

OLYMPIC VALLEY PUBLIC SERVICE DISTRICT



BOARD OF DIRECTORS MEETING AGENDA

Tuesday, January 30th, 2024, at 8:30 A.M.
305 Olympic Valley Road, Community Room, Olympic Valley, CA

All or portions of this meeting will be conducted by teleconferencing in accordance with Government Code section 54953(b). The teleconference location is 647 Broadway, Dunedin, FL 34698. The location is accessible to the public, and members of the public may listen to the meeting and address the Directors from the teleconference locations.

Finance Committee on Tuesday, January 30th, 2024, at 7:45 A.M.
The Committee will review finance-related items on this agenda.
305 Olympic Valley Road, Room 212, Olympic Valley, CA

Public comments will be accepted by the Board in-person until the close of public comment on each item. Comments may also be submitted to the Board Secretary at info@ovpsd.org or by mail at P.O. Box 2026, Olympic Valley, California 96146. The final mail and e-mail collection will be the day before the meeting at 2:00 p.m. The public will be allowed to speak on any agenda item as it is considered, which may not be taken in the order stated herein. Times, where provided, are approximate only. The District's Board of Directors may take formal action on any item.

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the Board Secretary at 530-583-4692 at least 48 hours preceding the meeting.

Documents presented for an open session to the governing body after distribution of the agenda packet are available for public inspection at the District office during normal District business hours and at the meeting.

A. Call to Order, Roll Call & Pledge of Allegiance.

B. Community Informational Items. These non-action agenda items are dedicated to facilitate communications and share information within the Olympic Valley. The organizations include, but are not limited to:

- | | |
|---------------------------------------|-------------------------------------|
| B-1 Olympic Valley Watershed Alliance | B-5 Olympic Valley Mutual Water Co. |
| B-2 Friends of Olympic Valley | B-6 Firewise Community |
| B-3 Olympic Valley Design Review | B-7 Capital Projects Advisory (CAP) |
| B-4 Olympic Valley MAC | B-8 Tahoe-Truckee Sanitation Agency |

C. Public Comment / Presentation. Members of the public may address the board on items not on this agenda for up to three minutes; however, any matter that requires action by the governing body will, unless an emergency exists, be referred to staff for a report and possible action at a subsequent Board meeting.

D. Financial Consent Agenda. All items listed under this agenda item will be approved by one motion. These items are routine, non-controversial, and the finance-related items have been reviewed by the Finance Committee. There will be no separate discussion of these items unless a member of the audience, board, or staff requests the removal of an item for separate consideration. Any item removed for discussion will be considered after approval of the remaining Consent Agenda items.

- D-1 Operating Account Check Register
- D-2 Operations Enterprise Fund, Revenue vs. Expenditure/Balance Sheet
- D-3 Fire Government Fund, Revenue vs. Expenditure/Balance Sheet
- D-4 Capital Reserve Fund Balance Sheet/Income Statement
- D-5 Combined Revenues/Expenditures/Balance Sheet
- D-6 Fund Balance Statement
- D-7 Bike Trail Snow Removal, Revenue vs. Expenditure
- D-8 Capital Improvement Financial Progress Report
- D-9 Progress Payment – McClintock Accountancy – Fiscal Year 2022-2023 Audit
- D-10 Progress Payment – Feather River Forestry – Olympic Valley Fuels Reduction OV-1 Project
- D-11 Progress Payment – Feather River Forestry – Olympic Valley Fuels Reduction OV-4 Project
- D-12 Progress Payment – Sheilds Consulting Engineering – 305 Olympic Valley Rd. HVAC Improvements Project
- D-13 Progress Payment – DOWL – OVPSD/Mutual Emergency Intertie Project
- D-14 Progress Payment – Olympus & Associates – Zone 3 Tank Coating Project

E. Approve Minutes.

- E-1 Minutes for the Regular Board of Directors meeting of December 12th, 2023.
- E-2 Minutes for the Special Board of Directors meeting of December 19th, 2023.
- E-3 Minutes for the Special Board of Directors meeting of December 20th, 2023.
- E-4 Minutes for the Special Board of Directors meeting of December 22nd, 2023 – 2:00.
- E-5 Minutes for the Regular Board of Directors meeting of December 22nd, 2023 – 3:00.
- E-6 Minutes for the Special Board of Directors meeting of January 9th, 2023.
- E-7 Minutes for the Special Board of Directors meeting of January 16th, 2023.

F. Old and New Business. Members of the public may address the board on each agenda item, up to three minutes or longer based on direction from the Board President.

F-1 General Legal Counsel Agreement.

Proposed Action: Review item, accept public comment, authorize the General Manager to execute a professional services agreement with Colantuono, Highsmith, & Whatley, PC for general legal services.

F-2 Appoint District’s Negotiators for the Fire Department Memorandum of Understanding (MOU).

Proposed Action: Review item, accept public comment, and designate representatives for negotiation of the MOU between the District and the International Union of Operating Engineers (IUOE), Stationary Engineers, Local 39 representing the Fire Department personnel in accordance with Government Code section 54957.6.

F-3 Fuels Management Program.

Information Only: Review item and accept public comment.

- F-4 Annual Review of Purpose, Mission, and Core Values Statements.**
Proposed Action: Review items, accept public comment, provide direction to staff as needed, and approve statements.
- F-5 Annual Review of Fire Department Mission, Vision, and Core Values.**
Proposed Action: Review items, accept public comment, provide direction to staff as needed, and approve statements.
- F-6 Placer County Local Area Formation Commission (LAFCo) Call for Nominations.**
Proposed Action: Review item, accept public comment, and nominate a candidate if desired.
- F-7 District/Olympic Valley Mutual Water Company (OVMWC) Ad Hoc Committee Formation.**
Proposed Action: Review item, accept public comment, and form Ad Hoc Committee to discuss topics related to the OVMWC.
- F-8 OVPSD/Olympic Valley Mutual Water Company (OVMWC) Water System Intertie Project Cost-Share and Operations Agreement**
Proposed Action: Review item, accept public comment, and authorize staff to proceed with the development of Cost-Share and Operational Agreement with OVMWC.
- F-9 Fire Department Utility Truck Purchase.**
Proposed Action: Review item, accept public comment, approve purchase of a truck for the Fire Department, and authorize the General Manager to execute all necessary contractual documents.
- F-10 Fire Department Command Vehicle Purchase.**
Proposed Action: Review item, accept public comment, approve purchase of a Command Vehicle for the Fire Department, and authorize the General Manager to execute all necessary contractual documents.
- F-11 Declare Fire Department Items as Surplus and Authorize Sale, Donation or Disposal of Items.**
Proposed Action: Review item, accept public comment, declare items identified by staff as surplus equipment and authorize staff to conduct a sale, donate and/or dispose of the items.
- F-12 Salary Survey Agreement.**
Proposed Action: Review item, accept public comment, authorize the General Manager to execute a professional services agreement with Bryce Consulting in an amount not-to-exceed \$10,070 to conduct a Fire Department salary survey.
- F-13 General Manager Recruitment.**
Proposed Action: Review item, accept public comment, and provide direction to staff.

F-14 Board Meeting Schedule

Proposed Action: Review item, accept public comment, and set meeting date for February.

G. Management Status Reports.

- G-1 Fire Department Report
- G-2 Water & Sewer Operations Report
- G-3 Engineering Report
- G-4 Administration & Office Report
- G-5 General Manager Report
- G-6 Legal Report (verbal)
- G-7 Directors Comments (verbal)

H. Closed Session.

H-1 Closed Session – Public Employment.

Government Code Section 54957
Title: General Manager

H-2 Closed Session – Conference with Labor Negotiators.

Government Code Section 54957.6
Agency designated representatives: Mike Geary
Unrepresented Employee: Interim General Manager

H-3 Closed Session – Public Employee Performance Evaluation.

Government Code Section 54957
Title: General Manager

H-4 Closed Session – District Labor Negotiations.

The Board will meet in Closed Session pursuant to Government Code §54957 et al regarding District labor negotiations.
Conference with District Labor Negotiator: As identified in open session
Employee Organization: IUOE Stationary Engineers Local 39 for Fire Department
Personnel to discuss salaries, salary schedules, or compensation paid in the form of benefits.

I. Possible Action from Closed Session.

I-I Interim General Manager’s Employment Contract.

Proposed Action: Review item, accept public comment, and approve Interim General Manager’s Employment Contract by adoption of Resolution 2024-01.

J. Adjourn

T-TSA BOARD MEETING SUMMARY

01/17/2024 Regular BOD Meeting

1) The January 17, 2024 Board meeting was held in person and via Zoom:

- T-TSA Board Meeting Videos available at: <https://vimeo.com/user183648821>

2) Public Comment (provided during Public Comment or Agenda items).

None.

3) No Sanitary Sewer Overflows.

4) Status Report:

a) Operations Report:

- All plant waste discharge requirements were met and the plant performed well in November and December.
- Drained and cleaned chem and recarb clarifiers (side one) to facilitate clarifier launder repair.
- Continue to monitor and evaluate Sodium Hypochlorite pilot project for effluent disinfection.
- Digester Cleaning Complete
- Utilizing portable sodium hypochlorite dosing system for filament control of RAS.
- Testing new VoloBlend Liquid Polymer Activation System for thickening sludge.

b) Laboratory Report:

- Application submitted to CA ELAP for biennial laboratory certification renewal.
 - Current certificate to expire 3/31/24.
 - Renewal application deadline 90 days prior to expiration (12/31/23).
- Met with Nevada County and CA CDPH staff to initiate wastewater surveillance program.
- Monitoring wastewater for several disease indicators: SAR-CoV-2, Norovirus, Mpox, RSV, and Influenza.
- Interim Laboratory Director has been assigned to fill the role during the recruitment.

c) Capital Projects Report:

- Projects Complete: 2023 Roof Repair Project. Projects Under Construction: Sodium Hypochlorite Foundation Project, Bid Phase: None Projects in Development: Boiler Replacement Project, Sodium Hypochlorite Disinfection Full Scale Project, TRI Alpine Meadows to Olympic Valley Rehabilitation Project, and Front Parking & Landscaping Improvements Project.

d) Other Items Report: The Board Approved:

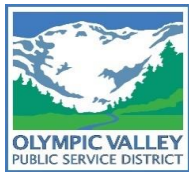
- Approval of the minutes of the Special Board meeting on December 5, 2023.
- Approval of payment of General Fund warrants and Financial Statements.
- Additionally:
 - Discussion and Update on the Classification and Compensation Study.
 - Presentation on Suitability of Standard EDU Assumptions.
 - Presentation and Discussion of Agency Sewer Connection Fee Study by HDR Engineering, Inc.
 - Presentation and Discussion on Request to Update Waste Discharge Requirements (WDR).
 - Annual Holiday Party and Employee Appreciation Luncheon was December 13th at the plant.
 - Staff held a team building event to create Gingerbread Wastewater Treatment Plants.
 - Staff had a LIVE band performing during the holiday party comprised of all staff members.
- Holiday Giving Summary:
 - Sierra Community House Virtual Food Drives: Staff raised a total of \$3,025.
 - Tahoe Community Cares Coat Drive: Staff collected 62 Coats.
 - Toys-For-Tots: Staff collected 2-Large Boxes Full of toys.
 - Truckee Senior Apartments: Staff collected 92 pairs of socks.

Tahoe-Truckee Sanitation Agency
Monitoring and Reporting Program No. 2002-0030
WDID Number 6A290011000
Flow Monitoring Within collection System: Flow Measurement
Olympic Valley Public Service District
November, 2023

DATE	OVPSD Daily Flow MG	OVPSD 7 Day Avg Flow MGD	OVPSD Peak Flow MGD
11/1/2023	0.141	0.112	0.606
11/2/2023	0.131	0.113	0.356
11/3/2023	0.105	0.112	0.198
11/4/2023	0.105	0.110	0.218
11/5/2023	0.100	0.110	0.208
11/6/2023	0.116	0.114	0.296
11/7/2023	0.094	0.113	0.185
11/8/2023	0.097	0.107	0.241
11/9/2023	0.098	0.102	0.183
11/10/2023	0.107	0.102	0.213
11/11/2023	0.126	0.105	0.220
11/12/2023	0.114	0.107	0.236
11/13/2023	0.102	0.105	0.287
11/14/2023	0.096	0.106	0.175
11/15/2023	0.113	0.108	0.208
11/16/2023	0.101	0.108	0.194
11/17/2023	0.117	0.110	0.199
11/18/2023	0.151	0.113	0.268
11/19/2023	0.140	0.117	0.241
11/20/2023	0.136	0.122	0.250
11/21/2023	0.139	0.128	0.236
11/22/2023	0.157	0.134	0.278
11/23/2023	0.167	0.144	0.299
11/24/2023	0.177	0.152	0.341
11/25/2023	0.151	0.152	0.315
11/26/2023	0.123	0.150	0.282
11/27/2023	0.109	0.146	0.204
11/28/2023	0.108	0.142	0.241
11/29/2023	0.115	0.136	0.194
11/30/2023	0.113	0.128	0.231
SUMMARY			
AVG	0.122	0.120	0.253
MAX	0.177	0.152	0.606
MIN	0.094	0.102	0.175

Tahoe-Truckee Sanitation Agency
Monitoring and Reporting Program No. 2002-0030
WDID Number 6A290011000
Flow Monitoring Within collection System: Flow Measurement
Olympic Valley Public Service District
December, 2023

DATE	OVPSD Daily Flow MG	OVPSD 7 Day Avg Flow MGD	OVPSD Peak Flow MGD
12/1/2023	0.124	0.120	0.201
12/2/2023	0.144	0.119	0.246
12/3/2023	0.132	0.121	0.255
12/4/2023	0.109	0.121	0.208
12/5/2023	0.102	0.120	0.173
12/6/2023	0.106	0.119	0.185
12/7/2023	0.129	0.121	0.222
12/8/2023	0.168	0.127	0.259
12/9/2023	0.218	0.138	0.358
12/10/2023	0.200	0.147	0.426
12/11/2023	0.166	0.156	0.305
12/12/2023	0.162	0.164	0.287
12/13/2023	0.170	0.173	0.269
12/14/2023	0.165	0.178	0.305
12/15/2023	0.208	0.184	0.352
12/16/2023	0.270	0.192	0.574
12/17/2023	0.231	0.196	0.472
12/18/2023	0.249	0.208	0.442
12/19/2023	0.295	0.227	0.750
12/20/2023	0.239	0.237	0.403
12/21/2023	0.239	0.247	0.403
12/22/2023	0.264	0.255	0.423
12/23/2023	0.385	0.272	0.770
12/24/2023	0.405	0.297	0.734
12/25/2023	0.293	0.303	0.680
12/26/2023	0.324	0.307	0.708
12/27/2023	0.419	0.333	0.745
12/28/2023	0.446	0.362	0.801
12/29/2023	0.446	0.388	0.815
12/30/2023	0.452	0.398	0.819
12/31/2023	0.451	0.404	0.788
SUMMARY			
AVG	0.249	0.217	0.464
MAX	0.452	0.404	0.819
MIN	0.102	0.119	0.173

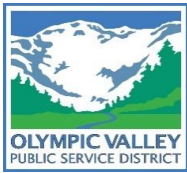


OLYMPIC VALLEY PUBLIC SERVICE DISTRICT
Operating Account Check Register
January 31, 2024



Check Register for Board Packet:

Check #	Check Date	Name	Module	Amount
51305	12/14/2023	Air Filter Sales & Service	AP	374.16
51306	12/14/2023	Jessica Asher	AP	92.87
51307	12/14/2023	AT&T	AP	546.57
51308	12/14/2023	Badger Meter, Inc	AP	77,013.30
51309	12/14/2023	Richard & Linda Blanding	AP	1,210.77
51310	12/14/2023	Cal-Nevada Towing & Transport, Inc.	AP	1,000.00
51311	12/14/2023	Canon Financial Services, Inc.	AP	125.51
51312	12/14/2023	Capitol Elevator Company, Inc.	AP	550.00
51313	12/14/2023	Carrier Corporation	AP	6,172.05
51314	12/14/2023	Angela M Costamagna	AP	675.00
51315	12/14/2023	Delfino Madden O'Malley Coyle Koewler	AP	138.00
51316	12/14/2023	Delta Fire Systems	AP	480.00
51317	12/14/2023	Delta Fire Systems	AP	300.00
51318	12/14/2023	DOWL, INC.	AP	7,638.75
51319	12/14/2023	Kurt Gooding	AP	95.54
51320	12/14/2023	Aline Henriksen	AP	700.35
51321	12/14/2023	Hunt & Sons, Inc.	AP	1,060.61
51322	12/14/2023	Jensen Precast Inc.	AP	478.53
51323	12/14/2023	Liberty Utilities	AP	268.76
51324	12/14/2023	LINA	AP	235.90
51325	12/14/2023	McGinley & Associates	AP	1,718.00
51326	12/14/2023	North Lake Auto Parts	AP	606.42
51327	12/14/2023	PORAC	AP	123.75
51328	12/14/2023	Professional Communications	AP	42.40
51329	12/14/2023	Michael A. Ross	AP	458.25
51330	12/14/2023	Shafer Equipment Company Inc.	AP	57.77
51331	12/14/2023	State Water Resources Control	AP	3,756.00
51332	12/14/2023	Tahoe City Lumber Company	AP	57.34
51333	12/14/2023	Tahoe Donner Association	AP	2,836.49
51334	12/14/2023	Tahoe Supply Company LLC	AP	319.48
51335	12/14/2023	Tahoe Truckee Sierra Disposal	AP	91,553.38
51336	12/14/2023	Thatcher Company, Inc.	AP	4,054.04
51337	12/14/2023	Third Floor Story Corporation	AP	150.00
51338	12/14/2023	Thomas S Archer	AP	3,760.00
51339	12/28/2023	Jessica Asher	AP	64.82
51340	12/28/2023	AT&T	AP	565.37
51341	12/28/2023	Ronald W Burks	AP	1,209.89
51342	12/28/2023	Coffee Connexion	AP	95.00
51343	12/28/2023	Cranmer Engineering, Inc.	AP	225.00
51344	12/28/2023	D & D Plumbing, Inc.	AP	814.50
51345	12/28/2023	Samuel Donahue	AP	238.64
51346	12/28/2023	Aline Henriksen	AP	152.70
51347	12/28/2023	Hunt & Sons, Inc.	AP	1,059.86
51348	12/28/2023	Hunt Propane, Inc.	AP	7,143.81
51349	12/28/2023	Niel Kasper	AP	500.00
51350	12/28/2023	Kelsie Fire Extinguisher Service LLC.	AP	1,428.61
51351	12/28/2023	Konica Minolta Business Solutions USA, Inc.	AP	124.89
51352	12/28/2023	McClintock Accountancy Corp	AP	5,540.00
51353	12/28/2023	Danielle Mueller	AP	2,427.27
51354	12/28/2023	O'Reilly Auto Parts	AP	84.12
51355	12/28/2023	Siddons-Martin Emergency Group	AP	26,644.37
51356	12/28/2023	Standard Insurance Company	AP	3,828.00
51357	12/28/2023	State Water Resources Control	AP	55.00
51358	12/28/2023	Tahoe Forest Health System	AP	832.00
51359	12/28/2023	Third Floor Story Corporation	AP	300.00
51360	12/28/2023	U.S. Bank Corp Payment System	AP	9,976.14
51361	1/11/2024	Jessica Asher	AP	42.10



OLYMPIC VALLEY PUBLIC SERVICE DISTRICT
 Operating Account Check Register
 January 31, 2024



Check Register for Board Packet:

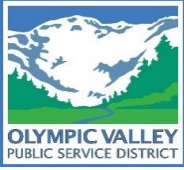
Check #	Check Date	Name	Module	Amount
51362	1/11/2024	AT&T	AP	548.60
51363	1/11/2024	Badger Meter, Inc	AP	398.14
51364	1/11/2024	Danielle Bradfield	AP	16,119.94
51365	1/11/2024	Brad K. Chisholm	AP	225.00
51366	1/11/2024	Angela M Costamagna	AP	1,147.50
51367	1/11/2024	Cranmer Engineering, Inc.	AP	1,345.00
51368	1/11/2024	L. N. Curtis & Sons	AP	1,061.67
51369	1/11/2024	Dept of Forestry & Fire Prot.	AP	6,636.69
51370	1/11/2024	US Bank, Global Corporate Trust Services	AP	4,010.42
51371	1/11/2024	Hartline Construction, Inc.	AP	8,459.37
51372	1/11/2024	Dave Hunt	AP	210.24
51373	1/11/2024	Hunt & Sons, Inc.	AP	1,677.96
51374	1/11/2024	Liberty Utilities	AP	1,178.63
51375	1/11/2024	LINA	AP	235.90
51376	1/11/2024	McClintock Accountancy Corp	AP	3,000.00
51377	1/11/2024	O'Reilly Auto Parts	AP	922.53
51378	1/11/2024	Ben Procida	AP	209.60
51379	1/11/2024	Professional Communications	AP	43.46
51380	1/11/2024	SEED Inc.	AP	20,000.00
51381	1/11/2024	Smith Power Products, Inc	AP	166.79
51382	1/11/2024	State Water Resources Control	AP	9,025.72
51383	1/11/2024	Rick Sylvester	AP	146.03
51384	1/11/2024	Tahoe City Plumbing and Heating	AP	385.00
51385	1/11/2024	Tahoe Truckee Sierra Disposal	AP	289.85
51386	1/11/2024	Thatcher Company, Inc.	AP	2,612.36
51387	1/11/2024	Thomas S Archer	AP	960.00
51388	1/11/2024	John Tuscher	AP	314.40
51389	1/11/2024	USA BlueBook	AP	2,366.62

355,699.50

85

Electronic / ACH Payments

12/14/2023	Kansas City Dental	3,195.55
12/14/2023	Standard Life- LTD	515.59
12/14/2023	Standard Life- Vision	449.20
12/22/2023	BPAS- Bi-weekly HRA	46,656.84
12/22/2023	BRI- Café Plan Payment	1,057.20
12/22/2023	CalPERS 457 Payment	3,944.22
12/22/2023	Wage Garnishment	461.53
12/22/2023	Payroll Taxes	46,873.45
12/22/2023	EMPOWER 457 Payment	3,455.93
12/22/2023	CalPERS Pension Payment	29,844.29
12/22/2023	Union Dues	434.30
12/22/2023	Payroll Direct Deposits	93,996.58
1/5/2024	January CalPERS Medical	39,238.65
1/5/2024	BPAS- Bi-weekly HRA	1,828.86
1/5/2024	BRI- Café Plan Payment	1,592.31
1/5/2024	CalPERS 457 Payment	4,838.39
1/5/2024	Wage Garnishment	461.53
1/5/2024	Payroll Taxes	48,081.13
1/5/2024	EMPOWER 457 Payment	3,601.07
1/5/2024	CalPERS Pension Payment	30,393.75
1/5/2024	Union Dues	434.30
1/5/2024	Payroll Direct Deposits	85,872.54
1/5/2024	BRI- Café Plan Monthly Admin Fee	175.00



OLYMPIC VALLEY PUBLIC SERVICE DISTRICT
 Operating Account Check Register
 January 31, 2024



Check Register for Board Packet:

Check #	Check Date	Name	Module	Amount
	1/4/2024	January Principal- Dental, Vision, Life, LTD		3,496.83
	1/8/2024	Pitney Bowes Postage Meter Supplies		83.01
	1/9/2024	Verizon Nov-Dec Cell Phone Bill		401.87
	1/19/2024	BPAS- Bi-weekly HRA		1,828.86
	1/19/2024	BRI- Café Plan Payment		1,592.31
	1/19/2024	CalPERS 457 Payment		4,838.39
	1/19/2024	Wage Garnishment		461.53
	1/19/2024	Payroll Taxes		47,156.07
	1/19/2024	EMPOWER 457 Payment		3,601.07
	1/19/2024	CalPERS Pension Payment		33,341.44
	1/19/2024	Union Dues		434.30
	1/19/2024	Payroll Direct Deposits		87,129.50
				631,767.39
				987,466.89



OLYMPIC VALLEY PUBLIC SERVICE DISTRICT
REVENUES & EXPENDITURES
December 31, 2023



	ENTERPRISE OPERATIONS						CONSOLIDATED						YTD Prior Year Dec-22	Over/ (under) from PY	
	Water Actual	Water Budget	Over/ (under)	Sewer Actual	Sewer Budget	Over/ (under)	Garbage Actual	Garbage Budget	Over/ (under)	Actual	Total Budget	Remaining Budget			YTD % to Budget
	YTD Dec-23	YTD Dec-23	YTD	YTD Dec-23	YTD Dec-23	YTD	YTD Dec-23	YTD Dec-23	YTD	YTD	YTD	YTD			YTD
Rate Revenue	2,247,544	2,307,368	(59,824)	1,701,654	1,655,203	46,451	365,988	363,285	2,703	4,315,186	4,325,856	10,670	99.8%	4,080,730	234,455
Tax Revenue	25,000	25,000	-	25,000	25,000	-	-	-	-	50,000	100,000	50,000	50.0%	25,000	25,000
Rental Revenue	21,056	21,353	(297)	21,056	21,353	(297)	-	-	-	42,112	85,411	43,299	49.3%	41,507	606
Bike Trail	6,402	6,273	129	6,402	6,273	129	-	-	-	12,803	46,000	33,197	27.8%	12,545	259
Billable Wages & Capital Labor	29,288	115,756	(86,468)	33,433	115,756	(82,323)	-	-	-	62,721	463,024	400,303	13.5%	72,912	(10,191)
Grants	172,755	75,000	97,755	-	-	-	-	-	-	172,755	150,000	(22,755)	115.2%	145,945	26,810
Administration	36,838	55,359	(18,521)	16,838	55,359	(38,521)	-	-	-	53,677	221,436	167,759	24.2%	41,961	11,716
Total Revenue	2,538,883	2,606,108	(67,225)	1,804,383	1,878,943	(74,561)	365,988	363,285	2,703	4,709,253	5,391,727	682,474	87.3%	4,420,599	288,654
Salaries & Wages	440,150	322,289	117,861	399,212	322,289	76,923	961	6,000	(5,039)	840,323	1,301,037	460,714	64.6%	731,776	108,547
Employee Benefits	160,274	179,176	(18,902)	150,954	129,176	21,778	227	-	227	311,454	616,701	305,247	50.5%	263,589	47,865
Billable Wages & Capital Labor	29,288	115,756	(86,468)	33,433	115,756	(82,323)	-	-	-	62,721	463,024	400,303	13.5%	72,912	(10,191)
Materials & Supplies	58,513	46,688	11,825	14,034	6,688	7,346	-	-	-	72,546	106,750	34,204	68.0%	52,594	19,953
Maintenance Equipment	8,187	18,100	(9,913)	4,669	11,850	(7,181)	-	-	-	12,856	59,900	47,044	21.5%	4,613	8,243
Facilities: Maintenance & Repairs	10,242	39,279	(29,037)	9,607	6,604	3,003	-	-	-	19,849	91,766	71,917	21.6%	35,552	(15,702)
Training & Memberships	11,606	7,044	4,563	4,519	6,375	(1,856)	-	-	-	16,125	26,837	10,712	60.1%	7,266	8,859
Vehicle Repair/Maintenance	7,399	10,900	(3,501)	7,351	10,900	(3,549)	-	-	-	14,750	43,600	28,850	33.8%	21,218	(6,468)
Garbage	-	-	-	-	-	-	185,776	178,536	7,240	185,776	357,072	171,296	52.0%	166,156	19,620
Board Expenses	11,880	13,219	(1,339)	11,880	13,219	(1,339)	-	-	-	23,761	52,876	29,115	44.9%	16,908	6,853
Consulting	14,534	30,115	(15,581)	14,534	30,115	(15,581)	-	-	-	29,068	120,458	91,390	24.1%	38,316	(9,248)
Insurance	24,828	23,144	1,684	24,828	23,144	1,684	-	-	-	49,657	92,576	42,919	53.6%	38,877	10,780
Fees/Licenses & Permits	12,675	15,288	(2,613)	12,675	15,288	(2,613)	-	-	-	25,351	61,153	35,802	41.5%	41,169	(15,819)
Office Expenses	9,032	19,707	(10,674)	9,032	19,707	(10,674)	-	-	-	18,065	78,827	60,762	22.9%	25,183	(7,118)
Travel, Meetings & Recruitment	6,415	3,907	2,508	6,415	3,907	2,508	-	-	-	12,829	15,626	2,797	82.1%	3,549	9,280
Utilities	31,874	57,078	(25,203)	16,436	26,362	(9,926)	-	-	-	48,311	166,880	118,569	28.9%	53,200	(4,889)
Park & Bike Trail	2,337	5,250	(2,913)	2,337	5,250	(2,913)	-	-	-	4,674	21,000	16,326	22.3%	9,552	(4,878)
Interest & Misc	2,359	2,749	(390)	2,359	2,749	(390)	-	-	-	4,719	10,996	6,277	42.9%	12,192	(7,473)
Transfer to/frm Capital Resv	-	-	-	-	-	-	-	-	-	-	-	-	0.0%	-	-
Total Expenses	841,595	909,686	(68,091)	724,275	749,377	(25,101)	186,964	184,536	2,428	1,752,834	3,687,079	1,934,245	47.5%	1,594,621	158,213
Operating Surplus (Deficit)	1,697,289	1,696,423	866	1,080,107	1,129,567	(49,459)	179,023	178,749	274	2,956,419	1,704,648			2,825,978	130,441
Depreciation	160,054	162,883	(2,829)	160,054	162,883	(2,829)	-	-	-	320,107	640,215	320,107	50.0%	320,107	-
Net Surplus (Deficit)	1,537,235	1,533,540	3,695	920,054	966,684	(46,630)	179,023	178,749	274	2,636,312	1,064,433			2,505,871	130,441

50.0% of the Budgeted Year Expended

Highlights

- **Revenue** year to date is at \$4.7 million. This is an increase of PY by approximately \$289K. This is mostly due to increased rate revenue.

- **Salaries & Wages** are over budget in regular wages and under in billable & capital. In total, we are on plan.

Billable wages are reimbursable. Capital Labor relates to capital projects and are not expensed. Active projects are HVAC improvements, Meter Replacements, Zone 3 tank recoat, Granite Chief sewer line, and Mutual Intertie.

- **Materials and Supplies** relates primarily to caustic soda purchases. There is an overage due to timing and buying materials early in the year. There were also manhole lids and parts purchases.

- **Garbage** is over budget due to time of year and District funded programs such as green waste days, and dumpster rebates.

- **Travel, Meetings & Recruitment** is over budget due to general manager recruitment and an AWWA water rate training course attended by DH and DM. These were not originally budgeted.

- **Interest & Misc** consists of interest due on the building loan. The loan will be paid off in 2025, 3 years ahead of schedule.

- In total we are 50% through the year. Revenues are at 87% of the budget and expenses are at 48%. Compared to PY at this time, our net surplus is \$130K higher, mostly due to additional rate revenue.



OLYMPIC VALLEY PUBLIC SERVICE DISTRICT
ENTERPRISE BALANCE SHEET
 December 31, 2023



	Balance Dec-23	Balance Nov-23	Change Prior Month	Balance Dec-22	Change Prior Year
ASSETS					
Current Assets					
Cash	557,947	1,240,102	(682,155)	480,845	77,102
Accounts Receivable	336,568	222,489	114,079	398,643	(62,075)
Prepaid Expenses	118,837	105,600	13,237	116,813	2,024
Total Current Assets	1,013,351	1,568,191	(554,840)	996,301	17,050
Noncurrent Assets					
Open Projects	1,186,010	1,080,414	105,596	1,143,386	42,624
Property, Plant, & Equipment	28,863,810	28,863,810	-	27,734,992	1,128,818
Accumulated Depreciation	(18,924,950)	(18,871,598)	(53,351)	(18,385,523)	(539,427)
Lease Receivable	192,099	192,099	-	266,945	(74,846)
Intercompany	1,182,601	890,976	291,625	(525,147)	1,707,748
Total Noncurrent Assets	12,499,570	12,155,700	343,870	10,234,653	2,264,918
Deferred Outflows					
Deferred Outflows - Pension	1,951,930	1,951,930	-	1,651,866	300,064
Deferred Outflows - OPEB	127,358	127,358	-	114,777	12,580
Total Deferred Outflows	2,079,288	2,079,288	-	1,766,643	312,644
Total Assets	15,592,209	15,803,179	(210,970)	12,997,596	2,594,613
LIABILITIES					
Current Liabilities					
Accounts Payable	36,282	238	36,044	164	36,118
Accrued Expenses	168,708	228,343	(59,635)	175,650	(6,942)
Payroll Liabilities	318,742	312,196	6,546	313,989	4,754
Current Portion-Building loan	118,461	118,461	-	100,504	17,957
Total Current Liabilities	642,193	659,238	(17,044)	590,306	51,887
Long-Term Liabilities					
Building & Land Loans	122,406	122,406	-	255,006	(132,600)
PERS LT Liability	1,363,254	1,363,254	-	(729,334)	2,092,589
Other Post Employment Benefits	257,213	257,213	-	267,576	(10,363)
Total LT Liabilities	1,742,873	1,742,873	-	(206,752)	1,949,625
Deferred Inflows					
Deferred Inflows - Pension	579,221	579,221	-	732,394	(153,173)
Deferred Inflows - OPEB	236,744	236,744	-	263,988	(27,244)
Deferred Inflows - Leases	182,814	182,814	-	262,898	(80,084)
Total Deferred Inflows	998,780	998,780	-	1,259,281	(260,501)
Total Liabilities	3,383,846	3,400,891	(17,044)	1,642,835	1,741,012
NET POSITION					
Investment in Capital Assets	9,572,051	9,572,051	-	8,848,891	723,161
Current Year Net Income	2,636,312	2,830,237	(193,926)	2,505,871	130,441
Total Net Position	12,208,363	12,402,289	(193,926)	11,354,762	853,601
Total Liabilities and Net Position	15,592,209	15,803,179	(210,970)	12,997,596	2,594,613



OLYMPIC VALLEY PUBLIC SERVICE DISTRICT
REVENUES & EXPENDITURES
December 31, 2023



FIRE DEPARTMENT OPERATIONS

	Actual YTD Dec-23	Budget YTD Dec-23	Over/ (under) YTD	Total Budget	Remaining Budget	YTD % to Budget	Actual YTD Dec-22	Over/ (under) to PY
Rate Revenue	-	-	\$ -		\$ -	0.0%	-	\$ -
Tax Revenue	\$ 2,116,000	\$ 2,116,000	\$ 0	\$ 4,232,000	\$ 2,116,000	50.0%	\$ 1,927,011	\$ 188,989
Strike Team/ /Station 22 Revenue	\$ -	\$ -	\$ -	\$ -	\$ -	0.0%	\$ 30,928	\$ (30,928)
Rental Revenue	\$ 20,742	\$ 21,353	\$ (611)	\$ 42,705	\$ 21,963	48.6%	\$ 20,444	\$ 298
Inspections	\$ 23,490	\$ 5,000	\$ 18,490	\$ 10,000	\$ -	234.9%	\$ (15,758)	\$ 39,248
Administration	\$ 206,675	\$ 137,514	\$ 69,161	\$ 275,028	\$ 68,353	75.1%	\$ 66,182	\$ 140,493
Total Revenue	\$ 2,366,908	\$ 2,279,867	\$ 87,041	\$ 4,559,733	\$ 2,206,316	51.9%	\$ 2,028,808	\$ 338,100
Salaries & Wages	\$ 856,712	\$ 914,896	\$ (58,184)	\$ 1,829,792	\$ 973,080	46.8%	\$ 877,090	\$ (20,378)
Employee Benefits	\$ 578,709	\$ 646,123	\$ (67,414)	\$ 1,292,245	\$ 713,536	44.8%	\$ 533,787	\$ 44,921
Billable Wages & Benefits	\$ -	\$ -	\$ -	\$ -	\$ -	0.0%	\$ 30,928	\$ (30,928)
Admin Salaries & Benefits	\$ 154,255	\$ 152,751	\$ 1,504	\$ 305,502	\$ 151,247	50.5%	\$ 142,779	\$ 11,476
Materials & Supplies	\$ 10,167	\$ 17,200	\$ (7,033)	\$ 34,400	\$ 24,233	29.6%	\$ 10,206	\$ (39)
Maintenance Equipment	\$ 7,260	\$ 12,958	\$ (5,697)	\$ 25,915	\$ 18,655	28.0%	\$ 8,872	\$ (1,612)
Facilities: Maintenance & Repairs	\$ 16,771	\$ 13,692	\$ 3,080	\$ 27,383	\$ 10,612	61.2%	\$ 20,520	\$ (3,749)
Training & Memberships	\$ 7,402	\$ 10,875	\$ (3,473)	\$ 21,750	\$ 14,348	34.0%	\$ 4,824	\$ 2,578
Vehicle Repair/Maintenance	\$ 33,789	\$ 16,150	\$ 17,639	\$ 32,300	\$ (1,489)	104.6%	\$ 15,098	\$ 18,690
Board Expenses	\$ 7,920	\$ 8,875	\$ (955)	\$ 17,750	\$ 9,830	44.6%	\$ 5,681	\$ 2,239
Consulting	\$ 155,836	\$ 129,447	\$ 26,389	\$ 258,893	\$ 103,057	60.2%	\$ 23,474	\$ 132,362
Insurance	\$ 27,371	\$ 26,163	\$ 1,209	\$ 52,325	\$ 24,954	52.3%	\$ 22,615	\$ 4,757
Rents/Licenses & Permits	\$ 29,929	\$ 39,859	\$ (9,930)	\$ 79,717	\$ 49,788	37.5%	\$ 23,605	\$ 6,324
Office Expenses	\$ 3,808	\$ 13,332	\$ (9,523)	\$ 26,663	\$ 22,855	14.3%	\$ 3,244	\$ 564
Travel, Meetings & Recruitment	\$ 8,553	\$ 8,550	\$ 3	\$ 17,100	\$ 8,547	50.0%	\$ 3,780	\$ 4,772
Utilities	\$ 20,819	\$ 37,024	\$ (16,205)	\$ 74,048	\$ 53,229	28.1%	\$ 23,819	\$ (3,000)
Interest	\$ -	\$ -	\$ -	\$ -	\$ -	0.0%	\$ -	\$ -
Total Expenses	\$ 1,919,302	\$ 2,047,892	\$ (128,590)	\$ 4,095,783	\$ 2,176,481	46.9%	\$ 1,750,322	\$ 168,979
Operating Surplus (Deficit)	\$ 447,606	\$ 231,975	\$ 215,631	\$ 463,950			\$ 278,485	\$ 169,121
Depreciation	\$ 119,091	\$ 119,094	\$ (3)	\$ 238,188	\$ 119,097	50.0%	\$ 119,091	\$ -
Net Surplus (Deficit)	\$ 328,515	\$ 112,881	\$ 215,634	\$ 225,762			\$ 159,394	\$ 169,121

50.0% of the Budgeted Year Expended

Highlights

-Revenue is at \$2.4M for the year. This is \$338K more than PY, due mostly to increased property tax and grant revenue.

-Salaries, Benefits, and Billable Wages are under plan. There remains two open fire fighter positions.

-Admin Salaries & Benefits: One third of the administration salaries are allocated to the Fire Department.

-Facilities: Maint & Repair is slightly over budget due to the quarterly HVAC maintenance agreement and generator permit. These are budgeted.

-Vehicle Repair/Maint includes significant repairs needed for Engine 21 (\$26,000 total). These were not budgeted.

-Consulting is over budget due to the OV-1 Fuels Reduction Project. This was budgeted. This is grant funded.

-In total we are 50% through the year. Revenues are at 52% of the budget and expenses are at 47%.

Compared to PY at this time, our net surplus is \$169K more, mostly due to more tax revenue and grants.



OLYMPIC VALLEY PUBLIC SERVICE DISTRICT
GOVERNMENTAL BALANCE SHEET
 December 31, 2023



	Balance Dec-23	Balance Nov-23	Change Prior Month	Balance Dec-22	Change Prior Year
ASSETS					
Current Assets					
Cash	211,913	193,713	18,199	76,821	135,092
Accounts Receivable	154,417	44,765	109,652	13,947	140,470
Prepaid Expenses	234,465	244,644	(10,179)	186,783	47,683
Total Current Assets	600,795	483,122	117,672	277,551	323,244
Noncurrent Assets					
Open Projects	83,720	83,720	-	292,632	(208,912)
Property, Plant, & Equipment	8,582,240	8,582,240	-	8,263,390	318,850
Accumulated Depreciation	(4,093,059)	(4,053,362)	(39,697)	(3,882,007)	(211,052)
Lease Receivable	96,049	96,049	-	133,473	(37,423)
Intercompany	456,742	361,124	95,618	(774,064)	1,230,806
Total Noncurrent Assets	5,125,692	5,069,771	55,921	4,033,423	1,092,269
Deferred Outflows					
Deferred Outflows - Pension	1,872,899	1,872,899	-	1,247,452	625,448
Deferred Outflows - OPEB	139,636	139,636	-	125,756	13,880
Total Deferred Outflows	2,012,536	2,012,536	-	1,373,208	639,328
Total Assets	7,739,023	7,565,429	173,594	5,684,182	2,054,841
LIABILITIES					
Current Liabilities					
Accounts Payable	37,168	-	37,168	(88)	37,255
Accrued Expenses	-	-	-	-	-
Payroll Liabilities	423,508	456,580	(33,072)	463,541	(40,033)
Customer Deposits	-	-	-	-	-
Current Portion-LT Debt	-	-	-	-	-
Total Current Liabilities	460,676	456,580	4,096	463,453	(2,778)
Long-Term Liabilities					
Building and Land Loans	-	-	-	-	-
PERS LT Liability	3,252,575	3,252,575	-	1,023,540	2,229,035
Other Post Employment Benefits	228,095	228,095	-	238,867	(10,772)
Total LT Liabilities	3,480,670	3,480,670	-	1,262,407	2,218,263
Deferred Inflows					
Deferred Inflows - Pension	352,253	352,253	-	716,724	(364,470)
Deferred Inflows - OPEB	217,083	217,083	-	241,243	(24,160)
Deferred Inflows - Leases	91,407	91,407	-	131,449	(40,042)
Total Deferred Inflows	660,744	660,744	-	1,089,415	(428,672)
Total Liabilities	4,602,089	4,597,993	4,096	2,815,276	1,786,813
NET POSITION					
Investment in Capital Assets	2,808,419	2,808,419	-	2,709,513	98,907
Current Year Net Income	328,515	159,016	169,498	159,394	169,121
Total Net Position	3,136,934	2,967,436	169,498	2,868,907	268,027
Total Liabilities and Net Position	7,739,023	7,565,429	173,594	5,684,182	2,054,841



OLYMPIC VALLEY PUBLIC SERVICE DISTRICT
REVENUES & EXPENDITURES
December 31, 2023



CAPITAL RESERVES OPERATIONS

	YTD Actual Dec-23	YTD Budget Dec-23	Over/ (under) to Budget	Annual Budget	Remaining Budget	YTD % to Budget	YTD Prior Yr Dec-22	Over/ (under) to Prior Yr
Connection Fees	7,280	26,000	(18,720)	52,000	44,720	14.0%	43,900	(36,620)
Placer Cty Tax	2,586,368	2,395,876	190,491	4,356,139	1,769,771	59.37%	2,427,117	159,250
HOPTR	3,574	-	3,574	43,561	39,987	8.2%	3,579	(6)
Interest	175,142	21,999	153,144	43,997	(131,145)	398.1%	53,120	122,022
Grants	-	-	-	-	-	0.0%	-	-
Total Revenue	2,772,364	2,443,875	328,489	4,495,697	1,723,333	61.7%	2,527,717	244,647
Transfers to Utility and Fire	2,166,000	2,166,000	-	4,332,000	2,166,000	50.0%	1,952,011	213,989
Capital Reserve Expenditures	85,541	78,411	7,130	78,411	(7,130)	109.1%	78,914	6,627
Total Expenses	2,251,541	2,244,411	7,130	4,410,411	2,158,870	51.1%	2,030,925	220,616
Net Surplus (Deficit)	520,823	199,464	321,359	85,286	(435,537)		496,792	24,031

50.0% of the Budgeted Year Expended

Highlights

- Transfers to Utility and Fire relate to budgeted tax revenue allocated to each department.
- Capital Reserve Expenditures relate to fees from Placer County to administer Ad Valorem revenues.
- There were zero new connections during the month of December.
- The District has received the Estimated Allocation of Property Taxes for Fiscal Year 2024, also known as the "September Surprise".
- The total anticipated tax revenue, less any fees from the county is estimated to be \$4,584,000.
- This is an increase over the prior year actual revenue received by \$245,000 or 5.65%. It is \$263,000 greater than the budgeted amount.



OLYMPIC VALLEY PUBLIC SERVICE DISTRICT
CAPITAL RESERVES
BALANCE SHEET
 December 31, 2023



	Balance Dec-23	Balance Nov-23	Change Prior Month	Balance Dec-22	Change Prior Year
ASSETS					
Current Assets					
Cash	12,304,163	9,807,755	2,496,408	11,188,414	1,115,749
Accounts Receivable	4,887	4,887	-	-	4,887
Prepaid Expenses	-	-	-	-	-
Total Current Assets	12,309,050	9,812,642	2,496,408	11,188,414	1,120,635
Noncurrent Assets					
Open Projects	-	-	-	-	-
Property, Plant, & Equipment	-	-	-	-	-
Accumulated Depreciation	-	-	-	-	-
Lease Receivable	-	-	-	-	-
Intercompany	(1,639,343)	(1,252,100)	(387,243)	1,299,211	(2,938,554)
Total Noncurrent Assets	(1,639,343)	(1,252,100)	(387,243)	1,299,211	(2,938,554)
Deferred Outflows					
Deferred Outflows - Pension	-	-	-	-	-
Deferred Outflows - OPEB	-	-	-	-	-
Total Deferred Outflows	-	-	-	-	-
Total Assets	10,669,706	8,560,542	2,109,164	12,487,625	(1,817,919)
LIABILITIES					
Current Liabilities					
Accounts Payable	-	-	-	-	-
Accrued Expenses	-	-	-	-	-
Payroll Liabilities	-	-	-	-	-
Customer Deposits	-	-	-	-	-
Current Portion-LT Debt	-	-	-	-	-
Total Current Liabilities	-	-	-	-	-
Long-Term Liabilities					
Building & Land Loans	-	-	-	-	-
PERS LT Liability	-	-	-	-	-
Other Post Employment Benefits	-	-	-	-	-
Total LT Liabilities	-	-	-	-	-
Deferred Inflows					
Deferred Inflows - Pension	-	-	-	-	-
Deferred Inflows - OPEB	-	-	-	-	-
Total Deferred Inflows	-	-	-	-	-
Total Liabilities	-	-	-	-	-
NET POSITION					
Investment in Capital Assets	-	-	-	-	-
Water Capital	1,336,859	1,336,859	-	1,358,561	(21,702)
Sewer Capital	454,589	454,589	-	428,841	25,748
Fire Capital	196,973	196,973	-	184,415	12,557
Water FARF	2,392,681	2,392,681	-	3,194,745	(802,064)
Sewer FARF	3,783,748	3,783,748	-	3,937,124	(153,376)
Garbage FARF	139,165	139,165	-	148,842	(9,678)
Fire FARF	1,748,754	1,748,754	-	2,652,685	(903,931)
Bike Trail Snow Removal FARF	96,115	96,115	-	85,619	10,496
Current Year Net Income	520,823	(1,588,342)	2,109,164	496,792	24,031
Total Net Position	10,669,706	8,560,542	2,109,164	12,487,625	(1,817,919)
Total Liabilities and Net Position	10,669,706	8,560,542	2,109,164	12,487,625	(1,817,919)



OLYMPIC VALLEY PUBLIC SERVICE DISTRICT
REVENUES & EXPENDITURES - INTERNAL USE ONLY
December 31, 2023



COMBINED OPERATIONS

	Actual YTD Dec-23	Budget YTD Dec-23	Over/ (under) YTD	Total Budget	Remaining Budget	YTD % to Budget	Actual YTD Dec-22	Over/ (under) to PY
Rate Revenue	\$ 4,315,186	\$ 4,325,856	\$ (10,670)	\$ 4,325,856	\$ 10,670	99.8%	\$ 4,080,730	\$ 234,455
Tax Revenue	\$ 2,589,941	\$ 2,395,876	\$ 194,065	\$ 4,399,700	\$ 1,809,759	58.9%	\$ 2,430,696	\$ 159,245
Connection Fees	\$ 7,280	\$ 26,000	\$ (18,720)	\$ 52,000	\$ 44,720	14.0%	\$ 43,900	\$ (36,620)
Rental Revenue	\$ 62,854	\$ 64,058	\$ (1,204)	\$ 128,116	\$ 65,262	49.1%	\$ 61,950	\$ 904
Bike Trail	\$ 12,803	\$ 12,545	\$ 258	\$ 46,000	\$ 33,197	27.8%	\$ 12,545	\$ 259
Billable Wages & Capital Labor	\$ 62,721	\$ 231,512	\$ (168,791)	\$ 463,024	\$ 400,303	13.5%	\$ 103,841	\$ (41,120)
Grants	\$ 172,755	\$ 75,000	\$ 97,755	\$ 150,000	\$ (22,755)	115.2%	\$ 145,945	\$ 26,810
Administration & Interest	\$ 435,494	\$ 270,231	\$ 165,264	\$ 540,461	\$ 104,967	80.6%	\$ 161,263	\$ 274,231
Inspections	\$ 23,490	\$ 5,000	\$ 18,490	\$ 10,000	\$ -	234.9%	\$ (15,758)	\$ 39,248
Dedications	\$ -	\$ -	\$ -	\$ -	\$ -	0.0%	\$ -	\$ -
Total Revenue	\$ 7,682,525	\$ 7,406,078	\$ 276,446	\$ 10,115,157	\$ 2,446,123	76.0%	\$ 7,025,112	\$ 657,412
Salaries & Wages	\$ 1,697,034	\$ 1,565,473	\$ 131,561	\$ 3,130,829	\$ 1,433,795	54.2%	\$ 1,608,865	\$ 88,169
Employee Benefits	\$ 890,163	\$ 954,474	\$ (64,311)	\$ 1,908,946	\$ 1,018,783	46.6%	\$ 797,377	\$ 92,786
Billable Wages & Capital Labor	\$ 62,721	\$ 231,512	\$ (168,791)	\$ 463,024	\$ 400,303	13.5%	\$ 103,841	\$ (41,120)
Admin Salaries & Benefits	\$ 154,255	\$ 152,751	\$ 1,504	\$ 305,502	\$ 151,247	50.5%	\$ 142,779	\$ 11,476
Materials & Supplies	\$ 82,714	\$ 70,575	\$ 12,139	\$ 141,150	\$ 58,436	58.6%	\$ 62,800	\$ 19,914
Maintenance Equipment	\$ 20,117	\$ 42,908	\$ (22,791)	\$ 85,815	\$ 65,698	23.4%	\$ 13,486	\$ 6,631
Facilities: Maintenance & Repairs	\$ 36,620	\$ 59,575	\$ (22,954)	\$ 119,149	\$ 82,529	30.7%	\$ 56,071	\$ (19,451)
Training & Memberships	\$ 23,527	\$ 24,294	\$ (766)	\$ 48,587	\$ 25,060	48.4%	\$ 12,090	\$ 11,437
Vehicle Repair/Maintenance	\$ 48,539	\$ 37,950	\$ 10,589	\$ 75,900	\$ 27,361	64.0%	\$ 36,317	\$ 12,222
Garbage	\$ 185,776	\$ 178,536	\$ 7,240	\$ 357,072	\$ 171,296	52.0%	\$ 166,156	\$ 19,620
Board Expenses	\$ 31,681	\$ 35,313	\$ (3,632)	\$ 70,626	\$ 38,945	44.9%	\$ 22,588	\$ 9,093
Consulting	\$ 184,904	\$ 189,676	\$ (4,772)	\$ 379,351	\$ 194,447	48.7%	\$ 61,790	\$ 123,114
Insurance	\$ 77,028	\$ 72,451	\$ 4,578	\$ 144,901	\$ 67,873	53.2%	\$ 61,491	\$ 15,537
Rents/Licenses & Permits	\$ 55,280	\$ 70,435	\$ (15,155)	\$ 140,870	\$ 85,590	39.2%	\$ 64,774	\$ (9,495)
Office Expenses	\$ 21,873	\$ 52,745	\$ (30,872)	\$ 105,490	\$ 83,617	20.7%	\$ 28,427	\$ (6,554)
Travel, Meetings & Recruitment	\$ 21,382	\$ 16,363	\$ 5,019	\$ 32,726	\$ 11,344	65.3%	\$ 7,329	\$ 14,052
Utilities	\$ 69,130	\$ 120,464	\$ (51,334)	\$ 240,928	\$ 171,798	28.7%	\$ 77,018	\$ (7,889)
Bike Trail	\$ 4,674	\$ 10,500	\$ (5,826)	\$ 21,000	\$ 16,326	22.3%	\$ 9,552	\$ (4,878)
Interest	\$ 90,259	\$ 83,909	\$ 6,350	\$ 89,407	\$ (852)	101.0%	\$ 91,105	\$ (846)
Total Expenses	\$ 3,757,677	\$ 3,969,901	\$ (212,224)	\$ 7,861,273	\$ 4,103,596	47.8%	\$ 3,423,857	\$ 333,820
Operating Surplus (Deficit)	\$ 3,924,848	\$ 3,436,177	\$ 488,670	\$ 2,253,884			\$ 3,601,256	\$ 323,592
Depreciation	\$ 439,199	\$ 444,860	\$ (5,661)	\$ 878,403	\$ 439,204	50.0%	\$ 439,199	\$ -
Net Surplus (Deficit)	\$ 3,485,649	\$ 2,991,318	\$ 494,331	\$ 1,375,481			\$ 3,162,057	\$ 323,592

50.0% of the Budgeted Year Expended



**OLYMPIC VALLEY PUBLIC SERVICE DISTRICT
COMBINED BALANCE SHEET - INTERNAL USE ONLY
December 31, 2023**



	Balance Dec-23	Balance Nov-23	Change Prior Month	Balance Dec-22	Change Prior Year
ASSETS					
Current Assets					
Cash	13,074,022	11,241,571	1,832,452	11,746,080	1,327,942
Accounts Receivable	495,871	272,141	223,730	412,590	83,281
Prepaid Expenses	353,302	350,244	3,058	303,595	49,707
Total Current Assets	13,923,195	11,863,956	2,059,240	12,462,266	1,460,929
Noncurrent Assets					
Open Projects	1,269,730	1,164,134	105,596	1,436,018	(166,288)
Property, Plant, & Equipment	37,446,050	37,446,050	-	35,998,381	1,447,669
Accumulated Depreciation	(23,018,009)	(22,924,961)	(93,048)	(22,267,530)	(750,479)
Lease Receivable	288,148	288,148	-	400,418	(112,269)
Intercompany	0	0	(0)	-	0
Total Noncurrent Assets	15,985,919	15,973,371	12,548	15,567,287	418,633
Deferred Outflows					
Deferred Outflows - Pension	3,824,829	3,824,829	-	2,899,317	925,512
Deferred Outflows - OPEB	266,994	266,994	-	240,534	26,460
Total Deferred Outflows	4,091,823	4,091,823	-	3,139,851	951,972
Total Assets	34,000,938	31,929,150	2,071,788	31,169,404	2,831,534
LIABILITIES					
Current Liabilities					
Accounts Payable	73,449	238	73,211	76	73,373
Accrued Expenses	168,708	228,343	(59,635)	175,650	(6,942)
Payroll Liabilities	742,250	768,776	(26,526)	777,530	(35,279)
Customer Deposits	-	-	-	-	-
Current Portion-LT Debt	118,461	118,461	-	100,504	17,957
Total Current Liabilities	1,102,869	1,115,818	(12,949)	1,053,760	49,109
Long-Term Liabilities					
Building Loan	122,406	122,406	-	255,006	(132,600)
PERS LT Liability	4,615,829	4,615,829	-	294,206	4,321,624
Other Post Employment Benefits	485,308	485,308	-	506,443	(21,135)
Total LT Liabilities	5,223,543	5,223,543	-	1,055,655	4,167,888
Deferred Inflows					
Deferred Inflows - Pension	931,475	931,475	-	1,449,118	(517,643)
Deferred Inflows - OPEB	453,827	453,827	-	505,231	(51,404)
Deferred Inflows - Leases	274,222	274,222	-	394,347	(120,125)
Total Deferred Inflows	1,659,524	1,659,524	-	2,348,696	(689,173)
Total Liabilities	7,985,935	7,998,884	(12,949)	4,458,110	3,527,825
NET POSITION					
Investment in Capital Assets	12,380,470	12,380,470	-	11,558,403	822,067
Water Capital	1,336,859	1,336,859	-	1,358,561	(21,702)
Sewer Capital	454,589	454,589	-	428,841	25,748
Fire Capital	196,973	196,973	-	184,415	12,557
Water FARF	2,392,681	2,392,681	-	3,194,745	(802,064)
Sewer FARF	3,783,748	3,783,748	-	3,937,124	(153,376)
Garbage FARF	139,165	139,165	-	148,842	(9,678)
Fire FARF	1,748,754	1,748,754	-	2,652,685	(903,931)
Bike Trail Snow Removal FARF	96,115	96,115	-	85,619	10,496
Current Year Net Income	3,485,649	1,400,912	2,084,737	3,162,057	323,592
Total Net Position	26,015,003	23,930,266	2,084,737	26,711,294	(696,291)
Total Liabilities and Net Position	34,000,938	31,929,150	2,071,788	31,169,404	2,831,534



Olympic Valley Public Service District



Fund Balance Statement December 31, 2023

	December 2023	Yield Rate December 2023	December 2022	Yield Rate December 2022
Operating Funds:				
BMO - Checking	\$350,591		\$378,149	
Office Petty Cash	\$200		\$200	
Total Operating Funds: Water & Sewer	\$350,791		\$378,349	
Investment Funds:				
BMO - Money Market Capital	\$805,934	1.20%	\$1,262,064	0.01%
ProEquities - Certificate of Deposit #1 5/3/2023	-	3.10%	\$246,000	3.10%
ProEquities - Certificate of Deposit #2 6/6/2024	\$246,000	2.70%	\$246,000	2.70%
ProEquities - Certificate of Deposit #3 2/18/2025	\$249,000	4.85%	-	-
ProEquities - Certificate of Deposit #4 4/10/2026	\$244,000	4.20%	-	-
ProEquities - Certificate of Deposit #5 5/4/2027	\$246,000	3.05%	\$246,000	3.05%
ProEquities - Certificate of Deposit #6 2/15/2028	\$244,000	3.75%	-	-
ProEquities - Money Market	\$309,492	4.99%	14,362	-
Placer County- FD30144	\$2,940,797	3.16%	\$3,182,438	2.14%
Placer County-FD30146	\$4,707,267	3.16%	\$5,777,226	2.14%
Cal Class Investment Fund	\$2,090,967	5.54%	-	-
Placer County - Investment Fund FD32004	\$215,136	3.31%	\$209,260	2.07%
L.A.I.F.	\$26,085	3.93%	\$25,346	2.17%
CalPERS CEPPT (pension) Trust	\$466,801	4.38%	\$228,029	1.31%
CalPERS CERBT (OPEB) Trust	\$163,589	4.93%	\$50,035	2.00%
Total Capital Reserve Funds:	\$12,955,069		\$11,486,762	
Total Funds On Deposit:	\$13,305,859		\$11,865,110	

Investments are in compliance with adopted Investment Policies

As of the board packet prep date, all December statements were received.



Olympic Valley Public Service District
Bike Trail Snow Removal-Project Summary
As of December 31, 2023



Revenue	Budget	Billed YTD	Received YTD	Remaining Budget	YTD % to Budget
Placer County	\$ 47,380	\$ 12,920	\$ 4,305	\$ 43,075	9%

Expenses	Budget	Expensed YTD	Remaining Budget	YTD % to Budget
Snow blower - payment to FARF	\$ 25,000	\$ -	\$ 25,000	0%
Labor, Materials, Fuel, etc.	22,380	4,791	17,589	21%
Total Expenses	\$ 47,380	\$ 4,791	\$ 42,589	0%
Net Surplus (Deficit)	\$ -	\$ 8,129		

27% of the Season Expended (Nov 15th - April 30th)

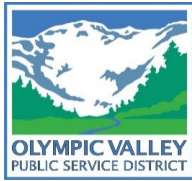
Currently in Reserves	\$ 96,115
Anticipated left over at end of season	\$ 25,000
Total Surplus (Deficit) at end of season	\$ 121,115



OLYMPIC VALLEY PUBLIC SERVICE DISTRICT
Capital Improvement Financial Progress
Utility Operations- 2nd Quarter FY2024
December 31, 2023



Group	Status	Balance Prior Year	Project Budget: Fiscal 2023-24	YTD payments	YTD Available
<u>IMPROVEMENTS (New Construction)</u>					
PlumpJack Well	Water	ON HOLD	300,478	-	-
Mutual Intertie	Water	Open	75,755	75,000	67,621
Granite Chief Sewer Line	Sewer	Open	19,562	-	6,904
Total Improvements			395,795	75,000	74,525
<u>CAPITAL REPAIRS/REPLACEMENT (FARF)</u>					
Fire Hydrant Replacement	Water	Open	-	25,000	21,270
Residential Meter Replacement	Water	Open	288,186	275,000	133,961
Zone 3 Tank Recoat	Water	Open	16,756	315,000	169,557
Well 5R Chemical Feed Equipment Replacement	Water	Open	-	30,000	-
Sewer Line Rehab/Replacement	Sewer	Open	15,278	75,000	-
T-45A Sewer Flow Meter	Sewer	Open	-	11,000	-
SCBA Cart	W/S	Open	-	20,000	-
Ford F-250 w/ Utility Box	W/S	Closed	-	67,900	67,321
SCADA Replacement	W/S	Open	-	50,000	-
305 - Kitchen Appliances	W/S/F	Open	-	10,000	-
305 - Replace Locks	W/S/F	Open	-	10,000	-
305 - Replace light fixtures	W/S/F	Open	-	17,500	-
305 HVAC	W/S/F	Open	-	650,000	20,000
305 AC Slurry/Pave Patch	W/S/F	Open	-	25,000	-
1810 Exhaust Vents	W/S/F	Open	-	15,000	-
Total Capital Repairs/Replacement			320,220	1,596,400	412,108
TOTAL CAPITAL PROJECTS			716,015	1,671,400	486,633
<u>GRANT PROJECTS</u>					
PCWA FAP Grant - Water Meter Replacement	Water	Closed	266,466	371,600	105,134
PCWA FAP Grant - Mutual Intertie	Water	Open	58,503	403,625	67,621
DWR - Water Meter Replacement	Water	Open	-	35,080	-
Total Grant Projects			324,969	810,305	172,755



OLYMPIC VALLEY PUBLIC SERVICE DISTRICT
 Capital Improvement Financial Progress
 Fire Department- 2nd Quarter FY2024



Group	Status	Balance Prior Year	Project Budget: Fiscal 2023-24	YTD payments	YTD Available
<u>Capital and Replacement Projects</u>					
Command Vehicle	FARF Open	-	85,000	-	85,000
SCBA's	FARF Open	-	55,000	5,861	49,139
Turnout Gear Replacement	FARF Open	-	15,450	-	15,450
Radios	FARF Open	-	6,000	-	6,000
R-21 Extrication Tools	FARF Closed	-	78,000	77,859	141
Thermal Imaging	FARF Open	-	6,000	-	6,000
Regional Training Facility	CAPITAL Open	-	50,000	-	50,000
Utility Vehicle	CAPITAL Open	-	80,000	-	80,000
Total		-	375,450	83,720	291,730
<u>GRANT PROJECTS</u>					
TTCF - OV-4	Fire Open	-	45,125	1,931	43,194
TTCF - S Turns	Fire Open	-	50,000	1,128	48,872
Cal Fire Grant - OV-1	Fire Open	15,354	539,888	171,357	353,177

**OLYMPIC VALLEY PUBLIC SERVICE DISTRICT
PROGRESS PAYMENT REPORT**

**EXHIBIT D-9
3 Pages**

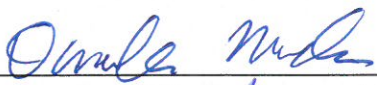
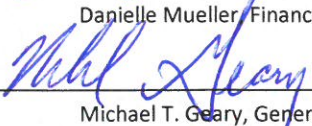
PROJECT TITLE: **FY 22/23 Audit**
 PROJECT NUMBER: **10-09-721000/20-12-721000**
 CONTRACTOR NAME: **McClintock Accounting Corporation**
 & ADDRESS: **Po Box 6780
Tahoe City, CA 96145**

DATE: 12/14/2024
 PAYMENT ESTIMATE #: 3
 PERIOD: November-December

BID AMOUNT: \$ 20,500.00
 NET CHANGE ORDERS: \$0.00
 ADJUSTED CONTRACT AMOUNT: \$20,500.00
 WORK COMPLETED: \$ 20,500.00
 % WORK COMPLETED: 100%

ORIGINAL TIME: N/A
 REVISED TIME: _____
 TIME ELAPSED: _____
 % TIME ELAPSED: _____

	<u>PREVIOUS</u>	<u>CURRENT</u>	<u>TO DATE</u>
EARNINGS:			
Work Completed	\$ 11,960.00	\$ 8,540.00	\$ 20,500.00
Retention on Work Completed (5%)	\$ -	\$ -	\$ -
Net Earnings on Work Completed	<u>\$ 11,960.00</u>	<u>\$ 8,540.00</u>	<u>\$ 20,500.00</u>
Materials on Hand	\$ -	\$ -	\$ -
Retention on Materials (5%)	\$ -	\$ -	\$ -
Net Earnings On Materials	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>
TOTAL NET EARNINGS	<u>\$ 11,960.00</u>	<u>\$ 8,540.00</u>	<u>\$ 20,500.00</u>
DEDUCTIONS:			
1.			\$ -
2.			\$ -
3.			\$ -
Total Deductions	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>
OTHER ADJUSTMENTS:			
1. Release Retention			\$ -
2.			\$ -
3.			\$ -
Total Adjustments	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>
TOTAL ADJUSTED EARNINGS	<u>\$ 11,960.00</u>	<u>\$ 8,540.00</u>	<u>\$ 20,500.00</u>
LESS PREVIOUS PAYMENTS			\$ (11,960.00)
PAYMENT DUE THIS ESTIMATE			<u>\$ 8,540.00</u>

REVIEWED BY: 
 Danielle Mueller, Finance and Administration Manager
 APPROVED BY: 
 Michael T. Geary, General Manager



PLEASE REMIT ALL PAYMENTS TO:
MCCLINTOCK ACCOUNTANCY CORPORATION
POST OFFICE BOX 6780
TAHOE CITY, CA 96145

Olympic Valley Public Service District
Attn: Mike Geary
POB 2026
Olympic Valley, CA 96146

January 3, 2024

255885

For professional services rendered through December 31, 2023 as follows:

Final progress billing for the audit of the District's general
purpose financial statement as of 6/30/23, and issuance of our
report thereon.

\$ 3,000.00

\$ 3,000.00

Om
11/3/2024

INVOICES ARE DUE AND PAYABLE UPON RECEIPT.

INTEREST OF 1.5% PER MONTH (18% PER YEAR) WILL BE ADDED TO AMOUNTS OVER 30 DAYS OLD.



PLEASE REMIT ALL PAYMENTS TO:
MCCLINTOCK ACCOUNTANCY CORPORATION
POST OFFICE BOX 6780
TAHOE CITY, CA 96145

Olympic Valley Public Service District
Attn: Mike Geary
POB 2026
Olympic Valley, CA 96146

December 14, 2023

255885

For professional services rendered through November 30, 2023 as follows:

Third progress billing for the audit of the District's general purpose financial statement as of 6/30/23, and issuance of our report thereon.

\$ 5,540.00

\$ 5,540.00

10-09-721000 - 3601
20-12-721000 - 1,939

om 12/22/2023

INVOICES ARE DUE AND PAYABLE UPON RECEIPT.

INTEREST OF 1.5% PER MONTH (18% PER YEAR) WILL BE ADDED TO AMOUNTS OVER 30 DAYS OLD.

OLYMPIC VALLEY PUBLIC SERVICE DISTRICT
PROGRESS PAYMENT REPORT

EXHIBIT D-10
2 Pages

PROJECT TITLE: **OV Fuels Reduction Project (OV-1)**
 PROJECT NUMBER: **20-12-732000**
 CONTRACTOR NAME & ADDRESS: **Feather River Forestry LLC**
PO Box 1411
Quincy, CA 95971

DATE: 11/06/2023
 PAYMENT ESTIMATE #: 3
 PERIOD: July-October 2023

BID AMOUNT: \$ 23,160.00
 NET CHANGE ORDERS: \$0.00
 ADJUSTED CONTRACT AMOUNT: \$23,160.00
 WORK COMPLETED: \$ 19,251.36
 % WORK COMPLETED: 83%

ORIGINAL TIME: N/A
 REVISED TIME: _____
 TIME ELAPSED: _____
 % TIME ELAPSED: _____

	<u>PREVIOUS</u>	<u>CURRENT</u>	<u>TO DATE</u>
EARNINGS:			
Work Completed	\$ 14,137.88	\$ 5,113.48	\$ 19,251.36
Retention on Work Completed (5%)	\$ -	\$ -	\$ -
Net Earnings on Work Completed	<u>\$ 14,137.88</u>	<u>\$ 5,113.48</u>	<u>\$ 19,251.36</u>
Materials on Hand	\$ -		\$ -
Retention on Materials (5%)	\$ -	\$ -	\$ -
Net Earnings On Materials	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>
TOTAL NET EARNINGS	<u>\$ 14,137.88</u>	<u>\$ 5,113.48</u>	<u>\$ 19,251.36</u>
DEDUCTIONS:			
1.			\$ -
2.			\$ -
3.			\$ -
Total Deductions	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>
OTHER ADJUSTMENTS:			
1. Release Retention			\$ -
2.			\$ -
3.			\$ -
Total Adjustments	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>
TOTAL ADJUSTED EARNINGS	<u>\$ 14,137.88</u>	<u>\$ 5,113.48</u>	<u>\$ 19,251.36</u>
LESS PREVIOUS PAYMENTS			\$ (14,137.88)
PAYMENT DUE THIS ESTIMATE			<u>\$ 5,113.48</u>

REVIEWED BY: J Asher
 Jessica Asher, Program Manager
 APPROVED BY: Brad Chisholm
 Brad Chisholm, Fire Chief

Feather River Forestry LLC
PO Box 1411
Quincy, CA 95971 US
(530) 927-7095
dbanchio@gmail.com

CAL FIRE GRANT
OV-1
20-12-732000
J. Asher

INVOICE

BILL TO
Olympic Valley Community
Services District

INVOICE # 1308
DATE 11/06/2023
DUE DATE 11/06/2023
TERMS Due on receipt

PROJECT #
OV-1

DATE	ACTIVITY	DESCRIPTION	QTY	RATE	AMOUNT
07/05/2023	Exemption	Forest Fire Prevention Exemption	1:00	100.00	100.00
07/10/2023	Administration	Bid tour	6:00	100.00	600.00
07/20/2023	Consulting	Bid review scoring email	1:00	100.00	100.00
07/25/2023	Consulting	OVPSD Board meeting re: LTO contract award of OV1.	2:00	100.00	200.00
08/14/2023	Consulting	OV1 public meeting	1:30	100.00	150.00
09/05/2023	Exemption	Final FFPE & arch report	8:00	100.00	800.00
09/28/2023	Administration	Operational start up	8:00	100.00	800.00
10/25/2023	Layout & Design	Flag watercourses	6:00	100.00	600.00
10/26/2023	Layout & Design	OV1 northern boundary flagging	8:00	85.00	680.00
10/26/2023	Layout & Design	OV1 northern boundary flagging	8:00	85.00	680.00
10/31/2023	Vehicle Mileage	Vehicle mileage July-Oct 2023	616	0.655	403.48

BALANCE DUE

\$5,113.48

OLYMPIC VALLEY PUBLIC SERVICE DISTRICT
PROGRESS PAYMENT REPORT

EXHIBIT D-11
3 Pages

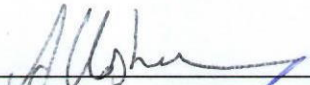
PROJECT TITLE: **OV Fuels Reduction Project (OV-4)**
 PROJECT NUMBER: **20-12-732000**
 CONTRACTOR NAME: **Feather River Forestry LLC**
 & ADDRESS: **PO Box 1411**
Quincy, CA 95971

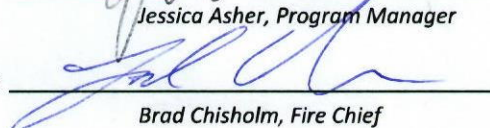
DATE: 01/03/2024
 PAYMENT ESTIMATE #: 1
 PERIOD: October - November 202

BID AMOUNT: \$ 45,125.00
 NET CHANGE ORDERS: \$0.00
 ADJUSTED CONTRACT AMOUNT: \$45,125.00
 WORK COMPLETED: \$ 11,830.91
 % WORK COMPLETED: 26%

ORIGINAL TIME: N/A
 REVISED TIME: _____
 TIME ELAPSED: _____
 % TIME ELAPSED: _____

	<u>PREVIOUS</u>	<u>CURRENT</u>	<u>TO DATE</u>
EARNINGS:			
Work Completed	\$ 824.45	\$ 11,006.46	\$ 11,830.91
Retention on Work Completed (5%)	\$ -	\$ -	\$ -
Net Earnings on Work Completed	\$ 824.45	\$ 11,006.46	\$ 11,830.91
Materials on Hand	\$ -		\$ -
Retention on Materials (5%)	\$ -	\$ -	\$ -
Net Earnings On Materials	\$ -	\$ -	\$ -
TOTAL NET EARNINGS	\$ 824.45	\$ 11,006.46	\$ 11,830.91
DEDUCTIONS:			
1.			\$ -
2.			\$ -
3.			\$ -
Total Deductions	\$ -	\$ -	\$ -
OTHER ADJUSTMENTS:			
1. Release Retention			\$ -
2.			\$ -
3.			\$ -
Total Adjustments	\$ -	\$ -	\$ -
TOTAL ADJUSTED EARNINGS	\$ 824.45	\$ 11,006.46	\$ 11,830.91
LESS PREVIOUS PAYMENTS			\$ (824.45)
PAYMENT DUE THIS ESTIMATE			\$ 11,006.46

REVIEWED BY: 
 Jessica Asher, Program Manager

APPROVED BY: 
 Brad Chisholm, Fire Chief

Feather River Forestry LLC
PO Box 1411
Quincy, CA 95971 US
(530) 927-7095
dbanchio@gmail.com

TTCF
~~XXXXXXXXXX~~ grant
20-12-732000
J. Asher

INVOICE

BILL TO
Olympic Valley Community
Services District

INVOICE # 1309
DATE 11/06/2023
DUE DATE 11/06/2023
TERMS Due on receipt

PROJECT #
OV-4

DATE	ACTIVITY	DESCRIPTION	QTY	RATE	AMOUNT
10/25/2023	GIS	OV4 parcel cross checking and field map preparation.	3:30	100.00	350.00
10/25/2023	Layout & Design	OV4 treatment unit layout and arch survey.	8:00	85.00	680.00
10/25/2023	Layout & Design	OV4 treatment unit layout and arch survey.	8	85.00	680.00
10/26/2023	Layout & Design	OV4 treatment unit layout and arch survey.	8	85.00	680.00
10/26/2023	Layout & Design	OV4 treatment unit layout and arch survey.	8	85.00	680.00
10/27/2023	Layout & Design	OV4 treatment unit layout and arch survey.	8	85.00	680.00
10/27/2023	Layout & Design	OV4 treatment unit layout and arch survey.	8	85.00	680.00
10/30/2023	Layout & Design	OV4 treatment unit layout and arch survey.	10:30	85.00	892.50
10/30/2023	Layout & Design	OV4 treatment unit layout and arch survey.	10:30	85.00	892.50
10/30/2023	Layout & Design	OV4 treatment unit layout and arch survey.	11:00	85.00	935.00
10/31/2023	Vehicle Mileage	Crew Transportation October 2023	791	0.655	518.11

BALANCE DUE

\$7,668.11

Feather River Forestry LLC
PO Box 1411
Quincy, CA 95971 US
(530) 927-7095
dbanchio@gmail.com

TTCF
~~WASH STATE~~ GRANT
OV-4
20-12-732003
J. Asher

INVOICE

BILL TO
Olympic Valley Community
Services District

INVOICE # 1323
DATE 01/03/2024
DUE DATE 01/03/2024
TERMS Due on receipt

PROJECT #
OV-4

DATE	ACTIVITY	DESCRIPTION	QTY	RATE	AMOUNT
11/02/2023	GIS	OV4 field progress map preparation and APN list cross referencing.	1:30	100.00	150.00
11/03/2023	Layout & Design	Roesser & Hall site meetings	6:00	100.00	600.00
11/06/2023	Layout & Design	Olympic Valley PSD OV4 Treatment area access reconnaissance.	9:00	85.00	765.00
11/08/2023	GIS	OV4 treatment area shapefile revisions and data processing	3:30	100.00	350.00
11/19/2023	Archaeology		11:00	100.00	1,100.00
11/30/2023	Vehicle Mileage	Crew Transportation:	570	0.655	373.35

BALANCE DUE

\$3,338.35

OLYMPIC VALLEY PUBLIC SERVICE DISTRICT

PROGRESS PAYMENT REPORT

EXHIBIT # D - 12
2 Pages

PROJECT TITLE: **HVAC Improvements**
3rd Party Review Services

PROJECT NUMBER: **10-00-150040**

CONTRACTOR NAME: **Shields Consulting Engineering**
 & ADDRESS: **3941 Park Drive, Ste. 20-611**
El Dorado Hills, CA 95762

DATE: 01/19/2024

PAYMENT ESTIMATE #: 1

PERIOD: January 2024

BID AMOUNT: \$5,500.00

NET CHANGE ORDERS: \$0.00

ADJUSTED CONTRACT AMOUNT: \$5,500.00

WORK COMPLETED: \$ 2,375.00

% WORK COMPLETED: 43%

ORIGINAL TIME: N/A

REVISED TIME:

TIME ELAPSED:

% TIME ELAPSED:

	<u>PREVIOUS</u>	<u>CURRENT</u>	<u>TO DATE</u>
EARNINGS:			
Work Completed	\$ -	2,375.00	\$2,375.00
Retention on Work Completed	\$ -	\$ -	\$ -
Net Earnings on Work Completed	\$ -	\$ 2,375.00	\$ 2,375.00
Materials on Hand			\$ -
Retention on Materials	\$ -	\$ -	\$ -
Net Earnings On Materials	\$ -	\$ -	\$ -
TOTAL NET EARNINGS	\$ -	\$ 2,375.00	\$ 2,375.00
DEDUCTIONS:			
1.			\$ -
2.			\$ -
3.			\$ -
<i>Total Deductions</i>	\$ -	\$ -	\$ -
OTHER ADJUSTMENTS:			
1. Release Retention			\$ -
2.			\$ -
3.			\$ -
Total Adjustments	\$ -	\$ -	\$ -
TOTAL ADJUSTED EARNINGS	\$ -	\$ 2,375.00	\$ 2,375.00
LESS PREVIOUS PAYMENTS			\$ -
PAYMENT DUE THIS ESTIMATE			\$ 2,375.00

REVIEWED BY: 
 David Hunt, District Engineer

APPROVED BY: 
 Michael T. Geary, General Manager



INVOICE 010124

Olympic Valley Public Service District
Attn- Alexa Kinsinger, P.E.
P.O. Box 2026
Olympic Valley, CA 96146-2026

For: Boiler, Controls and Air Handler Replacement Project @ Olympic Valley Public Service District and Fire Station

Time through January 19, 2024

Table with 4 columns: DESCRIPTION, HOURS, RATE, AMOUNT. Row 1: Professional Consulting to assist OVPSD in review of scope, initial drawings and background documents and follow on discussions of options for correcting system issues on HW heating and air distribution systems. 9.5, \$250, \$2,375.00

SUBTOTAL \$ 2,375.00

TOTAL \$ 2,375.00

Make all checks payable to Shields Consulting Engineering, 3941 Park Drive., Ste 20-611, El Dorado Hills, CA 95762

Total due in 15 days. Overdue accounts subject to service charge of 1% per month.

Thank you for your business!

OLYMPIC VALLEY PUBLIC SERVICE DISTRICT
PROGRESS PAYMENT REPORT

EXHIBIT # D - 13
 3 Pages

PROJECT TITLE: **OVPSD/SVMWC Intertie Project**
Planning, Design, and Construction Support
 PROJECT NUMBER: **10-00-150081**
 CONTRACTOR NAME **DOWL, LLC**
 & ADDRESS: **5510 Longley Lane**
Reno, NV 89511

DATE: 01/05/2024
 PAYMENT ESTIMATE #: 22
 PERIOD: December 2023

BID AMOUNT: \$ 148,783.00
 NET CHANGE ORDERS: \$ 52,279.00
 ADJUSTED CONTRACT AMOUNT: \$ 201,062.00
 WORK COMPLETED: \$ 111,473.68
 % WORK COMPLETED: 55%

ORIGINAL TIME: N/A
 REVISED TIME: _____
 TIME ELAPSED: _____
 % TIME ELAPSED: _____

	<u>PREVIOUS</u>	<u>CURRENT</u>	<u>TO DATE</u>
EARNINGS:			
Work Completed	\$ 110,343.68	\$ 1,130.00	\$ 111,473.68
Retention on Work Completed	\$ -	\$ -	\$ -
Net Earnings on Work Completed	<u>\$ 110,343.68</u>	<u>\$ 1,130.00</u>	<u>\$ 111,473.68</u>
Materials on Hand			\$ -
Retention on Materials	\$ -	\$ -	\$ -
Net Earnings On Materials	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>
TOTAL NET EARNINGS	<u>\$ 110,343.68</u>	<u>\$ 1,130.00</u>	<u>\$ 111,473.68</u>
DEDUCTIONS:			
1.			\$ -
2.			\$ -
3.			\$ -
Total Deductions	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>
OTHER ADJUSTMENTS:			
1. Release Retention			\$ -
2.			\$ -
3.			\$ -
Total Adjustments	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>
TOTAL ADJUSTED EARNINGS	<u>\$ 110,343.68</u>	<u>\$ 1,130.00</u>	<u>\$ 111,473.68</u>
LESS PREVIOUS PAYMENTS			<u>\$ (110,343.68)</u>
PAYMENT DUE THIS ESTIMATE			<u>\$ 1,130.00</u>

REVIEWED BY: 
 David Hunt, District Engineer

APPROVED BY: 
 Michael T. Geary, General Manager



DAVE HUNT
 OLYMPIC VALLEY PUBLIC SERVICE DISTRICT
 305 SQUAW VALLEY ROAD
 OLYMPIC VALLEY, CA 96146-2026

January 5, 2024
 Invoice No: R4136.2205.PW - 14

Invoice Total \$1,130.00

Project R4136.2205.PW Olympic Valley PSD - MWC Intertie
 Description of Services: 90% specification and design
Period November 26, 2023 to December 31, 2023

Phase 001 Task 1.0 - Project Management

Professional Personnel

	Hours	Rate	Amount
Project Controller			
Pruitt, Lisa	.25	160.00	40.00
Senior Manager III			
Van Dyne, Matthew	.50	265.00	132.50
Totals	.75		172.50
Total Labor			172.50

Phase 004 Task 4.0 - Detailed Design

Professional Personnel

	Hours	Rate	Amount
Engineer I			
Munoz, Shan	1.50	125.00	187.50
Engineer V			
Johnson, Kenneth	3.00	190.00	570.00
Engineer VI			
Oto, David	1.00	200.00	200.00
Totals	5.50		957.50
Total Labor			957.50

INVOICE TOTAL *DH* **\$1,130.00**

Invoice Summary

DOWL, LLC

OLYMPIC VALLEY PUBLIC SERVICE DISTRICT
305 SQUAW VALLEY ROAD
OLYMPIC VALLEY CA 96146-2026

Invoice Date: 1/5/2024
Invoice: 000000000014
Project: R4136.2205.PW
Project Name: Olympic Valley PSD -
MWC Intertie

Description	Contract Amount	Prior Billed	Current Billed	Total Billed	Remaining
Phase 001 - Task 1.0 - Project Management	8,940.00	4,599.25	172.50	4,771.75	4,168.25
Phase 002 - Task 2.0 - Intertie Hydraulic Modeling &	28,522.00	28,521.15	0.00	28,521.15	0.85
Phase 003 - Task 3.0 - Survey	14,380.00	13,572.78	0.00	13,572.78	807.22
Phase 004 - Task 4.0 - Detailed Design	74,960.00	63,650.50	957.50	64,608.00	10,352.00
Phase 005 - Task 5.0 - Bidding Assistance	5,340.00	0.00	0.00	0.00	5,340.00
Phase 006 - Task 6.0 - Construction Administration	32,920.00	0.00	0.00	0.00	32,920.00
Phase 007 - Task 7.0 - Construction Observation	36,000.00	0.00	0.00	0.00	36,000.00
Grand Total	201,062.00	110,343.68	1,130.00	111,473.68	89,588.32

OLYMPIC VALLEY PUBLIC SERVICE DISTRICT

PROGRESS PAYMENT REPORT

EXHIBIT # D - 14
3 Pages

PROJECT TITLE: **Zone 3 Tank Recoating Project**
Construction
 PROJECT NUMBER: **10-00-150040**
 CONTRACTOR NAME **Olympus & Associates**
 & ADDRESS: **4855 Burge Lane**
Reno, NV 89506


DATE: 12/11/2023
 PAYMENT ESTIMATE #: 3

PERIOD: August - November 2023

BID AMOUNT: \$251,060.00
 NET CHANGE ORDERS: \$9,000.00
 ADJUSTED CONTRACT AMOUNT: \$260,060.00
 WORK COMPLETED: \$250,250.00
 % WORK COMPLETED: 96%

ORIGINAL TIME: N/A
 REVISED TIME: _____
 TIME ELAPSED: _____
 % TIME ELAPSED: _____

	<u>PREVIOUS</u>	<u>CURRENT</u>	<u>TO DATE</u>
EARNINGS:			
Work Completed	\$144,725.00	\$105,525.00	\$250,250.00
Retention on Work Completed	\$ 7,236.25	\$ 5,276.25	\$ 12,512.50
Net Earnings on Work Completed	<u>\$ 137,488.75</u>	<u>\$ 100,248.75</u>	<u>\$ 237,737.50</u>
Materials on Hand			\$ -
Retention on Materials	\$ -	\$ -	\$ -
Net Earnings On Materials	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>
TOTAL NET EARNINGS	<u>\$ 137,488.75</u>	<u>\$ 100,248.75</u>	<u>\$ 237,737.50</u>
DEDUCTIONS:			
1.			\$ -
2.			\$ -
3.			\$ -
<i>Total Deductions</i>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>
OTHER ADJUSTMENTS:			
1. Release Retainage			\$ 12,512.50
2.			\$ -
3.			\$ -
Total Adjustments	<u>\$ -</u>	<u>\$ -</u>	<u>\$ 12,512.50</u>
TOTAL ADJUSTED EARNINGS	<u>\$ 137,488.75</u>	<u>\$ 100,248.75</u>	<u>\$ 237,737.50</u>
LESS PREVIOUS PAYMENTS			<u>\$ (137,488.75)</u>
PAYMENT DUE THIS ESTIMATE			<u>\$ 100,248.75</u>

REVIEWED BY: 
 David Hunt, District Engineer

APPROVED BY: 
 Michael T. Geary, General Manager

APPLICATION AND CERTIFICATE FOR PAYMENT

TO OWNER: Olympic Valley PSD

PROJECT: Zone 3 Tank Coating Project

APPLICATION NUMBER: Final
PERIOD FROM: 8.16.2023
PERIOD TO: 11.30.2023

Distribution to:

<input checked="" type="checkbox"/>	OWNER
<input type="checkbox"/>	ARCHITECT
<input type="checkbox"/>	CONTRACTOR
<input type="checkbox"/>	CONSTRUCTION MANAGER

FROM CONTRACTOR: Olympus and Associates, Inc
4855 Burge Lane
Reno, NV 89506

CONTRACTORS JOB NO.: [REDACTED]
AGREEMENT NO.: [REDACTED]
CONTRACT DATE: -
ARCHITECT JOB NO.: -

CONTRACT FOR:

CONTRACTOR'S APPLICATION FOR PAYMENT

The undersigned Contractor certifies that to the best of the Contractor's knowledge, information and belief, the Work covered by this Application for Payment has been completed in accordance with the Contract Documents, that all amounts have been paid by the Contractor for Work for which previous Certificates for Payment were issued and payments received from the Owner, and that current payment shown herein is now due. CONTRACTOR:

BY:  DATE 12.11.2023

1. ORIGINAL CONTRACT SUM	\$ 251,060.00
2. Net Change By Change Orders.....	\$ -
3. CONTRACT SUM TO DATE (Line 1 +2).....	\$ 251,060.00
4. TOTAL COMPLETED & STORED TO DATE..... (Column G on G703)	\$ 250,250.00

5. RETAINAGE:
a. 5% of Completed Work \$ 12,512.50 (Columns D & E on G703)

b. 5% of Stored Material \$ - (Column F on G703)

Total Retainage (Line 5a + 5b or Total in Column I of G703) \$ 12,512.50

6. TOTAL EARNED LESS RETAINAGE..... (Line 4 less Line 5 Total) \$ 237,737.50

7. LESS PREVIOUS CERTIFICATES FOR PAYMENT (Line 6 from prior Certificate) \$ 137,488.75

8. CURRENT PAYMENT DUE \$ 100,248.75

9. BALANCE TO FINISH, INCLUDING RETAINAGE (Line 3 less Line 6) \$ 13,322.50

CHANGE ORDER SUMMARY	ADDITIONS	DEDUCTIONS
Total changes approved in previous months by Owner	\$ -	\$ -
Total Approved this Month	\$ -	\$ -
TOTALS	\$ -	\$ -
NET CHANGES by Change Order	\$ -	\$ -

CERTIFICATE FOR PAYMENT

In accordance with the Contract Documents, based on on-site observations and the data comprising the above application, the Construction Manager certifies that to the best of his knowledge, information and belief the Work has progressed as indicated, the quality of the Work is in accordance with the Contract Documents, and the Contractor is entitled to payment of the AMOUNT CERTIFIED.

AMOUNT CERTIFIED..... \$ 100,248.75

(Attach explanation if amount certified differs from the amount applied for. Initial all figures on this Application and on the Continuation Sheet that changed to conform to the amount certified.)

CONSTRUCTION MGR:

By: _____ Date: _____

ARCHITECT:

By: _____ Date: _____

This certificate is not negotiable. The AMOUNT CERTIFIED is payable only to the Contractor named herein. Issuance, payment and acceptance of payment are without prejudice to any rights of the Owner or Contractor under this Contract.

CONTINUATION SHEET

AIA DOCUMENT G703

PAGE 2 of 2

AIA Document G702, APPLICATION AND CERTIFICATE FOR PAYMENT,

containing Contractor's signed Certification is attached.

In tabulations below, amounts are stated to the nearest dollar.

Use column 1 on Contracts where variable retainage for line items may apply.

APPLICATION NO: 02
 APPLICATION DATE: 08/16/23
 PERIOD TO: 11/30/23
 PROJECT: Zone 3 Tank Coating Project
 ARCHITECT JOB NO. -
 JOB NO. -

A ITEM NO.	B DESCRIPTION OF WORK	C SCHEDULED VALUE		D WORK COMPLETED		E THIS PERIOD	F MATERIALS PRESENTLY STORED (NOT IN D OR E)	G TOTAL COMPLETED AND STORED TO DATE (D+E+F)	H BALANCE TO FINISH (C-G)	I RETAINAGE	
		FROM PREVIOUS APPLICATION (D+E)		THIS PERIOD							
1	Mobilization/Demobilization	\$	26,250.00	\$	13,125.00	\$		\$	-	\$	1,312.50
2	Erosion Control/Free Protection	\$	3,000.00	\$	3,000.00	\$		\$	-	\$	150.00
3	Temporary water Supply improvements	\$	48,000.00	\$	32,000.00	\$		\$	-	\$	2,400.00
4	Tank welding Repairs per Ft (estimate)	\$	5,225.00					\$	5,225.00	\$	-
5	Tank welding Repairs	\$	2,090.00					\$	2,090.00	\$	-
6	Repair Plate 4' X4' X 1/4" Seal Weld	\$	1,215.00					\$	1,215.00	\$	-
7	Grinding	\$	1,280.00					\$	1,280.00	\$	-
8	Demolition/Generator/Fuel (/days)	\$	9,000.00			\$		\$	-	\$	900.00
9	Tank Interior Coating	\$	108,000.00			\$		\$	-	\$	5,400.00
10	Tank Exterior Coating	\$	35,000.00			\$		\$	-	\$	1,750.00
11	Miscellaneous Tank improvements	\$	12,000.00			\$		\$	-	\$	600.00
Totals:		\$	251,060.00	\$	144,725.00	\$	105,525.00	\$	250,250.00	\$	9,810.00
							\$0.00				12,512.50

**OLYMPIC VALLEY PUBLIC SERVICE DISTRICT
BOARD OF DIRECTORS MEETING MINUTES #917
DECEMBER 12th, 2023**

Agenda with board packet and staff reports is available at the following link:

<https://www.ovpsd.org/board-agenda-december-2023>

A. Call to Order, Roll Call and Pledge of Allegiance.

President Cox called the meeting to order at 8:30 a.m.

Directors Present: Dale Cox, Katy-Hover-Smoot, Fred Ilfeld, and Katrina Smolen.

Directors Absent: Bill Hudson.

Staff Present: Jessica Asher, Program Manager & Board Secretary; Brandon Burks, Operations Manager; Brad Chisholm, Fire Chief; Mike Geary, General Manager; Dave Hunt, District Engineer; Alexa Kinsinger, Assistant Engineer; and Danielle Mueller, Finance & Administration Manager.

Others Present: Seana Doherty, Jaime Gignoux, Ed Heneveld, Jean Lange

Dr. Heneveld led the Pledge of Allegiance.

B. Community Informational Items.

B-1 Olympic Valley Watershed Alliance (OVWA) – None.

B-2 Friends of Olympic Valley (FoOV) – Mr. Heneveld discussed concerns related to the water supply for the Village at Palisades Tahoe Specific Plan's (VPTSP's) Partially Revised Draft Environmental Impact Report (PRDEIR). Katrina Smolen recused herself due to a conflict of interest due to the professional consulting work she performs for Palisades Tahoe. The Board requested that the staff agendize consideration of a contract with Dwight Smith (UES/McGinley and Associates) to perform the scope of work proposed to Placer County through the District's comments (i.e. Climate Change Modeling for the Sufficiency of Supply Assessment).

B-3 Olympic Valley Design Review Committee (OVDRC) – None.

B-4 Olympic Valley Municipal Advisory Council (OVMAC) – None.

B-5 Olympic Valley Mutual Water Company (OVMWC) – Mr. Burks said the OVMWC has been working through some SCADA system issues.

B-6 Firewise Community – The Firewise Community met their annual certification requirements, the certificate was included in the Board Packet. The Board requested that the Firewise Certificate be displayed in the building.

B-7 Capital Projects Advisory Committee (CAP) – Ms. Mueller provided information regarding the open annual grant cycle noting that there are two upcoming workshops about the grant process.

B-8 Tahoe-Truckee Sanitation Agency (T-TSA) – Director Cox reviewed the report. Mr. Geary highlighted the new T-TSA legal fees, included within the Board Exhibit.

Public Comment/Presentation.

Director Cox discussed the challenges he has faced to permit accessory dwelling units at his residence and voiced frustration at developing housing solutions for our community.

D. Financial Consent Agenda Items.

Director Hover-Smoot and Smolen convened with staff on December 12th, 2023, from approximately 7:45-8:05 A.M. to review items D-1 through D-12, and other finance-related items on the agenda. Ms. Mueller provided a summary of the meeting. Ms. Mueller responded to a question from the committee meeting regarding the \$77,859 Fire Department expense, which was for the purchase of extrication equipment.

Public Comment – None.

Director Smolen made a motion to approve the financial consent agenda, which was seconded by Director Ilfeld. The motion passed.

Cox – Yes | Hover-Smoot – Yes | Hudson – Absent | Ilfeld – Yes | Smolen – Yes

E. Approve Minutes.

E-1 Minutes for the Board of Directors Regular Meeting of November 28th, 2023.

The Board reviewed the item, accepted public comment, and approved the minutes for the Board of Directors meeting of November 28th, 2023.

Public Comment – None.

Director Hover-Smoot made a motion to approve the minutes of the Board of Directors meeting of November 28th, 2023, which was seconded by Director Ilfeld. The motion passed.

Cox – Yes | Hover-Smoot – Yes | Hudson – Absent | Ilfeld – Abstain | Smolen – Yes

F. Old & New Business.

F-1 Audit Report for Fiscal Year 2022-2023

The Board received the report from McClintock Accountancy Corporation, reviewed the item, and accepted public comment.

McClintock Accountancy Corporation performed a third-party audit of the financial statements prepared by the District for fiscal year (FY) 2022-23. The audit assures the annual financial statements of the District are reported without any material misstatement and are prepared in accordance with Generally Accepted Accounting Principles (GAAP).

Staff provided a summary of the 2022-2023 Audit using a PowerPoint presentation which was provided in the Board Packet.

Jaime Gignoux, Audit Manager with McClintock Accountancy Corporation, provided a summary of the audit preparation and opinion. Ms. Gignoux stated that there was an unmodified and clean opinion on the financial reports, which is the highest opinion possible. There were no audit adjustments, which is highly unusual and reflects the excellent work performed by District staff. Ms. Gignoux said the team was great to work with and Ms. Mueller was responsive to the auditor's needs.

Public Comment – None.

Director Smolen left the meeting but listened to an audio feed via cell phone.

F-2 Fuels Management Program.

The Board reviewed the item and accepted public comment.

Chief Chisholm and Ms. Asher reviewed the staff report. Staff have started preparing an application to the CAL FIRE Wildfire Prevention Grant program for OV-5, however, due to the RPF Bradfield's availability, staff cannot confirm the grant will be pursued.

Public Comment – None.

F-3 2024 Board Meeting Schedule.

The Board reviewed the item, accepted public comment, and adopted a meeting schedule for 2024.

Ms. Asher reviewed the staff report.

Public Comment – None

Director Hover-Smoot made a motion to set a Regular Meeting on December 22, 2023 and to establish a schedule for regular meetings for the 2024 calendar year as follows:

- January 2024 – November 2024: last Tuesday of the month at 8:30 am.
- December 2024: Tuesday, December 17, 2024 at 8:30 am.

The motion was seconded by Director Ilfeld. The motion passed.

Cox – Yes | Hover-Smoot – Yes | Hudson – Absent | Ilfeld – Yes | Smolen – Absent

F-4 Selection of President and Vice-President.

The Board accepted public comment and elected Dale Cox to serve as President and Bill Hudson to serve as Vice-President by the adoption of Resolution 2023-22.

The Directors agreed that President Cox and Vice-President Hudson have been doing an excellent job of performing their Board duties and they were nominated to continue serving in their respective positions.

Public Comment – None.

Director Hover-Smoot nominated Director Cox to serve as President and Director Hudson to serve as Vice-President for the 2024 calendar year and made a motion to adopt Resolution 2023-22, which was seconded by Director Ilfeld. A roll call vote was taken, and the Resolution was adopted.

Cox – Yes | Hover-Smoot – Yes | Hudson – Absent | Ilfeld – Yes | Smolen – Absent

F-5 2024 Committee Assignments and Appointments.

The Board reviewed the item, accepted public comment, and the President determined the 2024 Committee assignments, including appointments to outside committees.

Ms. Asher reviewed the staff report.

The Committee assignments for 2024 are as follows:

STANDING COMMITTEES			
COMMITTEE	MEETING HELD	MEMBERS	TERM
Personnel & Administrative	As Needed	Chair Ilfeld, Member Hudson	Appointed Annually in December
Water & Sewer	As Needed	Chair Cox, Member Smolen	Appointed Annually in December
Finance & Budget	Prior to Board Meeting	Chair Hover-Smoot, Member Smolen	Appointed Annually in December
Fire Department	As Needed	Chair Hudson, Member Hover-Smoot	Appointed Annually in December
Garbage	As Needed	Chair Cox, Member Hover-Smoot	Appointed Annually in December
AD-HOC COMMITTEES			
None			
OTHER APPOINTMENTS			
T-TSA	3 rd Wednesday	Director Cox	11/1/2022 – 8/31/2026
GMP Advisory	As Needed	General Manager	Appointed by Board
GMP Implementation	As Needed	Full Board	Not Applicable
North Tahoe Transportation Authority	As Needed	Director Hudson	Appointed by Board

Public Comment – None.

Director Hover-Smoot made a motion to approve the 2024 Committee assignments as referenced above, which was seconded by Director Ilfeld. The motion passed.

Cox – Yes | Hover-Smoot – Yes | Hudson – Absent | Ilfeld – Yes | Smolen – Absent

F-6 Tahoe Truckee Sierra Disposal (TTSD) Garbage Proposed Rate Increase.

The Board reviewed the item, accepted public comment, and directed staff to allow automatic renewal of the contract.

Mr. Geary reviewed the staff report. There was a discussion about the increase in rates and decrease in services from TTSD.

Public Comment – None

Director Ilfeld made a motion to allow the automatic renewal with Tahoe Truckee Sierra Disposal Garbage Rate for the 2024 year, which was seconded by Director Hover-Smoot. The motion passed.

Cox – Yes | Hover-Smoot – Yes | Hudson – Absent | Ilfeld – Yes | Smolen – Absent

This item was taken out of order

F-8 Strategic Plan Consulting Contract.

The Board reviewed the item, accepted public comment, and authorized the General Manager to execute the agreement for strategic plan consulting services.

Ms. Asher reviewed the staff report.

Public Comment – None

Director Hover-Smoot made a motion to approve the contract with Agnew::Beck in an amount not to exceed \$19,445 with a \$5,000 contingency, and to authorize General Manager to execute contractual documents. The motion was seconded by Director Ilfeld. The motion passed.

Cox – Yes | Hover-Smoot – Yes | Hudson – Absent | Ilfeld – Yes | Smolen – Absent

Director Cox left the meeting.

F-7 Strategic Plan – Work Plan Progress Report.

The Board reviewed the item and accepted public comment.

Mr. Geary reviewed the staff report and eighth update to the work plan. The workplan update is intended to prepare the group for the upcoming strategic planning; the current workplan will be replaced as part of that process. There was a discussion about the importance of an emergency water supply, which staff feel should be the District's number one priority.

Public Comment – Ms. Lange voiced concerns about the water supply with new development.

Director Smolen discontinued listening to the audio feed via cell phone.

G. Management Status Reports.

G-1 Fire Department Report

Chief Chisholm reviewed the report including that there has been significant overtime due to lack of staff. He discussed recent training, the short-term rental inspection program, and upcoming events.

G-2 Water & Sewer Operations Report

Due to the meeting date the water and sewer report could not be compiled but will be included with the January exhibits. Mr. Burks provided a verbal report on the activities of the Operations Department.

G-3 Engineering Report

Mr. Hunt reviewed the report and provided updates on the District office HVAC replacement and the Granite Chief Sewer Line Replacement Project.

G-4 Administration & Office Report

Ms. Asher reviewed the report.

G-5 General Manager Report

Mr. Geary provided a verbal report providing an update on the General Manager recruitment process.

G-6 Legal Report (verbal)

None.

G-7 Directors' Comments (verbal)

The Directors thanked Ms. Mueller for her work preparing the excellent audit.

Due to the lack of quorum, items H-1 (Closed Session – Public Employment) and I (Possible Action from Closed Session) were removed from the agenda.

J. Adjourn.

Director Hover-Smoot made a motion, seconded by Director Ilfeld to adjourn at 11:58 A.M. The motion passed.

Cox – Absent | Hover-Smoot – Yes | Hudson – Absent | Ilfeld – Yes | Smolen – Absent

By, J. Asher

**OLYMPIC VALLEY PUBLIC SERVICE DISTRICT
BOARD OF DIRECTORS MEETING MINUTES #918
DECEMBER 19TH, 2023**

https://www.ovpsd.org/sites/default/files/documents/2023-12-19-Special_Agenda_FINAL.pdf

A. Call to Order, Roll Call and Pledge of Allegiance.

President Cox called the meeting to order at 8:05 a.m.

Directors Present: Dale Cox, Katy Hover-Smoot, Katrina Smolen, and Fred Ilfeld.

Directors Absent: Bill Hudson*

*Joined via unnoticed teleconference.

Staff Present: Jessica Asher, Board Secretary; and Mike Geary, General Manager

Others Present: Dave Hunt, Sheryl Bilbrey, Beverli Marshall

Ms. Asher led the Pledge of Allegiance.

B. Public Comment/Presentation.

None.

C. First Round Interviews for the General Manager Position.

Mr. Geary reviewed the interview process with the Board.

Ms. Asher left the room. Recording was stopped for the interview process.

The Board considered three (3) applicants who expressed interest in serving as the District's General Manager. The Board provided Mr. Geary direction regarding next steps in the recruitment process.

Public Comment – None.

Items D and E were not considered.

The Board elected not to meet in closed session and there was no action taken.

F. Adjourn.

Director Hover-Smoot made a motion, seconded by Ilfeld to adjourn at 12:53 p.m. The motion passed.
Cox – Yes | Hover-Smoot –Yes| Hudson – Absent | Ilfeld – Yes | Smolen - Yes

By, J. Asher / M. Geary

**OLYMPIC VALLEY PUBLIC SERVICE DISTRICT
BOARD OF DIRECTORS MEETING MINUTES #919
DECEMBER 20TH, 2023**

https://www.ovpsd.org/sites/default/files/documents/2023-12-20-Special_Agenda_FINAL.pdf

A. Call to Order, Roll Call and Pledge of Allegiance.

Ms. Asher called the meeting to order at 8:00 A.M.

Directors Present: None.

Directors Absent: Dale Cox, Katy Hover-Smoot, Bill Hudson, Katrina Smolen, and Fred Ilfeld.

Staff Present: Jessica Asher, Board Secretary

Others Present: None.

Items B-E were not considered.

F. Adjourn.

Ms. Asher adjourned the meeting at 8:10 A.M.

By, J. Asher

OLYMPIC VALLEY PUBLIC SERVICE DISTRICT
BOARD OF DIRECTORS MEETING MINUTES #920
DECEMBER 22ND, 2023

https://www.ovpsd.org/sites/default/files/documents/2023-12-22-Special_Agenda_FINAL%202pm.pdf

A. Call to Order, Roll Call and Pledge of Allegiance.

President Cox called the meeting to order at 2:07 p.m.

Directors Present: Dale Cox, Katy Hover-Smoot, Bill Hudson, Fred Ilfeld, and Katrina Smolen.

Directors Absent: None.

Staff Present: Jessica Asher, Board Secretary; Mike Geary, General Manager

Others Present: None.

Director Cox led the Pledge of Allegiance.

B. Public Comment/Presentation.

None.

Director Hover-Smoot made a motion, seconded by Director Ilfeld to adjourn to closed session at 2:09 P.M. The motion passed.

Cox – Yes | Hover-Smoot – Yes | Hudson – Absent | Ilfeld – Yes | Smolen – Yes

C. Closed Session.

C-1 Closed Session – Public Employment.

The Board met in Closed Session pursuant to Government Code §54957 et al regarding the public employment of the General Manager. Only the item on the agenda was discussed, no action was taken.

Director Hudson joined the meeting at 2:40 P.M.

Director Smolen made a motion, seconded by Director Hover-Smoot to adjourn to open session at 3:15 P.M. The motion passed.

Cox – Yes | Hover-Smoot – Yes | Hudson – Absent | Ilfeld – Yes | Smolen – Yes

D. Possible Action from Closed Session.

Only the items on the closed session agenda were discussed, no decisions were made, and no actions were taken in closed session.

E. Adjourn.

Director Hover-Smoot made a motion, seconded by Director Smolen, to adjourn the meeting at 3:16 P.M. The motion passed.

Cox – Yes | Hover-Smoot – Yes | Hudson – Yes | Ilfeld – Yes | Smolen – Yes

By, J. Asher

**OLYMPIC VALLEY PUBLIC SERVICE DISTRICT
BOARD OF DIRECTORS MEETING MINUTES #921
DECEMBER 22ND, 2023**

<https://www.ovpsd.org/board-agenda-december-22-2023>

A. Call to Order, Roll Call and Pledge of Allegiance.

President Cox called the meeting to order at 3:18 p.m.

Directors Present: Dale Cox, Katy Hover-Smoot, and Fred Ilfeld.

Directors Absent: Bill Hudson and Katrina Smolen.

Staff Present: Thomas Archer, District Counsel; Jessica Asher, Board Secretary; Mike Geary, General Manager; Dave Hunt, District Engineer.

Others Present: Mike Carabetta, Ed Heneveld, and Dwight Smith.

Director Cox led the Pledge of Allegiance.

Bill Hudson and Katrina Smolen acknowledged their conflict of interest related to the Palisades Tahoe Village Development and thus are not participating in the meeting.

B. Public Comment/Presentation.

Mike Carabetta announced that the Olympic Valley Firewise Community received their annual certification.

C. Climate Change Modeling for the Sufficiency of Supply Assessment.

The Board reviewed the item, accepted public comment, approved the proposal from UES to perform climate change groundwater modeling, authorized the General Manager to execute a Professional Services Agreement with UES in an amount not to exceed \$33,288, and approved a budget amendment in the same amount.

Staff reviewed the board exhibit. The proposed scope of work is the same as the scope of work previously prepared to accompany the District's comments to Placer County in response to the Partially Revised Draft Environmental Impact Report for the Village at Palisades Tahoe Specific Plan (Village PRDEIR) with adjustments to reduce peer review and coordination that would be needed only if the additional modelling were directed by the County.

The climate change analysis will utilize change factors provided by the Department of Water Resources (DWR) in 2018 that are specific to the District's watershed area for the 2070 central tendency, and the two climate extremes. The 2070 central tendency climate scenario with a two month shift in cessation of intermittent flow in Washeshu Creek will be used as the most likely climate change scenario and to gage the sufficiency of supply. The two climate extremes will be modeled for informational purposes, to inform the OVPSD and water resources stakeholders of the range of uncertainty reflected amongst the differing climate change models. The model is limited in that it was last calibrated in 2015, however, staff feels that use of water years 1992-2014 remain

appropriate as the single- and multiple-dry year events would likely not change and use of the same data allows for consistent comparison with the 2015 Water Supply Assessment. Staff confirmed that the model will use water demands as determined in 2015 which include the then existing demands, the project demands (Palisades Tahoe Village at full-build out including the Mountain Adventure Center), and cumulative development demands.

The Board discussed alternatives to completing this study including engineered solutions to retain water in the Valley. The Board discussed its fiscal responsibility to the community and concerns regarding funding a study that could be the responsibility of the developer. However, it was determined that this guidance is critical for the District to understand the impact of the project on the sole-source aquifer with the best available science related to climate change.

Public Comment –

Mr. Carabetta voiced his concerns with the Village PREIR. In response to questioning from Mr. Heneveld; Mr. Hunt described the project team for the Water Supply Assessment and Mr. Smith provided detail on the model data. Mr. Heneveld agreed that the scope of work should be completed but that he felt the study should be paid for by the developer.

Director Hover-Smoot made a motion to approve the proposal from UES to perform climate change groundwater modeling, authorize the General Manager to execute a Professional Services Agreement with UES in an amount not to exceed \$33,288, and approve a budget amendment in the same amount. Director Ilfeld seconded the motion. The motion passed.

Cox – Yes | Hover-Smoot – Yes | Hudson – Absent | Ilfeld – Yes | Smolen – Absent

D. Closed Session.

D-1 Closed Session – Public Employment.

This item was not considered.

E. Possible Action from Closed Session.

E-1 General Manager’s Employment Contract.

This item was not considered.

F. Adjourn.

Director Hover-Smoot made a motion, seconded by Director Ilfeld, to adjourn the meeting at 4:25 P.M. The motion passed.

Cox – Yes | Hover-Smoot – Yes | Hudson – Absent | Ilfeld – Yes | Smolen – Absent

By, J. Asher

OLYMPIC VALLEY PUBLIC SERVICE DISTRICT
BOARD OF DIRECTORS MEETING MINUTES #922
JANUARY 9TH, 2023

<https://www.ovpsd.org/special-board-meeting-january-2024>

A. Call to Order, Roll Call and Pledge of Allegiance.

Vice-President Hudson called the meeting to order at 12:05 p.m.

Directors Present: Katy Hover-Smoot, Bill Hudson, Fred Ilfeld and Katrina Smolen.

Directors Absent: Dale Cox*

*Joined via unnoticed teleconference.

Staff Present: Jessica Asher, Board Secretary; and Mike Geary, General Manager

Others Present: John Rogers, Beverli Marshall

President Cox led the Pledge of Allegiance.

B. Public Comment/Presentation.

None.

C. Second Round Interviews for the General Manager Position.

Mr. Geary reviewed the interview process with the Board.

Ms. Asher left the room. Recording was stopped for the interview process.

The Board considered one (1) applicant who expressed interest in serving as the District's General Manager. The Board provided Mr. Geary direction regarding next steps in the recruitment process.

Public Comment – None.

Items D and E were not considered.

The Board elected not to meet in closed session and there was no action taken.

F. Adjourn.

Director Hover-Smoot made a motion, seconded by Ilfeld to adjourn at 1:30 p.m. The motion passed.

Cox – Absent | Hover-Smoot – Yes | Hudson – Yes | Ilfeld – Yes | Smolen - Yes

By, J. Asher / M. Geary

OLYMPIC VALLEY PUBLIC SERVICE DISTRICT
BOARD OF DIRECTORS MEETING MINUTES #923
JANUARY 16, 2024

<https://www.ovpsd.org/special-board-meeting-january-2024-1>

A. Call to Order, Roll Call and Pledge of Allegiance.

Director Ilfeld called the meeting to order at 8:08 a.m.

Directors Present: Dale Cox*, Katy Hover-Smoot, Fred Ilfeld and Katrina Smolen.

*Joined via noticed teleconference.

Directors Absent: Bill Hudson

Staff Present: Thomas Archer, Legal Counsel; Jessica Asher, Program Manager & Board Secretary; Brandon Burks, Operations Manager; Brad Chisholm, Fire Chief; Mike Geary, General Manager; and Dave Hunt, District Engineer.

Others Present: Gary Bell, Wes Miliband, Nicolle Falcis.

Mr. Geary led the Pledge of Allegiance.

B. Public Comment/Presentation.

Mike Geary noted that while a quorum is in attendance at the meeting, there is not a quorum present within the District Boundaries. Action will not be taken until a third Director arrives in person.

Katrina Smolen arrived at 8:43 AM.

C. Interviews for General Counsel Legal Services.

The Board reviewed the item, accepted public comment, conducted interviews, and authorized the General Manager to negotiate General Counsel Legal Services with Colantuono, Highsmith and Whatley, P.C with Gary Bell serving as General Counsel.

The Board conducted the first interview, took a break from 9:20 – 9:30 AM, and conducted the second interview. The Board remained in open session but paused recording while discussing the qualifications of each firm. The Board stated that they were pleased with the Gary Bell's breadth of experience, depth of knowledge in the issues that are most relevant to the District's work, and overall demeanor. Colantuono, Highsmith, and Whatley, P.C also had a less expensive rate than the other candidate firms. As proposed, Alex Jack would serve as General Counsel (GC) with Gary Bell serving as Assistant GC. The Board made clear that their decision to move forward is contingent on Mr. Bell serving as General Counsel and Alex serving as Assistant GC as the Board has not had the opportunity to talk with Ms. Jack due to her maternity leave.

Director Cox made a motion to authorize the General Manager to negotiate General Counsel Legal Services with Colantuono, Highsmith and Whatley, P.C with Gary Bell serving as General Counsel. Director Hover-Smoot seconded the motion. A roll call vote was taken, the motion passed.

Cox – Yes | Hover-Smoot – Yes | Hudson – Absent | Ilfeld – Yes | Smolen – Yes

Director Hover-Smoot made a motion, seconded by Director Ilfeld to adjourn to closed session at 10:59 a.m. A roll call vote was taken, the motion passed.

Cox – Yes | Hover-Smoot – Yes | Hudson – Absent | Ilfeld – Yes | Smolen – Yes

Director Hudson joined the meeting at approximately 11:00 a.m. via unnoticed teleconference and did not vote on any matters.

D. Closed Session.

D-1 Closed Session – Public Employment.

The Board met in Closed Session pursuant to Government Code §54957 et al regarding the public employment of the General Manager. Only the item on the agenda was discussed, no action was taken.

D-2 Closed Session – Public Employee Performance Evaluation.

The Board met in Closed Session pursuant to Government Code §54957 et al regarding the public employment of the General Manager. Only the item on the agenda was discussed, no action was taken.

Director Hover-Smoot made a motion, seconded by Director Smolen to adjourn to open session at 12:37 P.M. A roll call vote was taken, the motion passed.

Cox – Yes | Hover-Smoot – Yes | Hudson – Absent | Ilfeld – Yes | Smolen – Yes

E. Possible Action from Closed Session.

E-1 General Manager Recruitment.

The Board reviewed the item, accepted public comment, and provided direction to staff regarding recruitment for the General Manager position.

The board decided not to move forward with Dr. Marshall's General Manager candidacy. The Board requested that staff continue to review applications for the General Manager position and bring them to the Board efficiently.

Director Hover-Smoot made a motion, seconded by Director Smolen, to appoint Mike Geary as the lead negotiator for an interim General Manager contract with Dave Hunt. A roll call vote was taken, the motion passed.

Cox – Yes | Hover-Smoot – Yes | Hudson – Absent | Ilfeld – Yes | Smolen – Yes

F. Adjourn.

Director Hover-Smoot made a motion, seconded by Smolen, to adjourn the meeting at 12:39 P.M. A roll call vote was taken, the motion passed.

Cox – Yes | Hover-Smoot – Yes | Hudson – Absent | Ilfeld – Yes | Smolen – Yes

By, J. Asher



OLYMPIC VALLEY PUBLIC SERVICE DISTRICT



EXHIBIT F-1
11 Pages

GENERAL LEGAL COUNSEL SERVICES AGREEMENT

DATE: January 30, 2024

TO: District Board Members

FROM: Jessica Asher, Program Manager and Mike Geary, General Manager

SUBJECT: General Counsel Legal Services Agreement

BACKGROUND: Thomas Archer has represented the District since 1991 and has expressed the desire to retire from the position. In response, the District issued a request for proposals (RFP) for general legal services, distributing it to eight firms, with four providing responsive submissions.

DISCUSSION: A selection committee interviewed all responsive firms and the full Board interviewed two finalist attorneys. During a special meeting of the Board on January 16, 2024 the Board authorized the General Manager to enter negotiations with Gary Bell of Colantuono, Highsmith, and Whatley for General Counsel Legal Services. The attached legal services agreement was prepared by Mr. Bell and has been reviewed by Mr. Archer and staff.

ALTERNATIVES:

1. Authorize the General Manager to execute the legal services agreement with Colantuono, Highsmith, & Whatley, PC for general legal services.
2. Direct staff to execute an agreement with modifications.
3. Direct staff to not execute the agreement.

FISCAL/RESOURCE IMPACTS: The FY2023-24 budget includes funding for general legal counsel services.

RECOMMENDATION: Authorize the General Manager to execute the legal services agreement with Colantuono, Highsmith, & Whatley, PC for general legal services.

ATTACHMENTS: Draft Legal Services Agreement

DATE PREPARED: January 19, 2024

**OLYMPIC VALLEY PUBLIC SERVICE DISTRICT
LEGAL SERVICES AGREEMENT**

This **LEGAL SERVICES AGREEMENT** (this "Agreement") is made and entered into effective January 30, 2024 (the "Effective Date") by and between Colantuono, Highsmith & Whatley, PC, a California professional corporation ("ATTORNEY"), and the Olympic Valley Public Service District, a California special district and public entity ("OVPSD"), with respect to the following Recitals:

RECITALS

WHEREAS, OVPSD is organized and operates under the County Water District Law (Wat. Code, § 30000 et seq.); and

WHEREAS, Water Code sections 30544 and 31004 authorize the Board to appoint and prescribe the authorities and duties of attorneys necessary or convenient for the business of OVPSD and to make contracts and employ labor to carry out the purposes of OVPSD, respectively; and

WHEREAS, OVPSD desires the services of a law firm to provide general counsel, special, and litigation services as provided herein.

NOW, THEREFORE, IT IS MUTUALLY AGREED by and between the parties as follows:

I. EMPLOYMENT OF ATTORNEY

OVPSD agrees to engage ATTORNEY and ATTORNEY hereby agrees to perform the services hereinafter set forth.

II. SCOPE OF SERVICES

ATTORNEY shall provide and perform those services listed in Exhibit "A", which is fully incorporated herein by reference.

III. ATTORNEY'S EMPLOYEES AND EQUIPMENT

ATTORNEY agrees that it has secured or will secure at its own expense all persons, employees and equipment required to provide and perform the services required under this Agreement and that all such services will be performed by ATTORNEY, or under ATTORNEY's supervision, by persons authorized by law to perform such services.

IV. COMPENSATION AND MANNER OF PAYMENT

ATTORNEY will be compensated only for services described in Section II above at the rates included in Exhibit "B", which is fully incorporated herein by reference.

V. MANNER OF AND MAXIMUM PAYMENT

ATTORNEY shall submit monthly invoices to OVPSD. Payment by OVPSD shall be made in arrears within thirty (30) days of receipt of invoices. Such payment shall constitute full and complete payment for the period covered by the invoice. The total amount paid to ATTORNEY for work within any fiscal year shall be subject to the approval of OVPSD's Board of Directors and may not exceed the amount budgeted for this purpose for that fiscal year.

VI. AUDIT AND INSPECTION OF RECORDS

At times agreed upon by OVPSD and ATTORNEY and as often as OVPSD may deem necessary, ATTORNEY shall make available to OVPSD, or its designated agents, all of ATTORNEY's data and records for examination with respect to all matters covered by this Agreement, and ATTORNEY will permit OVPSD, or its designated agents, to audit, examine, and make excerpts or transcripts from such data and records, and to make audits of all invoices, materials, and other data relating to all matters covered by this Agreement. Unless otherwise specified by OVPSD in writing, said data and records should be made available for examination for a period of two (2) years following completion of this Agreement.

VII. INTEREST OF ATTORNEY

1. ATTORNEY covenants that it presently has no interest and shall not acquire any interest, direct or indirect, which would conflict in any manner or degree with the performance of services required to be performed under this Agreement. ATTORNEY further covenants that in the performance of this Agreement, no person having any such interest shall be employed or utilized to perform services under this Agreement.

2. Except as provided in paragraph 3. below, ATTORNEY agrees to not perform services of any kind for any person or entity with potentially or actually adverse interests to OVPSD without the prior written consent of OVPSD.

3. ATTORNEY has informed OVPSD that it provides advisory and/or litigation services to other public agencies in Placer County including: the City of Auburn, the Tahoe Forest Hospital District, the City of Lincoln, the City of

Roseville, the Placer County Water Agency, the City of Rocklin, and the City of Colfax. ATTORNEY is generally in the business of providing advisory and litigation services to public agencies in Placer County and elsewhere in California. Provided ATTORNEY does not provide services in Placer County which create a conflict under the Rules of Professional Conduct, ATTORNEY may continue its practice of providing legal services to public agencies in Placer County without further consent of OVPSD. ATTORNEY shall not provide services in Placer County which create a conflict under the Rules of Professional Conduct without the informed, written consent of OVPSD.

4. ATTORNEY agrees to alert every client for whom consent is required to this conflict of interest provision and to include language in its agreements with those clients, which would enable ATTORNEY to comply fully with the terms herein.

5. ATTORNEY shall recuse from discussions or actions that may result in a financial benefit to itself or any public agency it represents.

6. The following persons are hereby classified in "designated positions," as defined by OVPSD's Conflict of Interest Code. Such "designated positions" will be required to complete and submit "Statement of Economic Interests" (Form 700s) during the term of this Agreement:

Gary B. Bell

Alexandra M. Jack

VIII. TERMINATION

OVPSD reserves the right to terminate this Agreement at any time by written notice to ATTORNEY thirty (30) days prior to date of termination. OVPSD shall thereafter pay ATTORNEY for work performed to the date of termination. Such notice shall terminate this Agreement and release OVPSD from any further fee, cost, or claim hereunder by ATTORNEY, other than for work performed to the date of termination. In the event of termination, all finished and unfinished documents and other material shall, at the option of OVPSD, become its property.

IX. INSURANCE

ATTORNEY agrees to maintain such insurance as will fully protect ATTORNEY and OVPSD from any and all claims under any workers' compensation act or employer's liability laws, and from any and all other claims of whatsoever kind or nature for the damage to property or for personal injury, including death, made by anyone whomsoever which may arise from operations carried on under this Agreement, either by ATTORNEY, any subcontractor, or by anyone directly or indirectly engaged or employed by either of them.

1. ATTORNEY currently maintains in full force and effect a professional liability insurance policy which provides coverage in an amount not less than \$2,000,000 per occurrence and \$4,000,000 aggregate. Said insurance policy provides coverage to OVPSD for any damages or losses suffered by OVPSD as a result of any error or omission or neglect by ATTORNEY which arises out of the professional services required by this Agreement.
2. ATTORNEY currently maintains in full force and effect a commercial general liability insurance policy which provides coverage in an amount not less than \$2,000,000 per occurrence and \$4,000,000 aggregate. Said insurance provides coverage for claims arising from bodily or personal injury or damage to property.
3. ATTORNEY currently maintains workers' compensation insurance in accordance with Section 3700 of the California Labor Code.
4. ATTORNEY agrees to notify OVPSD in the event the limits of its insurance should fall below the coverages stated in paragraphs 1. and 2. above or if the insurance policies noted here are allowed to lapse and substitute insurance is not obtained.
5. Promptly upon execution of this Agreement, and prior to commencement of any work, ATTORNEY shall provide OVPSD with certificates of insurance to which shall be attached certified copies of policies described in paragraphs 1. and 2. above. Approval of the insurance by OVPSD shall not relieve or decrease the liability of ATTORNEY.

X. HOLD HARMLESS AGREEMENT

ATTORNEY shall exonerate, indemnify, defend, and hold harmless OVPSD from and against, and shall assume full responsibility for payment of all federal, state, and local taxes or contributions imposed or required under unemployment insurance, social security and income tax laws, with respect to ATTORNEY and ATTORNEY's employees engaged in performance of this Agreement. OVPSD and its agents, officers, and employees shall not be, nor be held liable for any claims, liabilities, penalties, fines, or forfeitures, or for any damage to the goods, properties, or effects of ATTORNEY or of any other persons whatsoever, nor for personal injury to or death of them, or any of them, caused by or resulting from any negligent act or omission of ATTORNEY or ATTORNEY's agents, employees, or representatives. ATTORNEY further agrees to indemnify, defend, and hold harmless OVPSD and its agents, officers, and employees, against and from any and all of the foregoing liabilities, and any and all costs or expenses incurred by OVPSD on account of any claim therefor to the extent caused by ATTORNEY's negligence.

XI. ASSIGNABILITY

ATTORNEY shall not assign any interest in this Agreement, and shall not transfer any interest in the same (whether by assignment or novation) without prior written consent of OVPSD thereto. Provided, however, that claims for money due or to become due to ATTORNEY from OVPSD under this Agreement may be assigned to a bank, trust company, or other financial institution without such approval. Notice of any such assignment or transfer shall be furnished promptly to OVPSD. Any assignment requiring approval may not be further sub-assigned without OVPSD approval.

XII. NOTICE

Any notice or notices required or permitted to be given pursuant to this Agreement may be personally served on the other party by the party giving such notice, or may be served by certified mail, postage prepaid, return receipt requested, to the following addresses:

OVPSD: Olympic Valley Public Service District
 Attn: General Manager
 P.O. Box 2026
 Olympic Valley, CA 96146
 (530) 583-4692

ATTORNEY: Gary B. Bell
Colantuono, Highsmith & Whatley, PC
333 University Avenue, Suite 200
Sacramento, CA 95825
(916) 898-0049
GBell@chwlaw.us

Payments shall be directed to ATTORNEY as follows:

Colantuono, Highsmith & Whatley, PC
420 Sierra College Drive, Suite 140
Grass Valley, CA 95945-5091

Either party may alter its address for notice under this Agreement by written notice to the other party at any time.

XIII. INDEPENDENT CONTRACTOR

ATTORNEY and any agent, subcontractor, or employee of ATTORNEY shall act in an independent capacity and not as an officer or employee of OVPSD. OVPSD assumes no liability for ATTORNEY's action in performance, nor assumes responsibility for taxes, funds, payments or other commitments, implied or expressed, by or for ATTORNEY. ATTORNEY shall not have authority to act as an agent on behalf of OVPSD unless specifically authorized to do so in writing by OVPSD. ATTORNEY acknowledges that it is aware that, because it is an independent contractor, OVPSD is making no deductions from its fee and is not contributing to any fund on its behalf. ATTORNEY disclaims the right to fee or benefits except as expressly provided for in this Agreement.

ATTORNEY shall provide the services required by this Agreement and arrive at conclusions with respect to the rendition of information, advice, or recommendations, independent of the control and direction of OVPSD, other than normal contract monitoring; provided, however, ATTORNEY shall possess no authority with respect to any OVPSD decision beyond rendition of such information, advice, or recommendations unless authorized in writing by OVPSD.

XIV. EQUAL OPPORTUNITY

ATTORNEY will not discriminate against any employee, or against any applicant for such employment, based on a protected class under federal or state law. This provision shall include, but not be limited to, the following: employment, upgrading, demotion or transfer, recruitment or recruitment advertising, layoff or termination, rates of pay or other forms of compensation, and selection for training, including apprenticeships.

XV. SUBCONTRACTS

None of the services covered by this Agreement shall be subcontracted or assigned without the prior written consent of OVPSD, provided however, that this provision shall not apply to secretarial, clerical, routine mechanical, and similar incidental services needed by ATTORNEY to assist in the performance of this Agreement. ATTORNEY shall not hire OVPSD's employees to perform any portion of the work or services provided for herein including secretarial, clerical, and similar incidental services except upon the written approval of OVPSD. Performance of services under this Agreement by associates or employees of ATTORNEY shall not relieve ATTORNEY from any responsibility under this Agreement.

XVI. CHANGES

OVPSD may, from time-to-time, require changes in the scope of the services of ATTORNEY to be performed hereunder. Such changes, including any increase or decrease in the amount of ATTORNEY's compensation, which are mutually agreed upon by and between OVPSD and ATTORNEY, shall be effective upon written amendment to this Agreement signed by the parties.

XVII. DISPUTE RESOLUTION

Should any dispute arise concerning this Agreement or any provision hereof, the parties agree to mediate in good faith the dispute before a neutral mediator to be mutually selected by the parties. The parties agree to equally pay any and all such cost and expense of mediation.

In the event the parties are unsuccessful in resolving all or any portion of the dispute through mediation, the remaining dispute or portion(s) thereof shall be submitted to binding arbitration as follows:

1. OVPSD is entitled to require that any fee dispute be resolved by binding arbitration in Sacramento County pursuant to the arbitration rules of the Sacramento County Bar Association for legal fee disputes.

2. All other disputes regarding or arising under this Agreement, including fee disputes not submitted pursuant to paragraph 1. above, shall be submitted to binding arbitration in Sacramento County to be conducted by ADR Services, Inc. in accordance with its commercial arbitration rules.

XVIII. APPLICABLE LAW

This Agreement shall be construed and interpreted according to the laws of the State of California.

IN WITNESS WHEREOF, OVPSD and ATTORNEY have executed this Agreement as of the Effective Date:

“OVPSD”
Olympic Valley Public Service District

“ATTORNEY”
Colantuono, Highsmith & Whatley, PC

By: _____

By: _____
Gary B. Bell, Vice President and Secretary

Date: _____

Date: _____

EXHIBIT A

SERVICES

General Counsel services:

- Oversee and manage the legal affairs of the District and ensure that the policies, programs, and activities of the District and its employees and agents are carried out in compliance with all applicable law and that the best interests of the District are otherwise protected to the fullest extent possible.
- Provide legal advice and opinions as requested by the Board of Directors, General Manager, or staff.
- Interpret laws, legislation, rulings and regulations for the District.
- Advise the Board of Directors and staff on issues related to wastewater and water law.
- Represent and advise the Board of Directors as the governing body and all District Officers in all matters of law pertaining to their offices.
- Represent the District in administrative and legal proceedings, providing litigation services as needed.
- Represent and work with Board of Directors and staff on negotiations.
- Monitor current, new and pending state and federal legislation, and case law as applicable to the District, and inform and provide direction to Board members and the General Manager regarding compliance issues and/or impacts to the District.
- Provide prompt responses and have availability for telephone consultation and to render written opinions on given issues related to District business in a timely manner.
- Attend regular Board Meetings (held monthly on the last Tuesday of the month, starting at 8:30 a.m., except in November and December) and other meetings as needed.
- Advise the Board of Directors and staff on relevant laws and regulations including, but not limited to the Brown Act, Public Records Act, parliamentary procedures for running meetings, and conflict of interest requirements for public officials.
- Provide the District with education and in-service seminars as mutually agreed to maintain a level of education among the Board of Directors, staff and management, to the fullest extent possible, to increase the knowledge of District staff and Board Members. any other services requested by board of directors or general manager
- Review and prepare board and committee agendas and reports as required.
- Aid in responding to public records requests.
- Prepare or review all ordinances, resolutions, contracts, deeds, leases, agreements, easements, and all other legal documents as requested by the General Manager or staff.
- Provide guidance on applicability, requirements, implementation, and enforcement of Board resolutions and ordinances.
- Draft language related to issues raised during negotiations.
- Advise on individual labor and employment matters.
- Provide legal counsel to the District for Human Resources policies and issues, including personnel actions and appeals.

Special Counsel services:

- Services provided on an as-needed basis, and not within the definition of “General Counsel services” above, when directed by the District.
- Interpret and provide support to staff and the Board of Directors to enforce the District’s ordinances in accordance with criminal/civil law and procedures;
- Provide support in working with regulatory agencies such as the California State Water Resources Control Board (CalEPA), California Dept. of Water Resources, California's Department of Resources Recycling and Recovery (CalRecycle), Sierra-Sacramento Valley Emergency Medical Services Agency (S-SV EMS), California Division of Occupational Safety and Health (Cal/OSHA), etc.;
- Such other specialized services as may be required by the District.

Litigation services:

- Enforce all ordinances and regulations through administrative and judicial actions as requested by the Board of Directors;
- Prepare personnel for deposition proceedings and provide guidance through the intricacies of the subpoena process;
- Litigation services include advice and representation concerning actual or threatened litigation, administrative proceedings, and court proceedings;
- Such other litigation services as required.

EXHIBIT B

RATES AND COSTS

General Counsel services: Standard rates capped at \$250/hour

Special Counsel services: Standard rates capped at \$300/hour

Litigation services: Standard rates capped at \$350/hour

* No charge for travel to and from one regular meeting of the Board of Directors per month. For all other meetings as needed, one-half the applicable rate for time actually travelled to and from the meeting. Mileage charged at IRS rate.

* \$0.20/page for in-house copies. \$1.00/page for outgoing faxes.

* All other costs at actual cost.



OLYMPIC VALLEY PUBLIC SERVICE DISTRICT



EXHIBIT F-2
2 Pages

FIRE DEPARTMENT MEMORANDUM OF UNDERSTANDING

DATE: January 30, 2024

TO: District Board Members

FROM: Mike Geary, General Manager

SUBJECT: Appoint District's Negotiators for the Fire Department Memorandum of Understanding (MOU)

BACKGROUND: The Olympic Valley Public Service District (District) recognizes the International Union of Operating Engineers, Stationary Engineers, Local 39 (Union) as the negotiating agent for certain personnel employed by the District and has reached agreement on certain benefit proposals which are reflected in a Memorandum of Understanding (MOU) agreement. The current MOU agreement is effective July 1, 2021 – June 30, 2024.

DISCUSSION: On January 19th, 2024 the District requested to open the collective bargaining agreement. Staff is requesting action to appoint negotiators. Per GOV 54957.6(a) prior to a closed session to discuss compensation of paid employees, the legislative body of the local agency shall hold an open and public session in which it identifies its designated representatives.

ALTERNATIVES:

1. Designate representatives for negotiation of the MOU between the District and the International Union of Operating Engineers (IUOE), Stationary Engineers, Local 39 representing the Fire Department personnel.
2. Do nothing

RECOMMENDATION: Designate District Negotiators for the Fire Department MOU.

ATTACHMENTS: Letter from District to Union

DATE PREPARED: January 26, 2024



OLYMPIC VALLEY PUBLIC SERVICE DISTRICT



January 19, 2024

IUOE Stationary Engineers, Local 39
1620 North Market Blvd.
Sacramento, CA 95834

RE: Request to Open Collective Bargaining Agreement

Dear Stacy Giacchino,

In accordance with terms and conditions of the referenced agreement, please accept this letter as an official notice of opening in the Collective Bargaining Agreement between **Olympic Valley Public Service District Fire Department Unit** and the **International Union Of Operating Engineers, Stationary Engineers, Local 39**.

Representatives of our District will be pleased to meet with you at mutually agreeable times and places.

Sincerely,

A handwritten signature in black ink, appearing to read "Mike Geary", with a long horizontal line extending to the right.

Mike Geary

cc: Kurt Gooding, OVFD Shop Steward; John Rogers, OVFD Shop Steward
Jessica Grunst, Account Clerk II and Human Resources Specialist;



OLYMPIC VALLEY PUBLIC SERVICE DISTRICT



EXHIBIT F-3
14 Pages

FUELS MANAGEMENT PROGRAM

DATE: January 30, 2024

TO: District Board Members

FROM: Brad Chisholm, Fire Chief; Mike Geary, General Manager; and Jessica Asher, Program Manager

SUBJECT: Fuels Management Program – Update

BACKGROUND: The Board of Directors directed staff to provide progress reports regarding Fuels Management at its monthly meetings for items not otherwise addressed within the Board agenda. Information about the program can be found on the Department's Prevention website under the Wildfire Preparedness and Wildfire Prevention tabs. <https://www.ovpsd.org/ovfd/prevention>

DISCUSSION: [2024 CAL FIRE Wildfire Prevention Grant](#)
Staff worked with RPF Bradfield to apply for CALFIRE's Wildfire Prevention Grant for the "OV-5" fuel reduction project. The proposed project will create a 100-acre fuel break strategically located adjacent to the Olympic Valley community of. The subject fuel break, "OV-5", is one of five fuel breaks identified as priority projects in the Olympic Valley Community Wildfire Protection Plan. This fuel break will be implemented utilizing mechanical and hand thinning methods with mastication of surface and ladder fuels, where needed, such that flame length, rate of spread, and potential duration of wildfire will be significantly reduced. The total project budget is \$505,565 and the District intends to provide in-kind contributions of 10% of the labor costs and 100% of the mailing costs, totaling \$6,620. The project received a letter of commitment from Everline Resort and Spa, which owns the subject property and letters of support from the Eastern Placer County Fire Chiefs JPA; Supervisor Gustafson; Placer County Department of Agriculture, Parks & Natural Resources; Olympic Valley Firewise Community; Tahoe Truckee Community Foundation; Olympic Valley Mutual Water Company; Olympic Valley Watershed Alliance; the Mountaineer; Palisades Tahoe; the Homesites at Squaw Creek Owners Association; Olympic Village Inn; and Red Wolf Lodge.

The scope of work, project map and budget are attached. The District will continue to work with RPF Bradfield to identify upcoming grant opportunities available to the District.

ALTERNATIVES: This report is informational only; no action is requested from the Board.

FISCAL/RESOURCE IMPACTS: The District has been awarded \$685,911 in grant funding dedicated to planning and implementation of fuel management projects as summarized below.

Project	Grantor	Date Awarded	Funding	% Complete
Community Wildfire Protection Plan (CWPP)	CAL FIRE	Oct. 2021	\$31,898	100%
Fuels Reduction - OV-1 (120 acres)	CAL FIRE	Nov. 2022	\$539,888	30%
Fuels Reduction – Evacuation Corridor- O.V. Road (3 acres)	Tahoe Truckee Community Foundation (TTCF)	July 2022	\$50,000	0%
	Trout Unlimited / Friends of Squaw Creek	Nov. 2021	\$19,000	100%
Design and Permitting OV-4 (100 acres)	TTCF / CAL FIRE	July 2023	\$45,125	10%

The District has an on-call contract with Danielle Bradfield (Registered Professional Forester and founder of Feather River Forestry) for grant writing and consulting services for a not-to-exceed amount of \$20,000 annually. Staff spend a significant amount of time developing our Fuels Management Program and administering grant contracts.

Expenses related to the Green Waste Days are paid from rates and the Garbage Fixed Asset Replacement Fund, the current balance of the Garbage FARF is \$139,165. The costs estimated for this program include TTSD’s delivery, pick-up, and disposal of three (3) 30-cubic yard containers per GWD, administration, and labor and expected to be approximately \$3,300/event if FoSV and the Firewise Community can provide volunteers on the five District-sponsored GWDs.








RECOMMENDATION: This report is informational only; no action is requested from the Board.

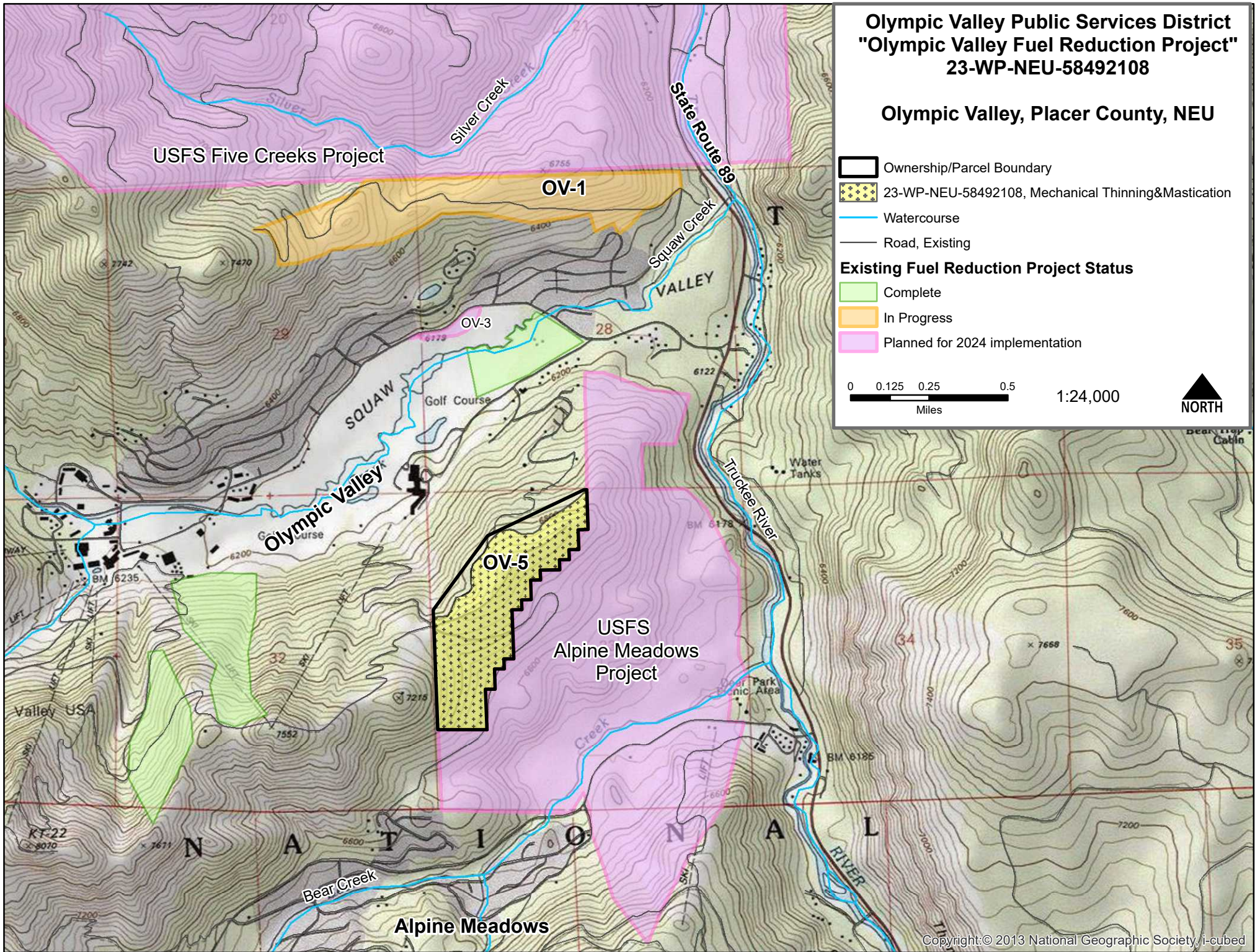
ATTACHMENTS: OV-5 Grant Application- Map, Scope of Work, and Budget.

DATE PREPARED: January 22, 2023

**Olympic Valley Public Services District
"Olympic Valley Fuel Reduction Project"
23-WP-NEU-58492108**

Olympic Valley, Placer County, NEU

-  Ownership/Parcel Boundary
-  23-WP-NEU-58492108, Mechanical Thinning&Mastication
-  Watercourse
-  Road, Existing
- Existing Fuel Reduction Project Status**
-  Complete
-  In Progress
-  Planned for 2024 implementation



SCOPE OF WORK

PROJECT NAME

Olympic Valley South Ridge Fuel Reduction Project

PROJECT TRACKING NUMBER

Please use the Tracking Number that was automatically assigned by Grants Portal. The format will be 23-WP-UUU-XXXXXXXX

23-WP-NEU-58492108

PROJECT DESCRIPTION

Please provide a comprehensive project description including the location, habitable structures, acres treated, etc. (please note there are no space limitations)

The proposed Olympic Valley Fuel Reduction Project will create a 100-acre fuel break strategically located adjacent to the community of Olympic Valley in Placer County, California. The subject fuel break, "OV-5", is one of five fuel breaks identified as priority projects in the Olympic Valley Community Wildfire Protection Plan. Cumulatively, the fuel breaks will total approximately 400 acres located upon ridgelines immediately north and south of the community, along the Wa She Shu Creek corridor and adjacent to the community's residential areas. Implementation and CEQA compliance have begun on three of the four other fuel breaks. The current grant application is for CEQA compliance and implementation of the OV-5 project, the 100-acre fuel break located along the south ridge of the community of Olympic Valley.

This fuel break will be implemented utilizing mechanical and hand thinning methods with mastication of surface and ladder fuels, where needed, such that flame length, intensity, rate of spread, and potential duration of wildfire will be significantly reduced. This project provides protection for the approximately 900 habitable structures in Olympic Valley as well as improved safety along the major evacuation routes of Olympic Valley Road and State Route 89. OV-5 also connects to the US Forest Service's "Alpine Meadows Hazardous Fuel Reduction Project", a 1,080-acre project located along the southern edge of OV-5. Further, the proposed project will also compliment the 144-acre Cabin Creek Fuels Reduction and Community Safety Project located north of OV-5.

SECTION I - PRIMARY ACTIVITY TYPE

Hazardous Fuels Reduction

1. Describe the geographic scope of the project, including an estimate of the number of habitable structures and the names of the general communities that will benefit.

The geographic scope of the project is the community of Olympic Valley, California, bound by the Granite Chief Wilderness to the west, the community of Alpine Meadows to the south, the Truckee River corridor and state route 89 to the east, and US Forest Service lands to the north. The Olympic Valley community, nearby Alpine Meadows community, and Lake Tahoe Basin will benefit from the improved public safety along Highway 89, the main evacuation route for each, and increased wildfire resilience resulting from proposed project.

The Olympic Valley community contains approximately 900 habitable structures with an assessed value for land and improvements in the Olympic Valley Fire Protection District over \$1.5 billion dollars. The total assessed value of single-family homes is approximately \$790 million with the average single family home value just over \$1 million dollars.

Placer County's Local Agency Formation Commission (LAFCO) estimates the permanent population of the community to be 950 and peak visitor population of 3,500-12,000. Per the 2021 Local Hazard Mitigation Plan, both resident and visiting populations are housed in approximately 663 residential units, 1,180 condominiums, and approximately 20 commercial entities consisting of private residences, ski resorts, hotels and supporting businesses.

2. Describe the goals, objectives, and expected outcomes of the project.

The goal of the Olympic Valley Fuel Reduction Project is creation of one of five fuel breaks at strategic locations adjacent to and within the community of Olympic Valley as identified in the Olympic Valley Community Wildfire Protection Plan.

Project objectives include 1) Creation of the OV-5 fuel break upon 100 acres adjacent to the community of Olympic Valley located along the ridgeline to the immediate south of community, and adjacent to the arterial evacuation route for the community and region, 2) reduce wildfire's risk to human health and safety, and 3) reduce the risk of adverse wildfire effects and potential fire behavior (flame length, intensity, rate of spread, duration) through reduction of fuel loading and arrangement within the Defense Zone of the Olympic Valley Wildland Urban Interface.

The fuel break pretreatment areas are dominated by Sierra Mixed Conifer stand type of excessive stand density ranging from 180-220 square feet basal area per acre. Species composition is approximately 60% White Fir, 30% Jeffrey Pine, 6% Sugar Pine, and 4% Red Fir, with an average of 240 trees per acre over 8 inches DBH. The average stand diameter at breast height (DBH) of White Fir is 12.0", Jeffrey Pine is 14.3", Sugar Pine is 18.0", and Red Fir is 22.4". Cumulative pretreatment quadratic mean diameter is 13 inches DBH. Openings in the conifer overstory are dominated by native shrub species including manzanita and whitethorn and young growth White Fir regeneration under 3" DBH.

Following fuel break implementation utilizing mechanical thinning and mechanical mastication, stand conditions in each fuel break will exhibit reduced horizontal and vertical continuity of fuels such that wildfire intensity, including potential flame length, rate of spread, and duration of wildfire will be significantly reduced. This reduction in potential fire behavior provides for increased safety of residents and emergency personnel in a wildfire situation through reduced fire behavior.

Post-treatment stand conditions will exhibit reduced stand density of 75-100 square feet basal area per acre, depending on slope position, as a means to achieve these goals. The stand quadratic mean diameter will be increased approximately 5 inches DBH as trees retained will generally be larger, more fire tolerant trees. The residual stand will contain a species composition that provides for increased stand vigor and resilience to future disturbance such as fire, insects, disease, and drought. To this end, the relative site occupancy of White Fir will be reduced in favor of the more drought and fire tolerant native pine species. The residual stand will also exhibit lower crown bulk density and an increase in crown base height as a means to reduce fuel continuity and the probability of crown ignition and/or sustaining a running crown fire. Surface and ladder fuels will largely be removed through a combination of mechanical and hand thinning, and mechanical mastication.

Improved public safety through fuel reduction along arterial forest roads is another expected outcome of the project. This improved access will also provide for firefighter safety during ingress in the event of wildfire. Access roads leading from the Olympic Valley community to the ridgelines to the south and into the community of Alpine Meadows will be improved as part of forest product extraction involved with fuel break implementation. This improvement will likewise support ingress and egress of emergency personnel during a wildfire event.

3. Provide a clear rationale for how the proposed project will reduce the risks associated with wildfire to habitable structures.

Olympic Valley is situated between two ridgelines north and south of the community, the Granite Chief Wilderness to the west, and Highway 89/Truckee River Corridor to the east. Generally unmanaged timberlands exist to the north, east, and south of the community, presenting the risk of wildfire entering the community from these areas. Fuel breaks OV-1 and OV-5 along the northern and southern ridgelines, in conjunction with USFS fuels reduction projects, will preemptively allow for wildfire to be held outside of the community should it potentially enter from these directions. OV-1 has been implemented, is 30% complete with remaining acres to be completed during summer 2024.

Related, a wildland fire approaching either of the subject ridgelines will expose the Olympic Valley community to potentially significant ember cast, presenting the risk of fire spread within the WUI. Wind and convection columns can transport embers over considerable distances and cause susceptible structures to ignite even without active fire spread in the immediate area. Given that, reducing potential ember cast by keeping wildfire as far as feasible from the community, and reducing wildfire intensity, is paramount to protecting the high-density residential setting within Olympic Valley.

Implementation of the OV-5 fuel break will enhance existing ingress and egress from the wildlands south of Olympic Valley. Existing access roads will be cleared and made passable for forest product extraction, leaving these roads in an improved condition for use by emergency response personnel should a wildfire event occur. Further, hazardous fuels will be reduced along roads within the fuel breaks, further improving safety for fire suppression personnel. Collectively, these project outcomes will reduce the risks associated with wildfire to habitable structures.

4. Identify any additional assets at risk from wildfire that will benefit from the proposed project. These may include, but are not limited to, domestic and municipal water supplies, power lines, communication facilities and community centers.

The Local Hazard Mitigation Plan contains a list of critical facilities, infrastructure, and other District Assets within Olympic Valley which are additional assets at risk to wildfire that will benefit from the proposed project including 1) high voltage power lines and associated electric power substation, 2) AT&T Pac Bell Switching Station, 3) Olympic Valley Public Services District infrastructure including vertical and horizontal wells, two wellhouses, one above ground booster pump station, one below ground booster pump station, five RTU sites, three sewer flow meters, backup power and servers, water and sewer lines, 4) the Olympic Valley Fire Protection District, 5) Mutual Water Company infrastructure including structures and tanks, vertical wells, horizontal wells, one wellhouse, one above ground booster pump station, and water service lines, 6) Palisades Tahoe Ski Resort infrastructure including lifts, irrigation, and domestic water supply, 7) Everline Resort water systems for irrigation, 8) Thirteen bridges on public and private roads within the community, 9) communication lines, and 10) The Truckee River, a Bistate/Federally regulated water way that is a major recreation area, provides habitat to the Lahontan Cutthroat Trout, and is a scenic source of domestic water for around 400,000 people.

5. How will the project/activity utilize the left over woody biomass? Will the project/activity use a biomass facility to reduce greater greenhouse gas emissions?

The project will remove targeted woody material to the greatest extent possible given market conditions, biomass facility availability, and wood product demand. Small logs removed from the fuel breaks will be delivered to purchasing mill(s) and/or firewood facilities in the region. The removal of firewood material from the project areas will allow for logs and tree tops down to a smaller end diameter to be removed, leaving less slash on site. Should a biomass energy facility be available within a feasible haul distance of the project area (of which two are currently proposed) and be actively pursuing woods-produced chips at the time of project implementation, delivery of such chips will be prioritized to reduce overall greenhouse gas emissions.

6. Does the project include grazing as a component of the hazardous fuels reduction project?

No

SECTION II - DEGREE OF RISK

1. Discuss the location of the project in relation to areas of moderate, high, or very high fire hazard severity zone as identified by the latest Fire and Resource Assessment Program maps.

Fire hazard severity zone maps can be accessed by copying and pasting the link or right-clicking to open in a new tab: <https://osfm.fire.ca.gov/what-we-do/community-wildfire-preparedness-and-mitigation/fire-hazard-severity-zones>

The proposed OV-5 fuel break is located entirely within the Very High Fire Hazard Severity Zone (VHFHSZ) as identified by the current Fire Resource Assessment Program Maps. The residential areas of the Olympic Valley community are also within the VHFHSZ. At the landscape level, the project areas are situated amongst contiguous miles of Very High Fire Hazard Severity Zone within Placer County.

2. Describe the geographic proximity of the project to structures at risk to damage from wildfire in the WUI.

The proposed project includes the creation of the OV-5 fuel break adjacent to and within the community of Olympic Valley. OV-5 is located 280 feet from structures at risk to damage from wildfire in Olympic Valley. This unit is located along a ridgeline that separates the residential areas of Olympic Valley and Alpine Meadows. The distance of this unit from structures at risk to damage ranges from 280 feet to 1,300 feet, respectively, between the two stated residential areas.

SECTION III - COMMUNITY SUPPORT

1. Does the project include any matching funds from other funding sources or any in-kind contributions that are expected to extend the impact of the proposed project?

The project contains in-kind contributions from the grantee, Olympic Valley Public Services District, for labor and supplies. These in-kind contributions will provide for external communication mailings to all residents within the Olympic Valley Public Services District, involvement and coordination with District staff during the life of the project, and grant management and administration.

2. Describe plans for external communications during the life of the project to keep the effected community informed about the goals, objectives and progress of the project. Activities such as planned press releases, project signage, community meetings, and field tours are encouraged.

The Olympic Valley Public Services District will provide planned press releases to three local publications including the Sierra Sun, Moonshine Ink, and Reno Gazette. The initial press release will introduce the project goal, funding source, project objectives, deliverables, and approximate timeline. Subsequent press releases may include project status, next steps, expectations, and implementation timing, location details and details about the completed project such as acres treated or amount of woody biomass removed. Additionally, information about the project will be included in the District's newsletters, biannually sent via US Postal Service to all property owners, approximately 1,300 households, and approximately quarterly sent to the OVPSD distribution list of 1,000 residents and related stakeholders. Project signage will be provided at a conspicuous location within or adjacent to each fuel break unit. Temporary and permanent signage will provide information related to the funding source, as well as succinct information on fuel break location/extent, general silvicultural objectives, estimated timeline, and OVPSD contact information. Temporary signage will be placed prior to and during operations, and will address topics current to implementation. Permanent signage will address a project overview including goals, objectives, outcomes, cost, and implementation statistics. Upon grant award, a community meeting will be scheduled to present the project goals and objectives to the public along with project deliverables, timelines for each project component, and a question-and-answer period. Site visits for the public will also be scheduled following project layout and during project implementation. The site visits will be facilitated by the project Registered Professional Forester and OVPSD staff and will provide for public education on the purposes of the fuel break, design rationale, silvicultural prescription, implementation methodology, and a question-and-answer session.

3. Describe any plans to maintain the project after the grant period has ended.

The silvicultural prescription for the proposed fuel break intends to return the landscape to a condition within the natural range of variability, allowing for low intensity management actions to maintain the integrity of the initial treatment. Maintenance of the OV-5 fuelbreak will be achieved through either prescribed fire or mechanical mastication based on vegetation type, aspect, amount of regrowth, and proximity to habitable structures. Prescribed fire is planned to maintain treatment efficacy to the greatest degree possible. Should a specific area of fuel break not be feasible for prescribed fire due to potential smoke impacts or other valid public or resource concern, mechanical mastication will be used to reduce the volume and regrowth of fuels.

Visual monitoring of the fuel breaks performed by the OVPSD contract Registered Professional Forester (RPF) will dictate timing and location of maintenance treatments, and environmental compliance needs for identified maintenance actions. Depending on the results of the RPF's monitoring, appropriate and available funding sources will be considered as an overall strategy of the OVPSD fuels management program.

4. Does the proposed project work with other organizations or agencies to address fire hazard reduction at the landscape level?

The proposed project compliments three existing fuel reduction projects sponsored by Olympic Valley Public Service District. OV-1 is a 120-acre fuel break located on the northern ridgeline of Olympic Valley, it is 30% complete with final completion expected by July 2024. OV-3 is a roadside vegetation reduction project which is also about 30% complete with final completion expected by November 2024. OV-4 is a fuels reduction project surrounding the perimeter of homes, buildings, and other structures in the valley; design and permitting is expected to be completed by June, 2024.

Additionally the OV-5 project compliment projects with other agencies. The US Forest Service "Five Creeks" Project is located immediately adjacent to the northern boundary of fuel break OV-1. The southern boundary of OV-5 joins the US Forest Service's "Alpine Meadows Fuel Reduction Project", planned for implementation in fall of 2024. Cumulatively, the Five Creeks and Alpine Meadows projects represent 7,231 acres of treatment designed to mitigate the potential for high severity fire within the WUI while maintaining habitat and ecosystem services through a series of actions that address forest restoration, fuels reduction, habitat enhancement and roads management. These Federal project areas align with the Truckee River and the SR 89 corridor, south of the town of Truckee and north of Olympic Valley. The US Forest Service has identified these project areas and vicinity as a high use areas, adjacent to the Town of Truckee along the Truckee River/ State Route (SR) 89 corridor which experiences significant visitation and contains critical infrastructure including developed campgrounds, private residences, recreation residences, transmission lines, the Placer County Eastern Regional Landfill, mountain biking, hiking, and fishing trails, back country winter recreation, rock climbing destinations, and vehicles traveling from Interstate 80 to Lake Tahoe. The SR 89 corridor also serves as a major evacuation route for the Lake Tahoe Basin. In order to promote safe conditions while maintaining and enhancing the ecosystem services provided by the area, treatment has been warranted by the agency due to the high use nature of the area, its proximity to urban areas, the potential for high severity fire, and forest health issues.

Due to the proximity of the Five Creeks and Alpine Meadows Projects to the urban core of Olympic Valley and neighboring communities, management objectives for forests closest to the urban core and the WUI defense zone are to create or maintain an open forest structure, dominated by larger, fire tolerant trees. The resulting open-canopied forest and discontinuity of crown fuels, both horizontally and vertically, would result in a very low probability of sustained crown fire. Within the WUI threat zone, the objectives are to establish and maintain a pattern of area treatments that are effective in modifying wildfire behavior while maintaining or enhancing ecosystem services.

OV-5, the proposed fuel break, is aligned with the south ridgeline of the community of Olympic Valley. This fuel break is located approximately 3000 feet east of an existing, 100-acre fuels project completed in 2014 by the Palisades Tahoe ski resort and also connects to existing ski runs within the resort.

These runs are seasonally maintained to reduce vegetation utilizing thinning and mastication methods, thereby extending the impact of the proposed project on the landscape level.

Additionally, the proposed project will compliment the Cabin Creek Fuels Reduction and Community Safety Project, a 144-acre project on Placer County-owned lands surrounding the Cabin Creek Eastern Regional Landfill and waste transfer station.

Further, in year 2023 the Olympic Valley Firewise Community recorded 2,472 hours of home hardening/defensible efforts and additionally spent \$195,4030.00 on defensible space and home hardening. Likewise, in 2021, Valley View Town Homes, a commercial entity in Olympic Valley, invested \$1.2 million to reside its residential complex's wood siding with fire resistant metal and composite siding, metal eaves, and the removal of all flammable landscaping with non- flammable hardscape. The combined efforts of the proactive community members and commercial investors within Olympic Valley will complement the goals and objectives of the proposed project, ultimately extending the impact of the proposed project.

The objectives of the Olympic Valley South Ridge Fuel Reduction Project are consistent with those of the neighboring Placer County and US Forest Service projects as well as the Palisades Tahoe fuels management efforts. Due to the close proximity of each aforementioned project to one another, the efficacy of each will be compounded, providing for hazard reduction at the landscape level. This application is one of a suite of applications from Placer County entities to the Cal Fire Wildfire Prevention Grant Program representing a coordinated approach to community/WUI/resource protection that includes countywide wildfire protection planning, chipping services, and shaded fuelbreaks around the Olympic Valley community WUI and critical community infrastructure.

SECTION IV - PROJECT IMPLEMENTATION

1. Discuss the anticipated timeline for the project. Make sure to take seasonal restrictions into account.

The first year of grant funding will be dedicated to the design, layout, and permitting of the OV-5 fuel break. This time period allows for required resource surveys, identification of treatment areas and all required resource protection zones through flagging, creation of GIS maps to be used in permitting, identification of trees to be removed (timber marking), and completion and approval of the appropriate Cal Fire harvest document(s) and CEQA document.

Years 2-4 of the grant will be the operational seasons. The Olympic Valley South Ridge Fuel Reduction Project is located at elevations ranging from 6,100' to 7,470' above sea level. The operational season conducive to mechanical methods of fuel break implementation generally occurs during a six-month window from May through October annually. Utilizing two operational seasons will require 50 acres to be treated annually, which has proven feasible for similar projects in the area with the same operational timeframe restrictions. Due to the valid term of the grant through March 2030, an additional operational season is provided as shown below, should it be needed.

The timeline below is consisted with the aforementioned approach:

Grant Component Timeframe

- Project design, layout, permitting Up to one year from grant award, estimated to be July 2024 through May 2025.
- External Communications Upon grant award(est. 8/2024) through project completion (3/2030) with public field tours scheduled following project layout and during project implementation. Project signage to be placed prior to project implementation.

- Fuelbreak implementation June – October 2025, May – October 2026, and May-October 2027 (if needed) taking advantage of any other suitable operational conditions outside of this estimated window, should they exist.
- Quarterly Grant Reporting Annually on 4/30, 7/30, 10/30, and 1/30 during the valid term of the grant.
- Final Grant Reporting January – March 2030.

2. Verify the expected timeframes to complete the project will fall under the required completion dates depending on the source of the funds awarded.

The expected timeframe for the Olympic Valley Project is feasible based on the implementation of fuel breaks at similar elevations and within similar fuel types within the Truckee and Tahoe Basins. The contract RPF for the Olympic Valley Public Services District has completed the required design, layout, surveys, and permitting for similar fuel breaks within the one-year limitation established by the grant guidelines, including CEQA documents and Cal Fire Forest Fire Prevention Exemptions. The same documents are planned for use with this project.

Related, the Olympic Valley PSD's contract RPF has administered the timber operations associated with fuel break implementation under similar grant processes in the same general area as the subject proposed project. This prior experience has provided relevant production rates for the fuel type and treatment methodologies planned for subject project. Based on these known production rates, implementation of the Project is anticipated to take two operational seasons. Due to the valid term of the Fire Prevention Grant through March of 2030, and additional operational seasons are available, should it be required for any reason. Based on these factors, full completion of all grant components will fall under the required completion dates for the CCI Fire Prevention Grant funding.

3. Please list the milestones that will be used to measure the progress of the project.

- Project unit design, layout, flagging/timber marking, submission and receipt of approved Cal Fire Forest Fire Prevention Exemption for OV-5: Completion Date: June 1, 2025
- Project advertisement/Request for Bids released/Bidder's Tour: Completion Date: June 30, 2025
- Bid selection and award: Completion Date: July 30, 2025
- Press release and advertisement of public field tour of project area: July 30, 2025
- Commencement of timber operations: August 15, 2025
- Completion of operational 2025 season: estimated to be October 31, 2025 (operations will continue through 2025 with the goal of 50 acres of treatment per operational season to complete project in 2 seasons; If an additional season is necessary, all remaining acres will be completed during 2027).
- Completion of press release regarding project commencement, expectations, timelines; Schedule and advertise public tour of active operations: August 30, 2025
- Completion of OV-5 fuel breaks: October 31, 2026
- Final grant reporting: Completion date: March 31, 2027

4. Please list the measurable outcomes (i.e. project deliverables) that will be used to measure the project's success.

- Receipt of approved Cal Fire harvest document and CEQA document.
- Public involvement and education through field tours of project area before and during project implementation.
- Creation of 100 acres of fuel break within and adjacent to the community of Olympic Valley.
- Increased stand resiliency to wildfire as measured through reduction of stand density and increase in stand quadratic mean diameter within fuel break units.

5. If applicable, how will the requirements of the California Environmental Quality Act (CEQA) be met? If CEQA is not required, please type Not Applicable in the text box.

A Cal Fire Forest Fire Prevention Exemption will be used to meet the requirements of the California Environmental Quality Act (CEQA) for the OV-5 fuel break.

6. List any existing forest or land management plans; Conservation Easements; Covenant, Conditions & Restrictions (CC&R's); matters related to zoning; use restrictions, or other factors that can or will limit the wildfire prevention proposed activity?

No, there are no existing forest or land management plans; conservation easements, CCR's, matters related to zoning; use restrictions, or other factors that can or will limit the wildfire prevention proposed activity.

SECTION V – ADMINISTRATION

1. Describe any previous experience the project proponent has with similar projects. Include a list of recent past projects the proponent has successfully completed if applicable. Project applicant or manager having no previous experience with similar projects should discuss any past experiences that may help show a capacity to successfully complete the project being proposed. This may include partnering with a more experienced organization that can provide project support.

The District is currently managing a CalFIRE Fire Wildfire Prevention Grant for implementation of the 120-acre OV-1 fuel break (CAL FIRE Grant Agreement 5GG21226). In 2022 the District also received funding for the planning and implementation of the OV-3 fuel break from the Tahoe Truckee Community Foundation, and has brought the project into shovel ready status with implementation planned for fall 2024. During 2023 the District received grant funding from the Truckee North Tahoe Forest Management Program made possible through a grant from the Cal Fire Wildfire Resilience Block Grant Program for the planning of the OV-4 fuel break and will continue to administer that grant through delivery of the CEQA document in June 2024. The Department has previously administered a "Staffing for Adequate Fire and Emergency Response" (SAFER) Grant and regularly administers several water/sewer grants such as those from Placer County Water Agency and the CA Department of Water Resources. The District is currently managing grant funds up to \$550,000 per project and has managed numerous large planning and implementation projects such as the Olympic Valley Creek/Aquifer Interaction Study, redundant water supply project, and Truckee River Siphon construction project.

2. Identify who will be responsible for tracking project expenses and maintaining project records in a manner that allows for a full audit trail of any awarded grant funds.

The Olympic Valley Public Service District, which oversees the Olympic Valley Fire Department, would manage the project and be responsible for tracking project expenses and maintaining project records. As a government agency, the District manages all projects in a manner to allow for a full audit trail.

SECTION VI – BUDGET

A detailed project budget should be provided in the online budget included in this solicitation. The space provided here is to allow for a narrative description to further explain the proposed budget.

1. Explain how the grant funds, if awarded, will be spent to support the goals and objectives of the project. If equipment grant funds are requested, explain how the equipment will be utilized and maintained beyond the life of the grant.

The grant amount requested is based on the acres included in the proposed fuel breaks OV-5 fuel break. Acreage was determined from field reconnaissance using global positioning system technology. RPF knowledge of 2023 per-acre costs for RPF and LTO services for similar projects in the region were used to estimate the approximate per-acre costs during the valid term of this grant. In the event that revenue is generated from wood product removed from any of fuel breaks, the RPF will work with the Unit to document any such revenue and its application to further the project objectives.

2. Are the costs for each proposed activity reasonable for the geographic area where they are to be performed? Identify any costs that are higher than usual and explain any special circumstances within the project that makes these increased costs necessary to achieve the goals and objectives of the project.

The costs for each proposed activity are reasonable for the geographic area where the project will be implemented. Olympic Valley is located adjacent to the Truckee and Tahoe Basins. Regionally, this area is known for inflated costs of services, a high cost of living, and high fuel prices. These circumstances have proven to result in historically higher per-acre costs of fuels reduction treatments. The costs included on the proposed budget reflect per-acre treatment costs seen in year 2023 within the region, adjusted for anticipated inflation in costs during the grant term. Following project advertisement to prospective bidders, should the per acre cost come in under the anticipated costs reflected in the budget sheet, additional acres can be treated within the same parcels where the current treatments are located.

3. Is the total project cost appropriate for the size, scope, and anticipated benefit of the project?

The total project cost is within the range of costs normally experienced for the Truckee and Tahoe Basins. Given the extent of the project along the south ridgeline that binds Olympic Valley, the project cost is both feasible and valuable in regard to achieving the anticipated benefits. The Olympic Valley Project has the added benefit of tying directly into the Tahoe National Forest's "Five Creeks" and Alpine Meadows Projects, as well as private lands near Olympic Valley Rd that will continue to receive fuel reduction during the 2024 summer through a privately funded Cal Fire Forest Fire Prevention Exemption. Thus, the impact of the proposed project will be extended as it connects to existing planned fuel reduction projects to address fire hazard reduction at the landscape level.

4. Please list each object category amount that you are requesting and the detail of how that would support meeting the grant objectives.

Salaries/Wages (\$27,091.62) and Employee Benefits (\$10,885.77):

Internal District staff including the Fire Chief, General Manager, Prevention Officer/Fire Captain, Project Manager, administrative assistant and finance manager for administrative responsibilities for the project. Example tasks include leading external communication including being readily available to the community for public input and questions, providing local knowledge as part of project layout, writing and distributing press releases, writing, formatting, and sending project information mailers, planning and attending community meetings and site visits, maintaining a website with information for the public, providing bid administration support, and invoicing. This administrative leadership will be important to ensuring that the grant objectives and timelines are met, and that the community is kept informed of the project details.

Contractual- RPF (\$21,000.00): The OVPSD contract RPF will support meeting the grant objectives by providing professional forestry advice and services as it applies to fuel break design and layout, silvicultural prescriptions, appropriate treatment methodology. The RPF will also complete all required environmental compliance documents, including the Cal Fire Forest Fire Prevention Exemption and CEQA document, and will provide administration of operations. This professional advice provides for the design of an effective project in full compliance with all state and local regulations, and provides professional guidance and administration of implementation operations to ensure meeting the grant objectives.

- Contractual – Licensed Timber Operator for OV-5 (\$436,000.00): The Licensed Timber Operator (LTO) will implement the silvicultural prescription(s) developed by the RPF within the fuel break units. The LTO will be responsible for tree removal, processing, transportation, and slash abatement to meet the vegetation treatment goals and objectives identified in this grant.
- Supplies: (\$3,950.00) Mailing and handling of press release and project updates to Olympic Valley Public Services District property owners and residents, and temporary and permanent project signage.
- Program Income: Estimated \$40,000.00 in small log revenue resulting from thinning operations. Estimated value of \$200/MBF @ 2MBF/ac on 100 acres.

5. Does your project include the purchase of capital equipment (more than \$5,000 per item)?

No

SECTION VII - CALIFORNIA CLIMATE INVESTMENTS

The space provided here is to allow for a narrative description to further explain how the project/activity will reduce Greenhouse Gas emissions.

1. How will the project/activity reduce Greenhouse Gas emissions?

The goal of the proposed project is to create a strategically located fuel break immediately adjacent to the community of Olympic Valley. The community is situated between two ridgelines to the immediate north and south, and generally unmanaged timberlands exist beyond those ridgelines. The proposed fuel break OV-5 is intended to reduce the risk of wildfire entering the community across the south ridgeline. The fuel break location along the subject ridgetop will preemptively allow for wildfire to be held outside of the community should it potentially enter from the south. These ridgeline fuel breaks also establish control lines that could be used during fire suppression to keep fire from entering the wildland setting should an ignition occur within the community.

Implementation of the subject fuel break will enhance existing ingress and egress from the wildlands south of Olympic Valley. Existing access roads will be cleared and made passable for forest product extraction, leaving these roads in an improved condition for use by emergency response personnel should a wildfire event occur. Therefore, the proposed project will support improved access to the fire perimeter such that the fire can be extinguished more quickly, and will support suppression efforts that result in smaller scale fires that reduce carbon emissions and the overall carbon footprint of a potential wildfire event.

Further, a wildland fire approaching the south ridgeline will expose the Olympic Valley community to potentially significant ember cast, presenting the risk of fire spread within the WUI. Reducing potential ember cast by keeping wildfire as far as feasible from the community and reducing wildfire intensity is paramount to protecting the high-density residential setting within Olympic Valley, ultimately preventing the needs for the clean-up and rebuilding of the community after wildfire damage.

The stand density reduction within the proposed fuel break will enhance stand resilience to severe disturbances and foster development of species composition appropriate for slope position. The specific thinning objectives for the proposed project include reducing stand density, reducing ladder fuels, preparing stands for the safe reintroduction of fire, enhancing species composition, and accelerating growth of the residual stand. Generally, conditions will encourage fire resilient pine species, larger diameter trees, and more open stand conditions.

These actions reduce intertree competition and redistribute growth onto fewer stems per acre, hastening conifer growth and increasing the overall stand resilience to wildfire and damaging biotic agents. This increase in conifer growth will provide for a reduction in greenhouse gas emissions by increasing carbon sequestration. Providing for an increase in stand resilience to damaging agents also supports suppression efforts as the fuel reduction will reduce the flame length, intensity, rate of spread, and duration of potential wildfire. This result supports a reduction in greenhouse gas emissions by providing for smaller scale fires that reduce carbon emissions and the overall carbon footprint of a potential wildfire event.

Budget Report

Passthrough Agency: California Department of Forestry and Fire Protection (CAL FIRE)
 Program: FY 2023-2024 Wildlife Prevention Grants
 Project Name/Title: Olympic Valley South Ridge Fuel Reduction Project
 Org Name: Olympic Valley Public Service District
 Stage: Pre-Award

Report Date: 01/22/2024
 Requested By: Jessica Asher
jasher@ovpsd.org

Budget Items

Category	Title	Description	Units	Unit Cost	Extended Cost	Direct Cost	Indirect Cost	GL Account	Cost Share
Salaries & Wages									
	Use Titles to briefly describe each item. Cost Share from the grantee and from a partner can be tracked on separate lines. Note that your indirect cost rate setting (which must be between 0 and 12%) will automatically apply to each line	In each row's Description, enter the unit of measurement and choose from only the following labels: Hours, Days, Each, Report, Contract, Miles, Daily, Acres	0	\$0.00	\$0.00	\$0.00	\$0.00		\$0.00
	Fire Chief	Hours	90	\$89.90	\$8,091.00	\$8,091.00	\$0.00		\$809.10
	General Manager	Hours	60	\$134.90	\$8,094.00	\$8,094.00	\$0.00		\$809.28
	Prev. Officer/Captain	Hours	20	\$44.30	\$886.00	\$886.00	\$0.00		\$88.60
	Project Manager	Hours	160	\$59.00	\$11,040.00	\$11,040.00	\$0.00		\$1,103.84
	Admin. Assistant	Hours	30	\$31.50	\$945.00	\$945.00	\$0.00		\$94.50
	Finance Manager	Hours	10	\$104.80	\$1,048.00	\$1,048.00	\$0.00		\$104.77
Salaries & Wages Total			370	\$474.40	\$30,104.00	\$30,104.00	\$0.00		\$3,010.18

Employee Benefits									
	Use Titles to briefly describe each item. Cost Share from the grantee and from a partner can be tracked on separate lines. Note that your indirect cost rate setting (which must be between 0 and 12%) will automatically apply to each line	In each row's Description, enter the unit of measurement and choose from only the following labels: Hours, Days, Each, Report, Contract, Miles, Daily, Acres	0	\$0.00	\$0.00	\$0.00	\$0.00		\$0.00
	Fire Chief	Hours	90	\$45.20	\$4,068.00	\$4,068.00	\$0.00		\$406.44
	General Manager	Hours	60	\$45.20	\$2,712.00	\$2,712.00	\$0.00		\$271.20
	Prev. Officer/Captain	Hours	20	\$29.80	\$596.00	\$596.00	\$0.00		\$59.66
	Project Manager	Hours	160	\$26.10	\$4,176.00	\$4,176.00	\$0.00		\$417.44
	Admin Assistant	Hours	30	\$8.70	\$261.00	\$261.00	\$0.00		\$25.98
	Finance Manager	Hours	10	\$29.80	\$298.00	\$298.00	\$0.00		\$29.81
Employee Benefits Total			370	\$184.80	\$12,111.00	\$12,111.00	\$0.00		\$1,209.53

Contractual									
	Use Titles to briefly describe each item. Cost Share from the grantee and from a partner can be tracked on separate lines. Note that your indirect cost rate setting (which must be between 0 and 12%) will automatically apply to each line	In each row's Description, enter the unit of measurement and choose from only the following labels: Hours, Days, Each, Report, Contract, Miles, Daily, Acres	0	\$0.00	\$0.00	\$0.00	\$0.00		\$0.00
	Reg Prof Forester	Acres	100	\$210.00	\$21,000.00	\$21,000.00	\$0.00		\$0.00
	Lic Timber Operator	Acres	100	\$4,360.00	\$436,000.00	\$436,000.00	\$0.00		\$0.00
Contractual Total			200	\$4,570.00	\$457,000.00	\$457,000.00	\$0.00		\$0.00

Travel & Per Diem									
	Use Titles to briefly describe each item. Cost Share from the grantee and from a partner can be tracked on separate lines. Note that your indirect cost rate setting (which must be between 0 and 12%) will automatically apply to each line	In each row's Description, enter the unit of measurement and choose from only the following labels: Hours, Days, Each, Report, Contract, Miles, Daily, Acres	0	\$0.00	\$0.00	\$0.00	\$0.00		\$0.00
Travel & Per Diem Total			0	\$0.00	\$0.00	\$0.00	\$0.00		\$0.00

Supplies									
	Use Titles to briefly describe each item. Cost Share from the grantee and from a partner can be tracked on separate lines. Note that your indirect cost rate setting (which must be between 0 and 12%) will automatically apply to each line	In each row's Description, enter the unit of measurement and choose from only the following labels: Hours, Days, Each, Report, Contract, Miles, Daily, Acres	0	\$0.00	\$0.00	\$0.00	\$0.00		\$0.00
	Newsletter Mailing	Each	2	\$1,200.00	\$2,400.00	\$2,400.00	\$0.00		\$2,400.00
	Temporary Signage	Each	4	\$50.00	\$200.00	\$200.00	\$0.00		\$0.00
	Permanent Signage	Each	3	\$1,250.00	\$3,750.00	\$3,750.00	\$0.00		\$0.00
Supplies Total			9	\$2,500.00	\$6,350.00	\$6,350.00	\$0.00		\$2,400.00

Equipment									
	NOTE: Indirect cost rates do not apply to Equipment. Use Titles to briefly describe each item. Cost Share from the grantee and from a partner can be tracked on separate lines.	In each row's Description, enter the unit of measurement and choose from only the following labels: Hours, Days, Each, Report, Contract, Miles, Daily, Acres	0	\$0.00	\$0.00	\$0.00	\$0.00		\$0.00
Equipment Total			0	\$0.00	\$0.00	\$0.00	\$0.00		\$0.00

Other Costs									
	Use Titles to briefly describe each item. Cost Share from the grantee and from a partner can be tracked on separate lines. Note that your indirect cost rate setting (which must be between 0 and 12%) will automatically apply to each line	In each row's Description, enter the unit of measurement and choose from only the following labels: Hours, Days, Each, Report, Contract, Miles, Daily, Acres	0	\$0.00	\$0.00	\$0.00	\$0.00		\$0.00
Other Costs Total			0	\$0.00	\$0.00	\$0.00	\$0.00		\$0.00

Indirect Cost									
	To be used by CAL FIRE staff only	To be used by CAL FIRE staff only	0	\$0.00	\$0.00	\$0.00	\$0.00		\$0.00
Indirect Cost Total			0	\$0.00	\$0.00	\$0.00	\$0.00		\$0.00

Other									
Category	Title	Description	Units	Unit Cost	Extended Cost	Direct Cost	Indirect Cost	GL Account	Cost Share
Other Total			0	\$0.00	\$0.00	\$0.00	\$0.00		\$0.00

Grant Total 949 \$7,729.20 \$505,565.00 \$505,565.00 \$0.00 \$6,619.71

Program Income

Category	Title	Description	Income	Cost Share
Program Income				
Wood Product Revenue	Wood Product Revenue	Revenue from wood product removed during implementation, estimated at 2MBF/ac x 100 ac x \$200/MBF	\$40,000.00	
Program Income Total			\$40,000.00	



OLYMPIC VALLEY PUBLIC SERVICE DISTRICT



EXHIBIT F-4
3 Pages

PURPOSE, MISSION, AND CORE VALUE STATEMENTS

DATE: January 30, 2024

TO: District Board Members

FROM: Jessica Asher, Board Secretary

SUBJECT: Annual Review of Purpose, Mission and Core Values Statements

BACKGROUND: A review of the District's adopted Purpose Statement, Mission Statement and Core Values is part of the Board's annual activities. The last review was conducted in January 2023 and no change was made.

DISCUSSION: These statements are typically reviewed annually in order to accommodate changes requested by the Board, any significant changes in the community and to accommodate concerns or requests made by the public. There have been no requests for revisions from the Board, Staff or the public at the time this report was prepared.

ALTERNATIVES: 1. Make no revisions.
2. Make revisions as desired.

FISCAL/RESOURCE IMPACTS: None.

RECOMMENDATION: The Board may consider revisions or additions to the District's Purpose Statement, Mission Statement, and / or its Core Values to identify any services the District currently, or may in the future, provide. However, the Board is reminded that this guiding language is intended to be high-level and concise.

ATTACHMENTS: Purpose Statement, Mission Statement and Core Values Statement.

DATE PREPARED: January 18, 2024

Olympic Valley Public Service District
(Adopted 1/28/2014)

P U R P O S E S T A T E M E N T

The Olympic Valley Public Service District's purpose is to assume leadership in providing high-quality public services needed by the community.

M I S S I O N S T A T E M E N T

Olympic Valley Public Service District serves full-time and part-time residents, businesses, employees and visitors in Olympic Valley. The mission is to provide leadership in maintaining and advocating for needed, high-quality and financially sound community services for the Valley. These include, but are not limited to water, emergency services, and sewer and garbage collection. The District will conduct its operations in a cost effective, conservation-minded and professional manner, consistent with the desires of the community, while protecting natural resources and the environment.

Olympic Valley Public Service District

C O R E V A L U E S

- **Honesty, openness and maintaining the public trust**
- **Fairness and being equitable to all**
- **High standards, competence, and quality services and products**
- **Fiscal responsibility**
- **Responsiveness and communication**
- **Clarity of purpose**
- **Environmental sensitivity**
- **Meticulous compliance with regulations**
- **Compassion and sensitivity**
- **Progressiveness and commitment to ongoing improvement**
- **Proactive planning for the future**

Revised: 1/28/2014, 8/25/2020 (Name Change only)

Reviewed: 1/27/2015, 1/26/2016, 1/31/2017, 1/30/2018, 1/29/2019, 1/28/2020, 1/26/2021, 1/25/2022, 1/31/2023, 1/30/2024



OLYMPIC VALLEY PUBLIC SERVICE DISTRICT



EXHIBIT F-5
2 Pages

FIRE DEPARTMENT MISSION, VISION AND CORE VALUE STATEMENTS

DATE: January 30, 2024

TO: District Board Members

FROM: Brad Chisholm, Fire Chief

SUBJECT: Annual Review of Mission, Vision, and Core Values Statements

BACKGROUND: A review of the Fire Department's adopted Mission Statement, Vision, and Core Values is part of the Board's annual activities. These statements were adopted in January 2019.

DISCUSSION: These statements are typically reviewed annually in order to accommodate changes requested by the Board, any significant changes in the community and to accommodate concerns or requests made by the public. There have been no requests for revisions from the Board, Staff or the public at the time this report was prepared.

ALTERNATIVES: 1. Make no revisions.
2. Make revisions as desired.

FISCAL/RESOURCE IMPACTS: None.

RECOMMENDATION: The Board may consider revisions or additions to the Department's Mission Statement, Vision Statement, and / or its Core Values, to identify any services the Department currently, or may in the future, provide. However, the Board is reminded that this guiding language is intended to be high-level and concise.

ATTACHMENTS: Fire Department Mission Statement, Vision, and Core Values.

DATE PREPARED: January 18, 2024

Olympic Valley Fire Department

Mission Statement

The Olympic Valley Fire Department's purpose is to protect and enhance the safety and well-being of those in our community.

Vision

The vision of the Olympic Valley Fire Department is to respond efficiently with courage and compassion to all of our calls. This will be accomplished through a comprehensive system of prevention, public education and mitigation of hazards within our community.

Core Values – Service with "PRIDE"

Professionalism: In and out of the firehouse, on and off-duty.
Quality, Reliable, Proficient, Competent.
"Mastering the basics"

Respect: For each other and for our public, treating everyone with dignity.
"Give it to get it"

Integrity: The honesty and truthfulness or accuracy of one's actions.
Honesty, trustworthy.
"Doing what's right all the time"

Dedication: Reliability, truth, ability, or strength of someone or something.
"Dedicated to our duties"

Excellence: Quality, efficiency, innovation, and continuous learning.
"Strive to be the best"



OLYMPIC VALLEY PUBLIC SERVICE DISTRICT



EXHIBIT F-6
4 Pages

PLACER COUNTY LOCAL AGENCY FORMATION COMMISSION (LAFCO) CALL FOR NOMINATION

DATE: January 30, 2024
TO: District Board Members
FROM: Jessica Asher, Board Secretary
SUBJECT: Call for Nominations

BACKGROUND: The District received notification of Placer County LAFCO's Call for Nomination - Special District Representative. The current Special District representatives are Commissioner Joshua Alpine, Placer County Water Agency, Term Expires April 30, 2024 and Alternate Commissioner William Kahrl, Newcastle Fire Protection District, Term Expires April 30, 2024.

DISCUSSION: LAFCO is calling for nominations for a Commissioner and Alternate Commissioner to serve a four-year term, beginning no sooner than May 1, 2024, and ending April 30, 2028. The nomination deadline is February 22, 2024. A nominee must be a Director from an independent special district within Placer County. At the end of the nominating period, one ballot listing valid candidates and voting instructions will be sent to the Districts.

ALTERNATIVES:

1. Nominate a Board member for the LAFCO Special District Voting Member and/or Non-Voting Member.
2. Do not nominate a Board member.

FISCAL/RESOURCE IMPACTS: None

RECOMMENDATION: Discuss the opportunity and determine if there is sufficient interest by any Board member to serve on the Placer County LAFCO Commission.

ATTACHMENTS: Call for Nomination, dated January 17, 2024; Nomination Forms

DATE PREPARED: January 18, 2024

LOCAL AGENCY FORMATION COMMISSION

**Placer County Independent Special District Selection Committee
Nomination Form
Alternate Voting Member**

Please use this form to nominate a director on a Placer County Independent Special District board to run for the upcoming vacant alternate voting member seat on the LAFCO Commission.

Nominee's Name	Position of Nominee	Originating District

Name of Nominating District: _____

Printed Name of Presiding Officer: _____

Signature of Presiding Officer: _____
(Signature Required)¹

Minutes Attached (Optional): Yes No

Please email completed nomination forms to lafco@placer.ca.gov by **Thursday, February 22, 2024, at 4 PM**

¹ *The nominating district's presiding officer must sign this form unless the district's board has delegated authority to another person to nominate a director on behalf of the district. If this form is signed by such a delegatee, please include the district's meeting minutes or minute order evidencing the delegation.*

LOCAL AGENCY FORMATION COMMISSION

**Placer County Independent Special District Selection Committee
Nomination Form
Regular Voting Member**

Please use this form to nominate a director on a Placer County Independent Special District board to run for the upcoming vacant regular voting member seat on the LAFCO Commission.

Nominee's Name	Position of Nominee	Originating District

Name of Nominating District:

Printed Name of Presiding Officer:

Signature of Presiding Officer:

(Signature Required)¹

Minutes Attached (Optional):

Yes

No

Please email completed nomination forms to lafco@placer.ca.gov by **Thursday, February 22, 2024, at 4 PM**

¹ *The nominating district's presiding officer must sign this form unless the district's board has delegated authority to another person to nominate a director on behalf of the district. If this form is signed by such a delegatee, please include the district's meeting minutes or minute order evidencing the delegation.*



OLYMPIC VALLEY PUBLIC SERVICE DISTRICT



EXHIBIT F-7
2 Pages

FORMATION OF AD HOC COMMITTEE OLYMPIC VALLEY MUTUAL WATER COMPANY

DATE: January 30, 2024

TO: District Board Members

FROM: Dave Hunt, District Engineer

SUBJECT: Formation of Ad Hoc Committee – Olympic Valley Mutual Water Company

BACKGROUND: The District will be interacting with the Olympic Valley Mutual Water Company (MWC) beginning in 2024 on a few major initiatives, including but not necessarily limited to, potential consolidation of water systems and the OVPSD/OVMWC Emergency Intertie Project.

DISCUSSION: Projects of great significance may warrant the formation of a committee of the Board. In these circumstances, the special committee assists in guiding efforts on these projects.

To receive input from the Board, as well as keep the Board informed on activities related to the MWC and its impacts on the District, an ad hoc committee can be formed with two members of the Board of Directors.

The committee, if formed, will meet on an as-needed basis to provide guidance to staff and consultants on issues related to the initiatives referenced above. The ad hoc committee is expected to work with staff on issues including negotiations related to the development an Operations and Cost Share Agreement for the Intertie Project and discussions related to the potential water system consolidation.

ALTERNATIVES:

1. Form an Olympic Valley Mutual Water Company Ad Hoc Committee.
2. Do not form an Olympic Valley Mutual Water Company Ad Hoc Committee.

FISCAL/RESOURCE IMPACTS: None

RECOMMENDATION: Staff recommends the formation of an Olympic Valley Mutual Water Company Ad Hoc Committee.

ATTACHMENTS: None

DATE PREPARED: January 24, 2024



OLYMPIC VALLEY PUBLIC SERVICE DISTRICT



EXHIBIT F-8
3 Pages

OVPSD/OVMWC EMERGENCY INTERTIE PROJECT COST-SHARE AND OPERATIONS AGREEMENT

DATE: January 30, 2024

TO: District Board Members

FROM: Dave Hunt, District Engineer

SUBJECT: OVPSD/OVMWC Emergency Intertie Project – Cost-Share and Operations Agreement

BACKGROUND: The Olympic Valley Public Service District (District), in cooperation with the Olympic Valley Mutual Water Company (Mutual), is working to design and construct a water system intertie to connect the two water systems.

The intertie will improve both systems by leveraging supply and storage of the other, for emergencies and planned maintenance and repair projects. Water supply reliability will be improved with increased system redundancy by keeping both agencies' customers in service while one repairs and replaces assets. Construction of an intertie also enhances water supply reliability during power outages, a contamination event in one or more wells affecting water quality, and a myriad of other unforeseeable emergencies that require, or result in, interruptions in service.

The project has been ongoing for many years now. The District was awarded a \$10,000 grant from Placer County Water Agency's Financial Assistance Program (PCWA FAP) in 2012 which was used to support initial planning and preliminary design activities. The 2012 grant was used to fund preparation of preliminary design documents prepared by Shaw Engineering. In 2021, the District was awarded a grant from PCWA's FAP program for \$404,000. The grant funds will be used to partially fund the project's planning, design, and construction. The remaining costs will be funded by both the District and Mutual through a cost share agreement which is currently being negotiated by the two entities. This cost share agreement will require Board approval.

The project is scheduled to be constructed in 2024; the PCWA grant has an expiration date of December 30, 2024 with no option to extend the grant deadline.

DISCUSSION: The District’s consulting engineer, DOWL, recently submitted 90% plans, specifications, and a cost estimate to the District. The total project cost estimate at this point in the design is approximately \$775,000. The total project cost includes the cost of construction plus the soft costs (engineering planning, design, construction inspection, permitting, etc.) The actual cost to construct will not be known until contractor bids are opened in March 2024. Based on this estimate, the grant will cover \$404,000 and the District and Mutual will fund the remaining \$371,000 through capital contributions.

Estimated Construction Cost (including contingency) - 90% Design	\$	550,000.00
Non-Construction Costs (Engineering, Permitting, etc.)	\$	225,000.00
Total Estimated Project Cost	\$	775,000.00
	<i>PCWA Grant</i>	\$ 404,000.00
	<i>Remaining Capital Contribution</i>	\$ 371,000.00

District staff and Mutual representatives have been negotiating a fair and equitable cost share approach to fund the project. Originally, the Mutual Board offered to contribute \$50,000 towards the remaining capital. Under this cost share proposal, the District would fund a disproportionate share of the project cost. A more acceptable and equitable approach would be based on the proportion of the number of customers served by each agency based on water service connections. The District has approximately 875 water connections and the Mutual serves approximately 285 connections. This equates to the District serving 75% of the water connections in the Valley and the Mutual 25%. The capital contributions in this case would be as shown in the table below. The capital contributions shown for each agency are only estimates at this time and will be adjusted as construction bids are received and throughout construction to address contractor change orders. The important part is that, ultimately, the District will fund 75% and the Mutual 25% of the total project costs.

75% OVPSD / 25% MWC Total Project Cost Split		OVPSD	OVMWC
Split PCWA Grant 75% District/25% Mutual	PCWA Grant	\$ 303,000	\$ 101,000
75% District/25% Mutual	Capital Contribution	\$ 278,250	\$ 92,750
	% of Project Cost	75%	25%

The Mutual has tentatively agreed to this cost share proposal and will seek full Board approval at a special meeting during the first week of February. The Mutual has reiterated that they only have \$50,000 available to fund the project

this year and has requested that the cost share agreement include a stipulation that would allow the District to provide a short-term loan to the Mutual to cover their remaining capital contribution requirement.

Staff is requesting the Board's approval of the 75%/25% split concept, which would include consideration of a short-term low interest loan to the Mutual, so the District can move forward with the development of a Cost-Share and Operations Agreement.

- ALTERNATIVES:**
1. Approve the cost-share approach to include a 75% District/25% Mutual split in capital contributions and that the Cost-Share Agreement include the consideration of a short term low interest loan to the Mutual to cover their capital contribution in excess of \$50,000.
 2. Do not approve the 75% District/25% Mutual cost-share approach and do not consider a short-term low interest load to the Mutual to cover their capital contribution in excess of \$50,000.

FISCAL/RESOURCE IMPACTS: The Project will be funded from the Water Capital account, offset by the grant received from PCWA's FAP for \$404,000 and contributions from the Mutual through a Cost-Share Agreement with the District.

RECOMMENDATION: Approve the cost-share approach to include a 75% District/25% Mutual split in capital contributions and that the Cost-Share Agreement include the consideration of a short-term low interest loan to the Mutual to cover their capital contribution in excess of \$50,000.

ATTACHMENTS: None

DATE PREPARED: January 24, 2024



OLYMPIC VALLEY PUBLIC SERVICE DISTRICT



EXHIBIT F-9
3 Pages

FIRE DEPARTMENT UTILITY VEHICLE PURCHASE

DATE: January 30, 2024

TO: District Board Members

FROM: Brad Chisholm, Fire Chief

SUBJECT: Utility Vehicle Purchase

BACKGROUND: The Department's current utility vehicle is a 2011 Ford F-150 four-door 4x4 with a topper. It has exceeded its anticipated operational life by three years according to the Apparatus Replacement Plan and is scheduled to be replaced. Compared to the current utility, the proposed vehicle is a much more capable and appropriate for challenging conditions and terrain including summertime rescues on the ski hill, on USFS roads, winter incidents in neighborhoods along the river corridor and single resource OES requests.

DISCUSSION: Staff have secured a quote from Watsonville Ford Fleet Group on a State of California Contract for a 2024 Ford F-250, four door, 4x4 for an out-the-door price of \$59,616.60, including delivery. Terms are 30 days from submission of Purchase Order and an estimated six month "order to delivery" period. A total of \$80,000.00 is budgeted for this vehicle to include the build-up.

ALTERNATIVES: 1. Approve purchase of a utility vehicle for the Fire Department from Watsonville Ford Fleet Services for \$59,616.60, and the remaining amount to cover the build-up, for a total not to exceed \$80,000.00, and authorize the Fire Chief to execute all necessary contractual documents.

2. Purchase the apparatus from another vendor, likely at retail pricing.
3. Delay the purchase. (this purchase has been delayed since 2021 due to supply chain issues)

FISCAL/RESOURCE IMPACTS: The replacement of this vehicle was originally included in the budget approved for fiscal year 2021 and continues to be rolled over pending availability. The proposed total cost for the vehicle is \$59,616.60. The total budgeted amount for purchase and build-up is \$80,000.00.

RECOMMENDATION: Approve purchase of utility vehicle for the Fire Department from Watsonville Ford Fleet Group for \$59,616.60, and approve build-up for a combined total not to exceed \$80,000.00, and authorize the Fire Chief to execute all necessary contractual documents.

ATTACHMENTS: Watsonville Ford Fleet Services quote

DATE PREPARED: January 24, 2024

WATSONVILLE Fleet Group



Quote Date: 1/15/24

Quote No. OVFD24-1

Agency: Olympic Valley Fire Department

Contact: Brad Chisholm

Address 305 Olympic Vly Rd,

Address Olympic Valley, CA 96146

Phone: 530.583.6111 ext. 221

Email bchisholm@olympicvalleyfire.org

Watsonville Fleet Group is pleased to submit the following quotation for your consideration:

Qty	Line Item	Option #	Description	Unit Price	Extended
1	37	W2B	2024 Ford F-250 XL 4x4 Crew Cab 6.75' Box 160" wheelbase	\$ 49,324.04	\$ 49,324.04
1		603A	Upgrade to XLT	\$ 3,950.00	\$ 3,950.00
1		153	Front License Plate Bracket	\$ -	\$ -
1		2S	Med Dark Slate, Cloth 40/Console/40 Front Seats	\$ 300.00	\$ 300.00
1		44G	Transmission: TorqShift 10-Speed Automatic	\$ -	\$ -
1		603A	Order Code 603A	\$ -	\$ -
1		648	Wheels: 18" Sparkle Silver Painted Cast Aluminum	\$ -	\$ -
1		67E	250 Amp Alternator (Gas)	\$ 85.00	\$ 85.00
1		85S	Tough Bed Spray-In Bedliner	\$ 595.00	\$ 595.00
1		99N	Engine: 7.3L 2V DEVCT NA PFI V8 Gas	\$ -	\$ -
1		TDX	Tires: LT275/70Rx18E BSW A/T (4)	\$ 265.00	\$ 265.00
1		X3E	Electronic-Locking w/3.73 Axle Ratio	\$ 430.00	\$ 430.00
1		Z1	Oxford White	\$ -	\$ -
				\$ 54,949.04	\$ 54,949.04
Sales Tax 7.25 %				\$ 3,983.81	\$ 3,983.81
Tire Fee				\$ 8.75	\$ 8.75
DMV Fees <i>(approx)</i>				\$ -	\$ -
Delivery <i>(non taxable)</i> to Upfitter				\$ 675.00	\$ 675.00
TOTAL PURCHASE ORDER AMOUNT				\$ 59,616.60	\$ 59,616.60

PLEASE EMAIL ALL PURCHASE ORDERS TO YESENIA@WATSONVILLEFLEETGROUP.COM

This vehicle(s) is available under the State of California Contract 1-22-23-20G

Note: If DMV processing is required, add \$150.00 to your purchase order.

Terms: Net 30

Quoted by: 

Yesenia Covarrubias, Fleet Manager (626) 457-5590
1601 W Main St. Alhambra, CA 91801



OLYMPIC VALLEY PUBLIC SERVICE DISTRICT



EXHIBIT F-10
3 Pages

FIRE DEPARTMENT COMMAND VEHICLE PURCHASE

DATE: January 23, 2024
TO: District Board Members
FROM: Brad Chisholm, Fire Chief
SUBJECT: Command Vehicle Purchase

BACKGROUND: The District's current Command Vehicle is a 2014 Ford Explorer with 62,500 miles. This vehicle has met its intended operational life as a first-out vehicle according to the Apparatus Replacement Plan and is scheduled to be replaced. This vehicle will remain in the Department fleet for classes, prevention, etc.

DISCUSSION: Staff has secured a Sourcewell master vehicle contract through National Auto Fleet Group for a 2023 Chevrolet Tahoe SSV 4x4 for a delivered price of \$49,620.97. This contract reflects a \$7,870.00 savings vs. retail pricing. The budgeted amount for this vehicle is \$85,000.00 to include the build-up. This vehicle is immediately available for delivery.

ALTERNATIVES:

1. Approve purchase of a Command Vehicle from National Auto Fleet Group for \$49,620.97, and the remaining amount to cover the build-up, for a total not to exceed \$85,000.00 for build-up, and authorize the Fire Chief to execute all necessary contractual documents.
2. Purchase the apparatus from another vendor at retail pricing.
3. Delay the purchase.

FISCAL/RESOURCE IMPACTS: The replacement of this unit was included in the budget approved for the current fiscal year. The quoted total cost for the vehicle is \$49,620.97, including delivery. The total budgeted amount for this vehicle and build-up is \$85,000.00.

RECOMMENDATION: Approve purchase of a Command Vehicle from National Auto Fleet Group for \$49,620.97, and build-up for a total not to exceed \$85,000.00, and authorize the Fire Chief to execute all necessary contractual documents.

ATTACHMENTS: National Auto Fleet Group quote

DATE PREPARED: January 23, 2024



National Auto Fleet Group

A Division of Chevrolet of Watsonville

490 Auto Center Drive, Watsonville, CA 95076
(855) 289-6572 • (855) BUY-NJPA • (831) 480-8497 Fax
Fleet@NationalAutoFleetGroup.com

January 19, 2024

Chief Brad Chisholm
Olympic Valley Fire Department
305 Olympic Valley Rd
Olympic Valley, Ca 96146
Delivery Via Email

Dear Chief Chisholm,

In response to your inquiry, we are pleased to submit the following for your consideration:

National Auto Fleet Group will sell, service and deliver at Truckee, new/unused 2023 Chevy Tahoe 5W4 SSV Package 4WD responding to your requirement with the attached specifications for \$ 45,672.00 plus State Sales Tax, and \$8.75 tire tax (non-taxable). These vehicles are available under the Sourcewell (Formerly Known as NJPA) master vehicle contract# 091521-NAF.

	One Unit MSRP	One Unit	Total Savings	Total Savings
2023 Chevy Tahoe SSV				
5W4 4WD	53,542.00	45,672.00	14.70%	7,870.00
Sub Total		45,672.00		
Sales Tax		3,311.22		
Tire Tax		8.75		
Transport		629.00		
Total		49,620.97		

Terms are net 30 days.

Delivery 180-220 Days ARO

National Auto Fleet Group welcomes the opportunity to assist you in your vehicle requirements.

Kevin Buzzard
National Law Enforcement Sales Manager
National Auto Fleet Group
626-457-5590 O / 714-264-1867 C / Buzzard5150@gmail.com





OLYMPIC VALLEY PUBLIC SERVICE DISTRICT



EXHIBIT F-11
4 Pages

FIRE DEPARTMENT SURPLUS PROPERTY LIQUIDATION

DATE: January 30, 2024

TO: District Board Members

FROM: Brad Chisholm, Fire Chief

SUBJECT: Surplus Property Liquidation

BACKGROUND: The Fire Department has an asset replacement program that funds the replacement of equipment and apparatus according to anticipated service life and/or industry guidelines. At present, the Fire Department has accumulated items that have been replaced by new stock in accordance with our asset replacement program and National Fire Protection Association (NFPA) guidelines and/or are no longer needed. District code requires that the Board declare these assets to be surplus to our needs before it can be liquidated in any manner.

DISCUSSION: The items on the list below are either out of date, at the end of their service life, have fully depreciated or are not appropriate as initially intended. This equipment has or will be taken out of service, but may still have some value. If the Board finds these items to be surplus, the District will sell the items. Only the extrication equipment may be donated or discarded if a buyer cannot be found. The surplus equipment includes five items:

1. One (1) 1999 International/Master Body Type 3 Brush Engine
2. One (1) 14' utility trailer;
3. One (1) Polaris Ranger ATV with Matrax;
4. One (1) compliment of Hurst auto extrication tools with hose/ reels and power unit.
5. One (1) 2011 Ford F-150 Four-Door 4x4 Utility Vehicle;*

*The utility vehicle will remain in-service until a replacement is placed in-service.

ALTERNATIVES: 1. Determine that the listed items are surplus to the District's needs and authorize staff to sell, donate or dispose of the items.

2. Take no action.

FISCAL/RESOURCE IMPACTS: It is unknown how much potential revenue sale of these items could total; while it will take some staff labor to sell the items it will only be pursued if the revenue outweighs the costs. All items required by the Department have already been replaced. Liquidation of these items will provide additional storage space in the engine bay.

RECOMMENDATION: Staff recommends the Board determine that the listed items are surplus to the District's needs and authorize staff to sell, donate or dispose of the items.

ATTACHMENTS: Notice of Surplus Property Sale (February-March); Notice of Surplus Property Sale (Date TBD).

DATE PREPARED: January 24, 2024



OLYMPIC VALLEY PUBLIC SERVICE DISTRICT



NOTICE OF SURPLUS PROPERTY SALE

Notice is hereby given that the Olympic Valley Public Service District will receive sealed bids for the sale of the following items that have been previously declared surplus by the District's Board of Directors.

Bid Item	Quantity	Description
F1	1	1999 International/Master Body Type 3 Brush Engine
F2	1	14' Utility Trailer
F3	1	Polaris Ranger ATV with Matrax
F4	1	Hurst automobile extrication tools with hose/reels and power unit

All items are sold in "as is" condition with no warranty or guarantee of any kind.

Sales or use tax, if any, shall be the responsibility of the purchaser.

Inspection and bid forms are available at the District Office, 305 Olympic Valley Road, Olympic Valley CA. Items may be inspected during regular business hours beginning February 19th, 2024 until the date and time of the bid opening. Sealed written bids shall be delivered to and received by the District up to the hour of **the bid opening at 3:00 p.m. March 20th, 2024** at which time they will be opened and declared. Payment in the form of cash or cashier's check is due upon receipt. The District reserves the right to reject any and all bids or to waive any informality or irregularity in the bid or bidding procedures.



OLYMPIC VALLEY PUBLIC SERVICE DISTRICT



NOTICE OF SURPLUS PROPERTY SALE

Notice is hereby given that the Olympic Valley Public Service District will receive sealed bids for the sale of the following items that have been previously declared surplus by the District's Board of Directors.

Bid Item	Quantity	Description
F5	1	2011 Ford F-150 Four-Door 4x4 (Fire Department Utility Vehicle)

All items are sold in "as is" condition with no warranty or guarantee of any kind.

Sales or use tax, if any, shall be the responsibility of the purchaser.

Inspection and bid forms are available at the District Office, 305 Olympic Valley Road, Olympic Valley CA. Items may be inspected during regular business hours beginning [insert date] until the date and time of the bid opening. Sealed written bids shall be delivered to and received by the District up to the hour of **the bid opening at 3:00 p.m. [insert date]** at which time they will be opened and declared. Payment in the form of cash or cashier's check is due upon receipt. The District reserves the right to reject any and all bids or to waive any informality or irregularity in the bid or bidding procedures.



OLYMPIC VALLEY PUBLIC SERVICE DISTRICT



EXHIBIT F-12
5 Pages

SALARY SURVEY AGREEMENT

DATE: January 30, 2024

TO: District Board Members

FROM: Mike Geary, General Manager; Jessica Grunst, HR Specialist and Account Clerk II

SUBJECT: Salary Survey Agreement with Bryce Consulting for Fire Department Salary Survey

BACKGROUND: The District has been performing in-house salary surveys for the Fire Department dating back to 2005. The surveys have been a requirement set forth in the Memorandum of Understanding (MOU), between Local 39 and the District. However, the historical lack of confidence among Fire Department staff in these survey results is a concern. District staff are determined to establish a reliable and transparent assessment to ensure confidence as we prepare for the upcoming negotiations.

Section 7.03 of the current MOU, which is set to expire on June 30, 2024, explicitly outlines the District's responsibility to conduct a salary survey between Feb 1 and March 31, 2024, using the following agencies: Lake Valley Fire Protection District, Tahoe Douglas Fire Protection District, North Tahoe Fire Protection District, Truckee Fire Protection District, Northstar Fire Department, Meeks Bay Fire Protection District, and North Lake Tahoe Fire Protection District.

DISCUSSION: Staff is seeking Board's approval to enter into a professional services agreement with Bryce Consulting to conduct a comprehensive salary survey for the Fire Department and comply with the current MOU requirements. Staff requested proposals from three companies, receiving only one responsive bid from Bryce Consulting. With a proven track record of conducting compensation surveys for neighboring agencies, staff is confident with their services. The survey aims to provide valuable insights into the current compensation structure and ensure that our department remains competitive in attracting and retaining top talent.

ALTERNATIVES: 1. Authorize the General Manager to execute a professional services agreement with Bryce Consulting in an amount not-to-exceed \$10,070 to conduct a Fire Department salary survey.

2. Do not authorize the contract.

FISCAL/RESOURCE IMPACTS: The total amount for the professional services agreement is not-to-exceed \$10,070. This service was not included in our FY '24 budget and will come out of the Fire Department Operating account.

RECOMMENDATION: Authorize the General Manager to execute a professional services agreement with Bryce Consulting in an amount not-to-exceed \$10,070 to conduct a Fire Department salary survey.

ATTACHMENTS: Bryce Consulting Compensation Study Quote

DATE PREPARED: January 25, 2024



January 12, 2024

Jessica Grunst
Olympic Valley Public Service District
305 Olympic Valley Road
Olympic Valley, CA 96146

Dear Ms. Grunst

As requested, below is a work plan for conducting a compensation study on behalf of Olympic Valley Public Services District. It is anticipated that 5 fire related classifications will be compared to 7 agencies. Below is a breakdown of tasks, hours and cost. We anticipate the study to take approximately 8 weeks to complete.

Olympic Valley Public Service District (Fire Department)			
PROJECT HOURS AND COST			
TASK	HOURS	COST	WEEK
1. Project Initiation (including confirmation of survey agencies, data elements, etc.)	2	\$380	1
2. Contact Survey Employers and Prepare Information Packet	2	\$380	1
3. Collect and Analyze Survey Data	38	\$7,220	2 - 5
4. Review Preliminary Survey Results with the District	3	\$570	6
5. Follow-up Data Collection	4	\$760	6 - 7
6. Prepare and Present Compensation Survey Report	4	\$760	8
Compensation Study Hours and Cost	53	\$10,070	

It is assumed that all study tasks will be completed remotely and therefore, no reimbursable expenses related to travel have been included in the estimate. Please feel free to call me at (916) 974-0199 if you need any more information.

Sincerely,

Shellie Anderson

CORPORATE QUALIFICATIONS

Bryce Consulting, Inc. was formed in July 1995 to provide the full range of human resource consulting services to governmental clients. We offer comprehensive and integrated advisory services in the areas of human resources management, recruitment and selection, organization development, and training. Our scope and approach to consulting is based on a solid foundation of professional experience in providing consulting services to local governments.

SERVICES

Bryce Consulting offers a comprehensive range of human resource consulting services including:

Classification and Compensation - This area of the practice includes the development, installation, and modification of all or part of an agency's classification plan and compensation program. Typical study results include compensation policy development; the preparation of class specifications and career ladders that are in compliance with the ADA; internal salary relationship analysis; external compensation surveys; and the development of a revised compensation plan.

Organizational and Management Review and Analysis - This practice area includes the review, analysis and development of organizational structure, staffing, levels, reporting relationships, workflow, and management control systems. Specific tasks include detailed operational and organizational data collection, analysis of current systems and processes, and development of new or modified organizational and operational structures to create operational efficiencies, workload balance and appropriate staffing levels. Implementation includes facilitated processes with management, individual staff, and entire work groups to ensure the broadest understanding and success of the study recommendations.

Human Resources Systems - Typical assignments in this area result in the development or modification of the basic policy and administrative framework for the agency's human resource management system. Study results include the preparation of personnel rules, policies, and procedures, and employee handbooks.

Performance Appraisal - This service area involves the development and installation of comprehensive performance appraisal systems for both management and non-management staff. These systems are complete and include the necessary forms, procedure manuals, and the training of management and supervisory staff.

STAFF RESUMES

Our consulting team has extensive experience dealing with local government service delivery, restructuring, and personnel management efforts. Shellie Anderson will serve as project manager for this study and will assume responsibility for on-going client contact, survey design, data collection, and preparation and presentation of reports.

SHELLIE ANDERSON

Shellie Anderson is a principal with the firm who brings over 20 years of human resource consulting experience within the State of California, specifically within the public sector. Her background includes managing and participating in compensation and classification studies of varying sizes, organizational analyses, recruitment and selection, development of performance evaluation systems, and succession planning. Ms. Anderson has personally completed hundreds of compensation studies and has worked with a variety of public agencies including the State of California, cities, counties, and electric, water, wastewater, and irrigation districts. Ms. Anderson has successfully worked with labor-management groups on multiple studies, to ensure successful accomplishment of study objectives. Ms. Anderson received a Bachelor's degree in Psychology and a Master's degree in Industrial and Organizational Psychology from the California State University, Sacramento. In addition, Ms. Anderson is a Certified Senior Professional in Human Resources. Ms. Anderson served on the Board for the IPMA – HR Sacramento Mother Lode Chapter for nearly a decade.

STACY JAMES

Stacy James is a consultant with 13 years of professional human resources experience within the State of California including classification and compensation, recruitment and selection, development of work policies and procedures, and performance appraisal design. Ms. James previously oversaw the personnel practices in nine California Counties for social services and child support services departments which included serving as a business partner, conducting recruitments, determining and developing a variety of assessment processes, conducting job analyses, conducting classification studies, and providing training on rules and regulations governing the departments' merit system. Ms. James has extensive experience with compensation data collection and analysis. In addition, Ms. James has served as consultant to a variety of State agencies, counties, cities, non-profits, and special districts in the State of California. Ms. James earned her Bachelor's degree in Psychology from California State University, Sacramento.

Principal



OLYMPIC VALLEY PUBLIC SERVICE DISTRICT



EXHIBIT F-13
2 Pages

GENERAL MANAGER RECRUITMENT

DATE: January 30, 2024

TO: District Board Members

FROM: Jessica Grunst, Human Resources Specialist and Account Clerk II; Jessica Asher, Program Manager and Board Secretary; Mike Geary, General Manager

SUBJECT: General Manager Recruitment

BACKGROUND: Mike Geary, General Manager, resigned from the District on October 24, 2024; his last day will be March 6, 2024. As such, the District is recruiting a new General Manager. On November 8, 2023 the employment opportunity was posted with an application deadline of December 12th. The job was posted on Governmentjobs.com, Zip Recruiter, Indeed, California Special Districts Association, Truckee Tahoe Jobs Collective, Facebook, Nextdoor, the Sierra Sun (online and print), the District website, the District office bulletin, and the Olympic Valley Post Office bulletin. The District received thirteen (13) applications. The Board interviewed three (3) applicants, however, none were appointed to the position.

Staff reposted the position on January 3rd at the same posting locations excluding the Sierra Sun and Zip Recruiter. As of January 23rd, the District has received 9 additional applications. Per Direction from the Board, an executive recruiter has not been engaged for this recruitment to date.

DISCUSSION: Staff are optimistic that the District will continue to receive applications. Moving forward, the following review process is proposed:

1. As of the date of this exhibit preparation, the job announcement conveys that applications will be reviewed on the 15th and 30th of each month until the position is filled.
2. After each bi-monthly deadline, administrative staff will compile all application packages within 1 day.
3. Staff will review all applications within 1 day of the above step. Staff's recommendation to proceed with a candidate will be based on the endorsement of at least 50% of the reviewing staff.

4. Application packages will be shared with the Board. The documents will be uploaded to a shared location organized by date and staff's recommendation. Directors will be requested to provide their candidate preferences for interviews within three (3) days.
5. Staff will schedule an interview at a special Board meeting for applicants in whom at least two (2) board members express interest. Staff will send all other applicants a letter thanking them for their interest informing them that further steps will not be pursued.

- ALTERNATIVES:**
1. Provide direction to staff to proceed with recruiting as outlined.
 2. Provide direction to staff to modify the recruitment efforts.

FISCAL/RESOURCE IMPACTS: The full fiscal and resource impacts of recruiting and hiring a General Manager has involved significant staff time. To date, the District has spent approximately \$3,500 on the recruiting effort. If the Board would like to authorize staff to hire a headhunter, the cost would likely range from 15% - 40% of the position's first-year salary.

RECOMMENDATION: Provide direction to staff regarding General Manager recruitment.

ATTACHMENTS: None.

DATE PREPARED: January 23, 2024



OLYMPIC VALLEY PUBLIC SERVICE DISTRICT



EXHIBIT F-14
1 Page

BOARD OF DIRECTORS MEETING SCHEDULE

DATE: January 30, 2024
TO: District Board Members
FROM: Jessica Asher, Board Secretary
SUBJECT: February Board Meeting

BACKGROUND: The Board of Directors sets a schedule for regular meetings annually, typically meeting once/month on the last Tuesday. Per the Brown Act, specifically Government Code 54954 (a), *Each legislative body of a local agency, except for advisory committees or standing committees, shall provide, by ordinance, resolution, bylaws, or by whatever other rule is required for the conduct of business by that body, the time and place for holding regular meetings.*

DISCUSSION: In anticipation of the resignation of Mike Geary, General Manager, staff feel there may be a need for a meeting in mid-February and request that the Board take formal action to set a regular meeting.

ALTERNATIVES: 1. Take action to set a regular meeting date, time, and location in February.
2. Do nothing.

FISCAL/RESOURCE IMPACTS: None.

RECOMMENDATION: Staff recommend action to set a regular meeting date, time, and location in February.

ATTACHMENTS: None.

DATE PREPARED: January 25, 2024



OLYMPIC VALLEY PUBLIC SERVICE DISTRICT



EXHIBIT G-1
6 Pages

FIRE DEPARTMENT REPORT

DATE: January 30, 2024
TO: District Board Members
FROM: Brad Chisholm, Fire Chief
SUBJECT: Fire Department Report – Information Only

BACKGROUND: The discussion section below provides information from the Fire Department regarding operations and activities that are not the subject of a separate report. This report is prepared to provide new information and recent progress only.

DISCUSSION: **Training:**

EMS: PALS; EMS CE's; Equipment Review; Monitor/12 Lead; Infrequent Skills; Infant Skills; 2023 SSV Review; Trauma and Medical Scenarios; Advanced Airway; iGel/ET Tube; PT. Assessment; Spinal Immobilization; Trauma Triage

Fire/Rescue: EV Fire; FF Safety/Survival; Avalanche; R21 Tool Familiarization; Technical Rescue/Rope Ascent and Rappels; Reading Smoke; Building Construction, Fire Attack Simulations; Hose/Bundles Evolutions; SCBA; Auto Extrication and Stabilization; Hoisting Tools

Public Education:

Fire extinguisher training for OVPSD staff

Fire Prevention/Inspections:

Plan Checks: 9; Sprinkler Rough: 1; Building Final: 4; LPG: 0, STR DSI: 1; Tent: 1; Solar/ESS: 1; DSI Commercial: 0
Other:

Equipment:

N/A

Overtime (OT) & Forced Overtime (FOT) Hours:

Regular OT hours for Current period: 134.75 hours (Jan. 1 to Jan. 24, 2024)

Forced OT hours for Current period: 0 hours (Jan. 1 to Jan. 24, 2024)

Days since last report dropped to staffing level of 3 on duty: 8 days

Year to Date OT hours: 134.75 hours

Year to Date FOT hours: 0 hours

Emergency Calls:

Please see attached pages.

Total calls for the period: 118 (Dec. 7 to Jan. 24, 2024)

Year to Date 2024 calls: 61 (YTD 2023: 82 Calls)

Notable Items:

678 incidents in 2023 is a new high for OVFD

World Cup meetings

Debrief avalanche with stakeholders

OVFD recipient of Fireside Pizza Cart fundraising for 2024

Staffing and Employment:

Posted FF/Paramedic Job. Working with Union on language for FF/EMT and Paramedic-Single Role job posting.

Erickson family leave April/May. Halterman Denali bid May/June

Funding Strategies Considerations/Proposals:

Staff have been analyzing the Fire Department financials to identify viable revenue streams and minimize expenses, aiming to fund current and future demands and opportunities. This initiative is closely tied with the upcoming strategic plan project in which determining how to support the Fire Department will be important. Key areas of focus within the fiscal analysis include meeting anticipated demands resulting from MOU negotiations (competitive wages and benefits), appropriate staffing for the fire department (including addition of a dedicated fire prevention officer), and ensuring we can sustain our fuels management program. We are considering a range of funding sources to achieve these objectives, including but not limited to traditional fundraising, cost recovery, cost sharing, in-kind donations, fee for service, expanding services, and tax assessment. This comprehensive approach ensures a thorough exploration of various funding possibilities, and we remain open to considering other innovative solutions that may arise during our analysis. We look forward to sharing the finalized fiscal analysis, which will serve as a valuable tool in strategic decision-making for the Fire Department's financial sustainability.

ATTACHMENTS: Incident Type Reports and Fire Department Financial Analysis Outline.

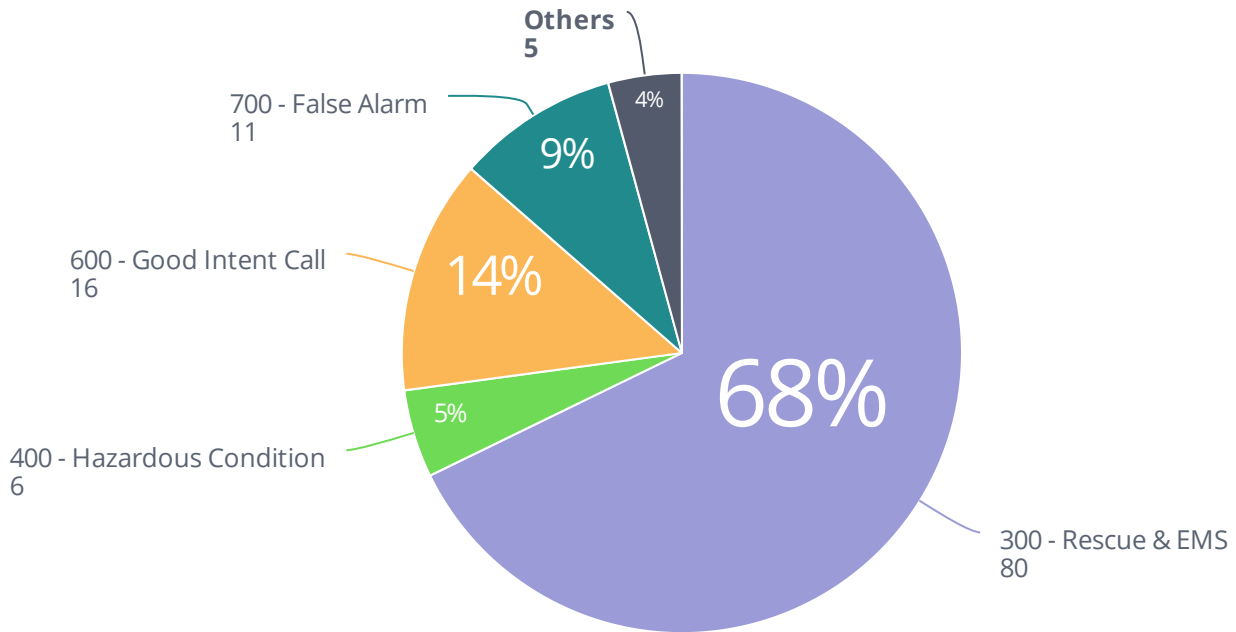
DATE PREPARED: January 24, 2024

Call Data by Incident Type (Board Report) Jan 24, 2024 8:12:51 AM [Fire Incidents](#)

Filter statement

Filters **Date Range** 12/7/23 to 1/24/24

Call volume by incident type group



Total Incident Amount

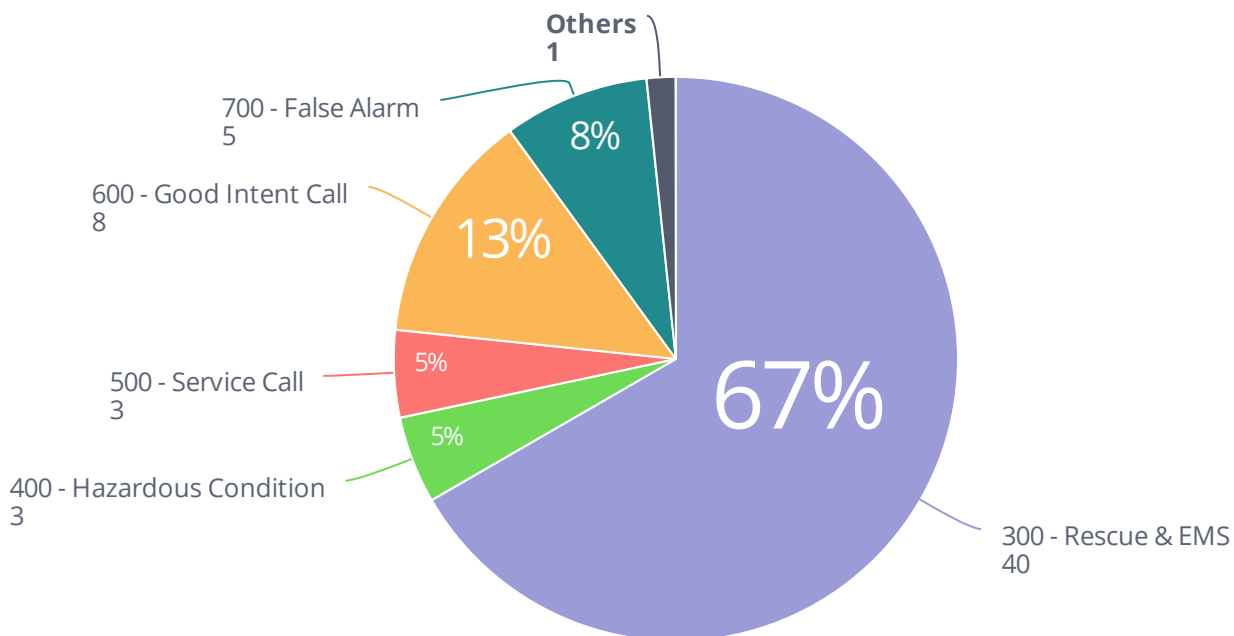
118

Call Data by Incident Type (Board Report) Jan 24, 2024 8:13:59 AM [Fire Incidents](#)

Filter statement

Filters **Date Range** 1/1/24 to 1/24/24

Call volume by incident type group



Total Incident Amount

60

DRAFT – Fire Department – Financial Analyses – Table of Contents / Outline

Financial & Operational Objectives:

- Identify additional Revenue Sources to fund annually increasing gap between operating expenses and property tax revenue and create a Financial Plan that sustainably funds the Fire Dept. for a minimum of 20-years.
- Expand staffing to maintain / improve the Fire Department's Levels of Service (e.g., hire Fire Prevention Officer).
- Secure funding for Fuels Management Program.
- Identify, include, and prioritize strategies in forthcoming Five-Year Strategic Plan.

Financial Challenges:

- Operating expenses are outpacing property tax revenue.

Model Financial Scenarios to Identify Potential Solutions to Meet Revenue Requirements:

1. Scenario #1 – Existing Conditions
 - a. FY 2024-25 Budget
 - b. MOU 7/1/24 – Estimate ranges of Wage Increases (e.g., 3%, 5%, 7.5%, 10%)
 - c. New Fire Prevention Officer position
 - d. Contributions to Fuels Management Program
2. Scenario #2 – Contributions from Water, Sewer, & Garbage Rates
3. Scenario #3 – Charge Fees for Service to Non-Residents
4. Scenario #4 – ASCWD Service Contract¹ – Existing (e.g., no ASCWD Parcel Tax)
5. Scenario #5 – ASCWD Service Contract¹ – ASCWD Parcel Tax #1² (e.g., achieve parity with OV)
6. Scenario #6 – Ambulance Service³ (e.g., start in Year 3)
7. Scenario #7 – OVPSD Parcel Tax #1²
8. Scenario #8 – ASCWD Service Contract* – ASCWD Parcel Tax #2² (e.g., achieve parity with OV AND additional amount equal to OVPSD Parcel Tax #1) AND OVPSD Parcel Tax²

Model Methodology (e.g., Indicators of financial health (Dashboard for each Scenario):

1. % of property tax going to FD
2. Financial Reserves Target
3. Funding 115 Trusts / UAL
4. CRP Funding Levels
5. Levels of Service (e.g., 4.0 vs 3.0 staffing, Fire Prevention Officer, response times, ALS/BLS, defensible space inspections frequency, commercial inspections, car seats, training, vehicle / facilities maintenance, Ambulance Service, Strike Teams, bandwidth to pursue revenue opportunities, etc.)

Notes:

#1 – ASCWD Contract for Service and Annexation:

- A. The same Level of Service will be provided to ASCWD as is currently provided to OVPSD residents and businesses.
- B. Increase to 7/6 Staffing Level (e.g., schedule 7 firefighters, minimum of 6 firefighters required).
- C. Purchase new / used 4WD Type 1 or Type 2 Engine.

- D. Purchase \$30,000 of equipment to outfit new engine.
- E. Sell 2WD Type 1 engine (surplus value approx. \$60,000).
- F. Provide Ambulance Service to improve level of service and generate revenue. See notes.

#2 – Parcel Tax:

- A. Inflationary Escalator.
- B. Oversight Committee.
- C. Expire in 20-years or in perpetuity.

#3 Ambulance Service:

- A. OVFD provides Ambulance Service if providing Service to ASCWD.
- B. Estimated Revenue \$200,000 annually.
- C. Purchase Three (3) Ambulances.

#4 Potential Revenue Opportunities Not Included in Analyses:

- A. Grants – Fuels Management
- B. Strike Teams
- C. TOT Funds
- D. SAFER Grants
- E. Grants – Operations and /or Capital
- F. Cost Sharing with Liberty Energy Fuels Program
- G. Cost Recovery Schedule
- H. Extend Useful Life of Assets in Capital replacement Plan (CRP).
- I. Fundraisers



OLYMPIC VALLEY PUBLIC SERVICE DISTRICT



EXHIBIT G-2
8 Pages

WATER & SEWER OPERATIONS REPORT

DATE: January 30, 2024

TO: District Board Members

FROM: Brandon Burks, Operations Manager

SUBJECT: Operations & Maintenance Report for November 2023 – Information Only

BACKGROUND: The following is a discussion of the District’s operations from the month noted above. It also includes the maintenance activities performed by the Operations Department that are not the subject of a separate report. This report is formatted to provide new information and recent progress only.

DISCUSSION: Flow Report – November 2023

Water Production:		4.24 MG
Comparison:		0.81 MG less than 2022
Sewer Collection:		3.76 MG
Comparison:		0.03 MG less than 2022
Aquifer Level:	November 30, 2023:	6,186.5'
	November 30, 2022:	6,184.0'
	Highest Recorded:	6,192.0'
	Lowest Recorded:	6,174.0'
Creek Bed Elevation, Well 2:		6,186.9'
Precipitation:	November 2023:	5.63"
	Season to date total:	6.73"
	Season to date average:	9.83"
	% to year to date average:	68.46%

Flow Report Notes:

- The *Highest Recorded Aquifer Level* represents a rough average of the highest levels measured in the aquifer during spring melt period.

- The *Lowest Recorded Aquifer Level* is the lowest level recorded in the aquifer at 6,174.0 feet above mean sea level on October 5, 2001. This level is not necessarily indicative of the total capacity of the aquifer.
- The *Creek Bed Elevation* (per Kenneth Loy, West Yost Associates) near Well 2 is 6,186.9 feet.
- *Precipitation Season Total* is calculated from October 2023 through September 2024.
- The true *Season to date Average* could be higher or lower than the reported value due to the uncertainty of the Old Fire Station precipitation measurement during the period 1994 to 2004.
- In October 2011 the data acquisition point for the aquifer was changed from Well 2 to Well 2R.

Leaks and Repairs

Water

- The District issued four leak/high usage notifications.
- Responded to zero after-hours customer service calls.

Sewer

- Responded to zero after-hours customer service calls.

Vehicles and Equipment

Vehicles

- Cleaned vehicles and checked inventory.

Equipment

- Cleaned equipment.

Operations and Maintenance Projects

1810 Olympic Valley Road (Old Fire Station)

- Inspected and tested the generator.
- General housekeeping.

305 Olympic Valley Road (Administration and Fire Station Building)

- Inspected and tested the generator.

Water System Maintenance

- Three bacteriological tests were taken in November: one at 1810 Olympic Valley Road, one at Everline Resort and one at Zone 3 Booster Station; All three samples were reported absent.
- Leak detection services performed: one.
- Customer service turn water service on: zero.
- Customer service turn water service off: zero.
- Responded to zero customer service calls with no water.

Sewer System Maintenance

- Check for I and I issues.
- Sewer cleaning.

Telemetry

- The rainfall measurements for the month of November were as follows:
Nova Lynx: 5.63", Palisades Tahoe Snotel: 5.60".

Administration

- Monthly California State Water Boards report.

Services Rendered

- Underground Service Alerts (6)
- Pre-remodel inspections (0)
- Final inspections (0)
- Fixture count inspections (0)
- Water service line inspections (0)
- Sewer service line pressure test (8)
- Sewer service line inspections (0)
- Sewer main line inspections (0)
- Water quality complaint investigations (0)
- Water Backflow Inspections (1)
- FOG inspections (0)
- Second Unit inspection (0)

Other Items of Interest

- Training – SDRMA Online class.

ATTACHMENTS: Monthly Water Audit Report

DATE PREPARED: December 19, 2023

Olympic Valley Public Service District - Monthly Water Audit Report

Audit Month: November
Year: 2023

Report Date: January 30, 2024

Performed By: Brandon Burks

Meter Reader: Jason McGathey

Reading begin Date & Time: 11/30/23 8:30 AM

Reading end Date & Time: 11/30/23 12:00 PM

Total lag time: 3:30:00

Begin Audit Period: 10/31/23 12:00 AM

End Audit Period: 11/30/23 12:00 AM

Total Metered Consumption for audit period specified (including hydrant meters): 3,108,762

Additional Consumption - Unmetered

Fire Department Use: 5,000

Hydrant Flushing: 35,000

Blow-Off Flushing: 10,000

Sewer Cleaning: 5,000

Street Cleaning: _____

Well Flushing: _____

Tank Overflows: _____

Unread Meter Estimated Reads: _____

Other: _____

Total Unmetered Consumption (for audit period specified): 55,000

Estimated Unknown Loss - Unmetered

Known Theft: _____

Known Illegal Connections: _____

Total Estimated leaks that have been repaired: _____

Total Estimated Unmetered (for audit period specified): _____

Total Production for audit period specified: 4,332,878

Total Metered/Unmetered Consumption for audit period specified: 3,163,762

Total Water Loss (Production - Consumption): 1,169,116

Comments: The production totals are different than the monthly report due to a different time frame being used. The District continues to look for leaks.

* Note - All Production & Consumption Totals In U.S. Gallons *



OLYMPIC VALLEY PUBLIC SERVICE DISTRICT



EXHIBIT G-2

WATER & SEWER OPERATIONS REPORT

DATE: January 30, 2024

TO: District Board Members

FROM: Brandon Burks, Operations Manager

SUBJECT: Operations & Maintenance Report for December 2023 – Information Only

BACKGROUND: The following is a discussion of the District’s operations from the month noted above. It also includes the maintenance activities performed by the Operations Department that are not the subject of a separate report. This report is formatted to provide new information and recent progress only.

DISCUSSION: Flow Report – December 2023

Water Production:		6.93 MG
Comparison:		0.14 MG more than 2022
Sewer Collection:		7.89 MG
Comparison:		0.2.39 MG less than 2022
Aquifer Level:	December 30, 2023:	6,187.1'
	December 30, 2022:	6,190.4'
	Highest Recorded:	6,192.0'
	Lowest Recorded:	6,174.0'
Creek Bed Elevation, Well 2:		6,186.9'
Precipitation:	December 2023:	6.15"
	Season to date total:	12.88"
	Season to date average:	19.88"
	% to year to date average:	64.78%

Flow Report Notes:

- The *Highest Recorded Aquifer Level* represents a rough average of the highest levels measured in the aquifer during spring melt period.

- The *Lowest Recorded Aquifer Level* is the lowest level recorded in the aquifer at 6,174.0 feet above mean sea level on October 5, 2001. This level is not necessarily indicative of the total capacity of the aquifer.
- The *Creek Bed Elevation* (per Kenneth Loy, West Yost Associates) near Well 2 is 6,186.9 feet.
- *Precipitation Season Total* is calculated from October 2023 through September 2024.
- The true *Season to date Average* could be higher or lower than the reported value due to the uncertainty of the Old Fire Station precipitation measurement during the period 1994 to 2004.
- In October 2011 the data acquisition point for the aquifer was changed from Well 2 to Well 2R.

Leaks and Repairs

Water

- The District issued six leak/high usage notifications.
- Responded to zero after-hours customer service calls.

Sewer

- Responded to zero after-hours customer service calls.

Vehicles and Equipment

Vehicles

- Cleaned vehicles and checked inventory.

Equipment

- Cleaned equipment.

Operations and Maintenance Projects

1810 Olympic Valley Road (Old Fire Station)

- Inspected and tested the generator.
- General housekeeping.

305 Olympic Valley Road (Administration and Fire Station Building)

- Inspected and tested the generator.

Water System Maintenance

- Three bacteriological tests were taken in December: one at 1810 Olympic Valley Road, one at Everline Resort and one at Zone 3 Booster Station; All three samples were reported absent.
- Leak detection services performed: two.
- Customer service turn water service on: one.
- Customer service turn water service off: one.
- Responded to zero customer service calls with no water.

Sewer System Maintenance

- Check for I and I issues.
- Sewer cleaning.

Telemetry

- The rainfall measurements for the month of December were as follows:
Nova Lynx 6.15", Palisades Tahoe Snotel: 5.00".

Administration

- Monthly California State Water Boards report.

Services Rendered

- Underground Service Alerts (2)
- Pre-remodel inspections (0)
- Final inspections (0)
- Fixture count inspections (0)
- Water service line inspections (0)
- Sewer service line pressure test (1)
- Sewer service line inspections (0)
- Sewer main line inspections (0)
- Water quality complaint investigations (0)
- Water Backflow Inspections (0)
- FOG inspections (0)
- Second Unit inspection (0)

Other Items of Interest

- Training – SDRMA Online class.

ATTACHMENTS: Monthly Water Audit Report

DATE PREPARED: January 19, 2024

Olympic Valley Public Service District - Monthly Water Audit Report

Audit Month: December
Year: 2023

Report Date: January 31, 2024

Performed By: Brandon Burks

Meter Reader: Jason McGathey

Reading begin Date & Time: 1/2/24 8:30 AM

Reading end Date & Time: 1/2/24 11:30 AM

Total lag time: 3:00:00

Begin Audit Period: 11/30/23 12:00 AM

End Audit Period: 1/2/24 12:00 AM

Total Metered Consumption for audit period specified (including hydrant meters): 5,515,732

Additional Consumption - Unmetered

Fire Department Use: 10,000

Hydrant Flushing: 50,000

Blow-Off Flushing:

Sewer Cleaning: 10,000

Street Cleaning:

Well Flushing:

Tank Overflows:

Unread Meter Estimated Reads:

Other:

Total Unmetered Consumption (for audit period specified): 70,000

Estimated Unknown Loss - Unmetered

Known Theft:

Known Illegal Connections:

Total Estimated leaks that have been repaired: 86,400

Total Estimated Unmetered (for audit period specified): 86,400

Total Production for audit period specified: 7,164,011

Total Metered/Unmetered Consumption for audit period specified: 5,672,132

Total Water Loss (Production - Consumption): 1,491,879

Comments: The production totals are different than the monthly report due to a different time frame being used.

* Note - All Production & Consumption Totals In U.S. Gallons *



OLYMPIC VALLEY PUBLIC SERVICE DISTRICT



EXHIBIT G-3
2 Pages

ENGINEERING REPORT

DATE: January 30, 2024

TO: District Board Members

FROM: Dave Hunt, District Engineer

SUBJECT: Engineering Report – Information Only

BACKGROUND: The discussion section below provides information from the District Engineer on current projects and the department's activities that are not the subject of a separate report. This report has been prepared to provide new information and recent progress only.

DISCUSSION: Meetings

The District Engineer participated in the following meetings in the last month:

- OVPSD Board Meeting
- OVPSD Special Board Meeting – December 22, 2023
- OVPSD Special Board Meeting – Legal Counsel Interviews – January 16, 2024
- Finance Committee Meeting
- Water & Sewer Committee Meeting
- Monthly Planning Meeting – Staff
- District Engineer – General Manager Meeting – Weekly
- District Engineer - Assistant Engineer Meeting – Weekly
- 305 OV Rd. HVAC Design Review Meetings – Several with staff and consultants
- Fire Extinguisher Training with OVFD
- Fire Department Financial Analysis Meetings – several with staff
- OVPSD/OVMWC Emergency Intertie Project Meeting Cost-Share – DE, Fred Ifeld, Bill Hudson, David Stepner, Richard Koffler
- Placer County Utility Stakeholders Meeting Tahoe City
- Climate Change Groundwater Modeling Project Meeting(s) – several, staff, consultant
- Strategic Plan Update Meeting – staff, consultant

Capital Projects – Active

OVPSD/Mutual Water Company Emergency Intertie Project

- Design is ongoing, 90% design documents delivered on January 19, 2024, Final design documents by February 26, 2024, Bid period March 2024.
- Staff will prepare Cost-Share and Operations Agreement for approval by District and Mutual Board in February 2024.
- Construction is anticipated to start Summer 2024.

Water Meter Replacement Project

- Installation of new meters and endpoints is ongoing.

305 HVAC Replacement Project

- Staff is working with design consultant SEED and 3rd party consultant Shields Consulting Engineering on design and implementation of project.
- Initial design has indicated that the original plan to *retrofit* the HVAC system may be cost prohibitive and that *replacement* of the control system, boilers and air handling equipment may be the best option.
- Staff is working with consultant to develop a design-build or design-assist approach to the project that would pair a mechanical contractor with a mechanical engineer to design and construct the project.
- Construction would begin no sooner than May 2025.

Climate Change Groundwater Modeling

- Staff contracted with McGinley & Associates to perform climate change groundwater modeling and compare results to the VSVSP WSA 2015 Update.
- The modeling and technical memorandum will be complete and presented to the Board at the February 27, 2024 meeting.

Engineering Department Activities – On-Going

- Residential plan reviews and contractor/owner coordination for new and remodel construction
- GIS database updates and VUEworks implementation
- Water and Sewer Code and Technical Specification updates
- Granite Chief “A” Line Replacement Project

ATTACHMENTS: None

DATE PREPARED: January 25, 2024



OLYMPIC VALLEY PUBLIC SERVICE DISTRICT



EXHIBIT G-4
3 Pages

ADMINISTRATION & OFFICE REPORT

DATE: January 30, 2024
TO: District Board Members
FROM: Jessica Asher, Board Secretary
SUBJECT: Administration & Office Report – Information Only

BACKGROUND: The following is a discussion of office activities and brief status reports regarding administration that are not the subject of a separate report. This report is formatted to provide new information and recent progress only.

DISCUSSION: Special District Risk Management Authority (SDRMA) Credit Incentive Points
The District will save \$21,971.10 on its annual premium for Property/Liability and Workers' Comp Insurance. Staff earned these *Credit Incentive Points* by attending workshops and seminars. Each point is equal to a 1% discount on the District's premium.

Strategic Plan

During the last regular meeting of the Board, the Directors approved Agnew::Beck's proposal to develop a five-year strategic plan. Staff, in collaboration with the project manager, Seana Doherty, have developed a preliminary project schedule. Although the timing for appointing a General Manager (GM) remains uncertain, staff feel that the District's current personnel are capable of advancing the project. While having the new GM in place for the workshop phase would be advantageous, establishing clear strategic direction for the new hire is also beneficial. Staff are requesting direction from the Board regarding proceeding as per the attached timeline, or delaying until a new GM has been selected. Ms. Doherty can accommodate either schedule but emphasized the importance of maintaining a continuous process. If the Board opts to proceed, Ms. Asher will schedule two three-hour workshops for the Spring and will seek the Board's input on external stakeholders to be interviewed.

Form 700 Statement of Economic Interests

All Board members are required to complete an annual Statement of Economic Interests for filing with Placer County and the State of California Fair Political Practices Commission. Instructions for the 2023/2024 form were distributed to all Board Members and staff in early January. We encourage completing the form online which will save your information and will pre-populate it for subsequent filings. Forms completed manually must be returned to the District by the end of February for review. Once reviewed, the forms are submitted to Placer County by April 1st and will be forwarded to the State of California.

Document Management System (DMS) Project

The DMS Project has shifted its attention from the District's central files to the Fire Department files. At this time, 15% of old incident reports have been scanned.

Administrative Office Restroom Insurance Claim

Last spring, staff noticed water leaking from the ceiling of the upstairs bathroom near the Administrative offices. Upon investigation, it was determined that the issue stemmed from a roof leak. The Operations Department sought out repairs for the roof, water restoration services, and then hired a local contractor to perform the repairs of the bathroom. The total paid by the District was \$13,914.17. Staff submitted an insurance claim to SDRMA, which was approved. As a result, the District is set to receive reimbursement for all expenses, except for a \$1,000 deductible.

ATTACHMENTS: Strategic Plan Timeline

DATE PREPARED: January 26, 2024

OVPSD Strategic Plan - Draft Schedule

Schedule of Project Tasks	Dec 2023	Jan	Feb	Mar	April	May	June
TASK 1. Prepare for Workshops, On-going Project Coordination <i>Interviews, staff workshop, review docs</i>		●	●	●	●	●	●
			Interviews	Interviews			
TASK 2: Workshops (2) <i>Prepare summary presentations, plan and facilitate two 3 hour sessions</i>					●	●	
					Findings, framework	Goal setting, Prioritization	
TASK 3. Produce Draft Strategic Plan <i>Includes staff/board time, graphic design, content development</i>						■	■
						Draft, review	Design
TASK 4. Present to Boad for Approval							●

● = meeting or workshop (in person) ■ = product or deliverable