



OLYMPIC VALLEY PUBLIC SERVICE DISTRICT



BOARD OF DIRECTORS MEETING AGENDA

Tuesday, January 30th, 2024, at 8:30 A.M.
305 Olympic Valley Road, Community Room, Olympic Valley, CA

All or portions of this meeting will be conducted by teleconferencing in accordance with Government Code section 54953(b). The teleconference location is 647 Broadway, Dunedin, FL 34698. The location is accessible to the public, and members of the public may listen to the meeting and address the Directors from the teleconference locations.

Finance Committee on Tuesday, January 30th, 2024, at 7:45 A.M.
The Committee will review finance-related items on this agenda.
305 Olympic Valley Road, Room 212, Olympic Valley, CA

Public comments will be accepted by the Board in-person until the close of public comment on each item. Comments may also be submitted to the Board Secretary at info@ovpsd.org or by mail at P.O. Box 2026, Olympic Valley, California 96146. The final mail and e-mail collection will be the day before the meeting at 2:00 p.m. The public will be allowed to speak on any agenda item as it is considered, which may not be taken in the order stated herein. Times, where provided, are approximate only. The District's Board of Directors may take formal action on any item.

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the Board Secretary at 530-583-4692 at least 48 hours preceding the meeting.

Documents presented for an open session to the governing body after distribution of the agenda packet are available for public inspection at the District office during normal District business hours and at the meeting.

A. Call to Order, Roll Call & Pledge of Allegiance.

B. Community Informational Items. These non-action agenda items are dedicated to facilitate communications and share information within the Olympic Valley. The organizations include, but are not limited to:

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|---------------------------------------|-------------------------------------|
| B-1 Olympic Valley Watershed Alliance | B-5 Olympic Valley Mutual Water Co. |
| B-2 Friends of Olympic Valley | B-6 Firewise Community |
| B-3 Olympic Valley Design Review | B-7 Capital Projects Advisory (CAP) |
| B-4 Olympic Valley MAC | B-8 Tahoe-Truckee Sanitation Agency |

C. Public Comment / Presentation. Members of the public may address the board on items not on this agenda for up to three minutes; however, any matter that requires action by the governing body will, unless an emergency exists, be referred to staff for a report and possible action at a subsequent Board meeting.

D. Financial Consent Agenda. All items listed under this agenda item will be approved by one motion. These items are routine, non-controversial, and the finance-related items have been reviewed by the Finance Committee. There will be no separate discussion of these items unless a member of the audience, board, or staff requests the removal of an item for separate consideration. Any item removed for discussion will be considered after approval of the remaining Consent Agenda items.

- D-1 Operating Account Check Register
- D-2 Operations Enterprise Fund, Revenue vs. Expenditure/Balance Sheet
- D-3 Fire Government Fund, Revenue vs. Expenditure/Balance Sheet
- D-4 Capital Reserve Fund Balance Sheet/Income Statement
- D-5 Combined Revenues/Expenditures/Balance Sheet
- D-6 Fund Balance Statement
- D-7 Bike Trail Snow Removal, Revenue vs. Expenditure
- D-8 Capital Improvement Financial Progress Report
- D-9 Progress Payment – McClintock Accountancy – Fiscal Year 2022-2023 Audit
- D-10 Progress Payment – Feather River Forestry – Olympic Valley Fuels Reduction OV-1 Project
- D-11 Progress Payment – Feather River Forestry – Olympic Valley Fuels Reduction OV-4 Project
- D-12 Progress Payment – Sheilds Consulting Engineering – 305 Olympic Valley Rd. HVAC Improvements Project
- D-13 Progress Payment – DOWL – OVPSD/Mutual Emergency Intertie Project
- D-14 Progress Payment – Olympus & Associates – Zone 3 Tank Coating Project

E. Approve Minutes.

- E-1 Minutes for the Regular Board of Directors meeting of December 12th, 2023.
- E-2 Minutes for the Special Board of Directors meeting of December 19th, 2023.
- E-3 Minutes for the Special Board of Directors meeting of December 20th, 2023.
- E-4 Minutes for the Special Board of Directors meeting of December 22nd, 2023 – 2:00.
- E-5 Minutes for the Regular Board of Directors meeting of December 22nd, 2023 – 3:00.
- E-6 Minutes for the Special Board of Directors meeting of January 9th, 2023.
- E-7 Minutes for the Special Board of Directors meeting of January 16th, 2023.

F. Old and New Business. Members of the public may address the board on each agenda item, up to three minutes or longer based on direction from the Board President.

F-1 General Legal Counsel Agreement.

Proposed Action: Review item, accept public comment, authorize the General Manager to execute a professional services agreement with Colantuono, Highsmith, & Whatley, PC for general legal services.

F-2 Appoint District’s Negotiators for the Fire Department Memorandum of Understanding (MOU).

Proposed Action: Review item, accept public comment, and designate representatives for negotiation of the MOU between the District and the International Union of Operating Engineers (IUOE), Stationary Engineers, Local 39 representing the Fire Department personnel in accordance with Government Code section 54957.6.

F-3 Fuels Management Program.

Information Only: Review item and accept public comment.

- F-4 Annual Review of Purpose, Mission, and Core Values Statements.**
Proposed Action: Review items, accept public comment, provide direction to staff as needed, and approve statements.
- F-5 Annual Review of Fire Department Mission, Vision, and Core Values.**
Proposed Action: Review items, accept public comment, provide direction to staff as needed, and approve statements.
- F-6 Placer County Local Area Formation Commission (LAFCo) Call for Nominations.**
Proposed Action: Review item, accept public comment, and nominate a candidate if desired.
- F-7 District/Olympic Valley Mutual Water Company (OVMWC) Ad Hoc Committee Formation.**
Proposed Action: Review item, accept public comment, and form Ad Hoc Committee to discuss topics related to the OVMWC.
- F-8 OVPSD/Olympic Valley Mutual Water Company (OVMWC) Water System Intertie Project Cost-Share and Operations Agreement**
Proposed Action: Review item, accept public comment, and authorize staff to proceed with the development of Cost-Share and Operational Agreement with OVMWC.
- F-9 Fire Department Utility Truck Purchase.**
Proposed Action: Review item, accept public comment, approve purchase of a truck for the Fire Department, and authorize the General Manager to execute all necessary contractual documents.
- F-10 Fire Department Command Vehicle Purchase.**
Proposed Action: Review item, accept public comment, approve purchase of a Command Vehicle for the Fire Department, and authorize the General Manager to execute all necessary contractual documents.
- F-11 Declare Fire Department Items as Surplus and Authorize Sale, Donation or Disposal of Items.**
Proposed Action: Review item, accept public comment, declare items identified by staff as surplus equipment and authorize staff to conduct a sale, donate and/or dispose of the items.
- F-12 Salary Survey Agreement.**
Proposed Action: Review item, accept public comment, authorize the General Manager to execute a professional services agreement with Bryce Consulting in an amount not-to-exceed \$10,070 to conduct a Fire Department salary survey.
- F-13 General Manager Recruitment.**
Proposed Action: Review item, accept public comment, and provide direction to staff.

F-14 Board Meeting Schedule

Proposed Action: Review item, accept public comment, and set meeting date for February.

G. Management Status Reports.

- G-1 Fire Department Report
- G-2 Water & Sewer Operations Report
- G-3 Engineering Report
- G-4 Administration & Office Report
- G-5 General Manager Report
- G-6 Legal Report (verbal)
- G-7 Directors Comments (verbal)

H. Closed Session.

H-1 Closed Session – Public Employment.

Government Code Section 54957
Title: General Manager

H-2 Closed Session – Conference with Labor Negotiators.

Government Code Section 54957.6
Agency designated representatives: Mike Geary
Unrepresented Employee: Interim General Manager

H-3 Closed Session – Public Employee Performance Evaluation.

Government Code Section 54957
Title: General Manager

H-4 Closed Session – District Labor Negotiations.

The Board will meet in Closed Session pursuant to Government Code §54957 et al regarding District labor negotiations.
Conference with District Labor Negotiator: As identified in open session
Employee Organization: IUOE Stationary Engineers Local 39 for Fire Department
Personnel to discuss salaries, salary schedules, or compensation paid in the form of benefits.

I. Possible Action from Closed Session.

I-I Interim General Manager’s Employment Contract.

Proposed Action: Review item, accept public comment, and approve Interim General Manager’s Employment Contract by adoption of Resolution 2024-01.

J. Adjourn