

# OLYMPIC VALLEY PUBLIC SERVICE DISTRICT



## BOARD OF DIRECTORS MEETING AGENDA

Tuesday, May 28<sup>th</sup>, 2024, at 8:30 A.M.

305 Olympic Valley Road, Community Room, Olympic Valley, CA

Finance Committee on Tuesday, May 28<sup>th</sup>, 2024, at 7:45 A.M.

The Committee will review finance-related items on this agenda.

305 Olympic Valley Road, Room 212, Olympic Valley, CA

Public comments will be accepted by the Board in-person until the close of public comment on each item. Comments may also be submitted to the Board Secretary at [info@ovpsd.org](mailto:info@ovpsd.org) or by mail at P.O. Box 2026, Olympic Valley, California 96146. The final mail and e-mail collection will be the day before the meeting at 2:00 p.m. The public will be allowed to speak on any agenda item as it is considered, which may not be taken in the order stated herein. Times, where provided, are approximate only. The District's Board of Directors may take formal action on any item.

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the Board Secretary at 530-583-4692 at least 48 hours preceding the meeting.

Documents presented for an open session to the governing body after distribution of the agenda packet are available for public inspection at the District office during normal District business hours and at the meeting.

### A. Call to Order, Roll Call & Pledge of Allegiance

### B. Community Informational Items.

These non-action agenda items are dedicated to facilitate communications and share information within the Olympic Valley. The organizations include, but are not limited to:

- |                                       |                                     |
|---------------------------------------|-------------------------------------|
| B-1 Olympic Valley Watershed Alliance | B-5 Olympic Valley Mutual Water Co. |
| B-2 Friends of Olympic Valley         | B-6 Firewise Community              |
| B-3 Olympic Valley Design Review      | B-7 Tahoe-Truckee Sanitation Agency |
| B-4 Olympic Valley MAC                |                                     |

### C. Public Comment / Presentation.

Members of the public may address the board on items not on this agenda for up to three minutes; however, any matter that requires action by the governing body will, unless an emergency exists, be referred to staff for a report and possible action at a subsequent Board meeting.

**C-1 General Manager Oath of Office** – General Manager to perform the Oath of Office.

**D. Financial Consent Agenda.** All items listed under this agenda item will be approved by one motion. These items are routine, non-controversial, and the finance-related items have been reviewed by the Finance Committee. There will be no separate discussion of these items unless a member of the audience, board, or staff requests the removal of an item for separate consideration. Any item removed for discussion will be considered after approval of the remaining Consent Agenda items.

- D-1 Operating Account Check Register
- D-2 Operations Enterprise Fund, Revenue vs. Expenditure/Balance Sheet
- D-3 Fire Government Fund, Revenue vs. Expenditure/Balance Sheet
- D-4 Capital Reserve Fund Balance Sheet/Income Statement
- D-5 Combined Revenues/Expenditures/Balance Sheet
- D-6 Fund Balance Statement
- D-7 Bike Trail Snow Removal, Revenue vs. Expenditure
- D-8 Progress Payment – PC Consulting – OVFD Negotiation Consultant
- D-9 Progress Payment – Gladwell Governmental Services Inc. – Records Retention Project
- D-10 Progress Payment – Cross Check Services – Olympic Valley Fuel Reduction Project (OV-1)
- D-11 Progress Payment – DOWL – OVPSD/OVMWC Emergency Intertie Project
- D-12 Progress Payment – Badger Meter – Water Meter Replacement Project
- D-13 Progress Payment – UES - Climate Change Modeling
- D-14 Progress Payment – Bryce Consulting – Fire Department Compensation Study

**E. Approve Minutes**

- E-1 Minutes for the Regular Board of Directors meeting of April 30<sup>th</sup>, 2024.

The Board of Directors will adjourn and reconvene as *The Olympic Valley Groundwater Management Plan (GMP) Implementation Group*.

**A. Call to Order and Roll Call.**

**B. GMP Advisory Committee Report.**

Proposed Action: Review item, accept public comment, and consider recommendations from the Advisory Group.

**C. Adjourn**

*The Olympic Valley Groundwater Management Plan Implementation Group* will adjourn and reconvene as the Olympic Valley Public Service District Board of Directors.

**F. Old and New Business.** Members of the public may address the board on each agenda item, up to three minutes or longer based on direction from the Board President.

**F-1 Olympic Valley Groundwater Management Plan (OVGMP) – Groundwater Database Update – Professional Services Agreement with UES.**

Proposed Action: Review item, accept public comment, approve professional services agreement with UES in an amount not-to-exceed \$25,454.00 and authorize The General Manager to execute contractual documents.

8:30 a.m. or as soon as the matter may be heard.

**F-2 PUBLIC HEARING: Ordinance 2024-01 – Adopting Rates & Charges and Revised District Codes.**

Proposed Action: Review item, accept public comment and adopt Ordinance 2024-01 to revise District Code by adopting rates and charges.

**F-3 Third Draft of FY 2024-2025 Budget and Rates.**

Information Only: Review item and accept public comment.

**F-4 Establish Appropriation Limits for Funds FD30144 and FD30146.**

A. Proposed Action: Review item, accept public comment and adopt Resolution 2024-10, establishing an Appropriations Limit for Fund FD30144 for FY 2024-2025 in the amount of \$1,988,493.

B. Proposed Action: Review item, accept public comment and adopt Resolution 2024-11, establishing an Appropriations Limit for Fund FD30146 for FY 2024-2025 in the amount of \$6,484,233.

**F-5 Purchase of Certificate of Deposit (CD) with Protective Securities, Inc.**

Proposed Action: Review item, accept public comment and approve purchase of CD with Protective Securities, Inc.

**F-6 Authorization to Execute New Bank and Investment Account Signature Cards**

Proposed Actions:

A. Adopt Resolution 2024-12 Authorizing Execution of New Signature Cards for all banking accounts at BMO and Rescind Resolution 2022-34

B. Adopt Resolution 2024-13 Authorizing Execution of New Signature Cards for the Cash Management Services Agreement with BMO and Rescind Resolution 2021-06

C. Adopt Resolution 2024-14 Authorizing Execution of New Signature Cards for the Safe Deposit Box Rental Agreement with BMO and Rescind Resolution 2021-07

D. Adopt Resolution 2024-15 Authorizing Execution of New Signature Cards for all accounts at Placer County Treasurer's Investment Pool and Rescind Resolution 2011-27

**F-7 Appointment of New General Manager as Treasurer and Assistant Secretary**

Proposed Action: Review item, accept public comment, rescind Resolution 2011-21, and adopt Resolution 2024-16.

**F-8 Adopt Resolution 2024-17 – Olympic Valley Public Service District Election.**

Proposed Action: Review item, accept public comment and adopt Resolution 2024-17, declaring an election to be held, requesting Placer County Board of Supervisors to consolidate the election with any other election on November 5, 2024, and requesting election services from the Placer County Clerk.

**F-9 Water and Sewer System Annual Report.**

Information Only: Review item and accept public comment.

**F-10 Fire Department Long-Term Modeling.**

Information Only: Receive information on the status of the Fire Department, accept public comment, and provide direction to staff.

**F-11 Fuels Management Program.**

Information Only: Review item and accept public comment.

**F-12 Truckee Tahoe Airport District – Approve Grant Agreement**

Proposed Action: Review item, accept public comment, and authorize the Board President to execute the grant agreement.

**F-13 Olympic Valley Fuel Reduction Project, OV-4 – Feather River Forestry – Professional Services Agreement.**

Proposed Action: Review item, accept public comment, approve professional services agreement with Feather River Forestry, and authorize the General Manager to execute all contractual documents.

**G. Management Status Reports**

- G-1 Fire Department Report
- G-2 Water & Sewer Operations Report
- G-3 Engineering Report
- G-4 Administration & Office Report
- G-5 General Manager Report
- G-6 Legal Report (verbal)
- G-7 Directors Comments (verbal)

**H. Closed Session**

**H-1 Closed Session – Conference with Labor Negotiators.**

Government Code Section 54957.6  
Agency designated representatives: Patrick Clark; Personnel Committee  
Employee Organization: IUOE Stationary Engineers Local 39 for Fire Department Personnel

**H-2 Closed Session – Conference with Labor Negotiators.**

Conference with Legal Counsel; Anticipated Litigation  
Significant exposure to litigation pursuant to Cal. Gov't Code section 54956.9(d)(2)  
Number of potential cases: One

**I. Possible Action from Closed Session.**

**J. Adjourn**

# **T-TSA BOARD MEETING SUMMARY**

05/15/2024 Regular BOD Meeting

Exhibit B-7  
Pages 2

**1) The M, 2024 Board meeting was held in person and via Zoom:**

- T-TSA Board Meeting Videos available at: <https://vimeo.com/user183648821>

**2) Public Comment (provided during Public Comment or Agenda items).**

- Stephen Zaruby – Email public comment submitted.

**3) No Sanitary Sewer Overflows.**

**4) Status Report:**

a) Operations Report:

- All plant waste discharge requirements were met, and the plant performed well in February.
- Staff attended the annual CWEA conference and workshops.
- Plant shut down to facilitate electrical work on the main switch gear.
- Welcomed new operations team staff member Nate Lyons.
- Final filtration inspection and rehabilitation.

b) Laboratory Report:

- Staff attended the CWEA Conference in Sacramento.
- Significant support efforts for spill response.
  - Kristin Schrandt and Bill Pindar put in a lot of hours in the effort.

c) Public Outreach:

- Plant Tours: T-TSA Staff toured the Echowater facility in Sacramento. T-TSA Staff are planning to visit TMWRF. TMWRF Staff requested a tour of the T-TSA facility. Tahoe Expedition Academy will tour the T-TSA facility.
- Public Outreach: T-TSA Participated in Earthday at Tahoe Palisades. The next event is Truckee Day on 6/1/24.

d) Capital Projects Report:

- Sodium Hypochlorite Foundation Project: Continued project management support and final manufacturer testing. Digestion Improvements Project: The kick-off is complete. The initial phases of data gathering are complete. We are beginning validation. TRI Alpine Meadows to Olympic Valley Rehabilitation Project: Service agreements are in place, and kick-off meetings are scheduled. Nutrient Removal Alternatives Study: The kick-off is complete. Several technologies have been identified for potential consideration. Data gathering is in process.
- Please visit the “Projects” page on the Agency website for updates on ongoing projects by using the following link: <https://www.tsa.ca.gov/home/pages/construction-projects>

e) Other Items Report: The Board Approved:

- Approval of the Regular Board meeting minutes from April 17, 2024.
- Ratification of payment of General Fund warrants and Financial Statements.
- Approval of the Cost-of-Living Adjustment and Salary Schedule for Fiscal Year 2025.
- Acceptance of the 2024 Connection Fee Study by HDR Engineering, Inc.
- Setting a Public Meeting on June 19<sup>th</sup>, 2024, for a Change in the Sewer Connection Fee Rates effective July 19<sup>th</sup>, 2024, and Approving related Ordinance.
- Acceptance of the Agency Mission, Vision, and Guiding Principles.
- Authorization for the General Manager to Negotiate the Land Lease Amendment with the Tahoe Truckee Unified School District.
- Confirmation of the Adoption of Sewer Service Charges for Fiscal Year 2025.
- Additionally:
  - Discussion of metrics used in the Classification and Compensation Study with Gallagher Consulting Company (Formerly Koff & Associates).
  - Presentation of 2024 Connection Fee Study by HDR Engineering, Inc.

**Tahoe-Truckee Sanitation Agency**  
**Monitoring and Reporting Program No. 2002-0030**  
**WDID Number 6A290011000**  
**Flow Monitoring Within collection System: Flow Measurement**  
**Olympic Valley Public Service District**  
*April, 2024*

DATE	OVPSD Daily Flow MG	OVPSD 7 Day Avg Flow MGD	OVPSD Peak Flow MGD
4/1/2024	0.308	0.336	0.611
4/2/2024	0.339	0.338	0.745
4/3/2024	0.391	0.350	0.741
4/4/2024	0.391	0.363	0.741
4/5/2024	0.391	0.368	0.741
4/6/2024	0.391	0.368	0.741
4/7/2024	0.372	0.369	0.773
4/8/2024	0.281	0.365	0.537
4/9/2024	0.260	0.354	0.437
4/10/2024	0.293	0.340	0.509
4/11/2024	0.303	0.327	0.467
4/12/2024	0.324	0.318	0.560
4/13/2024	0.354	0.312	0.718
4/14/2024	0.321	0.305	0.731
4/15/2024	0.281	0.305	0.433
4/16/2024	0.285	0.309	0.442
4/17/2024	0.303	0.310	0.491
4/18/2024	0.285	0.308	0.430
4/19/2024	0.299	0.304	0.459
4/20/2024	0.346	0.303	0.713
4/21/2024	0.302	0.300	0.764
4/22/2024	0.246	0.295	0.468
4/23/2024	0.249	0.290	0.619
4/24/2024	0.238	0.281	0.356
4/25/2024	0.240	0.274	0.444
4/26/2024	0.260	0.269	0.403
4/27/2024	0.296	0.262	0.504
4/28/2024	0.252	0.254	0.426
4/29/2024	0.205	0.249	0.306
4/30/2024	0.194	0.241	0.324
<b>SUMMARY</b>			
AVG	0.300	0.312	0.554
MAX	0.391	0.369	0.773
MIN	0.194	0.241	0.306

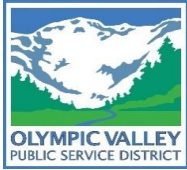


**OLYMPIC VALLEY PUBLIC SERVICE DISTRICT**  
Operating Account Check Register  
May 31, 2024



**Check Register for Board Packet:**

Check #	Check Date	Name	Module	Amount
51596	5/9/2024	Air Filter Sales & Service	AP	342.56
51597	5/9/2024	Alfred & Susanne Detwiler	AP	683.40
51598	5/9/2024	Alice Arthur	AP	146.03
51599	5/9/2024	Jessica Asher	AP	114.21
51600	5/9/2024	Badger Meter, Inc	AP	602.66
51601	5/9/2024	Patrick Burroughs	AP	285.00
51602	5/9/2024	Capitol Elevator Company, Inc.	AP	572.00
51603	5/9/2024	Angela M Costamagna	AP	675.00
51604	5/9/2024	CWEA Renewal	AP	103.00
51606	5/9/2024	CWEA Renewal	AP	221.00
51607	5/9/2024	CWEA Renewal	AP	221.00
51608	5/9/2024	Dell Marketing L.P.	AP	2,259.75
51609	5/9/2024	Dept of Forestry & Fire Prot.	AP	7,662.78
51610	5/9/2024	ESO Solutions, Inc	AP	2,995.00
51611	5/9/2024	Eric Fuchslin	AP	122.00
51612	5/9/2024	Heiman Fire Equipment, Inc.	AP	896.00
51613	5/9/2024	Hunt & Sons, Inc.	AP	1,489.44
51614	5/9/2024	Jeff Lampert	AP	438.09
51615	5/9/2024	Liberty Utilities	AP	20,274.17
51616	5/9/2024	Life Assist	AP	240.01
51618	5/9/2024	Nicole Mans	AP	146.03
51619	5/9/2024	Mountain Hardware & Sports	AP	170.33
51620	5/9/2024	Nevada Blue LTD	AP	80.44
51621	5/9/2024	Professional Communications	AP	42.40
51622	5/9/2024	Springbrook Holding Co LLC.	AP	3.00
51623	5/9/2024	Tahoe Truckee Sanitation Agency	AP	100.00
51624	5/9/2024	Tahoe Truckee Sierra Disposal	AP	289.85
51625	5/9/2024	Thatcher Company, Inc.	AP	8,397.30
51626	5/9/2024	Third Floor Story Corporation	AP	150.00
51627	5/9/2024	Christoph & Kathrin Troppmann	AP	146.03
51628	5/9/2024	USA BlueBook	AP	158.62
51629	5/9/2024	Western Nevada Supply Co.	AP	660.01
51630	5/10/2024	LINA	AP	220.06
51631	5/10/2024	Ben Procida	AP	144.00
51632	5/10/2024	Western Nevada Supply Co.	AP	56.57
51633	5/23/2024	AT&T	AP	564.39
51634	5/23/2024	Badger Meter, Inc	AP	5,533.27
51635	5/23/2024	Batteries Plus	AP	91.38
51636	5/23/2024	BoundTree Medical, LLC	AP	398.89
51637	5/23/2024	Bryce Consulting Inc.	AP	2,470.00
51638	5/23/2024	Chris Call	AP	146.03
51639	5/23/2024	Canon Financial Services, Inc.	AP	150.51
51640	5/23/2024	Colantuono, Highsmith & Whatley, PC	AP	6,400.00
51641	5/23/2024	Column Software PBC	AP	1,088.34
51642	5/23/2024	Melissa Coupin	AP	146.03
51643	5/23/2024	Cross Check Services LLC	AP	77,000.00
51644	5/23/2024	Renee Deinken	AP	75.00
51645	5/23/2024	DOWL, INC.	AP	3,376.00
51646	5/23/2024	Fire Catt, LLC.	AP	3,450.25
51647	5/23/2024	Gladwell Governmental Services, Inc.	AP	550.00
51648	5/23/2024	Jessica Grunst	AP	270.09
51649	5/23/2024	Kimball Howell	AP	146.03
51650	5/23/2024	Hunt Propane, Inc.	AP	2,557.96
51651	5/23/2024	Konica Minolta Business Solutions USA, Inc.	AP	184.55
51652	5/23/2024	Life Assist	AP	2,473.87
51653	5/23/2024	North Lake Tahoe Fire	AP	5.00
51654	5/23/2024	O'Reilly Auto Parts	AP	391.93



**OLYMPIC VALLEY PUBLIC SERVICE DISTRICT**  
 Operating Account Check Register  
 May 31, 2024



**Check Register for Board Packet:**

Check #	Check Date	Name	Module	Amount
51655	5/23/2024	Patrick Clark Consulting	AP	500.00
51656	5/23/2024	Placer County Environmental	AP	3,946.00
51657	5/23/2024	RingCentral, Inc.	AP	157.19
51658	5/23/2024	Sierra Controls, LLC	AP	255.00
51659	5/23/2024	Sierra-Sacramento Valley	AP	1,000.00
51660	5/23/2024	Nicole Smola	AP	352.02
51661	5/23/2024	Springbrook Holding Co LLC.	AP	17,364.38
51662	5/23/2024	State Water Resources Control	AP	100.00
51663	5/23/2024	Tahoe Forest Health System	AP	443.50
51664	5/23/2024	Tahoe Forest Pharmacy	AP	66.93
51665	5/23/2024	Tahoe Supply Company LLC	AP	471.53
51666	5/23/2024	Third Floor Story Corporation	AP	600.00
51667	5/23/2024	U.S. Bank Corp Payment System	AP	6,316.30
51668	5/23/2024	UES	AP	1,083.50
51669	5/23/2024	Badger Meter, Inc	AP	14,562.66
Checks 51605, 51617 & 51634 were voided				<b>205,796.27</b>

**Electronic / ACH Payments**

5/1/2024	California Tax and Fee Admin- Fuel Tax	227.00
5/3/2024	Monthly BRI Admin Invoice	175.00
5/9/2024	May CalPERS Medical	39,127.29
5/10/2024	BPAS- Bi-weekly HRA	1,828.86
5/10/2024	BRI- Café Plan Payment	1,592.31
5/10/2024	CalPERS 457 Payment	4,838.39
5/10/2024	Wage Garnishment	461.53
5/10/2024	Payroll Taxes	46,642.10
5/10/2024	EMPOWER 457 Payment	2,715.39
5/10/2024	CalPERS Pension Payment	31,581.51
5/10/2024	Union Dues	401.67
5/10/2024	Payroll Direct Deposits	84,078.95
5/24/2024	BPAS- Bi-weekly HRA	1,828.86
5/24/2024	BRI- Café Plan Payment	1,592.31
5/24/2024	CalPERS 457 Payment	4,838.39
5/24/2024	Wage Garnishment	461.53
5/24/2024	Payroll Taxes	45,610.92
5/24/2024	EMPOWER 457 Payment	2,715.39
5/24/2024	CalPERS Pension Payment	31,877.99
5/24/2024	Union Dues	401.67
5/24/2024	Payroll Direct Deposits	90,408.16
		<b>393,405.22</b>
		<b>599,201.49</b>





OLYMPIC VALLEY PUBLIC SERVICE DISTRICT  
REVENUES & EXPENDITURES  
April 30, 2024



	ENTERPRISE OPERATIONS									CONSOLIDATED				YTD Prior Year Apr-23	Over/ (under) from PY
	Water Actual	Water Budget	Over/ (under)	Sewer Actual	Sewer Budget	Over/ (under)	Garbage Actual	Garbage Budget	Over/ (under)	Actual	Total	Remaining	YTD % to		
	YTD Apr-24	YTD Apr-24		YTD Apr-24	YTD Apr-24		YTD Apr-24	YTD Apr-24							
Rate Revenue	2,253,246	2,307,368	(54,122)	1,701,981	1,655,203	46,778	366,131	363,285	2,846	4,321,358	4,325,856	4,498	99.9%	4,085,356	236,003
Tax Revenue	41,667	41,667	-	41,667	41,667	-	-	-	-	83,333	100,000	16,667	83.3%	41,667	41,667
Rental Revenue	35,497	35,588	(91)	35,497	35,588	(91)	-	-	-	70,995	85,411	14,416	83.1%	69,178	1,817
Bike Trail	19,383	18,818	564	19,383	18,818	564	-	-	-	38,765	46,000	7,235	84.3%	46,000	(7,235)
Grants	192,072	125,000	67,072	-	-	-	-	-	-	192,072	150,000	(42,072)	128.0%	186,148	5,924
Administration	52,327	92,265	(39,938)	30,280	92,265	(61,985)	-	-	-	82,607	221,436	138,829	37.3%	95,294	(12,687)
<b>Total Revenue</b>	<b>2,594,191</b>	<b>2,620,706</b>	<b>(26,514)</b>	<b>1,828,808</b>	<b>1,843,541</b>	<b>(14,733)</b>	<b>366,131</b>	<b>363,285</b>	<b>2,846</b>	<b>4,789,130</b>	<b>4,928,703</b>	<b>139,573</b>	<b>97.2%</b>	<b>4,523,642</b>	<b>265,488</b>
Salaries & Wages	745,040	684,146	60,894	668,802	684,146	(15,344)	961	10,000	(9,039)	1,414,803	1,641,950	227,147	86.2%	1,241,255	173,548
Employee Benefits	356,978	349,554	7,424	339,109	349,554	(10,445)	227	-	227	696,314	838,929	142,615	83.0%	494,126	202,189
Materials & Supplies	97,533	77,813	19,721	17,350	11,146	6,204	-	-	-	114,883	106,750	(8,133)	107.6%	83,967	30,916
Maintenance Equipment	9,778	30,167	(20,388)	5,361	19,750	(14,389)	-	-	-	15,139	59,900	44,761	25.3%	13,575	1,564
Facilities: Maintenance & Repairs	15,120	65,465	(50,345)	14,967	11,007	3,961	-	-	-	30,088	91,766	61,678	32.8%	40,434	(10,347)
Training & Memberships	17,061	11,739	5,322	8,971	10,625	(1,654)	-	-	-	26,032	26,837	805	97.0%	23,065	2,967
Vehicle Repair/Maintenance	17,493	18,167	(673)	17,598	18,167	(568)	-	-	-	35,092	43,600	8,508	80.5%	29,187	5,904
Garbage	-	-	-	-	-	-	306,394	297,560	8,834	306,394	357,072	50,678	85.8%	273,920	32,474
Board Expenses	19,699	22,032	(2,332)	19,699	22,032	(2,332)	-	-	-	39,399	52,876	13,477	74.5%	38,120	1,278
Consulting	33,837	50,191	(16,354)	33,837	50,191	(16,354)	-	-	-	67,674	120,458	52,784	56.2%	83,819	(16,145)
Insurance	40,457	38,573	1,884	40,457	38,573	1,884	-	-	-	80,914	92,576	11,662	87.4%	64,989	15,926
Fees/Licenses & Permits	19,363	25,480	(6,117)	19,363	25,480	(6,117)	-	-	-	38,727	61,153	22,426	63.3%	52,131	(13,404)
Office Expenses	17,211	32,845	(15,633)	17,211	32,845	(15,633)	-	-	-	34,423	78,827	44,404	43.7%	44,129	(9,707)
Travel, Meetings & Recruitment	9,178	6,511	2,667	9,178	6,511	2,667	-	-	-	18,356	15,626	(2,730)	117.5%	9,329	9,027
Utilities	112,189	95,130	17,060	50,868	43,937	6,931	-	-	-	163,057	166,880	3,823	97.7%	130,548	32,510
Park & Bike Trail	10,146	8,750	1,396	10,146	8,750	1,396	-	-	-	20,293	21,000	707	96.6%	36,230	(15,937)
Interest & Misc	3,817	4,582	(765)	3,817	4,582	(765)	-	-	-	7,633	10,996	3,363	69.4%	13,593	(5,960)
Transfer to/from Capital Resv	-	-	-	-	-	-	-	-	-	-	-	-	0.0%	-	-
<b>Total Expenses</b>	<b>1,524,902</b>	<b>1,521,143</b>	<b>3,759</b>	<b>1,276,735</b>	<b>1,337,295</b>	<b>(60,559)</b>	<b>307,583</b>	<b>307,560</b>	<b>22</b>	<b>3,109,220</b>	<b>3,787,196</b>	<b>677,976</b>	<b>82.1%</b>	<b>2,672,417</b>	<b>436,803</b>
<b>Operating Surplus (Deficit)</b>	<b>1,069,289</b>	<b>1,099,563</b>	<b>(30,274)</b>	<b>552,072</b>	<b>506,246</b>	<b>45,826</b>	<b>58,549</b>	<b>55,725</b>	<b>2,824</b>	<b>1,679,910</b>	<b>1,141,507</b>			<b>1,851,225</b>	<b>(171,314)</b>
Depreciation	266,756	271,471	(4,715)	266,756	271,471	(4,715)	-	-	-	533,512	640,215	106,702	83.3%	533,512	-
<b>Net Surplus (Deficit)</b>	<b>802,533</b>	<b>828,091</b>	<b>(25,558)</b>	<b>285,316</b>	<b>234,775</b>	<b>50,541</b>	<b>58,549</b>	<b>55,725</b>	<b>2,824</b>	<b>1,146,398</b>	<b>501,292</b>			<b>1,317,712</b>	<b>(171,314)</b>

83.3% of the Budgeted Year Expended

**Highlights**

- **Revenue** year to date is at \$4.8 million. This is an increase of PY by approximately \$265K. This is mostly due to increased rate revenue.

- **Salaries & Wages** are over budget in regular wages. There were a few incentives and promotions that were not planned.

- **Employee Benefits** are on plan.

Billable wages are reimbursable. Capital labor relates to capital projects and are not expensed. Total amounts to \$101,000. Active projects are HVAC improvements, Meter Replacements, Zone 3 tank recoat, Granite Chief sewer line, and Mutual Intertie.

- **Materials and Supplies** relates primarily to caustic soda purchases. There is an overage due to the cost of caustic soda increasing. There were also manhole lids and parts purchases.

- **Facilities: Maint & Repair** includes \$40,000 towards Well 3 rehabilitation. This is planned for this fiscal year to be completed.

- **Trainings and Memberships** consist of annual fees such as SWRCB and AWWA as well as training and certifications for operators.

- **Garbage** is over budget due District funded programs such as green waste days and dumpster rebates.

- **Consulting** is under budget due to a few projects we budgeted but have not yet occurred; such as a 5 year strategic plan and a personnel policy code revision.

- **Travel, Meetings & Recruitment** is over budget due to general manager recruitment and an AWWA water rate training course attended by DH and DM. These were not originally budgeted.

- **Utilities** are over budget due to higher usage and electric rates have increased.

- **Interest & Misc** consists of interest due on the building loan. The loan will be paid off in 2025, 3 years ahead of schedule.

- In total we are 83% through the year. Revenues are at 97% of the budget and expenses are at 82%. Compared to PY at this time, our net surplus is \$171K lower, mostly due to additional staffing and an additional discretionary UAL payment in the current year.



OLYMPIC VALLEY PUBLIC SERVICE DISTRICT  
ENTERPRISE BALANCE SHEET  
April 30, 2024



	Balance Apr-24	Balance Mar-24	Change Prior Month	Balance Apr-23	Change Prior Year
<b>ASSETS</b>					
<b>Current Assets</b>					
Cash	759,954	1,081,632	(321,678)	552,880	207,074
Accounts Receivable	128,720	164,847	(36,128)	199,953	(71,233)
Prepaid Expenses	92,796	274,987	(182,191)	49,182	43,613
<b>Total Current Assets</b>	<b>981,470</b>	<b>1,521,467</b>	<b>(539,997)</b>	<b>802,015</b>	<b>179,454</b>
<b>Noncurrent Assets</b>					
Open Projects	1,372,508	1,359,195	13,313	1,547,609	(175,101)
Property, Plant, & Equipment	28,863,810	28,863,810	-	27,734,992	1,128,818
Accumulated Depreciation	(19,138,355)	(19,085,003)	(53,351)	(18,598,928)	(539,427)
Lease Receivable	192,099	192,099	-	266,945	(74,846)
Intercompany	(275,695)	(423,836)	148,142	(1,661,610)	1,385,916
<b>Total Noncurrent Assets</b>	<b>11,014,368</b>	<b>10,906,265</b>	<b>108,103</b>	<b>9,289,008</b>	<b>1,725,360</b>
<b>Deferred Outflows</b>					
Deferred Outflows - Pension	1,951,930	1,951,930	-	1,651,866	300,064
Deferred Outflows - OPEB	127,358	127,358	-	114,777	12,580
<b>Total Deferred Outflows</b>	<b>2,079,288</b>	<b>2,079,288</b>	<b>-</b>	<b>1,766,643</b>	<b>312,644</b>
<b>Total Assets</b>	<b>14,075,125</b>	<b>14,507,019</b>	<b>(431,894)</b>	<b>11,857,666</b>	<b>2,217,459</b>
<b>LIABILITIES</b>					
<b>Current Liabilities</b>					
Accounts Payable	28,680	27,697	982	23,914	4,766
Accrued Expenses	197,162	167,488	29,674	217,505	(20,343)
Payroll Liabilities	270,721	240,539	30,182	296,612	(25,891)
Current Portion-Building loan	118,461	118,461	-	100,504	17,957
<b>Total Current Liabilities</b>	<b>615,023</b>	<b>554,185</b>	<b>60,838</b>	<b>638,535</b>	<b>(23,512)</b>
<b>Long-Term Liabilities</b>					
Building & Land Loans	122,406	122,406	-	255,006	(132,600)
PERS LT Liability	1,363,254	1,363,254	-	(729,334)	2,092,589
Other Post Employment Benefits	257,213	257,213	-	267,576	(10,363)
<b>Total LT Liabilities</b>	<b>1,742,873</b>	<b>1,742,873</b>	<b>-</b>	<b>(206,752)</b>	<b>1,949,625</b>
<b>Deferred Inflows</b>					
Deferred Inflows - Pension	579,221	579,221	-	732,394	(153,173)
Deferred Inflows - OPEB	236,744	236,744	-	263,988	(27,244)
Deferred Inflows - Leases	182,814	182,814	-	262,898	(80,084)
<b>Total Deferred Inflows</b>	<b>998,780</b>	<b>998,780</b>	<b>-</b>	<b>1,259,281</b>	<b>(260,501)</b>
<b>Total Liabilities</b>	<b>3,356,676</b>	<b>3,295,838</b>	<b>60,838</b>	<b>1,691,064</b>	<b>1,665,613</b>
<b>NET POSITION</b>					
Investment in Capital Assets	9,572,051	9,572,051	-	8,848,891	723,161
Current Year Net Income	1,146,398	1,639,130	(492,732)	1,317,712	(171,314)
<b>Total Net Position</b>	<b>10,718,449</b>	<b>11,211,181</b>	<b>(492,732)</b>	<b>10,166,603</b>	<b>551,846</b>
<b>Total Liabilities and Net Position</b>	<b>14,075,125</b>	<b>14,507,019</b>	<b>(431,894)</b>	<b>11,857,666</b>	<b>2,217,459</b>



**OLYMPIC VALLEY PUBLIC SERVICE DISTRICT**  
**REVENUES & EXPENDITURES**  
April 30, 2024



**FIRE DEPARTMENT OPERATIONS**

	Actual YTD Apr-24	Budget YTD Apr-24	Over/ (under) YTD	Total Budget	Remaining Budget	YTD % to Budget	Actual YTD Apr-23	Over/ (under) to PY
Rate Revenue	-	-	\$ -	\$ -	\$ -	0.0%	-	\$ -
Tax Revenue	\$ 3,526,667	\$ 3,526,667	0	\$ 4,232,000	\$ 705,333	83.3%	\$ 3,211,685	\$ 314,982
Strike Team/ /Station 22 Revenue	\$ -	\$ -	\$ -	\$ -	\$ -	0.0%	\$ 86,429	\$ (86,429)
Rental Revenue	\$ 34,967	\$ 35,588	\$ (620)	\$ 42,705	\$ 7,738	81.9%	\$ 34,073	\$ 895
Inspections	\$ 35,400	\$ 8,333	\$ 27,066	\$ 10,000	\$ -	354.0%	\$ (12,313)	\$ 47,713
Administration	\$ 227,757	\$ 229,190	\$ (1,433)	\$ 275,028	\$ 47,271	82.8%	\$ 99,366	\$ 128,391
<b>Total Revenue</b>	<b>\$ 3,824,791</b>	<b>\$ 3,799,778</b>	<b>\$ 25,013</b>	<b>\$ 4,559,733</b>	<b>\$ 760,342</b>	<b>83.9%</b>	<b>\$ 3,419,240</b>	<b>\$ 405,551</b>
Salaries & Wages	\$ 1,450,551	\$ 1,524,827	\$ (74,275)	\$ 1,829,792	\$ 379,241	79.3%	\$ 1,461,644	\$ (11,092)
Employee Benefits	\$ 923,906	\$ 1,076,871	\$ (152,965)	\$ 1,292,245	\$ 368,339	71.5%	\$ 895,267	\$ 28,639
Billable Wages & Benefits	\$ -	\$ -	\$ -	\$ -	\$ -	0.0%	\$ 86,429	\$ (86,429)
Admin Salaries & Benefits	\$ 264,090	\$ 254,585	\$ 9,505	\$ 305,502	\$ 41,412	86.4%	\$ 252,588	\$ 11,502
Materials & Supplies	\$ 16,902	\$ 28,667	\$ (11,764)	\$ 34,400	\$ 17,498	49.1%	\$ 24,811	\$ (7,909)
Maintenance Equipment	\$ 10,735	\$ 21,596	\$ (10,861)	\$ 25,915	\$ 15,180	41.4%	\$ 18,087	\$ (7,352)
Facilities: Maintenance & Repairs	\$ 23,895	\$ 22,819	\$ 1,076	\$ 27,383	\$ 3,488	87.3%	\$ 22,595	\$ 1,301
Training & Memberships	\$ 8,738	\$ 18,125	\$ (9,387)	\$ 21,750	\$ 13,012	40.2%	\$ 9,091	\$ (353)
Vehicle Repair/Maintenance	\$ 45,260	\$ 26,917	\$ 18,344	\$ 32,300	\$ (12,960)	140.1%	\$ 22,992	\$ 22,268
Board Expenses	\$ 13,079	\$ 14,792	\$ (1,712)	\$ 17,750	\$ 4,671	73.7%	\$ 12,656	\$ 423
Consulting	\$ 186,239	\$ 215,744	\$ (29,505)	\$ 258,893	\$ 72,654	71.9%	\$ 54,745	\$ 131,494
Insurance	\$ 41,599	\$ 43,604	\$ (2,006)	\$ 52,325	\$ 10,726	79.5%	\$ 38,502	\$ 3,097
Rents/Licenses & Permits	\$ 64,739	\$ 66,431	\$ (1,692)	\$ 79,717	\$ 14,978	81.2%	\$ 55,599	\$ 9,140
Office Expenses	\$ 7,879	\$ 22,219	\$ (14,340)	\$ 26,663	\$ 18,784	29.6%	\$ 11,444	\$ (3,565)
Travel, Meetings & Recruitment	\$ 10,834	\$ 14,250	\$ (3,416)	\$ 17,100	\$ 6,266	63.4%	\$ 8,498	\$ 2,336
Utilities	\$ 78,709	\$ 61,707	\$ 17,002	\$ 74,048	\$ (4,661)	106.3%	\$ 56,982	\$ 21,727
Interest	\$ -	\$ -	\$ -	\$ -	\$ -	0.0%	\$ -	\$ -
<b>Total Expenses</b>	<b>\$ 3,147,157</b>	<b>\$ 3,413,153</b>	<b>\$ (265,996)</b>	<b>\$ 4,095,783</b>	<b>\$ 948,626</b>	<b>76.8%</b>	<b>\$ 3,031,931</b>	<b>\$ 115,225</b>
<b>Operating Surplus (Deficit)</b>	<b>\$ 677,634</b>	<b>\$ 386,625</b>	<b>\$ 291,009</b>	<b>\$ 463,950</b>			<b>\$ 387,308</b>	<b>\$ 290,325</b>
Depreciation	\$ 198,486	\$ 198,490	\$ (4)	\$ 238,188	\$ 39,702	83.3%	\$ 198,486	\$ -
<b>Net Surplus (Deficit)</b>	<b>\$ 479,148</b>	<b>\$ 188,135</b>	<b>\$ 291,013</b>	<b>\$ 225,762</b>			<b>\$ 188,823</b>	<b>\$ 290,325</b>

83.3% of the Budgeted Year Expended

**Highlights**

- Revenue** is at \$3.8M for the year. This is \$406K more than PY, due mostly to increased property tax and grant revenue.
  - Salaries, Benefits, and Billable Wages** are under plan. There remains two open fire fighter positions.
  - Admin Salaries & Benefits:** One third of the administration salaries are allocated to the Fire Department.
  - Facilities: Maint & Repair** is slightly over budget due to the quarterly HVAC maintenance agreement, generator permit, and bathroom roof leak repair from PY.
  - Vehicle Repair/Maint** includes significant repairs needed for Engine 21 (\$26,000 total). These were not budgeted.
  - Consulting** consists of the OV-1 and OV-4 Fuels Reduction Projects. These are budgeted. This is grant funded.
  - Utilities** are over budget due to higher usage and electric rates have increased.
- In total we are 83% through the year. Revenues are at 84% of the budget and expenses are at 77%.  
Compared to PY at this time, our net surplus is \$257K more, mostly due to more tax revenue and grants.



**OLYMPIC VALLEY PUBLIC SERVICE DISTRICT**  
**GOVERNMENTAL BALANCE SHEET**  
 April 30, 2024



	Balance Apr-24	Balance Mar-24	Change Prior Month	Balance Apr-23	Change Prior Year
<b>ASSETS</b>					
<b>Current Assets</b>					
Cash	216,821	194,750	22,071	26,296	190,524
Accounts Receivable	6,326	147,500	(141,174)	52,024	(45,698)
Prepaid Expenses	104,389	139,455	(35,066)	73,013	31,375
<b>Total Current Assets</b>	<b>327,536</b>	<b>481,705</b>	<b>(154,170)</b>	<b>151,334</b>	<b>176,202</b>
<b>Noncurrent Assets</b>					
Open Projects	150,406	137,816	12,590	311,683	(161,277)
Property, Plant, & Equipment	8,582,240	8,582,240	-	8,263,390	318,850
Accumulated Depreciation	(4,172,454)	(4,152,605)	(19,849)	(3,961,402)	(211,052)
Lease Receivable	96,049	96,049	-	133,473	(37,423)
Intercompany	884,317	594,380	289,937	(583,964)	1,468,281
<b>Total Noncurrent Assets</b>	<b>5,540,558</b>	<b>5,257,880</b>	<b>282,679</b>	<b>4,163,179</b>	<b>1,377,379</b>
<b>Deferred Outflows</b>					
Deferred Outflows - Pension	1,872,899	1,872,899	-	1,247,452	625,448
Deferred Outflows - OPEB	139,636	139,636	-	125,756	13,880
<b>Total Deferred Outflows</b>	<b>2,012,536</b>	<b>2,012,536</b>	<b>-</b>	<b>1,373,208</b>	<b>639,328</b>
<b>Total Assets</b>	<b>7,880,630</b>	<b>7,752,121</b>	<b>128,509</b>	<b>5,687,721</b>	<b>2,192,909</b>
<b>LIABILITIES</b>					
<b>Current Liabilities</b>					
Accounts Payable	14,353	9,786	4,567	23,395	(9,042)
Accrued Expenses	-	-	-	-	-
Payroll Liabilities	437,296	417,736	19,560	414,169	23,127
Customer Deposits	-	-	-	-	-
Current Portion-LT Debt	-	-	-	-	-
<b>Total Current Liabilities</b>	<b>451,649</b>	<b>427,522</b>	<b>24,127</b>	<b>437,564</b>	<b>14,086</b>
<b>Long-Term Liabilities</b>					
Building and Land Loans	-	-	-	-	-
PERS LT Liability	3,252,575	3,252,575	-	1,023,540	2,229,035
Other Post Employment Benefits	228,095	228,095	-	238,867	(10,772)
<b>Total LT Liabilities</b>	<b>3,480,670</b>	<b>3,480,670</b>	<b>-</b>	<b>1,262,407</b>	<b>2,218,263</b>
<b>Deferred Inflows</b>					
Deferred Inflows - Pension	352,253	352,253	-	716,724	(364,470)
Deferred Inflows - OPEB	217,083	217,083	-	241,243	(24,160)
Deferred Inflows - Leases	91,407	91,407	-	131,449	(40,042)
<b>Total Deferred Inflows</b>	<b>660,744</b>	<b>660,744</b>	<b>-</b>	<b>1,089,415</b>	<b>(428,672)</b>
<b>Total Liabilities</b>	<b>4,593,063</b>	<b>4,568,936</b>	<b>24,127</b>	<b>2,789,386</b>	<b>1,803,677</b>
<b>NET POSITION</b>					
Investment in Capital Assets	2,808,419	2,808,419	-	2,709,513	98,907
Current Year Net Income	479,148	374,766	104,382	188,823	290,325
<b>Total Net Position</b>	<b>3,287,567</b>	<b>3,183,185</b>	<b>104,382</b>	<b>2,898,335</b>	<b>389,232</b>
<b>Total Liabilities and Net Position</b>	<b>7,880,630</b>	<b>7,752,121</b>	<b>128,509</b>	<b>5,687,721</b>	<b>2,192,909</b>



**OLYMPIC VALLEY PUBLIC SERVICE DISTRICT**  
**REVENUES & EXPENDITURES**  
 April 30, 2024

Exhibit D-4  
2 Pages



**CAPITAL RESERVES OPERATIONS**

	YTD Actual Apr-24	YTD Budget Apr-24	Over/ (under) to Budget	Annual Budget	Remaining Budget	YTD % to Budget	YTD Prior Yr Apr-23	Over/ (under) to Prior Yr
Connection Fees	11,292	43,333	(32,041)	52,000	40,708	21.7%	66,670	(55,377)
Placer Cty Tax	4,412,765	4,138,332	274,433	4,356,139	(56,626)	101.30%	4,149,446	263,319
HOPTR	20,250	41,383	(21,133)	43,561	23,311	46.5%	20,282	(32)
Interest	306,022	36,664	269,357	43,997	(262,025)	695.6%	124,666	181,356
Grants	-	-	-	-	-	0.0%	-	-
<b>Total Revenue</b>	<b>4,750,330</b>	<b>4,259,713</b>	<b>490,617</b>	<b>4,495,697</b>	<b>(254,633)</b>	<b>105.7%</b>	<b>4,361,064</b>	<b>389,266</b>
Transfers to Utility and Fire	3,610,000	3,610,000	-	4,332,000	722,000	83.3%	3,253,352	356,648
Capital Reserve Expenditures	85,639	78,411	7,228	78,411	(7,228)	109.2%	78,914	6,726
<b>Total Expenses</b>	<b>3,695,639</b>	<b>3,688,411</b>	<b>7,228</b>	<b>4,410,411</b>	<b>714,772</b>	<b>83.8%</b>	<b>3,332,265</b>	<b>363,374</b>
<b>Net Surplus (Deficit)</b>	<b>1,054,690</b>	<b>571,302</b>	<b>483,389</b>	<b>85,286</b>	<b>(969,404)</b>		<b>1,028,799</b>	<b>25,892</b>

83.3% of the Budgeted Year Expended

**Highlights**

- Transfers to Utility and Fire relate to budgeted tax revenue allocated to each department.
- Capital Reserve Expenditures relate to fees from Placer County to administer Ad Valorem revenues.
- There were zero new connections during the month of April.
- The District has received the Estimated Allocation of Property Taxes for Fiscal Year 2024, also known as the "September Surprise".
- The total anticipated tax revenue, less any fees from the county is estimated to be \$4,584,000.
- This is an increase over the prior year actual revenue received by \$245,000 or 5%. It is \$262,000 greater than the budgeted amount.



**OLYMPIC VALLEY PUBLIC SERVICE DISTRICT**  
**CAPITAL RESERVES**  
**BALANCE SHEET**  
 April 30, 2024



	Balance Apr-24	Balance Mar-24	Change Prior Month	Balance Apr-23	Change Prior Year
<b>ASSETS</b>					
<b>Current Assets</b>					
Cash	11,812,196	9,923,412	1,888,784	10,774,058	1,038,138
Accounts Receivable	-	-	-	-	-
Prepaid Expenses	-	-	-	-	-
<b>Total Current Assets</b>	<b>11,812,196</b>	<b>9,923,412</b>	<b>1,888,784</b>	<b>10,774,058</b>	<b>1,038,138</b>
<b>Noncurrent Assets</b>					
Open Projects	-	-	-	-	-
Property, Plant, & Equipment	-	-	-	-	-
Accumulated Depreciation	-	-	-	-	-
Lease Receivable	-	-	-	-	-
Intercompany	(608,622)	(224,916)	(383,706)	2,245,574	(2,854,196)
<b>Total Noncurrent Assets</b>	<b>(608,622)</b>	<b>(224,916)</b>	<b>(383,706)</b>	<b>2,245,574</b>	<b>(2,854,196)</b>
<b>Deferred Outflows</b>					
Deferred Outflows - Pension	-	-	-	-	-
Deferred Outflows - OPEB	-	-	-	-	-
<b>Total Deferred Outflows</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Total Assets</b>	<b>11,203,574</b>	<b>9,698,496</b>	<b>1,505,078</b>	<b>13,019,632</b>	<b>(1,816,058)</b>
<b>LIABILITIES</b>					
<b>Current Liabilities</b>					
Accounts Payable	-	-	-	-	-
Accrued Expenses	-	-	-	-	-
Payroll Liabilities	-	-	-	-	-
Customer Deposits	-	-	-	-	-
Current Portion-LT Debt	-	-	-	-	-
<b>Total Current Liabilities</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Long-Term Liabilities</b>					
Building & Land Loans	-	-	-	-	-
PERS LT Liability	-	-	-	-	-
Other Post Employment Benefits	-	-	-	-	-
<b>Total LT Liabilities</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Deferred Inflows</b>					
Deferred Inflows - Pension	-	-	-	-	-
Deferred Inflows - OPEB	-	-	-	-	-
<b>Total Deferred Inflows</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Total Liabilities</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>NET POSITION</b>					
Investment in Capital Assets	-	-	-	-	-
Water Capital	1,336,859	1,336,859	-	1,358,561	(21,702)
Sewer Capital	454,589	454,589	-	428,841	25,748
Fire Capital	196,973	196,973	-	184,415	12,557
Water FARF	2,392,681	2,392,681	-	3,194,745	(802,064)
Sewer FARF	3,783,748	3,783,748	-	3,937,124	(153,376)
Garbage FARF	139,165	139,165	-	148,842	(9,678)
Fire FARF	1,748,754	1,748,754	-	2,652,685	(903,931)
Bike Trail Snow Removal FARF	96,115	96,115	-	85,619	10,496
Current Year Net Income	1,054,690	(450,387)	1,505,078	1,028,799	25,892
<b>Total Net Position</b>	<b>11,203,574</b>	<b>9,698,496</b>	<b>1,505,078</b>	<b>13,019,632</b>	<b>(1,816,058)</b>
<b>Total Liabilities and Net Position</b>	<b>11,203,574</b>	<b>9,698,496</b>	<b>1,505,078</b>	<b>13,019,632</b>	<b>(1,816,058)</b>



**OLYMPIC VALLEY PUBLIC SERVICE DISTRICT**  
**REVENUES & EXPENDITURES - INTERNAL USE ONLY**  
 April 30, 2024



**COMBINED OPERATIONS**

	Actual YTD Apr-24	Budget YTD Apr-24	Over/ (under) YTD	Total Budget	Remaining Budget	YTD % to Budget	Actual YTD Apr-23	Over/ (under) to PY
Rate Revenue	\$ 4,321,358	\$ 4,325,856	\$ (4,498)	\$ 4,325,856	\$ 4,498	99.9%	\$ 4,085,356	\$ 236,003
Tax Revenue	\$ 4,433,016	\$ 4,179,715	\$ 253,301	\$ 4,399,700	\$ (33,316)	100.8%	\$ 4,169,728	\$ 263,287
Connection Fees	\$ 11,292	\$ 43,333	\$ (32,041)	\$ 52,000	\$ 40,708	21.7%	\$ 66,670	\$ (55,377)
Rental Revenue	\$ 105,962	\$ 106,763	\$ (801)	\$ 128,116	\$ 22,154	82.7%	\$ 103,250	\$ 2,712
Bike Trail	\$ 38,765	\$ 37,636	\$ 1,129	\$ 46,000	\$ 7,235	84.3%	\$ 46,000	\$ (7,235)
Billable Wages & Capital Labor	\$ -	\$ -	\$ -	\$ -	\$ -	0.0%	\$ 86,429	\$ (86,429)
Grants	\$ 192,072	\$ 125,000	\$ 67,072	\$ 150,000	\$ (42,072)	128.0%	\$ 186,148	\$ 5,924
Administration & Interest	\$ 616,385	\$ 450,384	\$ 166,001	\$ 540,461	\$ (75,924)	114.0%	\$ 319,326	\$ 297,059
Inspections	\$ 35,400	\$ 8,333	\$ 27,066	\$ 10,000	\$ -	354.0%	\$ (12,313)	\$ 47,713
Dedications	\$ -	\$ -	\$ -	\$ -	\$ -	0.0%	\$ -	\$ -
<b>Total Revenue</b>	<b>\$ 9,754,250</b>	<b>\$ 9,277,022</b>	<b>\$ 477,229</b>	<b>\$ 9,652,133</b>	<b>\$ (76,718)</b>	<b>101.1%</b>	<b>\$ 9,050,594</b>	<b>\$ 703,656</b>
Salaries & Wages	\$ 2,865,354	\$ 2,903,118	\$ (37,764)	\$ 3,471,742	\$ 606,388	82.5%	\$ 2,702,899	\$ 162,455
Employee Benefits	\$ 1,620,220	\$ 1,775,979	\$ (155,759)	\$ 2,131,174	\$ 510,954	76.0%	\$ 1,389,393	\$ 230,828
Billable Wages & Capital Labor	\$ -	\$ -	\$ -	\$ -	\$ -	0.0%	\$ 86,429	\$ (86,429)
Admin Salaries & Benefits	\$ 264,090	\$ 254,585	\$ 9,505	\$ 305,502	\$ 41,412	86.4%	\$ 252,588	\$ 11,502
Materials & Supplies	\$ 131,786	\$ 117,625	\$ 14,161	\$ 141,150	\$ 9,364	93.4%	\$ 108,779	\$ 23,007
Maintenance Equipment	\$ 25,874	\$ 71,513	\$ (45,638)	\$ 85,815	\$ 59,941	30.2%	\$ 31,662	\$ (5,788)
Facilities: Maintenance & Repairs	\$ 53,983	\$ 99,291	\$ (45,308)	\$ 119,149	\$ 65,166	45.3%	\$ 63,029	\$ (9,046)
Training & Memberships	\$ 34,770	\$ 40,489	\$ (5,719)	\$ 48,587	\$ 13,817	71.6%	\$ 32,156	\$ 2,614
Vehicle Repair/Maintenance	\$ 80,352	\$ 63,250	\$ 17,102	\$ 75,900	\$ (4,452)	105.9%	\$ 52,180	\$ 28,172
Garbage	\$ 306,394	\$ 297,560	\$ 8,834	\$ 357,072	\$ 50,678	85.8%	\$ 273,920	\$ 32,474
Board Expenses	\$ 52,478	\$ 58,855	\$ (6,377)	\$ 70,626	\$ 18,148	74.3%	\$ 50,777	\$ 1,701
Consulting	\$ 253,913	\$ 316,126	\$ (62,213)	\$ 379,351	\$ 125,438	66.9%	\$ 138,564	\$ 115,349
Insurance	\$ 122,513	\$ 120,751	\$ 1,762	\$ 144,901	\$ 22,388	84.5%	\$ 103,491	\$ 19,022
Rents/Licenses & Permits	\$ 103,466	\$ 117,392	\$ (13,926)	\$ 140,870	\$ 37,404	73.4%	\$ 107,730	\$ (4,264)
Office Expenses	\$ 42,302	\$ 87,908	\$ (45,607)	\$ 105,490	\$ 63,188	40.1%	\$ 55,574	\$ (13,272)
Travel, Meetings & Recruitment	\$ 29,190	\$ 27,272	\$ 1,918	\$ 32,726	\$ 3,536	89.2%	\$ 17,827	\$ 11,363
Utilities	\$ 241,766	\$ 200,773	\$ 40,993	\$ 240,928	\$ (838)	100.3%	\$ 187,530	\$ 54,236
Bike Trail	\$ 20,293	\$ 17,500	\$ 2,793	\$ 21,000	\$ 707	96.6%	\$ 36,230	\$ (15,937)
Interest	\$ 93,272	\$ 87,574	\$ 5,698	\$ 89,407	\$ (3,865)	104.3%	\$ 92,507	\$ 765
<b>Total Expenses</b>	<b>\$ 6,342,016</b>	<b>\$ 6,657,561</b>	<b>\$ (315,545)</b>	<b>\$ 7,961,390</b>	<b>\$ 1,619,374</b>	<b>79.7%</b>	<b>\$ 5,783,262</b>	<b>\$ 558,754</b>
<b>Operating Surplus (Deficit)</b>	<b>\$ 3,412,234</b>	<b>\$ 2,619,461</b>	<b>\$ 792,774</b>	<b>\$ 1,690,743</b>			<b>\$ 3,267,332</b>	<b>\$ 144,903</b>
Depreciation	\$ 731,998	\$ 741,433	\$ (9,435)	\$ 878,403	\$ 146,405	83.3%	\$ 731,998	\$ -
<b>Net Surplus (Deficit)</b>	<b>\$ 2,680,236</b>	<b>\$ 1,878,028</b>	<b>\$ 802,209</b>	<b>\$ 812,340</b>			<b>\$ 2,535,334</b>	<b>\$ 144,903</b>

83.3% of the Budgeted Year Expended



**OLYMPIC VALLEY PUBLIC SERVICE DISTRICT**  
**COMBINED BALANCE SHEET - INTERNAL USE ONLY**  
 April 30, 2024



	Balance Apr-24	Balance Mar-24	Change Prior Month	Balance Apr-23	Change Prior Year
<b>ASSETS</b>					
<b>Current Assets</b>					
Cash	12,788,971	11,199,795	1,589,176	11,353,235	1,435,736
Accounts Receivable	135,046	312,348	(177,302)	251,977	(116,931)
Prepaid Expenses	197,185	414,442	(217,257)	122,196	74,989
<b>Total Current Assets</b>	<b>13,121,202</b>	<b>11,926,585</b>	<b>1,194,617</b>	<b>11,727,407</b>	<b>1,393,795</b>
<b>Noncurrent Assets</b>					
Open Projects	1,522,914	1,497,011	25,903	1,859,292	(336,378)
Property, Plant, & Equipment	37,446,050	37,446,050	-	35,998,381	1,447,669
Accumulated Depreciation	(23,310,808)	(23,237,608)	(73,200)	(22,560,330)	(750,479)
Lease Receivable	288,148	288,148	-	400,418	(112,269)
Intercompany	0	(54,372)	54,372	0	(0)
<b>Total Noncurrent Assets</b>	<b>15,946,304</b>	<b>15,939,229</b>	<b>7,076</b>	<b>15,697,762</b>	<b>248,543</b>
<b>Deferred Outflows</b>					
Deferred Outflows - Pension	3,824,829	3,824,829	-	2,899,317	925,512
Deferred Outflows - OPEB	266,994	266,994	-	240,534	26,460
<b>Total Deferred Outflows</b>	<b>4,091,823</b>	<b>4,091,823</b>	<b>-</b>	<b>3,139,851</b>	<b>951,972</b>
<b>Total Assets</b>	<b>33,159,329</b>	<b>31,957,637</b>	<b>1,201,693</b>	<b>30,565,020</b>	<b>2,594,309</b>
<b>LIABILITIES</b>					
<b>Current Liabilities</b>					
Accounts Payable	43,033	37,484	5,549	47,309	(4,276)
Accrued Expenses	197,162	167,488	29,674	217,505	(20,343)
Payroll Liabilities	708,017	658,275	49,742	710,781	(2,764)
Customer Deposits	-	-	-	-	-
Current Portion-LT Debt	118,461	118,461	-	100,504	17,957
<b>Total Current Liabilities</b>	<b>1,066,673</b>	<b>981,707</b>	<b>84,965</b>	<b>1,076,099</b>	<b>(9,426)</b>
<b>Long-Term Liabilities</b>					
Building Loan	122,406	122,406	-	255,006	(132,600)
PERS LT Liability	4,615,829	4,615,829	-	294,206	4,321,624
Other Post Employment Benefits	485,308	485,308	-	506,443	(21,135)
<b>Total LT Liabilities</b>	<b>5,223,543</b>	<b>5,223,543</b>	<b>-</b>	<b>1,055,655</b>	<b>4,167,888</b>
<b>Deferred Inflows</b>					
Deferred Inflows - Pension	931,475	931,475	-	1,449,118	(517,643)
Deferred Inflows - OPEB	453,827	453,827	-	505,231	(51,404)
Deferred Inflows - Leases	274,222	274,222	-	394,347	(120,125)
<b>Total Deferred Inflows</b>	<b>1,659,524</b>	<b>1,659,524</b>	<b>-</b>	<b>2,348,696</b>	<b>(689,173)</b>
<b>Total Liabilities</b>	<b>7,949,739</b>	<b>7,864,774</b>	<b>84,965</b>	<b>4,480,450</b>	<b>3,469,289</b>
<b>NET POSITION</b>					
Investment in Capital Assets	12,380,470	12,380,470	-	11,558,403	822,067
Water Capital	1,336,859	1,336,859	-	1,358,561	(21,702)
Sewer Capital	454,589	454,589	-	428,841	25,748
Fire Capital	196,973	196,973	-	184,415	12,557
Water FARF	2,392,681	2,392,681	-	3,194,745	(802,064)
Sewer FARF	3,783,748	3,783,748	-	3,937,124	(153,376)
Garbage FARF	139,165	139,165	-	148,842	(9,678)
Fire FARF	1,748,754	1,748,754	-	2,652,685	(903,931)
Bike Trail Snow Removal FARF	96,115	96,115	-	85,619	10,496
Current Year Net Income	2,680,236	1,563,509	1,116,728	2,535,334	144,903
<b>Total Net Position</b>	<b>25,209,590</b>	<b>24,092,863</b>	<b>1,116,728</b>	<b>26,084,570</b>	<b>(874,980)</b>
<b>Total Liabilities and Net Position</b>	<b>33,159,329</b>	<b>31,957,637</b>	<b>1,201,693</b>	<b>30,565,020</b>	<b>2,594,309</b>





# Olympic Valley Public Service District



## Fund Balance Statement April 30, 2024

	April 2024	Yield Rate April 2024	April 2023	Yield Rate April 2023
<b>Operating Funds:</b>				
BMO - Checking	\$540,860		\$343,939	
Office Petty Cash	\$200		\$200	
<b>Total Operating Funds: Water &amp; Sewer</b>	<b>\$541,060</b>		<b>\$344,139</b>	
<b>Investment Funds:</b>				
BMO - Money Market Capital	\$822,089	2.96%	\$786,978	1.19%
ProEquities - Certificate of Deposit #1 5/3/2023	-	3.10%	\$246,000	3.10%
ProEquities - Certificate of Deposit #2 6/6/2024	\$246,000	2.70%	\$246,000	2.70%
ProEquities - Certificate of Deposit #3 2/18/2025	\$249,000	4.85%	\$249,000	4.85%
ProEquities - Certificate of Deposit #4 4/10/2026	\$244,000	4.20%	\$244,000	4.20%
ProEquities - Certificate of Deposit #5 5/4/2027	\$246,000	3.05%	\$246,000	3.05%
ProEquities - Certificate of Deposit #6 2/15/2028	\$244,000	3.75%	\$244,000	3.75%
ProEquities - Money Market	\$328,550	4.94%	\$17,383	4.45%
Placer County- FD30144	\$3,257,806	3.68%	\$3,792,711	2.46%
Placer County-FD30146	\$2,242,992	3.68%	\$2,467,108	2.46%
Cal Class Investment Fund	\$2,128,831	5.32%	\$2,016,713	5.04%
Placer County - Investment Fund FD32004	\$217,656	3.61%	\$210,706	2.65%
L.A.I.F.	\$26,629	4.27%	\$25,651	2.87%
CalPERS CEPPT (pension) Trust	\$477,612	5.85%	\$237,696	4.24%
CalPERS CERBT (OPEB) Trust	\$169,439	6.71%	\$52,383	4.69%
<b>Total Capital Reserve Funds:</b>	<b>\$10,900,604</b>		<b>\$11,082,328</b>	
<b>Total Funds On Deposit:</b>	<b>\$11,441,664</b>		<b>\$11,426,467</b>	

**Investments are in compliance with adopted Investment Policies**

As of the board packet prep date, all April statements were received.



Olympic Valley Public Service District  
 Bike Trail Snow Removal-Project Summary  
 As of April 30th, 2024



Revenue	Budget	Billed YTD	Received YTD	Remaining Budget	YTD % to Budget
Placer County	\$ 47,380	\$ 47,380	\$ 38,765	\$ 8,615	82%

Expenses	Budget	Expensed YTD	Remaining Budget	YTD % to Budget
Snow blower - payment to FARF	\$ 25,000	\$ 25,000	\$ -	100%
Labor, Materials, Fuel, etc.	22,380	20,293	2,087	91%
<b>Total Expenses</b>	<b>\$ 47,380</b>	<b>\$ 45,293</b>	<b>\$ 2,087</b>	<b>96%</b>

<b>Net Surplus (Deficit)</b>	-	<b>2,087</b>
------------------------------	---	--------------

100% of the Budgeted Year Expended

Currently in Reserves	\$ 96,115
Anticipated left over at end of season	\$ 27,087
<b>Total Surplus (Deficit) at end of season</b>	<b>\$ 123,202</b>

\*Reserves will be carried forward into subsequent years.

**OLYMPIC VALLEY PUBLIC SERVICE DISTRICT  
PROGRESS PAYMENT REPORT**

**EXHIBIT D-8  
3 Pages**

PROJECT TITLE: **Fire Department MOU - Negotiator Consultant**

DATE: 05/01/2024  
PAYMENT ESTIMATE #: 2

PROJECT NUMBER: **20-12-741000**

PERIOD: April 2024

CONTRACTOR NAME **Patrick Clark Consulting**  
& ADDRESS: **428 J Street, 4th Floor  
Sacramento, CA 95814**

BID AMOUNT: \$ 20,000.00  
NET CHANGE ORDERS: \$0.00  
ADJUSTED CONTRACT AMOUNT: \$20,000.00  
WORK COMPLETED: \$ 1,437.50  
% WORK COMPLETED: 7%

ORIGINAL TIME: N/A  
REVISED TIME: \_\_\_\_\_  
TIME ELAPSED: \_\_\_\_\_  
% TIME ELAPSED: \_\_\_\_\_

	<u>PREVIOUS</u>	<u>CURRENT</u>	<u>TO DATE</u>
<b>EARNINGS:</b>			
Work Completed	\$ 937.50	\$ 500.00	\$ 1,437.50
Retention on Work Completed (5%)		\$ -	\$ -
<b>Net Earnings on Work Completed</b>	<u>\$ 937.50</u>	<u>\$ 500.00</u>	<u>\$ 1,437.50</u>
Materials on Hand	\$ -		\$ -
Retention on Materials (5%)	\$ -	\$ -	\$ -
<b>Net Earnings On Materials</b>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>
<b>TOTAL NET EARNINGS</b>	<u>\$ 937.50</u>	<u>\$ 500.00</u>	<u>\$ 1,437.50</u>
<b>DEDUCTIONS:</b>			
1.			\$ -
2.			\$ -
3.			\$ -
<b>Total Deductions</b>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>
<b>OTHER ADJUSTMENTS:</b>			
1. Release Retention			\$ -
2.			\$ -
3.			\$ -
<b>Total Adjustments</b>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>
<b>TOTAL ADJUSTED EARNINGS</b>	<u>\$ 937.50</u>	<u>\$ 500.00</u>	<u>\$ 1,437.50</u>
LESS PREVIOUS PAYMENTS			\$ (937.50)
<b>PAYMENT DUE THIS ESTIMATE</b>			<u>\$ 500.00</u>

APPROVED BY:   
Dave Hunt, Interim General Manager

# BILLING INVOICE

---

<b>To</b>	General Manager OVPSD 305 Olympic Valley Rd Olympic Valley, CA 96146	<b>Date</b>	5/1/24
		<b>Invoice #</b>	240514
		<b>Due:</b>	Net 30
<b>Re</b>	OVPSD		
<b>Period</b>	4/1/24 to 4/30/24		

---

*Fees:* \$500.00

*Expenses:* \$0

*SubTotal:* \$500.00

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**Amount due: \$500.00**

**MAKE ALL CHECKS PAYABLE TO: PATRICK CLARK CONSULTING.**

**THANK YOU FOR YOUR BUSINESS!!!**

## DETAILS

<b>Date</b>	<b>Hours</b>
<b>April</b>	<b>2h</b>
4/30/24	30m
Zoom closed session.	
4/19/24	30m
Document review, miscellaneous correspondence.	
4/18/24	45m
Conference call.	
4/4/24	15m
Document review, miscellaneous correspondence.	
<b>Totals</b>	<b>2h</b>
	<b>\$500.00</b>

**OLYMPIC VALLEY PUBLIC SERVICE DISTRICT  
PROGRESS PAYMENT REPORT**

EXHIBIT D-9  
Pages

PROJECT TITLE: **Records Retention Schedule**  
 PROJECT NUMBER: **10-09-732000**  
 CONTRACTOR NAME & ADDRESS: **Gladwell Governmental Services, Inc  
 PO Box 62; 1028 Tyrol Lane  
 Lake Arrowhead, CA 92352**

DATE: 04/29/2024  
 PAYMENT ESTIMATE #: 2  
 PERIOD: 4/12/2023 - 4/29/2024

BID AMOUNT: \$ 4,350.00  
 NET CHANGE ORDERS: \$0.00  
 ADJUSTED CONTRACT AMOUNT: \$4,350.00  
 WORK COMPLETED: \$ 4,350.00  
 % WORK COMPLETED: 100%

ORIGINAL TIME: N/A  
 REVISED TIME: \_\_\_\_\_  
 TIME ELAPSED: \_\_\_\_\_  
 % TIME ELAPSED: \_\_\_\_\_

	<u>PREVIOUS</u>	<u>CURRENT</u>	<u>TO DATE</u>
<b>EARNINGS:</b>			
Work Completed	\$ 3,800.00	\$ 550.00	\$ 4,350.00
Retention on Work Completed (5%)	\$ -	\$ -	\$ -
<b>Net Earnings on Work Completed</b>	<u>\$ 3,800.00</u>	<u>\$ 550.00</u>	<u>\$ 4,350.00</u>
Materials on Hand	\$ -		\$ -
Retention on Materials (5%)	\$ -	\$ -	\$ -
<b>Net Earnings On Materials</b>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>
<b>TOTAL NET EARNINGS</b>	<u>\$ 3,800.00</u>	<u>\$ 550.00</u>	<u>\$ 4,350.00</u>
<b>DEDUCTIONS:</b>			
1.			\$ -
2.			\$ -
3.			\$ -
<b>Total Deductions</b>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>
<b>OTHER ADJUSTMENTS:</b>			
1. Release Retention			\$ -
2.			\$ -
3.			\$ -
<b>Total Adjustments</b>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>
<b>TOTAL ADJUSTED EARNINGS</b>	<u>\$ 3,800.00</u>	<u>\$ 550.00</u>	<u>\$ 4,350.00</u>
LESS PREVIOUS PAYMENTS			\$ (3,800.00)
<b>PAYMENT DUE THIS ESTIMATE</b>			<u>\$ 550.00</u>

REVIEWED BY: Jessica Asher  
 Jessica Asher, Program Manager

APPROVED BY: Dave Hunt  
 Dave Hunt, Interim General Manager

10-09-73200 0

Progress Payment  
J. Asher

DATE
4/29/2024
TERMS



INVOICE NO.
5469
P.O. / VENDOR ...

**GLADWELL GOVERNMENTAL SERVICES, INC.**

PO Box 62, 1028 Tirol Lane  
 Lake Arrowhead, CA 92352  
 www.gladwellgov.org  
 909.337.3516  
 info@gladwellgov.org  
 EIN: 33-0975874

CLIENT
Olympic Valley Public Service District PO Box 2026 Olympic Valley, CA 96146-2026 Attention: Board Secretary

ITEM	DESCRIPTION	AMOUNT
Training	Phase 2: Records Retention Implementation: Procedures, Forms, PowerPoint, Employee Training (100% of total)	550.00
<b>Total</b>		<b>\$550.00</b>

**OLYMPIC VALLEY PUBLIC SERVICE DISTRICT**  
**PROGRESS PAYMENT REPORT**

**EXHIBIT D-10**  
**2 Pages**

PROJECT TITLE: **OV Fuels Reduction Project (OV-1)**  
 PROJECT NUMBER: **20-12-732000**  
 CONTRACTOR NAME: **Crosscheck Services**  
 & ADDRESS: **PO Box 3713**  
**Olympic Valley, CA 96146**

DATE: 05/16/2024  
 PAYMENT ESTIMATE #: 2  
 PERIOD: April 1 - May 16, 2024

BID AMOUNT: \$ 462,000.00  
 NET CHANGE ORDERS: \$0.00  
 ADJUSTED CONTRACT AMOUNT: \$462,000.00  
 WORK COMPLETED: \$ 211,750.00  
 % WORK COMPLETED: 46%

ORIGINAL TIME: \_\_\_\_\_  
 REVISED TIME: \_\_\_\_\_  
 TIME ELAPSED: \_\_\_\_\_  
 % TIME ELAPSED: \_\_\_\_\_

	<u>PREVIOUS</u>	<u>CURRENT</u>	<u>TO DATE</u>
<b>EARNINGS:</b>			
Work Completed	\$ 134,750.00	\$ 77,000.00	\$ 211,750.00
Retention on Work Completed (5%)	\$ -	\$ -	\$ -
<b>Net Earnings on Work Completed</b>	<u>\$ 134,750.00</u>	<u>\$ 77,000.00</u>	<u>\$ 211,750.00</u>
Materials on Hand	\$ -		\$ -
Retention on Materials (5%)	\$ -	\$ -	\$ -
<b>Net Earnings On Materials</b>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>
<b>TOTAL NET EARNINGS</b>	<u>\$ 134,750.00</u>	<u>\$ 77,000.00</u>	<u>\$ 211,750.00</u>
<b>DEDUCTIONS:</b>			
1.			\$ -
2.			\$ -
3.			\$ -
<b>Total Deductions</b>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>
<b>OTHER ADJUSTMENTS:</b>			
1. Release Retention			\$ -
2.			\$ -
3.			\$ -
<b>Total Adjustments</b>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>
<b>TOTAL ADJUSTED EARNINGS</b>	<u>\$ 134,750.00</u>	<u>\$ 77,000.00</u>	<u>\$ 211,750.00</u>
LESS PREVIOUS PAYMENTS			\$ (134,750.00)
<b>PAYMENT DUE THIS ESTIMATE</b>			<u>\$ 77,000.00</u>

REVIEWED BY: Jessie Asher  
 Jessica Asher, Program Manager

APPROVED BY: Brad Chisholm  
 Brad Chisholm, Fire Chief





1264 LANNY LANE  
 PO BOX 3713  
 OLYMPIC VALLEY, CA 96146  
 OFFICE & FAX: 530.581.4225  
 MOBILE: 530.412.0622  
 EMAIL: DJCMERCER@HOTMAIL.COM

Bill To:  
 Olympic Valley Public Service District  
 PO box 2026  
 Olympic Valley CA 96146

20-12-732000  
 OV-1 project  
 Progress Payment  
 CAL FIRE Grant reimbursible  
*J. Asher*

Date	Invoice No.	P.O. Number	Project	Terms
05/16/24	24-5	5GG21226	OV-1	Due on receipt

Item	Description	Quantity	Rate	Amount
Service	Per acre fuel reduction	20	3,850.00	77,000.00
			0.00	0.00

Thank you

Total \$77,000.00

**OLYMPIC VALLEY PUBLIC SERVICE DISTRICT**  
**PROGRESS PAYMENT REPORT**

EXHIBIT # D - 11  
 2 Pages

PROJECT TITLE: **OVPSD/OVMWC Intertie Project**  
**Planning, Design, and Construction Support**  
 PROJECT NUMBER: **10-00-150081**

CONTRACTOR NAME **DOWL, LLC**  
 & ADDRESS: **5510 Longley Lane**  
**Reno, NV 89511**

DATE: 05/03/2024  
 PAYMENT ESTIMATE #: 26  
 PERIOD: April 2024

BID AMOUNT: \$ 148,783.00  
 NET CHANGE ORDERS: \$ 52,279.00  
 ADJUSTED CONTRACT AMOUNT: \$ 201,062.00  
 WORK COMPLETED: \$ 137,466.68  
 % WORK COMPLETED: 68%

ORIGINAL TIME: N/A  
 REVISED TIME: \_\_\_\_\_  
 TIME ELAPSED: \_\_\_\_\_  
 % TIME ELAPSED: \_\_\_\_\_

	<u>PREVIOUS</u>	<u>CURRENT</u>	<u>TO DATE</u>
<b>EARNINGS:</b>			
Work Completed	\$ 134,090.68	\$ 3,376.00	\$ 137,466.68
Retention on Work Completed	\$ -	\$ -	\$ -
<b>Net Earnings on Work Completed</b>	<u>\$ 134,090.68</u>	<u>\$ 3,376.00</u>	<u>\$ 137,466.68</u>
Materials on Hand			\$ -
Retention on Materials	\$ -	\$ -	\$ -
<b>Net Earnings On Materials</b>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>
<b>TOTAL NET EARNINGS</b>	<u>\$ 134,090.68</u>	<u>\$ 3,376.00</u>	<u>\$ 137,466.68</u>
<b>DEDUCTIONS:</b>			
1.			\$ -
2.			\$ -
3.			\$ -
<i>Total Deductions</i>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>
<b>OTHER ADJUSTMENTS:</b>			
1. Release Retention			\$ -
2.			\$ -
3.			\$ -
<b>Total Adjustments</b>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>
<b>TOTAL ADJUSTED EARNINGS</b>	<u>\$ 134,090.68</u>	<u>\$ 3,376.00</u>	<u>\$ 137,466.68</u>
LESS PREVIOUS PAYMENTS			\$ (134,090.68)
<b>PAYMENT DUE THIS ESTIMATE</b>			<u>\$ 3,376.00</u>

APPROVED BY:   
 David Hunt, Interim General Manager



DAVE HUNT  
 OLYMPIC VALLEY PUBLIC SERVICE DISTRICT  
 305 OLYMPIC VALLEY ROAD  
 OLYMPIC VALLEY, CA 96146-2026

May 3, 2024  
 Invoice No: R4136.2205.PW - 18

**Invoice Total \$3,376.00**

Project R4136.2205.PW Olympic Valley PSD - MWC Intertie  
 Description of Services: Coordination with client; Bidding support (addendum, PreBid meeting, minutes); District directed outside of scope support (Liberty Energy second round design edits, preparing conformed set drawings)

**Period March 31, 2024 to April 27, 2024**

Phase 001 Task 1.0 - Project Management

**Professional Personnel**

	Hours	Rate	Amount	
Engineer III				
Marshall, Travis	.25	150.00	37.50	
Totals	.25		37.50	
<b>Total Labor</b>				<b>37.50</b>

Phase 004 Task 4.0 - Detailed Design

**Professional Personnel**

	Hours	Rate	Amount	
Engineer II				
Dunn, Courtney	11.55	135.00	1,559.25	
Engineer III				
Marshall, Travis	3.25	150.00	487.50	
Engineer VI				
Oto, David	.50	200.00	100.00	
Totals	15.30		2,146.75	
<b>Total Labor</b>				<b>2,146.75</b>

Phase 005 Task 5.0 - Bidding Assistance

**Professional Personnel**

	Hours	Rate	Amount	
Engineer I				
Thomas, Grant	.25	125.00	31.25	
Engineer III				
Marshall, Travis	6.47	150.00	970.50	
Engineer V				
Johnson, Kenneth	1.00	190.00	190.00	
Totals	7.72		1,191.75	
<b>Total Labor</b>				<b>1,191.75</b>

**INVOICE TOTAL \$3,376.00**

**OLYMPIC VALLEY PUBLIC SERVICE DISTRICT**  
**PROGRESS PAYMENT REPORT**

EXHIBIT # D - 12  
 3 Pages

PROJECT TITLE: **Water Meter Replacement Project**  
**Badger Meter**  
 PROJECT NUMBER: **10-00-150035**  
 CONTRACTOR NAME **Badger Meter**  
 & ADDRESS: **4545 W. Brown Deer Rd.**  
**PO Box 245036**  
**Milwaukee, WI 53224-6536**

DATE: 05/20/2024  
 PAYMENT ESTIMATE #: 19  
 PERIOD: Thru May 2024

BID AMOUNT: \$ 364,533.77  
 NET CHANGE ORDERS: \$0.00  
 ADJUSTED CONTRACT AMOUNT: \$364,533.77  
 WORK COMPLETED: \$ 366,581.15  
 % WORK COMPLETED: 101%

ORIGINAL TIME: N/A  
 REVISED TIME: \_\_\_\_\_  
 TIME ELAPSED: \_\_\_\_\_  
 % TIME ELAPSED: \_\_\_\_\_

	<u>PREVIOUS</u>	<u>CURRENT</u>	<u>TO DATE</u>
<b>EARNINGS:</b>			
Work Completed	\$ 352,018.49	\$ 14,562.66	\$ 366,581.15
Retention on Work Completed	\$ -	\$ -	\$ -
<b>Net Earnings on Work Completed</b>	<u>\$ 352,018.49</u>	<u>\$ 14,562.66</u>	<u>\$ 366,581.15</u>
Materials on Hand			\$ -
Retention on Materials	\$ -	\$ -	\$ -
<b>Net Earnings On Materials</b>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>
<b>TOTAL NET EARNINGS</b>	<u>\$ 352,018.49</u>	<u>\$ 14,562.66</u>	<u>\$ 366,581.15</u>
<b>DEDUCTIONS:</b>			
1.			\$ -
2.			\$ -
3.			\$ -
<b>Total Deductions</b>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>
<b>OTHER ADJUSTMENTS:</b>			
1. Release Retention			\$ -
2.			\$ -
3.			\$ -
<b>Total Adjustments</b>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>
<b>TOTAL ADJUSTED EARNINGS</b>	<u>\$ 352,018.49</u>	<u>\$ 14,562.66</u>	<u>\$ 366,581.15</u>
LESS PREVIOUS PAYMENTS			\$ (352,018.49)
<b>PAYMENT DUE THIS ESTIMATE</b>			<u>\$ 14,562.66</u>

APPROVED BY:   
 David Hunt, Interim General Manager

D-12

ORIGINAL INVOICE

INVOICE



Mail all remittances to:  
Box 88223  
Milwaukee, WI 53288-8223

4545 W Brown Deer Rd. P.O. Box 245036  
Milwaukee, WI 53224-9536 (414) 355-0400  
Credit Inquiries - credit@badgermeter.com

INVOICE NUMBER	DATE
1653536	04/26/24
D-U-N-S 00-606-9710	
NET 30 DAYS	

FED I.D. #39-0143280  
GST# 123746141

SOLD TO CUSTOMER: 43622  
OLYMPIC VALLEY PUBLIC SERVICE DISTRICT  
1810 OLYMPIC VALLEY ROAD  
P O BOX 2026  
OLYMPIC VALLEY, CA 96146

SHIP TO CUSTOMER: 3  
OLYMPIC VALLEY PSD  
305 OLYMPIC VALLEY RD  
OLYMPIC VALLEY, CA 96146

CUSTOMER PO#	SHIPPING TERMS	FREIGHT CARRIER
DAVE	FREIGHT PREPAID/ADD TO INVOICE	UPS Ground
ORDER DATE	INCO TERMS	TRACKING NUMBER
08/17/23	FCA FACTORY	1Z5899760396700607
PROPOSAL #	FINAL DESTINATION	WAREHOUSE / ORDER#
	UNITED STATES	MM 1193436

LINE	PRODUCT DEFINITION	UNIT PRICE	EXTENDED PRICE USD
2	Badger Meter Item: 104-1371 EB-EGD-PXXP-E5-CA-19BE-E4Y2-XXT2-XX-B0A Ordered: 2.000 Shipped: 2.000 5307 KATHY RICHARDS PRODUCT TYPE EB - E-SERIES G2 ULTRASONIC LEAD FREE B-ALLOY (NSF-61-372) METER TYPE EGD - 4" ROUND (4 X 20) W/ TEST PLUG WATER APPLICATION P - POTABLE CONNECTIONS/GASKETS XX - NONE -NONE ACCESSORIES P - PRESSURE REGISTRATION E5 - ENCODER TECHNOLOGY CA - FOR CONNECTIVITY TO ORION REGISTRATION FACE 1 - STANDARD UNIT OF MEASURE/DIAL RES 9B - 9 DIAL - 0.1 GALLONS VISUAL BILLING UNITS E - 1,000 TESTING E4 - BADGER STD (TS-494 & TS-768) SERIALIZATION METER Y2 - YR MFG 9D & PBB APPLICATION XX - NONE WIRING METHOD T2 - TWIST TIGHT W_SHIELD - 5 FT (MTR, ASSY) ENDPOINT SHIPMENT MODE XX - N/A CUSTOMER ID B0A - BADGER METER STANDARD (ID=B0A) RELEASE STATUS REL - RELEASED	2498.0000	4996.00
	Sub Total		4996.00
	Freight		175.06
	Total Tax		362.21
	Total		5533.27

This invoice is made subject to the terms & conditions found on our web-site: <https://www.badgermeter.com/terms-and-conditions>. Terms and conditions related to service units, training, and professional services can be found here: <https://badgermeter.com/service-units-terms-and-conditions>. Goods covered by this invoice were produced in compliance with the provisions of the Fair Labor Standards Act of 1938 as amended.

ORIGINAL INVOICE

INVOICE



4545 W Brown Deer Rd. P.O. Box 245036  
 Milwaukee, WI 53224-9536 (414) 355-0400  
 Credit Inquiries - credit@badgermeter.com

INVOICE NUMBER	DATE
1658931	05/20/24
D-U-N-S 00-606-9710	
NET 30 DAYS	

Mail all remittances to:  
 Box 88223  
 Milwaukee, WI 53288-8223

FED I.D. #39-0143280  
 GST# 123746141

SOLD TO CUSTOMER: 43622  
 OLYMPIC VALLEY PUBLIC SERVICE DISTRICT  
 1810 OLYMPIC VALLEY ROAD  
 P O BOX 2026  
 OLYMPIC VALLEY, CA 96146

SHIP TO CUSTOMER: 3  
 OLYMPIC VALLEY PSD  
 305 OLYMPIC VALLEY RD  
 OLYMPIC VALLEY, CA 96146

CUSTOMER PO#	SHIPPING TERMS	FREIGHT CARRIER
DAVE	FREIGHT PREPAID/ADD TO INVOICE	XPO Logistics
ORDER DATE	INCO TERMS	TRACKING NUMBER
08/17/23	FCA FACTORY	148156341
PROPOSAL #	FINAL DESTINATION	WAREHOUSE / ORDER#
	UNITED STATES	MM 1193436

LINE	PRODUCT DEFINITION	UNIT PRICE	EXTENDED PRICE USD
1	Badger Meter Item: 104-1404 EB-EFD-PXXP-E5-CA-19BE-E3Y2-XXT2-XX-B0A Ordered: 4.000 Shipped: 4.000 5307 KATHY RICHARDS PRODUCT TYPE EB - E-SERIES G2 ULTRASONIC LEAD FREE B-ALLOY (NSF-61-372) METER TYPE EFD - 3" ROUND (3 X 17) W/ TEST PLUG WATER APPLICATION P - POTABLE CONNECTIONS/GASKETS XX - NONE -NONE ACCESSORIES P - PRESSURE REGISTRATION E5 - ENCODER TECHNOLOGY CA - FOR CONNECTIVITY TO ORION REGISTRATION FACE 1 - STANDARD UNIT OF MEASURE/DIAL RES 9B - 9 DIAL - 0.1 GALLONS VISUAL BILLING UNITS E - 1,000 TESTING E3 - BADGER STD (TS-462 & TS-767) SERIALIZATION METER Y2 - YR MFG 9D & PBB APPLICATION XX - NONE WIRING METHOD T2 - TWIST TIGHT W_SHIELD - 5 FT (MTR, ASSY) ENDPOINT SHIPMENT MODE XX - N/A CUSTOMER ID B0A - BADGER METER STANDARD (ID=B0A) RELEASE STATUS REL - RELEASED	2054.0000	8216.00
	Sub Total		8216.00
	Freight		217.73
	Total Tax		595.66
	Total		9029.39

This invoice is made subject to the terms & conditions found on our web-site: <https://www.badgermeter.com/terms-and-conditions>. Terms and conditions related to service units, training, and professional services can be found here: <https://badgermeter.com/service-units-terms-and-conditions>. Goods covered by this invoice were produced in compliance with the provisions of the Fair Labor Standards Act of 1938 as amended.

**OLYMPIC VALLEY PUBLIC SERVICE DISTRICT**  
**PROGRESS PAYMENT REPORT**

EXHIBIT # D - 13  
 2 Pages


PROJECT TITLE: **Climate Change Modeling**  
 PROJECT NUMBER: **10-09-732000**  
 CONTRACTOR NAME **UES**  
 & ADDRESS: **6995 Sierra Center Pkwy**  
**Reno, NV 89511**

DATE: 04/30/2024  
 PAYMENT ESTIMATE #: 3  
 PERIOD: April 2024

BID AMOUNT: \$ 33,108.00  
 NET CHANGE ORDERS: \$ -  
 ADJUSTED CONTRACT AMOUNT: \$ 33,108.00  
 WORK COMPLETED: \$ 27,974.50  
 % WORK COMPLETED: 84%

ORIGINAL TIME: N/A  
 REVISED TIME: \_\_\_\_\_  
 TIME ELAPSED: \_\_\_\_\_  
 % TIME ELAPSED: \_\_\_\_\_

	<u>PREVIOUS</u>	<u>CURRENT</u>	<u>TO DATE</u>
<b>EARNINGS:</b>			
Work Completed	\$ 26,891.00	\$ 1,083.50	\$ 27,974.50
Retention on Work Completed	\$ -	\$ -	\$ -
<b>Net Earnings on Work Completed</b>	<b>\$ 26,891.00</b>	<b>\$ 1,083.50</b>	<b>\$ 27,974.50</b>
Materials on Hand			\$ -
Retention on Materials	\$ -	\$ -	\$ -
<b>Net Earnings On Materials</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>
<b>TOTAL NET EARNINGS</b>	<b>\$ 26,891.00</b>	<b>\$ 1,083.50</b>	<b>\$ 27,974.50</b>
<b>DEDUCTIONS:</b>			
1.			\$ -
2.			\$ -
3.			\$ -
<i>Total Deductions</i>	\$ -	\$ -	\$ -
<b>OTHER ADJUSTMENTS:</b>			
1. Release Retention			\$ -
2.			\$ -
3.			\$ -
<b>Total Adjustments</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>
<b>TOTAL ADJUSTED EARNINGS</b>	<b>\$ 26,891.00</b>	<b>\$ 1,083.50</b>	<b>\$ 27,974.50</b>
<b>LESS PREVIOUS PAYMENTS</b>			<b>\$ (26,891.00)</b>
<b>PAYMENT DUE THIS ESTIMATE</b>			<b>\$ 1,083.50</b>

REVIEWED BY:   
 David Hunt, Interim General Manager

0-13



Formerly McGinley & Associates, INC.  
6995 Sierra Center Pkwy  
Reno, NV 89511  
(775) 829-2245

# Invoice

Date	Invoice #
4/30/2024	31752

Bill To
OLYMPIC VALLEY PUBLIC SERVICE DISTRICT DAVE HUNT PO BOX 2026 OLYMPIC VALLEY, CA 96146

Project Location
CLIMATE CHANGE COORDINATION AND REVIEW OLYMPIC VALLEY, PLACER COUNTY, CA

P.O. No.	Terms	Due Date	Project No.	Proj. Man.
	Net 30	5/30/2024	OVPSD003-Cli...	

Description	Qty	Rate	Amount
Principal	2.5	235.00	587.50
Staff Hydrogeologist	3.25	140.00	455.00
Administration	0.5	82.00	41.00
Services Provided 3/1/24-4/30/24:			
1) Finalization of Climate Change Modeling Report			

NOW ACCEPTING	<b>Total</b>	<b>\$1,083.50</b>
---------------	--------------	-------------------

Please remit to address above

<b>Payments/Credits</b>	\$0.00
<b>Balance Due</b>	<i>JA</i> \$1,083.50



**OLYMPIC VALLEY PUBLIC SERVICE DISTRICT**  
**PROGRESS PAYMENT REPORT**

**EXHIBIT D-14**  
**2 Pages**


PROJECT TITLE: **Fire Department Compensation Study**  
 PROJECT NUMBER: **20-12-732000**  
 CONTRACTOR NAME: **Bryce Consulting, Inc.**  
 & ADDRESS: **1024 Iron Point Road, Suite 100**  
**Folsom, CA 95630**

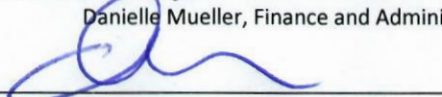
DATE: 04/30/2024  
 PAYMENT ESTIMATE #: 2  
 PERIOD: April 2024

BID AMOUNT: \$ 10,070.00  
 NET CHANGE ORDERS: \$0.00  
 ADJUSTED CONTRACT AMOUNT: \$10,070.00  
 WORK COMPLETED: \$ 5,795.00  
 % WORK COMPLETED: 58%

ORIGINAL TIME: N/A  
 REVISED TIME: \_\_\_\_\_  
 TIME ELAPSED: \_\_\_\_\_  
 % TIME ELAPSED: \_\_\_\_\_

	<u>PREVIOUS</u>	<u>CURRENT</u>	<u>TO DATE</u>
<b>EARNINGS:</b>			
Work Completed	\$ 3,325.00	\$ 2,470.00	\$ 5,795.00
Retention on Work Completed (5%)		\$ -	\$ -
<b>Net Earnings on Work Completed</b>	<u>\$ 3,325.00</u>	<u>\$ 2,470.00</u>	<u>\$ 5,795.00</u>
Materials on Hand	\$ -		\$ -
Retention on Materials (5%)	\$ -	\$ -	\$ -
<b>Net Earnings On Materials</b>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>
<b>TOTAL NET EARNINGS</b>	<u>\$ 3,325.00</u>	<u>\$ 2,470.00</u>	<u>\$ 5,795.00</u>
<b>DEDUCTIONS:</b>			
1.			\$ -
2.			\$ -
3.			\$ -
<b>Total Deductions</b>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>
<b>OTHER ADJUSTMENTS:</b>			
1. Release Retention			\$ -
2.			\$ -
3.			\$ -
<b>Total Adjustments</b>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>
<b>TOTAL ADJUSTED EARNINGS</b>	<u>\$ 3,325.00</u>	<u>\$ 2,470.00</u>	<u>\$ 5,795.00</u>
LESS PREVIOUS PAYMENTS			\$ (3,325.00)
<b>PAYMENT DUE THIS ESTIMATE</b>			<u>\$ 2,470.00</u>

REVIEWED BY:   
 Danielle Mueller, Finance and Administration Manager

APPROVED BY:   
 Charley Miller, General Manager

**Bryce Consulting, Inc.**

**1024 Iron Point Road, Suite 100  
Folsom, CA 95630**

Date	Invoice #
4/30/2024	4700

Attention
Jessica Grunst Account Clerk II & HR Specialist Olympic Valley Public Service District 305 Olympic Valley Road Olympic Valley, CA 96146

Description	P.O. No.	Project
	Hours	Amount
Human Resources Technical Services	13	2,470.00
Thank you	<b>Total</b>	<b>\$2,470.00</b>

Phone #	E-mail
916-813-0199	jsullivan@bryceconsulting.com

**OLYMPIC VALLEY PUBLIC SERVICE DISTRICT  
BOARD OF DIRECTORS MEETING MINUTES #928  
APRIL 30, 2024**

<https://www.ovpsd.org/board-agenda-april-2024>

**A. Call to Order, Roll Call, and Pledge of Allegiance.**

Director Hudson called the meeting to order at 8:30 a.m.

**Directors Present:** Dale Cox, Bill Hudson, Fred Ilfeld, and Katrina Smolen.

**Directors Absent:** Katy Hover-Smoot

**Staff Present:** Jessica Asher, Program Manager & Board Secretary; Gary Bell, Legal Counsel; Brandon Burks, Operations Manager; Brad Chisholm, Fire Chief; Sam Donahue, Operations Supervisor; Dave Hunt, Interim General Manager & District Engineer; Kurt Gooding, Engineer-Paramedic; and Danielle Mueller, Finance & Administration Manager.

**Others Present:** Blair Aas, Renee Deinken, Jean Lange, Charley Miller, and Allen Riley.

Sam Donahue led the Pledge of Allegiance.

**B. Community Informational Items.**

- B-1** Olympic Valley Watershed Alliance (OVWA) – Dr. Heneveld reported that the OVWA has supported the Firewise Community with grant applications.
- B-2** Friends of Olympic Valley (FoOV) – Dr. Heneveld stated that the FoOV hopes to host a community meeting on Saturday, May 25<sup>th</sup>.
- B-3** Olympic Valley Design Review Committee (OVDRC) – None.
- B-4** Olympic Valley Municipal Advisory Council (OVMAC) – Dr. Heneveld provided information on the scheduled OVMAC meeting agenda. He mentioned Area #2 (West Shore/Olympic Valley Area) Park Dedication Fees and voiced support for increased funding (including through taxation) for parks and recreation services in Olympic Valley.
- B-5** Olympic Valley Mutual Water Company (OVMWC) – None.
- B-6** Firewise Community – Chief Chisholm said the Department is grateful for the support of the Firewise Community and the FoOV to host the upcoming green waste disposal days.
- B-7** Capital Projects Advisory Committee (CAP)—Ms. Mueller briefly shared that the CAP committee has been dissolved. This will be the last month as a community information item.
- B-8** Tahoe-Truckee Sanitation Agency (T-TSA) – Director Cox reviewed the T-TSA Board Meeting summary, highlighting the agency’s proposed increase in rate structure, the first increase since 2007. Sewer rate increase will go into effect July 1<sup>st</sup>. The Truckee River Interceptor Alpine Meadows to Olympic Valley Rehabilitation Project (MH33-MH35) service agreement is in place; District staff said they think construction will commence in 2025 but are unsure of the timeline.

**C. Public Comment/Presentation.**

Dr. Heneveld requested information regarding the post office property listed for sale and asked if the Valley may lose the post office. Staff did not have any information to provide.

**D. Financial Consent Agenda Items.**

Director Hudson and Smolen convened with staff on April 30<sup>th</sup>, 2024, from approximately 7:45 – 8:20 A.M. to review items D-1 through D-14, and other finance-related items on the agenda. Ms. Mueller summarized the meeting, noting that one protest letter had been received in response to the Proposition 218 notice.

Public Comment – None.

Director Smolen motioned to approve the financial consent agenda, which Director Ilfeld seconded. A roll call vote was taken, and the motion passed.

Cox – Yes | Hover-Smoot – Absent | Hudson – Yes | Ilfeld – Yes | Smolen – Yes

**E. Approve Minutes.**

**E-1 Minutes for the Regular Board of Directors meeting of March 26<sup>th</sup>, 2024.**

The Board reviewed the items, accepted public comment, and approved item E-1.

Public Comment – None.

Director Ilfeld made a motion to approve the minutes of the Board of Directors meeting of March 26<sup>th</sup>, 2024, which Director Cox seconded. A roll call vote was taken, and the motion passed.

Cox – Yes | Hover-Smoot – Absent | Hudson – Yes | Ilfeld – Yes | Smolen – Yes

**F. Old and New Business.**

**F-1 Fuels Management Program.**

The Board reviewed the item and accepted public comment.

Chief Chisholm reviewed the staff report, highlighting the recent grant funding Truckee Tahoe Airport District awarded to implement the OV-4 Community Buffer project and providing a brief update on the status of the other fuel reduction projects. The Board requested that the Department be active in communicating with the public about the status of the projects and consider providing an update at the Memorial Day Weekend Community Meeting.

Public Comment – None.

**F-2 Fire Department Long-Term Modeling**

The Board reviewed the item and accepted public comment.

Chief Chisholm said this item is agendaized as a standing item per the board's request at the last meeting. The Board thanked staff for the presentation last month and agreed that focusing on short-term objectives in the near term is important, such as onboarding the new General Manager and completing the Fire Department Memorandum of Understanding. The Board requested that the item stay agendaized for future meetings to allow for discussion and that this item remain a top priority issue. This fall, the exploratory work staff is performing will be folded into the strategic plan documentation.

Public Comment –

Dr. Heneveld thanked the Board for the progress thus far and the prioritization of the issue.

**F-3 Second Draft of FY 2023-2024 Budget and Rates.**

The Board reviewed the item and accepted public comment.

Ms. Mueller reviewed the financial summary for the fiscal year (FY) 2024-2025. She emphasized that it is early in the process, and assumptions will be refined as details are finalized.

Ms. Mueller reviewed the proposed rates for the next fiscal year, which will not exceed 3% for water, 3% for sewer, and 8% for garbage. The final rates will be adopted at the May 28th Board Meeting.

Staff reviewed active grants, operating expenses, anticipated contributions to the CalPERS Unfunded Accrued Pension Liability (UAL), and capital projects planned for next year. Mr. Hunt shared that the Mutual Water Company and Alterra Mountain Company agreed on the required easements for the Emergency Intertie Project to proceed this construction season.

There was a brief discussion about the HVAC improvements, which included the replacement of the boiler, control system, and air handling unit to implement the recommendations of the HVAC master plan. The project is expected to be costly due to the system's complexity and many constraints.

Public Comment – None.

**F-4 Introduce Ordinance 2024-01 – Adopting Rates & Charges and Revised District Codes.**

The Board reviewed the item and accepted public comment.

Ms. Mueller reviewed the proposed Ordinance to adopt and codify the FY 2024-2025 rates. The Ordinance will be considered for action next month. To date, one protest letter has been received.

Mr. Bell clarified that the Board cannot adopt rates different from those in the draft Ordinance in subsequent meetings without reintroducing the Ordinance.

Public Comment – None

Director Ilfeld motioned to waive the reading of Ordinance 2024-01, which was seconded by Director Smolen. A roll call was taken, and the motion passed.

Cox – Yes | Hover-Smoot – Absent | Hudson – Yes | Ilfeld – Yes | Smolen – Yes

**F-5 Rate Study – HDR Engineering, Inc.**

The Board reviewed the item, accepted public comment, and approved a professional services agreement with HDR Engineering, Inc. in an amount not-to-exceed \$65,710 and authorized the Interim General Manager to execute contractual documents.

Ms. Mueller reviewed the staff report.

Public Comment – None.

Director Iffeld motioned to approve the contract with HDR Engineering, Inc. for an amount not to exceed \$65,710 and to authorize the Interim General Manager to execute contractual documents. Director Cox seconded the motion. A roll call was taken, and the motion passed.  
Cox – Yes | Hover-Smoot – Absent | Hudson – Yes | Iffeld – Yes | Smolen – Yes

**F-6 Fire Impact Fee Nexus Study – SCI Consulting Group**

The Board reviewed the item, accepted public comment, approved a professional services agreement with SCI Consulting Group in an amount not-to-exceed \$29,380 and authorized the Interim General Manager to execute contractual documents.

Chief Chisholm reviewed the staff report. Mr. Aas, SCI Consulting, provided information about the schedule for the nexus study preparation and adoption; noting that updated fees would likely become effective in early 2025. He clarified that Proposition 218 does not govern the determination of mitigation fees; rather, the nexus study is the legal and policy basis for imposing the fees. Mr. Aas provided background of his experience working in Placer County, with the Truckee Fire Department, and throughout California. Following the development of the nexus study, SCI will work with the District to ensure the County adopts the study and will support the fee program with transparency and reporting requirements. The fee will include an annual adjustment to ensure it is a sustainable fee program.

Public Comment – None.

Director Cox motioned to approve the contract with SCI Consulting Group for an amount not to exceed \$29,380 and to authorize the Interim General Manager to execute contractual documents. Director Iffeld seconded the motion. A roll call was taken, and the motion passed.  
Cox – Yes | Hover-Smoot – Absent | Hudson – Yes | Iffeld – Yes | Smolen – Yes

**F-7 Transient Occupancy Tax (TOT) Advisory Committee – Special District Seat Appointment.**

The Board reviewed the item, accepted public comment, and considered proposed appointments for Special District representation on the committee.

Mr. Hunt reviewed the staff report. The General Managers proposed seat appointments, and staff requested that the Board approve those recommendations. Ms. Mueller shared how Special District seat appointments have historically been filled on the CAP Committee; the Directors requested that there be rotation among the Districts in the future, as in the past on the CAP. Director Iffeld said he would like the Board to review and approve future seat appointments. The Board encouraged staff and the public to apply for the at-large seats.

Public Comment – None.

Director Iffeld motioned to approve the recommendation to appoint Dan Wilkins, Tahoe City Public Utility District Board Member, to the Special District seat on the TOT Advisory Committee and Brad Johnson, North Tahoe Public Utility District General Manager, to the Advisory seat for the TOT Advisory Committee. Director Smolen seconded the motion. A roll call was taken, and the motion passed.

Cox – Yes | Hover-Smoot – Absent | Hudson – Yes | Iffeld – Yes | Smolen – Yes

#### **F-8 Website Redesign and Migration – Alpen Lily Web Studio**

The Board reviewed the item, accepted public comment, approved a professional services agreement with Alpen Lily Web Studio in an amount not to exceed \$13,500 with a \$2,500 contingency, and authorized the Interim General Manager to execute contractual documents.

Ms. Asher reviewed the staff report. The Board supported updating the website’s architecture and design while migrating the site from Drupal 7 to the WordPress website platform.

Public Comment – None.

Director Iffeld motioned to approve the contract with Alpen Lily Web Studio for an amount not-to-exceed \$13,500 with a \$2,500 contingency and to authorize the Interim General Manager to execute contractual documents. Director Smolen seconded the motion. A roll call was taken, and the motion passed.

Cox – Yes | Hover-Smoot – Absent | Hudson – Yes | Iffeld – Yes | Smolen – Yes

#### **F-9 OVPSD/OVMWC Emergency Intertie Project, Geotechnical Engineering Services – CME.**

The Board reviewed the item, accepted public comment, approved a professional services agreement with CME in an amount not-to-exceed \$12,600 and authorized the Interim General Manager to execute contractual documents.

President Cox announced a conflict of interest as a shareholder of the Olympic Valley Mutual Water Company and effectively left the room by muting and stopping the video on the Zoom platform.

Mr. Hunt reviewed the staff report. He noted the CME’s proposal was the lowest bid and that the contract amount is included within the project budget.

Public Comment – None.

Director Iffeld motioned to approve the contract with CME for an amount not to exceed \$12,600 and to authorize the Interim General Manager to execute contractual documents. Director Smolen seconded the motion. A roll call was taken, and the motion passed.

Cox – Yes | Hover-Smoot – Absent | Hudson – Yes | Iffeld – Yes | Smolen – Yes

Director Cox returned to the meeting.

## **G. Management Status Reports.**

### **G-1 Fire Department Report**

Chief Chisholm reviewed his management status report highlighting firefighter-paramedic recruitment, fire prevention inspections, recent special events, the surplus sale, overtime and staffing, and noted that the Fire Protection contract will be discussed at Alpine Springs County Water District's next Board meeting. Chief Chisholm thanked North Tahoe Fire Protection District for their coverage of our service area so that the Department could attend an important live fire training.

### **G-2 Water & Sewer Operations Report**

Mr. Burks reviewed the report discussing hydrant flushing and valve turning, chlorination, cellular meter installations and the Eye on Water app, staffing which will be down two operations staff in May/June due to parental leave, succession planning, backflow prevention letter mailing, new backflow program requirements, recent training, and future per- and polyfluorinated alkyl substances (PFAS) testing requirements.

### **G-3 Engineering Report**

Mr. Hunt reviewed the report, highlighting the Granite Chief A Line Replacement Project. He said a signed dedication agreement and a commitment to the required easements would satisfy the requirements for a delay in water shutoff. Mr. Hunt said there would be a formal disconnection notice if needed, but highlighted that the homeowners are informed and will continue to be.

### **G-4 Administration & Office Report**

Ms. Asher reviewed the report.

### **G-5 General Manager Report**

Mr. Hunt provided a verbal report highlighting that he has been in close communication with Mr. Miller in preparation for his official start as General Manager on May 20th and that much of his focus over the last month has been on Fire Department business.

### **G-6 Legal Report (verbal)**

Mr. Bell noted that he has been working closely with Mr. Hunt on several items reviewed during the meeting. Mr. Hunt shared with the Board that staff has been overwhelmingly satisfied with Mr. Bell's performance on the District's many current legal issues.

### **G-7 Directors' Comments (verbal)**

The Directors expressed their excitement about Mr. Miller's official start to employment and thanked Mr. Hunt for his work in the Interim General Manager position.

Director Smolen made a motion, seconded by Director Ilfeld, to adjourn to closed session at 10:35 A.M. A roll call was taken, and the motion passed.

Cox – Yes | Hover-Smoot – Absent | Hudson – Yes | Ilfeld – Yes | Smolen – Yes



**H. Closed Session.**

**H- 1 Closed Session – Public Employment.**

The Board met in Closed Session pursuant to Government Code §54957 et al. regarding District labor negotiations. Only the item on the agenda was discussed, and no action was taken.

**H-2 Closed Session – Public Employment.**

The Board met in Closed Session pursuant to Government Code §54957.6 et al regarding the performance evaluation of the General Manager. Only the item on the agenda was discussed, and no action was taken.

Director Smolen made a motion, seconded by Director Cox, to adjourn to the open session at 11:11 A.M. A roll call was taken, and the motion passed.

Cox – Yes | Hover-Smoot – Absent | Hudson – Yes | Ilfeld – Absent | Smolen – Yes

**I. Possible Action from Closed Session.**

Director Hudson and Mr. Bell reported that only the items on the closed session agenda were discussed; no reportable action was taken, and only direction was provided.

**J. Adjourn.**

Director Smolen made a motion, seconded by Director Cox, to adjourn at 11:12 A.M. A roll call was taken, and the motion passed.

Cox – Yes | Hover-Smoot – Absent | Hudson – Yes | Ilfeld – Absent | Smolen – Yes

By, J. Asher



# OLYMPIC VALLEY PUBLIC SERVICE DISTRICT



## OLYMPIC VALLEY GROUNDWATER MANAGEMENT PLAN OLYMPIC VALLEY GROUNDWATER DATABASE

**DATE:** May 28, 2024  
**TO:** District Board Members  
**FROM:** Dave Hunt, District Engineer  
**SUBJECT:** Professional Services Agreement with UES for the OVGMP Groundwater Database Update

**BACKGROUND:** The District received a grant from the Lahontan Regional Water Quality Control Board in 2009 to develop a groundwater monitoring plan and groundwater management database. The database and monitoring plan implements Element 1 – Groundwater Monitoring of the Olympic Valley Groundwater Management Plan (OVGMP), which calls for the coordinating existing groundwater monitoring plans in the Olympic Valley.

Hydrometrics WRI completed the Olympic Valley Monitoring Plan and Database in September 2010. The groundwater monitoring plan coordinates the schedules and methodologies for collecting groundwater level and groundwater production data, and ensures that complete, accurate, and up to date groundwater data are available for the Valley.

The groundwater management database is designed as a repository for groundwater data from the various entities in the Olympic Valley, including the District, Olympic Valley Mutual Water Company, Palisades Tahoe, Everline Resort, and PlumpJack. The database does not hold all groundwater data in the Valley but coordinates specific data that assists with groundwater management. Each entity is responsible for their own data collection, and the District is responsible for maintaining the database. The database is designed to include the following data:

- Well location;
- Well construction;
- Groundwater levels;
- Groundwater quality data from District and Mutual production wells;
- Groundwater production

The database has gone through periodic updates over the past several years, with the most recent update in 2015.

**DISCUSSION:** The need to complete the groundwater database updates was discussed at the OVGMP Advisory Committee Meeting on May 22, 2024. A proposal was submitted by UES to provide updates to the OVGMP groundwater database. The scope of work includes:

- Task 1 - QA/QC existing database
- Task 2 - Input groundwater data from 2016-2023
- Task 3 - Identify options available for platform changes to the database to increase functionality, identify ways to improve data import processes such as uploads from SCADA
- Task 4 - Prepare Standard Operating Procedures for data management, quality control, and formatting for database entry, importation, QC, and functionality.

**ALTERNATIVES:**

1. Approval of the proposal to provide OVGMP Groundwater Database Updates and recommend the General Manager be authorized to execute a Professional Services Agreement with UES.
2. Do not approve the proposal to prepare OVGMP Groundwater Database Updates.

**FISCAL/RESOURCE IMPACTS:** The cost to prepare the database updates is estimated not to exceed \$25,454, of which the District is committed to fund \$12,016 of that amount (see attached funding schedule).

The District has received commitments from other groundwater pumpers (Mutual Water Company, Everline Resort, Palisades Tahoe) to share in funding the project. Contributions by each pumper will be proportional to annual pumping volume as follows:

Olympic Valley GW Pumper	Pumping Proportion (Existing 2021 - AFA)(1)	Proportion (Existing 2021)	Cost Share
OVPSD	321	47%	\$ 12,016
Everline Resort	248	36%	\$ 9,283
Mutual Water Company	51	8%	\$ 1,909
Palisades Tahoe	60	9%	\$ 2,246
	680	100%	\$ 25,454

**RECOMMENDATION:** Staff recommends approval of the proposal to provide OVGMP Groundwater Database Updates and recommends the General Manager be authorized to execute a Professional Services Agreement with UES.

**ATTACHMENTS:**

- Proposal to Provide Database Updates and Data Entry for Olympic Valley Public Service District's Groundwater Database, UES, April 4, 2024
- Advisory Committee Meeting PowerPoint Slides

**DATE PREPARED:** May 23, 2024



April 4, 2024

OLYMPIC VALLEY PUBLIC SERVICE DISTRICT  
305 Olympic Valley Road  
Olympic Valley, C 96146

**ATTN:** Ms. Alexa Kinsinger (akinsinger@ovpsd.org)

**RE: PROPOSAL TO PROVIDE DATABASE UPDATES AND DATA ENTRY FOR OLYMPIC VALLEY PUBLIC SERVICE DISTRICT'S GROUNDWATER DATABASE**

Dear Ms. Kinsinger,

UES is pleased to provide this proposal to provide updates to the Olympic Valley Public Service District's (OVPSD) groundwater database for available data through 2023. The Microsoft Access database contains the District's groundwater levels, production rates of pumping wells, water quality data, and production and monitoring well details with a user-friendly interface for data import.

Groundwater levels have been updated in the database through 2015 and will require SCADA and Diver data from 2016 to 2023 to be imported. The valley's production well pumping data will need to be updated for the same time frame. Datasets to import include Diver transducer data for 14 wells with 8 years each of groundwater level data, data for 3 wells with 8 years of groundwater level data and SCADA system's 5 production wells with 8 years of water production data. While processing and importing data, UES will identify ways to improve the import process. This may include updating SOP documents to clarify instructions, reducing and simplifying steps, and refinements to the Access database itself. While evaluating ways to improve the process, UES will identify potential options and anticipate the level of effort to the degree possible. Prior to making major improvements to the database that may result in significant effort, UES will coordinate with OVPSD regarding the best course of action and appropriate level of effort.

Work will be conducted on a time and materials basis in accordance with UES's 2024 Professional Fee Schedule, as attached to this proposal. A task summary with estimated costs is provided in **Table 1**. The estimated cost to conduct the services proposed comes at a range of approximately \$15,000 to \$25,000 based on the level of effort required to improve OVPSD's groundwater Access database and import process. UES will engage with OVPSD with a proposal of database changes prior to conducting tasks 3 and 4. This cost will not be exceeded without OVPSD's additional work authorization.

This proposal does not include entry of water quality data, as requested by the client. It is suggested that OVPSD contact the laboratories responsible for prior water quality analysis to see if the results are available in electronic form such as .csv or excel.

UES is prepared to initiate this project immediately upon authorization to proceed from Olympic Valley Public Service District. The database updates, data entry and standard operating procedures document will be completed within a twelve-week time frame.

**Table 1 – Summary of Database Management Tasks and Associated Costs**

Task Number	Description	Dwight Smith, Principal	Project Professional		Staff Professional I	Admin	Total Professional Services	
	<b>Rate</b>	<b>\$235.00</b>	<b>\$165.00</b>		<b>\$140.00</b>	<b>\$82.00</b>		
<b>1</b>	<b>Data Quality Control and Preparation for Database Entry</b>							
	Project coordination, data QC and processing, import process evaluation	1	12		24	0.5	<b>\$5,616.00</b>	
<b>2</b>	<b>Update database to include groundwater level and production well data for 2016 to 2023</b>							
	Import 2016 to 2023 data, explore improvements	2	8		0	0.5	<b>\$1,831.00</b>	
<b>3</b>	<b>Groundwater Database Updates</b>		<b>Low</b>	<b>High</b>			<b>Low</b>	<b>High</b>
	Present options to OVPSD to determine appropriate level of effort, Make corresponding updates to process and database	2	16	80	8	0.5	<b>\$4,271.00</b>	<b>\$14,831.00</b>
<b>4</b>	<b>Standard Operating Procedures Document Creation</b>							
	Write a SOP for data management, quality control, and formatting for database entry, importation, QC, and functionality.	1	4		16	0.5	<b>\$3,176.00</b>	
			<b>Low</b>	<b>High</b>			<b>Low</b>	<b>High</b>
	<b>Total Estimated Cost</b>	<b>6</b>	<b>40</b>	<b>80</b>	<b>48</b>	<b>2</b>	<b>\$14,894.00</b>	<b>\$25,454.00</b>

---

We appreciate the opportunity to submit this proposal and look forward to assisting OVPSD with database update services. Should you have any questions regarding our proposal and qualifications to complete this work, please contact us at (775) 829-2245.

Respectfully submitted,  
**UES**

A handwritten signature in blue ink that reads "Alexa Terrell Daniel".

Alexa Terrell Daniel, MSc  
Project Hydrogeologist

A handwritten signature in blue ink that reads "Dwight L. Smith".

Dwight L. Smith, PG, CHg  
Principal Hydrogeologist

Attachment 1. UES 2024 Rate Sheet - Professional Services



## 2024 SCHEDULE OF FEES – PROFESSIONAL SERVICES

### Professional Fees

Staff	Rate (per hour)
Subject Matter Expert	\$300.00
Sr. 3 <sup>rd</sup> Party Review	\$250.00
Principal	\$235.00
Sr. Associate	\$210.00
Project Manager	\$200.00
Senior Professional	\$180.00
Project Professional	\$165.00
Staff Professional II	\$155.00
Staff Professional I	\$140.00
GIS Specialist	\$140.00
Environmental Scientist	\$130.00
Technician	\$115.00
Drafting	\$115.00
Engineering Intern	\$90.00
Administration	\$82.00

*Note: Expert Witness Rate: 2 times normal billing rate*



### Equipment

Description	Rate
Oil/water interface probe	\$80/day
Multi-Meter w/Flow Through (Base)	\$115/day
- Each probe/sensor used	\$25/day
Water level meter	\$50/day
PH/Conductivity/Temp. meter	\$30/day
Dissolved Oxygen (DO) meter	\$30/day
Data logger/Transducer	\$125/day
PID/OVM	\$125/day
Generator	\$60/day
HazCat kit	\$15/sample
PetroFlag® kit	\$20/sample
Bailers	\$12 each
Level B PPE	\$500/day
Level C PPE Set	\$75 each
Level D Tyvex coveralls	\$12 each
Sampling tubes, brass	\$10 each
Submersible/Peristaltic pump	\$50/day
Variable flow purge pump	\$100/day
Air sample pump & vacuum chamber	\$25/day
Air sample bag	\$15/each
Anemometer	\$35/day
Portable Bladder Pump + Controller	\$130/day
Powered Hand Auger	\$60/day
Mercury Respirator Cartridge	\$60/set
Sampling kit	\$15 each
Trimble GPS unit	\$110/day

### Reimbursable

Description	Rate
Mileage	per federal rates
Per diem (excluding lodging)	per federal rates
Vehicle onsite	\$20/hour
Utility trailer	\$75/day
Subcontractors	cost + 15%







# Olympic Valley Groundwater Database Update 2024

Olympic Valley Groundwater Management  
Advisory Group Meeting  
May 22, 2024

1



## OVGMP Background

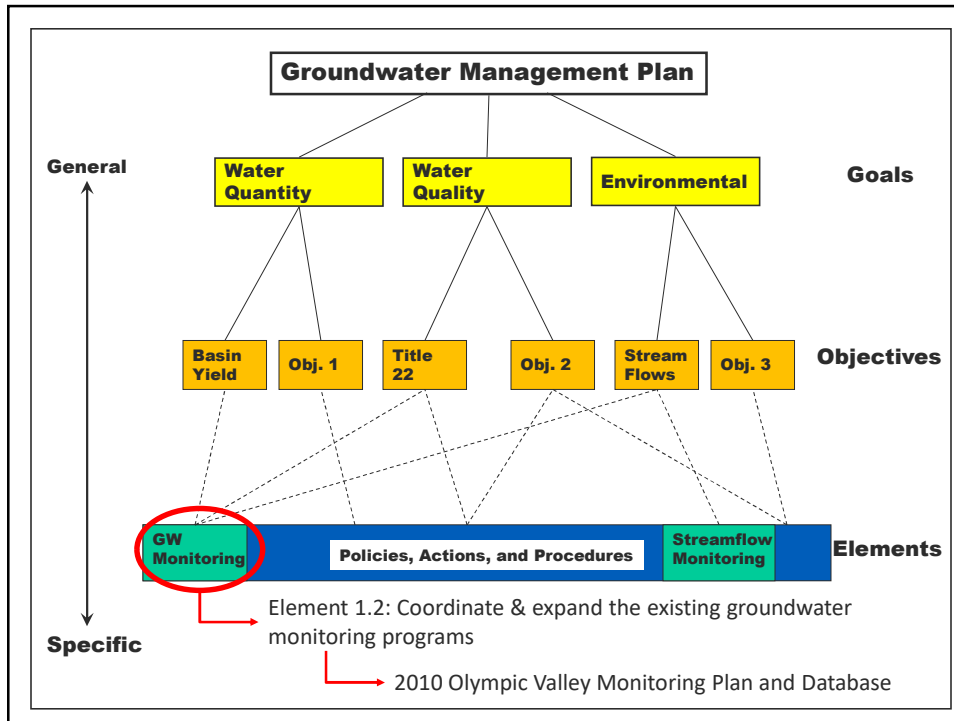


In accordance with AB3030 and SB1938, OVPSD and Valley groundwater stakeholders developed the 2007 Olympic Valley Groundwater Management Plan (GMP) which provided:


- A plan, agreed to by consensus, to manage groundwater for current and future uses.
- Planned and coordinated monitoring, operation, and administration of groundwater basins with the goal of long-term groundwater resource sustainability.

May 22, 2024 Olympic Valley Public Service District 2


2



3

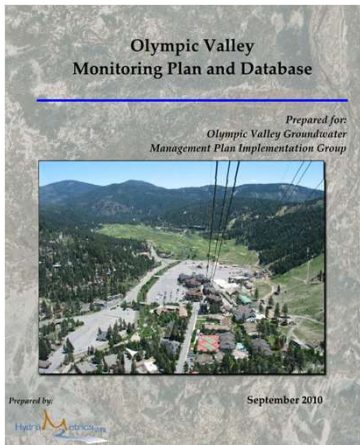


## Olympic Valley Monitoring Plan and Database



Funded by the District, the 2010 OV Monitoring Plan and Database:


- Compiled the existing groundwater level, well construction, groundwater pumping, and water quality data into a single database
- Developed a formal coordinated monitoring plan for collecting high quality data useful for managing groundwater in Olympic Valley




May 22, 2024

Olympic Valley Public Service District 4

4



# Olympic Valley Groundwater Database



**Olympic Valley Groundwater Database**

Click button to view:      Click button to add data:

---

**Groundwater Levels**

Groundwater Levels      Entry of Groundwater Level Data

Settings      Import Diver Water Level Data      View Added Data

Import SCADA Water Level Data      View Added Data

---

**Production**

Groundwater Production      Entry of Production Data

---

**Quality**

Groundwater Quality      Entry of Quality Data

---

**Wells**


Well Details      Entry of Basic Well Data

                                 Edit Construction Data

- Microsoft Access Database of compiled data from most groundwater pumpers and monitoring wells
- Data is shown in graph format with the option to export raw data to excel
- Hydrometrics compiled historical data up until 2015 and OVPSD staff updated data 2015-2018
- Since 2018, the database has not been updated but has served as a valuable tool for GMP uses



May 22, 2024
Olympic Valley Public Service District 5

5



## Well Details


Wednesday, May 15, 2024  
11:37:08 AM

Unique well name: SVPSD-1R	Annular Seal Type:	
Well Name: SVPSD #1R	Blank Casing Type: 304 stainless steel	
Well Owner: Squaw Valley Public Service District	Blank Casing Diameter, inch: 16.625	
Easting (X) in State Plane 1983 Zone II: 7062904.942	Blank Casing Thickness, inch: 0.25	
Northing (Y) in State Plane 1983 Zone II: 2202493.241	Screen Type: continuous slot wire	
Source of Coordinate Data: Survey	Filter Pack Type: 8 x 16 mesh	
Current Well Use: Public water supply	Filter Pack From Depth: 60	
Well Status: Active	Filter Pack To Depth: 140	
Date status reported: 1/21/2010	Sanitary Seal Type: Cement	
Current Reference Point Elevation, ft above sea: 6196.32	Sanitary Seal To Depth: 60	
Date Ref Pt changed: 6/8/2016	Notes:	
Previous Ref Pt Elevations: 1		
Description of Where Reference Point is Located: 6196.32 = 6193.92 floor + 2.4' above floor to bottom of the air vent		
How Reference Point Elevation was Obtained: Survey		
Current Ref Pt Datum: NGVD29		
If a Data Logger is installed, What is its Serial Number:		
Year Constructed: 2005		
Driller: Layne Christensen Company		
Drilling Method: rotary		
Is a Log Available?: No		
Total Drilled Depth, ft: 140		
Completed Well Depth: 136		
Conductor Depth, ft: 17		
Conductor Material: LCS		
Conductor Diameter, inch: 24		


  

	Depth to Bottom, feet bgl	Screen Material	Screen Slot Size, inches	
1st Blank Casing:	1			Top
1st Screen:	81	304 stainless s	0.06	
2nd Blank Casing:	131			
2nd Screen:	136			
3rd Blank Casing:				
3rd Screen:				
4th Blank Casing:				
4th Screen:				
5th Blank Casing:				
5th Screen:				
6th Blank Casing:				
6th Screen:				
7th Blank Casing:				Bottom

6



# 2024 Update



**UES Proposal to complete database update:**


- QA/QC existing database
- Input new data up to 2023
- Identify ways to improve data import processes such as automatic uploads from SCADA
- Implement proposed improvements if approved (Task 3)
- Write standard operating procedures

**Table 1 – Summary of Database Management Tasks and Associated Costs**


Task Number	Description	Dwight Smith, Principal	Project Professional	Staff Professional 1	Admin	Total Professional Services		
		Rate	\$235.00	\$165.00	\$140.00	\$82.00		
<b>1 Data Quality Control and Preparation for Database Entry</b>								
	Project coordination, data QC and processing, import process evaluation	1	12	24	0.5		\$5,616.00	
<b>2 Update database to include groundwater level and production well data for 2016 to 2023</b>								
	Import 2016 to 2023 data, explore improvements	2	8	0	0.5		\$1,831.00	
<b>3 Groundwater Database Updates</b>								
	Present options to OVPSD to determine appropriate level of effort, Make corresponding updates to process and database	2	16	80	8	0.5	\$4,271.00	\$14,831.00
<b>4 Standard Operating Procedures Document Creation</b>								
	Write a SOP for data management, quality control, and formatting for database entry, importation, QC, and functionality.	1	4	16	0.5		\$3,176.00	
			Low	High			Low	High
<b>Total Estimated Cost</b>								
		6	40	80	48	2	\$14,894.00	\$25,454.00

May 22, 2024

7



# Proposed Cost Share



Olympic Valley GW Pumper	Pumping Proportion (Existing 2021, AFA)	Proportion (%)	Cost Contribution	
			Low	High
<b>OVPSD</b>	<b>321</b>	<b>47%</b>	<b>\$ 7,030.84</b>	<b>\$ 12,015.79</b>
<b>OVMWC</b>	<b>51</b>	<b>8%</b>	<b>\$ 1,117.05</b>	<b>\$ 1,909.05</b>
<b>Palisades Tahoe</b>	<b>60</b>	<b>9%</b>	<b>\$ 1,314.18</b>	<b>\$ 2,245.94</b>
<b>Everline Resort</b>	<b>248</b>	<b>36%</b>	<b>\$ 5,431.93</b>	<b>\$ 9,283.22</b>
	<b>680</b>	<b>100%</b>	<b>\$ 14,894.00</b>	<b>\$ 25,454.00</b>

May 22, 2024
Olympic Valley Public Service District 8

8



# Discussion & Questions

Thank you!

**ORDINANCE 2024-01**

**AN ORDINANCE OF THE OLYMPIC VALLEY PUBLIC SERVICE DISTRICT  
ADOPTING FISCAL YEAR 2024-2025 RATES AND CHARGES FOR WATER, SEWER,  
GARBAGE AND REVISING RELATED CODES**

**BE IT ORDAINED BY THE BOARD OF DIRECTORS OF THE OLYMPIC VALLEY PUBLIC  
SERVICE DISTRICT AS FOLLOWS:**

- 1) The rates and charges shall take effect July 1, 2024 until it is amended, suspended, and/or rescinded by the Board of Directors. The Board Secretary is directed to post and publish this Ordinance as required by law.

SCHEDULE A: 2024-25 Water Rates  
SCHEDULE A: 2024-25 Sewer Rates  
SCHEDULE A: 2024-25 Garbage Rates

- 2) Pursuant to Government Code §54354, et seq., delinquent charges and all penalties thereon, when recorded as provided in said Government Code sections, shall constitute a lien upon the real property served and such lien shall continue until the charges and all penalties thereon are fully paid or the property sold.
- 3) The Board of Directors finds that the rates herein are not discriminatory or excessive, and will be sufficient under Government Code §54350, et seq., and Water Code §31007 to:
  - (a) Pay the operating expenses of District.
  - (b) Provide for repairs and depreciation of works owned or operated by the District.
  - (c) Pay the interest on any bonded debt.
  - (d) So far as possible, provide a fund for the payment of the principal of the bonded debt as it becomes due.

This Ordinance also complies with the further provisions of Government Code §54350, et seq., and will otherwise comply with the law.

- 4) If any provision(s) of this Ordinance or application thereof to any person or circumstances is held invalid, no other provision of this Ordinance shall be affected thereby.
- 5) To the extent that the terms and provisions of this Ordinance may be inconsistent or in conflict with the terms and conditions of any prior District Ordinances, Resolutions, rules and regulations governing the same subject, the terms of this Ordinance shall prevail with respect to the subject matter thereof and such inconsistent and conflicting provisions of prior Ordinances, Resolutions, rules and regulations are hereby repealed.
- 6) Nothing herein contained shall be construed to limit the authority of the Board of Directors to amend, supplement or change this Ordinance or any regulations applicable thereto from time to time.

Ordinance 2024-01 was introduced, and the reading was waived, at a regular meeting of the Board of Directors of the Olympic Valley Public Service District on April 30, 2024.

PASSED AND ADOPTED this 28<sup>th</sup> day of May 2024 at a meeting of the Board of Directors of the Olympic Valley Public Service District by the following vote:

AYES:

NOES:

ABSENT:

ABSTAIN:

APPROVED:

\_\_\_\_\_  
Dale Cox, Board President

ATTEST:

\_\_\_\_\_  
Jessica Asher, Board Secretary

## 2024-25 WATER RATES SCHEDULE A

Applicable Section No.	Description	Fee
6.03	<b>Connection Fees</b>	= Connection Fee + Fire Protection Sprinkler System

Type of Connection	Connection Fee
<u>Single-Family Units</u> : Single Family Dwelling, First Unit of a Duplex, Halfplex	\$ 10,981
<u>Multi-Family Units</u> : Condominiums, Apartments, 2 <sup>nd</sup> Unit of Duplex, ADU, Hotel Room or Lock-Off Unit with cooking facility	\$ 6,589
<u>Hotel Units</u> : Hotel Room or Lock-Off Unit with kitchenette or no cooking facility	\$ 4,392
<u>Commercial</u> : Based on meter size	
5/8 x 3/4" Meter*	\$ 4,392
3/4" Meter*	\$ 6,589
1" Meter	\$ 10,981
1.5" Meter**	\$ 21,962
2" Meter**	\$ 35,139
3" Meter**	\$ 65,886
4" Meter**	\$ 109,810
6" Meter**	\$ 219,620

\*Applies to residential remodels or additions that are not required to install a fire suppression system.

\*\*Connection Fees for meters larger than one-inch shall be determined by the General Manager on a case-by-case basis.

Fire Protection Sprinkler System (Residential & Commercial) = \$1,077

### 6.10C Rates & Charges for Water Service

#### Single Family Residential Units – Base Rate

(Single Family Dwelling, First Unit of a Duplex, Halfplex)

Annual Base Rate = \$ 1,222.75 / unit

Residential Pool Base Rate = \$ 1,222.75 / year

#### Single Family Residential Units – Consumption Rate

(Includes Irrigation and ADUs)

Tier I 0 to 120,000 gallons = \$ 5.94 / 1,000 gallons / unit

Tier II 120,001 to 220,000 gallons = \$ 12.08 / 1,000 gallons / unit

Tier III 220,001 to 280,000 gallons = \$ 18.90 / 1,000 gallons / unit

Tier IV 280,001 gallons and up = \$ 41.86 / 1,000 gallons / unit

#### Multi-Family Residential Units – Base Rate

(Condominiums, Apartments, 2<sup>nd</sup> Unit of Duplex, ADU,

Hotel Room or Lock-Off Unit)

Annual Base Rate = \$ 592.77 / unit

#### Multi-Family Residential Units – Consumption Rate

Consumption Rate per Unit = \$ 10.30 / 1,000 gallons



**2024-25 WATER RATES**  
**SCHEDULE A**

Applicable Section No.	Description	Fee
	<b>Commercial Units (Includes HOA) – Base Rate</b> (Includes Commercial Irrigation)	
	5/8" Meter	= \$ 1,004.28 / year
	3/4" Meter	= \$ 1,095.90 / year
	1" Meter	= \$ 1,222.75 / year
	1.5" Meter	= \$ 2,456.00 / year
	2" Meter	= \$ 3,918.47 / year
	3" Meter	= \$ 7,357.70 / year
	4" Meter	= \$ 12,273.43 / year
	6" Meter	= \$ 24,550.37 / year
	<b>Commercial Units (Includes HOA) – Consumption Rate</b>	
	Consumption Rate per Unit (domestic)	= \$ 7.89 / 1,000 gallons
	Consumption Rate (irrigation)	= \$ 14.28 / 1,000 gallons
6.01	<b>Plan Checking Fee</b>	= Actual Cost to District
	Deposit Amounts:	
	Single Family Unit	= \$ 50
	All Other Uses	= \$ 500
6.03D	<b>Meter Installation Fee</b>	
	1" or less Meter	= \$ 435 Minimum
	1.5" Meter	= \$ 670 Minimum
	2" Meter	= \$ 870 Minimum
	3" Meter	= \$ 1,275 Minimum
	4" Meter	= \$ 1,775 Minimum
	6" Meter	= \$ 3,942 Minimum
6.08 & 6.10F	<b>Fire Hydrant or Temporary Water Service Fees</b>	
	Fire Hydrant Meter Deposit	= \$ 250
	Temporary Connection Fee	= Actual Cost to District
	Consumption Fees	= \$ 14.28 / 1,000 gallons
	Minimum Permit Admin. Charge	= \$ 50
	Meter Rental Fee and/or Hydrant Use	= \$ 8.50 / week (1 to 7 days)
6.02	<b>Distribution System Improvement Fees</b>	= Actual Cost to District
6.05	<b>Water Line Easement Processing Fee</b>	= Actual Cost to District
6.06	<b>Application Fee</b>	= Refer to Section 6.06
6.07	<b>Special Study Preparation or Checking Fee</b>	= Actual Cost to District
6.11E	<b>Meter Testing Fee</b>	= Actual Cost to District
6.14	<b>Meter Reading Charge</b>	= \$ 20
9.12	<b>Disconnection/Reconnection</b>	= \$ 50 each

## 2024-25 SEWER RATES SCHEDULE A

Applicable Section No.	Description	Fee
6.03	<b>Connection Fees</b>	
	<b>Type of Connection</b>	<b>Connection Fee</b>
	* <u>Single-Family Residential Units</u> : Single Family Dwelling, Halfplex Unit	\$ 5,627
	* <u>Multi-Family Residential Units</u> : Condominium, Apartment, Duplex Unit, Accessory Dwelling Unit (ADU), Lock-Off Unit with or without cooking facility or kitchenette	\$ 5,627
	<u>Hotel Units</u> : Hotels charged as Commercial Connection by water meter size	Based on water meter size
	<u>Commercial</u> : Based on water meter size	
	5/8 x 3/4" Meter	\$ 5,627
	3/4" Meter	\$ 5,627
	1" Meter	\$ 5,627
	1.5" Meter	\$ 11,254
	2" Meter	\$ 18,006
	3" Meter	\$ 33,762
	4" Meter	\$ 56,270
	6" Meter	\$ 112,540
	*Connection Fees for residential units served water by meters larger than one-inch shall pay the Commercial Connection Fee for the applicable meter size.	
6.10C	<b>Rates &amp; Charges for Sewer Service (User Fees)</b>	
	<b>Single Family Residential Units – Annual Base Rate</b>	
	(Single Family Dwelling, Halfplex Unit)	= \$ 810.34 / unit
	<b>Multi-Family Residential Units – Annual Base Rate</b>	
	(Condominium, Apartment, Duplex Unit, Accessory Dwelling Unit (ADU), Lock-Off Unit with or without cooking facility or kitchenette)	= \$ 637.57 / unit
	<b>Residential Pool – Annual Base Rate</b>	= \$ 1,058.71
	<b>Hotel Units</b>	
	(Hotels charged Commercial Base and Consumption Rates)	
	<b>Commercial – Annual Base Rate</b>	
	0 to 75,000 gallons	= \$ 1,434.51
	<b>Commercial – Annual Consumption Rate</b>	
	75,001 gallons and up	= \$ 19.14 / 1,000 gallons
6.01	<b>Plan Checking Fee</b>	= Actual Cost to District
	Deposit Amounts:	
	Single Family Unit	= \$ 50
	All Other Uses	= \$ 500
6.02	<b>Sewer Construction Permit Fee</b>	= Actual Cost to District

**2024-25 SEWER RATES**  
**SCHEDULE A**

Applicable Section No.	Description	Fee
6.05	<b>Sewer Line Easement Processing Fee</b>	= Actual Cost to District
6.06	<b>Application Fee</b>	= \$ 20
6.07	<b>Special Study Preparation or Checking Fee</b>	= Actual Cost to District
6.10F	<b>Temporary Sewage Disposal Fee</b>	= \$ 2.50 / 1,000 gallons plus T-TSA charges
	<b>Temporary Sewer Service Establishment Fee</b>	= \$ 50.00
	<b>Temporary Sewer Service Inspection Fee</b>	= \$ 50.00 per trip
9.12	<b>Disconnection / Reconnection</b>	= \$ 50 each

## 2024-2025 GARBAGE RATE

### SCHEDULE A

Annual Garbage Collection Rate = \$373.00 per single family unit

Dumpage or Spillage Rate = Contractor Charge + 25%

Chang Family Trust

[REDACTED]  
[REDACTED]

April 16, 2024

Olympic Valley Public Service District  
305 Olympic Valley Road  
PO Box 2026  
Olympic Valley, CA 96146

RE: Proposed Water/Sewer/Garbage Rates

Dear Whom it May Concern:

I am writing to officially express concern and protest against the proposed rate increases becoming effective July 1, 2024. This is specifically in relation to my property at **235 Palisades Circle, Olympic Valley, CA 96146, held under the Chang Family Trust.**

Unfortunately, I cannot be at the hearing being held on May 28th, 2024, but I would like to quickly summarize the increases from the last adoption in July 1, 2021.

	July 1, 2021	July 1, 2024	Increase
Water Residential (SFR)	\$1076.77	\$1222.75	14%
Consumption (0-120K)	\$5.23	\$5.94	14%
Sewer Residential (SFR)	\$713.60	\$810.34	14%
Garbage	\$285	\$373	31%

I sympathize and acknowledge that inflation and costs are outsized since 2021, but they have since slowed in 2023 and 2024, and setting new rates (+14%) that reflect a unique period in history – for the next 3 years into the future – is not responsible.

2022	6.5%
2023	3.4%
2024	3.2%
Total since 2021	14%
2024 Onward	<b>Likely Lower</b>

Please reconsider the increase being proposed, and reevaluate an increase that is in keeping with more historical inflation rates: 3.3% annually, or 10% over three years.

  
Joseph Chang

Hello OVPSD Board of Directors,

We are the owners of 1640 Lanny Lane in Olympic Valley. This letter is our written protest to proposed water, sewer and garbage rate increases that would become effective on July 1, 2024. We do not approve of the rate increases.

Thanks,



Allison & Seth Lightcap

1640 Lanny Lane

[REDACTED]  
[REDACTED]  
[REDACTED]  
[REDACTED]

## **Exhibit F-3**



## **2024-2025 BUDGET**

***Considered for Adoption  
by the Board of Directors  
June 25, 2024***

***Prepared by Danielle Mueller,  
Finance & Administration Manager***



# OLYMPIC VALLEY PUBLIC SERVICE DISTRICT



## PURPOSE STATEMENT

The Olympic Valley Public Service District's purpose is to assume leadership in providing high-quality public services needed by the community.

## MISSION STATEMENT

Olympic Valley Public Service District serves full-time and part-time residents, businesses, employees and visitors in Olympic Valley. The mission is to provide leadership in maintaining and advocating for needed, high-quality and financially sound community services for the Valley. These include, but are not limited to water, emergency services, and sewer and garbage collection. The District will conduct its operations in a cost effective, conservation-minded and professional manner, consistent with the desires of the community, while protecting natural resources and the environment.

## CORE VALUES

- Honesty, openness and maintaining the public trust
- Fairness and being equitable to all
- High standards, competence, and quality services and products
- Fiscal responsibility
- Responsiveness and communication
- Clarity of purpose
- Environmental sensitivity
- Meticulous compliance with regulations
- Compassion and sensitivity
- Progressiveness and commitment to ongoing improvement
- Proactive planning for the future





# OLYMPIC VALLEY PUBLIC SERVICE DISTRICT



## Budget Objectives

- Provide a high level of service.
- Minimize impact on customers.
- Compliance with all State and Federal regulations pertinent to the District.
- Maintain adequate reserve and replacement funds.
- Provide appropriate funding for infrastructure capital improvements.  
(Government Code § 66000)
- Maintain fund integrity.
- Create a balanced and responsible budget.
- Minimize spending increases.

## **The District**

The Olympic Valley Public Service District (District) serves the community of Olympic Valley in Eastern Placer County, California, 7 miles northwest of Lake Tahoe and 40 miles southwest of Reno. The District, consisting of 15 square miles (9,600 acres), was incorporated on March 30, 1964 under the provisions of Division 12 of the Water Code.

The District provides varied services, including water supply, wastewater collection, solid waste, bike trail snow removal, fire protection, and emergency medical services. These services are provided to residential units and commercial customers such as the ski resort, hotels, restaurants, schools, and churches. The District is governed by a five-member Board of Directors elected to four-year terms.

**The Utility Department** manages a potable water system and sewer collection system. The Utility Department's budget reflects the revenue and expenses required for operating those systems and includes spending and investing for prudent management of District capital assets. A portion of the Administration budget is allocated here as these are shared expenses with the Fire Department.

**The Fire Department** provides prompt and professional emergency services to the Valley and the Truckee River Corridor between Alpine Meadows and Cabin Creek. The Fire Department is funded primarily with property taxes deposited into the General Fund. A portion of the Administration budget is allocated here as these are shared expenses with the Utility Department.

**Garbage Collection** services are provided by the District directly and through a contract with Tahoe Truckee Sierra Disposal Company (TTSD) and consist of residential curbside pickup of municipal solid waste. Commercial accounts and some condominiums contract directly with TTSD.

**Bike Trail Snow Removal** services are provided by the District through a contract with Placer County and consist of snow removal of over two miles of Class 1 bike trails throughout the Valley.

## **Studies & Plans**

The District completed the following **Water** system studies over the past ten years:

1. 2014 Creek/Aquifer Interaction Study Phase II
2. 2014 Operations Department Space Needs Analysis
3. 2015 Redundant Water Supply/Preferred Alternative Evaluation Phase II
4. 2015 Water Supply Assessment Update for Village at Squaw Valley
5. 2015 Water System Hydraulic Modeling (VSVSP Water System Capacity Analysis)
6. 2016 PlumpJack Well Impact Analysis & Dewatering Plan
7. 2016 Redundant Water Supply/Preferred Alternative Evaluation Phase III
8. 2016 Maximum Supply Analysis
9. 2016 Capacity and Reliability Study Update
10. 2016 Olympic Valley Groundwater Management Plan Quinquennial Review & Report

11. 2017 100-year Capital Replacement and 5-year Capital Improvement Plan
12. 2017 Cost of Service and Rate Study
13. 2022 Pressure Zone 1A Basis of Design Report
14. 2022 OVGMP Six-Year Review and Report
15. 2023 100-year Capital Replacement and 5-year Capital Improvement Plan
16. 2024 OVPSD/SVMWC Emergency Intertie Project Basis of Design Report
17. 2024 SCADA Master Plan (ongoing)
18. 2024 Climate Change Modeling

The District completed the following **Sewer** system studies over the past ten years:

1. Ongoing television inspection and pipeline condition assessments
2. 2014 Operations Department Space Needs Analysis
3. 2015 Sewer System Hydraulic Modeling (VSVSP Sewer Capacity Analysis)
4. 2017 100-year Capital Replacement and 5-year Capital Improvement Plan
5. 2017 Cost of Service and Rate Study
6. 2021 Sewer System Rehabilitation Basis of Design Report (ongoing)
7. 2024 SCADA Master Plan (ongoing)

The District completed the following **Fire** Department studies over the past ten years:

1. 2014 Citygate Fire Service Mitigations for the Proposed Village at Squaw
2. 2020 Ambulance Service Cost / Benefit Analysis
3. 2022 AP Triton study of regional EMS response system
4. 2022 Deer Creek Resources Community Wildfire Protection Plan

### **Strategic Plan**

In April 2012, a five-year Strategic Plan (Plan) was prepared that lays out the District's mission, vision, and values while providing a structure of goals and objectives that is a framework for decision-making. The Plan is also a practical working tool that provides clear direction to staff about the Board of Director's goals and objectives and includes a Work Plan developed by the staff, which is reviewed annually. Those goals are shown below and form the basis for this budget. The FY2024-25 budget includes \$25,000 for an update to the Strategic Plan.

1. **Water Supply** – Develop and maintain a high-quality water supply that meets the needs of our community today and in the future.
2. **Services** – Deliver high-quality, cost-effective services that meet the needs of our community.
3. **District / Community Alignment and Communications** – Proactively communicate to foster greater understanding and alignment between the District, its stakeholders, and constituents.
4. **Finance** – Maintain a well-planned, proactive financial condition that minimizes rate shocks and impacts on customers while meeting all service needs.
5. **Facilities, Operations, and Management** – Carry out the needed planning, organizational, operations and asset management policies and activities to ensure excellence in all service areas.

### Water Quality

The District continues to prepare for new and emerging water regulations proactively. Water served by the District meets all Federal EPA and California Division of Drinking Water quality guidelines. The District does perform water treatment to balance pH and chlorinates annually to control bacterial growth in the distribution system. The District continues to monitor water quality issues that may affect the District's operations.

### Fixed Asset Replacement Funds

This budget reflects a 100-year capital plan. The approach identifies funding thresholds for the District's Fixed Asset Replacement Funds (FARFs), used to pay for the replacement of assets at the end of their useful life. By ensuring the money will be available, the program reduces the District's need to borrow money, pay long-term interest on debt, or sharply increase water or sewer rates. While the District uses a standard construction cost index to budget for future capital projects, unfortunately, recent inflationary increases have caused construction costs to outpace the District's predictions. The current budget brings construction costs up to date and changes replacement timelines where necessary.

This year's capital project budget is estimated to be \$1,745,000 for the Utility Department and \$417,000 for the Fire Department. Budgeted projects are explained in further detail below. The annual contribution to the Utility FARFs is estimated at \$825,000; \$550,000 to water, \$250,000 to sewer, \$0 to garbage, and \$25,000 to bike trail. With prudent management of costs, the FARFs are typically supplemented with additional funds at the end of the fiscal year. The annual contribution to the Fire FARF is estimated to be \$350,000 in FY2024-25.

### Long-Term Debt Retirement

**Building:** In 2004, the District received a loan for constructing the Administration Building/ Fire Station 21 at 305 Olympic Valley Road for \$2,000,000 from the California Infrastructure and Economic Development Bank, payable over 25 years at 3.63% annual interest. Due to additional principal payments made in prior years, the payback period was shortened from 2028 to 2025. As interest earned in the District's investment accounts is currently higher than the loan interest, no additional payment to the principal is budgeted. The remaining balance with interest is approximately \$250,000. The proposed FY2024-25 budget includes the annual principal and interest payment of \$125,000.

**Unfunded Accrued Liability (UAL):** GASB 68 was implemented in FY2014-15 to improve financial reporting concerning pensions. This is because most pensions are underfunded, meaning assets available to pay for retirement promises are less than what is owed. The Public Employees' Pension Reform Act (PEPRA) was implemented in 2013 to help mitigate these unfunded balances, and savings are slowly being realized.

In the first year GASB 68 was implemented, the District's unfunded balance amounted to approximately \$3,000,000. In FY2023-24, the balance has grown to \$5,171,000 (\$3,697,000 liability for the Fire Department and \$1,474,000 for the Utility Department). CalPERS proposes that agencies pay their unfunded balances off over 20 years at a 6.8% annual interest rate (the

current discount rate). To avoid paying millions of dollars extra in interest, the District has taken an aggressive approach to get the Classic member plans to a 90% funded level. In FY2018-19, FY2019-20, FY2020-21, FY2021-22, and FY2023-24, the Board approved additional payments in the amount of \$935,000, \$1,220,000, \$830,000, \$300,000, and \$200,000 respectively. The Utility Department is currently at an 87% funded level, and the Fire Department reached 79% as of the most recent valuation. Note that the unfunded accrued liability varies annually based on CalPERS investment performance, truing-up actuarial assumptions, and changes in amortization bases, so these payments will be reassessed each year to achieve, then maintain, a 90% funded level.

**115 Trusts:** The District established a California Employers' Pension Prefunding Trust (CEPPT) with CalPERS to pre-fund retiree pension obligations. The District contributed \$250,000 to establish a CEPPT for the Utility Department and \$200,000 for the Fire Department. When CalPERS distributes the annual valuation in August 2024, the District will determine what, if any, contribution or reimbursement should be made to or from the Trust.

The District established a California Employers' Retiree Benefit Trust (CERBT) with CalPERS to pre-fund retiree health obligations. The District has contributed annually to both the Fire and Utility Departments to establish a CERBT to reduce the actuarially determined unfunded other post-employment benefit (OPEB) liability. In FY2025, at a minimum, the District will contribute another \$25,000 to the CERBT for the Fire Department and \$25,000 to the Utility Department as we work toward a fully funded status.

<b>Rate Revenue</b>
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The District equitably charges rates for water and sewer based on different customer classes and their use of each system. Pursuant to California Government Code, public agencies must demonstrate a nexus between the cost of providing services and the benefits received. Rates must reflect the costs of providing services at each tier. By adequately charging customers, the District precludes the need to seek alternative funding options such as special assessments, debt financing, or sharp rate increases.

The 2024-25 rate increases required a Proposition 218 notice. This process gave all account holders 45 days to protest a rate increase if desired. Prop 218 is designed to involve ratepayers in the rate-setting process. As there was not greater than a 50% protest, the new rates are set at a 3% increase for water, 3% for sewer, and 8% for garbage. These increases are to provide funding to achieve budgeted revenue requirements. The water and sewer rate increases are consistent with the cost-of-living adjustment for the Utility and Administration Department. The garbage increase is a result of the service contract with Truckee Tahoe Sierra Disposal increasing by 11% in fiscal year 2024 and 6% in fiscal year 2025. Increases to garbage fees are also necessary for the District to provide new green waste disposal services directly to its customers. Rate revenue from water, sewer, and garbage is budgeted to be approximately \$4,443,000.

## **Sources of Funds**

### **General Fund**

The District receives two property tax allocations from Placer County. The FY2024-25 budget anticipates a 2.37% increase from our anticipated 2024 revenue, for a total of \$4,692,000 after fees. This is calculated using the 2023/24 Placer County assessed property tax multiplied by the 2024/25 California CPI, and then multiplied again by the Adjusted Gross Levy percentage of each of our funds. In September 2024, Placer County will provide a better estimate of the District's annual property tax.

All property tax revenue is placed into the General Fund and distributed into operating and capital accounts, as necessary. The Fire Department is primarily funded by these property taxes. Ad valorem tax revenue not initially distributed to the Fire Department is allocated to support utility operations, pay off debt, and fund fixed asset replacements. A minimal amount will be allocated to the Utility and Administration Departments' Operating Budget.

The District maintains savings funds in California CLASS Investments, Placer County Investments, Certificates of Deposits, and the Local Agency Investment Fund (LAIF), with each fund providing a high level of safety and liquidity. The highest rate of return comes from California CLASS at approximately 5%, followed by the Certificates of Deposit at 4.85%, 4.5%, 4.20%, 3.75%, and 3.05% annually, and lastly, by Placer County which is 3.43%. Any interest earned on investments is split among all departments based on what proportion of reserves each department holds. The District is forecasting conservative interest earnings and remains focused on managing reserve balances into the strongest return vehicle that aligns with the District's Investment Policy. Most funds are held with California CLASS and Placer County as these are the most liquid. The District will invest in CDs so long as rates are higher than what can be earned with the California CLASS or Placer County and are consistent with the Investment Policy. Note that funds are not transferred out of investment accounts until they need to be used to pay for expenditures. Lastly, the District has two 115 Trust accounts which are another investment tool to diversify the portfolio and will be used to pay pension and other post-employment benefits (OPEB) costs.

### **Utility & Administration Departments Operating Funds**

The Utility and Administration Departments are mostly funded from water, sewer, and garbage service fees. Rates include a base rate as well as a tiered rate for water consumption. Total budgeted revenues from service fees for FY2024-25 are \$4,443,000, which is generated from all customer classes. Additional revenue will be supplemented through other sources such as rental revenue, bike trail snow removal, reimbursable services provided by District staff, and administrative fees.

The District continues to rent space at 1810 Olympic Valley Road. Two leases are for office spaces, and the third is for garage bay space. All leases expire on October 31, 2026. The total rental revenue budget is \$129,000, split equally among water, sewer, and fire.

The District is currently using \$439,000 in grant funding for capital projects. The largest grant is \$403,625 from the Placer County Water Agency (PCWA) for the Olympic Valley Public Service

District/Olympic Valley Mutual Water Company Emergency Water System Intertie project. The project includes planning, designing, and constructing facility intertie(s) at key locations in both water systems which will provide for increased redundancy and reliability. The total estimated cost for the project is \$850,000 and is to be completed in 2024. The second grant is \$35,080 from Integrated Regional Water Management (IRWM) for the Water Meter Replacement Project. The project aims to support our water conservation and customer service programs. The major components of the project include an evaluation and selection of an Advanced Metering Infrastructure / Automatic Meter Reading (AMI/AMR) technology, replacement of residential and commercial water meters, and implementation of an AMI/AMR system. The overall project cost is estimated to be approximately \$650,000 and is scheduled for completion in 2025.

### **Fire Department Operating Funds**

The Fire Department account is funded almost entirely from ad valorem tax revenue. Additionally, the Department is projected to receive \$43,000 in revenue from renting office space, as discussed above. The Fire Department occasionally receives income from aid rendered on wildland fires; however, since it is difficult to predict levels of participation by strike teams, these revenues are not budgeted. Other operating income that is budgeted includes inspections and CPR training classes.

The Fire Department is currently using \$1,035,000 in grant funding for fuels management projects aimed at reducing the risk of catastrophic wildfires. Key projects and funding allocations are as follows:

1. **Olympic Valley Fuel Reduction Project (OV-1):** CalFIRE awarded the District \$540,000 for this project, which aims to thin 120 acres on the northern ridgeline of Olympic Valley. Of this amount, \$350,000 is budgeted for use in fiscal year 2025.
2. **Truckee North Tahoe Forest Management Program (TNTFMP) (OV-4):** The Fire Department received \$45,000 for the design and permitting of a 150-foot-wide fuel break around structures in the valley situated on parcels greater than 3 acres, covering approximately 127 acres.
3. **Truckee Tahoe Airport District (TTAD) (OV-4):** An additional \$400,000 has been awarded for the OV-4 project, which will fund community outreach and complete the fuel break work in fiscal year 2025.
4. **Tahoe Truckee Community Foundation's Forest Futures Program (OV-3):** This program provided \$50,000 for permitting and planning fuel reduction work to thin lodgepole pines on 2.7 acres at the S-turns on Olympic Valley Road along Washeshu Creek meadow.

To support these initiatives, the Fire Department's budget includes \$20,000 allocated to Feather River Forestry for administrative tasks and further grant-seeking efforts.

## **Capital Funds**

Water and sewer capital funds are derived from connection fees related to new development or increased capacity. The Water Capital fund currently stands at \$1,267,000, and the Sewer Capital fund at \$449,000. The District expects minimal connection fees generated in the coming year, and no changes to the fees are proposed at this time. However, the Cost of Service and Rate Study planned for fiscal year 2025 will determine if an update to the fees is warranted.

The Fire Department charges fire protection fees for new construction. These revenues are used to finance the procurement of new firefighting apparatus and special equipment needed due to growth in Olympic Valley. The Fire Capital fund currently stands at \$202,000. The fee is currently \$500 per bedroom for residential and \$1,080 per 1,000 sq. ft. of gross floor area of commercial space. The fiscal year 2025 budget includes \$30,000 for an updated Nexus study which will determine new development impact fees. The study also includes a five-year findings report. Both are required per Government Code §66000.

The District expects to receive connection fees from approved development projects, such as the Village at Palisades Tahoe, PlumpJack, and the Everline Resort, but the schedules for these projects are uncertain.

<b>Uses of Funds</b>
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### **Utility Department Operations**

Operating expenditures are budgeted at \$4,080,000, an increase of \$242,000 compared to actual expenditures projected for FY2023-24 (see page 19). In addition to inflation currently reported at 3.5%, notable changes compared to FY2023-24 include:

- Total wages are budgeted at \$1,820,000, which is a 7.5% increase from 2024. This is partially due to salaries increasing per the negotiated MOU with a 3.03% COLA. Additionally, the budget includes hiring a new Operator I in the second half of the year as succession planning for the expected retirement of the Operations Manager. Lastly, a few employees will receive step increases or anticipated incentives.
- Employee benefits are budgeted at \$830,000, which is a 3.7% increase from 2024 costs. Benefits include the minimum required contributions to the CalPERS Unfunded Accrued Liability (UAL) for the Miscellaneous group to increase to \$44,000 in the current year, up from \$0 in the prior year. The District dropped from a 100% funding level to an 87% funding level as of the June 30, 2022 valuation (which determines contributions for the 2025 fiscal year). This is due to a CalPERS investment loss in fiscal year 2022 of -6.1%. Next, CalPERS health insurance is estimated to increase 9% starting in 2025. Workers' Compensation insurance rates are decreasing by 12%, mostly due to the District's EMOD (Experience modification rate) decreasing to 114%, from 129%. The EMOD is based on claims history. Lastly, 85% of the staff in the Operations and Administration Departments are PEPR (Public Employees' Pension Reform Act) members. The pension expenses for these employees hired after January 1, 2013, are lower than "Classic" members. However, both classes are seeing an increase in employer contribution rates. The employer



contribution rate will increase to 17.23% from 17.16% for Classic members and 8.50% from 8.23% for PEPRA members.

- Field expenses such as materials, water meter testing, repairs, maintenance, and training are budgeted at \$733,000. Aside from caustic soda prices which continue to increase year over year, increases from FY2023-24 expenses are considered inflationary and are in line with current market conditions.
- Board expenses are budgeted at \$53,000, a 1% increase from FY2023-24. This consists of board member compensation, training, and supplies for in-person meetings.
- Consulting Services are budgeted at \$170,000. This consists of annual contracts such as on-call engineering services (\$30,000), on-call hydrogeology support (\$10,000) and the financial audit (\$21,700 split with the Fire Department). Other expenses considered in the coming year that do not occur annually include a Cost of Service and Rate Study (\$65,000), a Five-Year Strategic Plan (\$25,000 split with the Fire Department), and personnel policy revisions (\$15,000 split with the Fire Department). Lastly, legal fees are budgeted at \$34,000.
- Property and Liability insurance is budgeted at \$105,000, an 8% increase from FY2023-24. This is determined by estimates provided by the insurance provider, Special District Risk Management Authority (SDRMA). Increases are due to an increase in SDRMA's operating budget, a 5% increase in the value of covered buildings and contents, and pool reinsurance rates increasing by 12-15%. This budget is set conservatively for any discounts or incentives.
- Licenses/Permits/Contracts are budgeted at \$50,000, a 6% increase from FY2023-24. Expenses in this category include annual memberships to the Olympic Valley Business Association and California Special Districts Association. There are also software maintenance contracts such as Springbrook, VUEWorks, ArcGIS Online, Konica Copier, and Parcel Quest.
- Office Expenses are budgeted at \$60,000. This includes standard office expenses, newsletter printings, office cleanings, internet subscriptions, and website maintenance. In addition, the District is planning an upgrade to its website's content management software (\$10,500 shared with the Fire Department).
- Travel, Meetings, and Recruitment are budgeted at \$20,500, unchanged from the prior year. The budget includes various trainings, such as the CSDA annual conference, human resource training, leadership courses, and continuing education required to maintain certifications. The District encourages employees to seek additional training that benefits the District. The budget also includes employee recognition events and recruitment for new hires.
- Utilities are budgeted at \$212,000. Electricity rates significantly increased in fiscal year 2024, and the new budget shows a 5% increase, which is in line with historical trends.
- Interest Expenses and Debt Repayment continue to decline. As the building loan matures, each payment contributes a greater amount to the principal.
- Other expense comparisons against the prior year are considered immaterial at either less than a 5%, or \$5,000, change. Most increases are considered inflationary.

**Bike Trail Snow Removal:** The District has provided snow removal on 2.3 miles of bike trails in the Valley since 2011. The budget anticipates a continuation of these services for \$47,380, which is paid by Placer County. Any funds left over at the end of the season will be placed in a reserve account to replace the snow blower, like FARFs established and maintained for other departments. The balance of the Bike Trail FARF is approximately \$121,000.

### **Fire Department Operations**

Operating expenditures are budgeted at \$5,008,000, an increase of \$942,000 (see page 20). In addition to inflation currently reported at 3.5%, notable changes compared to FY2023-24 include:

- Fire Department Wages are budgeted at \$1,844,000; a 13% increase from FY2023-24. Staffing levels include a Fire Chief, twelve full-time professional safety staff, and three full-time seasonal employees (one on each of the three shifts for eight (8) months per year). This will allow for a minimum staffing of four (4) people per shift. The Department is currently in negotiations for a new MOU to go into effect on July 1, 2024. Bryce Consulting was hired to conduct a salary survey, and those results are pending. Additionally, some employees will receive promotions or step increases. Lastly, the District does not budget for strike teams due to the uncertainty in activity in any given wildfire season.
- Benefits are budgeted at \$1,334,000 which is 10% more than FY2023-24 costs. This includes the minimum required contributions to the CalPERS Unfunded Accrued Liability (UAL) for the Safety group, increasing to \$273,000, up from \$212,000 in the prior year. The District dropped from a 90% funding level to a 79% funding level as of the June 30, 2022 valuation (which determines contributions for the 2025 fiscal year). This is due to a CalPERS investment loss in fiscal year 2022 of -6.1%. CalPERS PORAC Health Insurance is estimated to increase by 5% starting in 2025. Workers' Compensation insurance rates are decreasing by 12%, mostly due to the District's EMOD (Experience modification rate) decreasing to 114% from 129%. The EMOD is based on claims history. Lastly, the employer contribution rate for Classic members will increase to 27.32% from 27.11%, and for PEPR members will increase to 13.76% from 13.54%. As noted above, the District budgets conservatively for strike teams, so the budget shows zero reimbursable wages.
- One-third of the Administration Department's Salaries & Wages are allocated to the Fire Department. In FY2024-25 the budget is set at \$430,000.
- Field expenses are budgeted at \$269,000, which is a 9% increase from FY2023-24.
  - Materials and Supplies are budgeted at \$41,000. These include costs for replacement hose, EMS supplies, household supplies, personal protective gear, rescue gear, and uniforms. There was an increase to EMS supplies due to additional required drugs needed on the engines.
  - Maintenance & Repair is budgeted at \$50,000. These charges include annual hose and pump testing, annual compressor service, small tool replacements, radio maintenance, interior and exterior maintenance at both the East and West facilities, elevator inspection contracts, building operating permits, and alarm system maintenance.
  - Training and Memberships are budgeted at \$27,000. The biggest change is the addition of an occupational medical program that is intended to reduce risks and

provide health, safety, and effectiveness for firefighters. The Department has maintained a high standard when it comes to training and encourages employees to seek additional training that benefit the District.

- Vehicle Maintenance & Repair is budgeted at \$37,000. This includes preventative maintenance, repairs to the engines, fuel, and hazardous materials fees.
- Board expenses are budgeted at \$17,600. This consists of board member compensation, trainings, and supplies for in-person meetings.
- Consulting Services are budgeted at \$817,000. This includes \$785,000 to fund the planning, design, permitting, and contractor expenses for the OV-1, OV-4, and OV-5 fuels reduction projects. The fuels reduction projects fees are offset by \$750,000 in grant funding. Fuels reduction projects are considered operating expenses. The remaining Consulting expenses include legal fees, the annual audit, a five-Year Strategic Plan (\$25,000 split with the Utility Dept), and personnel policy revisions (\$15,000 split with the Utility Dept).
- Insurance is budgeted at \$62,000, which is an 8% increase from FY2023-24. This is determined by estimates provided by the insurance provider, Special District Risk Management Authority (SDRMA). Increases are due to an increase in SDRMA's operating budget, a 5% increase in the value of covered buildings and contents, and pool reinsurance rates increasing by 12-15%. This budget is set conservatively for any discounts or incentives.
- Licenses/Permits/Contracts are budgeted at \$92,000. This includes the CalFire Dispatch Contract for \$39,000 as well as other subscriptions such as Springbrook, standard operating procedures software Lexipol, Aladtec scheduling software, FireAside defensible space software, and electronic patient care and fire reporting.
- Office Expenses are budgeted at \$24,000. In addition to normal office needs, newsletter printing, internet subscriptions, and website maintenance, the District is planning an upgrade to its website's content management software (\$10,500 shared with the Utility Department).
- Travel, Meetings, and Recruitment are budgeted at \$15,000. The budget includes various trainings and continuing education required to maintain certifications. The District encourages employees to seek additional training that benefits the District. The budget also includes employee recognition events and recruitment for new hires.
- Utilities are budgeted at \$103,000. Electricity rates significantly increased in fiscal year 2024, and the new budget shows a 5% increase, which is in line with historical trends.
- Other expense comparisons against the prior year are considered monetarily immaterial at either less than a 5% change or less than \$5,000. Most changes are considered inflationary.

### **Utility Capital Reserve Projects – See page 39**

#### **Capital Improvements – (New Construction)**

**OVPSD – Olympic Valley Mutual Water Company Emergency Water System Intertie:** This project includes the planning, design, and construction of facilities to create intertie(s) at key locations in both water systems. This will provide for increased redundancy and reliability in the

water systems. The total estimated cost for the project is \$850,000, to be completed by 2024, and will be funded partially by a \$404,000 grant from the Placer County Water Agency (PCWA). The remainder will be funded through a cost-share agreement with the Mutual.

**Future Projects:** Pressure Zone 1A commenced in 2021 with a \$55,000 grant and is expected to cost approximately \$1,000,000 and finish in FY2027-28. The project includes planning, design, and construction of water facilities to reduce exceedingly high water pressures in the eastern portion of the District's water system.

### **Fixed Asset Replacement Funds (FARF)**

**Residential Meter Replacement Project:** The project includes implementing a water metering program, which alongside the replacement of outdated water meters, will support our water conservation and customer service programs. The major components of the project include an Advanced Metering Infrastructure / Automatic Meter Reading (AMI/AMR) technology selection evaluation, replacement of residential and commercial water meters, and implementation of an AMI/AMR system. The overall project cost is estimated to be \$650,000, of which \$450,000 has already been spent. The remainder is expected to be completed by the end of 2025. The District received a grant for \$371,600 from PCWA and \$35,080 from the CA Department of Water Resources. The remainder of the project will be funded by the Water FARF.

**305 Olympic Valley Road Phase I and Phase II HVAC Replacement:** Since the construction of the building in 2005, complaints due to the HVAC system have been continuous. In 2023, the District completed an HVAC master plan that analyzed the mechanical systems in the building and offered recommendations to improve the system, improve energy efficiency, reduce operation costs, and improve the comfort of the building's occupants. The first phase includes a multi-unit boiler replacement along with the controls system and unit heaters to the Fire Department bays. The second phase includes replacing the air handling unit and condensing unit split system. The total cost of the project is \$1,200,000 and will be split equally among the Water, Sewer, and Fire FARF. The project is budgeted to go through FY2026.

**Sewer Pipeline and Manhole Rehabilitation/Replacement Project:** This project includes the repair and/or replacement of approximately 9,000 linear feet of District-owned sewer mains and 33 sewer manholes. Staff evaluated sewer inspection reports from 2016-2022 and prepared a risk-based analysis of likelihood and consequence of failure based on the asset condition as well as other risk factors. The pipes and manholes affected were constructed more than 40 years ago and constructed of vitrified clay pipe or asbestos concrete pipe. The project will entail in-situ rehabilitation of pipelines and manholes that have minor structural and operational defects, and replacement of assets that have more substantial structural defects such as pipe sags and broken pipe. The estimated cost to complete the project is \$1,900,000; \$125,000 will be spent in FY2025, and the remainder to be completed by FY2027. The project will be funded by the Sewer FARF.

**Facility Repairs:** The Utility Department is allocated a portion of the costs for facility maintenance, such as slurry seal, patch paving, lighting, locks, and staining, totaling \$58,000 from the Water FARF and Sewer FARF.

## Fire Department Capital Reserve Projects – See page 39

### **Capital Improvements – (New Capital)**

**District Training Facility:** The District originally planned for a regional facility, however, that endeavor is paused. Instead, the Department plans to convert District space for a smaller in-house training facility. Currently, the closest training for fire operations is in either Reno or Carson City. Staff must travel much further for specific classes such as Confined Space, Rescue Systems, or Hazardous Materials training. The National Fire Protection Agency (NFPA) recommends a certain number of hours of facility training each year and it is increasingly difficult to get those hours for all staff. With a local facility, the Department would be able to host in-house training while offsetting the costs of travel. The budget is set at \$10,000.

**Development Impact Fee (DIF) Nexus Study:** The Fire Department charges DIF's to cover the cost of public facilities related to development projects. The DIF's nexus study must be updated every eight years, and the District must meet certain accounting requirements both annually and every five years after a fee is imposed. This study will result in a new proposed DIF based on an analysis of projected development and the costs of those facilities. The nexus study's primary focus is to ensure DIFs do not exceed the estimated reasonable costs for the services or facilities those DIFs support. The cost of the study is \$30,000.

### **Fixed Asset Replacement Fund (FARF)**

**Type 1 Engine 2WD Refurbish:** The Department plans to refurbish the 2001 Type 1 structure engine. As the costs of new engines continue to rise, and the delay in manufacturing grows longer, it was decided a refurbishment would better suit the needs of the Department. The cost of the refurbishment is budgeted at \$75,000 to come from the Fire FARF.

**305 Olympic Valley Road Phase I and Phase II HVAC Replacement:** See description of project above. In the current year, the Fire Department's portion is set at \$240,000.

**Turnout Gear Replacement:** The budget is set to \$17,000 for the ongoing rotational replacement of turnout gear for structure and wildland personal protective equipment. About 20% of the gear is replaced each year.

**Facility Repairs:** A portion of costs for facility maintenance such as slurry seal, patch paving, locks, and lights are allocated to the Fire Department, totaling \$26,000 from the Fire FARF.

<b>Future Outlook</b>
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At the time of preparing this budget, the US economy is at a slow but steady recovery. The unemployment rate in California is running higher than most states, at approximately 5%, which is attributed to rising costs and loss of construction, machinery and agriculture jobs. Inflation and interest rates continue to be higher than predicted, however, a recession is not forecasted. Economists predict interest rates should start to fall in late 2024 and inflation should normalize to the Fed's two percent target in 2025. While there are still many unknowns, the District has

always remained committed to providing high levels of service to the residents, businesses, and visitors of Olympic Valley. Here are some of the District's plans moving forward.

The housing market in the North Lake Tahoe region remains steady in home value, resale value, and transaction activity. The average home price is down approximately four percent from the prior year, and the number of transactions is up twenty-three percent. This is an indication that buyers and sellers are coming to an agreement on home prices. Unfortunately, interest rates on borrowing remain high at over 7%, which has pushed some buyers out of the market. The average number of days to close escrow has increased from 55 days to 67 days. The District expects there to be a stabilization of property tax revenue after the COVID-19 housing boom. Of course, property values determine ad valorem property tax revenue for the District. While the District expects an increase in FY2024-25, the budget is set conservatively since we will not know the true impacts until September 2024.

A notable financial impact is the District's CalPERS unfunded accrued liability (UAL) for pensions. The District fell to a 87% funded level with the Miscellaneous group and 79% funded level with the Fire Department as of the FY2022 valuation. The next valuation will become available in August of 2024, and it will be based on returns made by CalPERS as of June 2023. CalPERS reported returns of 5.8%, which is just under the expected return of 6.8% target. Due to this, the District anticipates funding levels to decrease and future minimum payments to increase. While the UAL will always fluctuate depending on CalPERS's investment performance and actuarial assumptions, the District remains committed to paying its debt and funding its 115 trusts to fund future pension obligations.

The District plans to continue snow removal services on the Olympic Valley Bike Trail, which proves to be a valued service for many residents and visitors of the Valley.

The District has a 100-year Capital Replacement Plan that is revisited annually. This plan is used to determine funding needs and timing to replace aging infrastructure, equipment, facilities, and fleet. In the past few years, the US has seen massive supply-chain disruptions and skyrocketing manufacturing costs. This current budget has been updated to reflect this increase in costs. The District will continue to monitor reserve funds needed to complete these projects on time and without going into debt financing.

The Fire Department continues to seek two Firefighters to fill vacancies. As with many other Districts in the region, hiring is becoming more and more challenging as people cannot afford to live in the communities they serve. Next, the Department will continue with its seasonal program and possibly hire a contractor to help with defensible space requirements. Lastly, the Department will seek additional grant funding with the help of a hired Forester to complete the tasks of the Community Wildfire Protection Plan. This Plan is a collaboration with other community businesses and groups and will be the outline to mitigate wildfire hazards.

The garbage contract with Truckee Tahoe Sierra Disposal (TTSD) for the 2024-25 fiscal year saw a 6% increase. This is due to TTSD seeing a significant increase in trash generation in the region, rising labor costs, employee shortages, and disposal costs. This resulted in having to terminate

green-waste curbside pickup. As such, the District is encouraging customers to participate in the green-waste drop-off days throughout the summer or take green waste to the dump free of charge (up to 6 yards).

Lastly, the District will have a new General Manager, Charley Miller, to start the fiscal year. Charley brings a wealth of experience in project management, budgeting, personnel management, and civil engineering, making him well-equipped to lead the District into its next phase of growth and development. He will be diving into several projects at the start of the year such as a strategic plan, cost of service and rate study, and a fire mitigation nexus study. There are several other projects underway such as the Everline Resort Phase II, Village at Palisades Tahoe Specific Plan, and PlumpJack. These projects do not have a set timeline but are expected to expand the District's customer base and increase revenues. The District looks forward to a bright future under Miller's leadership.



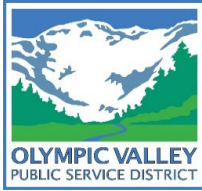
# OLYMPIC VALLEY PUBLIC SERVICE DISTRICT

## FINANCIAL SUMMARY FOR BUDGET YEAR 2024 - 2025



	Water 3%	Sewer 3%	Garbage 8%	Bike Trail 0%	Total Utility	Total Fire	Water Capital	Sewer Capital	I&I	Fire Capital	Consolidated
<b>Revenue</b>											
Rate Revenue	\$ 2,295,015	\$ 1,750,960	\$ 397,245	\$ -	\$ 4,443,220	\$ -	\$ 20,000	\$ 10,000	\$ 10,000	\$ 8,000	\$ 4,491,220
Tax Revenue	100,000	100,000	-	-	200,000	4,492,000					4,692,000
Rental Revenue	43,108	43,108			86,216	43,108					129,324
Grants, Admin, Interest & Misc	180,518	136,897		47,380	364,795	828,536					1,193,331
<b>Total Revenue</b>	<b>2,618,642</b>	<b>2,030,964</b>	<b>397,245</b>	<b>47,380</b>	<b>5,094,231</b>	<b>5,363,644</b>	<b>20,000</b>	<b>10,000</b>	<b>10,000</b>	<b>8,000</b>	<b>10,505,875</b>
<b>Expenses</b>											
Payroll & Benefits	1,323,932	1,323,932	1,500	-	2,649,365	3,722,860					6,372,225
Operating Expenses	636,365	373,687	398,216	22,380	1,430,648	1,285,132					2,715,780
<b>Debt</b>											
Building Loan - Principal only	81,738	36,723			118,461	-					118,461
<b>Contributions</b>											
FARF Contributions	550,000	250,000	-	25,000	825,000	350,000					1,175,000
<b>Total Expenses, Debt, &amp; Contributions</b>	<b>2,592,035</b>	<b>1,984,342</b>	<b>399,716</b>	<b>47,380</b>	<b>5,023,474</b>	<b>5,357,992</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>10,381,466</b>
<b>Surplus (Loss)</b>	<b>26,606</b>	<b>46,622</b>	<b>(2,471)</b>	<b>-</b>	<b>70,757</b>	<b>5,652</b>	<b>20,000</b>	<b>10,000</b>	<b>10,000</b>	<b>8,000</b>	<b>124,409</b>
Surplus FARF/Capital Contributions	(26,606)	(46,622)	2,471	-	(70,757)	(5,652)	(20,000)	(10,000)	(10,000)	(8,000)	(124,409)
<b>Balance</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>0</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>0</b>
<b>FARF Rollforward</b>							<b>Capital Rollforward</b>				
Begin Balance 7/1/24	2,245,910	3,816,322	133,000	121,114	6,316,345	1,780,714	1,266,859	281,709	166,818	201,973	10,014,418
Capital Projects	(581,333)	(478,833)	-	-	(1,060,167)	(377,376)	(675,000)	(35,000)	-	(40,000)	(2,187,543)
Contributions (from above)	576,606	296,622	(2,471)	25,000	895,757	355,652	20,000	10,000	10,000	8,000	1,299,409
<b>End Balance 6/30/25</b>	<b>2,241,182</b>	<b>3,634,111</b>	<b>130,529</b>	<b>146,114</b>	<b>6,151,936</b>	<b>1,758,990</b>	<b>611,859</b>	<b>256,709</b>	<b>176,818</b>	<b>169,973</b>	<b>9,126,285</b>

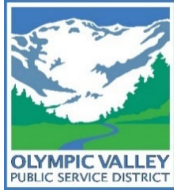




**OLYMPIC VALLEY PUBLIC SERVICE DISTRICT  
UTILITY & ADMINISTRATIVE DEPARTMENT  
OPERATING BUDGET FOR FISCAL YEAR 2024-2025**



	2022 - 23 ACTUAL	2023 - 24 BUDGET	2023 - 24 EXPECTED	2024-25 BUDGET	Inc/ (Dec) from Prior Year	% CHANGE
<b>REVENUES:</b>						
Water Revenue - Rates	\$ 2,178,142	\$ 2,298,575	\$ 2,253,245	\$ 2,295,015	\$ 41,770	1.9%
Water Revenue - Property Tax	128,744	50,000	75,000	100,000	25,000	33.3%
Sewer Revenue - Rates	1,578,202	1,655,203	1,701,653	1,750,960	49,307	2.9%
Sewer Revenue - Property Tax	138,744	50,000	75,000	100,000	25,000	33.3%
Garbage Revenue	331,453	363,285	365,987	397,245	31,258	8.5%
Rental Revenue	80,084	85,411	83,000	86,216	3,216	3.9%
Bike Trail Snow Removal	46,000	46,000	47,380	47,380	-	0.0%
Grants, Surplus, Admin, Billable	442,178	371,437	427,874	317,415	(110,459)	-25.8%
<b>TOTAL REVENUE:</b>	<b>\$ 4,923,547</b>	<b>\$ 4,919,910</b>	<b>\$ 5,029,139</b>	<b>\$ 5,094,231</b>	<b>\$ 65,092</b>	<b>1.3%</b>
<b>OPERATING EXPENSES:</b>						
Salaries & Wages	\$ 1,481,728	\$ 1,641,950	\$ 1,692,027	\$ 1,819,734	\$ 127,707	7.5%
Benefits	2,278,396	738,929	800,309	829,631	29,322	3.7%
Field Expenses	691,955	685,925	720,647	732,460	11,813	1.6%
Board Expenses	50,307	52,876	52,400	52,876	476	0.9%
Consulting Services	96,595	120,458	107,500	170,168	62,668	58.3%
Insurance	77,948	92,576	97,096	104,650	7,554	7.8%
Licenses/Permits/Contracts	56,685	61,153	47,000	49,648	2,648	5.6%
Office Expenses	59,409	78,827	66,117	59,680	(6,437)	-9.7%
Travel, Meetings & Recruitment	12,905	15,626	20,500	20,500	-	0.0%
Utilities	72,679	166,880	201,384	211,515	10,131	5.0%
Bike Trail	37,087	21,000	22,380	22,380	-	0.0%
Interest & Misc	15,743	10,996	10,996	6,771	(4,225)	-38.4%
<b>TOTAL OPERATING EXPENSES</b>	<b>\$ 4,931,437</b>	<b>\$ 3,687,197</b>	<b>\$ 3,838,356</b>	<b>\$ 4,080,013</b>	<b>\$ 241,657</b>	<b>6.3%</b>
<b>Net Income (Loss) Before Non-Operating Expenses</b>	<b>\$ (7,890)</b>	<b>\$ 1,232,713</b>	<b>\$ 1,190,783</b>	<b>\$ 1,014,218</b>	<b>\$ (176,565)</b>	<b>(0)</b>
<b>NON - OPERATING EXPENSES:</b>						
Building Loan	397,265	114,643	114,643	118,461	3,818	3.3%
<b>TOTAL NON-OPERATING EXPENSES</b>	<b>\$ 397,265</b>	<b>\$ 114,643</b>	<b>\$ 114,643</b>	<b>\$ 118,461</b>	<b>\$ 3,818</b>	
<b>OPERATING SURPLUS/ (LOSS)</b>	<b>\$ (405,155)</b>	<b>\$ 1,118,070</b>	<b>\$ 1,076,140</b>	<b>\$ 895,757</b>	<b>\$ (180,383)</b>	<b>(0)</b>
TRANSFER TO FARF	405,155	(1,118,070)	(1,076,140)	(895,757)	180,383	0
<b>BALANCE</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>



**OLYMPIC VALLEY PUBLIC SERVICE DISTRICT  
FIRE DEPARTMENT  
OPERATING BUDGET FOR FISCAL YEAR 2024-2025**



	<b>2022 - 23 ACTUALS</b>	<b>2023 - 24 BUDGET</b>	<b>2023 - 24 EXPECTED</b>	<b>2024-25 BUDGET</b>	<b>Inc/ (Dec) from Prior Year</b>	<b>% CHANGE</b>
<b>REVENUES:</b>						
Property Tax	\$ 4,071,509	\$ 4,232,000	\$ 4,417,000	\$ 4,492,000	\$ 75,000	1.7%
Mutual Aid	10,765	-	-	-	-	0%
Rental Revenue	40,042	42,705	41,500	43,108	1,608	4%
Inspection Fees	(9,404)	10,000	35,000	20,000	(15,000)	-43%
Grants, Admin, Interest & Misc	135,474	275,028	336,134	808,536	472,403	141%
<b>TOTAL REVENUE:</b>	<b>\$ 4,248,386</b>	<b>\$ 4,559,733</b>	<b>\$ 4,829,634</b>	<b>\$ 5,363,644</b>	<b>\$ 534,011</b>	<b>11.1%</b>
<b>OPERATING EXPENSES:</b>						
Salaries & Wages	\$ 1,736,033	\$ 1,829,792	\$ 1,635,096	\$ 1,844,167	\$ 209,071	12.8%
Benefits	2,294,812	1,191,045	1,210,095	1,333,991	123,896	10.2%
Admin Salaries & Benefits	323,811	411,202	411,202	430,080	18,878	4.6%
Field Expenses	178,371	141,748	247,023	269,406	22,383	9.1%
Board Expenses	16,704	17,750	17,450	17,625	175	1.0%
Consulting Services	57,138	258,893	278,505	817,183	538,678	193.4%
Insurance	46,040	52,325	57,800	62,418	4,618	8.0%
Licenses/Permits/Contracts	67,792	79,717	74,425	91,870	17,445	23.4%
Office Expenses	18,333	26,663	19,763	23,663	3,900	19.7%
Travel, Meetings & Recruitment	14,453	17,100	17,100	15,000	(2,100)	-12.3%
Utilities	67,787	74,048	97,143	102,590	5,447	5.6%
Interest & Misc	-	-	-	-	-	0.0%
<b>TOTAL OPERATING EXPENSES</b>	<b>\$ 4,821,275</b>	<b>\$ 4,100,283</b>	<b>\$ 4,065,603</b>	<b>\$ 5,007,992</b>	<b>\$ 942,390</b>	<b>23.2%</b>
<b>Net Income (Loss) Before Non-Operating Expenses</b>	<b>\$ (572,889)</b>	<b>\$ 459,450</b>	<b>\$ 764,031</b>	<b>\$ 355,652</b>	<b>\$ (408,379)</b>	
<b>NON - OPERATING EXPENSES:</b>						
	-	-	-	-	-	0%
<b>TOTAL NON-OPERATING EXPENSES</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	
<b>NET OPERATING INC/ (DEC)</b>	<b>\$ (572,889)</b>	<b>\$ 459,450</b>	<b>\$ 764,031</b>	<b>\$ 355,652</b>	<b>\$ (408,379)</b>	<b>-53%</b>
TRANSFER TO FARF	\$ 572,889	\$ (459,450)	\$ (764,031)	\$ (355,652)	\$ 408,379	53%
BALANCE	-	-	-	-	-	-

**Olympic Valley PSD  
Water Budget  
Escalation Factors**

	Expected	Projected				
	FY 2024	FY 2025	FY 2026	FY 2027	FY 2028	FY 2029
<b>Revenues</b>						
Customer Growth	Budgeted	Budgeted	0.8%	0.8%	0.8%	0.8%
Property Tax Revenues	Budgeted	Budgeted	2.5%	2.5%	2.5%	2.5%
Miscellaneous Revenues	Budgeted	Budgeted	1.0%	1.0%	1.0%	1.0%
<b>Expenses</b>						
Labor	Budgeted	Budgeted	3.0%	3.0%	3.0%	3.0%
Water Dept. Labor	Budgeted	Budgeted	3.0%	3.0%	3.0%	3.0%
Benefits - Medical	Budgeted	Budgeted	5.0%	5.0%	5.0%	5.0%
Benefits - Other	Budgeted	Budgeted	3.0%	3.0%	3.0%	3.0%
Materials & Supplies	Budgeted	Budgeted	3.0%	3.0%	3.0%	3.0%
Equipment	Budgeted	Budgeted	3.0%	3.0%	3.0%	3.0%
Miscellaneous	Budgeted	Budgeted	2.0%	2.0%	2.0%	2.0%
Utilities	Budgeted	Budgeted	4.0%	4.0%	4.0%	4.0%
Flat	Budgeted	Budgeted	0.0%	0.0%	0.0%	0.0%
Insurance	Budgeted	Budgeted	3.0%	3.0%	3.0%	3.0%
<b>Interest</b>	2.0%	2.0%	2.0%	2.0%	2.0%	2.0%
<b>New Debt Service</b>						
<b>Low Interest Loans</b>						
Term in Years	20	20	20	20	20	20
Rate	2.5%	2.5%	2.5%	2.5%	2.5%	2.5%
<b>Revenue Bond</b>						
Term in Years	20	20	20	20	20	20
Rate	5.5%	5.5%	5.5%	5.5%	5.5%	5.5%

Olympic Valley PSD  
 Water Budget  
 Revenue Requirement

	Expected	Projected				
	FY 2024	FY 2025	FY 2026	FY 2027	FY 2028	FY 2029
<b>Revenues</b>						
<i>Rate Revenues</i>						
<i>Total Rate Revenues</i>	\$2,253,245	\$2,295,015	\$2,312,228	\$2,329,570	\$2,347,042	\$2,364,644
<i>Non-Operating Revenues</i>						
<i>Total Non-Operating Revenues</i>	\$424,736	\$323,626	\$269,324	\$221,084	\$251,920	\$245,513
<b>Total Revenues</b>	<b>\$2,677,981</b>	<b>\$2,618,642</b>	<b>\$2,581,552</b>	<b>\$2,550,654</b>	<b>\$2,598,961</b>	<b>\$2,610,157</b>
<b><u>Water Department Expenses</u></b>						
<b>Salaries &amp; Wages</b>						
<i>Total Salaries &amp; Wages</i>	\$413,754	395,387	\$407,248	\$419,466	\$432,050	\$445,011
<b>Employee Benefits</b>						
<i>Total Employee Benefits</i>	\$175,548	189,634	\$197,250	\$205,191	\$213,472	\$222,106
<b>Materials and Supplies</b>						
<i>Total Materials and Supplies</i>	\$105,289	\$109,950	\$113,249	\$116,646	\$120,145	\$123,750
<b>Maintenance Equipment</b>						
<i>Total Maintenance Equipment</i>	\$23,020	\$24,480	\$25,214	\$25,971	\$26,750	\$27,552
<b>Facilities-Maint/Repair</b>						
<i>Total Facilities-Maint/Repair</i>	\$67,133	\$74,467	\$63,051	\$63,653	\$64,272	\$64,910

Olympic Valley PSD  
Water Budget  
Revenue Requirement

	Expected	Projected				
	FY 2024	FY 2025	FY 2026	FY 2027	FY 2028	FY 2029
<b>Training &amp; Memberships</b>						
<i>Total Training &amp; Memberships</i>	\$19,000	\$19,750	\$20,145	\$20,548	\$20,959	\$21,378
<b>Vehicle Maintenance &amp; Repair</b>						
<i>Total Vehicle Maintenance &amp; Repair</i>	\$21,163	\$22,800	\$23,484	\$24,189	\$24,914	\$25,662
<b>Total Water Department Expenses</b>	<b>\$824,907</b>	<b>\$836,468</b>	<b>\$849,642</b>	<b>\$875,663</b>	<b>\$902,562</b>	<b>\$930,370</b>
<b>Administration Expenses</b>						
<b>Salaries &amp; Wages (50% Allocation)</b>						
<i>Total Salaries &amp; Wages</i>	\$477,606	513,730	\$515,237	\$530,694	\$546,615	\$563,014
<b>Employee Benefits (50% Allocation)</b>						
<i>Total Employee Benefits</i>	\$222,640	225,181	\$232,287	\$241,786	\$251,697	\$262,039
<b>Board Expenses (50% Allocation)</b>						
<i>Total Board Expenses</i>	\$26,200	\$26,438	\$26,472	\$26,506	\$26,541	\$26,577
<b>Consulting (50% Allocation)</b>						
<i>Total Consulting</i>	\$53,750	\$90,084	\$67,787	\$69,820	\$71,915	\$74,072
<b>Insurance (50% Allocation)</b>						
<i>Total Insurance</i>	\$48,548	\$52,325	\$53,895	\$55,512	\$57,177	\$58,892
<b>Special Fees (50% Allocation)</b>						
<i>Total Special Fees</i>	\$23,500	\$25,199	\$25,703	\$26,217	\$26,741	\$27,276

Olympic Valley PSD  
 Water Budget  
 Revenue Requirement

	Expected	Projected				
	FY 2024	FY 2025	FY 2026	FY 2027	FY 2028	FY 2029
<b>Office Expenses (50% Allocation)</b>						
<i>Total Office Expenses</i>	\$33,059	\$29,840	\$30,735	\$31,657	\$32,607	\$33,585
<b>Travel &amp; Meetings (50% Allocation)</b>						
<i>Total Travel &amp; Meetings</i>	\$10,250	\$10,250	\$10,455	\$10,664	\$10,877	\$11,095
<b>Utilities</b>						
<i>Total Utilities</i>	\$137,485	\$146,110	\$151,954	\$158,033	\$164,354	\$170,928
<b>Interest and Misc</b>						
<i>Total Interest and Misc</i>	\$7,587	4,672	\$1,660	\$0	\$0	\$0
<b>Total Administration Expenses</b>	<b>\$1,040,625</b>	<b>\$1,123,829</b>	<b>\$1,116,184</b>	<b>\$1,150,890</b>	<b>\$1,188,525</b>	<b>\$1,227,478</b>
<b>Total Operations &amp; Maintenance</b>	<b>\$1,865,532</b>	<b>\$1,960,297</b>	<b>\$1,965,826</b>	<b>\$2,026,552</b>	<b>\$2,091,087</b>	<b>\$2,157,848</b>
<b>Annual Debt Service</b>						
Facility Loan	79,104	81,738	84,460	-	-	-
CalPERS Additional UAL Payments	150,000	-	-	-	-	-
CalPERS Pension Adjustment	150,000					
<i>Total Annual Debt Service</i>	<b>\$379,104</b>	<b>\$81,738</b>	<b>84,459.82</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
<b>Rate Funded Capital (CRP)</b>	<b>\$400,000</b>	<b>\$550,000</b>	<b>\$575,000</b>	<b>\$675,000</b>	<b>\$750,000</b>	<b>\$825,000</b>

Olympic Valley PSD  
Water Budget  
Revenue Requirement

	Expected	Projected				
	FY 2024	FY 2025	FY 2026	FY 2027	FY 2028	FY 2029
<b>Transfer To / (From) Reserves</b>						
To/(From) Operating Reserve	\$0	\$0	\$0	(\$0)	(\$0)	(\$0)
To/(From) Capital Reserve	0	0	0	0	0	0
To/(From) FARF	33,345	26,606	48,755	39,195	50,936	28,965
<b>Total Transfer To / (From) Reserves</b>	<b>\$33,345</b>	<b>\$26,606</b>	<b>\$48,755</b>	<b>\$39,195</b>	<b>\$50,936</b>	<b>\$28,965</b>
<b>Total Revenue Requirement</b>	<b>\$2,677,981</b>	<b>\$2,618,642</b>	<b>\$2,674,041</b>	<b>\$2,740,747</b>	<b>\$2,892,022</b>	<b>\$3,011,812</b>
<b>Capital Reserve</b>						
<b>Beginning Balance</b>	<b>\$1,336,859</b>	<b>\$1,266,859</b>	<b>\$611,859</b>	<b>\$569,969</b>	<b>\$483,355</b>	<b>\$0</b>
Plus: Additions	0	0	0	0	422,099	1,408,261
Plus: Connection Fees	40,000	20,000	20,150	20,301	20,453	20,607
Less: Uses of Funds	(110,000)	(675,000)	(62,040)	(106,916)	(925,907)	(1,428,868)
<b>Ending Balance</b>	<b>\$1,266,859</b>	<b>\$611,859</b>	<b>\$569,969</b>	<b>\$483,355</b>	<b>\$0</b>	<b>(\$0)</b>
<b>Fixed Asset Replacement Fund</b>						
<b>Beginning Balance</b>	<b>\$2,392,681</b>	<b>\$2,245,910</b>	<b>\$2,241,182</b>	<b>\$2,202,559</b>	<b>\$2,228,855</b>	<b>\$2,532,197</b>
Plus: Additions	433,345	576,606	623,755	714,195	378,837	(554,296)
Less: Uses of Funds	(580,117)	(581,333)	(662,378)	(687,899)	(75,495)	(312,425)
<b>Ending Balance</b>	<b>\$2,245,910</b>	<b>\$2,241,182</b>	<b>\$2,202,559</b>	<b>\$2,228,855</b>	<b>\$2,532,197</b>	<b>\$1,665,476</b>
<b>Total Operating Reserve Funds</b>	<b>\$2,245,910</b>	<b>\$2,241,182</b>	<b>\$2,202,559</b>	<b>\$2,228,855</b>	<b>\$2,532,197</b>	<b>\$1,665,476</b>
<b>Total Target Ending Fund Balance (60 days of O&amp;M)</b>	<b>\$306,663</b>	<b>\$322,241</b>	<b>\$323,149</b>	<b>\$333,132</b>	<b>\$343,740</b>	<b>\$354,715</b>

Olympic Valley PSD  
Water Budget  
Revenue Requirement

	Expected	Projected				
	FY 2024	FY 2025	FY 2026	FY 2027	FY 2028	FY 2029
<b>Olympic Valley PSD Water Budget Revenue Requirement Summary</b>						
	Expected	Projected				
	FY 2024	FY 2025	FY 2026	FY 2027	FY 2028	FY 2029
<b>Revenue</b>						
Rate Revenues	\$2,253,245	\$2,295,015	\$2,312,228	\$2,329,570	\$2,347,042	\$2,364,644
Non-Operating Revenues	424,736	323,626	269,324	221,084	251,920	245,513
<b>Total Revenues</b>	<b>\$2,677,981</b>	<b>\$2,618,642</b>	<b>\$2,581,552</b>	<b>\$2,550,654</b>	<b>\$2,598,961</b>	<b>\$2,610,157</b>
<b>Expenses</b>						
Total Water Department Expenses	\$824,907	\$836,468	\$849,642	\$875,663	\$902,562	\$930,370
Total Administration Expenses	1,040,625	1,123,829	1,116,184	1,150,890	1,188,525	1,227,478
<b>Total O&amp;M Expenses</b>	<b>\$1,865,532</b>	<b>\$1,960,297</b>	<b>\$1,965,826</b>	<b>\$2,026,552</b>	<b>\$2,091,087</b>	<b>\$2,157,848</b>
<b>Net Annual Debt Service</b>	<b>\$379,104</b>	<b>\$81,738</b>	<b>\$84,460</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
<b>Rate Funded Capital (CRP)</b>	<b>\$400,000</b>	<b>\$550,000</b>	<b>\$575,000</b>	<b>\$675,000</b>	<b>\$750,000</b>	<b>\$825,000</b>
<b>Transfer To / (From) Reserves</b>	<b>\$33,345</b>	<b>\$26,606</b>	<b>\$48,755</b>	<b>\$39,195</b>	<b>\$50,936</b>	<b>\$28,965</b>
<b>Total Revenue Requirement</b>	<b>\$2,677,981</b>	<b>\$2,618,642</b>	<b>\$2,674,041</b>	<b>\$2,740,747</b>	<b>\$2,892,022</b>	<b>\$3,011,812</b>
<b>Proposed Rate Adjustment</b>	<b>0.0%</b>	<b>0.0%</b>	<b>4.0%</b>	<b>4.0%</b>	<b>4.0%</b>	<b>4.0%</b>
<b>Add'l Revenue from Adj.</b>	<b>\$0</b>	<b>\$0</b>	<b>\$92,489</b>	<b>\$190,093</b>	<b>\$293,061</b>	<b>\$401,655</b>
<b>Additional Rate Increase Needed</b>	<b>0.0%</b>	<b>0.0%</b>	<b>0.0%</b>	<b>0.0%</b>	<b>0.0%</b>	<b>0.0%</b>
<b>Total Operating Reserve Funds</b>	<b>\$2,245,910</b>	<b>\$2,241,182</b>	<b>\$2,202,559</b>	<b>\$2,228,855</b>	<b>\$2,532,197</b>	<b>\$1,665,476</b>
<b>Total Target Ending Fund Balance (60 days of O&amp;M)</b>	<b>\$306,663</b>	<b>\$322,241</b>	<b>\$323,149</b>	<b>\$333,132</b>	<b>\$343,740</b>	<b>\$354,715</b>



Olympic Valley PSD  
 Sewer Budget  
 Escalation Factors

		Expected	Projected				
		FY 2024	FY 2025	FY 2026	FY 2027	FY 2028	FY 2029
<b>Revenues</b>							
	Customer Growth	Budgeted	Budgeted	0.8%	0.8%	0.8%	0.8%
	Property Tax Revenues	Budgeted	Budgeted	2.5%	2.5%	2.5%	2.5%
	Miscellaneous Revenues	Budgeted	Budgeted	1.0%	1.0%	1.0%	1.0%
<b>Expenses</b>							
	Labor	Budgeted	Budgeted	3.0%	3.0%	3.0%	3.0%
	Sewer Dept. Labor	Budgeted	Budgeted	3.0%	3.0%	3.0%	3.0%
	Benefits - Medical	Budgeted	Budgeted	5.0%	5.0%	5.0%	5.0%
	Benefits - Other	Budgeted	Budgeted	3.0%	3.0%	3.0%	3.0%
	Materials & Supplies	Budgeted	Budgeted	3.0%	3.0%	3.0%	3.0%
	Equipment	Budgeted	Budgeted	3.0%	3.0%	3.0%	3.0%
	Miscellaneous	Budgeted	Budgeted	2.0%	2.0%	2.0%	2.0%
	Utilities	Budgeted	Budgeted	4.0%	4.0%	4.0%	4.0%
	Flat	Budgeted	Budgeted	0.0%	0.0%	0.0%	0.0%
	Insurance	Budgeted	Budgeted	3.0%	3.0%	3.0%	3.0%
<b>Interest</b>		2.0%	2.0%	2.0%	2.0%	2.0%	2.0%
<b>New Debt Service</b>							
<i>Low Interest Loans</i>							
	Term in Years	20	20	20	20	20	20
	Rate	2.5%	2.5%	2.5%	2.5%	2.5%	2.5%
<i>Revenue Bond</i>							
	Term in Years	20	20	20	20	20	20
	Rate	5.5%	5.5%	5.5%	5.5%	5.5%	5.5%

Olympic Valley PSD  
 Sewer Budget  
 Revenue Requirement

	Expected	Projected				
	FY 2024	FY 2025	FY 2026	FY 2027	FY 2028	FY 2029
<b>Revenues</b>						
<i>Rate Revenues</i>						
<i>Total Rate Revenues</i>	\$1,701,653	\$1,750,960	\$1,764,092	\$1,777,323	\$1,790,653	\$1,804,082
<i>Non-Operating Revenues</i>						
<i>Total Non-Operating Revenues</i>	\$236,138	\$280,005	\$271,069	\$255,097	\$249,506	\$256,590
<b>Total Revenues</b>	<b>\$1,937,791</b>	<b>\$2,030,964</b>	<b>\$2,035,161</b>	<b>\$2,032,419</b>	<b>\$2,040,158</b>	<b>\$2,060,673</b>
<b>Sewer Department Expenses</b>						
<b>Salaries &amp; Wages</b>						
<i>Total Salaries &amp; Wages</i>	\$323,060	395,387	\$407,248	\$419,466	\$432,050	\$445,011
<b>Employee Benefits</b>						
<i>Total Employee Benefits</i>	\$154,481	189,634	\$197,250	\$205,191	\$213,472	\$222,106
<b>Materials and Supplies</b>						
<i>Total Materials and Supplies</i>	\$18,500	\$15,250	\$15,708	\$16,179	\$16,664	\$17,164
<b>Maintenance Equipment</b>						
<i>Total Maintenance Equipment</i>	\$12,925	\$11,980	\$12,339	\$12,710	\$13,091	\$13,484
<b>Facilities-Maint/Repair</b>						
<i>Total Facilities-Maint/Repair</i>	\$21,339	\$14,867	\$15,313	\$15,772	\$16,246	\$16,733

Olympic Valley PSD  
 Sewer Budget  
 Revenue Requirement

	Expected	Projected				
	FY 2024	FY 2025	FY 2026	FY 2027	FY 2028	FY 2029
<b>Training &amp; Memberships</b>						
<i>Total Training &amp; Memberships</i>	\$12,500	\$16,400	\$16,728	\$17,063	\$17,404	\$17,752
<b>Vehicle Maintenance &amp; Repair</b>						
<i>Total Vehicle Maintenance &amp; Repair</i>	\$21,562	\$24,300	\$25,029	\$25,780	\$26,553	\$27,350
<b>Total Sewer Department Expenses</b>	\$564,367	\$667,818	\$689,616	\$712,160	\$735,479	\$759,600
<b><u>Administration Expenses</u></b>						
<b>Salaries &amp; Wages (50% Allocation)</b>						
<i>Total Salaries &amp; Wages</i>	\$477,606	\$513,730	\$529,142	\$545,016	\$561,367	\$578,208
<b>Employee Benefits (50% Allocation)</b>						
<i>Total Employee Benefits</i>	\$247,640	225,181	\$232,287	\$241,786	\$251,697	\$262,039
<b>Board Expenses (50% Allocation)</b>						
<i>Total Board Expenses</i>	\$26,200	\$26,438	\$26,380	\$26,413	\$26,446	\$26,480
<b>Consulting (50% Allocation)</b>						
<i>Total Consulting</i>	\$53,750	\$80,084	\$57,487	\$59,211	\$60,987	\$62,817
<b>Insurance (50% Allocation)</b>						
<i>Total Insurance</i>	\$48,548	\$52,325	\$53,895	\$55,512	\$57,177	\$58,892

Olympic Valley PSD  
Sewer Budget  
Revenue Requirement

	Expected	Projected				
	FY 2024	FY 2025	FY 2026	FY 2027	FY 2028	FY 2029
<b>Special Fees (50% Allocation)</b>						
<i>Total Special Fees</i>	\$23,500	\$24,449	\$24,938	\$25,437	\$25,945	\$26,464
<b>Office Expenses (50% Allocation)</b>						
<i>Total Office Expenses</i>	\$33,059	\$29,840	\$26,615	\$27,414	\$28,236	\$29,083
<b>Travel &amp; Meetings (50% Allocation)</b>						
<i>Total Travel &amp; Meetings</i>	\$10,250	\$10,250	\$10,455	\$10,664	\$10,877	\$11,095
<b>Utilities (50% Allocation)</b>						
<i>Total Utilities</i>	\$63,899	\$65,405	\$68,021	\$70,742	\$73,572	\$76,515
<b>Interest and Misc (50% Allocation)</b>						
<i>Total Interest and Misc</i>	\$3,409	\$2,099	\$746	\$0	\$0	\$0
<b>Total Administration Expenses</b>	<b>\$987,860</b>	<b>\$1,029,801</b>	<b>\$1,029,965</b>	<b>\$1,062,195</b>	<b>\$1,096,305</b>	<b>\$1,131,593</b>
<b>Total Operations &amp; Maintenance</b>	<b>\$1,552,227</b>	<b>\$1,697,619</b>	<b>\$1,719,581</b>	<b>\$1,774,355</b>	<b>\$1,831,784</b>	<b>\$1,891,193</b>
<b>Annual Debt Service</b>						
Facility Loan	35,539	36,723	37,946	-	-	-
CalPERS Additional UAL Payments	50,000	-	-	-	-	-
CalPERS Pension Adjustment	100,000	-	-	-	-	-
<i>Total Annual Debt Service</i>	<i>\$185,539</i>	<i>\$36,723</i>	<i>\$37,946</i>	<i>\$0</i>	<i>\$0</i>	<i>\$0</i>
<b>Rate Funded Capital (CRP)</b>	<b>\$200,000</b>	<b>\$250,000</b>	<b>\$350,000</b>	<b>\$400,000</b>	<b>\$450,000</b>	<b>\$500,000</b>

Olympic Valley PSD  
Sewer Budget  
Revenue Requirement

	Expected	Projected				
	FY 2024	FY 2025	FY 2026	FY 2027	FY 2028	FY 2029
<b>Transfer To / (From) Reserves</b>						
To/(From) Operating Reserve	(\$0)	(\$0)	(\$0)	(\$0)	(\$0)	\$0
To/(From) Capital Reserve	0	0	0	0	0	0
To/(From) FARF	24	46,622	7,019	21,623	11,154	27,093
<b>Total Transfer To / (From) Reserves</b>	<b>\$24</b>	<b>\$46,622</b>	<b>\$7,019</b>	<b>\$21,623</b>	<b>\$11,154</b>	<b>\$27,093</b>
<b>Total Revenue Requirement</b>	<b>\$1,937,791</b>	<b>\$2,030,964</b>	<b>\$2,114,545</b>	<b>\$2,195,977</b>	<b>\$2,292,938</b>	<b>\$2,418,286</b>
<b>Capital Reserve</b>						
<b>Beginning Balance</b>	<b>\$278,709</b>	<b>\$281,709</b>	<b>\$256,709</b>	<b>\$189,234</b>	<b>\$119,198</b>	<b>\$129,425</b>
Plus: Additons	0	0	0	0	0	0
Plus: Connection Fees	18,000	10,000	10,075	10,151	10,227	10,303
Less: Uses of Funds	(15,000)	(35,000)	(77,550)	(80,187)	0	0
<b>Ending Balance</b>	<b>\$281,709</b>	<b>\$256,709</b>	<b>\$189,234</b>	<b>\$119,198</b>	<b>\$129,425</b>	<b>\$139,728</b>
<b>I&amp;I Reserve</b>						
<b>Beginning Balance</b>	<b>\$166,818</b>	<b>\$166,818</b>	<b>\$176,818</b>	<b>\$186,893</b>	<b>\$197,043</b>	<b>\$207,270</b>
Plus: Additons	0	0	0	0	0	0
Plus: Connection Fees	0	10,000	10,075	10,151	10,227	10,303
Less: Uses of Funds	0	0	0	0	0	0
<b>Ending Balance</b>	<b>\$166,818</b>	<b>\$176,818</b>	<b>\$186,893</b>	<b>\$197,043</b>	<b>\$207,270</b>	<b>\$217,574</b>
<b>Fixed Asset Replacement Fund</b>						
<b>Beginning Balance</b>	<b>\$3,783,748</b>	<b>\$3,816,322</b>	<b>\$3,634,111</b>	<b>\$2,708,240</b>	<b>\$1,860,506</b>	<b>\$1,888,135</b>
Plus: Additons	200,024	296,622	357,019	421,623	461,154	527,093
Less: Uses of Funds	(167,450)	(478,833)	(1,282,889)	(1,269,357)	(433,525)	(194,811)
<b>Ending Balance</b>	<b>\$3,816,322</b>	<b>\$3,634,111</b>	<b>\$2,708,240</b>	<b>\$1,860,506</b>	<b>\$1,888,135</b>	<b>\$2,220,417</b>
<b>Total Operating Reserve Funds</b>	<b>\$3,816,322</b>	<b>\$3,634,111</b>	<b>\$2,708,240</b>	<b>\$1,860,506</b>	<b>\$1,888,135</b>	<b>\$2,220,417</b>
<b>Total Target Ending Fund Balance</b>	<b>\$255,161</b>	<b>\$279,061</b>	<b>\$282,671</b>	<b>\$291,675</b>	<b>\$301,115</b>	<b>\$310,881</b>

Olympic Valley PSD  
Sewer Budget  
Revenue Requirement

		Expected	Projected				
		FY 2024	FY 2025	FY 2026	FY 2027	FY 2028	FY 2029
Olympic Valley PSD Sewer Budget Revenue Requirement Summary							
		Expected	Projected				
		FY 2024	FY 2025	FY 2026	FY 2027	FY 2028	FY 2029
<b>Revenue</b>							
	Rate Revenues	\$1,701,653	\$1,750,960	\$1,764,092	\$1,777,323	\$1,790,653	\$1,804,082
	Non-Operating Revenues	236,138	280,005	271,069	255,097	249,506	256,590
	<b>Total Revenues</b>	<b>\$1,937,791</b>	<b>\$2,030,964</b>	<b>\$2,035,161</b>	<b>\$2,032,419</b>	<b>\$2,040,158</b>	<b>\$2,060,673</b>
<b>Expenses</b>							
	Total Sewer Department Expenses	\$564,367	\$667,818	\$689,616	\$712,160	\$735,479	\$759,600
	Total Administration Expenses	987,860	1,029,801	1,029,965	1,062,195	1,096,305	1,131,593
	<b>Total O&amp;M Expenses</b>	<b>\$1,552,227</b>	<b>\$1,697,619</b>	<b>\$1,719,581</b>	<b>\$1,774,355</b>	<b>\$1,831,784</b>	<b>\$1,891,193</b>
	<b>Net Annual Debt Service</b>	<b>\$185,539</b>	<b>\$36,723</b>	<b>\$37,946</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
	<b>Rate Funded Capital (CRP)</b>	<b>\$200,000</b>	<b>\$250,000</b>	<b>\$350,000</b>	<b>\$400,000</b>	<b>\$450,000</b>	<b>\$500,000</b>
	<b>Transfer To / (From) Reserves</b>	<b>\$24</b>	<b>\$46,622</b>	<b>\$7,019</b>	<b>\$21,623</b>	<b>\$11,154</b>	<b>\$27,093</b>
	<b>Total Revenue Requirement</b>	<b>\$1,937,791</b>	<b>\$2,030,964</b>	<b>\$2,114,545</b>	<b>\$2,195,977</b>	<b>\$2,292,938</b>	<b>\$2,418,286</b>
	<b>Proposed Rate Adjustment</b>	<b>0.0%</b>	<b>0.0%</b>	<b>4.5%</b>	<b>4.5%</b>	<b>4.5%</b>	<b>5.0%</b>
	<b>Add'l Revenue from Adj.</b>	<b>\$0</b>	<b>\$0</b>	<b>\$79,384</b>	<b>\$163,558</b>	<b>\$252,779</b>	<b>\$357,613</b>
	<b>Additional Rate Increase Needed</b>	<b>0.0%</b>	<b>0.0%</b>	<b>0.0%</b>	<b>0.0%</b>	<b>0.0%</b>	<b>0.0%</b>
	<b>Total Operating Reserve Funds</b>	<b>\$3,816,322</b>	<b>\$3,634,111</b>	<b>\$2,708,240</b>	<b>\$1,860,506</b>	<b>\$1,888,135</b>	<b>\$2,220,417</b>
	<b>Total Target Ending Fund Balance</b>	<b>\$255,161</b>	<b>\$279,061</b>	<b>\$282,671</b>	<b>\$291,675</b>	<b>\$301,115</b>	<b>\$310,881</b>

**Olympic Valley Fire Department  
Fire Department Budget  
Escalation Factors**

		Expected	Projected				
		FY 2024	FY 2025	FY 2026	FY 2027	FY 2028	FY 2029
<b>Revenues</b>							
	Flat	Actual	Budgeted	0.0%	0.0%	0.0%	0.0%
	Property Tax Revenues	Actual	Budgeted	2.5%	2.5%	2.5%	2.5%
	Miscellaneous Revenues	Actual	Budgeted	1.0%	1.0%	1.0%	1.0%
<b>Expenses</b>							
	Fire Department Labor	Actual	Budgeted	3.0%	3.0%	3.0%	3.0%
	Admin Dept. Labor	Actual	Budgeted	3.0%	3.0%	3.0%	3.0%
	Benefits - Medical	Actual	Budgeted	5.0%	5.0%	5.0%	5.0%
	Benefits - Other	Actual	Budgeted	3.0%	3.0%	3.0%	3.0%
	Materials & Supplies	Actual	Budgeted	3.0%	3.0%	3.0%	3.0%
	Equipment	Actual	Budgeted	3.0%	3.0%	3.0%	3.0%
	Miscellaneous	Actual	Budgeted	2.0%	2.0%	2.0%	2.0%
	Utilities	Actual	Budgeted	4.0%	4.0%	4.0%	4.0%
	Flat	Actual	Budgeted	0.0%	0.0%	0.0%	0.0%
	Insurance	Actual	Budgeted	3.0%	3.0%	3.0%	3.0%
<b>Interest</b>		3.0%	2.0%	2.0%	2.0%	2.0%	2.0%
<b>New Debt Service</b>							
<b>Low Interest Loans</b>							
	Term in Years	20	20	20	20	20	20
	Rate	2.5%	2.5%	2.5%	2.5%	2.5%	2.5%
<b>Revenue Bond</b>							
	Term in Years	20	20	20	20	20	20
	Rate	5.5%	5.5%	5.5%	5.5%	5.5%	5.5%

Olympic Valley Fire Department  
 Fire Department Budget  
 Revenue Requirement

	Expected	Projected				
	FY 2024	FY 2025	FY 2026	FY 2027	FY 2028	FY 2029
<b>Revenues</b>						
<i>Total Rate Revenues</i>	\$0	\$0	\$0	\$0	\$0	\$0
<b>Non-Operating Revenues</b>						
<i>Total Non-Operating Revenues</i>	\$4,829,634	\$5,363,644	\$4,709,270	\$4,822,794	\$4,941,831	\$5,063,003
<b>Total Revenues</b>	<b>\$4,829,634</b>	<b>\$5,363,644</b>	<b>\$4,709,270</b>	<b>\$4,822,794</b>	<b>\$4,941,831</b>	<b>\$5,063,003</b>
<b>Fire Department Expenses</b>						
<b>Salaries &amp; Wages</b>						
<i>Total Salaries &amp; Wages</i>	\$2,046,298	\$2,274,247	\$2,342,474	\$2,412,748	\$2,485,131	\$2,559,685
<b>Employee Benefits</b>						
<i>Total Employee Benefits</i>	\$1,315,795	\$1,448,613	\$1,497,372	\$1,568,271	\$1,636,360	\$1,739,930
<b>Materials and Supplies</b>						
<i>Total Materials and Supplies</i>	\$31,573	\$40,700	\$40,181	\$41,386	\$42,628	\$43,907
<b>Equipment Maintenance &amp; Repair</b>						
<i>Total Equipment Maintenance &amp; Repa</i>	\$15,000	\$19,900	\$20,497	\$21,112	\$21,745	\$22,398



Olympic Valley Fire Department  
 Fire Department Budget  
 Revenue Requirement

	Expected	Projected				
	FY 2024	FY 2025	FY 2026	FY 2027	FY 2028	FY 2029
<b>Facilities-Maint/Repair</b>						
<i>Total Facilities-Maint/Repair</i>	\$30,450	\$29,883	\$30,779	\$31,703	\$32,654	\$33,634
<b>Training &amp; Memberships</b>						
<i>Total Training &amp; Memberships</i>	\$14,000	\$27,000	\$27,540	\$28,091	\$28,653	\$29,226
<b>Vehicle Maintenance &amp; Repair</b>						
<i>Total Vehicle Maintenance &amp; Repair</i>	\$50,300	\$37,300	\$38,419	\$39,572	\$40,759	\$41,981
<b>Total Fire Department Expenses</b>	<b>\$3,503,416</b>	<b>\$3,877,643</b>	<b>\$3,997,263</b>	<b>\$4,142,883</b>	<b>\$4,287,929</b>	<b>\$4,470,760</b>

Administration Expenses

Board Expenses

<i>Total Board Expenses</i>	\$17,450	\$17,625	\$17,520	\$17,540	\$17,561	\$17,857
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Consulting

<i>Total Consulting</i>	\$278,505	\$817,183	\$20,273	\$20,882	\$21,508	\$22,153
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Insurance

<i>Total Insurance</i>	\$57,800	\$62,418	\$64,291	\$66,219	\$68,206	\$70,252
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Special Fees

<i>Total Special Fees</i>	\$74,425	\$91,870	\$93,707	\$95,582	\$97,493	\$99,443
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Office Expenses

<i>Total Office Expenses</i>	\$19,763	\$23,663	\$24,373	\$25,104	\$25,857	\$26,633
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Olympic Valley Fire Department  
 Fire Department Budget  
 Revenue Requirement

	Expected	Projected				
	FY 2024	FY 2025	FY 2026	FY 2027	FY 2028	FY 2029
<b>Travel &amp; Meetings</b>						
<i>Total Travel &amp; Meetings</i>	\$17,100	\$15,000	\$11,800	\$12,036	\$12,277	\$12,522
<b>Utilities</b>						
<i>Total Utilities</i>	\$97,143	\$102,590	\$106,694	\$110,961	\$115,400	\$120,016
<b>Total Administration Expenses</b>	\$562,186	\$1,130,349	\$338,658	\$348,324	\$358,302	\$368,877
<b>Total Operations &amp; Maintenance</b>	\$4,065,603	\$5,007,992	\$4,335,921	\$4,491,207	\$4,646,231	\$4,839,636
<b>Annual Debt Service</b>						
CalPERS Additional UAL Payments	-	-	-	-	-	-
CalPERS Pension Adjustment	300,000					
<i>Total Annual Debt Service</i>	300,000	\$0	\$0	\$0	\$0	\$0
<b>Contributions to Capital (CRP)</b>	\$350,000	\$350,000	\$350,000	\$300,000	\$275,000	\$200,000

Olympic Valley Fire Department  
 Fire Department Budget  
 Revenue Requirement

	Expected	Projected				
	FY 2024	FY 2025	FY 2026	FY 2027	FY 2028	FY 2029
<b>Transfer To / (From) Reserves</b>						
To/(From) Operating Reserve	\$99,288	\$0	\$0	\$0	\$0	\$0
To/(From) Capital Reserve	0	0	0	0	0	0
To/(From) FARF	14,743	5,652	23,349	31,586	20,600	23,367
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<b>Total Transfer To / (From) Reserves</b>	<b>\$114,031</b>	<b>\$5,652</b>	<b>\$23,349</b>	<b>\$31,586</b>	<b>\$20,600</b>	<b>\$23,367</b>
<b>Total Revenue Requirement</b>	<b>\$4,829,634</b>	<b>\$5,363,644</b>	<b>\$4,709,270</b>	<b>\$4,822,794</b>	<b>\$4,941,831</b>	<b>\$5,063,003</b>

**Capital Reserve**

<b>Beginning Balance</b>	<b>\$196,973</b>	<b>\$201,973</b>	<b>\$169,973</b>	<b>\$178,053</b>	<b>\$186,213</b>	<b>\$194,456</b>
Plus: Additions	0	0	0	0	0	0
Plus: Connection Fees	5,000	8,000	8,080	8,161	8,242	8,325
Less: Uses of Funds	0	(40,000)	0	0	0	0
<b>Ending Balance</b>	<b>201,973</b>	<b>\$169,973</b>	<b>\$178,053</b>	<b>\$186,213</b>	<b>\$194,456</b>	<b>\$202,781</b>

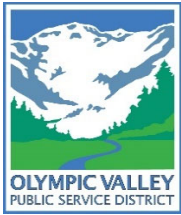
**Fixed Asset Replacement Fund**

<b>Beginning Balance</b>	<b>\$1,748,754</b>	<b>\$1,780,714</b>	<b>\$1,758,990</b>	<b>\$1,612,746</b>	<b>\$1,559,727</b>	<b>\$1,676,688</b>
Plus: Additions	364,743	355,652	373,349	331,586	295,600	223,367
Less: Uses of Funds	(332,783)	(377,376)	(519,593)	(384,605)	(178,639)	(358,336)
<b>Ending Balance</b>	<b>\$1,780,714</b>	<b>\$1,758,990</b>	<b>\$1,612,746</b>	<b>\$1,559,727</b>	<b>\$1,676,688</b>	<b>\$1,541,720</b>

<b>Total Operating Reserve Funds</b>	<b>\$1,780,714</b>	<b>\$1,758,990</b>	<b>\$1,612,746</b>	<b>\$1,559,727</b>	<b>\$1,676,688</b>	<b>\$1,541,720</b>
<b>Total Target Ending Fund Balance (60 days of O&amp;M)</b>	<b>\$668,318</b>	<b>\$823,232</b>	<b>\$712,754</b>	<b>\$738,281</b>	<b>\$763,764</b>	<b>\$795,557</b>

Olympic Valley Fire Department  
 Fire Department Budget  
 Revenue Requirement

	Expected	Projected				
	FY 2024	FY 2025	FY 2026	FY 2027	FY 2028	FY 2029
<b>Olympic Valley Fire Department Fire Department Budget Revenue Requirement Summary</b>						
Rate Revenues	\$0	\$0	\$0	\$0	\$0	\$0
Non-Operating Revenues	4,829,634	5,363,644	4,709,270	4,822,794	4,941,831	5,063,003
<b>Total Revenues</b>	<b>\$4,829,634</b>	<b>\$5,363,644</b>	<b>\$4,709,270</b>	<b>\$4,822,794</b>	<b>\$4,941,831</b>	<b>\$5,063,003</b>
<b>Expenses</b>						
Total Fire Department Expenses	\$3,503,416	\$3,877,643	\$3,997,263	\$4,142,883	\$4,287,929	\$4,470,760
Total Administration Expenses	562,186	1,130,349	338,658	348,324	358,302	368,877
<b>Total O&amp;M Expenses</b>	<b>\$4,065,603</b>	<b>\$5,007,992</b>	<b>\$4,335,921</b>	<b>\$4,491,207</b>	<b>\$4,646,231</b>	<b>\$4,839,636</b>
Net Annual Debt Service	\$300,000	\$0	\$0	\$0	\$0	\$0
Contributions to Capital (CRP)	\$350,000	\$350,000	\$350,000	\$300,000	\$275,000	\$200,000
Transfer To / (From) Reserves	\$114,031	\$5,652	\$23,349	\$31,586	\$20,600	\$23,367
<b>Total Revenue Requirement</b>	<b>\$4,829,634</b>	<b>\$5,363,644</b>	<b>\$4,709,270</b>	<b>\$4,822,794</b>	<b>\$4,941,831</b>	<b>\$5,063,003</b>
Balance/(Deficiency) of Funds	\$0	\$0	\$0	\$0	\$0	\$0
<b>Total Operating Reserve Funds</b>	<b>\$1,780,714</b>	<b>\$1,758,990</b>	<b>\$1,612,746</b>	<b>\$1,559,727</b>	<b>\$1,676,688</b>	<b>\$1,541,720</b>
<b>Total Target Ending Fund Balance (60 days of O&amp;M)</b>	<b>\$668,318</b>	<b>\$823,232</b>	<b>\$712,754</b>	<b>\$738,281</b>	<b>\$763,764</b>	<b>\$795,557</b>



**OLYMPIC VALLEY PUBLIC SERVICE DISTRICT  
CAPITAL PROJECT SUMMARY  
PROPOSED BUDGET 2024-2025**



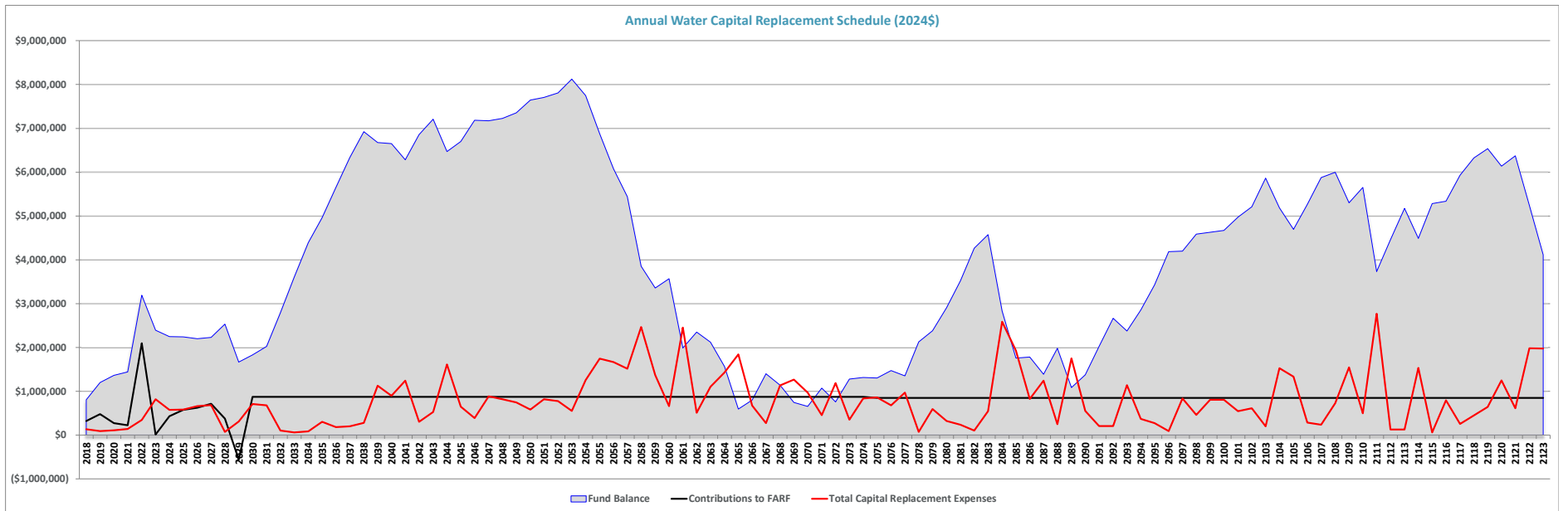
	<b>PROJECT COST</b>	<b>WATER DEPT</b>	<b>SEWER DEPT</b>	<b>GARBAGE DEPT</b>	<b>Fire DEPT</b>
<b>CAPITAL IMPROVEMENTS</b>					
<b>Water Capital</b>					
Mutual Intertie	675,000	675,000			
<b>Sewer Capital</b>					
Sewer Bypass Trailer and Hose	35,000		35,000		
<b>Fire Capital</b>					
Development Impact Fee Study	30,000				30,000
District Training Facility	10,000				10,000
<b>TOTAL CAPITAL IMPROVEMENTS</b>	<b>750,000</b>	<b>675,000</b>	<b>35,000</b>	<b>-</b>	<b>40,000</b>
<b>CAPITAL REPLACEMENTS (FARF's)</b>					
<b>Water</b>					
Residential Meter Replacements	200,000	200,000			
Easter Booster Pipe & Valve Replacement	45,000	45,000			
East Booster Pump - Replacement	7,500	7,500			
Hydrants	25,000	25,000			
<b>Sewer</b>					
Sewer Line Rehabilitation/Replacement	125,000		125,000		
SCADA Replacement	25,000		25,000		
Sewer CCTV Camera	25,000		25,000		
<b>Fire</b>					
Type 1 Engine 2WD Refurbish	75,000				75,000
Turnout Gear Replacement	17,363				17,363
Air Compressor	7,500				7,500
Radios	6,180				6,180
<b>Shared Assets</b>					
305 HVAC	720,000	240,000	240,000		240,000
Ford F-150 Service Truck	50,000	25,000	25,000		
SCBA Cart	20,000	10,000	10,000		
305 AC Slurry Seal/Pave Patch	25,000	8,333	8,333		8,333
305 Replace Lights	17,500	5,833	5,833		5,833
305 Kitchen Appliance	10,000	2,500	2,500		5,000
305 Replace Locks	10,000	3,333	3,333		3,333
1810 Exterior Stain Wood Siding	11,500	3,833	3,833		3,833
1810 AC Slurry Seal/Pave Patch	15,000	5,000	5,000		5,000
<b>TOTAL CAPITAL REPLACEMENTS (FARF's)</b>	<b>1,437,543</b>	<b>581,333</b>	<b>478,833</b>	<b>-</b>	<b>377,376</b>
<b>TOTAL CAPITAL PROJECTS</b>	<b>2,187,543</b>	<b>1,256,333</b>	<b>513,833</b>	<b>-</b>	<b>417,376</b>

Olympic Valley PSD  
Water Budget  
Capital Projects

Inflation 3.4%

 ENR CCI 10 year average

Capital Projects	FY 2024	FY 2025	FY 2026	FY 2027	FY 2028	FY 2029	Total
<b>Capital Improvement Projects (CIP)</b>							
Mutual Intertie	110,000	675,000	0	\$0	\$0	\$0	\$785,000
Pressure Zone 1A	0	0	0	106,916	925,907	0	\$1,032,822
PlumpJack Well	0	0	0	0	0	1,428,868	\$1,428,868
305 EV Charging Station	0	0	31,020	0	0	0	\$31,020
1810 EV Charging Station	0	0	31,020	0	0	0	\$31,020
<b>Total Capital Projects</b>	<b>\$110,000</b>	<b>\$675,000</b>	<b>\$62,040</b>	<b>\$106,916</b>	<b>\$925,907</b>	<b>\$1,428,868</b>	<b>\$3,308,730</b>
<b>Capital Replacement Projects (CRP)</b>							
Victor/Hidden Lake 2" line replacement	\$0	0	31,020	250,183	\$0	\$0	\$281,203
Hydrants	22,000	25,000	25,850	26,729	27,638	28,577	\$155,794
Well 2R Pump & Motor Replacement	0	0	93,060	0	0	0	\$93,060
Well 2R Chemical Feed Equipment Replacement	0	0	62,040	0	0	0	\$62,040
Residential Meter Replacements	160,000	200,000	0	0	0	0	\$360,000
Well 5R Pump & Motor Replacement	0	0	0	35,282	0	0	\$35,282
Well 5R Chemical Feed Equipment Replacement	30,000	0	0	0	0	0	\$30,000
Zone 3 Recoating	315,000	0	0	0	0	0	\$315,000
Zone 3 Booster Pump Replacement	0	0	0	0	0	11,088	\$11,088
10" West Tank Water Transmission Line Replacement	0	0	0	0	0	171,464	\$171,464
Ford F-250 w/ Utility Box	33,950	0	0	0	0	0	\$33,950
Ford F-150 Service Truck	0	25,000	0	0	0	0	\$25,000
Ford F-350 Flat Bed ZEV	0	0	0	42,766	0	0	\$42,766
Dodge Ram 2500 ZEV	0	0	0	0	0	42,866	\$42,866
JD Loader	0	0	0	56,345	0	0	\$56,345
New Holland	0	0	55,784	0	0	0	\$55,784
Easter Booster Pipe & Valve Replacement	0	45,000	0	0	0	0	\$45,000
East Booster Pump - Replacement	0	7,500	0	0	0	0	\$7,500
SCADA replacement	0	0	25,850	26,729	0	0	\$52,579
SCBA Cart	0	10,000	0	0	0	0	\$10,000
Hydraulic Trench Shoring	0	0	0	8,981	0	0	\$8,981
305 Replace Carpets	0	0	0	0	40,495	0	\$40,495
305 HVAC	10,000	240,000	165,440	0	0	0	\$415,440
305 Replace Roof	0	0	172,333	0	0	0	\$172,333
305 Replace lights	0	5,833	0	35,008	0	0	\$40,841
305 Kitchen Appliances	0	2,500	2,585	0	0	0	\$5,085
305 Locks	0	3,333	3,443	3,560	3,681	3,807	\$17,825
305 Exterior Paint	0	0	8,617	0	0	0	\$8,617
305 Interior Paint	0	0	0	0	0	31,213	\$31,213
305 AC Slurry Seal/Pave Patch/Repaving	0	8,333	0	108,231	0	0	\$116,565
305 Replace Window Coverings	0	0	0	0	0	6,281	\$6,281
1810 Exhaust Vents	5,000	0	0	0	0	0	\$5,000
1810 Repaving	0	0	0	94,086	0	0	\$94,086
1810 Furnace Replacement	0	0	0	0	0	17,129	\$17,129
1810 Rollup doors	0	0	10,330	0	0	0	\$10,330
1810 Exterior	4,167	3,833	6,026	0	0	0	\$14,026
1810 AC Slurry Seal/Pave Patch	0	5,000	0	0	3,681	0	\$8,681
<b>Total Capital Replacement Projects</b>	<b>\$580,117</b>	<b>\$581,333</b>	<b>\$662,378</b>	<b>\$687,899</b>	<b>\$75,495</b>	<b>\$312,425</b>	<b>\$2,899,648</b>
<b>Less: Outside Funding Sources</b>							
Capital Reserve	110,000	675,000	62,040	106,916	925,907	1,428,868	\$3,308,730
Fixed Asset Replacement Fund	580,117	581,333	662,378	687,899	75,495	312,425	\$2,899,648
<b>Total Outside Funding Sources</b>	<b>\$690,117</b>	<b>\$1,256,333</b>	<b>\$724,418</b>	<b>\$794,815</b>	<b>\$1,001,402</b>	<b>\$1,741,294</b>	<b>\$7,112,079</b>
<b>Rate Funded Capital (CRP)</b>	<b>\$400,000</b>	<b>\$550,000</b>	<b>\$575,000</b>	<b>\$675,000</b>	<b>\$750,000</b>	<b>\$825,000</b>	<b>\$2,966,153</b>



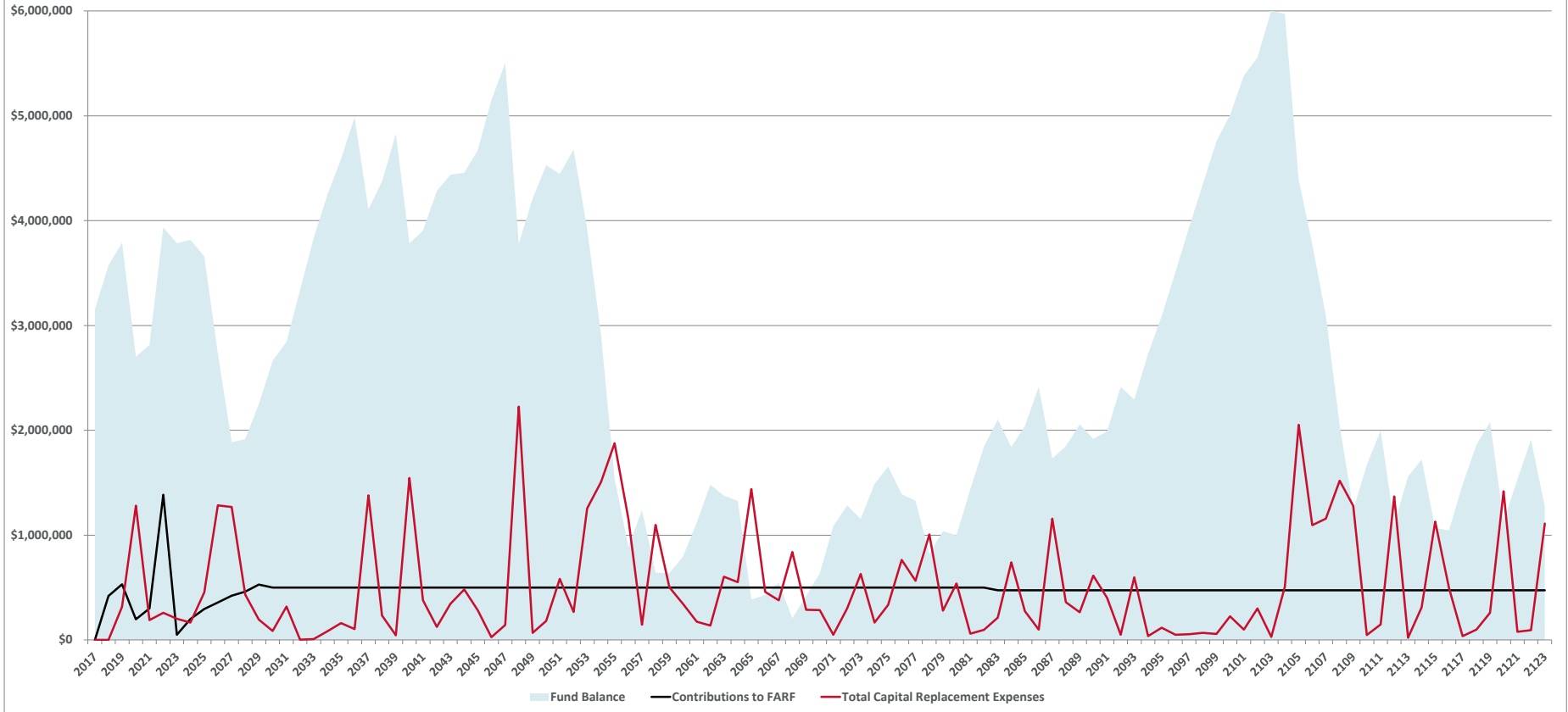
Olympic Valley PSD  
 Sewer Budget  
 Capital Projects

Inflation	3.4%	ENR CCI 10 year average
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Capital Projects	FY 2024	FY 2025	FY 2026	FY 2027	FY 2028	FY 2029	Total
<b>Capital Improvement Projects (CIP)</b>							
Sewer Bypass Trailer and Hose	0	35,000	0	0	0	0	\$35,000
Granite Chief A Line	15,000	0	0	0	0	0	\$15,000
305 EV Charging Station	0	0	31,020	0	0	0	\$31,020
1810 EV Charging Station	0	0	31,020	0	0	0	\$31,020
Sewer Flow Meters	0	0	15,510	80,187	0	0	\$95,697
<b>Total Capital Projects</b>	<b>\$15,000</b>	<b>\$35,000</b>	<b>\$77,550</b>	<b>\$80,187</b>	<b>\$0</b>	<b>\$0</b>	<b>\$207,737</b>
<b>Capital Replacement Projects (CRP)</b>							
Sewer Lateral CCTV Cam	\$0	\$25,000	\$0	\$0	\$0	\$0	\$25,000
Sewer System CCTV	0	0	0	70,731	57,696	99,796	\$228,223
Sewer Line Rehabilitation/Replacement	75,000	125,000	827,200	855,325	0	0	\$1,882,525
Backyard Sewer Easement Replacement	0	0	0	0	331,652	0	\$331,652
Ford F-250 w Utility Box	33,950	0	0	0	0	0	\$33,950
Ford F-150 Service Truck	0	25,000	0	0	0	0	\$25,000
Ford F-350 Flat Bed ZEV	0	0	0	42,766	0	0	\$42,766
Dodge Ram 2500 ZEV	0	0	0	0	0	42,866	\$42,866
JD Loader	0	0	0	56,345	0	0	\$56,345
T-45A Sewer Flow Meter	11,000	0	0	0	0	0	\$11,000
SCBA Cart	0	10,000	0	0	0	0	\$10,000
New Holland	0	0	55,784	0	0	0	\$55,784
Hydrolic Trench Shoring	0	0	0	4,490	0	0	\$4,490
Kitchen Appliances	0	2,500	2,585	0	0	0	\$5,085
SCADA replacement	25,000	25,000	25,850	0	0	0	\$75,850
305 Replace Carpets	0	0	0	0	40,495	0	\$40,495
305 Roof Replacement	0	0	172,161	0	0	0	\$172,161
305 HVAC	10,000	240,000	170,894	0	0	0	\$420,894
305 Replace lights	0	5,833	0	33,823	0	0	\$39,656
305 Locks	3,333	3,333	3,443	3,560	3,681	3,807	\$21,158
305 Exterior Paint	0	0	8,617	0	0	0	\$8,617
305 Interior Paint	0	0	0	0	0	31,213	\$31,213
305 AC Slurry Seal/Pave Patch	0	8,333	0	108,231	0	0	\$116,565
1810 Exhaust Vents	5,000	0	0	0	0	0	\$5,000
1810 Furnace Replacement	0	0	0	0	0	17,129	\$17,129
1810 Repaving	0	0	0	94,086	0	0	\$94,086
1810 Exterior	4,167	3,833	6,026	0	0	0	\$14,026
1810 Rollup doors	0	0	10,330	0	0	0	\$10,330
1810 AC Slurry Seal/Pave Patch	0	5,000	0	0	0	0	\$5,000
	<b>\$167,450</b>	<b>\$478,833</b>	<b>\$1,282,889</b>	<b>\$1,269,357</b>	<b>\$433,525</b>	<b>\$194,811</b>	<b>\$3,826,865</b>
<b>Less: Outside Funding Sources</b>							
Capital Reserve	15,000	35,000	77,550	80,187	0	0	207,737
Fixed Asset Replacement Fund	167,450	478,833	1,282,889	1,269,357	433,525	194,811	3,826,865
<b>Total Outside Funding Sources</b>	<b>\$182,450</b>	<b>\$513,833</b>	<b>\$1,360,439</b>	<b>\$1,349,544</b>	<b>\$433,525</b>	<b>\$194,811</b>	<b>\$4,034,602</b>
<b>Rate Funded Capital (CRP)</b>	<b>\$200,000</b>	<b>\$250,000</b>	<b>\$350,000</b>	<b>\$400,000</b>	<b>\$450,000</b>	<b>\$500,000</b>	<b>\$2,150,000</b>



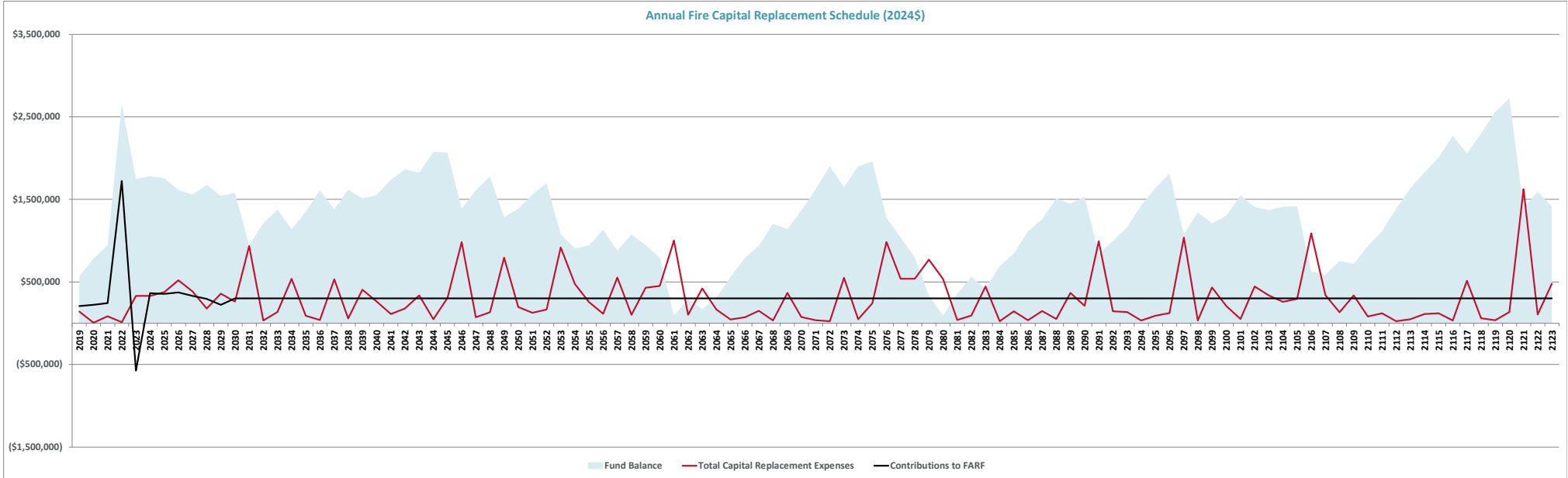
Annual Sewer Capital Replacement Schedule (2024\$)



Olympic Valley Fire Department  
 Fire Department Budget  
 Capital Projects

Inflation	3.4%
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Capital Projects	FY 2024	FY 2025	FY 2026	FY 2027	FY 2028	FY 2029	Total
<b>Capital Improvement Projects (CIP)</b>							
Development Impact Fee Study	-	30,000	-	-	-	-	30,000
District Training Facility	-	10,000	-	-	-	-	10,000
<b>Total Capital Projects</b>	-	<b>40,000</b>	-	-	-	-	<b>\$40,000</b>
<b>Capital Replacement Projects (CRP)</b>							
Type 1 Engine 2WD	-	75,000	-	-	-	-	75,000
Replace Command Vehicle	85,000	-	-	-	-	-	85,000
Utility Vehicle	80,000	-	-	-	-	-	80,000
Turnout Gear Replacement	15,450	17,363	17,953	18,564	19,195	19,848	108,373
SCBAs	55,000	-	-	-	-	257,196	312,196
Thermal Imaging	-	-	-	-	-	16,003	16,003
Appliance/Furniture Repl	-	5,000	5,170	-	-	-	10,170
ALS Monitors	-	-	-	-	108,594	-	108,594
Station Air Compressor	-	7,500	-	-	-	-	7,500
Snowblower	-	-	-	10,692	-	-	10,692
Radios	6,000	6,180	6,204	6,415	6,633	6,859	38,291
Vehicle Extrication Tools	78,000	-	12,830	-	-	-	90,830
JD Loader	-	-	-	112,689	-	-	112,689
New Holland	-	-	111,569	-	-	-	111,569
305 New roof	-	-	172,161	-	-	-	172,161
305 AC Repave	-	-	-	104,777	-	-	104,777
305 HVAC	10,000	240,000	165,275	-	-	-	415,275
305 Replace Window Coverings	-	-	-	-	-	6,281	6,281
305 Replace Locks	3,333	3,333	3,443	3,560	3,681	3,807	21,158
305 Replace lights	-	5,833	-	33,823	-	-	39,656
305 Exterior paint	-	-	8,617	-	-	-	8,617
305 Interior paint	-	-	-	-	-	31,213	31,213
305 AC Slurry Seal/Pave Patch	-	8,333	-	-	-	-	8,333
305 Carpet	-	-	-	-	40,535	-	40,535
1810 Exterior	-	3,833	6,032	-	-	-	9,865
1810 AC Repave	-	-	-	94,086	-	-	94,086
1810 Rollup doors	-	-	10,340	-	-	-	10,340
1810 Furnace Replacement	-	-	-	-	-	17,129	17,129
1810 AC Slurry Seal/Pave Patch	-	5,000	-	-	-	-	5,000
<b>Total Capital Replcmnt. Projects</b>	<b>\$332,783</b>	<b>377,376</b>	<b>\$519,593</b>	<b>\$384,605</b>	<b>\$178,639</b>	<b>\$358,336</b>	<b>\$2,151,332</b>
<b>Less: Outside Funding Sources</b>							
Capital Reserve	0	40,000	0	0	0	0	40,000
Fixed Asset Replacement Fund	332,783	377,376	519,593	384,605	178,639	358,336	2,151,332
<b>Total Outside Funding Sources</b>	<b>\$332,783</b>	<b>\$417,376</b>	<b>\$519,593</b>	<b>\$384,605</b>	<b>\$178,639</b>	<b>\$358,336</b>	<b>\$2,191,332</b>
<b>Contributions to Capital (CRP)</b>	<b>\$350,000</b>	<b>\$350,000</b>	<b>\$350,000</b>	<b>\$300,000</b>	<b>\$275,000</b>	<b>\$200,000</b>	<b>\$1,825,000</b>



# **COST OF SERVICE ANALYSIS**

## **2024-2025**

In 2017 HDR Engineering, Inc. (HDR) was retained by the Olympic Valley Public Service District (District) to conduct a comprehensive water and sewer cost of service study (Study). The main objectives of the study were:

- Develop a projection of water and sewer revenues to support the District's operating and capital costs
- Equitably allocate the costs of providing water and sewer service to those customers receiving service
- Proposed cost-based and equitable rates for a multi-year time period

The cost of service analysis determined the equitable allocation of the revenue requirement to the various customer classes of service (e.g., single family, multi-family, commercial). The study consisted of three steps: (1) Revenue Requirement Analysis. This is where we compared the revenues to the expenses of the utility to determine the overall rate adjustment required. (2) Cost of Service Analysis. This is where we allocated the revenue requirement to the various customer classes of service in a "fair and equitable" manner. (3) Rate Design Analysis. This is where we considered both the level and structure of the rate design to collect the target level of revenues.

Developing cost-based and equitable rates is of paramount importance in developing proposed rates. Given this, the District's rates have been developed with the intent of meeting the legal requirements of California constitution article XIII D, section 6 (Article XIII D). A key component of this is the development of rates which reflect the cost of providing service and are proportionally allocated among the various customer classes of service.

The District currently has established customer classes of service and rate schedules for the single family residential, multi-family residential, commercial and commercial irrigation customers. For Water, Single family residential customers are charged an annual fixed charge and an increasing block, four-tier consumption charge. Multi-family customers have an annual fixed charge and a uniform rate for consumption. Commercial and Commercial Irrigation customers are charged similarly for the annual fixed charge by meter size and a uniform consumption charge. Lastly, single family irrigation will be combined with indoor use and charged under the single family residential rate structure. For Sewer, single family and multi-family residential customers are charged an annual fixed charge. Commercial customers get an annual fixed charge as well as a consumption fee for volumes greater than 75,000 gallons.

Please refer to our webpage at [ovpsd.org](http://ovpsd.org) for full analysis of the rate study and proposed rates which were used in compiling this budget.



# Olympic Valley Public Service District FY 2024-25 Budget Overview

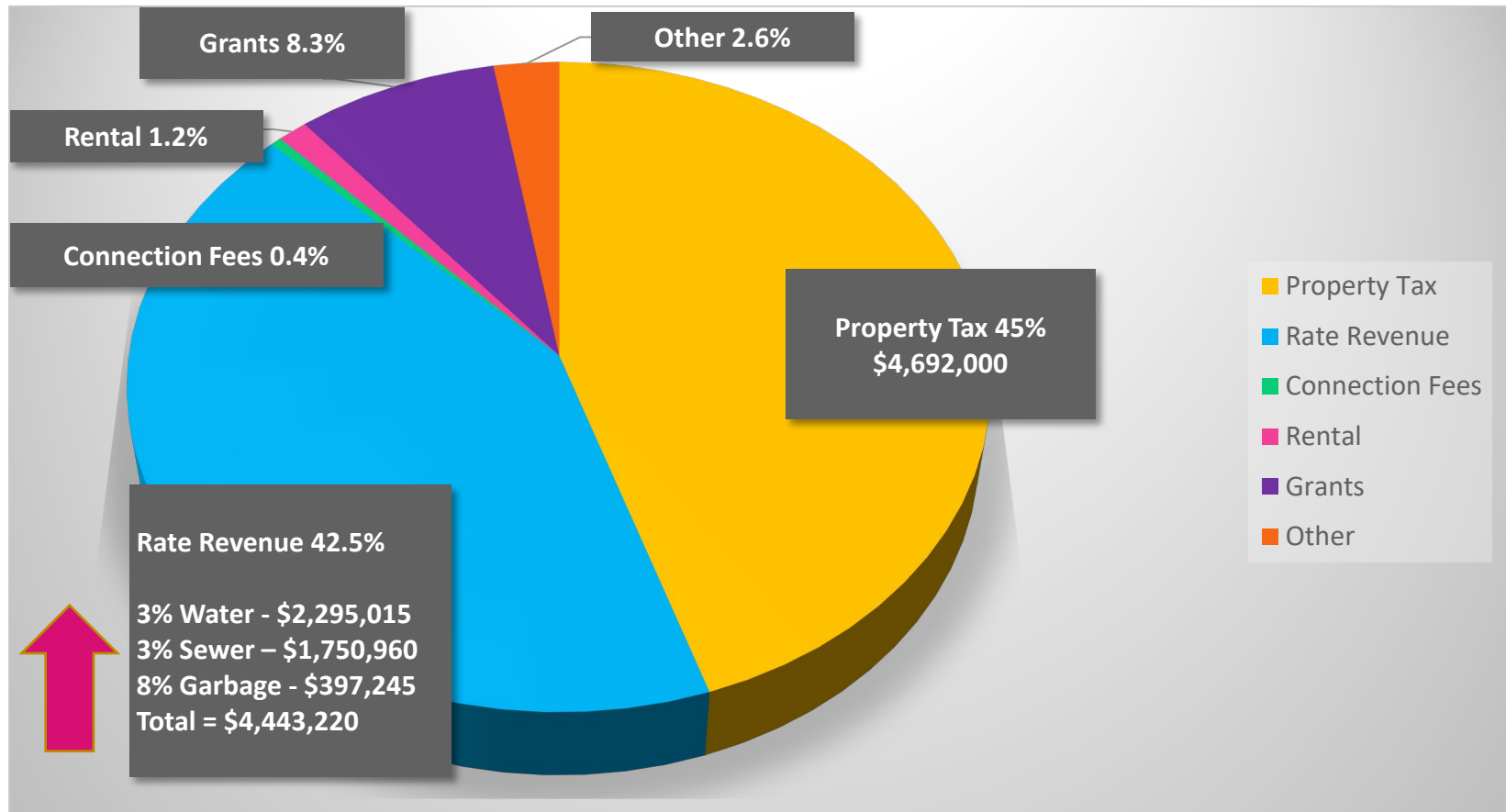


May 28, 2024



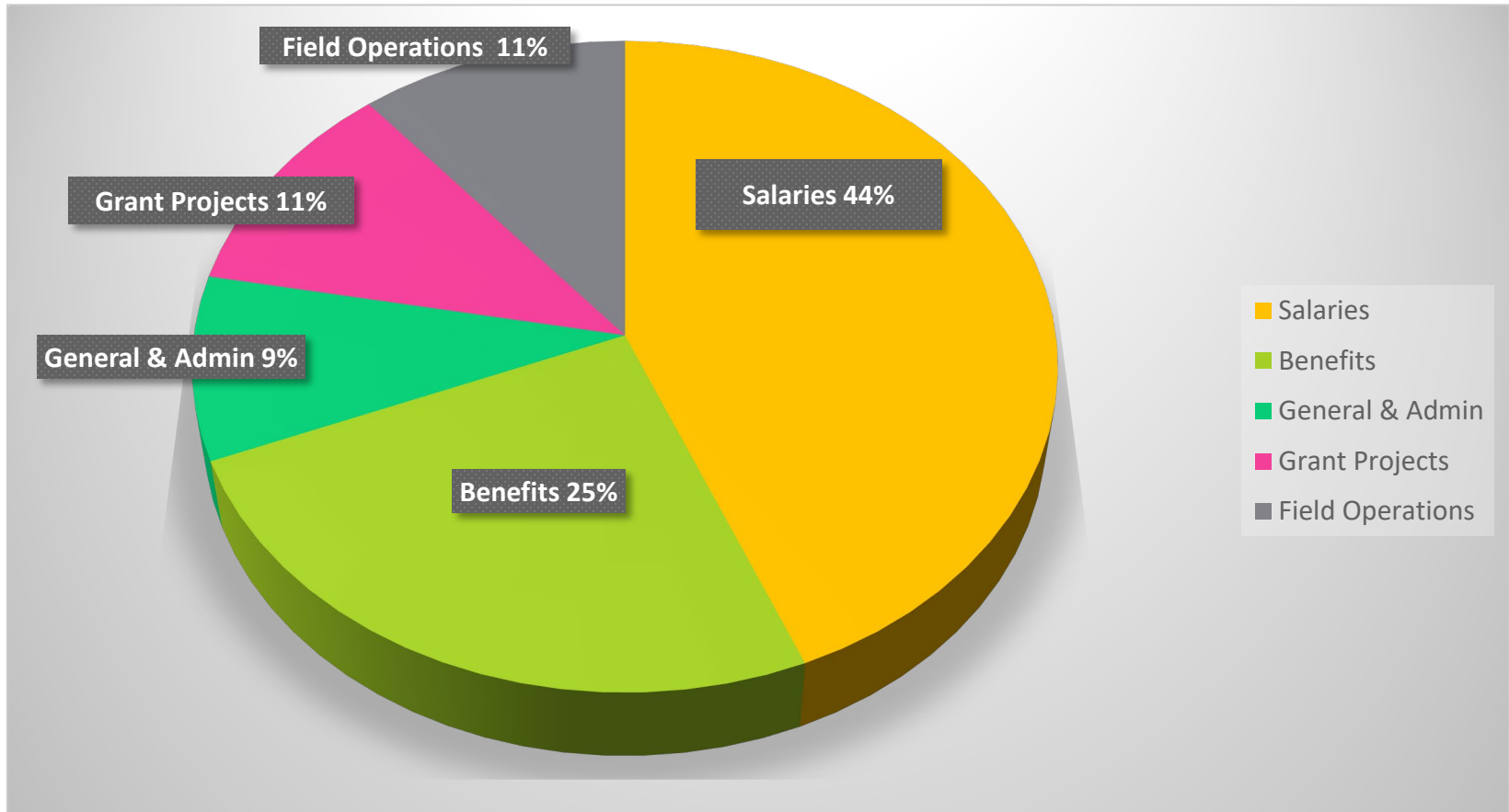


# FY2024/2025 Revenue Sources \$10,458,127





# FY2024/2025 Operating Expenses \$9,088,005





# Consulting & Contract Projects Operating Expenses



## Utility Department

GIS and On-Call  
Engineering  
Support \$30,000

Cost of Service and  
Rate Study  
\$65,000

District Counsel  
\$17,000

Hydrology On-Call  
Support  
\$10,000

Annual Audit/  
GASB Reporting  
\$14,000

Strategic Plan  
\$12,500

Personnel Policy  
Revisions - \$7,500

## Fire Department

Feather River Forestry  
\$20,000

Development Impact  
Fee Study  
\$30,000

OV-4  
\$445,000

OV-1  
\$350,000

District Counsel  
\$17,000

Annual Audit/ GASB  
Reporting \$14,000

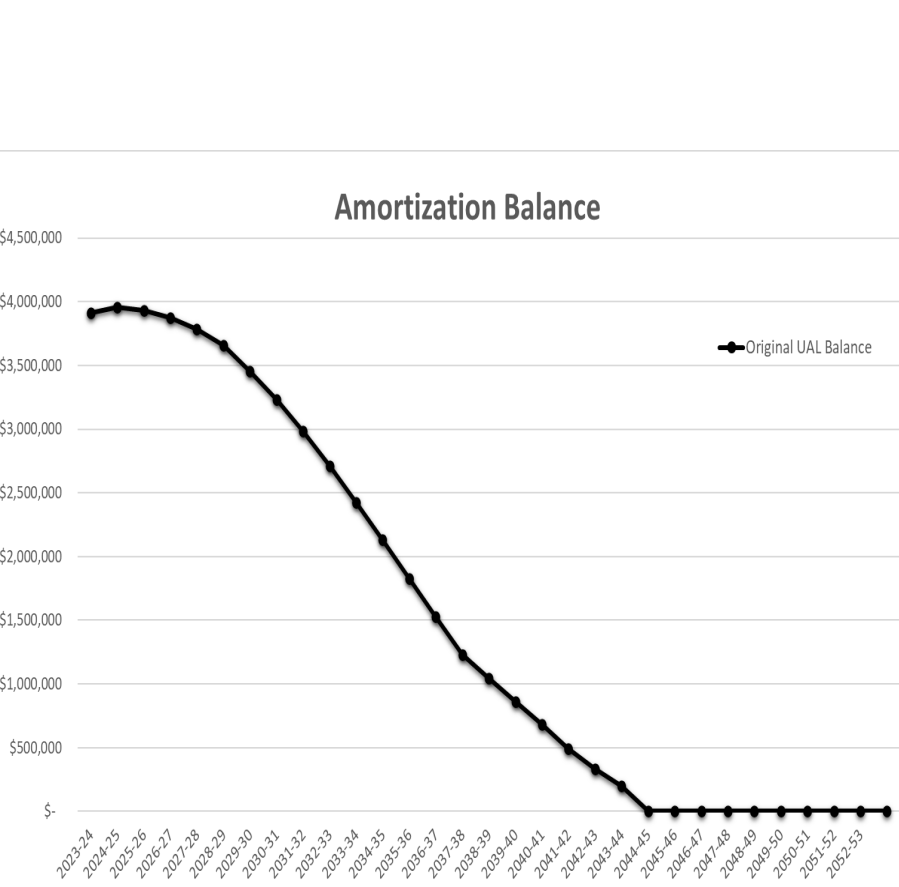
Strategic Plan -  
\$12,500

Personnel Policy  
Revisions  
\$7,500





# CalPERS Unfunded Accrued Liability Fire Department



		Total Payments	\$	6,744,637
		Interest Paid	\$	2,789,637
<b>Original Schedule</b>				
FY	BOY Balance	Mid-Year Payment		
2023-24	\$ 3,915,000	\$ 219,218		
2024-25	\$ 3,955,000	\$ <b>281,637</b>		
2025-26	\$ 3,933,000	\$ 314,000		
2026-27	\$ 3,876,000	\$ 345,000		
2027-28	\$ 3,783,000	\$ 372,000		
2028-29	\$ 3,656,000	\$ 435,000		
2029-30	\$ 3,456,000	\$ 445,000		
2030-31	\$ 3,231,000	\$ 452,000		
2031-32	\$ 2,983,000	\$ 460,000		
2032-33	\$ 2,710,000	\$ 453,000		
2033-34	\$ 2,426,000	\$ 446,000		
2034-35	\$ 2,130,000	\$ 431,000		
2035-36	\$ 1,830,000	\$ 414,000		
2036-37	\$ 1,526,000	\$ 386,000		
2037-38	\$ 1,230,000	\$ 260,000		
2038-39	\$ 1,045,000	\$ 244,000		
2039-40	\$ 864,000	\$ 234,000		
2040-41	\$ 680,000	\$ 226,000		
2041-42	\$ 493,000	\$ 186,000		
2042-43	\$ 335,000	\$ 151,000		
2043-44	\$ 202,000	\$ 209,000		

**Funded Ratio 2022 val**  
**78.7%**

**Projected Funded Ratio End of Year**

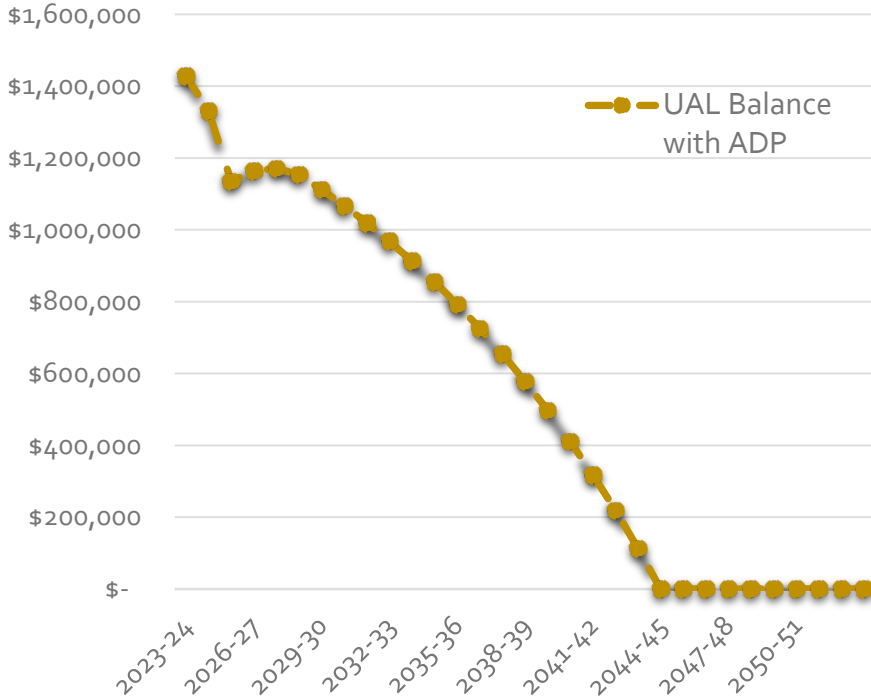
**79.4%**  
**80.3%**  
**81.4%**  
**82.5%**  
**83.8%**  
**85.3%**  
**86.9%**  
**88.4%**  
**89.9%**  
**91.4%**  
**92.7%**  
**94.0%**  
**95.3%**  
**96.3%**  
**97.0%**  
**97.7%**  
**98.2%**  
**98.8%**  
**99.2%**  
**99.6%**  
**100.0%**



# CalPERS Unfunded Accrued Liability Utility Department



## Amortization Balance



### 23-24 ADP Amount

\$ 200,000	Total Payments	\$ 2,559,192
23 - 24 Payment Date	Interest Paid	\$ 1,034,192
12/15/2024	<b>Total Savings</b>	<b>\$ 385,439</b>

**Funded Ratio 2022 val**  
86.7%

FY	Total ADP		Altered Schedule		Projected Funded Ratio End of Year
	(Valued Mid-year)	BOY Balance	Mid-Year Payment		
2023-24	\$ 187,760	\$ 1,428,000	\$ -		87.7%
2024-25	\$ 250,000	\$ 1,331,000	\$ 27,192		89.8%
2025-26	\$ -	\$ 1,135,000	\$ 47,000		89.8%
2026-27	\$ -	\$ 1,164,000	\$ 70,000		90.0%
2027-28	\$ -	\$ 1,171,000	\$ 93,000		90.4%
2028-29	\$ -	\$ 1,154,000	\$ 117,000		91.0%
2029-30	\$ -	\$ 1,112,000	\$ 117,000		91.6%
2030-31	\$ -	\$ 1,067,000	\$ 117,000		92.2%
2031-32	\$ -	\$ 1,019,000	\$ 117,000		92.8%
2032-33	\$ -	\$ 968,000	\$ 117,000		93.4%
2033-34	\$ -	\$ 913,000	\$ 117,000		94.0%
2034-35	\$ -	\$ 855,000	\$ 117,000		94.6%
2035-36	\$ -	\$ 792,000	\$ 117,000		95.2%
2036-37	\$ -	\$ 726,000	\$ 117,000		95.8%
2037-38	\$ -	\$ 654,000	\$ 117,000		96.4%
2038-39	\$ -	\$ 578,000	\$ 117,000		97.0%
2039-40	\$ -	\$ 497,000	\$ 117,000		97.6%
2040-41	\$ -	\$ 410,000	\$ 117,000		98.2%
2041-42	\$ -	\$ 318,000	\$ 117,000		98.8%
2042-43	\$ -	\$ 219,000	\$ 117,000		99.4%
2043-44	\$ -	\$ 113,000	\$ 117,000		100.0%



# DEBT



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2004 - \$2,000,000  
Building Loan @ 3.63%

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\$250,000 Remaining  
(including interest)

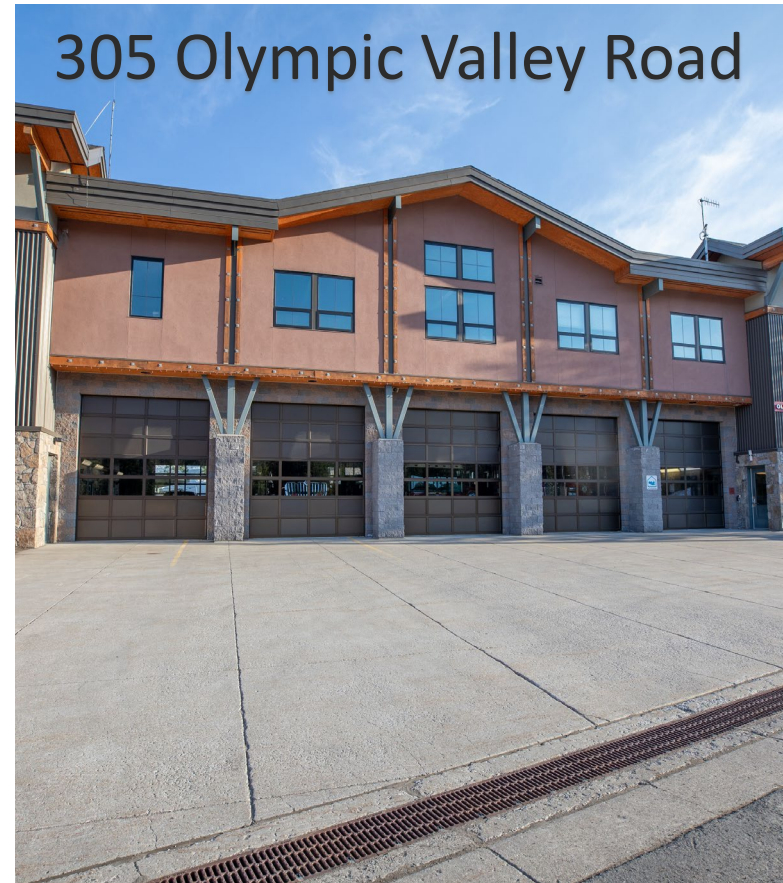
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\$125,000 payment in  
Fy2025

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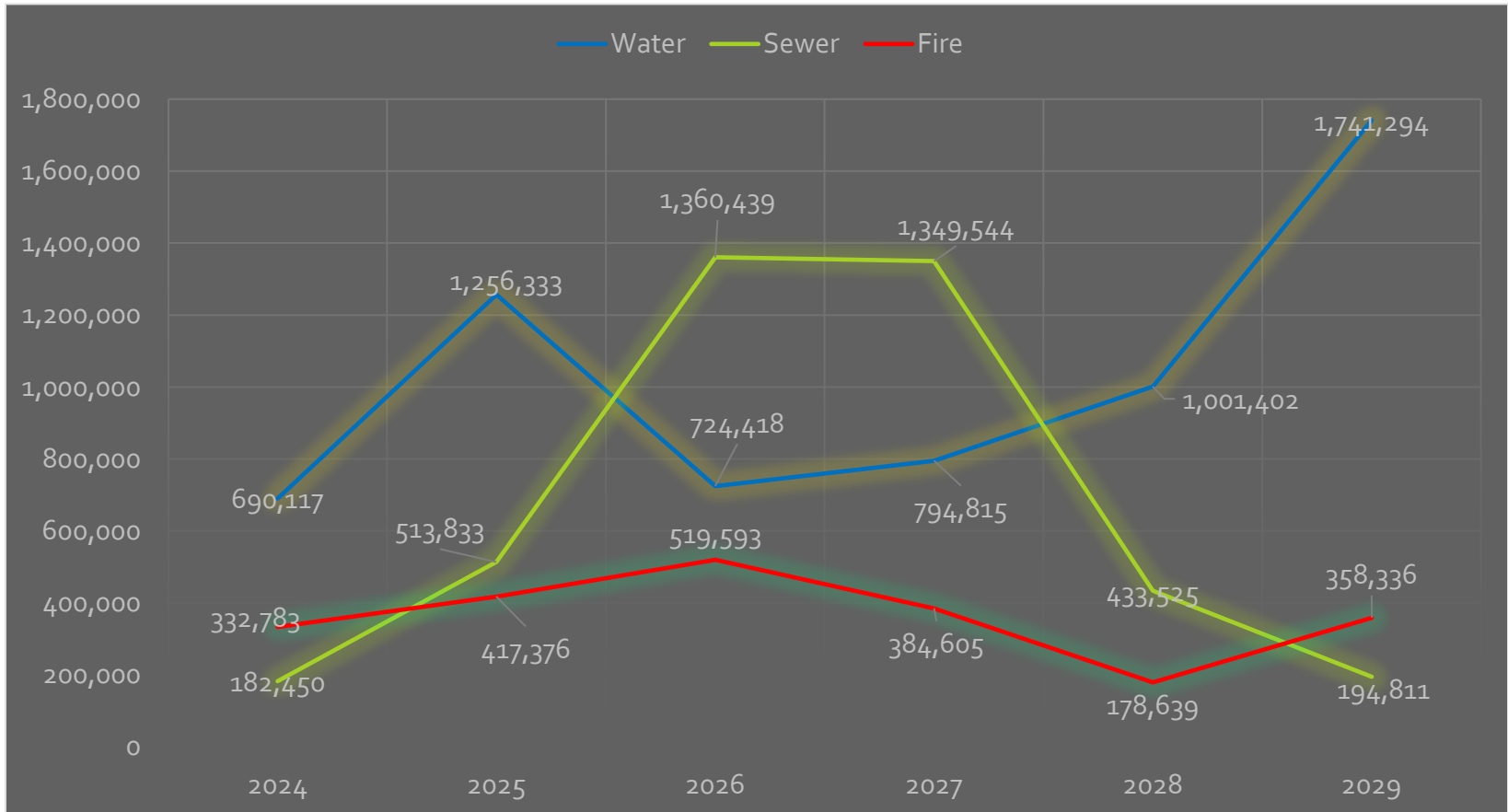
Final Payment in  
August 2025

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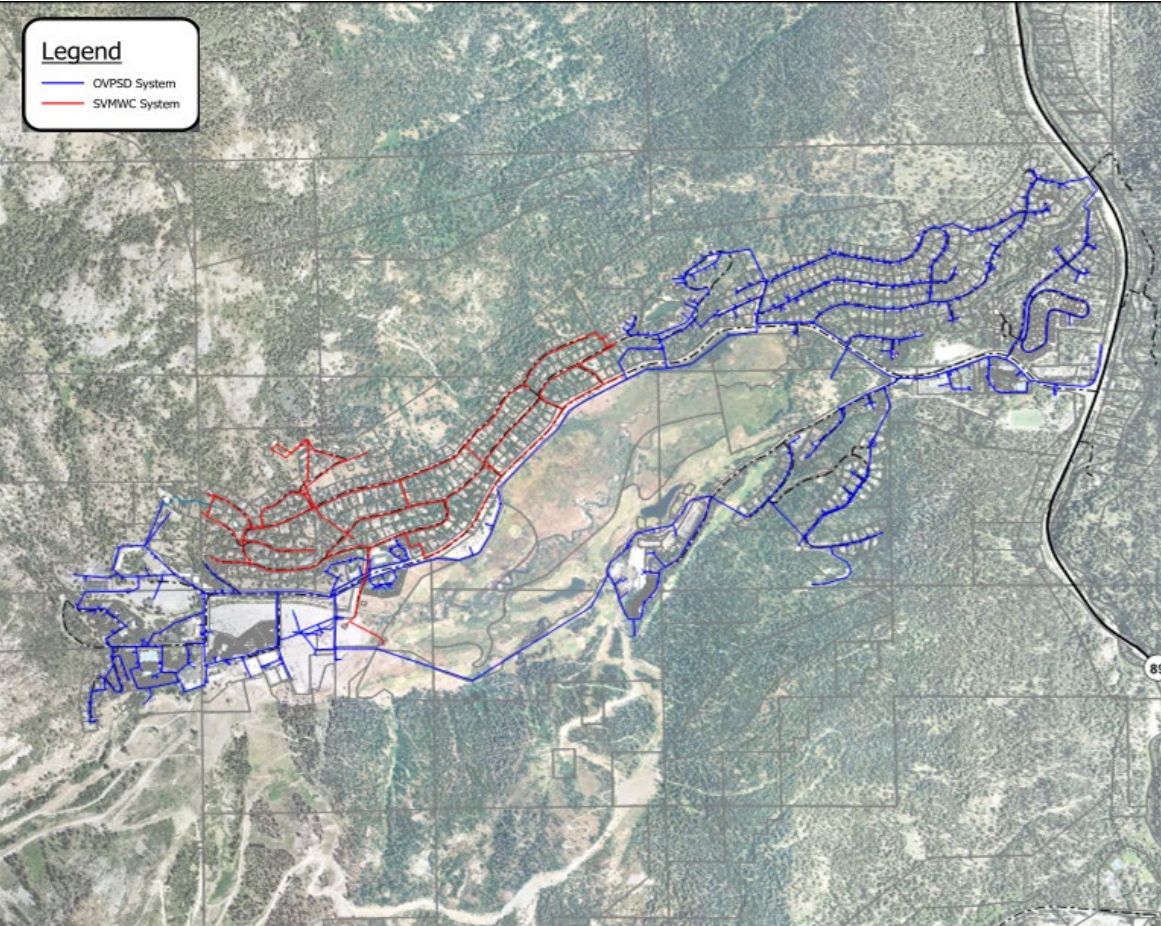


# Budgeted Capital Projects 100% District Funded





# OVPD/ OV Mutual Water Company Emergency Water System Intertie



Planning, design,  
Construction

Redundancy &  
Reliability in System

FY 2025

\$850,000

Total

\$403,625

PCWA Grant

Water  
Capital





# 305 Olympic Valley Road HVAC Replacement Project Phase I and Phase II



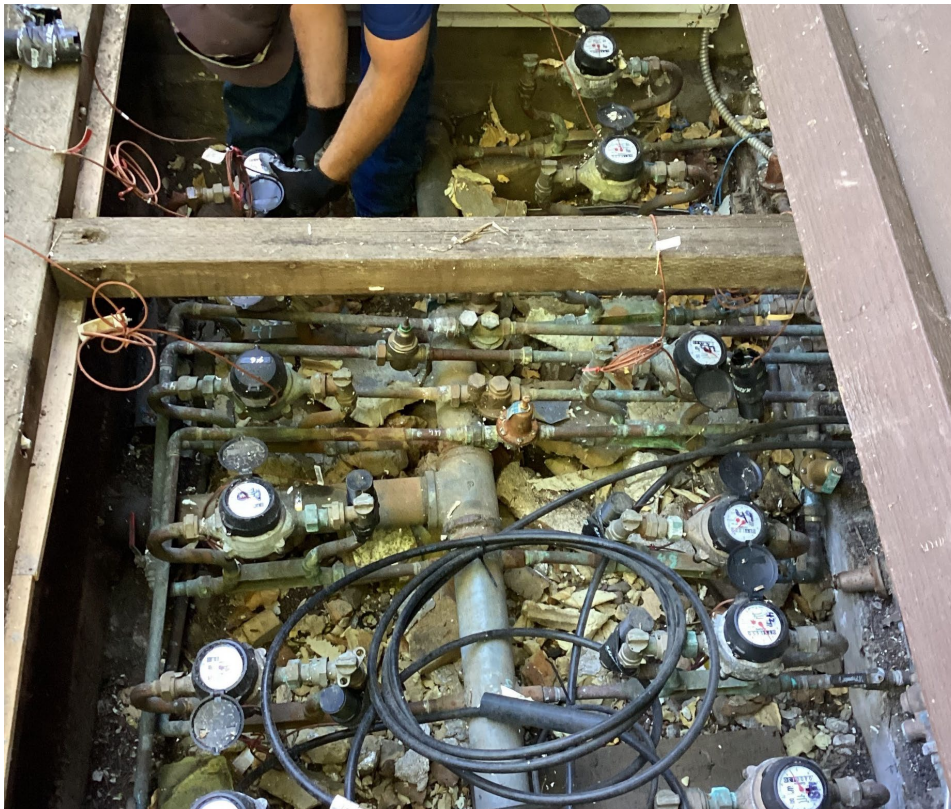
- Boiler Replacement
- Control System Replacement
- FD Apparatus Bay Unit Heaters

FY2025 & FY2026	FY2025
Water/Sewer/Fire	FY2026
FARF	
	\$720,000
	\$480,000





# Water Meter Replacement Project



New Meters and Transponders with AMI/AMR Technology

\$650,000 Total Cost  
\$200,000 Budget for FY2025

\$371,600 Grant from PCWA  
\$35,000 Grant Tahoe Sierra IRWM



# Fire Department TYPE I Refurbish



Refurb 2WD Engine from 2001

\$75,000

Fire FARF





# Turnout Gear Replacement



Annual replacement – 25%

\$17,363

Fire FARF



# Other Capital Projects

## Total CIP/FARF = \$2,187,543



East Booster Pipe &  
Valve Replacement -  
\$45,000

Sewer Line Rehab/  
Replacement -  
**\$125,000**

Ford F-150 Service  
Truck - \$50,000

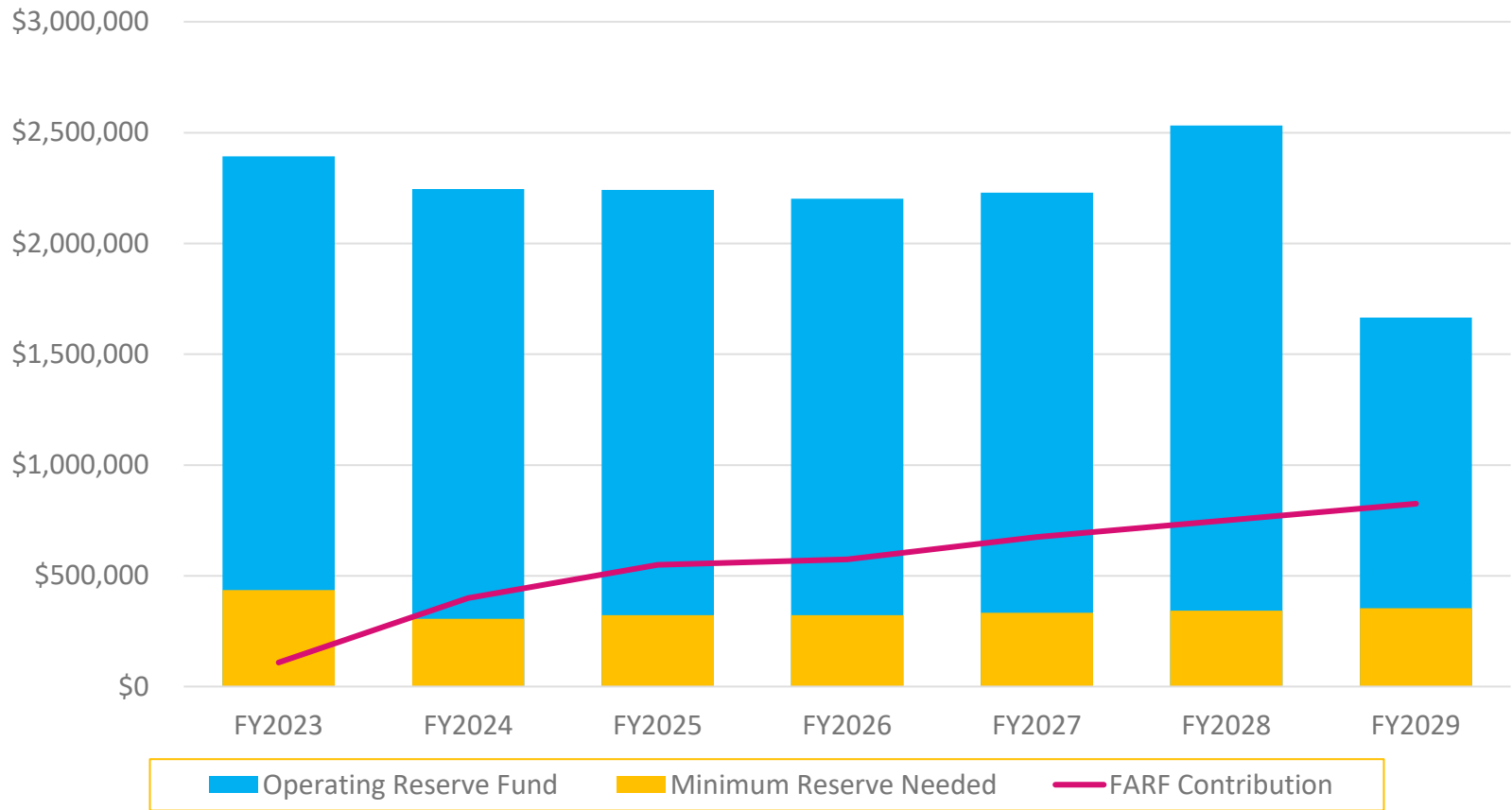
1810  
Replacements -  
\$26,500

Fire Department  
Air Compressor -  
\$7,500

305 Replacements  
- \$62,500

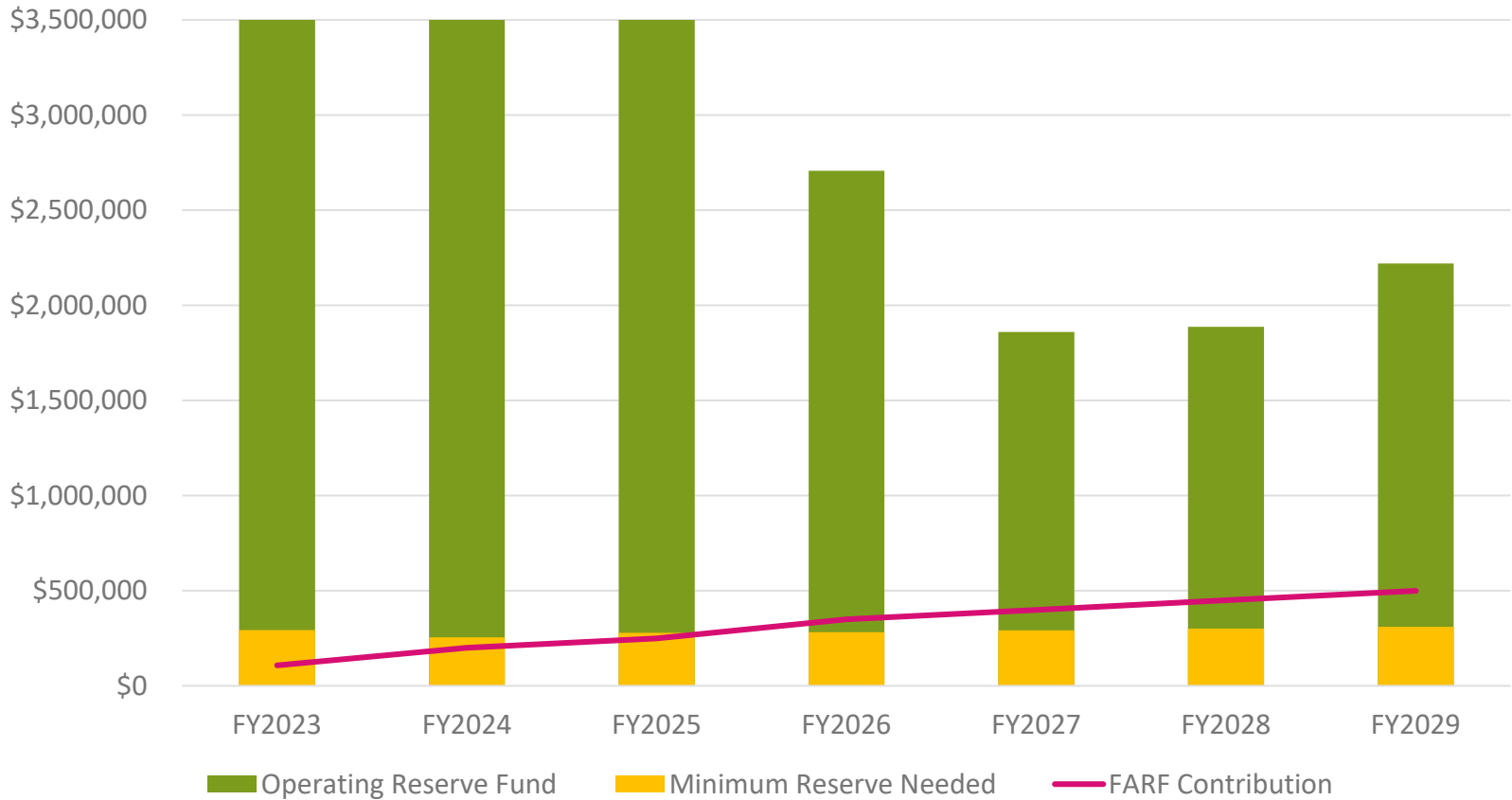


# Water FARF Balance Projections



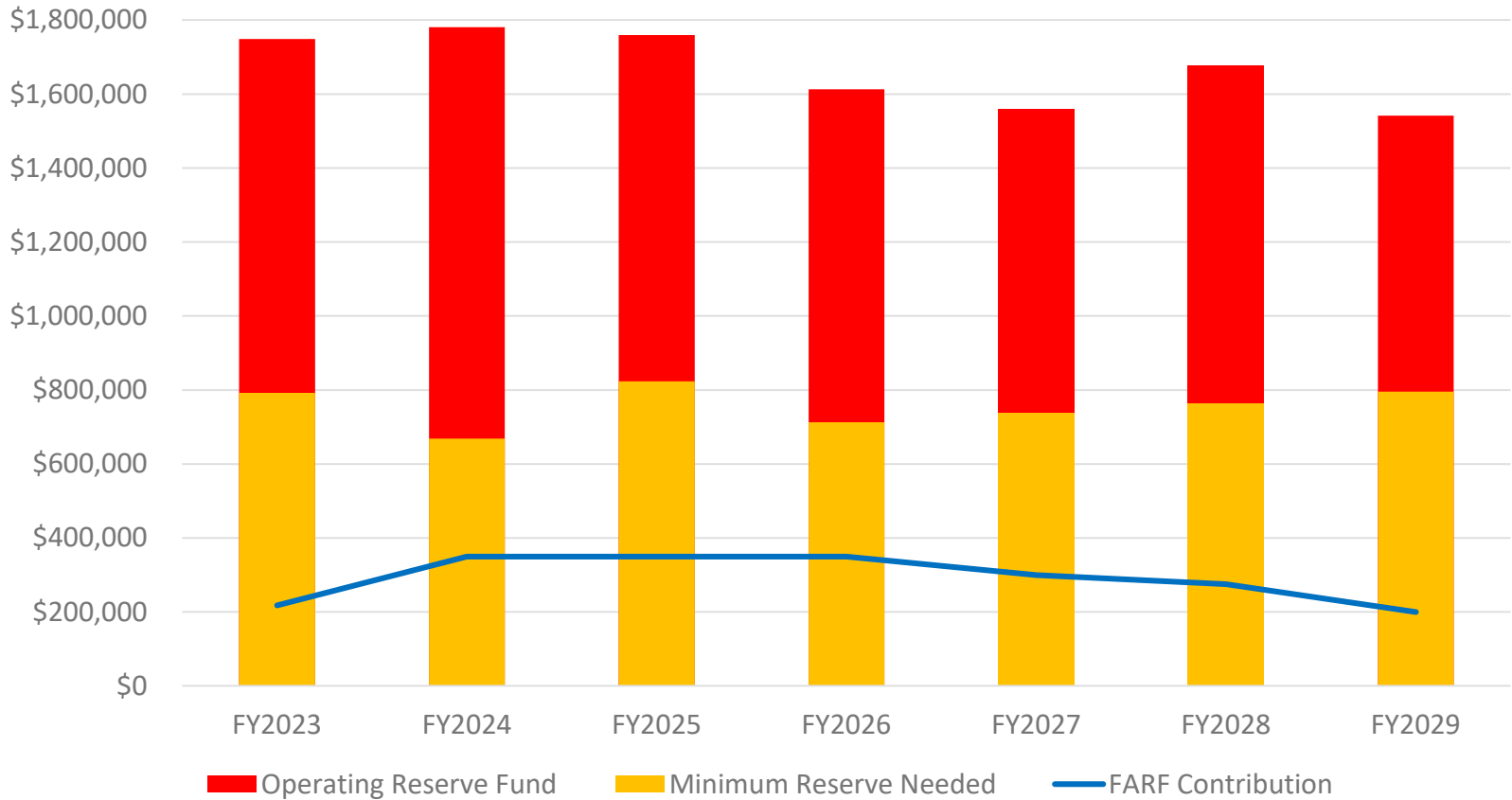


# Sewer FARF Balance Projections





# Fire FARF Balance Projections





# Questions?

2024/2025 APPROPRIATION LIMIT CALCULATIONS

PER CAPITA CHANGE & POPULATION - FOR INCREASE IN APPROPRIATIONS:  
FOR FUND FD30144 & FD30146

PER CAPITA COST OF LIVING RATIO	POPULATION RATIO	CALC FACTOR 2024/2025
1.0362	1.0016	1.03785792

CHANGE IN ASSESSED VALUATION:

	FD30146	FD30144
2022/2023		
LOCAL SECURED	1,614,746,321	1,543,435,570
UNSECURED	13,439,071	9,802,043
	-----	-----
	1,628,185,392	1,553,237,613
2023/2024		
LOCAL SECURED	1,684,102,855	1,608,536,068
UNSECURED	66,204,907	62,296,806
	-----	-----
	1,750,307,762	1,670,832,874
DIFFERENCE	122,122,370	117,595,261
PERCENT CHANGE	7.5005%	7.5710%

Water Fire Fund Ratio Calculations for 2023/2024 are based on per capita income and population change.  
Increase in values is not due to non-residential construction.

	PER CAPITA RATIO	POPULATION RATIO	CALC FACTOR 2024/2025
	1.0362	1.0016	1.03785792
	2023/ 2024 LIMITS X	CALC FACTOR RATIO	2024/ 2025 LIMITS
Fund FD30144:	1,915,958 x	1.0379 =	1,988,493
Fund FD30146:	6,247,708 x	1.0379 =	6,484,233
	-----		-----
TOTAL:	8,163,667		8,472,726

**RESOLUTION 2024-10**

**A RESOLUTION OF THE BOARD OF DIRECTORS OF THE  
OLYMPIC VALLEY PUBLIC SERVICE DISTRICT ESTABLISHING AN  
APPROPRIATIONS LIMIT FOR OLYMPIC VALLEY PUBLIC SERVICE DISTRICT  
FUND #FD30144 FOR FY 2024-2025**

**WHEREAS**, the people of the State of California elected to approve Article XIII B of the California Constitution which sets annual appropriations limits for government agencies; and,

**WHEREAS**, the Revenue and Taxation Code, Section 7910, implements Article XIII B of the Constitution and sets forth procedures for calculating appropriations limits; and,

**WHEREAS**, Article XIII B of the California Constitution specifies that appropriations made by State and local governments may increase annually by a factor comprised of the change in population combined with either the change in California per capita personal income or the change in the local assessment roll due to local non-residential construction; and,

**WHEREAS**, Olympic Valley Public Service District receives revenue from property taxes and the Revenue and Taxation Code states that proceeds of taxes shall not include proceeds to a local jurisdiction or the State from regulatory licenses, user charges, or user fees except to the extent that such proceeds exceed the cost reasonably borne by such an entity in providing the regulation, product or service; and,

**WHEREAS**, Olympic Valley Public Service District is required by the Revenue and Taxation Code to establish appropriations limits for each fiscal year by Resolution at a regularly noticed and scheduled meeting; and,

**WHEREAS**, Olympic Valley Public Service District has duly noticed and made information available to the public within the required time to establish FY 2024-2025 Olympic Valley Public Service District Fund #FD30144 appropriations subject to limitation on June 30, 2024.

**NOW, THEREFORE, BE IT RESOLVED** that the appropriations limit for the Olympic Valley Public Service District Fund #FD30144 for FY 2024-2025 is \$1,988,493.

PASSED AND ADOPTED this 28<sup>th</sup> day of May, 2024, by the following vote:

AYES:

NOES:

ABSENT:

ABSTAIN:

APPROVED:

\_\_\_\_\_  
Dale Cox, Board President

ATTEST:

\_\_\_\_\_  
Jessica Asher, Board Secretary



**RESOLUTION 2024-11**

**A RESOLUTION OF THE BOARD OF DIRECTORS OF THE  
OLYMPIC VALLEY PUBLIC SERVICE DISTRICT ESTABLISHING AN  
APPROPRIATIONS LIMIT FOR OLYMPIC VALLEY PUBLIC SERVICE DISTRICT  
FUND #FD30146 FOR FY 2024-2025**

**WHEREAS**, the people of the State of California elected to approve Article XIII B of the California Constitution which sets annual appropriations limits for government agencies; and,

**WHEREAS**, the Revenue and Taxation Code, Section 7910, implements Article XIII B of the Constitution and sets forth procedures for calculating appropriations limits; and,

**WHEREAS**, Article XIII B of the California Constitution specifies that appropriations made by State and local governments may increase annually by a factor comprised of the change in population combined with either the change in California per capita personal income or the change in the local assessment roll due to local non-residential construction; and,

**WHEREAS**, Olympic Valley Public Service District receives revenue from property taxes and the Revenue and Taxation Code states that proceeds of taxes shall not include proceeds to a local jurisdiction or the State from regulatory licenses, user charges, or user fees except to the extent that such proceeds exceed the cost reasonably borne by such an entity in providing the regulation, product or service; and,

**WHEREAS**, Olympic Valley Public Service District is required by the Revenue and Taxation Code to establish appropriations limits for each fiscal year by Resolution at a regularly noticed and scheduled meeting; and,

**WHEREAS**, Olympic Valley Public Service District has duly noticed and made information available to the public within the required time to establish FY 2024-2025 Olympic Valley Public Service District Fund #FD30146 appropriations subject to limitation on June 30, 2024.

**NOW, THEREFORE, BE IT RESOLVED** that the appropriations limit for the Olympic Valley Public Service District Fund #FD30146 for FY 2024-2025 is \$6,484,233.

PASSED AND ADOPTED this 28<sup>th</sup> day of May, 2024 by the following vote:

AYES:

NOES:

ABSENT:

ABSTAIN:

APPROVED:

\_\_\_\_\_  
Dale Cox, Board President

ATTEST:

\_\_\_\_\_  
Jessica Asher, Board Secretary



# OLYMPIC VALLEY PUBLIC SERVICE DISTRICT



EXHIBIT F-5  
2 Pages

## Purchase of Certificate of Deposit – Protective Securities

**DATE:** May 28, 2024

**TO:** District Board Members

**FROM:** Danielle Mueller, Finance & Administration Manager


**SUBJECT:** Reinvest Certificate of Deposit from Protective Securities, Inc.

**BACKGROUND:** Per the District's Investment Policy, "The District may enter into any contract with a depository relating to any deposit which in the Treasurer's judgment is to the public advantage". Staff performed a comparative analysis of investment options and determined higher interest rates can be realized with the purchase of a Certificate of Deposit (CD) compared to our current investment accounts administered and managed by Placer County. The District currently holds five CD's with Protective Securities, each worth approximately \$250,000, and earning interest ranging from 2.7% to 4.85% annually. Each CD has a 5-year maturity and one CD will be maturing in June 2024. The District would like to reinvest this CD into a new 5-year option.

The District considers investments based on, in order of importance, safety, liquidity and yield when choosing investment options. The safety of the recommended CD is considered low risk in addition to being fully insured by the Federal Deposit Insurance Corporation (FDIC). Secondly, the recommended CD carries no penalty fees if funds are withdrawn early. Lastly, the interest rate for the expiring CD is 2.7% and will be reinvested into a CD earning 4.45% annually. Placer County investment funds are currently yielding 3.68% and the LAIF is yielding 4.27%, annually. The proposed CD purchase also conforms to the District's investment policy which prohibits investments of idle funds in excess of thirty percent (30%) total funds. The proposed \$246,000 CD, along with other CDs and 115 Trusts held, for a total investment of \$1,877,000, is well below that limit.

**DISCUSSION:** The District would like to transfer funds in the amount of \$246,000 into a five-year CD. This CD is fully insured through the FDIC and considered a low-risk exposure CD. In the event the District needed the funds before the maturity

date, funds can be withdrawn without penalty. See below for an example of the 5-year CD to be purchased.

CUSIP Asset	Mdy/S&P Underlying	Issue Description	Coupon	Maturity  Next Call
05584CNX0 <a href="#">CD Px Hist</a>	FedFIS 2.9	<a href="#">Bny Mellon National Association</a> <i>Long First Coupon   Death Put    BK   Semi-Annual Pay</i>	4.450%	05/24/2029

- ALTERNATIVES:**
1. Authorize staff to transfer funds from a maturing CD into a new CD for a five-year term in the amount of \$246,000 with Protective Securities, Inc.
  2. Do not authorize staff to purchase the Certificate of Deposit.

**FISCAL/RESOURCE IMPACTS:** The source of funds is from cash currently residing in Protective Securities accounts. Over a five-year term, we expect to earn \$54,735 in interest, with a portion paid annually from Protective Securities, Inc.

**RECOMMENDATION:** Authorize staff to purchase the Certificate of Deposit per the terms described.

**ATTACHMENTS:** None.

**DATE PREPARED:** May 15, 2024

**RESOLUTION 2024-12**

**A RESOLUTION OF THE BOARD OF DIRECTORS OF THE  
OLYMPIC VALLEY PUBLIC SERVICE DISTRICT  
RESCINDING RESOLUTION 2022-34 AND AUTHORIZING  
EXECUTION OF NEW SIGNATURE CARDS AT BMO**

**WHEREAS**, the Olympic Valley Public Service District has hired a new General Manager, and it is necessary to change the signature cards for all District bank accounts maintained at BMO; and,

**WHEREAS**, the District maintains the following accounts with BMO:

Operating Account                      Capital Reserve

**NOW, THEREFORE, BE IT RESOLVED** that Resolution 2022-34 is hereby rescinded and new BMO Signature Card and Agreement forms are authorized to be signed.

**PASSED AND ADOPTED** this 28<sup>th</sup> day of May, 2024 at a regular meeting of the Board of Directors duly called and held by the following vote:

- AYES:
- NOES:
- ABSENT:
- ABSTAIN:

APPROVED:

\_\_\_\_\_  
Dale Cox, Board President

ATTEST:

\_\_\_\_\_  
Jessica Asher, Board Secretary

**RESOLUTION 2024-13**

**A RESOLUTION OF THE BOARD OF DIRECTORS OF THE  
OLYMPIC VALLEY PUBLIC SERVICE DISTRICT  
RESCINDING RESOLUTION 2021-06 AND  
AUTHORIZING NEW SIGNATURE CARDS FOR THE  
CASH MANAGEMENT SERVICES AGREEMENT WITH BMO**

**WHEREAS**, the Olympic Valley Public Service District maintains accounts at BMO and BMO requests that an Authorization and Agreement for Cash Management Services be adopted by resolution; and

**WHEREAS**, the District is in need of electronic banking services for debits, payroll, and payment of taxes; and

**WHEREAS**, the change is necessitated due to the replacement of the General Manager;

**WHEREAS**, Dale Cox, President, Board of Directors; Bill Hudson, Vice President, Board of Directors; Charley Miller, General Manager; Danielle Mueller, Finance and Administration Manager and Jessica Grunst, Account Clerk II and HR Specialist, are hereby authorized to enter into and execute the Authorization and Agreement for Cash Management Services with BMO.

**NOW, THEREFORE, BE IT RESOLVED** that the Board of Directors of the Olympic Valley Public Service District hereby rescinds Resolution 2021-06;

**BE IT FURTHER RESOLVED** that the Board of Directors is authorized to enter into any cash management service agreements with BMO, to designate from time to time persons, in such number as may be directed, to manage any cash management service and otherwise give instructions regarding this organization's cash management service(s);

**BE IT FURTHER RESOLVED** that the authority conferred is in addition to any other authorizations in effect and shall remain in force until BMO receives written notice of its revocation at the office where the account is maintained, or at such other location as BMO may direct.

**PASSED AND ADOPTED** this 28<sup>th</sup> day of May 2024, at a regular meeting of the Board of Directors of the Olympic Valley Public Service District, by the following vote on roll call:

AYES:

NOES:

ABSENT:

ABSTAIN:

APPROVED:

\_\_\_\_\_  
Dale Cox, Board President

ATTEST:

\_\_\_\_\_  
Jessica Asher, Board Secretary

**RESOLUTION 2024-14**

**A RESOLUTION OF THE BOARD OF DIRECTORS OF THE  
OLYMPIC VALLEY PUBLIC SERVICE DISTRICT  
RESCINDING RESOLUTION 2021-07 AND AUTHORIZING  
EXECUTION OF NEW SIGNATURE CARDS AT BMO  
FOR SAFE DEPOSIT BOX RENTAL AGREEMENT**

**WHEREAS**, the Olympic Valley Public Service District has hired a new General Manager, which makes it necessary to change the signature cards for the District's Safe Deposit Box Rental Agreement maintained at BMO; and

**WHEREAS**, copies of the BMO signature cards are on file in the office of the District's Finance and Administration Manager.

**NOW, THEREFORE, BE IT RESOLVED** that Resolution 2021-07 is hereby rescinded and new BMO Signature Card and Agreement forms are authorized to be signed for the District's Safe Deposit Box.

**PASSED AND ADOPTED** this 28<sup>th</sup> day of May, 2024 at a regular meeting of the Board of Directors of the Olympic Valley Public Service District, by the following vote on roll call:

AYES:

NOES:

ABSENT:

ABSTAIN:

APPROVED:

\_\_\_\_\_  
Dale Cox, Board President

ATTEST:

\_\_\_\_\_  
Jessica Asher, Board Secretary

**RESOLUTION 2024-15**

**A RESOLUTION OF THE BOARD OF DIRECTORS OF THE  
OLYMPIC VALLEY PUBLIC SERVICE DISTRICT  
AUTHORIZING EXECUTION OF NEW SIGNATURE CARDS  
FOR THE PLACER COUNTY TREASURER’S INVESTMENT POOL**

**WHEREAS**, the Olympic Valley Public Service District has hired a new General Manager, which makes it necessary to change the signature cards for the Placer County Treasurer’s Investment Pool Account; and

**WHEREAS**, copies of the Authorization for Deposit and Withdrawal of Voluntary Investment Funds are on file in the office of the District’s Finance and Administration Manager.

**WHEREAS**, District Resolution 2011-27 is hereby rescinded due to the replacement of the General Manager.

**NOW, THEREFORE, BE IT RESOLVED** that a new Signature Card and Authorization for Deposit and Withdrawal of Voluntary Investment Funds are authorized to be signed for the District’s account with the Placer County Treasurer’s Investment Pool.

**PASSED AND ADOPTED** this 28<sup>th</sup> day of May, 2024 at a regular meeting of the Board of Directors of the Olympic Valley Public Service District, by the following vote on roll call:

AYES:  
NOES:  
ABSENT:  
ABSTAIN:

APPROVED:

\_\_\_\_\_  
Dale Cox, Board President

ATTEST:

\_\_\_\_\_  
Jessica Asher, Board Secretary

**RESOLUTION 2024-16**

**A RESOLUTION OF THE BOARD OF DIRECTORS OF THE  
OLYMPIC VALLEY PUBLIC SERVICE DISTRICT  
RESCINDING RESOLUTION 2011-21 AND APPOINTING  
CHARLEY MILLER AS TREASURER AND  
ASSISTANT SECRETARY OF THE DISTRICT**

**WHEREAS**, the former Treasurer, as appointed by Resolution 2011-21, is no longer an agent or employee of the Olympic Valley Public Service District; and

**WHEREAS**, the District is in need of a Treasurer to maintain, supervise, invest, and account for all monies received by the District; and

**WHEREAS**, the District is also in need of an Assistant Secretary to take the Place of the Secretary in the Secretary's absence; and

**WHEREAS**, Charley Miller is the General Manager of the Olympic Valley Public Service District.

**NOW, THEREFORE, BE IT RESOLVED** that the Board of Directors of the Olympic Valley Public Service District as follows:

1. Resolution 2011-21 is hereby rescinded.
2. Charley Miller is hereby appointed Treasurer and Assistant Secretary of the Olympic Valley Public Service District, to serve in said positions without becoming entitled to any additional compensation, and to have and hold all such powers commonly associated with this position.

**PASSED AND ADOPTED** this 28<sup>th</sup> day of May, 2024 at a regular meeting of the Board of Directors of the Olympic Valley Public Service District, by the following vote on roll call:

AYES:

NOES:

ABSENT:

ABSTAIN:

APPROVED:

\_\_\_\_\_  
Dale Cox, Board President

ATTEST:

\_\_\_\_\_  
Jessica Asher, Board Secretary





# OLYMPIC VALLEY PUBLIC SERVICE DISTRICT



EXHIBIT F-8  
5 Pages

## NOVEMBER 2024 BOARD OF DIRECTORS ELECTION

**DATE:** May 28, 2024  
**TO:** District Board Members  
**FROM:** Jessica Asher, Board Secretary  
**SUBJECT:** Board of Directors Election

**BACKGROUND:** The District typically engages the services of Placer County Elections Division to run the election for the District’s Board of Directors. This requires approval of the Board to request these services from Placer County.

**DISCUSSION:** There will be three seats up for election in 2024 and it is critical that the election process is handled professionally.

**ALTERNATIVES:** 1. Engage the services of Placer County election services for the November 2024 general election.  
2. Engage legal counsel to advise the District as to how to perform an election without Placer County’s oversight.

**FISCAL/RESOURCE IMPACTS:** Staff estimates the total direct cost for the election to be \$350 as follows:

Placer County election service	Base Fee 251-1,000 registered voters	\$250.00
Public notice advertisement	1 advertisement @ \$100.00	\$100.00
Total cost		\$350.00

**RECOMMENDATION:** Staff recommends the District adhere to its past practice of engaging Placer County to perform election services in conjunction with the November 5, 2024 General Election by adoption of Resolution 2024-17.

**ATTACHMENTS:** Resolution 2024-17, Quick Reference Calendar

**DATE PREPARED:** May 15, 2024

**RESOLUTION 2024-17**

**A RESOLUTION OF THE BOARD OF DIRECTORS OF THE OLYMPIC VALLEY PUBLIC SERVICE DISTRICT DECLARING AN ELECTION BE HELD IN ITS JURISDICTION; REQUESTING THE BOARD OF SUPERVISORS TO CONSOLIDATE THIS ELECTION WITH ANY OTHER ELECTION CONDUCTED ON SAID DATE; AND REQUESTING ELECTION SERVICES BY THE COUNTY CLERK.**

**WHEREAS**, the Olympic Valley Public Service District Board of Directors orders an election to be held in its jurisdiction on November 5, 2024; at which election the issue(s) to be presented to the voters shall be:

NOMINATION OF CANDIDATES FOR THE GOVERNING BODY

1. Said election shall be to fill a vacancy for the following Board Members(s) who resigned and/or whose term(s) expired:

Incumbent's Name	Division Number (if applicable)	Regular/Short Term
Frederic William Ilfeld Jr.	N/A	Regular
Katherine Todd Hover-Smoot	N/A	Regular
Katrina Deborah Smolen	N/A	Regular

2. Said Directors for this District are elected in the following manner:

At Large.

There are no divisions in the District; all voters within the District vote for all candidates.

By Division.

Districts are split into areas; only those voters residing in the area may vote for candidates who run in the area.

Qualified by Division-Elected at Large.

Directors must qualify to run by living in a specific division, but all voters within the District may vote on all candidates.

3. The Olympic Valley Public Service District has determined the following election particulars:

- The length of the Candidate Statement shall not exceed 200 words.
- The cost of the Candidate Statement shall be paid by the Candidate.

4. Said District does not request that the following measure(s) be decided at this election.

5. Said District has determined the following election particulars:

- In the case of a tie vote, the election shall be determined by LOT.
- The County Clerk is requested to provide election services. If the District requests the Placer County Elections Office to provide election services, all applicable costs will be paid for by the District.

6. The District hereby certifies that (please check one):

There have been changes to the District boundary lines since our last election as shown on the attached map and/or legal description.

There have been no District boundary changes since our last election.

**NOW, THEREFORE, BE IT RESOLVED** that the Board of Supervisors of the County of Placer is hereby requested to:

1. Consolidate the election with any other applicable election conducted on the same day;
2. Authorize and direct the County Clerk, at Governing Body expense, to provide all necessary election services.

This Resolution shall be considered a Notice of Election and Specification of Election Order if applicable.

**PASSED AND ADOPTED** this 28<sup>th</sup> day of May 2024 at a regular meeting of the Board of Directors duly called and held by the following vote:

AYES:

NOES:

ABSENT:

ABSTAIN:

APPROVED:

\_\_\_\_\_  
Dale Cox, Board President

ATTEST:

\_\_\_\_\_  
Jessica Asher, Board Secretary

(Seal)

## NOTICE OF VACANCIES

To: Placer County Elections Office, Candidate Services

From: Olympic Valley Public Service District

Pursuant to Elections Code Section 10509, please be advised of the following:

1. The District has three Director seat(s) facing election. The name(s) of the incumbent(s) is/are listed below

Incumbent's	Division Number	Regular/Short
Frederic William Ilfeld Jr	N/A	Regular
Katherine Todd Hover-Smoot	N/A	Regular
Katrina Deborah Smolen	N/A	Regular

2. The regular term(s), if any, will expire on the first Friday of December, 2024. The short term(s), if any, will expire on the first Friday of December, 2024.
3. The length of the Candidate Statement shall not exceed 200 words. The cost of the Candidate Statement shall be paid by the candidate. In the case of a tie vote, the election shall be determined by lot.
4. The District hereby certifies that (please check one):  
  
 There have been changes to the District boundary lines since our last election as shown on the map and/or legal description delivered to the Placer County Elections Office on or before July 3, 2024.  
  
 There have been no District boundary changes since our last election.
5. The County Registrar of Voters is requested to provide election services.

---

(Signature of District Secretary)

(Seal)

**QUICK REFERENCE CALENDAR FOR  
NOVEMBER 5, 2024, GENERAL ELECTION**

**Candidate Calendar - Draft**

July 9, 2024 (E-125)	Last day resolution and boundary maps can be presented to the Elections Office to guarantee placement of measure on ballot.
July 8 – July 20, 2024 (E-120 – E-102)	Candidate workshops conducted during this period (dates and locations to be scheduled).
July 15, 2024 (E-113)	Candidate filing period begins. <i>Cal. Elec. Code §§ 333, 8020, 8040, 8041</i>
July 30, 2024 (E-98)	Last day that a candidate from the Primary Election may request a different ballot designation for use in the General Election. <i>Cal. Elec. Code § 13107(h)</i>
July 31, 2024 (E-97)	Last day to file semi-annual campaign statements. (From last statement to 06/30/24). <i>Cal. Gov. Code § 84200</i>
August 9, 2024 (E-88)	Close of regular candidate filing period. This period is extended if an eligible incumbent fails to file. <i>Cal. Elec. Code §§ 8020(b), 8063, 8064, 8403, 8550, 13107.3</i>
August 14, 2024 (E-83)	Close of extended candidate filing period. <i>Cal. Elec. Code §§ 8022, 8024</i>
August 15, 2024 (E-82)	Random alphabet draw to be held at 11a.m. to determine the ballot order of candidates' names. <i>Cal. Elec. Code §§ 13112 (b)(1)(C)</i>
September 9, 2024 (E-57)	Write-in candidate filing period begins. <i>Cal. Elec. Code §§ 8601</i>
September 26, 2024 (E-40)	Last day to file 1 <sup>st</sup> pre-election campaign statements (from 7/1/24- 9/21/24) <i>Cal. Gov. Code §§ 84200, 84200.5, 84200.8</i>
October 7, 2024 (E-29)	Ballots mailed to all active registered voters. First day to begin processing ballots. <i>Cal. Elec. Code §§ 3001(b), 15101</i>
October 7, 2024 (E-29)	County Voter Information Guides will be mailed to voters by this date. <i>Cal. Elec. Code §§ 13303(a), 13305</i>
October 22, 2024 (E-14)	First day for conditional registration for this election. <i>Cal. Elec. Code § 2170 (a)</i>
October 22, 2024 (E-14)	Close of write-in candidate filing period. <i>Cal. Elec. Code §§ 8601, 8604</i>
October 24, 2024 (E-12)	Last day to file 2 <sup>nd</sup> pre-election campaign statements (from 9/22/24 – 10/19/24) <i>Cal. Gov. Code §§ 84200, 84200.5, 84200.8</i>
October 29, 2024 (E-7)	Last day to request a ballot by mail. <i>Cal. Elec. Code §§ 3001(a)</i>
November 5, 2024	ELECTION DAY <i>Cal. Elec. Code §§ 1000(e), 1200</i>

# OLYMPIC VALLEY PUBLIC SERVICE DISTRICT



## 2023 WATER AND SEWER SYSTEM REPORT

Prepared May 2024  
By  
Sam Donahue and Brandon Burks

# Olympic Valley Public Service District Annual Report 2023

## Table of Contents

<b>Projects</b>	
Title	Page
Capital Improvement Projects and Capital Equipment Projects Summary	1.01
<b>Utilities Report</b>	
Utilities Report	2.01
<b>Year End Charts and Graphs</b>	
OVPSD Water System Inventory Part I	3.01
OVPSD Water System Inventory Part II	3.02
OVPSD Water Audit	3.03
OVPSD 15 Year water Loss	3.04
30 Year Precipitation Trend	3.05
OVPSD Water Production 30 Year Trend	3.06
OVPSD Production Wells Specific Capacity	3.07
SVMWC Water Production 30 Year Trend	3.08
Water and Sewer Comparison-Graph	3.09
Water and Sewer Comparison-Data	3.10
30 Year Combined Water Production Trend	3.11
OVPSD Sewer System Inventory	3.12
OVPSD 30 Year Sewer Flow Trend	3.13
<b>Fleet</b>	
Annual Report on District Fleet 2023	4.01
Vehicle Manpower and Maintenance Cost Trend	4.02
Operations Fuel Usage 10 Year Trend	4.03

**EQUIPMENT CAPITAL REPLACEMENT PROJECTS**  
**Budget Year 2024 - 2029**

Equipment Type	Funding Source	FY 24/25	FY 25/26	FY 26/27	FY 27/28	FY 28/29	Project Total
<b>Fleet</b>							
Dodge Ram 2500 ZEV	Water/Sewer FARF					\$ 75,000	\$ 75,000
Ford F-150	Water/Sewer FARF	\$ 50,000					\$ 30,900
305 EV Charing Station	Water/Sewer CIP		\$ 60,000				\$ 60,000
1810 EV Charing Station	Water/Sewer CIP		\$ 60,000				\$ 60,000
Ford F-350 ZEV	Water/Sewer FARF			\$ 80,000			\$ 80,000
<b>Equipment</b>							
Sewer Bypass Trailer and Hose	Sewer CIP		\$ 35,000				\$ 35,000
New Holland	Water/Sewer FARF		\$ 107,900				\$ 107,900
JD Loader	Water/Sewer FARF			\$ 105,400			\$ 105,400
SnoQuip Trackless MT Snow Blower	Bike Trail FARF					\$ 180,000	
<b>Small Tools and Equipment</b>							
Sewer Lateral CCTV Cam	Sewer FARF	\$ 25,000					\$ 25,000
SCBA Cart	Water/Sewer FARF	\$ 20,000					\$ 20,000
Hydraulic Trench Shoring	Water/Sewer FARF			\$ 8,400			\$ 8,400
<b>TOTAL</b>		<b>\$ 95,000</b>	<b>\$ 262,900</b>	<b>\$ 193,800</b>	<b>\$ -</b>	<b>\$ 255,000</b>	<b>\$ 806,700</b>





## **II. Leaks, Repairs, and Maintenance**

### **A. Water**

1. Water meters replaced or installed: 256
2. Water meter upgrades: 0
3. Customer service water meters turned on or off: 19
4. Routine leak/high usage detection notification: 113
5. Customer requested leak detection services performed: 24
6. No water responses: 1
7. Fire hydrants flushed: 175
8. Blow-offs flushed: 20
9. Valves exercised: 32
10. Repair/Replace service line: 0
11. Repair leak on water main: 1
12. Backflow devices tested: 574
13. Test District backflows: 4
14. Quarterly vault inspections on Well 1R and Well 3: 8
15. Water tank inspections: 8
16. Water quality complaints serviced: 1
17. Tested commercial meters: 0
18. Replaced Air/Vac breakers: 0
19. Water samples collected:
  - Bacteriological: 37
  - Nitrate: 3
  - VOC: 3
  - Cyanide: 1
  - Asbestos: 2
  - Inorganic: 1
  - General Mineral/ Secondary: 3

### **B. Sewer**

1. Sanitary sewer overflows: 0
2. Main line repairs: 0
3. Service line repairs: 0
4. Sewer cleanout repairs: 3
5. Manhole repairs: 0
6. Manhole grouting: 0
7. Cleaning:
  - Spring and fall cleaning of high priority lines
  - Main sewer lines cleaned: 240
8. Inspections:
  - Underground Service Alerts: 189
  - Pre-remodel Inspections: 1
  - Final Inspections: 7
  - Fixture count Inspections: 1
  - Water service line Inspections: 10
  - Sewer service line Inspections: 10
  - Sewer service line pressure test: 17
  - Sewer main line Inspections: 0
  - Water quality complaint Investigations: 1

Water Backflow Inspections: 1  
Fog Inspections: 0  
Second Unit Inspection: 3

**III. Building and Grounds Maintenance and Repair**

A. 305 Squaw Valley Road Fire Department and Administration

1. Continued monthly service and maintenance of facility and equipment.

B. 1810 Squaw Valley Road District Equipment Garage

1. Continued monthly service and maintenance of facility and equipment.

**IV. Vehicles and Equipment**

A. Vehicles

1. All vehicles received an annual service, with the exception of the Ford Interceptor and Ford F-150 which received biannual services.
2. Ford utility truck was replaced with new dodge utility truck.

B. Equipment

1. All small equipment received an annual service.

**V. Administrative**

- A. VUE Works data input.

**VI. Operation & Maintenance Projects**

- A. Vegetation removal from access roads to tanks
- B. Gate valve box repairs
- C. Sewer System I/I inspection
- D. Manhole Paving Repairs
- E. Spring and Fall Flushing
- F. Annual Sewer Cleaning
- G. High Priority Cleaning
- H. Hydrant Ballard Repairs
- I. Tank Inspections
- J. Fire Hydrant Repairs
- K. Sewer C/O Locating
- L. Meter Box replacements
- M. Green waste clean up
- N. Meter replacement and cellular endpoint install project start
- O. Zone 3 tank recoating project support

**VII. Summary**

2023 was a great year for District Operations. OVPSD Operations Department has restaffed after multiple operators left District employment. The Operations department was able to make a few repairs to assets in the district. Operations continue to train district crew to be as knowledgeable and up to date as possible so that we may provide the best available service to our customers.

## **Water System Inventory – 2023**

### **Updated Information to Match District GIS Database**

1. Water Well #1R – 380 GPM average. \*
2. Water Well #2R – 330 GPM average. \*, \*\*
3. Water Well #3 – (Out of Service for Rehab and Repair).
4. Water Well #4 – (Not in Service)
5. Water Well #5R – 390 GPM average. \*
6. Horizontal Well – (Out of Service). \*\*\*

2023 Total average flow – 1100 GPM

7. West Tank - 1,150,000 Gallon Water Tank
8. East Tank - 500,000 Gallon Water Tank
9. Zone 3 Tank - 135,000 Gallon Water Tank

Total Storage – 1,785,000 Gallons

10. 2 Booster Pumping Stations
11. 901 Water Meters connected per Billing
12. 132 Fire Hydrants
13. 24 Air Release Valves
14. 598 Backflow Prevention Devices
15. 456 Gate Valves

#### Notes:

\* GPM averaged from the time wells were on and running.

\*\* Well 2R GPM is affected by seasonal aquifer level changes. During low aquifer level years the well GPM is reduced to prevent pumping below the well screens.

\*\*\* Horizontal Well is out of service. When it runs GPM is affected by gravity flow and changes from one year to the next. Longer periods of operation will lower the GPM. The average in 2016 was 70 GPM.

## Water System Inventory – 2023

16. 10 Butterfly Valves
17. 27 Blow Off Assemblies
18. 6 Control Valves (Granite Chief, East Booster, Zone 3 Booster, Hz Well, Well 5)
19. 3 Transducer Stations (West Tank, East Tank, and Zone Three Tank)
20. 7 Remote Terminal Units (RTU), SCADA Telemetry System
21. 16,358 Feet 12" Water Distribution Main
22. 10,514 Feet 10" Water Distribution Main
23. 28,960 Feet 8" Water Distribution Main
24. 26,927 Feet 6" Water Distribution Main
25. 726 Feet 4" Water Distribution Main
26. 505 Feet 2" Water Distribution Main
27. 30 Feet 8" Water Service Line
28. 87 Feet 6" Water Service Line
29. 20 Feet 4" Water Service Line
30. 143 Feet 3" Water Service Line
31. 2,847 Feet 2" Water Service Line
32. 291 Feet 1.5" Water Service Line
33. 3,109 Feet 1" Water Service Line
34. 11,518 Feet ¾" or smaller Water Service Line

Total Water Main = 84,014 Feet = 15.91 Miles  
Total Water Services = 18,047 Feet = 3.42 Miles  
Combined Total = 102,061 Feet = 19.33 Miles

# Olympic Valley Public Service District - Year End Water Audit Report

Report Date: May 10, 2024      Performed By: Sam Donahue

Year: 2023

Begin Audit Period: 12/31/21 12:00 AM  
 End Audit Period: 1/5/23 12:00 AM

Total Metered Consumption for audit period specified (including hydrant meters): 81,006,569

Additional Consumption - Unmetered

Fire Department Use: 115,000  
 Hydrant Flushing: 1,475,000  
 Blow-Off Flushing: 65,000  
 Sewer Cleaning: 130,000  
 Street Cleaning:  
 Well Flushing:  
 Tank Overflows:  
 Unread Meter Estimated Reads:  
 Other:

Total Unmetered Consumption (for audit period specified): 1,785,000

Estimated Unknown Loss - Unmetered

Known Theft: \_\_\_\_\_  
 Known Illegal Connections: \_\_\_\_\_  
 Total Estimated leaks that have been repaired: 558,400  
 Total Estimated Unmetered (for audit period specified): 558,400

Total Production for audit period specified: 97,787,620

Total Metered/Unmetered Consumption for audit period specified: 83,349,969

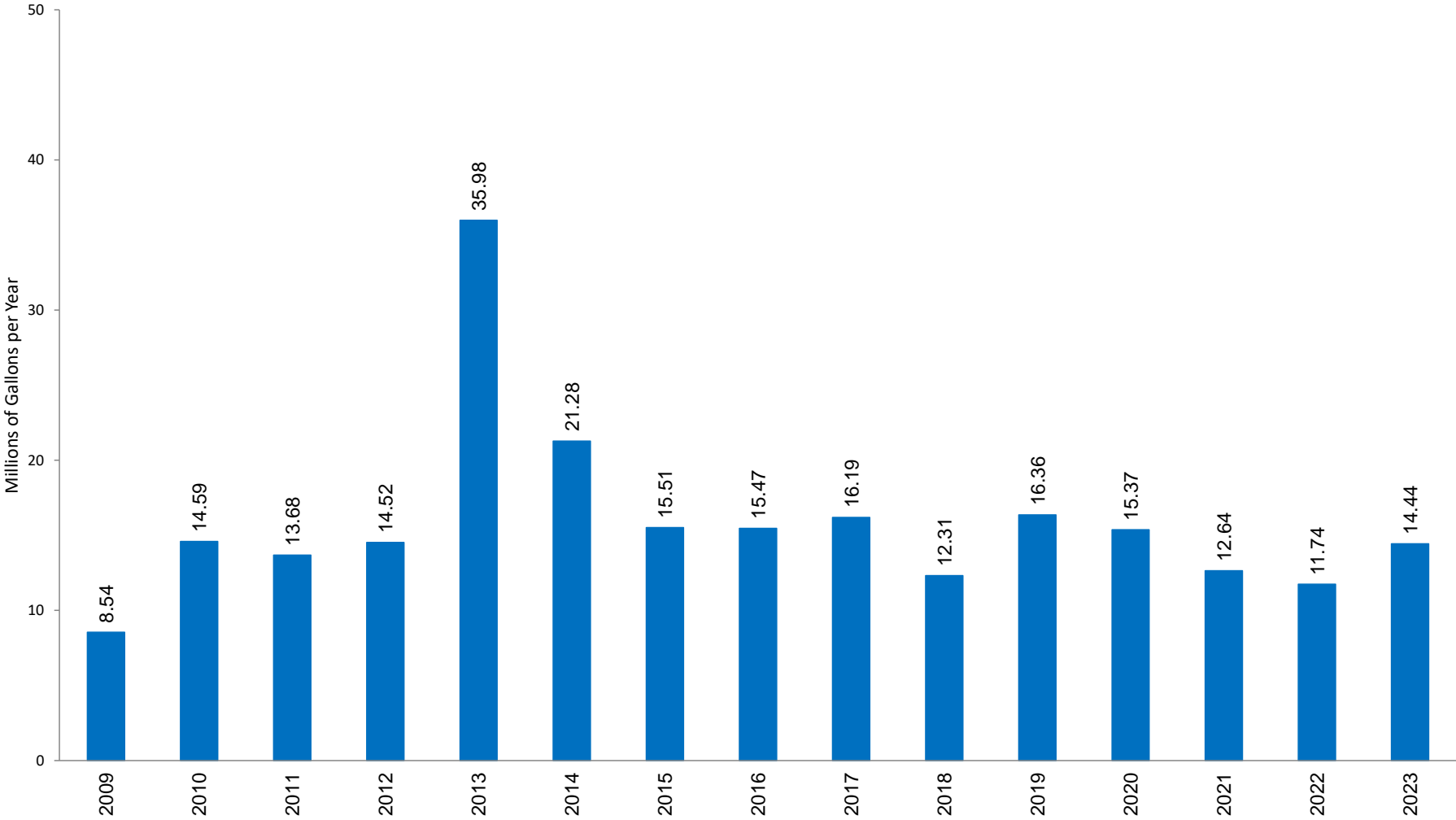
**Total Water Loss (Production - Consumption): 14,437,651**  
**Loss Percentage: 14.8% \*\*\***

**Comments:** The production totals are different than the monthly report due to a different time frame being used.

\* Note - All Production & Consumption Totals In U.S. Gallons \*

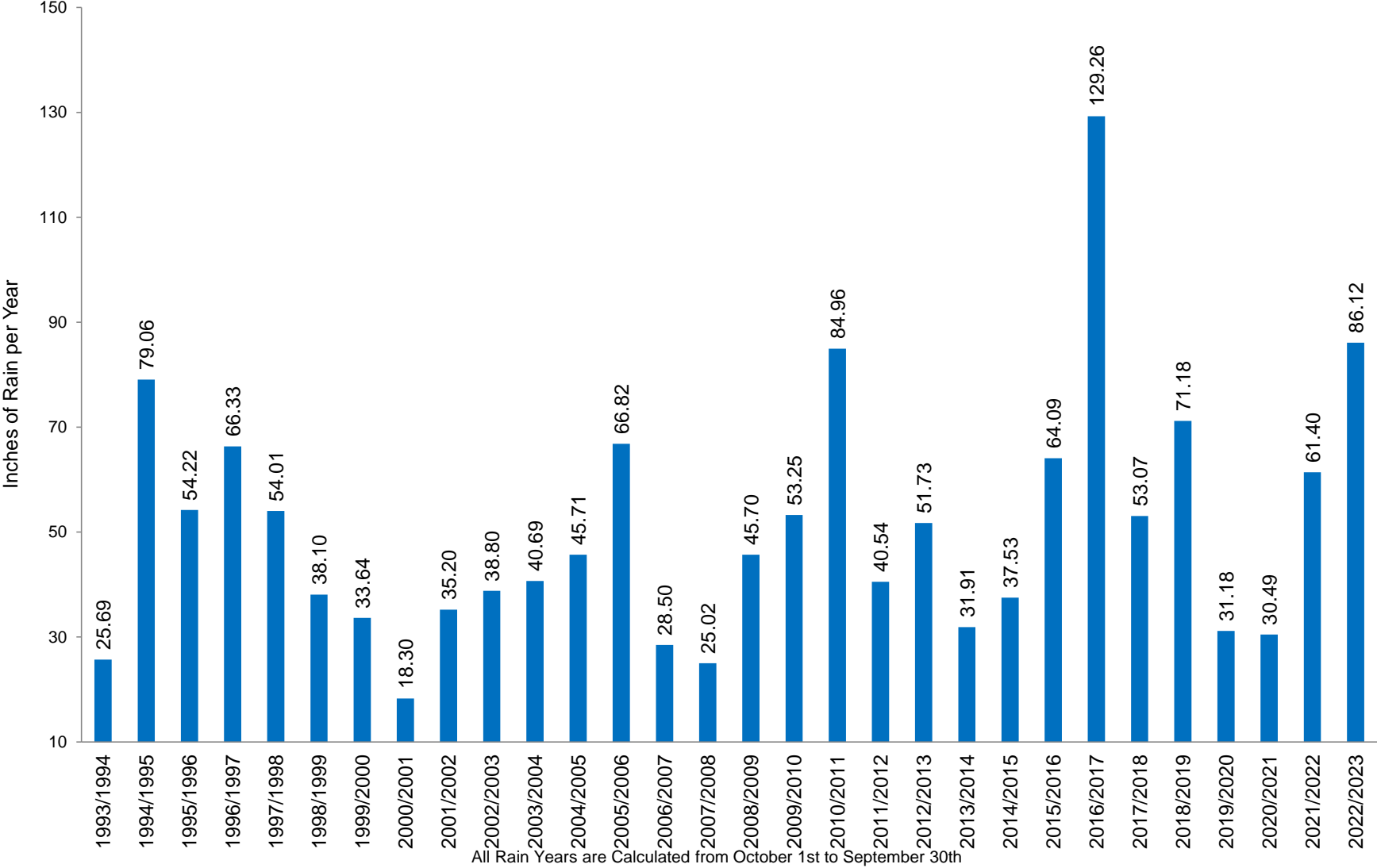
\*\*\* Note - Total Water Loss Percentage included theft, Illegal Connections or Leaks that have been repaired

# OVPSD 15 Year Water Loss Trend



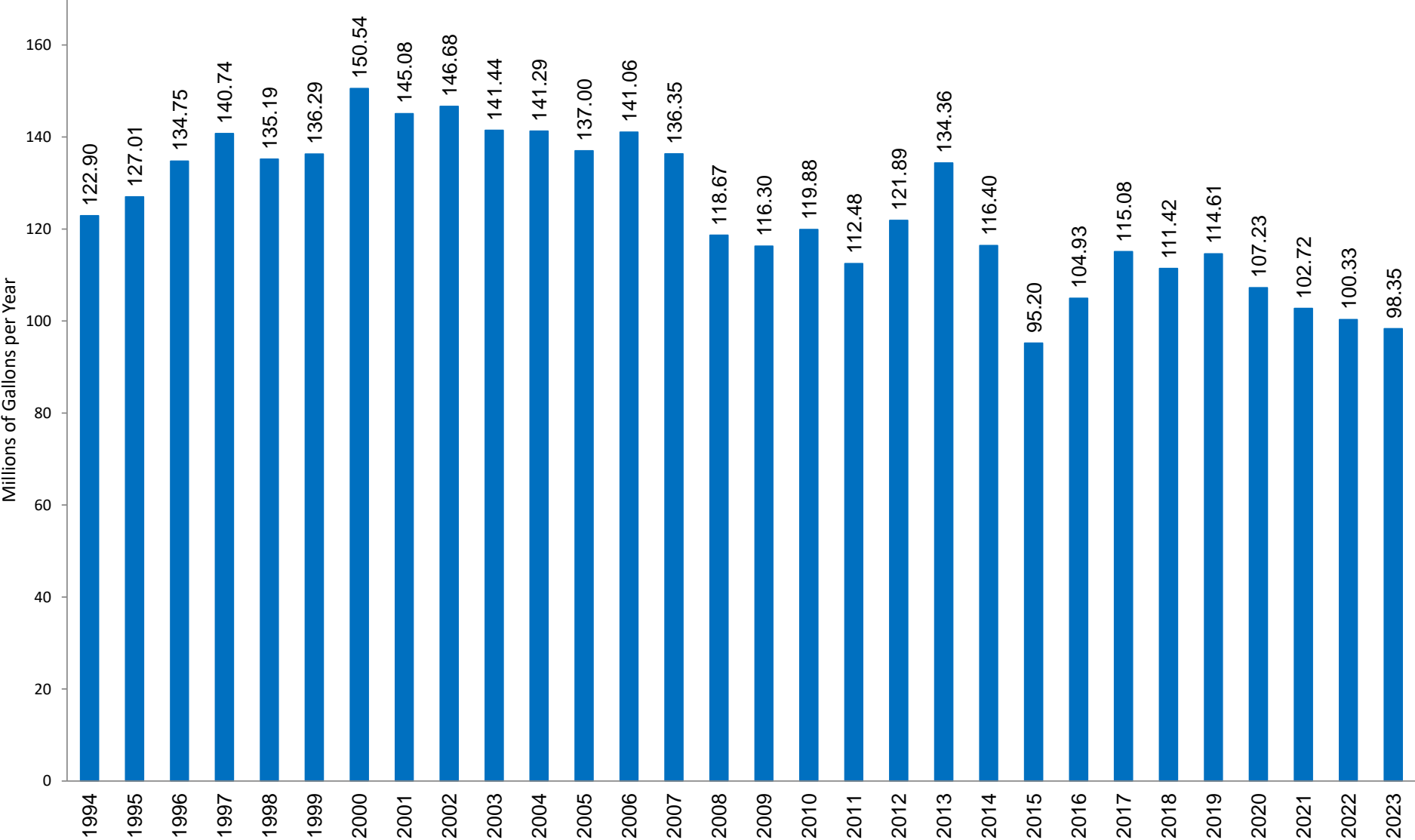
Information comes from from Year End Water Audit Report

# OVPD 30 Year Precipitation



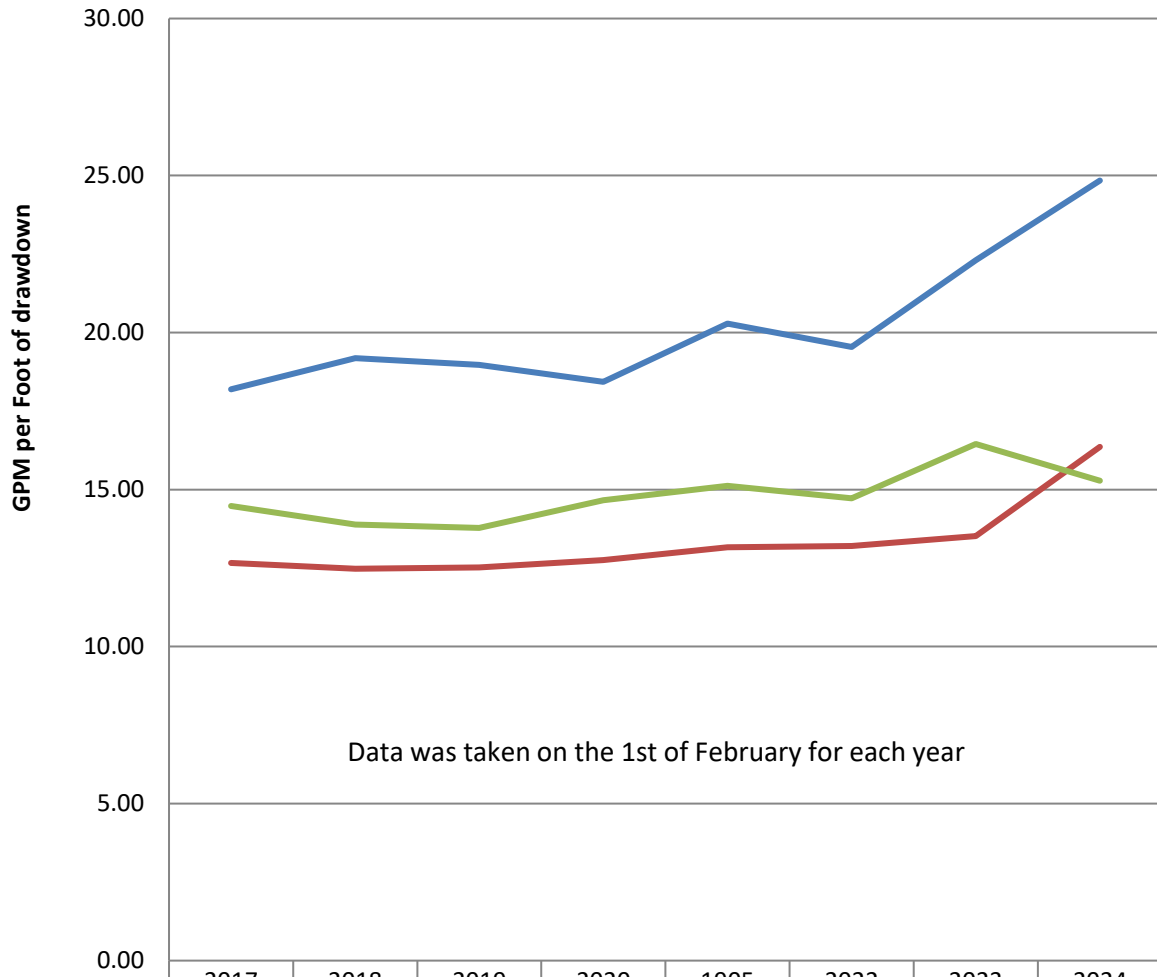


# OVPSD 30 Year Water Production Trend



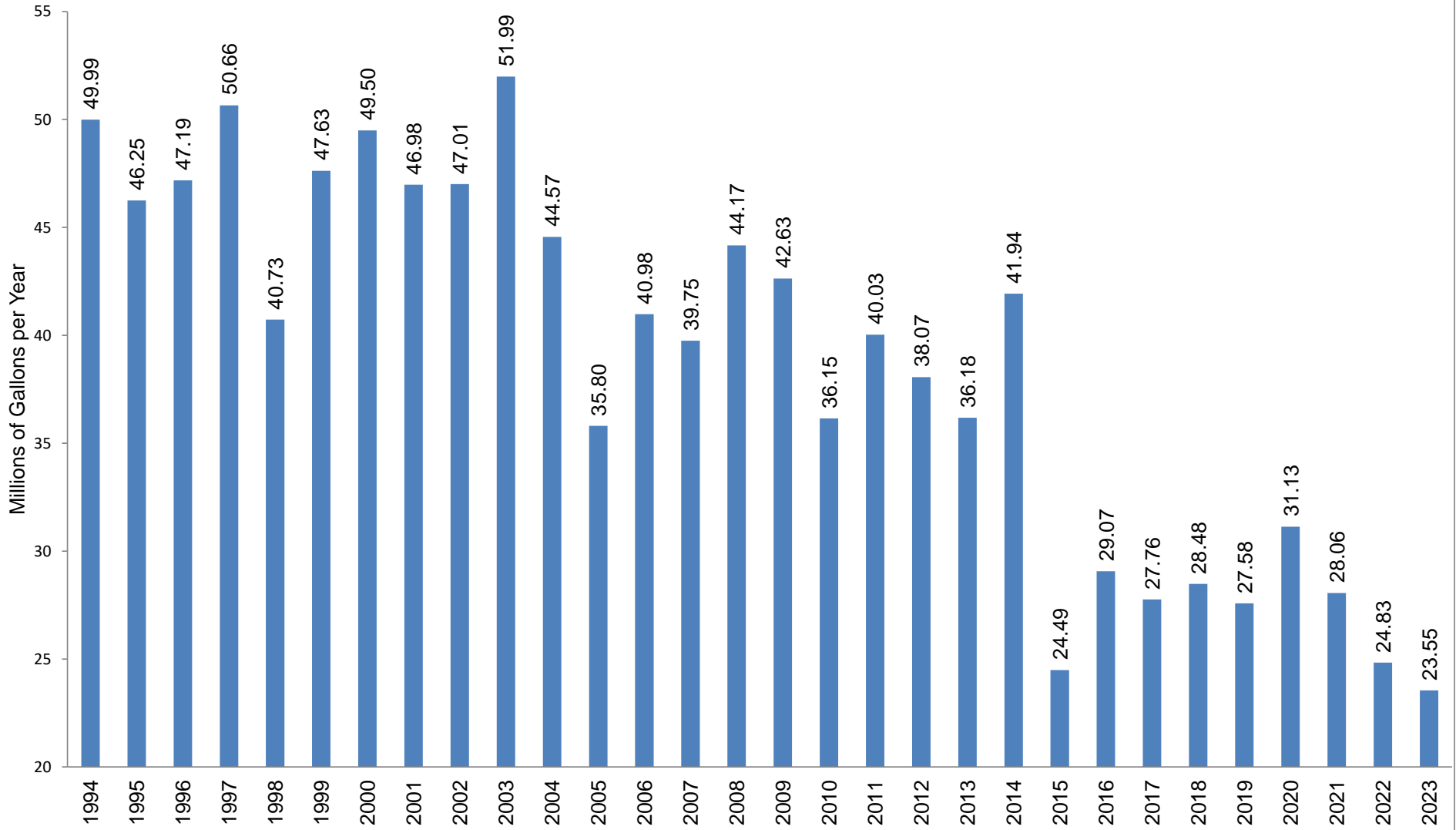
Information comes from from well logs

## OVPSD Production Wells Specific Capacity



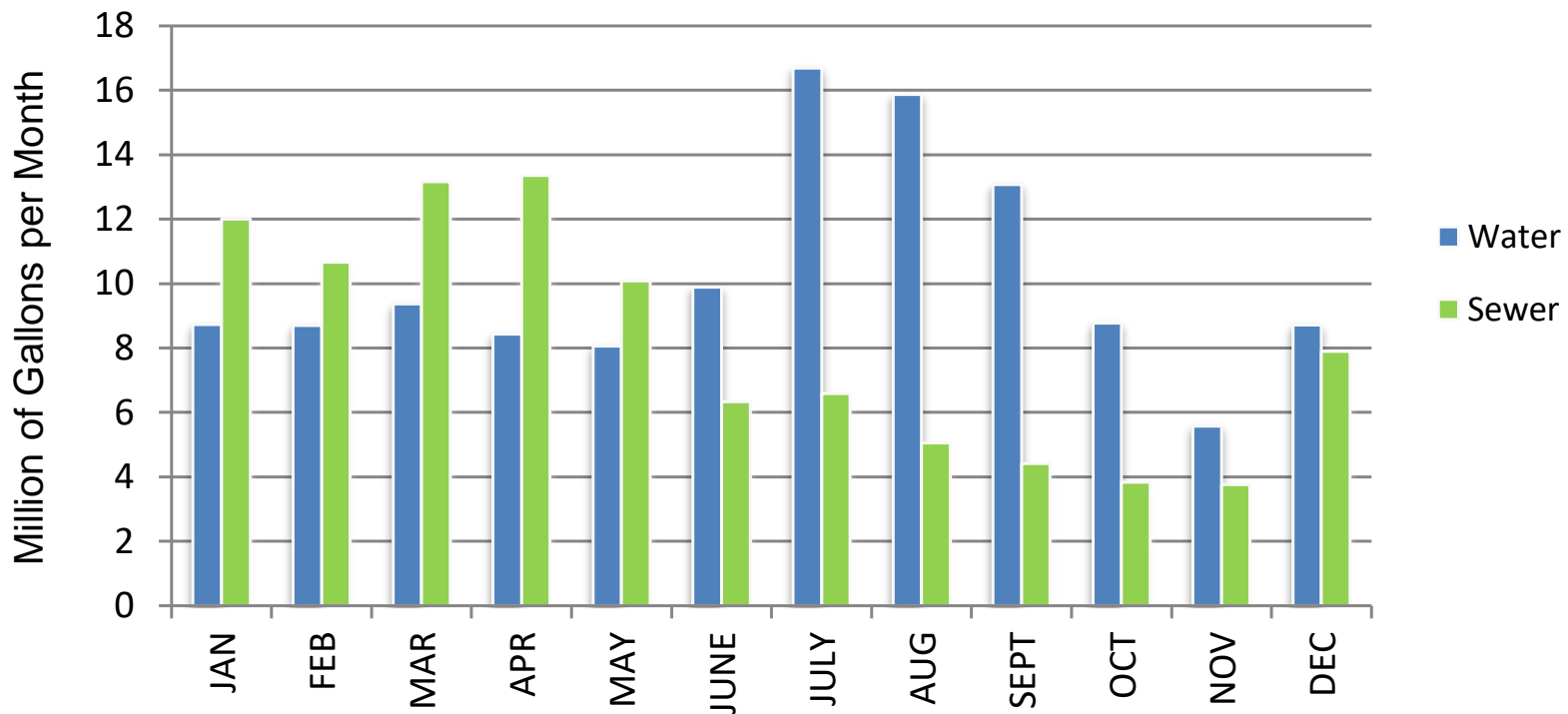
	2017	2018	2019	2020	1905	2022	2023	2024
Well 1R	18.19	19.18	18.97	18.43	20.29	19.54	22.30	24.84
Well 2R	12.66	12.48	12.52	12.75	13.16	13.20	13.51	16.36
Well 5R	14.47	13.89	13.78	14.66	15.12	14.72	16.45	15.3

# SVMWC 30 Year Water Production Trend



Information comes from SV Mutual

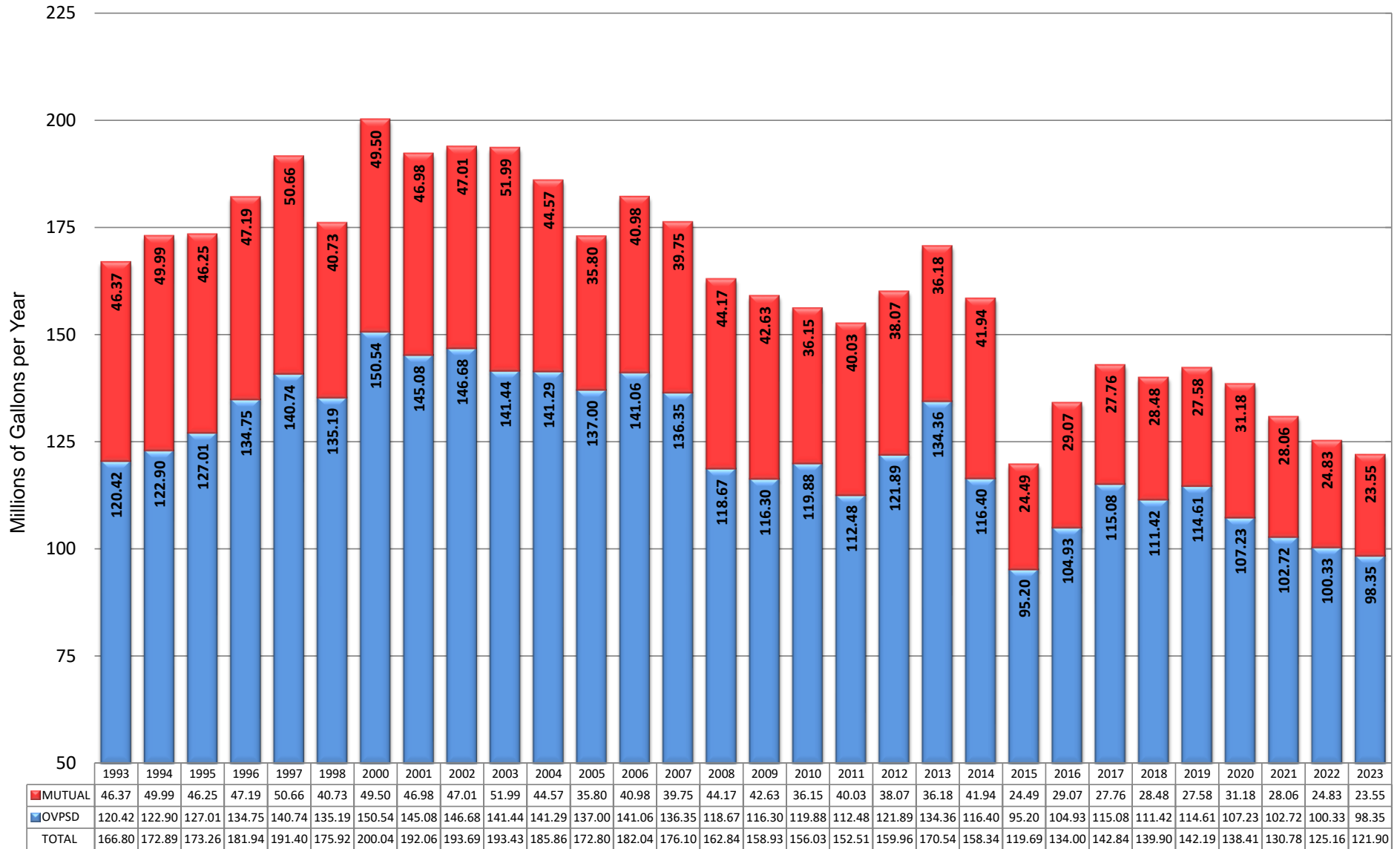
# 2023 Water and Sewer Comparison



Compares Total Monthly Water Production to Total Sewer Collection  
Water information comes from well logs  
Water total includes OVPSD and SVMWC  
Sewer information comes from SCADA

<b>Water and Sewer Production 2023</b>					
	<b>WATER</b>	<b>WATER</b>	<b>WATER</b>	<b>SEWER</b>	
	<b>OVPSD</b>	<b>SVMWC</b>	<b>TOTAL</b>	<b>TOTAL</b>	
JAN	6.94	1.79	8.73	12.01	
FEB	6.72	1.99	8.71	10.66	
MAR	7.24	2.14	9.38	13.16	
APR	6.82	1.61	8.43	13.35	
MAY	6.47	1.59	8.06	10.09	
JUNE	8.29	1.59	9.88	6.34	
JULY	13.43	3.25	16.68	6.59	
AUG	13.04	2.84	15.88	5.06	
SEPT	10.82	2.26	13.08	4.42	
OCT	7.41	1.36	8.77	3.83	
NOV	4.24	1.34	5.58	3.76	
DEC	6.93	1.79	8.72	7.89	
	98.35	23.55	121.90	97.16	Million Gallons
Water information comes from well logs					
Sewer information comes from SCADA					

# 30 Year OVPD and SVMWC Combined Water Production Trend



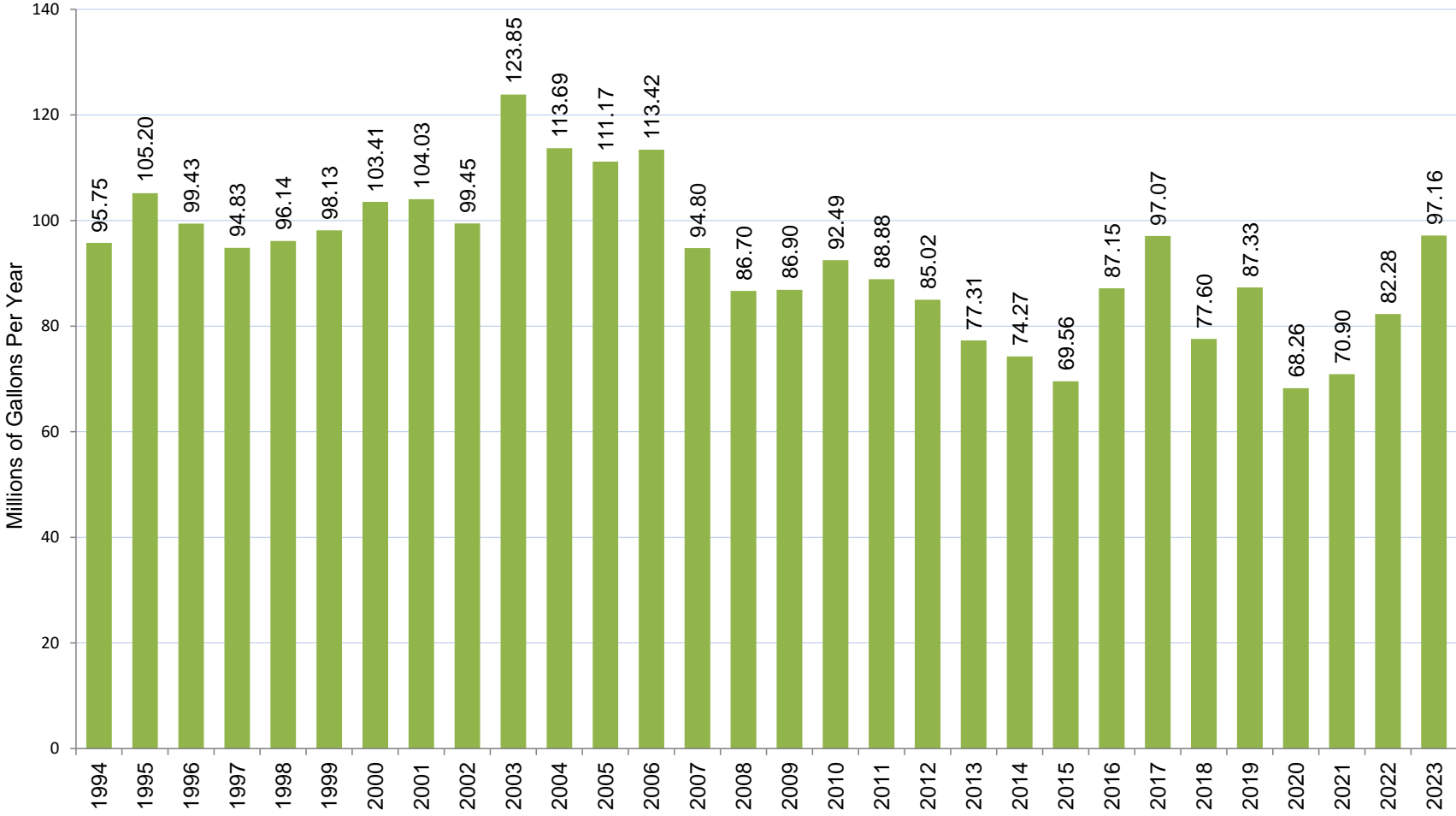
Information comes from from well logs

**SEWER SYSTEM INVENTORY – 2023**  
**Updated Information to Match District GIS Database**

1. 440 Sanitary Manholes
2. 3 Siphons (6",12",16")
3. 3 Sewer Flow Meters
  - Mag Meter, Painted Rock Siphon T-45A - District owned
  - Mag Meter, Mountain Run - Ski Corp owned
  - Mag Meter, HWY 89 - T-TSA owned
4. 9 Feet 18" Sewer Main
5. 11,170 Feet 15" Sewer Main
6. 2,406 Feet 12" Sewer Main
7. 9,012 Feet 10" Sewer Main
8. 16,771 Feet 8" Sewer Main
9. 49,061 Feet 6" Sewer Main
10. 6,933 Feet 4" Sewer Main
11. 19,658 Feet 4" District Sewer Lateral
12. 668 Feet 6" District Sewer Lateral
13. 1,054 Sewer Connections per Billing
14. 2 Remote Terminal Units (RTU)

Total Sewer Main = 95,362 Feet = 18.06 Miles  
Total District Sewer Laterals = 20,326 Feet = 3.85 Miles  
Combined Totals = 115,689 Feet = 21.91 Miles

# OVPSD 30 YEAR SEWER FLOW TREND



Information from SCADA

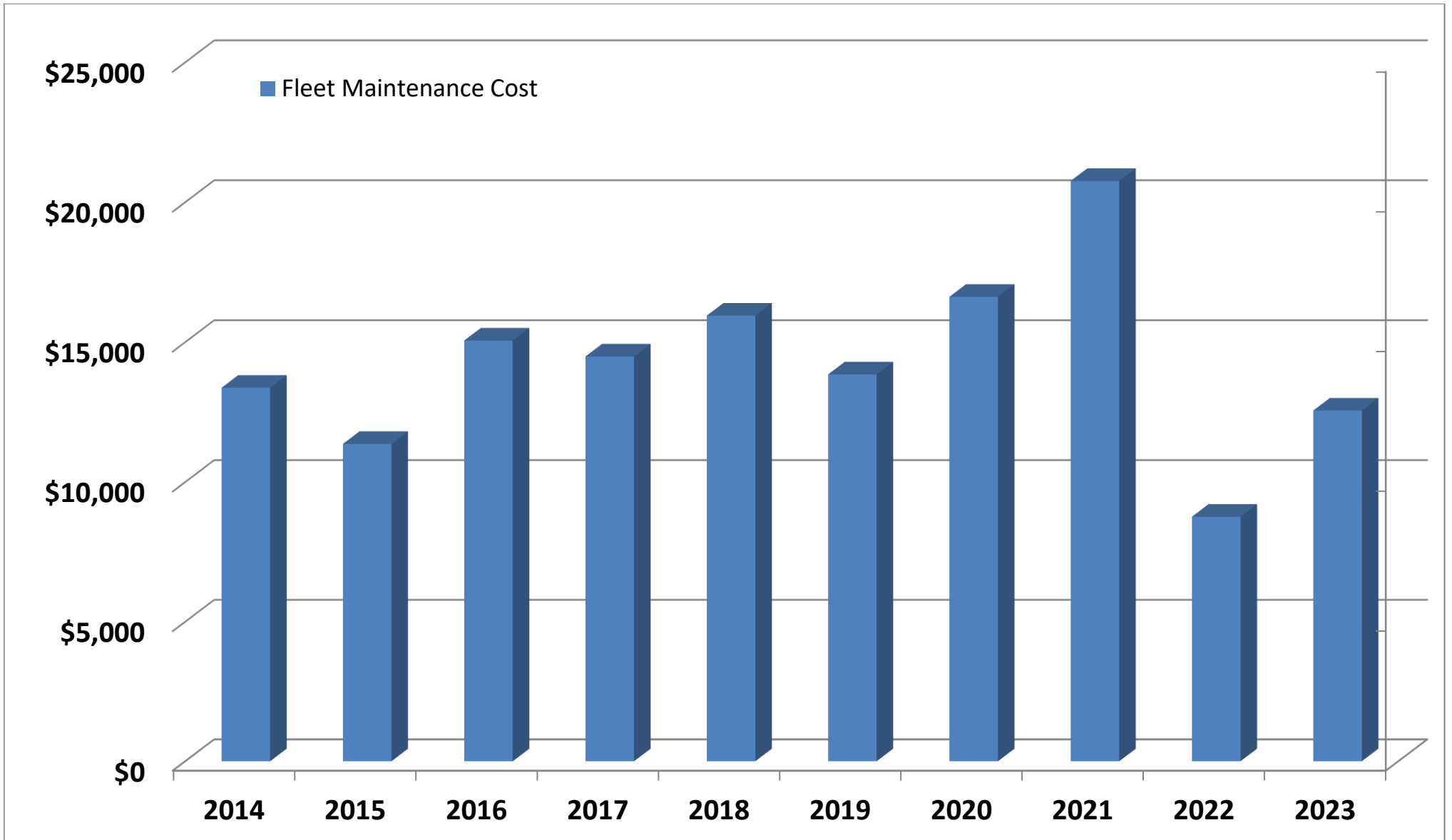


# Annual Report on District Fleet

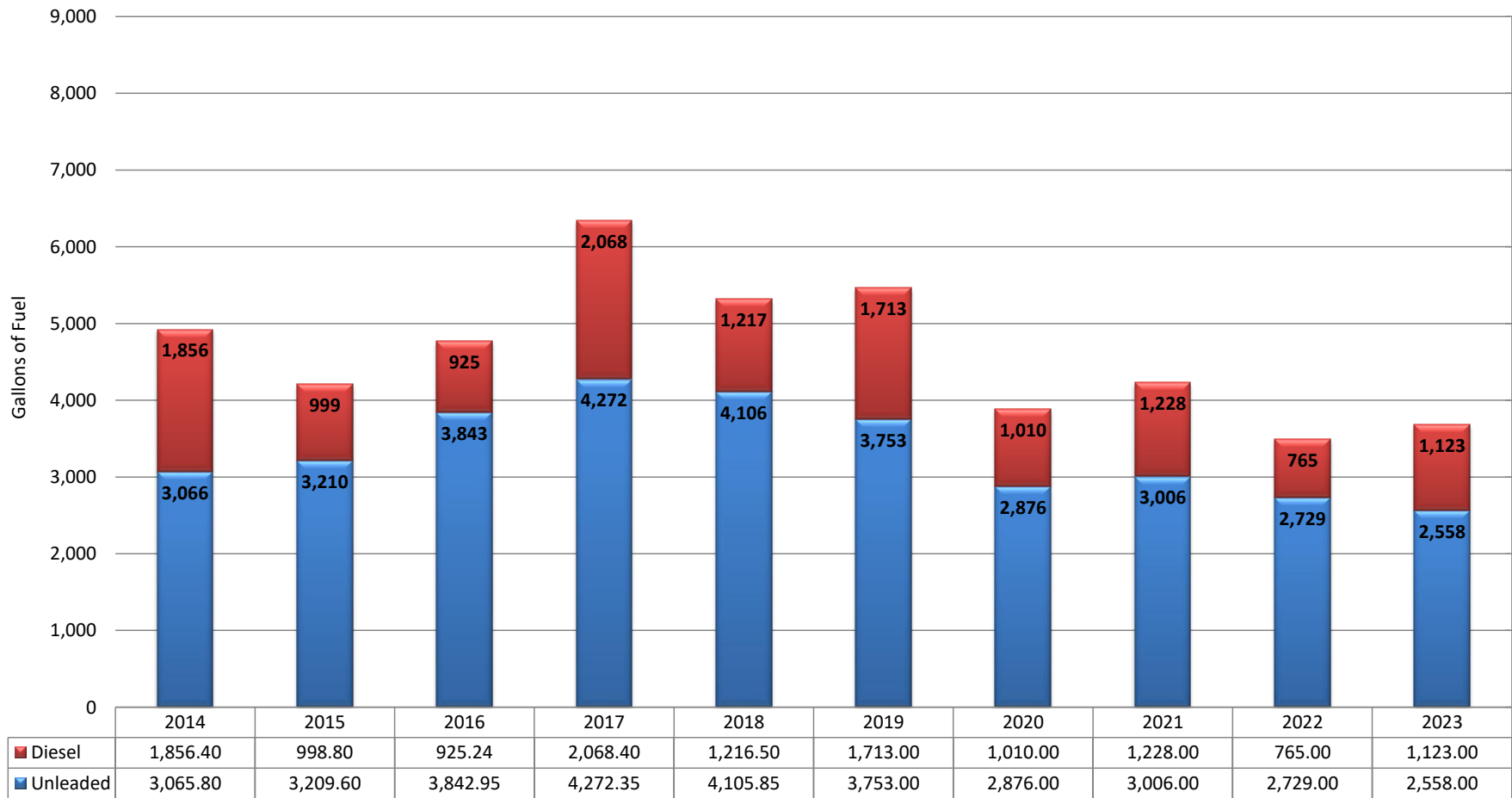
2023

Vehicle/Equipment	Mileage Hours	Age	Replacement Schedule	Service Life		Maintenance Due	2023
2008 Ford 1 Ton 4x4 Flat	48,201	16	15	-1		Annual Service	\$400
2022 Ram 2500 Utility		0	15	15		Annual Service	\$400
2014 Dodge Ram 4x4	61,373	10	15	5		Annual Service	\$400
1997 Ford Explorer	129,875	27	15	-12		Annual Service	\$400
2014 F-150 4x4	173,499	10	15	5		2x Annual Service	\$400
2008 F-750 Dump Truck	11,742	16	30	14		Annual Service	\$400
1998 JD 444H Loader	4,072	26	30	4		Annual Service	\$400
JD Backhoe	743	6	30	24		Annual Service	\$400
2020 Isuzu Compressor I/R Compressor	15	3	20	17		Annual Service	\$400
2007 New Holland	592	17	30	13		Annual Service	\$400
						Cutting blade/Wear shoes	\$1,000
2009 Vac-Con Hydro-Vac Power Take Off (PTO)	10,030 315	15 15	30 30	15 15		Annual Service	\$400
2009 Duetz Rear Engine	997	15	30	15		Annual Service	\$400
2016 Ford Interceptor	31,586	8	15	7		2x Annual Service	\$400
6" Trash Pump (2020)	7	3	30	27		Annual Service	\$400
2010 Prowler Easement	244	12	20	8		Annual Service	\$400
Well House Generator (1993)	281	31	40	9		Annual Service	\$600
1810 Generator (1991)	842	33	40	7		Annual Service	\$600
305 Generator (2004)	214	20	40	20		Annual Service	\$600
						Equipment	\$1,000
						Rags, Cleaning Supp. Ect.	\$1,000
<b>Total</b>	<b>Fleet Ave.</b>	<b>14.9</b>					<b>\$10,800</b>

# 10 Year Vehicle Maintenance Costs



# OVPSD Operation Department 10 Year Fuel Usage Trend





# OLYMPIC VALLEY PUBLIC SERVICE DISTRICT



EXHIBIT F-10  
3 Pages

## FIRE DEPARTMENT LONG-TERM MODELING

**DATE:** May 28, 2024

**TO:** District Board Members

**FROM:** Brad Chisholm, Fire Chief

**SUBJECT:** Fire Department Long-Term Analysis

**BACKGROUND:** Staff have been analyzing the Fire Department financials to identify viable revenue streams and minimize expenses, aiming to fund current and future demands and opportunities. This initiative is closely tied to the upcoming strategic plan project where determining how to support the Fire Department will be critical. Key areas of focus within the fiscal analysis include meeting anticipated demands resulting from MOU negotiations (competitive wages and benefits), appropriate staffing for the Fire Department (including the addition of a dedicated Fire Prevention Officer) and ensuring we can sustain our fuels management program. Staff are considering a range of funding sources to achieve these objectives, including but not limited to traditional fundraising, cost recovery, cost sharing, in-kind donations, fee for service, expanding services, tax assessment, and consolidation/annexation. This comprehensive approach ensures a thorough exploration of various funding possibilities, and we remain open to considering other innovative solutions that may arise during our analysis.

**DISCUSSION:** Chief Chisholm, Dave Hunt, and Gary Bell (remote) met with Michelle McIntyre, Executive Officer, and Josh Alpine, Commissioner, from Placer County LAFCO to provide information to staff regarding LAFCO, and what is involved in a merger process. Staff was provided with an explanation of the various options, including a Joint Powers Authority (JPA), consolidation, contract, and annexation. Like Gary Bell, LAFCO members described annexation as the most appropriate avenue. They added that there are many opportunities for each agency to provide input, requests, or parameters, and each agency can opt out if the parameters are unacceptable. There was also a discussion around a LAFCO Municipal Service Review (MSR). The most recent MSR was completed in May 2016, making it three years overdue for an update. Staff was advised that LAFCO has an MSR for Easter Placer County fire protection agencies scheduled for FY

2026, but suggested they could move that schedule up to FY 2025 if desired by the JPA Chiefs. A letter from the Eastern Placer County JPA Fire Chiefs was sent to LAFCO on May 14, 2024, requesting an Eastern Placer County MSR be conducted for fire protection agencies in FY 2025.

Chief Chisholm and Danielle Mueller continue to consider the option of a fee-for-service model. Chief Chisholm is working with Wittman Enterprises, which provides billing and collection services, to better understand what a likely return would be for such a model in our service area.

**ALTERNATIVES:** This report is for information only; no action is requested from the Board.

**FISCAL/RESOURCE IMPACTS:** Staff continues to spend considerable time understanding options and processes. The impact of this work will have a fiscal impact however, it cannot be easily quantified at this time.

**RECOMMENDATION:** This report is for information only; no action is requested from the Board.

**ATTACHMENTS:** May 14, 2024 letter from Eastern Placer County JPA Fire Chiefs requesting an Eastern Placer County MSR be conducted for fire protection agencies in FY 2025.

**DATE PREPARED:** May 22, 2024



## EASTERN PLACER COUNTY FIRE CHIEFS

Michelle McIntyre  
Executive Officer  
Placer County Local Agency Formation Commission (LAFCO)

May 14, 2024

Dear Mrs. McIntyre,

The Eastern Placer County Fire Chiefs held our quarterly meeting on Thursday, May 9th. Among other things, we discussed the topic of a LAFCo Municipal Service Review update. There are many changes and updates, both past and projected, for which an updated MSR would prove very beneficial. We recognize you and your staff are exceptionally busy, but we respectfully request an Eastern Placer County Fire Protection MSR be scheduled/budgeted for 2025.

We understand that a meaningful review will require local agencies to be engaged in the process. We commit to providing necessary information in a timely manner to help ensure a successful report.

Thank you for your consideration of this request. Please feel free to contact me with any questions.

Sincerely,

A handwritten signature in blue ink, appearing to read "Kevin McKechnie".

Kevin McKechnie  
Easter Placer County Fire Chiefs



# OLYMPIC VALLEY PUBLIC SERVICE DISTRICT



EXHIBIT F-11  
2 Pages

## FUELS MANAGEMENT PROGRAM

**DATE:** May 28, 2024

**TO:** District Board Members

**FROM:** Brad Chisholm, Fire Chief; Jessica Asher, Program Manager & Board Secretary

**SUBJECT:** Fuels Management Program – Update

**BACKGROUND:** The Board of Directors directed staff to provide progress reports regarding Fuels Management at its monthly meetings for items not otherwise addressed within the Board agenda. Information about the program can be found on the Department's Prevention website under the Wildfire Preparedness and Wildfire Prevention tabs. <https://www.ovpsd.org/ovfd/prevention>

**DISCUSSION:** OV-1: Olympic Valley Fuel Reduction Project  
Cross Check Services resumed work on the OV-1 project in early May. By the end of last season, the road work was completed and 30% of the 120-acre project area had been addressed. Specifically, operations had taken place on approximately 50 acres, with 35 acres fully treated. As of May 15th, an additional 20 acres have been fully treated, bringing the total to 55 acres. Staff is planning to host a site visit to the project this summer, as conditions allow.

**FISCAL/RESOURCE IMPACTS:** The District has been awarded \$1,085,911 in grant funding to plan and implement fuels management projects, as summarized below.

Project	Grantor	Date Awarded	Funding	% Complete
<b>Community Wildfire Protection Plan (CWPP)</b>	CAL FIRE	Oct. 2021	\$31,898	100%
<b>Fuels Reduction: North Ridge – OV-1 (120 acres)</b>	CAL FIRE	Nov. 2022	\$539,888	45%
<b>Fuels Reduction: Evacuation Corridor O.V. Road – OV-3 (3 acres)</b>	Tahoe Truckee Community Foundation (TTCF)	July 2022	\$50,000	0%
	Trout Unlimited / Friends of Squaw Creek	Nov. 2021	\$19,000	100%
<b>Fuels Reduction: Community Buffer – OV-4 (127 acres)</b>	Design and Permitting - TTCF / CAL FIRE	July 2023	\$45,125	30%
	Implementation – Truckee Tahoe Airport District	April 2024	\$400,000	0%

The District has an on-call contract with Danielle Bradfield, a Registered Professional Forester and founder of Feather River Forestry, for grant writing and consulting services. This contract has a not-to-exceed amount of \$20,000 annually. Staff dedicate significant time to developing our Fuels Management Program and administering grant contracts.

Expenses related to the Green Waste Days (GWD) are funded through rates and the Garbage Fixed Asset Replacement Fund (FARF), which currently has a balance of approximately \$139,000. The estimated costs for this program include the Tahoe Truckee Sierra Disposal (TTSD) delivery, pick-up, and disposal of three 30-cubic yard containers per GWD, along with administration, and labor. These costs are expected to be approximately \$3,300 per event, assuming that Friends of Olympic Valley (FoOV) and the Firewise Community can provide volunteers for the six District-sponsored GWDs.

**RECOMMENDATION:** This report is informational only; no action is requested from the Board.

**ATTACHMENTS:** None.

**DATE PREPARED:** May 24, 2024





# OLYMPIC VALLEY PUBLIC SERVICE DISTRICT



EXHIBIT F-12  
16 Pages

## TRUCKEE TAHOE AIRPORT DISTRICT (TTAD) GRANT AGREEMENT

**DATE:** May 28, 2024

**TO:** District Board Members

**FROM:** Jessica Asher, Program Manager; and Brad Chisholm, Fire Chief

**SUBJECT:** Approve Grant Agreement with TTAD for OV-4 Shaded Fuel Break

**BACKGROUND:** One of five hazardous fuel reduction projects identified in the 2022 Community Wildfire Protection Plan (CWPP), the OV-4 project will address wildfire risk by creating a minimum 150-foot-wide shaded fuel break surrounding the perimeter of residential properties, buildings, and other structures in the valley. The area contains native forest land exhibiting a high degree of vertical and horizontal fuel continuity immediately adjacent to the residential areas of Olympic Valley, presenting significant wildfire risk to the community.

Due to the extent of the project area and the number of parcels and landowners included, the planning process for the OV-4 project is more complex than the other priority projects in the Olympic Valley Community Wildfire Protection Plan (CWPP). As such, design and permitting for the project was initiated in hopes of having a shovel ready project which would be more competitive for future implementation funding.

In the fall of 2023, Truckee North Tahoe Forest Management Program (TNTFMP) funded project design and permitting for private parcels greater than 3-acres. Additionally, separate from the TNTFMP funding, the District has funded design and permitting for land held in charitable trust with Placer County as the public administrator (above Sandy Way); and the Washoe Tribe has participated to include just under three acres of their land which overlaps with the conceptual OV-4 project boundaries.

The project has completed property owner and community outreach with 100% of property owners opting to participate in the design and permitting phase of the project. In the fall of 2023, Registered Professional Forester (RPF) Bradfield

completed field reconnaissance work. The layout and design to spatially define treatment area boundaries, resource protection zones, and treatment methodologies is well underway. The current proposed total project treatment area is 127 acres. RFP Bradfield is now completing the necessary CAL FIRE permitting to bring the project to “shovel-ready” status and to complete bid documents. The project will likely operate under the 10% dead/dying/diseased CAL FIRE timber harvesting exemption.

**DISCUSSION:** On October 17, 2023, In April, the Eastern Placer County Fire Chiefs Joint Powers Authority and Tahoe Truckee Community Foundation representatives convened with the Truckee Tahoe Airport District’s (TTAD) General Manager, Robb Etnyre, and Board Member, David Diamond, to discuss allocating a \$2 million fund from TTAD for fuel reduction. TTAD aimed to focus on the protection of life and community property, the creation of shaded fuel breaks, reinforcing defensible zones, and projects that are ready to begin implementation this summer. In the subsequent months, the Chiefs periodically convened to review and prioritize projects from all local departments (CAL FIRE, Northstar, North Tahoe, Olympic Valley, and Truckee), focusing on the highest priority projects identified in each District’s CWPP that do not have funding. In March, CAL FIRE was included in this working group. On April 10th, representatives of these fire agencies met with Robb Etnyre to discuss and select appropriate projects, which included OV-4 in Olympic Valley.

On April 24<sup>th</sup>, the TTAD Board of Directors approved a \$400,000 grant from the Airport for the first phase of the implementation of the OV-4 Fuels Management Project. If the funding agreement with TTAD is approved, the District will begin working with RPF Bradfield on project implementation. Community outreach will begin by staff in early June, once bid documents are prepared. The bid documents will provide necessary information about the desired condition, phasing, project area, and access points. Bids will be due in mid-July; with timber operations anticipated to occur in late summer/early fall.

- ALTERNATIVES:**
1. Authorize the General Manager to execute the Funding Agreement with Truckee Tahoe Airport District.
  2. Do not approve the Agreement.

**FISCAL/RESOURCE IMPACTS:** Acceptance of the grant will provide \$400,000 to fund fuels reduction work within the community. OV-4 will directly benefit over 900 habitable structures; complement defensible space efforts; reduce threat to emergency personnel during a wildfire event; allow for wildfire to be held outside of the residential settings; reduce potential ember cast and radiant heat by lowering fire intensity; improve resilience to fire, insects, disease, and drought.

**RECOMMENDATION:** Authorize the General Manager to execute the Funding Agreement with Truckee Tahoe Airport District.

**ATTACHMENTS:** TTAD Grant Agreement, CWPP Project Map, Project Maps

**DATE PREPARED:** May 15, 2024

**AGENCY FUNDING AGREEMENT**  
**TRUCKEE TAHOE AIRPORT DISTRICT**  
**AND**  
**OLYMPIC VALLEY PUBLIC SERVICE DISTRICT**

This Agency Funding Agreement (“**Agreement**”) is entered into effective \_\_\_\_\_, 2024 (“**Effective Date**”) by and between the Truckee Tahoe Airport District (“**TTAD**”), a California airport district, and Olympic Valley Public Service District (“**OVPSD**”), including Olympic Valley Fire Department (“**OVFD**”), in support of wildfire mitigation efforts. TTAD and OVPSD are collectively referred to herein as the “**Parties**” and individually as a “**Party**.”

**RECITALS**

A. TTAD wishes to provide one-time funding to reduce the risk and severity of wildfire within TTAD. The TTAD Board of Directors has determined that funding wildfire mitigation projects furthers a public purpose of TTAD for a number of reasons, including that TTAD is a directly affected landowner, wildfire does not respect property boundaries so all mitigation projects protect TTAD property, and wildfires have significant regional impacts including threats to the public health and safety, property damage, smoke, loss of tourism visitors and others regardless of their location that affect airport operations and safety.

B. OVPSD is a California public service district providing services within TTAD’s service area. The Board of Directors of OVPSD is in support of OVPSD’s OV-4 Project, as defined below and described in **Attachment A**, attached hereto and incorporated herein by reference (“**Project**”), which serves a common constituency with TTAD. OVPSD is developing this Project through its Community Wildfire Protection Plan (“**CWPP**”) process.

C. OVPSD requested TTAD funding for the Project in the amount of \$400,000 to treat approximately 70-95 acres of the 130-acre Project to create a 150-foot-deep, shaded fuel break surrounding the Valley’s high value residential areas, as outlined in the OVPSD CWPP and Attachment A.

D. The TTAD Board of Directors has determined that funding the Project furthers a public purpose of TTAD for the reasons set forth above.

NOW, THEREFORE, IT IS AGREED AS FOLLOWS:

**TERMS**

1. All of the above recitals are true and correct and incorporated into the Terms of this Agreement.

2. TTAD shall pay to OVPSD the sum of \$400,000 (“**TTAD Funds**”), to be paid in the ordinary course of TTAD’s procedures for processing payments, after this Agreement has been duly executed by both Parties.

3. OVPSD shall utilize the TTAD Funds only towards the Project as described in Attachment A. Any funds not utilized by OVPSD for the above-identified Project within 18 months of the date of execution of this Agreement shall be immediately returned to TTAD, unless extension for utilization is otherwise approved.

4. OVPSD shall comply with all requirements and representations submitted to TTAD for the Project and as directed by TTAD, including but not limited to:

- a. OVPSD shall recognize TTAD throughout its marketing and promotional materials for this funding as described in **Attachment B**, attached hereto and incorporated herein by reference (“**Recognition**”). This Recognition shall be substantially similar to the recognition provided to other program donors of similar size. The term of this Recognition shall be the term of the Evaluation Report requirement set forth in Section 6 of this Agreement,

5. OVPSD shall indemnify, defend with counsel appointed by TTAD, and hold TTAD and TTAD’s officers, directors, employees, agents, and volunteers harmless from any and all claims, losses, causes of actions, liabilities, and other matters (including reasonable attorney’s fees, costs, and other reasonable and necessary expenses) asserted that, in whole or in part, arise out of, relate to, result from, or are incident to (1) the negligence (active or passive, ordinary or gross), recklessness, or willful misconduct of OVPSD or its officers, directors, employees, agents, and volunteers, (2) the breach of this Agreement by OVPSD, (3) any challenge to the funding of this Project by TTAD, including any challenge that the Project does not further a public purpose of TTAD, (4) the Project or the TTAD Funds, or (5) any of the activities contemplated by OVPSD under this Agreement.

6. OVPSD shall complete a final Project evaluation report (“**Evaluation Report**”) no later than 19 months after the Effective Date of this Agreement. The Evaluation Report will address the Measures of Success as outlined in the attached **Attachment C - Project Success Measures and Metrics**, incorporated by this reference. OVPSD further agrees to provide a progress report to the TTAD Board of Directors at a regular meeting thereof upon the request of the TTAD Board of Directors (“**Progress Report**”). Said Progress Report shall include, but not be limited to, an accounting of the TTAD Funds utilized to date, and an update on the general use of the TTAD Funds and functions of the Project and related activities.

7. Either Party may terminate this Agreement for cause upon 30 days’ written notice. Without limiting the foregoing, if OVPSD materially breaches any of the terms of this Agreement, TTAD may do the following:

- a. Declare that the amounts paid by TTAD to OVPSD be repaid immediately, with interest accrued from the date of disbursement, which shall be equal to the Local Agency Investment Fund quarterly apportionment rate in effect at the time of the default;
- b. Terminate any obligation to make future payments to OVPSD;

- c. Terminate this Agreement; and
- d. Proceed with legal action that it deems necessary to protect its interests.

Prior to items (a) – (d) the OVPSD shall have 30 days to transfer or otherwise account for any allegedly misused funds before requiring repayment/termination/etc.

8. OVPSD shall comply with all applicable requirements of the California Environmental Quality Act related to the Project.

9. OVPSD and its contractor(s) shall obtain and maintain reasonable commercial general liability and employer's liability/worker's compensation insurance. TTAD shall be named an additional insured on such policies. All OVPSD policies shall be primary. OVPSD may meet its obligation under this section with equivalent self-insurance.

10. During regular business hours, TTAD and its authorized representatives shall have the right to inspect and to make copies of any books, records, or reports of OVPSD pertaining to this Agreement. OVPSD shall maintain and make available at all times for such inspection, accurate records of all its costs, disbursements, and receipts with respect to its use of TTAD Funds under this Agreement. Failure or refusal by OVPSD to comply with this provision shall be considered a breach of this Agreement.

11. OVPSD shall ensure all permits, licenses, and approvals required for performing their obligations under this Agreement are obtained, and shall comply with all applicable federal, state, and local laws, rules, regulations, and guidelines, including the Americans with Disabilities Act (ADA) of 1990 (42 U.S.C., § 12101 et seq.), which prohibits discrimination on the basis of disability, as well as all applicable regulations and guidelines issued pursuant to the ADA and other applicable law.

12. OVPSD shall retain all records that are relevant to this Agreement for a period of five years after completion of the Project.

13. If the Project is considered to be public works for purposes of prevailing wages under California law, then when such improvements are constructed, or were constructed, they shall be, or shall have been, constructed in compliance with the prevailing wage law pursuant to Labor Code § 1720 et seq. and implementing regulations of the Department of Industrial Relations and shall comply with the other applicable provisions of the prevailing wage law, including, without limitation, the payment of prevailing wages in the construction of such improvements, as those wages are determined pursuant to the prevailing wage law. TTAD makes no representations or warranties as to whether the Project is considered to be a public work for purposes of prevailing wages under California law. Should OVPSD fail to pay, fail to cause to be paid, or fail to have paid or caused to have been paid, prevailing wages, or to have complied with the aforementioned prevailing wage laws as to the Project, and it is alleged, contended, or determined that it should have paid prevailing wages, or otherwise fail to comply with the prevailing wage law, OVPSD shall indemnify, defend, and hold harmless to the fullest extent permitted by law, TTAD from

and against any and all claims, liability, loss, damage, expense, costs (including without limitation costs and fees of litigation) of every nature arising out of or in connection with the failure to pay prevailing wages or comply with the prevailing wage law. This indemnification obligation shall include the payment of any fines assessed by the California Department of Industrial Relations against OVPSD for such violation, including all staff costs and attorney's fee relating to such fine. This indemnification obligation shall survive the termination of this Agreement.

14. This Agreement is the full and complete agreement of the Parties and no prior discussion, agreement, or representation, whether written or oral, may be used to define or interpret this Agreement. It may be modified, amended, or cancelled only by written agreement signed by both Parties. If any provision of this Agreement is held invalid or unenforceable by a court of competent jurisdiction, all other provisions of this Agreement shall be construed to remain fully valid, enforceable, and binding on the Parties.

15. In the event of any litigation between the Parties hereto, the prevailing party shall be entitled to an award of reasonable attorney's fees and court costs. To the furthest extent permitted by law, any such litigation shall be heard in the Truckee Branch of the Superior Court of California for the County of Nevada. This Agreement shall be governed and construed in accordance with the laws of the State of California.

16. This Agreement is the result of the mutual negotiations between the Parties and this Agreement shall not be construed in favor of or against either Party, regardless of the drafting Party.

17. This Agreement shall not be interpreted or construed to create an association, joint venture, agency relationship, or partnership between the Parties or to impose any partnership obligation or partnership liability upon either Party. Neither Party shall have any right, power, or authority to enter into any agreement or undertaking for, or act on behalf of, or to act as or be an agent or representative of, or to otherwise bind, the other Party.

18. Neither Party shall assign, sublet, or transfer this Agreement or any rights or interest in this Agreement without the written consent of the other Party, which may be withheld for any reason.

19. Except as expressly stated herein, there is no intended third-party beneficiary of any right or obligation assumed by the Parties.

20. This Agreement may be signed in one or more counterparts, each of which shall be deemed an original, but all of which together shall be deemed one and the same instrument. The parties acknowledge and agree that this Agreement may be executed by electronic signature, which shall be considered as an original signature for all purposes and shall have the same force and effect as an original signature. Without limitation, "electronic signature" shall include faxed or emailed versions of an original signature, electronically scanned and transmitted versions (e.g., via pdf) of an original signature, or a digital signature.

21. Any notices, bills, invoices, or reports required by this Agreement shall be deemed received on: (i) the day of delivery if delivered by hand, facsimile or overnight courier service during Consultant's and District's regular business hours; (ii) the third business day following deposit in the United States mail if delivered by mail, postage prepaid, to the addresses listed below (or to such other addresses as the parties may, from time to time, designate in writing); or (iii) the day of delivery if emailed to the email address listed below and simultaneously deposited in the U.S. mail, postage prepaid, to the address(es) listed below (or to such other addresses as the parties may, from time to time, designate in writing).

If to Olympic Valley Public Service District  
  
Brad Chisholm, Fire Chief  
Olympic Valley Public Service District  
PO Box 2026  
Olympic Valley CA 96146  
Telephone: (530) 583-4692  
Email: bchisholm@olympicvalleyfire.org

If to Truckee Tahoe Airport District  
  
Robb Etnyre  
10356 Truckee Tahoe Airport Rd.  
Truckee CA 96161  
Telephone: (530) 587-4119 Ext 105  
Email: robb.etnyre@truckeetahoeairport.com

With courtesy copy to:

Gary Bell, General Counsel  
Colantuono, Highsmith & Whatley, PC  
333 University Avenue, Suite 200  
Sacramento, CA 95825  
Phone (916) 400-0370  
Email: gbell@chwlaw.us

**TRUCKEE TAHOE AIRPORT DISTRICT, BY:**

10356 Truckee Airport Rd., CA 96161

Dated: \_\_\_\_\_

\_\_\_\_\_  
Robb Etnyre, General Manager

APPROVED AS TO FORM

Dated: \_\_\_\_\_

\_\_\_\_\_  
Joshua Nelson, District Counsel



**Olympic Valley Public Service District, BY:**

305 Olympic Valley Road, PO Box 2026, Olympic Valley CA 96146 California

Dated: \_\_\_\_\_

\_\_\_\_\_  
Charley Miller, OVPSD General Manager

APPROVED AS TO FORM

Dated: \_\_\_\_\_


\_\_\_\_\_

# AGENCY FUNDING AGREEMENT


## TRUCKEE TAHOE AIRPORT DISTRICT & OLYMPIC VALLEY PUBLIC SERVICE DISTRICT

### Attachment A – Project

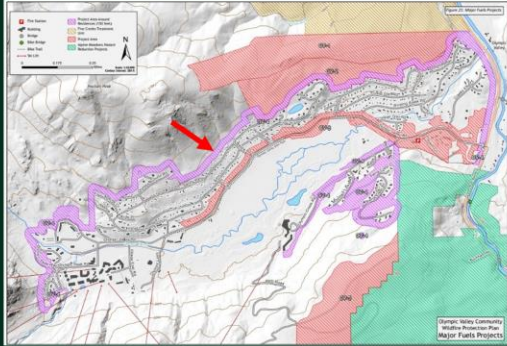
The Project includes.



# OLYMPIC VALLEY COMMUNITY BUFFER





The OV-4 Project creates a 150-foot-deep, 130-acre, shaded fuel break surrounding the Valley's high value residential areas. The project overlaps with Defensible Space Zone 2, encompasses essential facilities such as the Valley's primary water tank, and compliments other CWPP and USFS Projects.



- Currently Very High Hazard Conditions (LiDAR, Ground Survey, CAL FIRE Mapping)
- CWPP Priority Project
- Permitted and shovel-ready, Summer 2024
- High impact and very visible – directly benefits over 900 structures
- Property owners include 12 private landowners, Washoe Tribe, and a Trust with Placer County Administrator
- Implementation costs estimated at \$700,000; requesting \$400,000 for first phase

*"The 150-foot fuels reduction project surrounding our homes is critical to our survival. Two friends from South Lake Tahoe explained that a similar perimeter allowed the Fire Department to save their homes during the Caldor Fire. The fire intensity was reduced in the perimeter as it neared the house, allowing firefighters to stop the fire just outside their backyard." - Bob Barnett, Olympic Valley Resident*



Funding for design and permitting generously provided by Tahoe Truckee Community Foundation and the CAL FIRE's Wildfire Resilience Program.

April 24, 2024

Truckee Tahoe Airport District Meeting

## **AGENCY FUNDING AGREEMENT**

### **TRUCKEE TAHOE AIRPORT DISTRICT & OLYMPIC VALLEY PUBLIC SERVICE DISTRICT**

#### **Attachment B – Plan for TTAD Recognition**

- OVPSD will acknowledge the support of TTAD via press release/social media/imagery
- TTAD logo and declaration “Major funding provided in part by the Truckee Tahoe Airport District” on OVPSD’s website where applicable, newsletters, social media, and at public meetings.
- Incidents involving the use of equipment funded through TTAD that gain media attention are also opportunities to recognize TTAD.

## **AGENCY FUNDING AGREEMENT**

### **TRUCKEE TAHOE AIRPORT DISTRICT & OLYMPIC VALLEY PUBLIC SERVICE DISTRICT**

#### **Attachment C - Project Success Measures and Metrics**

Metric 1: Square miles protected / Acres (primary)

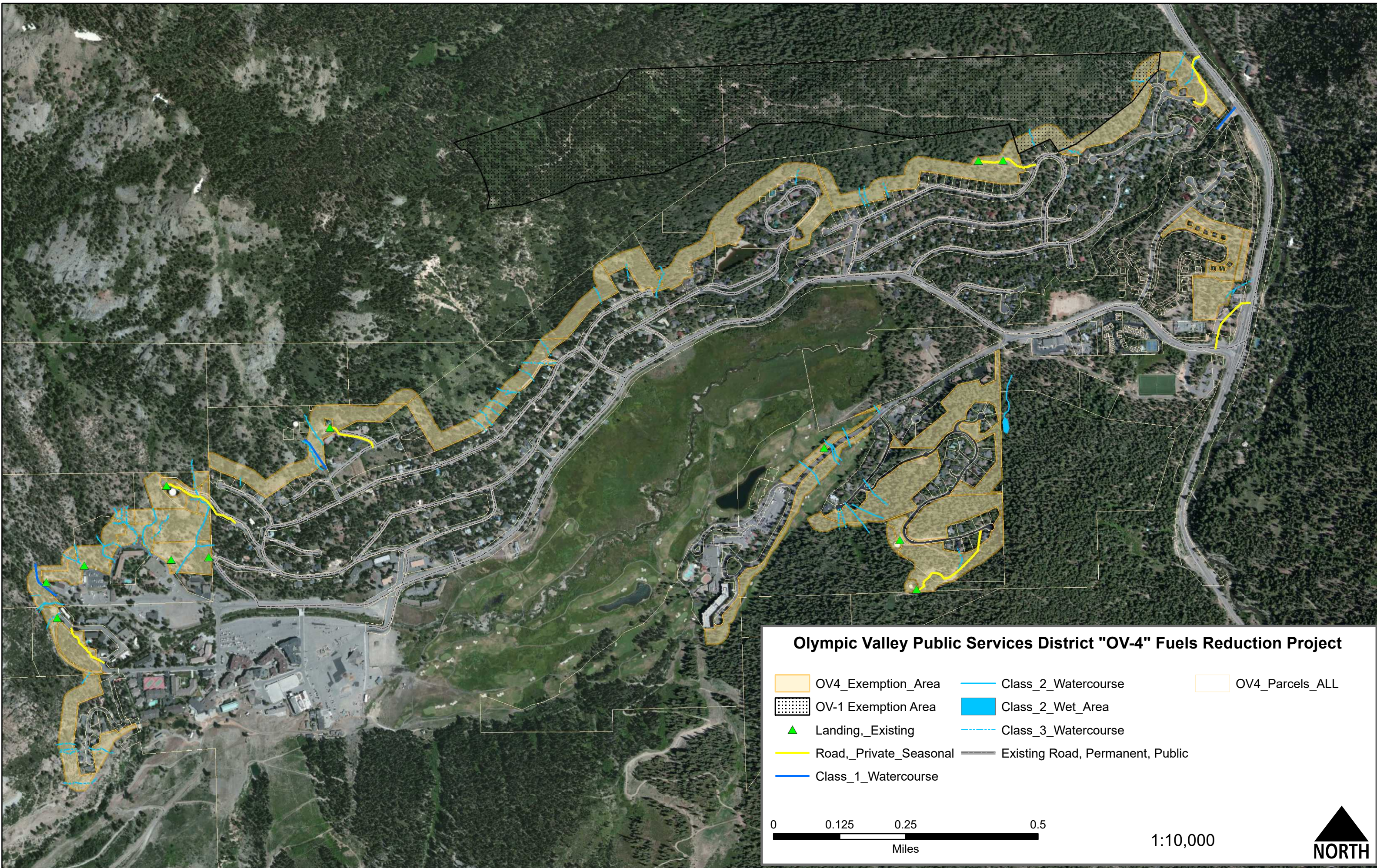
Metric 1 Projected: 70 Acres

Metric 2: Wildland/Vegetation Management / Shaded Fuel Break

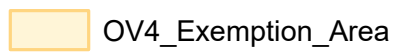
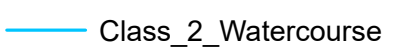
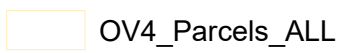

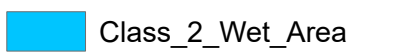
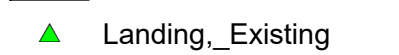
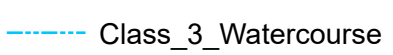
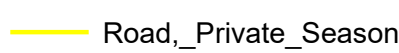

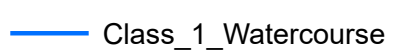
Metric 2 Projected: 150' Shaded Fuel Break

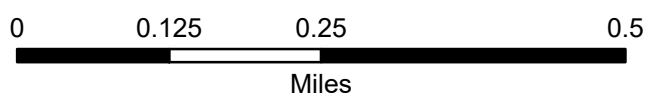
Metric 3: Monitoring of project areas

Metric 3 Projected: Annual report utilizing reporting tools used to establish project priorities for the OVPSD OVFD CWPP



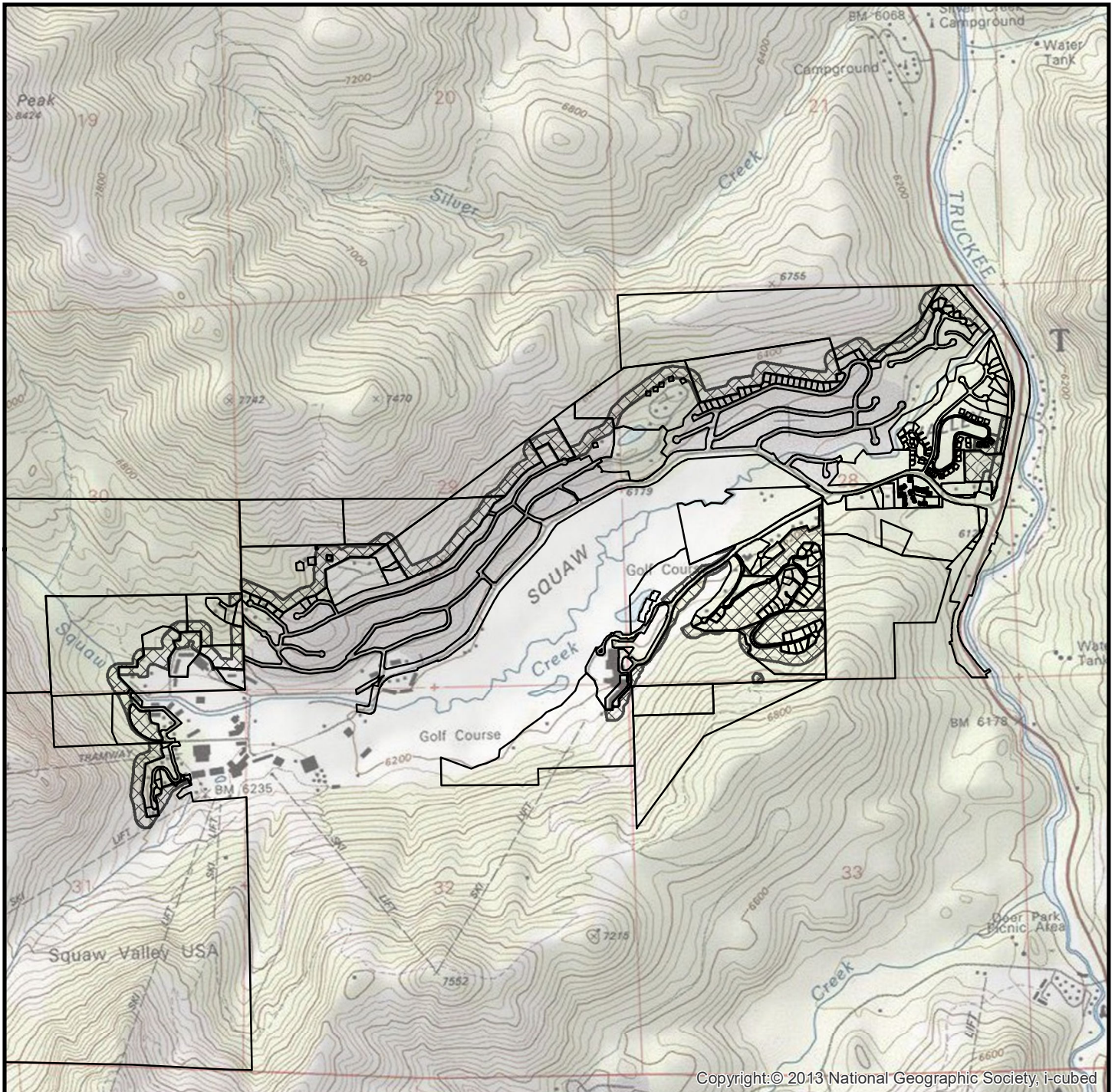
**Olympic Valley Public Services District "OV-4" Fuels Reduction Project**

- |   |  |   |
|---|--|---|
|  OV4_Exemption_Area    |  Class_2_Watercourse              |  OV4_Parcels_ALL |
|  OV-1 Exemption Area   |  Class_2_Wet_Area                 |   |
|  Landing_Existing      |  Class_3_Watercourse              |   |
|  Road_Private_Seasonal |  Existing Road, Permanent, Public |   |
|  Class_1_Watercourse   |  |   |



1:10,000





**Olympic Valley PSD OV4**  
**General Vicinity Map**  
**T16N, R16E, S28-33 MDBM**  
**Tahoe City 7.5' Quad Contour Interval = 40'**

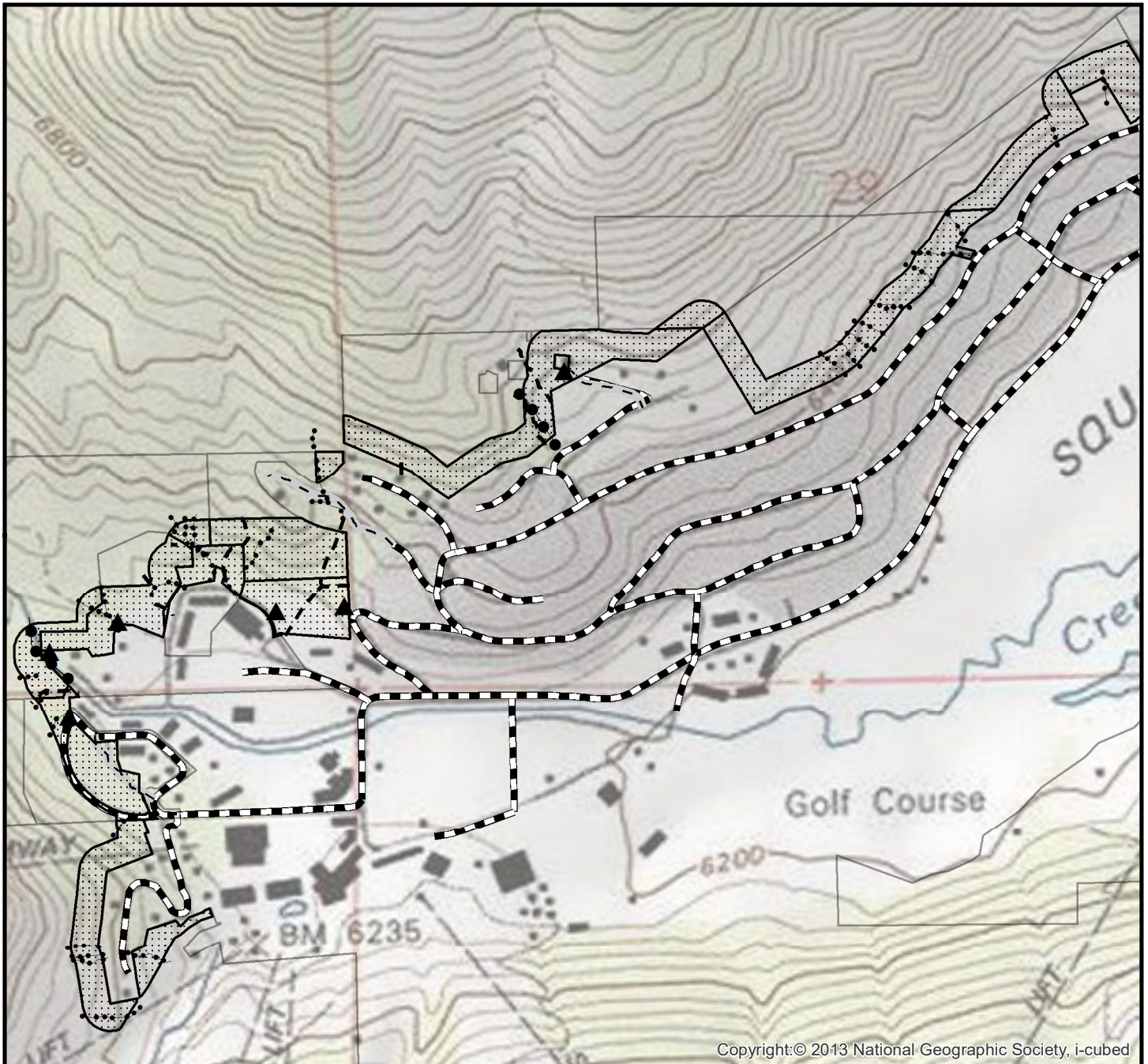
Ownership Boundary
  Exemption Area Boundary



1 in = 2,000 ft  
**1:24,000**



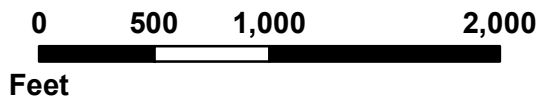
**Feather River Forestry LLC**  
 Danielle E. Bradfield, RPF #2808  
 PO Box 1411  
 Quincy, CA. 95971  
 (530) 927-7095



Copyright:© 2013 National Geographic Society, i-cubed

**Olympic Valley PSD OV4**  
**Exemption Map 1 of 2**  
**T16N, R16E, S29-31 MDBM**  
**Tahoe City 7.5' Quad Contour Interval = 40'**

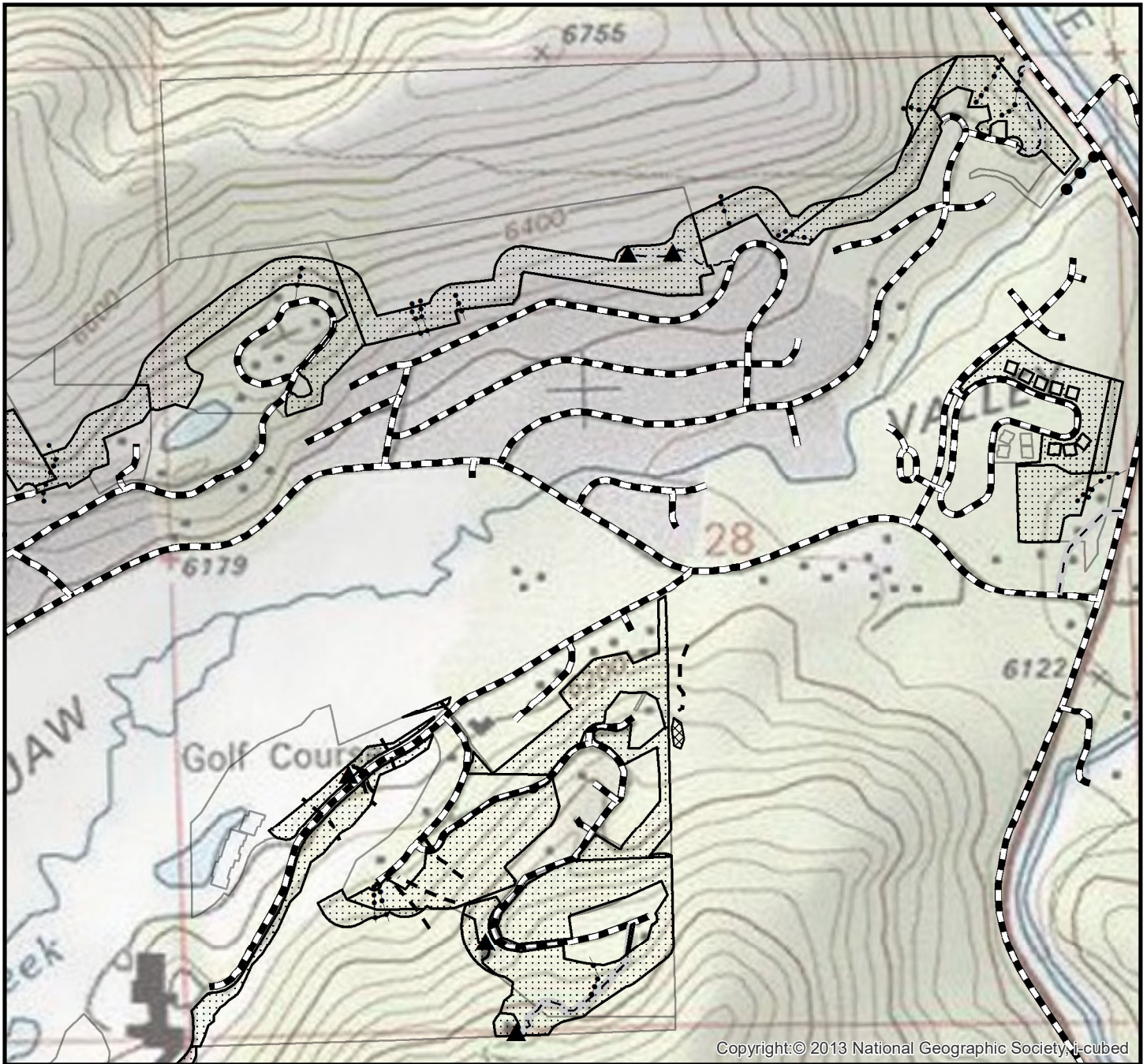
- |  |                    |  |                     |  |                        |
|--|--------------------|--|---------------------|--|------------------------|
|  | Ownership Boundary |  | Class 1 Watercourse |  | Road, Public Permanent |
|  | OV4 Exemption Area |  | Class 2 Watercourse |  | Road, Private Seasonal |
|  | Landing, Existing  |  | Class 3 Watercourse |  |                        |



1 in = 833 ft  
**1:10,000**



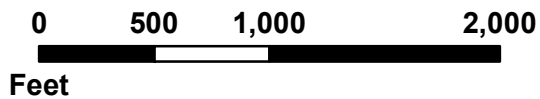
**Feather River Forestry LLC**  
 Danielle E. Bradfield, RPF #2808  
 PO Box 1411  
 Quincy, CA. 95971  
 (530) 927-7095



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**Olympic Valley PSD OV4**  
**Exemption Map 2 of 2**  
**T16N, R16E, S28,29,32,33 MDBM**  
**Tahoe City 7.5' Quad Contour Interval = 40'**

- |  |                    |  |                     |  |                        |
|--|--------------------|--|---------------------|--|------------------------|
|  | Ownership Boundary |  | Class 1 Watercourse |  | Road, Public Permanent |
|  | OV4 Exemption Area |  | Class 2 Watercourse |  | Road, Private Seasonal |
|  | Class 2 Wet Area   |  | Class 3 Watercourse |  | Landing, Existing      |



1 in = 833 ft  
**1:10,000**



**Feather River Forestry LLC**  
 Danielle E. Bradfield, RPF #2808  
 PO Box 1411  
 Quincy, CA. 95971  
 (530) 927-7095





# OLYMPIC VALLEY PUBLIC SERVICE DISTRICT



EXHIBIT F-13  
6 Pages

## OLYMPIC VALLEY FUELS MANAGEMENT OV-4 IMPLEMENTATION FEATHER RIVER FORESTRY – PROFESSIONAL SERVICES AGREEMENT

**DATE:** May 28, 2024

**TO:** District Board Members

**FROM:** Brad Chisholm, Fire Chief; Jessica Asher, Program Manager and Board Secretary

**SUBJECT:** Professional Services Agreement (PSA) with Danielle Bradfield at Feather River Forestry for the “OV-4” Olympic Valley Fuel Management Project

**BACKGROUND:** One of five hazardous fuel reduction projects identified in the 2022 Community Wildfire Protection Plan (CWPP), the OV-4 project will address wildfire risk by creating a minimum 150-foot-wide shaded fuel break surrounding the perimeter of residential properties, buildings, and other structures in the valley. The area contains native forest land exhibiting a high degree of vertical and horizontal fuel continuity immediately adjacent to the residential areas of Olympic Valley, presenting significant wildfire risk to the community.

In the fall of 2023, Truckee North Tahoe Forest Management Program (TNTFMP) funded project design and permitting for private parcels greater than 3-acres. Additionally, separate from the TNTFMP funding, the District has funded design and permitting for land held in charitable trust with Placer County as the public administrator (above Sandy Way); and the Washoe Tribe has participated to include just under three acres of their land which overlaps with the conceptual OV-4 project boundaries.

The project has completed property owner and community outreach with 100% of property owners opting to participate in the design and permitting phase of the project. In the fall of 2023, Registered Professional Forester (RPF) Bradfield completed field reconnaissance work. The layout and design to spatially define treatment area boundaries, resource protection zones, and treatment methodologies is well underway. The current proposed total project treatment area is 127 acres. RFP Bradfield is now completing the necessary CAL FIRE permitting to bring the project to “shovel-ready” status and to complete bid

documents. The project will likely operate under the 10% dead/dying/diseased CAL FIRE timber harvesting exemption.

**DISCUSSION:** On April 24<sup>th</sup>, the Truckee Tahoe Airport District (TTAD) Board of Directors approved a \$400,000 grant from the the Airport for the first phase of the implementation of the OV-4 Fuels Management Project. If the funding agreement with TTAD and professional services agreement are approved, the District will begin working with RPF Bradfield on project implementation. Community outreach will begin by staff in early June, once bid documents are prepared. The bid documents will provide necessary information about the desired condition, phasing, project area, and access points. Bids will be due in mid-July; with timber operations anticipated to occur in late summer/early fall.

Staff recommends contracting with RPF Danielle Bradfield with Feather River Forestry, who is completing the design, layout, and permitting of the project. Feather River Forestry's scope includes:

- 1) Provide bid tour for prospective bidders of the OV-4 project, and provide technical advice to the District during bid selection.
- 2) Provide administration of active operations to ensure compliance with the project contract for two days per week for six weeks.
- 3) Attend up to two community meetings for the project.
- 4) Inspect operations, track completed acres, and review contractor invoicing.
- 5) Assist OVPSD with grant reporting as required by the grantor.

These professional services provide for the design of an effective project in full compliance with all state and local regulations and provide professional guidance, administration, and project implementation to ensure the project meets the grant objectives.

There are very few RPFs in the region available for this work, however, the District has worked with Feather River Forestry since 2021 and the contractual relationship proves to be cooperative, productive, and efficient. Ms. Bradfield has completed similar work under similar grant processes in the same general area as this project.

- ALTERNATIVES:**
1. Approve the PSA with Feather River Forestry for professional forestry services not-to-exceed \$14,416 and authorize the General Manager to execute all contractual documents.
  2. Do not approve the PSA with Feather River Forestry.

**FISCAL/RESOURCE IMPACTS:** Feather River Forestry's proposal's not-to-exceed cost of \$14,416, is reimbursable under the terms of the TTAD grant awarded for the project.

**RECOMMENDATION:** Approve the PSA with Feather River Forestry and authorize the General Manager to execute the agreement.

**ATTACHMENTS:**

Feather River Forestry Proposal (3 Pages)

**DATE PREPARED:** May 23, 2023



Brad Chisholm, Fire Chief  
Olympic Valley Public Services District  
P.O. Box 2026  
Olympic Valley, CA 96146

May 23, 2024

RE: Professional Forestry Services – OV-4 Project

Mr. Chisholm,

Thank you for the opportunity to provide Olympic Valley Public Services District (District) with professional forestry services related to the OV-4 project. Below is the cost proposal for a bid tour and administration of 91 acres of the project, as shown in the attached map. Anticipated services under this contract include but are not limited to:

1. Provide bid tour for prospective bidders of the OV-4 project, and provide technical advice to the District during bid selection.
2. Provide administration of active operations to ensure compliance with the project contract at a rate of two days per week for six weeks.
3. Attend up to two community meetings for the project.
4. Inspect operations, track completed acres & review of contractor invoicing.
5. Assist OVPSD with grant reporting as required by the grantor.

Services will be performed on a time and materials basis in accordance with Feather River Forestry's 2024 Fee Schedule, attached. It is mutually agreed upon that the value of this contract shall not exceed a total of \$14,416.00 with the deliverables being completed prior to the Truckee Tahoe Airport District Funding Agreement Term Date.

Should you have any questions regarding this proposal, please contact me directly as (530) 927-7095.

Respectfully,

*Danielle E. Bradfield*

Danielle E. Bradfield  
Registered Professional Forester #2808 Feather River Forestry  
LLC



## **Feather River Forestry LLC 2024 Fee Schedule**

---

Professional services will be billed on a time and materials basis in accordance with the following billing rates:

- Registered Professional Forester:\$110.00/hour
- Staff Forester: \$85.00/hour
- Field Vehicle Standard Mileage Rate at time of service, currently \$0.67/mi
- Outside Services & Misc. Expenses: Cost plus 15%
- Travel and Per Diem Cost: As Per GSA rates at time of service.



# OLYMPIC VALLEY PUBLIC SERVICE DISTRICT



EXHIBIT G-1  
4 Pages

## FIRE DEPARTMENT REPORT

**DATE:** May 28, 2024  
**TO:** District Board Members  
**FROM:** Brad Chisholm, Fire Chief  
**SUBJECT:** Fire Department Report – Information Only

**BACKGROUND:** The discussion section below provides information from the Fire Department regarding operations and activities that are not the subject of a separate report. This report is prepared to provide new information and recent progress only.

**DISCUSSION:** OVFD Information for **April 21 - May 20**

**Training:**

EMS: Protocol and Policy Review; Medical Scenarios; Fire Line Medic; Cardiac Monitors; EMT Recertification; SSV Inventory, FF/Medic Assessment preparation.

Fire/Rescue: Company Inspections; Engineering/Pumping; Hand Tool Use; Fire Control; Hazardous Materials; Injury Prevention; Diver/Operator; Vehicle Extrication

**Public Education:**

N/A

**Fire Prevention/Inspections:**

Plan Checks: 4; Building Final: 2; Sprinkler Rough: 0; LPG: 0, DSI STR: 0; DSI Real Estate: 2; Tent: 0; Solar/ESS: 0; Commercial: 11

Other: Village summer event schedule underway; Broken Arrow Skyrace (6/21-23)

**Equipment:**

E221 out of Service (power loss); New Holland snow blower hydraulic leak repair; Fire hose test

**Overtime (OT) & Forced Overtime (FOT) Hours:**

Regular OT hours for Current period: 119.5

Forced OT hours for Current period: 94.5

Days this period dropped to three FFs on duty: 8

Year to Date OT hours: 901.5

Year to Date FOT hours: 117.5

**Emergency Calls:**

Total calls for the period: 42

Year to Date 2024 calls: 318 (YTD 2023: 387)

**Notable Items:**

ASCWD advisory group presented recommendations on NTF contract

Evacuation: Regional drill in Truckee; LTRFCA/Law meeting

Mitigation Fee Nexus study with SCI

XTB/OES Overhead refresher

Values-Based Culture presentation by TCPUD GM Sean Barclay

Pancake Breakfast/OV Cleanup

**Staffing and Employment:**

FF/Paramedic assessment on May 1 yielded one tentative job offer

Seasonal FFs being permitted to work as the third as last resort to allow for class attendance, approve vacations, avoid Forced OT

**ATTACHMENTS:** Incident Type Reports

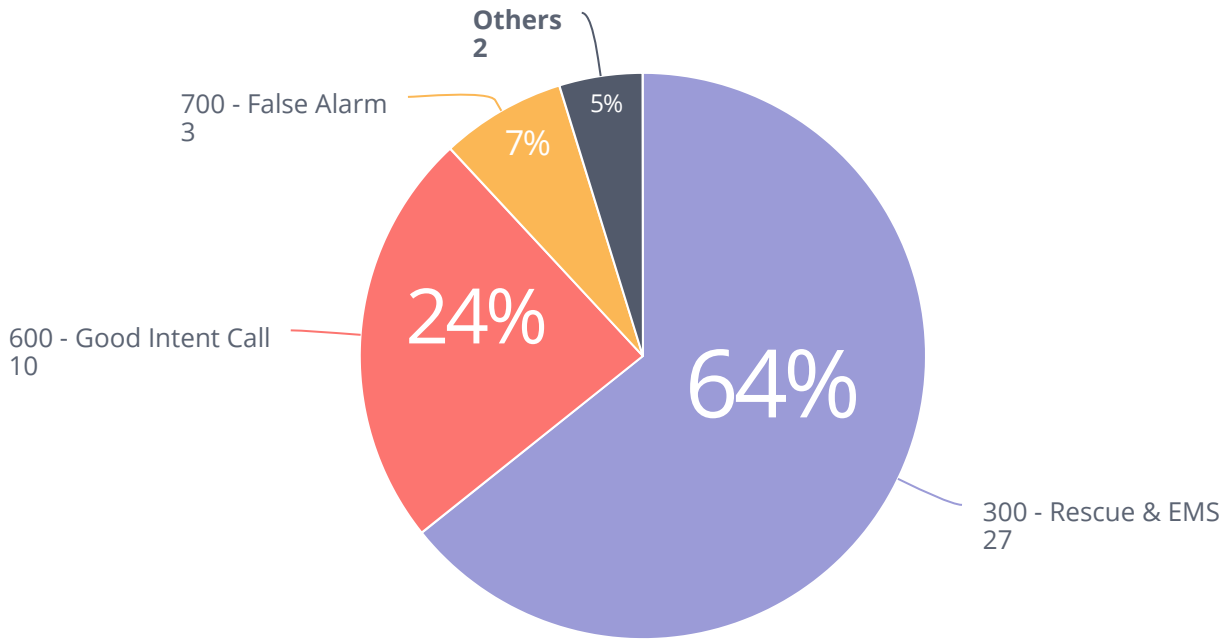
**DATE PREPARED:** May 22, 2024



Filter statement

Filters **Date Range** 4/21/24 to 5/20/24

Call volume by incident type group



Total Incident Amount

42

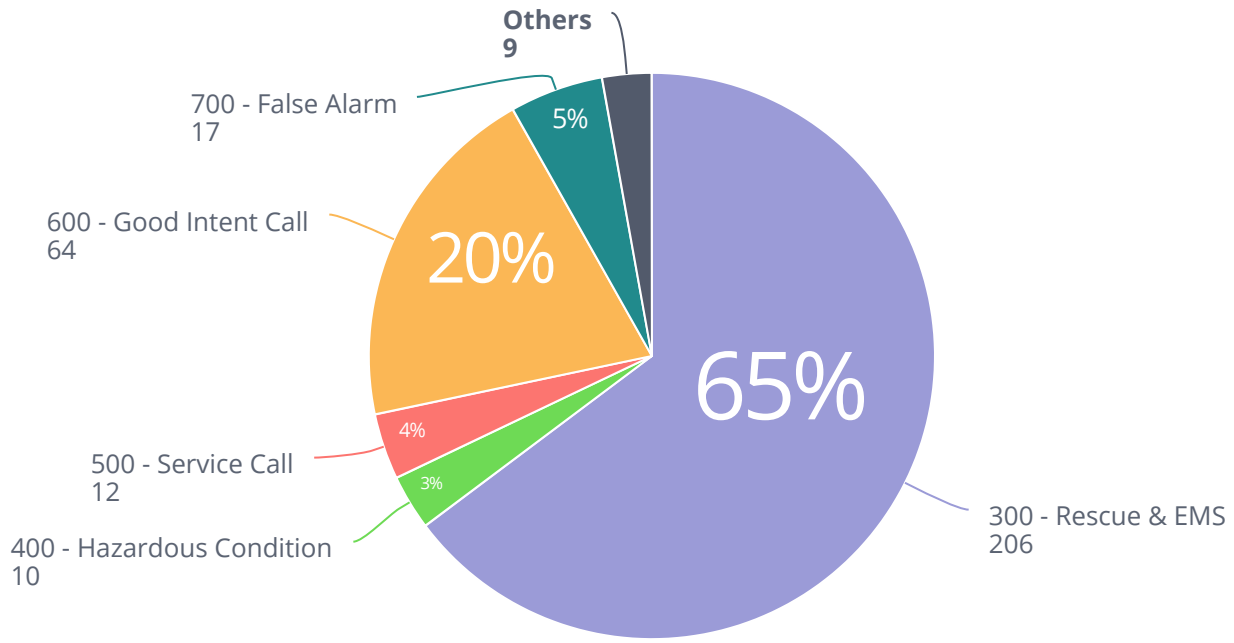
# Call Data by Incident Type ( Board Report)

May 20, 2024 1:11:27 PM [Fire Incidents](#)

Filter statement

Filters **Date Range** 1/1/24 to 5/20/24

Call volume by incident type group



Total Incident Amount

318



# OLYMPIC VALLEY PUBLIC SERVICE DISTRICT



EXHIBIT G-2  
4 PAGES

## WATER & SEWER OPERATIONS REPORT

**DATE:** May 30, 2024

**TO:** District Board Members

**FROM:** Brandon Burks, Operations Manager

**SUBJECT:** Operations & Maintenance Report for April 2024 – Information Only

**BACKGROUND:** The following is a discussion of the District’s operations from the month noted above. It also includes the maintenance activities performed by the Operations Department that are not the subject of a separate report. This report is formatted to provide new information and recent progress only.

**DISCUSSION:** Flow Report – April 2024

Water Production:		6.65 MG
Comparison:		0.17 MG than 2023
Sewer Collection:		9.23 MG
Comparison:		4.12 MG less than 2023
Aquifer Level:	April 30, 2024:	6,189.6'
	April 30, 2023:	6,190.7'
	Highest Recorded:	6,192.0'
	Lowest Recorded:	6,174.0'
Creek Bed Elevation, Well 2:		6,186.9'
Precipitation:	April 2024:	2.32"
	Season to date total:	46.12"
	Season to date average:	48.54"
	% to year to date average:	95.02%

**Flow Report Notes:**

- The *Highest Recorded Aquifer Level* represents a rough average of the highest levels measured in the aquifer during spring melt period.

- The *Lowest Recorded Aquifer Level* is the lowest level recorded in the aquifer at 6,174.0 feet above mean sea level on October 5, 2001. This level is not necessarily indicative of the total capacity of the aquifer.
- The *Creek Bed Elevation* (per Kenneth Loy, West Yost Associates) near Well 2 is 6,186.9 feet.
- *Precipitation Season Total* is calculated from October 2023 through September 2024.
- The true *Season to date Average* could be higher or lower than the reported value due to the uncertainty of the Old Fire Station precipitation measurement during the period 1994 to 2004.
- In October 2011 the data acquisition point for the aquifer was changed from Well 2 to Well 2R.

### Leaks and Repairs

#### Water

- The District issued one leak/high usage notifications.
- Responded to zero after-hours customer service calls.

#### Sewer

- Responded to zero after-hours customer service calls.

### Vehicles and Equipment

#### Vehicles

- Cleaned vehicles and checked inventory.

#### Equipment

- Cleaned equipment.

### Operations and Maintenance Projects

#### 1810 Olympic Valley Road (Old Fire Station)

- Inspected and tested the generator.
- General housekeeping.

#### 305 Olympic Valley Road (Administration and Fire Station Building)

- Inspected and tested the generator.

### Water System Maintenance

- Three bacteriological tests were taken in March: one at 1810 Olympic Valley Road, one at Everline Resort and one at Zone 3 Booster Station; All three samples were reported absent.
- Leak detection services performed: zero.
- Customer service turn water service on: zero.
- Customer service turn water service off: zero.
- Responded to zero customer service calls with no water.

#### Sewer System Maintenance

- Check for I and I issues.
- Sewer cleaning.

#### Telemetry

- The rainfall measurements for the month of April were as follows:  
Nova Lynx 2.32", Palisades Tahoe Snotel: 2.30".

#### Administration

- Monthly California State Water Boards report.
- Zero Emission Vehicle Fleet registration.

#### Services Rendered

- Underground Service Alerts (6)
- Pre-remodel inspections (0)
- Final inspections (0)
- Fixture count inspections (0)
- Water service line inspections (0)
- Sewer service line pressure test (1)
- Sewer service line inspections (0)
- Sewer main line inspections (0)
- Water quality complaint investigations (0)
- Water Backflow Inspections (0)
- FOG inspections (0)
- Second Unit inspection (0)

#### Other Items of Interest

- Training – SDRMA Online class.
- Training CWEA Annual Conference Sacramento (Sam, Brandon)
- Training Cal Rural Water Annual Conference (Sam, Brandon)

**ATTACHMENTS:** Monthly Water Audit Report

**DATE PREPARED:** May 18, 2024

# Olympic Valley Public Service District - Monthly Water Audit Report

Audit Month: April  
Year: 2024

Report Date: May 28, 2024 Performed By: Brandon Burks

Meter Reader: John Tuscher

Reading begin Date & Time: 5/1/24 8:30 AM  
Reading end Date & Time: 5/1/24 12:00 PM  
Total lag time: 3.5 hours

Begin Audit Period: 4/1/24 12:00 AM  
End Audit Period: 5/1/24 12:00 AM

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Total Metered Consumption for audit period specified (including hydrant meters): 5,629,842

Additional Consumption - Unmetered

Fire Department Use: 10,000

Hydrant Flushing: 180,000

Blow-Off Flushing: 5,000

Sewer Cleaning: 5,000

Street Cleaning: \_\_\_\_\_

Well Flushing: \_\_\_\_\_

Tank Overflows: \_\_\_\_\_

Unread Meter Estimated Reads: \_\_\_\_\_

Other: \_\_\_\_\_

Total Unmetered Consumption (for audit period specified): 200,000

Estimated Unknown Loss - Unmetered

Known Theft: \_\_\_\_\_

Known Illegal Connections: \_\_\_\_\_

Total Estimated leaks that have been repaired: \_\_\_\_\_

Total Estimated Unmetered (for audit period specified): \_\_\_\_\_

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Total Production for audit period specified: 6,699,722

Total Metered/Unmetered Consumption for audit period specified: 5,829,842

**Total Water Loss (Production - Consumption): 869,880**

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**Comments:** The production totals are different than the monthly report due to a different time frame being used. The District continues to search for leaks. Hydrant flushing and valve turning has started.

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\* Note - All Production & Consumption Totals In U.S. Gallons \*



# OLYMPIC VALLEY PUBLIC SERVICE DISTRICT



EXHIBIT G-3  
3 Pages

## ENGINEERING REPORT

**DATE:** May 28, 2024

**TO:** District Board Members

**FROM:** Dave Hunt, District Engineer

**SUBJECT:** Engineering Report – Information Only

**BACKGROUND:** The discussion section below provides information from the District Engineer on current projects and the department's activities that are not the subject of a separate report. This report has been prepared to provide new information and recent progress only.

**DISCUSSION:** Meetings

The District Engineer participated in the following meetings in the last month:

- OVPSD Board Meeting
- Finance Committee Meeting
- Monthly Planning Meeting – Staff
- District Engineer – General Manager Meeting – Weekly
- District Engineer - Assistant Engineer Meeting – Weekly
- PCWA District 5 Water Agencies Meeting
- OVPSD/OVMWC Emergency Intertie Project Construction Meetings – Several, Contractor, Staff
- Granite View Condo Development Meeting – Applicant
- Fire Department Financial Analysis Meetings – several with staff
- Granite Chief A Line Replacement Project Meetings – several, AEC, homeowners, GCEPOA, staff
- Granite Chief A Line Replacement Project Dedication Agreement Meetings – District Counsel
- OVGMP Advisory Committee Meeting
- Fire Department MOU Meeting – Several, staff

## **Capital Projects – Active**

### **OVPSD/Mutual Water Company Emergency Intertie Project**

- Contract awarded to Longo, Inc.
- Staff review of submittals and contract documents
- Contractor mobilization week of May 23
- Work on Booster Pump Station – May-July
- Work on PRV scheduled for July-October
- Project currently on schedule and within budget

### **Water Meter Replacement Project**

- District has purchased all water meters and cellular endpoints from Badger Meter
- Installation of new meters and endpoints is ongoing by Operations staff

### **Well 3 Rehabilitation Project**

- District awarded contract to Carson Pump for \$38,000
- Carson Pump completed acid treatment and development of well
- Staff has decided to reuse existing pump and motor and replace column pipe with stainless steel pipe for corrosion control
- Project is on schedule and within budget

### **West Tank and Zone 3 Tank Recoating Projects**

- Olympus Painting, using Blue Locker, completed final inspections of interior and exterior coating systems
- District consultant, CME, inspected the work and determined the quality met specifications
- These projects are now closed out and both projects came in within budget

## **Olympic Valley Groundwater Management Plan**

### **OVGMP Advisory Committee Meeting**

- A meeting of the Advisory Group was held on May 22, 2024
- Agenda included discussions of OVGMP Six-Year Review and Report High and Medium Priority recommendations
- Advisory Group approved recommendation of award of contract to UES to prepare Groundwater Database Updates

### **OVGMP Groundwater Database Updates**

- Advisory Committee is recommending to Implementation Group approval of a contract with UES to update the existing groundwater database



- The work would be performed by District hydrogeologist Dwight Smith and his staff at UES
- The work includes Access database updates, groundwater data import for 2016-current, and recommendations to improve database through potential platform changes
- The contract amount is not to exceed \$25,454 and the costs will be shared by Valley groundwater pumpers in proportion to their annual pumping.
- Project is scheduled to start in June and be complete by mid-summer 2024

**Engineering Department Activities – On-Going**

- Residential plan reviews and contractor/owner coordination for new and remodel construction
- GIS database updates and Vuetworks implementation
- Water and Sewer Code and Technical Specification updates

**ATTACHMENTS:** None

**DATE PREPARED:** May 23, 2024



# OLYMPIC VALLEY PUBLIC SERVICE DISTRICT



EXHIBIT G-4  
2 Pages

## ADMINISTRATION & OFFICE REPORT

**DATE:** May 28, 2024  
**TO:** District Board Members  
**FROM:** Jessica Asher, Board Secretary  
**SUBJECT:** Administration & Office Report – Information Only

**BACKGROUND:** The following is a discussion of office activities and brief status reports regarding administration that are not the subject of a separate report. This report is formatted to provide new information and recent progress only.

**DISCUSSION:** Document Management System (DMS) Project  
At the time of writing this report, the following progress has been made to scan and image the District’s files.

File	% Complete
Customer Files (Central Filing System)	100%
Subject Files (Central Filing System)	100%
Project Files (Central Filing System)	100%
General Manager’s Office	100%
Board Secretary Permanent	100%
Board Secretary Non-Permanent	50%
Financial Reports	100%
Incident Reports (Fire Department)	100%
Accounts Payable	42%
Personnel Files	90%

### Administrative Assistant / Program Analyst I Transition

Aline Henriksen will be leaving the District on May 31, 2024. Aline has been a valuable team member, and we are grateful for her contributions over the past year. Recruitment to fill the Administrative Assistant / Program Analyst I position will begin by May 24, 2024, with an initial application deadline of June 28<sup>th</sup> (the position will be open until filled).

New Phone Service - Ring Central

The district recently adopted Ring Central as its business phone service. This change not only offers greater flexibility and freedom due to its cloud-based nature, but also will have no additional fiscal impact.

**ATTACHMENTS:** None.

**DATE PREPARED:** May 21, 2024



# OLYMPIC VALLEY PUBLIC SERVICE DISTRICT



EXHIBIT G-5  
1 Page

## MANAGEMENT REPORT

**DATE:** May 28, 2024

**TO:** District Board Members

**FROM:** Charley Miller P.E., General Manager

**SUBJECT:** General Manager Report

**BACKGROUND:** The discussion section below provides information from the District's management on current projects and activities that are not the subject of a separate report. This report is prepared to provide new information and recent progress only.

**DISCUSSION:** Since starting at the District on May 20th, 2024, the General Manager has participated in the following meetings.

- Direct Reports – Met with Fire Chief, Finance & Administration Manager, District Engineer, Operations Manager, and Program Manager / Board Secretary
- Good Morning Truckee
- Olympic Valley Groundwater Management Plan (OVGMP) Advisory Group

My first full week on the job was a pleasure. The staff has been very welcoming, and I am excited about the opportunities that lie ahead for the District. I have been rapidly coming up to speed and meeting with staff to understand the state of the District, including its policies, practices, and day-to-day operations.

The Fire Department will be having its Annual Memorial Day Pancake Breakfast on Saturday, May 25th. My wife and I are looking forward to attending.

**ATTACHMENTS:** None

**DATE PREPARED:** May 23, 2024