

# OLYMPIC VALLEY PUBLIC SERVICE DISTRICT



## BOARD OF DIRECTORS MEETING AGENDA

Tuesday, August 29<sup>th</sup>, 2023, at 8:30 A.M.

305 Olympic Valley Road, Community Room, Olympic Valley, CA

All or portions of this meeting will be conducted by teleconference in accordance with Government Code section 54953(b). The teleconference locations are 751 Acequia Madre #5, Santa Fe, NM 87505 and 510 Forest Glen Road, Olympic Valley, CA 96146. The location is accessible to the public, and members of the public may listen and address the Directors from the teleconference location.

Finance Committee on Monday, August 28<sup>th</sup>, 2023, at 1:00 P.M.

The Committee will review finance-related items on this agenda.

305 Olympic Valley Road, Community Room, Olympic Valley, CA

Public comments will be accepted by the Board in-person until the close of public comment on each item. Comments may also be submitted to the Board Secretary at [info@ovpsd.org](mailto:info@ovpsd.org) or by mail at P.O. Box 2026, Olympic Valley, California 96146. The final mail and e-mail collection will be the day before the meeting at 2:00 p.m. The public will be allowed to speak on any agenda item as it is considered, which may not be taken in the order stated herein. Times, where provided, are approximate only. The District's Board of Directors may take formal action on any item.

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the Board Secretary at 530-583-4692 at least 48 hours preceding the meeting.

Documents presented for an open session to the governing body after distribution of the agenda packet are available for public inspection at the District office during normal District business hours and at the meeting.

**A. Call to Order, Roll Call & Pledge of Allegiance.**

**B. Community Informational Items.** These non-action agenda items are dedicated to facilitate communications and share information within the Olympic Valley. The organizations include, but are not limited to:

- |                                   |                                     |
|-----------------------------------|-------------------------------------|
| B-1 Friends of Squaw Creek        | B-6 Firewise Community              |
| B-2 Friends of Olympic Valley     | B-7 Mountain Housing Council        |
| B-3 Olympic Valley Design Review  | B-8 Tahoe Truckee Sanitation Agency |
| B-4 Olympic Valley MAC            | B-9 Capital Projects Advisory (CAP) |
| B-5 Squaw Valley Mutual Water Co. |                                     |

**C. Public Comment / Presentation.** Members of the public may address the board on items not on this agenda for up to three minutes; however, any matter that requires action by the governing body will, unless an emergency exists, be referred to staff for a report and possible action at a subsequent Board meeting.

**D. Financial Consent Agenda.** All items listed under this agenda item will be approved by one motion. These items are routine, non-controversial, and the finance-related items have been reviewed by the Finance Committee. There will be no separate discussion of these items unless a member of the audience, board, or staff requests the removal of an item for separate consideration. Any item removed for discussion will be considered after approval of the remaining Consent Agenda items.

- D-1 Operating Account Check Register
- D-2 Operations Enterprise Fund, Revenue vs. Expenditure/Balance Sheet
- D-3 Fire Government Fund, Revenue vs. Expenditure/Balance Sheet
- D-4 Capital Reserve Fund Balance Sheet/Income Statement
- D-5 Combined Revenues/Expenditures/Balance Sheet
- D-6 Fund Balance Statement
- D-7 Progress Payment – SEED – 305 Olympic Valley Rd. HVAC Replacement Project
- D-8 Progress Payment – DOWL – OVPSD/Mutual Emergency Intertie Project
- D-9 Progress Payment CME – Zone 3 Tank Coating Project
- D-10 Progress Payment Olympus & Associates – Zone 3 Tank Coating Project

**E. Approve Minutes.**

- E-1 Minutes for the Regular Board of Directors meeting of July 25<sup>th</sup>, 2023.

**F. Old and New Business.** Members of the public may address the board on each agenda item, up to three minutes or longer based on direction from the Board President.

**F-1 Fuels Management Program.**

Information Only: Review item and accept public comment.

**F-2 Resolution 2023-17 “Ministerial Changes to Policy Manual.”**

Proposed Action: Review item, accept public comment, and adopt Resolution 2023-17 directing staff to perform proposed ministerial changes to the District’s Policy Manual.

**F-3 Placer County Exterior Ballot Drop Box Installation.**

Proposed Action: Review item, accept public comment and approve installation of 24-hour exterior ballot drop box as requested by the Placer County Elections Department.

**F-4 Fire Hydrant Emergency Replacement.**

Proposed Action: Review item, accept public comment, and approve contract with Longo, Inc. to replace Fire Hydrant # H02.

**F-5 Fire Department Automobile Extrication Tool Purchase.**

Proposed Action: Review item, accept public comment, approve purchase of automobile extrication tools from Western Extrication Specialists, Inc. in an amount not-to-exceed \$77,689.41, and authorize the Fire Chief to execute contractual documents as needed.

- G. Management Status Reports.**
  - G-1 Fire Department Report
  - G-2 Water & Sewer Operations Report
  - G-3 Engineering Report
  - G-4 Administration & Office Report
  - G-5 General Manager Report
  - G-6 Legal Report (verbal)
  - G-7 Directors Comments (verbal)

**H. Closed Session – Performance Evaluation of General Manager.**  
The Board will meet in Closed Session pursuant to Government Code §54957 et al regarding the performance evaluation of the General Manager.

**I. Possible Action from Closed Session.**

**J. Adjourn**

**PURPOSE STATEMENT**

The Olympic Valley Public Service District's purpose is to assume leadership in providing high-quality public services needed by the community.

**MISSION STATEMENT**

Olympic Valley Public Service District serves full-time and part-time residents, businesses, employees, and visitors in Olympic Valley. The mission is to provide leadership in maintaining and advocating for needed, high-quality and financially sound community services for the Valley. These include, but are not limited to water, emergency services, and sewer and garbage collection. The District will conduct its operations in a cost effective, conservation-minded, and professional manner, consistent with the desires of the community while protecting natural resources and the environment.

# **T-TSA BOARD MEETING SUMMARY**

08/16/2023 Regular BOD Meeting

**1) The August 16, 2023 Board meeting was held in person:**

- T-TSA Board Meeting Videos available at: <https://vimeo.com/user183648821>

**2) Public Comment (provided during Public Comment or Agenda items).**

1) Jay Parker 2) Scott Wilson

**3) No Sanitary Sewer Overflows.**

**4) Status Report:**

a) Compliance Report:

- All plant waste discharge requirements were met for the month.

b) Operations Report:

- Plant performed well through the month.
- Continue to monitor and evaluate Sodium Hypochlorite pilot project for effluent disinfection.
- Water Information Management Solution (WIMS) is currently being utilized by staff.
- Final effluent filter inspections and media replacement.

c) Laboratory Report:

- Staff performed necessary laboratory testing.
- Lab staff in the process of implementing quality systems improvements. Lab assessment completed on May 31<sup>st</sup>, report received, corrective action in process.

d) Capital Projects Report:

- Projects Under Construction: 2021 Chlorine Scrubber Improvements, 2023 Roof Repair Project; Projects in Bid Phase: 2023 Digital Scanning of the Sewer Lines Project; Projects in Development: Boiler Replacement Project, 2022 Filter Influent Condition Assessment Project, 2022 Sodium Hypochlorite Disinfection Full Scale Project, 2022 TRI Alpine Meadows to Olympic Valley Rehabilitation Project, and 2024 Front Parking & Landscaping Improvements Project.

e) Other Items Report:

- The Board Approved:

- Approval of the minutes of the regular Board meeting on July 19, 2023.
- Ratification of payment of General Fund warrants.
- Ratification of approval of Financial Statements.
- RFP for Compensation and Limited Classification Study.
- Agreement with Carollo Engineers, Inc. to conduct a Land Use Risk Analysis Study.
- Waive of First Reading and Introduction of Ordinance No. 3-2023 Repealing Ordinance No. 3-2015.
- Waive of First Reading and Introduction of Ordinance No. 4-2023 Prohibiting After Hours Use of Agency Property.
- Resolution No. 12-2023 Investment of Monies in the Local Agency Investment Fund (LAIF).
- Approval of Agency Debt Management Policy.
- Ratification of Insufficiency of Claim to Cari McCormick and Delegate Action to Deny the Claim to General Manager.
- Purchase of Progressive Cavity Pumps.
- Resolution No. 13-2023 Commending Jason "Jay" Parker for his dedicated service to the Agency.

- Other

- Discussion and review of Agency Purchasing Policy Resolution.
- Concept freeze for 2024 Administration Parking & Landscaping Improvements project.



Tahoe-Truckee Sanitation Agency  
 Monitoring and Reporting Program No. 2002-0030  
 WDID Number 6A290011000

Flow Monitoring Within collection System: Flow Measurement  
 Olympic Valley Public Service District  
 July, 2023

DATE	OVPSD Daily Flow MG	OVPSD 7 Day Avg Flow MGD	OVPSD Peak Flow MGD
7/1/2023	0.234	0.198	0.430
7/2/2023	0.263	0.207	0.458
7/3/2023	0.271	0.219	0.487
7/4/2023	0.245	0.227	0.467
7/5/2023	0.203	0.230	0.403
7/6/2023	0.184	0.228	0.379
7/7/2023	0.194	0.228	0.357
7/8/2023	0.195	0.222	0.352
7/9/2023	0.186	0.211	0.340
7/10/2023	0.187	0.199	0.347
7/11/2023	0.177	0.189	0.301
7/12/2023	0.173	0.185	0.278
7/13/2023	0.200	0.187	0.597
7/14/2023	0.217	0.191	0.315
7/15/2023	0.229	0.196	0.384
7/16/2023	0.198	0.197	0.361
7/17/2023	0.203	0.200	0.454
7/18/2023	0.192	0.202	0.319
7/19/2023	0.180	0.203	0.315
7/20/2023	0.187	0.201	0.306
7/21/2023	0.209	0.200	0.344
7/22/2023	0.263	0.205	0.449
7/23/2023	0.258	0.213	0.551
7/24/2023	0.189	0.211	0.458
7/25/2023	0.185	0.210	0.366
7/26/2023	0.179	0.210	0.370
7/27/2023	0.179	0.209	0.310
7/28/2023	0.206	0.208	0.382
7/29/2023	0.213	0.201	0.403
7/30/2023	0.185	0.191	0.421
7/31/2023	0.176	0.189	0.416
<b>SUMMARY</b>			
AVG	0.205	0.205	0.391
MAX	0.271	0.230	0.597
MIN	0.173	0.185	0.278

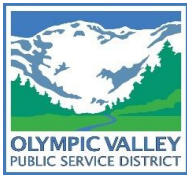


**OLYMPIC VALLEY PUBLIC SERVICE DISTRICT**  
Operating Account Check Register  
August 31, 2023



**Check Register for Board Packet:**

Check #	Check Date	Name	Module	Amount
51027	7/31/2023	AT&T	AP	561.70
51028	7/31/2023	AT&T Mobility	AP	31.50
51029	7/31/2023	AT&T Mobility	AP	80.55
51030	7/31/2023	Atomic Printing	AP	1,812.33
51031	7/31/2023	Badger Meter, Inc	AP	763.34
51032	7/31/2023	Ginny Bahr	AP	146.03
51033	7/31/2023	John Bergmann	AP	539.40
51034	7/31/2023	Capitol Elevator Company, Inc.	AP	550.00
51035	7/31/2023	CARB/PERP	AP	735.00
51036	7/31/2023	Constuction Materials Engineers, Inc.	AP	742.50
51037	7/31/2023	Cranmer Engineering, Inc.	AP	150.00
51038	7/31/2023	DOWL, INC.	AP	16,643.75
51039	7/31/2023	Engineered Fire Systems, INC.	AP	562.50
51040	7/31/2023	Fire Apparatus Solutions	AP	1,823.71
51041	7/31/2023	Aline Henriksen	AP	158.31
51042	7/31/2023	Hunt & Sons, Inc.	AP	3,396.66
51043	7/31/2023	Alexa Kinsinger	AP	299.00
51044	7/31/2023	Konica Minolta Business Solutions USA, Inc.	AP	303.56
51045	7/31/2023	Life Assist	AP	347.22
51046	7/31/2023	Maverick Networks	AP	120.00
51047	7/31/2023	Danielle Mueller	AP	98.00
51048	7/31/2023	National Testing Network	AP	500.00
51049	7/31/2023	Pitney Bowes Bank INC. Purchase Power	AP	1,852.42
51050	7/31/2023	Sierra Controls, LLC	AP	207.52
51051	7/31/2023	Rick Sylvestor	AP	146.03
51052	7/31/2023	SymbolArts	AP	904.56
51053	7/31/2023	Tahoe Supply Company LLC	AP	236.77
51054	7/31/2023	Teleflex	AP	602.38
51055	7/31/2023	Thatcher Company, Inc.	AP	7,471.60
51056	7/31/2023	Third Floor Story Corporation	AP	1,050.00
51057	7/31/2023	U.S. Bank Corp Payment System	AP	7,161.63
51058	7/31/2023	Underground Service Alert	AP	300.00
51059	7/31/2023	United States Postal Service	AP	152.00
51060	7/31/2023	Van Essen Instruments	AP	661.13
51061	7/31/2023	Western Nevada Supply Co.	AP	198.41
51062	7/31/2023	Zoll Medical Corporation	AP	2,772.00
51063	8/15/2023	Angela M Costamagna	AP	675.00
51064	8/21/2023	Aladtec, Inc.	AP	3,690.00
51065	8/21/2023	ARAMARK	AP	1,324.12
51066	8/21/2023	Jessica Asher	AP	182.43
51067	8/21/2023	AT&T	AP	540.39
51068	8/21/2023	Badger Meter, Inc	AP	326.98
51069	8/21/2023	Canon Financial Services, Inc.	AP	125.51
51070	8/21/2023	Coffee Connexion	AP	237.50
51071	8/21/2023	Constuction Materials Engineers, Inc.	AP	1,372.50
51072	8/21/2023	Angela M Costamagna	AP	675.00
51073	8/21/2023	CWEA Renewal	AP	103.00
51074	8/21/2023	CWEA Renewal	AP	207.00
51075	8/21/2023	DOWL, INC.	AP	21,660.78
51076	8/21/2023	Eastern Regional Landfill	AP	96.00
51077	8/21/2023	Engineered Fire Systems, INC.	AP	250.00
51078	8/21/2023	Environmental Systems Research	AP	4,945.00
51079	8/21/2023	Jessica Grunst	AP	242.06
51080	8/21/2023	Hydra Shield	AP	929.63
51081	8/21/2023	Jack Henry & Associates, Inc.	AP	1,100.00
51082	8/21/2023	Liberty Utilities	AP	15,292.57
51083	8/21/2023	Life Assist	AP	762.78



**OLYMPIC VALLEY PUBLIC SERVICE DISTRICT**  
 Operating Account Check Register  
 August 31, 2023



**Check Register for Board Packet:**

Check #	Check Date	Name	Module	Amount
51084	8/21/2023	LINA	AP	236.86
51085	8/21/2023	Mountain Hardware & Sports	AP	73.64
51086	8/21/2023	Olympus and Associates, Inc.	AP	137,488.75
51087	8/21/2023	O'Reilly Auto Parts	AP	48.02
51088	8/21/2023	Professional Communications	AP	42.40
51089	8/21/2023	SEED Inc.	AP	4,200.00
51090	8/21/2023	Springbrook Holding Co LLC.	AP	214.00
51091	8/21/2023	Tahoe Forest Health System	AP	1,530.49
51092	8/21/2023	Tahoe Supply Company LLC	AP	288.87
51093	8/21/2023	Tahoe Treetop Adventure Parks	AP	54.00
51094	8/21/2023	Tahoe Truckee Sanitation Agency	AP	25.00
51095	8/21/2023	Tahoe Truckee Sierra Disposal	AP	467.12
51096	8/21/2023	Thatcher Company, Inc.	AP	8,090.57
51097	8/21/2023	Third Floor Story Corporation	AP	300.00
51098	8/21/2023	Thomas S Archer	AP	1,185.00
51099	8/21/2023	Verizon Wireless	AP	459.88
51100	8/21/2023	Thomas and Cynthia Wilson	AP	964.00
51101	8/21/2023	L. N. Curtis & Sons	AP	1,061.67
51102	8/21/2023	DOWL, INC.	AP	1,052.50
51103	8/21/2023	Total Compensation Systems, Inc.	AP	1,980.00
51104	8/21/2023	Tahoe Forest Health System	AP	444.00

Voided Checks Check # 51025 & 51026

**269,026.53**

78

**Electronic / ACH Payments**

8/1/2023	Standard LTD Insurance	AP	515.59
8/4/2023	BPAS- Bi-weekly HRA	AP	1,723.06
8/4/2023	BRI- Café Plan Payment	AP	1,058.00
8/4/2023	CalPERS 457 Payment	AP	3,944.16
8/4/2023	Wage Garnishment	AP	461.53
8/4/2023	Payroll Taxes	AP	50,060.65
8/4/2023	EMPOWER 457 Payment	AP	3,956.07
8/4/2023	CalPERS Pension Payment	AP	35,686.82
8/4/2023	Union Dues	AP	432.81
8/4/2023	Payroll Direct Deposits	AP	94,174.22
8/4/2023	BRI-Café Plan Admin Invoice	AP	175.00
8/4/2023	August Kansas City Life- Dental, Life, AD&D	AP	3,195.55
8/4/2023	August Standard Vision Insurance	AP	449.20
8/18/2023	Payroll Direct Deposits	AP	102,999.17
8/18/2023	CalPERS Pension Payment	AP	34,559.52
8/18/2023	BPAS- HRA/VEBA Payment	AP	1,723.06
8/18/2023	BRI Café Plan Payment	AP	1,058.00
8/18/2023	CalPERS 457 Payment	AP	3,944.16
8/18/2023	Wage Garnishment	AP	461.53
8/18/2023	Payroll Taxes	AP	59,360.56
8/18/2023	EMPOWER 457 Payment	AP	3,956.07
8/18/2023	Union Dues	AP	433.28

**404,328.01**

**673,354.54**



OLYMPIC VALLEY PUBLIC SERVICE DISTRICT  
REVENUES & EXPENDITURES  
July 31, 2023



	ENTERPRISE OPERATIONS						CONSOLIDATED						YTD Prior Year Jul-22	Over/ (under) from PY	
	Water Actual	Water Budget	Over/ (under) YTD	Sewer Actual	Sewer Budget	Over/ (under) YTD	Garbage Actual	Garbage Budget	Over/ (under) YTD	Actual YTD	Total Budget	Remaining Budget			YTD % to Budget
	YTD Jul-23	YTD Jul-23		YTD Jul-23	YTD Jul-23		YTD Jul-23	YTD Jul-23							
Rate Revenue	2,262,738	2,307,368	(44,630)	1,699,425	1,655,203	44,222	365,010	363,285	1,725	4,327,172	4,325,856	(1,316)	100.0%	4,072,641	254,532
Tax Revenue	4,167	4,167	-	4,167	4,167	-	-	-	-	8,333	100,000	91,667	8.3%	4,167	4,167
Rental Revenue	3,459	3,559	(100)	3,459	3,559	(100)	-	-	-	6,918	85,411	78,493	8.1%	6,918	-
Bike Trail	-	-	-	-	-	-	-	-	-	-	46,000	46,000	0.0%	-	-
Billable Wages & Capital Labor	14,266	19,293	(5,026)	-	19,293	(19,293)	-	-	-	14,266	463,024	448,758	3.1%	2,868	11,399
Grants	-	12,500	(12,500)	-	-	-	-	-	-	-	150,000	150,000	0.0%	-	-
Administration	1,474	9,227	(7,752)	1,474	9,227	(7,752)	-	-	-	2,949	221,436	218,487	1.3%	2,766	183
<b>Total Revenue</b>	<b>2,286,104</b>	<b>2,356,113</b>	<b>(70,009)</b>	<b>1,708,524</b>	<b>1,691,448</b>	<b>17,077</b>	<b>365,010</b>	<b>363,285</b>	<b>1,725</b>	<b>4,359,638</b>	<b>5,391,727</b>	<b>1,032,089</b>	<b>80.9%</b>	<b>4,089,359</b>	<b>270,280</b>
Salaries & Wages	61,634	67,915	(6,280)	54,889	67,915	(13,026)	235	1,000	(765)	116,759	1,641,950	1,525,191	7.1%	123,683	(6,925)
Employee Benefits	24,060	34,955	(10,896)	22,437	26,622	(4,186)	52	-	52	46,548	738,929	692,381	6.3%	43,305	3,243
Billable Wages & Capital Labor	14,266	19,293	(5,026)	-	19,293	(19,293)	-	-	-	14,266	463,024	448,758	3.1%	2,868	11,399
Materials & Supplies	9,272	7,781	1,491	1,921	1,115	806	-	-	-	11,193	106,750	95,558	10.5%	585	10,607
Maintenance Equipment	1,283	3,017	(1,733)	210	1,975	(1,765)	-	-	-	1,493	59,900	58,407	2.5%	42	1,450
Facilities: Maintenance & Repairs	1,529	6,547	(5,018)	1,423	1,101	322	-	-	-	2,951	91,766	88,815	3.2%	3,377	(426)
Training & Memberships	475	1,174	(699)	1,208	1,063	146	-	-	-	1,684	26,837	25,153	6.3%	1,151	533
Vehicle Repair/Maintenance	611	1,817	(1,205)	611	1,817	(1,205)	-	-	-	1,222	43,600	42,378	2.8%	1,165	57
Garbage Contract	-	-	-	-	-	-	30,458	29,756	702	30,458	357,072	326,614	8.5%	26,706	3,752
Board Expenses	1,889	2,203	(315)	1,889	2,203	(315)	-	-	-	3,777	52,876	49,099	7.1%	40	3,737
Consulting	2,645	5,019	(2,374)	2,645	5,019	(2,374)	-	-	-	5,290	120,458	115,168	4.4%	(200)	5,490
Insurance	3,951	3,857	94	3,951	3,857	94	-	-	-	7,902	92,576	84,674	8.5%	6,479	1,423
Fees/Licenses & Permits	1,322	2,548	(1,226)	1,322	2,548	(1,226)	-	-	-	2,644	61,153	58,509	4.3%	2,758	(115)
Office Expenses	1,443	3,284	(1,842)	1,443	3,284	(1,842)	-	-	-	2,885	78,827	75,942	3.7%	646	2,239
Travel, Meetings & Recruitment	229	651	(422)	229	651	(422)	-	-	-	457	15,626	15,169	2.9%	-	457
Utilities	10,926	9,513	1,413	4,163	4,394	(231)	-	-	-	15,089	166,880	151,791	9.0%	3,143	11,946
Park & Bike Trail	-	875	(875)	-	875	(875)	-	-	-	-	21,000	21,000	0.0%	-	-
Interest & Misc	538	458	80	538	458	80	-	-	-	1,075	10,996	9,921	9.8%	2,277	(1,202)
Transfer to/from Capital Resv	-	-	-	-	-	-	-	-	-	-	-	-	0.0%	-	-
<b>Total Expenses</b>	<b>136,072</b>	<b>170,907</b>	<b>(34,835)</b>	<b>98,877</b>	<b>144,189</b>	<b>(45,312)</b>	<b>30,745</b>	<b>30,756</b>	<b>(11)</b>	<b>265,693</b>	<b>4,150,220</b>	<b>3,884,527</b>	<b>6.4%</b>	<b>218,028</b>	<b>47,665</b>
<b>Operating Surplus (Deficit)</b>	<b>2,150,032</b>	<b>2,185,206</b>	<b>(35,173)</b>	<b>1,609,648</b>	<b>1,547,259</b>	<b>62,389</b>	<b>334,265</b>	<b>332,529</b>	<b>1,736</b>	<b>4,093,945</b>	<b>1,241,507</b>			<b>3,871,331</b>	<b>222,614</b>
Depreciation	26,676	27,147	(472)	26,676	27,147	(472)	-	-	-	53,351	640,215	586,864	8.3%	53,351	-
<b>Net Surplus (Deficit)</b>	<b>2,123,357</b>	<b>2,158,059</b>	<b>(34,702)</b>	<b>1,582,972</b>	<b>1,520,112</b>	<b>62,861</b>	<b>334,265</b>	<b>332,529</b>	<b>1,736</b>	<b>4,040,594</b>	<b>601,292</b>			<b>3,817,980</b>	<b>222,614</b>

8.3% of the Budgeted Year Expended

**Highlights**

- **Revenue** year to date is at \$4.36 million. This is an increase of PY by approximately \$270K. This is mostly due to increased rate revenue.
- **Salaries & Wages** are under budget as of the first month of the fiscal year.
- Billable wages are reimbursable. Capital Labor relates to capital projects and are not expensed. Active projects are Meter Replacements, Zone 3 tank recoat, Granite Chief sewer line, and Mutual Intertie.
- **Materials and Supplies** relates primarily to caustic soda purchases. There is an overage due to timing and buying materials early in the year.
- **Utilities** are over budget due to higher usage and propane rates have increased.
- **Interest & Misc** consists of interest due on the building loan. The loan will be paid off in 2025, 3 years ahead of schedule.
- In total we are 8% through the year. Revenues are at 81% of the budget and expenses are at 6%. Compared to PY at this time, our net surplus is \$223K higher, mostly due to additional rate revenue.



**OLYMPIC VALLEY PUBLIC SERVICE DISTRICT**  
**ENTERPRISE BALANCE SHEET**  
 July 31, 2023



	Balance Jul-23	Balance Jun-23	Change Prior Month	Balance Jul-22	Change Prior Year
<b>ASSETS</b>					
<b>Current Assets</b>					
Cash	692,510	803,223	(110,714)	1,199,302	(506,792)
Accounts Receivable	3,403,957	128,559	3,275,398	2,520,521	883,436
Prepaid Expenses	154,659	56,666	97,994	206,154	(51,495)
<b>Total Current Assets</b>	<b>4,251,126</b>	<b>988,448</b>	<b>3,262,678</b>	<b>3,925,977</b>	<b>325,149</b>
<b>Noncurrent Assets</b>					
Open Projects	1,680,138	1,599,970	80,168	607,326	1,072,813
Property, Plant, & Equipment	27,734,992	27,734,992	-	27,734,992	-
Accumulated Depreciation	(18,758,982)	(18,705,630)	(53,351)	(18,118,767)	(640,215)
Lease Receivable	266,945	266,945	-	266,945	-
Intercompany	(2,019,336)	(2,682,612)	663,276	(1,456,063)	(563,273)
<b>Total Noncurrent Assets</b>	<b>8,903,757</b>	<b>8,213,664</b>	<b>690,093</b>	<b>9,034,432</b>	<b>(130,675)</b>
<b>Deferred Outflows</b>					
Deferred Outflows - Pension	1,951,930	1,951,930	-	1,651,866	300,064
Deferred Outflows - OPEB	114,777	114,777	-	114,777	-
<b>Total Deferred Outflows</b>	<b>2,066,707</b>	<b>2,066,707</b>	<b>-</b>	<b>1,766,643</b>	<b>300,064</b>
<b>Total Assets</b>	<b>15,221,591</b>	<b>11,268,819</b>	<b>3,952,772</b>	<b>14,727,052</b>	<b>494,539</b>
<b>LIABILITIES</b>					
<b>Current Liabilities</b>					
Accounts Payable	93,473	64,633	28,840	12,196	81,276
Accrued Expenses	205,369	204,519	850	290,394	(85,025)
Payroll Liabilities	348,123	350,992	(2,869)	304,559	43,564
Current Portion-Building loan	118,461	114,643	3,818	100,504	17,957
<b>Total Current Liabilities</b>	<b>765,426</b>	<b>734,787</b>	<b>30,638</b>	<b>707,653</b>	<b>57,773</b>
<b>Long-Term Liabilities</b>					
Building & Land Loans	122,406	240,866	(118,461)	555,006	(432,600)
PERS LT Liability	1,363,254	1,363,254	-	(729,334)	2,092,589
Other Post Employment Benefits	267,576	267,576	-	267,576	-
<b>Total LT Liabilities</b>	<b>1,753,236</b>	<b>1,871,697</b>	<b>(118,461)</b>	<b>93,248</b>	<b>1,659,988</b>
<b>Deferred Inflows</b>					
Deferred Inflows - Pension	579,221	579,221	-	732,394	(153,173)
Deferred Inflows - OPEB	263,988	263,988	-	263,988	-
Deferred Inflows - Leases	262,898	262,898	-	262,898	-
<b>Total Deferred Inflows</b>	<b>1,106,108</b>	<b>1,106,108</b>	<b>-</b>	<b>1,259,281</b>	<b>(153,173)</b>
<b>Total Liabilities</b>	<b>3,624,769</b>	<b>3,712,592</b>	<b>(87,822)</b>	<b>2,060,181</b>	<b>1,564,588</b>
<b>NET POSITION</b>					
Investment in Capital Assets	7,556,227	8,848,891	(1,292,663)	8,848,891	(1,292,663)
Current Year Net Income	4,040,594	(1,292,663)	5,333,258	3,817,980	222,614
<b>Total Net Position</b>	<b>11,596,821</b>	<b>7,556,227</b>	<b>4,040,594</b>	<b>12,666,871</b>	<b>(1,070,049)</b>
<b>Total Liabilities and Net Position</b>	<b>15,221,591</b>	<b>11,268,819</b>	<b>3,952,772</b>	<b>14,727,052</b>	<b>494,539</b>



OLYMPIC VALLEY PUBLIC SERVICE DISTRICT  
REVENUES & EXPENDITURES  
July 31, 2023



FIRE DEPARTMENT OPERATIONS

	Actual YTD Jul-23	Budget YTD Jul-23	Over/ (under) YTD	Total Budget	Remaining Budget	YTD % to Budget	Actual YTD Jul-22	Over/ (under) to PY
Rate Revenue	-	-	\$ -		\$ -	0.0%	-	\$ -
Tax Revenue	\$ 352,667	\$ 352,667	\$ 0	\$ 4,232,000	\$ 3,879,333	8.3%	\$ 321,169	\$ 31,498
Strike Team/ /Station 22 Revenue	\$ -	\$ -	\$ -	\$ -	\$ -	0.0%	\$ -	\$ -
Rental Revenue	\$ 3,407	\$ 3,559	\$ (152)	\$ 42,705	\$ 39,298	8.0%	\$ 3,407	\$ -
Inspections	\$ 135	\$ 833	\$ (698)	\$ 10,000	\$ 9,865	1.4%	\$ 812	\$ (676)
Administration	\$ 12,485	\$ 22,919	\$ (10,434)	\$ 275,028	\$ 262,543	4.5%	\$ 143	\$ 12,342
<b>Total Revenue</b>	<b>\$ 368,694</b>	<b>\$ 379,978</b>	<b>\$ (11,284)</b>	<b>\$ 4,559,733</b>	<b>\$ 4,191,039</b>	<b>8.1%</b>	<b>\$ 325,531</b>	<b>\$ 43,163</b>
Salaries & Wages	\$ 153,352	\$ 152,483	\$ 869	\$ 1,829,792	\$ 1,676,440	8.4%	\$ 154,615	\$ (1,263)
Employee Benefits	\$ 94,898	\$ 108,062	\$ (13,164)	\$ 1,296,745	\$ 1,201,847	7.3%	\$ 89,330	\$ 5,568
Billable Wages & Benefits	\$ -	\$ -	\$ -	\$ -	\$ -	0.0%	\$ -	\$ -
Admin Salaries & Benefits	\$ 27,427	\$ 25,459	\$ 1,969	\$ 305,502	\$ 278,075	9.0%	\$ 32,258	\$ (4,831)
Materials & Supplies	\$ 2,253	\$ 2,867	\$ (614)	\$ 34,400	\$ 32,147	6.5%	\$ 464	\$ 1,789
Maintenance Equipment	\$ 124	\$ 2,160	\$ (2,036)	\$ 25,915	\$ 25,791	0.5%	\$ 124	\$ -
Facilities: Maintenance & Repairs	\$ 2,740	\$ 2,282	\$ 458	\$ 27,383	\$ 24,643	10.0%	\$ 3,080	\$ (340)
Training & Memberships	\$ 634	\$ 1,813	\$ (1,178)	\$ 21,750	\$ 21,116	2.9%	\$ 5	\$ 629
Vehicle Repair/Maintenance	\$ 824	\$ 2,692	\$ (1,868)	\$ 32,300	\$ 31,476	2.6%	\$ 835	\$ (11)
Board Expenses	\$ 1,259	\$ 1,479	\$ (220)	\$ 17,750	\$ 16,491	7.1%	\$ 13	\$ 1,246
Consulting	\$ 5,152	\$ 21,574	\$ (16,422)	\$ 258,893	\$ 253,741	2.0%	\$ 200	\$ 4,952
Insurance	\$ 4,562	\$ 4,360	\$ 201	\$ 52,325	\$ 47,763	8.7%	\$ 3,769	\$ 793
Rents/Licenses & Permits	\$ 3,820	\$ 6,643	\$ (2,823)	\$ 79,717	\$ 75,897	4.8%	\$ 1,637	\$ 2,183
Office Expenses	\$ 676	\$ 2,222	\$ (1,546)	\$ 26,663	\$ 25,987	2.5%	\$ 156	\$ 520
Travel, Meetings & Recruitment	\$ 4,918	\$ 1,425	\$ 3,493	\$ 17,100	\$ 12,182	28.8%	\$ 150	\$ 4,768
Utilities	\$ 4,986	\$ 6,171	\$ (1,184)	\$ 74,048	\$ 69,062	6.7%	\$ 889	\$ 4,097
Interest	\$ -	\$ -	\$ -	\$ -	\$ -	0.0%	\$ -	\$ -
<b>Total Expenses</b>	<b>\$ 307,625</b>	<b>\$ 341,690</b>	<b>\$ (34,065)</b>	<b>\$ 4,100,283</b>	<b>\$ 3,792,658</b>	<b>7.5%</b>	<b>\$ 287,525</b>	<b>\$ 20,100</b>
<b>Operating Surplus (Deficit)</b>	<b>\$ 61,069</b>	<b>\$ 38,287</b>	<b>\$ 22,782</b>	<b>\$ 459,450</b>			<b>\$ 38,006</b>	<b>\$ 23,063</b>
Depreciation	\$ 19,849	\$ 19,849	\$ (0)	\$ 238,188	\$ 218,339	8.3%	\$ 19,849	\$ -
<b>Net Surplus (Deficit)</b>	<b>\$ 41,221</b>	<b>\$ 18,438</b>	<b>\$ 22,782</b>	<b>\$ 221,262</b>			<b>\$ 18,157</b>	<b>\$ 23,063</b>

8.3% of the Budgeted Year Expended

**Highlights**

**-Revenue** is at \$369K for the year. This is \$43K more than PY, due mostly to increased property tax revenue.

**-Salaries, Benefits, and Billable Wages** are on plan. There are two open fire fighter positions.

**-Admin Salaries & Benefits:** One third of the administration salaries are allocated to the Fire Department.

**-Facilities: Maint & Repair** is slightly over budget due to the quarterly HVAC maintenance agreement.

**-Consulting** is under budget due to the Fuels Reduction Project. Significant consulting work is expected in future months. This is grant funded.

**-Travel, Meetings & Recruitment** is \$3K over budget due to the time of year. Chief Riley's retirement party was in July.

-In total we are 8% through the year. Revenues are at 8% of the budget and expenses are at 8%.

Compared to PY at this time, our net surplus is \$23K more, mostly due to more tax revenue and grants.



**OLYMPIC VALLEY PUBLIC SERVICE DISTRICT**  
**GOVERNMENTAL BALANCE SHEET**  
 July 31, 2023



	Balance Jul-23	Balance Jun-23	Change Prior Month	Balance Jul-22	Change Prior Year
<b>ASSETS</b>					
<b>Current Assets</b>					
Cash	253,014	253,014	-	25,358	227,656
Accounts Receivable	47,165	46,915	250	(7,576)	54,741
Prepaid Expenses	375,828	28,995	346,833	325,240	50,588
<b>Total Current Assets</b>	<b>676,006</b>	<b>328,924</b>	<b>347,083</b>	<b>343,022</b>	<b>332,985</b>
<b>Noncurrent Assets</b>					
Open Projects	329,434	329,434	-	8,892	320,542
Property, Plant, & Equipment	8,263,390	8,263,390	-	8,263,390	-
Accumulated Depreciation	(4,020,947)	(4,001,099)	(19,849)	(3,782,765)	(238,183)
Lease Receivable	133,473	133,473	-	133,473	-
Intercompany	(711,792)	(409,516)	(302,276)	(743,023)	31,231
<b>Total Noncurrent Assets</b>	<b>3,993,557</b>	<b>4,315,681</b>	<b>(322,125)</b>	<b>3,879,966</b>	<b>113,590</b>
<b>Deferred Outflows</b>					
Deferred Outflows - Pension	1,872,899	1,872,899	-	1,247,452	625,448
Deferred Outflows - OPEB	125,756	125,756	-	125,756	-
<b>Total Deferred Outflows</b>	<b>1,998,656</b>	<b>1,998,656</b>	<b>-</b>	<b>1,373,208</b>	<b>625,448</b>
<b>Total Assets</b>	<b>6,668,219</b>	<b>6,643,261</b>	<b>24,958</b>	<b>5,596,196</b>	<b>1,072,023</b>
<b>LIABILITIES</b>					
<b>Current Liabilities</b>					
Accounts Payable	10,685	33,277	(22,592)	23,613	(12,928)
Accrued Expenses	-	-	-	-	-
Payroll Liabilities	495,698	489,370	6,329	493,091	2,608
Customer Deposits	-	-	-	-	-
Current Portion-LT Debt	-	-	-	-	-
<b>Total Current Liabilities</b>	<b>506,384</b>	<b>522,647</b>	<b>(16,263)</b>	<b>516,704</b>	<b>(10,320)</b>
<b>Long-Term Liabilities</b>					
Building and Land Loans	-	-	-	-	-
PERS LT Liability	3,252,575	3,252,575	-	1,023,540	2,229,035
Other Post Employment Benefits	238,867	238,867	-	238,867	-
<b>Total LT Liabilities</b>	<b>3,491,442</b>	<b>3,491,442</b>	<b>-</b>	<b>1,262,407</b>	<b>2,229,035</b>
<b>Deferred Inflows</b>					
Deferred Inflows - Pension	352,253	352,253	-	716,724	(364,470)
Deferred Inflows - OPEB	241,243	241,243	-	241,243	-
Deferred Inflows - Leases	131,449	131,449	-	131,449	-
<b>Total Deferred Inflows</b>	<b>724,945</b>	<b>724,945</b>	<b>-</b>	<b>1,089,415</b>	<b>(364,470)</b>
<b>Total Liabilities</b>	<b>4,722,771</b>	<b>4,739,034</b>	<b>(16,263)</b>	<b>2,868,526</b>	<b>1,854,245</b>
<b>NET POSITION</b>					
Investment in Capital Assets	1,904,227	2,709,513	(805,285)	2,709,513	(805,285)
Current Year Net Income	41,221	(805,285)	846,506	18,157	23,063
<b>Total Net Position</b>	<b>1,945,448</b>	<b>1,904,227</b>	<b>41,221</b>	<b>2,727,670</b>	<b>(782,222)</b>
<b>Total Liabilities and Net Position</b>	<b>6,668,219</b>	<b>6,643,261</b>	<b>24,958</b>	<b>5,596,196</b>	<b>1,072,022</b>



**OLYMPIC VALLEY PUBLIC SERVICE DISTRICT**  
**REVENUES & EXPENDITURES**  
 July 31, 2023



Exhibit D-4  
2 Pages

**CAPITAL RESERVES OPERATIONS**

	YTD Actual Jul-23	YTD Budget Jul-23	Over/ (under) to Budget	Annual Budget	Remaining Budget	YTD % to Budget	YTD Prior Yr Jul-22	Over/ (under) to Prior Yr
Connection Fees	-	4,333	(4,333)	52,000	52,000	0.0%	620	(620)
Placer Cty Tax	1,773	-	1,773	4,356,139	4,354,366	0.04%	1,603	170
HOPTR	-	-	-	43,561	43,561	0.0%	-	-
Interest	24,772	3,666	21,106	43,997	19,225	56.3%	4,223	20,549
Grants	-	-	-	-	-	0.0%	-	-
<b>Total Revenue</b>	<b>26,545</b>	<b>8,000</b>	<b>18,546</b>	<b>4,495,697</b>	<b>4,469,152</b>	<b>0.6%</b>	<b>6,446</b>	<b>20,099</b>
Transfers to Utility and Fire	361,000	361,000	-	4,332,000	3,971,000	8.3%	325,335	35,665
Capital Reserve Expenditures	-	-	-	78,411	78,411	0.0%	-	-
<b>Total Expenses</b>	<b>361,000</b>	<b>361,000</b>	<b>-</b>	<b>4,410,411</b>	<b>4,049,411</b>	<b>8.2%</b>	<b>325,335</b>	<b>35,665</b>
<b>Net Surplus (Deficit)</b>	<b>(334,455)</b>	<b>(353,000)</b>	<b>18,546</b>	<b>85,286</b>	<b>419,741</b>		<b>(318,889)</b>	<b>(15,565)</b>

8.3% of the Budgeted Year Expended

**Highlights**

- Transfers to Utility and Fire relate to budgeted tax revenue allocated to each department.
- Capital Reserve Expenditures relate to fees from Placer County to administer Ad Valorem revenues.
- There were zero new connections during the month of July.
- The District will receive the Estimated Allocation of Property Taxes for Fiscal Year 2024 in September.





**OLYMPIC VALLEY PUBLIC SERVICE DISTRICT**  
**CAPITAL RESERVES**  
**BALANCE SHEET**  
 July 31, 2023



	Balance Jul-23	Balance Jun-23	Change Prior Month	Balance Jul-22	Change Prior Year
<b>ASSETS</b>					
<b>Current Assets</b>					
Cash	9,611,343	9,573,111	38,232	9,470,038	141,305
Accounts Receivable	9,354	21,040	(11,687)	2,820	6,533
Prepaid Expenses	-	-	-	-	-
<b>Total Current Assets</b>	<b>9,620,696</b>	<b>9,594,151</b>	<b>26,545</b>	<b>9,472,858</b>	<b>147,838</b>
<b>Noncurrent Assets</b>					
Open Projects	-	-	-	-	-
Property, Plant, & Equipment	-	-	-	-	-
Accumulated Depreciation	-	-	-	-	-
Lease Receivable	-	-	-	-	-
Intercompany	2,731,128	3,092,128	(361,000)	2,199,086	532,042
<b>Total Noncurrent Assets</b>	<b>2,731,128</b>	<b>3,092,128</b>	<b>(361,000)</b>	<b>2,199,086</b>	<b>532,042</b>
<b>Deferred Outflows</b>					
Deferred Outflows - Pension	-	-	-	-	-
Deferred Outflows - OPEB	-	-	-	-	-
<b>Total Deferred Outflows</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Total Assets</b>	<b>12,351,825</b>	<b>12,686,279</b>	<b>(334,455)</b>	<b>11,671,944</b>	<b>679,880</b>
<b>LIABILITIES</b>					
<b>Current Liabilities</b>					
Accounts Payable	-	-	-	-	-
Accrued Expenses	-	-	-	-	-
Payroll Liabilities	-	-	-	-	-
Customer Deposits	-	-	-	-	-
Current Portion-LT Debt	-	-	-	-	-
<b>Total Current Liabilities</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Long-Term Liabilities</b>					
Building & Land Loans	-	-	-	-	-
PERS LT Liability	-	-	-	-	-
Other Post Employment Benefits	-	-	-	-	-
<b>Total LT Liabilities</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Deferred Inflows</b>					
Deferred Inflows - Pension	-	-	-	-	-
Deferred Inflows - OPEB	-	-	-	-	-
<b>Total Deferred Inflows</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Total Liabilities</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>NET POSITION</b>					
Investment in Capital Assets	695,446	-	695,446	-	695,446
Water Capital	1,358,561	1,358,561	-	1,358,561	-
Sewer Capital	428,841	428,841	-	428,841	-
Fire Capital	184,415	184,415	-	184,415	-
Water FARF	3,194,745	3,194,745	-	3,194,745	-
Sewer FARF	3,937,124	3,937,124	-	3,937,124	-
Garbage FARF	148,842	148,842	-	148,842	-
Fire FARF	2,652,685	2,652,685	-	2,652,685	-
Bike Trail Snow Removal FARF	85,619	85,619	-	85,619	-
Current Year Net Income	(334,455)	695,446	(1,029,901)	(318,889)	(15,565)
<b>Total Net Position</b>	<b>12,351,825</b>	<b>12,686,279</b>	<b>(334,455)</b>	<b>11,671,944</b>	<b>679,880</b>
<b>Total Liabilities and Net Position</b>	<b>12,351,825</b>	<b>12,686,279</b>	<b>(334,455)</b>	<b>11,671,944</b>	<b>679,880</b>



**OLYMPIC VALLEY PUBLIC SERVICE DISTRICT**  
**REVENUES & EXPENDITURES - INTERNAL USE ONLY**  
July 31, 2023



**COMBINED OPERATIONS**

	Actual YTD Jul-23	Budget YTD Jul-23	Over/ (under) YTD	Total Budget	Remaining Budget	YTD % to Budget	Actual YTD Jul-22	Over/ (under) to PY
Rate Revenue	\$ 4,327,172	\$ 4,325,856	\$ 1,316	\$ 4,325,856	\$ (1,316)	100.0%	\$ 4,072,641	\$ 254,532
Tax Revenue	\$ 1,773	\$ -	\$ 1,773	\$ 4,399,700	\$ 4,397,927	0.0%	\$ 1,603	\$ 170
Connection Fees	\$ -	\$ 4,333	\$ (4,333)	\$ 52,000	\$ 52,000	0.0%	\$ 620	\$ (620)
Rental Revenue	\$ 10,325	\$ 10,676	\$ (351)	\$ 128,116	\$ 117,791	8.1%	\$ 10,325	\$ -
Bike Trail	\$ -	\$ -	\$ -	\$ 46,000	\$ 46,000	0.0%	\$ -	\$ -
Billable Wages & Capital Labor	\$ 14,266	\$ 38,585	\$ (24,319)	\$ 463,024	\$ 448,758	3.1%	\$ 2,868	\$ 11,399
Grants	\$ -	\$ 12,500	\$ (12,500)	\$ 150,000	\$ 150,000	0.0%	\$ -	\$ -
Administration & Interest	\$ 40,206	\$ 45,038	\$ (4,832)	\$ 540,461	\$ 500,255	7.4%	\$ 7,132	\$ 33,074
Inspections	\$ 135	\$ 833	\$ (698)	\$ 10,000	\$ 9,865	\$ 0	\$ 812	\$ (676)
Dedications	\$ -	\$ -	\$ -	\$ -	\$ -	0.0%	\$ -	\$ -
<b>Total Revenue</b>	<b>\$ 4,393,878</b>	<b>\$ 4,437,823</b>	<b>\$ (43,945)</b>	<b>\$ 10,115,157</b>	<b>\$ 5,721,279</b>	<b>43.4%</b>	<b>\$ 4,096,000</b>	<b>\$ 297,878</b>
Salaries & Wages	\$ 270,111	\$ 289,312	\$ (19,201)	\$ 3,471,742	\$ 3,201,631	7.8%	\$ 278,298	\$ (8,187)
Employee Benefits	\$ 141,446	\$ 169,640	\$ (28,193)	\$ 2,035,674	\$ 1,894,228	6.9%	\$ 132,635	\$ 8,811
Billable Wages & Capital Labor	\$ 14,266	\$ 38,585	\$ (24,319)	\$ 463,024	\$ 448,758	3.1%	\$ 2,868	\$ 11,399
Admin Salaries & Benefits	\$ 27,427	\$ 25,459	\$ 1,969	\$ 305,502	\$ 278,075	9.0%	\$ 32,258	\$ (4,831)
Materials & Supplies	\$ 13,445	\$ 11,763	\$ 1,683	\$ 141,150	\$ 127,705	9.5%	\$ 1,049	\$ 12,396
Maintenance Equipment	\$ 1,616	\$ 7,151	\$ (5,535)	\$ 85,815	\$ 84,199	1.9%	\$ 166	\$ 1,450
Facilities: Maintenance & Repairs	\$ 5,691	\$ 9,929	\$ (4,238)	\$ 119,149	\$ 113,458	4.8%	\$ 6,457	\$ (766)
Training & Memberships	\$ 2,318	\$ 4,049	\$ (1,731)	\$ 48,587	\$ 46,269	4.8%	\$ 1,156	\$ 1,162
Vehicle Repair/Maintenance	\$ 2,046	\$ 6,325	\$ (4,279)	\$ 75,900	\$ 73,854	2.7%	\$ 2,000	\$ 46
Garbage	\$ 30,458	\$ 29,756	\$ 702	\$ 357,072	\$ 326,614	8.5%	\$ 26,706	\$ 3,752
Board Expenses	\$ 5,036	\$ 5,886	\$ (849)	\$ 70,626	\$ 65,590	7.1%	\$ 53	\$ 4,983
Consulting	\$ 10,442	\$ 31,613	\$ (21,171)	\$ 379,351	\$ 368,909	2.8%	\$ -	\$ 10,442
Insurance	\$ 12,464	\$ 12,075	\$ 389	\$ 144,901	\$ 132,437	8.6%	\$ 10,249	\$ 2,216
Rents/Licenses & Permits	\$ 6,464	\$ 11,739	\$ (5,275)	\$ 140,870	\$ 134,406	4.6%	\$ 4,395	\$ 2,069
Office Expenses	\$ 3,561	\$ 8,791	\$ (5,230)	\$ 105,490	\$ 101,929	3.4%	\$ 802	\$ 2,759
Travel, Meetings & Recruitment	\$ 5,375	\$ 2,727	\$ 2,648	\$ 32,726	\$ 27,351	16.4%	\$ 150	\$ 5,225
Utilities	\$ 20,075	\$ 20,077	\$ (2)	\$ 240,928	\$ 220,853	8.3%	\$ 4,032	\$ 16,043
Bike Trail	\$ -	\$ 1,750	\$ (1,750)	\$ 21,000	\$ 21,000	0.0%	\$ -	\$ -
Interest	\$ 1,075	\$ 916	\$ 159	\$ 89,407	\$ 88,332	1.2%	\$ 2,277	\$ (1,202)
<b>Total Expenses</b>	<b>\$ 573,318</b>	<b>\$ 687,542</b>	<b>\$ (114,224)</b>	<b>\$ 8,328,914</b>	<b>\$ 7,755,596</b>	<b>6.9%</b>	<b>\$ 505,552</b>	<b>\$ 67,766</b>
<b>Operating Surplus (Deficit)</b>	<b>\$ 3,820,560</b>	<b>\$ 3,750,281</b>	<b>\$ 70,279</b>	<b>\$ 1,786,243</b>			<b>\$ 3,590,448</b>	<b>\$ 230,112</b>
Depreciation	\$ 73,200	\$ 74,143	\$ (943)	\$ 878,403	\$ 805,203	8.3%	\$ 73,200	\$ -
<b>Net Surplus (Deficit)</b>	<b>\$ 3,747,360</b>	<b>\$ 3,676,137</b>	<b>\$ 71,223</b>	<b>\$ 907,840</b>			<b>\$ 3,517,248</b>	<b>\$ 230,112</b>

8.3% of the Budgeted Year Expended



**OLYMPIC VALLEY PUBLIC SERVICE DISTRICT**  
**COMBINED BALANCE SHEET - INTERNAL USE ONLY**  
 July 31, 2023



	Balance Jul-23	Balance Jun-23	Change Prior Month	Balance Jul-22	Change Prior Year
<b>ASSETS</b>					
<b>Current Assets</b>					
Cash	10,556,867	10,629,348	(72,482)	10,694,697	(137,830)
Accounts Receivable	3,460,475	196,513	3,263,962	2,515,765	944,710
Prepaid Expenses	530,487	85,661	444,826	531,394	(907)
<b>Total Current Assets</b>	<b>14,547,829</b>	<b>10,911,523</b>	<b>3,636,306</b>	<b>13,741,856</b>	<b>805,973</b>
<b>Noncurrent Assets</b>					
Open Projects	2,009,572	1,929,403	80,168	616,217	1,393,355
Property, Plant, & Equipment	35,998,381	35,998,381	-	35,998,381	-
Accumulated Depreciation	(22,779,929)	(22,706,729)	(73,200)	(21,901,531)	(878,398)
Lease Receivable	400,418	400,418	-	400,418	-
Intercompany	0	0	0	-	0
<b>Total Noncurrent Assets</b>	<b>15,628,442</b>	<b>15,621,473</b>	<b>6,969</b>	<b>15,113,485</b>	<b>514,957</b>
<b>Deferred Outflows</b>					
Deferred Outflows - Pension	3,824,829	3,824,829	-	2,899,317	925,512
Deferred Outflows - OPEB	240,534	240,534	-	240,534	-
<b>Total Deferred Outflows</b>	<b>4,065,363</b>	<b>4,065,363</b>	<b>-</b>	<b>3,139,851</b>	<b>925,512</b>
<b>Total Assets</b>	<b>34,241,634</b>	<b>30,598,359</b>	<b>3,643,275</b>	<b>31,995,192</b>	<b>2,246,442</b>
<b>LIABILITIES</b>					
<b>Current Liabilities</b>					
Accounts Payable	104,158	97,910	6,248	35,810	68,349
Accrued Expenses	205,369	204,519	850	290,394	(85,025)
Payroll Liabilities	843,821	840,362	3,460	797,649	46,172
Customer Deposits	-	-	-	-	-
Current Portion-LT Debt	118,461	114,643	3,818	100,504	17,957
<b>Total Current Liabilities</b>	<b>1,271,809</b>	<b>1,257,434</b>	<b>14,375</b>	<b>1,224,357</b>	<b>47,453</b>
<b>Long-Term Liabilities</b>					
Building Loan	122,406	240,866	(118,461)	555,006	(432,600)
PERS LT Liability	4,615,829	4,615,829	-	294,206	4,321,624
Other Post Employment Benefits	506,443	506,443	-	506,443	-
<b>Total LT Liabilities</b>	<b>5,244,678</b>	<b>5,363,139</b>	<b>(118,461)</b>	<b>1,355,655</b>	<b>3,889,023</b>
<b>Deferred Inflows</b>					
Deferred Inflows - Pension	931,475	931,475	-	1,449,118	(517,643)
Deferred Inflows - OPEB	505,231	505,231	-	505,231	-
Deferred Inflows - Leases	394,347	394,347	-	394,347	-
<b>Total Deferred Inflows</b>	<b>1,831,053</b>	<b>1,831,053</b>	<b>-</b>	<b>2,348,696</b>	<b>(517,643)</b>
<b>Total Liabilities</b>	<b>8,347,540</b>	<b>8,451,625</b>	<b>(104,085)</b>	<b>4,928,708</b>	<b>3,418,832</b>
<b>NET POSITION</b>					
Investment in Capital Assets	10,155,900	11,558,403	(1,402,503)	11,558,403	(1,402,503)
Water Capital	1,358,561	1,358,561	-	1,358,561	-
Sewer Capital	428,841	428,841	-	428,841	-
Fire Capital	184,415	184,415	-	184,415	-
Water FARF	3,194,745	3,194,745	-	3,194,745	-
Sewer FARF	3,937,124	3,937,124	-	3,937,124	-
Garbage FARF	148,842	148,842	-	148,842	-
Fire FARF	2,652,685	2,652,685	-	2,652,685	-
Bike Trail Snow Removal FARF	85,619	85,619	-	85,619	-
Current Year Net Income	3,747,360	(1,402,503)	5,149,863	3,517,248	230,112
<b>Total Net Position</b>	<b>25,894,094</b>	<b>22,146,734</b>	<b>3,747,360</b>	<b>27,066,485</b>	<b>(1,172,391)</b>
<b>Total Liabilities and Net Position</b>	<b>34,241,634</b>	<b>30,598,359</b>	<b>3,643,275</b>	<b>31,995,193</b>	<b>2,246,441</b>



# Olympic Valley Public Service District



## Fund Balance Statement July 31, 2023

	July 2023	Yield Rate July 2023	July 2022	Yield Rate July 2022
<b>Operating Funds:</b>				
Bank of the West-Checking	\$415,717		\$464,618	
Office Petty Cash	\$200		\$200	
<b>Total Operating Funds: Water &amp; Sewer</b>	<b>\$415,917</b>		<b>\$464,818</b>	
<b>Investment Funds:</b>				
Bank of the West-Money Market Capital	\$791,517	1.20%	\$1,215,319	0.01%
ProEquities - Certificate of Deposit #1 5/3/2023	-	3.10%	\$246,000	3.10%
ProEquities - Certificate of Deposit #2 6/6/2024	\$246,000	2.70%	\$246,000	2.70%
ProEquities - Certificate of Deposit #3 2/18/2025	\$249,000	4.85%	-	-
ProEquities - Certificate of Deposit #4 4/10/2026	\$244,000	4.20%	-	-
ProEquities - Certificate of Deposit #5 5/4/2027	\$246,000	3.05%	\$246,000	3.05%
ProEquities - Certificate of Deposit #6 2/15/2028	\$244,000	3.75%	-	-
ProEquities - Money Market	\$281,507	4.86%	-	-
Placer County- FD30144	\$2,522,007	2.02%	\$2,806,771	0.69%
Placer County-FD30146	\$2,526,012	2.02%	\$4,491,958	0.69%
Cal Class Investment Fund	\$2,043,380	5.29%	-	-
Placer County - Investment Fund FD32004	\$212,351	2.80%	\$208,118	0.53%
L.A.I.F.	\$25,852	3.31%	\$25,213	0.86%
CalPERS CEPPT (pension) Trust	\$442,748	6.37%	\$235,834	
CalPERS CERBT (OPEB) Trust	\$102,041	5.01%	\$52,065	
<b>Total Capital Reserve Funds:</b>	<b>\$10,176,414</b>		<b>\$9,773,277</b>	
<b>Total Funds On Deposit:</b>	<b>\$10,592,331</b>		<b>\$10,238,096</b>	

**Investments are in compliance with adopted Investment Policies**

As of the board packet prep date, all July statements were received.

**OLYMPIC VALLEY PUBLIC SERVICE DISTRICT**  
**PROGRESS PAYMENT REPORT**

EXHIBIT # D - 7 2 Pages
----------------------------

PROJECT TITLE: **305 Olympic Valley Road - HVAC Improvements**  
 PROJECT NUMBER: **10-00-150023**  
 CONTRACTOR NAME **SEED, Inc.**  
 & ADDRESS: **P.O. Box 6071, 760 Mays Boulevard #16**  
**Incline Village, NV 89450**

DATE: 08/16/2023  
 PAYMENT ESTIMATE #: 1  
 PERIOD: July 2023

BID AMOUNT: \$65,100.00  
 NET CHANGE ORDERS: \$0.00  
 ADJUSTED CONTRACT AMOUNT: \$65,100.00  
 WORK COMPLETED: \$ 4,200.00  
 % WORK COMPLETED: 6%

ORIGINAL TIME: N/A  
 REVISED TIME: \_\_\_\_\_  
 TIME ELAPSED: \_\_\_\_\_  
 % TIME ELAPSED: \_\_\_\_\_

	<u>PREVIOUS</u>	<u>CURRENT</u>	<u>TO DATE</u>
<b>EARNINGS:</b>			
Work Completed	\$ -	\$ 4,200.00	\$ 4,200.00
Retention on Work Completed	\$ -	\$ -	\$ -
<b>Net Earnings on Work Completed</b>	<u>\$ -</u>	<u>\$ 4,200.00</u>	<u>\$ 4,200.00</u>
Materials on Hand			\$ -
Retention on Materials	\$ -	\$ -	\$ -
<b>Net Earnings On Materials</b>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>
<b>TOTAL NET EARNINGS</b>	<u>\$ -</u>	<u>\$ 4,200.00</u>	<u>\$ 4,200.00</u>
<b>DEDUCTIONS:</b>			
1.			\$ -
2.			\$ -
3.			\$ -
<b>Total Deductions</b>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>
<b>OTHER ADJUSTMENTS:</b>			
1. Release Retention			\$ -
2.			\$ -
3.			\$ -
<b>Total Adjustments</b>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>
<b>TOTAL ADJUSTED EARNINGS</b>	<u>\$ -</u>	<u>\$ 4,200.00</u>	<u>\$ 4,200.00</u>
<b>LESS PREVIOUS PAYMENTS</b>			\$ -
<b>PAYMENT DUE THIS ESTIMATE</b>			<u>\$ 4,200.00</u>

REVIEWED BY:   
 David Hunt, District Engineer

APPROVED BY:   
 Michael T. Geary, General Manager

**SEED Inc.**  
 Accounts Payable  
 PO Box 6071  
 Incline Village, NV 89450

(775) 831-2532

**Bill To:**

Olympic Valley Public Service Department  
 Squaw Valley Administration & Fire Depart  
 PO Box 2026  
 Olympic Valley, CA 96146

# Invoice

**Invoice#:** 220005

**Date:** 8/16/2023

P.O. No.	
----------	--

Project Address:

Description	Amount
Mechanical Engineering Services	4,200.00

		<b>Total</b> \$4,200.00
		<b>Payments/Credits</b> \$0.00
E-mail	Web Site	<b>Balance Due</b> <i>DA</i> \$4,200.00
admin@seedtahoe.com	www.seedtahoe.com	



**OLYMPIC VALLEY PUBLIC SERVICE DISTRICT**  
**PROGRESS PAYMENT REPORT**

EXHIBIT # D - 8  
 3 Pages

PROJECT TITLE: OVPSD/SVMWC Intertie Project  
 Planning, Design, and Construction Support  
 PROJECT NUMBER: 10-00-150081

DATE: 08/04/2023  
 PAYMENT ESTIMATE #: 17

CONTRACTOR NAME: DOWL, LLC  
 & ADDRESS: 5510 Longley Lane  
 Reno, NV 89511

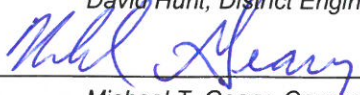
PERIOD: August 2023

BID AMOUNT: \$ 148,783.00  
 NET CHANGE ORDERS: \$ 52,279.00  
 ADJUSTED CONTRACT AMOUNT: \$201,062.00  
 WORK COMPLETED: \$ 78,594.93  
 % WORK COMPLETED: 39%

ORIGINAL TIME: N/A  
 REVISED TIME:  
 TIME ELAPSED:  
 % TIME ELAPSED:

	<u>PREVIOUS</u>	<u>CURRENT</u>	<u>TO DATE</u>
<b>EARNINGS:</b>			
Work Completed	\$ 56,934.15	\$ 21,660.78	\$ 78,594.93
Retention on Work Completed	\$ -	\$ -	\$ -
<b>Net Earnings on Work Completed</b>	<b>\$ 56,934.15</b>	<b>\$ 21,660.78</b>	<b>\$ 78,594.93</b>
Materials on Hand			\$ -
Retention on Materials	\$ -	\$ -	\$ -
<b>Net Earnings On Materials</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>
<b>TOTAL NET EARNINGS</b>	<b>\$ 56,934.15</b>	<b>\$ 21,660.78</b>	<b>\$ 78,594.93</b>
<b>DEDUCTIONS:</b>			
1.			\$ -
2.			\$ -
3.			\$ -
<i>Total Deductions</i>	\$ -	\$ -	\$ -
<b>OTHER ADJUSTMENTS:</b>			
1. Release Retention			\$ -
2.			\$ -
3.			\$ -
<b>Total Adjustments</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>
<b>TOTAL ADJUSTED EARNINGS</b>	<b>\$ 56,934.15</b>	<b>\$ 21,660.78</b>	<b>\$ 78,594.93</b>
<b>LESS PREVIOUS PAYMENTS</b>			<b>\$ (56,934.15)</b>
<b>PAYMENT DUE THIS ESTIMATE</b>			<b>\$ 21,660.78</b>

REVIEWED BY:   
 David Hunt, District Engineer

APPROVED BY:   
 Michael T. Geary, General Manager



DAVE HUNT  
 OLYMPIC VALLEY PUBLIC SERVICE DISTRICT  
 305 SQUAW VALLEY ROAD  
 OLYMPIC VALLEY, CA 96146-2026

August 4, 2023  
 Invoice No: R4136.2205.PW - 9

**Invoice Total \$22,700.78**

*\$21,660.78 DA*

Project R4136.2205.PW Olympic Valley PSD - MWC Intertie  
 Description of Services: Coordination with OVPSD; Survey topo processing, boundary, and easement work; 30% design plans and exhibits; Project management

**Period July 1, 2023 to July 29, 2023**

Phase 003 Task 3.0 - Survey

Task Task 3.1 - Office Survey

**Professional Personnel**

	Hours	Rate	Amount	
Constantine, Kaitlin	20.00	180.00	3,600.00	
Kelly, Kimberly	8.00	140.00	1,120.00	
Nicholas, George	1.50	180.00	270.00	
Saunders, Gregory	5.00	140.00	700.00	
Intern I				
Pruitt, Chase	6.00	80.00	480.00	
Totals	40.50		6,170.00	
<b>Total Labor</b>				<b>6,170.00</b>

**Reimbursable Expenses**

Copies & Reproductions				
7/6/2023	Kelly, Kimberly	Placer County, Ca - Clerk Recorder	71.59	
7/20/2023	Kelly, Kimberly	Placer County, Ca - Clerk Recorder	41.69	
<b>Total Reimbursables</b>			<b>113.28</b>	<b>113.28</b>

Task Task 3.2 - Topographic Survey

**Professional Personnel**

	Hours	Rate	Amount	
Constantine, Kaitlin	9.00	180.00	1,620.00	
Totals	9.00		1,620.00	
<b>Total Labor</b>				<b>1,620.00</b>

Phase 004 Task 4.0 - Detailed Design

**Professional Personnel**

	Hours	Rate	Amount	
Senior Manager III				
Van Dyne, Matthew	12.00	265.00	3,180.00	



Project	R4136.2205.PW	Olympic Valley PSD - MWC Intertie	Invoice	9
Engineer III				
	Dreyer, Dakota	8.75	150.00	1,312.50
	Marshall, Travis	32.00	150.00	4,800.00
	Newton, Daniel	16.25	150.00	2,437.50
Engineer I				
	Garate, Thomas	1.50	125.00	187.50
	Munoz, Shan	.50	125.00	62.50
Project Assistant I				
	Arellano, Jessica	3.25	110.00	357.50
Engineer VI				
	Oto, David	3.75	200.00	750.00
Engineer V				
	Johnson, Kenneth	9.00	190.00	1,710.00
	Totals	87.00		14,797.50
	<b>Total Labor</b>			<b>14,797.50</b>
			<b>INVOICE TOTAL</b>	<b>\$22,700.78</b>

**Outstanding Invoices**

Number	Date	Balance
8-REVISED	6/30/2023	-1,040.00
<b>Total</b>		<b>-1,040.00</b>

Please deduct from this invoice and only pay \$21,660.78

**OLYMPIC VALLEY PUBLIC SERVICE DISTRICT**  
**PROGRESS PAYMENT REPORT**

EXHIBIT # D - 9  
 3 Pages

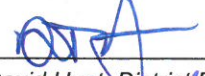
PROJECT TITLE: **Zone 3 Tank Recoating Project**  
**Inspection Services**  
 PROJECT NUMBER: **10-00-150040**  
 CONTRACTOR NAME **Construction Materials Engineers, Inc.**  
 & ADDRESS: **300 Sierra Manor Drive, Suite 1**  
**Reno, NV 89511**

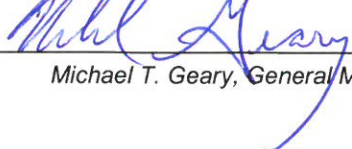
DATE: 08/03/2023  
 PAYMENT ESTIMATE #: 2  
 PERIOD: July 2023

BID AMOUNT: \$23,780.00  
 NET CHANGE ORDERS: \$0.00  
 ADJUSTED CONTRACT AMOUNT: \$23,780.00  
 WORK COMPLETED: \$ 2,115.00  
 % WORK COMPLETED: 9%

ORIGINAL TIME: N/A  
 REVISED TIME: \_\_\_\_\_  
 TIME ELAPSED: \_\_\_\_\_  
 % TIME ELAPSED: \_\_\_\_\_

	<u>PREVIOUS</u>	<u>CURRENT</u>	<u>TO DATE</u>
<b>EARNINGS:</b>			
Work Completed	\$742.50	\$1,372.50	\$ 2,115.00
Retention on Work Completed	\$ -	\$ -	\$ -
<b>Net Earnings on Work Completed</b>	<u>\$ 742.50</u>	<u>\$ 1,372.50</u>	<u>\$ 2,115.00</u>
Materials on Hand			\$ -
Retention on Materials	\$ -	\$ -	\$ -
<b>Net Earnings On Materials</b>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>
<b>TOTAL NET EARNINGS</b>	<u>\$ 742.50</u>	<u>\$ 1,372.50</u>	<u>\$ 2,115.00</u>
<b>DEDUCTIONS:</b>			
1.			\$ -
2.			\$ -
3.			\$ -
<b>Total Deductions</b>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>
<b>OTHER ADJUSTMENTS:</b>			
1. Release Retention			\$ -
2.			\$ -
3.			\$ -
<b>Total Adjustments</b>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>
<b>TOTAL ADJUSTED EARNINGS</b>	<u>\$ 742.50</u>	<u>\$ 1,372.50</u>	<u>\$ 2,115.00</u>
<b>LESS PREVIOUS PAYMENTS</b>			\$ (742.50)
<b>PAYMENT DUE THIS ESTIMATE</b>			<u>\$ 1,372.50</u>

REVIEWED BY:   
 David Hunt, District Engineer

APPROVED BY:   
 Michael T. Geary, General Manager



**Please Remit Payment To:**  
 Construction Materials Engineers, Inc  
 300 Sierra Manor Drive, Suite 1  
 Reno, NV 89511  
 Ph: 775-851-8205 Fx: 775-851-8593

Olympic Valley PSD  
 Alexa Kinsinger  
 PO Box 2026  
 Olympic Valley, CA 96146

Invoice Date: 8/3/2023  
 Invoice #: 14245  
 Terms:  
 Due Date: 8/3/2023

Project Name 3248 Zone 3 and West Tank NACE

Week Ending	Description	Hours/Units	Rate	Amount
7/7/2023	Project Manager	0.5	185.00	92.50
7/14/2023	Project Manager	0.5	185.00	92.50
7/21/2023	Project Manager	1	185.00	185.00
7/28/2023	Project Manager	1.5	185.00	277.50
	NACE Inspector	5	145.00	725.00
		<b>Total</b>		\$1,372.50
		<b>Payments/Credits</b>		\$0.00
		<b>Balance Due</b>		<i>DA</i> \$1,372.50



**CONSTRUCTION  
MATERIALS  
ENGINEERS, INC.**

*Please Remit Payment To:*  
Construction Materials Engineers, Inc.  
300 Sierra Manor Drive, Suite 1  
Reno, Nevada 89511

**INVOICE ATTACHMENT**

**OLYMPIC VALLEY PUBLIC SERVICE DISTRICT**

305 Squaw Valley Rd  
Olympic Valley, CA 96146  
**ATTN: Accounts Payable or Alexa Kinsinger, PE**  
[akinsinger@ovpsd.org](mailto:akinsinger@ovpsd.org)

**Project Name: 135,000 Gallon Zone 3 Tank Coating Project and West Tank 11-Month Warranty NACE Tank Coating Inspections**

**CME Project Number: 3248**

**Regarding: Fees Earned for Services From July 1 through July 28, 2023**

<u>WEEK ENDING</u>	<u>DESCRIPTION</u>	<u>HOURS/UNITS</u>	<u>RATE</u>	<u>AMOUNT</u>
7/7/2023	Project Manager	0.5	\$185.00	\$92.50
7/14/2023	Project Manager	0.5	\$185.00	\$92.50
7/21/2023	Project Manager	1.0	\$185.00	\$185.00
7/28/2023	Project Manager	1.5	\$185.00	\$277.50
	NACE Inspector	5.0	\$145.00	\$725.00

**Total** \$1,372.50

Contract Amount Not To Exceed:	\$	<b>23,780.00</b>
Prior Billings:	\$	<b>742.50</b>
Billed Amount This Invoice:	\$	<b>1,372.50</b>
Remaining Contract Amount:	\$	<b>21,665.00</b>

**OLYMPIC VALLEY PUBLIC SERVICE DISTRICT**  
**PROGRESS PAYMENT REPORT**

EXHIBIT # D - 10  
 3 Pages

PROJECT TITLE: **Zone 3 Tank Recoating Project**  
 Construction  
 PROJECT NUMBER: **10-00-150040**  
 CONTRACTOR NAME **Olympus & Associates**  
 & ADDRESS: **4855 Burge Lane**  
**Reno, NV 89506**


DATE: 08/15/2023  
 PAYMENT ESTIMATE #: 2  
 PERIOD: July - August 2023

BID AMOUNT: \$251,060.00  
 NET CHANGE ORDERS: \$0.00  
 ADJUSTED CONTRACT AMOUNT: \$251,060.00  
 WORK COMPLETED: \$ 144,725.00  
 % WORK COMPLETED: 58%

ORIGINAL TIME: N/A  
 REVISED TIME: \_\_\_\_\_  
 TIME ELAPSED: \_\_\_\_\_  
 % TIME ELAPSED: \_\_\_\_\_

	<u>PREVIOUS</u>	<u>CURRENT</u>	<u>TO DATE</u>
<b>EARNINGS:</b>			
Work Completed	\$45,125.00	\$99,600.00	\$ 144,725.00
Retention on Work Completed	\$ 2,256.25	\$ 4,980.00	\$ 7,236.25
<b>Net Earnings on Work Completed</b>	<b>\$ 42,868.75</b>	<b>\$ 94,620.00</b>	<b>\$ 137,488.75</b>
Materials on Hand			\$ -
Retention on Materials	\$ -	\$ -	\$ -
<b>Net Earnings On Materials</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>
<b>TOTAL NET EARNINGS</b>	<b>\$ 42,868.75</b>	<b>\$ 94,620.00</b>	<b>\$ 137,488.75</b>
<b>DEDUCTIONS:</b>			
1.			\$ -
2.			\$ -
3.			\$ -
<i>Total Deductions</i>	\$ -	\$ -	\$ -
<b>OTHER ADJUSTMENTS:</b>			
1. Release Retention			\$ 7,236.25
2.			\$ -
3.			\$ -
<b>Total Adjustments</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 7,236.25</b>
<b>TOTAL ADJUSTED EARNINGS</b>	<b>\$ 42,868.75</b>	<b>\$ 94,620.00</b>	<b>\$ 137,488.75</b>
<b>LESS PREVIOUS PAYMENTS</b>			<b>\$ (42,868.75)</b>
<b>PAYMENT DUE THIS ESTIMATE</b>			<b>\$ 94,620.00</b>

REVIEWED BY:   
 David Hunt, District Engineer

APPROVED BY:   
 Michael T. Geary, General Manager





# Contractor's Application for Payment No. 2

Application Period: 07/15/2023-08/15/2023 From (Contractor): Olympus and Associates, Inc Contract: 135,000 Gallon Zone 3 Tank Coating Project Owner's Contract No.:	Application Date: 8/15/2023 Via (Engineer): Engineer's Project No.:
--	---

### Application For Payment Change Order Summary

Approved Change Orders Number	Additions	Deductions	
1. ORIGINAL CONTRACT PRICE..... \$ 5251,060.00 2. Net change by Change Orders..... \$ 3. Current Contract Price (Line 1 + 2)..... \$ 5251,060.00 4. TOTAL COMPLETED AND STORED TO DATE (Column F total on Progress Estimates)..... \$ 5144,725.00 5. RETAINAGE: a. <input checked="" type="checkbox"/> 5% Work Completed..... \$ -57,236.25 b. <input checked="" type="checkbox"/> Stored Material..... \$ -57,236.25 c. Total Retainage (Line 5.a + Line 5.b)..... \$ -114,472.50 6. AMOUNT ELIGIBLE TO DATE (Line 4 - Line 5.c)..... \$ 5137,488.75 7. LESS PREVIOUS PAYMENTS (Line 6 from prior Application)..... \$ 8. AMOUNT DUE THIS APPLICATION..... \$ 594,620.00 9. BALANCE TO FINISH, PLUS RETAINAGE (Column G total on Progress Estimates + Line 5.c above)..... \$ 5113,571.25			
<b>TOTALS</b> <b>NET CHANGE BY</b> <b>CHANGE ORDERS</b>			

#### Contractor's Certification

The undersigned Contractor certifies, to the best of its knowledge, the following:

(1) All previous progress payments received from Owner on account of Work done under the Contract have been applied on account to discharge Contractor's legitimate obligations incurred in connection with the Work covered by prior Applications for Payment;

(2) Title to all Work, materials and equipment incorporated in said Work, or otherwise listed in or covered by this Application for Payment, will pass to Owner at time of payment free and clear of all Liens, security interests, and encumbrances (except such as are covered by a bond acceptable to Owner indemnifying Owner against any such Liens, security interest, or encumbrances), and

(3) All the Work covered by this Application for Payment is in accordance with the Contract Documents and is not defective.

Contractor Signature:	Date: 8.15.2023
-----------------------	-----------------

Payment of: \$ _____ (Line 8 or other - attach explanation of the other amount)	
is recommended by: _____ (Engineer) (Date)	
Payment of: \$ 94,620.00 (Line 8 or other - attach explanation of the other amount)	
is approved by:  8/21/23 (Owner) (Date)	
Approved by: _____ Funding or Financing Entity (if applicable) (Date)	



**OLYMPIC VALLEY PUBLIC SERVICE DISTRICT  
BOARD OF DIRECTORS MEETING MINUTES #912  
JULY 25, 2023**

*Agenda with board packet and staff reports is available at the following link:*

<https://www.ovpsd.org/board-agenda-july-2023-0>

**A. Call to Order, Roll Call and Pledge of Allegiance.** Director Cox called the meeting to order at 8:30 a.m.

**Directors Present:** Dale Cox, Katy-Hover-Smoot,\* Bill Hudson, Fred Ilfeld and Katrina Smolen.

\*Joined via noticed teleconference.

**Directors Absent:** None.

**Staff Present:** Thomas Archer, District Counsel; Jessica Asher, Board Secretary; Brandon Burks, Operations Manager; Brad Chisholm, Fire Chief; Mike Geary, General Manager; Scott Halterman, Fire Engineer; Dave Hunt, District Engineer; and Danielle Mueller, Finance & Administration Manager.

**Others Present:** Jean Lange, Richard Koffler, and David Stepner.

Fire Engineer Halterman led the Pledge of Allegiance.

**B. Community Informational Items.**

**B-1** Friends of Squaw Creek (FoSC) – None.

**B-2** Friends of Olympic Valley (FoOV) – None.

**B-3** Olympic Valley Design Review Committee (OVDRC) – None.

**B-4** Olympic Valley Municipal Advisory Council (OVMAC) – None.

**B-5** Squaw Valley Mutual Water Company (SVMWC) – David Stepner provided a brief update on the status of the water main replacement and well house projects; he noted that the Company recently sent biannual bills.

**B-6** Squaw Valley Property Owners Association (SVPOA) – None.

**B-7** Mountain Housing Council of Tahoe Truckee (MHC) – None.

**B-8** Tahoe-Truckee Sanitation Agency (T-TSA) – Director Cox reviewed the T-TSA Board Meeting summary; stated that the property exchange agreement between T-TSA and the Truckee Tahoe Airport District which has been underway for several years was recently finalized; and lead a brief discussion about T-TSA's potential sale of real property to accommodate revitalization on East River and West River Streets in Truckee. As requested at the June 27<sup>th</sup> Board meeting, the Directors had reviewed relevant material, including the video from the June 26<sup>th</sup> T-TSA Meeting, in anticipation of the discussion. Mr. Geary noted that the topic is driven by the 2040 General Plan which proposes to revitalize West River St. and move existing industrial uses on West River St. to the area of T-TSA's land holdings. The Board voiced concern that the land is valuable open space and that industrial uses risk the enhancement and preservation of the area. It will be important to understand the benefit for member districts that lie outside of the Town of Truckee. The Board supported T-TSA's recent approval of a formal risk assessment to estimate the land buffer around the treatment plant required to ensure public safety. The Directors requested that President Cox continue to keep the PSD Board informed of the progress of the risk assessment



and related discussions and that at this time, further information from T-TSA and Town of Truckee is not needed.

- B-9** Capital Projects Advisory Committee (CAP) – Ms. Mueller provided a summary of the last meeting in which the committee heard presentations on 17 projects requesting annual sponsorship. She noted that at the upcoming meeting the group will vote on the percentage of funds to dedicate to sponsorship, annual projects, and reserve funds.
- B-10** Firewise Community – Chief Chisholm thanked the Firewise Community for their assistance in the green waste disposal days and noted that the July 9<sup>th</sup> event was successful, removing approximately 150 cubic yards of green waste. David Stepner suggested that the Firewise Community and Fire Department provide joint education on the new Zone 0 defensible space requirements.

*Item F-1 – F-3 taken out of order.*

**F-1 Fuels Management Program.**

The Board reviewed the item and accepted public comment.

Chief Chisholm reviewed the staff report, noting that the fuel reduction project at the S-Turn on Olympic Valley Road was currently on-hold due to soil saturation. Drier soil conditions are required to complete the project this fall.

Public Comment – None

**F-2 Olympic Valley Fuel Reduction Project, OV-4 – Feather River Forestry – Professional Services Agreement.**

The Board reviewed the item, accepted public comment, approved the professional services agreement with Feather River Forestry, and authorized the General Manager to execute all contractual documents.

Chief Chisholm and Ms. Asher reviewed the report. Ms. Bradfield, Feather River Forestry, was present via teleconference to respond to questions about the project.

The Board discussed the importance of public outreach and requested communication be directed toward both the underlying landowners as well as the broader community. Staff discussed that, when implemented, the objective of the buffer is to create discontinuity of horizontal and vertical fuels to aid in fire suppression; *not* clear-cutting in the project area.

Public Comment – None

Director Hudson made a motion to approve a contract with Feather River Forestry and authorize the General Manager to execute all contractual documents. The motion was seconded by Director Ilfeld. A roll call was taken; the motion passed.

Cox – Yes | Hover-Smoot – Yes | Hudson – Yes | Ilfeld – Yes | Smolen – Yes

### **F-3 Award Contract – Olympic Valley Fuel Reduction Project, OV-1**

The Board reviewed the item, accepted public comment, approved the bid proposal with Cross Check Services, and authorized the General Manager to execute all contractual documents.

Chief Chisholm and Ms. Asher reviewed the report. Ms. Bradfield, Feather River Forestry, was present via teleconference to respond to questions about the project.

Mr. Bradfield provided information on the project's objective, which is to create discontinuity of fuels and not to clear-cut the area. As a condition of the permit, all trees greater than 24-inches will remain. In general, the smaller diameter trees and shrubs will be chipped and broadcast, ensuring the chip depth is not greater than 6-inches. The state regulation is a 9-inch chip depth which allows the fire to stay on the surface and be suppressed more effectively than in the tree crowns.

The long-term maintenance of OV-1 will include an informal monitoring phase to assess brush regrowth and conifer regeneration. The wood chips will impede some regrowth. Prescribed fire and mastication may be good options for maintenance, which will hopefully not be required for approximately 10-years. The work to create a shaded fuel break will allow future controlled burns to be accomplished safely, which is not currently the condition.

While there was only one bid on the project, Mr. Archer confirmed that the District did go through the appropriate bidding process. Ms. Bradfield said the cost was competitive and what she had anticipated.

Mr. Bradfield clarified that while Cross Check Services scored low in two categories on the scoring rubric, she is confident in their ability to complete the job well. The scoring is based on the information provided in the bid document and not her historical experience with the Contractor.

The timber will be owned by the licensed timber operator (LTO) who will be required to pay the timber yield tax.

Chief Chisholm noted that he has been coordinating with the Painted Rock homeowner's association, through which the project area will be accessed. Ms. Bradfield clarified that the project would remove a low volume of timber product from the site. She expects about three loads of logs/day for the second half of the project's duration. The first half of the project will not have considerable traffic.

Public Comment –

Ms. Lange asked how much financial investment the property owners have contributed, Ms. Asher responded that the entire project is grant funded [by CAL FIRE's Fire Prevention Program as part of the California Climate Investments Program] with a match from the District in the form of labor resources.

Director Ilfeld made a motion to approve the bid proposal from Cross Check Services and authorize the General Manager to execute all contractual documents. The motion was seconded by Director Smolen. A roll call was taken; the motion passed.

Cox – Yes | Hover-Smoot – Yes | Hudson – Yes | Ilfeld – Yes | Smolen – Yes

**C. Public Comment/Presentation.**

None.

**C-1 Recognition of Service – 5 years – Scott Halterman**

Chief Chisholm said Engineer Halterman is bright, motivated, and has been an excellent addition to the Department. He highlighted his work as a single resource Fireline Medic and his recent promotion to Engineer. Director Hudson asked Chief Chisholm to pass along the Board’s gratitude for his excellent service to the District.

**D. Financial Consent Agenda Items.**

Director Hudson and Cox convened with staff on July 24<sup>th</sup>, 2023, from approximately 1:00 – 2:20 p.m. to review items D-1 through D-13, and other finance-related items on the agenda. Ms. Mueller provided a summary of the meeting. There was a brief discussion about the CAL PERS Unfunded Accrued Liability (UAL) adjustment and the large swing in liability due to the performance of CalPERS investments in 2021 and 2022.

Public Comment – None.

Director Ilfeld made a motion to approve the financial consent agenda, which was seconded by Director Hudson. A roll call was taken; the motion passed.

Cox – Yes | Hover-Smoot – Yes | Hudson – Yes | Ilfeld – Yes | Smolen – Yes

**E. Approve Minutes.**

**E-1 Minutes for the Board of Directors Regular Meeting of June 27, 2023.**

The Board reviewed the item, accepted public comment, and approved the minutes for the Board of Director meeting of June 27, 2023.

Ms. Asher said she plans to add Captain Walde to the list of attendees. Director Ilfeld requested that the words “have changed” be added to a sentence in Item F-8: *“Director Ilfeld pondered how the District’s population and number of single-family residential water customers HAVE CHANGED over the past 30 years, compared to the Mutual Water Company, to better understand some of the trends presented in the report.”*

Public Comment – None.

Director Hudson made a motion to approve the minutes of the Board of Director meeting of June 27, 2023, as amended, which was seconded by Director Ilfeld. A roll call was taken; the motion passed.

Cox – Yes | Hover-Smoot – Yes | Hudson – Yes | Ilfeld – Yes | Smolen – Abstain

**F. Old & New Business.**

**F-4 Notice of Completion – 2023 Well 2R Rehabilitation Project.**

The Board reviewed the items, accepted public comment, and authorized staff to file a Notice of Completion with Placer County for the 2023 Well 2R Rehabilitation Project.

Mr. Hunt reviewed the staff report. The well was in excellent condition and while the rehabilitation will theoretically improve efficiency, the increase will not be significant given the well's excellent condition.

Public Comment – None.

Director Smolen made a motion to approve staff filing a Notice of Completion with Placer County for the 2023 Well 2R Rehabilitation Project. The motion was seconded by Director Hudson. A roll call was taken; the motion passed.

Cox – Yes | Hover-Smoot – Absent | Hudson – Yes | Ilfeld – Yes | Smolen – Yes

*The Board took a break from 10:18 AM to 10:22 AM due to an interrupted teleconference connection.*

**G. Management Status Reports.**

**G-1 Fire Department Report**

Chief Chisholm reviewed the report. The Board discussed the Full-Time Firefighter-Paramedic or Full-Time Lateral Firefighter-Paramedic positions which have not been filled. The Department is expanding recruitment efforts prior to changing the qualifications of the position or creating incentives. There has been some forced overtime and Chief Chisholm continues to balance challenges from being short-staffed, providing expected levels of service, and improving morale within the Department.

**G-2 Water & Sewer Operations Report**

Mr. Burks reviewed the report highlighting that June precipitation reduced irrigation needs and water production compared with the prior year. Director Smolen suggested increased communication with Everline Resort and Spa to reduce irrigation during wet periods. Mr. Burks responded that staff does provide this education, however, since the Resort has self-supplied water, the District often is not involved. He recommended that the public voice their concern directly. Operations staff will be starting to install new water meters, allowing those with the new meters to access *Eye on Water* for real time water use monitoring. The Zone 3 Tank Recoating Project is progressing well. Hydrant flushing and valve turning is complete. The District's State Regulator changed, however, there have been no inspections completed since the change. Mr. Burks echoed some of Chief Chishom's concerns related to staff recruitment, particularly given housing and daycare challenges.

**G-3 Engineering Report**

Mr. Hunt reviewed the report and provided information on the Zone 3 Tank Recoating Project which should be complete by early September. The temporary tanks purchased last year for the West Tank Recoating project and used for the Zone 3 Tank Project will be sold after the project is completed. The design of the SVMWC / OVPSD Intertie Project is progressing. The design of the administration building HVAC improvements has begun with bidding scheduled for the fall and implementation expected to commence in the spring or summer of 2024. Placer County is paving portions of Olympic Valley Road and Sandy Way.

**G-4 Administration & Office Report**

Ms. Asher reviewed the report.

**G-5 General Manager Report**

None.

**G-6 Legal Report (verbal)**

Mr. Archer discussed the importance of negotiating development fees on new construction projects and ensuring that rates can be modified in the future as related to a recent case study.

**G-7 Directors' Comments (verbal)**

The Directors commended the status of the Fuels Management projects and success of the Green Waste Days; they look forward to continuing to seek grant funding for these programs.

**J. Adjourn.**

Director Ilfeld made a motion, seconded by Director Hudson, to adjourn at 11:05 A.M. A roll call was taken; the motion passed.

Cox – Yes | Hover-Smoot – Yes | Hudson – Yes | Ilfeld – Yes | Smolen – Yes

By, J. Asher



# OLYMPIC VALLEY PUBLIC SERVICE DISTRICT



EXHIBIT F-1  
10 Pages

## FUELS MANAGEMENT PROGRAM

**DATE:** August 29, 2023

**TO:** District Board Members

**FROM:** Brad Chisholm, Fire Chief; Mike Geary, General Manager; and Jessica Asher, Program Manager

**SUBJECT:** Fuels Management Program – Update

**BACKGROUND:** The Board of Directors directed staff to provide progress reports regarding Fuels Management at its monthly meetings for items not otherwise addressed within the Board agenda. Information about the program can be found on the Department's Prevention website under the Wildfire Preparedness and Wildfire Prevention tabs. <https://www.ovpsd.org/ovfd/prevention>

**DISCUSSION:** Olympic Valley Fuel Reduction Project (OV-1)  
Cross Check Services has executed the contract for the OV-1 Project. The Forest Fire Prevention Exemption Permit has been reviewed by the Timberland Owners of Record, Poulsen Commercial and Placer County. County review is currently underway. Once the permit is signed, it will be submitted to CAL FIRE and their approval is anticipated within 7-10 business days later. Timber operations can commence after permit issuance. Cross Check Services anticipates an early September start date.

A public meeting was held in-person and via Zoom with staff, the contractor, and the Registered Professional Forester on August 14<sup>th</sup>; eight members of the public attended. A recording of the meeting and accompanying slideshow is available online and attached to this report.

Temporary signage has been made and will be posted at the gate at the start of the fire road to the project. It will also be provided to Painted Rock Estates for their potential use at the main entrance to the HOA and may be installed on the bike path. Paper versions of the sign have also been posted at the District office, Post Office, and Fire Department bulletin boards. Staff are currently designing permanent signage with the current thinking that an interpretative sign on the

bike trail near the S-Turns project where one can view the north ridge would be most appropriate.

Olympic Valley Community Buffer (OV-4) Design and Permitting Project:

Staff have been working with Feather River Forestry to schedule the first public meeting related to OV-4. A flyer announcing the meeting will be posted at the post office, sent out via email, and provided to the Firewise Community for distribution. Letters will also be mailed to each landowner who owns property that is eligible for grant funding.

Chief Chisholm, Mr. Geary and Ms. Asher met with representatives from Placer County to discuss fuels management on three parcels of County-owned land, two parcels above Sandy Way and one parcel surrounding and including Olympic Valley Park. An objective of the meeting was to determine if those parcels, funded through Placer County rather than the TTCF grant, can be designed and permitted along with the current OV-4 project such that the District can apply for implementation funds for a continuous project in the future. The County was supportive of the Project and agreed that it would be efficient to consider the County's parcels concurrent with the privately held land, though the specific strategy for contracting is not yet known.

Staff also reached out to the Washoe tribe, who own 2.8 acres near the Park, to coordinate fuels reduction work similar to Placer County.

O.V. Evacuation Corridor – S-Turns Fuels Reduction

The meadow is beginning to have conditions favorable for a resumption of fuels reduction work. The District hopes the project will be dry enough to advertise the project soon and have work completed this fall.

Green Waste Disposal Days

The District is hosting five Green Waste Days in 2023, all scheduled for the second Sunday of each month, June – October. The Friends of Olympic Valley (FoOV) and OV Firewise Community have committed to staffing the site with volunteers on the Green Waste Days and Palisades Tahoe has agreed to staging the event on Olympic Valley Road, across from the Fire Station. District staff works with the FoOV/Firewise Community to publicize the events and provides the labor and equipment necessary to clean-up and load the green waste into dumpsters on the Monday following each event.

EVENT	GREEN WASTE COLLECTED (CU. YD)	
	2023	2022
1. May	0 – Canceled, Snow	150
2. June	210	150
3. July	150	60
4. August	120	90
5. September		120
6. October		60
<b>TOTAL</b>	<b>480</b>	<b>660</b>

Green Waste-Only Dumpster Rebate Program

In July 2021, following the termination of curbside green-waste collection by TTSD, the PSD Board approved a rebate program to fully reimburse the expense to rent a six-cubic-yard green-waste-only dumpster. This program has been continued through FY '24. The program is first-come, first-served and has a cap of \$10,000 for FY '24. One rebate per garbage customer per year is allowed. The funds are primarily from the Garbage Fixed Asset Replacement Fund (FARF). For non-garbage customers, the source of funds is property tax revenue.

	July 1, 2021- June 30, 2022	July 1, 2022- June 30, 2023	July 1, 2023- June 30, 2024
<b>Rate</b>	\$128.93	\$136.67	\$146.03
<b>Number of rebates</b>	18	29	3
<b>Reimbursed Expense</b>	<b>Valley</b>	\$1,524	\$3,007
	<b>River Rd.</b>	\$523	\$950
	<b>Total</b>	<b>\$2,046</b>	<b>\$3,957</b>

Since the rebate was introduced in 2021, **50 rebates** have been provided for a total expense of **\$6441.40**.

Placer County Chipper Days

The first of six residential chipping service days were scheduled with Placer County for July 25<sup>th</sup>, July 26<sup>th</sup>, August 29<sup>th</sup>, and August 30<sup>th</sup>. As of the date of this report, no property owners have reserved the service. While this might initially be viewed as a disappointment, it is believed these numbers are low only due to the success of the Green Waste Days. The final dates for the chipper program will be September 26<sup>th</sup> and 27<sup>th</sup>.



Defensible Space Inspections / Fire Aside:

OVFD has completed the first inspections for all residential inspections in Olympic Valley, showing a 59% pass rate. For commercial inspections, 76% have been completed with a pass rate of 0%, primarily due to the implementation of Zone Zero requirements. Crews will begin inspections in the Truckee River corridor on or around August 28<sup>th</sup>. Staff and the public are getting used to the new Fire Aside software, but are generally pleased thus far.

**ALTERNATIVES:** This report is informational only; no action is requested from the Board.

**FISCAL/RESOURCE IMPACTS:** The District has been awarded \$685,911 in grant funding dedicated to planning and implementation of fuels management projects as summarized below.

Project	Grantor	Date Awarded	Funding	% Complete
Community Wildfire Protection Plan (CWPP)	CAL FIRE	Oct. 2021	\$31,898	100%
Fuels Reduction - OV-1 (120 acres)	CAL FIRE	Nov. 2022	\$539,888	10%
Fuels Reduction – Evacuation Corridor- O.V. Road (3 acres)	Tahoe Truckee Community Foundation (TTCF)	July 2022	\$50,000	0%
	Trout Unlimited / Friends of Squaw Creek	Nov. 2021	\$19,000	100%
Design and Permitting OV-4 (100 acres)	TTCF / CAL FIRE	July 2023	\$45,125	0%



The District has an on-call contract with Danielle Bradfield (Registered Professional Forester and founder of Feather River Forestry) for grant writing and consulting services for a not-to-exceed amount of \$20,000 annually. Staff spend a significant amount of time developing our Fuels Management Program and administering grant contracts.

Expenses related to the Green Waste Days are paid from rates and the Garbage Fixed Asset Replacement Fund, the current balance of the Garbage FARF is \$148,842. The costs estimated for this program include TTSD’s delivery, pick-up, and disposal of three (3) 30-cubic yard containers per GWD, administration, and labor and expected to be approximately \$3,300/event if FoSV and the Firewise Community can provide volunteers on the five District-sponsored GWDs.

**RECOMMENDATION:** This report is informational only; no action is requested from the Board.

**ATTACHMENTS:** August 14<sup>th</sup> Community Meeting Slideshow, OV-1 Temporary Signage

**DATE PREPARED:** August 22, 2023

# Olympic Valley Fuel Reduction Project



## OV-1

Community Information Meeting

August 14<sup>th</sup>, 2023 9:00 AM

District Administration Building – 305 Olympic Valley Rd.


1

## Team


**Licensed Timber Operator**

- Cross Check Services, Dave Mercer







**Registered Professional Forester**

- Feather River Forestry, Danielle Bradfield





**District Staff**

- Brad Chisholm, Fire Chief
- Chris DeDeo, Fire Captain
- Mike Geary, General Manager
- Jessica Asher, Program Manager




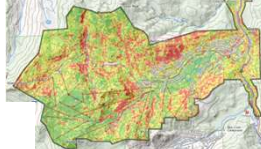
August 23, 2023 Olympic Valley Public Service District 2

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## High-Hazard Conditions

- Very High Fire Severity Zone as mapped by CAL FIRE's Fire and Resource Assessment Program
- Much of the community has high ladder fuel hazards as determined by LIDAR mapping and field surveys.
- OV-1 specifically has high fuel loading and steep slopes

August 23, 2023 Olympic Valley Public Service District 3

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## Fuels Management Program

- 25 years - Aggressive Defensible Space Inspections
- 2022 Community Wildfire Protection Plan (CWPP)
- Three Fuel Reduction Projects in Progress
- Green Waste Programs (1. Second Sunday Green Waste Disposal Days, 2. Dumpster Rebates, 3. Placer County Chipping, 4. Six Cubic-Yards Free)
- Public Education
- Coordination with Firewise Community
- Rigorous Wildland Training
- Mutual-Aid Agreements

Project	Grantor	Date Awarded	Funding	% Complete
Community Wildfire Protection Plan (CWPP)	CAL FIRE	Oct. 2021	\$31,898	100%
Fuels Reduction OV-1 (120 acres)	CAL FIRE	Nov. 2022	\$539,888	5%
Fuels Reduction - O.V. 3 Road Evacuation Corridor (3 acres)	Tahoe Truckee Community Foundation (TTCF)	July 2022	\$50,000	0%
Design and Permitting OV-4 (100 acres)	Trout Unlimited / Friends of Squaw Creek	Nov. 2021	\$19,000	100%
	TTCF / CAL FIRE	July 2023	\$45,125	0%

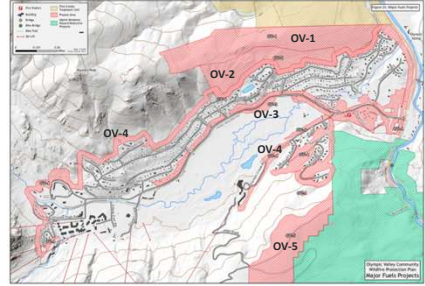
August 23, 2023 Olympic Valley Public Service District 4

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## CWPP Priority Projects

- OV-1** North Forest Thinning - IN PROGRESS
- OV-2** North Valley Prescribed Burns and Thinning
- OV-3** Roadside Wildfire Safety - IN PROGRESS
- OV-4** Community Wildfire Buffer - IN PROGRESS
- OV-5** South Forest Thinning

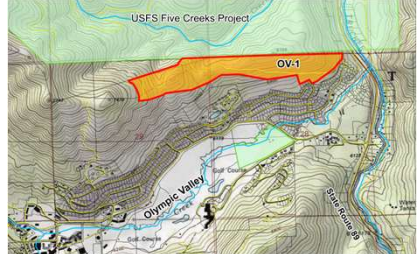


August 23, 2023 Olympic Valley Public Service District 5

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## OV-1 Project




- Shaded Fuel Break
- 120-acres
- North ridge of Olympic Valley
- Land owned by Placer County and Poulsen Commercial
- Adjacent to USFS Five Creeks Project (analysis and planning milestones completed)

August 23, 2023 Olympic Valley Public Service District 6

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## Project Objectives

- 1) Creation of 120 acres of fuel break north of the community of Olympic Valley and immediately adjacent to the Five Creeks project.
- 2) Reduce wildfire's risk to human health and safety.
- 3) Reduce the risk of adverse wildfire effects and potential fire behavior (flame length, intensity, rate of spread, duration) through reduction of fuel loading and arrangement within the Defense Zone of the Olympic Valley Wildland Urban Interface.



A ponderosa pine forest in the Jones Mountains, before and after a thinning project. Ken Lang

August 23, 2023 Olympic Valley Public Service District 7

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## Project Benefits

- Provides protection for the approximately 900 habitable structures
- Enhances safety along the major evacuation routes of Olympic Valley Road and State Route 89.
- Improves access roads leading from the community to the ridgeline north of the community, supporting safe ingress and egress of emergency personnel during a wildfire event
- Preemptively allows for wildfire to be held outside of the community should it enter from that direction
- Reduces potential ember cast by keeping wildfire as far as feasible from the community



August 23, 2023 Olympic Valley Public Service District 8

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## Shaded Fuel Break

The break will aid in fire suppression efforts and significantly reduce flame length, intensity, rate of spread and potential duration of wildfire. This reduction in potential fire behavior provides for increased safety of residents and emergency personnel in a wildfire situation.




August 23, 2023 Olympic Valley Public Service District 9

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## Existing Condition

- Stand density of 180-220 square feet basal area per acre.
- Cumulative pretreatment quadratic mean diameter is 13 inches DBH.
- 60% White Fir, 30% Jeffrey Pine, 6% Sugar Pine, and 4% Red Fir
- Average of 240 trees per acre over 8 inches DBH.



August 23, 2023 Olympic Valley Public Service District 10

10

## Existing Condition

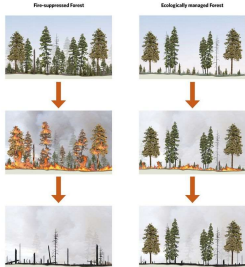


August 23, 2023 Olympic Valley Public Service District 11

11

## Silviculture Prescription Post Treatment Conditions

- Stand density of 75-100 square feet basal area per acre
- Quadratic mean diameter will be increased approximately 5 inches DBH - trees retained will generally be larger, more fire tolerant trees.
- White Fir will be reduced in favor of native pine species. Increase resilience to fire, insects, disease, and drought
- Lower crown bulk density, increase crown base height to reduce fuel continuity and the probability of crown ignition and/or sustaining a running crown fire.
- Surface and ladder fuels will largely be removed



August 23, 2023 Olympic Valley Public Service District 12

12



## Proposed Condition




**Brockway Fuel Break**




August 23, 2023 Olympic Valley Public Service District 13

13

## Treatment Methods








**Mechanical Thinning**

- Heavy equipment with hydraulically driven saws to cut and remove trees generally under 24 inches in diameter.
- Whole tree removal vs. cut-to-length methods

**Mastication**

- Using machines to grind, rearrange, and compact fire hazards without reducing fuel loads

**Hand Thinning and Chipping**

- Crew using chainsaws and pole saws.
- Smaller trees, steeper slopes, environmentally sensitive areas

August 23, 2023 Olympic Valley Public Service District 14

14

## Equipment




- Valmet 941 wheeled timber harvester: 30' reach maximizes distance between harvesting trails
- Valmet 890 or 895 wheeled timber forwarder: carries 18-22 tons of material per trip, lessening trips and associated ground impact
- Valmet 890 wheeled forwarder with rear mounted chipper: pick up, chip and broadcast all non-merchantable material
- 600-gallon water fire safety trailer with state required hand tools and backpack pumps.
- Water truck
- Cat Skidder or dozer used for fire protection
- Trimax 30 fire extinguishers
- Volvo EC220D excavator mulcher Fecon RTM-230 wheeled mulcher
- Wheel Loader for loading chips
- Service vehicles.




August 23, 2023 Olympic Valley Public Service District 15

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## Timeline












**AUGUST 2023**
**SEPTEMBER**
**OCTOBER**


August 23, 2023 Olympic Valley Public Service District 16

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## Long-Term Maintenance



- Informal monitoring phase to assess brush regrowth and conifer regeneration
- Maintenance project in approx. 10 years
- Prescribed fire or re-mastication may be good options for maintenance
- The work to create a shaded fuel break will allow future controlled burns to be accomplished safely, which is not currently the condition.







August 23, 2023 Olympic Valley Public Service District 17

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## Funding







- Funding for this project is provided by the California Department of Forestry and Fire Protection (CAL FIRE) Fire Prevention Program as part of the California Climate Investments Program.
- Total Project: \$546,410
  - Licensed Timber Operator: \$480,000 (Bid Proposal \$462,000)
  - Registered Professional Forester: \$23,160
  - Supplies (signage, press release etc.): \$6,885 (\$2,885 PSD Match)
  - District Labor: \$36,364 (\$3,636 PSD Match)

August 23, 2023 Olympic Valley Public Service District 18

18

 **Questions?** 



Contact the Fire Department at  
[info@ovpsd.org](mailto:info@ovpsd.org)  
530-583-6111

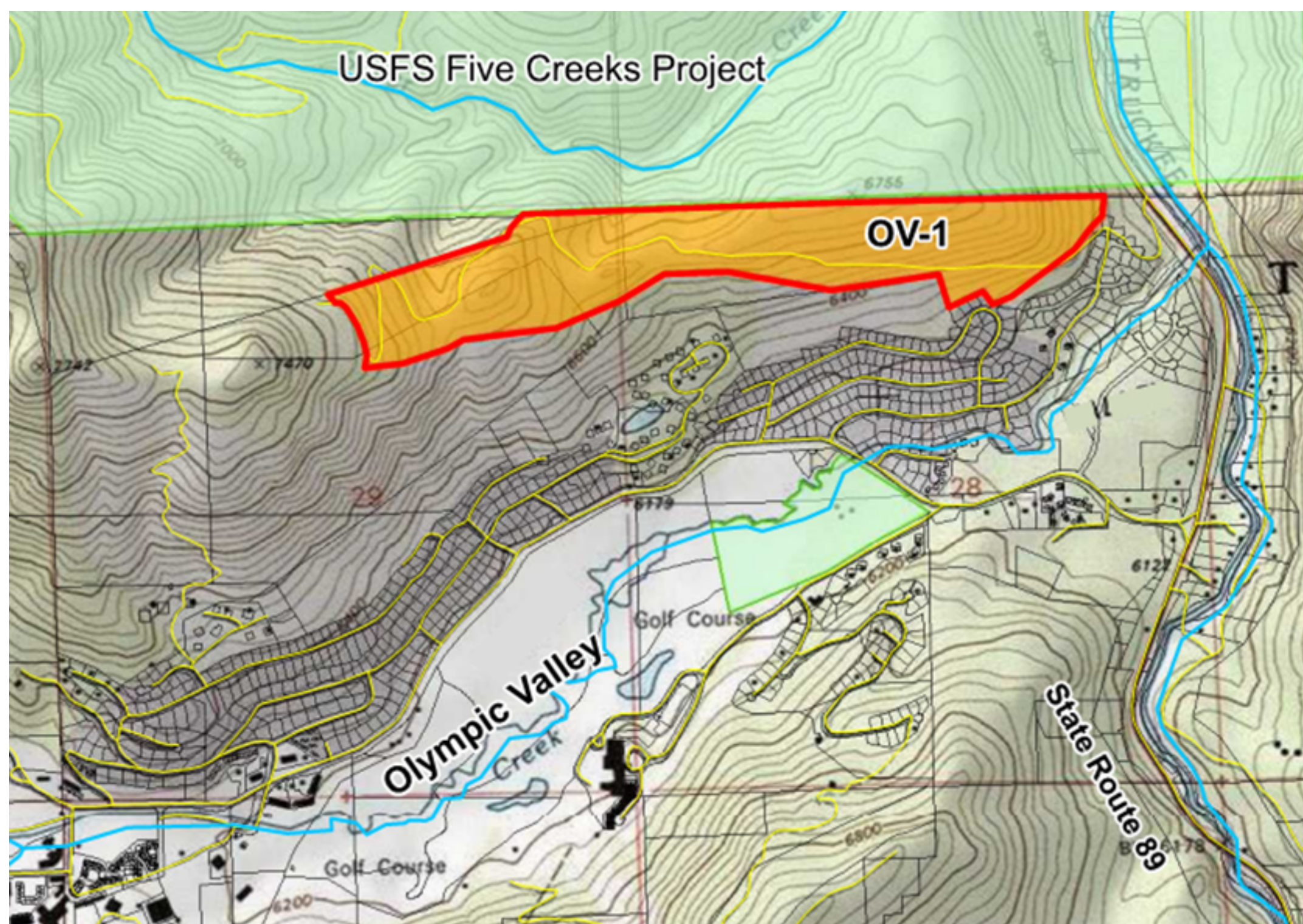
August 23, 2023 Olympic Valley Public Service District 19



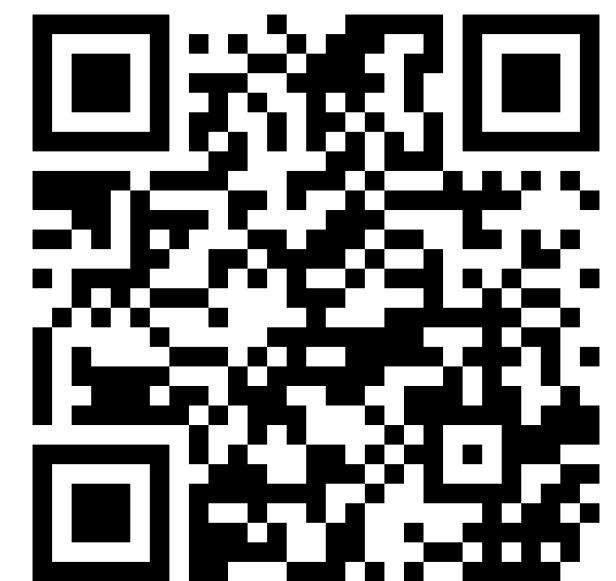
# Olympic Valley Fuel Reduction Project (OV-1)

## Working to Make Our Community Fire Safe!

- OV-1 is a 120-acre hazardous fuel reduction project located on the north ridge of Olympic Valley.
- Timber operations are expected from August through October, 2023.
- The goal of the OV-1 project is to reduce the risk of catastrophic wildfire within the wildland urban interface.
- This goal will be achieved by reducing the horizontal and vertical continuity of forest fuels, which will aid fire suppression activities, and offer increased protection to life, property and the natural environment.



Scan the QR code to learn more about this project



or visit  
[www.ovpsd.org/ovfd/fuel-reduction-projects](http://www.ovpsd.org/ovfd/fuel-reduction-projects)

Funding for this project provided by the California Department of Forestry and Fire Protection's Fire Prevention Program as part of the California Climate Investments Program.

Contracting and Forester Services Provided by:



Please contact the Fire Department with any questions  
[info@ovpsd.org](mailto:info@ovpsd.org), 530-583-6111





# OLYMPIC VALLEY PUBLIC SERVICE DISTRICT



EXHIBIT F-2  
12 Pages

## ADOPTING REVISIONS TO THE POLICY MANUAL

**DATE:** August 29, 2023  
**TO:** District Board Members  
**FROM:** Jessica Asher, Board Secretary  
**SUBJECT:** Adopting Revisions to the Policy Manual

**BACKGROUND:** The purpose of Policy Manual is to provide guidance for the development and application of the District's policies in a manner that will be mutually beneficial for the District and its employees. The policies included in Policy Manual are those that are not otherwise incorporated into the Personnel Procedures and Policies Manual (PP&PM) or the District's Administrative Code.

These policies are not Code and as such the Board only needs to consider adopting a Resolution to make changes to the policies, not an Ordinance.

**DISCUSSION:** The District has fully reformatted the District's other major personnel and governing documents (PP&PM, Administrative Code, and Memorandums of Understanding (MOUs)). The current policy manual has clerical inconsistencies, including various numbering, header, and footer styles. The policies also reference *Squaw* Valley Public Service District. Staff would like to update the formatting of the Manual to include all "miscellaneous" policies as numbered policies and merge the many documents into one, easily reviewable, file format. This will ease review for the District's new legal counsel as well as streamline the process for staff making updates. At this time, no content changes are recommended, though staff anticipates changes will be forthcoming as many policies have not been reviewed recently.

**ALTERNATIVES:** 1. Adopt Resolution 2023-17 authorizing staff to make ministerial changes to the District's Policy Manual.  
2. Do not adopt Resolution 2023-17.

**FISCAL/RESOURCE IMPACTS:** None.



**RECOMMENDATION:** Adopt Resolution 2023-17.

- ATTACHMENTS:**
- Resolution 2023-17
  - Policy Manual Index – Proposed Numbering Changes – Redlined (2 pages)
  - Policy Manual Index – Proposed Draft – Clean (2 pages)
  - Sample Policy Format – Proposed Draft (1 page)
  - Policy Manual Index / Table of Contents – Current Version proposed to be Superseded (3 pages)
  - Sample Policy Format – Current Version proposed to be Superseded (1 page)

**DATE PREPARED:** August 21, 2023

**RESOLUTION 2023-17**

**A RESOLUTION OF THE BOARD OF DIRECTORS OF THE  
OLYMPIC VALLEY PUBLIC SERVICE DISTRICT  
AUTHORIZING DISTRICT STAFF TO MAKE MINISTERIAL CHANGES  
TO THE DISTRICT'S POLICY MANUAL.**

**WHEREAS**, the Olympic Valley Public Service District is an independent special district, organized under Water Code section 30000, et seq. in 1964; and

**WHEREAS**, the Board of Directors authorized the development of a District Policy Manual on July 25, 2006 by adoption of Resolution 2006-23 to set forth operating policies applicable to all District employees, and appointed and elected officials; and

**WHEREAS**, the intent is to maintain a Policy Manual with a comprehensive listing of current policies and the rules and regulations enacted by the Board of Directors to serve as a resource for the Board, Staff, and the public; and

**WHEREAS**, the District has several numbered and miscellaneous policies that have been adopted and revised at separate times; and

**WHEREAS**, the current Policy Manual has clerical inconsistencies between policies, including various numbering, header, and footer styles; and

**WHEREAS**, the Policy Manual references *Squaw Valley Public Service District*; and

**WHEREAS**, staff desires to correct these clerical inconsistencies.

**NOW, THEREFORE, BE IT RESOLVED** that the Board of Directors directs staff to modify the Policy Manual to be more user-friendly through consistent formatting without modifying substantive content.

**PASSED AND ADOPTED** this 29<sup>th</sup> day of August, 2023 at a regular meeting of the Board of Directors duly called and held by the following vote:

AYES:

NOES:

ABSENT:

ABSTAIN:

APPROVED:

\_\_\_\_\_  
Dale Cox, Board President

ATTEST:

\_\_\_\_\_  
Jessica Asher, Board Secretary

**OLYMPIC VALLEY PUBLIC SERVICE DISTRICT  
POLICIES MANUAL**

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Policy 1041 Legal Hold .....	12
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**OLYMPIC VALLEY PUBLIC SERVICE DISTRICT  
POLICIES MANUAL**

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Policy 7280 Educational Incentive Plan - Operations Union Negotiated .....	141
Policy 7290 Employee Safety Incentive Program .....	145

DRAFT

## SERIES 1000 – GENERAL

### Policy 1000 Purpose of District Documents

- 1000.1** It is the intent of the Board of Directors of the Olympic Valley Public Service District to maintain a Policy Manual. Contained therein shall be a comprehensive listing of the District's current policies, being the rules and regulations enacted by the Board from time to time. The Policy Manual will serve as a resource for Directors, staff and members of the public in determining the manner in which matters of District business are to be conducted.
- 1000.2** If any policy or portion of a policy contained within the Policy Manual is in conflict with rules, regulations or legislation having authority over District, said rules, regulations or legislation shall prevail.

DRAFT

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# Squaw Valley Public Service District

## POLICY HANDBOOK

### TABLE OF CONTENTS

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<u>POLICY #</u>	<u>POLICY TITLE</u>
1000	Purpose of District Policies
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1030	Public Complaints
1040	Claims Against the District
1041	Legal Hold Procedures
1050	Copying Public Documents
1060	Policy Complaints
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#### SERIES 2000 -- PERSONNEL

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2025	Compensatory Time Off
2030	Donation of Paid Time Off
2045	Family Medical Leave
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2151	Educational Incentive Plan - Administration
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2190	Ergonomics
2205	HIPAA Compliance
2270	Internet, E-Mail, and Electronics Communication Ethics, Usage and Security
2275	Cellular Telephone Usage



## SERIES 3000 – OPERATIONS

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3010	Computer Security
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3050	Easement Abandonment
3060	Easement Acceptance
3065	Release of Public Records
3080	Purchasing
3085	Disposal of Surplus Property
3090	Notary Public Services

## SERIES 4000 -- BOARD OF DIRECTORS

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4031	Expenditure Reimbursement and Use of Public Resources (All Employees)
4090	Training, Education and Conferences
4095	Ethics Training

## SERIES 5000 -- BOARD MEETINGS

<u>POLICY #</u>	<u>POLICY TITLE</u>
5010	Board Meetings
5020	Board Meeting Agenda

## SERIES 6000 -- FACILITIES DEVELOPMENT

<u>POLICY #</u>	<u>POLICY TITLE</u>
6020	Environmental Review Guidelines (CEQA)
6030	Annexation Procedures

ALSO – Miscellaneous Policies

ALSO – Squaw Valley Injury & Illness Prevention Program

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# Squaw Valley Public Service District

## **POLICY HANDBOOK**

### MISCELLANEOUS CONTENTS

1. Identity Theft Prevention Program
2. District Meeting Room Use Policy
3. Snow Removal & Ice Control Procedures
4. Educational Incentive Plan Operations Union Negotiated
5. Investment Policy
6. Leak Notification Guidelines
7. Employee Safety Incentive Program
8. Financial Reserves Policy-Bike Trail Snow Removal
9. Financial Reserves Policy-General
10. Capital Asset Policy
11. Pension 115 Trust
12. OPEB 115 Trust

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# Squaw Valley Public Service District

## POLICY HANDBOOK

**POLICY TITLE:** Purpose of District Policies

**POLICY NUMBER:** 1000

**1000.1** It is the intent of the Board of Directors of the Squaw Valley Public Service District to maintain a Policy Manual. Contained therein shall be a comprehensive listing of the District's current policies, being the rules and regulations enacted by the Board from time to time. The Policy Manual will serve as a resource for Directors, staff and members of the public in determining the manner in which matters of District business are to be conducted.

**1000.2** If any policy or portion of a policy contained within the Policy Manual is in conflict with rules, regulations or legislation having authority over District, said rules, regulations or legislation shall prevail.



# OLYMPIC VALLEY PUBLIC SERVICE DISTRICT



EXHIBIT F-3  
5 Pages

## PLACER COUNTY EXTERIOR BALLOT DROP BOX INSTALLATION

**DATE:** August 29<sup>th</sup>, 2023

**TO:** District Board Members

**FROM:** Mike Geary, General Manager; Jessica Asher, Board Secretary

**SUBJECT:** Placer County Exterior Ballot Drop Box Installation

**BACKGROUND:** Placer County approached the District with a proposal for an exterior ballot drop box to facilitate ballot return by our constituents. This would replace the interior drop box that has been hosted at our front counter during elections and would allow for drop off by voters (and pick-up by County Elections staff) outside of business hours and would relieve staff of the responsibility of monitoring the box. Refer to the attached proposal from Placer County Elections Department to install the 24-hour exterior ballot drop box for installation specifications, approval options, and sample photos.

**DISCUSSION:** Administrative and Operations Department staff considered the attached proposal and reviewed possible locations. Staff determined that the ballot box may be an asset for the community and that the location proposed by the County in the attached diagram in purple is well suited for the District's snow storage needs. Placer County Facilities staff would be responsible for installation and maintenance including snow removal and security. County staff has asked that the District commit to hosting the box at least through the 2024 election cycle.

**ALTERNATIVES:**

1. Authorize staff to work with the Placer County Elections and Facilities Departments to install an exterior ballot drop box.
2. Do not authorize the placement of an exterior ballot drop box.

**FISCAL/RESOURCE IMPACTS:** The Placer County Elections Office proposes to procure and install the ballot drop box, under the supervision of our Operations Dept.

**RECOMMENDATION:** Authorize staff to work with the Placer County Elections and Facilities Departments to install an exterior ballot drop box as shown by the purple rectangle on the attached diagram.

**ATTACHMENTS:** Proposal including diagram of drop box location and sample photos.

**DATE PREPARED:** August 21<sup>st</sup>, 2023

**RYAN RONCO**  
COUNTY CLERK-RECORDER-REGISTRAR OF VOTERS

**STEPHEN AYE**  
ASSISTANT RECORDER-REGISTRAR

**LISA CRAMER**  
ASSISTANT COUNTY CLERK



2954 RICHARDSON DRIVE  
AUBURN, CA 95603  
530-886-5600  
[www.placercountyelections.gov](http://www.placercountyelections.gov)

## **PLACER COUNTY CLERK-RECORDER-ELECTIONS**

Olympic Valley Public Services District Board,

The OVPSD has been an excellent partner with the Placer County Elections Department over the years, facilitating voters returning ballots in your jurisdiction. We spoke with District staff when we visited recently, about the possibility of installing a 24 hour EXTERIOR ballot drop box versus continuing the interior drop box that you host at your front counter. This would free your staff from the responsibility of monitoring the drop box, and allow for voters to access it after-hours. The responsibility for the maintenance of the box would be entirely the Election Department's, from snow removal to security.

What would be involved would be our County Facilities Department would come pour a small concrete pad, if needed (roughly 30"x30"), and then install the drop box, in a one day visit. The box would be covered in a medium gray vinyl cover except during the times around elections, where vote by mail ballots are available to be returned.

We don't generally request a formal contract unless the District wishes to, but we do ask that if you approve an external drop box being placed at your location that you commit to hosting it through the 2024 Election cycle (November 2024).

If this is something the Board would be interested in approving, we would be happy to provide any information that you need about the process.

Thank you for your consideration of this request.

Placer County Elections Department

Justin Canning

JC

**RYAN RONCO**  
COUNTY CLERK-RECORDER-REGISTRAR OF VOTERS

**STEPHEN AYE**  
ASSISTANT RECORDER-REGISTRAR

**LISA CRAMER**  
ASSISTANT COUNTY CLERK

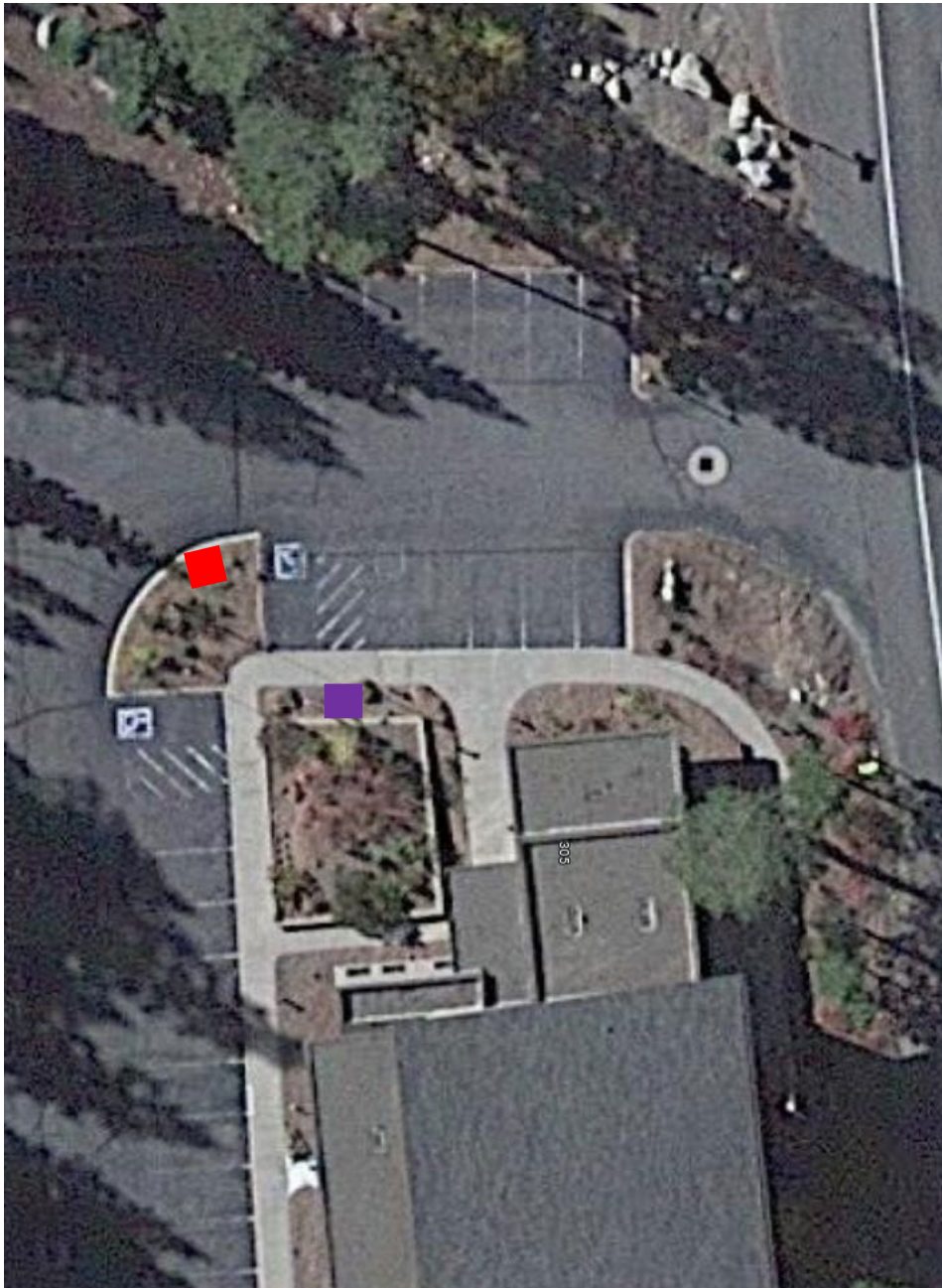


2954 RICHARDSON DRIVE  
AUBURN, CA 95603  
530-886-5600  
[www.placercountyelections.gov](http://www.placercountyelections.gov)

## PLACER COUNTY CLERK-RECORDER-ELECTIONS

Primary preferred location (red).

Secondary preferred location, (purple).





**RYAN RONCO**  
COUNTY CLERK-RECORDER-REGISTRAR OF VOTERS

**STEPHEN AYE**  
ASSISTANT RECORDER-REGISTRAR

**LISA CRAMER**  
ASSISTANT COUNTY CLERK



2954 RICHARDSON DRIVE  
AUBURN, CA 95603  
530-886-5600  
[www.placercountyelections.gov](http://www.placercountyelections.gov)

## PLACER COUNTY CLERK-RECORDER-ELECTIONS

Photo of covered Drop Box (left) and uncovered (right)







# OLYMPIC VALLEY PUBLIC SERVICE DISTRICT



EXHIBIT F-4  
3 Pages

## Fire Hydrant H02 Emergency Replacement

**DATE:** August 29, 2023

**TO:** District Board Members

**FROM:** Dave Hunt, District Engineer

**SUBJECT:** Fire Hydrant H02 Emergency Replacement – Construction Contract with Longo, Inc.

**BACKGROUND:** District fire hydrant H02, located on Chamonix Place just north of the Olympic Village Inn, failed in 2022 and is inoperable. Operations staff have been unsuccessful in trying to repair the fire hydrant, so installing a new fire hydrant is necessary. A new fire hydrant was ordered in early 2022, but it was not delivered until late 2022 and the District could not find a contractor to replace the hydrant before the winter season. The fire hydrant and lateral are approximately 10' deep, making the replacement very complex.

**DISCUSSION:** Staff reached out to a few local contractors and only Longo, Inc. provided a budgetary quote and will be able to perform the work in a timely manner. Longo has successfully completed several projects for the District over the years and has the technical expertise and staff to complete this fire hydrant replacement.

Longo, Inc. provided a quote for \$19,360 to provide excavation, shoring, installing, backfill, compaction, and pavement patching. The work is expected to be complete in early September.

- ALTERNATIVES:**
1. Approve the quote from Longo, Inc. for installation of the new fire hydrant in the amount of \$19,360.00 and authorize the General Manager to execute the contract.
  2. Do not approve the quote from Longo, Inc.

**FISCAL/RESOURCE IMPACTS:** The project will be funded from the Water FARF, which includes a \$25,000 budget for FY2023-2024.

**RECOMMENDATION:** Staff recommends the Board approve the quote from Longo, Inc. for installation of the new fire hydrant in the amount of \$19,360.00 and authorize the General Manager to execute the contract.

**ATTACHMENTS:** OVI Fire Hydrant Replacement Quote – Longo, Inc. (August 22, 2023)

**DATE PREPARED:** August 21, 2023

# Longo Incorporated

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---

Timothy A. Longo  
530-581-4538  
530-581-5834 (Fax)

An Engineering Contractor  
Lic.No. 737266

2970 Rose Ave. · PO Box 6177  
Tahoe City, CA 96145

August 22, 2023  
Olympic Valley PSD  
Box 2026  
Olympic Valley, CA 96146

Attn: Dave Hunt

RE: OVI fire hydrant replacement

Please review the quote for the work as described in your email. All parts for work to be provide by owner. Contractor to supply all tools and equipment needed for the installation. This work is to be completed by the end of the 2023 work season.

Excavation, shoring, installation, backfill, compaction and patch paving.

**Total**

**\$19,360.00**

Sincerely

Timothy Longo



# OLYMPIC VALLEY PUBLIC SERVICE DISTRICT



EXHIBIT F-5  
3 Pages

## FIRE DEPARTMENT WATER TENDER PURCHASE

**DATE:** August 23, 2023

**TO:** District Board Members

**FROM:** Brad Chisholm, Fire Chief

**SUBJECT:** Vehicle Extrication Tools Replacement

**BACKGROUND:** With the sophisticated materials used in modern vehicles, having capable extrication tools allows for a more rapid extrication of victims. The OVFD's extrication tools were purchased and put into service in 2007. Since then, extrication tools have changed in many fundamental ways including lighter, more ergonomically correct, produce more cutting force and are made of materials that are effective against modern vehicle compositions. The most notable change, however, is they are now battery operated. No longer are firefighters delayed starting power units, uncoiling/extending/connecting hydraulic lines, and being limited to the length of hydraulic lines. Modern and capable vehicle extrication tools are vital for OVFD to meet the demands of a changing automobile industry.

**DISCUSSION:** The Fire Department staff have investigated vendors of the two leading extrication tool brands. Both vendors provided competitive bids that came in under the \$78,000 presented at the May Board meeting and approved for the current fiscal year. Western Extrication Specialists offer Holmatro tools and presented a bid of \$77,689.41. Curtus offers Hurst tools and bid \$76,017.40. While Hurst was slightly less expensive, the advantages of Holmatro include faster opening/closing speeds, lighter, less maintenance intensive and an ergonomic design advantage making it safer and easier to use. Please note these bids cover the multiple extraction tools on Rescue 21, not the one "combination" extrication tool on Engine 21.

**ALTERNATIVES:**

1. Approve the purchase of Holmatro extrication tools to replace the current 2007 model tools on Rescue 21. This purchase would be from Western Extrication Specialists for a total of \$77,689.41 (tax and shipping included) and authorize the Fire Chief to execute all necessary contractual documents.
2. Purchase the equipment from another vendor.
3. Delay the purchase.

**FISCAL/RESOURCE IMPACTS:** The replacement of this equipment was included in the budget approved for the current fiscal year. The proposed purchase amount is \$77,689.41 (tax and shipping included).

**RECOMMENDATIONS:** Approve the replacement of vehicle extraction tools on Rescue 21, with the purchase of Halmatro vehicle extrication tools from Western Extrication Specialists for a total of \$77,689.41 and authorize the Fire Chief to execute all necessary contractual documents.

**ATTACHMENTS:** Western Extrication Specialists Price Quote

**DATE PREPARED:** August 23, 2023

**Western Extrication Specialists, Inc.**

P.O. Box 1065  
Simi Valley, CA 93062  
+1 8056247475  
djackson@holmatro-westx.com  
www.holmatro-westx.com



Western Extrication Specialists

## Price Quote

**ADDRESS**

Olympic Valley Fire  
Department  
P.O.Box 2522  
305 Olympic Valley Rd.  
Olympic Valley, Ca 96146  
USA

**SHIP TO**

Olympic Valley Fire  
Department  
P.O.Box 2522  
305 Olympic Valley Rd.  
Olympic Valley, Ca 96146  
USA

**PRICE QUOTE # 2370**

**DATE 03/08/2023**

**EXPIRATION DATE 12/31/2023**

**TECH/SALES REP.**

Tony Martinez

DATE	ARTICLE NUMBER	DESCRIPTION	QTY	RATE	AMOUNT
	159.000.063	PCU50 CUTTER	1	13,841.00	13,841.00T
	159.000.064	PSP40 SPREADER	1	14,282.00	14,282.00T
	159.000.207	PTR50 TELESCOPIC RAM	2	11,597.00	23,194.00T
	151.000.583	PBPA287 BATTERY	6	948.00	5,688.00T
	151.000.742	PBCH2 BATTERY CHARGER 120VAC	2	628.00	1,256.00T
	150.182.274	PULLING ATTACHMENT SET SP5240/50	1	1,490.00	1,490.00T
	151.001.902	TRE05 EXTENSION PIPE	2	1,073.00	2,146.00T
	150.062.158	V-STRUT VEHICLE STABILIZATION STRUT	4	1,320.00	5,280.00T
	151.001.500	CCU10 MINI CUTTER W/2 CPBA182 BATTERIES	1	3,990.00	3,990.00T
	10-1-H	PTR50 HORIZONTAL MOUNT	2	309.00	618.00T

SUBTOTAL	71,785.00
TAX	5,204.41
SHIPPING	700.00
<b>TOTAL</b>	<b>\$77,689.41</b>

Accepted By

Accepted Date

Note: Western Extrication Specialists, Inc is not responsible for outside parties that may request payments via email scams. Any requests to change the normal payment means previously agreed upon should be scrutinized. If there is any suspicious activity involving such requests, please notify us by phone.



# OLYMPIC VALLEY PUBLIC SERVICE DISTRICT



EXHIBIT G-1  
4 Pages

## FIRE DEPARTMENT REPORT

**DATE:** August 29, 2023  
**TO:** District Board Members  
**FROM:** Brad Chisholm, Fire Chief  
**SUBJECT:** Fire Department Report – Information Only

**BACKGROUND:** The discussion section below provides information from the Fire Department regarding operations and activities that are not the subject of a separate report. This report is prepared to provide new information and recent progress only.

**DISCUSSION:** **Training:**

EMS: Seasonal Firefighter Review/Refresher, Anaphylaxis, Capnography, CPR Skills, Medical & Trauma Assessment, Cardiac Monitor, Mega Code, Respiratory, Pediatric Protocols, Shock Patients,

Fire/Rescue: Ladders, Task Books, SCBA - 1 Min. Drill and Confidence Course, Hydrants, Vehicle Accidents, Electric Vehicle Fires, Engineering, Master Streams, Backcountry Rescue, Ropes, High Rise, Standpipe Operations, Area Familiarization, Confined Space, Trench Rescue, Performance Standards, Unified Command/Wildland/Evacuation Drill,

**Public Education:**

Numerous public education/awareness of Defensible Space. Firewise Community info meeting planning, Placer County Evacuation Town Hall,

**Fire Prevention/Inspections:**

Plan Checks (2), Sprinkler Rough (2), Building Final (2), LPG (2), STR and AB38 Defensible Space (14), Tent (4), Solar (0)

Defensible Space - Commercial (6)

Other: Numerous Calls/Visits to Stn. 21 per fuels reduction

**Equipment:**

Received bids for extrication equipment replacement.



**Overtime (OT) & Forced Overtime (FOT) Hours:**

Regular OT hours for Current period: 157 hours (July 19 to Aug. 21, 2023)  
Forced OT hours for Current period: 0 hours (July 19 to Aug. 21, 2023)  
Days, since last report, dropped to 3 on duty (flex min staffing to 3): 2 days  
Year to Date OT hours: 1,541.5 hours  
Year to Date FOT hours: 226 hours

**Emergency Calls:**

Please see attached pages.  
Total calls for the period: 46 (July 19 to Aug. 21, 2023)  
Year to Date 2023 calls: 502 (YTD 2022: 421 Calls)

**Notable Items:**

OV-1 Community Meeting; Wildfire Preparedness Presentation at NTCA; Panelist Placer Co. Evacuation Town Hall; Lake Tahoe Summit; OV-4 Preliminary Meeting; Lightning event resulting in dozens of starts in the immediate area, (one start on Tram Face and a 3,000-acre fire near town of Washington) and many new fires further north to which XTB sent a strike team and numerous overhead positions.

**Staffing and Employment Opportunities:**

- We continue to run two shifts at minimum flex staffing. This creates difficulty covering vacation and sick leaves and resentment has been building.
- We are accepting applications for the position of FT Firefighter-Paramedic through Sept. 4<sup>th</sup>. We intend to fill two vacant positions and create a hiring list. We have received five qualified applicants.

**ATTACHMENTS:** Total Record Volume by Incident Type Report.

**DATE PREPARED:** August 21, 2023

Monthly (July 19 to August 21, 2023)

52%

**FIRE**  
Percentage of Total Incidents

48%

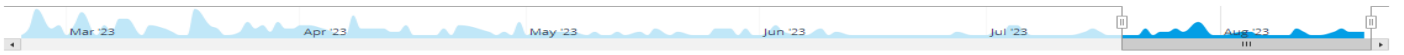
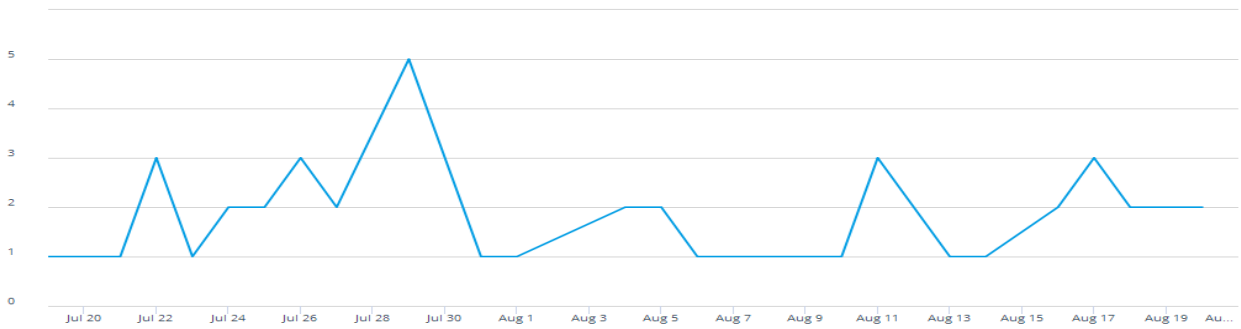
**EMS**  
Percentage of Total Incidents

46

**INCIDENTS**  
In Selected Time Slice

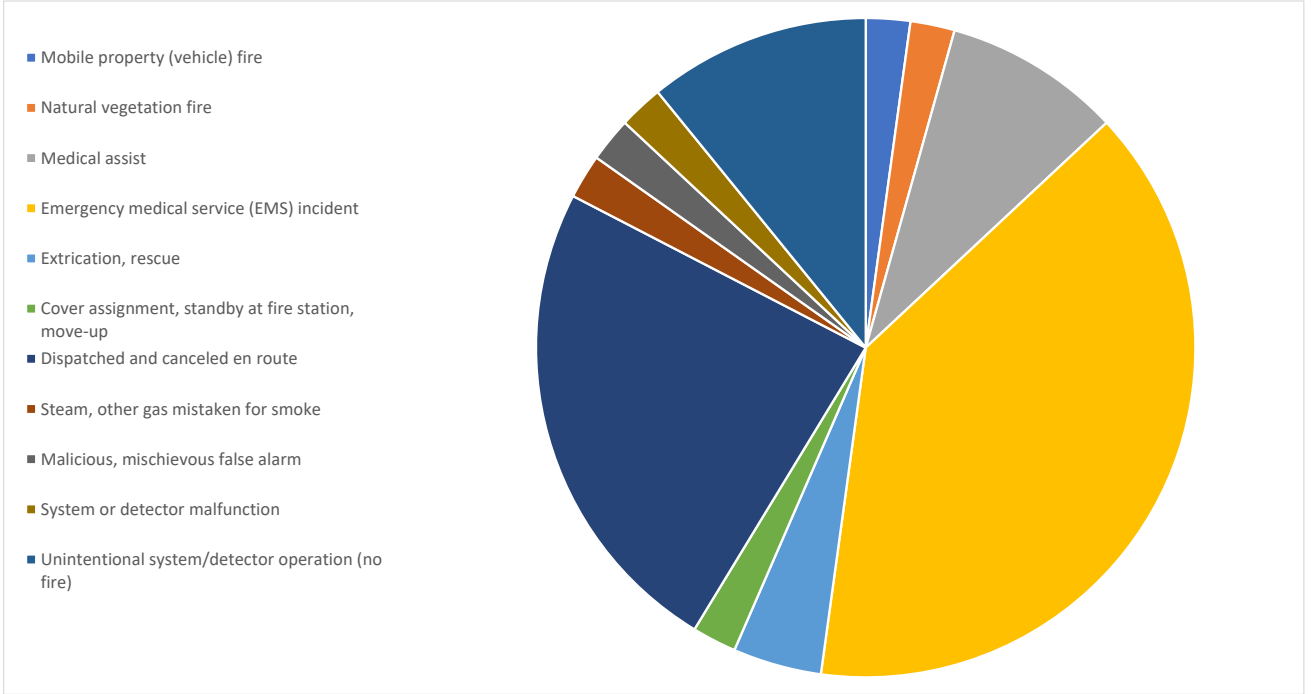
34

**DAYS**  
In Selected Time Slice



Counts

Week Ending	7/23/23	7/30/23	8/6/23	8/13/23	8/20/23	8/27/23	9/3/23	9/10/23	9/17/23	9/24/23	10/1/23	10/8/23	10/15/23	Total
Mobile property (vehicle) fire					1									1
Natural vegetation fire						1								1
Medical assist				1	1	2								4
Emergency medical service (EMS) incident	3	6	4	1	4									18
Extrication, rescue		1			1									2
Cover assignment, standby at fire station, move-up			1											1
Dispatched and canceled en route	1	4	1	2	3									11
Steam, other gas mistaken for smoke						1								1
Malicious, mischievous false alarm			1											1
System or detector malfunction					1									1
Unintentional system/detector operation (no fire)	1	1	1	1	1									5
<b>Total</b>	<b>5</b>	<b>14</b>	<b>7</b>	<b>8</b>	<b>12</b>	<b></b>	<b></b>	<b></b>	<b></b>	<b></b>	<b></b>	<b></b>	<b></b>	<b>46</b>



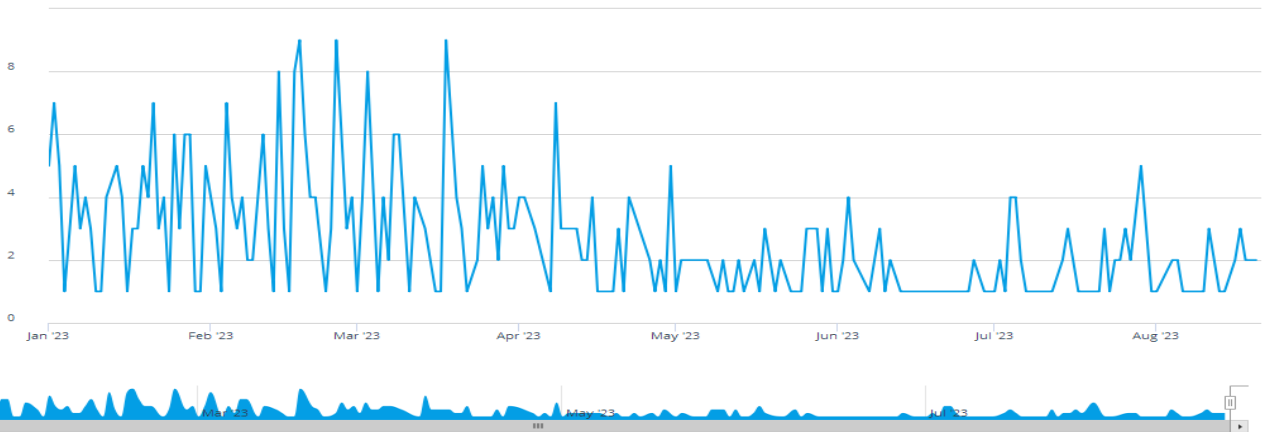
Year to Date (January 01 to August 21, 2023)

**44%**  
FIRE  
Percentage of Total Incidents

**56%**  
EMS  
Percentage of Total Incidents

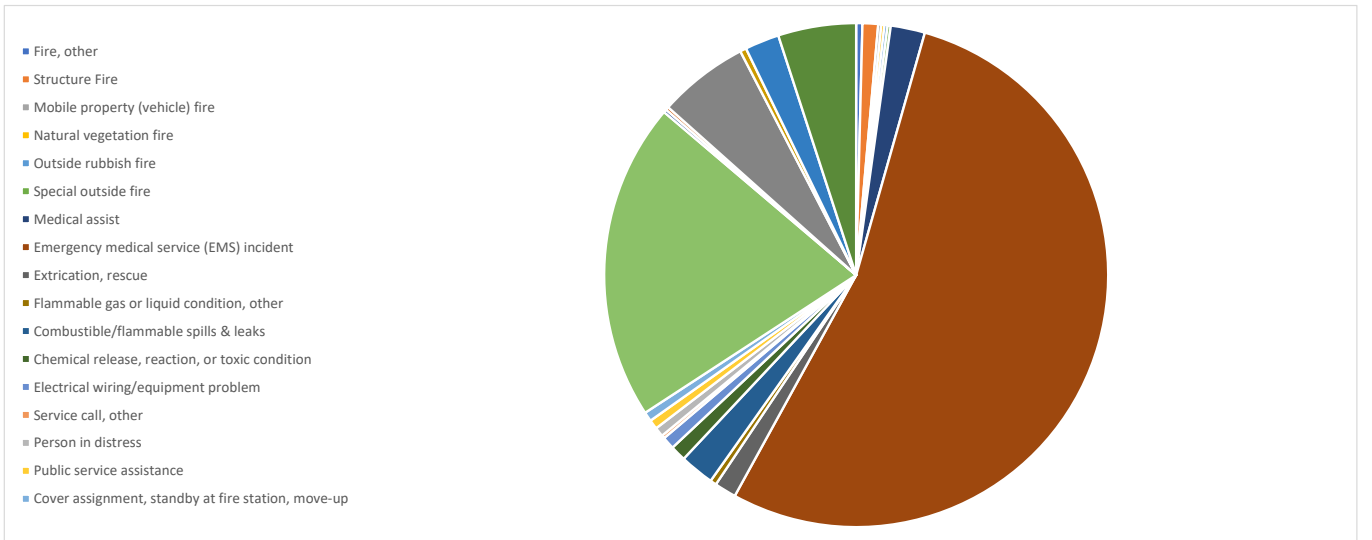
**501**  
INCIDENTS  
In Selected Time Slice

**233**  
DAYS  
In Selected Time Slice



Counts

	Jan '23	Feb '23	Mar '23	Apr '23	May '23	Jun '23	Jul '23	Aug '23	Total
Fire, other	1		1						2
Structure Fire		1	2	1		1			5
Mobile property (vehicle) fire								1	1
Natural vegetation fire								1	1
Outside rubbish fire			1						1
Special outside fire		1							1
Medical assist	1	1				3	1	4	11
Emergency medical service (EMS) incident	62	57	51	39	21	9	21	8	268
Extrication, rescue	1	1	1	1	1		1	1	7
Flammable gas or liquid condition, other	1		1						2
Combustible/flammable spills & leaks	3		1	1	3	1	2		11
Chemical release, reaction, or toxic condition	1	2	1			1			5
Electrical wiring/equipment problem	3				1				4
Service call, other		1							1
Person in distress			3						3
Public service assistance	1		1				1		3
Cover assignment, standby at fire station, move-up		1			1		1		3
Dispatched and canceled en route	17	26	14	12	9	5	13	6	102
Controlled burning					1				1
Steam, other gas mistaken for smoke								1	1
HazMat release investigation w/no HazMat	8	5	10	1	1	3	1		29
Malicious, mischievous false alarm							2		2
System or detector malfunction	5	3				1	1	1	11
Unintentional system/detector operation (no fire)	6	3	1	4	1	4	3	3	25
UNK		1							1
<b>Total</b>	<b>110</b>	<b>103</b>	<b>88</b>	<b>59</b>	<b>40</b>	<b>28</b>	<b>47</b>	<b>26</b>	<b>501</b>





# OLYMPIC VALLEY PUBLIC SERVICE DISTRICT



EXHIBIT G-2  
4 Pages

## WATER & SEWER OPERATIONS REPORT

**DATE:** August 28, 2023  
**TO:** District Board Members  
**FROM:** Brandon Burks, Operations Manager  
**SUBJECT:** Operations & Maintenance Report for July 2023 – Information Only

**BACKGROUND:** The following is a discussion of the District’s operations from the month noted above. It also includes the maintenance activities performed by the Operations Department that are not the subject of a separate report. This report is formatted to provide new information and recent progress only.

**DISCUSSION:** Flow Report – July 2023

Water Production:		13.43 MG
Comparison:		1.24 MG less than 2022
Sewer Collection:		6.59 MG
Comparison:		0.35 MG more than 2022
Aquifer Level:	July 30, 2023:	6,187.2'
	July 30, 2022:	6,186.4'
	Highest Recorded:	6,192.0'
	Lowest Recorded:	6,174.0'
Creek Bed Elevation, Well 2:		6,186.9'
Precipitation:	July 2023:	0.00"
	Season to date total:	83.19"
	Season to date average:	51.88"
	% to year to date average:	160.34%

**Flow Report Notes:**

- The *Highest Recorded Aquifer Level* represents a rough average of the highest levels measured in the aquifer during spring melt period.

- The *Lowest Recorded Aquifer Level* is the lowest level recorded in the aquifer at 6,174.0 feet above mean sea level on October 5, 2001. This level is not necessarily indicative of the total capacity of the aquifer.
- The *Creek Bed Elevation* (per Kenneth Loy, West Yost Associates) near Well 2 is 6,186.9 feet.
- *Precipitation Season Total* is calculated from October 2022 through September 2023.
- The true *Season to date Average* could be higher or lower than the reported value due to the uncertainty of the Old Fire Station precipitation measurement during the period 1994 to 2004.
- In October 2011 the data acquisition point for the aquifer was changed from Well 2 to Well 2R.

### Leaks and Repairs

#### Water

- The District issued eleven leak/high usage notifications.
- Responded to one after-hours customer service calls.

#### Sewer

- Responded to zero after-hours customer service calls.

### Vehicles and Equipment

#### Vehicles

- Cleaned vehicles and checked inventory.

#### Equipment

- Cleaned equipment.

### Operations and Maintenance Projects

#### 1810 Olympic Valley Road (Old Fire Station)

- Inspected and tested the generator.
- General housekeeping.

#### 305 Olympic Valley Road (Administration and Fire Station Building)

- Inspected and tested the generator.

### Water System Maintenance

- Two bacteriological tests were taken: one at 1810 Olympic Valley Road and one at Everline Resort; both samples were reported absent.
- Leak detection services performed: two.
- Customer service turn water service on: one.
- Customer service turn water service off: zero.
- Responded to zero customer service calls with no water.

Operation and Maintenance Squaw Valley Mutual Water Company

- Assisted new operators with transition.

Sewer System Maintenance

- Check for I and I issues.
- Sewer cleaning.

Telemetry

- The rainfall measurements for the month of July were as follows:  
Nova Lynx: 0.00", Palisades Tahoe Snotel: 0.00".

Administration

- Monthly California State Water Boards report.

Services Rendered

- Underground Service Alerts (27)
- Pre-remodel inspections (0)
- Final inspections (2)
- Fixture count inspections (1)
- Water service line inspections (3)
- Sewer service line pressure test (2)
- Sewer service line inspections (2)
- Sewer main line inspections (0)
- Water quality complaint investigations (0)
- Water Backflow Inspections (0)
- FOG inspections (0)
- Second Unit inspection (1)

Other Items of Interest

- Training – SDRMA Online class.

**ATTACHMENTS:** Monthly Water Audit Report

**DATE PREPARED:** August 22, 2023

# Olympic Valley Public Service District - Monthly Water Audit Report

Audit Month: July Report Date: August 29, 2023 Performed By: Brandon Burks  
Year: 2023

Meter Reader: Jason Mcgathey Reading begin Date & Time: 7/31/23 8:30 AM  
Reading end Date & Time: 7/31/23 11:30 AM  
Total lag time: 3:00:00

Begin Audit Period: 6/28/23 12:00 AM  
End Audit Period: 7/31/23 12:00 AM

---

Total Metered Consumption for audit period specified (including hydrant meters): 12,181,893

Additional Consumption - Unmetered

Fire Department Use: 20,000

Hydrant Flushing: 20,000

Blow-Off Flushing: \_\_\_\_\_

Sewer Cleaning: 5,000

Street Cleaning: \_\_\_\_\_

Well Flushing: \_\_\_\_\_

Tank Overflows: \_\_\_\_\_

Unread Meter Estimated Reads: \_\_\_\_\_

Other: \_\_\_\_\_

Total Unmetered Consumption (for audit period specified): 45,000

Estimated Unknown Loss - Unmetered

Known Theft: \_\_\_\_\_

Known Illegal Connections: \_\_\_\_\_

Total Estimated leaks that have been repaired: \_\_\_\_\_

Total Estimated Unmetered (for audit period specified): \_\_\_\_\_

---

Total Production for audit period specified: 13,972,323

Total Metered/Unmetered Consumption for audit period specified: 12,226,893

**Total Water Loss (Production - Consumption): 1,745,430**

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**Comments:** The production totals are different than the monthly report due to a different time frame being used.

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\* Instructions - Only fill in the blue cells \*

\* Note - All Production & Consumption Totals In U.S. Gallons \*

\*\*\* Note - Total Water Loss Percentage including theft, Illegal Connections or Leaks that have been repaired



# OLYMPIC VALLEY PUBLIC SERVICE DISTRICT



## ENGINEERING REPORT

**DATE:** August 29, 2023  
**TO:** District Board Members  
**FROM:** Dave Hunt, District Engineer  
**SUBJECT:** Engineering Report – Information Only

**BACKGROUND:** The discussion section below provides information from the District Engineer on current projects and the department's activities that are not the subject of a separate report. This report has been prepared to provide new information and recent progress only.

**DISCUSSION:** Meetings

The District Engineer participated in the following meetings in the last month:

- OVPSD Board Meeting
- Finance Committee Meeting
- Monthly Planning Meeting – Staff
- District Engineer – General Manager Meeting – Weekly
- District Engineer, Junior Engineer Meeting – Frequent
- OVPSD/Mutual Emergency Intertie Project Meetings – Several, Mutual Board members, DOWL, staff
- SNOW Museum DEIR Placer County Planning Commission Meeting
- Granite Chief A Line Sewer Replacement Meeting – Homeowners, AEC
- Olympic Village Inn Water Meter Relocation Meeting – OVI staff and contractors
- Palisades Tahoe Temporary Office Space Sewer Connection – Kyle Crezee
- 3072 Mountain Links Sewer Easement Field Meeting – Homeowner
- 305 HVAC Improvements Design Meeting – staff, SEED
- Palisades Tahoe Grease Interceptor Failure Meeting – Palisades Tahoe staff, District operations staff
- OVPSD Server Reorganization Meeting – Board Secretary
- PCWA District 5 Water Agencies Meeting
- Painted Rock Lodge Waterline Extension Field Meeting – Longo, staff
- Olympic Valley Fuels Management OV-4 Project Meeting – Staff, Placer County



## **Capital Projects – Active**

### **OVPSD/Mutual Water Company Emergency Intertie Project**

- Survey, design, and permitting are underway and will continue through summer 2023.
- Construction is anticipated to start May 2024.

### **Water Meter Replacement Project**

- Installation of new meters and endpoints is ongoing.
- Engineering, Operations, and Finance staff have developed a field data collection workflow to collect necessary data during installation to support GIS asset and mapping upgrades, and data entry for Springbrook.

## **Planning Projects - Active**

### **OVGMP – Water Management Action Plan**

- Board/Implementation Group approved Professional Services Agreement with McGinley & Associates for preparation of the WMAP Technical Memorandum.
- Costs for the WMAP preparation will be shared amongst Valley pumpers.
- Workshops will be held with OVGMP Technical Review Committee in September and October 2023.
- Following delivery and acceptance of the Final Technical Memorandum, District will work with valley pumpers to prepare and execute a Memorandum of Agreement.

### **Engineering Department Activities – On-Going**

- Residential plan reviews and contractor/owner coordination for new and remodel construction
- GIS database updates and Vuetworks implementation
- Water and Sewer Code and Technical Specification updates
- Granite Chief “A” Line Replacement Project
- Painted Rock Lodge Waterline Extension Project
- Everline Resort & Spa Phase 2 PRV Station
- SNOW Museum Draft EIR Review and Comment

**ATTACHMENTS:** None

**DATE PREPARED:** August 22, 2023



# OLYMPIC VALLEY PUBLIC SERVICE DISTRICT



EXHIBIT G-4  
8 Pages

## ADMINISTRATION & OFFICE REPORT

**DATE:** August 29, 2023  
**TO:** District Board Members  
**FROM:** Jessica Asher, Board Secretary  
**SUBJECT:** Administration & Office Report – Information Only

**BACKGROUND:** The following is a discussion of office activities and brief status reports regarding administration that are not the subject of a separate report. This report is formatted to provide new information and recent progress only.

**DISCUSSION:** Placer County Water Agency (PCWA) East Slope Meeting  
PCWA plans to conduct its East Slope meeting on Thursday, September 21<sup>st</sup>, tentatively scheduled to begin at 11:00 a.m. at the Olympic Valley Public Service District Administrative Office. As in years past, the board meeting agenda will include an opportunity for each district to make a brief report on information of general interest. District staff will attend this meeting and Board attendance is encouraged but optional.

### Document Management System (DMS) Project

At the time of writing this report, 100% of the *Customer files*, 100% of the Board Secretary's permanent records, and 80% of the *Subject and Project* files stored within the District's central filing cabinets have been scanned. The scanner has been having technical issues requiring resolution. Staff has nearly completed developing a new file folder structure for electronic documents; we are hoping to transition to cloud storage through SharePoint by the end of October.

### Notary Training

Aline Henriksen attended her notary training on July 13<sup>th</sup> and passed. She is working to complete all steps required to be able to provide notary public services for the District. Jessica Asher completed her renewal notary class on August 10<sup>th</sup>. Each training consists of a full day course which covers applicable laws and regulations, followed by a state-administered examination.

### Express Evaluations- Annual Performance Software

The District recently subscribed to *Express Evaluations*, a cutting-edge software solution, to streamline and enhance our annual employee review process. This new software will modernize the way we conduct evaluations, making them more efficient, insightful, and productive. For employees, the software offers a platform to track their goals throughout the year, and managers will benefit from automatic reminders and a note-taking feature, allowing for more continuous feedback and a well-rounded assessment. The rollout of *Express Evaluations* will occur over the next month, and we'll be providing resources and training to ensure a seamless transition.

### Assembly Constitutional Amendment (ACA) 13

The California Special Districts Association (CSDA) issued a *Call to Action* urging the endorsement of ACA 13, in response to Ballot Initiative 21-0042A1. See attached documents. The Board of Directors approved Resolution 2023-03 opposing Initiative #21-0042A1 (aka #1935) on April 25, 2023. Resolution 2023-03 and its supporting Board Report are attached for reference. Staff seeks direction from the Board to respond as requested by CSDA.

- ATTACHMENTS:**
- Dane Wadle Call to Action to Support ACA 13 (1 page).
  - Sample Letter of Support (1 page)
  - Board Report dated April 25, 2023 (2 pages)
  - Resolution 2023-03 opposing Initiative 21-0042a1 (aka #1935) (2 pages)

**DATE PREPARED:** August 25, 2023

**From:** Dane Wadle <danew@csda.net>  
**Sent:** Friday, August 18, 2023 4:38 PM  
**To:** Dane Wadle <danew@csda.net>  
**Subject:** ACA 13 Support Request

Good afternoon:

I'm reaching out to you on a development related to [Initiative 21-0042A1](#) (the CBRT Initiative). CSDA previously received a copy of your agency's opposition to this measure.

Assembly Member Christopher Ward has amended [Assembly Constitutional Amendment 13](#), related to ballot measures. There is significant interplay between ACA 13 and Initiative 21-0042A1— in short, successful passage of ACA 13 is expected to protect public agencies from the potentially disastrous effects of the initiative measure.

For that reason, I believe your agency would be interested in [supporting Assembly Member Ward's ACA 13](#).

ACA 13, if passed by two-thirds of the California Legislature, would propose to voters the following:

- If an initiative constitutional amendment includes provisions that impose vote thresholds greater than a simple majority of votes cast, then *that initiative constitutional amendment* must receive a percentage of votes in support *equal to those increased vote thresholds*.
  - i.e., if an initiative constitutional amendment includes a provision that would impose a supermajority (e.g., three-fifths, two-thirds, four-fifths, etc.) voter approval threshold, then that initiative would be required to gain the approval of the same super majority (three-fifths, two-thirds, four-fifths, etc.; whatever threshold the initiative proposes) of California voters in order to pass
  - if the initiative constitutional amendment includes provisions that impose a supermajority vote threshold and fails to gain the corresponding supermajority of voters in support of the underlying amendment, the initiative constitutional amendment would not be considered approved, thereby failing in its entirety

As you may recall, Initiative 21-0042A1 imposes thresholds requiring the approval of two-thirds of voters in various places throughout the text of the measure. The successful passage of ACA 13 would mean that Initiative 21-0042A1 would be required to garner the approval of two-thirds of voters in order for the initiative constitutional amendment to be considered approved; failure to garner the approval of two-thirds of voters in this scenario would mean that the entire measure and all of its provisions would fail to become law.

### ***Here's where you and your district come in...***

CSDA is encouraging agencies opposed to Initiative 21-0042A1 to consider supporting ACA 13, and to submit a letter of support to that effect. To make this process easy, CSDA has developed [a sample letter](#) your agency can use to express its support.

[LINK TO SAMPLE LETTER](#)

These letters to the author will demonstrate how important this is to public agencies, including special districts.

Please feel free to reach out to me with any questions. Thank you for your continued support of CSDA's advocacy efforts.

Sincerely,  
Dane

### **Dane Wadlé, CPFO**

*Senior Public Affairs Field Coordinator – Sierra Network*

Join us for the [2023 CSDA Annual Conference & Exhibitor Showcase](#)  
August 28 – 31, 2023 in Monterey

California Special Districts Association  
1112 I Street, Suite 200  
Sacramento, CA 95814  
877.924.2732 office  
916.947.6432 cell  
916.442.7889 fax  
[www.csda.net](http://www.csda.net)

*A Proud California Special Districts Alliance Partner.*  
California Special Districts Association  
Special District Risk Management Authority  
CSDA Finance Corporation



[Your Agency's Logo/Letterhead]

August 25, 2023

The Honorable Christopher Ward  
California State Assembly  
1021 O Street, Suite 6350  
Sacramento, CA 95814

**RE: Assembly Constitutional Amendment 13 (Ward) – Support [As Amended August 17, 2023]**

Dear Assembly Member Ward:

The [Agency Name] is pleased to support your Assembly Constitutional Amendment 13, related to protecting the majority vote. [Add details about your agency (e.g., population, location, services provided, etc.)]

Under current law, an initiative constitutional amendment that proposes to amend the California Constitution requires a simple majority of voters casting votes in favor of the measure for the amendment to be approved. Notably, this simple majority requirement is irrespective of any of the provisions contained within the proposed constitutional amendment; should the text of the proposed constitutional amendment contain provisions that would otherwise require voter thresholds in excess of a simple majority in the future, those increased vote thresholds may nonetheless be imposed with a simple majority of voters. Phrased another way, this allows a simple majority of voters to insert a three-fifths, two-thirds, four-fifths, or higher vote threshold into the California Constitution, even without the corresponding level of support in terms of votes cast in favor of the original amendment proposal.

ACA 13 would propose to California voters a solution to this problem with the initiative process: if placed on the ballot by the California Legislature, California voters would be asked to decide whether an initiative constitutional amendment containing provisions that increase vote thresholds should be required to attain the same proportion of votes in favor of the amendment that the proposed increased vote thresholds would demand. In this way, ACA 13 would ensure that a proposal cannot impose vote thresholds on our communities and our State that exceed the level of support for imposing such thresholds.

ACA 13 protects the democratic process in local communities by ensuring that a simple majority of statewide voters cannot restrict the will of a supermajority of voters in a local community. For these reasons, [Agency Name] is pleased to support Assembly Constitutional Amendment 13. Please feel free to contact me with any questions

Sincerely,

*Signature*

[Signatory's Name]

[Signatory's Title]

[Signatory's Agency Name]

CC: The Honorable [Agency's Local Assembly Member]  
The Honorable [Agency's Local Senator]  
Marcus Detwiler, Legislative Representative, California Special Districts Association  
[advocacy@csda.net]



# OLYMPIC VALLEY PUBLIC SERVICE DISTRICT



EXHIBIT F-4  
18 Pages

## OPPOSING BALLOT INITIATIVE #21-0042A1 (AKA #1935)

**DATE:** April 25, 2023

**TO:** District Board Members

**FROM:** Mike Geary, General Manager; Jessica Asher, Board Secretary

**SUBJECT:** Consider joining a coalition adopting an “*oppose*” position on Initiative 21-0042A1 (AKA #1935)

**BACKGROUND:** Staff from California Special Districts Association (CSDA) recently requested the District consider joining a coalition to adopt an oppose position on Initiative 21-0042A1 (AKA #1935). CSDA provides education and training, insurance programs, legal advice, industry-wide litigation and public relations support, legislative advocacy, capital improvement and equipment funding, collateral design services, and, most importantly, current information that is crucial to a special district's management and operational effectiveness. District staff greatly value CSDAs work particularly related to advocacy for legislation that will directly affect our operations.

**DISCUSSION:** The “Taxpayer Protection and Government Accountability Act,” a statewide initiative measure to amend the California Constitution sponsored by the California Business Roundtable (“CBRT”), is the most consequential proposal to limit the ability of the state and local governments to enact, modify, or expand taxes, assessments, fees, and property-related charges since the passage of Proposition 218 (1996) and Proposition 26 (2010). If enacted, public agencies would face a drastic rise in litigation that could severely restrict their ability to meet essential services and infrastructure needs.

On February 1, 2023, California Secretary of State Shirley Weber issued a memo to all county clerks/registrars of voters announcing that proponents of Initiative 21-0042A1, or Initiative 1935 as now numbered by the Secretary of State, had filed the necessary number of valid signatures to make it eligible for the November 5, 2024 General Election ballot. Proponents now have until June 27, 2024 to consider withdrawing the initiative before the Secretary of State officially certifies it for the ballot.

CSDA has joined a coalition of local government leaders in adopting an “*Oppose*” position on Initiative 21-0042A1 and encourages all special districts, partners, and community leaders to join the coalition by passing a board resolution.

Ballot Initiative 21-0042A1 would result in the loss of billions of dollars annually in critical state and local funding, restricting the ability of local agencies and the State of California to fund services and infrastructure by:

- Adopting new and stricter rules for raising taxes, fees, assessments, and property-related fees.
- Amending the State Constitution, including portions of Propositions 13, 218, and 26 among other provisions, to the advantage of the initiative’s proponents and plaintiffs; creating new grounds to challenge these funding sources and disrupting fiscal certainty.
- Restricting the ability of local governments to issue fines and penalties to corporations and property owners that violate local environmental, water quality, public health, public safety, fair housing, nuisance and other laws and ordinances.

The initiative includes provisions that would retroactively void all state and local taxes or fees adopted after January 1, 2022 if they did not align with the provisions of this initiative. This may also affect indexed fees that adjust over time for inflation or other factors. Effectively, it would allow voters throughout California to invalidate the prior actions of local voters, undermining local control and voter-approved decisions about investments needed in their communities.

Further detailed materials about the initiative are available at: <https://www.csd.net/advocate/take-action/voterlimitations>

- ALTERNATIVES:**
1. Adopt Resolution 2023-03 joining a coalition adopting an “*oppose*” position on Initiative 21-0042A1 (AKA #1935).
  2. Do not adopt Resolution 2023-03.

**FISCAL/RESOURCE IMPACTS:** None at this time, though the subject legislation will have financial implications if passed.

**RECOMMENDATION:** Adopt Resolution 2023-03 joining a coalition adopting an “*oppose*” position on Initiative 21-0042A1 (AKA #1935).

**ATTACHMENTS:** Resolution 2023-03 (2 pages); Initiative 21-0042A1 Language (10 pages); CSDA Guidelines for Special Districts regarding ballot measures (4 pages).

**DATE PREPARED:** April 14, 2023



## RESOLUTION 2023-03

### A RESOLUTION OF THE BOARD OF DIRECTORS OF THE OLYMPIC VALLEY PUBLIC SERVICE DISTRICT OPPOSING INITIATIVE 21-0042A1 (AKA #1935)

**WHEREAS**, the proposed proposition, Initiative 21-0042A1, has received the official title: "Limits Ability of Voters and State and Local Governments to Raise Revenues for Government Services. Initiative Constitutional Amendment"; and

**WHEREAS**, the California Business Roundtable is proposing the measure aimed for the November 2024 statewide ballot; and

**WHEREAS**, the measure includes provisions that would make it more difficult for local voters to pass measures needed to fund local services and infrastructure, and would limit voter input by prohibiting local advisory measures where voters provide direction on how they want their local tax dollars spent; and

**WHEREAS**, the measure exposes taxpayers to new costly litigation, limits the discretion and flexibility of locally elected boards to respond to the needs of their communities, and injects uncertainty into the financing and sustainability of critical infrastructure; and

**WHEREAS**, the measure severely restricts state and local officials' ability to protect our environment, public health and safety, and our neighborhoods against those who violate the law; and

**WHEREAS**, the measure creates new constitutional loopholes that would allow corporations to pay less than their fair share for the impacts they impose on our communities, including local infrastructure, our environment, water quality, air quality, and natural resources; and

**WHEREAS**, the measure threatens billions of dollars currently dedicated to state and local services, and could force cuts to water service, sewage service, solid waste service, fire protection and emergency medical services as well as public schools, emergency response, law enforcement, public health, parks, libraries, affordable housing, services to address homelessness, mental health services, and more; and

**WHEREAS**, the measure would also reduce funding for critical infrastructure like streets and roads, public transportation, ports, drinking water, sanitation, utilities, and more.

**NOW, THEREFORE, BE IT RESOLVED** that the Board of Directors of the Olympic Valley Public Service District hereby opposes Initiative 21-0042A1;

**BE IT FURTHER RESOLVED**, that the Board of Directors of the Olympic Valley Public Service District will join the No on Initiative 21-0042A1 coalition, a growing coalition of public safety, labor, local government, infrastructure advocates, and other organizations throughout the state.

We direct staff to email a copy of this adopted resolution to the California Special Districts Association at [advocacy@cstda.net](mailto:advocacy@cstda.net).



**PASSED AND ADOPTED** this 25<sup>th</sup> day of April, 2023 at a regular meeting of the Board of Directors of the Olympic Valley Public Service District, by the following vote on roll call:

AYES: Director Cox, Hover-Smoot, Hudson, Smolen

NOES:

ABSENT: Director Ilfeld

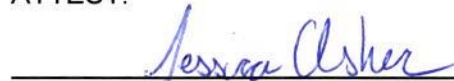
ABSTAIN:

APPROVED:



\_\_\_\_\_  
Dale Cox, Board President

ATTEST:

  
\_\_\_\_\_  
Jessica Asher, Board Secretary



# OLYMPIC VALLEY PUBLIC SERVICE DISTRICT



EXHIBIT G-5  
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## MANAGEMENT REPORT

**DATE:** August 29, 2023  
**TO:** District Board Members  
**FROM:** Mike Geary, General Manager  
**SUBJECT:** Management Report – Information Only

**BACKGROUND:** The discussion section below provides information from the District's management on current projects and activities that are not the subject of a separate report. This report is prepared to provide new information and recent progress only.

**DISCUSSION:** The General Manager participated in the following meetings in July and August:

- Direct Reports – weekly with Fire Chief, Finance & Administration Manager, District Engineer, Operations Manager, and Program Manager / Board Secretary
- Finance Committee (2)
- Monthly Planning – staff (2)
- Badge Pinning Ceremony Prep – staff
- Truckee River Water Rights Application – two meetings with staff
- Village at Palisades Tahoe Specific Plan – staff
- Legal Services – counsel and staff
- Annual Water, Sewer, and Garbage Bill envelope stuffing
- SB 1383 (California's Short-Lived Climate Pollutant Reduction law)
- Document Management System (DMS) – SharePoint Migration
- Document Management System (DMS) – two demos of Laserfiche Software
- Granite Chief Road Sewer Main (A Line) Replacement - staff
- OV-1 Public Meeting planning – staff
- Server Reorganization – staff
- OV-1 Fuels Reduction Project Community Meeting
- Placer County Water Agency (PCWA) Quarterly Meeting
- Olympic Valley / Placer County Fuels Management – OV-1 and OV-4
- Water System – State Inspection

**ATTACHMENTS:** None

**DATE PREPARED:** August 23, 2023