

OLYMPIC VALLEY PUBLIC SERVICE DISTRICT



BOARD OF DIRECTORS MEETING AGENDA

Tuesday, February 28, 2023, at 8:30 A.M.

305 Olympic Valley Road, Community Room, Olympic Valley, CA

Finance Committee on Monday, February 27, 2023, at 1:00 P.M.

The Committee will review finance-related items on this agenda.

305 Olympic Valley Road, Community Room, Olympic Valley, CA

Public comments will be accepted by the Board in-person until the close of public comment on each item. Comments may also be submitted to the Board Secretary at info@ovpsd.org or by mail at P.O. Box 2026, Olympic Valley, California 96146. The final mail and e-mail collection will be the day before the meeting at 2:00 p.m. The public will be allowed to speak on any agenda item as it is considered, which may not be taken in the order stated herein. Times, where provided, are approximate only. The District's Board of Directors may take formal action on any item.

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the Board Secretary at 530-583-4692 at least 48 hours preceding the meeting.

Documents presented for an open session to the governing body after distribution of the agenda packet are available for public inspection at the District office during normal District business hours and at the meeting.

A. Call to Order, Roll Call & Pledge of Allegiance

B. Community Informational Items.

These non-action agenda items are dedicated to facilitate communications and share information within the Olympic Valley. The organizations include, but are not limited to:

- | | |
|-----------------------------------|--|
| B-1 Friends of Squaw Creek | B-6 Squaw Valley Property Owners Assn. |
| B-2 Friends of Olympic Valley | B-7 Mountain Housing Council |
| B-3 Olympic Valley Design Review | B-8 Tahoe Truckee Sanitation Agency |
| B-4 Olympic Valley MAC | B-9 Capital Projects Advisory (CAP) |
| B-5 Squaw Valley Mutual Water Co. | B-10 Firewise Community |

C. Public Comment / Presentation.

Members of the public may address the board on items not on this agenda for up to three minutes; however, any matter that requires action by the governing body will, unless an emergency exists, be referred to staff for a report and possible action at a subsequent Board meeting.

D. Financial Consent Agenda. All items listed under this agenda item will be approved by one motion. These items are routine, non-controversial, and the finance-related items have been reviewed by the Finance Committee. There will be no separate discussion of these items unless a member of the audience, board, or staff requests the removal of an item for separate consideration. Any item removed for discussion will be considered after approval of the remaining Consent Agenda items.

- D-1 Operating Account Check Register
- D-2 Operations Enterprise Fund, Revenue vs. Expenditure/Balance Sheet
- D-3 Fire Government Fund, Revenue vs. Expenditure/Balance Sheet
- D-4 Capital Reserve Fund Balance Sheet/Income Statement
- D-5 Combined Revenues/Expenditures/Balance Sheet
- D-6 Fund Balance Statement
- D-7 Bike Trail Snow Removal, Revenue vs. Expenditure
- D-8 Progress Payment – Feather River Forestry – Olympic Valley Fuels Reduction OV-1 Project
- D-9 Progress Payment – Feather River Forestry – Professional Forestry Services
- D-10 Progress Payment – SEED Inc. – 305 Olympic Valley Rd. HVAC Master Plan
- D-11 Progress Payment – Farr West Engineering – OVPSD/SVMWC Emergency Intertie Project
- D-12 Progress Payment – McGinley & Associates OVGMP Six-Year Review & Report
- D-13 Progress Payment – Badger Meter – Water Meter Replacement Project
- D-14 Progress Payment – Sierra Controls – West Tank Recoating Project

E. Approve Minutes

- E-1 Minutes for the Regular Board of Directors meeting of January 31, 2023.

F. Old and New Business. Members of the public may address the board on each agenda item, up to three minutes or longer based on direction from the Board President.

F-1 Fuels Management Program

Information Only: Review item and accept public comment.

F-2 On-Call Forestry and Fuels Management Services - Feather River Forestry Professional Services Agreement.

Proposed Action: Review item, accept public comment, approve professional services agreement for on-call services with Feather River Forestry, and authorize the General Manager to execute all contractual documents.

F-3 Budget Preparation Schedule

Information Only: Review item and accept public comment.

F-4 California Special Districts Association (CSDA) – Board of Directors Nominations Seat C

Proposed Action: Review item, accept public comment and nominate a candidate as desired.

F-5 Special District Risk Management Authority (SDRMA) – Board of Directors Nominations.

Proposed Action: Review item, accept public comment and nominate a candidate as desired.

G. Management Status Reports

- G-1 Fire Department Report
- G-2 Water & Sewer Operations Report
- G-3 Engineering Report
- G-4 Administration & Office Report
- G-5 General Manager Report
- G-6 Legal Report (verbal)
- G-7 Directors Comments (verbal)

H. Adjourn

PURPOSE STATEMENT

The Olympic Valley Public Service District's purpose is to assume leadership in providing high-quality public services needed by the community.

MISSION STATEMENT

Olympic Valley Public Service District serves full-time and part-time residents, businesses, employees, and visitors in Olympic Valley. The mission is to provide leadership in maintaining and advocating for needed, high-quality and financially sound community services for the Valley. These include, but are not limited to water, emergency services, and sewer and garbage collection. The District will conduct its operations in a cost effective, conservation-minded, and professional manner, consistent with the desires of the community while protecting natural resources and the environment.



County of Placer
North Tahoe Regional Advisory Council
Olympic Valley Municipal Advisory Council

175 Fulweiler Avenue ▪ Auburn, CA 95603 ▪ (530) 889-4010
County Contact: Sophie Fox (530) 889-4010

*****SPECIAL JOINT NTRAC/OVMAC MEETING*****

SPECIAL JOINT MEETING AGENDA

6:00 PM, Thursday, February 9, 2023

North Tahoe Event Center - 8318 N Lake Blvd, Kings Beach, CA 96143

Online via Zoom (link below) | Webinar ID: 963 7091 8772

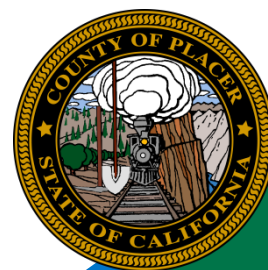
This is an in-person meeting for the MAC members and county staff, and the public is also welcome to participate in person. Options for the public to participate virtually will also be offered as follows:

Members of the public may observe and participate in this meeting by accessing the following web link: <https://placer-ca-gov.zoom.us/j/96370918772>

Members of the public may access meeting audio by calling 1-877-853-5247 (Toll Free) or 1-888-788-0099 (Toll Free) Webinar ID: 963 7091 8772

1. **Call to Order**
2. **MAC Member Introductions and Roll Call**
3. **Designate a Chair for Special Meeting**
4. **Approval of the February 9, 2023 Special Joint NTRAC/OVMAC Agenda**
5. **Approval of the November 15, 2021 Special Joint NTRAC/OVMAC Meeting Minutes**
6. **Reports:**
 - A. Supervisor Report
 - B. Community Reports
7. **Public Comment:** Let us hear from you! Do you wish to share something that is NOT already on this agenda? We welcome your input at this time. Please keep your comments to 3 minutes or less (or as determined by the MAC Chair).

The MAC is composed of appointed community members whose purpose is to advise the Board of Supervisors about activities and problems of the area represented. Residents are encouraged to attend and talk about issues important to them. More info at <https://www.placer.ca.gov/2491/Municipal-Advisory-Councils-MACs>. Placer County is committed to ensuring that persons with disabilities are provided the resources to participate fully in public meeting. If you require disability-related modifications or accommodations, including auxiliary aid or services, to attend or participate in this meeting, please contact the Board of Supervisor's Office.



8. **Action Item(s): None**

9. **Information Items:**

A. Regional Peak Winter Traffic Management

Placer Public Works, California Highway Patrol, and Resorts Partners will provide an overview of peak winter traffic congestion preparation and operations.

- Operational partnership
- Traffic management planning, tools, and current practices
- Communication and readiness of high visitation
- Long term transportation solutions -Resort Triangle Transportation Plan implementation

B. Special Event Planning – 2023 Men’s World Cup

Palisades Tahoe staff will provide a presentation of the upcoming Men’s World Cup events February 25-26 and planned Parking/Transportation Services/Traffic Management operations.

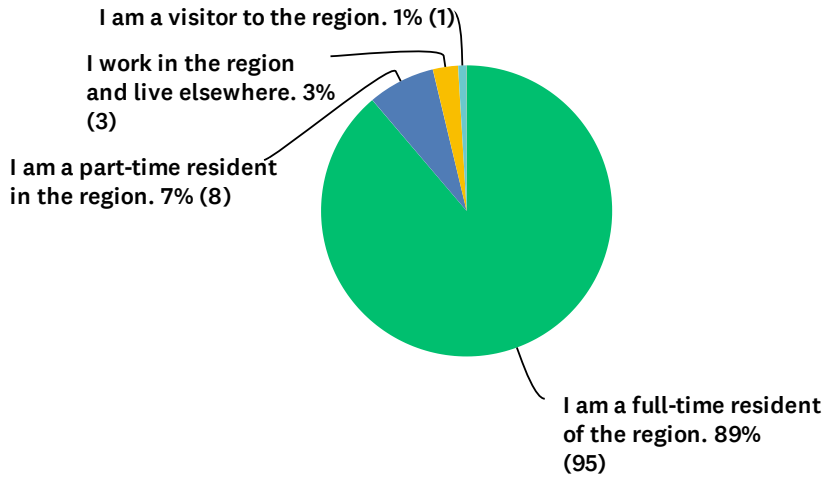
C. Kings Beach Western Approach

Placer County staff will present an update on the Kings Beach Western Approach project. The project will convert the intersection at SR 267/SR 28 to a roundabout to provide a continuous Complete Street corridor from downtown Kings Beach to the west side of the community. Included in the project will also be pedestrian and bicycle mobility and safety improvements and aesthetic enhancements at this central gateway to North Lake Tahoe.

10. Adjournment

Q1 Select from the following which best applies to you:

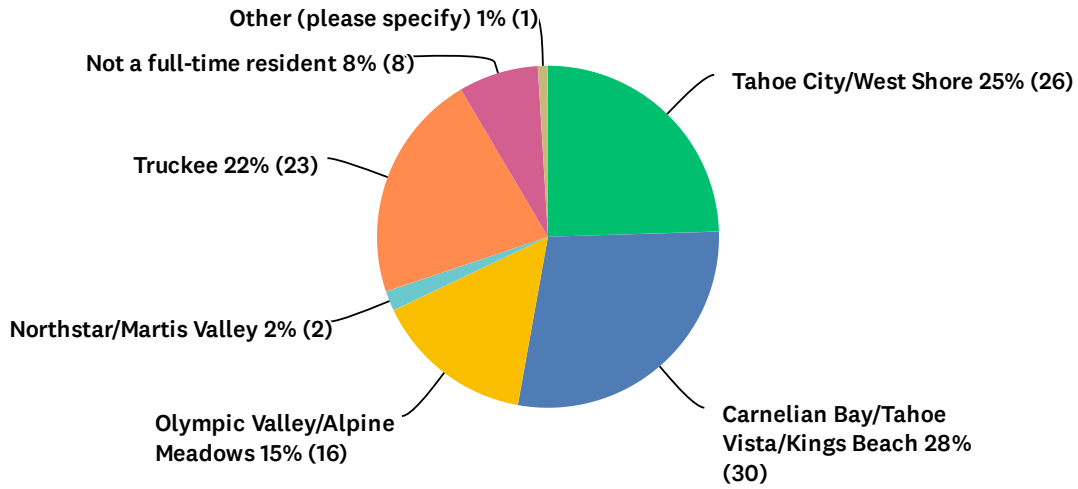
Answered: 107 Skipped: 1



ANSWER CHOICES	RESPONSES	
I am a full-time resident of the region.	89%	95
I am a part-time resident in the region.	7%	8
I work in the region and live elsewhere.	3%	3
I am a visitor to the region.	1%	1
Other (please specify)	0%	0
TOTAL		107

Q2 If you are a full-time resident, where do you currently live?

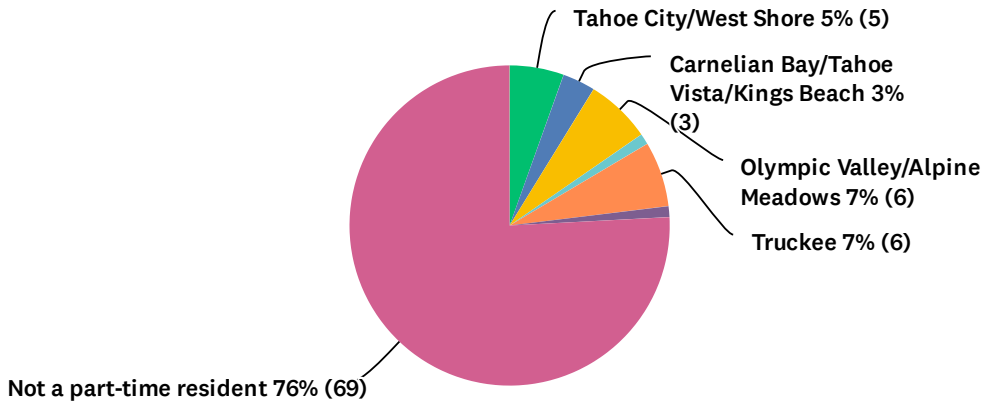
Answered: 106 Skipped: 2



ANSWER CHOICES	RESPONSES	
Tahoe City/West Shore	25%	26
Carnelian Bay/Tahoe Vista/Kings Beach	28%	30
Olympic Valley/Alpine Meadows	15%	16
Northstar/Martis Valley	2%	2
Truckee	22%	23
Donner Summit	0%	0
Not a full-time resident	8%	8
Other (please specify)	1%	1
TOTAL		106

Q3 If you are a part-time resident, where do you currently live when residing in the Tahoe area?

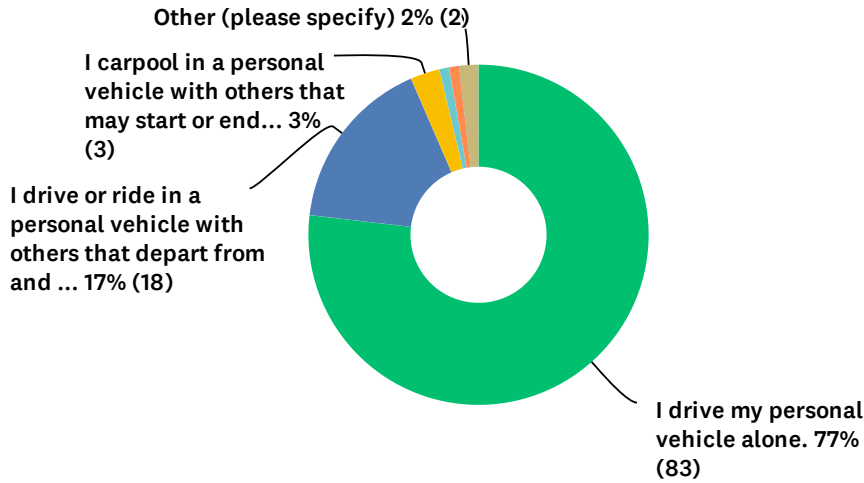
Answered: 91 Skipped: 17



ANSWER CHOICES	RESPONSES	
Tahoe City/West Shore	5%	5
Carnelian Bay/Tahoe Vista/Kings Beach	3%	3
Olympic Valley/Alpine Meadows	7%	6
Northstar/Martis Valley	1%	1
Truckee	7%	6
Donner Summit	1%	1
Not a part-time resident	76%	69
Other (please specify)	0%	0
TOTAL		91

Q4 Select the statement that best represents how you travel the majority of the time in the North Tahoe Region.

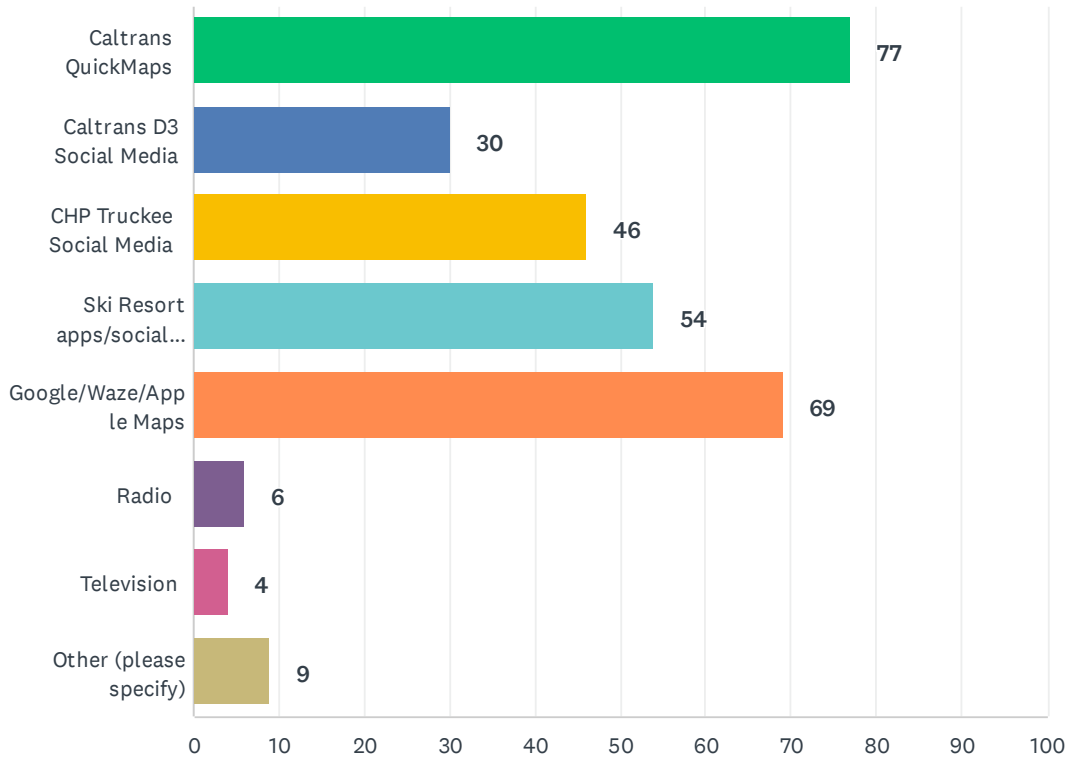
Answered: 108 Skipped: 0



ANSWER CHOICES	RESPONSES	
I drive my personal vehicle alone.	77%	83
I drive or ride in a personal vehicle with others that depart from and end at the same destination I am going to.	17%	18
I carpool in a personal vehicle with others that may start or end from a different location.	3%	3
I take public transportation (TART/TART Connect) by choice.	1%	1
I am reliant on public transportation to get around.	1%	1
I ride a bike or e-bike.	0%	0
I walk.	0%	0
Other (please specify)	2%	2
TOTAL		108

Q5 What are the resources you go to for real-time information on traffic, road conditions, and parking? Check all that apply.

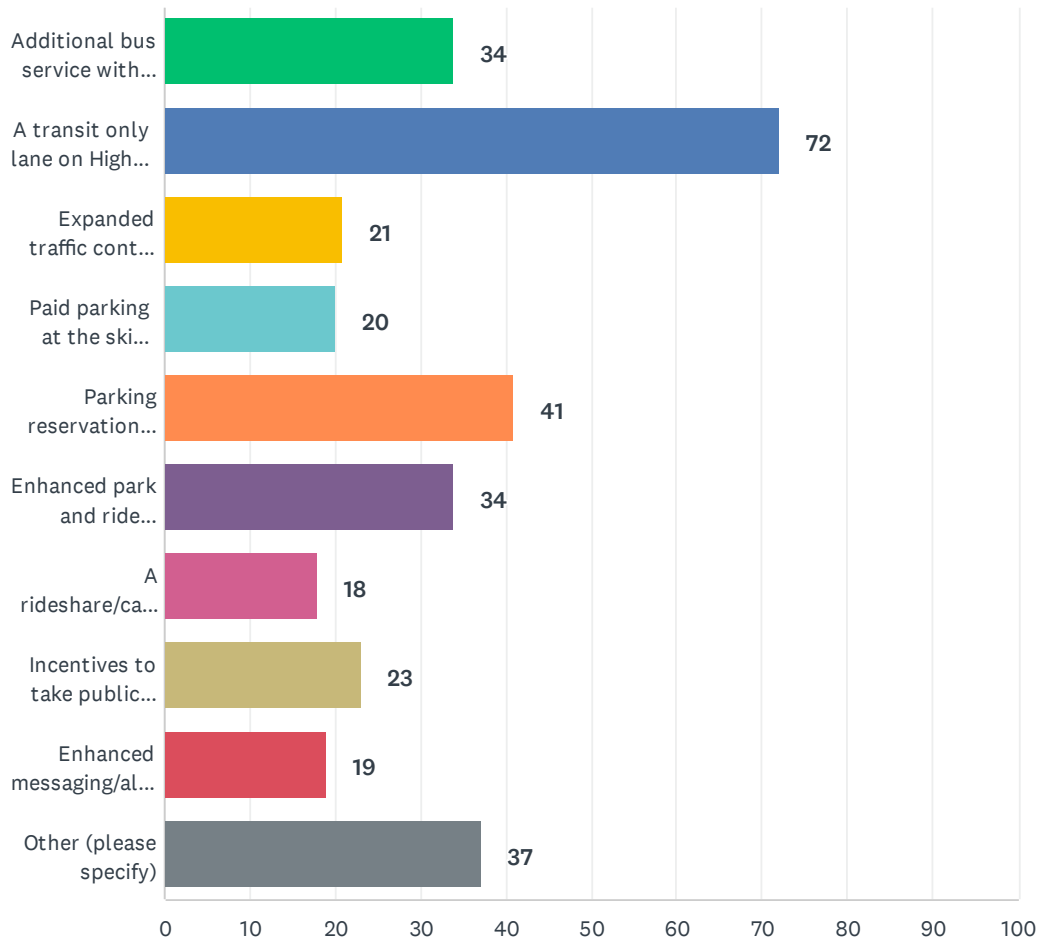
Answered: 108 Skipped: 0



ANSWER CHOICES	RESPONSES	
Caltrans QuickMaps	71%	77
Caltrans D3 Social Media	28%	30
CHP Truckee Social Media	43%	46
Ski Resort apps/social media	50%	54
Google/Waze/Apple Maps	64%	69
Radio	6%	6
Television	4%	4
Other (please specify)	8%	9
Total Respondents: 108		

Q6 Please pick the top three ideas from the following list that you think would have the most impact on reducing peak winter traffic. (Check top three only.)

Answered: 108 Skipped: 0

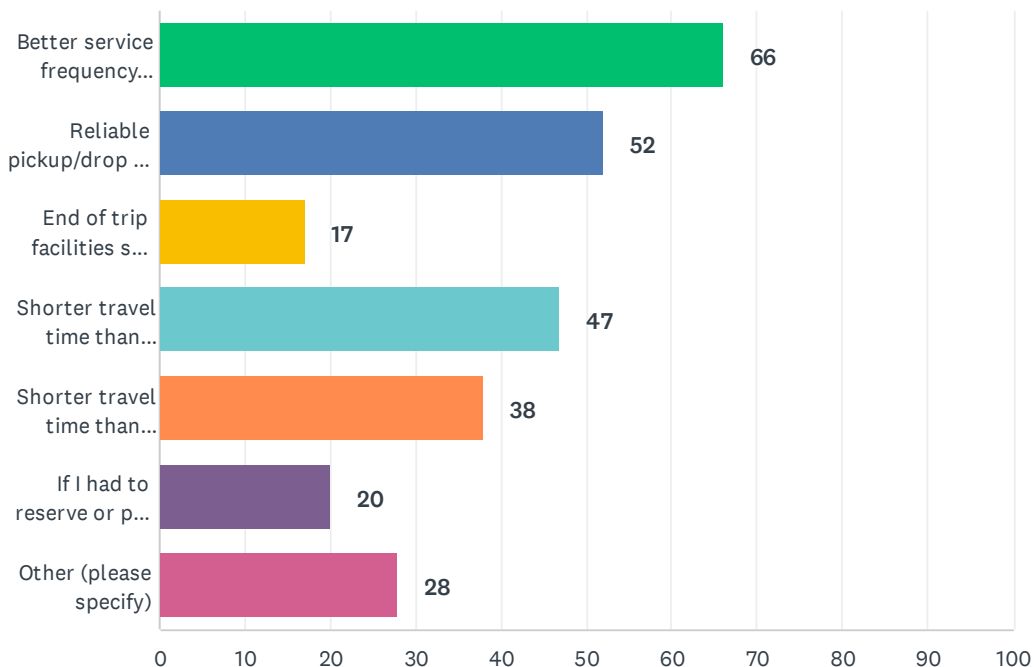


OVMAC NTRAC Survey | February 9th, 2023

ANSWER CHOICES	RESPONSES	
Additional bus service with shorter wait times between pick-ups	31.48%	34
A transit only lane on Highway 89 and Highway 267	66.67%	72
Expanded traffic control at key intersections throughout the region	19.44%	21
Paid parking at the ski resorts and key area attractions	18.52%	20
Parking reservation requirements at the ski resorts and key area attractions	37.96%	41
Enhanced park and ride services	31.48%	34
A rideshare/carpooling app to match trips with others going the same location	16.67%	18
Incentives to take public transportation, i.e., food and beverage discounts	21.30%	23
Enhanced messaging/alerts for drivers of road closures or chain controls	17.59%	19
Other (please specify)	34.26%	37
Total Respondents: 108		

Q7 Choose the top three improvements that would affect your decision to “Get on the Bus”? (Check top three only.)

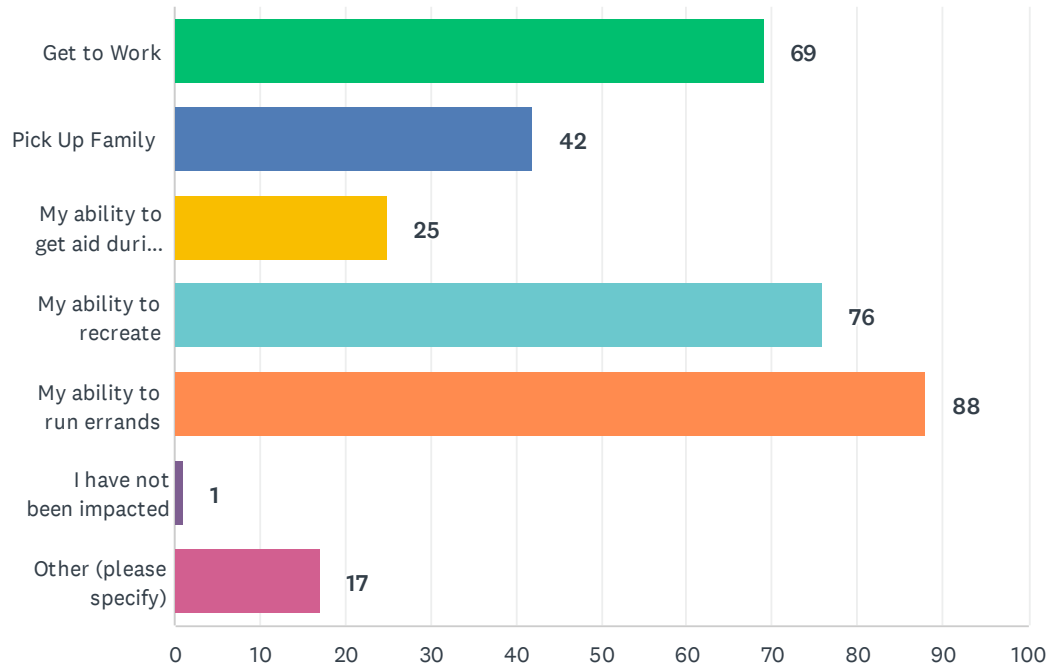
Answered: 106 Skipped: 2



ANSWER CHOICES	RESPONSES	
Better service frequency (every 30 minutes)	62.26%	66
Reliable pickup/drop off times	49.06%	52
End of trip facilities such as lockers	16.04%	17
Shorter travel time than sitting in traffic by 10 - 30 minutes	44.34%	47
Shorter travel time than sitting in traffic by greater than 30 minutes	35.85%	38
If I had to reserve or pay for parking at my destination	18.87%	20
Other (please specify)	26.42%	28
Total Respondents: 106		

Q8 How has regional traffic personally impacted you this season? Check all that apply.

Answered: 108 Skipped: 0



ANSWER CHOICES	RESPONSES	
Get to Work	63.89%	69
Pick Up Family	38.89%	42
My ability to get aid during a medical event	23.15%	25
My ability to recreate	70.37%	76
My ability to run errands	81.48%	88
I have not been impacted	0.93%	1
Other (please specify)	15.74%	17
Total Respondents: 108		

Q9 Are there any questions you have for tonight's meeting or anything else you would like to share on this issue?

Answered: 60 Skipped: 48

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'We're aware there is a problem': Placer County officials discuss ski traffic solutions

News [FOLLOW NEWS](#) | Feb 14, 2023



Laney Griffo [FOLLOW](#)
lgriffo@tahoedailytribune.com



More chairs were set out for the many attendees that showed up.

Laney Griffo / Sierra Sun

KINGS BEACH, Calif. — Traveling on state routes 89 and 267 has become nearly impossible on weekends as traffic on the single lane roads to get to Palisades Tahoe and Northstar California become backed up for miles.

The traffic has prevented people from getting to the mountains and has forced residents to feel stuck at home. Locals have taken to social media and reached out to local government agencies asking for the problem to be fixed.

Last Thursday, Feb. 9, the Olympic Valley Municipal Advisory Council and the North Lake Regional Advisory Council dedicated several hours of their joint meeting to hearing from local officials and giving community members the chance to ask questions and suggest solutions.

The meeting, which was held at the North Tahoe Events Center in Kings Beach, was packed to the brim, with meeting organizers rushing to put out more chairs before the meeting began.



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She went on to discuss how the population has changed in recent years.

“The population of Placer County has shrunk 28% since 2000 ... we have more second-homeowners, we have more visitors but we don’t have more full-time population,” Gustafson said. She added that Reno’s population has increased 42% and Sacramento’s population has increased 31%. Those are both drive-up zones for North Lake Tahoe.

“So that puts about 1.2 million more people in the drive-up zone to the Sierra than when I was boots on the ground trying to get projects done,” Gustafson said. “Our demand is more than ever and it’s shifted our traffic patterns. We know traffic changes, patterns change and we have to be nimble but transportation systems aren’t as nimble as we’d like them to be.”

Steve Teshara, who is a founding member of the Truckee North Tahoe Transportation Management Association, gave a brief history of transportation in the region. Teshara has been working on traffic solutions for decades and helped found the organization in 1990 as a way to bring all the players to the table to help solve transportation issues.



Officials from Placer County, Palisades and Northstar joined the conversation.



The meat of the presentation was provided by Placer County Director of Public Works Ken Grehm.

“When we talk about traffic management, there are some different perspectives that we have to keep in mind,” Grehm said. “It’s not just people trying to get to the ski hill, we also have neighborhoods that are sometimes directly impacted by cut-through traffic. We have to make sure at all times we’re keeping our emergency services providers in mind.” He added that they all have to keep normal regional traffic in mind.

Grehm discussed several programs and policies that are already in place to address the traffic. The first is communication, which he said is mostly done by the ski resorts since they have a bigger reach. That includes when to expect busy times and when the parking lot is full. There are also changeable signs along Highways 89 and 267 to state when parking lots are full.

“The more information the visitors have, hopefully the better decisions they can make,” Grehm said. “People can argue whether they are or not but they’ve at least got the best information available.”

Visitors from the Bay Area are traveling three hours to Tahoe, waiting in hours-long traffic just to find out the parking lot at the ski area is full. So trying to communicate with those people in advance to let them know it is going to be a busier weekend could prevent some from coming.

There have also been some traffic control measures put in place, such as Olympic Valley Road turning into a three-lane road during peak demand and efforts by the ski resorts to spread ski traffic throughout the week.

The county has also received extra funding for snow removal to make sure the roads are wide-enough for the extra lane.

“We acknowledge that it isn’t what we want it to be, we’d like it to be better than what is it today,” Grehm said.

So, while there are measures in place, they aren’t solving the issue, they make it slightly less bad.

There are some long-term solutions that are in discussion, especially an extra lane on the highways that are direction reversible that would be used by transit services. That would incentivize people to take public transit because it would allow them to skip the gridlock.

The council members did discuss the shortage in bus drivers. Placer County will soon be discussing better pay and benefits for transit drivers.

OVMAC member Mark Calhoun said he’d also like the county to look at a monorail option.

There are also discussions of implementing paid parking or reserved parking options.

One issue OVMAC member Vladimir Bazjanac raised was the fact that the Tahoe Region is nearly at capacity, a point that received applause from the crowd.

Other concerns that were raised were the roundabouts on Highway 89 that are at the entrance and exits of I-80. Grehm said he’ll study the impacts of those roundabouts and possible solutions.



A representative from CHP spoke about traffic calming solutions.

Laney Griffo / Sierra Sun

CHP has been working with Palisades and the Town of Truckee to direct traffic during the busy times. They've been experimenting with different timing and traffic patterns to find the best way to keep people moving.

"It really comes down to us wanting to release traffic from I-80, utilize the main artery of 89 and keep that flowing as best we can," a CHP representative said.

It can't be denied that the traffic issues are directly related to the ski resorts and many members of the crowd wanted to hear about what the resorts are doing to help solve the problem.



Supervisor Cindy Gustafson helped facilitate the conversation.

Laney Griffo / Sierra Sun

Dee Byrne, President and COO of Palisades Tahoe, who was also present at the meeting, said it's an issue she and her employees have to deal with too.

"We're in it with you, we want to be part of the solution," Byrne said.

Byrne said there have been four days this season that they've partnered with California Highway Patrol to set up turn around check points when parking is at capacity, although there have been other days outside of those four when the parking has been full but they haven't set up the check points.

Byrne also said they've seriously looked at requiring parking reservations but found it wasn't feasible because Olympic Valley is a community and people may be using the parking area for reasons other than skiing. They are still looking at and discussing different parking strategies.

"We are very seriously talking about capacity management and our access strategy," Byrne said, which was received with applause from the crowd.

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“If you look at our peak days, they are actually down about 6% for the past six years ... more importantly, what we’re seeing is a trend towards mid-week visitation. This is a trend we’re going to continue to drive by our product strategy,” said Northstar Vice President and General Manager Amy Ohran.

She continued to say that parking strategy is something that is discussed every year. While it wasn’t brought up during this meeting, it should be noted that in 2019, Vail Resorts, who owns Northstar, attempted to implement a [paid parking strategy](#) for the Village Lot. Passholders sued and the plan was overturned by the courts.

While the two and a half hour meeting didn’t end with a silver bullet solution to solve the problem this weekend, it is clear that this is an issue that is important to the community. All the officials who were in attendance walked away from the meeting with promises to continue looking for solutions.



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Readers around Lake Tahoe, Truckee, and beyond make the Sierra Sun's work possible. Your financial contribution supports our efforts to deliver quality, locally relevant journalism.

Now more than ever, your support is critical to help us keep our community informed about the evolving coronavirus pandemic and the impact it is having locally. Every contribution, however large or small, will make a difference.

Your donation will help us continue to cover COVID-19 and our other vital local news.

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JOINT CAP/TOT/TBID/Zone 1 COMMITTEE(s) WORKSHOP

County Contact: Lindsay Romack, lromack@placer.ca.gov
NTCA Contact: Tony Karwowski, tony@gotahoenorth.com

Special Meeting Agenda

Wednesday February 15, 2023
11:00am - 3:00pm

In person: North Tahoe Event Center
8318 N Lake Blvd, Kings Beach, CA 96143

Or virtual via Zoom: <https://placer-ca-gov.zoom.us/j/91911406973>

To participate in this Joint Committee meeting virtually, you can access the following link: <https://placer-ca-gov.zoom.us/j/91911406973>. Members of the public may also participate via audio by calling 877-853-5247, **Meeting ID: 919 1140 973**

1. Call to Order - Define Joint Committee Meeting Chair
2. Public Comment – Please share your comments on items not already on the agenda. We welcome your input and ask that your comments be limited to three minutes or fewer (or as determined by the Chair).
3. Welcome from Placer County Supervisor Cindy Gustafson
4. Workshop:
 - Eastern Placer County/North Lake Tahoe Committees, Guiding Documents, and Regional Priorities (15 minutes)
 - Community Priority Survey Results (25 minutes)
 - Workforce Housing Projects, Programs, and Strategies (60 minutes)
 - Placer County
 - Town of Truckee
 - Truckee Tahoe Workforce Housing Agency
 - Housing HUB

BREAK: Approximately 12:50 – 1:05 Break (15 min)



- Transportation Projects, Programs, and Strategies (45 minutes)
 - Truckee-North Tahoe Transportation Management Association
 - Placer County

- Tourism Mitigation Projects, Programs, and Strategies (15 minutes)
 - North Tahoe Community Alliance
 - Placer County

- Alignment/Efficiency Discussion (45 minutes)
 - Committees and Committee Framework
 - Coordination and Grant Cycles
 - Next Steps

5. Adjourn Joint Committee Meeting



OLYMPIC VALLEY PUBLIC SERVICE DISTRICT
Operating Account Check Register
February 28, 2023



Check Register for Board Packet:

Check #	Check Date	Name	Module	Amount
50633	2/15/2023	NEVTEC	AP	3,187.50
50634	2/15/2023	Air Filter Sales & Service	AP	455.48
50635	2/15/2023	AT&T Mobility	AP	13.88
50636	2/15/2023	Badger Meter, Inc	AP	4,127.99
50637	2/15/2023	Danielle Bradfield	AP	15,194.68
50638	2/15/2023	California Rural Water Assoc.	AP	575.00
50639	2/15/2023	California Rural Water Assoc.	AP	575.00
50640	2/15/2023	Cal-Nevada Towing & Transport, Inc.	AP	500.00
50641	2/15/2023	Canon Financial Services, Inc.	AP	297.16
50642	2/15/2023	Capitol Elevator Company, Inc.	AP	550.00
50643	2/15/2023	Angela M Costamagna	AP	675.00
50644	2/15/2023	Cranmer Engineering, Inc.	AP	230.00
50645	2/15/2023	L. N. Curtis & Sons	AP	213.43
50646	2/15/2023	CWEA Renewal	AP	95.00
50647	2/15/2023	CWEA Renewal	AP	200.00
50648	2/15/2023	Engineered Fire Systems, INC.	AP	250.00
50649	2/15/2023	Maverick Networks	AP	920.62
50650	2/15/2023	McGinley & Associates	AP	3,094.50
50651	2/15/2023	Midwest Fire Equipment & Repair Company	AP	5,500.00
50652	2/15/2023	Mountain Hardware & Sports	AP	44.16
50653	2/15/2023	North Lake Tahoe Fire	AP	15.00
50654	2/15/2023	O'Reilly Auto Parts	AP	1,712.34
50655	2/15/2023	PAC Machine Company, Inc.	AP	4,646.50
50656	2/15/2023	Pewag, Inc.	AP	262.89
50657	2/15/2023	Placer Co. Telecommunications	AP	1,170.00
50658	2/15/2023	Placer County Clerk	AP	250.00
50659	2/15/2023	Professional Communications	AP	42.40
50660	2/15/2023	Sierra Controls, LLC	AP	2,143.75
50661	2/15/2023	Nicole Smola	AP	221.81
50662	2/15/2023	Solv Business Solutions	AP	51.46
50663	2/15/2023	Springbrook Holding Co LLC.	AP	7.00
50664	2/15/2023	Standard Insurance Company	AP	496.29
50665	2/15/2023	Standard Insurance Company	AP	4,147.00
50666	2/15/2023	Standard Insurance Company	AP	472.12
50667	2/15/2023	State Water Resources Control	AP	3,453.00
50668	2/15/2023	SWRCB-DWOCP	AP	100.00
50669	2/15/2023	Tahoe Forest Health System	AP	1,257.99
50670	2/15/2023	Tahoe Supply Company LLC	AP	189.06
50671	2/15/2023	Tahoe Truckee Sierra Disposal	AP	267.02
50672	2/15/2023	Third Floor Story Corporation	AP	1,650.00
50673	2/15/2023	Thomas S Archer	AP	5,590.00
50674	2/15/2023	USA BlueBook	AP	2,385.23
50675	2/15/2023	Western Nevada Supply Co.	AP	152.22

67,382.48



OLYMPIC VALLEY PUBLIC SERVICE DISTRICT
 Operating Account Check Register
 February 28, 2023



Check Register for Board Packet:

Check #	Check Date	Name	Module	Amount
Electronic / ACH Payments				
	2/3/2023	February Medical Insurance- CalPERS		39,110.64
	2/3/2023	Payroll Taxes		49,129.58
	2/3/2023	EMPOWER 457 Payment		4,556.07
	2/3/2023	Union Dues		464.91
	2/3/2023	BRI- Café Plan Payment		1,058.00
	2/3/2023	CalPERS 457 Payment		3,229.16
	2/3/2023	CalPERS Pension Payment		30,339.81
	2/3/2023	Payroll Direct Deposits		88,617.89
	2/3/2023	BPAS- Bi-weekly HRA		1,773.06
	2/3/2023	Wage Garnishment		461.53
	2/3/2023	Kansas City Dental Insurance- February		3,333.97
	2/7/2023	EMPOWER 457 Payment- Compliance Fee		300.00
	2/17/2023	Payroll Taxes		50,062.32
	2/17/2023	EMPOWER 457 Payment		4,556.07
	2/17/2023	Union Dues		464.90
	2/17/2023	BRI- Café Plan Payment		1,058.00
	2/17/2023	CalPERS 457 Payment		3,229.16
	2/17/2023	CalPERS Pension Payment		31,446.04
	2/17/2023	Payroll Direct Deposits		91,827.77
	2/17/2023	BPAS- Bi-weekly HRA		1,773.06
	2/17/2023	Wage Garnishment		461.53
				407,253.47
		Total Cash Disbursements		474,635.95



OLYMPIC VALLEY PUBLIC SERVICE DISTRICT
REVENUES & EXPENDITURES
January 31, 2023



	ENTERPRISE OPERATIONS						CONSOLIDATED				YTD Prior Year Jan-22	Over/ (under) from PY			
	Water Actual YTD Jan-23	Water Budget YTD Jan-23	Over/ (under) YTD	Sewer Actual YTD Jan-23	Sewer Budget YTD Jan-23	Over/ (under) YTD	Garbage Actual YTD Jan-23	Garbage Budget YTD Jan-23	Over/ (under) YTD	Actual YTD			Total Budget	Remaining Budget	YTD % to Budget
Rate Revenue	2,174,589	2,172,817	1,772	1,578,202	1,569,492	8,710	331,427	328,444	2,983	4,084,218	4,070,753	(13,465)	100.3%	3,770,009	314,209
Tax Revenue	11,667	11,667	-	17,500	17,500	-	-	-	-	29,167	50,000	20,833	58.3%	11,667	17,500
Rental Revenue	24,212	24,208	4	24,212	24,208	4	-	-	-	48,424	83,000	34,576	58.3%	37,313	11,111
Bike Trail	10,454	10,455	(1)	10,454	10,455	(1)	-	-	-	20,908	46,000	25,093	45.5%	20,911	(4)
Mutual Water Company	-	-	-	-	-	-	-	-	-	-	-	-	0.0%	62,486	(62,486)
Billable Wages & Capital Labor	78,705	27,292	51,413	10,326	13,646	(3,320)	-	-	-	89,031	70,177	(18,854)	126.9%	126,122	(37,091)
Grants	145,445	291,667	(146,221)	500	-	500	-	-	-	145,945	500,000	354,055	29.2%	-	145,945
Administration	21,945	19,678	2,267	21,945	19,678	2,267	-	-	-	43,890	67,467	23,577	65.1%	14,886	29,004
Total Revenue	2,467,017	2,557,783	(90,766)	1,663,139	1,654,979	8,160	331,427	328,444	2,983	4,461,583	4,887,397	425,814	91.3%	4,043,393	418,189
Salaries & Wages	441,910	438,606	3,304	393,882	448,095	(54,212)	4,389	-	4,389	840,182	1,520,057	679,875	55.3%	784,940	55,241
Employee Benefits	182,422	225,351	(42,929)	171,898	243,154	(71,256)	821	-	821	355,141	803,153	448,012	44.2%	338,388	16,753
Billable Wages & Capital Labor	78,705	27,292	51,413	10,326	13,646	(3,320)	-	-	-	89,031	70,177	(18,854)	126.9%	126,122	(37,091)
Materials & Supplies	56,923	39,521	17,402	4,451	7,146	(2,695)	-	-	-	61,373	80,000	18,627	76.7%	37,684	23,690
Maintenance Equipment	4,814	13,744	(8,930)	3,682	12,577	(8,895)	-	-	-	8,496	45,122	36,626	18.8%	4,782	3,714
Facilities: Maintenance & Repairs	23,721	38,719	(14,998)	13,708	7,715	5,993	-	-	-	37,429	79,600	42,171	47.0%	23,767	13,662
Training & Memberships	8,207	8,925	(718)	6,151	6,125	26	-	-	-	14,358	25,800	11,442	55.6%	13,527	830
Vehicle Repair/Maintenance	8,902	11,958	(3,057)	8,902	11,958	(3,057)	-	-	-	17,803	41,000	23,197	43.4%	19,171	(1,368)
Garbage Contract	-	-	-	-	-	-	192,992	185,100	7,892	192,992	317,315	124,323	60.8%	174,252	18,740
Board Expenses	10,855	15,215	(4,360)	10,855	15,215	(4,360)	-	-	-	21,709	52,164	30,455	41.6%	22,051	(342)
Consulting	24,185	62,442	(38,257)	24,185	62,442	(38,257)	-	-	-	48,370	214,088	165,718	22.6%	33,424	14,946
Insurance	22,678	20,269	2,409	22,678	20,269	2,409	-	-	-	45,356	69,492	24,136	65.3%	38,795	6,561
Fees/Licenses & Permits	20,652	13,380	7,272	20,652	13,380	7,272	-	-	-	41,304	45,874	4,570	90.0%	28,039	13,265
Office Expenses	15,086	21,429	(6,343)	15,086	21,429	(6,343)	-	-	-	30,171	73,470	43,299	41.1%	25,453	4,718
Travel, Meetings & Recruitment	3,381	4,161	(780)	3,381	4,161	(780)	-	-	-	6,762	14,266	7,504	47.4%	4,738	2,025
Utilities	50,647	59,172	(8,524)	21,813	30,192	(8,379)	-	-	-	72,460	153,194	80,734	47.3%	69,069	3,391
Park & Bike Trail	8,455	6,125	2,330	8,455	6,125	2,330	-	-	-	16,909	21,000	4,091	80.5%	10,673	6,236
Interest & Misc	5,408	7,498	(2,089)	5,408	7,498	(2,089)	-	-	-	10,817	25,706	14,889	42.1%	16,225	(5,408)
Transfer to/from Capital Resv	-	-	-	-	-	-	-	-	-	-	-	-	0.0%	-	-
Total Expenses	966,950	1,013,805	(46,855)	745,512	931,125	(185,613)	198,202	185,100	13,102	1,910,664	3,651,478	1,740,814	52.3%	1,771,099	139,564
Operating Surplus (Deficit)	1,500,067	1,543,978	(43,911)	917,627	723,854	193,773	133,225	143,344	(10,119)	2,550,919	1,235,919			2,272,294	278,625
Depreciation	186,729	190,030	(3,301)	186,729	190,030	(3,301)	-	-	-	373,459	640,215	266,756	58.3%	373,459	-
Net Surplus (Deficit)	1,313,338	1,353,948	(40,610)	730,898	533,824	197,074	133,225	143,344	(10,119)	2,177,460	595,704			1,898,835	278,625

58.3% of the Budgeted Year Expended

Highlights

- **Revenue** year to date is at \$4.46 million. This is an increase of PY by approximately \$418K. This is mostly due to rate revenue and grant revenue.
- **Salaries & Wages** are under budget due to staff shortages. The District has filled an Operator I position and is working to fill an Admin Assistant/ Program Analyst I.
- Billable wages are reimbursable. Capital Labor relates to capital projects and are not expensed. Active projects are Meter Replacements, Zone 3 tank recoat, and Mutual Intertie.
- **Materials and Supplies** relates primarily to caustic soda purchases. There is an overage due to when bulk purchases are made and costs have nearly doubled since the prior year. Current rate is \$1.11 per pound.
- **Facilities: Maint & Repair** has had a few projects such boiler repairs and water tank inspections.
- **Vehicle Repair/Maintenance** is seeing increasing crude oil prices since the prior year.
- **Fees/Licenses & Permits** consists of bank fees as well as many contracts such as accounting software, CSDA, Vueworks and the Konica copier. Bank fees are higher with increased credit card payments and a \$5K charge for Ops surplus sale.
- **Interest & Misc** consists of interest due on the building loan. The loan will be paid off in 2025, 3 years ahead of schedule.
- In total we are 58% through the year. Revenues are at 91% of the budget and expenses are at 52%. Compared to PY at this time, our net surplus is \$278K higher, mostly due to additional rate revenue, grants, and staff shortages.



OLYMPIC VALLEY PUBLIC SERVICE DISTRICT
ENTERPRISE BALANCE SHEET
 January 31, 2023



	Balance Jan-23	Balance Dec-23	Change Prior Month	Balance Jan-22	Change Prior Year
ASSETS					
Current Assets					
Cash	4,610,032	480,932	4,129,099	634,644	3,975,388
Accounts Receivable	339,150	398,643	(59,493)	203,497	135,652
Prepaid Expenses	105,264	119,813	(14,549)	89,615	15,648
Total Current Assets	5,054,445	999,388	4,055,057	927,756	4,126,689
Noncurrent Assets					
Open Projects	1,169,350	1,143,386	25,964	857,433	311,917
Property, Plant, & Equipment	27,734,992	27,734,992	-	27,269,427	465,565
Accumulated Depreciation	(18,438,874)	(18,385,523)	(53,351)	(17,982,807)	(456,067)
Lease Receivable	266,945	266,945	-	-	266,945
Intercompany	(4,812,876)	(520,667)	(4,292,209)	1,581,932	(6,394,808)
Total Noncurrent Assets	5,919,537	10,239,133	(4,319,597)	11,725,985	(5,806,448)
Deferred Outflows					
Deferred Outflows - Pension	1,651,866	1,651,866	-	1,861,604	(209,738)
Deferred Outflows - OPEB	114,777	114,777	-	127,635	(12,857)
Total Deferred Outflows	1,766,643	1,766,643	-	1,989,238	(222,595)
Total Assets	12,740,625	13,005,164	(264,540)	14,642,979	(1,902,355)
LIABILITIES					
Current Liabilities					
Accounts Payable	108	251	(143)	9,226	(9,118)
Accrued Expenses	207,587	175,650	31,936	217,877	(10,290)
Payroll Liabilities	353,547	313,989	39,558	298,486	55,061
Current Portion-Building loan	100,504	100,504	-	97,265	3,239
Total Current Liabilities	661,745	590,394	71,351	622,854	38,892
Long-Term Liabilities					
Building & Land Loans	255,006	255,006	-	655,510	(400,504)
PERS LT Liability	(729,334)	(729,334)	-	1,514,037	(2,243,371)
Other Post Employment Benefits	267,576	267,576	-	542,563	(274,987)
Total LT Liabilities	(206,752)	(206,752)	-	2,712,110	(2,918,862)
Deferred Inflows					
Deferred Inflows - Pension	732,394	732,394	-	828,660	(96,265)
Deferred Inflows - OPEB	263,988	263,988	-	8,653	255,335
Deferred Inflows - Leases	262,898	262,898	-	-	262,898
Total Deferred Inflows	1,259,281	1,259,281	-	837,313	421,968
Total Liabilities	1,714,274	1,642,922	71,351	4,172,276	(2,458,003)
NET POSITION					
Investment in Capital Assets	8,848,891	8,848,891	-	8,571,868	277,023
Current Year Net Income	2,177,460	2,513,352	(335,891)	1,898,835	278,625
Total Net Position	11,026,351	11,362,242	(335,891)	10,470,703	555,648
Total Liabilities and Net Position	12,740,625	13,005,164	(264,540)	14,642,979	(1,902,355)



OLYMPIC VALLEY PUBLIC SERVICE DISTRICT
REVENUES & EXPENDITURES
January 31, 2023



FIRE DEPARTMENT OPERATIONS

	Actual YTD Jan-23	Budget YTD Jan-23	Over/ (under) YTD	Total Budget	Remaining Budget	YTD % to Budget	Actual YTD Jan-22	Over/ (under) to PY
Rate Revenue	-	-	\$ -		\$ -	0.0%	-	\$ -
Tax Revenue	\$ 2,248,180	\$ 2,248,180	\$ -	\$ 3,854,022	\$ 1,605,843	58.3%	\$ 2,169,297	\$ 78,883
Strike Team/ /Station 22 Revenue	\$ 48,643	\$ -	\$ 48,643	\$ -	\$ -	0.0%	\$ 368,246	\$ (319,603)
Rental Revenue	\$ 23,851	\$ 24,208	\$ (358)	\$ 41,500	\$ 17,649	57.5%	\$ 18,378	\$ 5,473
Inspections	\$ (14,946)	\$ 5,833	\$ (20,780)	\$ 10,000	\$ 24,946	-149.5%	\$ 13,998	\$ (28,944)
Administration	\$ 54,458	\$ 112,453	\$ (57,995)	\$ 192,777	\$ 138,319	28.2%	\$ 628	\$ 53,830
Total Revenue	\$ 2,360,185	\$ 2,390,674	\$ (30,489)	\$ 4,098,299	\$ 1,786,757	57.6%	\$ 2,570,547	\$ (210,362)
Salaries & Wages	\$ 989,422	\$ 1,044,973	\$ (55,552)	\$ 1,791,383	\$ 801,961	55.2%	\$ 986,595	\$ 2,826
Employee Benefits	\$ 624,606	\$ 671,269	\$ (46,663)	\$ 1,150,747	\$ 526,141	54.3%	\$ 762,384	\$ (137,778)
Billable Wages & Benefits	\$ 36,919	\$ -	\$ 36,919	\$ -	\$ -	0.0%	\$ 220,307	\$ (183,388)
Admin Salaries & Benefits	\$ 186,582	\$ 208,340	\$ (21,758)	\$ 357,155	\$ 170,573	52.2%	\$ 217,934	\$ (31,352)
Materials & Supplies	\$ 14,874	\$ 19,483	\$ (4,610)	\$ 33,400	\$ 18,526	44.5%	\$ 12,379	\$ 2,494
Maintenance Equipment	\$ 15,454	\$ 12,542	\$ 2,913	\$ 21,500	\$ 6,046	71.9%	\$ 9,999	\$ 5,455
Facilities: Maintenance & Repairs	\$ 21,038	\$ 15,682	\$ 5,356	\$ 26,883	\$ 5,845	78.3%	\$ 15,473	\$ 5,565
Training & Memberships	\$ 5,866	\$ 13,417	\$ (7,550)	\$ 23,000	\$ 17,134	25.5%	\$ 9,565	\$ (3,699)
Vehicle Repair/Maintenance	\$ 17,057	\$ 17,465	\$ (408)	\$ 29,940	\$ 12,883	57.0%	\$ 23,624	\$ (6,567)
Board Expenses	\$ 7,210	\$ 10,143	\$ (2,933)	\$ 17,388	\$ 10,178	41.5%	\$ 7,350	\$ (140)
Consulting	\$ 28,363	\$ 120,641	\$ (92,278)	\$ 206,813	\$ 178,450	13.7%	\$ 17,975	\$ 10,389
Insurance	\$ 26,384	\$ 24,086	\$ 2,297	\$ 41,291	\$ 14,907	63.9%	\$ 23,424	\$ 2,960
Rents/Licenses & Permits	\$ 23,674	\$ 43,735	\$ (20,062)	\$ 74,975	\$ 51,301	31.6%	\$ 4,305	\$ 19,369
Office Expenses	\$ 6,652	\$ 15,262	\$ (8,610)	\$ 26,163	\$ 19,511	25.4%	\$ 8,165	\$ (1,513)
Travel, Meetings & Recruitment	\$ 4,336	\$ 7,642	\$ (3,306)	\$ 13,100	\$ 8,764	33.1%	\$ 4,098	\$ 238
Utilities	\$ 32,267	\$ 38,896	\$ (6,628)	\$ 66,678	\$ 34,411	48.4%	\$ 32,521	\$ (254)
Interest	\$ -	\$ -	\$ -	\$ -	\$ -	0.0%	\$ -	\$ -
Total Expenses	\$ 2,040,705	\$ 2,263,576	\$ (222,871)	\$ 3,880,416	\$ 1,876,630	52.6%	\$ 2,356,099	\$ (315,395)
Operating Surplus (Deficit)	\$ 319,480	\$ 127,098	\$ 192,382	\$ 217,883			\$ 214,447	\$ 105,033
Depreciation	\$ 138,940	\$ 138,299	\$ 641	\$ 237,084	\$ 98,144	58.6%	\$ 138,940	\$ -
Net Surplus (Deficit)	\$ 180,541	\$ (11,201)	\$ 191,741	\$ (19,201)			\$ 75,507	\$ 105,033

58.3% of the Budgeted Year Expended

Highlights

- Revenue** is at \$2.36M for the year. This is under plan by \$30K, and \$210K less than PY, due mostly to fewer strike teams and inspection revenue.
- Salaries, Benefits, and Billable Wages** are under plan. There have been a few employees out on medical leave.
- Admin Salaries & Benefits:** One third of the administration salaries are allocated to the Fire Department.
- Maintenance Equipment** relates to the boiler maint contract, annual engine pump testing and annual compressor contract. This was budgeted.
- Facilities: Maint & Repair** is over budget due to boiler repairs needed at 305 OV Road.
- Consulting** is under budget due to the Fuels Reduction Project. Significant consulting work is expected in future months. This is grant funded.
- In total we are 58% through the year. Revenues are at 58% of the budget and expenses are at 53%.
- Compared to PY at this time, our net surplus is \$105K more, mostly due to more tax revenue and grants, offset by fewer strike teams.



**OLYMPIC VALLEY PUBLIC SERVICE DISTRICT
GOVERNMENTAL BALANCE SHEET
January 31, 2023**



	Balance Jan-23	Balance Dec-23	Change Prior Month	Balance Jan-22	Change Prior Year
ASSETS					
Current Assets					
Cash	25,043	76,908	(51,866)	(47,854)	72,897
Accounts Receivable	12,332	13,947	(1,615)	(10,200)	22,532
Prepaid Expenses	155,852	186,783	(30,930)	260,141	(104,289)
Total Current Assets	193,227	277,638	(84,411)	202,087	(8,860)
Noncurrent Assets					
Open Projects	292,632	292,632	-	12,490	280,143
Property, Plant, & Equipment	8,263,390	8,263,390	-	8,255,676	7,714
Accumulated Depreciation	(3,901,856)	(3,882,007)	(19,849)	(3,673,245)	(228,611)
Lease Receivable	133,473	133,473	-	-	133,473
Intercompany	(661,258)	(778,544)	117,286	952,553	(1,613,811)
Total Noncurrent Assets	4,126,380	4,028,943	97,437	5,547,473	(1,421,093)
Deferred Outflows					
Deferred Outflows - Pension	1,247,452	1,247,452	-	1,324,288	(76,837)
Deferred Outflows - OPEB	125,756	125,756	-	136,289	(10,532)
Total Deferred Outflows	1,373,208	1,373,208	-	1,460,577	(87,369)
Total Assets	5,692,815	5,679,789	13,026	7,210,136	(1,517,321)
LIABILITIES					
Current Liabilities					
Accounts Payable	(164)	-	(164)	3,968	(4,131)
Accrued Expenses	-	-	-	-	-
Payroll Liabilities	451,103	463,541	(12,438)	472,440	(21,337)
Customer Deposits	-	-	-	-	-
Current Portion-LT Debt	-	-	-	-	-
Total Current Liabilities	450,940	463,541	(12,601)	476,408	(25,469)
Long-Term Liabilities					
Building and Land Loans	-	-	-	-	-
PERS LT Liability	1,023,540	1,023,540	-	3,092,126	(2,068,586)
Other Post Employment Benefits	238,867	238,867	-	443,915	(205,048)
Total LT Liabilities	1,262,407	1,262,407	-	3,536,041	(2,273,634)
Deferred Inflows					
Deferred Inflows - Pension	716,724	716,724	-	185,848	530,875
Deferred Inflows - OPEB	241,243	241,243	-	14,814	226,429
Deferred Inflows - Leases	131,449	131,449	-	-	131,449
Total Deferred Inflows	1,089,415	1,089,415	-	200,662	888,753
Total Liabilities	2,802,762	2,815,363	(12,601)	4,213,111	(1,410,349)
NET POSITION					
Investment in Capital Assets	2,709,513	2,709,513	-	2,921,518	(212,005)
Current Year Net Income	180,541	154,913	25,627	75,507	105,033
Total Net Position	2,890,053	2,864,426	25,627	2,997,025	(106,972)
Total Liabilities and Net Position	5,692,815	5,679,789	13,026	7,210,136	(1,517,321)



**OLYMPIC VALLEY PUBLIC SERVICE DISTRICT
REVENUES & EXPENDITURES
January 31, 2023**



Exhibit D-4
2 Pages

CAPITAL RESERVES OPERATIONS

	YTD Actual Jan-23	YTD Budget Jan-23	Over/ (under) to Budget	Annual Budget	Remaining Budget	YTD % to Budget	YTD Prior Yr Jan-22	Over/ (under) to Prior Yr
Connection Fees	44,020	62,125	(18,105)	106,500	62,480	41.3%	319,333	(275,313)
Placer Cty Tax	2,427,969	2,168,901	259,067	3,943,457	1,515,488	61.57%	2,210,295	217,674
HOPTR	11,931	21,689	(9,758)	39,435	27,504	30.3%	12,128	(197)
Interest	69,899	23,234	46,665	39,829	(30,070)	175.5%	15,278	54,621
Grants	-	-	-	-	-	0.0%	36,581	(36,581)
Total Revenue	2,553,818	2,275,949	277,869	4,129,221	1,575,403	61.8%	2,593,614	(39,796)
Transfers to Utility and Fire	2,277,346	2,277,346	0	3,904,022	1,626,676	58.3%	2,180,963	96,383
Capital Reserve Expenditures	78,914	-	78,914	78,869	(45)	100.1%	73,437	5,477
Total Expenses	2,356,260	2,277,346	78,914	3,982,891	1,626,631	59.2%	2,254,400	101,860
Net Surplus (Deficit)	197,559	(1,397)	198,956	146,330	(51,229)		339,214	(141,656)

58.3% of the Budgeted Year Expended

Highlights

- Transfers to Utility and Fire relate to budgeted tax revenue allocated to each department.
- Capital Reserve Expenditures relate to fees from Placer County to administer Ad Valorem revenues.
- There were zero new connections during the month of January.
- The District has received the Estimated Allocation of Property Taxes for Fiscal Year 2023, also known as the "September Surprise".
- The total anticipated tax revenue, less any fees from the county is estimated to be \$4,270,000.
- This is an increase over the prior year actual revenue received by \$328,000 or 8.31%. It is \$365,000 greater than the budgeted amount.



OLYMPIC VALLEY PUBLIC SERVICE DISTRICT
CAPITAL RESERVES
BALANCE SHEET
 January 31, 2023



	Balance Jan-23	Balance Dec-23	Change Prior Month	Balance Jan-22	Change Prior Year
ASSETS					
Current Assets					
Cash	6,714,258	11,188,414	(4,474,157)	10,092,237	(3,377,979)
Accounts Receivable	-	-	-	-	-
Prepaid Expenses	-	-	-	-	-
Total Current Assets	6,714,258	11,188,414	(4,474,157)	10,092,237	(3,377,979)
Noncurrent Assets					
Open Projects	-	-	-	-	-
Property, Plant, & Equipment	-	-	-	-	-
Accumulated Depreciation	-	-	-	-	-
Lease Receivable	-	-	-	-	-
Intercompany	5,474,135	1,299,211	4,174,924	(2,534,484)	8,008,619
Total Noncurrent Assets	5,474,135	1,299,211	4,174,924	(2,534,484)	8,008,619
Deferred Outflows					
Deferred Outflows - Pension	-	-	-	-	-
Deferred Outflows - OPEB	-	-	-	-	-
Total Deferred Outflows	-	-	-	-	-
Total Assets	12,188,392	12,487,625	(299,233)	7,557,753	4,630,640
LIABILITIES					
Current Liabilities					
Accounts Payable	-	-	-	-	-
Accrued Expenses	-	-	-	-	-
Payroll Liabilities	-	-	-	-	-
Customer Deposits	-	-	-	-	-
Current Portion-LT Debt	-	-	-	-	-
Total Current Liabilities	-	-	-	-	-
Long-Term Liabilities					
Building & Land Loans	-	-	-	-	-
PERS LT Liability	-	-	-	-	-
Other Post Employment Benefits	-	-	-	-	-
Total LT Liabilities	-	-	-	-	-
Deferred Inflows					
Deferred Inflows - Pension	-	-	-	-	-
Deferred Inflows - OPEB	-	-	-	-	-
Total Deferred Inflows	-	-	-	-	-
Total Liabilities	-	-	-	-	-
NET POSITION					
Investment in Capital Assets	-	-	-	-	-
Water Capital	1,358,561	1,358,561	-	1,352,343	6,218
Sewer Capital	428,841	428,841	-	321,268	107,573
Fire Capital	184,415	184,415	-	135,611	48,804
Water FARF	3,194,745	3,194,745	-	1,442,097	1,752,648
Sewer FARF	3,937,124	3,937,124	-	2,813,520	1,123,604
Garbage FARF	148,842	148,842	-	155,181	(6,339)
Fire FARF	2,652,685	2,652,685	-	941,967	1,710,718
Bike Trail Snow Removal FARF	85,619	85,619	-	56,550	29,069
Current Year Net Income	197,559	496,792	(299,233)	339,214	(141,656)
Total Net Position	12,188,392	12,487,625	(299,233)	7,557,753	4,630,640
Total Liabilities and Net Position	12,188,392	12,487,625	(299,233)	7,557,753	4,630,640



OLYMPIC VALLEY PUBLIC SERVICE DISTRICT
REVENUES & EXPENDITURES - INTERNAL USE ONLY
 January 31, 2023



COMBINED OPERATIONS

	Actual YTD Jan-23	Budget YTD Jan-23	Over/(under) YTD	Total Budget	Remaining Budget	YTD % to Budget	Actual YTD Jan-22	Over/(under) to PY
Rate Revenue	\$ 4,084,218	\$ 4,070,753	\$ 13,465	\$ 4,070,753	\$ (13,465)	100.3%	\$ 3,770,009	\$ 314,209
Tax Revenue	\$ 2,439,900	\$ 2,190,591	\$ 249,309	\$ 3,982,892	\$ 1,542,992	61.3%	\$ 2,222,423	\$ 217,477
Connection Fees	\$ 44,020	\$ 62,125	\$ (18,105)	\$ 106,500	\$ 62,480	41.3%	\$ 319,333	\$ (275,313)
Rental Revenue	\$ 72,275	\$ 72,625	\$ (350)	\$ 124,500	\$ 52,225	58.1%	\$ 55,691	\$ 16,584
Bike Trail	\$ 20,908	\$ 20,909	\$ (2)	\$ 46,000	\$ 25,093	45.5%	\$ 20,911	\$ (4)
Mutual Water Company	\$ -	\$ -	\$ -	\$ -	\$ -	0.0%	\$ 62,486	\$ (62,486)
Billable Wages & Capital Labor	\$ 137,674	\$ 40,938	\$ 96,737	\$ 70,177	\$ (67,497)	196.2%	\$ 494,368	\$ (356,694)
Grants	\$ 145,945	\$ 291,667	\$ (145,721)	\$ 500,000	\$ 354,055	29.2%	\$ 36,581	\$ 109,364
Administration & Interest	\$ 168,247	\$ 175,043	\$ (6,796)	\$ 300,073	\$ 131,826	56.1%	\$ 30,791	\$ 137,456
Inspections	\$ (14,946)	\$ 5,833	\$ (20,780)	\$ 10,000	\$ 24,946	\$ (1)	\$ 13,998	\$ (28,944)
Dedications	\$ -	\$ -	\$ -	\$ -	\$ -	0.0%	\$ -	\$ -
Total Revenue	\$ 7,098,240	\$ 6,930,483	\$ 167,757	\$ 9,210,895	\$ 2,112,655	77.1%	\$ 7,026,591	\$ 71,649
Salaries & Wages	\$ 1,829,603	\$ 1,931,674	\$ (102,071)	\$ 3,311,440	\$ 1,481,837	55.3%	\$ 1,771,536	\$ 58,067
Employee Benefits	\$ 979,747	\$ 1,139,774	\$ (160,027)	\$ 1,953,900	\$ 974,153	50.1%	\$ 1,100,772	\$ (121,025)
Billable Wages & Capital Labor	\$ 125,950	\$ 40,938	\$ 85,012	\$ 70,177	\$ (55,773)	179.5%	\$ 346,429	\$ (220,479)
Admin Salaries & Benefits	\$ 186,582	\$ 208,340	\$ (21,758)	\$ 357,155	\$ 170,573	52.2%	\$ 217,934	\$ (31,352)
Materials & Supplies	\$ 76,247	\$ 66,150	\$ 10,097	\$ 113,400	\$ 37,153	67.2%	\$ 50,063	\$ 26,184
Maintenance Equipment	\$ 23,950	\$ 38,863	\$ (14,913)	\$ 66,622	\$ 42,672	35.9%	\$ 14,781	\$ 9,170
Facilities: Maintenance & Repairs	\$ 58,467	\$ 62,115	\$ (3,648)	\$ 106,483	\$ 48,016	54.9%	\$ 39,240	\$ 19,227
Training & Memberships	\$ 20,224	\$ 28,467	\$ (8,243)	\$ 48,800	\$ 28,576	41.4%	\$ 23,093	\$ (2,869)
Vehicle Repair/Maintenance	\$ 34,861	\$ 41,382	\$ (6,521)	\$ 70,940	\$ 36,079	49.1%	\$ 42,795	\$ (7,935)
Garbage	\$ 192,992	\$ 185,100	\$ 7,892	\$ 317,315	\$ 124,323	60.8%	\$ 174,252	\$ 18,740
Board Expenses	\$ 28,919	\$ 40,572	\$ (11,653)	\$ 69,552	\$ 40,633	41.6%	\$ 29,401	\$ (482)
Consulting	\$ 76,733	\$ 245,526	\$ (168,792)	\$ 420,901	\$ 344,168	18.2%	\$ 51,399	\$ 25,335
Insurance	\$ 71,740	\$ 64,623	\$ 7,116	\$ 110,783	\$ 39,043	64.8%	\$ 62,219	\$ 9,521
Rents/Licenses & Permits	\$ 64,978	\$ 70,495	\$ (5,517)	\$ 120,849	\$ 55,871	53.8%	\$ 32,344	\$ 32,634
Office Expenses	\$ 36,823	\$ 58,119	\$ (21,296)	\$ 99,633	\$ 62,810	37.0%	\$ 33,618	\$ 3,205
Travel, Meetings & Recruitment	\$ 11,098	\$ 15,964	\$ (4,865)	\$ 27,366	\$ 16,268	40.6%	\$ 8,836	\$ 2,263
Utilities	\$ 104,727	\$ 128,259	\$ (23,531)	\$ 219,872	\$ 115,145	47.6%	\$ 101,591	\$ 3,137
Bike Trail	\$ 16,909	\$ 12,250	\$ 4,659	\$ 21,000	\$ 4,091	80.5%	\$ 10,673	\$ 6,236
Interest	\$ 89,731	\$ 14,995	\$ 74,735	\$ 104,575	\$ 14,844	85.8%	\$ 89,662	\$ 69
Total Expenses	\$ 4,030,282	\$ 4,393,606	\$ (363,324)	\$ 7,610,763	\$ 3,580,481	53.0%	\$ 4,200,636	\$ (170,354)
Operating Surplus (Deficit)	\$ 3,067,958	\$ 2,536,877	\$ 531,081	\$ 1,600,132			\$ 2,825,956	\$ 242,002
Depreciation	\$ 512,399	\$ 518,359	\$ (5,960)	\$ 877,299	\$ 364,900	58.4%	\$ 512,399	\$ -
Net Surplus (Deficit)	\$ 2,555,559	\$ 2,018,518	\$ 537,041	\$ 722,833			\$ 2,313,557	\$ 242,002

58.3% of the Budgeted Year Expended



OLYMPIC VALLEY PUBLIC SERVICE DISTRICT
COMBINED BALANCE SHEET - INTERNAL USE ONLY
 January 31, 2023



	Balance Jan-23	Balance Dec-23	Change Prior Month	Balance Jan-22	Change Prior Year
ASSETS					
Current Assets					
Cash	11,349,332	11,746,255	(396,923)	10,679,026	670,306
Accounts Receivable	351,482	412,590	(61,108)	193,297	158,185
Prepaid Expenses	261,116	306,595	(45,479)	349,756	(88,640)
Total Current Assets	11,961,930	12,465,441	(503,511)	11,222,080	739,850
Noncurrent Assets					
Open Projects	1,461,982	1,436,018	25,964	869,923	592,059
Property, Plant, & Equipment	35,998,381	35,998,381	-	35,525,102	473,279
Accumulated Depreciation	(22,340,730)	(22,267,530)	(73,200)	(21,656,052)	(684,678)
Lease Receivable	400,418	400,418	-	-	400,418
Intercompany	-	-	-	-	-
Total Noncurrent Assets	15,520,051	15,567,287	(47,236)	14,738,973	781,078
Deferred Outflows					
Deferred Outflows - Pension	2,899,317	2,899,317	-	3,185,892	(286,575)
Deferred Outflows - OPEB	240,534	240,534	-	263,923	(23,389)
Total Deferred Outflows	3,139,851	3,139,851	-	3,449,815	(309,964)
Total Assets	30,621,832	31,172,579	(550,747)	29,410,868	1,210,964
LIABILITIES					
Current Liabilities					
Accounts Payable	(56)	251	(307)	13,193	(13,249)
Accrued Expenses	207,587	175,650	31,936	217,877	(10,290)
Payroll Liabilities	804,650	777,530	27,121	770,927	33,724
Customer Deposits	-	-	-	-	-
Current Portion-LT Debt	100,504	100,504	-	97,265	3,239
Total Current Liabilities	1,112,685	1,053,935	58,750	1,099,262	13,423
Long-Term Liabilities					
Building Loan	255,006	255,006	-	655,510	(400,504)
PERS LT Liability	294,206	294,206	-	4,606,163	(4,311,957)
Other Post Employment Benefits	506,443	506,443	-	986,478	(480,035)
Total LT Liabilities	1,055,655	1,055,655	-	6,248,151	(5,192,496)
Deferred Inflows					
Deferred Inflows - Pension	1,449,118	1,449,118	-	1,014,508	434,610
Deferred Inflows - OPEB	505,231	505,231	-	23,467	481,764
Deferred Inflows - Leases	394,347	394,347	-	-	394,347
Total Deferred Inflows	2,348,696	2,348,696	-	1,037,975	1,310,721
Total Liabilities	4,517,036	4,458,285	58,750	8,385,387	(3,868,352)
NET POSITION					
Investment in Capital Assets	11,558,403	11,558,403	-	11,493,386	65,018
Water Capital	1,358,561	1,358,561	-	1,352,343	6,218
Sewer Capital	428,841	428,841	-	321,268	107,573
Fire Capital	184,415	184,415	-	135,611	48,804
Water FARF	3,194,745	3,194,745	-	1,442,097	1,752,648
Sewer FARF	3,937,124	3,937,124	-	2,813,520	1,123,604
Garbage FARF	148,842	148,842	-	155,181	(6,339)
Fire FARF	2,652,685	2,652,685	-	941,967	1,710,718
Bike Trail Snow Removal FARF	85,619	85,619	-	56,550	29,069
Current Year Net Income	2,555,559	3,165,057	(609,497)	2,313,557	242,002
Total Net Position	26,104,796	26,714,294	(609,497)	21,025,481	5,079,315
Total Liabilities and Net Position	30,621,832	31,172,579	(550,747)	29,410,868	1,210,964



Olympic Valley Public Service District



Fund Balance Statement January 31, 2023

	January 2023	Yield Rate January 2023	January 2022	Yield Rate January 2022
Operating Funds:				
Bank of the West-Checking	\$4,371,121		\$579,805	
Office Petty Cash	\$200		\$200	
Total Operating Funds: Water & Sewer	\$4,371,321		\$580,005	
Investment Funds:				
Bank of the West-Money Market Capital	\$1,262,195	0.01%	\$1,166,312	0.01%
ProEquities - Certificate of Deposit	\$260,362	3.05%	\$247,000	2.40%
ProEquities - Certificate of Deposit #2	\$246,000	3.10%	\$246,000	3.10%
ProEquities - Certificate of Deposit #3	\$246,000	2.70%	\$246,000	2.70%
Placer County- FD30144	\$2,189,879	2.34%	\$3,029,824	0.37%
Placer County-FD30146	\$2,295,311	2.34%	\$4,944,359	0.37%
Placer County - Investment Fund FD32004	\$209,446	2.27%	\$207,811	0.25%
L.A.I.F.	\$25,346	2.43%	\$25,179	0.23%
CalPERS CEPPT (pension) Trust	\$228,029	1.31%	\$0	
CalPERS CERBT (OPEB) Trust	\$50,035	2.00%	\$0	
Total Capital Reserve Funds:	\$7,012,605		\$10,112,485	
Total Funds On Deposit:	\$11,383,926		\$10,692,490	

Investments are in compliance with adopted Investment Policies

As of the board packet prep date, all January statements were received.

Exh: D-7



Olympic Valley Public Service District
Bike Trail Snow Removal-Project Summary
As of January 31, 2023



Revenue	Budget	Billed YTD	Received YTD	Remaining Budget	YTD % to Budget
Placer County	\$ 46,000	\$ 20,911	\$ -	\$ 46,000	0%

Expenses	Budget	Expensed YTD	Remaining Budget	YTD % to Budget
Snow blower - payment to FARF	\$ 25,000	\$ -	\$ 25,000	0%
Labor, Materials, Fuel, etc.	21,000	16,909	4,091	81%
Total Expenses	\$ 46,000	\$ 16,909	\$ 29,091	37%
Net Surplus (Deficit)	\$ -	\$ 4,002		

45% of the Season Expended (Nov 15th - April 30th)

Currently in FARF	\$ 85,619
Anticipated left over at end of season	\$ 25,000
Total Surplus (Deficit) in FARF at end of season	\$ 110,619

OLYMPIC VALLEY PUBLIC SERVICE DISTRICT
PROGRESS PAYMENT REPORT

EXHIBIT D-8
3 Pages


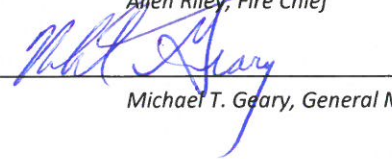
PROJECT TITLE: **OV Fuels Reduction Project**
 PROJECT NUMBER: **20-12-732000**
 CONTRACTOR NAME & ADDRESS: **Feather River Forestry
 PO Box 1411
 Quincy, CA 95971**

DATE: 12/31/2022
 PAYMENT ESTIMATE #: 1
 PERIOD: Oct-Dec 2022

BID AMOUNT: \$ 23,160.00
 NET CHANGE ORDERS: \$0.00
 ADJUSTED CONTRACT AMOUNT: \$23,160.00
 WORK COMPLETED: \$ 13,413.43
 % WORK COMPLETED: 58%

ORIGINAL TIME: N/A
 REVISED TIME: _____
 TIME ELAPSED: _____
 % TIME ELAPSED: _____

	<u>PREVIOUS</u>	<u>CURRENT</u>	<u>TO DATE</u>
EARNINGS:			
Work Completed		\$ 13,413.43	\$ 13,413.43
Retention on Work Completed (5%)		\$ -	\$ -
Net Earnings on Work Completed	<u>\$ -</u>	<u>\$ 13,413.43</u>	<u>\$ 13,413.43</u>
Materials on Hand	\$ -		\$ -
Retention on Materials (5%)	\$ -	\$ -	\$ -
Net Earnings On Materials	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>
TOTAL NET EARNINGS	<u>\$ -</u>	<u>\$ 13,413.43</u>	<u>\$ 13,413.43</u>
DEDUCTIONS:			
1.			\$ -
2.			\$ -
3.			\$ -
Total Deductions	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>
OTHER ADJUSTMENTS:			
1. Release Retention			\$ -
2.			\$ -
3.			\$ -
Total Adjustments	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>
TOTAL ADJUSTED EARNINGS	<u>\$ -</u>	<u>\$ 13,413.43</u>	<u>\$ 13,413.43</u>
LESS PREVIOUS PAYMENTS			\$ -
PAYMENT DUE THIS ESTIMATE			<u>\$ 13,413.43</u>

REVIEWED BY: 
 Allen Riley, Fire Chief
 APPROVED BY: 
 Michael T. Geary, General Manager

Feather River Forestry LLC
 PO Box 1411
 Quincy, CA 95971 US
 (530) 927-7095
 dbanchio@gmail.com



INVOICE

BILL TO
 Olympic Valley Community
 Services District

INVOICE # 1203
DATE 12/31/2022
DUE DATE 12/31/2022
TERMS Due on receipt

PROJECT #
 OV1

DATE	ACTIVITY	DESCRIPTION	QTY	RATE	AMOUNT
10/21/2022	Layout & Design		10:00	80.00	800.00
10/24/2022	Layout & Design		9:30	95.00	902.50
10/24/2022	Layout & Design		9:30	80.00	760.00
10/24/2022	Layout & Design		9:30	80.00	760.00
10/25/2022	Layout & Design		10:00	95.00	950.00
10/25/2022	Layout & Design		10:00	80.00	800.00
10/25/2022	Layout & Design		10:00	80.00	800.00
10/25/2022	Layout & Design		10:00	80.00	800.00
10/26/2022	Archaeology		10	80.00	800.00
10/26/2022	Archaeology		10	95.00	950.00
10/27/2022	Archaeology		9	95.00	855.00
10/27/2022	Archaeology		9	80.00	720.00
10/28/2022	Archaeology		9	80.00	720.00
10/31/2022	Vehicle Mileage	Crew Transportation: 4 RT Meadow Valley to Olympic Valley @190 mi; 6 RT Loyalton to Olympic Valley @ 100mi)	1,360	0.63	856.80
11/21/2022	Exemption	THP Exempt Permit	10.50	95.00	997.50
11/22/2022	Exemption	THP Exempt Permit, Archaeological Reporting	4.50	80.00	360.00
11/30/2022	Exemption	THP Exempt Permit; Archaeological Reporting	4	80.00	320.00
12/12/2022		OV1 archaeology records check request from Sacramento State (invoice attached)			261.63

BALANCE DUE

\$13,413.43

J. Asher

Progress Payment # 1
for Feb 2023 Meeting
20-12-732000

OLYMPIC VALLEY PUBLIC SERVICE DISTRICT
PROGRESS PAYMENT REPORT

EXHIBIT D-9
5 Pages

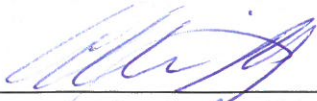
PROJECT TITLE: **Professional Forestry Services**
 PROJECT NUMBER: **20-12-732000**
 CONTRACTOR NAME: **Feather River Forestry**
 & ADDRESS: **PO Box 1411**
Quincy, CA 95971

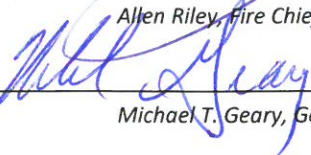
DATE: 01/07/2023
 PAYMENT ESTIMATE #: 2
 PERIOD: Oct-Dec 2022

BID AMOUNT: \$ 10,000.00
 NET CHANGE ORDERS: \$0.00
 ADJUSTED CONTRACT AMOUNT: \$10,000.00
 WORK COMPLETED: \$ 9,235.15
 % WORK COMPLETED: 92%

ORIGINAL TIME: N/A
 REVISED TIME: _____
 TIME ELAPSED: _____
 % TIME ELAPSED: _____

	<i>PREVIOUS</i>	<i>CURRENT</i>	<i>TO DATE</i>
EARNINGS:			
Work Completed	\$ 6,460.00	\$ 2,775.15	\$ 9,235.15
Retention on Work Completed (5%)	\$ -	\$ -	\$ -
Net Earnings on Work Completed	\$ 6,460.00	\$ 2,775.15	\$ 9,235.15
Materials on Hand	\$ -	\$ -	\$ -
Retention on Materials (5%)	\$ -	\$ -	\$ -
Net Earnings On Materials	\$ -	\$ -	\$ -
TOTAL NET EARNINGS	\$ 6,460.00	\$ 2,775.15	\$ 9,235.15
DEDUCTIONS:			
1.			\$ -
2.			\$ -
3.			\$ -
<i>Total Deductions</i>	\$ -	\$ -	\$ -
OTHER ADJUSTMENTS:			
1. Release Retention			\$ -
2.			\$ -
3.			\$ -
Total Adjustments	\$ -	\$ -	\$ -
TOTAL ADJUSTED EARNINGS	\$ 6,460.00	\$ 2,775.15	\$ 9,235.15
LESS PREVIOUS PAYMENTS			\$ (6,460.00)
PAYMENT DUE THIS ESTIMATE			\$ 2,775.15

REVIEWED BY: 
 Allen Riley, Fire Chief

APPROVED BY: 
 Michael T. Geary, General Manager

Feather River Forestry LLC
 PO Box 1411
 Quincy, CA 95971 US
 (530) 927-7095
 dbanchio@gmail.com



INVOICE

BILL TO
 Olympic Valley Community
 Services District

INVOICE # 1210
DATE 01/07/2023
DUE DATE 01/07/2023
TERMS Due on receipt

DATE	ACTIVITY	DESCRIPTION	QTY	RATE	AMOUNT
	Olympic Valley Community Services District				
12/13/2022	Consulting	Consulting: Attend OVPSD Board meeting to discuss OV1, S Turns	0.75	95.00	71.25
	SUBTOTAL - Olympic Valley Community Services District				71.25
	Olympic Valley Community Services District:Professional Forestry Services				
04/15/2022	Consulting	Grant revisions at cal Fire request	2:00	95.00	190.00
04/21/2022	Consulting	Grant budget revisions	1:00	95.00	95.00
07/13/2022	Consulting	Pre grant catch up	3:30	95.00	332.50
07/13/2022	Consulting	Meet Tormey at s turn, review existing bid	2:30	95.00	237.50
08/22/2022	Consulting	Discuss S turn job specifics with potential contractors	1:00	95.00	95.00
10/19/2022	Consulting	Call with OVPSD	1:00	95.00	95.00
10/19/2022	Consulting	WQ cat 6 research/form	2:00	95.00	190.00
10/20/2022	Consulting	Cat 4 application, map, RFP	5:00	95.00	475.00
	SUBTOTAL - Olympic Valley Community Services District:Professional Forestry Services				1,710.00

BALANCE DUE

\$1,781.25

J. Alshae

Progress Payment #2 for
Feb. 2023 Meeting
20-12-732000

Feather River Forestry LLC
 PO Box 1411
 Quincy, CA 95971 US
 (530) 927-7095
 dbanchio@gmail.com

J. B. Smith

*Feb 2023 Progress Payment
 [clean invoice saved on
 server]*



INVOICE

BILL TO
 Olympic Valley Community
 Services District

INVOICE # 1223
DATE 02/18/2023
DUE DATE 02/18/2023
TERMS Due on receipt

20-12-732000

PROJECT #
 Prof. Forestry Services

DATE	ACTIVITY	DESCRIPTION	QTY	RATE	AMOUNT
	Olympic Valley Community Services District				
01/23/2023	Vehicle Mileage	Crew Transportation for 1/23 meeting	180	0.655	117.90
	SUBTOTAL - Olympic Valley Community Services District				117.90
	Olympic Valley Community Services District:OV1				
12/06/2022	Consulting	Status update for PSD	0:30	90.00	45.00
12/13/2022	Consulting	Status update to OVPSD Board during monthly board meeting	1:00	90.00	90.00
	SUBTOTAL - Olympic Valley Community Services District:OV1				135.00
	Olympic Valley Community Services District:Professional Forestry Services				
01/23/2023	Consulting	Meeting re grant strategy	7:48	95.00	741.00
	SUBTOTAL - Olympic Valley Community Services District:Professional Forestry Services				741.00

BALANCE DUE

\$993.90

OLYMPIC VALLEY PUBLIC SERVICE DISTRICT
PROGRESS PAYMENT REPORT

EXHIBIT # D - 10
 3 Pages

PROJECT TITLE: 305 Olympic Valley Road - HVAC Master Plan

DATE: 02/21/2023
 PAYMENT ESTIMATE #: 1

PROJECT NUMBER: 10-09-732000 & 20-12-732000


PERIOD: Dec 2022 / Feb 2023

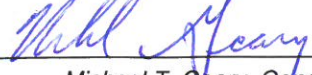
CONTRACTOR NAME: SEED, Inc. c/o Accounts Payable
 & ADDRESS: PO Box 6071
 Incline Village, NV 89450

BID AMOUNT: \$ 19,800.00
 NET CHANGE ORDERS: -
 ADJUSTED CONTRACT AMOUNT: \$19,800.00
 WORK COMPLETED: \$ 13,200.00
 % WORK COMPLETED: 67%

ORIGINAL TIME: N/A
 REVISED TIME:
 TIME ELAPSED:
 % TIME ELAPSED:

	<u>PREVIOUS</u>	<u>CURRENT</u>	<u>TO DATE</u>
EARNINGS:			
Work Completed	\$ -	\$ 13,200.00	\$ 13,200.00
Retention on Work Completed	\$ -	\$ -	\$ -
Net Earnings on Work Completed	\$ -	\$ 13,200.00	\$ 13,200.00
Materials on Hand			\$ -
Retention on Materials	\$ -	\$ -	\$ -
Net Earnings On Materials	\$ -	\$ -	\$ -
TOTAL NET EARNINGS	\$ -	\$ 13,200.00	\$ 13,200.00
DEDUCTIONS:			
1.			\$ -
2.			\$ -
3.			\$ -
<i>Total Deductions</i>	\$ -	\$ -	\$ -
OTHER ADJUSTMENTS:			
1. Release Retention			\$ -
2.			\$ -
3.			\$ -
Total Adjustments	\$ -	\$ -	\$ -
TOTAL ADJUSTED EARNINGS	\$ -	\$ 13,200.00	\$ 13,200.00
LESS PREVIOUS PAYMENTS			\$ -
PAYMENT DUE THIS ESTIMATE			\$ 13,200.00

REVIEWED BY: 
 Dave Hunt, District Engineer

APPROVED BY: 
 Michael T. Geary, General Manager

SEED Inc.

Accounts Payable
 PO Box 6071
 Incline Village, NV 89450

Invoice

Date	Invoice #
12/20/2022	220004.1

Bill To
Olympic Valley Public Service Department Squaw Valley Administration & Fire Depart 305 Olympic Vly Rd Olympic Valley, CA 96146

Ship To

P.O. No.	Terms	Project
	Due on receipt	Squaw Valley/Master Plan - 2...

Item	Description	Est Amt	Prior Amt	Total %	Serviced	Amount
Fin Analysis ...	Building Analysis report. The report will identify addressable issues, identify equipment to be replaced, identify control modifications, coordinate possible redesign, and initiate the HVAC Master Plan.	9,600.00		60.00%		5,760.00
Construction ...	Mechanical Engineering Services: HVAC Master Plan * Fees do not include full construction drawings, commissioning, electrical consultation, structural consultation, or architectural consultation. * Without completing scope 1.A:E it is difficult estimate a exact fee for scope 1.F. Provided fee for scope 1.F is estimated. It would be acceptable to perform scope 1.F for time and materials at \$150 an hour. * Scope 1.F additional estimator cost will be required.	7,200.00		40.00%		2,880.00

				Total	\$8,640.00
--	--	--	--	--------------	------------

Phone #	E-mail
(775) 831-2532	admin@seedtahoe.com

Payments/Credits	\$0.00
Balance Due <i>DA</i>	\$8,640.00

SEED Inc.

Accounts Payable
 PO Box 6071
 Incline Village, NV 89450

Invoice

Date	Invoice #
2/3/2023	220004.2

Bill To
Olympic Valley Public Service Department Squaw Valley Administration & Fire Depart PO Box 2026 Olympic Valley, CA 96146

Ship To

P.O. No.	Terms	Project
		Squaw Valley/Master Plan - 2...

Item	Description	Est Amt	Prior Amt	Total %	Serviced	Amount
Fin Analysis ...	Building Analysis report. The report will identify addressable issues, identify equipment to be replaced, identify control modifications, coordinate possible redesign, and initiate the HVAC Master Plan.	9,600.00	5,760.00	85.00%		2,400.00
Construction ...	Mechanical Engineering Services: HVAC Master Plan * Fees do not include full construction drawings, commissioning, electrical consultation, structural consultation, or architectural consultation. * Without completing scope 1.A:E it is difficult estimate a exact fee for scope 1.F. Provided fee for scope 1.F is estimated. It would be acceptable to perform scope 1.F for time and materials at \$150 an hour. * Scope 1.F additional estimator cost will be required.	7,200.00	2,880.00	70.00%		2,160.00

Total					\$4,560.00
--------------	--	--	--	--	------------

Phone #	E-mail
(775) 831-2532	admin@seedtahoe.com

Payments/Credits	\$0.00
Balance Due	<i>DH</i> \$4,560.00

**OLYMPIC VALLEY PUBLIC SERVICE DISTRICT
PROGRESS PAYMENT REPORT**

EXHIBIT # D - 11
3 Pages

PROJECT TITLE: **OVPSD/SVMWC Intertie Project
Planning, Design, and Construction Support**
PROJECT NUMBER: **10-00-150081**

DATE: 02/03/2023
PAYMENT ESTIMATE #: 11


PERIOD: January 2023

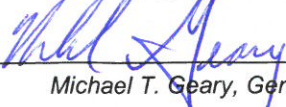
CONTRACTOR NAME **Farr West Engineering**
& ADDRESS: **5510 Longley Lane
Reno, NV 89511**

BID AMOUNT: \$ 148,783.00
NET CHANGE ORDERS: \$0.00
ADJUSTED CONTRACT AMOUNT: \$148,783.00
WORK COMPLETED: \$ 33,175.40
% WORK COMPLETED: 22%

ORIGINAL TIME: N/A
REVISED TIME: _____
TIME ELAPSED: _____
% TIME ELAPSED: _____

	<u>PREVIOUS</u>	<u>CURRENT</u>	<u>TO DATE</u>
EARNINGS:			
Work Completed	\$ 32,930.40	\$ 245.00	\$ 33,175.40
Retention on Work Completed	\$ -	\$ -	\$ -
Net Earnings on Work Completed	<u>\$ 32,930.40</u>	<u>\$ 245.00</u>	<u>\$ 33,175.40</u>
Materials on Hand			\$ -
Retention on Materials	\$ -	\$ -	\$ -
Net Earnings On Materials	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>
TOTAL NET EARNINGS	<u>\$ 32,930.40</u>	<u>\$ 245.00</u>	<u>\$ 33,175.40</u>
DEDUCTIONS:			
1.			\$ -
2.			\$ -
3.			\$ -
<i>Total Deductions</i>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>
OTHER ADJUSTMENTS:			
1. Release Retention			\$ -
2.			\$ -
3.			\$ -
Total Adjustments	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>
TOTAL ADJUSTED EARNINGS	<u>\$ 32,930.40</u>	<u>\$ 245.00</u>	<u>\$ 33,175.40</u>
LESS PREVIOUS PAYMENTS			<u>\$ (32,930.40)</u>
PAYMENT DUE THIS ESTIMATE			<u>\$ 245.00</u>

REVIEWED BY: 
David Hunt, District Engineer

APPROVED BY: 
Michael T. Geary, General Manager

DH



February 3, 2023

Invoice No: R4136.2205.PW - 3

DAVE HUNT
 OLYMPIC VALLEY PUBLIC SERVICE DISTRICT
 305 SQUAW VALLEY ROAD
 OLYMPIC VALLEY, CA 96146-2026

Project R4136.2205.PW Olympic Valley PSD - MWC Intertie
 Description of Services: Project setup; Coordinate site visit meeting
Period January 1, 2023 to January 28, 2023

Phase Task 4.0 - Detailed Design

Task Task 4.1 - Kickoff Meeting and Site Visi

Professional Personnel

	Hours	Rate	Amount
Senior Manager II			
Van Dyne, Matthew	1.00	245.00	245.00
Totals	1.00		245.00
Total Labor			245.00

INVOICE TOTAL

\$245.00 DH

Outstanding Invoices

Number	Date	Balance
2	1/6/2023	5,179.40
Total		5,179.40

Total Now Due

\$5,424.40

Invoice Summary

DOWL, LLC

OLYMPIC VALLEY PUBLIC SERVICE DISTRICT
305 SQUAW VALLEY ROAD
OLYMPIC VALLEY CA 96146-2026

Invoice Date: 2/3/2023
Invoice: 000000000003
Project: R4136.2205.PW
Project Name: Olympic Valley PSD -
MWC Intertie

Description	Contract Amount	Prior Billed	Current Billed	Total Billed	Remaining
Phase 001 - Task 1.0 - Project Management	6,646.00	2,579.25	0.00	2,579.25	4,066.75
Phase 002 - Task 2.0 - Intertie Hydraulic Modeling &	28,522.00	28,521.15	0.00	28,521.15	0.85
Phase 003 - Task 3.0 - Survey	7,016.00	94.50	0.00	94.50	6,921.50
Phase 004 - Task 4.0 - Detailed Design	45,105.00	1,735.50	245.00	1,980.50	43,124.50
Phase 005 - Task 5.0 - Bidding Assistance	4,060.00	0.00	0.00	0.00	4,060.00
Phase 006 - Task 6.0 - Construction Administration	28,394.00	0.00	0.00	0.00	28,394.00
Phase 007 - Task 7.0 - Construction Observation	29,040.00	0.00	0.00	0.00	29,040.00
Grand Total	148,783.00	32,930.40	245.00	33,175.40	115,607.60

**OLYMPIC VALLEY PUBLIC SERVICE DISTRICT
PROGRESS PAYMENT REPORT**

EXHIBIT # D - 12
2 Pages

PROJECT TITLE: **OVGMP Six-Year Review & Report**

DATE: 01/31/2023
PAYMENT ESTIMATE #: 8

PROJECT NUMBER: **10-09-732000**

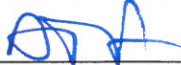
PERIOD: January 2023


CONTRACTOR NAME **McGinley & Associates**
& ADDRESS: **5410 Longley Lane**
Reno, NV 89511

BID AMOUNT: \$ 51,990.00
NET CHANGE ORDERS: \$0.00
ADJUSTED CONTRACT AMOUNT: \$51,990.00
WORK COMPLETED: \$ 42,122.00
% WORK COMPLETED: 81%

ORIGINAL TIME: N/A
REVISED TIME: _____
TIME ELAPSED: _____
% TIME ELAPSED: _____

	<u>PREVIOUS</u>	<u>CURRENT</u>	<u>TO DATE</u>
EARNINGS:			
Work Completed	\$ 40,479.50	\$ 1,642.50	\$ 42,122.00
Retention on Work Completed	\$ -	\$ -	\$ -
Net Earnings on Work Completed	<u>\$ 40,479.50</u>	<u>\$ 1,642.50</u>	<u>\$ 42,122.00</u>
Materials on Hand			\$ -
Retention on Materials	\$ -	\$ -	\$ -
Net Earnings On Materials	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>
TOTAL NET EARNINGS	<u>\$ 40,479.50</u>	<u>\$ 1,642.50</u>	<u>\$ 42,122.00</u>
DEDUCTIONS:			
1.			\$ -
2.			\$ -
3.			\$ -
Total Deductions	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>
OTHER ADJUSTMENTS:			
1. Release Retention			\$ -
2.			\$ -
3.			\$ -
Total Adjustments	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>
TOTAL ADJUSTED EARNINGS	<u>\$ 40,479.50</u>	<u>\$ 1,642.50</u>	<u>\$ 42,122.00</u>
LESS PREVIOUS PAYMENTS			<u>\$ (40,479.50)</u>
PAYMENT DUE THIS ESTIMATE			<u>\$ 1,642.50</u>

REVIEWED BY: 
David Hunt, District Engineer

APPROVED BY: 
Michael T. Geary, General Manager



McGinley & Associates
A Universal Engineering Sciences Company

6995 Sierra Center Pkwy
Reno, NV 89511
(775) 829-2245

D12
Invoice



Date	Invoice #
1/31/2023	28403

Bill To
OLYMPIC VALLEY PUBLIC SERVICE DISTRICT DAVE HUNT PO BOX 2026 OLYMPIC VALLEY, CA 96146

Project Location

P.O. No.	Terms	Due Date	Project No.	Proj. Man.
	Net 30	3/2/2023	Task 6-Report P...	

Description	Qty	Rate	Amount
Principal	5.5	210.00	1,155.00
Staff Hydrogeologist	3.75	130.00	487.50
Services provided 1/1/23 thru 1/31/23: 1.) SRR report finalization.			

NOW ACCEPTING	  	Total	DH \$1,642.50
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Please remit to address above

Payments/Credits	\$0.00
Balance Due	\$1,642.50

OLYMPIC VALLEY PUBLIC SERVICE DISTRICT
PROGRESS PAYMENT REPORT

EXHIBIT # D - 13
 3 Pages


PROJECT TITLE: **Water Meter Replacement Project**
Badger Meter
 PROJECT NUMBER: **10-00-150035**
 CONTRACTOR NAME **Badger Meter**
 & ADDRESS: **4545 W. Brown Deer Rd.**
PO Box 245036
Milwaukee, WI 53224-6536

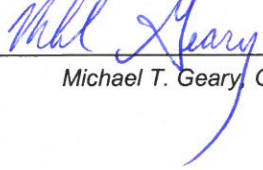
DATE: 02/06/2023
 PAYMENT ESTIMATE #: 11
 PERIOD: Thru January 2023

BID AMOUNT: \$ 364,533.77
 NET CHANGE ORDERS: \$0.00
 ADJUSTED CONTRACT AMOUNT: \$364,533.77
 WORK COMPLETED: \$ 196,892.14
 % WORK COMPLETED: 54%

ORIGINAL TIME: N/A
 REVISED TIME: _____
 TIME ELAPSED: _____
 % TIME ELAPSED: _____

	<u>PREVIOUS</u>	<u>CURRENT</u>	<u>TO DATE</u>
EARNINGS:			
Work Completed	\$ 193,737.29	\$ 3,154.85	\$ 196,892.14
Retention on Work Completed	\$ -	\$ -	\$ -
Net Earnings on Work Completed	<u>\$ 193,737.29</u>	<u>\$ 3,154.85</u>	<u>\$ 196,892.14</u>
Materials on Hand			\$ -
Retention on Materials	\$ -	\$ -	\$ -
Net Earnings On Materials	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>
TOTAL NET EARNINGS	<u>\$ 193,737.29</u>	<u>\$ 3,154.85</u>	<u>\$ 196,892.14</u>
DEDUCTIONS:			
1.			\$ -
2.			\$ -
3.			\$ -
<i>Total Deductions</i>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>
OTHER ADJUSTMENTS:			
1. Release Retention			\$ -
2.			\$ -
3.			\$ -
Total Adjustments	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>
TOTAL ADJUSTED EARNINGS	<u>\$ 193,737.29</u>	<u>\$ 3,154.85</u>	<u>\$ 196,892.14</u>
LESS PREVIOUS PAYMENTS			<u>\$ (193,737.29)</u>
PAYMENT DUE THIS ESTIMATE			<u>\$ 3,154.85</u>

REVIEWED BY: 
 David Hunt, District Engineer

APPROVED BY: 
 Michael T. Geary, General Manager



013

Mail all remittances to:
 Box 88223
 Milwaukee, WI 53288-8223

4545 W Brown Deer Rd. P.O. Box 245036
 Milwaukee, WI 53224-9536 (414) 355-0400
 Credit Inquiries - credit@badgermeter.com

INVOICE NUMBER	DATE
1557286	02/06/23
D-U-N-S 00-606-9710	
NET 30 DAYS	

FED I.D. #39-0143280
 GST# 123746141

SOLD TO CUSTOMER: 43622
 OLYMPIC VALLEY PUBLIC SERVICE DISTRICT
 1810 OLYMPIC VALLEY ROAD
 P O BOX 2026
 OLYMPIC VALLEY, CA 96146

SHIP TO CUSTOMER: 3
 OLYMPIC VALLEY PSD
 305 OLYMPIC VALLEY RD
 OLYMPIC VALLEY, CA 96146

CUSTOMER PO#	SHIPPING TERMS	FREIGHT CARRIER
DAVE HUNT	FREIGHT PREPAID/ADD TO INVOICE	UPS Ground
ORDER DATE	INCO TERMS	TRACKING NUMBER
07/19/22	FCA FACTORY	1Z5899760391849850
PROPOSAL #	FINAL DESTINATION	WAREHOUSE / ORDER#
	UNITED STATES	AZ 1093642

LINE	PRODUCT DEFINITION	UNIT PRICE	EXTENDED PRICE USD
1	Badger Meter Item: 102-2451 EU-EDA-PXXX-E5-CA-19BE-A5Y2-XXT2-XX-B0A Ordered: 4.000 Shipped: 4.000 5307 KATHY RICHARDS PRODUCT TYPE EU - E-SERIES ULTRASONIC SS (NSF-61-372) METER TYPE EDA - 1-1/2" ELLIPTICAL (1-1/2 X 13) WATER APPLICATION P - POTABLE CONNECTIONS/GASKETS XX - NONE -NONE ACCESSORIES X - NONE REGISTRATION E5 - ENCODER TECHNOLOGY CA - FOR CONNECTIVITY TO ORION REGISTRATION FACE 1 - STANDARD UNIT OF MEASURE/DIAL RES 9B - 9 DIAL - 0.1 GALLONS VISUAL BILLING UNITS E - 1,000 TESTING A5 - BADGER STD (TS-423) SERIALIZATION METER Y2 - YR MFG 9D & PBB APPLICATION XX - NONE WIRING METHOD T2 - TWIST TIGHT W_SHIELD - 5 FT (MTR, ASSY) ENDPOINT SHIPMENT MODE XX - N/A CUSTOMER ID B0A - BADGER METER STANDARD (ID=B0A)	523.0000	2092.00
2	Badger Meter Item: 101-8522 EU-EEA-PXXX-E5-CA-19BE-A6Y2-XXT2-XX-B0A Ordered: 1.000 Shipped: 1.000 5307 KATHY RICHARDS PRODUCT TYPE EU - E-SERIES ULTRASONIC SS (NSF-61-372) METER TYPE EEA - 2" ELLIPTICAL (2 X 17) WATER APPLICATION P - POTABLE	704.0000	704.00

This invoice is made subject to the terms & conditions found on our web-site: <https://www.badgermeter.com/terms-and-conditions>. Terms and conditions related to service units, training, and professional services can be found here: <https://badgermeter.com/service-units-terms-and-conditions>. Goods covered by this invoice were produced in compliance with the provisions of the Fair Labor Standards Act of 1938 as amended.

ORIGINAL INVOICE

INVOICE



4545 W Brown Deer Rd. P.O. Box 245036
 Milwaukee, WI 53224-9536 (414) 355-0400
 Credit Inquiries - credit@badgermeter.com

Mail all remittances to:
 Box 88223
 Milwaukee, WI 53288-8223

INVOICE NUMBER	DATE
1557286	02/06/23
D-U-N-S 00-606-9710	
NET 30 DAYS	

FED I.D. #39-0143280
 GST# 123746141

SOLD TO CUSTOMER: 43622
 OLYMPIC VALLEY PUBLIC SERVICE DISTRICT
 1810 OLYMPIC VALLEY ROAD
 P O BOX 2026
 OLYMPIC VALLEY, CA 96146

SHIP TO CUSTOMER: 3
 OLYMPIC VALLEY PSD
 305 OLYMPIC VALLEY RD
 OLYMPIC VALLEY, CA 96146

CUSTOMER PO#	SHIPPING TERMS	FREIGHT CARRIER
DAVE HUNT	FREIGHT PREPAID/ADD TO INVOICE	UPS Ground
ORDER DATE	INCO TERMS	TRACKING NUMBER
07/19/22	FCA FACTORY	1Z5899760391849850
PROPOSAL #	FINAL DESTINATION	WAREHOUSE / ORDER#
	UNITED STATES	AZ 1093642

LINE	PRODUCT DEFINITION	UNIT PRICE	EXTENDED PRICE USD
	CONNECTIONS/GASKETS XX - NONE -NONE		
	ACCESSORIES X - NONE		
	REGISTRATION E5 - ENCODER		
	TECHNOLOGY CA - FOR CONNECTIVITY TO ORION		
	REGISTRATION FACE 1 - STANDARD		
	UNIT OF MEASURE/DIAL RES 9B - 9 DIAL - 0.1 GALLONS		
	VISUAL BILLING UNITS E - 1,000		
	TESTING A6 - BADGER STD (TS-424)		
	SERIALIZATION METER Y2 - YR MFG 9D & PBB		
	APPLICATION XX - NONE		
	WIRING METHOD T2 - TWIST TIGHT W_SHIELD - 5 FT (MTR, ASSY)		
	ENDPOINT SHIPMENT MODE XX - N/A		
	CUSTOMER ID B0A - BADGER METER STANDARD (ID=B0A)		
	Sub Total		2796.00
	Freight		156.14
	Total Tax		202.71
	Total		3154.85
	Case Number: 00494948		

This invoice is made subject to the terms & conditions found on our web-site: <https://www.badgermeter.com/terms-and-conditions>. Terms and conditions related to service units, training, and professional services can be found here: <https://badgermeter.com/service-units-terms-and-conditions>. Goods covered by this invoice were produced in compliance with the provisions of the Fair Labor Standards Act of 1938 as amended.

**OLYMPIC VALLEY PUBLIC SERVICE DISTRICT
PROGRESS PAYMENT REPORT**

EXHIBIT # D - 14
2 Pages

PROJECT TITLE: **West Tank Coating Project**

DATE: 01/31/2023
PAYMENT ESTIMATE #: 6

PROJECT NUMBER: **10-00-150071**


PERIOD: January 2023

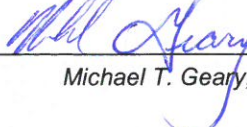
CONTRACTOR NAME **Sierra Controls**
& ADDRESS: **5470 Louie Lane, Ste 104
Reno, NV 89511-1860**

BID AMOUNT: \$ 9,310.00
NET CHANGE ORDERS: \$32,300.00
ADJUSTED CONTRACT AMOUNT: \$41,610.00
WORK COMPLETED: \$ 37,854.15
% WORK COMPLETED: 91%

ORIGINAL TIME: N/A
REVISED TIME: _____
TIME ELAPSED: _____
% TIME ELAPSED: _____

	<u>PREVIOUS</u>	<u>CURRENT</u>	<u>TO DATE</u>
EARNINGS:			
Work Completed	\$ 37,466.65	\$ 387.50	\$ 37,854.15
Retention on Work Completed	\$ -	\$ -	\$ -
Net Earnings on Work Completed	<u>\$ 37,466.65</u>	<u>\$ 387.50</u>	<u>\$ 37,854.15</u>
Materials on Hand			\$ -
Retention on Materials	\$ -	\$ -	\$ -
Net Earnings On Materials	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>
TOTAL NET EARNINGS	<u>\$ 37,466.65</u>	<u>\$ 387.50</u>	<u>\$ 37,854.15</u>
DEDUCTIONS:			
1.			\$ -
2.			\$ -
3.			\$ -
Total Deductions	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>
OTHER ADJUSTMENTS:			
1. Release Retention			\$ -
2.			\$ -
3.			\$ -
Total Adjustments	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>
TOTAL ADJUSTED EARNINGS	<u>\$ 37,466.65</u>	<u>\$ 387.50</u>	<u>\$ 37,854.15</u>
LESS PREVIOUS PAYMENTS			<u>\$ (37,466.65)</u>
PAYMENT DUE THIS ESTIMATE			<u>\$ 387.50</u>

REVIEWED BY: 
David Hunt, District Engineer

APPROVED BY: 
Michael T. Geary, General Manager

D-14

Sierra Controls
5470 Louie Lane
Ste 104
Reno, NV 89511-1860
775-236-3350

OLYMPIC VALLEY PUBLIC SERVICE DISTRICT
ATTN: ACCOUNTS PAYABLE
P.O. BOX 2026
OLYMPIC VALLEY, CA 96146

Invoice number 123703
Date 01/31/2023

Project **20-6479 OLYMPIC VALLEY PSD - WEST TANK REHAB SUPPORT**

Please Reference Invoice Number on Check
If you would like to receive your invoices electronically, please send an email to office@sierracontrols.com

Customer P.O.: Agreement

Reference Quote: 20-6479

Requested By: Dave Hunt

Scope: West Tank Rehab Support

Invoice Summary

Description	Contract Amount	Percent Complete	Prior Billed	Remaining Percent	Remaining	Current Billed
Item 1. Temporary Tank Instrumentation	5,110.00	100.00	5,110.00	0.00	0.00	0.00
Item 2. Engineering Data	2,840.00	100.00	2,840.00	0.00	0.00	0.00
Item 3. Field Engineering Support	1,360.00	100.00	1,360.00	0.00	0.00	0.00
CO1: West Tank Rehab Support - T&M, Cellular, and VCL Fees	32,300.00	88.37	28,156.65	11.63	3,755.85	387.50
Warranty (NT- Non Billable)- Date Range	0.00	0.00	0.00	0.00	0.00	0.00
Total	41,610.00	90.97	37,466.65	9.03	3,755.85	387.50

Amount

Item 1. Temporary Tank Instrumentation
Item 2. Engineering Data
Item 3. Field Engineering Support
CO1: West Tank Rehab Support - T&M, Cellular, and VCL Fees

Total 387.50

Invoice total **387.50**

DH

Approved by: _____

OLYMPIC VALLEY PUBLIC SERVICE DISTRICT
BOARD OF DIRECTORS MEETING MINUTES #905
JANUARY 31, 2023

Agenda with board packet and staff reports is available at the following link:

<https://www.ovpsd.org/board-agenda-january-2023>

A. Call to Order, Roll Call and Pledge of Allegiance. Vice-President Hudson called the meeting to order at 8:30 a.m.

Directors Present: Dale Cox*, Katy-Hover-Smoot, Bill Hudson, Fred Ilfeld, and Katrina Smolen.

*Directors joined via noticed teleconference.

Directors Absent: None

Staff Present: Thomas Archer, District Counsel; Jessica Asher, Board Secretary; Brandon Burks, Operations Manager; Mike Geary, General Manager; Dave Hunt, District Engineer; Danielle Mueller, Finance & Administration Manager; and Allen Riley, Fire Chief.

Others Present: Mike Carabetta; Laney Griffo; Jason Hansford; Ed Heneveld; Richard Koffler; Jean Lange; Richard Pallante, T-TSA General Manager; Bob Shull, California CLASS; Dwight Smith, McGinley and Associates; and David Stepner.

Danielle Mueller led the Pledge of Allegiance.

B. Community Informational Items.

B-1 Friends of Squaw Creek (FOSC) – None.

B-2 Friends of Olympic Valley (FOOV) – None.

B-3 Olympic Valley Design Review Committee (OVDRC) – David Stepner discussed the design of the base to base gondola maintenance building on the Olympic Valley side.

B-4 Olympic Valley Municipal Advisory Council (OVMAC) – There will be a joint meeting between the OVMAC and the North Tahoe Regional Advisory Council (NTRAC) on February 9th to discuss traffic concerns and mitigation plans for the FIS World Cup. There was a brief discussion about how traffic impacts the District's operations and on-call response. The Board requested staff to submit a letter to the County regarding traffic impacts to the District.

B-5 Squaw Valley Mutual Water Company (SVMWC) – David Stepner provided an update on the water line replacement project and introduced Richard Koffler, the SVMWC treasurer.

B-6 Squaw Valley Property Owners Association (SVPOA) – None.

B-7 Mountain Housing Council of Tahoe Truckee (MHC) – Director Ilfeld discussed the evolution of the MHC and the development of the Truckee Tahoe Workforce Housing Agency, which will work on housing issues from the employee/employer side and the Housing HUB, which will work on housing issues driven from the developer side. The North Lake Tahoe Resort Association (NLTRA) has changed its name to the North Tahoe Community Alliance (NTCA) to acknowledge the shift in the organization's focus from marketing to management. The NTCA will be supporting transportation and housing projects. Director Ilfeld discussed how the reduction in the state budget has cut housing funding and said that he and others will be going to Sacramento to lobby for housing funds.

- B-8** Tahoe-Truckee Sanitation Agency (T-TSA) – Director Cox reviewed the T-TSA Board Meeting summary and provided detail on the proposed changes in rates which are charged regionally on the tax bill. Richard Pallante, T-TSA General Manager, provided a presentation, included in the Board packet. District staff noted they have been working well with the agency through the General Manager transition. Director Ilfeld asked if T-TSA monitors wastewater for COVID indicators; Mr. Pallante said the agency was approached and has responded that they are willing to monitor but currently does not.
- B-9** Capital Projects Advisory Committee (CAP) – Ms. Mueller said the Placer County Board of Supervisors recently approved the projects recommended by the CAP. The Committee recommended \$4.5M in capital projects and reserved \$2.7M to fund future projects. The CAP bylaws were recently changed to allow funding of transportation and housing projects, however the County and NTCA are working to determine how the Transient Occupancy Tax (TOT) and Tourism Business Improvement District (TBID) funding should be spent. Staff requested feedback from the Board in advance of an upcoming meeting on the topic. The Board expressed concern in diverting funds that have been used for capital projects in alignment with the Tourism Master Plan priorities, such as multi-use trail construction, towards housing projects if the projects are not well defined and there is not a similar housing master plan. In addition to trails providing recreational opportunities, they are a valuable means to alleviate traffic in the summer months. The Board supported completion of the resort triangle bike paths. Directors and members of the public acknowledged that assets such as the Olympic Valley Park and the bike paths in Olympic Valley need maintenance and that many regional trail systems lack infrastructure such as restrooms and water. They also noted that public transportation to point of use needs to be improved. They voiced concern about the need to fund maintenance and redevelopment of existing recreational assets as well as complete new capital projects. There was also clear acknowledgement that the workforce housing issues are critical to the District’s ability to retain and recruit staff and be able to continue to provide high-level services to our community. Staff encouraged the community to look for and submit a survey related to how TOT and TBID funding will be allocated.
- B-10** Firewise Community – Mike Carabetta said the National Fire Protection Association renewed the Olympic Valley Firewise Community for the 2022-2023 year. Renewal is required annually which is time consuming and the group hopes to streamline the process through use of a QR code for self-reporting of defensible space hours at green waste days. District staff have been working with Placer County to organize *Chipper Days* – the Firewise Community would like to try to capture the data associated with chipping. The Firewise Community had a financial deficit last year; while they have been successful with fundraising, they may charge for curbside collection of green waste in the future. The Alpine Meadows/Olympic Valley fuel reduction project is fully funded and progress on the required environmental documentation will be underway shortly. Director Smolen said FOSC was considering applying for a CAL FIRE Wildfire Prevention Grant.

Item F-2 was taken out of order.

F-2 Fuels Management Program.

The Board reviewed the item and accepted public comment.

Chief Riley and Ms. Asher reviewed the staff report. The Directors voiced support for long-term fire prevention staffing and applauded the fuels management work by the District and Firewise Community.

Public Comment –

Ed Heneveld said that Katrina Smolen is working on grants for the Firewise Community and suggested the District and Friends of Squaw Creek/Firewise Community coordinate grant applications. Mike Carabetta said that the Firewise Community often hears complaints about how people’s neighbors are managing their defensible space and said more public education is important.

C. Public Comment/Presentation.

None.

D. Financial Consent Agenda Items.

Directors Hudson and Smolen convened with staff on January 30, 2023 from approximately 1:00 – 2:00 p.m. to review items D-1 through D-14, F-5, F-6, and other finance-related items on the agenda. Ms. Mueller provided a summary of the meeting. Item D-14 was removed from the consent agenda.

Public Comment – None.

Director Cox made a motion to approve the financial consent agenda which was seconded by Director Hover-Smoot. A roll call vote was taken, and the motion passed.

Cox – Yes | Hover-Smoot – Yes | Hudson – Yes | Ilfeld – Yes | Smolen - Yes

E. Approve Minutes.

E-1 Minutes for the Board of Directors Regular Meeting of December 13, 2022.

The Board reviewed the item, accepted public comment, and approved the minutes for the Board of Director meeting of December 13, 2022.

Public Comment – None.

Director Ilfeld made a motion to approve the minutes of the Board of Director meeting of December 13, 2023, which was seconded by Director Cox. A roll call vote was taken, and the motion passed.

Cox – Yes | Hover-Smoot – Yes | Hudson – Yes | Ilfeld – Yes | Smolen – Yes

Director Hover-Smoot made a motion to adjourn the OVPSD meeting at 10:02 AM and for the Board to reconvene as the Olympic Valley Groundwater Management Plan (GMP) Implementation Group, which was seconded by Director Smolen. A roll call vote was taken, and the motion passed.

Cox – Yes | Hover-Smoot – Yes | Hudson – Yes | Ilfeld – Yes | Smolen – Yes

A. OVGMP – Call to Order and Roll Call.

Director Hudson called the meeting of the Olympic Valley Groundwater Management Plan (GMP) Implementation Group to order at 10:02 a.m.

Directors Present: Dale Cox, Katy Hover-Smoot, Bill Hudson, Fred Ilfeld, and Katrina Smolen

Directors Absent: None

Ms. Asher announced that Pursuant to Government Code section 54952.3, the Board does not receive any additional compensation over and above their \$600 monthly compensation.

B. Six Year Review and Report.

The Board reviewed the item, accepted public comment and adopted Olympic Valley Groundwater Management Plan (OVGMP) Implementation Group Resolution – 2023-01 incorporating the Six-Year Review and Report (SRR) for water years 2016-2021 into the OVGMP.

Mr. Hunt provided a summary of the staff report and project status. The Advisory Committee met on November 9, 2022 and recommends approval of the Six-Year Review and Report.

Mr. Smith, McGinley and Associates, provided an overview of the changes made to the Draft report based on direction from the December 13, 2022 Board meeting. These changes included integrating recommendations regarding climate change, providing additional information regarding water quality items, and differentiating snowmaking and irrigation water demands.

Public Comment –

Mr. Heneveld asked about the transmissivity related to Well 18-4; Mr. Smith responded that testing of the new Well 18-4, which has not been in use to date, was performed in 2017 and there has been some monitoring in adjacent areas. While there is some reporting available, the District would need to work with the Resort at Squaw Creek for further information. Director Smolen asked if the District's development agreement included monitoring. Mr. Geary responded that monitoring may be addressed in the Supplemental EIR but it is not addressed in the development agreement. Mr. Heneveld also discussed the water quality concerns in the SRR and the Technical Review Committee CHAMP meetings. Mr. Geary said staff attends the CHAMP meetings and will report updates to the Board.

Jason Hansford read a letter from Todd Groundwater related to proposed groundwater modeling for assessing water supply sufficiency with climate change. The letter stated that due to the unique conditions of Olympic Valley's aquifer, future changes to the annual water budget for the Olympic valley Groundwater Basin are likely to be small and proposed climate change analyses are likely to have limited benefit. The comment letter stated that if the climate change analyses were completed for the Village at Palisades Tahoe Specific Plan's (VPTSP) Water Supply Assessment (WSA), [as proposed by the District in its response to the VPTSP's Partially Revised Draft Environmental Impact Report (PRDEIR)], the analysis would not substantially change the results of the District's future supply sufficiency analysis presented in the WSA.

The letter read by Mr. Hansford resulted in a conflict of interest for Directors Hudson and Smolen who are either employed by, or perform contractual services for, Palisades Tahoe. They both stated their conflict and left the room.

Mr. Hunt said that the SRR does not address future development. The Directors thanked Mr. Smith for incorporating the Board's concerns related to climate change into the OVGMP and noted that it is an essential element to groundwater management.

Director Cox made a motion to adopt Implementation Group Resolution 2023-01 to incorporate the Six Year Review and Report for Water Years 2016-2021 in the OVGMP. The motion was seconded by Director Hover-Smoot. A roll call vote was taken, and the motion passed.

Cox – Yes | Hover-Smoot – Yes | Hudson – Absent | Ilfeld – Yes | Smolen – Absent

C. Adjourn

Director Hover-Smoot made a motion to adjourn OVGMP Implementation Group meeting at 10:28 AM, which was seconded by Director Cox. A roll call vote was taken, and the motion passed.

Cox – Yes | Hover-Smoot – Yes | Hudson – Absent | Ilfeld – Yes | Smolen – Absent

Director Cox called the meeting to order at 10:30 A.M. Directors Hudson and Smolen returned to the room.

F. Old & New Business.

F-1 Village at Palisades Tahoe Project Update.

The Board reviewed the item and accepted public comment.

Mr. Archer said the Village at Palisades Tahoe Specific Plan is a matter of large community concern. Due to the conflicts of interest of Directors Hudson and Smolen's employment and contractual relationship with Palisades Tahoe, they sat in the audience with the public to listen to the item as members of the community.

Mr. Geary reviewed the staff report and discussed the comments submitted by the District to Placer County in response to the Partially Revised Draft Environmental Impact Report (PRDEIR), which were included in the Board Packet.

Mr. Smith provided a summary of the scope of work included with the comment letter. Director Hover-Smoot noted that the impacts of climate change on the District's operations have been regularly discussed at Board meetings for several years. She said she hopes the applicant will move forward with climate change modeling to be equipped with more knowledge and a clean conscience. Director Ilfeld said he supported the letter as provided to the County.

Director Ilfeld asked which agency is responsibility for evacuations along SR 89. Staff said law enforcement would be responsible for evacuations and does not know if CalTrans or California Highway Patrol provided comments in response to the PRDEIR.

Public Comment -

Ms. Lange asked for clarification about how future water demands are incorporated into the numeric groundwater model. Mr. Geary responded that the estimated water demands at build out are modeled including the proposed residential units, the mountain adventure center, irrigation and snowmaking.

Mike Carabetta submitted a letter from the Friends of Olympic Valley requesting that the District inform the County that the redundant water supply study has concluded and that no viable alternative water supply was found; and that information from the Community Wildfire Protection Plan regarding the District's wildfire risk should replace the opinions of the OVFD's former Fire Chief from 2016 .

David Stepner asked how the updates to the Water Supply Assessment (WSA) would be funded. Mr. Geary said the applicant would reimburse the cost to prepare the WSA if the County directed it be updated. Mr. Stepner asked how the District would proceed if the County does not direct the District to update the WSA. Mr. Geary said the County is the lead agency since the District is not considered a

“public water system” under SB 610 and that the District could update the WSA as a matter of information outside the CEQA process, but that option has not been discussed.

Mr. Heneveld noted that Dwight Smith’s scope of work does not include updating the water model to include data since 2015, and asked how costly and how valuable incorporating this data would be. Mr. Smith responded that a medium priority from the OVGMP SRR is to update the water model, complete a model audit, and recalibrate if required. This effort may be significant. However, since the driest time frame is from 1999-2000 and the model seems to be fairly accurate, he does not anticipate significant changes that would substantially affect the WSA. Mr. Heneveld voiced concern about the evacuation, future shelter in place options, and voiced support for the Jitney Road.

Jason Hansford said he and Palisades Tahoe look forward to working with the District. He said that climate change is an important issue and briefly discussed the modeling science. He said that challenging wildfire conditions exist today and those concerns are not related to the Village development. The Specific Plan will be consistent with the wildfire prevention plan for the District. There is a unique opportunity for shelter in place, but the development will also be hardening buildings with ventilation for shelter in place scenarios. He noted that the solutions related to wildfire preparedness require a variety of approaches.

Katrina Smolen and Bill Hudson rejoined the Board.

F-3 Annual Review of Purpose and Mission Statements, and Core Values.

The Board reviewed the item, accepted public comment, and determined that no changes are needed.

Mr. Geary introduced the staff report. A review of the District’s Purpose Statement, Mission Statement and Core Values is part of the Board’s annual activities. The Board said that they may want to expand the mission statement to more fully include the District’s fire prevention work, but that it would be best considered in a future strategic planning session.

Public Comment – None.

F-4 Fire Department – Mission and Vision Statements, and Core Values.

The Board reviewed the item, accepted public comment, and determined that no changes are needed.

Chief Riley introduced the staff report. An annual review of the Department’s adopted Mission and Vision Statements and Core Values is part of the Board’s annual activities. Chief Riley said the statements are reviewed with the crews annually and the Fire Department has no proposed changes to the Statements. The Directors said that no changes are needed at this time.

Public Comment – None.

F-5 Purchase of Certificate of Deposit (CD) with Protective Securities, Inc.

The Board reviewed the item, accepted public comment, and authorized staff to transfer funds into three new CDs, each worth \$246,000, for a range of 2- to 5-year maturities, with Protective Securities, Inc.

This item was discussed at the Finance Committee, Ms. Mueller reviewed the staff report.

Public Comment – None.

Director Smolen made a motion to authorize staff to transfer funds into three new CDs, each worth \$246,000, for a range of 2- to 5-year maturities, with Protective Securities, Inc., which was seconded by Director Hover-Smoot. A roll call vote was taken, and the motion passed.

Cox – Yes | Hover-Smoot – Yes | Hudson – Yes | Ilfeld – Yes | Smolen – Yes

F-6 Enrollment in California CLASS

The Board reviewed the item, accepted public comment, adopted Resolution 2023-01, authorized the General Manager to execute registration documents, and approved an initial funding investment of \$2,000,000.

This item was discussed at the Finance Committee. Bob Shull, Director of Investment Advisory Services for California Class, provided a brief overview of the local management investment pool via telephone. Ms. Mueller reviewed the staff report. There was a discussion about the investments of California CLASS which are limited per Government Code 53601 which directs investment of public funds. While the pool does not have FDIC Insurance, the investments are very conservative. Director Cox voiced concern about the pool not having FDIC insurance. Staff and other Directors appreciated the concern but disagreed that all District investments should be FDIC insured.

Public Comment –

Jean Lange asked what percent of the District's funds would be moved to California CLASS; Ms. Mueller responded that the initial investment would be \$2M, which is approximately 15% of the District's funds.

Director Ilfeld made a motion to adopt Resolution 2023-01, to authorize the General Manager to execute registration documents, and to approve an initial funding investment of \$2,000,000, which was seconded by Director Hover-Smoot. A roll call vote was taken, and the motion passed.

Cox – No | Hover-Smoot – Yes | Hudson – Yes | Ilfeld – Yes | Smolen – Yes

F-7 AB 2449 – Brown Act Legislation

The Board reviewed the item, accepted public comment, and provided direction regarding hybrid meeting and Director attendance policies.

Ms. Asher reviewed the staff report. There was a discussion about hybrid meetings and the Board directed staff to continue business as usual and to teleconference under traditional Brown Act legislation as needed.

Public Comment – None.

G. Management Status Reports.

G-1 Fire Department Report

Chief Riley reviewed the report, discussed his attached resignation letter, increased call volume and the traffic considerations as related to emergency response.

G-2 Water & Sewer Operations Report

Mr. Burks reviewed the report and discussed succession planning, staff training, winter operations, bike trail snow removal and equipment maintenance, water tank and fire hydrant snow removal, the water meter replacement project, and the Zone 3 Tank recoating project.

G-3 Engineering Report

Mr. Hunt reviewed the report and provided an update on the Department's projects including the Village at Palisades Tahoe Specific Plan, the SVMWC/OVPSD Intertie Project, the Zone 3 Recoating Project and updates to the District's Capital Replacement Plan.

G-4 Administration & Office Report

Ms. Asher reviewed the report and discussed the recruitment for an Administrative Assistant or Program Analyst I, the Brown Act, and Board Meeting Length. The Board said that meetings over 4-5 hours are challenging mentally but that snacks do alleviate some of the burn-out. The Board generally wanted to proceed with business as usual rather than increasing the use of committees or special meetings but suggested that especially for longer agendas we streamline the community information items and consider using the committee structure and consent agenda more.

G-5 General Manager Report

Mike Geary introduced Laney Griffo, a journalist for the Sierra Sun, in the audience. Ms. Griffo said the publication would like to have more coverage of Olympic Valley and that she intends to increase her attendance at Board Meetings.

G-6 Legal Report (verbal)

None.

G-7 Directors' Comments (verbal)

The Directors requested the District write a letter to Placer County regarding the traffic impacts to operations, noted that Santa's visit to the District was very successful and voiced appreciation for the Directors not voting unanimously on some agenda items. There was concern about Amerigas not filling propane tanks. Staff responded that they have reached out to the Office of Emergency Services on the issue but has not received a meaningful response.

H. Adjourn.

Director Hover-Smoot made a motion, seconded by Director Ilfeld to adjourn at 12:51 p.m. A roll call vote was taken, and the motion passed.

Cox – Yes | Hover-Smoot – Yes | Hudson – Yes | Ilfeld – Yes | Smolen – Yes

By, J. Asher



OLYMPIC VALLEY PUBLIC SERVICE DISTRICT



EXHIBIT F-1
2 Pages

FUELS MANAGEMENT PROGRAM

DATE: February 28, 2023

TO: District Board Members

FROM: Allen Riley, Fire Chief; Mike Geary, General Manager; and Jessica Asher, Program Manager

SUBJECT: Fuels Management Program – Update

BACKGROUND: Since November 2020, the District has worked to expand the Fire Department's Fuels Management Program. The Board of Directors directed staff to provide progress reports at its monthly meetings. A comprehensive update was provided at the November 2021 Board Meeting and is here: https://www.ovpsd.org/sites/default/files/F-1_2021-11-16_Fuels%20Management%20Program%20Board%20Mtg%20-%20Compiled-Rev.pdf

DISCUSSION: Olympic Valley Fuels Management Program – Projects and Grant Funding
Staff is working internally and with Feather River Forestry to develop an action plan and identify relevant grants based on the project prioritization in the Community Wildfire Protection Plan. The Department had planned to apply for funding from the CAL FIRE Wildfire Prevention Grant, due March 15, 2023; however, after further consultation with our neighboring Districts and Danielle Bradfield, Feather River Forestry, staff does not feel the application would be competitive at this time. Staff is further developing the Fuels Management Program; expanding the Defensible Space Program; and scoping fuels management projects in preparation of partnering with agencies to fund aspects of the program soon.

Green Waste Programs – 2023

The PSD, Friends of Olympic Valley (FoOV), and Palisades Tahoe are scheduled to host six Green Waste Days this summer. Staff is coordinating with FoOV and the Firewise Community to staff the gate and with Palisades Tahoe to confirm availability of the East Parcel (Lot 4), across from the Fire Station. District staff will be working with our partners to publicize the events and will provide the

labor and equipment expenses to clean-up and load the green waste into containers on the Monday following each event.

The Placer County Chipper Program is a cost-share program, funded by Placer County and CALFIRE, that provides low-cost residential chipper service for Placer County residents, incentivizes fuels reduction, and promotes defensible space adherence and fire prevention activities. For \$80 / hour, residents can utilize a crew that will chip and broadcast piled vegetation. Fire Department staff have scheduled six Chipper Days with the Placer County Chipping Crew to provide residential chipping services:

- #1 – Tuesday, July 25, 2023
- #2 – Wednesday, July 26, 2023
- #3 – Tuesday, August 29, 2023
- #4 – Wednesday, August 30, 2023
- #5 – Tuesday, September 26, 2023
- #6 – Wednesday, September 27, 2023

Green Waste-Only Dumpster Rebate Program

The District has committed to funding the Green Waste-Only Dumpster Rebate Program through June 30, 2023. The program provides 100% reimbursement (\$135.67) per property for renting a green waste-only dumpster for one-week from Tahoe Truckee Sierra Disposal (TTSD). Staff will request the Board consider extending the program for FY 2023-2024 after TTSD releases the 2023 season rates and anticipates the District will continue this program.

ALTERNATIVES: This report is informational only; no action is requested from the Board.

FISCAL/RESOURCE IMPACTS: The District was awarded a grant in the amount of \$31,898 from CALFIRE for the preparation of the Community Wildfire Protection Plan (CWPP), a grant of \$539,888 from CALFIRE to perform forest fuels reduction on 120-acres (OV-1), and a grant of \$50,000 from TTCF for fuels reduction work on 3-acres at the S-Turns on Olympic Valley Road. The District has executed a professional services agreement with Danielle Bradfield (Feather River Forestry) for grant writing and consulting services for a not-to-exceed amount of \$10,000. Staff have spent a significant amount of time developing our Fuels Management Program and preparing and managing grant funds.

RECOMMENDATION: This report is informational only; no action is requested from the Board.

ATTACHMENTS: None

DATE PREPARED: February 23, 2023



OLYMPIC VALLEY PUBLIC SERVICE DISTRICT



EXHIBIT F-2
4 Pages

ON-CALL FORESTRY AND FUELS MANAGEMENT SERVICES FEATHER RIVER FORESTRY – PROFESSIONAL SERVICES AGREEMENT

DATE: February 28, 2023

TO: District Board Members

FROM: Allen Riley, Fire Chief; Mike Geary, General Manager;
Jessica Asher, Program Manager

SUBJECT: On Call Professional Forestry Services - Professional Services Agreement (PSA)
with Feather River Forestry

BACKGROUND: The District continues to proactively expand its role to address wildfire risks by increasing its Defensible Space and Fuels Management Programs.

In 2020, the District entered a contract to prepare a Community Wildfire Protection Plan (CWPP) to identify and prioritize the fuels reduction and wildfire prevention strategy for the Valley, a portion of the Truckee River corridor, as well as surrounding wildlands. This plan was approved in November 2022.

In 2021, the Board approved a \$10,000 agreement with Feather River Forestry to leverage the CWPP to apply for the grant funds.

In September 2022, a grant agreement was executed with the CALFIRE/CA Climate Investments Fire Prevention Program for \$539,888 for completion of the Olympic Valley Fuel Reduction Project. The project will create a 120-acre fuel break on the ridgeline immediately north of the community (Project OV-1). In October, 2022 the District contracted with Feather River Forestry to provide the Registered Professional Forestry (RPF) services needed to perform the project.

The District has identified fuels management as a top priority and continues to need consultant support to implement the CWPP. This support comes in the form of general professional forestry services related to the fuels management program and forest management; and grant writing and grant strategy to advance the projects identified in the CWPP.

DISCUSSION: As part of the development of the Fuels Management Program, the District would like to retain service with a Registered Professional Forester (RPF). This would help the District to develop a robust fuels management program, advance the priority projects identified in the CWPP, collaborate with neighboring agencies on landscape scale projects, author grants on behalf of the Department, author compliance documents required as part of the grant application and/or implementation process, and represent the Department during fuel reduction grant processes and projects.

There are very few RPFs in the region available for this work, however, Forest River Forestry is available and is highly recommended. Staff has worked with Feather River Forestry since 2021 and the contractual relationship proves to be cooperative, productive, and efficient.

Feather River Forestry has billed \$9,235 of the \$10,000 contract approved by the OVPSD Board in July of 2021. This work was associated with writing the CALFIRE grant for OV-1; providing RPF services and permitting support for the fuel reduction project on Olympic Valley Road at the S-Turns; supporting the District's coordination related to regional projects; delivering status updates at District Board Meetings; and supporting the District's Community Wildfire Protection Plan.

The on-call professional services agreement will be in effect unless terminated and will allow for \$20,000 per year in on-call services. Feather River Forestry will only engage in services in response to specific requests by the District; the scope of assignments will be mutually agreed upon by the District and Feather River Forestry LLC in advance. The services will be performed on a time and materials basis in accordance with the attached fee schedule.

ALTERNATIVES: 1. Approve the proposal to provide on call professional forestry services not-to-exceed \$20,000 annually with Feather River Forestry, approve an amendment to the Fire Department's FY 2022-2023 Operating Budget in the amount of \$20,000, and authorize the General Manager to execute all contractual documents.

2. Do not approve the agreement with Feather River Forestry.

FISCAL/RESOURCE IMPACTS: The requested \$20,000 amendment to the FY 2022-2023 Fire Department Operating Budget will be funded by FY 2023 property tax revenue, which is anticipated to be \$365,000 greater than the budgeted amount. In the future, the contract will be included in the Fire Department's annual budget.

RECOMMENDATION: Approve the professional services agreement with Feather River Forestry.

ATTACHMENTS: Feather River Forestry Proposal.

DATE PREPARED: February 22, 2022



Allen Riley, Fire Chief
Olympic Valley Public Services District
P.O. Box 2026
Olympic Valley, CA 96146

February 22, 2023

RE: On-Call Professional Forestry Services

Mr. Riley,

Thank you for the opportunity to provide Olympic Valley Public Services District (District) with on-call professional forestry services. Anticipated services under this contract include but are not limited to:

- i. Professional and technical advice pertaining to forest management within and adjacent to the District's boundary.
- ii. Grant writing and strategy as part of the District's overall fuels program.
- iii. Assisting the District in the development of a fuels program.

Task work under this on-call authorization will be initiated only in response to specific requests by the District and the scope for individual assignments will be mutually agreed upon by the District and Feather River Forestry LLC.

Services will be performed on a time and materials basis in accordance with Feather River Forestry's 2023 Fee Schedule, attached. It is mutually agreed upon that the value of this contract shall not exceed a total of \$20,000.00.

Should you have any questions regarding this proposal, please contact me directly as (530)927-7095.

Respectfully,

Danielle E. Bradfield
Registered Professional Forester #2808
Feather River Forestry LLC



Feather River Forestry LLC

2023 Fee Schedule

Professional services will be billed on a time and materials basis in accordance with the following billing rates:

- Registered Professional Forester:\$100.00/hour
- Staff Forester: \$80.00/hour
- Field Vehicle Standard Mileage Rate at time of service, currently \$0.655/mi
- Outside Services & Misc. Expenses: Cost plus 15%
- Travel and Per Diem Cost: As Per GSA rates at time of service.



OLYMPIC VALLEY PUBLIC SERVICE DISTRICT



BUDGET PREPARATION SCHEDULE

DATE: February 28, 2023

TO: District Board Members

FROM: Danielle Mueller, Finance & Administration Manager

SUBJECT: Fiscal Year 2023-2024 Budget Preparation Schedule

BACKGROUND: Every February, staff provides the Board and public schedule milestones for the preparation of the budget for the next fiscal year starting on July 1.

During the budget preparation process, the Board's attention is drawn to estimated changes in property tax, changes in rate revenue, proposed utility rate increases, debt reduction or proposed new debt, two operating budgets, capital budgets, contributions to Fixed Asset Replacement Funds (FARFs) and pension expenses, especially the District's Unfunded Accrued Liability (UAL).

DISCUSSION: Below is a list of milestone dates by which staff anticipates the following events to occur.

February 27 th , 2023	Finance Committee reviews staff recommendation of the proposed budget schedule.
February 28 th , 2023	Finance Committee makes recommendation at Board Meeting regarding the budget schedule.
March 3 rd , 2023	Staff submits draft department budgets to Finance & Administration Manager.
March 27 th , 2023	Finance Committee reviews 1 st draft of 2023-2024 Budget and Prop 218 rate increases. Makes initial recommendations.
March 28 th , 2023	Finance Committee reviews Budget and Prop 218 Rate increases at Board Meeting. Makes recommendations.
April 24 th , 2023	Finance Committee reviews 2 nd draft of 2023-2024 Budget in detail. Makes recommendations.
April 25 th , 2023	Finance Committee reviews Budget and Rates at Board Meeting. Makes recommendations.
May 12 th , 2023	Mail Prop 218 notices 45 days prior to Public Hearing.

Board Meeting and Introduction to Ordinance:

- May 25th, 2023 Board receives proposed 2023-2024 Budget & Charges Ordinance in meeting packet.
- May 30th, 2023 Finance Committee reviews staff's recommendation and proposed 2023-2024 Budget & Charges Ordinance.
- May 30th, 2023 Finance Committee makes recommendation at Board Meeting for proposed 2023-2024 Budget.

Board Meeting and Public Hearing:

- June 22nd, 2023 Board receives proposed 2023-2024 Budget & Charges Ordinance in meeting packet.
- June 26th, 2023 Finance Committee reviews staff's recommendation for proposed 2023-2024 Budget & Charges Ordinance.
- June 27th, 2023 Board considers adoption of 2023-2024 Budget & Charges Ordinance based on presentation, discussion, and Finance Committee recommendations.

- ALTERNATIVES:**
1. Accept the Budget Preparation Schedule provided.
 2. Adjust the Budget Preparation Schedule.

FISCAL/RESOURCE IMPACTS: The District’s budget is the core document that identifies anticipated “*fiscal and resource impacts*”. It serves as a short-term and long-term map for how the District will carry out its financial plan. It allows us to properly plan for the future and consider problems before they arise. The District currently operates on approximately \$4 million in rate revenue and \$3.9 million in tax revenue annually. We must use these funds to cover our operations, pay down debts, pay for capital projects, and save for the future. In order to do that, the budget must detail estimates of costs, revenues, capital projects, and reserve funds. It’s the goal of the District to always be fully funded and avoid significant rate increases or debt financing. Having a sound budget that we will be preparing over the next few months will allow us to achieve that goal.

RECOMMENDATION: Staff recommends that the Board accept the Budget Preparation Schedule provided.

ATTACHMENTS: None.

DATE PREPARED: February 21st, 2023



OLYMPIC VALLEY PUBLIC SERVICE DISTRICT



EXHIBIT F-4
11 Pages

CALIFORNIA SPECIAL DISTRICTS ASSOCIATION (CSDA) CALL FOR NOMINATION

DATE: February 28, 2023

TO: District Board Members

FROM: Jessica Asher, Board Secretary

SUBJECT: CSDA Call for Nominations – Seat C

BACKGROUND: The CSDA Elections and Bylaws Committee is looking for interested Special District Board Members or General Managers who are interested in leadership of the California Special Districts Association for the 2023-2026 term. Seat C in the Sierra Network is currently held by Pete Kampa, Groveland Community Services District and who is running for re-election.

DISCUSSION: CSDA is governed by an 18-member Board of Directors elected by a web-based online voting system and mail ballots. The Board consists of three directors from each of the six regions throughout California. CSDA Board members meet 4-5 times annually in Sacramento and are expected to serve on at least one committee which meets 3-5 times per year in Sacramento. Board members are also required to attend two annual events and complete the Special District Leadership Academy.

CSDA provides education and training, insurance programs, legal advice, industry-wide litigation and public relations support, legislative advocacy, capital improvement and equipment funding, collateral design services, and current information for management and operational effectiveness. For more information about CSDA, visit their website at: www.csda.net

ALTERNATIVES:

1. Nominate a candidate from the Olympic Valley Public Service District.
2. Do not nominate a candidate.

RECOMMENDATION: Discuss the opportunity and determine if there is sufficient interest by any Board member to serve on the CSDA Board of Directors.

FISCAL/RESOURCE IMPACTS: None

ATTACHMENTS: Call for Nominations, CSDA Board Policy 2.16 Board Commitments & Responsibilities, Candidate Information Sheet, Nomination Form, CSDA Network Map

DATE PREPARED: February 21, 2023

The Elections and Bylaws Committee is looking for Independent Special District Board Members or their General Managers who are interested in leading the direction of the California Special Districts Association for the 2024 - 2026 term.

The leadership of CSDA is elected from its six geographical networks. Each of the six networks has three seats on the Board with staggered 3-year terms. Candidates must be affiliated with an independent special district that is a CSDA Regular Member in good standing and located within the geographic network that they seek to represent.

The CSDA Board of Directors is the governing body responsible for all policy decisions related to CSDA's member services, legislative advocacy, professional development, and other resources for members. The Board of Directors is crucial to the operation of the Association and to the representation of the common interests of all California's special districts before the Legislature and the State Administration. Serving on the Board requires one's interest in the issues confronting special districts statewide.

Commitment and Expectations:

- Attend all Board meetings, usually 4-5 meetings annually, at the CSDA office in Sacramento.
- Participate on at least one committee, meets 3-5 times a year at the CSDA office in
 - (CSDA reimburses Directors for their related expenses for Board and committee meetings as outlined in Board policy).
- Attend, at minimum, the following CSDA annual events: Special Districts Legislative Days -held in the Spring, and the CSDA Annual Conference - held in the Summer/Fall.
 - (CSDA does **not** reimburse expenses for the two conferences even if a Board or committee meeting is held in conjunction with the event)
- Complete all four modules of CSDA's Special District Leadership Academy within 2 years of being elected.
 - (CSDA does **not** reimburse expenses for the Academy classes even if a Board or committee meeting is held in conjunction with the event).

Nomination Procedures: Any Regular Member district in good standing is eligible to nominate one person, a board member or managerial employee (as defined by that district's Board of Directors), for

election to the CSDA Board of Directors. **A copy of the member district's resolution or minute action and Candidate Information Sheet must accompany the nomination. The deadline for receiving nominations for the Northern, Sierra, Coastal and Southern Networks is April 6, 2023. Where there is no incumbent running in the Bay Area and Central Networks the deadline for receiving nominations is April 17, 2023. Nominations and supporting documentation may be mailed or emailed.**

[Nomination Form Here](#)

[Candidate Information Sheet Here](#)

Mail: 1112 I Street, Suite 200, Sacramento, CA 95814

Fax: 916.442.7889

E-mail: amberp@csla.net

Once received, nominees will receive a candidate's letter. The letter will serve as confirmation that CSDA has received the nomination and will also include campaign guidelines.

CSDA will begin electronic voting on June 5, 2023. All votes must be received through the system no later than 5:00 p.m. July 14, 2023. The successful candidates will be notified no later than July 18, 2023. All selected Board Members will be introduced at the Annual Conference in Monterey, CA in August 2023.

Expiring Terms

Northern Network Seat C – Fred Ryness, Burney Water District*

Sierra Network Seat C – Pete Kampa, Groveland Community Services District*

Bay Area Network Seat C – Vacant

Central Network Seat C – Steve Perez, GM, Rosamond Community Services District

Coastal Network Seat C – Vince Ferrante, Moss Landing Harbor District*

Southern Network Seat C – Arlene Schafer, Costa Mesa Sanitary District*

(= Incumbent is running for re-election)*

CSDA will be using a web-based online voting system allowing your district to cast your vote easily and securely. Electronic Ballots will be emailed to the main contact in your district June 5, 2023. All votes must be received through the system no later than 5:00 p.m. July 14, 2023.

Districts can opt to cast a paper ballot instead; but you must contact Amber Phelen by e-mail amberp@csda.net by April 6, 2023 in order to ensure that you will receive a paper ballot on time.

CSDA will mail paper ballots on June 5, 2023 per district request only.

#FeatureNews

0 comments

2043 views

Permalink

<https://www.csda.net/blogs/kristin-withrow1/2023/01/30/call-for-csda-board-nominations>



Policy 2.16: Board Commitments & Responsibilities

Overview:

The Board of Directors is responsible for ensuring the Association's long-term financial stability and integrity. Directors ensure the Association fulfills its mission to promote good governance and improved core local services through professional development, advocacy and other services for all types of independent special districts. In order to foster the Association's continued viability and growth, effective member engagement and sufficient revenue are essential. Accordingly, Directors pledge to be active participants and promote the Association and its services.

Core Commitments:

1. Support the approved CSDA mission statement, vision statement, and Board beliefs.
2. Advocate for the Association and its members.
3. Serve as a part of a unified governing body.
4. Govern within Board policies, standards and ethics.
5. Dedicate the time and energy necessary to be effective.
6. Represent and make policy decisions based on the impact to the entire special districts community.
7. Respect the individual views of Directors, then collectively support Board decisions.
8. Communicate as a cohesive Board of Directors with a common vision and voice.
9. Operate with the highest standards of integrity and trust.

Date Approved: 11/8/2013

Date Amended: 03/13/2015, 11/13/15, 09/02/16, 01/20/17, 01/19/18, 1/17/2020



**California Special
Districts Association**

Districts Stronger Together

Duties & Responsibilities:

General Participation

1. Regularly attend Board meetings – a Board member may be dismissed after three unexcused absences.
2. Actively participate in decision-making by being familiar with issues and prepared to address all agenda items.
3. Participate in setting CSDA policy, budget approval and establishing the direction for the Association through the Strategic Plan.
4. Actively participate as a member of at least one and no more than two CSDA committees – Board Officers may participate in more than two committees as required in the CSDA Bylaws and Board Policy Manual.
5. Attend the Association's annual conference and legislative days and participate in other meetings/events.

Governance & Training

1. Complete all four modules of CSDA's Special District Leadership Academy (SDLA) within 2 years of being elected/appointed to the CSDA Board of Directors prior to the expiration of a CSDA Board Member's full-term of office. If not completed by the end of the full-term, the CSDA Board Member shall be ineligible to run for re-election on the CSDA Board of Directors unless they are registered to attend the next available SDLA event.
2. Attend Board member orientation training provided by CSDA.
3. Provide CSDA electronic certificates for posting on the CSDA website indicating current and successful completion of AB1234 (Ethics Training), AB1825 (Harassment Prevention Training), and graduation from the CSDA Special District Leadership Academy (SDLA).

Association Programs

1. Actively understand and encourage participation in CSDA partner programs (SDRMA, CSDA Finance Corporation, SDLF) as well as other CSDA endorsed services within your district, chapter, Network service area and statewide.

Date Approved: 11/8/2013

Date Amended: 03/13/2015, 11/13/15, 09/02/16, 01/20/17, 01/19/18, 1/17/2020



CEO Performance Evaluation

1. Complete and submit the annual Chief Executive Officer (CEO) performance evaluation form by the designated due date. A written request to be excused from submitting the CEO evaluation form may be submitted to the CSDA President for consideration. The CSDA President shall determine if the request is approved or denied using Board Policy: 2.17-Excused Absences as guidance. If the CEO evaluation is not completed by a CSDA Board Member that has not been excused, that individual shall be ineligible to run for re-election on the CSDA Board of Directors upon completion of their term.

Advocacy, Recruitment & Retention

1. Encourage timely responses from your district and service area to CSDA legislative calls to action and other grassroots efforts. Play an active grassroots role within your service area and participate in grassroots campaigns coordinated by CSDA.
2. Advocate for CSDA with an emphasis on building relationships and furthering the understanding/awareness of special districts and the Association within your service area, chapter and statewide.
3. Promote CSDA membership and engagement opportunities in ways appropriate within your service area (i.e. sponsorships, advertisers, exhibitors, speakers, professional development opportunities, services, programs, etc.).

Finance

1. Read and understand CSDA financial statements and otherwise assist the Board in fulfilling its fiduciary responsibility.

Date Approved: 11/8/2013

Date Amended: 03/13/2015, 11/13/15, 09/02/16, 01/20/17, 01/19/18, 1/17/2020



**California Special
Districts Association**
Districts Stronger Together

2023 CSDA BOARD CANDIDATE INFORMATION SHEET

The following information **MUST** accompany your nomination form and Resolution/minute order:

Name: _____

District/Company: _____

Title: _____

Elected/Appointed/Staff: _____

Length of Service with District: _____

1. Do you have current involvement with CSDA (such as committees, events, workshops, conferences, Governance Academy, etc.):

2. Have you ever been associated with any other state-wide associations (CSAC, ACWA, League, etc.):

3. List local government involvement (such as LAFCo, Association of Governments, etc.):

4. List civic organization involvement:

****Candidate Statement – Although it is not required, each candidate is requested to submit a candidate statement of no more than 300 words in length. Any statements received in the CSDA office after the nomination deadlines will not be included with the ballot.**



**California Special
Districts Association**
Districts Stronger Together

2023 BOARD OF DIRECTORS NOMINATION FORM

Name of Candidate: _____

District: _____

Mailing Address: _____

Network: _____ (see map)

Telephone: _____

(PLEASE BE SURE THE PHONE NUMBER IS ONE WHERE WE CAN REACH THE CANDIDATE)

Fax: _____

E-mail: _____

Nominated by (optional): _____

Return this form, a Board resolution/minute action supporting the candidate, and Candidate Information Sheet by mail or email to:

CSDA
Attn: Amber Phelen
1112 I Street, Suite 200
Sacramento, CA 95814
(877) 924-2732

amberp@csda.net

DEADLINE FOR RECEIVING NOMINATIONS:

Northern, Sierra, Coastal and Southern Networks: **April 6, 2023 at 5:00 p.m.**

Bay Area and Central Networks: **April 17, 2023 at 5:00 p.m.**



California Special Districts Association
DISTRICT NETWORKS





OLYMPIC VALLEY PUBLIC SERVICE DISTRICT



EXHIBIT F-5
24 Pages

SPECIAL DISTRICT RISK MANAGEMENT AUTHORITY (SDRMA) CALL FOR NOMINATION

DATE: February 28, 2023

TO: District Board Members

FROM: Jessica Asher, Board Secretary

SUBJECT: SDRMA General Election Nominations

BACKGROUND: SDRMA is a public entity Joint Powers Authority established to provide property/liability, workers compensation, health benefit coverages and comprehensive risk management programs for special districts and other public agencies. SDRMA is governed by a Board of Directors elected from the membership by the programs' members.

DISCUSSION: Three seats are up for election to serve a four-year term effective January 1, 2024. The District may nominate a candidate to run in the general election. Nomination filing must be completed by May 1, 2023 so Board action is required by the April meeting to meet this filing deadline. Nominees must be a board member or management employee of the SDRMA Member, and the SDRMA Member must be an active member agency of both SDRMA's Property/Liability and Workers' Compensation Programs. Candidates must be nominated by resolution and the candidate must complete a "statement of qualifications." Additional details are provided in the attached nomination packet.

ALTERNATIVES:

1. Nominate a candidate from the Olympic Valley Public Service District. Staff will prepare a resolution as needed.
2. Do not nominate a candidate.

RECOMMENDATION: Discuss the opportunity and determine if there is sufficient interest by any Board member to serve on the SDRMA Board of Directors.

FISCAL/RESOURCE IMPACTS: None

ATTACHMENTS: 2023 SDRMA Nomination Packet

DATE PREPARED: February 21, 2023

2023 Nomination Packet Checklist



SDRMA BOARD OF DIRECTORS NOMINATION AND ELECTION GUIDELINES

January 18, 2023, marks the official commencement of the election process for the SDRMA Board of Directors. Three seats on the Board of Directors are up for election in 2023.

For your convenience we have enclosed the necessary nomination documents and election process schedule. Please note that some items have important deadlines. All documents contained in this packet, as well as additional information regarding SDRMA Board elections, are available on our website www.sdrma.org and/or by calling SDRMA Member Services at 800-537-7790.

- ____ **Attachment One:** **SDRMA Board of Directors Fact Sheet:** This document reviews the Board of Directors' Roles and Responsibilities along with other important information.

- ____ **Attachment Two:** **SDRMA Board of Directors 2023 Nomination/Election Schedule:** Please review this document for important deadlines. Nomination submissions must be received by 4:30 pm at the SDRMA office listed below in original format with wet signatures.

- ____ **Attachment Three:** **SDRMA Election Policy No. 2022-06:** A Policy of the Board of Directors of the Special District Risk Management Authority establishing guidelines for Director elections.

- ____ **Attachment Four:** **Sample Resolution for Candidate Nomination:** A resolution of the Governing Body of the Agency nominating a candidate for the Special District Risk Management Authority Board of Directors.

- ____ **Attachment Five:** **Candidate's Statement of Qualifications:** Please be advised that no candidate statements are endorsed by SDRMA. Candidate's Statements of Qualification will be distributed to the membership with the SDRMA election ballot, "exactly as submitted" by the candidate.

Please complete and return all required nomination and election documents to:

SDRMA Election Committee
C/O Ellen Doughty, Chief Member Services Officer
Special District Risk Management Authority
1112 "I" Street, Suite 300
Sacramento, California 95814

SDRMA BOARD OF DIRECTORS
FACT SHEET

SDRMA BOARD OF DIRECTORS ROLE AND RESPONSIBILITIES

Special District Risk Management Authority (SDRMA) is a public entity Joint Powers Authority established to provide cost-effective property/liability, worker's compensation, health benefit coverages and comprehensive risk management programs for special districts and other public agencies throughout California. SDRMA is governed by a Board of Directors elected from the membership by the programs' members.

Number of Board Members	SDRMA Board of Directors consists of seven Board Members , who are elected at-large from members participating in both programs.
Board of Directors' Role	SDRMA Board of Directors provide effective governance by supporting a unified vision, ensuring accountability, and setting direction based on SDRMA's mission and purpose, as well as establishing and approving policy to ensure SDRMA meets its obligations and commitment to its members.
Board of Directors' Responsibilities	Board Member responsibilities include a commitment to: serve as a part of a unified governance body; govern within Board of Directors' policies, standards and ethics; commit the time and energy to be effective; represent and make policy decisions for the benefit, and in the best interest, of all SDRMA members; support collective decisions; communicate as a cohesive Board of Directors with a common vision and voice; and, operate with the highest standards of integrity and trust.
Three Seats For this Election	Elections for Directors are staggered and held every two years, four seats during one election and three seats in the following election. Three seats are up for election this year.
Term of Directors	Directors are elected for four-year terms . Terms for directors elected this election begin January 1, 2024 and end on December 31, 2027.
Board Member Travel Reimbursement	Board Members are reimbursed for reasonable travel and lodging in accordance with SDRMA Board Ordinance No. 2022-01 and applicable laws and are allowed to claim a stipend of \$235 per meeting day or for each day's service rendered as a Member of the Board.
Number of Meetings per Year	The Board meets from seven to ten times annually with an average of eight board meetings per year. Generally, the Board does not meet more than one meeting per month.
Meeting Location	SDRMA office in Sacramento, CA and at two conference locations.
Meeting Dates	Typically the first Wednesday and Thursday of the month.
Meeting Starting Times	Meetings are typically held 3:00 to 5:30 p.m. Wednesday and 8:00 to 10:00 a.m. Thursday.
Meeting Length	Meetings are four to six hours on average.
Average Time Commitment	Commitment per month ranges from 15 to 20 hours .

"The mission of Special District Risk Management Authority is to provide excellent risk financing and risk management services through a financially sound pool to California public agencies, delivered in a timely and responsive cost-efficient manner."

SDRMA BOARD OF DIRECTORS
2023 NOMINATION/ELECTION SCHEDULE

2023 Nomination/Election Schedule



JANUARY						
S	M	T	W	T	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

FEBRUARY						
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19	20	21	22	23	24	25
26	27	28				

MARCH						
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19	20	21	22	23	24	25
26	27	28	29	30	31	

APRIL						
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16	17	18	19	20	21	22
23/30	24	25	26	27	28	29

MAY						
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21	22	23	24	25	26	27
28	29	30	31			

JUNE						
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JULY						
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23/30	24/31	25	26	27	28	29

AUGUST						
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27	28	29	30	31		

SEPTEMBER						
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OCTOBER						
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29	30	31				

NOVEMBER						
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DECEMBER						
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17	18	19	20	21	22	23
24/31	25	26	27	28	29	30

TASK TIMELINE
11/2/22 Board approves 2023 Election Schedule
1/18 Mail Notification of Election & Nomination Procedure to Members 90 days prior to mailing Ballots (118 days)
2/8-9 Election Committee is appointed/ratified
5/1 Deadline to return Nominations
5/4 <i>Tentative</i> - Election Committee Meeting Reviews Nominations
5/15 E-Mail Ballots to Members 60 days prior to Ballot Receipt Deadline (86 days)
8/8 Deadline to Receive Ballots
8/9 <i>Tentative</i> - Election Committee Meeting Count Ballots at SDRMA Office No more than 5 days after 8/8/23
8/10 Election Committee Notifies Successful Candidates of Election Results
11/1-2 Directors' Elect are invited to attend November Board Meeting
1/2024 Newly Elected Directors' Seated and Election of Officers

SDRMA BOARD OF DIRECTORS
ELECTION POLICY NO. 2022-06

A POLICY OF THE BOARD OF DIRECTORS OF SPECIAL DISTRICT RISK MANAGEMENT AUTHORITY ESTABLISHING GUIDELINES FOR DIRECTOR ELECTIONS, DIRECTOR APPOINTMENTS, AND CREATION OF A SUPERVISING ELECTION COMMITTEE

WHEREAS, SPECIAL DISTRICT RISK MANAGEMENT AUTHORITY (SDRMA) is a joint powers authority, created pursuant to Section 6500, et. seq. of the California Government Code; and

WHEREAS, the Board of Directors recognizes that it is in the best interest of the Authority and its members to adopt a written policy for conducting the business of the Board; and

WHEREAS, establishing guidelines for Director elections and appointments will help ensure a process that is consistent for all nominees and candidates, will promote active participation by SDRMA members in the election/appointment process, and will help ensure election/appointment of the most qualified candidate(s); and

WHEREAS, the Bylaws provide the Board with the option of conducting the election using a mail-in ballot process; and

WHEREAS, the Board of Directors of SDRMA has an overriding and compelling interest in ensuring the accuracy of the election/appointment process of its Board members through the creation of an election committee;

NOW, THEREFORE, it is the policy of the Board of Directors of SPECIAL DISTRICT RISK MANAGEMENT AUTHORITY, until such policy shall have been amended or rescinded, that the following procedures shall be followed when conducting Director elections or filling a Director vacancy by appointment:

1.0. Election Schedule

1.1. Not later than the first Board meeting of each election year, the Board of Directors shall approve an election schedule based on the following criteria and time frames.

2.0. Election Committee

2.1. The Board of Directors herein establishes an election committee with the following composition, duties and responsibilities; The five (5) members of the Election Committee shall include two (2) presently sitting members of the Board of Directors of SDRMA whose seats are not up for election, the Management Analyst & Clerk of the Board of Directors of SDRMA, and the CPA/auditor regularly used and retained by

SDRMA at the time of counting ballots of and for an election to the Board of Directors. For good reason found and stated, the Board of Directors of SDRMA may appoint any CPA/auditor who, in the discretion of the Board of Directors, would appropriately serve the Election Committee. The General Counsel for SDRMA shall also sit as a member of the Election Committee with the additional obligation of providing legal advice to the balance of the Committee as legal questions may arise.

3.0. Member Notification of Election

- 3.1. Authority staff shall provide emailed notification, of an election for the Board of Directors, to all member agencies during January of each election year. Such notification shall be provided a minimum of ninety (90) days prior to the distribution of ballots and shall include (1) where to locate election documents in MemberPlus; (2) the number of Director seats to be filled by election; and (3) a summary of nomination/election deadline dates.

4.0. Qualifications

- 4.1. A candidate seeking election, re-election or appointment to SDRMA's Board of Directors must be a member of the Governing Body or a management employee of an SDRMA member participating in both the Property/Liability and Workers' Compensation Programs. To qualify as a "management employee," the candidate must be a management-level (as determined by the Governing Body) employee whose wages are reported to the IRS on a "W-2" form. Only one (1) representative from any Member may serve on the Board of Directors at the same time. [Per Bylaws, Article II, (2) (b)]
- 4.2. Each nominated candidate must submit a properly completed "Statement of Qualifications" (required form attached) with an original wet signature (electronic signatures are not acceptable) on or before the filing deadline in May in order for the candidate's name to be placed on the official ballot. A candidate shall provide responses to all questions on the candidate's "Statement of Qualifications". Each nominated candidate's "Statement of Qualifications" must be filed in SDRMA's office on or before the aforementioned deadline by (1) personal delivery; (2) U.S. mail; or (3) courier. To assure the Statement of Qualifications has affixed the candidate's original wet signature, the Statement of Qualifications may not be delivered by electronic mail. When ballots are provided to the membership, each candidate's "Statement of Qualifications" form will be available to the membership exactly as submitted by the candidate to SDRMA. However, any attachments submitted by the candidate(s) with the Statement of Qualifications will not be provided by SDRMA with the ballots to any members.
- 4.3. If a nominated candidate elects not to use the provided form "Statement of Qualifications," and prepares instead the candidate's own completed form, the

candidate's form must include the title "Statement of Qualifications" and contain exactly all information required and requested by the provided form.

NOTE: The candidate's "Statement of Qualifications" form must be submitted as a part of the nominating process. When ballots are made available to the membership, each candidate's "Statement of Qualifications" form will be distributed "exactly as submitted" to SDRMA, except that any attachments submitted by the candidate will not be sent to any SDRMA members.

- 4.4. A candidate who does not submit a Candidate's Statement of Qualifications that complies with Section 4.2 or 4.3 will be disqualified by the SDRMA Election Committee.
- 4.5. A qualified candidate currently serving on the CSDA board of directors must, if elected to the SDRMA board of directors, immediately resign his or her seat on the CSDA board. [Per Memorandum of Understanding, Alliance Executive Council, 9/20/2001.] Such resignation must occur prior to the meeting at which the director-elect takes his or her seat on the SDRMA board.

5.0. Nominating Procedure

- 5.1. Candidates seeking election or reelection must be nominated by action of their respective Governing Body. Only one (1) candidate may be nominated per member agency and one (1) candidate shall not represent more than one (1) member agency. A resolution from the candidate's district/agency Governing Body nominating the candidate must be received by the Authority on or before the scheduled date in May. (A sample of the resolution is enclosed). Actual receipt by the Authority on or before the scheduled deadline date in May is required. The resolution nominating the candidate may be hand-delivered to the Authority or sent by U.S. mail or emailed to SDRMA. In the event a candidate is nominated by two (2) or more member agencies, he or she shall represent the member agency whose nominating resolution is first received by the Authority. The other member agency or agencies that nominated the candidate shall be entitled to select a replacement nominee as long as a resolution nominating the replacement is received by the Authority prior to the scheduled deadline date.
- 5.2. A member may not nominate a candidate unless that member is participating in both the Property/Liability and Workers' Compensation Programs and is in "good standing" on the date the nominations are due. "Good standing" is defined as no accounts receivable due to SDRMA which is more than ninety (90) days past due.
- 5.3. No earlier than the day after the deadline for receipt of nominations, the Election Committee, as hereinabove defined and comprised, shall review all nominations received from members, and will reject any nominations that do not meet all of the

qualifications specified and set forth in this policy. The Election Committee's decisions regarding the qualification of nominees are final. Following the Election Committee's review of all nominations, the Election Committee shall direct that a ballot be prepared stating and listing all of the qualified nominees. The ballot of qualified nominees shall be provided to the membership for election via MemberPlus as described below.

- 5.4. Upon verification or rejection of each nominee by the Election Committee, staff will email acknowledgment to both the nominee and the district/agency of its acceptance or rejection as a qualified nominee for election.
- 5.5. A nominee requesting that his/her nomination be withdrawn prior to the election, shall submit such requests in writing to SDRMA's office a minimum of three (3) days prior to the scheduled date for posting the ballots. After that date, all qualified nominees' names shall appear on the ballot provided to the membership.

6.0. Terms of Directors

- 6.1. The election of directors shall be held in each odd-numbered year. The terms of the directors elected by the Members will be staggered. Four directors will serve four-year terms, to end on December 31 of one odd-numbered year. Three directors will serve four-year terms, to end on December 31 of the alternate odd-numbered year. [Per Bylaws, Article II, (3), paragraph 1].

7.0. Campaigning

- 7.1. SDRMA staff will publish via MemberPlus each qualified candidate's "Statement of Qualifications", "exactly as submitted" by the candidate with the ballots to the membership.
- 7.2. Candidates, at their own expense, may distribute additional information to member agency(s) after the ballots have been published and prior to the election.
- 7.3. SDRMA staff is prohibited from actively promoting a candidate or participating in the election process while on Authority premises.
- 7.4. SDRMA staff may provide member information, mailing lists, financial reports or operational data and information, that is normally available through the Public Records Act, to candidates to assist them in their research and campaigning. In addition to obtaining such information under the Public Records Act, candidates may request SDRMA staff prepare mailing labels for the distribution of campaign materials to member agencies. Under existing policy, charges will apply for this service. The SDRMA logo is trademarked for use by SDRMA only. Neither the logo, nor any other Trademark

of SDRMA may be used in any campaign literature. No campaign literature is to imply support of any candidate by SDRMA.

- 7.5. SDRMA election documents for the membership, including ballots and candidates' "Statement of Qualifications", shall be made available via MemberPlus upon sending out an e-blast announcement via email.

8.0. Limitations on Campaigning

- 8.1. As used in this section the following terms have the following meanings:

"Campaign Activity" means any activity that expressly advocates the election or defeat of a candidate or provides direct support to a candidate for his or her candidacy. "Campaign activity" does not include the incidental and minimal use of public resources, such as equipment or office space, for campaign purposes or the use of public resources to nominate a candidate or vote in any Board of Directors election.

"Candidate" means an individual who has been nominated by the Member Agency to have his or her name listed on the ballot for election to the Board of Directors.

"Expenditure" means a payment of Member Agency funds that is used for communications that expressly advocate the election or defeat of a clearly identified candidate. "Expenditure" does not include the use of public funds to nominate a candidate or vote in any Board of Directors election.

"Public resources" means any property or asset owned by the Member Agency, including, but not limited to, land, buildings, facilities, funds, equipment, supplies, telephones, computers, vehicles, travel, and Member Agency-compensated time.

- 8.2. An officer, official, employee, or consultant of a Member Agency may not expend or authorize the expenditure of any of the funds of the Member Agency to support or oppose the election or defeat of a candidate for the Board of Directors.
- 8.3. No officer, official, employee, or consultant of a Member Agency shall use or permit others to use public resources for campaign activity.
- 8.4. At any time during an election campaign, if a Member Agency or its officers, officials, employees or consultants violate this section, that Member Agency shall be ineligible to nominate a candidate for the Board of Directors election in which the violation occurred. Any candidate of an offending Member Agency shall be deemed to have withdrawn his or her candidacy. Prior to declaring a Member Agency ineligible to nominate a candidate or a specific candidate's candidacy withdrawn, the Elections

Committee shall hold a hearing to determine whether or not a violation of this section occurred. The hearing shall be conducted pursuant to reasonable procedures that the Elections Committee shall prescribe, provided that the affected Member Agency or candidate shall have an opportunity to dispute the violation. At the conclusion of the hearing, the Elections Committee shall determine by a majority vote whether the violation occurred.

9.0. Balloting

- 9.1. A ballot containing nominees for the Board of Directors, accepted and approved by the Election Committee, shall be made available to each SDRMA member agency via MemberPlus, except as provided in Section 9.2 below, no less than sixty (60) days prior to the deadline for receiving ballots and the closing date for voting. Ballots shall show the date and time the ballots must be received in SDRMA's office.
- 9.2. In the event that the number of qualified/approved nominees is equal to or less than the number of director seats up for election, the distribution of the ballots as outlined in Section 9.1 shall be waived. In this event, the election committee shall inform the Board of Directors of these facts and the Board of Directors shall, at a regular or special meeting, appoint all qualified nominee(s) to the Board. If one or more seats on the Board remain open, the Board of Directors shall fill those seats pursuant to the process set forth for the filling of vacancies in Section 11.0.
- 9.3. Only those qualified nominees approved by the Election Committee will be eligible candidates on the ballot. Write-in candidates shall not be accepted.
- 9.4. It is required that the Governing Body of each member vote on behalf of their agency at a public meeting and the ballot MUST be signed by an authorized agency official.
- 9.5. A member may not vote unless the member was a member of the Authority in "good standing" on or before the nomination due date for the pending election. "Good standing" is defined as no accounts receivable due to SDRMA which is more than ninety (90) days past due.
- 9.6. A member may cast only one (1) vote for the same candidate. By way of example, if there are four (4) candidates on the ballot, a member may not cast two (2) to four (4) votes for any single candidate. Any ballot casting more than one (1) vote for the same candidate will be considered void.
- 9.7. A member may vote by using the official ballot provided by SDRMA, or a copy of SDRMA's original ballot, or a reasonable duplicate prepared by the member agency. Whichever of the three foregoing formats is used, the ballot must contain an original

wet signature and confirmation that the ballot was approved at a public meeting of the agency's Governing Body. Ballots submitted without an original signature and/or without confirmation that the form of the ballot was approved at a public meeting of the agency's Governing Body will be considered void.

- 9.8. Ballots may be returned using either hand-delivered or mailed in ballots - faxed or e-mailed ballots will not be accepted. Mailed in ballots must be addressed to, and hand-delivered ballots must be delivered to, the Special District Risk Management Authority office presently located at 1112 I Street, Suite 300, Sacramento, California 95814-2865.
- 9.9. Any ballot received after the specified deadline will not be counted and will be considered void.

10.0. Election Results

- 10.1. All ballots will be tabulated at SDRMA's office only after the deadline for receiving ballots. Ballots will be tabulated by SDRMA's Election Committee, no more than five (5) days after the closing deadline. Candidates receiving the highest number of votes shall be declared the elected director(s).
- 10.2. In the event of a tie, a coin toss shall be used to determine the elected director. The coin toss shall be conducted by the Election Committee at the time and place of the conclusion of counting ballots.

PROCEDURE: In the event more than two (2) candidates tie, the coin toss shall be between two (2) candidates at a time based on the order in which their name appeared on the ballot. This process shall be repeated, as needed, in cases where there are more than two (2) candidates.

- 10.3. Excluding tie votes, within five (5) days after the ballots tabulated Authority staff shall advise the candidates and their respective agency via email of the final election results. Copies of the results shall also be emailed/distributed to SDRMA's Board of Directors, staff and consultants and published in the first available CSDA newsletter.
- 10.4. If a director-elect withdraws after the election or fails to accept the Director seat prior to December 31, the Board shall name a new director-elect by going back to the ballots and awarding the seat to the candidate receiving the next highest number of votes during the election.
- 10.5. Staff shall invite newly elected director(s) to attend the last Board meeting of the year after confirmation of election results. Director(s) elect will be reimbursed for expenses,

except for director stipends, in accordance with approved director reimbursement policy (copy of policy shall be provided to newly elected directors).

10.6. A member or candidate dissatisfied with the election result may, within ten (10) days after the ballots are opened and tabulated, file with the Authority a written challenge and appeal. The challenge and appeal must clearly set forth the complaint and any and all facts in support of the challenge and appeal. Within ten (10) days after the ballots are opened and tabulated, the challenge and appeal shall be delivered and received by the Authority. Within five (5) days of receipt of the challenge and appeal, the Authority shall deliver the same to the Election Committee for decision. The Election Committee shall have absolute authority for deciding the challenge and appeal. Notice of the decision of the Election Committee shall be provided to the party filing the challenge and appeal within ten (10) days.

11.0. Director Vacancy

11.1. If a director vacancy(s) occurs (Note 1), appointment of a replacement director for the balance of the unexpired term will be made by the remaining members of the SDRMA Board. In order to accomplish this in an orderly and consistent manner, when a vacancy(s) of an elected Director(s) occurs, the SDRMA Board of Directors, after discussion and consideration, shall, when deemed appropriate, instruct staff to:

- a) Notify all then member entities via email that a vacancy has occurred; and
- b) Said notice shall refer to the applicable Article in the By-laws in advising member entities and their eligible candidates of the steps to take to apply for appointment; and
- c) The SDRMA Board shall establish the closing date for the receipt of applications; and
- d) Candidates shall submit the following, by the date specified in the notice:
 - i) a letter of interest; and
 - ii) a resume, with particular emphasis on the candidate's knowledge of special districts and risk management; and
 - iii) a resolution from, or a letter approved by, the candidate's Governing Body nominating the candidate; and
- e) The Election Committee shall review all applications received, and shall reject any that do not meet all of the qualifications specified and set forth in this policy; and
- f) Upon verification or rejection of each application by the Election Committee, staff will email acknowledgement to both the applicant and the district/agency of its acceptance or rejection of the applicant as a qualified candidate for appointment; and

- g) Candidates shall be interviewed at the next regularly scheduled meeting of the SDRMA Board of Directors following the date of closure for the applications. Interviews shall be in person, or if an unforeseen emergency arises, the interview may be by telephone or via Zoom or an alternative at the same scheduled time; and
- h) The SDRMA Board shall make the appointment without undue delay, but need not act at the same meeting.

Note 1: If the Director vacancy occurs within nine (9) months after the date the ballots were counted and certified by the Election Committee or within nine (9) months after a candidate was appointed to fill a vacancy, then the Board shall have the option to interview and appoint the candidate(s) who did not receive sufficient votes to be elected OR to interview and appoint from the pool of candidates from 11.1.g) above. If the Director vacancy occurs in an election year after the Notification of Election is sent to the members, the Board may determine to fill the vacancy by appointing the candidate who receives the next highest number of votes in the election. If the Board determines in its sole discretion that none of these options is appropriate, then staff shall be instructed to proceed with the process described above in steps 11.1 a) to h).

11.2 The appointment process set forth in this section 11.0 shall also be followed in the event open seats remain at the conclusion of any regular election of Board members [see Section 9.2].

Revised and adopted this 9th day of February 2022, by the Board of Directors of Special District Risk Management Authority, at a regular meeting thereof.

This Policy No. 2022-06 supersedes Policy No. 2021-10 and all other policies inconsistent herewith.

APPROVED:



Michael Scheafer, President
Board of Directors

ATTEST:



Laura S. Gill, ARM, ARM-P, CSDM
Chief Executive Officer

SAMPLE
RESOLUTION FOR
CANDIDATE NOMINATION

**A RESOLUTION OF THE [GOVERNING BODY] OF THE [AGENCY NAME]
NOMINATING [CANDIDATE'S NAME] AS A CANDIDATE FOR ELECTION TO THE
SPECIAL DISTRICT RISK MANAGEMENT AUTHORITY BOARD OF DIRECTORS**

WHEREAS, the Special District Risk Management Authority (SDRMA) is a Joint Powers Authority formed under California Government Code, Section 6500 et.seq., for the purpose of providing risk management and risk financing for California Special Districts and other local government agencies; and

WHEREAS, the Joint Powers Agreement and Bylaws of SDRMA set forth director qualifications, terms of office and election requirements; and

WHEREAS, the Board of Directors of SDRMA established procedures and guidelines for the Director Election process; and

WHEREAS, the SDRMA Board of Directors adopted Board Policy 2022-06, which includes the following requirements for candidate qualification:

- a. A candidate seeking election, re-election or appointment to SDRMA's Board of Directors must be a member of the Governing Body or a management employee (as defined in Section 4.1) of a SDRMA member participating in both the Property/Liability and Workers' Compensation Programs.
- b. Each nominated candidate must submit a properly completed "Statement of Qualifications" with an original wet signature (electronic signatures are not acceptable) on or before the May 1, 2023 filing deadline in order for the candidate's name to be placed on the official ballot.
- c. Candidates seeking election or reelection must be nominated by action of their respective Governing Body through a resolution that must be received by the Authority on or before the May 1, 2023 filing deadline.

NOW THEREFORE, BE IT RESOLVED, the Board of Directors of the Special District Risk Management Authority hereby finds, determines, and resolves as follows:

1. The governing body of [AGENCY NAME] nominates [CANDIDATE'S NAME], its [POSITION TITLE], as a candidate for the Board of Directors of the Special District Risk Management Authority.
2. **ADD ONLY IF CANDIDATE IS NOT A MEMBER OF THE AGENCY'S GOVERNING BODY**

The [GOVERNING BODY] of [AGENCY NAME] has determined that [CANDIDATE'S NAME] is a management employee for purposes of SDRMA Election Policy 2022-06, Section 4.1.

3. The [GOVERNING BODY] of [AGENCY NAME] further directs that a copy of this

Resolution No. _____

Resolution shall be delivered to SDRMA on or before the May 1, 2023 filing deadline.

PASSED, APPROVED, and ADOPTED, by the [GOVERNING BODY] of [AGENCY NAME], on this [DAY] day of [MONTH], [YEAR], by the following roll call vote:

Ayes:

Noes:

Abstained:

Absent:

APPROVED:

ATTESTED:

President/Governing Body

Administrator/Secretary

No seal

CANDIDATE'S STATEMENT OF QUALIFICATIONS

Provided are 2 sets of the Candidate's **Statement of Qualifications Form** and can be completed one of two ways as follows:

- 1 set is downloadable to be completed by hand, or
- 1 set is an online fillable PDF Form.

Special District Risk Management Authority
Board of Directors
Candidate's Statement of Qualifications

What special skills, talents, or experience (including volunteer experience) do you have? (Response Required)

What is your overall vision for SDRMA? (Response Required)

I certify that I meet the candidate qualifications as outlined in the SDRMA election policy. I further certify that I am willing to serve as a director on SDRMA's Board of Directors. I will commit the time and effort necessary to serve. Please consider my application for nomination/candidacy to the Board of Directors.

Candidate Signature _____ Date _____

**Special District Risk Management Authority
Board of Directors
Candidate's Statement of Qualifications**

This information will be distributed to the membership with the ballot, "exactly as submitted" by the candidates – **no attachments will be accepted**. No statements are endorsed by SDRMA.

Candidate*

District/Agency

Work Address

Work Phone

Home Phone

*The name or nickname and any designations (i.e. CPA, SDA, etc.) you enter here will be printed on the official ballot, exactly as submitted.

Why do you want to serve on the SDRMA Board of Directors? (Response Required)

What Board or committee experience do you have that would help you to be an effective Board Member? (SDRMA or any other organization) (Response Required)

**Special District Risk Management Authority
Board of Directors
Candidate's Statement of Qualifications**

What special skills, talents, or experience (including volunteer experience) do you have?
(Response Required)

What is your overall vision for SDRMA? **(Response Required)**

I certify that I meet the candidate qualifications as outlined in the SDRMA election policy. I further certify that I am willing to serve as a director on SDRMA's Board of Directors. I will commit the time and effort necessary to serve. Please consider my application for nomination/candidacy to the Board of Directors.

Candidate Signature _____ Date _____



OLYMPIC VALLEY PUBLIC SERVICE DISTRICT



EXHIBIT G-1
4 Pages

FIRE DEPARTMENT REPORT

DATE: February 28, 2023
TO: District Board Members
FROM: Allen Riley, Fire Chief
SUBJECT: Fire Department Report – Information Only

BACKGROUND: The discussion section below provides information from the Fire Department regarding operations and activities that are not the subject of a separate report. This report is prepared to provide new information and recent progress only.

DISCUSSION: Training

EMS: Mass Casualty Incidents, Report Writing, EMS Protocols, Infrequent Skills.
Fire/Rescue: Vehicle Extrication, Forcible Entry, Pre-Fire Plans, SOPs/SOGs, SCBA's, Air Management, FF Safety & Survival, Ropes, Engine Equipment Locations, New In-Service Water Tender Training/Familiarization, Ladders, Pumping Operations, SLICERS/RECEO.

Public Education

Palisades Tahoe World Cup Event weekly preparation meetings.

Fire Prevention

Several plan checks (5), Sprinkler Rough Inspection (2), LPG Inspection (1), Building Final Inspections (1), Fireworks Inspection (2), STR and AB38 Defensible Space Inspections (3), Tent Inspections (5).

Equipment

New Water Tender 21 in service.

Overtime (OT) & Forced Overtime (FOT) Hours:

Regular OT hours for the period: 238 hours (Jan 25 to Feb 21, 2023)

Forced OT hours for the period: 24 hours (Jan 25 to Feb 21, 2023)

Days, since last report, dropped to 3 on duty (flex min staffing to 3): 0 days

Year to date OT hours: 532 hours

Year to date FOT hours: 106 hours

Emergency Calls:

Please see attached pages.

Total calls for the period: 110 (January 25 to February 21, 2023)

Jan 1st to Feb 21, 2022: 146 Calls; January 1 to February 21, 2023: 192 Calls

ATTACHMENTS: Total Record Volume by Incident Type Report.

DATE PREPARED: February 22, 2023



38%

FIRE
Percentage of Total Incidents

62%

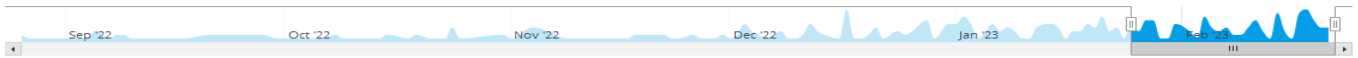
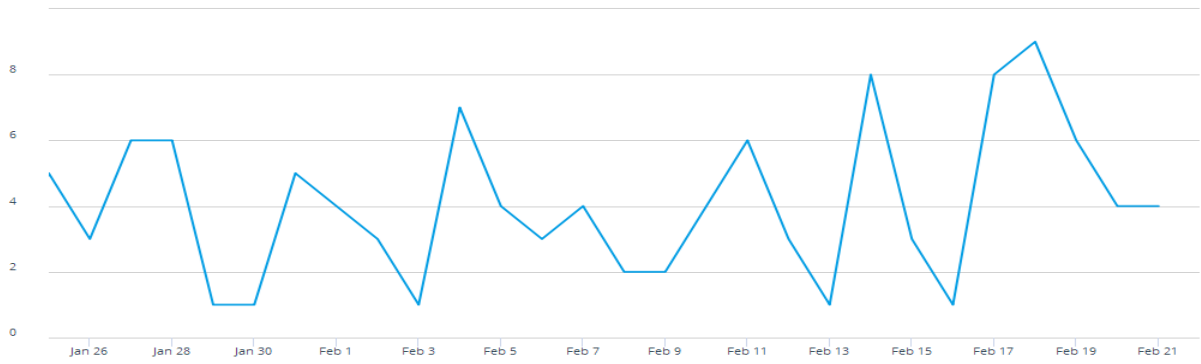
EMS
Percentage of Total Incidents

110

INCIDENTS
In Selected Time Slice

29

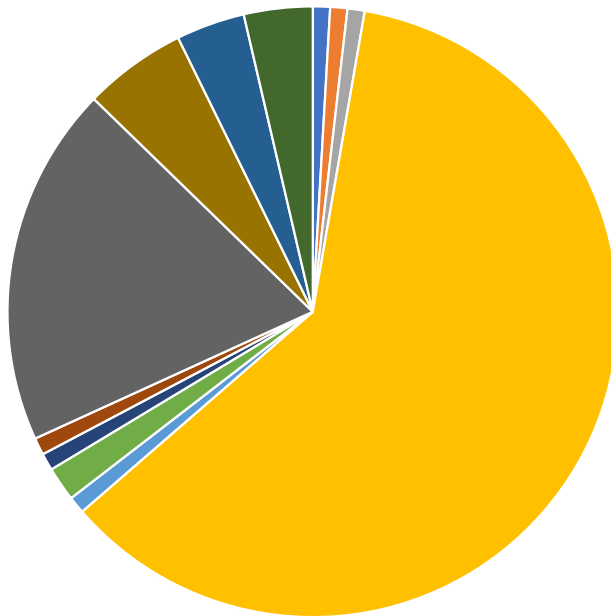
DAYS
In Selected Time Slice



Counts

Week Ending	1/29/23	2/5/23	2/12/23	2/19/23	2/26/23	Total
Structure Fire			1			1
Special outside fire		1				1
Medical assist			1			1
Emergency medical service (EMS) incident	12	14	13	22	6	67
Extrication, rescue				1		1
Chemical release, reaction, or toxic condition		1		1		2
Service call, other		1				1
Public service assistance	1					1
Dispatched and canceled en route	4	2	6	7	2	21
HazMat release investigation w/no HazMat	2	1	1	2		6
System or detector malfunction	1		1	2		4
Unintentional system/detector operation (no fire)	1	1	1	1		4
Total	21	21	24	36	8	110

- Structure Fire
- Special outside fire
- Medical assist
- Emergency medical service (EMS) incident
- Extrication, rescue
- Chemical release, reaction, or toxic condition
- Service call, other
- Public service assistance
- Dispatched and canceled en route
- HazMat release investigation w/no HazMat
- System or detector malfunction
- Unintentional system/detector operation (no fire)



41%

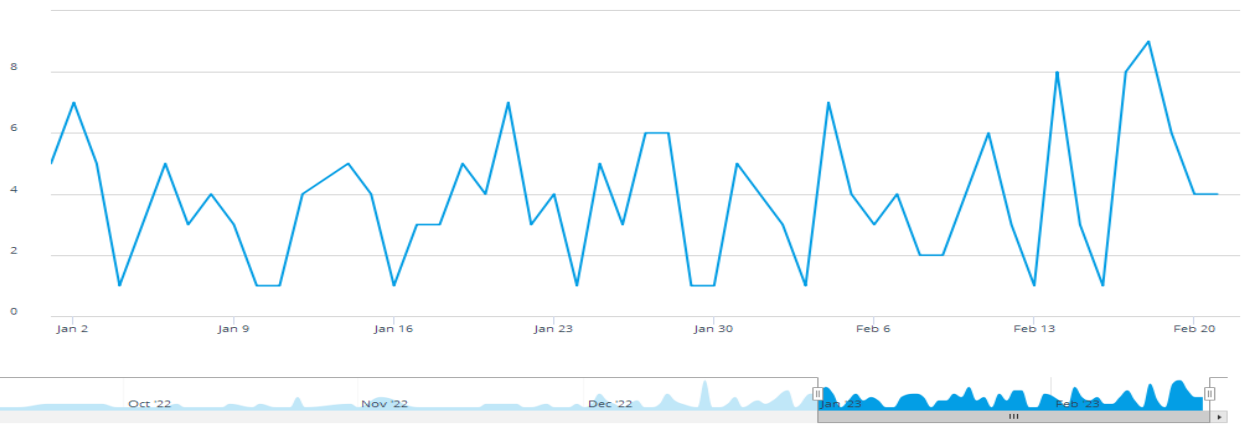
FIRE
Percentage of Total Incidents

59%

EMS
Percentage of Total Incidents

192
INCIDENTS
In Selected Time Slice

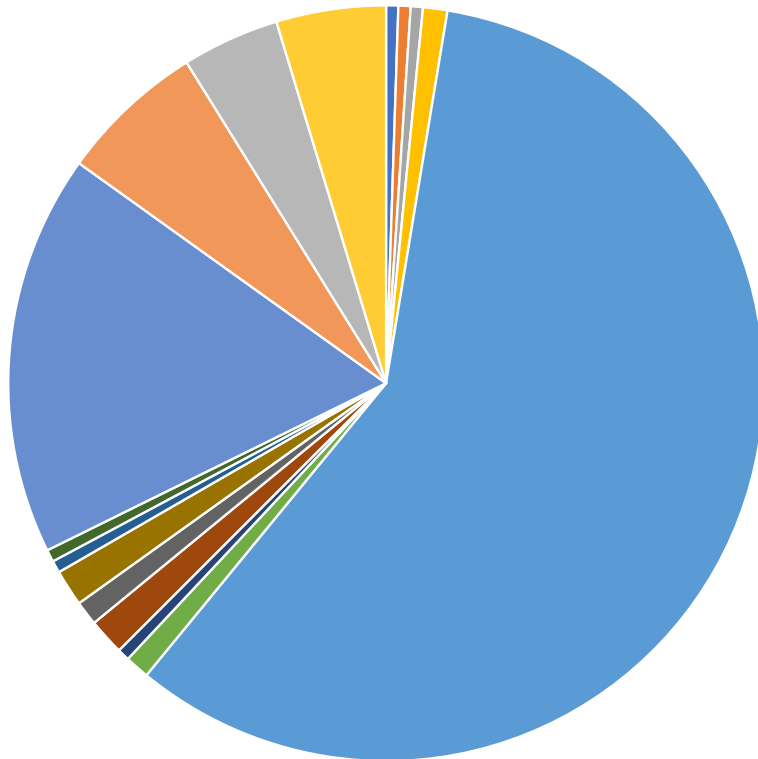
53
DAYS
In Selected Time Slice



Counts

Week Ending	1/1/23	1/8/23	1/15/23	1/22/23	1/29/23	2/5/23	2/12/23	2/19/23	2/26/23	Total
Fire, other				1						1
Structure Fire							1			1
Special outside fire						1				1
Medical assist			1				1			2
Emergency medical service (EMS) incident	2	17	10	13	15	14	13	22	6	112
Extrication, rescue				1				1		2
Flammable gas or liquid condition, other				1						1
Combustible/flammable spills & leaks		2	1							3
Chemical release, reaction, or toxic condition						1		1		2
Electrical wiring/equipment problem		1	2							3
Service call, other						1				1
Public service assistance					1					1
Dispatched and canceled en route		1	3	6	6	2	6	7	2	33
HazMat release investigation w/no HazMat	1	2	1	2	2	1	1	2		12
System or detector malfunction	1	3			1		1	2		8
Unintentional system/detector operation (no fire)	1	2		2	1	1	1	1		9
Total	5	28	18	26	26	21	24	36	8	192

- Fire, other
- Structure Fire
- Special outside fire
- Medical assist
- Emergency medical service (EMS) incident
- Extrication, rescue
- Flammable gas or liquid condition, other
- Combustible/flammable spills & leaks
- Chemical release, reaction, or toxic condition
- Electrical wiring/equipment problem
- Service call, other
- Public service assistance
- Dispatched and canceled en route
- HazMat release investigation w/no HazMat
- System or detector malfunction
- Unintentional system/detector operation (no fire)





OLYMPIC VALLEY PUBLIC SERVICE DISTRICT



EXHIBIT G-2
4 Pages

WATER & SEWER OPERATIONS REPORT

DATE: February 28, 2023

TO: District Board Members

FROM: Brandon Burks, Operations Manager

SUBJECT: Operations & Maintenance Report for JANUARY 2023 – Information Only

BACKGROUND: The following is a discussion of the District’s operations from the month noted above. It also includes the maintenance activities performed by the Operations Department that are not the subject of a separate report. This report is formatted to provide new information and recent progress only.

DISCUSSION: Flow Report – January 2023

Water Production:		6.94 MG
Comparison:		0.45 MG less than 2022
Sewer Collection:		12.01 MG
Comparison:		2.03 MG more than 2022
Aquifer Level:	January 31, 2023:	6,187.9'
	January 31, 2022:	6,188.0'
	Highest Recorded:	6,192.0'
	Lowest Recorded:	6,174.0'
Creek Bed Elevation, Well 2:		6,186.9'
Precipitation:	January 2023:	16.16"
	Season to date total:	50.43"
	Season to date average:	29.27"
	% to year to date average:	172.27%

Flow Report Notes:

- The *Highest Recorded Aquifer Level* represents a rough average of the highest levels measured in the aquifer during spring melt period.

- The *Lowest Recorded Aquifer Level* is the lowest level recorded in the aquifer at 6,174.0 feet above mean sea level on October 5, 2001. This level is not necessarily indicative of the total capacity of the aquifer.
- The *Creek Bed Elevation* (per Kenneth Loy, West Yost Associates) near Well 2 is 6,186.9 feet.
- *Precipitation Season Total* is calculated from October 2022 through September 2023.
- The true *Season to date Average* could be higher or lower than the reported value due to the uncertainty of the Old Fire Station precipitation measurement during the period 1994 to 2004.
- In October 2011 the data acquisition point for the aquifer was changed from Well 2 to Well 2R.

Leaks and Repairs

Water

- The District issued 13 leak/high usage notifications.
- Responded to zero after-hours customer service calls.

Sewer

- Responded to zero after-hours customer service calls.

Vehicles and Equipment

Vehicles

- Cleaned vehicles and checked inventory.

Equipment

- Cleaned equipment.

Operations and Maintenance Projects

1810 Squaw Valley Road (Old Fire Station)

- Inspected and tested the generator.
- General housekeeping.

305 Squaw Valley Road (Administration and Fire Station Building)

- Inspected and tested the generator.

Water System Maintenance

- Two bacteriological tests were taken: one at 410 Forest Glen Road and one at Zone 3 Booster Station; both samples were reported absent.
- Leak detection services performed: three.
- Customer service turn water service on: zero.
- Customer service turn water service off: one.
- Responded to zero customer service calls with no water.

Operation and Maintenance Squaw Valley Mutual Water Company

- Assisted new operators with transition.

Sewer System Maintenance

- Check for I and I issues.
- Sewer cleaning.

Telemetry

- The rainfall measurements for the month of January were as follows:
Nova Lynx: 16.16", Squaw Valley Snotel: 13.00".

Administration

- Monthly California State Water Boards report.

Services Rendered

- Underground Service Alerts (0)
- Pre-remodel inspections (0)
- Final inspections (0)
- Fixture count inspections (0)
- Water service line inspections (0)
- Sewer service line pressure test (0)
- Sewer service line inspections (0)
- Sewer main line inspections (0)
- Water quality complaint investigations (0)
- Water Backflow Inspections (0)
- FOG inspections (0)
- Second Unit inspection (0)

Other Items of Interest

- Training – SDRMA Online class.

ATTACHMENTS: Monthly Water Audit Report

DATE PREPARED: February 13, 2023

Olympic Valley Public Service District - Monthly Water Audit Report

Audit Month: January Report Date: February 28, 2023 Performed By: Brandon Burks
Year: 2023
Meter Reader: Jason McGathey Reading begin Date & Time: 2/1/23 8:30 AM
Reading end Date & Time: 2/1/23 12:00 PM
Total lag time: 3:30:00
Begin Audit Period: 12/29/22 12:00 AM
End Audit Period: 2/1/23 12:00 AM

Total Metered Consumption for audit period specified (including hydrant meters): 7,172,495

Additional Consumption - Unmetered
Fire Department Use: 5,000
Hydrant Flushing: 15,000
Blow-Off Flushing: _____
Sewer Cleaning: 10,000
Street Cleaning: _____
Well Flushing: _____
Tank Overflows: _____
Unread Meter Estimated Reads: _____
Other: _____
Total Unmetered Consumption (for audit period specified): 30,000

Estimated Loss - Unmetered
Known Theft: _____
Known Illegal Connections: _____
Total Estimated leaks that have been repaired: _____
Total Estimated Unmetered (for audit period specified): _____

Total Production for audit period specified: 7,848,199

Total Metered/Unmetered Consumption for audit period specified: 7,202,495

Total Water Loss (Production - Consumption): 645,704

Comments: The production totals are different than the monthly report due to a different time frame being used.
The District continues to investigate leaks.

* Note - All Production & Consumption Totals In U.S. Gallons *



OLYMPIC VALLEY PUBLIC SERVICE DISTRICT



ENGINEERING REPORT

DATE: February 28, 2023
TO: District Board Members
FROM: Dave Hunt, District Engineer
SUBJECT: Engineering Report – Information Only

BACKGROUND: The discussion section below provides information from the District Engineer on current projects and the department's activities that are not the subject of a separate report. This report is prepared to provide new information and recent progress only.

DISCUSSION: Meetings

The District Engineer participated in the following meetings in the last month:

- OVPSD Board Meeting
- Finance Committee Meeting
- Monthly Planning Meeting – Staff
- District Engineer – General Manager Meeting – Weekly
- District Engineer, Junior Engineer Meeting – Frequent
- OVPSD/SVMWC Emergency Intertie Project Meetings – several, Staff, Farr West
- 305 OV Rd. HVAC Master Plan Review Meetings – several, Staff, SEED
- Farr West Engineering Annual Client Meeting – General Manager, Farr West
- VueWorks/GIS Meetings – several, Farr West, DTS staff

Capital and Planning Projects – Active

OVPSD/Mutual Water Company Emergency Intertie Project

- Farr West Engineering has completed the Basis of Design Report identifying preferred project alternatives.
- Design and permitting underway and expected to be ready for bid in May-June.
- District and MWC working with Alterra to secure waterline easement for booster pump station.
- District requested grant extension from PCWA until December 31, 2024.

Zone 3 Tank Coating Project

- The Zone 3 135,000 gallon water storage tank will undergo exterior and interior coating in the Summer 2023.
- Project is out to bid, with bid opening scheduled for March 16, 2023.
- Construction start date depending on weather and site accessibility; likely mid-June 2023.
- This project is budgeted for in FY 2024.

Well 2R Rehabilitation

- District will contract with Carson Pump to perform well inspection, cleaning, and necessary rehabilitation work in the spring of 2023.
- Work will include pulling pump and motor, CCTV inspection of well casing and screens, chemical cleaning and flushing.
- This work is part of the District's ongoing preventative maintenance program.

SCADA Master Plan

- Sierra Controls delivered Draft Master Plan.
- Operations Manager and District Engineer providing review comments.
- Final master plan expected to be complete by March 2023.

305 Olympic Valley Rd. HVAC Master Plan

- SEED completed Draft Master Plan in January 2023.
- Staff had several meetings with SEED in January and February 2023.
- Final Master Plan delivered February 2023.
- Final Master Plan detailed proposed projects, schedule, and planning level cost estimates, which will be incorporated into the near and long term CRPs.

Water Meter Replacement Project

- Installation of new meters and endpoints will primarily occur in 2023 and in to 2024.

Capital and Planning Projects - Upcoming

OVGMP – Water Management Action Plan

- Board/Implementation Group approved Professional Services Agreement with McGinley & Associates for preparation of the WMAP Technical Memorandum.
- Costs for the WMAP preparation will be shared amongst Valley pumpers.
- Workshops will be held with OVGMP Technical Review Committee in March and April 2023.
- Final WMAP Technical Memorandum delivered April 2023.

- Following delivery and acceptance of the Final Technical Memorandum, District will work with valley pumpers to prepare and execute a Memorandum of Agreement.

Engineering Department Activities – On-Going

- Residential plan reviews and contractor/owner coordination for new and remodel construction
- GIS database updates and Viewworks implementation
- Water and Sewer Code and Technical Specification updates

ATTACHMENTS: None.

DATE PREPARED: February 22, 2023



OLYMPIC VALLEY PUBLIC SERVICE DISTRICT



EXHIBIT G-4
1 Page

ADMINISTRATION & OFFICE REPORT

DATE: February 28, 2023
TO: District Board Members
FROM: Jessica Asher, Board Secretary
SUBJECT: Administration & Office Report – Information Only

BACKGROUND: The following is a discussion of office activities and brief status reports regarding administration that are not the subject of a separate report. This report is formatted to provide new information and recent progress only.

DISCUSSION: Form 700 Statement of Economic Interests

All Board members are required to complete an annual Statement of Economic Interests for filing with Placer County and the State of California Fair Political Practices Commission. Instructions for the 2022/2023 form were distributed to all Board Members and staff in early January. We encourage completing the form online which will save your information and will pre-populate it for subsequent filings. Forms completed manually must be returned to the District by the end of February for review. Once reviewed, the forms are submitted to Placer County by April 1st and will be forwarded to the State of California.

Training

Nicole Whiteman is currently enrolled in an Accounting I class with Sierra Nevada College for the Spring 2023 Semester. This class is the first of two accounting classes she plans on taking. She also recently attending a training on the Microsoft Word program which provided valuable tips and tricks.

Anticipated increase in Property and Liability Insurance Rates for FY 2024:

At the end of January, the District received a preliminary renewal contribution for property and liability insurance for the 2023-2024 fiscal year. The letter indicates the District will owe approximately \$144,000. After estimated credit incentive points are earned, this will be a 12% increase from fiscal year 2023. Increases are due to an 8% increase in SDRMA's operating budget, a 7.5% increase to the value of covered buildings and contents, and pool reinsurance rates of 15-20%.

ATTACHMENTS: None

DATE PREPARED: February 20, 2023



OLYMPIC VALLEY PUBLIC SERVICE DISTRICT



MANAGEMENT REPORT

DATE: February 28, 2023

TO: District Board Members

FROM: Mike Geary, General Manager

SUBJECT: Management Report – Information Only

BACKGROUND: The discussion section below provides information from the District’s management on current projects and activities that are not the subject of a separate report. This report is prepared to provide new information and recent progress only.

DISCUSSION: The General Manager participated in the following meetings in the last month:

- Direct Reports – weekly with Fire Chief, Finance & Administration Manager, District Engineer, Operations Manager, and Board Secretary
- Finance Committee
- Capital Projects Advisory Committee – Special District representatives Dan Wilkins and Eric Martin and General Managers from TCPUD, NCSD, and NTPUD.
- Village Ad Hoc Committee – comments to the Partially Revised Draft EIR.
- Five interviews and several internal meetings for Administrative Assistant / Program Analyst I position
- T-TSA Area Managers
- Monthly Staff Planning
- HVAC Master Plan Review
- Performance Evaluation Review – Operator II
- Joint Olympic Valley Municipal Advisory Council / North Tahoe Regional Advisory Council
- CWPP OV-4 Project and CALFIRE Wildfire Prevention Grant – two meetings with staff and a Registered Professional Forester Danielle Bradfield from Feather River Forestry
- Joint Transient Occupancy Tax (TOT)/Tourism Business Improvement District (TBID)/Capital Projects Advisory (CAP) Committee hosted by North Tahoe Community Alliance (NTCA) and Placer County
- Annual Client Meeting – DOWL Engineering

- Customer Support for Curbside Garbage Service – customer and TTSD’s General Manager

ATTACHMENTS: None.

DATE PREPARED: February 23, 2023