate projects that could be done concurrently. Mr. Miller said there is an RFP for a contractor to bid the south side now and a separate RFP for the north side in the fall, which could be completed by the same contractor or separate contractors, award is based on low bid.

Chief Chisholm provided statistics from the recent Green Waste Days. Work on OV 3 should resume in the coming weeks. Mr. Miller reminded the Board that they approved the GM to approve a negotiated contract for this work last year.

Chief Chisholm informed the Board the National Forest Foundation entered into an agreement for \$2.4 million dollars with the Tahoe Conservancy to provide funding to treat 764 acres on the ridge from Alpine Meadows coming into Olympic Valley. That work will begin next summer.

In response to a question, Chief Chisholm said the Truckee River Watershed Council is overseeing the work on Highway 89.

**F-7 Notice of Completion – Olympic Valley Fuel Reduction Project (OV-1).**

The Board reviewed the item, accepted public comment, and approved Item F-7.

Chief Chisholm reported OV 1 included treatment of 120 acres in July at a final cost of \$462,000. All equipment has been removed.

Public Comment – none

Director Ilfeld motioned to authorize staff to file a Notice of Completion with Placer County for the OV-1 Fuel Reduction Project, which was seconded by Director Hudson. The motion passed.

Cox – Yes | Hover-Smoot –Yes | Hudson – Yes | Ilfeld – Yes | Smolen – Absent

**F-8 Award Contract – 305 and 1810 Olympic Valley Road Pavement Project.**

The Board reviewed the item, accepted public comment, and approved Item F-8.

Mr. Hunt described the paving work to be done at each location. The bid from Blacktop is within the approved budget.

Public Comment – none

Director Ilfeld motioned to approve contract with Blacktop Sealing and Striping Inc. and authorize the General Manager to execute all contractual documents, which was seconded by Director Hudson. The motion passed.

Cox – Yes | Hover-Smoot –Yes | Hudson – Yes | Ilfeld – Yes | Smolen – Absent

**G. Management Status Reports**

**G-1 Fire Department Report**

Chief Chisholm reviewed his written report. An employment offer has been accepted and when that person starts in mid-August, each shift will be fully staffed with four personnel. A Fire Prevention Officer will be splitting his time between OVFD and Northstar. Chief Chisholm provided an update on the Park Fire. Because of OVFD staffing, no personnel has been sent to that incident.

**APPROVED**

SIGNATURE: 

DATE: 8/27/24



**G-2 Water & Sewer Operations Report**

Mr. Burks presented the June Operations report. The second backflow letters have gone to property owners to get the inspections done. Mr. Burks noted higher flow levels from the heavy, late winter, which resulted in later irrigation, but more because of the dry summer. He is in discussions about shock chlorinating Well 3 to address the iron bacteria issue. There was a VFD Controller failure, which goes back to the conversation about the useful lifecycle of the well.

About 260 cellular meters were installed last year and another 140 since spring. Once they have all been installed, a training for customers will be rolled out so they can learn how to monitor their usage.

OVPSPD responded to the mutual aid call for the NTPUD sewage spill in Carnelian Bay.

**G-3 Engineering Report**

Mr. Hunt reviewed his written report. He continues to work with the Mutual on the intertie. He is also addressing the Granite Chief Sewer Mainline Replacement Project.

**G-4 Administration & Office Report**

On behalf of Ms. Asher, Mr. Miller noted the staffing addressed in her report.

**G-5 General Manager Report**

Mr. Miller presented his report, saying it has been a busy month.

**G-6 Legal Report (verbal)**

Mr. Bell reported the California Superior Court removed Initiative 1935, the Tax Payer Protection Act, from the November ballot. Opponents argued it was a revision to the constitution, not an amendment, and proper procedure was not followed. The initiative would make it more difficult for special districts to raise revenues through fines and fees. There is another initiative on the ballot that will increase the threshold for ballot measures to pass, which could impact this in the future.

**G-7 Directors Comments (verbal)**

None.

Director Ilfeld motioned to adjourn to Closed Session at 10:28 AM, which was seconded by Director Hudson. The motion passed.

Cox – Yes | Hover-Smoot –Yes| Hudson – Yes | Ilfeld – Yes | Smolen – Absent

**H. Closed Session**

**H-1 Closed Session – Conference with Legal Counsel; Anticipated Litigation**

The Board met in Closed Session pursuant to Government Code §54956.9(d)(2) regarding one potential case. Only the agenda item was discussed, and no action was taken.

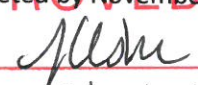
**I. Possible Action from Closed Session.**

**I-1 Granite Chief Sewer "A" Line Replacement.**

The Board reviewed the item, accepted public comment, and approved Item I-1.

Mr. Hunt presented the staff report. Four owners are proposing dedicating a new sewer line to OVPSPD ownership. This line would be available to connect the remaining 3 property owners upstream, once they work out their easements. The proposed agreement outlines roles and responsibilities for the District and property owners. Details, including fees, conditions, and milestones, have been reviewed by Counsel. Water service has been turned back on for these properties, with the condition that that work is completed by November 1, 2024.

**APPROVED**

SIGNATURE:   
DATE: 8/27/24

Public Comment

One of the property owners thanked the District for help in getting to this point. Cox agreed it has been a long and tedious process and thanked the owners for their cooperation.

Director Ilfeld motioned to adopt Resolution 2024-24, which was seconded by Director Hudson. The motion passed.

Cox – Yes | Hover-Smoot –Yes| Hudson – Yes | Ilfeld – Yes | Smolen – Absent

**I-2 Granite Chief Sewer “A” Line Replacement Project – File California Environmental Quality Act (CEQA) Notice of Exemption.**

The Board reviewed the item, accepted public comment, and approved Item I-2.

Mr. Hunt explained this action is to request three CEQA exemptions for the project.

Public Comment – none

Director Ilfeld motioned to adopt Resolution 2024-25, which was seconded by Director Hudson. The motion passed.

Cox – Yes | Hover-Smoot –Yes| Hudson – Yes | Ilfeld – Yes | Smolen – Absent

**J. Adjourn**

Director Hudson motioned to adjourn at 11:11 AM, which was seconded by Director Ilfeld. The motion passed.

Cox – Yes | Hover-Smoot –Yes| Hudson – Yes | Ilfeld – Yes | Smolen – Absent

**APPROVED**

SIGNATURE: *J. Hudson*

DATE: 8/27/24