

**OLYMPIC VALLEY PUBLIC SERVICE DISTRICT  
BOARD OF DIRECTORS MEETING MINUTES #900  
SEPTEMBER 27, 2022**

*Agenda with board packet and staff reports is available at the following link:  
<https://www.ovpsd.org/board-agenda-september-2022>*

**A. Call to Order, Roll Call and Pledge of Allegiance.** President Cox called the meeting to order at 8:30 a.m.

**Directors Present:** Dale Cox, Katy Hover-Smoot, and Fred Ilfeld.

**Directors Absent:** Bill Hudson.

**Staff Present:** Thomas Archer, District Counsel; Jessica Asher, Board Secretary; Brandon Burks, Operations Manager; Brad Chisholm, Fire Captain; Mike Geary, General Manager; Dave Hunt, District Engineer; and Danielle Mueller, Finance & Administration Manager.

**Others Present:** Jean Lange, Katrina Smolen, David Stepner

Jean Lange led the Pledge of Allegiance.

**B. Community Informational Items.**

- B-1** Friends of Squaw Creek (FOSC) – Katrina Smolen said that FOSC is working to change the organization’s name following the U.S. Geological Survey (USGS) renaming of the creek to Washeshu Creek. She provided information on Truckee River Day and discussed the group’s efforts to manage invasive species.
- B-2** Friends of Squaw Valley (FOSV) – Mr. Stepner provided a positive summary of the volunteer efforts to support monthly green waste days in the Valley. He stated that the group will likely return to its original founding mission to advocate that the Village at Palisades Tahoe Project has reduced scope and environmental impacts.
- B-3** Olympic Valley Design Review Committee (OVDRC) – Mr. Stepner discussed the proposed AT&T Cell tower just north of Olympic Valley.
- B-4** Olympic Valley Municipal Advisory Council (OVMAC) – David Stepner provided a summary of the OVMAC and North Tahoe Regional Advisory Council (NTRAC) meetings. There was a discussion about the uncertain impacts of climate change and the challenges associated with preparing planning documents that both address anticipated changes to water supply and follow prescriptive guidance.
- B-5** Squaw Valley Mutual Water Company (SVMWC) – Mr. Stepner provided an update on summer construction projects; due to weather conditions (smoke and rain) the project goals have been modified. At the annual meeting earlier this month, the two incumbent Board Members were reelected.
- B-6** Squaw Valley Property Owners Association (SVPOA) – None.
- B-7** Mountain Housing Council of Tahoe Truckee (MHC) – None.
- B-8** Tahoe-Truckee Sanitation Agency (T-TSA) – Director Cox reviewed the T-TSA Board Meeting summary. The agency is considering hiring the interim General Manager full-time.

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*JL Smolen*  
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**B-9** Capital Projects Advisory Committee (CAP) – Ms. Mueller said this month’s meeting was cancelled. Application for the FY 2022-23 Allocation of Transient Occupancy Tax (TOT) funds is open until October 14<sup>th</sup>. The funding is expected to be at least \$5M.

**B-10** Firewise Community – None.

**C. Public Comment/Presentation.**

None.

**D. Financial Consent Agenda Items.**

Directors Cox and Hover-Smoot convened with staff on September 26, 2022, from approximately 3:00 – 3:55 p.m. to review items D-1 through D-16, F-3, and other finance-related items on the agenda. Ms. Mueller provided a summary of the meeting. The District received the Estimated Allocation of Property Taxes for Fiscal Year 2023, the total anticipated tax revenue, less any fees from the county, is estimated to be \$4,270,000. This is an increase over the prior year actual revenue received by \$328,000 and \$365,000 higher than budgeted. A portion of this funding will likely be contributed to pay down the Fire Department CalPERS Unfunded Accrued Liability (UAL). There was a brief discussion about increased fuel costs.

Public Comment – None.

Director Ilfeld made a motion to approve the financial consent agenda which was seconded by Director Hover-Smoot. The motion passed.

Cox – Yes | Hover-Smoot – Yes | Hudson – Absent | Ilfeld – Yes

**E. Approve Minutes.**

**E-1 Minutes for the Board of Directors Regular Meeting of August 30, 2022.**

The Board reviewed the item, accepted public comment, and approved the minutes for the Board of Director meeting of August 30, 2022.

Public Comment – None.

Director Ilfeld made a motion to approve the minutes of the Board of Director meeting of August 30, 2022, which was seconded by Director Hover-Smoot. The motion passed.

Cox – Yes | Hover-Smoot – Yes | Hudson – Absent | Ilfeld – Yes

**F. Old & New Business.**

**F-1 Fuels Management Program.**

The Board reviewed the item and accepted public comment.

Mr. Geary and Captain Chisholm reviewed the staff report and briefly discussed the successful collaboration between Friends of Squaw Valley, Palisades Tahoe, and the District to host monthly Green Waste Days this year. Ms. Asher provided an update on the Community Wildfire Protection Plan (CWPP). The Board requested the item be presented at the October Board Meeting. Mr. Geary provided information on the Alpine Meadows and Olympic Valley Fire Protection Project.

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*J. Asher*  
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Public Comment –

Mr. Stepner provided information about the funding gap for the Alpine Meadows and Olympic Valley Fire Protection Project and requested the District consider how to maintain the monthly Green Waste Day service when Palisades Tahoe’s Lot 4 is developed.

**F-2 Introduce Ordinance 2022-03 “Amending and Adopting 2022 California Fire Code.”**

The Board reviewed the items, accepted public comment, and waived the reading for Ordinance 2022-03 “Amending and Adopting the 2022 California Fire Code.”

Ms. Asher provided background on the process to amend and adopt the 2022 California Fire Code, which is done every three years. Captain Chisholm explained the proposed revisions in detail.

Public Comment – None.

President Cox asked for a motion to waive the reading of the Ordinance 2022-03 “Amending and Adopting the 2022 California Fire Code.” The motion was moved by Director Hover-Smoot and seconded by Director Ilfeld. A roll call vote was taken, the motion passed.

Cox – Yes | Hover-Smoot – Yes | Hudson – Absent | Ilfeld – Yes

Director Hover-Smoot made a motion to direct staff to post and publish a notice of public Hearing and Summary of Ordinance which was seconded by Director Ilfeld. The motion passed.

Cox – Yes | Hover-Smoot – Yes | Hudson – Absent | Ilfeld – Yes

**F-3 California Infrastructure & Economic Development Bank – Facility Loan Payment.**

The Board reviewed the items, accepted public comment, and approved an additional \$300,000 loan payment from the Utility Dept. Budget for the facility at 305 Olympic Valley Road.

Ms. Mueller reviewed the staff report. This item was reviewed with the Finance Committee. There was a discussion about this being the best use of funds since the Miscellaneous Group UAL is at the desired funding level and an additional payment funded by tax revenue will be recommended for the Safety Group UAL.

Public Comment – None.

Director Hover-Smoot made a motion to approve a \$300,000 additional payment for the facility at 305 Olympic Valley Road, which was seconded by Director Ilfeld. The motion passed.

Cox – Yes | Hover-Smoot – Yes | Hudson – Absent | Ilfeld – Yes

**F-4 Resolution 2022-21 “Adopting Revisions to the Personnel Policies and Procedures Manual (PP&PM).”**

The Board reviewed the items, accepted public comment, and adopted Resolution 2022-21 adopting revisions to the PP&PM.

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*A. Asher*  
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Mr. Geary reviewed the staff report. The Board approved the Memorandum of Understanding for the Operations Department on August 30, 2022. Revisions to sections 4.09, 6.15, 6.24 and 6.29 of the PP&PM are required to reflect the results of negotiations.

Public Comment – None.

Director Hover-Smoot made a motion to adopt Resolution 2022-21 adopting revisions to the PP&PM, which was seconded by Director Ilfeld. A roll call vote was taken. The motion passed unanimously. Cox – Yes | Hover-Smoot – Yes | Hudson – Absent | Ilfeld – Yes

**F-5 Notice of Completion – 2021 Sewer Television Inspection Project.**

The Board reviewed the items, accepted public comment, and authorized staff to file a Notice of Completion with Placer County for the 2021 Sewer Television Inspection Project.

Mr. Hunt reviewed the staff report.

Public Comment – None.

Director Hover-Smoot made a motion to authorize staff to file a Notice of Completion with Placer County for the 2021 Sewer Inspection Project. The motion was seconded by Director Ilfeld. The motion passed. Cox – Yes | Hover-Smoot – Yes | Hudson – Absent | Ilfeld – Yes

There was a brief discussion about the Owl 360° camera, microphone, and speaker being tested during the meeting; remote participation; and new Brown Act legislation.

**F-6 Authorize Contract Award – S-Turns Forest Fuels Reduction Project – Phase II.**

The Board reviewed the items, accepted public comment, and authorized the General Manager to execute all contractual documents for the S-Turns Forest Fuels Reduction Project – Phase II.

Mr. Geary reviewed the staff report. Danielle Bradfield, Registered Professional Forester, is working with permitting agencies and plans to issue a request for proposals. Staff is requesting pre-approval of the contract if a responsive bid is received such that the project can be completed this season. The woodchips created from the project will be provided as erosion control for projects in the Valley.

Public Comment – None.

Director Hover-Smoot made a motion to authorize the General Manager to execute all contractual documents for the S-Turns Forest Fuels Reduction Project – Phase II. The motion was seconded by Director Ilfeld. The motion passed.

Cox – Yes | Hover-Smoot – Yes | Hudson – Absent | Ilfeld – Yes

**G. Management Status Reports.**

**G-1 Fire Department Report**

Captain Chisholm reviewed the report and discussed strike team participation, that Kurt Gooding and Mike Wright will be the shop steward and backup shop steward for Local 39, positive interactions

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with the Operations Department, recent training exercises, the open seasonal/part-time position, and provided an update on the Mosquito Fire.

**G-2 Water & Sewer Operations Report**

Mr. Hunt reviewed the report and noted that water demands have decreased slightly since last month and that the aquifer is higher than this time last year.

**G-3 Engineering Report**

Mr. Hunt reviewed the report. The West Tank Coating Project was delayed two weeks due to the Mosquito Fire. The water supply is now operating with much smaller temporary tanks and the SCADA consultants are working with the Operations team to ensure the system is operating as designed. The Painted Rock Water Line Extension will create one-lane traffic on Highway 89 this week. The Blue Locker Diving team performed tank inspections on Zone 2 and 3 tanks; the Zone 3 tank will likely need recoating next year. There was a discussion about the Water and Sewer Service Agreement with the Resort at Squaw Creek; an extension will be presented to the Board next month. There was a brief discussion about the HVAC Master Plan, which is ongoing by SEED, Inc.

Public comment- Jean Lange asked if Well 18-3R would serve the Resort at Squaw Creek and supplement the District's water supply. Staff responded that the well would be designed to serve Phase II water needs and there would be a credit to the water supply portion of the connection fees if the well provides water supply for other projects.

**G-4 Administration & Office Report**

Ms. Asher reviewed the report.

**G-5 General Manager Report**

Mr. Geary reviewed the report.

**G-6 Legal Report (verbal)**

None.

**G-7 Directors' Comments (verbal)**

The Board requested that staff research climate change forecasting to determine how other water Districts have modeled future conditions in Water Supply Assessments and planning documents. The Board also noted appreciation for the work of staff to provide clean water to the Valley.

Director Ilfeld made a motion, seconded by Director Hover-Smoot to adjourn to closed session at 11:17 a.m. The motion passed.

Cox – Yes | Hover-Smoot – Yes | Hudson – Absent | Ilfeld – Yes

**H. Closed Session – District Labor Negotiations.**

The Board met in Closed Session pursuant to Government Code §54957 et al regarding District labor negotiations.

Director Hover-Smoot made a motion, seconded by Director Ilfeld to adjourn to open session at 12:15 p.m. The motion passed.

Cox – Yes | Hover-Smoot – Yes | Hudson – Absent | Ilfeld – Yes

Only the items on the closed session agenda were discussed and no actions were taken in closed session.

*This item was taken out of order.*

**I-2. Possible Action from Closed Session – General Manager’s Employment Contract.**

The Board reviewed the item, accepted public comment, and approved the amendment to the General Managers Employment Contract.

Director Hover-Smoot made a motion to approve the amendment to the General Managers Employment Contract, which was seconded by Director Ilfeld. The motion passed.

Cox – Yes | Hover-Smoot – Yes | Hudson – Absent | Ilfeld – Yes

**I-1. Possible Action from Closed Session – Approve FY 2022-2023 Employee Salary Schedules.**

The Board reviewed the item, accepted public comment, and adopted Resolution 2022-22 approving FY 2022-2023 Employee Salary Schedules.

Director Hover-Smoot made a motion to adopt Resolution 2022-22 approving FY 2022-2023 Employee Salary Schedules, which was seconded by Director Ilfeld. A roll call vote was taken. The motion passed.

Cox – Yes | Hover-Smoot – Yes | Hudson – Absent | Ilfeld – Yes

**J. Adjourn.**

Director Hover-Smoot made a motion, seconded by Director Ilfeld to adjourn at 12:18 PM. The motion passed.

Cox – Yes | Hover-Smoot – Absent | Hudson – Absent | Ilfeld – Yes

By, J. Asher

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DATE: 10/25/22