

OLYMPIC VALLEY PUBLIC SERVICE DISTRICT



BOARD OF DIRECTORS MEETING AGENDA

Tuesday, September 26th, 2023, at 8:30 A.M.
305 Olympic Valley Road, Community Room, Olympic Valley, CA

Finance Committee on Tuesday, September 26th, 2023, at 7:45 A.M.
The Committee will review finance-related items on this agenda.
305 Olympic Valley Road, Room 212, Olympic Valley, CA

Public comments will be accepted by the Board in-person until the close of public comment on each item. Comments may also be submitted to the Board Secretary at info@ovpsd.org or by mail at P.O. Box 2026, Olympic Valley, California 96146. The final mail and e-mail collection will be the day before the meeting at 2:00 p.m. The public will be allowed to speak on any agenda item as it is considered, which may not be taken in the order stated herein. Times, where provided, are approximate only. The District's Board of Directors may take formal action on any item.

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the Board Secretary at 530-583-4692 at least 48 hours preceding the meeting.

Documents presented for an open session to the governing body after distribution of the agenda packet are available for public inspection at the District office during normal District business hours and at the meeting.

- A. Call to Order, Roll Call & Pledge of Allegiance.**
- B. Community Informational Items.** These non-action agenda items are dedicated to facilitate communications and share information within the Olympic Valley. The organizations include, but are not limited to:
- | | |
|-----------------------------------|-------------------------------------|
| B-1 Friends of Squaw Creek | B-6 Firewise Community |
| B-2 Friends of Olympic Valley | B-7 Mountain Housing Council |
| B-3 Olympic Valley Design Review | B-8 Tahoe Truckee Sanitation Agency |
| B-4 Olympic Valley MAC | B-9 Capital Projects Advisory (CAP) |
| B-5 Squaw Valley Mutual Water Co. | |
- C. Public Comment / Presentation.** Members of the public may address the board on items not on this agenda for up to three minutes; however, any matter that requires action by the governing body will, unless an emergency exists, be referred to staff for a report and possible action at a subsequent Board meeting.

D. Financial Consent Agenda. All items listed under this agenda item will be approved by one motion. These items are routine, non-controversial, and the finance-related items have been reviewed by the Finance Committee. There will be no separate discussion of these items unless a member of the audience, board, or staff requests the removal of an item for separate consideration. Any item removed for discussion will be considered after approval of the remaining Consent Agenda items.

- D-1 Operating Account Check Register
- D-2 Operations Enterprise Fund, Revenue vs. Expenditure/Balance Sheet
- D-3 Fire Government Fund, Revenue vs. Expenditure/Balance Sheet
- D-4 Capital Reserve Fund Balance Sheet/Income Statement
- D-5 Combined Revenues/Expenditures/Balance Sheet
- D-6 Fund Balance Statement
- D-7 Tahoe Truckee Sierra Disposal 1st Quarter Payment
- D-8 Progress Payment – DOWL – OVPSD/Mutual Emergency Intertie Project
- D-9 Progress Payment - CME – Zone 3 Tank Coating Project
- D-10 Progress Payment – Sierra Controls – West Tank Coating Project
- D-11 Progress Payment – Longo Inc. – Water Hydrant H002 Replacement

E. Approve Minutes.

- E-1 Minutes for the Regular Board of Directors meeting of August 29th, 2023.

F. Old and New Business. Members of the public may address the board on each agenda item, up to three minutes or longer based on direction from the Board President.

F-1 Fuels Management Program.

Information Only: Review item and accept public comment.

F-2 Strategic Planning.

Information Only: Review item and accept public comment.

F-3 Operations Department Utility Truck Purchase.

Proposed Action: Review item, accept public comment, approve purchase of a truck for the Operations Department, and authorize the General Manager to execute all necessary contractual documents.

F-4 Notice of Completion – West Tank Coating Project.

Proposed Action: Review item, accept public comment and authorize staff to file a Notice of Completion with Placer County for the 1,150,000 Gallon West Tank Coating Project.

F-5 Notice of Completion – Zone 3 Tank Coating Project.

Proposed Action: Review item, accept public comment and authorize staff to file a Notice of Completion with Placer County for the 135,000 Gallon Zone 3 Tank Coating Project.

F-6 Declare Equipment as Surplus and Authorize Sale, Donation or Disposal of Items.

Proposed Action: Review item, accept public comment, declare items identified by staff as surplus equipment and authorize staff to conduct a sale, donate and/or dispose of the items.

- F-7 Everline Resort and Spa - Development Agreement – 6th Amendment.**
Proposed Action: Review item, accept public comment, approve sixth amendment to Everline Resort and Spa - Phase 2 Water and Sewer Service Agreement by adoption of Resolution 2023-19 and authorize the General Manager to execute all necessary documents.
- F-8 Application to Appropriate Water – Truckee River Diversion**
Proposed Action: Review item, accept public comment, and direct staff to renew or withdraw Water Rights Permit Application A031486 with the State Water Resources Control Board, Division of Water Rights.
- F-9 Recognition of Service by Resolution 2023-18 – 32 years – Tom Archer, Legal Counsel.**
Proposed Action: Review item, accept public comment and adopt Resolution 2023-18.

G. Management Status Reports.

- G-1 Fire Department Report
- G-2 Water & Sewer Operations Report
- G-3 Engineering Report
- G-4 Administration & Office Report
- G-5 General Manager Report
- G-6 Legal Report (verbal)
- G-7 Directors Comments (verbal)

H. Adjourn

PURPOSE STATEMENT

The Olympic Valley Public Service District's purpose is to assume leadership in providing high-quality public services needed by the community.

MISSION STATEMENT

Olympic Valley Public Service District serves full-time and part-time residents, businesses, employees, and visitors in Olympic Valley. The mission is to provide leadership in maintaining and advocating for needed, high-quality and financially sound community services for the Valley. These include, but are not limited to water, emergency services, and sewer and garbage collection. The District will conduct its operations in a cost effective, conservation-minded, and professional manner, consistent with the desires of the community while protecting natural resources and the environment.

T-TSA BOARD MEETING SUMMARY

09/20/2023 Regular BOD Meeting

Exhibit B-8
2 Pages

1) The September 20, 2023 Board meeting was held in person:

- T-TSA Board Meeting Videos available at: <https://vimeo.com/user183648821>

2) Public Comment (provided during Public Comment or Agenda items).

1) Angelina Henson 2) Mike Smith 3) Jeff Navarrete

3) No Sanitary Sewer Overflows.

4) Status Report:

a) Operations Report:

- All plant waste discharge requirements were met and the plant performed well through the month.
- For the Monitoring and Reporting Program (MRP), one of the two weekly influent Total Nitrogen (TN) tests was sampled one day late due to lab error.
- Continue to monitor and evaluate Sodium Hypochlorite pilot project for effluent disinfection.
- Cleaned and inspected filter backwash tank.

b) Laboratory Report:

- Staff performed necessary laboratory testing.
- Lab staff in the process of implementing quality systems improvements.
- Proposed corrective actions were accepted regarding the May laboratory assessment, with an expected completion date of September 27th.
- Updated Board on request of wastewater testing for COVID virus.

c) Capital Projects Report:

- Projects Under Construction: 2021 Chlorine Scrubber Improvements, 2023 Roof Repair Project; Projects in Bid Phase: 2023 Digital Scanning of the Sewer Lines Project; 2024 Sodium Hypochlorite Foundation Project; Projects in Development: Boiler Replacement Project, 2022 Filter Influent Condition Assessment Project, 2022 Sodium Hypochlorite Disinfection Full Scale Project, 2022 TRI Alpine Meadows to Olympic Valley Rehabilitation Project, and 2024 Front Parking & Landscaping Improvements Project.

d) Other Items Report: The Board Approved:

- Approval of the minutes of the Regular Board meeting on August 16, 2023.
- Ratification of payment of General Fund warrants and approval of Financial Statements.
- Approval of Compensation & Limited Classification Study contract to Koff & Associates.
- Approval of Step Increase to General Manager Salary.
- Approval of Updated and New Classification Descriptions.
- Approval of the Updated Salary Schedule.
- Approval of the Updated Agency Organizational Chart.
- Approval of Ordinance No. 3-2023 Repealing Ordinance No. 3-2015.
- Approval of Purchasing Policy Resolution No. 14-2023.
- Approval of Ordinance No. 4-2023 Prohibiting After Hours Use of Agency Property.
- Approval of Resolution No. 15-2023 (Govt. Code §54221) That Real Property Owned by the Agency is Exempt Surplus Land and Finding that Such Declaration and Authorization is Exempt from Environmental Review Under the CEQA.
- Approval to Receive and File Recommended Changes to Annual Financial Audit for Fiscal Year 2021-2022.
- Approval of 2023 Roof Repair Project Change Order No. 1 with CentiMark Corporation.
- Approval to Procure three (3) Chemical Storage Tanks from Misco Water.
- Approval of the Annual Employee Appreciation Luncheon.
- Additionally:
 - Discussion of Administration Parking & Landscaping Improvements project.
 - Discussion of Agency "No Trespassing" and "No Parking" Signage project.
 - Discussion of Board Calendar through February 2024.

Tahoe-Truckee Sanitation Agency
Monitoring and Reporting Program No. 2002-0030
WDID Number 6A290011000
Flow Monitoring Within collection System: Flow Measurement
Olympic Valley Public Service District
August, 2023

DATE	OVPSD Daily Flow MG	OVPSD 7 Day Avg Flow MGD	OVPSD Peak Flow MGD
8/1/2023	0.167	0.186	0.342
8/2/2023	0.179	0.186	0.338
8/3/2023	0.187	0.188	0.426
8/4/2023	0.200	0.187	0.368
8/5/2023	0.222	0.188	0.389
8/6/2023	0.184	0.188	0.440
8/7/2023	0.166	0.186	0.569
8/8/2023	0.150	0.184	0.310
8/9/2023	0.146	0.179	0.269
8/10/2023	0.147	0.174	0.236
8/11/2023	0.162	0.168	0.345
8/12/2023	0.195	0.164	0.338
8/13/2023	0.167	0.162	0.389
8/14/2023	0.145	0.159	0.278
8/15/2023	0.143	0.158	0.278
8/16/2023	0.140	0.157	0.296
8/17/2023	0.143	0.156	0.273
8/18/2023	0.140	0.153	0.306
8/19/2023	0.174	0.150	0.296
8/20/2023	0.153	0.148	0.329
8/21/2023	0.133	0.147	0.329
8/22/2023	0.135	0.145	0.282
8/23/2023	0.131	0.144	0.250
8/24/2023	0.146	0.145	0.310
8/25/2023	0.157	0.147	0.328
8/26/2023	0.169	0.146	0.338
8/27/2023	0.143	0.145	0.398
8/28/2023	0.123	0.143	0.240
8/29/2023	0.122	0.142	0.310
8/30/2023	0.128	0.141	0.315
8/31/2023	0.132	0.139	0.245
SUMMARY			
AVG	0.156	0.162	0.328
MAX	0.222	0.188	0.569
MIN	0.122	0.139	0.236

From: [Tony Karwowski](#)
To: [Tony Karwowski](#)
Cc: [Joan Spelletich](#); [Adam Wilson](#); [Laura Ann Sterling](#); [Patrick Yun](#); [Kirstin Guinn](#); [Julie Barber](#); [Kym Fabel](#); [Derek Vaughn](#); [Tara Hetz](#); [Anna Atwood](#); [Francois Cazalot](#); [Kimberly Brown](#); [Erin Casey](#)
Subject: RE: Joint Meeting (TBID Advisory/Zone 1/TOT/CAP) Sponsorship Program Follow up
Date: Tuesday, September 5, 2023 9:22:47 PM
Attachments: [image001.png](#)

Hello TOT/CAP/TBID Advisory & Zone 1 Committees,

Thank you all so much for your volunteer participation in helping develop and carry out the inaugural Sponsorship Grant cycle of the NTCA Community Vitality and Economic Health Investment program! This is a milestone for our community that allows us to leverage locally sourced TOT and TBID dollars generated by our regional tourism economy to use for our community's greatest needs including but not limited to Workforce Housing, Transportation, Tourism impact mitigation.

On August 29th, we held a joint committee meeting between CAP/TOT/TBID Advisory/TBID Zone 1 committees. It was a huge success, and we thank everyone for their participation, insight, and commitment to the Community Vitality and Economic Health Investment Program Sponsorship Cycle. It was wonderful to have us all together and to celebrate the milestone of these high-level outcomes based on the recommendation of our committees:

- **\$20 million invested in community priority areas over the next 3 years:**
 - **37% (\$7.9 million in workforce housing)**
 - **26% (\$5.24 million in transport)**
 - **29% (5.7 million in trails and transit corridors)**
 - **6% (\$1.185 million in tourism impact mitigation)**
- **17 projects supported through committee recommendation**
- **Total of match funding leveraged \$27.25 million over the next 3 years**
- **Total Investment funding of \$47.25 million over the next 3 years**

Next Steps:

- On **September 6th** NTCA staff will present the committee recommendations of this joint meeting to the NTCA Board for their approval of TBID expenditures, and recommendation of TOT expenditures to the Placer County BOS for the projects and programs actioned on in the August 29th meeting.
- On **October 16th or 17th** NTCA and County Staff will present the NTCA BOD's recommendations to the Board of Supervisors for TOT expenditure approval.

So Much More to Do:

- In September the NTCA will hold meetings with each of the four committees to discuss:

- Annual Grant Cycle criteria
- Annual Grant Cycle timeline
- Annual Grant Cycle budget allocations and answer any questions about the annual grant cycle program with the intent of opening the annual grant cycle in early October.
- Other items specific to each committee.

We encourage you to attend the NTCA BOD meeting at the North Tahoe Events Center in Kings Beach or listen in virtually to our BOD meeting (8:30 am to 11am) Wednesday September 6th to see the process continue. Committee members are welcome to speak during public comment. Here is the link to the BOD meeting agenda which includes the virtual link to watch and participate: <https://www.northtahoecommunityalliance.com/wp-content/uploads/2023/09/Sept-BOD-Packet-1.pdf> .

Thank you again for all you have done in helping bring real, implementable solutions to our community's most challenging issues.

Sincerely,

TONY KARWOWSKI (he/his)

President/CEO

North Tahoe Community Alliance

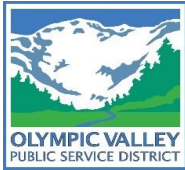
Tony@NorthTahoeCommunityAlliance.com

Office: 530-581-8739 Cell: 530-448-2796

www.NorthTahoeCommunityAlliance.com | www.GoTahoeNorth.com



CAUTION: This message was received from outside your organization!



OLYMPIC VALLEY PUBLIC SERVICE DISTRICT
Operating Account Check Register
September 30, 2023



Check Register for Board Packet:

Check #	Check Date	Name	Module	Amount
51105	9/1/2023	AT&T	AP	561.70
51106	9/1/2023	Bauer Compressors	AP	1,358.13
51107	9/1/2023	Capitol Elevator Company, Inc.	AP	550.00
51108	9/1/2023	CARB/PERP	AP	805.00
51110	9/1/2023	Aline Henriksen	AP	74.68
51111	9/1/2023	Hunt & Sons, Inc.	AP	2,158.17
51112	9/1/2023	Hunt Propane, Inc.	AP	2,069.69
51113	9/1/2023	Konica Minolta Business Solutions USA, Inc.	AP	143.72
51114	9/1/2023	Life Assist	AP	568.30
51115	9/1/2023	Joe Marvin	AP	146.03
51116	9/1/2023	Danielle Mueller	AP	20.50
51117	9/1/2023	Municipal Maintenance	AP	67.72
51118	9/1/2023	Nevada Power Products, Inc.	AP	3,788.19
51119	9/1/2023	North Lake Tahoe Fire	AP	32.00
51120	9/1/2023	O'Reilly Auto Parts	AP	67.18
51121	9/1/2023	Ben Procida	AP	350.00
51122	9/1/2023	Sierra Controls, LLC	AP	1,341.29
51123	9/1/2023	Smith Power Products, Inc	AP	625.64
51124	9/1/2023	Tahoe City Plumbing and Heating	AP	185.00
51126	9/1/2023	Thatcher Company, Inc.	AP	7,880.44
51127	9/1/2023	U.S. Bank Corp Payment System	AP	6,094.28
51128	9/1/2023	Western Nevada Supply Co.	AP	508.78
51129	9/1/2023	Angela M Costamagna	AP	337.50
51130	9/19/2023	AT&T	AP	537.19
51131	9/19/2023	Canon Financial Services, Inc.	AP	125.51
51132	9/19/2023	Coffee Connexion	AP	95.00
51133	9/19/2023	Cranmer Engineering, Inc.	AP	150.00
51134	9/19/2023	CWEA Renewal	AP	221.00
51135	9/19/2023	Donnoe & Associates, Inc.	AP	400.00
51136	9/19/2023	Ferguson Enterprises, Inc 1423	AP	799.66
51137	9/19/2023	First American Title	AP	500.00
51138	9/19/2023	Aline Henriksen	AP	49.77
51139	9/19/2023	LEXIPOL LLC	AP	4,000.00
51140	9/19/2023	Liberty Utilities	AP	16,432.64
51141	9/19/2023	LINA	AP	235.90
51142	9/19/2023	John Martens	AP	146.03
51143	9/19/2023	McGinley & Associates	AP	210.00
51144	9/19/2023	Municipal Maintenance	AP	1,329.51
51145	9/19/2023	Placer County Air Pollution	AP	4,525.27
51146	9/19/2023	PORAC	AP	157.50
51147	9/19/2023	Professional Communications	AP	43.46
51148	9/19/2023	Sierra Controls, LLC	AP	2,377.50
51149	9/19/2023	James & Marjorie Sledok	AP	31.47
51150	9/19/2023	Springbrook Holding Co LLC.	AP	67.00
51151	9/19/2023	Tahoe City Lumber Company	AP	226.47
51152	9/19/2023	Tahoe Forest Health System	AP	228.00
51153	9/19/2023	Tahoe Forest Pharmacy	AP	28.78
51154	9/19/2023	Tahoe Truckee Sierra Disposal	AP	1,793.13
51155	9/19/2023	Thatcher Company, Inc.	AP	7,100.01



OLYMPIC VALLEY PUBLIC SERVICE DISTRICT
 Operating Account Check Register
 September 30, 2023



Check Register for Board Packet:

Check #	Check Date	Name	Module	Amount
51156	9/19/2023	Thomas S Archer	AP	1,760.00
51157	9/19/2023	Total Compensation Systems, Inc.	AP	900.00
51158	9/19/2023	Ubeo Business Services	AP	44.10
51159	9/19/2023	United Rentals (North America), Inc.	AP	1,183.61
51160	9/19/2023	USA BlueBook	AP	1,739.62
51161	9/19/2023	Verizon Wireless	AP	324.62
51162	9/19/2023	Western Nevada Supply Co.	AP	798.63
Check #51125 & 51109 were voided				78,295.32

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Electronic / ACH Payments

9/1/2023	BPAS- Bi-weekly HRA	AP	1,673.06
9/1/2023	BRI- Café Plan Payment	AP	1,058.00
9/1/2023	CalPERS 457 Payment	AP	3,944.16
9/1/2023	Wage Garnishment	AP	461.53
9/1/2023	Payroll Taxes	AP	44,071.76
9/1/2023	EMPOWER 457 Payment	AP	3,456.07
9/1/2023	CalPERS Pension Payment	AP	32,997.79
9/1/2023	Union Dues	AP	433.28
9/1/2023	Payroll Direct Deposits	AP	85,002.15
9/1/2023	BRI Admin Fee- Aug	AP	175.00
9/4/2023	CalPERS GASB 68 Reporting Fee	AP	2,100.00
9/7/2023	CalPERS Medical Insurance September	AP	36,746.74
9/15/2023	BPAS- Bi-weekly HRA	AP	1,673.06
9/15/2023	BRI- Café Plan Payment	AP	1,058.00
9/15/2023	CalPERS 457 Payment	AP	3,944.16
9/15/2023	Wage Garnishment	AP	461.53
9/15/2023	Payroll Taxes	AP	46,970.69
9/15/2023	EMPOWER 457 Payment	AP	3,456.07
9/15/2023	CalPERS Pension Payment	AP	32,240.20
9/15/2023	Union Dues	AP	433.28
9/15/2023	Payroll Direct Deposits	AP	88,206.67
9/18/2023	CalPERS 457 Payment- Adjustment	AP	50.00

390,613.20

468,908.52



OLYMPIC VALLEY PUBLIC SERVICE DISTRICT
REVENUES & EXPENDITURES
August 31, 2023



	ENTERPRISE OPERATIONS						CONSOLIDATED						YTD Prior Year Aug-22	Over/ (under) from PY	
	Water Actual	Water Budget	Over/ (under)	Sewer Actual	Sewer Budget	Over/ (under)	Garbage Actual	Garbage Budget	Over/ (under)	Actual	Total Budget	Remaining Budget			YTD % to Budget
	YTD Aug-23	YTD Aug-23	YTD	YTD Aug-23	YTD Aug-23	YTD	YTD Aug-23	YTD Aug-23	YTD	YTD	YTD	YTD			YTD
Rate Revenue	2,248,302	2,307,368	(59,066)	1,699,425	1,655,203	44,222	365,010	363,285	1,725	4,312,736	4,325,856	13,120	99.7%	4,071,042	241,695
Tax Revenue	8,333	8,333	-	8,333	8,333	-	-	-	-	16,667	100,000	83,333	16.7%	8,333	8,333
Rental Revenue	6,918	7,118	(200)	6,918	7,118	(200)	-	-	-	13,836	85,411	71,576	16.2%	13,836	-
Bike Trail	-	-	-	-	-	-	-	-	-	-	46,000	46,000	0.0%	-	-
Billable Wages & Capital Labor	28,234	38,585	(10,351)	-	38,585	(38,585)	-	-	-	28,234	463,024	434,790	6.1%	18,039	10,196
Grants	-	25,000	(25,000)	-	-	-	-	-	-	-	150,000	150,000	0.0%	-	-
Administration	1,499	18,453	(16,954)	1,499	18,453	(16,954)	-	-	-	2,999	221,436	218,437	1.4%	3,053	(54)
Total Revenue	2,293,287	2,404,857	(111,571)	1,716,175	1,727,692	(11,517)	365,010	363,285	1,725	4,374,471	5,391,727	1,017,256	81.1%	4,114,302	260,169
Salaries & Wages	138,790	135,829	2,961	122,649	135,829	(13,180)	562	2,000	(1,438)	262,001	1,641,950	1,379,949	16.0%	229,012	32,990
Employee Benefits	51,221	69,911	(18,690)	47,655	53,244	(5,589)	124	-	124	98,999	738,929	639,930	13.4%	85,841	13,158
Billable Wages & Capital Labor	28,234	38,585	(10,351)	-	38,585	(38,585)	-	-	-	28,234	463,024	434,790	6.1%	18,039	10,196
Materials & Supplies	21,906	15,563	6,343	1,988	2,229	(241)	-	-	-	23,894	106,750	82,856	22.4%	22,369	1,525
Maintenance Equipment	3,869	6,033	(2,164)	2,795	3,950	(1,155)	-	-	-	6,665	59,900	53,235	11.1%	205	6,460
Facilities: Maintenance & Repairs	2,003	13,093	(11,090)	1,791	2,201	(410)	-	-	-	3,795	91,766	87,971	4.1%	9,239	(5,445)
Training & Memberships	846	2,348	(1,502)	1,598	2,125	(527)	-	-	-	2,443	26,837	24,394	9.1%	1,222	1,221
Vehicle Repair/Maintenance	1,652	3,633	(1,981)	1,604	3,633	(2,029)	-	-	-	3,257	43,600	40,343	7.5%	2,107	1,150
Garbage Contract	-	-	-	-	-	-	60,511	59,512	999	60,511	357,072	296,561	16.9%	53,952	6,559
Board Expenses	3,766	4,406	(640)	3,766	4,406	(640)	-	-	-	7,533	52,876	45,343	14.2%	4,638	2,895
Consulting	2,645	10,038	(7,393)	2,645	10,038	(7,393)	-	-	-	5,290	120,458	115,168	4.4%	1,529	3,761
Insurance	7,879	7,715	164	7,879	7,715	164	-	-	-	15,757	92,576	76,819	17.0%	12,959	2,798
Fees/Licenses & Permits	4,365	5,096	(731)	4,365	5,096	(731)	-	-	-	8,729	61,153	52,424	14.3%	21,909	(13,180)
Office Expenses	1,653	6,569	(4,916)	1,653	6,569	(4,916)	-	-	-	3,306	78,827	75,521	4.2%	3,525	(219)
Travel, Meetings & Recruitment	234	1,302	(1,068)	234	1,302	(1,068)	-	-	-	468	15,626	15,158	3.0%	255	213
Utilities	11,719	19,026	(7,307)	4,956	8,787	(3,831)	-	-	-	16,675	166,880	150,205	10.0%	12,272	4,403
Park & Bike Trail	-	1,750	(1,750)	-	1,750	(1,750)	-	-	-	-	21,000	21,000	0.0%	-	-
Interest & Misc	902	916	(14)	902	916	(14)	-	-	-	1,804	10,996	9,192	16.4%	4,260	(2,456)
Transfer to/frm Capital Resv	-	-	-	-	-	-	-	-	-	-	-	-	0.0%	-	-
Total Expenses	281,683	341,814	(60,131)	206,481	288,378	(81,896)	61,197	61,512	(315)	549,361	4,150,220	3,600,859	13.2%	483,333	66,028
Operating Surplus (Deficit)	2,011,604	2,063,043	(51,440)	1,509,694	1,439,315	70,379	303,813	301,773	2,040	3,825,111	1,241,507			3,630,969	194,141
Depreciation	53,351	54,294	(943)	53,351	54,294	(943)	-	-	-	106,702	640,215	533,512	16.7%	106,702	-
Net Surplus (Deficit)	1,958,253	2,008,749	(50,497)	1,456,342	1,385,020	71,322	303,813	301,773	2,040	3,718,408	601,292			3,524,267	194,141

16.7% of the Budgeted Year Expended

Highlights

- **Revenue** year to date is at \$4.37 million. This is an increase of PY by approximately \$260K. This is mostly due to increased rate revenue.

- **Salaries & Wages** are under budget as of the second month of the fiscal year.

Billable wages are reimbursable. Capital Labor relates to capital projects and are not expensed. Active projects are Meter Replacements, Zone 3 tank recoat, Granite Chief sewer line, and Mutual Intertie.

- **Materials and Supplies** relates primarily to caustic soda purchases. There is an overage due to timing and buying materials early in the year.

- **Interest & Misc** consists of interest due on the building loan. The loan will be paid off in 2025, 3 years ahead of schedule.

- In total we are 17% through the year. Revenues are at 81% of the budget and expenses are at 13%. Compared to PY at this time, our net surplus is \$194K higher, mostly due to additional rate revenue.



OLYMPIC VALLEY PUBLIC SERVICE DISTRICT
ENTERPRISE BALANCE SHEET
 August 31, 2023



	Balance Aug-23	Balance Jul-23	Change Prior Month	Balance Aug-22	Change Prior Year
ASSETS					
Current Assets					
Cash	2,742,336	692,510	2,049,826	2,103,286	639,050
Accounts Receivable	712,470	3,403,957	(2,691,487)	871,091	(158,621)
Prepaid Expenses	140,345	154,659	(14,314)	192,927	(52,582)
Total Current Assets	3,595,152	4,251,126	(655,975)	3,167,305	427,847
Noncurrent Assets					
Open Projects	1,788,726	1,680,138	108,588	835,763	952,963
Property, Plant, & Equipment	27,734,992	27,734,992	-	27,734,992	-
Accumulated Depreciation	(18,812,333)	(18,758,982)	(53,351)	(18,172,118)	(640,215)
Lease Receivable	192,099	266,945	(74,846)	266,945	(74,846)
Intercompany	(1,477,217)	(2,019,336)	542,119	(1,200,952)	(276,265)
Total Noncurrent Assets	9,426,266	8,903,757	522,509	9,464,629	(38,363)
Deferred Outflows					
Deferred Outflows - Pension	1,951,930	1,951,930	-	1,651,866	300,064
Deferred Outflows - OPEB	114,777	114,777	-	114,777	-
Total Deferred Outflows	2,066,707	2,066,707	-	1,766,643	300,064
Total Assets	15,088,125	15,221,591	(133,465)	14,398,577	689,548
LIABILITIES					
Current Liabilities					
Accounts Payable	25,036	93,473	(68,437)	3,242	21,793
Accrued Expenses	225,817	205,369	20,448	250,995	(25,178)
Payroll Liabilities	381,426	348,123	33,303	318,150	63,276
Current Portion-Building loan	118,461	118,461	-	100,504	17,957
Total Current Liabilities	750,740	765,426	(14,686)	672,891	77,848
Long-Term Liabilities					
Building & Land Loans	122,406	122,406	-	555,006	(432,600)
PERS LT Liability	1,363,254	1,363,254	-	(729,334)	2,092,589
Other Post Employment Benefits	267,576	267,576	-	267,576	-
Total LT Liabilities	1,753,236	1,753,236	-	93,248	1,659,988
Deferred Inflows					
Deferred Inflows - Pension	579,221	579,221	-	732,394	(153,173)
Deferred Inflows - OPEB	263,988	263,988	-	263,988	-
Deferred Inflows - Leases	182,814	262,898	(80,084)	262,898	(80,084)
Total Deferred Inflows	1,026,024	1,106,108	(80,084)	1,259,281	(233,257)
Total Liabilities	3,530,000	3,624,769	(94,770)	2,025,420	1,504,580
NET POSITION					
Investment in Capital Assets	7,839,718	7,556,227	283,490	8,848,891	(1,009,173)
Current Year Net Income	3,718,408	4,040,594	(322,186)	3,524,267	194,141
Total Net Position	11,558,126	11,596,821	(38,696)	12,373,158	(815,032)
Total Liabilities and Net Position	15,088,125	15,221,591	(133,465)	14,398,577	689,548



OLYMPIC VALLEY PUBLIC SERVICE DISTRICT
REVENUES & EXPENDITURES
August 31, 2023



FIRE DEPARTMENT OPERATIONS

	Actual YTD Aug-23	Budget YTD Aug-23	Over/ (under) YTD	Total Budget	Remaining Budget	YTD % to Budget	Actual YTD Aug-22	Over/ (under) to PY
Rate Revenue	-	-	\$ -		\$ -	0.0%	-	\$ -
Tax Revenue	\$ 705,333	\$ 705,333	\$ 0	\$ 4,232,000	\$ 3,526,667	16.7%	\$ 642,337	\$ 62,996
Strike Team/ /Station 22 Revenue	\$ -	\$ -	\$ -	\$ -	\$ -	0.0%	\$ -	\$ -
Rental Revenue	\$ 6,815	\$ 7,118	\$ (303)	\$ 42,705	\$ 35,891	16.0%	\$ 6,815	\$ -
Inspections	\$ 5,276	\$ 1,667	\$ 3,609	\$ 10,000	\$ 4,724	52.8%	\$ 2,976	\$ 2,300
Administration	\$ 12,485	\$ 45,838	\$ (33,353)	\$ 275,028	\$ 262,543	4.5%	\$ 262	\$ 12,223
Total Revenue	\$ 729,909	\$ 759,956	\$ (30,047)	\$ 4,559,733	\$ 3,829,824	16.0%	\$ 652,390	\$ 77,519
Salaries & Wages	\$ 290,892	\$ 304,965	\$ (14,073)	\$ 1,829,792	\$ 1,538,900	15.9%	\$ 319,360	\$ (28,468)
Employee Benefits	\$ 192,409	\$ 216,124	\$ (23,715)	\$ 1,296,745	\$ 1,104,336	14.8%	\$ 183,793	\$ 8,616
Billable Wages & Benefits	\$ -	\$ -	\$ -	\$ -	\$ -	0.0%	\$ -	\$ -
Admin Salaries & Benefits	\$ 60,664	\$ 50,917	\$ 9,747	\$ 305,502	\$ 244,838	19.9%	\$ 58,918	\$ 1,746
Materials & Supplies	\$ 4,257	\$ 5,733	\$ (1,477)	\$ 34,400	\$ 30,143	12.4%	\$ 2,879	\$ 1,378
Maintenance Equipment	\$ 1,482	\$ 4,319	\$ (2,837)	\$ 25,915	\$ 24,433	5.7%	\$ 2,689	\$ (1,207)
Facilities: Maintenance & Repairs	\$ 3,090	\$ 4,564	\$ (1,474)	\$ 27,383	\$ 24,293	11.3%	\$ 7,955	\$ (4,864)
Training & Memberships	\$ 582	\$ 3,625	\$ (3,043)	\$ 21,750	\$ 21,168	2.7%	\$ 516	\$ 66
Vehicle Repair/Maintenance	\$ 1,695	\$ 5,383	\$ (3,688)	\$ 32,300	\$ 30,605	5.2%	\$ 2,446	\$ (751)
Board Expenses	\$ 1,259	\$ 2,958	\$ (1,699)	\$ 17,750	\$ 16,491	7.1%	\$ 1,588	\$ (329)
Consulting	\$ 5,152	\$ 43,149	\$ (37,997)	\$ 258,893	\$ 253,741	2.0%	\$ 1,252	\$ 3,900
Insurance	\$ 9,124	\$ 8,721	\$ 403	\$ 52,325	\$ 43,201	17.4%	\$ 7,538	\$ 1,586
Rents/Licenses & Permits	\$ 7,210	\$ 13,286	\$ (6,077)	\$ 79,717	\$ 72,507	9.0%	\$ 5,787	\$ 1,423
Office Expenses	\$ 797	\$ 4,444	\$ (3,647)	\$ 26,663	\$ 25,866	3.0%	\$ 428	\$ 369
Travel, Meetings & Recruitment	\$ 4,928	\$ 2,850	\$ 2,078	\$ 17,100	\$ 12,172	28.8%	\$ 300	\$ 4,628
Utilities	\$ 6,572	\$ 12,341	\$ (5,769)	\$ 74,048	\$ 67,476	8.9%	\$ 4,190	\$ 2,382
Interest	\$ -	\$ -	\$ -	\$ -	\$ -	0.0%	\$ -	\$ -
Total Expenses	\$ 590,113	\$ 683,381	\$ (93,267)	\$ 4,100,283	\$ 3,510,170	14.4%	\$ 599,639	\$ (9,526)
Operating Surplus (Deficit)	\$ 139,796	\$ 76,575	\$ 63,221	\$ 459,450			\$ 52,750	\$ 87,046
Depreciation	\$ 39,697	\$ 39,698	\$ (1)	\$ 238,188	\$ 198,491	16.7%	\$ 39,697	\$ -
Net Surplus (Deficit)	\$ 100,099	\$ 36,877	\$ 63,222	\$ 221,262			\$ 13,053	\$ 87,046

16.7% of the Budgeted Year Expended

Highlights

-Revenue is at \$730K for the year. This is \$78K more than PY, due mostly to increased property tax revenue.

-Salaries, Benefits, and Billable Wages are under plan. There are two open fire fighter positions.

-Admin Salaries & Benefits: One third of the administration salaries are allocated to the Fire Department.

-Consulting is under budget due to the Fuels Reduction Project. Significant consulting work is expected in future months. This is grant funded.

-Travel, Meetings & Recruitment is \$2K over budget due to the time of year. Chief Riley's retirement party was in July.

-In total we are 17% through the year. Revenues are at 16% of the budget and expenses are at 14%.

Compared to PY at this time, our net surplus is \$87K more, mostly due to more tax revenue and grants.



OLYMPIC VALLEY PUBLIC SERVICE DISTRICT
GOVERNMENTAL BALANCE SHEET
 August 31, 2023



	Balance Aug-23	Balance Jul-23	Change Prior Month	Balance Aug-22	Change Prior Year
ASSETS					
Current Assets					
Cash	253,014	253,014	-	25,358	227,656
Accounts Receivable	25,773	47,165	(21,392)	(32,914)	58,687
Prepaid Expenses	344,364	375,828	(31,464)	307,697	36,667
Total Current Assets	623,151	676,006	(52,856)	300,141	323,010
Noncurrent Assets					
Open Projects	329,434	329,434	-	8,892	320,542
Property, Plant, & Equipment	8,263,390	8,263,390	-	8,263,390	-
Accumulated Depreciation	(4,040,796)	(4,020,947)	(19,849)	(3,802,613)	(238,183)
Lease Receivable	96,049	133,473	(37,423)	133,473	(37,423)
Intercompany	(891,731)	(711,792)	(179,939)	(671,211)	(220,521)
Total Noncurrent Assets	3,756,346	3,993,557	(237,211)	3,931,930	(175,584)
Deferred Outflows					
Deferred Outflows - Pension	1,872,899	1,872,899	-	1,247,452	625,448
Deferred Outflows - OPEB	125,756	125,756	-	125,756	-
Total Deferred Outflows	1,998,656	1,998,656	-	1,373,208	625,448
Total Assets	6,378,152	6,668,219	(290,066)	5,605,279	772,873
LIABILITIES					
Current Liabilities					
Accounts Payable	3,915	10,685	(6,770)	4,091	(175)
Accrued Expenses	-	-	-	-	-
Payroll Liabilities	473,458	495,698	(22,240)	526,800	(53,342)
Customer Deposits	-	-	-	-	-
Current Portion-LT Debt	-	-	-	-	-
Total Current Liabilities	477,374	506,384	(29,010)	530,891	(53,517)
Long-Term Liabilities					
Building and Land Loans	-	-	-	-	-
PERS LT Liability	3,252,575	3,252,575	-	1,023,540	2,229,035
Other Post Employment Benefits	238,867	238,867	-	238,867	-
Total LT Liabilities	3,491,442	3,491,442	-	1,262,407	2,229,035
Deferred Inflows					
Deferred Inflows - Pension	352,253	352,253	-	716,724	(364,470)
Deferred Inflows - OPEB	241,243	241,243	-	241,243	-
Deferred Inflows - Leases	91,407	131,449	(40,042)	131,449	(40,042)
Total Deferred Inflows	684,903	724,945	(40,042)	1,089,415	(404,512)
Total Liabilities	4,653,719	4,722,771	(69,052)	2,882,713	1,771,006
NET POSITION					
Investment in Capital Assets	1,624,334	1,904,227	(279,893)	2,709,513	(1,085,178)
Current Year Net Income	100,099	41,221	58,878	13,053	87,046
Total Net Position	1,724,433	1,945,448	(221,015)	2,722,566	(998,133)
Total Liabilities and Net Position	6,378,152	6,668,219	(290,066)	5,605,279	772,873



OLYMPIC VALLEY PUBLIC SERVICE DISTRICT
REVENUES & EXPENDITURES
August 31, 2023



CAPITAL RESERVES OPERATIONS

	YTD Actual Aug-23	YTD Budget Aug-23	Over/ (under) to Budget	Annual Budget	Remaining Budget	YTD % to Budget	YTD Prior Yr Aug-22	Over/ (under) to Prior Yr
Connection Fees	5,425	8,667	(3,242)	52,000	46,575	10.4%	21,165	(15,740)
Placer Cty Tax	1,773	-	1,773	4,356,139	4,354,366	0.04%	1,603	170
HOPTR	-	-	-	43,561	43,561	0.0%	-	-
Interest	48,200	7,333	40,868	43,997	(4,203)	109.6%	9,114	39,086
Grants	-	-	-	-	-	0.0%	-	-
Total Revenue	55,398	16,000	39,399	4,495,697	4,440,299	1.2%	31,882	23,516
Transfers to Utility and Fire	722,000	722,000	-	4,332,000	3,610,000	16.7%	650,670	71,330
Capital Reserve Expenditures	-	-	-	78,411	78,411	0.0%	-	-
Total Expenses	722,000	722,000	-	4,410,411	3,688,411	16.4%	650,670	71,330
Net Surplus (Deficit)	(666,602)	(706,001)	39,399	85,286	751,888		(618,788)	(47,814)

16.7% of the Budgeted Year Expended

Highlights

- Transfers to Utility and Fire relate to budgeted tax revenue allocated to each department.
- Capital Reserve Expenditures relate to fees from Placer County to administer Ad Valorem revenues.
- There were zero new connections during the month of August.
- The District will receive the Estimated Allocation of Property Taxes for Fiscal Year 2024 in September.



OLYMPIC VALLEY PUBLIC SERVICE DISTRICT
CAPITAL RESERVES
BALANCE SHEET
 August 31, 2023



	Balance Aug-23	Balance Jul-23	Change Prior Month	Balance Aug-22	Change Prior Year
ASSETS					
Current Assets					
Cash	9,641,375	9,611,343	30,032	9,497,062	144,313
Accounts Receivable	9,354	9,354	-	2,820	6,533
Prepaid Expenses	-	-	-	-	-
Total Current Assets	9,650,729	9,620,696	30,032	9,499,882	150,846
Noncurrent Assets					
Open Projects	-	-	-	-	-
Property, Plant, & Equipment	-	-	-	-	-
Accumulated Depreciation	-	-	-	-	-
Lease Receivable	-	-	-	-	-
Intercompany	2,368,949	2,731,128	(362,180)	1,872,163	496,786
Total Noncurrent Assets	2,368,949	2,731,128	(362,180)	1,872,163	496,786
Deferred Outflows					
Deferred Outflows - Pension	-	-	-	-	-
Deferred Outflows - OPEB	-	-	-	-	-
Total Deferred Outflows	-	-	-	-	-
Total Assets	12,019,677	12,351,825	(332,147)	11,372,045	647,632
LIABILITIES					
Current Liabilities					
Accounts Payable	-	-	-	-	-
Accrued Expenses	-	-	-	-	-
Payroll Liabilities	-	-	-	-	-
Customer Deposits	-	-	-	-	-
Current Portion-LT Debt	-	-	-	-	-
Total Current Liabilities	-	-	-	-	-
Long-Term Liabilities					
Building & Land Loans	-	-	-	-	-
PERS LT Liability	-	-	-	-	-
Other Post Employment Benefits	-	-	-	-	-
Total LT Liabilities	-	-	-	-	-
Deferred Inflows					
Deferred Inflows - Pension	-	-	-	-	-
Deferred Inflows - OPEB	-	-	-	-	-
Total Deferred Inflows	-	-	-	-	-
Total Liabilities	-	-	-	-	-
NET POSITION					
Investment in Capital Assets	695,446	695,446	-	-	695,446
Water Capital	1,358,561	1,358,561	-	1,358,561	-
Sewer Capital	428,841	428,841	-	428,841	-
Fire Capital	184,415	184,415	-	184,415	-
Water FARF	3,194,745	3,194,745	-	3,194,745	-
Sewer FARF	3,937,124	3,937,124	-	3,937,124	-
Garbage FARF	148,842	148,842	-	148,842	-
Fire FARF	2,652,685	2,652,685	-	2,652,685	-
Bike Trail Snow Removal FARF	85,619	85,619	-	85,619	-
Current Year Net Income	(666,602)	(334,455)	(332,147)	(618,788)	(47,814)
Total Net Position	12,019,677	12,351,825	(332,147)	11,372,045	647,632
Total Liabilities and Net Position	12,019,677	12,351,825	(332,147)	11,372,045	647,632



OLYMPIC VALLEY PUBLIC SERVICE DISTRICT
REVENUES & EXPENDITURES - INTERNAL USE ONLY
August 31, 2023



COMBINED OPERATIONS

	Actual YTD Aug-23	Budget YTD Aug-23	Over/ (under) YTD	Total Budget	Remaining Budget	YTD % to Budget	Actual YTD Aug-22	Over/ (under) to PY
Rate Revenue	\$ 4,312,736	\$ 4,325,856	\$ (13,120)	\$ 4,325,856	\$ 13,120	99.7%	\$ 4,071,042	\$ 241,695
Tax Revenue	\$ 1,773	\$ -	\$ 1,773	\$ 4,399,700	\$ 4,397,927	0.0%	\$ 1,603	\$ 170
Connection Fees	\$ 5,425	\$ 8,667	\$ (3,242)	\$ 52,000	\$ 46,575	10.4%	\$ 21,165	\$ (15,740)
Rental Revenue	\$ 20,650	\$ 21,353	\$ (703)	\$ 128,116	\$ 107,466	16.1%	\$ 20,650	\$ -
Bike Trail	\$ -	\$ -	\$ -	\$ 46,000	\$ 46,000	0.0%	\$ -	\$ -
Billable Wages & Capital Labor	\$ 28,234	\$ 77,171	\$ (48,936)	\$ 463,024	\$ 434,790	6.1%	\$ 18,039	\$ 10,196
Grants	\$ -	\$ 25,000	\$ (25,000)	\$ 150,000	\$ 150,000	0.0%	\$ -	\$ -
Administration & Interest	\$ 63,684	\$ 90,077	\$ (26,393)	\$ 540,461	\$ 476,777	11.8%	\$ 12,429	\$ 51,255
Inspections	\$ 5,276	\$ 1,667	\$ 3,609	\$ 10,000	\$ 4,724	\$ 1	\$ 2,976	\$ 2,300
Dedications	\$ -	\$ -	\$ -	\$ -	\$ -	0.0%	\$ -	\$ -
Total Revenue	\$ 4,437,778	\$ 4,549,790	\$ (112,011)	\$ 10,115,157	\$ 5,677,379	43.9%	\$ 4,147,903	\$ 289,875
Salaries & Wages	\$ 552,893	\$ 578,624	\$ (25,730)	\$ 3,471,742	\$ 2,918,849	15.9%	\$ 548,371	\$ 4,522
Employee Benefits	\$ 291,408	\$ 339,279	\$ (47,871)	\$ 2,035,674	\$ 1,744,266	14.3%	\$ 269,634	\$ 21,775
Billable Wages & Capital Labor	\$ 28,234	\$ 77,171	\$ (48,936)	\$ 463,024	\$ 434,790	6.1%	\$ 18,039	\$ 10,196
Admin Salaries & Benefits	\$ 60,664	\$ 50,917	\$ 9,747	\$ 305,502	\$ 244,838	19.9%	\$ 58,918	\$ 1,746
Materials & Supplies	\$ 28,151	\$ 23,525	\$ 4,626	\$ 141,150	\$ 112,999	19.9%	\$ 25,248	\$ 2,902
Maintenance Equipment	\$ 8,146	\$ 14,303	\$ (6,156)	\$ 85,815	\$ 77,669	9.5%	\$ 2,894	\$ 5,253
Facilities: Maintenance & Repairs	\$ 6,885	\$ 19,858	\$ (12,973)	\$ 119,149	\$ 112,264	5.8%	\$ 17,194	\$ (10,309)
Training & Memberships	\$ 3,026	\$ 8,098	\$ (5,072)	\$ 48,587	\$ 45,561	6.2%	\$ 1,738	\$ 1,287
Vehicle Repair/Maintenance	\$ 4,952	\$ 12,650	\$ (7,698)	\$ 75,900	\$ 70,948	6.5%	\$ 4,553	\$ 399
Garbage	\$ 60,511	\$ 59,512	\$ 999	\$ 357,072	\$ 296,561	16.9%	\$ 53,952	\$ 6,559
Board Expenses	\$ 8,792	\$ 11,771	\$ (2,979)	\$ 70,626	\$ 61,834	12.4%	\$ 6,226	\$ 2,566
Consulting	\$ 10,442	\$ 63,225	\$ (52,783)	\$ 379,351	\$ 368,909	2.8%	\$ 2,781	\$ 7,661
Insurance	\$ 24,881	\$ 24,150	\$ 731	\$ 144,901	\$ 120,020	17.2%	\$ 20,497	\$ 4,384
Rents/Licenses & Permits	\$ 15,939	\$ 23,478	\$ (7,539)	\$ 140,870	\$ 124,931	11.3%	\$ 27,697	\$ (11,758)
Office Expenses	\$ 4,103	\$ 17,582	\$ (13,478)	\$ 105,490	\$ 101,387	3.9%	\$ 3,953	\$ 150
Travel, Meetings & Recruitment	\$ 5,396	\$ 5,454	\$ (59)	\$ 32,726	\$ 27,330	16.5%	\$ 555	\$ 4,841
Utilities	\$ 23,247	\$ 40,155	\$ (16,908)	\$ 240,928	\$ 217,681	9.6%	\$ 16,462	\$ 6,785
Bike Trail	\$ -	\$ 3,500	\$ (3,500)	\$ 21,000	\$ 21,000	0.0%	\$ -	\$ -
Interest	\$ 1,804	\$ 1,833	\$ (29)	\$ 89,407	\$ 87,603	2.0%	\$ 4,260	\$ (2,456)
Total Expenses	\$ 1,139,474	\$ 1,375,084	\$ (235,610)	\$ 8,328,914	\$ 7,189,440	13.7%	\$ 1,082,972	\$ 56,502
	(0)	(0)		-			-	
Operating Surplus (Deficit)	\$ 3,298,304	\$ 3,174,706	\$ 123,599	\$ 1,786,243			\$ 3,064,931	\$ 233,373
Depreciation	\$ 146,400	\$ 148,287	\$ (1,887)	\$ 878,403	\$ 732,003	16.7%	\$ 146,400	\$ -
Net Surplus (Deficit)	\$ 3,151,905	\$ 3,026,419	\$ 125,486	\$ 907,840			\$ 2,918,532	\$ 233,373

16.7% of the Budgeted Year Expended



OLYMPIC VALLEY PUBLIC SERVICE DISTRICT
COMBINED BALANCE SHEET - INTERNAL USE ONLY
 August 31, 2023



	Balance Aug-23	Balance Jul-23	Change Prior Month	Balance Aug-22	Change Prior Year
ASSETS					
Current Assets					
Cash	12,636,725	10,556,867	2,079,859	11,625,706	1,011,020
Accounts Receivable	747,596	3,460,475	(2,712,879)	840,998	(93,401)
Prepaid Expenses	484,709	530,487	(45,778)	500,625	(15,915)
Total Current Assets	13,869,031	14,547,829	(678,798)	12,967,328	901,703
Noncurrent Assets					
Open Projects	2,118,160	2,009,572	108,588	844,654	1,273,505
Property, Plant, & Equipment	35,998,381	35,998,381	-	35,998,381	-
Accumulated Depreciation	(22,853,129)	(22,779,929)	(73,200)	(21,974,731)	(878,398)
Lease Receivable	288,148	400,418	(112,269)	400,418	(112,269)
Intercompany	-	0	(0)	-	-
Total Noncurrent Assets	15,551,561	15,628,442	(76,881)	15,268,722	282,838
Deferred Outflows					
Deferred Outflows - Pension	3,824,829	3,824,829	-	2,899,317	925,512
Deferred Outflows - OPEB	240,534	240,534	-	240,534	-
Total Deferred Outflows	4,065,363	4,065,363	-	3,139,851	925,512
Total Assets	33,485,955	34,241,634	(755,679)	31,375,901	2,110,054
LIABILITIES					
Current Liabilities					
Accounts Payable	28,951	104,158	(75,207)	7,333	21,618
Accrued Expenses	225,817	205,369	20,448	250,995	(25,178)
Payroll Liabilities	854,884	843,821	11,063	844,950	9,934
Customer Deposits	-	-	-	-	-
Current Portion-LT Debt	118,461	118,461	-	100,504	17,957
Total Current Liabilities	1,228,113	1,271,809	(43,696)	1,203,782	24,331
Long-Term Liabilities					
Building Loan	122,406	122,406	-	555,006	(432,600)
PERS LT Liability	4,615,829	4,615,829	-	294,206	4,321,624
Other Post Employment Benefits	506,443	506,443	-	506,443	-
Total LT Liabilities	5,244,678	5,244,678	-	1,355,655	3,889,023
Deferred Inflows					
Deferred Inflows - Pension	931,475	931,475	-	1,449,118	(517,643)
Deferred Inflows - OPEB	505,231	505,231	-	505,231	-
Deferred Inflows - Leases	274,222	394,347	(120,125)	394,347	(120,125)
Total Deferred Inflows	1,710,928	1,831,053	(120,125)	2,348,696	(637,769)
Total Liabilities	8,183,719	8,347,540	(163,821)	4,908,133	3,275,586
NET POSITION					
Investment in Capital Assets	10,159,498	10,155,900	3,598	11,558,403	(1,398,905)
Water Capital	1,358,561	1,358,561	-	1,358,561	-
Sewer Capital	428,841	428,841	-	428,841	-
Fire Capital	184,415	184,415	-	184,415	-
Water FARF	3,194,745	3,194,745	-	3,194,745	-
Sewer FARF	3,937,124	3,937,124	-	3,937,124	-
Garbage FARF	148,842	148,842	-	148,842	-
Fire FARF	2,652,685	2,652,685	-	2,652,685	-
Bike Trail Snow Removal FARF	85,619	85,619	-	85,619	-
Current Year Net Income	3,151,905	3,747,360	(595,455)	2,918,532	233,373
Total Net Position	25,302,236	25,894,094	(591,858)	26,467,768	(1,165,532)
Total Liabilities and Net Position	33,485,955	34,241,634	(755,679)	31,375,901	2,110,054



Olympic Valley Public Service District



Fund Balance Statement August 31, 2023

	August 2023	Yield Rate August 2023	August 2022	Yield Rate August 2022
Operating Funds:				
Bank of the West-Checking	\$2,386,985		\$1,738,626	
Office Petty Cash	\$200		\$200	
Total Operating Funds: Water & Sewer	\$2,387,185		\$1,738,826	
Investment Funds:				
Bank of the West-Money Market Capital	\$798,924	1.20%	\$1,238,698	0.01%
ProEquities - Certificate of Deposit #1 5/3/2023	-	3.10%	\$246,000	3.10%
ProEquities - Certificate of Deposit #2 6/6/2024	\$246,000	2.70%	\$246,000	2.70%
ProEquities - Certificate of Deposit #3 2/18/2025	\$249,000	4.85%	-	-
ProEquities - Certificate of Deposit #4 4/10/2026	\$244,000	4.20%	-	-
ProEquities - Certificate of Deposit #5 5/4/2027	\$246,000	3.05%	\$246,000	3.05%
ProEquities - Certificate of Deposit #6 2/15/2028	\$244,000	3.75%	-	-
ProEquities - Money Market	\$281,507	4.86%	3,314	-
Placer County- FD30144	\$2,522,007	2.02%	\$2,810,331	0.89%
Placer County-FD30146	\$2,528,322	2.02%	\$4,493,378	0.89%
Cal Class Investment Fund	\$2,052,833	5.47%	-	-
Placer County - Investment Fund FD32004	\$212,883	2.95%	\$208,363	0.73%
L.A.I.F.	\$25,852	3.43%	\$25,261	1.28%
CalPERS CEPPT (pension) Trust	\$442,748	6.37%	\$246,913	
CalPERS CERBT (OPEB) Trust	\$102,041	5.01%	\$55,075	
Total Capital Reserve Funds:	\$10,196,116		\$9,819,333	
Total Funds On Deposit:	\$12,583,301		\$11,558,159	

Investments are in compliance with adopted Investment Policies

As of the board packet prep date, not all August statements were received. Missing ProEquities.



OLYMPIC VALLEY PUBLIC SERVICE DISTRICT



ANNUAL GARBAGE BILLING – 1st QUARTER 2023/2024

DATE: September 26, 2023

TO: District Board Members

FROM: Danielle Mueller, Finance and Administration Manager

SUBJECT: Recap of Amounts Due to Tahoe Truckee Sierra Disposal Company

BACKGROUND: The District has contracted with Tahoe Truckee Sierra Disposal Company for weekly pickup of refuse from residential units. For the fiscal year July 2023 – June 2024 the residential dwelling unit rate is \$28.10/month. This cost is charged to the customer by the District in our annual billing. Each quarter the district submits payment to TTSD based on the number of active residential units utilizing this service. Any changes in units will be communicated to TTSD along with the appropriate address.

DISCUSSION: Based on current records, we have 1,058 residential dwelling units amounting to payment of \$89,189.40 for the period of July – September. See below:

1st Quarter Payment September 2023.

July:	1,058 Residential Dwelling Units @ \$28.10/mo =	\$29,729.80
August:	1,058 Residential Dwelling Units @ \$28.10/mo =	\$29,729.80
September:	1,058 Residential Dwelling Units @ \$28.10/mo =	\$29,729.80
	Total Paid:	\$89,189.40

Adjustments:

Total July – September: 1,058

- ALTERNATIVES:**
1. Approve payment of \$89,189.40 for services rendered for the first quarter of fiscal year 2024.
 2. Do not approve payment.

FISCAL/RESOURCE IMPACTS: The source of funds is provided by each customer utilizing garbage removal. The annual bill sent in July includes a garbage portion to cover one year of service.

RECOMMENDATION: Approve the quarterly payment per our contract and avoid stopping services.

ATTACHMENTS: None

DATE PREPARED: September 22, 2023

OLYMPIC VALLEY PUBLIC SERVICE DISTRICT
PROGRESS PAYMENT REPORT

EXHIBIT # D - 8
 3 Pages

PROJECT TITLE: **OVPSD/SVMWC Intertie Project**
Planning, Design, and Construction Support
 PROJECT NUMBER: **10-00-150081**

DATE: 09/01/2023
 PAYMENT ESTIMATE #: 18


PERIOD: August 2023

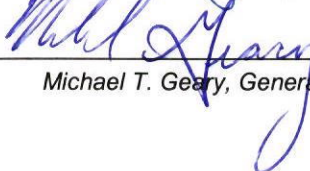
CONTRACTOR NAME **DOWL, LLC**
 & ADDRESS: **5510 Longley Lane**
Reno, NV 89511

BID AMOUNT: \$ 148,783.00
 NET CHANGE ORDERS: \$ 52,279.00
 ADJUSTED CONTRACT AMOUNT: \$201,062.00
 WORK COMPLETED: \$ 83,559.93
 % WORK COMPLETED: 42%

ORIGINAL TIME: N/A
 REVISED TIME: _____
 TIME ELAPSED: _____
 % TIME ELAPSED: _____

	<u>PREVIOUS</u>	<u>CURRENT</u>	<u>TO DATE</u>
EARNINGS:			
Work Completed	\$ 78,594.93	\$ 4,965.00	\$ 83,559.93
Retention on Work Completed	\$ -	\$ -	\$ -
Net Earnings on Work Completed	<u>\$ 78,594.93</u>	<u>\$ 4,965.00</u>	<u>\$ 83,559.93</u>
Materials on Hand			\$ -
Retention on Materials	\$ -	\$ -	\$ -
Net Earnings On Materials	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>
TOTAL NET EARNINGS	<u>\$ 78,594.93</u>	<u>\$ 4,965.00</u>	<u>\$ 83,559.93</u>
DEDUCTIONS:			
1.			\$ -
2.			\$ -
3.			\$ -
Total Deductions	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>
OTHER ADJUSTMENTS:			
1. Release Retention			\$ -
2.			\$ -
3.			\$ -
Total Adjustments	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>
TOTAL ADJUSTED EARNINGS	<u>\$ 78,594.93</u>	<u>\$ 4,965.00</u>	<u>\$ 83,559.93</u>
LESS PREVIOUS PAYMENTS			<u>\$ (78,594.93)</u>
PAYMENT DUE THIS ESTIMATE			<u>\$ 4,965.00</u>

REVIEWED BY: 
 David Hunt, District Engineer

APPROVED BY: 
 Michael T. Geary, General Manager



DAVE HUNT
 OLYMPIC VALLEY PUBLIC SERVICE DISTRICT
 305 SQUAW VALLEY ROAD
 OLYMPIC VALLEY, CA 96146-2026

September 1, 2023
 Invoice No: R4136.2205.PW - 10

Invoice Total \$4,965.00

Project R4136.2205.PW Olympic Valley PSD - MWC Intertie
 Description of Services: Coordination with Client; Easement review and prep for revision; Coordination attempts with Liberty; 30% design

Period July 30, 2023 to August 26, 2023

Phase 003 Task 3.0 - Survey

Task Task 3.1 - Office Survey

Professional Personnel

	Hours	Rate	Amount
Senior Manager III			
Van Dyne, Matthew	1.00	265.00	265.00
Totals	1.00		265.00
Total Labor			265.00

Phase 004 Task 4.0 - Detailed Design

Professional Personnel

	Hours	Rate	Amount
Engineer III			
Marshall, Travis	6.50	150.00	975.00
Engineer V			
Johnson, Kenneth	6.00	190.00	1,140.00
Engineer VI			
Oto, David	1.00	200.00	200.00
Senior Manager III			
Van Dyne, Matthew	9.00	265.00	2,385.00
Totals	22.50		4,700.00
Total Labor			4,700.00

INVOICE TOTAL \$4,965.00

Invoice Summary

DOWL, LLC

OLYMPIC VALLEY PUBLIC SERVICE DISTRICT
305 SQUAW VALLEY ROAD
OLYMPIC VALLEY CA 96146-2026

Invoice Date: 9/1/2023
Invoice: 000000000010
Project: R4136.2205.PW
Project Name: Olympic Valley PSD -
MWC Intertie

Description	Contract Amount	Prior Billed	Current Billed	Total Billed	Remaining
Phase 001 - Task 1.0 - Project Management	8,940.00	2,999.25	0.00	2,999.25	5,940.75
Phase 002 - Task 2.0 - Intertie Hydraulic Modeling &	28,522.00	28,521.15	0.00	28,521.15	0.85
Phase 003 - Task 3.0 - Survey	14,380.00	12,407.78	265.00	12,672.78	1,707.22
Phase 004 - Task 4.0 - Detailed Design	74,960.00	34,666.75	4,700.00	39,366.75	35,593.25
Phase 005 - Task 5.0 - Bidding Assistance	5,340.00	0.00	0.00	0.00	5,340.00
Phase 006 - Task 6.0 - Construction Administration	32,920.00	0.00	0.00	0.00	32,920.00
Phase 007 - Task 7.0 - Construction Observation	36,000.00	0.00	0.00	0.00	36,000.00
Grand Total	201,062.00	78,594.93	4,965.00	83,559.93	117,502.07

OLYMPIC VALLEY PUBLIC SERVICE DISTRICT
PROGRESS PAYMENT REPORT

EXHIBIT # D - 9
 5 Pages


PROJECT TITLE: **Zone 3 Tank Recoating Project**
Inspection Services
 PROJECT NUMBER: **10-00-150040**
 CONTRACTOR NAME: **Construction Materials Engineers, Inc.**
 & ADDRESS: **300 Sierra Manor Drive, Suite 1**
Reno, NV 89511

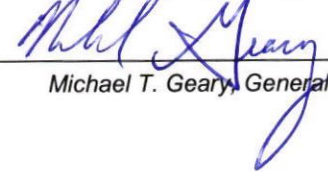
DATE: 08/31/2023
 PAYMENT ESTIMATE #: 3
 PERIOD: August 2023

BID AMOUNT: \$23,780.00
 NET CHANGE ORDERS: \$0.00
 ADJUSTED CONTRACT AMOUNT: \$23,780.00
 WORK COMPLETED: \$ 13,277.50
 % WORK COMPLETED: 56%

ORIGINAL TIME: N/A
 REVISED TIME: _____
 TIME ELAPSED: _____
 % TIME ELAPSED: _____

	<u>PREVIOUS</u>	<u>CURRENT</u>	<u>TO DATE</u>
EARNINGS:			
Work Completed	\$2,115.00	\$11,162.50	\$ 13,277.50
Retention on Work Completed	\$ -	\$ -	\$ -
Net Earnings on Work Completed	<u>\$ 2,115.00</u>	<u>\$ 11,162.50</u>	<u>\$ 13,277.50</u>
Materials on Hand			\$ -
Retention on Materials	\$ -	\$ -	\$ -
Net Earnings On Materials	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>
TOTAL NET EARNINGS	<u>\$ 2,115.00</u>	<u>\$ 11,162.50</u>	<u>\$ 13,277.50</u>
DEDUCTIONS:			
1.			\$ -
2.			\$ -
3.			\$ -
Total Deductions	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>
OTHER ADJUSTMENTS:			
1. Release Retention			\$ -
2.			\$ -
3.			\$ -
Total Adjustments	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>
TOTAL ADJUSTED EARNINGS	<u>\$ 2,115.00</u>	<u>\$ 11,162.50</u>	<u>\$ 13,277.50</u>
LESS PREVIOUS PAYMENTS			\$ (2,115.00)
PAYMENT DUE THIS ESTIMATE			<u>\$ 11,162.50</u>

REVIEWED BY: 
 David Hunt, District Engineer

APPROVED BY: 
 Michael T. Geary, General Manager

CME CONSTRUCTION MATERIALS ENGINEERS, INC.

Please Remit Payment To:

Construction Materials Engineers, Inc
 300 Sierra Manor Drive, Suite 1
 Reno, NV 89511
 Ph: 775-851-8205 Fx: 775-851-8593

Olympic Valley PSD
 Alexa Kinsinger
 PO Box 2026
 Olympic Valley, CA 96146

Invoice Date: 8/21/2023
 Invoice #: 14324
 Terms:
 Due Date: 8/21/2023

Project Name 3248 Zone 3 and West Tank NACE

Week Ending	Description	Hours/Units	Rate	Amount
8/4/2023	Project Manager	1.5	185.00	277.50
	NACE Inspector	13.5	145.00	1,957.50
	NACE Inspector OT	1	190.00	190.00
	Vehicle & Equipment	14.5	10.00	145.00
8/11/2023	NACE Inspector	14	145.00	2,030.00
	Vehicle & Equipment	14	10.00	140.00
8/18/2023	Project Manager	2	185.00	370.00
	Project Manager Assistant	0.5	110.00	55.00
	NACE Inspector	23	145.00	3,335.00
	Vehicle & Equipment	23	10.00	230.00
		Total		\$8,730.00
		Payments/Credits		\$0.00
		Balance Due		\$8,730.00



Please Remit Payment To:
 Construction Materials Engineers, Inc.
 300 Sierra Manor Drive, Suite 1
 Reno, Nevada 89511

INVOICE ATTACHMENT

OLYMPIC VALLEY PUBLIC SERVICE DISTRICT

305 Squaw Valley Rd
 Olympic Valley, CA 96146

ATTN: Accounts Payable or Alexa Kinsinger, PE
akinsinger@ovpsd.org

Project Name: 135,000 Gallon Zone 3 Tank Coating Project and West Tank 11-Month Warranty NACE Tank Coating Inspections

CME Project Number: 3248

Regarding: Fees Earned for Services From July 29 through August 18, 2023

<u>WEEK ENDING</u>	<u>DESCRIPTION</u>	<u>HOURS/UNITS</u>	<u>RATE</u>	<u>AMOUNT</u>
8/4/2023	Project Manager	1.5	\$185.00	\$277.50
	NACE Inspector	13.5	\$145.00	\$1,957.50
	NACE Inspector - O.T.	1.0	\$190.00	\$190.00
	Vehicle+Equipment	14.5	\$10.00	\$145.00
8/11/2023	NACE Inspector	14.0	\$145.00	\$2,030.00
	Vehicle+Equipment	14.0	\$10.00	\$140.00
8/18/2023	Project Manager	2.0	\$185.00	\$370.00
	Project Manager Assistant	0.5	\$110.00	\$55.00
	NACE Inspector	23.0	\$145.00	\$3,335.00
	Vehicle+Equipment	23.0	\$10.00	\$230.00

Total \$8,730.00

Contract Amount Not To Exceed:	\$	23,780.00
Prior Billings:	\$	2,115.00
Billed Amount This Invoice:	\$	8,730.00
Remaining Contract Amount:	\$	12,935.00



Please Remit Payment To:

Construction Materials Engineers, Inc
 300 Sierra Manor Drive, Suite 1
 Reno, NV 89511
 Ph: 775-851-8205 Fx: 775-851-8593

Olympic Valley PSD
 Alexa Kinsinger
 PO Box 2026
 Olympic Valley, CA 96146

Invoice Date: 8/31/2023
 Invoice #: 14408
 Terms:
 Due Date: 8/31/2023

Project Name 3248 Zone 3 and West Tank NACE

Week Ending	Description	Hours/Units	Rate	Amount
8/25/2023	Project Manager	1	185.00	185.00
	NACE Inspector	14.5	145.00	2,102.50
	Vehicle	14.5	10.00	145.00
		Total		\$2,432.50
		Payments/Credits		\$0.00
		Balance Due		\$2,432.50



**CONSTRUCTION
MATERIALS
ENGINEERS, INC.**

Please Remit Payment To:
Construction Materials Engineers, Inc.
300 Sierra Manor Drive, Suite 1
Reno, Nevada 89511

INVOICE ATTACHMENT

OLYMPIC VALLEY PUBLIC SERVICE DISTRICT

305 Squaw Valley Rd
Olympic Valley, CA 96146

ATTN: Accounts Payable or Alexa Kinsinger, PE
akinsinger@ovpsd.org

**Project Name: 135,000 Gallon Zone 3 Tank Coating Project and West Tank 11-
Month Warranty NACE Tank Coating Inspections**

CME Project Number: 3248

Regarding: Fees Earned for Services From August 19 through August 25, 2023

<u>WEEK ENDING</u>	<u>DESCRIPTION</u>	<u>HOURS/UNITS</u>	<u>RATE</u>	<u>AMOUNT</u>
8/25/2023	Project Manager	1.0	\$185.00	\$185.00
	NACE Inspector	14.5	\$145.00	\$2,102.50
	Vehicle+Equipment	14.5	\$10.00	\$145.00

	Total	\$2,432.50
Contract Amount Not To Exceed:	\$	23,780.00
Prior Billings:	\$	10,845.00
Billed Amount This Invoice:	\$	2,432.50
Remaining Contract Amount:	\$	10,502.50

OLYMPIC VALLEY PUBLIC SERVICE DISTRICT
PROGRESS PAYMENT REPORT

EXHIBIT # D - 10
 2 Pages

PROJECT TITLE: **West Tank Coating Project**
 PROJECT NUMBER: **10-00-150071**
 CONTRACTOR NAME: **Sierra Controls**
 & ADDRESS: **5470 Louie Lane, Ste 104**
Reno, NV 89511-1860


DATE: 08/01/2023
 PAYMENT ESTIMATE #: 7
 PERIOD: August 2023

BID AMOUNT: \$ 9,310.00
 NET CHANGE ORDERS: \$32,300.00
 ADJUSTED CONTRACT AMOUNT: \$41,610.00
 WORK COMPLETED: \$ 40,036.71
 % WORK COMPLETED: 96%

ORIGINAL TIME: N/A
 REVISED TIME: _____
 TIME ELAPSED: _____
 % TIME ELAPSED: _____

	<u>PREVIOUS</u>	<u>CURRENT</u>	<u>TO DATE</u>
EARNINGS:			
Work Completed	\$ 38,041.71	\$ 1,995.00	\$ 40,036.71
Retention on Work Completed	\$ -	\$ -	\$ -
Net Earnings on Work Completed	<u>\$ 38,041.71</u>	<u>\$ 1,995.00</u>	<u>\$ 40,036.71</u>
Materials on Hand			\$ -
Retention on Materials	\$ -	\$ -	\$ -
Net Earnings On Materials	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>
TOTAL NET EARNINGS	<u>\$ 38,041.71</u>	<u>\$ 1,995.00</u>	<u>\$ 40,036.71</u>
DEDUCTIONS:			
1.			\$ -
2.			\$ -
3.			\$ -
Total Deductions	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>
OTHER ADJUSTMENTS:			
1. Release Retention			\$ -
2.			\$ -
3.			\$ -
Total Adjustments	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>
TOTAL ADJUSTED EARNINGS	<u>\$ 38,041.71</u>	<u>\$ 1,995.00</u>	<u>\$ 40,036.71</u>
LESS PREVIOUS PAYMENTS			<u>\$ (38,041.71)</u>
PAYMENT DUE THIS ESTIMATE			<u>\$ 1,995.00</u>

REVIEWED BY: 
 David Hunt, District Engineer

APPROVED BY: 
 Michael T. Geary, General Manager

Sierra Controls
 5470 Louie Lane
 Ste 104
 Reno, NV 89511-1860
 775-236-3350

OLYMPIC VALLEY PUBLIC SERVICE DISTRICT
 ATTN: ACCOUNTS PAYABLE
 P.O. BOX 2026
 OLYMPIC VALLEY, CA 96146

Invoice number 124316
 Date 08/01/2023

Project **20-6479 OLYMPIC VALLEY PSD - WEST TANK REHAB SUPPORT**

Please Reference Invoice Number on Check
 If you would like to receive your invoices electronically, please send an email to office@sierracontrols.com

Customer P.O.: Agreement

Reference Quote: 20-6479

Requested By: Dave Hunt

Scope: West Tank Rehab Support

Invoice Summary

Description	Contract Amount	Percent Complete	Prior Billed	Remaining Percent	Remaining	Current Billed
Item 1. Temporary Tank Instrumentation	5,110.00	100.00	5,110.00	0.00	0.00	0.00
Item 2. Engineering Data	2,840.00	100.00	2,840.00	0.00	0.00	0.00
Item 3. Field Engineering Support	1,360.00	100.00	1,360.00	0.00	0.00	0.00
CO1: West Tank Rehab Support - T&M, Cellular, and VCL Fees	32,300.00	94.55	28,544.15	5.45	1,760.85	1,995.00
Warranty (NT- Non Billable)- Date Range	0.00	0.00	0.00	0.00	0.00	0.00
Total	41,610.00	95.77	37,854.15	4.23	1,760.85	1,995.00

Amount

Item 1. Temporary Tank Instrumentation
Item 2. Engineering Data
Item 3. Field Engineering Support
CO1: West Tank Rehab Support - T&M, Cellular, and VCL Fees

Total 1,995.00

Invoice total 1,995.00

Approved by: _____

OLYMPIC VALLEY PUBLIC SERVICE DISTRICT
PROGRESS PAYMENT REPORT

EXHIBIT # D - 11
 2 Pages

PROJECT TITLE: **Water Hydrant H002 Replacement**
 PROJECT NUMBER: **10-00-150011**
 CONTRACTOR NAME: **Longo Incorporated**
 & ADDRESS: **PO Box 6177**
Tahoe City, CA 96145

DATE: 09/19/2023
 PAYMENT ESTIMATE #: 1
 PERIOD: September 2023

BID AMOUNT: \$19,360.00
 NET CHANGE ORDERS: \$0.00
 ADJUSTED CONTRACT AMOUNT: \$19,360.00
 WORK COMPLETED: \$ 19,360.00
 % WORK COMPLETED: 100%

ORIGINAL TIME: N/A
 REVISED TIME: _____
 TIME ELAPSED: _____
 % TIME ELAPSED: _____

	<u>PREVIOUS</u>	<u>CURRENT</u>	<u>TO DATE</u>
EARNINGS:			
Work Completed	\$ -	\$ 19,360.00	\$ 19,360.00
Retention on Work Completed	\$ -	\$ -	\$ -
Net Earnings on Work Completed	<u>\$ -</u>	<u>\$ 19,360.00</u>	<u>\$ 19,360.00</u>
Materials on Hand			\$ -
Retention on Materials	\$ -	\$ -	\$ -
Net Earnings On Materials	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>
TOTAL NET EARNINGS	<u>\$ -</u>	<u>\$ 19,360.00</u>	<u>\$ 19,360.00</u>
DEDUCTIONS:			
1.			\$ -
2.			\$ -
3.			\$ -
Total Deductions	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>
OTHER ADJUSTMENTS:			
1. Release Retention			\$ -
2.			\$ -
3.			\$ -
Total Adjustments	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>
TOTAL ADJUSTED EARNINGS	<u>\$ -</u>	<u>\$ 19,360.00</u>	<u>\$ 19,360.00</u>
LESS PREVIOUS PAYMENTS			\$ -
PAYMENT DUE THIS ESTIMATE			<u>\$ 19,360.00</u>

REVIEWED BY: 
 David Hunt, District Engineer

APPROVED BY: 
 Michael T. Geary, General Manager



Longo Incorporated
 PO Box 6177
 Tahoe City, CA 96145
 License: 737266

Invoice

Date	Invoice #
9/19/2023	9807

Bill To
Olympic Valley Public Service District PO Box 2026 Olympic Valley, CA 96146

Quantity	Description	Terms	Project	
		Rate	Serviced	Amount
		Net 10	Water Hydrant 002 Replacement Project	
	Water Hydrant Replacement per Contract	19,360.00		19,360.00

Total	\$19,360.00
Payments/Credits	\$0.00
Balance Due	DA \$19,360.00

*Please let us know if you prefer to receive your invoices via email.

Phone #
530-581-4538

**OLYMPIC VALLEY PUBLIC SERVICE DISTRICT
BOARD OF DIRECTORS MEETING MINUTES #913
August 29, 2023**

*Agenda with board packet and staff reports is available at the following link:
<https://www.ovpsd.org/board-agenda-august-2023>*

A. Call to Order, Roll Call and Pledge of Allegiance.

Director Cox called the meeting to order at 8:30 a.m.

Directors Present: Dale Cox, Katy-Hover-Smoot,* Bill Hudson, Fred Ilfeld and Katrina Smolen.

*Joined via noticed teleconference.

Directors Absent: None.

Staff Present: Thomas Archer, District Counsel; Jessica Asher, Board Secretary; Sam Donahue, Operations Specialist III; Brad Chisholm, Fire Chief; Mike Geary, General Manager; Dave Hunt, District Engineer; and Danielle Mueller, Finance & Administration Manager.

Others Present: Jean Lange and Loren Miles

Jean Lange led the Pledge of Allegiance.

B. Community Informational Items.

B-1 Friends of Squaw Creek (FoSC) – Director Smolen stated that there will be willow planting project with the Truckee River Watershed Council for Truckee River Day on October 15th. The organization plans to implement a name change this fall. The group continues to progress the creek restoration with phase 3 on the eastern side of the meadow. FoSC is working with the Everline Technical Review Committee (TRC) regarding the Chemical Application Management Plan (CHAMP) which assures optimal management of potential wastes from the golf course chemical application and irrigation practices. The Placer County Agricultural Commission has been applying herbicides for mosquito abatement which are not permitted on the golf course, however, the Commission is not under the CHAMP purview. The item will be discussed at the next TRC meeting. The Lahontan Regional Water Quality Control Board will meet on August 30th to discuss the violation of Palisades Development, LLC's Construction General Permit as related to stormwater pollution during construction of homes on Palisades Circle. FoSC will be providing comments to support settlement funds remaining in the watershed. Ms. Lange voiced concern that the path along Washeshu Creek, that was committed to by the Olympic Estates development, needs maintenance.

B-2 Friends of Olympic Valley (FoOV) – None.

B-3 Olympic Valley Design Review Committee (OVDRC) – None.

B-4 Olympic Valley Municipal Advisory Council (OVMAC) – None.

B-5 Squaw Valley Mutual Water Company (SVMWC) – None.

B-6 Firewise Community – Chief Chisholm provided a brief update, noting that the group is proposing to organize a community meeting regarding wildfire preparedness and evacuation.

- B-7** Mountain Housing Council of Tahoe Truckee (MHC) – Director Ilfeld shared that the final MHC meeting will be September 15, 2023. Organizations are in place to continue addressing the community’s needs related to affordable housing.
- B-8** Tahoe-Truckee Sanitation Agency (T-TSA) – Director Cox reviewed the T-TSA Board Meeting summary and stated that all waste discharge requirements were met. He provided a summary of the risk assessment being completed by Carollo Engineers related to potential surplus land. Clarification was provided as to the District’s representation on the T-TSA Board (OVPSD has a ½ vote (split with Alpine County Springs Water District); as an independent agency, the District should not have any fiduciary responsibilities related to the potential sale.
- B-9** Capital Projects Advisory Committee (CAP) – Ms. Mueller said the CAP will meet today (8/29) to decide which projects the joint CAP, Transient Occupancy Tax (TOT), Tourism Business Improvement District (TBID) Zone 1, and TBID Advisory Committees will recommend to the North Tahoe Community Alliance (NTCA) Board of Directors and Placer County Board of Supervisors for the sponsorship program.

C. Public Comment/Presentation.

Loren Miles provided information on the Olympic Valley Fire Ball scheduled for October 4th, 2023. The event will be a fundraiser for the Olympic Valley Firefighters Association, a non-profit organization established by the Department’s firefighters to fund equipment and amenities that are not, or cannot be, supported in the Department’s budget (which is funded primarily by property tax revenue). In the past, funds have been used for donations to important causes and equipment such as extrication tools. The Association is currently planning to fund some expensive equipment to alleviate budgetary constraints. The Board supported the event but had concerns about liability related to both the cost of the event and liability insurance. Legal counsel will work with Miles on how to properly indemnify the District. The Board voiced support for the event as both a fundraiser and a way for the community to build a relationship with the Fire Department. The Board remarked that the Department needs a more stable source of income to supplement property tax revenue in the future to meet staffing needs. The Directors suggested coordination with the Firewise Community to expand outreach and preparation of large-scale visual marketing materials about Fire Department projects and programs, such as fuels management efforts, at the event.

D. Financial Consent Agenda Items.

Director Hudson and Cox convened with staff on August 28th, 2023, from approximately 1:00 – 1:45 p.m. to review items D-1 through D-10, and other finance-related items on the agenda. Director Hudson and Ms. Mueller provided a summary of the meeting.

Public Comment – None.

Director Ilfeld made a motion to approve the financial consent agenda, which was seconded by Director Hudson. A roll call was taken; the motion passed.

Cox – Yes | Hover-Smoot – Yes | Hudson – Yes | Ilfeld – Yes | Smolen – Yes

E. Approve Minutes.

E-1 Minutes for the Board of Directors Regular Meeting of July 25, 2023.

The Board reviewed the item, accepted public comment, and approved the minutes for the Board of Director meeting of July 25th, 2023.

Public Comment – None.

Director Smolen made a motion to approve the minutes of the Board of Director meeting of July 25, 2023, which was seconded by Director Hudson. A roll call was taken; the motion passed.

Cox – Yes | Hover-Smoot – Yes | Hudson – Yes | Ilfeld – Yes | Smolen – Yes

F. Old & New Business.

F-1 Fuels Management Program.

The Board reviewed the item and accepted public comment.

Chief Chisholm reviewed the staff report. There was a brief discussion about the OV-4 project schedule. Staff requested that the Board attend public project meetings if available.

Public Comment –

Ms. Lange questioned the use of public funds to complete fuel reduction work on private land. Staff responded that the State has recognized that private landowners often do not have the funding to complete the fuel reduction work needed to protect the community and, primarily because there are no structures, PRC 4291 often does not require such fuel reduction work. The District is encouraged to have received funding from the State to complete priority projects regardless of the land ownership.

F-2 Resolution 2023-17 “Ministerial Changes to Policy Manual.”

The Board reviewed the item, accepted public comment, and adopted Resolution 2023-17.

Ms. Asher reviewed the staff report which outlined the proposed clerical changes. Ms. Asher highlighted that no content changes are recommended, though staff anticipates changes will be forthcoming as many policies have not been reviewed recently.

Public Comment – None.

Director Hudson made a motion to adopt Resolution 2023-17, which was seconded by Director Ilfeld. A roll call was taken; the resolution was adopted.

Cox – Yes | Hover-Smoot – Yes | Hudson – Yes | Ilfeld – Yes | Smolen – Yes

F-3 Placer County Exterior Ballot Drop Box Installation.

The Board reviewed the item, accepted public comment, and approved the installation of 24-hour exterior ballot drop box as requested by the Placer County Elections Department.

Ms. Asher reviewed the staff report. There was a brief discussion about the importance of location given snow removal concerns and that a drive-up location was not possible. The Board supported the location recommended by the Operations Department.

Public Comment – None

Director Hudson made a motion to approve installation of a Placer County Exterior Ballot Box, which was seconded by Director Ilfeld. A roll call was taken; the motion passed.

Cox – Yes | Hover-Smoot – Yes | Hudson – Yes | Ilfeld – Yes | Smolen – Yes

F-4 Fire Hydrant H02 Emergency Replacement.

The Board reviewed the item, accepted public comment, and approved the contract with Longo, Inc. to replace Fire Hydrant H02.

Mr. Hunt reviewed the staff report. The hydrant, located on Chamonix Place just north of the Olympic Village Inn, is inoperable and in need of replacement. Longo, Inc. (based in Alpine Meadows) can provide excavation, shoring, installation, backfill, compaction, and patch paving in early September to replace the hydrant.

Public Comment – None

Director Ilfeld made a motion to approve the contract with Longo, Inc. for emergency replacement of fire hydrant H02 in an amount not-to-exceed \$19,360.00, which was seconded by Director Hudson. A roll call was taken; the motion passed.

Cox – Yes | Hover-Smoot – Yes | Hudson – Yes | Ilfeld – Yes | Smolen – Yes

F-5 Fire Department Automobile Extrication Tool Purchase.

The Board reviewed the item, accepted public comment, and approved the purchase of automobile extrication tools, and authorized the Fire Chief to execute contractual documents as needed.

Chief Chisholm reviewed the staff report.

Public Comment – None.

Director Hudson made a motion to approve the purchase of automobile extrication tools from Western Extrication Specialists, Inc. in an amount not-to-exceed \$77,689.41, and to authorize the Fire Chief to execute contractual documents. The motion was seconded by Director Smolen. A roll call was taken; the motion passed.

Cox – Yes | Hover-Smoot – Yes | Hudson – Yes | Ilfeld – Yes | Smolen – Yes

G. Management Status Reports.

G-1 Fire Department Report

Chief Chisholm reviewed the report. The Board discussed the Full-Time Firefighter-Paramedic or Full-Time Lateral Firefighter-Paramedic positions which have not been filled despite expanded recruitment efforts. Staff said that the long-term Fire Department Revenue discussions, mentioned as part of Item C, will be appropriate to include as part of the strategic planning effort.

G-2 Water & Sewer Operations Report

Mr. Donahue reviewed the report highlighting that aquifer levels are about one-foot higher than last year due to less water production compared with the prior year, and measurable precipitation in August. The District was inspected by the State Water Resources Control Board, Division of Drinking Water. The assessment went well and resulted in one change to operational protocols requiring a bacterial sample per pressure zone. Approximately 100 new water meters with cellular-based technology have been installed; Mr. Donahue commended the interdepartmental communication on the project. Director Cox asked that staff be diligent in determining if the meters have salvage value.

G-3 Engineering Report

Mr. Hunt said the Zone 3 Tank Recoating Project is almost complete and the tank should be operational next week. The design of the SVMWC / OVPSD Intertie Project is progressing and staff hopes to have the necessary information to discuss a cost-share and operations agreement soon. The design of the administration building HVAC improvements has begun and construction of the first phase of those improvements is anticipated in the spring/summer of 2024. The County issued the draft environmental impact report (DEIR) for the SNOW museum on the Placer County parcel near Olympic Valley Park. The District will be serving water, sewer and emergency services and provided comments to the DEIR. There was a brief discussion about the museum and planned construction of a sewer main which could serve the Gateway properties (7-11, Tahoe Daves) and the O.V. Park property. The SNOW Museum is proposes installation of a sewer pump facility to convey sewage to the District's gravity system, near the Tavern Inn. Ms. Lange asked if there was a negative effect to increasing impervious surface and Mr. Geary confirmed that increasing impervious conditions can negatively affect water quality and water recharge, however, required best management practices (BMPs) typically remediate these concerns to acceptable levels.

G-4 Administration & Office Report

Ms. Asher reviewed the report. Mr. Archer and Mr. Geary reviewed the request by the California Special Districts Association to support Assembly Constitutional Amendment 13. The Board supported the amendment and submittal of a letter stating the position to legislators.

G-5 General Manager Report

Mr. Geary reviewed the report. Mr. Archer will represent the District through the September Board meeting; Mr. Geary will be working with the Board on the process by which to hire new legal counsel.

G-6 Legal Report (verbal)

Mr. Archer briefly discussed his retirement.

G-7 Directors' Comments (verbal)

The Board thanked staff for their efforts on the Document Management System, and voiced excitement to discuss the Fire Department's long-term financial health soon. There will not be a quorum for the November meeting and staff will coordinate rescheduling or cancelation of the meeting. The District will move the finance committee meeting time to 7:45 AM on the day of the Board meeting.

Director Ilfeld made a motion, seconded by Director Hudson to adjourn to closed session at 11:30 A.M. The motion passed.

Cox – Yes | Hover-Smoot – Yes | Hudson – Yes | Ilfeld – Yes | Smolen – Yes

H. Closed Session – Performance Evaluation of General Manager.

The Board met in Closed Session pursuant to Government Code §54957 et al regarding the performance evaluation of the General Manager. Only the action on the agenda, the General Manager's performance evaluation, was discussed and no action was taken.

Director Smolen left the meeting at 11:30 A.M.

Director Hudson left the meeting at 12:30 P.M.

Director Hover-Smoot made a motion, seconded by Director Ilfeld to adjourn to open session at 12:54 p.m. The motion passed.

Cox – Yes | Hover-Smoot – Yes | Hudson – Absent | Ilfeld – Yes | Smolen – Absent

J. Possible Action from Closed Session.

Mr. Geary said only the items on the closed session agenda were discussed and no actions were taken in closed session.

J. Adjourn.

Director Ilfeld made a motion, seconded by Director Hover-Smoot, to adjourn at 12:55 PM. A roll call was taken; the motion passed.

Cox – Yes | Hover-Smoot – Yes | Hudson – Absent | Ilfeld – Yes | Smolen – Absent

By, J. Asher



OLYMPIC VALLEY PUBLIC SERVICE DISTRICT



EXHIBIT F-1
5 Pages

FUELS MANAGEMENT PROGRAM

DATE: September 26, 2023

TO: District Board Members

FROM: Brad Chisholm, Fire Chief; Mike Geary, General Manager; and Jessica Asher, Program Manager

SUBJECT: Fuels Management Program – Update

BACKGROUND: The Board of Directors directed staff to provide progress reports regarding Fuels Management at its monthly meetings for items not otherwise addressed within the Board agenda. Information about the program can be found on the Department's Prevention website under the Wildfire Preparedness and Wildfire Prevention tabs. <https://www.ovpsd.org/ovfd/prevention>

DISCUSSION: Olympic Valley Fuel Reduction Project (OV-1)
The Forest Fire Prevention Exemption Permit (FFPE) has been approved by CAL FIRE and Cross Check Services plans to begin work on the OV-1 project the week of September 18th. Work will continue for approximately 4-6 weeks.

Staff worked with Placer County to clarify ownership of the affected parcels. One of the parcels, which appeared to be owned by Placer County, is owned by The Poulsen Foundation, a charitable trust. The Placer County Public Administrator is the court-appointed receiver of the trust. The District has learned that several parcels within the Valley are held in this manner. Understanding this ownership structure will be helpful for future fuel reduction projects. The Public Administrator required a right of entry (ROE), which Mr. Geary signed. Following execution of the ROE agreement, the County signed the FFPE on behalf of the Poulsen Foundation, and the permit was submitted to CAL FIRE.

While securing the permit took longer than expected, the timing has worked well with Cross Check Service's schedule.

Olympic Valley Community Buffer (OV-4) Design and Permitting Project:

A community meeting has been scheduled for September 28th at 3:00 PM, flyer attached. Information about the meeting has been posted at the post office, sent out via email, posted on Next Door, and provided to the Firewise Community for distribution. Direct letters were also mailed and e-mailed to each landowner who owns property that is eligible for grant funding.

The anticipated schedule will have RPF Bradfield and Chief Chisholm meeting property owners, performing site reconnaissance, and completing archeological surveying this fall. Completion of layout and design, and preparation of the CEQA Notice of Exemption and CAL FIRE Forest Fire Prevention Exemption permits (as needed) will be completed this winter. Next year, staff expect to have a shovel-ready project, that will be competitive for implementation funding through grants.

O.V. Evacuation Corridor – S-Turns Fuels Reduction

The meadow is beginning to have conditions favorable for a resumption of fuels reduction work. If the project site is dry enough to advertise the project soon, fuels thinning work may be completed this fall. In September 2022, the Board authorized the General Manager to execute contract documents with the successful bidder for an amount not-to-exceed \$50,000, an amount equal to the grant funds received from the Tahoe Truckee Community Foundation.

Green Waste Disposal Days

The District is hosting five Green Waste Days in 2023, all scheduled for the second Sunday of each month, June – October. The Friends of Olympic Valley (FoOV) and OV Firewise Community have committed to staffing the site with volunteers on the Green Waste Days and Palisades Tahoe has agreed to staging the event on Olympic Valley Road, across from the Fire Station. District staff works with the FoOV/Firewise Community to publicize the events and provides the labor and equipment necessary to clean-up and load the green waste into dumpsters on the Monday following each event.

EVENT	GREEN WASTE COLLECTED (CU. YD)	
	2023	2022
1. May	0 – Canceled, Snow	150
2. June	210	150
3. July	150	60
4. August	120	90
5. September	120	120
6. October		60
TOTAL	600	660

Green Waste-Only Dumpster Rebate Program

In July 2021, following the termination of curbside green-waste collection by TTSD, the PSD Board approved a rebate program to fully reimburse the expense to rent a six-cubic-yard green-waste-only dumpster. This program has been continued through FY '24. The program is first-come, first-served and has a cap of \$10,000 for FY '24. One rebate per garbage customer per year is allowed. The funds are primarily from the Garbage Fixed Asset Replacement Fund (FARF). For non-garbage customers, the source of funds is property tax revenue.

		July 1, 2021- June 30, 2022	July 1, 2022- June 30, 2023	July 1, 2023- June 30, 2024
Rate		\$128.93	\$136.67	\$146.03
Number of rebates		18	29	3
Reimbursed Expense	Valley	\$1,524	\$3,007	\$438
	River Rd.	\$523	\$950	\$146
	Total	\$2,046	\$3,957	\$584

Since the rebate was introduced in 2021, **51 rebates** have been provided for a total expense of **\$6,587.43**.

Placer County Chipper Days

The first of six residential chipping service days were scheduled with Placer County for July 25th, July 26th, August 29th, and August 30th. As of the date of this report, no property owners have reserved the service. While this might initially be viewed as a disappointment, it is believed these numbers are low only due to the success of the Green Waste Days. The final dates for the chipper program will be September 26th and 27th.

Defensible Space Inspections / Fire Aside:

Residential: Completed 100% of inspections of initial inspections and 130 second inspections in Olympic Valley. Completed roughly 50% in the River Corridor.

Commercial: 100% have been inspected. We had many fail the first inspection, primarily due to the new Zone 0 requirements. We are working with commercial properties and HOAs individually to bring all properties into compliance.

Short-Term Rental / AB-38: There has been a significant spike in requests ahead of the change in weather. Staff are diligently working to accommodate these requests. All defensible space inspections will end when the weather dictates.

We are noticeably behind in inspections compared with a typical year which is primarily the result of a late start due to snow melting, and the implementation of new software platform.

ALTERNATIVES: This report is informational only; no action is requested from the Board.

FISCAL/RESOURCE IMPACTS: The District has been awarded \$685,911 in grant funding dedicated to planning and implementation of fuels management projects as summarized below.

Project	Grantor	Date Awarded	Funding	% Complete
Community Wildfire Protection Plan (CWPP)	CAL FIRE	Oct. 2021	\$31,898	100%
Fuels Reduction - OV-1 (120 acres)	CAL FIRE	Nov. 2022	\$539,888	10%
Fuels Reduction – Evacuation Corridor- O.V. Road (3 acres)	Tahoe Truckee Community Foundation (TTCF)	July 2022	\$50,000	0%
	Trout Unlimited / Friends of Squaw Creek	Nov. 2021	\$19,000	100%
Design and Permitting OV-4 (100 acres)	TTCF / CAL FIRE	July 2023	\$45,125	0%

The District has an on-call contract with Danielle Bradfield (Registered Professional Forester and founder of Feather River Forestry) for grant writing and consulting services for a not-to-exceed amount of \$20,000 annually. Staff spend a significant amount of time developing our Fuels Management Program and administering grant contracts.

Expenses related to the Green Waste Days are paid from rates and the Garbage Fixed Asset Replacement Fund, the current balance of the Garbage FARF is \$148,842. The costs estimated for this program include TTSD’s delivery, pick-up, and disposal of three (3) 30-cubic yard containers per GWD, administration, and labor and expected to be approximately \$3,300/event if FoSV and the Firewise Community can provide volunteers on the five District-sponsored GWDs.

RECOMMENDATION: This report is informational only; no action is requested from the Board.

ATTACHMENTS: OV-4 Fuels Reduction Project Flyer - Community Meeting on Thursday, September 28th at 6:00.

DATE PREPARED: September 18, 2023

OLYMPIC VALLEY FUEL REDUCTION PROJECT

OV-4

What is OV-4?

OV-4 is a 150-foot shaded fuel break project surrounding the perimeter of the residential neighborhoods. The project as conceptualized encompasses approximately 130-acres.

Why do we need a Shaded Fuel Break?

The break will aid in fire suppression efforts and significantly reduce flame length, intensity, rate of spread and potential duration of wildfire in this area. Discontinuity of forest fuels will also improve forest health by increasing vigor and reducing damage from insects and disease.

Project Timeline

The current scope is for design and permitting only. After this phase, we hope the Project will be competitive for implementation funding from future grants.

COME LEARN ABOUT OV-4

September 28th at 3:00 PM

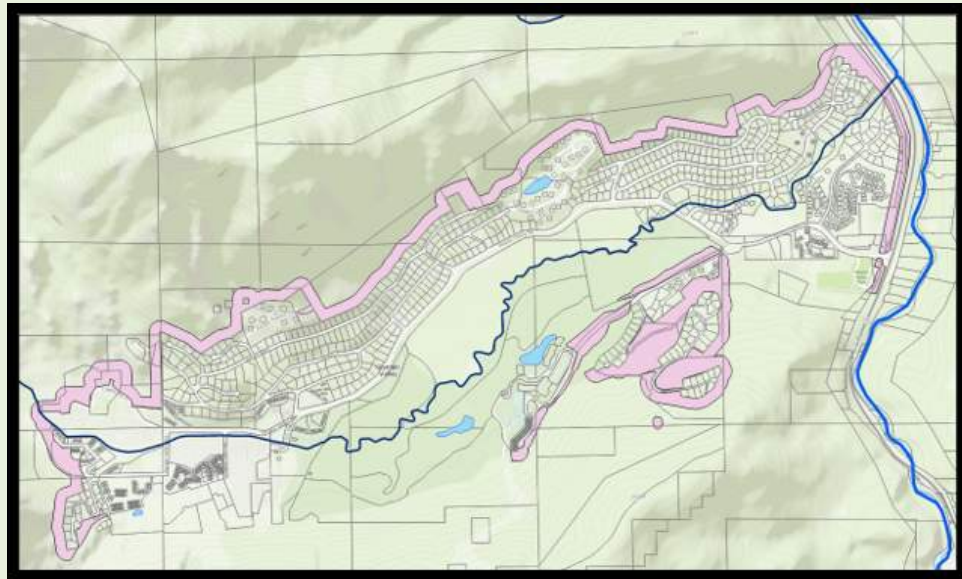
305 Olympic Valley Road

Or Join Via Zoom

<https://zoom.us/j/96567839668>

Meeting ID: 965 6783 9668

*There may be a field component, in person attendance is recommended



Learn more at www.ovpsd.org/ovfd/fuels-reduction-projects



Funding for this project provided by Tahoe Truckee Community Foundation and the California Department of Forestry and Fire Protection's Wildfire Resilience Program



OLYMPIC VALLEY PUBLIC SERVICE DISTRICT



EXHIBIT F-2
10 Pages

STRATEGIC PLAN

DATE: September 26, 2023

TO: District Board Members

FROM: Jessica Asher, Program Manager and Mike Geary, General Manager

SUBJECT: Strategic Plan Update

BACKGROUND: In April 2012, the District completed its most recent Strategic Plan that identified the District's mission, vision, and values, while providing a structure of goals and objectives that becomes a framework for decision-making. The Plan is also a practical working tool that provides clear direction to staff about the Board of Director's goals and objectives and includes a Work Plan developed by staff which is reviewed annually. As such, it is referred to regularly as a guide to District actions.

The Strategic Plan is the District's highest-level planning document. It represents the Board's direction for the future and the staff plan for implementing it. It is developed through a step-by-step process that includes recognizing the District's operating environment, strengths, and weaknesses of the organization, as well as opportunities and challenges. It identifies the agency's mission, vision, and values, while providing a framework of goals and objectives that becomes a basis for all decision-making.

The Strategic Plan is built from a series of components as described below:

Mission. The mission statement explains why the organization exists and it articulates the organization's essential work in a brief sentence or two.

Vision. The vision articulates what the agency will become at a given time in the future. It is the strategic target which, when achieved, is the fulfillment of the agency's mission. As such, it is at the heart of the strategic planning process.

Values provide guidance when an agency is faced with challenging decisions that require trade-offs, options, and alternatives. Values are set by the Board and govern attitudes and behaviors, and generally remain constant over time.

Goals. They describe broad, primary areas of management, operations and planning that need to be addressed in accomplishing the mission. Goals are not connected to timelines.

Objectives are more specific directions that expand upon the goals. They are set by the Board. There may be multiple objectives for each goal, and are SMART: Specific, Measurable, Attainable, Related to Goals, and Time Certain.

Work Plan. Contains measurable, precise timetables and actions to accomplish the mission, goals, and objectives. They are assigned to individuals or departments. There may be multiple tasks for each objective that can be finished and crossed off.

The District's 2012 Strategic Plan was intended to serve as a five-year plan. In July 2018, the Board of Directors directed staff to prepare a plan or framework for an updated Work Plan and to review the goals and objectives within the Strategic Plan, including a plan for community outreach.

In December, 2018 the Board directed staff to execute a contract with Freshtracks Collaboration to prepare a Five-Year Strategic Plan. However, due to the District's work on the Olympic Meadow Preserve and the uncertainty around future parks and recreation services, the contract was never executed and the plan was not updated.

DISCUSSION: Staff recommends starting the strategic planning process now for several reasons:

- Four of the five Board members and all management staff, except the General Manager, are new to their positions since the last comprehensive strategic planning work.
- Succession planning, long-term project and program strategies, and understanding of work goals among staff is critical as more management staff are near retirement.
- The District provides several services through multiple Departments resulting in competing priorities yet with finite bandwidth to complete them. The public, Board of Directors, and staff need to collaborate to ensure unified direction.

Staff plan to release a request for proposals in October and the resulting schedule will be determined based on consultant selection and availability; it is anticipated that the process will take approximately six months.

Staff are intending to define the scope of work to include completion of a comprehensive five-year strategic plan with a focus on understanding the District's current operating environment and how existing conditions necessitate an update to the strategic goals and objectives. Staff proposes to update the Work Plan with Board oversight, based on the findings of the planning process.

ALTERNATIVES: This report is informational only; no action is requested from the Board.

FISCAL/RESOURCE IMPACTS: The FY2023-24 budget includes \$20,000 for an update to the Strategic Plan.

RECOMMENDATION: This report is informational only; no action is requested from the Board.

ATTACHMENTS:

- Slideshow presentation
- The District's current strategic plan and more recent work plan updates are available online at <https://www.ovpsd.org/strategic-plan>.

DATE PREPARED: September 19, 2023



Strategic Planning

2023-2024

Introduction

September 26, 2023



PSD Guiding Principals



PURPOSE STATEMENT

The Olympic Valley Public Service District's purpose is to assume leadership in providing high-quality public services needed by the community.

MISSION STATEMENT

Olympic Valley Public Service District serves full-time and part-time residents, businesses, employees and visitors in Olympic Valley. The mission is to provide leadership in maintaining and advocating for needed, high-quality and financially sound community services for the Valley. These include, but are not limited to water, emergency services, and sewer and garbage collection. The District will conduct its operations in a cost effective, conservation-minded and professional manner, consistent with the desires of the community, while protecting natural resources and the environment.

CORE VALUES

- Honesty, openness and maintaining the public trust
- Fairness and being equitable to all
- High standards, competence, and quality services and products
- Fiscal responsibility
- Responsiveness and communication
- Clarity of purpose
- Environmental sensitivity
- Meticulous compliance with regulations
- Compassion and sensitivity
- Progressiveness and commitment to ongoing improvement
- Proactive planning for the future



Fire Dept. Guiding Principals



PURPOSE STATEMENT

The Olympic Valley Fire Department's purpose is to protect and enhance the safety and well-being of those in our community.

VISION STATEMENT

The vision of the Olympic Valley Fire Department is to respond efficiently with courage and compassion to all of our calls. This will be accomplished through a comprehensive system of prevention, public education and mitigation of hazards within our community.

CORE VALUES | Service with "PRIDE"

Professionalism - In and out of the firehouse, on and off-duty. Quality, reliable, proficient and competent service. *"Mastering the Basics"*

Respect - for each other and for our public, treating everyone with dignity. *"Give it to get it"*

Integrity – The honesty and truthfulness or accuracy of one's actions. *"Doing what's right all the time"*

Dedication – Reliability, truth, ability, or strength of someone or something. *"Dedicated to our duties"*

Excellence – Quality, efficiency, innovation, and continuous learning. *"Strive to be the best"*



Strategic Plan Process



Organizational Assessment



Identify Priorities

Priority Issues

Having listed all relevant current and future issues, the participants identified the three below as being the most critical to deal with in the coming years. The participants considered the great threat to the community to be the loss of the Truckee River, recognizing that it provides the most possible to accommodate everything of value and that there are both an environmental and conservation component.

Water Supply

- Identify alternatives to allow that identify potential water supply resources and determine which of the best feasible solution.
- Consider surface water control and protection of the creek and tributaries.
- Consider alternative groundwater in some long-term planning.
- Consider possible water resources that could provide additional benefits (hydroelectric, solar, wind, geothermal, etc.) and assess their potential for development.
- Consider alternative water management and changes needed to provide a reliable supply for current and future needs.

Investment

- Identify sustainable water supply and management.

Revenue

- Identify funding options for water projects.
- Consider the long-term costs of water supply and management.
- Identify potential revenue sources (hydroelectric, solar, wind, geothermal, etc.) and assess their potential for development.

Water Quality

- Identify the Truckee River as a high priority.
- Consider the long-term costs of water supply and management.
- Identify potential revenue sources (hydroelectric, solar, wind, geothermal, etc.) and assess their potential for development.

Water Quality

- Identify the Truckee River as a high priority.
- Consider the long-term costs of water supply and management.
- Identify potential revenue sources (hydroelectric, solar, wind, geothermal, etc.) and assess their potential for development.

Planning Session



Revise Guiding Statements

PURPOSE STATEMENT

The Olympic Valley Public Service District's purpose is to assume leadership in providing high-quality public services needed by the community.

MISSION STATEMENT

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Strategic Goals and Objectives

The strategic goals and objectives on this and the following page Director's policy level direction. The following section contains details the activities the staff will undertake to meet the Board.

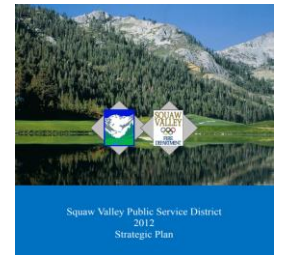
GOAL 1. WATER SUPPLY

Develop and maintain a high quality water supply that meets the community today and in the future.

#	Objectives
1.1.0	Identify long-range water supply options.
1.2.0	Complete Phase II of the Creek Aquifer Interaction Study.
1.3.0	Apportion costs and benefits fairly among the water supply users.
1.4.0	Monitor status of Truckee River Operating Agreement (TROA)
1.5.0	Seek funding for an Olympic Valley Watershed Study.

Update Goals

Strategic Plan



Implementation / Work Plan



Proposed Scope of Work



Proposed Scope of Work

Comprehensive five-year strategic plan, focusing on:

- Identifying issues + opportunities
- Securing consensus of guiding statements
- Updating goals and objectives

Staff proposed to update the Work Plan with Board oversight.

Questions for the Board:

Does this feel like the right process?

Do we need to fully update the plan?

Does this capture the significant elements?

2012 Plan

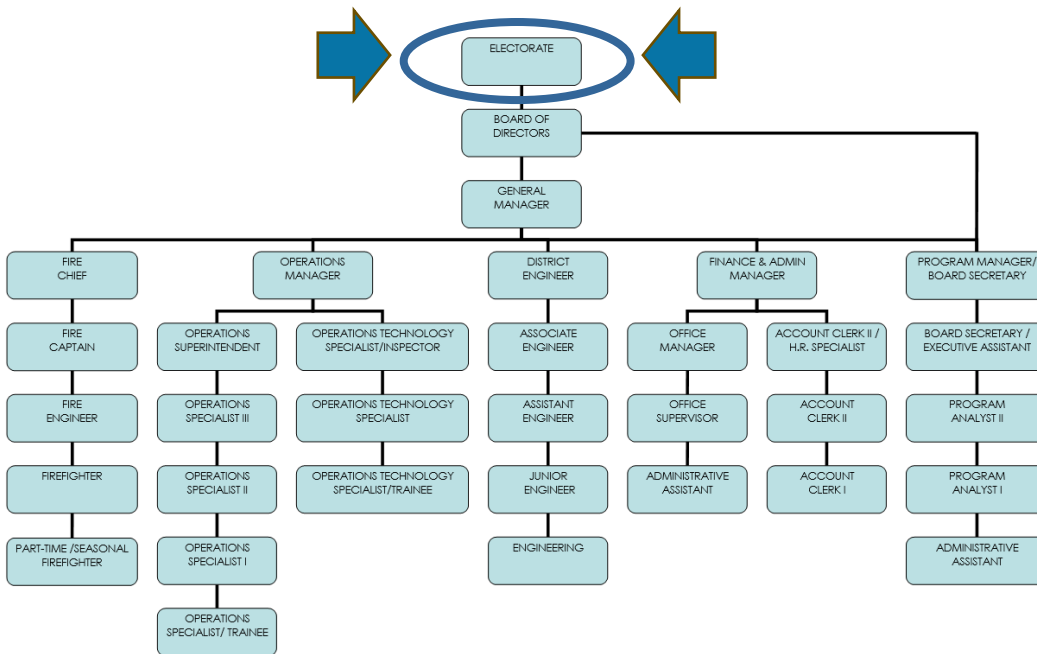
- *Introduction*
- *Developing the Plan*
 - *Process*
 - *Operating environment*
 - *Challenges + opportunities*
 - *Priority issues*
- *Plan*
 - *Mission, Purpose, Vision, Values*
 - *Strategic Goals & Objectives*
- *Workplan (staff generated)*
- *Ensuring Results*
- *Public Comments*



Public Engagement



Question to Board: How do we best engage residents and property owners?



Organizational Assessment
 Diversify perspectives
 More informed decision making

Guiding Statements
 Improve Buy-In
 Build Public Trust

Goals/Objectives
 Increase Transparency
 Inform / Energize Community



Next Steps / Schedule



- October: Request for Proposals + Proposal Evaluation
- 10/31: Board considers Professional Services Agreement
- November: Staff/Board interviews
- December/January: Workshop(s)
- February: Present DRAFT Strategic Plan and Work Plan
- March: Present FINAL Strategic Plan and Work Plan

Question to Board: Do we agree now is the time?

Dependent on final scope and consultant availability



OLYMPIC VALLEY PUBLIC SERVICE DISTRICT



EXHIBIT F-3
3 Pages

Operations Department Utility Truck Purchase

DATE: September 26, 2023
TO: District Board Members
FROM: Brandon Burks, Operations Manager
SUBJECT: Purchase Operations Department Utility Truck

BACKGROUND: The District maintains a fleet of vehicles to work on the water and sewer systems. This includes a Ford $\frac{3}{4}$ ton Utility Truck (FUT). The FUT was purchased in 1999. The FUT is now reaching 24 years of service life and is starting to have significant mechanical failures. The expected service life for the truck was 15 years. This truck is utilized by operations staff to respond to service calls and complete maintenance operations in the water and sewer system.

DISCUSSION: Staff worked with a number of qualified truck vendors and received 4 bids for equivalent $\frac{3}{4}$ ton four-wheel drive Utility Trucks. The pricing ranges from \$66,000 to \$78,000. Elk Grove Dodge is currently the lowest price for the truck that meets operations needed specifications. The Truck is currently reserved for the District pending approval of purchase.

The State of California is moving towards zero emission trucks and fleets by 2045. The California Air Resources Board (CARB) has established regulations to start the transition of trucks and fleets to zero emission vehicles in 2024. These regulations establish a percentage of newly purchased trucks within a fleet that have to be zero emission trucks. Currently $\frac{1}{2}$ ton trucks are the only moderately available trucks in four wheel drive options. As more sizing options become available the District will have to move towards replacing its internal combustion engines with zero emissions heavy vehicles. In the very near future the District will have to purchase and install infrastructure to accommodate the changing fleet.

- ALTERNATIVES:**
1. Approve the purchase of a Utility Truck for an amount not to exceed \$67,900, declare the existing Ford Utility Truck as surplus equipment, and authorize staff to conduct a sale, donate and/or dispose of the item.
 2. Do not approve the purchase of a Utility Truck. This alternative is not recommended as the existing Ford Utility Truck is at the end of its operational service life.

FISCAL/RESOURCE IMPACTS: The project will be funded equally from the Water and Sewer FARF's. The FY23/24 budget includes \$67,900 for this purchase.

RECOMMENDATIONS: Staff recommends approval of the purchase of a Utility Truck in an amount not to exceed \$67,900, to surplus the existing Ford Utility Truck, and authorize staff to conduct a sale, donate and/or dispose of the item.

ATTACHMENTS: Bid Proposal from Elk Grove Dodge dated 9-19-23

DATE PREPARED: September 20, 2023

ELK GROVE CDJR

Source:		Salesperson: SHANNA FAIRBANKS	
Price	61,880.73	Trade	0.00
Taxable A.M.O.	0.00	Payoff	0.00
Document Processing Charge	85.00	Net Trade	0.00
Emissions Testing Charge	0.00	Cash Down	0.00
Sales Tax	4,492.52	Deferred Down	0.00
Non-Tax A.M.O.	0.00	Rebate	500.00
Service Contract	0.00	Total Down	500.00
Subtotal	66,458.25		
DMV Fees	0.00		
State Emissions Certification or Exemption Fee	0.00	APR	0.00
California Tire Fee	8.75	Term	1
Electronic Veh Reg or Transfer Charge	33.00	Monthly Payment	66,000.00
Total Insurance	0.00	Final Payment of	
Total	66,500.00		
Amount Financed	66,000.00		
Finance Charges	0.00		
Total of Payments	66,000.00		
Total Sale Price	66,500.00		

<p>*** BUYER ***</p> <p>OLYMPIC VALLEY PUBLIC SERVICES</p> <p>OLYMPIC VALLEY, CA 96146</p> <p>nmassetani@ovpsd.org</p> <p>Home Phone Number: (530) 583-4692</p> <p>Work Phone Number:</p> <p>County: PLACER</p> <p>Driver's License Number:</p>	<p>*** CO-BUYER ***</p> <p>Home Phone Number:</p> <p>Work Phone Number:</p> <p>County:</p> <p>Driver's License Number:</p>
---	--

<p>*** PURCHASE ***</p>	<p>*** TRADE 1 ***</p>	<p>*** TRADE 2 ***</p>
<p>Stock Number 66971D</p> <p>Year 2022</p> <p>Make RAM</p> <p>Model 2500 ST CREW X4</p> <p>Body Style PK</p> <p>Color BRIGHT WHITE CL</p> <p>Trim</p> <p>Key 1 Number</p> <p>Key 2 Number</p> <p>Weight 7,880</p> <p>License</p> <p>Odometer 18</p> <p>VIN 3C6UR5HJ8NG384279</p> <p>Cylinders 8</p> <p>Vehicle Type NEW</p>		

<p>*** BANK ***</p>	<p>*** INSURANCE ***</p>
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OLYMPIC VALLEY PUBLIC SERVICE DISTRICT



EXHIBIT F-4
4 Pages

NOTICE OF ACCEPTANCE OF COMPLETION 1.15 MG WEST TANK COATING PROJECT

DATE: September 26, 2023
TO: District Board Members
FROM: Dave Hunt, District Engineer
SUBJECT: Filing of Notice of Acceptance of Completion

BACKGROUND: The District registered the 1.15 MG West Take Coating Project with the Department of Industrial Relations (DIR) in conformance with the California Labor Code Section 1773.3 on March 29, 2022. Registering a project with the DIR is required on all public works projects that exceed \$25,000 in value.

DISCUSSION: Filing of a notice of completion is necessary to close out a project filed with the DIR. Filing a notice of completion and recording the notice with the Placer County Recorder's Office applies to contractor's lien law and sets in motion specific time frame for sub-contractors and suppliers to file a lien if they have not been paid. Under SB 854, public agencies are required to file a Notice of Completion (NOC) for each prevailing wage project. DIR's 18-month statute of limitation for prevailing wage enforcement does not start until the public agency has filed and served its NOC. Failing to file the notice gives the DIR an open-ended period to investigate claims; filing the NOC limits the time for filing to 18 months, therefore it is in the District's best interests to do so.

Staff reports the following project as completed:

1.15 MG West Tank Coating Project

Contractor – Olympus & Associates, Inc. – Final Contract Price \$414,242.11

ALTERNATIVES: 1. The filing of a Notice of Completion is a requirement with no reasonable alternative.

FISCAL/RESOURCE IMPACTS: The District is exempt from filing fees; therefore, there is no direct fiscal impact associated with the NOC.

RECOMMENDATION: Staff has prepared a Notice of Acceptance of Completion for the above-named project and recommends the Board approve by motion the filing of the notice with the Placer County Recorder's Office.

ATTACHMENTS: Notice of Completion for the 1.15 MG West Tank Coating Project.

DATE PREPARED: September 18, 2023

RECORDING REQUESTED BY
AND WHEN RECORDED RETURN TO:

OLYMPIC VALLEY PUBLIC SERVICE DISTRICT
ATTN: BOARD SECRETARY
POST OFFICE BOX 2026
OLYMPIC VALLEY, CA 96146

Exempt from recording fees pursuant to
govt. code 6103 & 27383

**NOTICE OF ACCEPTANCE OF COMPLETION, PUBLIC WORK,
OLYMPIC VALLEY PUBLIC SERVICE DISTRICT**

NOTICE IS HEREBY GIVEN:

1. That the name and address of the public entity for whom the public work was done, as owner thereof, is:

Olympic Valley Public Service District
Post Office Box 2026
Olympic Valley, CA 96146-2026
2. That on **September 26, 2023**, the hereinafter described public work project was accepted as completed pursuant to minute order of the Board of Directors of the Olympic Valley Public Service District, the awarding authority.
3. That the public work project, the subject of this Notice, is generally described and identified as follows; **1.15 MG West Tank Coating Project**.
4. That the name and address of the contractor for such project was **Olympic and Associates Inc., 405 Lovitt Lane Reno, NV 89506**.

Dated: _____

OLYMPIC VALLEY PUBLIC SERVICE DISTRICT

BY: _____
Michael T. Geary, General Manager

A Notary Public or other officer completing this certificate verifies only the identity of the individual who signed the document to which this certificate is attached, and not the truthfulness, accuracy, or validity of that document.

STATE OF CALIFORNIA)
County of Placer)

Subscribed and sworn to (or affirmed) before me on this _____ day of _____, 20____, by Michael T. Geary, proved to me on the basis of satisfactory evidence to be the person who appeared before me.

Signature of Notary

Description of Attached Document

Title or Type of Document:

Notice of Acceptance of Completion, Public Work, Olympic Valley Public Service District

Document Date:

Signed

Number of Pages:

1

Signer(s) Other Than Named Above:

None



OLYMPIC VALLEY PUBLIC SERVICE DISTRICT



EXHIBIT F-5
4 Pages

NOTICE OF ACCEPTANCE OF COMPLETION 135,000 GALLON ZONE 3 TANK COATING PROJECT

DATE: September 26, 2023
TO: District Board Members
FROM: Dave Hunt, District Engineer
SUBJECT: Filing of Notice of Acceptance of Completion

BACKGROUND: The District registered the 135,000 Gallon Zone 3 Tank Coating Project with the Department of Industrial Relations (DIR) in conformance with the California Labor Code Section 1773.3 on March 28, 2023. Registering a project with the DIR is required on all public works projects that exceed \$25,000 in value.

DISCUSSION: Filing of a notice of completion is necessary to close out a project filed with the DIR. Filing a notice of completion and recording the notice with the Placer County Recorder's Office applies to contractor's lien law and sets in motion specific time frame for sub-contractors and suppliers to file a lien if they have not been paid. Under SB 854, public agencies are required to file a Notice of Completion (NOC) for each prevailing wage project. DIR's 18-month statute of limitation for prevailing wage enforcement does not start until the public agency has filed and served its NOC. Failing to file the notice gives the DIR an open-ended period to investigate claims; filing the NOC limits the time for filing to 18 months, therefore it is in the District's best interests to do so.

Staff reports the following project as completed:
135,000 Gallon Zone 3 Tank Coating Project
Contractor – Olympus & Associates, Inc. – Final Contract Price \$251,060.00

ALTERNATIVES: 1. The filing of a Notice of Completion is a requirement with no reasonable alternative.

FISCAL/RESOURCE IMPACTS: The District is exempt from filing fees; therefore, there is no direct fiscal impact associated with the NOC.

RECOMMENDATION: Staff has prepared a Notice of Acceptance of Completion for the above-named project and recommends the Board approve by motion the filing of the notice with the Placer County Recorder's Office.

ATTACHMENTS: Notice of Completion for the 135,000 Gallon Zone 3 Tank Coating Project

DATE PREPARED: September 18, 2023

RECORDING REQUESTED BY
AND WHEN RECORDED RETURN TO:

OLYMPIC VALLEY PUBLIC SERVICE DISTRICT
ATTN: BOARD SECRETARY
POST OFFICE BOX 2026
OLYMPIC VALLEY, CA 96146

Exempt from recording fees pursuant to
govt. code 6103 & 27383

**NOTICE OF ACCEPTANCE OF COMPLETION, PUBLIC WORK,
OLYMPIC VALLEY PUBLIC SERVICE DISTRICT**

NOTICE IS HEREBY GIVEN:

1. That the name and address of the public entity for whom the public work was done, as owner thereof, is:

Olympic Valley Public Service District
Post Office Box 2026
Olympic Valley, CA 96146-2026
2. That on **September 26, 2023**, the hereinafter described public work project was accepted as completed pursuant to minute order of the Board of Directors of the Olympic Valley Public Service District, the awarding authority.
3. That the public work project, the subject of this Notice, is generally described and identified as follows; **135,000 Gallon Zone 3 Tank Coating Project.**
4. That the name and address of the contractor for such project was **Olympic and Associates Inc., 405 Lovitt Lane Reno, NV 89506.**

Dated: _____

OLYMPIC VALLEY PUBLIC SERVICE DISTRICT

BY: _____
Michael T. Geary, General Manager

A Notary Public or other officer completing this certificate verifies only the identity of the individual who signed the document to which this certificate is attached, and not the truthfulness, accuracy, or validity of that document.

STATE OF CALIFORNIA)
County of Placer)

Subscribed and sworn to (or affirmed) before me on this _____ day of _____, 20____, by Michael T. Geary, proved to me on the basis of satisfactory evidence to be the person who appeared before me.

Signature of Notary

Description of Attached Document

Title or Type of Document:

Notice of Acceptance of Completion, Public Work, Olympic Valley Public Service District

Document Date:

Signed

Number of Pages:

1

Signer(s) Other Than Named Above:

None



OLYMPIC VALLEY PUBLIC SERVICE DISTRICT



EXHIBIT F-6
2 Pages

SURPLUS PROPERTY LIQUIDATION TEMPORARY WATER TANKS

DATE: September 26, 2023
TO: District Board Members
FROM: Dave Hunt, District Engineer
SUBJECT: Surplus Property Liquidation – Temporary Water Tanks

BACKGROUND: The District implements an asset replacement program that funds the replacement of equipment and apparatus based on industry guidelines and projected service life. As a result, the Departments have accumulated items that have been replaced with newer stock in accordance with the program and are no longer required.

In accordance with District code, these assets must be declared surplus by the Board before they can be liquidated in any way. Once deemed surplus, the District will attempt to sell the items; if unsuccessful, they will be offered as donations. If the item(s) cannot be sold or donated, they will be disposed of.

DISCUSSION: A critical component of the West Tank and Zone 3 Tank Coating Projects was the installation of temporary high-density polyethylene (HDPE) water storage tanks at the tank sites. Since there was no availability for short term rental of the type and size of storage tanks required for the projects, four temporary tanks were purchased to serve the needs of those two projects. One of the tanks was damaged by the contractor and the District received a credit in the form of a deductive change order. With the tank coating projects complete, there is no future need for the three remaining tanks and the District does not have sufficient storage to retain the equipment.

ALTERNATIVES:

1. Determine that the listed item is surplus to the District's needs and authorize staff to sell, donate, or dispose of the items.
2. Take no action.

FISCAL/RESOURCE IMPACTS: The original value of the three tanks is \$37,500, which was included in the budgets of the subject capital projects. It is unknown how much potential revenue from the sale of the item will total; however, staff anticipates revenue of \$20,000-\$30,000.

RECOMMENDATION: Staff recommend the Board determine that the listed items are surplus to the District's needs and authorize staff to sell, donate or dispose of the items.

ATTACHMENTS: None.

DATE PREPARED: September 18, 2023



OLYMPIC VALLEY PUBLIC SERVICE DISTRICT



EXHIBIT F-7
12 Pages

Everline Resort & Spa - Phase 2 6th Amendment to Development Agreement

DATE: September 26, 2023

TO: District Board Members

FROM: Dave Hunt, P.E., District Engineer

SUBJECT: Everline Resort & Spa - Phase 2 Project. Sixth Amendment to the Water and Sewer Service (Development) Agreement.

BACKGROUND: In 2008, the District served as the Lead Agency and certified a Supplemental Environmental Impact Report (SEIR) for the Everline Resort & Spa (Developer), formerly known as Resort at Squaw Creek, Phase 2 Project. Subsequently, the District and Developer entered into a Water and Sewer Service Agreement, or Development Agreement (Agreement), for the project. The SEIR focused on potential environmental impacts, and defined mitigation measures, associated with the implementation of the Agreement.

The Agreement includes the terms under which the District would provide water and sewer collection services to the Phase 2 project, which was planned to be built in three sub-phases and include as many as 460 bedrooms in 221 residential units and a structured parking facility. The types of units currently proposed are as follows:

- Phase 2A - 18 single-family townhome units located in four low-rise buildings.
- Phases 2B and 2C - 188 units in a mid-rise building, parking structure, and 9 employee housing units.

To receive water service from the District, the Agreement requires the Developer to dedicate to the District its Well 18-3R which they currently use as their primary source of water supply for Golf Course irrigation and to meet their obligations to supply Palisades Tahoe with water for the ski resort's snowmaking operations, in addition to other specific water and sewer system improvements indicated in the Agreement.

Since then, the District and Developer have executed five (5) amendments to the original Agreement. The amendments have primarily addressed the dedication date for Well 18-3R. The most recent 5th Amendment to the Agreement, dated October 25, 2022, included extending the dedication date for Well 18-3R to November 6, 2024 and for the pressure reducing valve station (PRV) to November 6, 2023.

Additional information regarding the previous amendment can be found in the attached Board report, *Resort at Squaw Creek – Phase Two Project. Fifth Amendment to the Water & Sewer Service (Development Agreement)*, dated October 25, 2022.

DISCUSSION: This 6th Amendment further extends the deadline by which Developer is required to dedicate the PRV to the District; for one year to November 6, 2024. The dedication date for Well 18-3R remains unchanged as does the Development Term of the Agreement, both of which are November 6, 2024.

District staff have been working closely with the Developer's engineer on the location of the PRV station, and based on those discussions, a partial re-design of the facility became necessary. The original approved design was originally to be constructed in 2019 alongside water and sewer system improvements identified in the approved *The Resort at Squaw Creek Squaw Creek Townhomes Phase 2A Infrastructure Improvement Plans*, dated May 13, 2019. Additionally, in preparation for the 2019 construction, the Developer pre-purchased specific electrical and controls equipment for the PRV station. Many of these components are now outdated and the District has directed the Developer to re-design the electrical and controls systems to current District and industry standards and provide new equipment accordingly. This work is currently ongoing, and thus is the basis for the Developer's request to extend the deadline.

With the Board's consideration and action to approve the 6th Amendment, the Agreement remains current and in force. In consideration of the Phase II Project's scope and the Developer's request for an extension of time to fulfill obligations required by the Agreement, staff recommends approval of the 6th Amendment based on the following facts and findings:

1. There are no substantial changes proposed to the project.
2. There are no substantial changes to how the project is being undertaken.
3. There is no new information which was not known and could not have been known at the time the SEIR was certified as complete.

If the 6th Amendment is approved, a Memorandum of Agreement will be recorded with the Placer County Recorder's Office.

ALTERNATIVES: 1. Authorize the General Manager to execute the 6th Amendment to the Water & Sewer Service Agreement for the Everline Resort & Spa - Phase 2

Project between Everline Associates, LLC and the Olympic Valley Public Service District. Approve Resolution 2023-19.

2. Do not authorize staff to execute the 6th Amendment and do not approve Resolution 2023-19.

FISCAL/RESOURCE IMPACTS: There are no direct fiscal or resource impacts to the District negotiating the 6th Amendment to the Water & Sewer Service Agreement for the Everline Resort & Spa - Phase 2 Project and extending the deadlines discussed above. The Amendment primarily extends an existing Development Agreement executed in 2008, and more specifically, extends the deadline for dedication of the PRV to the District from 2023 to 2024.

RECOMMENDATION: Approve Resolution 2023-19 and authorize the General Manager to execute the 6th Amendment to the Water & Sewer Service Agreement between Everline Associates, LLC and the Olympic Valley Public Service District for the Everline Resort & Spa - Phase 2 Project.

ATTACHMENTS:

- Resolution 2023-19.
- 6th Amendment to the Water & Sewer Service Agreement between Everline Associates, LLC and the District.
- Board report - *Resort at Squaw Creek – Phase Two Project. Fifth Amendment to the Water & Sewer Service (Development Agreement)*, dated October 25, 2022

DATE PREPARED: September 19, 2023

RESOLUTION 2023-19

A RESOLUTION OF THE BOARD OF DIRECTORS OF THE OLYMPIC VALLEY PUBLIC SERVICE DISTRICT (PLACER COUNTY) APPROVING & AUTHORIZING EXECUTION OF THE SIXTH AMENDMENT TO WATER AND SEWER AGREEMENT WITH EVERLINE ASSOCIATES, LLC TO EXTEND DEADLINE OF DEDICATION OF PRESSURE REDUCING VALVE STATION

WHEREAS, the Olympic Valley Public Service District (District) entered into the Water and Sewer Service Agreement (Agreement) with Everline Associates, LLC (Developer hereafter), formerly known as Squaw Creek Associates, for the provision of water and sewer service for the Everline Resort & Spa Phase II Project, formerly known as Resort at Squaw Creek Phase II Project, following the adoption and certification of a Supplemental Environmental Impact Report (SEIR) under the California Environmental Quality Act;

WHEREAS, Developer warrants and represents to District that it will secure an extension of time from the County of Placer for completion of infrastructure improvements under the Subdivision Improvement Agreement for the Phase II Project, and has requested an extension of the Agreement; and

WHEREAS, Developer and District agree that the date for dedication of Well 18-3R from Developer to District shall be remain November 6, 2024, as provided in the Fifth Amendment to the Water and Sewer Service Agreement; and

WHEREAS, Developer and District agree that the date for dedication of Pressure Reducing Valve Station described in Section 6(a) of the Second Amendment shall be extended from November 6, 2023 to November 6, 2024; and

WHEREAS, the District finds that no new or more severe impacts than previously identified in the SEIR will occur; and

WHEREAS, in consideration of the Phase II Project's scope and the Developer's request for an extension of time to fulfill obligations required by the Agreement, the District's Board of Directors determines and confirms the following specific Facts and Findings:

1. There are no substantial changes proposed to the project.
2. There are no substantial changes to how the project is being undertaken.
3. There is no new information which was not known and could not have been known at the time the SEIR was certified as complete.

NOW, THEREFORE, BE IT RESOLVED by the Board of Directors of the Olympic Valley Public Service District hereby approves the attached Sixth Amendment to the Water and Sewer Service Agreement between Developer and District and does hereby direct the General Manager to execute said Amendment and such other documents, related thereto or required thereby. District Staff are further directed to record a Memorandum of Sixth Amendment with the Office of the Recorder, County of Placer.

PASSED AND ADOPTED this 26th day of September, 2023 at a meeting of the Board of Directors of the Olympic Valley Public Service District by the following vote:

AYES:

NOES:

ABSENT:

ABSTAIN:

APPROVED:

Dale Cox, Board President

ATTEST:

Jessica Asher, Board Secretary

SIXTH AMENDMENT TO WATER AND SEWER SERVICE AGREEMENT

THIS SIXTH AMENDMENT TO WATER AND SEWER SERVICE AGREEMENT (the “Sixth Amendment”) is made and entered as of this ____ day of _____, 2023, by and between the OLYMPIC VALLEY PUBLIC SERVICE DISTRICT, (the “District”), and EVERLINE ASSOCIATES, LLC, a Delaware limited liability company (the “Developer”), which was formerly known as Squaw Creek Associates, LLC, a Delaware limited liability company. “District” and “Developer” are each a “Party” and, collectively, are the “Parties”.

RECITALS

This Sixth Amendment is entered into on the basis of the following facts, understandings, and intentions of the Parties:

- A.** On or about December 26, 2008, District and Developer entered into that certain Water and Sewer Service Agreement (the “Agreement”) after District’s approval of the Agreement and certification of a Supplemental Environmental Impact Report (“SEIR”) under the California Environmental Quality Act (CEQA) on or about November 13, 2008.
- B.** A condition precedent to District’s obligation to provide water service to the Developer’s Phase II Project or New Project (as defined in the Third Amendment) is that Developer must dedicate to the District a “water supply extraction well currently known as Well 18-3R, with a minimum well capacity of One Hundred and Ten gallons per minute (110 gpm)” under Section 3.4 of the Agreement.
- C.** On or about August 28, 2012, District and Developer entered into the First Amendment to Water and Sewer Service Agreement (the “First Amendment”), which amended the Agreement and extended the dedication date for Well 18-3R under Section 3.4 of the Agreement to November 6, 2016.
- D.** On or about November 2, 2016, District and Developer entered into the Second Amendment to Water and Sewer Service Agreement (the “Second Amendment”), which extended the dedication date for Well 18-3R under Section 3.4 of the Agreement to November 6, 2019, and clarified existing obligations on Developer.
- E.** On or about June 14, 2018, District and Developer entered into the Third Amendment to Water and Sewer Service Agreement (the “Third Amendment”), which extended the dedication date for Well 18-3R under Section 3.4 of the Agreement to November 6, 2020, and made additional modifications to the Agreement.
- F.** On or about November 20, 2020, District and Developer entered into the Fourth Amendment to Water and Sewer Service Agreement (the “Fourth Amendment”), which extended the dedication date for Well 18-3R under Section 3.4 of the Agreement to November 6, 2022.

- G. On or about October 25, 2022, District and Developer entered into the Fifth Amendment to Water and Sewer Service Agreement (the “Fifth Amendment”), which extended the dedication date for Well 18-3R, amongst other agreed upon performances, under 3.4 of the Agreement to November 6, 2024.
- H. Pursuant to the provisions of Section 3 of the Fifth Amendment, Developer agreed that the Pressure Reduction Valve Station (PRV), described in Section 6(a) of the Second Amendment shall be constructed subject to and in accordance with the requirements and conditions set forth in the Technical Memorandum, appended as Exhibit A to the Fifth Amendment. Developer further agreed that the PRV shall be installed by Developer by November 6, 2023
- I. Developer warrants and represents to District that it has or will secure an extension of time from the County of Placer for completion of infrastructure improvements under the Subdivision Improvement Agreement for the Phase II Project (SUB-260 and CUP-1444), which agreement shall be in effect or infrastructure obligations for Phase IIA satisfied as of the Dedication Date, as hereby further extended. Developer agrees to provide satisfactory evidence of said extension to District.
- J. Developer desires an additional Twelve (12) month extension of time to construct and install the PRV by November 6, 2024 (the “PRV Deadline”), the same to coincide with the Dedication Date for Well 18-3R, as set forth in Section 2 of the Fifth Amendment.

AGREEMENT

1. **Incorporation of Recitals.** The Recitals set forth above are incorporated herein by this reference.
2. **Dedication Date.** Developer and District hereby agree that the date for completion and dedication of the PRV (the “PRV Deadline”) shall be extended to November 6, 2024.
3. **PRV Installation.** The PRV, described in Section 6(a) of the Second Amendment, shall be installed by Developer by November 6, 2024 (the “PRV Deadline”). The PRV shall be constructed subject to and in accordance with the requirements and conditions set forth on the Technical Memorandum issued by District’s Engineer (the “Technical Memorandum”), copy of which is appended as Exhibit A to the Fifth Amendment, which is incorporated herein by reference.
4. **Binding Effect and Recording of Memorandum.** The terms, covenants, and conditions of the Agreement, as amended or supplemented by the First, Second, Third, Fourth, Fifth and this Sixth Amendment (collectively the “Amendments”), shall be binding on and inure to the benefit of the Parties hereto and to their successors, affiliates, transferees, and assigns. It is further agreed that a Memorandum of this Sixth Amendment shall be drafted and agreed upon by the Parties and with approval

not to be unreasonably withheld, shall be recorded in the Official Records of the County of Placer.

- 5. Miscellaneous.** With exception of the terms, covenants, and conditions, as expressly set forth herein, the Agreement and the Amendments shall remain, otherwise, unmodified and in full force and effect. The Agreement and the Amendments are incorporated herein by reference as if fully set forth herein. All terms not specifically defined herein shall have the meanings set forth in the Agreement.

WHEREFORE, the Parties hereto have agreed to this Sixth Amendment on the day and in the year first above written.

DISTRICT:

OLYMPIC VALLEY PUBLIC SERVICE DISTRICT,
a public entity

By: _____

Name: _____

Title: _____

DEVELOPER:

EVERLINE ASSOCIATES, LLC,
a Delaware limited liability company

By: Pacific Squaw Creek, Inc.,
a California corporation
Its Managing Member

By: _____

Name: _____

Title: _____



OLYMPIC VALLEY PUBLIC SERVICE DISTRICT



EXHIBIT F-7
17 Pages

Resort at Squaw Creek - Phase 2 5th Amendment to Development Agreement

DATE: October 25, 2022

TO: District Board Members

FROM: Mike Geary, General Manager

SUBJECT: Resort at Squaw Creek - Phase Two Project. Fifth Amendment to the Water & Sewer Service (Development) Agreement.

BACKGROUND: In 2008, the District served as the Lead Agency and certified a Supplemental Environmental Impact Report (SEIR) for the Resort at Squaw Creek Phase 2 Project. Subsequently, the District and Resort at Squaw Creek (RSC) entered into a Water and Sewer Service Agreement, or Development Agreement (Agreement), for the project. The SEIR focused on potential environmental impacts, and defined mitigation measures, associated with the implementation of the Agreement.

The Agreement includes the terms under which the District would provide water and sewer collection services to the Phase 2 project, which was planned to be built in three sub-phases and include as many as 460 bedrooms in 221 residential units and a structured parking facility. The types of units currently proposed are as follows:

- Phase 2A - 18 single-family townhome units located in four low-rise buildings.
- Phases 2B and 2C - 188 units in a mid-rise building, parking structure, and 9 employee housing units.

To receive water service from the District, the Agreement requires RSC to dedicate to the District its Well 18-3R, with a minimum capacity of 110-gpm, which they currently use as their primary source of water supply for Golf Course irrigation and to meet their obligations to supply Squaw Valley Resort with water for the ski resort's snowmaking operations.

In 2012, the District approved the 1st Amendment that extended by four-years the date by which RSC had to dedicate Well 18-3R to the District; from November 6, 2012 to November 6, 2016.

In 2016, the District approved the 2nd Amendment that extended the Well 18-3R dedication date another three years to November 6, 2019 to align with construction timing under the new Placer County deadline for infrastructure improvements. There were other deadlines that were extended too; they are for RSC's dedication of a Water Treatment Plant Site (WTP), District's construction of a WTP, and the District's License to Explore for Wells.

The 2nd Amendment also addressed the requirement for the installation of a pressure reducing valve station (PRV) that was to be constructed as part of the Phase 2A Infrastructure Improvements.

In 2018, the District approved the 3rd Amendment that extended the Well 18-3R dedication date another two years to November 6, 2020. Once again, this District's extension to deadlines in the Agreement paralleled extensions granted by Placer County to their Subdivision Improvement Agreements with RSC.

The 3rd Amendment also allowed RSC to redefine the second and third sub-phases (e.g., Phase 2B and Phase 2C) and still receive water and sewer service from the District. The "New Project", if proposed, would be limited to a maximum of 221 residential units and a maximum day demand of 110 gpm.

In 2019 the RSC constructed the majority of the infrastructure improvements for Phase 2A. The construction of a PRV remains to be completed and is scheduled for installation 2023.

In 2020, the District approved the 4th Amendment, extending the Well 18-3R dedication date another two years to November 6, 2022.

Section 2.2.a of the Agreement states that:

"the District shall agree to extend the Term so long as Developer's approvals (SUB – 260, CUP – 1444) from the County are still in effect and Developer is in compliance with the terms and conditions of this Agreement."

DISCUSSION: This 5th Amendment further extends the deadline by which RSC is required to dedicate Well 18-3R to the District; for two years to November 6, 2024, to coincide with the extensions provided by Placer County. Accordingly, the original contract development term of the Agreement is also extended two years to November 6, 2024. The 5th Amendment also requires the installation of the PRV station by November 6, 2023.

As provided for in Amendment's *Exhibit A* (e.g., Technical Memorandum), attached, staff continues to work with RSC to identify a location for the wellhead treatment building and the PRV, as well as negotiate other project specifications and design elements.

With the Board's consideration and action to approve the 5th Amendment, the Agreement remains current and in force.

There have been no substantive changes to the project scope, the Agreement, the SEIR, or the District's ability to supply water and sewer services.

The Agreement continues to provide benefit for both the Developer and the District. Benefits to the District and the community we serve include:

- Water supply to meet the water demands of the project.
- Well 18-3R provides geographic diversity in the District's water supply and well field and provides supply redundancy.
- Wellhead water treatment facility.
- Fifteen (15) year warranty on Well 18-3R.
- Ten (10) year well water testing program.
- Grant of water rights.
- Irrigation Rollback Agreement resulting in a net zero increase in water demand from the Phase 2 Project during the critically dry summer months of June through October.
- Community Benefit Fee Agreement.
- Infrastructure including a Pressure Reducing Valve (PRV) and a sewer flow meter.
- Dedication of land to construct a Regional WTP Site if needed.
- License to explore for additional wells.
- Mitigations from the SEIR.

In consideration of the Phase II Project's scope and the RSC's request for an extension of time to fulfill obligations required by the Agreement, staff recommends approval of the 5th Amendment based on the following facts and findings:

1. There are no substantial changes proposed to the project.
2. There are no substantial changes to how the project is being undertaken.
3. There is no new information which was not known and could not have been known at the time the SEIR was certified as complete.

If the 5th Amendment is approved, a Memorandum of Agreement will be recorded with the Placer County Recorder's Office.

- ALTERNATIVES:**
1. Authorize the General Manager to execute the 5th Amendment to the Water & Sewer Service Agreement for the Resort at Squaw Creek - Phase 2 Project between Squaw Creek Associates, LLC and the Olympic Valley Public Service District. Approve Resolution 2022-26.
 2. Do not authorize staff to execute the 5th Amendment and do not approve Resolution 2022-26.

FISCAL/RESOURCE IMPACTS: There are no direct fiscal or resource impacts to the District negotiating the 5th Amendment to the Water & Sewer Service Agreement for the Resort at Squaw Creek - Phase 2 Project and extending the deadlines discussed above. The Amendment primarily extends an existing Development Agreement executed in 2008, and more specifically, extends the deadline for dedication of Well 18-3R to the District from 2022 to 2024.

RECOMMENDATION: Approve Resolution 2022-26 and authorize the General Manager to execute the 5th Amendment to the Water & Sewer Service Agreement between Squaw Creek Associates, LLC and the Olympic Valley Public Service District for the Resort at Squaw Creek - Phase 2 Project.

ATTACHMENTS:

- Resolution 2022-26.
- 5th Amendment to the Water & Sewer Service Agreement between Squaw Creek Associates, LLC and the District.
- Exhibit A – *Technical Memorandum*.
- PowerPoint slides presented at this meeting.

DATE PREPARED: October 19, 2022



OLYMPIC VALLEY PUBLIC SERVICE DISTRICT



EXHIBIT F-8
20 Pages

TRUCKEE RIVER WATER RIGHTS APPLICATION

DATE: September 26, 2023

TO: District Board Members

FROM: Dave Hunt, District Engineer

SUBJECT: Truckee River Water Rights Application – Withdrawal of Water Rights Application A031486

BACKGROUND: Olympic Valley Public Service District filed an application to appropriate water by permit with the State Water Resources Control Board (State Water Board), Division of Water Rights on December 29, 2003.

Action on the application was delayed due to the negotiation of the Truckee River Operating Agreement (TROA). On December 1, 2015, the federal watermaster began implementation of TROA and the interstate allocations under the 1990 Truckee-Carson- Pyramid Lake Water Rights Settlement Act (Settlement Act). The diversion, storage, and use of water from the Truckee River stream system under water rights issued by the State Water Board, including any right issued for Application A031486, would be conditioned in accordance with the provisions of TROA and the Settlement Act.

The application was noticed on August 27, 2004. By letter dated October 22, 2004, the State Water Board retracted the notice and indicated that processing of the application would be suspended pending completion of the TROA negotiation. The State Water Board re-noticed the application in May 2023 to ensure that the record reflected these events and to allow interested parties to submit comments on the application based on current circumstances.

The May 2023 re-noticed water rights application allowed for interested parties to file a protest against the approval of the application. The District and DWR received three (3) protest letters from the California Department of Wildlife, United States Bureau of Reclamation, and Sierra Watch. There is no action necessary by the District in response to these protests at this time. The content of the protests would be addressed in the CEQA process if and/or when the District decided to move forward with a Truckee River water supply project.

DISCUSSION: The application for surface water rights was first discussed in the 2003 Squaw Valley Groundwater Development & Utilization Feasibility Study Update (Study) prepared by West Yost & Associates for the District. The Study provided the District with a plan to guide the responsible development of additional water supply sources to meet the demands of existing and future customers. As part of the Study, alternative water supplies were evaluated, one of which included diversion of water from the Truckee River. A Truckee River water supply was further evaluated in the District's 2015 Redundant Water Supply – Preferred Alternative Evaluation Project.

Both studies eliminated the Truckee River diversion from consideration mainly because of the risks that surface water may not be available in every year, specifically drought years, thus making this water supply option undependable and unsustainable. This was also addressed by the Department of Fish and Wildlife in their June 12, 2023, protest letter. The project would also be costly to plan, design, permit, and construct; somewhere on the order of \$15-25 million. Because of these conclusions, the District has not actively pursued this project. But the District has kept the permit application active as there was no previous pressure put on the District by the Sater Water Board to act on the application.

The State Water Board staff notified the District in July 2023 that the Truckee River water supply project would need to move forward to maintain the permit as active, and placed a deadline of October 13, 2023, to notify the State Water Board of our intentions. To do this, the District would have to begin the CEQA process and satisfy the submitted protests. This would initially include commissioning a Feasibility Study to develop preferred facility alternatives, evaluate required permitting, and identify probable costs for the project. This document would provide the District with the necessary information to make an informed decision about the feasibility of the project and how to move forward with CEQA. If it is decided to not move forward with the project, the District would have to formally withdraw the application with the State Water Board.

Given the undependable water supply from the Truckee River and the cost and staff time required to complete the necessary studies, the District is recommending that we withdraw Application to Appropriate Water No. A31486. Withdrawal of the application will result in the District losing its water right priority date of 2003. Waterboard staff has indicated that there are few Truckee River water rights applications that have been filed since 2003, and that the combined water requirements of these applications are so small as to not affect the surface water diversion allowance under TROA. The District can easily re-apply for Truckee River surface water rights at a later date, if desired.

ALTERNATIVES: 1. Authorize the General Manager to notify the State Water Resources Control Board that the District wishes to withdraw Application to Appropriate No. 31486.

2. Do not authorize the General Manager to notify the State Water Resources Control Board that the District wishes to withdraw Application to Appropriate No. 31486 and authorize staff to initiate the planning and permitting process for the project.

FISCAL/RESOURCE IMPACTS: There is no fiscal impact on the District if the application is withdrawn. If the application is not withdrawn, the District will be required to initiate project planning and permitting, which would include commissioning a Feasibility Study estimated at \$200,000-\$250,000. The cost to prepare an EIR under CEQA is unknown. The overall project cost could be in the range of \$15-25 million. The project would be funded from the Water Capital fund and potential grants and/or debt financing.

RECOMMENDATION: Staff recommends the Board authorize the General Manager to notify the State Water Resources Control Board that the District wishes to withdraw Application to Appropriate No. 31486.

ATTACHMENTS: Application to Appropriate Water Application No. 31486

DATE PREPARED: September 20, 2023

4. PURPOSE OF USE, DIVERSION/STORAGE AMOUNT AND SEASON

a. PURPOSE OF USE (irrigation, domestic, etc.)	DIRECT DIVERSION				STORAGE		
	AMOUNT		SEASON OF DIVERSION		AMOUNT	SEASON OF COLLECTION	
	Rate (cfs or gpd)*	Acre-feet per annum	Beginning date (month & day)	Ending date (month & day)	Acre-feet per annum	Beginning date (month & day)	Ending date (month & day)
	Total afa		Total afa				

See Attachment No. 2 * If rate is less than 0.025 cubic feet per second (cfs), use gallons per day (gpd).

- b. Total combined amount taken by direct diversion and storage during any one year will be _____ acre-feet.
- c. Reservoir storage is: onstream offstream underground (If underground storage, attach Underground Storage Form.)
- d. County in which diversion is located: _____ County in which water will be used: _____

5. SOURCES AND POINTS OF DIVERSION/REDIVERSION

- a. Sources and Points of Diversion (POD)/Points of Rediversion (PORD):
- POD / PORD # _____ tributary to _____ thence _____
- POD / PORD # _____ tributary to _____ thence _____
- POD / PORD # _____ tributary to _____ thence _____
- POD / PORD # _____ tributary to _____ thence _____

If needed, attach additional pages, check box below and label attachment

See Attachment No. 3

- b. State Planar and Public Land Survey Coordinate Description:

POD/PORD #	CALIFORNIA COORDINATES (NAD 83)	ZONE	POINT IS WITHIN (40-acre subdivision)	SECTION	TOWNSHIP	RANGE	BASE AND MERIDIAN
1	<small>Lat / Long</small> 39°12'5.63"N 120°12'2.49"W <small>State Plane (meters)</small> 0402 2155401.317mE 671920.691mN	2	N.E. ¼ of S.E. ¼	28	16 N	16E	M.D.
			¼ of ¼				
			¼ of ¼				
			¼ of ¼				

If needed, attach additional pages, check box below and label attachment

See Attachment No 3 & 5

- c. Name of the post office most often used by those living near the proposed point(s) of diversion: _____

6. WATER AVAILABILITY

- a. Have you attached a water availability analysis for this project? YES NO
 If NO, provide sufficient information to demonstrate that there is reasonable likelihood that unappropriated water is available for the proposed appropriation: If needed, attach additional pages, check box below and label attachment.

See Attachment No. 4

- b. Is your project located on a stream system declared to be fully appropriated by the State Water Resources Control Board (State Water Board) during your proposed season of diversion?
 YES NO
- c. In an average year, does the stream dry up at any point downstream of your project? YES NO
 If YES, during which months? Jan Feb Mar Apr May Jun Jul Aug Sep Oct Nov Dec
- d. What alternate sources of water are available if a portion of your requested diversion season must be excluded because water is not available for appropriation? (e.g., percolating groundwater, purchased water, etc.) If needed, attach additional pages, check box below and label attachment

See Attachment No. 3

7. PLACE OF USE

a.

USE IS WITHIN (40-acre subdivision)	SECTION*	TOWNSHIP	RANGE	BASE & MERIDIAN	IF IRRIGATED	
					Acres	Presently cultivated?
1/4 of 1/4						<input type="checkbox"/> YES <input type="checkbox"/> NO
1/4 of 1/4						<input type="checkbox"/> YES <input type="checkbox"/> NO
1/4 of 1/4	SEE ATTACHED					<input type="checkbox"/> YES <input type="checkbox"/> NO
1/4 of 1/4						<input type="checkbox"/> YES <input type="checkbox"/> NO
1/4 of 1/4						<input type="checkbox"/> YES <input type="checkbox"/> NO
1/4 of 1/4						<input type="checkbox"/> YES <input type="checkbox"/> NO
1/4 of 1/4						<input type="checkbox"/> YES <input type="checkbox"/> NO
1/4 of 1/4						<input type="checkbox"/> YES <input type="checkbox"/> NO
Total Acres:						

*Please indicate if section is projected with a "(P)" following the section number.

See Attachment No. 3 Please provide the Assessor's Parcel Number(s) for the place of use:

8. PROJECT SCHEDULE

Project is: proposed, partially complete or complete (Year completed - _____).

Extent of completion: _____

Estimated amount of time in years it will take for construction to be completed: _____

Estimated amount of time in years it will take for water to be put to full beneficial use: _____

9. JUSTIFICATION OF AMOUNTS REQUESTED

a. IRRIGATION: Maximum area to be irrigated in any one year: _____ acres.

CROP	ACRES	METHOD OF IRRIGATION (sprinklers, flooding, etc.)	WATER USE (Acre-foot/Yr.)	SEASON OF WATER USE	
				Beginning date (month & day)	Ending date (month & day)

See Attachment No. _____

b. DOMESTIC: Number of residences to be served: _____ Separately owned?
 YES NO Number of people to be served: _____ Estimated daily use per person is:
 _____ gallons per day Area of domestic lawns and gardens: _____ square feet
 Incidental domestic uses:

_____ (dust control area, number and kind of domestic animals, etc.)

a. STOCKWATERING: Kind of stock: _____ Maximum number: _____
 Describe type of operation: _____
 (feedlot, dairy, range, etc.)

d. RECREATIONAL: Type of recreation: Fishing Swimming Boating Other _____

e. MUNICIPAL:

POPULATION List for 5-year periods until use is completed		MAXIMUM MONTH		ANNUAL USE		
Period	Population	Average daily use (gallons per capita)	Rate of diversion (cfs)	Average daily use (gallons per capita)	Acre-foot (per capita)	Total (acre-feet)
Present	Olympic Valley Population Greatly Fluctuates Depending On Season. See attachment 2 for future projected use.					

See Attachment No. 2

Month of maximum use during year: _____
 Month of minimum use during year: _____

f. HEAT CONTROL: Area to be heat controlled: _____ net acres
 Type of crops protected: _____
 Rate at which water is applied to use: _____ gpm per acre
 Heat protection season will begin _____ and end _____
 (month and day) (month and day)

g. FROST PROTECTION: Area to be frost protected: _____ net acres
 Type of crops protected: _____
 Rate at which water is applied to use: _____ gpm per acre
 The frost protection season will begin _____ and end _____
 (month & day) (month & day)

h. INDUSTRIAL: Type of industry: _____

Basis for determination of amount of water needed: _____

- i. MINING: Name of the claim: _____ Patented Unpatented
 Nature of the mine: _____ Mineral(s) to be mined: _____
 Type of milling or processing: _____
 After use, the water will be discharged into _____ (watercourse)
 in _____ 1/4 of _____ 1/4 of Section _____, T _____, R _____, _____ B. & M.
- j. POWER: Total head to be utilized: _____ feet
 Maximum flow through the penstock: _____ cfs Maximum theoretical horsepower capable of
 being generated by the works (cfs x fall ÷ 8.8): _____
 Electrical capacity (hp x 0.746 x efficiency): _____ kilowatts at: _____% efficiency
 After use, the water will be discharged into _____ (watercourse)
 in _____ 1/4 of _____ 1/4 of Section _____, T _____, R _____, _____ B&M. FERC No.: _____
- k. FISH AND WILDLIFE PRESERVATION AND/OR ENHANCEMENT: List specific species and
 habitat type that will be preserved or enhanced: _____
- l. OTHER: Describe use: _____
 Basis for determination of amount of water needed: _____

10. DIVERSION AND DISTRIBUTION METHOD

- a. Diversion will be by gravity by means of: _____
 (dam, pipe in unobstructed channel, pipe through dam, siphon, weir, gate, etc.)
- b. Diversion will be by pumping from: _____
 (sump, offset well, channel, reservoir, etc)
 Pump discharge rate: _____ cfs or gpd Horsepower: _____
 Pump Efficiency: _____

c. Conduit from diversion point to first lateral or to offstream storage reservoir:

CONDUIT (pipe or channel)	MATERIAL (type of pipe or channel lining; indicate if pipe is buried or not)	CROSS-SECTION (pipe diameter, or ditch depth and top and bottom width) (inches or feet)	LENGTH (feet)	TOTAL LIFT OR FALL		CAPACITY (cfs, gpd or gpm)
				feet	+ or -	

See Attachment No. 3

d. Storage reservoirs: (For underground storage, complete and attach underground storage form)

RESERVOIR NAME OR NUMBER	DAM				RESERVOIR		
	Vertical height from downstream toe of slope to spillway level (feet)	Construction material	Length (feet)	Freeboard: dam height above spillway crest (feet)	Surface area when full (acres)	Capacity (acre-feet)	Maximum water depth (feet)

See Attachment No. _____

e. Outlet pipe: Complete for storage reservoirs having a capacity of 10 acre-feet or more.

RESERVOIR NAME OR NUMBER	OUTLET PIPE				
	Diameter in inches	Length in feet	Fall: Vertical distance between entrance and exit of outlet pipe in feet	Head: Vertical distance from spillway to entrance of outlet pipe in feet	Dead Storage: Storage below entrance of outlet pipe in acre-feet

See Attachment No. ____

e. If water will be stored and the reservoir is not at the point of diversion, the maximum rate of diversion to off-stream storage will be _____ cfs. Diversion to offstream storage will be made by:

- Pumping Gravity

11. CONSERVATION AND MONITORING

a. What methods will you use to conserve water? Explain.

b. How will you monitor your diversion to be sure you are within the limits of your water right and you are not wasting water? Weir Meter Periodic sampling Other (describe)

12. RIGHT OF ACCESS

a. Does the applicant own all the land where the water will be diverted, transported and used?

- YES NO

If NO, I do do not have a recorded easement or written authorization allowing me access.

b. List the names and mailing addresses of all affected landowners and state what steps are being taken to obtain access:

See Attachment No. ____

13. EXISTING WATER RIGHTS AND RELATED FILINGS

a. Do you claim an existing right for the use of all or part of the water sought by this application?

- YES NO

If YES, please specify: Riparian Pre-1914 Registration Permit License

Percolating groundwater Adjudicated Other (specify) _____

b. For each existing right claimed, state the source, year of first use, purpose, season and location of the point of diversion (to within quarter-quarter section). Include number of registration, permit, license, or statement of water diversion and use, if applicable.

See Attachment No. ____

c. List any related applications, registrations, permits, or licenses located in the proposed place of use or that utilize the same point(s) of diversion.

See Attachment No. ____

14. OTHER SOURCES OF WATER

Are you presently using, or do you intend to use, purchased water or water supplied by contract in connection with this project? Yes No If yes, please explain: _____

15. MAP REQUIREMENTS

The Division cannot process your application without accurate information showing the source of water and location of water use. You must include a map with this application form that clearly indicates the quarter/quarter, section, township, range, and meridian of (1) the proposed points of diversion and (2) the place of use. A copy of a U.S.G.S. quadrangle/topographic map of your project area is preferred, and can be obtained from sporting goods stores or through the Internet at <http://topomaps.usgs.gov>. A certified engineering map is required when (1) appropriating more than three cubic feet per second by direct diversion, (2) constructing a dam which will be under the jurisdiction of the Division of Safety of Dams, (3) creating a reservoir with a surface area in excess of ten acres or (4) appropriating more than 1,000 acre-feet per annum by underground storage.

See the instruction booklet for more information.

See Attachment No. 3 & 5

ENVIRONMENTAL INFORMATION

Note: Before a water right permit may be issued for your project, the State Water Board must consider the information contained in an environmental document prepared in compliance with the California Environmental Quality Act (CEQA). This form is not a CEQA document. If a CEQA document has not yet been prepared for your project, a determination must be made of who is responsible for its preparation. If the State Water Board is determined to be responsible for preparing the CEQA document, the applicant will be required to pay all costs associated with the environmental evaluation and preparation of the required documents. Please answer the following questions to the best of your ability and submit with this application any studies that have been conducted regarding the environmental evaluation of your project.

16. COUNTY PERMITS

a. Contact your county planning or public works department and provide the following information:

Person contacted: _____ Date of contact: _____
 Department: _____ Telephone: (530) 583-4692
 County Zoning Designation: _____

Are any county permits required for your project? YES NO If YES, check appropriate box below:

- Grading permit Use permit Watercourse Obstruction permit Change of zoning
- General plan change Other (explain): _____

b. Have you obtained any of the required permits described above? YES NO

If YES, provide a complete copy of each permit obtained.

See Attachment No. ____

17. STATE/FEDERAL PERMITS AND REQUIREMENTS

- a. Check any additional state or federal permits required for your project:
 Federal Energy Regulatory Commission U.S. Forest Service U.S. Bureau of Land Management U.S. Corps of Engineers U.S. Natural Res. Conservation Service Calif. Dept. of Fish and Game State Lands Commission Calif. Dept. of Water Resources (Div. of Safety of Dams) Calif. Coastal Commission State Reclamation Board Other (specify)

b. For each agency from which a permit is required, provide the following information:

AGENCY	PERMIT TYPE	PERSON(S) CONTACTED	CONTACT DATE	TELEPHONE NO.

See Attachment No. 6

- c. Does your proposed project involve any construction or grading-related activity that has significantly altered or would significantly alter the bed, bank, or riparian habitat of any stream or lake? YES NO
 If YES, explain:

See Attachment No. _____

- b. Have you contacted the California Department of Fish and Game concerning your project?
 YES NO If YES, name, telephone number and date of contact:

18. ENVIRONMENTAL DOCUMENT

- a. Has any California public agency prepared an environmental document for your project?
 YES NO
- b. If YES, submit a copy of the latest environmental document(s) prepared, including a copy of the notice of determination adopted by the California public agency. Public agency: _____

- c. If NO, check the appropriate box and explain below, if necessary:
 The applicant is a California public agency and will be preparing the environmental document.*
 I expect that the State Water Board will be preparing the environmental document.**
 I expect that a California public agency other than the State Water Board will be preparing the environmental document.* Public agency: _____
 See Attachment No. _____

* Note: When completed, submit a copy of the final environmental document (including notice of determination) or notice of exemption to the State Water Board, Division of Water Rights and proof of payment of the State Clearinghouse filing fee. Processing of your application cannot be completed until these documents are submitted.

** Note: CEQA requires that the State Water Board, as Lead Agency, prepare the environmental document. The information contained in the environmental document must be developed by the applicant and at the applicant's expense under the direction of the State Water Board, Division of Water Rights.

19. WASTE/WASTEWATER

- a. Will your project, during construction or operation, (1) generate waste or wastewater containing such things as sewage, industrial chemicals, metals, or agricultural chemicals, or (2) cause erosion, turbidity or sedimentation? YES NO

If YES, or you are unsure of your answer, explain below and contact your local Regional Water Quality Control Board for the following information (See instruction booklet for address and telephone no.):

See Attachment No. ____

- b. Will a waste discharge permit be required for your project? YES NO

Person contacted: _____ Date of contact: _____

- c. What method of treatment and disposal will be used? _____

See Attachment No. ____

20. ARCHEOLOGY

- a. Have any archeological reports been prepared on this project? YES NO
- b. Will you be preparing an archeological report to satisfy another public agency? YES NO
- c. Do you know of any archeological or historic sites located within the general project area?

YES NO If YES, explain:

See Attachment No. ____

21. ENVIRONMENTAL SETTING

Attach **two complete sets of color photographs**, clearly dated and labeled, showing the vegetation that exists at the following three locations:

- Along the stream channel immediately downstream from the proposed point(s) of diversion.
- Along the stream channel immediately upstream from the proposed point(s) of diversion.
- At the place(s) where the water is to be used.

See Attachment No. 7 & 3


SUBMITTAL FEES

Calculate your application filing fee using the “Water Right Fee Schedule Summary” that was enclosed in the application packet. The “Water Right Fee Schedule Summary” can also be viewed at the Division of Water Rights’ website (www.waterrights.ca.gov).

A check for the application filing fee, payable to the “Division of Water Rights” and an \$850 check for the Streamflow Protection Standards review fee [Pub. Resources Code § 10005(a)], payable to the “California Department of Fish and Game,” must accompany this application. All applicable fees are required at the time of filing. If the application fees are not received, your application will not be accepted and will be returned to you. Please check the fee schedule for any fee changes prior to submitting the application.

DECLARATION AND SIGNATURE

I declare under penalty of perjury that all information provided is true and correct to the best of my knowledge and belief. I authorize my agent, if I have designated one above, to act on my behalf regarding this water right application.

 Signature of Applicant	General Manager Title or Relationship	3/19/18 Date
Signature of Co-Applicant (if any)	Title or Relationship	Date

Applications that are not completely filled out and/or do not have the appropriate fees will not be accepted. In the event that the Division has to return the application because it is incomplete, a portion of the application submittal fee will be charged for the initial review.

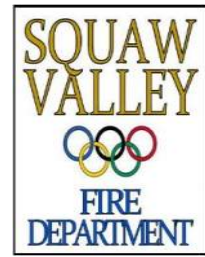
“APPLICATION TO APPROPRIATE WATER” CHECKLIST

Before you submit your application, be sure to:

- Answer each question completely.
- Number, label and include all necessary attachments.
- Include a legible map that meets the requirements discussed in the instruction booklet.
- Include the Water Availability Analysis or sufficient information to demonstrate that there is reasonable likelihood that unappropriated water is available for the proposed appropriation.
- Include two complete sets of color photographs of the project site.
- Enclose a check for the required fee, payable to the Division of Water Rights.
- Enclose an \$850 check for the Streamflow Protection Standards review fee, payable to the Department of Fish and Game.
- Sign and date the application.

Send the original and one copy of the entire application to:

**State Water Resources Control Board
 Division of Water Rights
 P.O. Box 2000
 Sacramento, CA 95812-2000**



Attachment 1

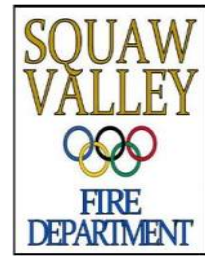
Project Description:

The application to appropriate water from the Truckee River involves the construction of shallow wells adjacent to the Truckee River for the purpose of providing a surface water municipal supply for the Squaw Valley Public Service District (District). The surface water would supplement existing groundwater supply in the District to provide a reliable supply for planned future populations, and add redundancy in the state of an emergency.

The point of diversion would be near the west bank of the Truckee River just south of the intersection of Highway 89 and Squaw Valley Road. The maximum diversion would be 2.9 cubic feet per second (cfs). The typical annual diversion would be 1,086 acre-feet. After treatment, the water would be conveyed to the District's existing water distribution network for delivery within the District boundaries.

The project would also include a small water treatment plant to be constructed at one of three potential locations: 1) near the point of diversion; 2) near eastern end of Squaw Valley at a park site currently owned by Placer County, but expected to be transferred to the District if the site is chosen; 3) near western end of Squaw Valley adjacent to the old District office building on District property. A 10-inch pipeline would convey the water to the new treatment plant and ultimately to a treated water storage tank, which is tied into the existing water distribution system. The pipeline alignment would utilize the existing public right-of-way in Highway 89 for 1,100 feet and continue in the right-of-way for Squaw Valley Road for 1,300 to 11,400 feet, depending on the treatment plant location.

The diverted Truckee River water would be put to beneficial use within the existing boundaries of the District. The water source would provide municipal water supply in addition to the District's existing supply provided by groundwater within Squaw Valley. The District plans to use a combination of groundwater and the proposed Truckee River surface water to meet the projected demand. Attachment 3 shows a general layout of proposed diversion, treatment, area of use, and conveyance facilities. The figure also displays District's existing groundwater wells and District boundaries.



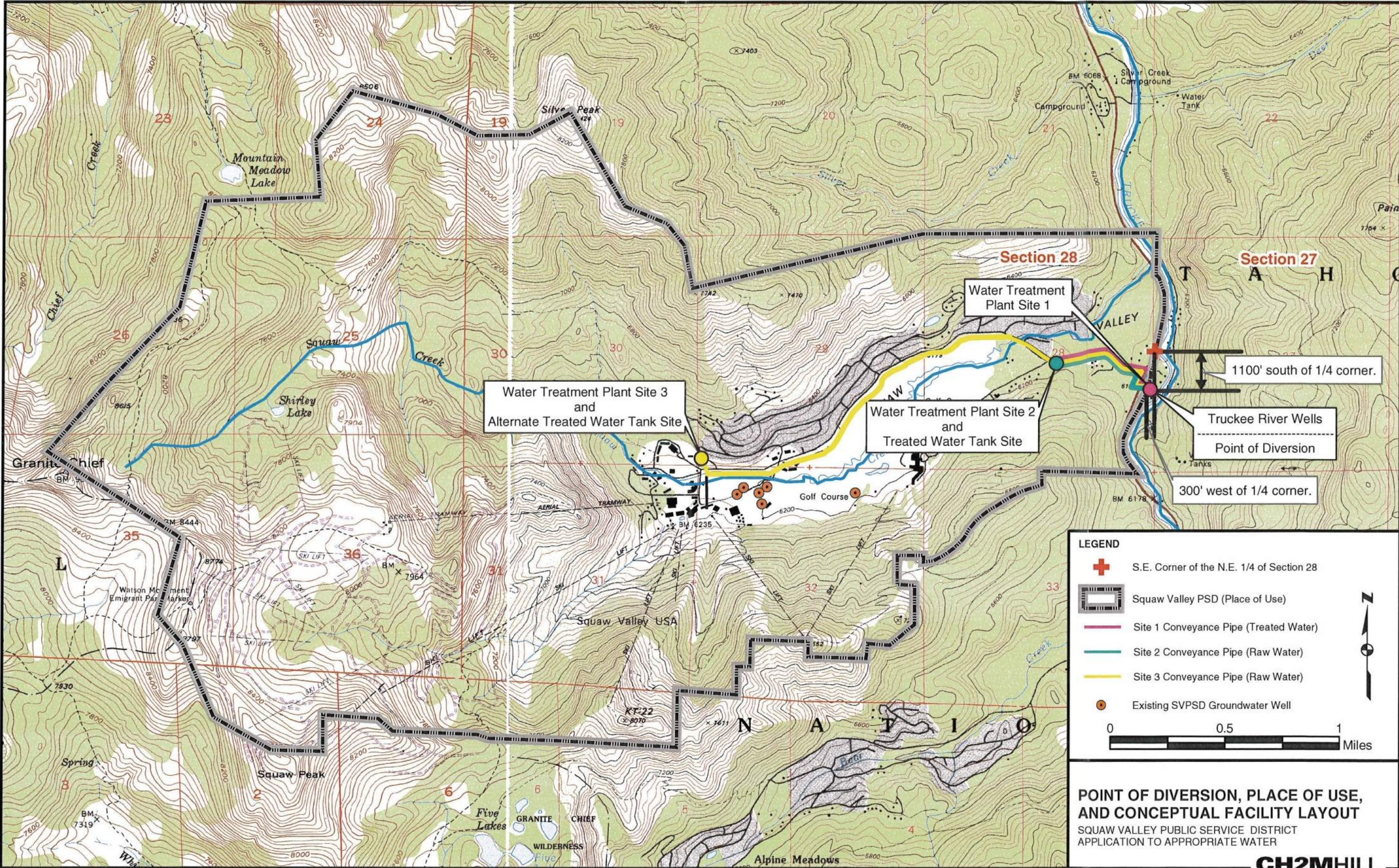
Attachment 2

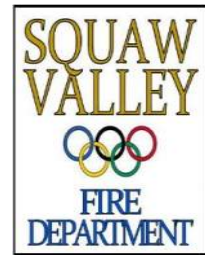
Projected Water Demand:

The nature of the population in Squaw Valley is not typical of other municipal areas. The population varies greatly daily and from season to season. The population and the water use is heavily influenced by the tourist season as this is a popular summer and winter tourist destination. As such, the water demands are based on some permanent residents, seasonal residents, seasonal workforce, hotel guests, commercial use, condominiums with varied occupancy rates, and nearly 20,000 daily visitors. The following table presents the projected build-out level of water demand for the Squaw Valley Public Service District with the addition of the Squaw Valley Municipal Water Company and the 8200 Water System.

Customer Type		2020	2025 (b)	2030	2035	2040
SVPSD	SFR	143	167	186	205	214
	Multi Family	164	230	248	266	275
	Commercial	108	122	133	144	150
	Irrigation	47	47	47	47	47
	VSVSP	84	132	180	216	240
SVMWC	SFR	133	135	137	139	140
8200 System	Commercial	20	20	20	20	20
TOTAL, All Demands		699	853	951	1,037	1,086

Attachment 3: A031486 SVPSD Application to Appropriate Water - Area of Use



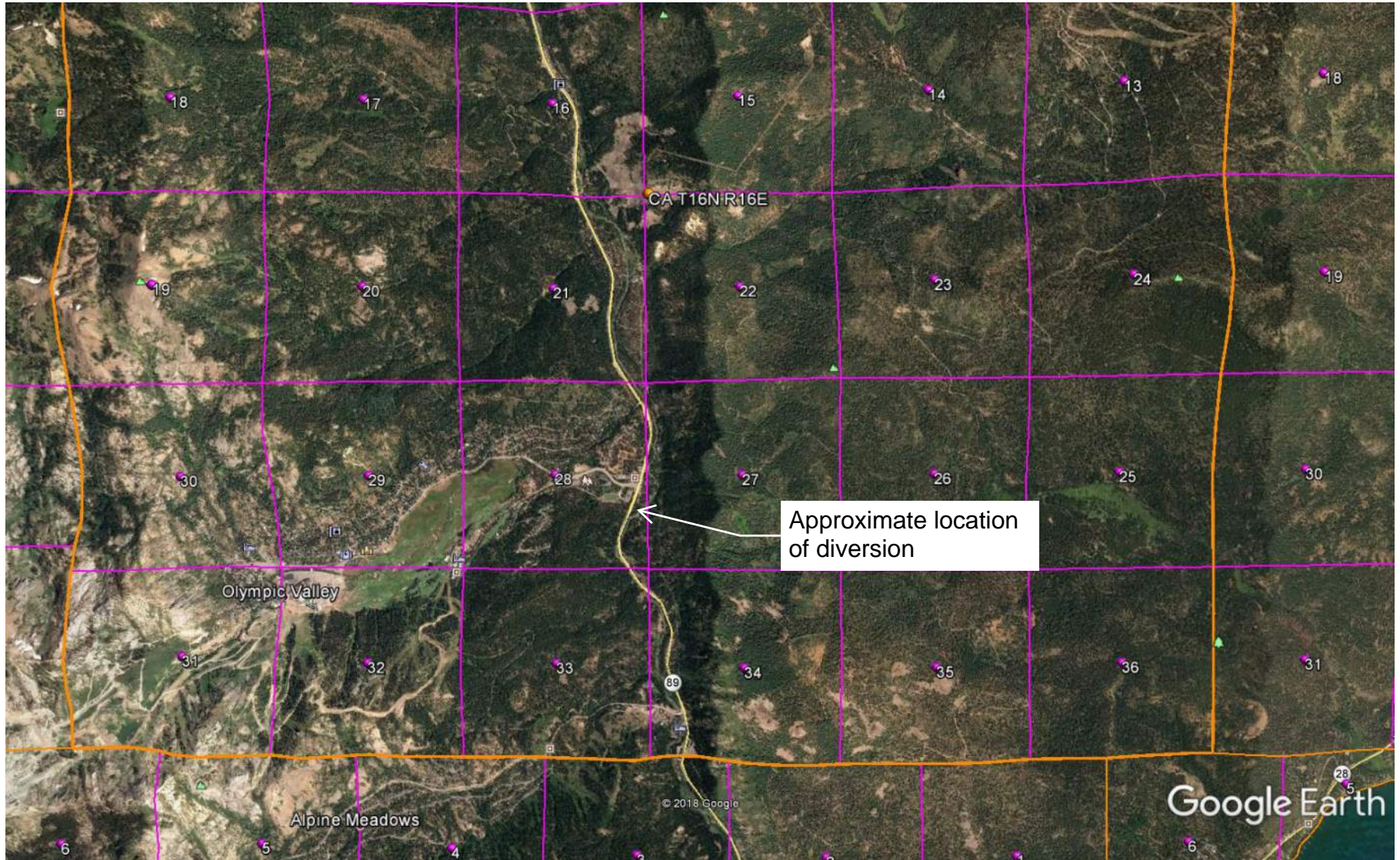


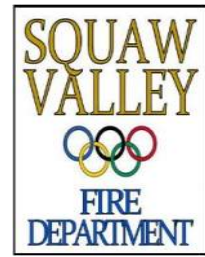
Attachment 4

TROA Water Allocation:

Manner of Use	Lake Tahoe Basin (acre-feet)	Truckee River Basin (acre-feet)	
		Total Water Use	Surface Portion
Municipal & Industrial (Includes private domestic wells)	11,450	6090	230
Golf Course Irrigation	500	1,920	80
Snowmaking	0	85	-
Total Reportable Water Use for 2016	11,950	8,095	310
Total Annual California Allocation per PL 101-618	23,000	32,000 (Total Water Use)	Up to 10,000 maximum from surface water sources
% of Total Annual California Allocation	52%	25%	

Attachment 5: A031486 SVPSD Application to Appropriate Water Point of Diversion





Attachment 6

Required Permits:

AGENCY	PERMIT TYPE	PERSON(S) CONTACTED	CONTACT DATE	TELEPHONE NO.
SVPSD	CEQA	N/A	N/A	N/A
U.S. Forest Service	Special Use Permit / NEPA	N/A	N/A	N/A
U.S. Corps of Engineers	Section 404	N/A	N/A	N/A
Calif. Dept. of Fish and Game	Lake and Streambed Alteration	N/A	N/A	N/A
Cal Trans	Encroachment	N/A	N/A	N/A
LRWQCB	401 Water Quality	N/A	N/A	N/A

Attachment 7: A031486 SPSD Application to Appropriate Water - Photos of Diversion Area
All Pictures Taken 3/9/2018



Up stream view at diversion point



Up stream / middle view at diversion point



Down stream / middle view at diversion point



Down stream view at diversion point

RESOLUTION 2023-18

A RESOLUTION OF THE BOARD OF DIRECTORS OF THE OLYMPIC VALLEY PUBLIC SERVICE DISTRICT EXPRESSING APPRECIATION TO THOMAS ARCHER LEGAL COUNSEL

WHEREAS, Tom has faithfully represented the District since 1991, playing an integral role to ensure the District's interests were protected; and

WHEREAS, He had been a pillar of stability and expertise through the transition of three general managers, nineteen board members, and three Fire Stations; and

WHEREAS, Tom has demonstrated unwavering commitment by carefully drafting countless reports, contracts, agreements, easements, memoranda of understanding, and more throughout his 32 years of legal counsel for Olympic Valley Public Service District; and

WHEREAS, Thomas was with the District when it built the old Fire House at 1810 Olympic Valley Road as well as when it built the new one at 305 Olympic Valley Road; and

WHEREAS, Tom guided the District through multiple development projects, dating from the Intrawest Village Development and the Resort at Squaw Creek, to negotiations with the current Alterra Village project; and

WHEREAS, Tom offered a level-headed, pragmatic approach to challenges that the District faced, seeking solutions, rather than confrontation; and

WHEREAS, Tom consistently demonstrated a willingness to assist the Board and Staff, providing invaluable guidance to ensure that the District remain free from legal conflict; and

WHEREAS, Tom rustled cattle for fun and would inform us he'd been bucked from his horses only when bones were broken; and

WHEREAS, Tom's legal arguments are as sharp as the hooks in his tackle box, ensuring that the District's interests were reeled in with finesse and precision.

NOW, THEREFORE, BE IT RESOLVED that the Board of Directors of the Olympic Valley Public Service District hereby commends and expresses great appreciation to Thomas Archer for his dedicated service to the District and community.

PASSED AND ADOPTED this 26th day of September, 2023 at a regular meeting of the Board of Directors of the Olympic Valley Public Service District, by the following vote on roll call:

AYES:
NOES:
ABSENT:
ABSTAIN:

APPROVED:

Dale Cox, Board President

ATTEST:

Jessica Asher, Board Secretary



OLYMPIC VALLEY PUBLIC SERVICE DISTRICT



EXHIBIT G-1
4 Pages

FIRE DEPARTMENT REPORT

DATE: September 26, 2023
TO: District Board Members
FROM: Brad Chisholm, Fire Chief
SUBJECT: Fire Department Report – Information Only

BACKGROUND: The discussion section below provides information from the Fire Department regarding operations and activities that are not the subject of a separate report. This report is prepared to provide new information and recent progress only.

DISCUSSION: **Training:**

EMS: SSV Policies, Respiratory Emergencies, Infrequent Skills, Adult & Pedi IV/IO, ALS Scenarios for FF Assessment, Pedi Shock/Pain, Capnography, CPR Skills, Medical & Trauma Assessment, Cardiac Monitor, Mega Code
Fire/Rescue: FF Safety/Survival, Radio Training, Forcible Entry, Elevator Rescue, WT-21 Drafting/Port-A-Tank, Ladders, Seasonal FF Task Books, Confidence Course, Backcountry Rescue, Ropes, Confined Space, Trench Rescue

Public Education:

Child Seat install, Defensible Space inquiries, Firewise Community Meeting prep, OV-4 Community Meeting prep

Fire Prevention/Inspections:

Plan Checks (7), Sprinkler Rough (2), Building Final (2), LPG (2), STR Defensible Space (9), Tent (2), Solar (1)
Defensible Space - Commercial (3)
Other: Fire Drill - Creekside Charter; Numerous Calls/Visits per fuels reduction

Equipment:

Brush 21: Replace DEF sending unit; New front seats

Note: Fewer training topics due to FF/Medic Assessment preparation: Logistics, References, Application review, Interview, EMS Assessment

Overtime (OT) & Forced Overtime (FOT) Hours:

Regular OT hours for Current period: 246 hours (Aug. 22 to Sept. 19, 2023)

Forced OT hours for Current period: 0 hours (Aug. 22 to Sept. 19, 2023)

Days, since last report, dropped to 3 on duty (flex min staffing to 3): 0 days

Year to Date OT hours: 1,805.5 hours

Year to Date FOT hours: 226 hours

Emergency Calls:

Please see attached pages.

Total calls for the period: 42 (Aug. 22 to Sept. 19, 2023)

Year to Date 2023 calls: 542 (YTD 2022: 446 Calls)

Notable Items:

Palisades meeting; Fire & law evacuation meeting; FF/Medic Assessment; Liberty Energy meeting; Fire Ball contingency

Pending: OV Firewise Community meeting; OV-4 community meeting; JPA chiefs & Supervisor Gustafson meeting; Fire & Caltrans meeting

Staffing and Employment Opportunities:

- We continue to run two shifts at minimum/flex staffing, plus a Seasonal FF.

- After advertising for over three months on the four leading FF recruitment platforms, we received nine applications. Three didn't qualify, six were invited to test, two showed up, neither made it to the FC/GM interview.

Assessment included:

- 100 pt. multi-choice FF test
- 50 pt. multi-choice ALS test
- ALS Assessment: two scenarios, mannequins, role players, assistants, scorers
- Panel interview

Looking at staffing options. This is a considerable challenge with competition for employees being industry wide.

Funding Strategies Considerations/Proposals:

- Near Term: Fundraising, Sponsorships, Cost sharing
- Medium Term: Cost recovery, TOT/TBID funding
- Long Term: Tax measure

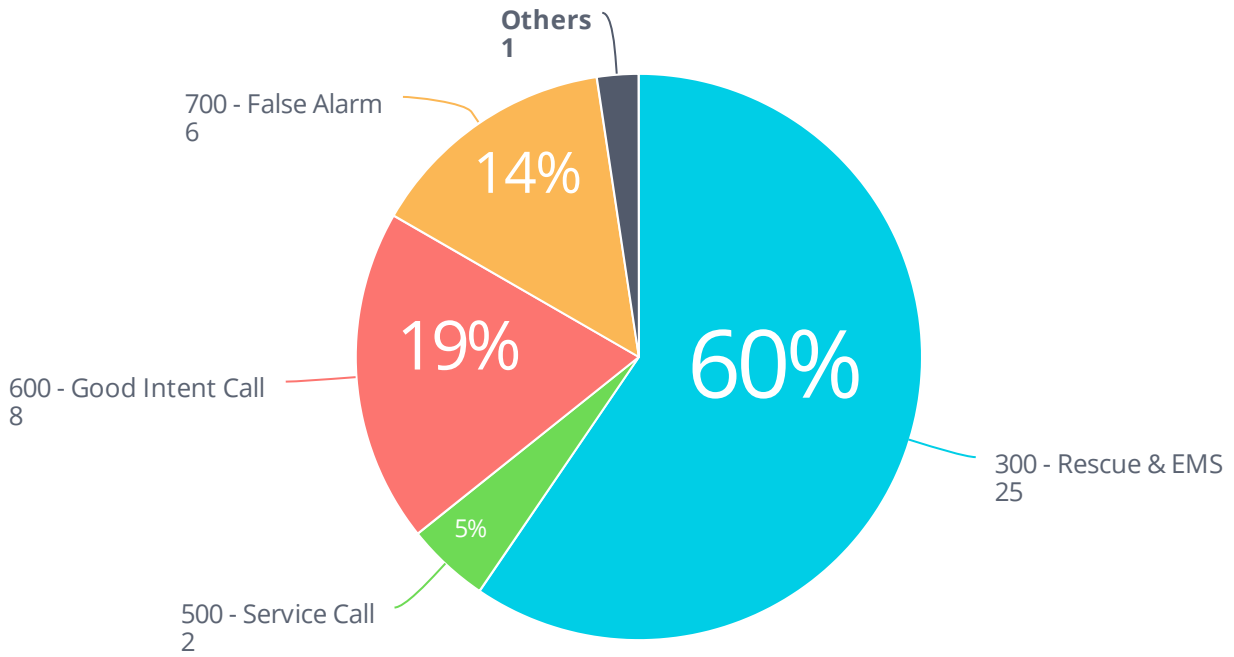
ATTACHMENTS: Total Record Volume by Incident Type Report.

DATE PREPARED: September 21, 2023

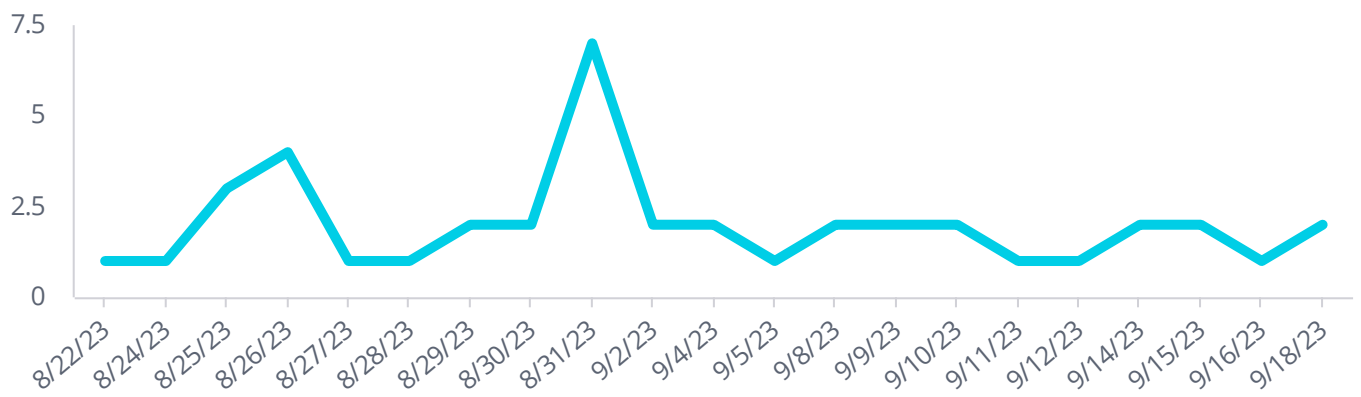
Filter statement

Filters **Date Range** 8/22/23 to 9/19/23

Call volume by incident type group



Total Record Volume By Incident Type



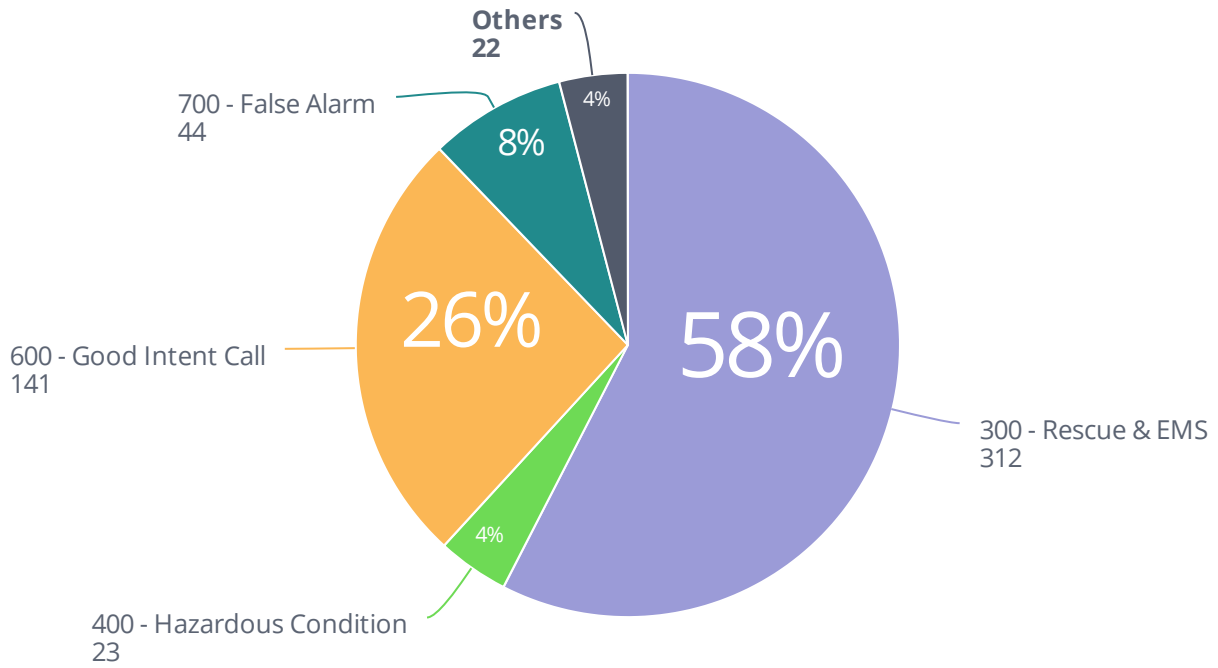
Call Data by Incident Type (Board Report)

Sep 19, 2023 3:51:20 PM [Fire Incidents](#)

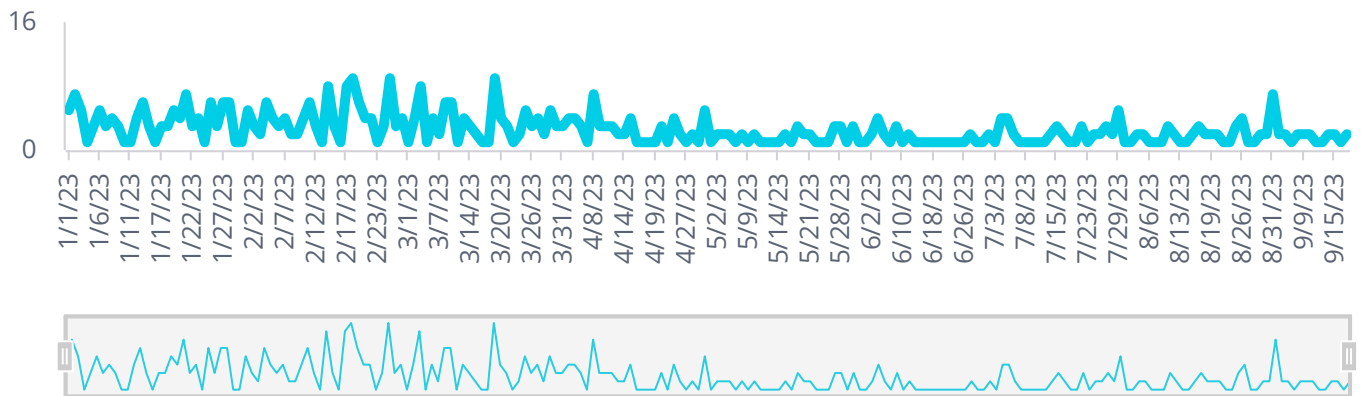
Filter statement

Filters **Date Range** 1/1/23 to 9/19/23

Call volume by incident type group



Total Record Volume By Incident Type





OLYMPIC VALLEY PUBLIC SERVICE DISTRICT



WATER & SEWER OPERATIONS REPORT

DATE: September 26, 2023

TO: District Board Members

FROM: Brandon Burks, Operations Manager

SUBJECT: Operations & Maintenance Report for August 2023 – Information Only

BACKGROUND: The following is a discussion of the District’s operations from the month noted above. It also includes the maintenance activities performed by the Operations Department that are not the subject of a separate report. This report is formatted to provide new information and recent progress only.

DISCUSSION: Flow Report – August 2023

Water Production:		13.04 MG
Comparison:		0.48 MG more than 2022
Sewer Collection:		6.59 MG
Comparison:		0.35 MG more than 2022
Aquifer Level:	August 31, 2023:	6,186.8'
	August 31, 2022:	6,184.1'
	Highest Recorded:	6,192.0'
	Lowest Recorded:	6,174.0'
Creek Bed Elevation, Well 2:		6,186.9'
Precipitation:	August 2023:	2.15"
	Season to date total:	85.34"
	Season to date average:	52.43"
	% to year to date average:	162.77%

Flow Report Notes:

- The *Highest Recorded Aquifer Level* represents a rough average of the highest levels measured in the aquifer during spring melt period.

- The *Lowest Recorded Aquifer Level* is the lowest level recorded in the aquifer at 6,174.0 feet above mean sea level on October 5, 2001. This level is not necessarily indicative of the total capacity of the aquifer.
- The *Creek Bed Elevation* (per Kenneth Loy, West Yost Associates) near Well 2 is 6,186.9 feet.
- *Precipitation Season Total* is calculated from October 2022 through September 2023.
- The true *Season to date Average* could be higher or lower than the reported value due to the uncertainty of the Old Fire Station precipitation measurement during the period 1994 to 2004.
- In October 2011 the data acquisition point for the aquifer was changed from Well 2 to Well 2R.

Leaks and Repairs

Water

- The District issued nine leak/high usage notifications.
- Responded to zero after-hours customer service calls.

Sewer

- Responded to zero after-hours customer service calls.

Vehicles and Equipment

Vehicles

- Cleaned vehicles and checked inventory.

Equipment

- Cleaned equipment.

Operations and Maintenance Projects

1810 Olympic Valley Road (Old Fire Station)

- Inspected and tested the generator.
- General housekeeping.

305 Olympic Valley Road (Administration and Fire Station Building)

- Inspected and tested the generator.

Water System Maintenance

- Two bacteriological tests were taken: one at 410 Forest Glen Road and one at Zone 3 Booster Station; both samples were reported absent.
- Leak detection services performed: three.
- Customer service turn water service on: zero.
- Customer service turn water service off: zero.
- Responded to zero customer service calls with no water.

Operation and Maintenance Squaw Valley Mutual Water Company

- Assisted new operators with transition.

Sewer System Maintenance

- Check for I and I issues.
- Sewer cleaning.

Telemetry

- The rainfall measurements for the month of August were as follows:
Nova Lynx: 2.15", Palisades Tahoe Snotel: 2.50".

Administration

- Monthly California State Water Boards report.

Services Rendered

- Underground Service Alerts (50)
- Pre-remodel inspections (0)
- Final inspections (1)
- Fixture count inspections (0)
- Water service line inspections (1)
- Sewer service line pressure test (3)
- Sewer service line inspections (1)
- Sewer main line inspections (0)
- Water quality complaint investigations (0)
- Water Backflow Inspections (0)
- FOG inspections (0)
- Second Unit inspection (2)

Other Items of Interest

- Training – SDRMA Online class.
- CA SWRCB Sanitary Survey inspection.

ATTACHMENTS: Monthly Water Audit Report
OVPSD Support Letter for AB1594

DATE PREPARED: September 20, 2023



OLYMPIC VALLEY PUBLIC SERVICE DISTRICT



September 20, 2023

The Honorable Gavin Newsom
Governor, State of California
1021 O Street, Ste. 9000
Sacramento, CA 95814
Also sent via email: gavin.newsom@gov.ca.gov

Subject: AB 1594 (E. Garcia) Medium- and heavy-duty zero-emission vehicles: public agency utilities

Dear Governor Newsom,

The Olympic Valley Public Service District supports AB 1594 (Garcia) and respectfully requests your signature on the legislation. AB 1594 (Garcia) is a narrowly tailored solution that will ensure that publicly owned utilities have a pathway to procure zero-emission medium- and heavy-duty vehicles (ZEVs) everywhere feasible, while maintaining our ability to rely on their fleets to provide reliable service and respond to emergencies.

Our agency relies on highly specialized medium- and heavy-duty vehicles to respond to emergencies, restore service, and prevent disruptions. Olympic Valley Public Service District is has been engaged with the California Air Resources Board (CARB) for almost 3-years during the development of the Advanced Clean Fleets (ACF) with the hope of supporting the goals of the regulation while ensuring that our electric and water utility can continue to provide essential services and respond to emergencies. Olympic Valley Public Service District has been supporting our regional partners in their efforts to meet with CARB about how the ACF regulations will impact our ability to perform in harsh winter conditions.

Unfortunately, and despite the significant efforts to inform the ACF regulation, there remain significant concerns that include the lack of a robust definition and process to determine commercial availability, significant impacts to sewer and water affordability, and severe risks to public health and safety. Olympic Valley Public Service District would not have been able to maintain utility reliability during the historic winter of 2022/2023 with over 700" of snow in the Truckee-Tahoe region under the ACF rule.

CARB recently adopted ACF rule intends to contain reasonable accommodations for publicly owned utilities where the utility can show with evidence that there is no ZEV commercially available or capable of meeting the utility's needs. However, publicly owned utilities can only access accommodations for replacement vehicles that are 13 years or older. This is problematic because due to their high use, many utility vehicles need to be replaced every 7-10 years. Without providing reasonable flexibility, the rule hampers the ability of publicly owned utilities to reasonably compare the service capabilities of a ZEV to the vehicle being replaced, which impacts a utility's ability maintain service, respond to emergencies, and provide mutual aid assistance when needed.

AB 1594 (Garcia) will help the state meet its ZEV goals in a manner that accounts for the essential services agencies like ours provide to our communities. The bill requires a state agency to ensure rules applicable to vehicle fleet purchases allow public agency utilities to replace vehicles without regard to model year and to determine the daily usage of a utility vehicle that does not exclusively rely on the lowest mileage reading and does not exclude the highest usage days. AB 1594 (Garcia) ensures CARB retains authority to develop a mechanism to determine the end of a vehicle's useful life, and nothing in the legislation alters the CARB Executive Officer's current authority to approve or deny a request from a public agency utility to use existing mechanisms in the ACF.

Thank you for considering our position on AB 1594 (Garcia) along with our desire to work with the State to ensure that Olympic Valley Public Service District can continue to provide essential water, sewer, emergency, and snow removal services; maintain critical infrastructure; and support emergency response.

Please contact me at the mgeary@ovpsd.org or 530-583-4692 with any questions about our position or our use of medium- and heavy-duty vehicles to uphold service reliability and to respond to emergencies.

Sincerely,



Mike Geary, P.E.
General Manager

Cc: The Honorable Eduardo Garcia, Chair, Assembly Committee on Utilities & Energy



OLYMPIC VALLEY PUBLIC SERVICE DISTRICT



ENGINEERING REPORT

DATE: September 26, 2023
TO: District Board Members
FROM: Dave Hunt, District Engineer
SUBJECT: Engineering Report – Information Only

BACKGROUND: The discussion section below provides information from the District Engineer on current projects and the department's activities that are not the subject of a separate report. This report has been prepared to provide new information and recent progress only.

DISCUSSION: Meetings

The District Engineer participated in the following meetings in the last month:

- OVPSD Board Meeting
- Finance Committee Meeting
- Monthly Planning Meeting – Staff
- District Engineer – General Manager Meeting – Weekly
- District Engineer, Junior Engineer Meeting – Frequent
- Olympic Village Inn Water Meter Relocation Meeting – OVI staff and contractors
- OVGMP Water Management Action Plan Meetings – several, staff, McGinley & Associates
- PCWA District East Slope Meeting
- Firewise Community Meeting
- Alexa Kinsinger Performance Evaluation
- Everline Resort & Spa Phase II 6th Amendment to DA Meetings – several, Everline legal counsel, District council, staff

Capital Projects – Active

OVPSD/Mutual Water Company Emergency Intertie Project

- Survey, design, and permitting are underway and will continue through summer 2023. 60% design documents by October 27, 90% design documents by December 29, Final design documents by January 26, 2024, Bid period February 2024.
- Staff will resume cost share discussions with MWC Board after delivery of 60% cost estimate in October.
- Construction is anticipated to start May 2024.

Water Meter Replacement Project

- Installation of new meters and endpoints is ongoing.
- Engineering, Operations, and Finance staff have developed a field data collection workflow to collect necessary data during installation to support GIS asset and mapping upgrades, and data entry for Springbrook.

Zone 3 Tank Coating Project

- Project was complete and accepted in September.

West Tank Coating Project

- 11-month warranty inspection was completed on September 19. Several very minor imperfections were noted during the inspection and will be repaired by the tank diving contractor in October.

Planning Projects - Active

OVGMP – Water Management Action Plan

- Board/Implementation Group approved Professional Services Agreement with McGinley & Associates for preparation of the WMAP Technical Memorandum.
- The Final Draft WMAP technical memorandum was delivered to the District and Technical Advisory Committee on September 22.
- The first workshop will be held with OVGMP Technical Advisory Committee on October 12, 2023.
- The District will work with valley pumpers to prepare and execute a Memorandum of Agreement.

Engineering Department Activities – On-Going

- Everline Resort & Spa Phase 2 – 6th Amendment to DA
- Residential plan reviews and contractor/owner coordination for new and remodel construction
- GIS database updates and VUEworks implementation
- Water and Sewer Code and Technical Specification updates
- Granite Chief “A” Line Replacement Project
- Painted Rock Lodge Waterline Extension Project

ATTACHMENTS: None

DATE PREPARED: September 19, 2023



OLYMPIC VALLEY PUBLIC SERVICE DISTRICT



EXHIBIT G-4
2 Pages

ADMINISTRATION & OFFICE REPORT

DATE: September 26, 2023
TO: District Board Members
FROM: Jessica Asher, Board Secretary
SUBJECT: Administration & Office Report – Information Only

BACKGROUND: The following is a discussion of office activities and brief status reports regarding administration that are not the subject of a separate report. This report is formatted to provide new information and recent progress only.

DISCUSSION: Placer County Water Agency (PCWA) East Slope Meeting
PCWA conducted its East Slope meeting on Thursday, September 21st, at the Olympic Valley Public Service District Administrative Office. Each district provided a brief report on information of general interest.

Document Management System (DMS) Project

At the time of writing this report, 100% of the *Customer files*, 100% of the Board Secretary's permanent records, and 100% of the *Subject* and *Project* files stored within the District's central filing cabinets have been scanned. Following the completion of the central filing cabinets, we have moved to scanning additional cabinets located in the General Manager's Office (40% completed) and Board Secretary's office (15% Completed).

First Aid and CPR Training

Five members of the Administration department has successfully completed the cognitive and skills evaluations in accordance with the curriculum of the American Heart Association Heart Saver First Aid CPR AED Program. This included a 4-hour online training/Exam and a 1-hour hands on training with Scott Halterman, Engineer-Paramedic.

Assembly Constitutional Amendment (ACA) 13

Following last month's meeting, the District provided a letter of support on ACA 13. The bill passed the Senate and the Assembly on September 14th, 2023. The Measure will now appear on the November 2024 general election ballot to be considered by the state's voters.

Utility Statements

In early July, staff sent 1,071 utility bills to residential and commercial customers for water, sewer, and/or garbage services. Last year, staff sent out 1,033 utility bills. In early September, staff sent 145 utility statements that are overdue for a cumulative total of \$500,897. Last year, staff sent 114 unpaid utility statements that were overdue for a cumulative total of \$268,153. The increase over last year is due to a large commercial account.

Estimated Allocation of Property Tax

The District received Placer County's Estimated Allocation of Property Taxes for Fiscal Year 2023-24. It provides a more favorable estimate of growth than projected. The total tax revenue after fees paid to Placer County for FY 2023-24 is currently estimated to be \$4,584,000; a growth of 5.65% compared to prior year for a total increase of \$245,000, this is \$263,000 more than estimated in the Fiscal Year 2023-24 budget.

ATTACHMENTS: None

DATE PREPARED: September 22, 2023