



OLYMPIC VALLEY PUBLIC SERVICE DISTRICT



BOARD OF DIRECTORS MEETING AGENDA

Tuesday, September 27, 2022, at 8:30 A.M.

305 Olympic Valley Road, Community Room, Olympic Valley, CA

Finance Committee on Monday, September 26, 2022, at 3:00 P.M.

The Committee will review finance-related items on this agenda.

305 Olympic Valley Road, Community Room, Olympic Valley, CA

Public comments will be accepted by the Board in-person until the close of public comment on each item. Comments may also be submitted to the Board Secretary at info@ovpsd.org or by mail at P.O. Box 2026, Olympic Valley, California 96146. The final mail and e-mail collection will be the day before the meeting at 2:00 p.m. The public will be allowed to speak on any agenda item as it is considered, which may not be taken in the order stated herein. Times, where provided, are approximate only. The District's Board of Directors may take formal action on any item.

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the Board Secretary at 530-583-4692 at least 48 hours preceding the meeting.

Documents presented for an open session to the governing body after distribution of the agenda packet are available for public inspection at the District office during normal District business hours and at the meeting.

A. Call to Order, Roll Call & Pledge of Allegiance.

B. Community Informational Items. These non-action agenda items are dedicated to facilitate communications and share information within the Olympic Valley. The organizations include, but are not limited to:

- | | |
|-----------------------------------|--|
| B-1 Friends of Squaw Creek | B-6 Squaw Valley Property Owners Assn. |
| B-2 Friends of Olympic Valley | B-7 Mountain Housing Council |
| B-3 Olympic Valley Design Review | B-8 Tahoe Truckee Sanitation Agency |
| B-4 Olympic Valley MAC | B-9 Capital Projects Advisory (CAP) |
| B-5 Squaw Valley Mutual Water Co. | B-10 Firewise Community |

C. Public Comment / Presentation. Members of the public may address the board on items not on this agenda for up to three minutes; however, any matter that requires action by the governing body will, unless an emergency exists, be referred to staff for a report and possible action at a subsequent Board meeting.

D. Financial Consent Agenda. All items listed under this agenda item will be approved by one motion. These items are routine, non-controversial, and the finance-related items have been reviewed by the Finance Committee. There will be no separate discussion of these items unless a member of the audience, board, or staff requests the removal of an item for separate consideration. Any item removed for discussion will be considered after approval of the remaining Consent Agenda items.

- D-1 Operating Account Check Register
- D-2 Operations Enterprise Fund, Revenue vs. Expenditure/Balance Sheet
- D-3 Fire Government Fund, Revenue vs. Expenditure/Balance Sheet
- D-4 Capital Reserve Fund Balance Sheet/Income Statement
- D-5 Combined Revenues/Expenditures/Balance Sheet
- D-6 Fund Balance Statement
- D-7 Tahoe Truckee Sierra Disposal 1st Quarter Payment
- D-8 Progress Payment – McClintock Accountancy – Fiscal Year 2021-2022 Audit
- D-9 Progress Payment – Badger Meter – Water Meter Replacement Project
- D-10 Progress Payment – McGinley & Associates OVGMP Six-Year Review & Report
- D-11 Progress Payment – Farr West Engineering – OVPSD/SVMWC Emergency Intertie Project
- D-12 Progress Payment – Farr West Engineering – Hidden Lake Water and Sewer Replacement Project
- D-13 Progress Payment – Farr West Engineering – West Tank Coating Project
- D-14 Progress Payment – Bay Area Coating Consultants – West Tank Coating Project
- D-15 Progress Payment – Sierra Controls – West Tank Coating Project
- D-16 Progress Payment – Psomas – Hidden Lake Water and Sewer Replacement Project

E. Approve Minutes.

- E-1 Minutes for the Regular Board of Directors meeting of August 30, 2022.

F. Old and New Business. Members of the public may address the board on each agenda item, up to three minutes or longer based on direction from the Board President.

F-1 Fuels Management Program.

Information Only: Review item and accept public comment.

F-2 Introduce Ordinance 2022-03 “Amending and Adopting 2022 California Fire Code.”

Proposed Action: Review item, accept public comment, perform first reading of Ordinance 2022-03, and provide direction to staff.

F-3 California Infrastructure & Economic Development Bank – Facility Loan Payment.

Proposed Action: Review item, accept public comment, and approve \$300,000 additional payment for the facility at 305 Olympic Valley Road.

F-4 Resolution 2022-21 “Adopting Revisions to the Personnel Policies and Procedures Manual (PP&PM).”

Proposed Action: Review item, accept public comment, and adopt Resolution 2022-21.

F-5 Notice of Completion – 2021 Sewer Television Inspection Project.

Proposed Action: Review item, accept public comment and authorize staff to file a Notice of Completion with Placer County for the 2021 Sewer Television Inspection Project.

- F-6 Authorize Contract Award – S-Turns Forest Fuels Reduction Project – Phase II.**
Proposed Action: Review item, accept public comment, and authorize the General Manager to execute all contractual documents.

G. Management Status Reports.

- G-1 Fire Department Report
- G-2 Water & Sewer Operations Report
- G-3 Engineering Report
- G-4 Administration & Office Report
- G-5 General Manager Report
- G-6 Legal Report (verbal)
- G-7 Directors Comments (verbal)

H. Closed Session - Performance Evaluation - General Manager.

The Board will meet in Closed Session pursuant to Government Code 54957 et al regarding the General Manager's performance evaluation.

I. Possible Action from Closed Session.

I-1 Approve FY 2022-2023 Employee Salary Schedules.

Proposed Action: Review item, accept public comment and approve Employee Salary Schedules by adoption of Resolution 2022-22.

I-2 General Manager's Employment Contract.

Proposed Action: Review item, accept public comment and approve General Manager's Employment Contract by adoption of Resolution 2022-23.

J. Adjourn.

PURPOSE STATEMENT

The Olympic Valley Public Service District's purpose is to assume leadership in providing high-quality public services needed by the community.

MISSION STATEMENT

Olympic Valley Public Service District serves full-time and part-time residents, businesses, employees, and visitors in Olympic Valley. The mission is to provide leadership in maintaining and advocating for needed, high-quality and financially sound community services for the Valley. These include, but are not limited to water, emergency services, and sewer and garbage collection. The District will conduct its operations in a cost effective, conservation-minded, and professional manner, consistent with the desires of the community while protecting natural resources and the environment.

T-TSA BOARD MEETING SUMMARY

9/21/2022 Regular BOD Meeting

- 1) **The September 21, 2022 Regular Board meeting and Special Board Meeting were held in person:**
 - a) 09/21/2022 Meeting Video: Not yet available
- 2) **Public Comment (provided during Public Comment or Agenda items).**
 - a) Del Williams
 - b) Mike Smith
 - c) Ed Mustain
 - d) Aaron Carlsson
- 3) **No Sanitary Sewer Overflows.**
- 4) **Status Report:**
 - a) Compliance Report:
 - All plant waste discharge requirements were met for the month.
 - b) Operations Report:
 - Plant performed well through the month.
 - Sodium hydroxide was added to the final effluent to maintain a neutral pH.
 - The Water Information Management Solutions (WIMS) implementation is ongoing.
 - Cleaned and inspected side two grit chamber at headworks.
 - c) Laboratory Report:
 - Staff performed necessary laboratory testing.
 - The Laboratory Information Management System (LIMS) implementation is ongoing. The expected completion date is the end of September.
 - Staff have completed preparation of the Laboratory Quality Manual and other documentation in accordance with The NELAC Institute (TNI) standards. The Lab is in the process of implementing quality system.
 - d) Capital Projects Report:
 - Projects Under Construction: 2021 Chlorine Scrubber Improvements, 2022 Roof Repair, 2022 Plant Coating, 2022 Control Room Upgrades, 2022 Digital Scanning of Sewer Lines.
 - Projects in Development: Digestion Improvements Study and 2022 Filter Influent Condition Assessment.
 - e) Other Items Report:
 - The Board approved:
 - Agency Health Benefits were modified by providing a defined amount of cost sharing for employees beginning 2023 calendar year and offering PERS Gold to all employees in 2024.
 - Updated Employee Handbook to be effective September 25, 2022.
 - Authorization of General Manager to temporarily overfill positions as necessary in the anticipation of pending employee retirement and return to the Board with a draft a policy.
 - Authorization for the General Manager to negotiate a contract with a qualified service provider to perform the rebuild of BNR Influent Pump #1.
 - Change order for the Rebuild of CentrisysCS21-4 Rotating Assembly and Viscotherm Hydraulic Back Drive.
 - Authorization to modify change order resolution to include change order authority for service related contracts and agreements.
 - 2022 Employee Appreciation Dinner.
 - The appointment of Director Scott Wilson to the Finance Committee.
 - The vote for Earl Wilson as Alternate Special District Commissioner for Placer County LAFCO.
 - Other
 - The August 10th, 2022 Finance Committee Meeting was cancelled.
 - The August 17th, 2022 Regular Board meeting and September 14th, 2022 Finance Committee meeting were both held via video conference in accordance with AB 361.
 - The Board requested the October 2022 Board of Directors meeting be held in person.

Tahoe-Truckee Sanitation Agency
Monitoring and Reporting Program No. 2002-0030
WDID Number 6A290011000
Flow Monitoring Within Collection System: Flow Measurement
Olympic Valley Public Service District

DATE	<i>August 2022</i> OVPSD Daily Flow MG	OVPSD 7 day Avg Flow MGD	OVPSD Peak Flow MGD
08/01/2022	0.152	0.185	0.300
08/02/2022	0.159	0.184	0.305
08/03/2022	0.153	0.181	0.273
08/04/2022	0.166	0.180	0.278
08/05/2022	0.195	0.178	0.329
08/06/2022	0.198	0.173	0.375
08/07/2022	0.182	0.172	0.416
08/08/2022	0.149	0.172	0.333
08/09/2022	0.141	0.169	0.319
08/10/2022	0.153	0.169	0.292
08/11/2022	0.149	0.167	0.292
08/12/2022	0.174	0.164	0.331
08/13/2022	0.194	0.163	0.404
08/14/2022	0.166	0.161	0.518
08/15/2022	0.129	0.158	0.310
08/16/2022	0.120	0.155	0.245
08/17/2022	0.129	0.151	0.273
08/18/2022	0.127	0.148	0.222
08/19/2022	0.152	0.145	0.315
08/20/2022	0.161	0.140	0.315
08/21/2022	0.149	0.138	0.357
08/22/2022	0.123	0.137	0.224
08/23/2022	0.136	0.139	0.329
08/24/2022	0.127	0.139	0.264
08/25/2022	0.123	0.139	0.222
08/26/2022	0.145	0.138	0.264
08/27/2022	0.154	0.137	0.308
08/28/2022	0.133	0.134	0.301
08/29/2022	0.115	0.133	0.245
08/30/2022	0.117	0.131	0.298
08/31/2022	0.113	0.129	0.227
SUMMARY			
AVG	0.148	0.155	0.306
MAX	0.198	0.185	0.518
MIN	0.113	0.129	0.222



OLYMPIC VALLEY PUBLIC SERVICE DISTRICT

Operating Account Check Register

September 30, 2022



Check Register for Board Packet:

Check #	Check Date	Name	Module	Amount
50251	9/14/2022	Active911, Inc.	AP	1,200.00
50252	9/14/2022	Amerigen Power Solutions	AP	3,972.37
50253	9/14/2022	Jessica Asher	AP	54.85
50254	9/14/2022	AT&T	AP	553.25
50255	9/14/2022	AT&T	AP	815.75
50256	9/14/2022	AT&T Mobility	AP	13.99
50257	9/14/2022	AT&T Mobility	AP	27.98
50258	9/14/2022	Bauer Compressors	AP	1,184.46
50259	9/14/2022	Benz Air Engineering Co, Inc	AP	669.26
50260	9/14/2022	Burtons Fire, Inc	AP	261.26
50261	9/14/2022	Canon Financial Services, Inc.	AP	272.16
50262	9/14/2022	Capitol Elevator Company, Inc.	AP	528.00
50263	9/14/2022	Coffee Connexion	AP	95.00
50264	9/14/2022	Angela M Costamagna	AP	675.00
50265	9/14/2022	Cranmer Engineering, Inc.	AP	105.00
50266	9/14/2022	Dell Marketing L.P.	AP	3,688.63
50267	9/14/2022	Department of Industrial Relations	AP	450.00
50268	9/14/2022	Engineered Fire Systems, INC.	AP	437.50
50269	9/14/2022	Janean Foote	AP	136.67
50270	9/14/2022	Hunt & Sons, Inc.	AP	1,638.78
50271	9/14/2022	Lakeside Paving & Sealing, Inc.	AP	23,900.00
50272	9/14/2022	Liberty Utilities	AP	10,518.20
50274	9/14/2022	Life Assist	AP	518.94
50275	9/14/2022	LINA	AP	254.71
50276	9/14/2022	McClintock Accountancy Corp	AP	1,000.00
50277	9/14/2022	Erik Miller	AP	135.72
50278	9/14/2022	Mountain Hardware & Sports	AP	89.83
50279	9/14/2022	Danielle Mueller	AP	72.04
50281	9/14/2022	North Tahoe Fire Protection	AP	1,260.50
50282	9/14/2022	O'Reilly Auto Parts	AP	96.49
50283	9/14/2022	Placer County Air Pollution	AP	4,215.45
50284	9/14/2022	PORAC	AP	107.25
50285	9/14/2022	Professional Communications	AP	42.40
50286	9/14/2022	Ray Morgan Company	AP	83.13
50287	9/14/2022	Springbrook Holding Co LLC.	AP	60.00
50288	9/14/2022	Standard Insurance Company	AP	442.05
50289	9/14/2022	Standard Insurance Company	AP	449.20
50290	9/14/2022	Tahoe Forest Health System	AP	293.50
50291	9/14/2022	Tahoe Truckee Community Foundation	AP	2,750.00
50292	9/14/2022	Tahoe Truckee Sierra Disposal	AP	2,571.98
50293	9/14/2022	Thatcher Company, Inc.	AP	2,506.18
50294	9/14/2022	Thomas S Archer	AP	4,490.00
50295	9/14/2022	Truckee Overhead Door, Inc	AP	901.00
50296	9/14/2022	Verizon Wireless	AP	403.13
50297	9/14/2022	Western Nevada Supply Co.	AP	870.16



OLYMPIC VALLEY PUBLIC SERVICE DISTRICT
 Operating Account Check Register
 September 30, 2022



Check Register for Board Packet:

Check #	Check Date	Name	Module	Amount
50298	9/14/2022	Zoll Medical Corporation	AP	180.98
50299	9/20/2022	AP Triton, LLC	AP	795.29
50300	9/20/2022	Cranmer Engineering, Inc.	AP	90.00
50301	9/20/2022	Dell Marketing L.P.	AP	388.24
50302	9/20/2022	US Bank, Global Corporate Trust Services	AP	300,000.00
50303	9/20/2022	Hunt & Sons, Inc.	AP	1,705.51
50304	9/20/2022	Konica Minolta Business Solutions USA, Inc.	AP	358.24
50305	9/20/2022	Nicolas Massetani	AP	819.00
50306	9/20/2022	Alissa Morganti	AP	136.67
50307	9/20/2022	North Lake Tahoe Fire	AP	10.00
50308	9/20/2022	Nicole Smola	AP	75.69
50309	9/20/2022	Tahoe Truckee Sierra Disposal	AP	79,682.56
50310	9/20/2022	Thatcher Company, Inc.	AP	7,343.98
50311	9/20/2022	The Human Resource Connection	AP	127.90
50312	9/20/2022	Vincent Communications, Inc.	AP	197.01
				466,722.84

Check # 50280 has been voided

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Electronic / ACH Payments

9/1/2022	CalPERS GASB 68 Reporting Fee	2,100.00
9/1/2022	September Kansas City Dental & Life Insurance	3,130.20
9/2/2022	EMPOWER 457 Payment	4,094.23
9/2/2022	Union Dues	436.33
9/2/2022	BRI- Café Plan Payment	983.46
9/2/2022	CalPERS 457 Payment	2,384.94
9/2/2022	CalPERS Pension Payment	29,148.58
9/2/2022	Payroll Taxes	46,462.94
9/2/2022	Payroll Direct Deposits	91,995.60
9/2/2022	BPAS- Bi-weekly HRA	1,735.68
9/2/2022	BRI- Café Plan Admin Fee-Aug Invoice 703387	175.00
9/2/2022	CSDU- Earnings withholding	461.53
9/7/2022	CalPERS Medical Insurance September	36,398.34
9/14/2022	August Kansas City Dental and Life	2,954.78
9/16/2022	EMPOWER 457 Payment	4,219.23
9/16/2022	Union Dues	436.33
9/16/2022	BRI- Café Plan Payment	983.46
9/16/2022	CalPERS 457 Payment	2,572.94
9/16/2022	CalPERS Pension Payment	29,323.38
9/16/2022	Payroll Taxes	47,923.68
9/16/2022	Payroll Direct Deposits	84,091.50
9/16/2022	BPAS- Bi-weekly HRA	1,735.68
9/16/2022	Earnings Withholding	461.53
		394,209.34

Total Cash Disbursements

860,932.18



OLYMPIC VALLEY PUBLIC SERVICE DISTRICT
REVENUES & EXPENDITURES
August 31, 2022



	ENTERPRISE OPERATIONS						CONSOLIDATED							YTD Prior Year Aug-21	Over/ (under) from PY
	Water Actual YTD Aug-22	Water Budget YTD Aug-22	Over/(under) YTD	Sewer Actual YTD Aug-22	Sewer Budget YTD Aug-22	Over/ (under) YTD	Garbage Actual YTD Aug-22	Garbage Budget YTD Aug-22	Over/ (under) YTD	Actual YTD	Total Budget	Remaining Budget	YTD % to Budget		
Rate Revenue	2,167,520	2,172,817	(5,297)	1,573,769	1,569,492	4,277	329,753	328,444	1,309	4,071,042	4,070,753	(289)	100.0%	3,761,373	309,669
Tax Revenue	3,333	3,333	-	5,000	5,000	-	-	-	-	8,333	50,000	41,667	16.7%	3,333	5,000
Rental Revenue	6,918	6,917	1	6,918	6,917	1	-	-	-	13,836	83,000	69,165	16.7%	8,008	5,827
Bike Trail	-	-	-	-	-	-	-	-	-	-	46,000	46,000	0.0%	-	-
Mutual Water Company	-	-	-	-	-	-	-	-	-	-	-	-	0.0%	15,218	(15,218)
Billable Wages & Capital Labor	18,039	7,798	10,241	-	3,899	(3,899)	-	-	-	18,039	70,177	52,138	25.7%	14,190	3,849
Grants	-	83,333	(83,333)	-	-	-	-	-	-	-	500,000	500,000	0.0%	-	-
Administration	1,527	5,622	(4,096)	1,527	5,622	(4,096)	-	-	-	3,053	67,467	64,414	4.5%	5,529	(2,476)
Total Revenue	2,197,336	2,279,820	(82,484)	1,587,213	1,590,930	(3,717)	329,753	328,444	1,309	4,114,302	4,887,397	773,095	84.2%	3,807,652	306,650
Salaries & Wages	120,818	125,316	(4,498)	107,309	128,027	(20,718)	884	-	884	229,012	1,520,057	1,291,045	15.1%	241,771	(12,760)
Employee Benefits	48,686	64,386	(15,700)	45,902	69,473	(23,571)	171	-	171	94,759	803,153	708,394	11.8%	101,513	(6,754)
Billable Wages & Capital Labor	18,039	7,798	10,241	-	3,899	(3,899)	-	-	-	18,039	70,177	52,138	25.7%	14,190	3,849
Materials & Supplies	21,027	11,292	9,736	1,342	2,042	(700)	-	-	-	22,369	80,000	57,631	28.0%	20,611	1,758
Maintenance Equipment	103	3,927	(3,824)	103	3,594	(3,491)	-	-	-	205	45,122	44,917	0.5%	1,112	(906)
Facilities: Maintenance & Repairs	5,069	11,063	(5,994)	4,171	2,204	1,967	-	-	-	9,239	79,600	70,361	11.6%	6,548	2,691
Training & Memberships	340	2,550	(2,210)	883	1,750	(867)	-	-	-	1,222	25,800	24,578	4.7%	2,003	(780)
Vehicle Repair/Maintenance	1,053	3,417	(2,363)	1,053	3,417	(2,363)	-	-	-	2,107	41,000	38,893	5.1%	6,204	(4,098)
Garbage Contract	-	-	-	-	-	-	53,952	52,886	1,066	53,952	317,315	263,363	17.0%	49,551	4,402
Board Expenses	2,319	4,347	(2,028)	2,319	4,347	(2,028)	-	-	-	4,638	52,164	47,526	8.9%	6,342	(1,705)
Consulting	765	17,841	(17,076)	765	17,841	(17,076)	-	-	-	1,529	214,088	212,559	0.7%	8,696	(7,167)
Insurance	6,479	5,791	688	6,479	5,791	688	-	-	-	12,959	69,492	56,533	18.6%	11,077	1,881
Rents/Licenses & Permits	8,455	3,823	4,632	8,455	3,823	4,632	-	-	-	16,909	45,874	28,965	36.9%	6,992	9,917
Office Expenses	1,762	6,123	(4,360)	1,762	6,123	(4,360)	-	-	-	3,525	73,470	69,945	4.8%	5,165	(1,640)
Travel, Meetings & Recruitment	127	1,189	(1,062)	127	1,189	(1,062)	-	-	-	255	14,266	14,011	1.8%	407	(152)
Utilities	9,033	16,906	(7,873)	3,239	8,626	(5,388)	-	-	-	12,272	153,194	140,922	8.0%	21,478	(9,206)
Park & Bike Trail	-	1,750	(1,750)	-	1,750	(1,750)	-	-	-	-	21,000	21,000	0.0%	-	-
Interest & Misc	2,130	2,142	(12)	2,130	2,142	(12)	-	-	-	4,260	25,706	21,446	16.6%	2,562	1,698
Transfer to/from Capital Resv	-	-	-	-	-	-	-	-	-	-	-	-	0.0%	-	-
Total Expenses	246,205	289,659	(43,454)	186,039	266,036	(79,997)	55,008	52,886	2,122	487,251	3,651,478	3,164,227	13.3%	506,223	(18,972)
Operating Surplus (Deficit)	1,951,131	1,990,162	(39,031)	1,401,175	1,324,894	76,281	274,745	275,558	(813)	3,627,051	1,235,919			3,301,429	325,622
Depreciation	53,351	54,294	(943)	53,351	54,294	(943)	-	-	-	106,702	640,215	533,512	16.7%	103,188	3,514
Net Surplus (Deficit)	1,897,780	1,935,867	(38,088)	1,347,823	1,270,600	77,224	274,745	275,558	(813)	3,520,349	595,704			3,198,240	322,108

16.7% of the Budgeted Year Expended

Highlights

- **Revenue** year to date is at \$4.11 million. This is an increase of PY by approximately \$307K. This is mostly due to rate revenue.

- **Salaries & Wages** are under budget due to staff shortages. The District currently has job postings for a new Operator.

Billable wages are reimbursable. Capital Labor relates to capital projects and are not expensed. Active projects are the Meter Replacements, West Take Recoat, Hidden Lake Loop, and Pressure Zone 1A.

- **Materials and Supplies** relates primarily to caustic soda purchases. There is an overage due to timing of the year when bulk purchases are made.

- **Rents/Licenses & Permits** consists of bank fees as well as many contracts such as accounting software, CSDA, Vueworks and the Konica copier. Bank fees are higher due to increased credit card payments from bills.

- **Interest & Misc** consists of interest due on the building loan. The loan will be paid off in 2025.

- In total we are 17% through the year. Revenues are at 84% of the budget and expenses are at 13%. Compared to PY at this time, our net surplus is \$322K higher, mostly due to additional rate revenue.



OLYMPIC VALLEY PUBLIC SERVICE DISTRICT
ENTERPRISE BALANCE SHEET
August 31, 2022



	Balance Aug-22	Balance Jul-22	Change Prior Month	Balance Aug-21	Change Prior Year
ASSETS					
Current Assets					
Cash	2,104,361	1,220,209	884,152	2,789,008	(684,647)
Accounts Receivable	870,191	2,387,183	(1,516,991)	405,002	465,189
Prepaid Expenses	197,927	205,964	(8,037)	151,542	46,385
Total Current Assets	3,172,480	3,813,355	(640,875)	3,345,553	(173,073)
Noncurrent Assets					
Open Projects	835,763	1,219,895	(384,132)	474,353	361,410
Property, Plant, & Equipment	27,734,992	27,269,427	465,565	27,269,427	465,565
Accumulated Depreciation	(18,172,118)	(18,302,914)	130,796	(17,712,537)	(459,581)
Intercompany	2,187,655	799,716	1,387,939	731,162	1,456,493
Total Noncurrent Assets	12,586,292	10,986,122	1,600,169	10,762,406	1,823,886
Deferred Outflows					
Deferred Outflows - Pension	1,861,604	1,861,604	-	1,861,604	-
Deferred Outflows - OPEB	114,777	114,777	-	127,635	(12,857)
Total Deferred Outflows	1,976,381	1,976,381	-	1,989,238	(12,857)
Total Assets	17,735,153	16,775,859	959,294	16,097,197	1,637,956
LIABILITIES					
Current Liabilities					
Accounts Payable	113	9,067	(8,954)	29,386	(29,273)
Accrued Expenses	250,995	218,915	32,081	318,359	(67,364)
Payroll Liabilities	318,150	341,074	(22,924)	332,655	(14,505)
Current Portion-Building loan	100,504	100,504	-	97,265	3,239
Total Current Liabilities	669,762	669,559	203	777,666	(107,904)
Long-Term Liabilities					
Building & Land Loans	555,006	555,006	-	655,510	(100,504)
PERS LT Liability	1,514,037	1,514,037	-	1,514,037	-
Other Post Employment Benefits	267,576	267,576	-	542,563	(274,987)
Total LT Liabilities	2,336,619	2,336,619	-	2,712,110	(375,491)
Deferred Inflows					
Deferred Inflows - Pension	828,660	828,660	-	828,660	-
Deferred Inflows - OPEB	263,988	263,988	-	8,653	255,335
Total Deferred Inflows	1,092,648	1,092,648	-	837,313	255,335
Total Liabilities	4,099,029	4,098,826	203	4,327,088	(228,060)
NET POSITION					
Investment in Capital Assets	10,115,775	8,868,025	1,247,751	8,571,868	1,543,907
Current Year Net Income	3,520,349	3,809,008	(288,660)	3,198,241	322,108
Total Net Position	13,636,124	12,677,033	959,091	11,770,108	1,866,015
Total Liabilities and Net Position	17,735,153	16,775,859	959,294	16,097,197	1,637,956



OLYMPIC VALLEY PUBLIC SERVICE DISTRICT
REVENUES & EXPENDITURES
August 31, 2022



FIRE DEPARTMENT OPERATIONS

	Actual YTD Aug-22	Budget YTD Aug-22	Over/ (under) YTD	Total Budget	Remaining Budget	YTD % to Budget	Actual YTD Aug-21	Over/ (under) to PY
Rate Revenue	-	-	\$ -		\$ -	0.0%	-	\$ -
Tax Revenue	\$ 642,337	\$ 642,337	\$ -	\$ 3,854,022	\$ 3,211,685	16.7%	\$ 619,799	\$ 22,538
Strike Team/ /Station 22 Revenue	\$ -	\$ -	\$ -	\$ -	\$ -	0.0%	\$ 129,363	\$ (129,363)
Rental Revenue	\$ 6,815	\$ 6,917	\$ (102)	\$ 41,500	\$ 34,686	16.4%	\$ 3,944	\$ 2,870
Inspections	\$ 2,976	\$ 1,667	\$ 1,309	\$ 10,000	\$ 7,024	29.8%	\$ 8,331	\$ (5,355)
Administration	\$ 262	\$ 32,130	\$ (31,868)	\$ 192,777	\$ 192,515	0.1%	\$ -	\$ 262
Total Revenue	\$ 652,390	\$ 683,050	\$ (30,660)	\$ 4,098,299	\$ 3,445,909	15.9%	\$ 761,438	\$ (109,048)
Salaries & Wages	\$ 319,360	\$ 298,564	\$ 20,796	\$ 1,791,383	\$ 1,472,023	17.8%	\$ 277,645	\$ 41,715
Employee Benefits	\$ 183,793	\$ 191,791	\$ (7,998)	\$ 1,150,747	\$ 966,954	16.0%	\$ 168,364	\$ 15,428
Billable Wages & Benefits	\$ -	\$ -	\$ -	\$ -	\$ -	0.0%	\$ 23,543	\$ (23,543)
Admin Salaries & Benefits	\$ 50,000	\$ 59,526	\$ (9,526)	\$ 357,155	\$ 307,155	14.0%	\$ 63,512	\$ (13,512)
Materials & Supplies	\$ 2,879	\$ 5,567	\$ (2,688)	\$ 33,400	\$ 30,521	8.6%	\$ 2,809	\$ 70
Maintenance Equipment	\$ 2,689	\$ 3,583	\$ (895)	\$ 21,500	\$ 18,811	12.5%	\$ 4,438	\$ (1,749)
Facilities: Maintenance & Repairs	\$ 7,955	\$ 4,481	\$ 3,474	\$ 26,883	\$ 18,928	29.6%	\$ 5,448	\$ 2,507
Training & Memberships	\$ 516	\$ 3,833	\$ (3,317)	\$ 23,000	\$ 22,484	2.2%	\$ 2,041	\$ (1,525)
Vehicle Repair/Maintenance	\$ 2,446	\$ 4,990	\$ (2,544)	\$ 29,940	\$ 27,494	8.2%	\$ 1,088	\$ 1,358
Board Expenses	\$ 1,588	\$ 2,898	\$ (1,310)	\$ 17,388	\$ 15,800	9.1%	\$ 2,114	\$ (526)
Consulting	\$ 1,252	\$ 34,469	\$ (33,217)	\$ 206,813	\$ 205,561	0.6%	\$ 1,693	\$ (441)
Insurance	\$ 7,538	\$ 6,882	\$ 656	\$ 41,291	\$ 33,753	18.3%	\$ 6,693	\$ 846
Rents/Licenses & Permits	\$ 5,787	\$ 12,496	\$ (6,709)	\$ 74,975	\$ 69,188	7.7%	\$ 3,164	\$ 2,623
Office Expenses	\$ 428	\$ 4,361	\$ (3,932)	\$ 26,163	\$ 25,735	1.6%	\$ 856	\$ (428)
Travel, Meetings & Recruitment	\$ 300	\$ 2,183	\$ (1,883)	\$ 13,100	\$ 12,800	2.3%	\$ 309	\$ (9)
Utilities	\$ 4,190	\$ 11,113	\$ (6,923)	\$ 66,678	\$ 62,488	6.3%	\$ 6,797	\$ (2,607)
Interest	\$ -	\$ -	\$ -	\$ -	\$ -	0.0%	\$ -	\$ -
Total Expenses	\$ 590,721	\$ 646,736	\$ (56,015)	\$ 3,880,416	\$ 3,289,695	15.2%	\$ 570,513	\$ 20,208
Operating Surplus (Deficit)	\$ 61,669	\$ 36,314	\$ 25,355	\$ 217,883			\$ 190,925	\$ (129,256)
Depreciation	\$ 39,697	\$ 39,514	\$ 183	\$ 237,084	\$ 197,387	16.7%	\$ 38,996	\$ 701
Net Surplus (Deficit)	\$ 21,971	\$ (3,200)	\$ 25,172	\$ (19,201)			\$ 151,929	\$ (129,957)

16.7% of the Budgeted Year Expended

Highlights

-**Revenue** is at \$652K for the year. This is under plan by \$31K, and \$109K less than PY, due mostly to more tax revenue and no strike teams.

-**Salaries, Benefits, and Billable Wages** are overbudget due to overtime. There have been no billable wages to date.

-**Admin Salaries & Benefits:** One third of the administration salaries are allocated to the Fire Department.

-**Facilities: Maint & Repair** is over budget due to boiler repairs needed at 305 OV Road.

-**Consulting** is under budget due to the Fuels Reduction Project. Significant consulting work is expected in future months. This is grant funded.

-In total we are 17% through the year. Revenues are at 16% of the budget and expenses are at 15%.

Compared to PY at this time, our net surplus is \$130K less, mostly due to fewer strike teams.



OLYMPIC VALLEY PUBLIC SERVICE DISTRICT
GOVERNMENTAL BALANCE SHEET
 August 31, 2022



	Balance Aug-22	Balance Jul-22	Change Prior Month	Balance Aug-21	Change Prior Year
ASSETS					
Current Assets					
Cash	25,358	25,100	258	-	25,358
Accounts Receivable	17,086	16,599	487	277,591	(260,505)
Prepaid Expenses	307,697	325,490	(17,792)	258,586	49,112
Total Current Assets	350,141	367,188	(17,047)	536,176	(186,035)
Noncurrent Assets					
Open Projects	8,892	25,193	(16,302)	-	8,892
Property, Plant, & Equipment	8,263,390	8,255,676	7,714	8,255,676	7,714
Accumulated Depreciation	(3,802,613)	(3,792,337)	(10,277)	(3,573,301)	(229,312)
Intercompany	918,568	1,124,661	(206,093)	745,176	173,392
Total Noncurrent Assets	5,388,236	5,613,194	(224,957)	5,427,550	(39,314)
Deferred Outflows					
Deferred Outflows - Pension	1,324,288	1,324,288	-	1,324,288	-
Deferred Outflows - OPEB	125,756	125,756	-	136,289	(10,532)
Total Deferred Outflows	1,450,045	1,450,045	-	1,460,577	(10,532)
Total Assets	7,188,422	7,430,427	(242,005)	7,424,304	(235,881)
LIABILITIES					
Current Liabilities					
Accounts Payable	2,521	9,522	(7,001)	9,483	(6,962)
Accrued Expenses	-	-	-	-	-
Payroll Liabilities	526,800	493,091	33,710	604,671	(77,871)
Customer Deposits	-	-	-	-	-
Current Portion-LT Debt	-	-	-	-	-
Total Current Liabilities	529,321	502,613	26,708	614,154	(84,833)
Long-Term Liabilities					
Building and Land Loans	-	-	-	-	-
PERS LT Liability	3,092,126	3,092,126	-	3,092,126	-
Other Post Employment Benefits	238,867	238,867	-	443,915	(205,048)
Total LT Liabilities	3,330,993	3,330,993	-	3,536,041	(205,048)
Deferred Inflows					
Deferred Inflows - Pension	185,848	185,848	-	185,848	-
Deferred Inflows - OPEB	241,243	241,243	-	14,814	226,429
Total Deferred Inflows	427,091	427,091	-	200,662	226,429
Total Liabilities	4,287,405	4,260,697	26,708	4,350,857	(63,452)
NET POSITION					
Investment in Capital Assets	2,879,045	3,142,654	(263,609)	2,921,518	(42,473)
Current Year Net Income	21,971	27,076	(5,104)	151,929	(129,957)
Total Net Position	2,901,017	3,169,730	(268,713)	3,073,446	(172,430)
Total Liabilities and Net Position	7,188,422	7,430,427	(242,005)	7,424,304	(235,881)



OLYMPIC VALLEY PUBLIC SERVICE DISTRICT
REVENUES & EXPENDITURES
August 31, 2022



CAPITAL RESERVES OPERATIONS

	YTD Actual Aug-22	YTD Budget Aug-22	Over/ (under) to Budget	Annual Budget	Remaining Budget	YTD % to Budget	YTD Prior Yr Aug-21	Over/ (under) to Prior Yr
Connection Fees	21,165	17,750	3,415	106,500	85,335	19.9%	208,663	(187,498)
Placer Cty Tax	1,603	-	1,603	3,943,457	3,941,854	0.04%	1,691	(88)
HOPTR	-	-	-	39,435	39,435	0.0%	-	-
Interest	9,114	6,638	2,476	39,829	30,715	22.9%	2,195	6,919
Grants	-	-	-	-	-	0.0%	-	-
Total Revenue	31,882	24,388	7,494	4,129,221	4,097,339	0.8%	212,550	(180,668)
Transfers to Utility and Fire	650,670	650,670	0	3,904,022	3,253,352	16.7%	619,799	30,871
Capital Reserve Expenditures	-	-	-	78,869	78,869	0.0%	3,333	(3,333)
Total Expenses	650,670	650,670	0	3,982,891	3,332,221	16.3%	623,132	27,538
Net Surplus (Deficit)	(618,788)	(626,282)	7,494	146,330	765,118		(410,583)	(208,206)

16.7% of the Budgeted Year Expended

Highlights

- Transfers to Utility and Fire relate to budgeted tax revenue allocated to each department.
- Capital Reserve Expenditures relate to fees from Placer County to administer Ad Valorem revenues.
- There was one new connection during the month of August.
- The District has received the Estimated Allocation of Property Taxes for Fiscal Year 2023, also known as the "September Surprise".
- The total anticipated tax revenue, less any fees from the county is estimated to be \$4,270,000.
- This is an increase over the prior year actual revenue received by \$328,000 or 8.31%. It is \$365,000 greater than the budgeted amount.



OLYMPIC VALLEY PUBLIC SERVICE DISTRICT
CAPITAL RESERVES
BALANCE SHEET
 August 31, 2022



	Balance Aug-22	Balance Jul-22	Change Prior Month	Balance Aug-21	Change Prior Year
ASSETS					
Current Assets					
Cash	9,497,062	9,470,038	27,024	8,281,590	1,215,473
Accounts Receivable	2,820	2,820	-	2,704	116
Prepaid Expenses	-	-	-	-	-
Total Current Assets	9,499,882	9,472,858	27,024	8,284,294	1,215,589
Noncurrent Assets					
Open Projects	-	-	-	-	-
Property, Plant, & Equipment	-	-	-	-	-
Accumulated Depreciation	-	-	-	-	-
Intercompany	(3,106,223)	(1,924,377)	(1,181,846)	(1,476,338)	(1,629,885)
Total Noncurrent Assets	(3,106,223)	(1,924,377)	(1,181,846)	(1,476,338)	(1,629,885)
Deferred Outflows					
Deferred Outflows - Pension	-	-	-	-	-
Deferred Outflows - OPEB	-	-	-	-	-
Total Deferred Outflows	-	-	-	-	-
Total Assets	6,393,659	7,548,481	(1,154,822)	6,807,955	(414,297)
LIABILITIES					
Current Liabilities					
Accounts Payable	-	-	-	-	-
Accrued Expenses	-	-	-	-	-
Payroll Liabilities	-	-	-	-	-
Customer Deposits	-	-	-	-	-
Current Portion-LT Debt	-	-	-	-	-
Total Current Liabilities	-	-	-	-	-
Long-Term Liabilities					
Building & Land Loans	-	-	-	-	-
PERS LT Liability	-	-	-	-	-
Other Post Employment Benefits	-	-	-	-	-
Total LT Liabilities	-	-	-	-	-
Deferred Inflows					
Deferred Inflows - Pension	-	-	-	-	-
Deferred Inflows - OPEB	-	-	-	-	-
Total Deferred Inflows	-	-	-	-	-
Total Liabilities	-	-	-	-	-
NET POSITION					
Investment in Capital Assets	(206,091)	648,832	(854,923)	-	(206,091)
Water Capital	1,352,343	1,352,343	-	1,352,343	-
Sewer Capital	321,268	321,268	-	321,268	-
Fire Capital	135,611	135,611	-	135,611	-
Water FARF	1,442,097	1,442,097	-	1,442,097	-
Sewer FARF	2,813,520	2,813,520	-	2,813,520	-
Garbage FARF	155,181	155,181	-	155,181	-
Fire FARF	941,967	941,967	-	941,967	-
Bike Trail Snow Removal FARF	56,550	56,550	-	56,550	-
Current Year Net Income	(618,788)	(318,889)	(299,899)	(410,583)	(208,206)
Total Net Position	6,393,659	7,548,481	(1,154,822)	6,807,955	(414,297)
Total Liabilities and Net Position	6,393,659	7,548,481	(1,154,822)	6,807,955	(414,297)



OLYMPIC VALLEY PUBLIC SERVICE DISTRICT
REVENUES & EXPENDITURES - INTERNAL USE ONLY
August 31, 2022



COMBINED OPERATIONS

	Actual YTD Aug-22	Budget YTD Aug-22	Over/ (under) YTD	Total Budget	Remaining Budget	YTD % to Budget	Actual YTD Aug-21	Over/ (under) to PY
Rate Revenue	\$ 4,071,042	\$ 4,070,753	\$ 289	\$ 4,070,753	\$ (289)	100.0%	\$ 3,761,373	\$ 309,669
Tax Revenue	\$ 1,603	\$ -	\$ 1,603	\$ 3,982,892	\$ 3,981,289	0.0%	\$ 5,024	\$ (3,421)
Connection Fees	\$ 21,165	\$ 17,750	\$ 3,415	\$ 106,500	\$ 85,335	19.9%	\$ 208,663	\$ (187,498)
Rental Revenue	\$ 20,650	\$ 20,750	\$ (100)	\$ 124,500	\$ 103,850	16.6%	\$ 11,953	\$ 8,697
Bike Trail	\$ -	\$ -	\$ -	\$ 46,000	\$ 46,000	0.0%	\$ -	\$ -
Mutual Water Company	\$ -	\$ -	\$ -	\$ -	\$ -	0.0%	\$ 15,218	\$ (15,218)
Billable Wages & Capital Labor	\$ 18,039	\$ 11,697	\$ 6,342	\$ 70,177	\$ 52,138	25.7%	\$ 143,553	\$ (125,515)
Grants	\$ -	\$ 83,333	\$ (83,333)	\$ 500,000	\$ 500,000	0.0%	\$ -	\$ -
Administration & Interest	\$ 12,429	\$ 50,012	\$ (37,583)	\$ 300,073	\$ 287,644	4.1%	\$ 7,725	\$ 4,704
Inspections	\$ 2,976	\$ 1,667	\$ 1,309	\$ 10,000	\$ 7,024	\$ 0	\$ 8,331	\$ (5,355)
Dedications	\$ -	\$ -	\$ -	\$ -	\$ -	0.0%	\$ -	\$ -
Total Revenue	\$ 4,147,903	\$ 4,255,962	\$ (108,058)	\$ 9,210,895	\$ 5,062,992	45.0%	\$ 4,161,840	\$ (13,937)
Salaries & Wages	\$ 548,371	\$ 551,907	\$ (3,536)	\$ 3,311,440	\$ 2,763,069	16.6%	\$ 519,416	\$ 28,955
Employee Benefits	\$ 278,552	\$ 325,650	\$ (47,098)	\$ 1,953,900	\$ 1,675,348	14.3%	\$ 269,878	\$ 8,674
Billable Wages & Capital Labor	\$ 18,039	\$ 11,697	\$ 6,342	\$ 70,177	\$ 52,138	25.7%	\$ 37,733	\$ (19,694)
Admin Salaries & Benefits	\$ 50,000	\$ 59,526	\$ (9,526)	\$ 357,155	\$ 307,155	14.0%	\$ 63,512	\$ (13,512)
Materials & Supplies	\$ 25,248	\$ 18,900	\$ 6,348	\$ 113,400	\$ 88,152	22.3%	\$ 23,420	\$ 1,828
Maintenance Equipment	\$ 2,894	\$ 11,104	\$ (8,210)	\$ 66,622	\$ 63,728	4.3%	\$ 5,549	\$ (2,655)
Facilities: Maintenance & Repairs	\$ 17,194	\$ 17,747	\$ (553)	\$ 106,483	\$ 89,289	16.1%	\$ 11,996	\$ 5,198
Training & Memberships	\$ 1,738	\$ 8,133	\$ (6,395)	\$ 48,800	\$ 47,062	3.6%	\$ 4,044	\$ (2,305)
Vehicle Repair/Maintenance	\$ 4,553	\$ 11,823	\$ (7,270)	\$ 70,940	\$ 66,387	6.4%	\$ 7,293	\$ (2,740)
Garbage	\$ 53,952	\$ 52,886	\$ 1,066	\$ 317,315	\$ 263,363	17.0%	\$ 49,551	\$ 4,402
Board Expenses	\$ 6,226	\$ 11,592	\$ (5,366)	\$ 69,552	\$ 63,326	9.0%	\$ 8,456	\$ (2,231)
Consulting	\$ 2,781	\$ 70,150	\$ (67,369)	\$ 420,901	\$ 418,120	0.7%	\$ 10,388	\$ (7,607)
Insurance	\$ 20,497	\$ 18,464	\$ 2,033	\$ 110,783	\$ 90,286	18.5%	\$ 17,770	\$ 2,727
Rents/Licenses & Permits	\$ 22,697	\$ 20,142	\$ 2,555	\$ 120,849	\$ 98,153	18.8%	\$ 10,157	\$ 12,540
Office Expenses	\$ 3,953	\$ 16,606	\$ (12,653)	\$ 99,633	\$ 95,680	4.0%	\$ 6,022	\$ (2,069)
Travel, Meetings & Recruitment	\$ 555	\$ 4,561	\$ (4,006)	\$ 27,366	\$ 26,811	2.0%	\$ 716	\$ (161)
Utilities	\$ 16,462	\$ 36,645	\$ (20,183)	\$ 219,872	\$ 203,410	7.5%	\$ 28,275	\$ (11,813)
Bike Trail	\$ -	\$ 3,500	\$ (3,500)	\$ 21,000	\$ 21,000	0.0%	\$ -	\$ -
Interest	\$ 4,260	\$ 4,284	\$ (24)	\$ 104,575	\$ 100,315	4.1%	\$ 5,895	\$ (1,635)
Total Expenses	\$ 1,077,972	\$ 1,255,316	\$ (177,344)	\$ 7,610,763	\$ 6,532,791	14.2%	\$ 1,080,070	\$ (2,097)
Operating Surplus (Deficit)	\$ 3,069,931	\$ 3,000,646	\$ 69,286	\$ 1,600,132			\$ 3,081,771	\$ (11,840)
Depreciation	\$ 146,400	\$ 148,103	\$ (1,703)	\$ 877,299	\$ 730,899	16.7%	\$ 142,184	\$ 4,215
Net Surplus (Deficit)	\$ 2,923,532	\$ 2,852,543	\$ 70,988	\$ 722,833			\$ 2,939,586	\$ (16,055)

16.7% of the Budgeted Year Expended



OLYMPIC VALLEY PUBLIC SERVICE DISTRICT
COMBINED BALANCE SHEET - INTERNAL USE ONLY
 August 31, 2022



	Balance Aug-22	Balance Jul-22	Change Prior Month	Balance Aug-21	Change Prior Year
ASSETS					
Current Assets					
Cash	11,626,781	10,715,347	911,434	11,070,598	556,183
Accounts Receivable	890,098	2,406,602	(1,516,504)	685,297	204,801
Prepaid Expenses	505,625	531,453	(25,829)	410,128	95,497
Total Current Assets	13,022,503	13,653,402	(630,899)	12,166,023	856,480
Noncurrent Assets					
Open Projects	844,654	1,245,088	(400,434)	474,353	370,301
Property, Plant, & Equipment	35,998,381	35,525,102	473,279	35,525,102	473,279
Accumulated Depreciation	(21,974,731)	(22,095,251)	120,520	(21,285,838)	(688,893)
Intercompany	-	-	-	-	-
Total Noncurrent Assets	14,868,305	14,674,939	193,365	14,713,618	154,687
Deferred Outflows					
Deferred Outflows - Pension	3,185,892	3,185,892	-	3,185,892	-
Deferred Outflows - OPEB	240,534	240,534	-	263,923	(23,389)
Total Deferred Outflows	3,426,426	3,426,426	-	3,449,815	(23,389)
Total Assets	31,317,234	31,754,767	(437,533)	30,329,456	987,778
LIABILITIES					
Current Liabilities					
Accounts Payable	2,634	18,589	(15,955)	38,869	(36,235)
Accrued Expenses	250,995	218,915	32,081	318,359	(67,364)
Payroll Liabilities	844,950	834,164	10,786	937,327	(92,377)
Customer Deposits	-	-	-	-	-
Current Portion-LT Debt	100,504	100,504	-	97,265	3,239
Total Current Liabilities	1,199,083	1,172,172	26,911	1,391,820	(192,737)
Long-Term Liabilities					
Building Loan	555,006	555,006	-	655,510	(100,504)
PERS LT Liability	4,606,163	4,606,163	-	4,606,163	-
Other Post Employment Benefits	506,443	506,443	-	986,478	(480,035)
Total LT Liabilities	5,667,612	5,667,612	-	6,248,151	(580,539)
Deferred Inflows					
Deferred Inflows - Pension	1,014,508	1,014,508	-	1,014,508	-
Deferred Inflows - OPEB	505,231	505,231	-	23,467	481,764
Total Deferred Inflows	1,519,739	1,519,739	-	1,037,975	481,764
Total Liabilities	8,386,434	8,359,523	26,911	8,677,945	(291,511)
NET POSITION					
Investment in Capital Assets	12,788,730	12,659,511	129,219	11,493,386	1,295,344
Water Capital	1,352,343	1,352,343	-	1,352,343	-
Sewer Capital	321,268	321,268	-	321,268	-
Fire Capital	135,611	135,611	-	135,611	-
Water FARF	1,442,097	1,442,097	-	1,442,097	-
Sewer FARF	2,813,520	2,813,520	-	2,813,520	-
Garbage FARF	155,181	155,181	-	155,181	-
Fire FARF	941,967	941,967	-	941,967	-
Bike Trail Snow Removal FARF	56,550	56,550	-	56,550	-
Current Year Net Income	2,923,532	3,517,195	(593,663)	2,939,586	(16,055)
Total Net Position	22,930,799	23,395,244	(464,444)	21,651,510	1,279,289
Total Liabilities and Net Position	31,317,234	31,754,767	(437,533)	30,329,456	987,778



Olympic Valley Public Service District



Fund Balance Statement August 31, 2022

	August 2022	Yield Rate August 2022	August 2021	Yield Rate August 2021
Operating Funds:				
Bank of the West-Checking	\$1,738,626		\$2,786,272	
Office Petty Cash	\$200		\$200	
L.A.I.F.	\$20,283	1.28%	\$20,233	0.22%
Total Operating Funds: Water & Sewer	\$1,759,109		\$2,806,705	
Capital Reserve Funds:				
Bank of the West-Money Market Capital	\$1,238,698	0.01%	\$1,053,985	0.01%
ProEquities - Certificate of Deposit	\$249,314	3.05%	\$254,094	2.40%
ProEquities - Certificate of Deposit #2	\$246,000	3.10%	\$246,000	3.10%
ProEquities - Certificate of Deposit #3	\$246,000	2.70%	\$246,000	2.70%
Placer County- FD30144	\$2,810,331	0.89%	\$2,682,794	0.32%
Placer County-FD30146	\$4,493,378	0.89%	\$3,586,148	0.32%
Placer County - Investment Fund FD32004	\$208,363	0.73%	\$207,638	0.184%
L.A.I.F. Fire Capital	\$4,978	1.28%	\$4,931	0.22%
CalPERS CEPPT (pension) Trust	\$246,913		\$0	
CalPERS CERBT (OPEB) Trust	\$55,075		\$0	
Total Capital Reserve Funds:	\$9,799,050		\$8,281,590	
Total Funds On Deposit:	\$11,558,159		\$11,088,294	

Investments are in compliance with adopted Investment Policies

As of the board packet preparation date, all August statements were received.



OLYMPIC VALLEY PUBLIC SERVICE DISTRICT



ANNUAL GARBAGE BILLING – 1st QUARTER 2022/2023

DATE: September 27, 2022

TO: District Board Members

FROM: Danielle Mueller, Finance and Administration Manager

SUBJECT: Recap of Amounts Due to Tahoe Truckee Sierra Disposal Company

BACKGROUND: The District has contracted with Tahoe Truckee Sierra Disposal Company for weekly pickup of refuse from residential units. For the fiscal year July 2022 – June 2023 the residential dwelling unit rate is \$25.28/month. This cost is charged to the customer by the District in our annual billing. Each quarter the district submits payment to TTSD based on the number of active residential units utilizing this service. Any changes in units will be communicated to TTSD along with the appropriate address.

DISCUSSION: Based on current records we have 1,050 residential dwelling units amounting to payment of \$79,682.56 for the period of July – September. See below:

1st Quarter Payment September 2022.

July:	1,051 Residential Dwelling Units @ \$25.28/mo =	\$26,569.28
August:	1,051 Residential Dwelling Units @ \$25.28/mo =	\$26,569.28
September:	1,050 Residential Dwelling Units @ \$25.28/mo =	<u>\$26,544.00</u>
	Total Paid:	\$79,682.56

Adjustments:

07/01/22	Zuniga	132 Rock Garden	<u>+1</u> Full Yr.
07/01/22	Boyd	338 Palisades	<u>+1</u> Full Yr.
07/01/22	Palisades	339 Palisades	<u>+1</u> Full Yr.
07/01/22	Mayer	343 Palisades	<u>+1</u> Full Yr.
07/01/22	Palisades	342 Palisades	<u>+1</u> Full Yr.
09/01/22	Nichols	217 Granite Chief	<u>-1</u> Full Yr.

Total July – September: 1,050

ALTERNATIVES: 1. Approve payment of \$79,682.56 for services rendered for the first quarter of fiscal year 2023.

2. Do not approve payment.

FISCAL/RESOURCE IMPACTS: The source of funds is provided by each customer utilizing garbage removal. The annual bill sent in July includes a garbage portion to cover one year of service.

RECOMMENDATION: Approve the quarterly payment per our contract and avoid stopping services.

ATTACHMENTS: None

DATE PREPARED: September 20, 2022.

OLYMPIC VALLEY PUBLIC SERVICE DISTRICT
PROGRESS PAYMENT REPORT

EXHIBIT D-8
2 Pages

PROJECT TITLE: **FY 21/22 Audit**

PROJECT NUMBER: **10-09-721000/20-12-721000**

CONTRACTOR NAME: **McClintock Accounting Corporation**
 & ADDRESS: **Po Box 6780**
Tahoe City, CA 96145

DATE: 09/01/2022

PAYMENT ESTIMATE #: 1

PERIOD: August

BID AMOUNT: \$ 19,000.00

NET CHANGE ORDERS: \$0.00

ADJUSTED CONTRACT AMOUNT: \$19,000.00

WORK COMPLETED: \$ 1,000.00

% WORK COMPLETED: 5%


ORIGINAL TIME: N/A

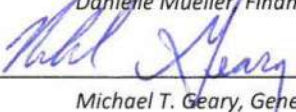
REVISED TIME: _____

TIME ELAPSED: _____

% TIME ELAPSED: _____

	<u>PREVIOUS</u>	<u>CURRENT</u>	<u>TO DATE</u>
EARNINGS:			
Work Completed	\$ -	\$ 1,000.00	\$ 1,000.00
Retention on Work Completed (5%)	\$ -	\$ -	\$ -
Net Earnings on Work Completed	<u>\$ -</u>	<u>\$ 1,000.00</u>	<u>\$ 1,000.00</u>
Materials on Hand	\$ -		\$ -
Retention on Materials (5%)	\$ -	\$ -	\$ -
Net Earnings On Materials	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>
TOTAL NET EARNINGS	<u>\$ -</u>	<u>\$ 1,000.00</u>	<u>\$ 1,000.00</u>
DEDUCTIONS:			
1.			\$ -
2.			\$ -
3.			\$ -
Total Deductions	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>
OTHER ADJUSTMENTS:			
1. Release Retention			\$ -
2.			\$ -
3.			\$ -
Total Adjustments	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>
TOTAL ADJUSTED EARNINGS	<u>\$ -</u>	<u>\$ 1,000.00</u>	<u>\$ 1,000.00</u>
LESS PREVIOUS PAYMENTS			\$ -
PAYMENT DUE THIS ESTIMATE			<u>\$ 1,000.00</u>

REVIEWED BY: 
 Danielle Mueller, Finance and Administration Manager

APPROVED BY: 
 Michael T. Geary, General Manager



PLEASE REMIT ALL PAYMENTS TO:
MCCCLINTOCK ACCOUNTANCY CORPORATION
POST OFFICE BOX 6780
TAHOE CITY, CA 96145

Olympic Valley Public Service District
Attn: Mike Geary
POB 2026
Olympic Valley, CA 96146

September 1, 2022

255885

For professional services rendered through August 31, 2022 as follows:

First progress billing for the audit of the District's general purpose financial statement as of 6/30/22, and issuance of our report thereon.

\$ 1,000.00

\$ 1,000.00

DM
9/9/2022

10-09-721000-65%

20-12-721000-35%

INVOICES ARE DUE AND PAYABLE UPON RECEIPT.

INTEREST OF 1.5% PER MONTH (18% PER YEAR) WILL BE ADDED TO AMOUNTS OVER 30 DAYS OLD.

OLYMPIC VALLEY PUBLIC SERVICE DISTRICT
PROGRESS PAYMENT REPORT

EXHIBIT # D - 9
 3 Pages

PROJECT TITLE: **Water Meter Replacement Project**
Badger Meter
 PROJECT NUMBER: **10-00-150035**
 CONTRACTOR NAME **Badger Meter**
 & ADDRESS: **4545 W. Brown Deer Rd.**
PO Box 245036
Milwaukee, WI 53224-6536

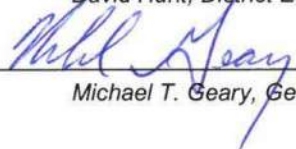
DATE: 08/30/2022
 PAYMENT ESTIMATE #: 8
 PERIOD: Thru August 2022

BID AMOUNT: \$ 332,090.64
 NET CHANGE ORDERS: \$0.00
 ADJUSTED CONTRACT AMOUNT: \$332,090.64
 WORK COMPLETED: \$ 131,250.29
 % WORK COMPLETED: 40%

ORIGINAL TIME: N/A
 REVISED TIME: _____
 TIME ELAPSED: _____
 % TIME ELAPSED: _____

	<u>PREVIOUS</u>	<u>CURRENT</u>	<u>TO DATE</u>
EARNINGS:			
Work Completed	\$ 111,930.29	\$ 19,320.00	\$ 131,250.29
Retention on Work Completed	\$ -	\$ -	\$ -
Net Earnings on Work Completed	<u>\$ 111,930.29</u>	<u>\$ 19,320.00</u>	<u>\$ 131,250.29</u>
Materials on Hand			\$ -
Retention on Materials	\$ -	\$ -	\$ -
Net Earnings On Materials	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>
TOTAL NET EARNINGS	<u>\$ 111,930.29</u>	<u>\$ 19,320.00</u>	<u>\$ 131,250.29</u>
DEDUCTIONS:			
1.			\$ -
2.			\$ -
3.			\$ -
Total Deductions	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>
OTHER ADJUSTMENTS:			
1. Release Retention			\$ -
2.			\$ -
3.			\$ -
Total Adjustments	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>
TOTAL ADJUSTED EARNINGS	<u>\$ 111,930.29</u>	<u>\$ 19,320.00</u>	<u>\$ 131,250.29</u>
LESS PREVIOUS PAYMENTS			<u>\$ (111,930.29)</u>
PAYMENT DUE THIS ESTIMATE			<u>\$ 19,320.00</u>

REVIEWED BY: 
 David Hunt, District Engineer

APPROVED BY: 
 Michael T. Geary, General Manager

ORIGINAL INVOICE

INVOICE



D-9

Mail all remittances to:
Box 88223
Milwaukee, WI 53288-8223

4545 W Brown Deer Rd. P.O. Box 245036
Milwaukee, WI 53224-9536 (414) 355-0400
Credit Inquiries - credit@badgermeter.com

INVOICE NUMBER	DATE
80106763	08/30/22
D-U-N-S 00-606-9710	
NET 30 DAYS	

FED I.D. #39-0143280
GST# 123746141

SOLD TO CUSTOMER: 43622
OLYMPIC VALLEY PUBLIC SERVICE DISTRICT
1810 OLYMPIC VALLEY ROAD
P O BOX 2026
OLYMPIC VALLEY, CA 96146

SHIP TO CUSTOMER: 3
OLYMPIC VALLEY PSD
305 OLYMPIC VALLEY RD
OLYMPIC VALLEY, CA 96146

CUSTOMER PO#	SHIPPING TERMS	FREIGHT CARRIER
BADGER SERVICES	FREIGHT PREPAID	
ORDER DATE	INCO TERMS	TRACKING NUMBER
08/30/22	FCA FACTORY	
PROPOSAL #	FINAL DESTINATION	WAREHOUSE / ORDER#
	UNITED STATES	MM 1104104

LINE	PRODUCT DEFINITION	UNIT PRICE	EXTENDED PRICE USD
1	Badger Meter Item: 68886-104 Description: ORION CELLULAR LTE SERV UNIT Ordered: 20.000 Shipped: 20.000 5307 KATHY RICHARDS SERVICES FOR AUGUST 2022	0.7500	15.00
	Sub Total		15.00
	Total		15.00
	BEACON SERVICES INVOICE, SALES REPRESENTATIVE # 5307		DH

This invoice is made subject to the terms & conditions found on our web-site: <https://www.badgermeter.com/terms-and-conditions>. Terms and conditions related to service units, training, and professional services can be found here: <https://badgermeter.com/service-units-terms-and-conditions>. Goods covered by this invoice were produced in compliance with the provisions of the Fair Labor Standards Act of 1938 as amended.

ORIGINAL INVOICE

INVOICE



Mail all remittances to:
 Box 88223
 Milwaukee, WI 53288-8223

4545 W Brown Deer Rd. P.O. Box 245036
 Milwaukee, WI 53224-9536 (414) 355-0400
 Credit Inquiries - credit@badgermeter.com

INVOICE NUMBER	DATE
1524416	08/25/22
D-U-N-S 00-606-9710	
NET 30 DAYS	

FED I.D. #39-0143280
 GST# 123746141

SOLD TO CUSTOMER: 43622
 OLYMPIC VALLEY PUBLIC SERVICE DISTRICT
 1810 OLYMPIC VALLEY ROAD
 P O BOX 2026
 OLYMPIC VALLEY, CA 96146

SHIP TO CUSTOMER: 3
 OLYMPIC VALLEY PSD
 305 OLYMPIC VALLEY RD
 OLYMPIC VALLEY, CA 96146

CUSTOMER PO#	SHIPPING TERMS	FREIGHT CARRIER
DAVE	FREIGHT PREPAID	XPO Logistics
ORDER DATE	INCO TERMS	TRACKING NUMBER
03/11/22	FCA FACTORY	766979220
PROPOSAL #	FINAL DESTINATION	WAREHOUSE / ORDER#
	UNITED STATES	D2 1064650

LINE	PRODUCT DEFINITION	UNIT PRICE	EXTENDED PRICE USD
4	Badger Meter Item: 69262-385 Description: KIT, STEEL VLT W/ 8" POLY LID / HRDWR, U BRCKT Ordered: 150.000 Shipped: 150.000 5307 KATHY RICHARDS	120.0000	18000.00
	Sub Total		18000.00
	Total Tax		1305.00
	Total		19305.00
	Case Number: 00439159		DIT

This invoice is made subject to the terms & conditions found on our web-site: <https://www.badgermeter.com/terms-and-conditions>. Terms and conditions related to service units, training, and professional services can be found here: <https://badgermeter.com/service-units-terms-and-conditions>. Goods covered by this invoice were produced in compliance with the provisions of the Fair Labor Standards Act of 1938 as amended.

OLYMPIC VALLEY PUBLIC SERVICE DISTRICT
PROGRESS PAYMENT REPORT

EXHIBIT # D - 10
 2 Pages

PROJECT TITLE: OVGMP Six-Year Review & Report
 PROJECT NUMBER: 10-09-732000
 CONTRACTOR NAME: McGinley & Associates
 & ADDRESS: 5410 Longley Lane
 Reno, NV 89511

DATE: 08/31/2022
 PAYMENT ESTIMATE #: 3
 PERIOD: July 2022

BID AMOUNT: \$ 51,990.00
 NET CHANGE ORDERS: \$0.00
 ADJUSTED CONTRACT AMOUNT: \$51,990.00
 WORK COMPLETED: \$ 9,375.00
 % WORK COMPLETED: 18%

ORIGINAL TIME: N/A
 REVISED TIME:
 TIME ELAPSED:
 % TIME ELAPSED:

	<u>PREVIOUS</u>	<u>CURRENT</u>	<u>TO DATE</u>
EARNINGS:			
Work Completed	\$ 3,948.00	\$ 5,427.00	\$ 9,375.00
Retention on Work Completed	\$ -	\$ -	\$ -
Net Earnings on Work Completed	\$ 3,948.00	\$ 5,427.00	\$ 9,375.00
Materials on Hand			\$ -
Retention on Materials	\$ -	\$ -	\$ -
Net Earnings On Materials	\$ -	\$ -	\$ -
TOTAL NET EARNINGS	\$ 3,948.00	\$ 5,427.00	\$ 9,375.00
DEDUCTIONS:			
1.			\$ -
2.			\$ -
3.			\$ -
Total Deductions	\$ -	\$ -	\$ -
OTHER ADJUSTMENTS:			
1. Release Retention			\$ -
2.			\$ -
3.			\$ -
Total Adjustments	\$ -	\$ -	\$ -
TOTAL ADJUSTED EARNINGS	\$ 3,948.00	\$ 5,427.00	\$ 9,375.00
LESS PREVIOUS PAYMENTS			\$ (3,948.00)
PAYMENT DUE THIS ESTIMATE			\$ 5,427.00

REVIEWED BY: David Hunt
 David Hunt, District Engineer

APPROVED BY: Michael T. Geary
 Michael T. Geary, General Manager

D-10



5410 Longley Lane
Reno, NV 89511
(775) 829-2245

Invoice

Date	Invoice #
8/31/2022	27386

Bill To
OLYMPIC VALLEY PUBLIC SERVICE DISTRICT DAVE HUNT PO BOX 2026 OLYMPIC VALLEY, CA 96146

Project Location
OLYMPIC VALLEY GROUNDWATER MANAGEMENT PLAN SIX YEAR REVIEW AND REPORT

P.O. No.	Terms	Due Date	Project No.	Proj. Man.
	Net 30	9/30/2022	OVPSD001-Ol...	

Description	Qty	Rate	Amount
OMP001-OLYMPIC VALLEY GROUNDWATER MANAGEMENT			
TASK 2-COMPILE HYDROLOGIC DATA			
Principal	4	195.00	780.00
Staff Hydrogeologist	21.25	120.00	2,550.00
Administration	1	72.00	72.00
Subtotal of Compile Hydrologic Data			3,402.00
TASK 3- INTEGRATE DATA AND HISTORICAL			
Staff Hydrogeologist	15.25	120.00	1,830.00
Principal	1	195.00	195.00
Subtotal of Integrate Data and Historical			2,025.00

NOW ACCEPTING				Total	<i>OH</i> \$5,427.00
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Please remit to address above

Payments/Credits	\$0.00
Balance Due	\$5,427.00

OLYMPIC VALLEY PUBLIC SERVICE DISTRICT
PROGRESS PAYMENT REPORT

EXHIBIT # D - 11
 2 Pages

PROJECT TITLE: **OVPSD/SVMWC Intertie Project**
 Planning, Design, and Construction Support
 PROJECT NUMBER: **10-00-150081**
 CONTRACTOR NAME **Farr West Engineering**
 & ADDRESS: **5510 Longley Lane**
Reno, NV 89511

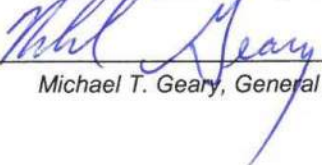
DATE: 09/02/2022
 PAYMENT ESTIMATE #: 6
 PERIOD: August 2022

BID AMOUNT: \$ 148,783.00
 NET CHANGE ORDERS: \$0.00
 ADJUSTED CONTRACT AMOUNT: \$148,783.00
 WORK COMPLETED: \$ 13,912.00
 % WORK COMPLETED: 9%

ORIGINAL TIME: N/A
 REVISED TIME: _____
 TIME ELAPSED: _____
 % TIME ELAPSED: _____

	<u>PREVIOUS</u>	<u>CURRENT</u>	<u>TO DATE</u>
EARNINGS:			
Work Completed	\$ 10,074.75	\$ 3,837.25	\$ 13,912.00
Retention on Work Completed	\$ -	\$ -	\$ -
Net Earnings on Work Completed	<u>\$ 10,074.75</u>	<u>\$ 3,837.25</u>	<u>\$ 13,912.00</u>
Materials on Hand			\$ -
Retention on Materials	\$ -	\$ -	\$ -
Net Earnings On Materials	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>
TOTAL NET EARNINGS	<u>\$ 10,074.75</u>	<u>\$ 3,837.25</u>	<u>\$ 13,912.00</u>
DEDUCTIONS:			
1.			\$ -
2.			\$ -
3.			\$ -
Total Deductions	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>
OTHER ADJUSTMENTS:			
1. Release Retention			\$ -
2.			\$ -
3.			\$ -
Total Adjustments	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>
TOTAL ADJUSTED EARNINGS	<u>\$ 10,074.75</u>	<u>\$ 3,837.25</u>	<u>\$ 13,912.00</u>
LESS PREVIOUS PAYMENTS			\$ (10,074.75)
PAYMENT DUE THIS ESTIMATE			<u>\$ 3,837.25</u>

REVIEWED BY: 
 David Hunt, District Engineer

APPROVED BY: 
 Michael T. Geary, General Manager

FARR WEST
ENGINEERING

A DOWL, LLC COMPANY

5510 Longley Lane • Reno, NV 89511
(775) 851-4788 • FAX (775) 851-0766
billing@farrwestengineering.com

OLYMPIC VALLEY PUBLIC SERVICE DISTRICT
DAVE HUNT
PO BOX 2026
OLYMPIC VALLEY, CA 96146-2026

Invoice number 18383
Date 09/02/2022

Project R4136-2205-PWP OLYMPIC VALLEY PSD
- MWC INTERTIE

Period 07/30/22 to 08/26/22

PSD-MWC Intertie

Description of Services:

Task 1 - Project Management
- Project management

Task 2 - Intertie Hydraulic Modeling & BDR
- Workshop meeting with OVPSD
- BDR outline

Professional Services

	Hours	Rate	Billed Amount
Alex Stodtmeister	3.00	140.00	420.00
Chelsea Cluff	23.75	120.00	2,850.00
Deidre Blanton	0.50	95.00	47.50
Lucas Tipton	1.75	189.00	330.75
Matthew Van Dyne	1.00	189.00	189.00
Professional Services subtotal	30.00		3,837.25

Invoice total **3,837.25** *DL*

Invoice Summary

Description	Contract Amount	Current Billed	Prior Billed	Total Billed	Remaining
Task 1.0 - Project Management	6,646.00	236.50	934.25	1,170.75	5,475.25
Task 2.0 - Intertie Hydraulic Modeling & BDR	28,522.00	3,600.75	7,405.00	11,005.75	17,516.25
Task 3.0 - Survey	7,016.00	0.00	0.00	0.00	7,016.00
Task 4.0 - Detailed Design	45,105.00	0.00	1,735.50	1,735.50	43,369.50
Task 5.0 - Bidding Assistance	4,060.00	0.00	0.00	0.00	4,060.00
Task 6.0 - Construction Administration	28,394.00	0.00	0.00	0.00	28,394.00
Task 7.0 - Construction Observation	29,040.00	0.00	0.00	0.00	29,040.00
Total	148,783.00	3,837.25	10,074.75	13,912.00	134,871.00

OLYMPIC VALLEY PUBLIC SERVICE DISTRICT
PROGRESS PAYMENT REPORT

EXHIBIT # D - 12
 2 Pages

PROJECT TITLE: **Hidden Lake Loop Water and Sewer
 Design and Construction Services**
 PROJECT NUMBER: **10-00-150022**
 CONTRACTOR NAME **Farr West Engineering**
 & ADDRESS: **5510 Longley Lane
 Reno, NV 89511**

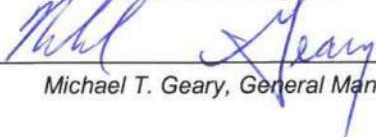
DATE: 09/02/2022
 PAYMENT ESTIMATE #: 13
 PERIOD: August 2022

BID AMOUNT: \$ 110,796.00
 NET CHANGE ORDERS: \$0.00
 ADJUSTED CONTRACT AMOUNT: \$110,796.00
 WORK COMPLETED: \$ 87,274.75
 % WORK COMPLETED: 79%

ORIGINAL TIME: N/A
 REVISED TIME: _____
 TIME ELAPSED: _____
 % TIME ELAPSED: _____

	<u>PREVIOUS</u>	<u>CURRENT</u>	<u>TO DATE</u>
EARNINGS:			
Work Completed	\$ 85,234.75	\$ 2,040.00	\$ 87,274.75
Retention on Work Completed	\$ -	\$ -	\$ -
Net Earnings on Work Completed	<u>\$ 85,234.75</u>	<u>\$ 2,040.00</u>	<u>\$ 87,274.75</u>
Materials on Hand			\$ -
Retention on Materials	\$ -	\$ -	\$ -
Net Earnings On Materials	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>
TOTAL NET EARNINGS	<u>\$ 85,234.75</u>	<u>\$ 2,040.00</u>	<u>\$ 87,274.75</u>
DEDUCTIONS:			
1.			\$ -
2.			\$ -
3.			\$ -
Total Deductions	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>
OTHER ADJUSTMENTS:			
1. Release Retention			\$ -
2.			\$ -
3.			\$ -
Total Adjustments	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>
TOTAL ADJUSTED EARNINGS	<u>\$ 85,234.75</u>	<u>\$ 2,040.00</u>	<u>\$ 87,274.75</u>
LESS PREVIOUS PAYMENTS			<u>\$ (85,234.75)</u>
PAYMENT DUE THIS ESTIMATE			<u>\$ 2,040.00</u>

REVIEWED BY: 
 Dave Hunt, District Engineer

APPROVED BY: 
 Michael T. Geary, General Manager

D-12

OLYMPIC VALLEY PUBLIC SERVICE DISTRICT
DAVE HUNT
PO BOX 2026
OLYMPIC VALLEY, CA 96146-2026

Invoice number 18413
Date 09/02/2022

Project R4136-2066 OLYMPIC VALLEY PSD-
HIDDEN LAKE LOOP WATER AND
SEWER

Period 07/30/22 to 08/26/22

Hidden Lake Loop Water and Sewer

Description of Services: Preparation of Record Drawings.

Professional Services

	Hours	Rate	Billed Amount
Larissa Vallarino	17.00	120.00	2,040.00
Invoice total			2,040.00

DH-

Invoice Summary

Description	Contract Amount	Current Billed	Prior Billed	Total Billed	Remaining
Task 1.0 - Project Management	5,368.00	0.00	1,704.25	1,704.25	3,663.75
Task 2.0 - Detailed Design	28,618.00	0.00	28,192.50	28,192.50	425.50
Task 3.0 - Bidding Support	5,398.00	0.00	4,900.25	4,900.25	497.75
Task 4.0 - Construction Administration	28,340.00	2,040.00	17,755.50	19,795.50	8,544.50
Task 5.0 - Construction Observation	33,000.00	0.00	28,669.75	28,669.75	4,330.25
Task 6.0 - Owner Directed Services					
Task 6.1 - Owner Directed Services (Unused)	2,572.00	0.00	0.00	0.00	2,572.00
Task 6.2 - Construction Surveying	7,500.00	0.00	4,012.50	4,012.50	3,487.50
Subtotal	10,072.00	0.00	4,012.50	4,012.50	6,059.50
Total	110,796.00	2,040.00	85,234.75	87,274.75	23,521.25

OLYMPIC VALLEY PUBLIC SERVICE DISTRICT

PROGRESS PAYMENT REPORT

EXHIBIT # D - 13
2 Pages

PROJECT TITLE: **West Tank Recoating Project
Planning and Design Services**

PROJECT NUMBER: **10-00-150071**

CONTRACTOR NAME **Farr West Engineering**
& ADDRESS: **5510 Longley Lane
Reno, NV 89511**

DATE: 09/02/2022

PAYMENT ESTIMATE #: 13

PERIOD: August 2022

BID AMOUNT: \$ 23,203.00

NET CHANGE ORDERS: \$5,000.00

ADJUSTED CONTRACT AMOUNT: \$28,203.00

WORK COMPLETED: \$ 26,073.75

% WORK COMPLETED: 92%

ORIGINAL TIME: N/A

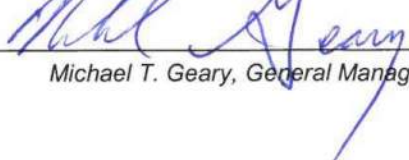
REVISED TIME:

TIME ELAPSED:

% TIME ELAPSED:

	<u>PREVIOUS</u>	<u>CURRENT</u>	<u>TO DATE</u>
EARNINGS:			
Work Completed	\$ 25,203.75	\$ 870.00	\$ 26,073.75
Retention on Work Completed	\$ -	\$ -	\$ -
Net Earnings on Work Completed	<u>\$ 25,203.75</u>	<u>\$ 870.00</u>	<u>\$ 26,073.75</u>
Materials on Hand			\$ -
Retention on Materials	\$ -	\$ -	\$ -
Net Earnings On Materials	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>
TOTAL NET EARNINGS	<u>\$ 25,203.75</u>	<u>\$ 870.00</u>	<u>\$ 26,073.75</u>
DEDUCTIONS:			
1.			\$ -
2.			\$ -
3.			\$ -
<i>Total Deductions</i>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>
OTHER ADJUSTMENTS:			
1. Release Retention			\$ -
2.			\$ -
3.			\$ -
Total Adjustments	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>
TOTAL ADJUSTED EARNINGS	<u>\$ 25,203.75</u>	<u>\$ 870.00</u>	<u>\$ 26,073.75</u>
LESS PREVIOUS PAYMENTS			<u>\$ (25,203.75)</u>
PAYMENT DUE THIS ESTIMATE			<u>\$ 870.00</u>

REVIEWED BY: 
David Hunt, District Engineer

APPROVED BY: 
Michael T. Geary, General Manager

OLYMPIC VALLEY PUBLIC SERVICE DISTRICT
PO BOX 2026
OLYMPIC VALLEY, CA 96146-2026

Invoice number 18495-R
Date 09/02/2022

Project R4136-1831 OLYMPIC VALLEY PSD -
WEST TANK SUPPORT SERVICES

Period 07/30/22 to 08/26/22

West Tank Support Services

Description of Services: Discuss and calculate requirements for portable generator and PRV assembly.

Professional Services

	Hours	Rate	Billed Amount
Alex Stodtmeister	0.50	140.00	70.00
Dakota Dreyer	3.00	125.00	375.00
David Oto	2.50	170.00	425.00
Professional Services subtotal	6.00		870.00

Invoice total **870.00**

Invoice Summary

Description	Contract Amount	Current Billed	Prior Billed	Total Billed	Remaining
Task 1 - Project Management	2,106.00	0.00	1,733.75	1,733.75	372.25
Task 2 - Modeling Support	8,896.00	0.00	9,995.75	9,995.75	-1,099.75
Task 3 - Design Support	7,696.00	0.00	6,911.25	6,911.25	784.75
Task 4 - Contract Document Support	4,505.00	0.00	2,807.50	2,807.50	1,697.50
Task 5 - Additional Services	5,000.00	870.00	3,755.50	4,625.50	374.50
Total	28,203.00	870.00	25,203.75	26,073.75	2,129.25

OLYMPIC VALLEY PUBLIC SERVICE DISTRICT
PROGRESS PAYMENT REPORT

EXHIBIT # D - 14
 2 Pages

PROJECT TITLE: **West Tank Recoating Project**
 Coating Inspection Services
 PROJECT NUMBER: **10-00-150071**
 CONTRACTOR NAME **B.A.C.C.S.**
 & ADDRESS: **PO Box 867**
Denair, CA 95316

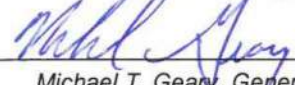
DATE: 08/15/2022
 PAYMENT ESTIMATE #: 2
 PERIOD: July 2022

BID AMOUNT: \$ 39,296.00
 NET CHANGE ORDERS: -
 ADJUSTED CONTRACT AMOUNT: \$39,296.00
 WORK COMPLETED: \$ 6,281.20
 % WORK COMPLETED: 16%

ORIGINAL TIME: N/A
 REVISED TIME: _____
 TIME ELAPSED: _____
 % TIME ELAPSED: _____

	<u>PREVIOUS</u>	<u>CURRENT</u>	<u>TO DATE</u>
EARNINGS:			
Work Completed	\$ 4,710.90	\$ 1,570.30	\$ 6,281.20
Retention on Work Completed	\$ -	\$ -	\$ -
Net Earnings on Work Completed	\$ 4,710.90	\$ 1,570.30	\$ 6,281.20
Materials on Hand			\$ -
Retention on Materials	\$ -	\$ -	\$ -
Net Earnings On Materials	\$ -	\$ -	\$ -
TOTAL NET EARNINGS	\$ 4,710.90	\$ 1,570.30	\$ 6,281.20
DEDUCTIONS:			
1.			\$ -
2.			\$ -
3.			\$ -
Total Deductions	\$ -	\$ -	\$ -
OTHER ADJUSTMENTS:			
1. Release Retention			\$ -
2.			\$ -
3.			\$ -
Total Adjustments	\$ -	\$ -	\$ -
TOTAL ADJUSTED EARNINGS	\$ 4,710.90	\$ 1,570.30	\$ 6,281.20
LESS PREVIOUS PAYMENTS			\$ (4,710.90)
PAYMENT DUE THIS ESTIMATE			\$ 1,570.30

REVIEWED BY: 
 David Hunt, District Engineer

APPROVED BY: 
 Michael T. Geary, General Manager

Δ-14

BAY AREA COATING CONSULTANT SERVICES. INC.

INVOICE

Date: August 15, 2022

CLIENT: Olympic Valley PUD

dhunt@ovpsd.org

PROJECT ENGINEER: Dave Hunt, P.E.

PROJECT: West Tank Rehab Project

CONTRACT:

PO NUMBER:

INVOICE NUMBER: E07739

PAYMENT PERIOD: 7/20/22- 8/15/22

TASK NO.:

Bill 15th of each month

DIRECT COST

DATE	SERVICE	HOURS	OT HOURS	Double
7/21/2022	David H. Inspection	8.0	0.0	0
7/22/2022	David H. Inspection	5.0	0.0	0
TOTAL HOURS		13.0	0.0	0.0
HOURLY RATE		\$113.10	\$127.50	\$170.00
DIRECT COST		\$1,470.30	\$0.00	\$0.00

TRUCK: \$50.00 per day	2 DAYS	\$100.00
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SUBSISTENCE	0
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TOTAL AMOUNT DUE

\$1,570.30

DA

OLYMPIC VALLEY PUBLIC SERVICE DISTRICT
PROGRESS PAYMENT REPORT

EXHIBIT # D - 15
 2 Pages

PROJECT TITLE: **West Tank Coating Project**
 PROJECT NUMBER: **10-00-150071**
 CONTRACTOR NAME: **Sierra Controls**
 & ADDRESS: **5470 Louie Lane, Ste 104**
Reno, NV 89511-1860

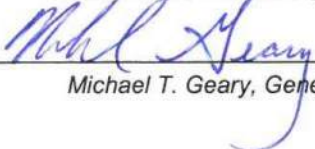
DATE: 08/31/2022
 PAYMENT ESTIMATE #: 2
 PERIOD: August 2022

BID AMOUNT: \$ 9,310.00
 NET CHANGE ORDERS: \$32,300.00
 ADJUSTED CONTRACT AMOUNT: \$41,610.00
 WORK COMPLETED: \$ 23,217.96
 % WORK COMPLETED: 56%

ORIGINAL TIME: N/A
 REVISED TIME: _____
 TIME ELAPSED: _____
 % TIME ELAPSED: _____

	<u>PREVIOUS</u>	<u>CURRENT</u>	<u>TO DATE</u>
EARNINGS:			
Work Completed	\$ 2,380.00	\$ 20,837.96	\$ 23,217.96
Retention on Work Completed	\$ -	\$ -	\$ -
Net Earnings on Work Completed	<u>\$ 2,380.00</u>	<u>\$ 20,837.96</u>	<u>\$ 23,217.96</u>
Materials on Hand			\$ -
Retention on Materials	\$ -	\$ -	\$ -
Net Earnings On Materials	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>
TOTAL NET EARNINGS	<u>\$ 2,380.00</u>	<u>\$ 20,837.96</u>	<u>\$ 23,217.96</u>
DEDUCTIONS:			
1.			\$ -
2.			\$ -
3.			\$ -
Total Deductions	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>
OTHER ADJUSTMENTS:			
1. Release Retention			\$ -
2.			\$ -
3.			\$ -
Total Adjustments	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>
TOTAL ADJUSTED EARNINGS	<u>\$ 2,380.00</u>	<u>\$ 20,837.96</u>	<u>\$ 23,217.96</u>
LESS PREVIOUS PAYMENTS			\$ (2,380.00)
PAYMENT DUE THIS ESTIMATE			<u>\$ 20,837.96</u>

REVIEWED BY: 
 David Hunt, District Engineer

APPROVED BY: 
 Michael T. Geary, General Manager

D-15

Sierra Controls
5470 Louie Lane
Ste 104
Reno, NV 89511-1860
775-236-3350

OLYMPIC VALLEY PUBLIC SERVICE DISTRICT
ATTN: ACCOUNTS PAYABLE
P.O. BOX 2026
OLYMPIC VALLEY, CA 96146

Invoice number 123316
Date 08/31/2022

Project **20-6479 OLYMPIC VALLEY PSD - WEST TANK REHAB SUPPORT**

Please Reference Invoice Number on Check
If you would like to receive your invoices electronically, please send an email to office@sierracontrols.com

Customer P.O.: Agreement

Reference Quote: 20-6479

Requested By: Dave Hunt

Scope: West Tank Rehab Support

Invoice Summary

Description	Contract Amount	Percent Complete	Prior Billed	Remaining Percent	Remaining	Current Billed
Item 1. Temporary Tank Instrumentation	5,110.00	100.00	0.00	0.00	0.00	5,110.00
Item 2. Engineering Data	2,840.00	100.00	2,380.00	0.00	0.00	460.00
Item 3. Field Engineering Support	1,360.00	100.00	0.00	0.00	0.00	1,360.00
CO1: West Tank Rehab Support - T&M, Cellular, and VCL Fees	32,300.00	42.48	0.00	57.52	18,579.60	13,720.40
Warranty (NT- Non Billable)- Date Range	0.00	0.00	0.00	0.00	0.00	0.00
Total	41,610.00	55.35	2,380.00	44.65	18,579.60	20,650.40

Amount

Item 1. Temporary Tank Instrumentation
Item 2. Engineering Data
Item 3. Field Engineering Support
CO1: West Tank Rehab Support - T&M, Cellular, and VCL Fees

Total	20,650.40
Invoice subtotal	20,650.40
CA-PLACER 7.25%	187.56
Invoice total	20,837.96

DA

Approved by: _____

OLYMPIC VALLEY PUBLIC SERVICE DISTRICT
PROGRESS PAYMENT REPORT

EXHIBIT # D - 16
 2 Pages

PROJECT TITLE: Hidden Lake Loop Water and Sewer
 Design and Construction Services
 PROJECT NUMBER: 10-00-150022
 CONTRACTOR NAME Psomas
 & ADDRESS: PO Box 51463
 Los Angeles, CA 90051-5763

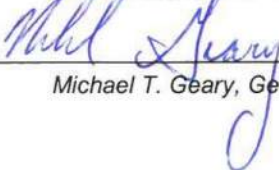
DATE: 08/23/2022
 PAYMENT ESTIMATE #: 3
 PERIOD: June 2022

BID AMOUNT: \$ 7,400.00
 NET CHANGE ORDERS: \$3,335.00
 ADJUSTED CONTRACT AMOUNT: \$ 10,735.00
 WORK COMPLETED: \$ 8,335.00
 % WORK COMPLETED: 78%

ORIGINAL TIME: N/A
 REVISED TIME:
 TIME ELAPSED:
 % TIME ELAPSED:

	<u>PREVIOUS</u>	<u>CURRENT</u>	<u>TO DATE</u>
EARNINGS:			
Work Completed	\$ 7,400.00	\$ 935.00	\$ 8,335.00
Retention on Work Completed	\$ -	\$ -	\$ -
Net Earnings on Work Completed	\$ 7,400.00	\$ 935.00	\$ 8,335.00
Materials on Hand			\$ -
Retention on Materials	\$ -	\$ -	\$ -
Net Earnings On Materials	\$ -	\$ -	\$ -
TOTAL NET EARNINGS	\$ 7,400.00	\$ 935.00	\$ 8,335.00
DEDUCTIONS:			
1.			\$ -
2.			\$ -
3.			\$ -
Total Deductions	\$ -	\$ -	\$ -
OTHER ADJUSTMENTS:			
1. Release Retention			\$ -
2.			\$ -
3.			\$ -
Total Adjustments	\$ -	\$ -	\$ -
TOTAL ADJUSTED EARNINGS	\$ 7,400.00	\$ 935.00	\$ 8,335.00
LESS PREVIOUS PAYMENTS			\$ (7,400.00)
PAYMENT DUE THIS ESTIMATE			\$ 935.00

REVIEWED BY: 
 David Hunt, District Engineer

APPROVED BY: 
 Michael T. Geary, General Manager

D-16

PSOMAS

Invoice

PO Box 51463, Los Angeles, CA 90051-5763
888.203.3311 fax: 310.703.1388
www.Psomas.com

Dave Hunt
Olympic Valley Public Service District
PO. Box 2026
Olympic Valley, CA 96146

Invoice Date: August 23, 2022
Project No: 6OLY010100
Invoice No: 187298

Total this Invoice: \$935.00

Hidden Lake Waterline Loop and Sewer Pipeline Replacement Project
Professional Services from July 1, 2022 to July 28, 2022

Task 0001A Topo Design Survey (Out of Scope)
Field and office services to set two property corners on Lot 6 of Forest Glen Subdivision No. 2, including field visit and processing field data and prepare Corner Record.

Fee

Total Fee	935.00		
Percent Complete	100.00	Total Earned	935.00
		Previous Fee Billing	0.00
		Current Fee Billing	935.00
		Total Fee	935.00

Total this Task \$935.00

Total this Invoice \$935.00

DH

**OLYMPIC VALLEY PUBLIC SERVICE DISTRICT
BOARD OF DIRECTORS MEETING MINUTES #899
AUGUST 30, 2022**

*Agenda with board packet and staff reports is available at the following link:
<https://www.ovpsd.org/board-agenda-august-2022>*

A. Call to Order, Roll Call and Pledge of Allegiance. President Cox called the meeting to order at 8:30 a.m.

Directors Present: Directors: Dale Cox, Bill Hudson, and Fred Ilfeld.

Directors Absent: Director Katy Hover-Smoot (*participated via phone as a non-voting Director*)

Staff Present: Thomas Archer, District Counsel; Jessica Asher, Board Secretary; Brandon Burks, Operations Manager; Mike Geary, General Manager; Dave Hunt, District Engineer; Danielle Mueller, Finance & Administration Manager; and Allen Riley, Fire Chief.

Others Present: Jeff Collins, Janean Foote, Laney Griffo, Patti Guilford, Scott Halterman, Cheryl Koffler, Ray Labadie, Jean Lange, Katrina Smolen, David Stepner, Edward Torres

Brandon Burks led the Pledge of Allegiance.

B. Community Informational Items.

- B-1** Friends of Squaw Creek (FOSC) – Ms. Smolen thanked the Board on behalf of the FOSC for continued work on fuels management and provided information about Truckee River Day on October 16th.
- B-2** Friends of Squaw Valley (FOSV) – None.
- B-3** Olympic Valley Design Review Committee (OVDRC) – Mr. Stepner noted that AT&T is considering installation of a new 72-foot cell tower “tree.”
- B-4** Olympic Valley Municipal Advisory Council (OVMAC) – The Council will meet on September 7th to learn more about the Palisades at Tahoe Specific Plan.
- B-5** Squaw Valley Mutual Water Company (SVMWC) – Mr. Stepner provided an update on summer construction projects. The Company will meet at 305 Olympic Valley Road on September 4th.
- B-6** Squaw Valley Property Owners Association (SVPOA) – None.
- B-7** Mountain Housing Council of Tahoe Truckee (MHC) – Director Ilfeld provided an update on legislation related to housing initiatives. The MHC has taken a position on nine bills.
- B-8** Tahoe-Truckee Sanitation Agency (T-TSA) – Director Cox reviewed the T-TSA Board Meeting summary and provided an update on current operations.
- B-9** Capital Projects Advisory Committee (CAP) – Ms. Mueller said the Tourism Master Plan Grant Guide and Application for the FY 2022-23 Allocation of Transient Occupancy Tax (TOT) funds will be released on September 1st. The funding is expected to be at least \$5M, the highest amount to date. Mr. Geary requested the community contact the District with any ideas for projects that could be funded by the TOT program. While not TOT funded, Mr. Geary noted that he anticipates two of the four benches along the bike path will be installed this fall. Ms. Guilford asked about lighting at the bus stop.

B-10 Firewise Community – Chief Riley said 120 CY of green waste was collected at the last collection day. He thanked Palisades Tahoe for the use of Lot 4 and Friends of Squaw Valley for volunteering to staff the events. Chief Riley also thanked Palisades Tahoe for organizing the evacuation drill, which had approximately 40 participants. David Stepner said Palisades Tahoe is looking for matching funds from the Community for the NEPA study for an Alpine/Palisades Fuel Management project (a map of which was included in the F-1 Exhibit).

C. Public Comment/Presentation.

Director Cox said that Director Mercer has resigned, her participation on the Board and within the community was extremely valuable and she will be greatly missed. There was a discussion about the process to appoint a new Director. The Board directed staff to fill the vacancy through appointment by the remaining Board Members in accordance with Government Code Section 1780. A Special Meeting will be held on October 24th, 2022, to make an appointment within 60 days of the vacancy notice and allow the new Director to participate in the October Board Meeting.

Ms. Smolen asked that the District consider coordination with Truckee Donner Recreation and Parks District, Tahoe City Public Utility Department and the Kings Beach Boys and Girls Club to evaluate if public school attendees/full-time Olympic Valley youth could have preferred enrollment in neighboring District's recreation programs since Olympic Valley does not have the capacity to offer similar programs. The Directors supported this effort.

Mr. Torres discussed the traffic light programming change at Highway 89 and Olympic Valley Road. Staff responded that this is County/Caltrans authority.

This item was taken out of order.

F-3 Community Dumpster – Permanent Closure.

The Board reviewed the items, accepted public comment, and directed staff to close the Community Dumpster Facility.

Mr. Geary reviewed the staff report. This item was also discussed at a garbage committee meeting on July 6, 2022, the notes of which were attached to the staff report. Director Cox provided background on the history of the community dumpster facility (CDF). Director Cox said that while he has historically supported continued operation of the CDF, he no longer endorses the continued maintenance of the facility and supported staff's recommendation to close the CDF. Staff discussed the closure of the CDF at Alpine Springs County Water District including that the Staff and Board felt they made the correct decision in closing it, there was no increase in litter or illegal dumping after closure. Jeff Collins and Ray Labadie, Tahoe Truckee Sierra Disposal (TTSD), were in attendance and provided background and response to the public's comments.

The Directors noted that solid waste is a global issue and wants the District to advocate for better collection regionally, despite known hurdles. The Board supported keeping rates low and equitable as solid waste is not the District's primary mission and the processing facility is nearby. The Board directed staff to propose ways to reduce the impact of the CDF closure, including incentivizing bear box installation, considering community dumpster days, and working with TTSD to protect private dumpsters from abuse. Jeff Collins said that TTSD is committed to working with District and the Granite Chief property owner's association to make transition as smooth as possible.

Public comment –

Three members of the public said that while they utilize the CDF, they were in support of closing the facility due to abuse and the curbside pickup being adequate for household waste. There was concern that neighboring private dumpsters may see increased abuse and there was a request to have TTSD lock those bins temporarily. Upon hearing that the CDF is helpful for cardboard waste, Mr. Collins responded that cardboard could be left curbside for sorting at the processing facility. There was a suggestion to have community dumpsters twice annually for residential use to reduce the burden of the CDF removal. One member of the public opposed to closure, anticipated negative impacts in the community given the large tourist population, and requested hearing alternatives and proposed rate increases to keep the facility with a gated system. Ms. Smolen, speaking on behalf of Friends of Squaw Creek, discussed the waste problem within the water way.

Director Hudson made a motion to close the community dumpster facility which was seconded by Director Ilfeld. The motion passed.

Cox – Yes | Hover-Smoot – Absent | Hudson – Yes | Ilfeld – Yes

D. Financial Consent Agenda Items.

Directors Hudson and Ilfeld convened with staff on August 29, 2022, from approximately 3:00 – 4:10 p.m. to review items D-1 through D-16 and other finance-related items on the agenda. Ms. Mueller provided a summary of the meeting.

Public Comment – None.

Director Ilfeld made a motion to approve the financial consent agenda which was seconded by Director Hudson. The motion passed.

Cox – Yes | Hover-Smoot – Absent | Hudson – Yes | Ilfeld – Yes

E. Approve Minutes.

E-1 Minutes for the Board of Directors Regular Meeting of July 26, 2022.

The Board reviewed the item, accepted public comment, and approved the minutes for the Board of Director meeting of July 26, 2022.

Public Comment – None.

Director Hudson made a motion to approve the minutes of the Board of Director meeting of July 26, 2022, which was seconded by Director Ilfeld. The motion passed.

Cox – Yes | Hover-Smoot – Absent | Hudson – Yes | Ilfeld – Yes

F. Old & New Business.

F-1 Fuels Management Program.

The Board reviewed the item and accepted public comment.

Mr. Geary and Chief Riley reviewed the staff report and briefly discussed the proposed Palisades Tahoe/Alpine Meadows fuels reduction project.

Public Comment – None.

F-2 California Department of Forestry and Fire Protection (CAL FIRE) Grant Award.

The Board reviewed the items, accepted public comment, and adopted Resolution 2022-19 for the District to enter into an agreement with the State of California for the Olympic Valley Fuel Reduction Project.

Mr. Geary and Ms. Asher reviewed the staff report.

Public Comment – None.

Director Hudson made a motion to adopt Resolution 2022-19 authorizing the District to enter into an agreement with the State of California for the Olympic Valley Fuel Reduction Project, which was seconded by Director Ilfeld. A roll call vote was taken, and the motion passed.

Cox – Yes | Hover-Smoot – Absent | Hudson – Yes | Ilfeld – Yes

F-4 Water and Sewer System Annual Report.

The Board reviewed the item and accepted public comment.

Mr. Burks reviewed the 2021 Water and Sewer System Annual Report. Topics discussed included water production, aquifer recharge, water loss trends, water conservation measures, the SCADA server upgrade, water consumption modeling, sewer infiltration and inflow, and vehicle air quality requirements. There was a brief discussion about Well 4, which is not used due to water quality and operational constraints; easements; and monitoring wells.

Public Comment – None.

F-5 District Policy – Director Attendance.

The Board reviewed the item and accepted public comment.

Mr. Geary reviewed the staff report. The Directors discussed the agenda item and determined that while in-person participation should be maximized, occasional remote participation would be allowed. The Board decided not to adopt a formal policy or attendance requirement and requested revisiting this topic in January 2023.

Participation and noticing will be in accordance with Brown Act requirements, which may be experiencing legislative changes, for the remote member to actively participate (i.e., vote).

The Directors preferred utilizing the Zoom platform and suggested trying the Owl 360 video/audio hardware. The remote Board member will be available via video on the projector screen.

At a minimum, a quorum of the Board will join the meeting in-person such that business can move forward with remote Directors abstaining if required due to technical challenges.

Public Comment – None.

F-6 Placer County Local Area Formation Commission (LAFCO) – Election of Alternate Special District Representative.

The Board reviewed the item, accepted public comment, and made a motion to cast a ballot for William Kahrl for Alternate Special District Representative.

Ms. Asher reviewed the staff report.

Public Comment – none

Director Hudson made a motion to cast a ballot for William Kahrl for LAFCO Alternate Special District Representative, which was seconded by Director Ilfeld. The motion passed.

Cox – Yes | Hover-Smoot – Absent | Hudson – Yes | Ilfeld – Yes

Director Hudson made a motion, seconded by Director Ilfeld to adjourn to closed session at 12:10 p.m. The motion passed.

Cox – Yes | Hover-Smoot – Absent | Hudson – Yes | Ilfeld – Yes

This item was taken out of order.

H. Closed Session – District Labor Negotiations.

The Board met in Closed Session pursuant to Government Code §54957 et al regarding District labor negotiations.

Director Hudson made a motion, seconded by Director Ilfeld to adjourn to open session at 12:30 p.m. The motion passed.

Cox – Yes | Hover-Smoot – Absent | Hudson – Yes | Ilfeld – Yes

Mr. Archer said only the items on the closed session agenda were discussed and no actions were taken in closed session.

I. Possible Action from Closed Session. – Operations Dept. Memorandum of Understanding (MOU).

The Board reviewed the item, accepted public comment, and adopted Resolution 2022-20 approving the MOU with the International Union of Operating Engineers, Stationary Engineers, Local 39, for the Operations Department Personnel.

Director Ilfeld made a motion to adopt Resolution 2022-20 approving the MOU with the International Union of Operating Engineers, Stationary Engineers, Local 39, for the Operations Department Personnel, which was seconded by Director Hudson. A roll call vote was taken. The motion passed.

Cox – Yes | Hover-Smoot – Absent | Hudson – Yes | Ilfeld – Yes

Director Hudson left the meeting.

G. Management Status Reports.

G-1 Fire Department Report

Chief Riley reviewed the report and discussed the recent Fire Committee meeting, the draft regional ambulance study, concerns related to air quality emissions standards for District vehicles, the 2022 Fire Code adoption process, relocation of the radio repeater to the Federal Aviation Administration facility and recently changed Operational Software from Incident View to First Due. The District has not been able to send many strike teams though Firefighter-Paramedic Halterman will be going out as a single resource.

G-2 Water & Sewer Operations Report

Mr. Burks reviewed the report. The discussion included aquifer levels, water production, precipitation, water conservation measures, Squaw Valley Mutual Water Company operational transition, and concerns related to air quality emissions standards for District vehicles.

G-3 Engineering Report

Mr. Hunt reviewed the report and provided an update on the West Tank Coating Project.

G-4 Administration & Office Report

Ms. Asher reviewed the report.

G-5 General Manager Report

Mr. Geary provided a brief verbal report summarizing his work over the past month.

G-6 Legal Report (verbal)

None.

G-7 Directors' Comments (verbal)

The Board noted appreciation for Director Mercer's contributions to the community, and the Community Dumpster Facility process and decision. Director Hover-Smoot said that she recently sold a novel and may have travel obligations this fall related to the upcoming release.

J. Adjourn.

Director Ilfeld made a motion, seconded by Director Cox to adjourn at 1:02 PM. The motion passed. Cox – Yes | Hover-Smoot – Absent | Hudson – Absent | Ilfeld – Yes

By, J. Asher



OLYMPIC VALLEY PUBLIC SERVICE DISTRICT



EXHIBIT F-1
4 Pages

FUELS MANAGEMENT PROGRAM

DATE: September 27, 2022
TO: District Board Members
FROM: Allen Riley, Fire Chief and Mike Geary, General Manager
SUBJECT: Fuels Management Program – Update

BACKGROUND: Since November 2020, the District has worked to expand the Fire Department’s Fuels Management Program. The Board of Directors directed staff to provide progress reports at its monthly meetings. A comprehensive update was provided at the November 2021 Board Meeting and is here: https://www.ovpsd.org/sites/default/files/F-1_2021-11-16_Fuels%20Management%20Program%20Board%20Mtg%20-%20Compiled-Rev.pdf

DISCUSSION: Green Waste Days
The Friends of Squaw Valley (FoSV) and OV Firewise Community have committed to staffing the site with volunteers on the day of the event, and Palisades Tahoe has agreed to staging the event on Olympic Valley Road, across from the Fire Station. District staff works with the FoSV/Firewise Community to publicize the events and provides the labor and equipment necessary to clean-up and load the green waste into dumpsters on the Monday following each event.

GREEN WASTE DAYS - 2022			
#	DAY	DATE	GREEN WASTE COLLECTED (CU. YD)
1	Sunday	May 15	150
2	Sunday	June 12	90
3	Saturday	June 18	60
4	Sunday	July 10	90
5	Sunday	August 14	120
6	Sunday	September 11	60
7	Sunday	October 9	

Green Waste-Only Dumpster Rebate Program

Staff have received seventeen (17) requests for 100% reimbursement for renting a six-yard, green waste-only dumpster for one-week from TTSD. The District is funding the Rebate Program from garbage rates and allows reimbursement of \$136.67 per property.

ALTERNATIVES: This report is informational only; no action is requested from the Board.

FISCAL/RESOURCE IMPACTS: The District was awarded a grant in the amount of \$31,898 from CALFIRE for the preparation of the Community Wildfire Protection Plan (CWPP), a grant of \$539,888 from CALFIRE to perform forest fuels reduction on 120-acres, and a grant of \$50,000 from TTCF for fuels reduction work on 3-acres. The District has executed a professional services agreement with Danielle Bradfield (Feather River Forestry) for grant writing and consulting services for a not-to-exceed amount of \$10,000. Staff have spent a significant amount of time developing our Fuels Management Program and administering grant contracts.

Expenses related to the Green Waste Events will be paid from the Garbage Fixed Asset Replacement Fund, the current balance of the Garbage FARF is \$155,181. The costs estimated for this program include TTSD's delivery, pick-up, and disposal of three (3) 30-cubic yard containers per GWD, administration, and labor and expected to be approximately \$3,300/event if FoSV and the Firewise Community can provide volunteers on the six District-sponsored GWDs.

RECOMMENDATION: This report is informational only; no action is requested from the Board.

ATTACHMENTS: None.

DATE PREPARED: September 21, 2022.



OLYMPIC VALLEY PUBLIC SERVICE DISTRICT



EXHIBIT F-2
27 Pages

INTRODUCE ORDINANCE 2022-03 “AMENDING AND ADOPTING 2022 CALIFORNIA FIRE CODE”

DATE: September 27, 2022

TO: District Board Members

FROM: Allen Riley, Fire Chief; Jessica Asher, Board Secretary

SUBJECT: Revisions to the Olympic Valley Fire Prevention Code

BACKGROUND: The Fire Prevention Code serves as a supplement to the California Building Code, California Fire Code, and National Fire Protection Association (“NFPA”) Standards in situations where local government finds a need to require a different construction standard to address unique local conditions. The California Fire Code is updated every three years, necessitating District amendments.

The District worked with neighboring agencies and KH Scott & Associates LLC to amend the Fire Code such that the Departments would have similar language throughout the region. Timothy Wegner, Deputy Director of Placer County’s Community Development Resource Agency Building Services Division, provided direction to the JPA in accordance with Health and Safety Code section 13869.7 such that all Districts would follow the same adoption process. In accordance with this guidance, the District provide the Draft Code to the County for a 30-day review period on August 25, 2022. On September 15th, 2022 the County responded that there are no substantive comments and the District could proceed with the adoption process.

If the Board has no significant comments on the draft 2022 Fire Code, staff will publish the notice of public hearing and a summary of the Ordinance pursuant to Government Code Section 25124(b)(1). At the October Board Meeting the Board will host a public hearing and consider adoption of Ordinance 2022-03, adopting the 2022 Fire Code, and a Resolution making special findings that the changes are “reasonably necessary because of local climatic, geological or topographical conditions” (Health & Safety Code 18941.5).

If the District Board adopts the Ordinance and Resolution, staff will send a copy to the County Board of Supervisors for consideration of ratification. The County will then record the ratified Ordinance with the State of California Housing and Community Development Department (HCD).

DISCUSSION: The proposed changes to the Fire Prevention Code are mostly technical in nature, changing how our Code references the California Fire and Building Codes as well as the NFPA Standards. The regulations create a higher safety standard required for climatic, geologic and topographical differences in our District. The revisions proposed at this time address several issues:

- Correct and update references to California Codes.
- Remove obsolete Fire Prevention Code sections.
- Revise language to clarify the intent of the Fire Prevention Code.
- Revise language to amendments and adoptions specific to our local climatic, geological, or topographical conditions (using language consistent with that adopted by all the fire departments in the region).

ALTERNATIVES: 1. Direct staff to post and publish Notice of a Public Hearing and Summary of Ordinance.

2. Direct staff to make modifications to Ordinance 2022-03 and take the steps necessary to bring the Ordinance back to the Board.

FISCAL/RESOURCE IMPACTS: No fiscal impact.

RECOMMENDATION: Direct staff to post and publish Notice of a Public Hearing and Summary of Ordinance.

ATTACHMENTS: Draft Resolution of Findings of Fact including Boundary Map, Draft Ordinance 2022-03; and proposed 2022 Fire Code.

DATE PREPARED: September 21, 2022

RESOLUTION 2022-_____

A RESOLUTION OF THE BOARD OF DIRECTORS OF THE OLYMPIC VALLEY PUBLIC SERVICE DISTRICT IN THE MATTER OF LOCAL AMENDMENTS TO THE STATE FIRE CODE: FINDINGS OF FACT BASED ON LOCAL CONDITIONS TO SUPPORT LOCAL AMENDMENTS

WHEREAS, the Olympic Valley Fire Department of Placer County is a division of the Olympic Valley Public Service District (hereafter "District") organized and existing pursuant to Health and Safety Code Sections 13800 et. seq., and

WHEREAS, the jurisdictional boundaries of the Olympic Valley Public Service District are located within Placer County and depicted in Exhibit A to this Resolution, attached hereto and by this reference incorporated herein as if set forth in full; and

WHEREAS, the District may exercise any of the powers of a fire protection district pursuant to Health and Safety Code Sections 13800 et seq.; and

WHEREAS, pursuant to Health and Safety Code Section 13869, the Olympic Valley Public Service District may adopt by reference the 2022 California Fire Code, which establishes minimum building standards related to fire and hazardous conditions; and

WHEREAS, the Board of Directors of the Olympic Valley Public Service District wishes to rescind all prior Fire Codes and amendments thereto that have been adopted by the District; and

WHEREAS, the Board of Directors of the Olympic Valley Public Service District wishes to formally adopt the 2022 California Fire Code with amendments thereto as set forth in Exhibit B to this Resolution; and

WHEREAS, pursuant to Health and Safety Code Sections 13869.7, 17958.5, and 17958.7, the Olympic Valley Public Service District may adopt standards more stringent than the state standards when the Board of Directors make findings that such modifications are reasonably necessary due to local climatic, geological, or topographical conditions; and

WHEREAS, the Board of Directors of the Olympic Valley Public Service District has identified local conditions that support the adoption of amendments to the 2022 California Fire Code as articulated below.

NOW, THEREFORE, BE IT RESOLVED by the Board of Directors of the Olympic Valley Public Service District that:

SECTION 1. The Board of Directors of the Olympic Valley Public Service District hereby formally rescinds all prior versions of the California Fire Code and prior amendments that have been adopted by this or prior Board of Directors.

SECTION 2. The Board of Directors of the Olympic Valley Public Service District finds that modifications or changes to the California Fire Code are reasonably necessary because of local climatic, geological or topographical conditions within the jurisdictional boundaries of the District. The Board of Directors sets forth the following findings of fact to support its amendments to the 2022 California Fire Code:

1. These amendments are necessary for the preservation of the public health and safety and welfare due to the unique local climatic, geological, and topographical conditions found within the District boundaries.
2. The District encompass a variety of elevations and topographical challenges which give rise to the need to modify certain provisions of the California Fire Code in order to adequately protect and defend the citizens and property within the District boundaries from catastrophic wildfires and other emergencies.
3. The District encompasses a variety of terrain ranging from steep slopes to valleys, and rivers and canals, which create impediments to fire equipment access, public egress, and community safety.
4. The District includes areas with limited access due to narrow and steep roads which hinders fire apparatus travel over these roads, resulting in delayed response times to emergencies, and creating impediments to public safety.
5. The District includes areas where the slope of the terrain is extreme. These steep slopes limit the ability of firefighters to effectively work on the slopes, and at the same time, result in rapid fire spread up the slope. The combination of these two factors creates a situation that is dangerous to firefighter safety and results in increased fire spread endangering other areas and structures.
6. The District routinely experiences severe winter weather, such as freezing conditions, heavy rains, snowfall, etc. These climatic conditions present difficulty and delays in fire apparatus responding to and accessing properties.
7. The severe winter weather within the District results in traffic delays, downed trees, and fallen powerlines, all of which slow fire apparatus response, hinder fire apparatus access to properties, and impede access to equipment and facilities on these properties.
8. The severe winter weather within the District results in obstructed access to doors and entry openings into buildings and structures. Obstruction of these openings reduces the ability for fire personnel to enter buildings and respond to emergencies, which delays firefighter action against a growing fire.
9. The severe winter weather within the District creates hazards due to additional snow loads. These snow loads cause damage to aboveground equipment and appliances as the snow melts and slides downslope.
10. The entire District is subject to wildland fires. Wildland fires pose a drawdown of equipment and personnel available to respond to additional emergencies within the District. The drawdown results in a delay in firefighter action due to extended response times from other fire stations or fire departments.

ATTACHMENTS:

Exhibit A: Boundary Map

Exhibit B: Ordinance 2022-03 *Adopting and Amending the 2022 Fire Code*

PASSED AND ADOPTED this ____ day of _____ 2022 at a regular meeting of the Board of Directors of the Olympic Valley Public Service District, located in the County of Placer, by the following vote on roll call:

AYES:

NOES:

ABSENT:

ABSTAIN:

APPROVED:

Dale Cox, Board President

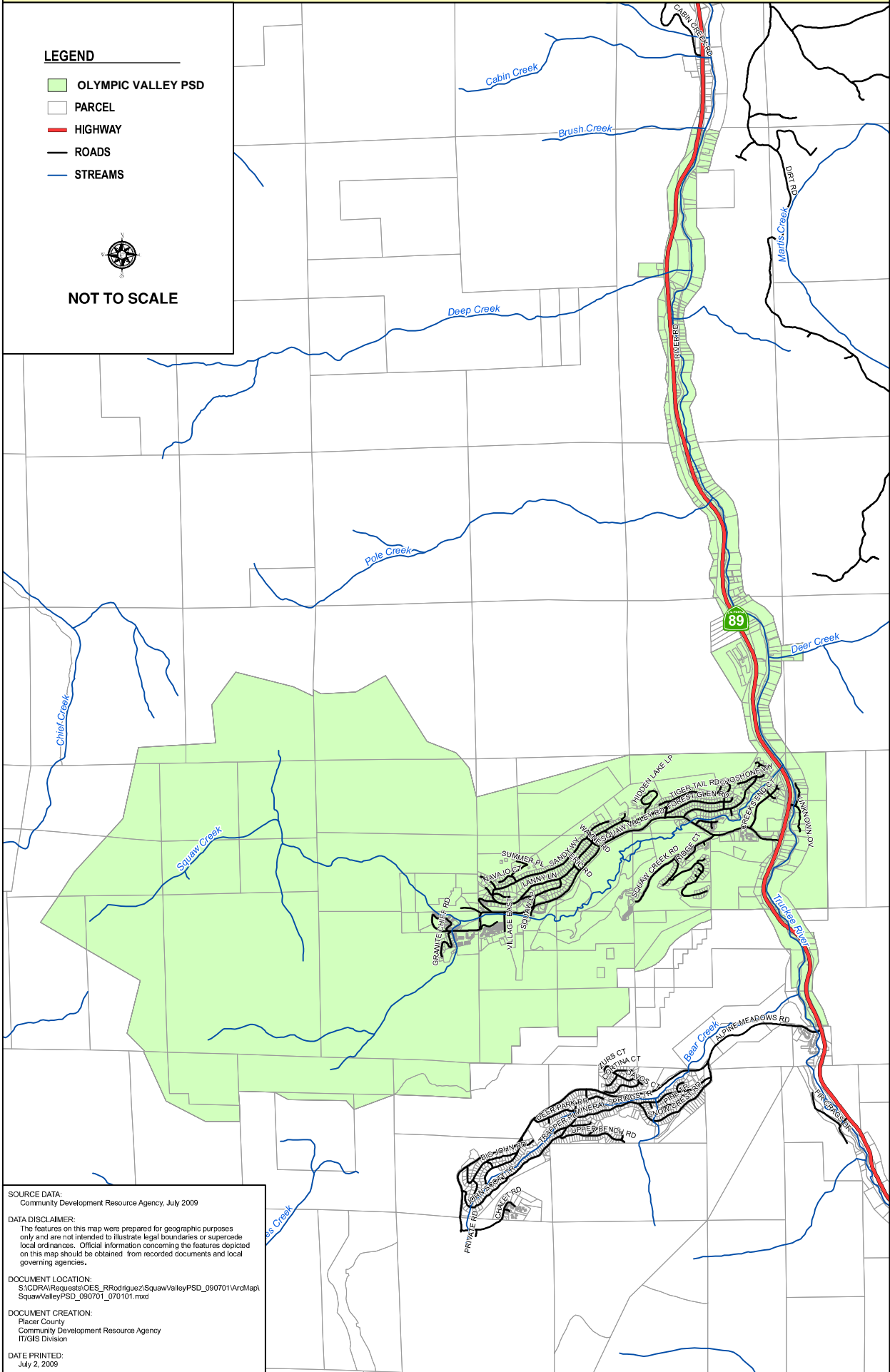
ATTEST:

Jessica Asher, Board Secretary

DRAFT

EXHIBIT A. OVFD BOUNDARY MAP

OLYMPIC VALLEY PUBLIC SERVICE DISTRICT



SOURCE DATA:
Community Development Resource Agency, July 2009

DATA DISCLAIMER:
The features on this map were prepared for geographic purposes only and are not intended to illustrate legal boundaries or supersede local ordinances. Official information concerning the features depicted on this map should be obtained from recorded documents and local governing agencies.

DOCUMENT LOCATION:
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DOCUMENT CREATION:
Placer County
Community Development Resource Agency
IT/GIS Division

DATE PRINTED:
July 2, 2009

EXHIBIT B

ORDINANCE 2022-03

AN ORDINANCE OF THE OLYMPIC VALLEY PUBLIC SERVICE DISTRICT ADOPTING THE 2022 EDITION OF THE CALIFORNIA FIRE CODE AND PORTIONS OF THE 2021 INTERNATIONAL FIRE CODE, REGULATING AND GOVERNING THE SAFEGUARDING OF LIFE AND PROPERTY FROM FIRE AND EXPLOSION HAZARDS ARISING FROM THE STORAGE, HANDLING AND USE OF HAZARDOUS SUBSTANCES, MATERIALS AND DEVICES, AND FROM CONDITIONS HAZARDOUS TO LIFE OR PROPERTY IN THE OCCUPANCY OF BUILDINGS AND PREMISES IN THE OLYMPIC VALLEY PUBLIC SERVICE DISTRICT; PROVIDING FOR THE ISSUANCE OF PERMITS AND COLLECTION OF FEES THEREFOR

WHEREAS, the Olympic Valley Fire Department is a division of the Olympic Valley Public Service District (hereafter "District") organized and existing pursuant to Health and Safety Code Sections 13800 *et. seq.*, and

WHEREAS, the District may exercise any of the powers of a fire protection district pursuant to Health and Safety Code Sections 13800 *et seq.*; and

WHEREAS, pursuant to Health and Safety Code Section 13869, the District may adopt by reference the 2022 California Fire Code, which establishes minimum building standards related to fire and hazardous conditions; and

WHEREAS, pursuant to Health and Safety Code Sections 13869.7, 17958.5, and 17958.7, the District may adopt standards more stringent than state standards when such modifications are reasonably necessary because of local climatic, geological, or topographical conditions; and

WHEREAS, the Board of Directors has adopted those express findings on the necessity of the modifications and has directed that those findings be submitted to the County of Placer with a copy of this Ordinance for ratification.

BE IT ORDAINED BY THE BOARD OF DIRECTORS OF THE OLYMPIC VALLEY PUBLIC SERVICE DISTRICT AS FOLLOWS:

SECTION 1 California Fire Code – Adopted.

That a certain document, three copies of which are on file in the Office of the Board Secretary of the Olympic Valley Public Service District, being marked and designed as the California Code of Regulations, Title 24, Part 9, 2022 Edition of the California Fire Code published by the International Code Council and the California Building Standards Commission with errata, together with those portions of the 2021 Edition of the International Fire Code including Appendices B, C, D and H published by the International Code Council not included in the California Building Standards Code, as modified and amended by this chapter, are adopted by this reference into this Chapter, and are hereby collectively declared to be the Olympic Valley Public Service District Fire Code for the purpose of regulating the safeguarding of life, property, and public welfare to a reasonable degree from the hazards of fire, hazardous materials release and explosion arising from the storage, use and handling of dangerous and hazardous materials, substances, and devices, conditions hazardous to life or property in the occupancy and use of buildings and premises, the operation, installation, construction, location, safeguarding and maintenance of attendant equipment, providing for the issuance of permits and collection of fees therefore, and providing penalties for violation of such code.

SECTION 2 Olympic Valley Public Service District Fire Code – Amended.

The Board of Directors of the Olympic Valley Public Service District does hereby adopt revisions to the District's Administrative Code, Chapter 5, Fire Prevention Code as set out on Exhibit A, attached, and incorporated herein.

SECTION 3 Repeal of Previous Ordinances.

All prior Ordinances of the Olympic Valley Public Service District adopting and/or amending any prior International Fire Code or California Fire Code are hereby repealed upon the effective date of this Ordinance except that any enforcement or abatement action under any such prior Ordinance shall remain and be pursued until resolution.

SECTION 4 Severability.

That if any section, subsection, sentence, clause or phrase of this Ordinance is, for any reason held to be unconstitutional, such decision shall not affect the validity of the remaining portions of this Ordinance. The Board of Directors of the Olympic Valley Public Service District hereby declares that it would have passed this Ordinance, and each section, subsection, clause or phrase thereof, irrespective of the fact that any one or more sections, subsections, sentences, clauses and phrases be declared unconstitutional.

SECTION 5 Effect on Litigation.

That nothing in this Ordinance or in the 2022 Edition of the California Fire Code or the 2021 Edition of the International Fire Code hereby adopted shall be construed to affect any suit or proceeding pending in any court, or any rights acquired, or liability incurred, or any other cause or causes of action acquired or existing, under any act or Ordinance hereby repealed as cited in Section 8 of this Ordinance; nor shall any just or legal right or remedy of any character be lost, impaired or affected by this Ordinance.

SECTION 6 Publication.

That the Administrative Officer of the Olympic Valley Public Service District is hereby ordered and directed to cause this Ordinance to be published and posted in compliance with California Law.

SECTION 7 Effective Date.

That this Ordinance and the rules, regulations, provisions, requirements, orders and matters established and adopted hereby shall take effect and be in full-force and effect from and after January 1, 2023.

EXHIBIT A: 2019 Fire Code of the Olympic Valley Public Service District

PASSED AND ADOPTED this _____ day of _____ 2022 at a regular meeting of the Board of Directors of the Olympic Valley Public Service District by the following vote:

AYES:
NOES:
ABSENT:
ABSTAIN:

APPROVED:

Dale Cox, Board President

ATTEST:

Jessica Asher, Board Secretary

DRAFT

EXHIBIT A

OLYMPIC VALLEY PUBLIC SERVICE DISTRICT ADMINISTRATIVE CODE CHAPTER 5 FIRE CODE

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Section 101.1 amended – Title.

Section 101.1 of Chapter 1 is amended to read as follows:

101.1 Title. These regulations shall be known as the Olympic Valley Public Service District Fire Code, hereinafter referred to as “this code.”

Section 105.5.19 deleted – Floor Finishing.

Section 105.5.19 of Chapter 1 is deleted.

Section 105.5.20 deleted – Fruit and Crop Ripening.

Section 105.5.20 of Chapter 1 is deleted.

Section 105.5.21 deleted – Fumigation and Insecticidal Fogging.

Section 105.5.21 of Chapter 1 is deleted.

Section 105.5.29 amended – LP-gas.

Exception to Item 1 of Section 105.5.29 of Chapter 1 is amended to read as follows:

Exception: A permit is not required for individual containers with a 125-gallon (473 L) water capacity or less or multiple container systems having an aggregate quantity not exceeding 500 gallons (1893 L), serving occupancies in Group R-3.

Section 105.5.41 deleted – Private Fire Hydrants.

Section 105.5.41 of Chapter 1 is deleted.

Section 107.2 amended – Schedule of Fees.

Section 107.2 of Chapter 1 is amended to read as follows:

107.2 Schedule of fees. Fees for District services shall be paid by the applicant or owner. Fees for permits, administrative services, cost recovery and capital improvement impacts shall be in accordance with the fee schedule established by the District.

Section 107.7 added – Cost Recovery Fees.

Section 107.7 is added to Chapter 1 to read as follows:

107.7 Cost recovery fees. Fire service fees may be charged to any person, firm, corporation or business that through negligence, violation of the law, or as a result of carelessness, is responsible for the cause of the District to respond to the scene of an incident. A district board may charge a fee to cover the cost of any service which the district provides or the cost of enforcing any regulation for which the fee is charged. (Health and Safety Code 13916). The fee shall not exceed the actual cost of responding to the scene and emergency operations at the incident.

Section 109.3.1 added – Submission of Records.

Section 109.3.1 is added to Chapter 1 to read as follows:

109.3.1 Submission of records. Contractors, engineers, test companies and licensed or certified testers who perform inspection, testing or maintenance services on fire protection and life safety systems and equipment are required to electronically submit all compliant and non-compliant reports to the Olympic Valley Fire Department via a method approved by the fire code official.

Section 111.1 amended – Board of Appeals Established.

Section 111.1 of Chapter 1 is amended to read as follows:

111.1 Board of Appeals established. In order to hear and decide appeals of orders, decisions or determinations made by the fire code official relative to the application and interpretation of this code, there shall be and is hereby created a board of appeals, comprised of the Board of Directors of the District. The board of appeals shall adopt rules of procedure for conducting its business and shall render all decisions and findings in writing to the appellant with a duplicate copy to the fire code official.

Section 111.3 deleted – Qualifications.

Section 111.3 of Chapter 1 is deleted.

Section 112.3 amended – Notice of Violation.

Section 112.3 of Chapter 1 is amended to read as follows:

112.3 Notice of violation. Where the fire code official finds a building, premises, vehicle, storage facility or outdoor area that is in violation of this code, the fire code official is authorized to prepare a written notice of violation describing the conditions deemed unsafe and, where compliance is not immediate, specifying a time for reinspection.

The fire code official may issue citations for violations of this code pursuant to Health and Safety Code section 13871 and Penal Code section 853.6.

Section 112.4 amended – Violation Penalties.

Section 112.4 of Chapter 1 is amended to read as follows:

112.4 Violation penalties. Persons who shall violate a provision of this code or shall fail to comply with any of the requirements thereof or who shall erect, install, alter, repair or do work in violation of the approved construction documents or directive of the fire code official, or of a permit or certificate used under provisions of this code, shall be guilty of a misdemeanor, punishable by a fine of not more than \$1,000.00 or by imprisonment not exceeding 90 days, or both such fine and imprisonment. Each day that a violation continues after due notice has been served shall be deemed a separate offense. (Health and Safety Code, §§13145, 17995.)

Section 202 amended – General Definitions.

Section 202 of Chapter 2 is amended by adding or revising certain definitions to read as follows:

CAMPFIRE. An outdoor fire which is used for cooking, personal warmth, lighting, or aesthetic purposes. This includes fires using jellied, liquid, solid or gaseous fuels and contained within outdoor fireplaces and enclosed stoves with flues or chimneys, stoves, portable barbecue pits, braziers, or space heating devices which are used outside of any structure, mobile home or any living accommodation mounted on a vehicle.

DISTRICT. The Olympic Valley Public Service District and all areas within the exterior boundaries thereof as now or hereafter established.

FIRE CHIEF. The chief officer of the fire department serving the Olympic Valley Public Service District, or a duly authorized representative.

JURISDICTION. The Olympic Valley Public Service District and all areas within the exterior boundaries thereof as now or hereafter established.

Section 307.1.1 amended – Prohibited Open Burning.

Section 307.1.1 of Chapter 3 is amended to read as follows:

307.1.1 Prohibited Open Burning. Open burning , campfires, bonfires, portable outdoor fireplaces and recreational fires, shall be prohibited when atmospheric conditions or local circumstances make such fires hazardous including when, in the judgment of the Fire Chief or his designee, the menace of destruction by fire to life, improved property, or natural resources is, or is forecast to become, extreme due to critical fire weather, fire suppression forces being heavily committed to control fires already burning, acute dryness of the vegetation, or other factors that may cause the rapid spread of fire such as high winds, low fuel moistures, fire weather or Red Flag Warnings, severe threat of wildland fire, or issuance of Fire Restrictions on lands adjacent to the District by the United States Forest Service or CalFire.

Exceptions:

1. Prescribed burning for the purpose of reducing the impact of wildland fire when authorized by the fire code official.
2. Gaseous-fueled outdoor fire pits and barbeques, and pellet grills/smokers unless a Red Flag Warning has been issued
3. Charcoal barbeques for a commercial restaurant, catering operation or special event, where additional mitigations have been approved by the fire code official.

Section 307.4.4 added – Campfires.

Section 307.4.4 is added to Chapter 3 to read as follows:

307.4.4 Campfires. Campfires shall comply with Sections 307.4.4.1 and 307.4.4.2.

307.4.4.1 Prohibited. It is unlawful for any person to light, maintain, or use a campfire upon or near any brush-covered land, grass-covered land, or forest-covered land during the time when burning permits are suspended by the Fire Chief, the Director of the Department of Forestry, the CalFIRE Unit Chief or the authority having jurisdiction.

307.4.4.2 Campfire restrictions. When campfires are allowed, it shall be unlawful for any person to light, maintain, or use a campfire upon any brush-covered land, grass-covered land, or forest covered land unless the following minimum requirements are complied with.

1. The area within 5 feet of the periphery of the campfire is cleared of all combustible material and vegetation.
2. One serviceable shovel with a handle of at least 12 inches is ready for use at the immediate area of the campfire.
3. Campfires shall be limited to dimensions of 12 inches by 12 inches, unless in an approved manufactured cooking device or fire ring.
4. Written permission of the landowner must be obtained prior to the ignition of the campfire and shall be on site.

Section 308.1.4 deleted – Open-flame Cooking Devices.

Section 308.1.4 of Chapter 3 is deleted.

Section 308.1.9 added – Outdoor Open Flame Appliances.

Section 308.1.9 is added to Chapter 3 to read as follows:

308.1.9 Outdoor Open Flame Appliances. Outdoor open flame appliances, including permanently installed outdoor fireplaces, fire pits, BBQ's, pizza ovens and any other open flame outdoor device that is connected to a residential or commercial gas line service shall be installed in accordance with the following:

1. All parts/assemblies to be tested and certified by UL, CSA, or ANSI.
2. A gas shut-off valve located shall be installed at the stub out and provided with ready access.
3. A second gas shut-off valve shall be located within 3 feet (9115 mm) to 5 feet (1524 mm) of device where the primary shut-off valve is further than 6 feet (1829 mm) from the appliance.
4. The appliance shall include a timer device which allows a maximum operating time of three hours. The timer shall require a manual reset.
5. A separation distance of 10 feet (3048 mm) feet vertically and horizontally shall be provided to all combustible materials, not including the support structure. The separation distance shall be measured from the open flame.
Exception: Where approved by the fire code official, the separation distance can be reduced provided the manufacturer's installation guidelines specify a lesser distance to combustible materials.
6. The surface supporting the appliance shall be of an ignition-resistant or fire-resistant material for a distance of 2 feet (610 mm) in all directions from the appliance.
7. The appliance shall produce a maximum flame height of 2 feet (610 mm).

Sections 311.5 through 311.5.5 deleted – Placards.

Sections 311.5 through 311.5.5 of Chapter 3 are deleted.

Section 503.2.1 amended – Dimensions.

Section 503.2.1 of Chapter 5 is amended to read as follows:

503.2.1 Dimensions. Fire apparatus access roads shall have an unobstructed width of not less than 20 feet (6096 mm), exclusive of shoulders, except for approved security gates in accordance with Section 503.6, and an unobstructed vertical clearance of not less than 15 feet (4572 mm). Driveways shall have an unobstructed width of not less than 12 feet (3658 mm).

Section 503.2.5 amended – Dead Ends.

Section 503.2.5 of Chapter 5 is amended to read as follows:

503.2.5 Dead ends. Dead-end fire apparatus access roads and driveways in excess of 150 feet (45 720 mm) in length shall be provided with an approved area for turning around fire apparatus.

Section 505.1 amended – Address Identification.

Section 505.1 of Chapter 5 is amended to read as follows:

505.1 Address identification. New and existing buildings shall be provided with address identification as specified below. Address identification characters shall contrast with their background. Address numbers shall be Arabic numbers or alphabetical letters. Numbers shall not be spelled out. Each character shall be not less than 4 inches (102 mm) high with a minimum stroke width of ½ inch (12.7 mm). Where required by the fire code official, address identification shall be provided in additional approved locations to facilitate emergency response. Where access is by means of a private road and the building cannot be viewed from the public way, a monument, pole or other sign or means shall be used to identify the structure. Address identification shall be maintained.

1. The address identification shall be legible and placed in a position that is visible from the street or road fronting the property.
2. The address shall be placed at each driveway entrance and visible from both directions of travel along the road.
3. The address shall be posted at the beginning of construction and shall be maintained thereafter.
4. Address signs along one-way roads shall be visible from both the intended direction of travel and the opposite direction.
5. Where multiple addresses are required at a single driveway, they shall be mounted on a single post.
6. Where a roadway provides access solely to a single commercial or industrial business, the address sign shall be placed at the nearest road intersection providing access to that site.

Section 506.1.1 amended – Locks.

Section 506.1.1 of Chapter 5 is amended to read as follows:

506.1.1 Locks. An approved lock shall be installed on gates or similar barriers, and gated residential driveways where required by the fire code official.

Section 506.1.3 added – Key Boxes for Buildings with Automatic Sprinkler Systems.

Section 506.1.3 is added to Chapter 5 to read as follows:

506.1.3 Key Boxes for Buildings with Automatic Sprinkler Systems. Any building or complex of buildings, in which an automatic sprinkler system is installed, shall be provided with an approved key box, mounted in an approved location, containing appropriate keys for fire department access. This section applies to all new facilities, and to existing facilities when required by the fire code official.

Section 506.1.4 added – Key Boxes for Buildings with Fire Alarm Systems.

Section 506.1.4 is added to Chapter 5 to read as follows:

506.1.4 Key boxes for buildings with fire alarm systems. Any building or complex of buildings with an automatic sprinkler system shall be provided with an approved key box, mounted in an approved location, containing appropriate keys for fire department access. This section applies to all new facilities, and to existing facilities when required by the fire code official.

Section 509.2.1 added – Electrical Shunt Trip/Switch.

Section 509.2.1 is added to Chapter 5 to read as follows:

509.2.1 Electrical Shunt Trip/Switch. New structures and remodeled structures shall be provided with a remote main power electrical shunt switch in an approved location where any of the following conditions occur:

1. The main power disconnect switch is located on the interior of a building,
2. The main power disconnect switch is inaccessible to fire department personnel due to location or to climatic conditions, or
3. The facility is equipped with multiple electrical sources, such as fuel cells, ESS, generators or solar photovoltaic systems.

Exception: Facilities where the fire code official determines the electrical shunt trip/switch is not required.

The remote main power electrical shunt trip/switch shall be hard wired to all power sources. The electrical shunt trip/switch shall be installed on the exterior of the building in an approved location and protected from the elements. The electrical shunt trip/switch shall have an approved, permanent, weatherproof sign which states "MAIN POWER SHUNT TRIP/SWITCH".

Section 605.9 amended – Gas Meters.

Section 605.9 of Chapter 6 is amended to read as follows:

605.9 Gas Meters. New and existing above-ground gas meters, regulators and piping subject to damage shall be protected by a barrier complying with Section 312 or otherwise protected in an approved manner.

605.9.1 Gas Meters. For new installations, the gas meter assembly shall be located at the gable end of the building or under an engineered deck, as close as practical to the building wall.

605.9.2 Protective cover. For new and existing gas meters, an approved protective cover, designed to support the design snow load as determined by the building department shall be installed over the meter assembly, securely supported by the ground or diagonally to the building wall. The protective cover shall be approved by the gas supplier and designed to allow ready access to the gas meter. When supported by the ground, the footing for the supports shall be founded a minimum of 6 inches (152 mm) below finished grade. The protective cover shall not have doors.

605.9.3 Protection from horizontal impact. New and existing gas meters shall be protected from horizontal slide or shift of snow and ice where located underground piping extends above ground on a sloping grade. The barrier or method of protection shall be approved by the fire code official.

Section 606.3.3.2 amended – Cleaning.

Section 606.3.3.2 of Chapter 6 is amended to read as follows:

606.3.3.2 Cleaning. If during the inspection it is found that hoods, grease-removal devices, fans, ducts or other appurtenances have an accumulation of grease, such components shall be cleaned in accordance with ANSI/IKECA C10. Cleaning frequency shall not exceed 12 months, except for commercial cooking operations located in a building with Group R-1 and R-2 occupancies above shall be cleaned at intervals not exceeding 6 months.

Section 903.2 amended – Where Required.

Section 903.2 of Chapter 9 is amended to read as follows:

903.2 Where required. Approved automatic sprinkler systems in new buildings and structures shall be provided in the locations described in Sections 903.2.1 through 903.2.12.

Exceptions:

1. Spaces or areas in telecommunications buildings used exclusively for telecommunications equipment, associated electrical power distribution equipment, batteries and standby engines, provided that those spaces or areas are equipped throughout with an automatic smoke detection system in accordance with Section 907.2 and are separated from the remainder of the building by not less than 1-hour fire barriers constructed in accordance with Section 707 of the Placer County Building Code or not less than 2-hour horizontal assemblies constructed in accordance with Section 711 of the Placer County Building Code, or both
2. Low life hazard structures, such as stand-alone public restrooms and ski lift operator structures with an area less than 500 square feet where approved by the fire code official.

Section 903.2.1 amended – Group A.

Section 903.2.1 of Chapter 9 is amended to read as follows:

903.2.1 Group A. An automatic sprinkler system shall be provided throughout buildings containing a Group A-1, A-2, A-3 or A-4 occupancy.

903.2.1.1 Group A-5. An automatic sprinkler system shall be provided for all enclosed Group A-5 accessory use areas.

903.2.1.1.1 Spaces under grandstands or bleachers. Enclosed spaces under grandstands or bleachers shall be equipped with an automatic sprinkler system in accordance with Section 903.3.1.1.

903.2.1.2 Assembly occupancies on roofs. Where an occupied roof has an assembly occupancy with an occupant load exceeding 100 for Group A-2 and 300 for other Group A occupancies, all floors shall be equipped with an automatic sprinkler system in accordance with Section 903.3.1.1 or 903.3.1.2.

Section 903.2.2 amended – Group B.

Section 903.2.2 of Chapter 9 is amended to read as follows:

903.2.2 Group B. An automatic sprinkler system shall be provided throughout buildings containing a Group B occupancy.

903.2.2.1 Ambulatory care facilities. An automatic sprinkler system shall be installed throughout the entire floor containing an ambulatory care facility where either of the following conditions exist at any time:

1. Four or more care recipients are incapable of self-preservation.
2. One or more care recipients that are incapable of self-preservation are located at other than the level of exit discharge serving such a facility.

In buildings where ambulatory care is provided on levels other than the level of exit discharge, an automatic sprinkler system shall be installed throughout the entire floor as well as all floors below where such care is provided, and all floors between the level of ambulatory care and the nearest level of exit discharge, the level of exit discharge, and all floors below the level of exit discharge.

Exception: Floors classified as an open parking garage are not required to be sprinklered.

Section 903.2.3 amended – Group E.

Section 903.2.3 of Chapter 9 is amended to read as follows:

903.2.3 Group E. An automatic sprinkler system shall be provided throughout all buildings containing a Group E occupancy.

1. For public school state-funded construction projects see Section 903.2.19.
2. For public school campuses, Kindergarten through 12th grade, see Section 903.2.20.

Section 903.2.4 amended – Group F.

Section 903.2.4 of Chapter 9 is amended to read as follows:

903.2.4 Group F-1. An automatic sprinkler system shall be provided throughout all buildings containing a Group F-1 occupancy.

Section 903.2.5.1 amended – Group H.

Section 903.2.5.1 of Chapter 9 is amended to read as follows:

903.2.5.1 General. An automatic sprinkler system shall be provided throughout all buildings containing a Group H occupancy.

Section 903.2.7 amended – Group M.

Section 903.2.7 of Chapter 9 is amended to read as follows:

903.2.7 Group M. An automatic sprinkler system shall be provided throughout all buildings containing a Group M occupancy.

Section 903.2.8.1 amended – Group R-3.

Section 903.2.8.1 of Chapter 9 is amended to read as follows:

903.2.8.1 Group R-3. An automatic sprinkler system installed in accordance with Section 903.3.1.3 shall be permitted in Group R-3 occupancies. An automatic sprinkler system shall be installed in new manufactured homes, as defined in Health and Safety Code Sections 18007 and 18009, and multiple family manufactured homes with two dwelling units, as defined in Health and Safety Code Section 18008.7, in accordance with Title 25 of the California Code of Regulations.

Section 903.2.9 amended – Group S.

Section 903.2.9 of Chapter 9 is amended to read as follows:

903.2.9 Group S. An automatic sprinkler system shall be provided throughout all buildings containing a Group S occupancy.

Section 903.2.9.1 deleted – Repair Garages.

Section 903.2.9.1 of Chapter 9 is deleted.

Section 903.2.10 deleted – Group S-2 Parking Garages.

Section 903.2.10 of Chapter 9 is deleted.

Section 903.2.10.1 deleted – Commercial Parking Garages.

Section 903.2.10.1 of Chapter 9 is deleted.

Section 903.2.11 amended – Specific Buildings Areas and Hazards.

Section 903.2.11 of Chapter 9 is amended to read as follows:

903.2.11 Specific buildings areas and hazards. An automatic sprinkler system shall be installed for building design or hazards in the locations set forth in Sections 903.2.11.1 through 903.2.11.6.

Section 903.4 amended – Sprinkler System Supervision.

Section 903.4 of Chapter 9 is amended to read as follows:

903.4 Sprinkler system supervision. Valves controlling the water supply for automatic sprinkler systems, pumps, tanks, water levels and temperatures, critical air pressures and waterflow switches on all sprinkler systems shall be electrically supervised by a listed fire alarm control unit.

Exceptions:

1. Automatic sprinkler systems protecting one- and two-family dwellings and townhouses with less than 100 sprinklers.
2. Limited area sprinkler systems in accordance with Section 903.3.8.
3. Automatic sprinkler systems installed in accordance with NFPA 13R where a common supply main is used to supply both domestic water and the automatic sprinkler system, and a separate shutoff valve for the automatic sprinkler system is not provided.
4. Jockey pump control valves that are sealed or locked in the open position.
5. Control valves to commercial kitchen hoods, paint spray booths or dip tanks that are sealed or locked in the open position.
6. Valves controlling the fuel supply to fire pump engines that are sealed or locked in the open position.
7. Trim valves to pressure switches in dry, preaction and deluge sprinkler systems that are sealed or locked in the open position.
8. Underground key or hub gate valves in roadway boxes.

Section 903.4.1 amended – Monitoring

Section 903.4.1 of Chapter 9 is amended to read as follows:

903.4.1 Monitoring. Alarm, supervisory and trouble signals shall be distinctly different and shall be automatically transmitted to an approved supervising station or, where approved by the fire code official, shall sound an audible signal at a constantly attended location.

Exceptions:

1. Backflow prevention device test valves located in limited area sprinkler system supply piping shall be locked in the open position. In occupancies required to be equipped with a fire alarm system, the backflow preventer valves shall be electrically supervised by a tamper switch installed in accordance with NFPA 72 and separately annunciated.
2. Central station monitoring is not required in one- and two-family dwellings and townhouses with less than 100 sprinklers.

Section 903.4.2 amended – Alarms.

Section 903.4.2 of Chapter 9 is amended to read as follows:

903.4.2 Alarms. One exterior approved audible device, located on the exterior of the building in an approved location, shall be connected to each automatic sprinkler system. The exterior audible device shall produce a minimum of 110 dBA at the street. Such sprinkler waterflow alarm devices shall be activated by water flow equivalent to the flow of a single sprinkler of the smallest orifice size installed in the system. Where a fire alarm system is installed, actuation of the automatic sprinkler system shall actuate the building fire alarm system. Visible alarm notification appliances shall not be required except when required by Section 907.

Section 903.4.4 added – Alarms in Residential Occupancies.

Section 903.4.4 is added to Chapter 9 to read as follows:

903.4.4 Alarms in Residential Occupancies. Every sleeping room in one- and two-family dwellings and Group R occupancies shall be provided with an audible notification appliance which is activated upon waterflow from the automatic sprinkler system. The audible notification appliance must provide at least 75db at the pillow. This can be accomplished by way of interconnected smoke detection systems or horns.

Section 903.6 amended – Where Required in Existing Buildings and Structures.

Section 903.6 of Chapter 9 is amended to read as follows:

903.6 Where required in existing buildings and structures. An automatic sprinkler system shall be provided in existing buildings and structures in any of the following situations:

1. Where required in Chapter 11.
2. Where an existing building or structure undergoes a change of occupancy, and the occupancy classification changes.
3. Where additions are made to existing buildings or structures and the total floor area exceeds the floor area of the original structure by more than 20 percent.
4. Where remodel, alteration or repairs to an existing building involve more than 50 percent of the gross floor area of the building, or more than 50 percent of the exterior bearing walls.

Section 904.13.6 added – Supervision.

Section 904.13.6 is added to Chapter 9 to read as follows:

904.13.6 Supervision. The fire-extinguishing system shall be supervised by the fire alarm system in accordance with Section 904.3.5.

Where an existing fire-extinguishing system is replaced, the fire-extinguishing system shall be supervised by an existing fire alarm system, if provided. Where the facility is not equipped with a fire alarm system, a fire alarm system shall be installed if required in Section 907.2 for new construction.

Section 907.2.1 amended – Group A.

Section 907.2.1 of Chapter 9 is amended to read as follows:

907.2.1 Group A. A manual fire alarm system that activates the occupant notification system in accordance with Section 907.5 shall be installed in Group A occupancies. Portions of Group E occupancies occupied for assembly purposes shall be provided with a fire alarm system as required for the Group E occupancy.

Exception: Manual fire alarm boxes are not required where the building is equipped throughout with an automatic sprinkler system installed in accordance with Section 903.3.1.1 and the occupant notification appliances will activate throughout the notification zones upon sprinkler water flow.

Section 907.2.2 amended – Group B.

Section 907.2.2 of Chapter 9 is amended to read as follows:

907.2.2 Group B. A manual fire alarm system that activates the occupant notification system in accordance with Section 907.5 shall be installed in Group B occupancies.

Exception: Manual fire alarm boxes are not required where the building is equipped throughout with an automatic sprinkler system installed in accordance with Section 903.3.1.1 and the occupant notification appliances will activate throughout the notification zones upon sprinkler water flow.

Section 907.2.3 amended – Group E.

Section 907.2.3 of Chapter 9 is amended to read as follows:

907.2.3 Group E. An automatic fire alarm system that activates the occupant notification signal utilizing an emergency voice/alarm communication system meeting the requirements of Section 907.5.2.2 shall be installed in Group E occupancies with an occupant load of 50 or more persons or containing more than one classroom or one or more rooms used for Group E or I-4 child care purposes in accordance with this section. Where automatic sprinkler systems or smoke detectors are installed, such system or detectors shall be connected to the building fire alarm system. One additional manual fire alarm box shall be located at the administration office or location approved by the AHJ.

Exceptions:

1. For public school state funded construction projects see Section 907.2.29.
2. For public schools see Section 907.2.3.7.
3. For private schools see Section 907.2.3.8.

Section 907.2.4 amended – Group F.

Section 907.2.4 of Chapter 9 is amended to read as follows:

907.2.4 Group F. A manual fire alarm system that activates the occupant notification system in accordance with Section 907.5 shall be installed in Group F occupancies.

Exception: Manual fire alarm boxes are not required where the building is equipped throughout with an automatic sprinkler system installed in accordance with Section 903.3.1.1 and the occupant notification appliances will activate throughout the notification zones upon sprinkler water flow.

Section 907.2.5 amended – Group H.

Section 907.2.5 of Chapter 9 is amended to read as follows:

907.2.5 Group H. A manual fire alarm system that activates the occupant notification system in accordance with Section 907.5 shall be installed in Group H occupancies. An automatic smoke detection system shall be installed for highly toxic gases, organic peroxides and oxidizers in accordance with Chapters 60, 62 and 63, respectively.

Section 907.2.7 amended – Group M.

Section 907.2.7 of Chapter 9 is amended to read as follows:

907.2.7 Group M. A manual fire alarm system that activates the occupant notification system in accordance with Section 907.5 shall be installed in Group M occupancies.

Exceptions:

1. A manual fire alarm system is not required in covered or open mall buildings complying with Section 402 of the Placer County Building Code.
2. Manual fire alarm boxes are not required where the building is equipped throughout with an automatic sprinkler system installed in accordance with Section 903.3.1.1 and the occupant notification appliances will activate throughout the notification zones upon sprinkler water flow.

Section 907.2.8.1 amended – Manual Fire Alarm System.

Exception 1 to Section 907.2.8.1 of Chapter 9 is deleted.

Section 907.2.9 amended – Group R-2.

Section 907.2.9 of Chapter 9 is amended to read as follows:

907.2.9 Group R-2. A manual fire alarm system that activates the occupant notification system in accordance with Section 907.5 shall be installed in Group R-2 occupancies.

Exceptions:

1. Manual fire alarm boxes are not required where the building is equipped throughout with an automatic sprinkler system installed in accordance with Section 903.3.1.1 and the occupant notification appliances will activate throughout the notification zones upon sprinkler water flow.
2. The manual fire alarm system is not required in buildings that do not have interior corridors serving dwelling units and are protected by an approved automatic sprinkler system installed in accordance with Section 903.3.1.1 or 903.3.1.2, provided that dwelling units either have a means of egress door opening directly to an exterior exit access that leads directly to the exits or are served by open-ended corridors designed in accordance with Section 1027.6, Exception 3.

Section 907.2.10 amended – Group S.

Section 907.2.10 of Chapter 9 is amended to read as follows:

907.2.10 Group S. A manual fire alarm system that activates the occupant notification system in accordance with Section 907.5 shall be installed in Group S occupancies.

Exceptions:

1. Manual fire alarm boxes are not required where the building is equipped throughout with an automatic sprinkler system installed in accordance with Section 903.3.1.1 and the occupant notification appliances will activate throughout the notification zones upon sprinkler water flow.
2. Buildings with a floor area less than 500 square feet (47 m²) may be exempt, as determined by the Fire Chief, based on building construction material and features, location, occupancy type, and distance to exposures.

Section 907.6.6 amended – Monitoring.

Section 907.6.6 of Chapter 9 is amended to read as follows:

907.6.6 Monitoring. Fire alarm systems required by this chapter or by the Placer County Building Code shall be monitored by an approved supervising station in accordance with NFPA 72 and this section.

Exception: Monitoring by a supervising station is not required for:

1. Single- and multiple-station smoke alarms required by Section 907.2.11.
2. Smoke detectors in Group I-3 occupancies shall be monitored in accordance with Section 907.2.6.3.
3. Agricultural buildings not under Special Use Permit and/or not used for commercial purposes (e.g. retail sales, food service, and/or special events).

Section 1203.1.3 amended – Installation.

Section 1203.1.3 of Chapter 12 is amended to read as follows:

1203.1.3 Installation. Emergency power systems and standby power systems shall be installed in accordance with the Placer County Building Code, NFPA 70, NFPA 110 and NFPA 111. Where emergency or standby power is provided at a structure, an electrical shunt trip/switch shall be provided in accordance with Section 509.2.1.

Section 1203.7 added – Protection from Horizontal Impact.

Section 1203.7 is added to Chapter 12 to read as follows:

1203.7 Protection from horizontal impact. Fuel piping to generators shall be protected from damage where underground fuel piping extends above ground and is located in an area subject to the horizontal movement of snow. The barrier or method of protection shall be approved by the fire code official.

Section 1205.4.3 amended – Rapid Shutdown Switch.

Section 1205.4.3 of Chapter 12 is amended to read as follows:

1205.4.3 Rapid shutdown switch. Where a facility is provided with more than one electrical power supply, the rapid shutdown switch shall be interconnected to the electrical shunt trip/switch in accordance with Section 509.2.1. The rapid shutdown switch and the electrical shunt trip/switch shall have a label located not greater than 3 feet (914 mm) from the switch that states the following:

RAPID SHUTDOWN SWITCH FOR SOLAR PV SYSTEM

Chapter 25 deleted – Fruit and Crop Ripening.

Chapter 25 is deleted.

Chapter 26 deleted – Fumigation and Insecticidal Fogging.

Chapter 26 is deleted.

Section 3311.3 added – Premises Identification.

Section 3311.3 is added to Chapter 33 to read as follows:

3311.3 Premises Identification. Prior to and during construction, approved street signs and address signs shall be provided at each fire and emergency vehicle access road and entry into the project.

Section 3313.2 amended – Combustible Building Materials.

Section 3313.2 of Chapter 33 is amended to read as follows:

3313.2 Combustible building materials. When combustible building materials of the building under construction are delivered to a site, the minimum required fire flow shall be provided. The fire hydrant used to provide this fire-flow supply shall be within 500 feet (152 m) of the combustible building materials, as measured along an approved fire apparatus access lane. Where the site configuration is such that one fire hydrant cannot be located within 500 feet (152 m) of all combustible building materials, additional fire hydrants shall be required to provide coverage in accordance with this section.

Section 3313 amended – Vertical Construction of Types III, IV and V construction.

Sections 3313.3 through 3313.3.3 are deleted.

Section 4905.4 added – Roof Covering.

Section 4905.4 is added to Chapter 49 to read as follows:

4905.4 Roof covering. All new construction, including additions, requires a Class A roof covering or assembly. All re-roofing requires Class A roof covering or assembly as a minimum. Re-roofing in excess of 50 percent of an existing structure within any one-year period will necessitate that the entire roof be a Class A roof covering or assembly as a minimum. Class B or C fire retardant treated and/or non-treated wood shake or shingles are prohibited as a component in a Class A roof covering assembly.

Section 5704.2.9.6.1 amended – Locations Where Above-Ground Tanks are Prohibited.

Section 5704.2.9.6.1 of Chapter 57 is amended to read as follows:

5704.2.9.6.1 Locations Where Above-Ground Tanks are Prohibited. Storage of Class I and Class II flammable liquids in above-ground tanks outside of buildings is prohibited except where approved by the fire code official.

Exception: Protected above-ground storage tanks installed in accordance with Chapters 23 and 57.

Section 5706.2.4.4 amended – Locations Where Above-Ground Tanks are Prohibited.

Section 5706.2.4.4 of Chapter 57 is amended to read as follows:

5706.2.4.4 Locations Where Above-Ground Tanks are Prohibited. Storage of Class I and Class II flammable liquids in above-ground tanks is prohibited except where approved by the fire code official.

Exception: Protected above-ground storage tanks installed in accordance with Chapters 23 and 57.

Section 5806.2 amended – Limitations.

Section 5806.2 of Chapter 58 is amended to read as follows:

5806.2 Limitations. Storage of flammable cryogenic fluids in stationary containers outside of buildings is prohibited except where approved by the fire code official.

Section 6101.3 amended – Construction Documents.

Section 6101.3 of Chapter 61 is amended to read as follows:

6101.3 Construction documents. Where a single LP-gas container is more than 1,200 gallons (4542 L) in water capacity or the aggregate water capacity of LP-gas containers is more than 2,400 gallons (9084 L), the installer shall submit construction documents for such installation.

Section 6101.3.1 added – Reference Standard.

Section 6101.3.1 is added to Chapter 61 to read as follows:

6101.3.1 Reference standard. The installation and inspection of liquefied petroleum gas containers shall comply with codes, standards and regulations. The Placer County Building and Development Code Article 15.12 is acceptable as an installation standard.

Section 6104.2 amended – Maximum Capacity within Established Limits.

Section 6104.2 of Chapter 61 is amended to read as follows:

6104.2 Maximum capacity within established limits. The storage of liquefied petroleum gas in excess of an aggregate of 2,000-gallon water capacity must meet the approval of the fire code official and obtain a Special/Conditional Use Permit issued by the County.

Section D104.2 amended – Buildings Exceeding 62,000 Square Feet in Area.

Section D104.2 of Appendix D is amended to read as follows:

D104.2 Buildings exceeding 62,000 square feet in area. Buildings or facilities having a gross building area of more than 62,000 square feet (5760 m²) shall be provided with two separate and approved fire apparatus access roads.

Section D104.3 amended – Remoteness.

Section D104.3 of Appendix D is amended to read as follows:

D104.3 Remoteness. Where two access roads are required, they shall be placed a distance apart equal to not less than one half of the length of the maximum overall diagonal dimension of the property or area to be served, measured in a straight line between accesses.

Exception: Remoteness of access roads is not required where fire apparatus roads cannot be installed because of location on property, topography, waterways, nonnegotiable grades or similar condition and an approved alternative means of fire protection is provided.

Section D105.1 amended – Where Required.

Section D105.1 of Appendix D is amended to read as follows:

D105.1 Where Required. Where the vertical distance between the grade plane and the highest roof surface exceeds 30 feet (9144 mm), approved aerial fire apparatus access roads shall be provided. For purposes of this section, the highest roof surface shall be determined by measurement to the eave of a pitched roof, the intersection of the roof to the exterior wall, or the top of parapet walls, whichever is greater.

Section D106.1 amended – Projects Having More than 100 Dwelling Units.

Section D106.1 of Appendix D is amended to read as follows:

D106.1 Projects Having More than 100 Dwelling Units. Multiple-family residential projects having more than 100 dwelling units shall be equipped throughout with two separate and approved fire apparatus access roads.

Section D107.1 amended – One- or Two-family Dwelling Residential Developments.

Section D107.1 of Appendix D is amended to read as follows:

D107.1 One- or two-family dwelling residential developments. Developments of one- or two-family dwellings where the number of dwelling units exceeds 30 shall be provided with two separate and approved fire apparatus access roads.

DRAFT



OLYMPIC VALLEY PUBLIC SERVICE DISTRICT



EXHIBIT F-3
9 Pages

IBank – Facility Loan Additional Principal Payment

DATE: September 27, 2022

TO: District Board Members

FROM: Danielle Mueller, Finance & Administration Manager

SUBJECT: Additional Principal Payment to California Infrastructure and Economic Development Bank (IBank)

BACKGROUND: On June 30, 2004, the Olympic Valley Public District (the “Lessee”) executed and entered a “Facility Lease” with California Infrastructure and Economic Development Bank (the “Lessor”). The agreement stated that the Lessor would lease the Facility at 1810 Olympic Valley Road to the Lessee. Additionally, the Lessor would issue tax-exempt bonds in the amount of \$2,000,000 to fund the construction of the new Fire Station and Administration Building, located at 305 Olympic Valley Road. In exchange, the Lessee would pay the Lessor rental payments, interest, and principal over the term of the lease, scheduled for twenty-five (25) years.

Per section 5.05 of the agreement, the District may request to prepay all or a portion of the principal component of the lease. Since the lease has surpassed twelve years since commencement, there shall be no premium charged on the additional payment.

DISCUSSION: The original lease paydown schedule is based on a term of twenty-five (25) years at an interest rate of three and thirty-three hundredths percent (3.33%). The final payment is scheduled for August 2028. The remaining principal balance owed as of the date of this board report is \$655,509. Interest and rent owed are \$75,640. However, during the fiscal year 2023 budget, the Board approved an additional \$300,000 payment toward the loan principal. The prepayment is estimated to save \$46,883 in interest and shorten the term to 2025.

ALTERNATIVES:

1. Approve payment of \$300,000 to pay down the District’s Facility Lease with the California Infrastructure & Economic Development Bank.
2. Authorize staff to pay down the loan in another manner or amount.

3. Do not authorize staff to pay down the District's loan.

FISCAL/RESOURCE IMPACTS: The source of funds will come from funds in the Utility Department Reserve Funds. As the District has been able to secure significant grants in the last few years, additional funding has become available.

RECOMMENDATION: Approve payment of \$300,000 to pay down the District's Facility Lease with the California Infrastructure & Economic Development Bank.

ATTACHMENTS: CIEDB-B04-050 Request for Prepayment of Principal (1 page)
IBank Original Loan Amortization Schedule (4 pages)
IBank Revised Loan Amortization Schedule (1 page)
IBank Additional Principal Payment Invoice (1 page)

DATE PREPARED: September 16, 2022



OLYMPIC VALLEY PUBLIC SERVICE DISTRICT



August 16, 2022

California Infrastructure and Economic Development Bank (IBank)
1325 J Street, Suite 1300
Sacramento, CA 95814

RE: CIEDB-B04-050 Request for Prepayment of Principal

To Whom it May Concern:

The Olympic Valley Public Service District (the District) is requesting to prepay a portion of the principal balance remaining on Lease Agreement CIEDB-B04-050. As of August 1, 2022, the principal owed is \$655,509.53. The District is requesting to make an additional \$300,000 payment by September 30, 2022. We will maintain our original maturity date. Per section 5.05 of the Facility Lease agreement, the District may request a prepayment and Lessor shall make every effort to accommodate the request. Additionally, as the lease is over twelve years past the effective date of June 30, 2004, the prepayment will not include premium charges.

Please advise if IBank can accommodate this request and how we may submit prompt payment. We look forward to working with you.

Sincerely,

A handwritten signature in blue ink that reads "Michael Geary".

Michael Geary
General Manager

/MG

PAYMENT SCHEDULE

Payment Date	Principal Component	Interest Component	Base Rental Payment	Additional Rental Payment	Total Payment	Total Payment Fiscal Year Ending 9/30/00	Principal Balance After Pymnt
1-Jul-2004							
1-Feb-2005		\$38,850.00	\$38,850.00		\$38,850.00	\$38,850.00	
1-Aug-2005	\$55,732.27	\$33,300.00	\$89,032.27	\$6,000.00	\$95,032.27		1,944,267.73
1-Feb-2006		\$32,372.06	\$32,372.06		\$32,372.06	\$127,404.33	
1-Aug-2006	\$57,588.15	\$32,372.06	\$89,960.21	\$5,832.80	\$95,793.01		1,886,679.58
1-Feb-2007		\$31,413.21	\$31,413.21		\$31,413.21	\$127,206.23	
1-Aug-2007	\$59,505.84	\$31,413.21	\$90,919.05	\$5,660.04	\$96,579.09		1,827,173.74
1-Feb-2008		\$30,422.44	\$30,422.44		\$30,422.44	\$127,001.54	
1-Aug-2008	\$61,487.38	\$30,422.44	\$91,909.83	\$5,481.52	\$97,391.35		1,765,686.36
1-Feb-2009		\$29,398.68	\$29,398.68		\$29,398.68	\$126,790.03	
1-Aug-2009	\$63,534.91	\$29,398.68	\$92,933.59	\$5,297.06	\$98,230.65		1,702,151.45
1-Feb-2010		\$28,340.82	\$28,340.82		\$28,340.82	\$126,571.47	
1-Aug-2010	\$65,650.63	\$28,340.82	\$93,991.45	\$5,106.45	\$99,097.90		1,636,500.82
1-Feb-2011		\$27,247.74	\$27,247.74		\$27,247.74	\$126,345.64	
1-Aug-2011	\$67,836.79	\$27,247.74	\$95,084.53	\$4,909.50	\$99,994.03		1,568,664.03
1-Feb-2012		\$26,118.26	\$26,118.26		\$26,118.26	\$126,112.29	
1-Aug-2012	\$70,095.76	\$26,118.26	\$96,214.01	\$4,705.99	\$100,920.01		1,498,568.27
1-Feb-2013		\$24,951.16	\$24,951.16		\$24,951.16	\$125,871.17	
1-Aug-2013	\$72,429.95	\$24,951.16	\$97,381.11	\$4,495.70	\$101,876.81		1,426,138.32
1-Feb-2014		\$23,745.20	\$23,745.20		\$23,745.20	\$125,622.02	
1-Aug-2014	\$74,841.86	\$23,745.20	\$98,587.07	\$4,278.41	\$102,865.48		1,351,296.46
1-Feb-2015		\$22,499.09	\$22,499.09		\$22,499.09	\$125,364.57	
1-Aug-2015	\$77,334.10	\$22,499.09	\$99,833.18	\$4,053.89	\$103,887.07		1,273,962.36
1-Feb-2016		\$21,211.47	\$21,211.47		\$21,211.47	\$125,098.55	
1-Aug-2016	\$79,909.32	\$21,211.47	\$101,120.80	\$3,821.89	\$104,942.68		1,194,053.04
1-Feb-2017		\$19,880.98	\$19,880.98		\$19,880.98	\$124,823.67	
1-Aug-2017	\$82,570.30	\$19,880.98	\$102,451.29	\$3,582.16	\$106,033.45		1,111,482.74
1-Feb-2018		\$18,506.19	\$18,506.19		\$18,506.19	\$124,539.63	
1-Aug-2018	\$85,319.89	\$18,506.19	\$103,826.08	\$3,334.45	\$107,160.53		1,026,162.85
1-Feb-2019		\$17,085.61	\$17,085.61		\$17,085.61	\$124,246.14	
1-Aug-2019	\$88,161.05	\$17,085.61	\$105,246.66	\$3,078.49	\$108,325.15		938,001.80
1-Feb-2020		\$15,617.73	\$15,617.73		\$15,617.73	\$123,942.88	
1-Aug-2020	\$91,096.81	\$15,617.73	\$106,714.54	\$2,814.01	\$109,528.54		846,904.99
1-Feb-2021		\$14,100.97	\$14,100.97		\$14,100.97	\$123,629.51	
1-Aug-2021	\$94,130.33	\$14,100.97	\$108,231.30	\$2,540.71	\$110,772.02		752,774.66
1-Feb-2022		\$12,533.70	\$12,533.70		\$12,533.70	\$123,305.71	
1-Aug-2022	\$97,264.87	\$12,533.70	\$109,798.57	\$2,258.32	\$112,056.90		655,509.79
1-Feb-2023		\$10,914.24	\$10,914.24		\$10,914.24	\$122,971.13	
1-Aug-2023	\$100,503.79	\$10,914.24	\$111,418.03	\$1,966.53	\$113,384.56		555,006.00
1-Feb-2024		\$9,240.85	\$9,240.85		\$9,240.85	\$122,625.41	
1-Aug-2024	\$103,850.57	\$9,240.85	\$113,091.42	\$1,665.02	\$114,756.44		451,155.43
1-Feb-2025		\$7,511.74	\$7,511.74		\$7,511.74	\$122,268.18	
1-Aug-2025	\$107,308.79	\$7,511.74	\$114,820.53	\$1,353.47	\$116,174.00		343,846.64
1-Feb-2026		\$5,725.05	\$5,725.05		\$5,725.05	\$121,899.04	

1-Aug-2026	\$110,882.18	\$5,725.05	\$116,607.22	\$1,031.54	\$117,638.76		232,964.46
1-Feb-2027		\$3,878.86	\$3,878.86		\$3,878.86	\$121,517.62	
1-Aug-2027	\$114,574.55	\$3,878.86	\$118,453.41	\$698.89	\$119,152.30		118,389.91
1-Feb-2028		\$1,971.19	\$1,971.19		\$1,971.19	\$121,123.50	
1-Aug-2028	\$118,389.89	\$1,971.19	\$120,361.08	\$355.17	\$120,716.25	\$120,716.25	0.00
Total Payments:	\$2,000,000.00	\$941,524.46	\$2,941,524.46	\$84,322.02	\$3,025,846.49	\$3,025,846.49	

FINANCING SNAPSHOT

**FACILITY LEASE
BY AND BETWEEN
THE SQUAW VALLEY PUBLIC SERVICE DISTRICT
AND**

THE CALIFORNIA INFRASTRUCTURE AND ECONOMIC DEVELOPMENT BANK

Effective Date:	June 30, 2004
Agreement Number:	CIEDB-B04-050
Amount Authorized:	\$2,000,000
Project Title	Fire Station and Administration Center
Interest Component of Base Rental Payments: Commencing:	February 1 and August 1 February 1, 2005
Interest Rate:	3.33%
Principal Component of Base Rental Payments: Commencing:	August 1 August 1, 2005
Additional Rental (CIEDB Annual Fee)	.3% of outstanding principal balance due annually on August 1
Final Payment Date:	August 1, 2028
Debt Service Reserve Requirement:	N/A
Type of Financing	Tax Exempt Lease
Leased Facility	1810 Squaw Valley Road, Olympic Valley, CA

PREPAYMENT

In accordance with Section 5.05 of the Facility Lease, the District may prepay all or a portion of the I-Bank financing under certain conditions. Section 5.05 from the Facility Lease is as follows:

SECTION 5.05. Prepayment of Base Rental Payments.

(a) Lessee may at any time request Lessor's approval for Lessee to prepay all or a portion of the principal component of Base Rental Payments. A request for reduction in the Project Amount is a request for a prepayment. The Lessor shall promptly respond to any such request, and shall make every effort to accommodate the request, subject to the prepayment restrictions of the Secured Bonds.

(b) Notwithstanding subsection (a), Lessee shall be authorized to prepay all or a portion of the principal amount of Base Rental Payments, as follows: (i) If the prepayment date is on or after ten years after the Effective Date but prior to eleven years after the Effective Date, the prepayment amount shall be one hundred two percent (102%) of the outstanding principal amount; (ii) if the prepayment date is on or after eleven years after the Effective Date, but prior to twelve years after the Effective Date, the prepayment amount shall be one hundred one percent (101%) of the outstanding principal amount; and (iii) if the prepayment date is on or after twelve years after the Effective Date, the prepayment amount shall be one hundred percent (100%) of the outstanding principal amount, without premium.

(c) Notwithstanding the prepayment provisions of this section, the Lessee may, on any date, provide for the legal defeasance of the amount outstanding hereunder by providing amounts sufficient to pay, in full, Base Rental Payments and Additional Payments when due, until the dates set forth in subsection (b).

(d) Extraordinary Prepayment. Subject to the provisions of Section 7.01, the Lessee may prepay, from Net Proceeds, all or any portion of the components of Base Rental Payments relating to any portion of the Facility then unpaid on any date, in whole or in part, so that the aggregate annual amounts of principal components of Base Rental Payments which shall be payable after such prepayment date shall each be as nearly proportional as practicable to the aggregate annual amounts of principal components of Base Rental Payments with respect to the portion of the Facility so prepaid

Revised Amortization Schedule for Olympic Valley

Payment Date	Ending Principal Balance	Principal Component	Interest Component	Base Rental Payment	Additional Rental Payment	Total Payment
30-Sep-2022	\$355,509.51					
1-Feb-2023			7,584.23	\$7,584.23		\$7,584.23
1-Aug-2023	\$240,866.33	\$114,643.18	\$5,919.23	\$120,562.41	\$1,066.53	\$121,628.94
1-Feb-2024			\$4,010.42	\$4,010.42		\$4,010.42
1-Aug-2024	\$122,405.54	\$118,460.79	\$4,010.42	\$122,471.22	\$722.60	\$123,193.82
1-Feb-2025			\$2,038.05	\$2,038.05		\$2,038.05
1-Aug-2025	\$ -	\$122,405.54	\$2,038.05	\$124,443.59	\$367.22	\$124,810.81
Total Payments:		\$355,509.51	\$25,600.42	\$381,109.93	\$2,156.34	\$383,266.27



STATE OF CALIFORNIA
 CALIFORNIA INFRASTRUCTURE & ECONOMIC DEVELOPMENT BANK
 P.O. BOX 2830
 SACRAMENTO, CA 95812-2830

DATE: 9/6/2022

INVOICE NO: Additional Principal Payment

To: Olympic Valley Public Services District
 Attn: General Manager
 PO Box 2026
 Olympic Valley, CA 96146-2026

Re: Facility Lease #CIEDB-B04-050

Base Rental: Principal Component	\$300,000.00
Base Rental: Interest Component	
Additional Rental (Annual Fee)	
Total Due	\$300,000.00

Payment Due Date: 09/30/22

PAYMENT MUST BE RECEIVED ON OR BEFORE THE DUE DATE.

THERE IS NO GRACE PERIOD.

ATTENTION
WE WILL NO LONGER BE ACCEPTING ACH PAYMENTS
PLEASE MAKE YOUR PAYMENTS VIA WIRE OR CHECK ONLY

*If mailing a check, please ensure sufficient time for delivery.
 (including a minimum of 3 business days for bank processing)*

Please Send Payment To:

Via Wire

U.S. Bank
 ABA # 091000022
 Cr: U.S. Bank Trust N.A.
 A/C# 180121167365
 FFC: CIEDB ISRF - Olympic Valley Public Services District
 SEI A/C# 207877000
 Attn: Jennifer Rohl, (651) 466-6118

OR

Via Check

Please Make Check Payable To:
 U.S. Bank
 Global Corporate Trust Services TFMCM9705
 P.O. Box 70870
 St. Paul, Minnesota 55170-9705
 Attn: Jennifer Rohl
 (Please reference A/C# 207877000 on the check and
 attach a copy of this invoice)

If you have any questions regarding this invoice, please contact
 the IBank at (916) 341-6600 and request to speak with someone in the Fiscal Unit.



OLYMPIC VALLEY PUBLIC SERVICE DISTRICT



EXHIBIT F-4
19 Pages

ADOPTING REVISIONS TO THE PERSONNEL POLICIES & PROCEDURES MANUAL

DATE: September 27, 2022

TO: District Board Members

FROM: Jessica Asher, Board Secretary

SUBJECT: Adopting Revisions to the Personnel Policies and Procedures Manual (PP&PM)

BACKGROUND: The purpose of Personnel Policies and Procedures Manual (PP&PM) is to provide guidance for the development and application of a personnel management policy in a manner that will be mutually beneficial for the District and its employees.

These regulations shall be controlling for reimbursement of personnel costs and related expenses incurred by District. The provisions contained cover hours of work, salaries and wages, overtime payments, leave privileges, retirement, travel, transportation, et cetera for all employees.

In 2014 the PP&PM was removed from the District Administrative Code and a stand-alone document was developed to facilitate updates to the PP&PM. As such, the Board only needs to consider adopting a Resolution to make changes to the policies, not an Ordinance.

The Olympic Valley Public Service District (District) recognizes the International Union of Operating Engineers, Stationary Engineers, Local 39 (Union) as the negotiating agent for certain personnel employed by the District and has reached agreement on certain benefit proposals which are reflected in a Memorandum of Understanding (MOU) agreement. The current agreement for the Fire Department is effective as of July 1, 2021, and will expire on June 30, 2024; and the Operations Department agreement is effective as of July 1, 2022, and will expire on June 30, 2027.

DISCUSSION: The District has completed negotiations with the Union regarding the Operations Department MOU. At the regular meeting of the Olympic Valley Public Service District's Board of Directors, held on August 30, 2022, the Board approved the Memorandum of Understanding, and authorized the execution of the agreement. Revisions to sections 4.09, 6.15, 6.24 and 6.29 of the PP&PM are required to reflect the results of negotiations. The changes are shown in the attached documents. It is standard practice to only bring affected Divisions to the Board's attention when changes are proposed.

ALTERNATIVES: 1. Adopt Resolution 2022-21 adopting Revisions to the PP&PM.
2. Do not adopt Resolution 2022-21.

FISCAL/RESOURCE IMPACTS: None.

RECOMMENDATION: Adopt Resolution 2022-21 adopting Revisions to the PP&PM.

ATTACHMENTS:

- Resolution 2022-21
- Proposed Revisions to the PP&PM (Sections 4.09, 6.15, 6.24 and 6.29) – Clean
- Proposed Revisions to the PP&PM (Sections 4.09, 6.15, 6.24 and 6.29) – Redlined

DATE PREPARED: September 20, 2022

RESOLUTION 2022-21

**A RESOLUTION OF THE BOARD OF DIRECTORS OF THE
OLYMPIC VALLEY PUBLIC SERVICE DISTRICT
ADOPTING REVISIONS TO THE PERSONNEL POLICIES & PROCEDURES MANUAL**

WHEREAS, the Board of Directors authorized removal of the Personnel Chapter 5 from the District's Administrative Code by adoption of Ordinance 2014-01; and

WHEREAS, the Board of Directors authorized development of a Personnel Policies & Procedures Manual, to replace the above-mentioned Administrative Code Chapter and Division by adoption of Resolution 2014-08; and.

WHEREAS, the Olympic Valley Public Service District (District) recognizes the International Union of Operating Engineers, Stationary Engineers, Local 39 (Union) as the negotiating agent for certain personnel employed by the District; and

WHEREAS, the District has met and conferred with representatives of the Union and reached agreement on certain benefit proposals; and

WHEREAS, a Memorandum of Understanding sets out the Fire Department agreement, the term of which shall be effective as of July 1, 2021 and expire on June 30, 2024; and the Operations Department agreement, the term of which shall be effective as of July 1, 2022 and expire on June 30, 2027; and

WHEREAS, revisions to the Personnel Policies & Procedures Manual Sections 4.09, 6.15, 6.24, and 6.29, are necessary to reflect recent negotiations with the Union resulting in the current Memorandum of Understanding with Operations Department personnel approved in August, 2022.

NOW, THEREFORE, BE IT RESOLVED that the Board of Directors of the Olympic Valley Public Service District hereby adopts revisions to the Olympic Valley Public Service District's Personnel Policies & Procedures Manual.

PASSED AND ADOPTED this 27th day of September 2022 by the following vote:

AYES:

NOES:

ABSENT:

ABSTAIN:

APPROVED:

Dale Cox, Board President

ATTEST:

Jessica Asher, Board Secretary

Proposed Revisions to the PP&PM (Sections 4.09, 6.15, 6.24 and 6.29)

Clean

Section 4.06 Job Classifications

Job classifications and job descriptions shall be prepared for each authorized position allocated and approved by the General Manager. Revisions may be made from time to time in order to remain current with work assignments.

Section 4.07 Position Reclassification

Reclassification of positions may occur upon recommendation of the Manager and approval of the Board. A reclassification may or may not include a pay rate increase.

Section 4.08 Performance Evaluations

- A. Each employee's supervisor will prepare, in writing, a performance evaluation for each employee.
- B. Performance evaluations will be prepared in the following instances:
 - 1. When an employee has worked an initial six-month period in his/her new job classification (this applies not only to newly hired employees, but also to employees who have been promoted or otherwise transferred to new job positions);
 - 2. For Fire Department employees only, upon completion of the one-year orientation period;
 - 3. Upon completion of the employee's first 18 months of regular service and annually thereafter on this anniversary date;
 - 4. When an employee may be promoted, demoted, transferred or terminated;
 - 5. Whenever the employee's supervisor believes there has been a major change in the employee's performance; and,
 - 6. Whenever requested by the General Manager.
- C. All performance evaluations become a permanent part of the employee's records. Within the District, only the employee involved, the employee's supervisor, the General Manager and Board members and the human resources personnel responsible for filing the evaluations may have access to an employee's performance evaluations.

Persons or entities outside of the District may access an employee's performance evaluations only when the employee has signed a release authorizing such access.

- D. Upon completion of the performance evaluation, a meeting shall be held between the employee and the Supervisor to discuss the employee's performance and to assist in developing the employee's maximum potential. The substance of the meeting, if different from that already recorded on the performance evaluation, shall be recorded and made a part of the employee's records.

Section 4.09 Insurance

- A. Group health, dental, vision, and life insurance is available to all employees working a minimum of 20 hours per week, excluding temporary employees. Employees eligible for insurance coverage may also enroll their eligible dependents in the medical, dental, and vision insurance plans. An employee becomes eligible for coverage upon completing the specified waiting period established for each insurance contract. [amended by Res, 2021-25]

- B. Accidental death and dismemberment (AD&D) insurance is available to all employees and their eligible dependents. The District has established a base benefit amount of coverage for the employee, for which it will pay the premium. The employee may elect to purchase increased coverage for him/herself over the base benefit at his/her own expense. The employee may also elect to purchase coverage for his/her eligible dependents at his/her own expense. Premiums due from the employee for increased coverage elections will be paid by payroll deduction.
- C. The District will contribute the premium costs it pays for the coverage mentioned in A and B above to its Flexible Benefit Plan as Cafeteria Plan Benefit Dollars. Cafeteria Plan Benefit Dollars will be adjusted to reflect changes in the premium costs due to changes in family status and fluctuations in insurance plan rates.
- D. Full time Fire, Operations and Administrative Department employees working a minimum of 20 hours per week, excluding temporary employees, shall automatically be enrolled in the District's long-term disability insurance plan. An employee becomes eligible for this coverage on the first day of the month following completion of 30 days of continuous service with the District. The District will pay the entire premium cost for this plan. However, this plan and the amount of premiums paid for it will not be included as part of the District's Flexible Benefit Plan. [amended by Res. 2021-25, Res. 2022-21]

Section 4.10 Workers' Compensation Insurance

Workers' Compensation Insurance is provided for all employees.

In addition to requirements of this Section, Fire Department employees are also subject to section 4850 of the Labor Code.

Any period of time during which an employee is absent without pay due to an injury or disease compensable under Workers' Compensation Insurance will not be considered a break in continuous service for purposes of eligibility for salary increases, sick leave, vacation and length of service benefits.

Upon returning to work an employee who has been ill or injured receives full credit for the vacation and sick leave that accumulates during the time the employee was absent without pay and received benefits under Workers' Compensation Insurance. These credits accumulate on the same basis as if the employee had been regularly employed. If such employee terminates employment without returning to work, no credits for the period of absence without pay are granted.

An employee who is absent from work because of a work-connected injury or illness that is compensable under Workers' Compensation Insurance shall be eligible to use accumulated leave time and supplemental disability leave as follows: [amended by Res, 2021-25]

- A. Accumulated leave time shall be used on a supplemental basis to provide payments in an amount equal to the difference between payments under Workers' Compensation Insurance and the employee's basic salary rate.
- B. After accumulated leave and comp time have been exhausted, supplemental disability leave payments may be made by the District in an amount equal to the difference between the payments under Workers' Compensation Insurance and 80% of the employee's basic salary

If one of the holidays falls on a Sunday, the following Monday is usually observed as a holiday. If one of the holidays falls on a Saturday, the previous Friday is usually observed. A declared holiday constitutes eight (8) working hours granted as time off with pay.

For employees working a 9/80 schedule, if a holiday falls on a 9-hour workday, the employee must use one hour of accrued vacation, comp, or admin leave. Should a holiday fall on a Friday on a regularly scheduled day off, the employee will take the preceding Thursday off. For Thanksgiving, if the employee has a regularly scheduled Friday off, the employee will take the preceding Wednesday off. For Christmas, if the employee has a regularly scheduled Friday off, the employee will take the day preceding the two-day holiday off.

- B. Fire Department Shift Employees: Compensation in lieu of time off for holidays, as described on the Approved Holiday list attached as Exhibit III shall be computed in accordance with the following schedule. [Amended by Ord. 90-4]

Holidays/Year	Hours/Pay Period	Hours/Year
10	4.31	112.06
11	4.74	123.24
12	5.17	134.42
13	5.60	145.60
14	6.03	156.78
15	6.46	167.96

This time shall be paid at the employee's regular rate of pay and shall be paid in equal installments over twenty-six (26) pay periods.

- C. Full time Administrative and Operations Department employees may use one existing Holiday as a Floating Holiday with forty-eight (48) hours notice to and approval of their Department Manager. [Added per Ord. 2009-06]

Section 6.15 Paid Vacation for Full-Time Employees

A regular employee is entitled to paid vacation. No vacation time shall be vested until an employee successfully completes the six (6) months of service period, however vacation time shall be accrued commencing with the first full month of employment.

- A. Administrative and Operations employees shall earn vacation up to the maximum allowable credit for each year of continuous employment as follows based on a forty (40) hour work week:

Years of Service	Vacation Credit Accrual Rate	Maximum Allowable Credit
Less than 10	10 hours/month	120 hours
10 but less than 15	12 hours/month	144 hours
15 but less than 20	14 hours/month	168 hours
20 or more	16.67 hours/month	200 hours (Ord 2011-01)

Payment of 100% of accrued vacation time in excess of the annual maximum accrual will be made in the last pay period of the calendar year. [Ord. 90-04] This payment shall be in the form of a contribution to the employee's HRA account. [Res. 2022-21]

Vacation credit shall accrue at the normal rate during leave with pay. Vacation credit shall not be used prior to the time it is actually earned. Vacations shall be scheduled at the convenience of the District and approved by the Department Manager and the General Manager.

Vacation credit is charged on the basis of the number of working days or fractions of days taken off.

Payment of 100% of accrued vacation time will be paid upon termination.

- B. A Fire Department shift employee shall earn vacation for each year of continuous employment as follows:

Years of Service	Vacation Credit Accrual Rate (Hours/Year)		Maximum Allowable Credit (Hours)	
	<i>Shift Personnel</i>	<i>40 Hour/Week Personnel</i>	<i>Shift Personnel</i>	<i>40 Hour/Week Personnel</i>
Less than 3	112.08	80	336	240
3 but less than 5	134.40	96	336	240
5 but less than 10	168.00	120	336	240
10 but less than 20	223.92	160	448	320
20 or more	280.08	200	448	320

Full time shift employees with less than ten (10) years continuous service may not accrue more than 336 hours as of the final pay period of the calendar year.

Full time shift employees with ten (10) or more years continuous service may not accrue more than 448 hours as of the final pay period of the calendar year.

Full time forty (40) hour Fire Department employees with less than ten (10) years continuous service may not accrue more than 240 hours as of the final pay period of the calendar year . Full time forty (40) hour Fire Department employees with ten (10) or more years' continuous service may not accrue more than 320 hours as of the final pay period of the calendar year.

Payment of 100% of accrued vacation time in excess of the annual maximum accrual will be made in the last pay period of the calendar year. This payment shall be in the form of a contribution to the employee's HRA account. [Amended by Ord. 90-4, Res, 2021-25]

Vacation credit shall accrue at the normal rate during leave with pay. Vacation credit shall not be used prior to the time it is actually earned. In special cases, maximum accruals of vacation credit may be extended by approval of the Fire Chief and the General Manager. Vacation shall be scheduled at the convenience of the District and approved by the Fire Chief and the General Manager.

Vacation credit is charged on the basis of the number of working days or fractions of days taken off. Payment of 100% of accrued vacation time earned up to the maximum allowed in the vacation account will be paid upon termination.

The General Manager shall have the discretion to require the employee to present a physician's certificate upon return to duty stating that the employee has fully recuperated from the illness or injury and has no physical limitations preventing the employee from performing required job responsibilities. Until such a certificate is presented, the General Manager shall have the right to disallow the employee's return to work. In such cases, the employee shall continue to use accrued sick leave, if any, or shall be on authorized leave of absence without pay.

Section 6.23 Unearned Sick Leave

- A. Sick leave with pay shall not be allowed or taken until earned. [Amended by Ord. 90-4]
- B. The District, upon approval of the Board of Directors, may provide a Fire Department shift employee with up to 112 hours, or one pay period, worth of sick leave on a loan basis should the eligible employee's sick leave account become zero. These hours would remain in a separate District account, paid back by the eligible employee as their hours accrue in their sick leave account. Approval of such a loan shall not occur more than once in any three-year period. All bargaining unit employees who have successfully completed the orientation period are eligible for this discretionary loan. [Added by Ord. 90-4]

Section 6.24 Payment for Unused Sick Leave

- A. The benefits granted hereunder shall not become a vested right of any employee, but rather are subject to amendment in the same manner as any other provisions relating to compensation.
- B. Each regular part-time employee will be compensated for all his/her accrued sick leave hours at 50% of his/her hourly rate in the last pay period of the calendar year.
- C. In the last pay period of the calendar year, each regular Administrative and Operations Department employee with sick leave accrued in excess of the maximum sick leave accrual of 480 hours shall receive 50% of sick leave accrued in excess of 480 hours in the form of a contribution to the employee's HRA account. [Amended by Ord. 90-4, Res. 2021-25, Res. 2022-21]
- D. A regular Administrative and Operations Department employee leaving the District's employ in good standing may, upon the employee's request, be paid the monetary value of the earned sick leave, subject to the following provisions:
 - 1. All sick leave time accumulated and unused shall be paid for at a rate of 50% of the hourly rate of such employee at the time of his/her termination in the form of a contribution to the employee's HRA account. [Amended by Res. 2022-21]
 - 2. An employee receiving compensation under this section shall not be eligible for reinstatement within 90 days after the effective date of termination.
 - 3. If an employee qualifying for compensation of sick leave under this section dies, the benefits payable under this section shall be payable to the employee's surviving spouse or registered domestic partner or, if there be no surviving spouse or registered domestic partner at the time of death, to the employee's heirs.
 - 4. Notwithstanding the provisions of Section 6.24.A above, a regular Administrative and Operations Department employee retiring from District service and eligible for pension benefits at the time of such retirement shall receive 50% of sick leave

accrued in the form of a contribution to the employee's HRA account [Amended by Ord. 90-4, Res. 2021-25, Res. 2022-21]

- E. Each regular full-time Fire Department employee will have sick leave accrued in excess of the maximum sick leave accrual of 960 hours transferred to Excess Sick Leave credit in the last pay period of the calendar year. Hours accrued as Excess Sick Leave credit shall only be applied toward PERS additional service credit upon retirement and is not available as compensation or for use as sick leave or other paid leave. [Added by Res. 2021-25, Res. 2022-21]]
- F. A regular Fire Department employee with more than one year of continuous service leaving the District's employ in good standing may, upon the employee's request, be paid the monetary value of the earned sick leave, subject to the following provisions:
1. No pay shall be given for the first 24 days (192 hours for non-shift employees, 268.8 hours for shift employees) of sick leave in the employee's account; the remaining time shall be paid for at a rate of 50% of the hourly rate of such employee at the time of termination. No employee shall receive more than \$2,000.00 for such unused sick leave. Part-time employees shall receive pay for the days of sick leave that is represented by the proportion of their scheduled hours to a 40-hour position. (For example, a half-time employee would receive no pay for the first 12 days of sick leave in the employee's account.) [Amended by Ord. 90-4]
 2. An employee receiving compensation under this section shall not be eligible for reinstatement within 90 days after the effective date of termination.
 3. If an employee qualifying for compensation of sick leave under this section dies, the benefits payable under this section shall be payable to the employee's surviving spouse or registered domestic partner, if there be no surviving spouse or registered domestic partner at the time of death, to the employee's heirs.
 4. Notwithstanding the provisions of Section 6.24.A above, a regular Fire Department employee retiring from District service and eligible for pension benefits at the time of such retirement shall apply accumulated unused sick leave toward PERS additional service credit. [Amended by Ord. 90-4, amended by Res. 2021-25]
 5. Upon return from lay-off, an employee will have the right to "buy back" the total hours of accrued sick leave by reimbursing the District in full for the proceeds received by him at the time of layoff.
 6. All hours lost under Section F.1 above shall be restored at the time of re-employment. In any event, a Fire Department employee laid off with 24 days or less of accumulated sick leave shall be credited with those hours upon re-employment within two years.

Section 6.25 Extended Sick Leave without Pay

Any request for extended sick leave without pay due to illness or injury shall be at the discretion and approval of the General Manager. At the time of the request, the regular employee shall submit a physician's certificate to support the request. The General Manager may approve a request for sick leave without pay for a period of up to (30) days. Only the Board may approve a request for sick leave without pay for over 30 days. This section only applies to extended sick leave without pay that is not part of or subject to FMLA and/or CFRA leave.

Section 6.26 Converting Accumulated Vacation & Sick Leave Hours

In the event of a promotion/demotion or reorganization where an employee becomes a regular full-time non-shift employee after being a shift employee or vice versa, the following applicable formula shall be used to convert the employee's accrued vacation and sick leave, effective on the hire date in the new position: $\text{Non-Shift Hours} = \text{Shift Hours} \div 1.4$ OR $\text{Shift Hours} = \text{Non-Shift Hours} \times 1.4$ [Added by Ord. 90-4]

Section 6.27 Flexible Benefit Plan

The District has adopted a Flexible Benefit Plan under Section 125 of the Internal Revenue Code of 1986. The details of this Plan which allow specific benefits to employees are hereby included by this reference.

Section 6.28 Deferred Compensation Plans

Multiple deferred compensation plans have been adopted by the District. The plan selected must be documented and put in the employee's personnel file.

Section 6.29 Employee Longevity Recognition Program

Full time and continuous employment for all District employees shall be the governing date for determining years of service for the following awards to be presented as a Gift Card. [amended by Res. 2021-25, Res. 2022-21]

Years of Service	Gift Card Award
5	\$100
10	\$200
15	\$300
20	\$400
25	\$500
30	\$600

Proposed Revisions to the PP&PM (Sections 4.09, 6.15, 6.24 and 6.29)

Redlined

Section 4.06 Job Classifications

Job classifications and job descriptions shall be prepared for each authorized position allocated and approved by the General Manager. Revisions may be made from time to time in order to remain current with work assignments.

Section 4.07 Position Reclassification

Reclassification of positions may occur upon recommendation of the Manager and approval of the Board. A reclassification may or may not include a pay rate increase.

Section 4.08 Performance Evaluations

- A. Each employee's supervisor will prepare, in writing, a performance evaluation for each employee.
- B. Performance evaluations will be prepared in the following instances:
 - 1. When an employee has worked an initial six-month period in his/her new job classification (this applies not only to newly hired employees, but also to employees who have been promoted or otherwise transferred to new job positions);
 - 2. For Fire Department employees only, upon completion of the one-year orientation period;
 - 3. Upon completion of the employee's first 18 months of regular service and annually thereafter on this anniversary date;
 - 4. When an employee may be promoted, demoted, transferred or terminated;
 - 5. Whenever the employee's supervisor believes there has been a major change in the employee's performance; and,
 - 6. Whenever requested by the General Manager.
- C. All performance evaluations become a permanent part of the employee's records. Within the District, only the employee involved, the employee's supervisor, the General Manager and Board members and the human resources personnel responsible for filing the evaluations may have access to an employee's performance evaluations.

Persons or entities outside of the District may access an employee's performance evaluations only when the employee has signed a release authorizing such access.

- D. Upon completion of the performance evaluation, a meeting shall be held between the employee and the Supervisor to discuss the employee's performance and to assist in developing the employee's maximum potential. The substance of the meeting, if different from that already recorded on the performance evaluation, shall be recorded and made a part of the employee's records.

Section 4.09 Insurance

- A. Group health, dental, vision, and life insurance is available to all employees working a minimum of 20 hours per week, excluding temporary employees. Employees eligible for insurance coverage may also enroll their eligible dependents in the medical, dental, and vision insurance plans. An employee becomes eligible for coverage upon completing the specified waiting period established for each insurance contract. [amended by Res, 2021-25]

- B. Accidental death and dismemberment (AD&D) insurance is available to all employees and their eligible dependents. The District has established a base benefit amount of coverage for the employee, for which it will pay the premium. The employee may elect to purchase increased coverage for him/herself over the base benefit at his/her own expense. The employee may also elect to purchase coverage for his/her eligible dependents at his/her own expense. Premiums due from the employee for increased coverage elections will be paid by payroll deduction.
- C. The District will contribute the premium costs it pays for the coverage mentioned in A and B above to its Flexible Benefit Plan as Cafeteria Plan Benefit Dollars. Cafeteria Plan Benefit Dollars will be adjusted to reflect changes in the premium costs due to changes in family status and fluctuations in insurance plan rates.
- D. Full time Fire, Operations and Administrative Department employees working a minimum of 20 hours per week, excluding temporary employees, shall automatically be enrolled in the District's ~~short-term~~/long-term disability insurance plan. An employee becomes eligible for this coverage on the first day of the month following completion of 30 days of continuous service with the District. The District will pay the entire premium cost for this plan. However, this plan and the amount of premiums paid for it will not be included as part of the District's Flexible Benefit Plan. [amended by Res. 2021-25, [Res. 2022-21](#)]

Section 4.10 Workers' Compensation Insurance

Workers' Compensation Insurance is provided for all employees.

In addition to requirements of this Section, Fire Department employees are also subject to section 4850 of the Labor Code.

Any period of time during which an employee is absent without pay due to an injury or disease compensable under Workers' Compensation Insurance will not be considered a break in continuous service for purposes of eligibility for salary increases, sick leave, vacation and length of service benefits.

Upon returning to work an employee who has been ill or injured receives full credit for the vacation and sick leave that accumulates during the time the employee was absent without pay and received benefits under Workers' Compensation Insurance. These credits accumulate on the same basis as if the employee had been regularly employed. If such employee terminates employment without returning to work, no credits for the period of absence without pay are granted.

An employee who is absent from work because of a work-connected injury or illness that is compensable under Workers' Compensation Insurance shall be eligible to use accumulated leave time and supplemental disability leave as follows: [amended by Res, 2021-25]

- A. Accumulated leave time shall be used on a supplemental basis to provide payments in an amount equal to the difference between payments under Workers' Compensation Insurance and the employee's basic salary rate.
- B. After accumulated leave and comp time have been exhausted, supplemental disability leave payments may be made by the District in an amount equal to the difference between the payments under Workers' Compensation Insurance and 80% of the employee's basic salary

If one of the holidays falls on a Sunday, the following Monday is usually observed as a holiday. If one of the holidays falls on a Saturday, the previous Friday is usually observed. A declared holiday constitutes eight (8) working hours granted as time off with pay.

For employees working a 9/80 schedule, if a holiday falls on a 9-hour workday, the employee must use one hour of accrued vacation, comp, or admin leave. Should a holiday fall on a Friday on a regularly scheduled day off, the employee will take the preceding Thursday off. For Thanksgiving, if the employee has a regularly scheduled Friday off, the employee will take the preceding Wednesday off. For Christmas, if the employee has a regularly scheduled Friday off, the employee will take the day preceding the two-day holiday off.

- B. Fire Department Shift Employees: Compensation in lieu of time off for holidays, as described on the Approved Holiday list attached as Exhibit III shall be computed in accordance with the following schedule. [Amended by Ord. 90-4]

Holidays/Year	Hours/Pay Period	Hours/Year
10	4.31	112.06
11	4.74	123.24
12	5.17	134.42
13	5.60	145.60
14	6.03	156.78
15	6.46	167.96

This time shall be paid at the employee's regular rate of pay and shall be paid in equal installments over twenty-six (26) pay periods.

- C. Full time Administrative and Operations Department employees may use one existing Holiday as a Floating Holiday with forty-eight (48) hours notice to and approval of their Department Manager. [Added per Ord. 2009-06]

Section 6.15 Paid Vacation for Full-Time Employees

A regular employee is entitled to paid vacation. No vacation time shall be vested until an employee successfully completes the six (6) months of service period, however vacation time shall be accrued commencing with the first full month of employment.

- A. Administrative and Operations employees shall earn vacation up to the maximum allowable credit for each year of continuous employment as follows based on a forty (40) hour work week:

Years of Service	Vacation Credit Accrual Rate	Maximum Allowable Credit
Less than 10	10 hours/month	120 hours
10 but less than 15	12 hours/month	144 hours
15 but less than 20	14 hours/month	168 hours
20 or more	16.67 hours/month	200 hours (Ord 2011-01)

Payment of 100% of accrued vacation time in excess of the annual maximum accrual will be made in the last pay period of the calendar year. [Ord. 90-04] This payment shall be in the form of a contribution to the employee's HRA account. [Res. 2022-21]

Vacation credit shall accrue at the normal rate during leave with pay. Vacation credit shall not be used prior to the time it is actually earned. Vacations shall be scheduled at the convenience of the District and approved by the Department Manager and the General Manager.

Vacation credit is charged on the basis of the number of working days or fractions of days taken off.

Payment of 100% of accrued vacation time will be paid upon termination. ~~Payment of 100% of accrued vacation time in excess of the annual maximum accrual will be made in the last pay period of the calendar year. [Ord. 90-04]~~

- B. A Fire Department shift employee shall earn vacation for each year of continuous employment as follows:

Years of Service	Vacation Credit Accrual Rate (Hours/Year)		Maximum Allowable Credit (Hours)	
	Shift Personnel	40 Hour/Week Personnel	Shift Personnel	40 Hour/Week Personnel
Less than 3	112.08	80	336	240
3 but less than 5	134.40	96	336	240
5 but less than 10	168.00	120	336	240
10 but less than 20	223.92	160	448	320
20 or more	280.08	200	448	320

Full time shift employees with less than ten (10) years continuous service may not accrue more than 336 hours as of the final pay period of the calendar year.

Full time shift employees with ten (10) or more years continuous service may not accrue more than 448 hours as of the final pay period of the calendar year.

Full time forty (40) hour Fire Department employees with less than ten (10) years continuous service may not accrue more than 240 hours as of the final pay period of the calendar year . Full time forty (40) hour Fire Department employees with ten (10) or more years' continuous service may not accrue more than 320 hours as of the final pay period of the calendar year.

Payment of 100% of accrued vacation time in excess of the annual maximum accrual will be made in the last pay period of the calendar year. This payment shall be in the form of a contribution to the employee's HRA account. [Amended by Ord. 90-4, Res, 2021-25]

Vacation credit shall accrue at the normal rate during leave with pay. Vacation credit shall not be used prior to the time it is actually earned. In special cases, maximum accruals of vacation credit may be extended by approval of the Fire Chief and the General Manager. Vacation shall be scheduled at the convenience of the District and approved by the Fire Chief and the General Manager.

Vacation credit is charged on the basis of the number of working days or fractions of days taken off. Payment of 100% of accrued vacation time earned up to the maximum allowed in the vacation account will be paid upon termination.

The General Manager shall have the discretion to require the employee to present a physician's certificate upon return to duty stating that the employee has fully recuperated from the illness or injury and has no physical limitations preventing the employee from performing required job responsibilities. Until such a certificate is presented, the General Manager shall have the right to disallow the employee's return to work. In such cases, the employee shall continue to use accrued sick leave, if any, or shall be on authorized leave of absence without pay.

Section 6.23 Unearned Sick Leave

- A. Sick leave with pay shall not be allowed or taken until earned. [Amended by Ord. 90-4]
- B. The District, upon approval of the Board of Directors, may provide a Fire Department shift employee with up to 112 hours, or one pay period, worth of sick leave on a loan basis should the eligible employee's sick leave account become zero. These hours would remain in a separate District account, paid back by the eligible employee as their hours accrue in their sick leave account. Approval of such a loan shall not occur more than once in any three-year period. All bargaining unit employees who have successfully completed the orientation period are eligible for this discretionary loan. [Added by Ord. 90-4]

Section 6.24 Payment for Unused Sick Leave

- A. The benefits granted hereunder shall not become a vested right of any employee, but rather are subject to amendment in the same manner as any other provisions relating to compensation.
- B. Each regular part-time employee will be compensated for all his/her accrued sick leave hours at 50% of his/her hourly rate in the last pay period of the calendar year.
- C. In the last pay period of the calendar year, ~~E~~each regular Administrative and Operations Department ~~full-time~~ employee with sick leave accrued in excess of the maximum sick leave accrual of 480 hours shall receive ~~will be compensated for~~ 50% of sick leave accrued in excess of 480 hours in the last pay period of the calendar year in the form of a contribution to the employee's HRA account. [Amended by Ord. 90-4, Res. 2021-25, Res. 2022-21]
- ~~BD.~~ ~~Each regular full time shift employee will have sick leave accrued in excess of the maximum sick leave accrual of 960 hours transferred to Excess Sick Leave credit in the last pay period of the calendar year. Hours accrued as Excess Sick Leave credit shall only be applied toward PERS additional service credit upon retirement and is not available as compensation or for use as sick leave or other paid leave. [Added by Res. 2021-25]~~
- ~~C.~~ ~~Each regular part time employee will be compensated for all his/her accrued sick leave hours at 50% of his/her hourly rate in the last pay period of the calendar year.~~
- ~~D.~~ A regular Administrative and Operations Department employee leaving the District's employ in good standing may, upon the employee's request, be paid the monetary value of the earned sick leave, subject to the following provisions:
 - 1. All sick leave time accumulated and unused shall be paid for at a rate of 50% of the hourly rate of such employee at the time of his/her termination in the form of a contribution to the employee's HRA account. [Amended by Res. 2022-21]

- ~~2.~~ ~~The benefits granted hereunder shall not become a vested right of any employee, but rather are subject to amendment in the same manner as any other provisions relating to compensation.~~
- ~~32.~~ An employee receiving compensation under this section shall not be eligible for reinstatement within 90 days after the effective date of termination.
- ~~43.~~ If an employee qualifying for compensation of sick leave under this section dies, the benefits payable under this section shall be payable to the employee's surviving spouse or registered domestic partner or, if there be no surviving spouse or registered domestic partner at the time of death, to the employee's heirs.
- ~~54.~~ Notwithstanding the provisions of Section 6.24.~~C.2A~~ above, a regular Administrative and Operations Department employee retiring from District service and eligible for pension benefits at the time of such retirement shall ~~have the following options~~ receive 50% of sick leave accrued in the form of a contribution to the employee's HRA account: [Amended by Ord. 90-4, Res. 2021-25, Res. 2022-21]
- ~~a.~~ ~~To receive payment for unused sick leave as specified above; or, [Amended by Ord. 90-4, Res. 2021-25]~~
- ~~b.~~ ~~To apply accumulated unused sick leave toward an early retirement on a day-for-day basis (e.g., An employee retiring at 65 on December 31, and having ten days of accumulated sick leave, may leave ten working days before December 31, and draw full compensation until December 31). [Amended by Ord. 90-4, Res. 2021-25]~~
- ~~c.~~ ~~To apply accumulated unused sick leave toward PERS additional service credit. [Added by Ord. 2009-06, Res. 2021-25]~~
- ~~E.~~ Each regular full-time shift Fire Department employee will have sick leave accrued in excess of the maximum sick leave accrual of 960 hours transferred to Excess Sick Leave credit in the last pay period of the calendar year. Hours accrued as Excess Sick Leave credit shall only be applied toward PERS additional service credit upon retirement and is not available as compensation or for use as sick leave or other paid leave. [Added by Res. 2021-25, Res. 2022-21]
- ~~FE.~~ A regular Fire Department employee with more than one year of continuous service leaving the District's employ in good standing may, upon the employee's request, be paid the monetary value of the earned sick leave, subject to the following provisions:
1. No pay shall be given for the first 24 days (192 hours for non-shift employees, 268.8 hours for shift employees) of sick leave in the employee's account; the remaining time shall be paid for at a rate of 50% of the hourly rate of such employee at the time of termination. No employee shall receive more than \$2,000.00 for such unused sick leave. Part-time employees shall receive pay for the days of sick leave that is represented by the proportion of their scheduled hours to a 40-hour position. (For example, a half-time employee would receive no pay for the first 12 days of sick leave in the employee's account.) [Amended by Ord. 90-4]

~~2.~~ The benefits granted hereunder shall not become a vested right of any employee, but rather are subject to amendment in the same manner as any other provisions relating to compensation.

~~32.~~ An employee receiving compensation under this section shall not be eligible for reinstatement within 90 days after the effective date of termination.

~~43.~~ If an employee qualifying for compensation of sick leave under this section dies, the benefits payable under this section shall be payable to the employee's surviving spouse or registered domestic partner, if there be no surviving spouse or registered domestic partner at the time of death, to the employee's heirs.

~~54.~~ Notwithstanding the provisions of Section 6.24.~~AE-2~~ above, a regular Fire Department employee retiring from District service and eligible for pension benefits at the time of such retirement shall apply accumulated unused sick leave toward PERS additional service credit. [Amended by Ord. 90-4, amended by Res, 2021-25]

~~5F.~~ Upon return from lay-off, an employee will have the right to "buy back" the total hours of accrued sick leave by reimbursing the District in full for the proceeds received by him at the time of layoff.

~~66.~~ All hours lost under Section ~~6E-1~~ above shall be restored at the time of re-employment. In any event, a Fire Department employee laid off with 24 days or less of accumulated sick leave shall be credited with those hours upon re-employment within two years.

Section 6.25 Extended Sick Leave without Pay

Any request for extended sick leave without pay due to illness or injury shall be at the discretion and approval of the General Manager. At the time of the request, the regular employee shall submit a physician's certificate to support the request. The General Manager may approve a request for sick leave without pay for a period of up to (30) days. Only the Board may approve a request for sick leave without pay for over 30 days. This section only applies to extended sick leave without pay that is not part of or subject to FMLA and/or CFRA leave.

Section 6.26 Converting Accumulated Vacation & Sick Leave Hours

In the event of a promotion/demotion or reorganization where an employee becomes a regular full-time non-shift employee after being a shift employee or vice versa, the following applicable formula shall be used to convert the employee's accrued vacation and sick leave, effective on the hire date in the new position: Non-Shift Hours = Shift Hours ÷ 1.4 OR Shift Hours = Non-Shift Hours x 1.4 [Added by Ord. 90-4]

Section 6.27 Flexible Benefit Plan

The District has adopted a Flexible Benefit Plan under Section 125 of the Internal Revenue Code of 1986. The details of this Plan which allow specific benefits to employees are hereby included by this reference.

Section 6.28 Deferred Compensation Plans

Multiple deferred compensation plans have been adopted by the District. The plan selected must be documented and put in the employee's personnel file.

Section 6.29 Employee Longevity Recognition Program

~~Full time and continuous employment for all District employees shall be the governing date for determining years of service for the following cash awards.~~

Years of Service	Cash Award
5	\$50
10	\$150
15	\$250
20	\$250 + Dinner (not to exceed \$100)
Each 5-year period over 20 years of service	\$250

~~Payment will be made in the first pay period following the date on which employee reaches one of the above milestones. Payment will be made by separate check with no deductions for state or federal taxes.~~

Full time and continuous employment for all ~~Fire Department~~District employees personnel shall be the governing date for determining years of service for the following awards to be presented as a Gift Card. [amended by Res. 2021-25, Res. 2022-21]

Years of Service	Gift Card Award
5	\$100
10	\$200
15	\$300
20	\$400
25	\$500
30	\$600



OLYMPIC VALLEY PUBLIC SERVICE DISTRICT



EXHIBIT F-5
4 Pages

Notice of Acceptance of Completion 2021 Sewer Inspection Project

DATE: September 27, 2022

TO: District Board Members

FROM: Dave Hunt, District Engineer
Alexa Kinsinger, Junior Engineer

SUBJECT: Filing of Notice of Acceptance of Completion

BACKGROUND: The District registered the 2021 Sewer Inspection Project with the Department of Industrial Relations (DIR) in conformance with the California Labor Code Section 1773.3 on April 27, 2021. Registering a project with the DIR is required on all public works projects that exceed \$25,000 in value.

DISCUSSION: Filing of a notice of completion is necessary to close out a project filed with the DIR. Filing a notice of completion and recording the notice with the Placer County Recorder's Office applies to contractor's lien law and sets in motion specific time frames for sub-contractors and suppliers to file a lien if they have not been paid. Under SB 854, public agencies are required to file a Notice of Completion (NOC) for each prevailing wage project. DIR's 18 month statute of limitation for prevailing wage enforcement does not start until the public agency has filed and served its NOC. Failing to file the notice gives the DIR an open ended period to investigate claims; filing the NOC limits the time for filing to 18 months, therefore it is in the District's best interest to do so.

Staff reports the following project as complete:
2021 Sewer Inspection Project
Contractor –Pro-Pipe Inc.
Final Contract Price \$72,039.15

ALTERNATIVES: 1. The filing of a Notice of Completion is a requirement with no reasonable alternative

FISCAL/RESOURCE IMPACTS: The District is exempt from filing fees; therefore, there is no direct fiscal impact associated with the NOC.

RECOMMENDATION: Staff has prepared a Notice of Acceptance of Completion for the above named project and recommends the Board approve by motion filing the notices with the Placer County Recorder's Office.

ATTACHMENTS: Notice of Completion for the 2021 Sewer Inspection Project.

DATE PREPARED: September 20, 2022

RECORDING REQUESTED BY
AND WHEN RECORDED RETURN TO:

OLYMPIC VALLEY PUBLIC SERVICE DISTRICT
ATTN: BOARD SECRETARY
POST OFFICE BOX 2026
OLYMPIC VALLEY, CA 96146

Exempt from recording fees pursuant to
govt. code 6103 & 27383

**NOTICE OF ACCEPTANCE OF COMPLETION, PUBLIC WORK,
OLYMPIC VALLEY PUBLIC SERVICE DISTRICT**

NOTICE IS HEREBY GIVEN:

1. That the name and address of the public entity for whom the public work was done, as owner thereof, is:

Olympic Valley Public Service District
Post Office Box 2026
Olympic Valley, CA 96146-2026
2. That on **September 27, 2022**, the hereinafter described public work project was accepted as completed pursuant to minute order of the Board of Directors of the Olympic Valley Public Service District, the awarding authority.
3. That the public work project, the subject of this Notice, is generally described and identified as follows; **2021 Sewer Inspection Project.**
4. That the name and address of the contractor for such project was **Pro-Pipe, Inc. 47 Discovery, Suite 250, Invine, CA 92618** and the name of the surety and sureties is: Great American Insurance Company.

Dated: _____

OLYMPIC VALLEY PUBLIC SERVICE DISTRICT

BY: _____
Michael T. Geary, General Manager

A Notary Public or other officer completing this certificate verifies only the identity of the individual who signed the document to which this certificate is attached, and not the truthfulness, accuracy, or validity of that document.

STATE OF CALIFORNIA)
County of Placer)

Subscribed and sworn to (or affirmed) before me on this _____ day of _____, 20____, by Michael T. Geary, proved to me on the basis of satisfactory evidence to be the person who appeared before me.

Signature of Notary

Description of Attached Document

Title or Type of Document:

Notice of Acceptance of Completion, Public Work, Olympic Valley Public Service District

Document Date:

Signed 09/27/2022

Number of Pages:

1

Signer(s) Other Than Named Above:

None



OLYMPIC VALLEY PUBLIC SERVICE DISTRICT



EXHIBIT F-6
3 Pages

S-TURNS FOREST FUELS REDUCTION PROJECT – PHASE II

DATE: September 27, 2022

TO: District Board Members

FROM: Mike Geary, General Manager

SUBJECT: Contract Approval – S-Turns Forest Fuels Reduction Project - Phase II

BACKGROUND: In March 2021, at the Board’s direction, staff started to build a framework for a Fuels Management Program to proactively expand its role to address wildfire risks. Some highlights of the program include preparation of the Olympic Valley Community Wildfire Protection Plan (CWPP), securing funds to implement forest fuels reduction projects in forested areas in Olympic Valley and along the Truckee River corridor, providing support to the Olympic Valley Firewise Community, hosting and supporting monthly green waste disposal days, and providing rebates for green-waste-only dumpsters.

As part of the program, a fuels thinning project located at the S-Turns on Olympic Valley Road was identified as high priority. The 2.7-acre project site is dominated by young growth Lodgepole Pine in excess of 1,600 stems per acre, whereas appropriate stand density should range between 25-50 trees per acre. This variant of Lodgepole has non-serotinous cones and are known to be especially prolific in their seed production ability. The Washeshu Creek meadow system has provided an excellent medium for the Lodgepole to encroach upon, and without disturbance factors to naturally thin the Lodgepole stands, the conifers have begun to capture the site.

The objective of this project is to reduce the density of young growth Lodgepole Pine through hand cutting and chipping. Thinning was started on 0.7 acres shortly before the onset of winter in December 2021. Additional thinning to help achieve this objective on the full project site will reduce the presence of flammable fuels within the community and within close proximity to homes, increase flows in Washeshu Creek, and protect the meadow system from conifer encroachment. Other benefits of the project include improving access to the meadow and reducing icy conditions on Olympic Valley Road and the bike trail by increasing sun exposure on the typically shady area. The District also believes

that the central, highly visible location of the project will generate additional interest and support for the Fuels Management Program.

Phase I of the S-Turns Forest Fuels Reduction Project was completed in December 2021 in collaboration with the Friends of Squaw Creek and Trout Unlimited. Grant funds in the amount of \$19,000 was spent on hand cutting and chipping to thin trees on 0.7-acres on the western edge of the project site.

In June 2022, the Board of Directors approved a fuels reduction grant contract in the amount of \$50,000 from *Forest Futures*, a program sponsored by the Tahoe Truckee Community Foundation (TTCF). *Forest Futures* is a 3-year, \$30M campaign, to protect the North Tahoe/Truckee community from the devastation of forest fires by aligning local organizations around fire mitigation and investing in forest infrastructure and innovation.

DISCUSSION: Phase II of the S-Turns Forest Fuels Reduction Project is scheduled to be completed on a compressed schedule in autumn 2022. Feather River Forestry and Registered Professional Forester Danielle Bradfield is providing consultant support and distributed a Request for Proposals (RPFs) for Phase II in late September. Pursuant to the District's Purchasing and Procurement Policy, staff is seeking proposals from three bidders. Responses have not been received yet.

The contract will be developed by staff and Feather River Forestry and will include the scope of work, schedule, and cost. It will be reviewed and approved by District counsel prior to execution. The contract amount will not exceed the \$50,000 in grant funds provided by TTCF's *Forest Futures* Program.

The Board is requested to authorize the General Manager to execute contract documents with the successful bidder for an amount not-to-exceed \$50,000 in advance so that the work can commence as soon as possible and before significant snow fall makes it impossible to complete the project by the end of the calendar year.

ALTERNATIVES: 1. Authorize the General Manager to execute contract documents with the successful bidder for an amount not-to-exceed \$50,000.

2. Do not authorize the General Manager to execute contract documents.

FISCAL/RESOURCE IMPACTS: The District executed a professional services agreement with Danielle Bradfield (Feather River Forestry) for grant writing and consulting services for a not-to-exceed amount of \$10,000.

Costs for the contractor to perform work on the S-Turns Forest Fuels Reduction Project - Phase II Project are provided by a \$50,000 grant from TTCF's *Forest Futures* Program.

RECOMMENDATION: Authorize the General Manager to execute contractual documents with the selected bidder to perform work to complete the S-Turns Forest Fuels Reduction Project - Phase II Project for an amount not-to-exceed \$50,000.

ATTACHMENTS: None.

DATE PREPARED: September 22, 2022



OLYMPIC VALLEY PUBLIC SERVICE DISTRICT



EXHIBIT G-1
4 Pages

FIRE DEPARTMENT REPORT

DATE: September 27, 2022
TO: District Board Members
FROM: Allen Riley, Fire Chief
SUBJECT: Fire Department Report – Information Only

BACKGROUND: The discussion section below provides information from the Fire Department regarding operations and activities that are not the subject of a separate report. This report is prepared to provide new information and recent progress only.

DISCUSSION: Training

EMS: AED/CPR, Trauma Protocols & Scenarios, STEMI, IV/IO Access, SSV Policy & Protocols, Medications.

Fire/Rescue: Confined Space Rescue, Rope Rescue, Ladders, Safety & Survival, SCBAs, Search, ICS, Radios, High Rise.

Public Education

Green Waste Dumpsters, Second round defensible space inspections, community CPR classes, Fire Drill at Lake Tahoe Prep, info regarding Mosquito Fire.

Fire Prevention

Several plan checks, Sprinkler Rough Inspections, LPG Inspections, Building Final Inspections, Defensible Space Inspections.

Commercial Inspections; Red Wolf Condos, Shirley Lake Condos.

Equipment

Repeater on Palisades work to update and relocate equipment into the FAA building.

Overtime (OT) & Forced Overtime (FOT) Hours:

Regular OT hours for the period: 627.25 hours (August 23 to Sept 20, 2022)

Forced OT hours for the period: 0 hours (August 23 to September 20, 2022)

Days, since last report, dropped to 3 on duty (flex min staffing to 3): 9 days

Year to date OT hours: 3,330.25 hours

Year to date FOT hours: 120.5 hours

Emergency Calls:

Please see attached pages.

Total calls for the period: 24 (August 23 to September 20, 2022)

Jan 1st to Sept. 20, 2021: 385 Calls; January 1 to September 20, 2022: 446 Calls

ATTACHMENTS: Total Record Volume by Incident Type Report.

DATE PREPARED: September 21, 2022

46%

FIRE
Percentage of Total Incidents

54%

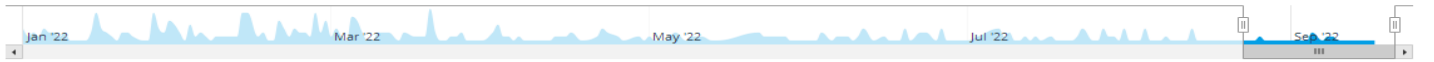
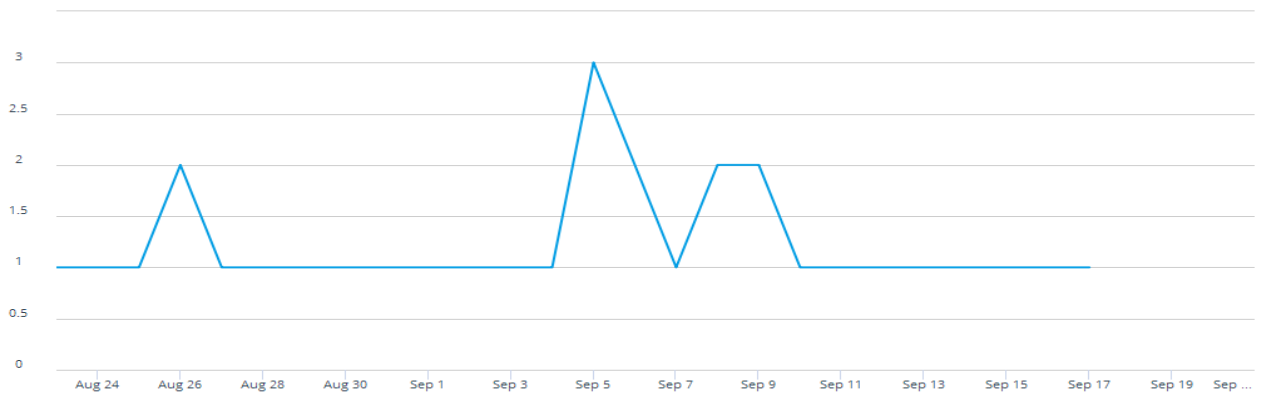
EMS
Percentage of Total Incidents

24

INCIDENTS
In Selected Time Slice

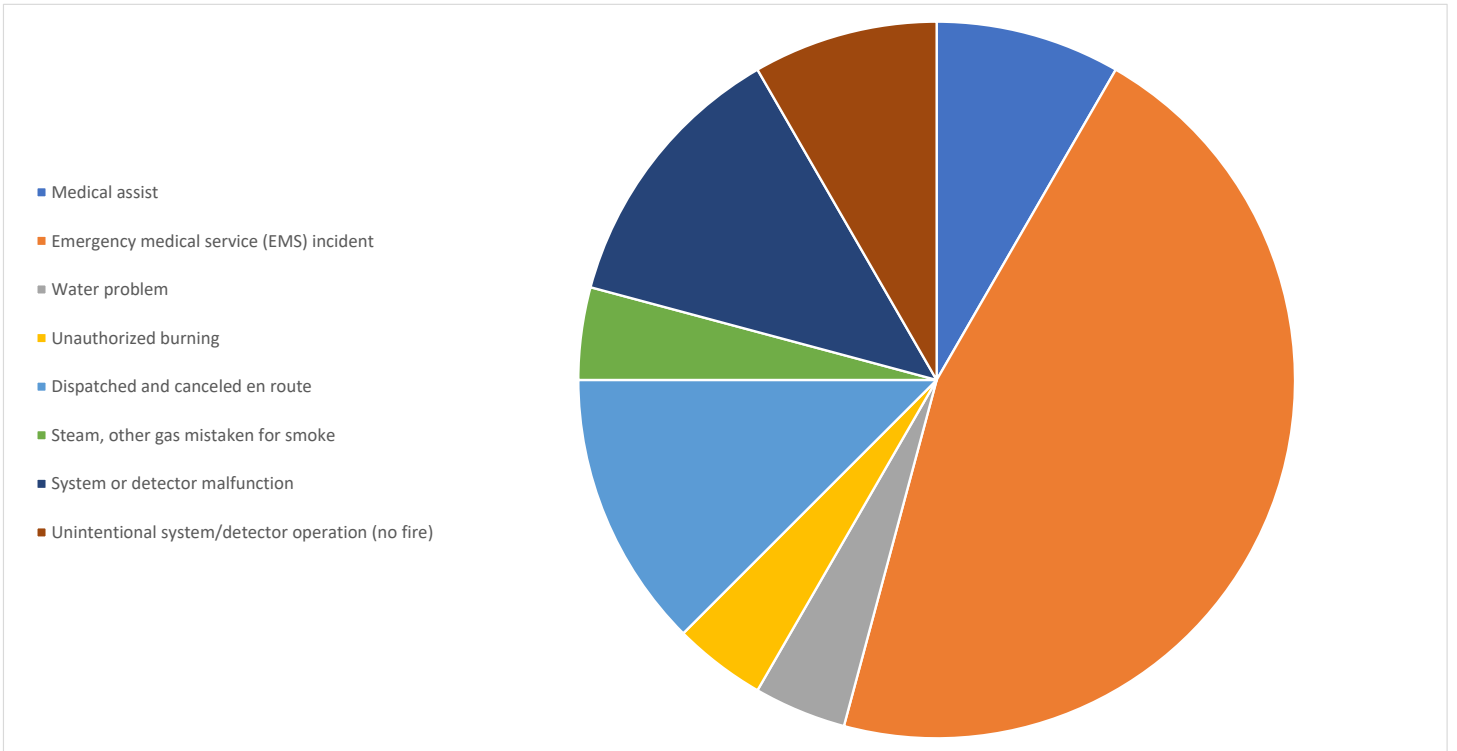
30

DAYS
In Selected Time Slice



Counts

Week Ending	8/28/22	9/4/22	9/11/22	9/18/22	Total
Medical assist	1	1			2
Emergency medical service (EMS) incident	4	3	2	2	11
Water problem			1		1
Unauthorized burning	1				1
Dispatched and canceled en route			2	1	3
Steam, other gas mistaken for smoke				1	1
System or detector malfunction			3		3
Unintentional system/detector operation (no fire)		1	1		2
Total	6	5	9	4	24

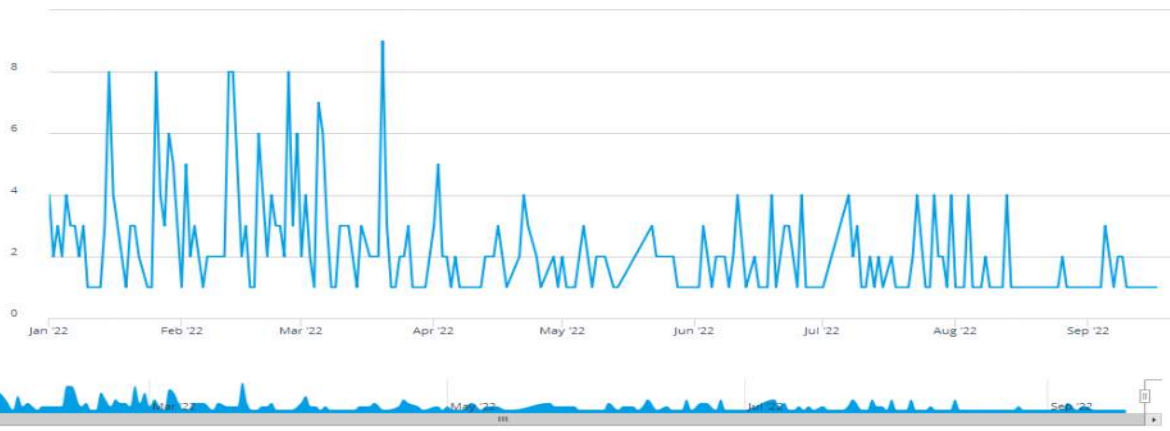


36%
FIRE
Percentage of Total Incidents

64%
EMS
Percentage of Total Incidents

446
INCIDENTS
In Selected Time Slice

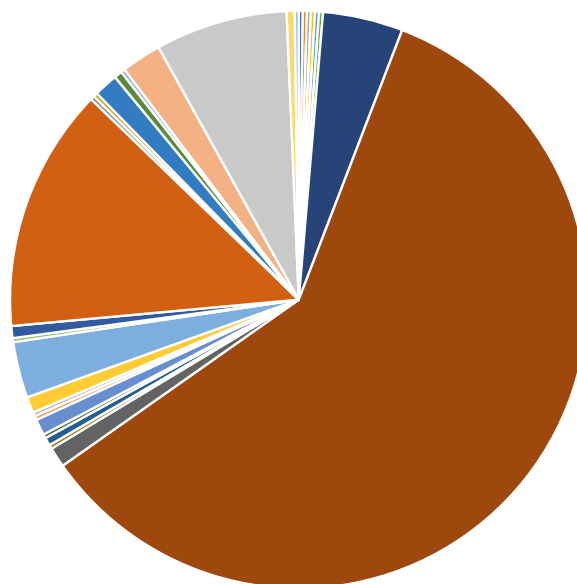
264
DAYS
In Selected Time Slice



Counts

	Jan '22	Feb '22	Mar '22	Apr '22	May '22	Jun '22	Jul '22	Aug '22	Sep '22	Total
Fire, other								1		1
Structure Fire			1							1
Mobile property (vehicle) fire								1		1
Natural vegetation fire							1			1
Outside rubbish fire		1								1
Rescue, emergency medical call (EMS), other			1							1
Medical assist	3	5	2		1	3	3	2	1	20
Emergency medical service (EMS) incident	63	58	50	31	13	14	15	15	6	265
Extrication, rescue			1			1		3		5
Flammable gas or liquid condition, other		1								1
Combustible/flammable spills & leaks			1					1		2
Chemical release, reaction, or toxic condition						1				1
Electrical wiring/equipment problem			1	1	1		1			4
Service call, other								1		1
Person in distress							1			1
Water problem	2						1		1	4
Public service assistance		5	6	2			1			14
Unauthorized burning								1		1
Cover assignment, standby at fire station, move-	1		1				1			3
Dispatched and canceled en route	9	6	6	3	4	13	15	2	3	61
Wrong location, no emergency found								1		1
Steam, other gas mistaken for smoke									1	1
HazMat release investigation w/no HazMat	2	1	2		1					6
False alarm and false call, other						1	1			2
Malicious, mischievous false alarm	1									1
System or detector malfunction	1			1	3	1	1		3	10
Unintentional system/detector operation (no fire)	6	3	2	4	4	5	5	2	2	33
Special type of incident, other						2				2
Citizen complaint						1				1
Total	90	82	71	41	27	42	46	30	17	446

- Fire, other
- Structure Fire
- Mobile property (vehicle) fire
- Natural vegetation fire
- Outside rubbish fire
- Rescue, emergency medical call (EMS), other
- Medical assist
- Emergency medical service (EMS) incident
- Extrication, rescue
- Flammable gas or liquid condition, other
- Combustible/flammable spills & leaks
- Chemical release, reaction, or toxic condition
- Electrical wiring/equipment problem
- Service call, other
- Person in distress
- Water problem
- Public service assistance
- Unauthorized burning
- Cover assignment, standby at fire station, move-up
- Dispatched and canceled en route
- Wrong location, no emergency found
- Steam, other gas mistaken for smoke
- HazMat release investigation w/no HazMat
- False alarm and false call, other
- Malicious, mischievous false alarm
- System or detector malfunction
- Unintentional system/detector operation (no fire)
- Special type of incident, other
- Citizen complaint





OLYMPIC VALLEY PUBLIC SERVICE DISTRICT



EXHIBIT G-2
4 Pages

WATER & SEWER OPERATIONS REPORT

DATE: September 27, 2022

TO: District Board Members

FROM: Brandon Burks, Operations Manager

SUBJECT: Operations & Maintenance Report for AUGUST 2022 – Information Only

BACKGROUND: The following is a discussion of the District’s operations from the month noted above. It also includes the maintenance activities performed by the Operations Department that are not the subject of a separate report. This report is formatted to provide new information and recent progress only.

DISCUSSION: Flow Report – August 2022

Water Production:		12.56 MG
Comparison:		1.07 MG less than 2021
Sewer Collection:		4.82 MG
Comparison:		0.08 MG more than 2021
Aquifer Level:	August 31, 2022:	6,184.1'
	August 31, 2021:	6,179.6'
	Highest Recorded:	6,192.0'
	Lowest Recorded:	6,174.0'
Creek Bed Elevation, Well 2:		6,186.9'
Precipitation:	August 2022:	0.63"
	Season to date total:	59.99"
	Season to date average:	51.86"
	% to year to date average:	115.67%

Flow Report Notes:

- The *Highest Recorded Aquifer Level* represents a rough average of the highest levels measured in the aquifer during spring melt period.

- The *Lowest Recorded Aquifer Level* is the lowest level recorded in the aquifer at 6,174.0 feet above mean sea level on October 5, 2001. This level is not necessarily indicative of the total capacity of the aquifer.
- The *Creek Bed Elevation* (per Kenneth Loy, West Yost Associates) near Well 2 is 6,186.9 feet.
- *Precipitation Season Total* is calculated from October 2021 through September 2022.
- The true *Season to date Average* could be higher or lower than the reported value due to the uncertainty of the Old Fire Station precipitation measurement during the period 1994 to 2004.
- In October 2011 the data acquisition point for the aquifer was changed from Well 2 to Well 2R.

Leaks and Repairs

Water

- The District issued 7 leak/high usage notifications.
- Responded to zero after-hours customer service calls.

Sewer

- Responded to zero after-hours customer service calls.

Vehicles and Equipment

Vehicles

- Cleaned vehicles and checked inventory.

Equipment

- Cleaned equipment.

Operations and Maintenance Projects

1810 Squaw Valley Road (Old Fire Station)

- Inspected and tested the generator.
- General housekeeping.

305 Squaw Valley Road (Administration and Fire Station Building)

- Inspected and tested the generator.

Water System Maintenance

- Two bacteriological tests were taken: one at 410 Forest Glen Road and one at Zone 3 Booster Station; both samples were reported absent.
- Leak detection services performed: one.
- Customer service turn water service on: zero.
- Customer service turn water service off: zero.
- Responded to zero customer service calls with no water.

Operation and Maintenance Squaw Valley Mutual Water Company

- Assisted new operators with transition.

Sewer System Maintenance

- Check for I and I issues.
- Sewer cleaning.

Telemetry

- The rainfall measurements for the month of August were as follows:
Nova Lynx 0.63", Squaw Valley Snotel: 0.60".

Administration

- Monthly California State Water Boards report.

Services Rendered

- Underground Service Alerts (25)
- Pre-remodel inspections (0)
- Final inspections (0)
- Fixture count inspections (0)
- Water service line inspections (1)
- Sewer service line pressure test (1)
- Sewer service line inspections (2)
- Sewer main line inspections (0)
- Water quality complaint investigations (0)
- Water Backflow Inspections (0)
- FOG inspections (0)
- Second Unit inspection (1)

Other Items of Interest

- Training – SDRMA Online class.

ATTACHMENTS: Monthly Water Audit Report

DATE PREPARED: September 21, 2022

Olympic Valley Public Service District - Monthly Water Audit Report

Audit Month: August Report Date: September 27, 2022 Performed By: Brandon Burks
 Year: 2022

Meter Reader: Jason Mcgathey Reading begin Date & Time: 8/31/22 8:30 AM
 Reading end Date & Time: 8/31/22 12:00 PM
 Total lag time: 3:30:00

Begin Audit Period: 8/2/22 12:00 AM
 End Audit Period: 8/31/21 12:00 AM

Total Metered Consumption for audit period specified (including hydrant meters): 10,018,991

Additional Consumption - Unmetered

Fire Department Use: 5,000
 Hydrant Flushing: 75,000
 Blow-Off Flushing: _____
 Sewer Cleaning: 25,000
 Street Cleaning: _____
 Well Flushing: _____
 Tank Overflows: _____

Unread Meter Estimated Reads: _____
 Other:Hydrant meters _____

Total Unmetered Consumption (for audit period specified): 105,000

Estimated Unknown Loss - Unmetered

Known Theft: _____
 Known Illegal Connections: _____
 Total Estimated leaks that have been repaired: 216,000
 Total Estimated Unmetered (for audit period specified): 216,000

Total Production for audit period specified: 11,576,190

Total Metered/Unmetered Consumption for audit period specified: 10,339,991

Total Water Loss (Production - Consumption): 1,236,199

Comments: The production totals are different than the monthly report due to a different time frame being used.

* Note - All Production & Consumption Totals In U.S. Gallons *



OLYMPIC VALLEY PUBLIC SERVICE DISTRICT



ENGINEERING REPORT

DATE: September 27, 2022
TO: District Board Members
FROM: Dave Hunt, District Engineer
SUBJECT: Engineering Report – Information Only

BACKGROUND: The discussion section below provides information from the District Engineer on current projects and the department's activities that are not the subject of a separate report. This report is prepared to provide new information and recent progress only.

DISCUSSION: Meetings

The District Engineer participated in the following meetings in the last month:

- OVPSD Board Meeting
- Finance Committee Meeting
- Monthly Planning Meeting – Staff
- District Engineer – General Manager Meeting – Weekly
- District Engineer, General Manager, Operations Manager Meeting – Bi-weekly
- District Engineer, Junior Engineer Meeting – Frequent
- Alexa Kinsinger Annual Performance Review
- West Tank Coating Project – Fire Department staff project tour
- West Tank Coating Project Weekly Progress Meeting – Contractor, staff
- Village at Palisades Specific Plan Internal Staff Meeting
- Village at Palisades Specific Plan – OV MAC Meeting
- Village at Palisades Specific Plan – NTRAC Meeting
- Painted Rock Lodge Waterline Extension Preconstruction Meeting
- VueWorks Webinar

Capital and Planning Projects

West Tank Recoating Project

- Exterior coating completed on July 21, 2022
- Temporary tanks delivered and installed
- Prepare emergency response plan

- Letter to customers, e-newsletter, Nextdoor
- Contact commercial irrigation and high water users
- SCADA improvements and programming
- Tank scheduled to go off line September 26; switchover to temporary tank system.
- Interior coating scheduled for September 26-November 18.
- Project was delayed for 2-weeks due to Mosquito Fire

Water Storage Tank Inspections

- Awarded contract with Blue Locker Commercial Diving Services for \$7,500. Tank inspections occurred on September 22.
- This is a preventative maintenance project the District performs every 3-5 years to inspect the tank coating condition and is an operating expense.
- Inspections are performed by commercial tank diving contractors while keeping the tanks online.

Water Meter Replacement Project

- District ordered meters, endpoints, and appurtenances, and meter box lids.
- Long lead times for materials delivery. Cellular endpoints have still not arrived creating a lengthy delay in the project schedule
- Possible that some new meters and endpoints will be installed in 2022, pending delivery of meters and parts.
- Installation of new meters and endpoints will primarily occur in 2023 and in to 2024.

Capacity and Reliability Study Update

- This project includes preparing an update to the Capacity and Reliability study which aims to define remaining available water supply in our existing system.
- The report will be presented to the Board at the October meeting.

SCADA Master Plan

- Sierra Controls delivered Draft Master Plan
- Operations Manager and District Engineer providing review comments
- Final master plan expected to be complete by November 2022

305 Olympic Valley Rd. HVAC Master Plan

- Staff had kickoff meeting with SEED, Inc.
- SEED monitoring building HVAC operations through control programming
- Draft Master Plan anticipated in December time frame.

Resort at Squaw Creek Phase 2

- District is working with RSC to execute an Irrevocable Offer of Dedication. District requires easements and performance/maintenance bonds to complete the process.
- RSC has not committed to construct and dedicate Well 18-3R or the PRV in 2022.
- Staff continues to work with RSC engineers on design of Well 18-3R and PRV improvements.
- RSC may be approaching the District for an extension to the Water and Sewer Service Agreement, which is set to expire November 2022.

Engineering Department Activities – On-Going

- VSVSP Water and Sewer Service Agreement
- Sewer System Rehabilitation Project planning
- Residential plan reviews and contractor/owner coordination for new and remodel construction
- GIS database updates and VUEworks implementation
- Water and Sewer Code and Technical Specification updates

ATTACHMENTS: None.

DATE PREPARED: September 21, 2022



OLYMPIC VALLEY PUBLIC SERVICE DISTRICT



EXHIBIT G-4
2 Pages

ADMINISTRATION & OFFICE REPORT

DATE: September 27, 2022
TO: District Board Members
FROM: Jessica Asher, Board Secretary
SUBJECT: Administration & Office Report – Information Only

BACKGROUND: The following is a discussion of office activities and brief status reports regarding administration that are not the subject of a separate report. This report is formatted to provide new information and recent progress only.

DISCUSSION: Utility Statements

In early July, staff sent 1,066 utility bills to residential and commercial customers for water, sewer, and/or garbage services. Last year, staff sent out 1,033 utility bills. In early September, staff sent 133 utility statements that are overdue for a cumulative total of \$277,556. Last year, staff sent 114 unpaid utility statements that were overdue for a cumulative total of \$268,153.

Estimated Allocation of Property Tax

The District received Placer County's Estimated Allocation of Property Taxes for Fiscal Year 2022-23. It provides a more favorable estimate of growth than projected. The total tax revenue after fees paid to Placer County for FY 2022-23 is currently estimated to be \$4,270,000; a growth of 8.31% compared to prior year for a total increase of \$328,000, this is \$365,000 more than estimated in the Fiscal Year 2022-23 budget.

SDRMA Worker's Compensation Refund

After completing our annual workers compensation audit, the District received a refund of \$1,422. The District prepays worker's compensation every year and then normally receives a refund at the end of the fiscal year based on the actual wages paid.

SDRMA Loss Prevention Funds

Administrative staff purchased six air purifiers to improve indoor air quality at the District's Administrative Offices which will be reimbursed as part of the SDRMA loss prevention program. The program allows members to request reimbursement for up to \$1,000 for ergonomic equipment, safety equipment and videos, and specific training courses.

Board Director Vacancy

Victoria Mercer resigned from the Board of Directors on August 26, 2022. At the August 30, 2022 meeting the Board directed staff to fill the vacancy through appointment by the remaining Board Members in accordance with Government Code Section 1780. A Special Meeting will be held on October 24, 2022, to make an appointment within 60 days of the vacancy notice and allow the new Director to participate in the October 25th Board Meeting. Staff has assembled pre-appointment orientation materials to review with anyone interested in the position and is accepting applications through October 19th. The vacancy notice has been posted within the District, published in the Sierra Sun, and shared with community through e-mail.

ATTACHMENTS: None

DATE PREPARED: September 21, 2022



OLYMPIC VALLEY PUBLIC SERVICE DISTRICT



EXHIBIT G-5
1 Page

MANAGEMENT REPORT

DATE: September 27, 2022

TO: District Board Members

FROM: Mike Geary, General Manager

SUBJECT: Management Report – Information Only

BACKGROUND: The discussion section below provides information from the District’s management on current projects and activities that are not the subject of a separate report. This report is prepared to provide new information and recent progress only.

DISCUSSION: The General Manager participated in the following meetings in the last month:

- Direct Reports – weekly with Fire Chief, Finance & Administration Manager, District Engineer, Operations Manager, and Board Secretary
- Finance Committee
- FY 2021-22 Audit Kick-Off – Finance and Administration Manager and representatives from McClintock Accountancy
- West Tank Recoating Project Impacts to System Operations – District Engineer and staff
- Work and Asset Management System – Operations Manager
- Village at Palisades Tahoe Specific Plan – three meetings to prepare for Olympic Valley Municipal Advisory Council (OVMAC) and North Tahoe Regional Advisory Council (NTRAC) meetings
- Board Meeting Planning – staff
- Community Dumpster Facility – Jeff Collins, TTSD
- Performance Evaluation – Administration Dept. staff
- Monthly T-TSA Managers
- Village at Palisades Tahoe Specific Plan – OVMAC Meeting
- Village at Palisades Tahoe Specific Plan – NTRAC Meeting
- New Board Member Pre-Appointment Orientation – Mark Roberts

ATTACHMENTS: None.

DATE PREPARED: September 20, 2022

RESOLUTION 2022-22

**A RESOLUTION OF THE BOARD OF DIRECTORS OF THE
OLYMPIC VALLEY PUBLIC SERVICE DISTRICT
APPROVING SALARY SCHEDULES FOR FISCAL YEAR 2022-2023**

WHEREAS, the Board of Directors of the Olympic Valley Public Service District has reviewed and considered the costs and expenses anticipated to be incurred in the maintenance and operation of the water and sewer systems, fire department, the garbage program, and the General Fund; and

WHEREAS, the District Budget for Fiscal Year 2022-2023 was approved with employee salary and benefit costs included in the budget; and

WHEREAS, pay schedules for public employees are public records that are required by State law and the California Public Employees' Retirement System to be available for public review; and

WHEREAS, the District's Board of Directors support and expect open-government and transparency concerning the compensation of public employees.

NOW, THEREFORE, BE IT RESOLVED that the attached salary schedules have been reviewed and approved by the District's Board of Directors.

PASSED AND ADOPTED this 27th day of September 2022 at a regular meeting of the Board of Directors duly called and held by the following roll call vote:

AYES:
NOES:
ABSENT:
ABSTAIN:

APPROVED:

Dale Cox, Board President

ATTEST:

Jessica Asher, Board Secretary

SUBJECT TO CHANGE PENDING BOARD DIRECTION

OLYMPIC VALLEY PUBLIC SERVICE DISTRICT

Summary of Monthly Salary Schedules

Effective July 2, 2022

Position	MONTHLY SALARY STEP				
	1	2	3	4	5
ADMINISTRATION					
General Manager	Contract				21,548.08
Finance & Administration Manager	13,059.22	13,712.18	14,397.79	15,117.68	15,873.56
Account Clerk II / Human Resource Specialist	8,332.28	8,748.89	9,186.33	9,645.65	10,127.93
Board Secretary / Analyst	8,291.20	8,705.76	9,141.05	9,598.10	10,078.00
Board Secretary / Executive Assistant	7,730.08	8,116.58	8,522.41	8,948.53	9,395.96
Office Supervisor	5,752.74	6,040.38	6,342.40	6,659.52	6,992.50
Administrative Assistant	4,605.47	4,835.74	5,077.53	5,331.41	5,597.98
OPERATIONS DEPARTMENT					
District Engineer	13,237.84	13,899.73	14,594.72	15,324.46	16,090.68
Associate Engineer	9,323.87	9,790.06	10,279.56	10,793.54	11,333.22
Assistant Engineer	9,107.34	9,562.71	10,040.85	10,542.89	11,070.03
Junior Engineer	7,748.89	8,136.33	8,543.15	8,970.31	9,418.83
Operations Manager	12,158.16	12,766.07	13,404.37	14,074.59	14,778.32
Operations Superintendent	9,475.18	9,948.94	10,446.39	10,968.71	11,517.15
Operations Specialist III	7,582.86	7,962.00	8,360.10	8,778.10	9,217.00
Operations Specialist II	6,733.00	7,069.65	7,423.13	7,794.29	8,184.00
Operations Specialist I	5,882.32	6,176.44	6,485.26	6,809.52	7,150.00
Operations Specialist / Trainee	5,471.80	5,745.39	6,032.66	6,334.29	6,651.00
Operations Technology Specialist	6,733.00	7,069.65	7,423.13	7,794.29	8,184.00
Operations Technology Specialist/Inspector	7,158.34	7,516.26	7,892.07	8,286.67	8,701.00

Re 07-02-22 Ops and Admin Department adjusted based on salary survey.

SUBJECT TO CHANGE PENDING BOARD DIRECTION

OLYMPIC VALLEY PUBLIC SERVICE DISTRICT Summary of Salary Schedules Effective July 02, 2022

<u>Position</u>	<u>Range</u>	<u>Time Base</u>	<u>Salary Step</u>				
			<u>1</u>	<u>2</u>	<u>3</u>	<u>4</u>	<u>5</u>
FIRE DEPARTMENT							
Fire Chief	A	Monthly					16,310.10
Captain	B	Monthly					
	New Base		7,270.94	7,634.49	8,016.20	8,417.01	8,837.87
	FLSA		194.76	204.50	214.72	225.46	236.73
			<u>7,465.70</u>	<u>7,838.98</u>	<u>8,230.93</u>	<u>8,642.48</u>	<u>9,074.60</u>
Engineer	D	Monthly					
	New Base		6,383.77	6,702.96	7,038.10	7,390.01	7,759.51
	FLSA		170.98	179.53	188.51	197.94	207.84
			<u>6,554.76</u>	<u>6,882.50</u>	<u>7,226.62</u>	<u>7,587.95</u>	<u>7,967.35</u>
Firefighter	E	Monthly					
	New Base		5,810.24	6,100.75	6,405.80	6,726.09	7,062.38
	FLSA		155.63	163.41	171.58	180.16	189.17
			<u>5,965.87</u>	<u>6,264.16</u>	<u>6,577.37</u>	<u>6,906.24</u>	<u>7,251.55</u>
Paramedic		Monthly	10% increase to current salary range for full time positions				
Seasonal Firefighter-EMT	N/A	Hourly	1st Season 21.00	2nd Season 22.00	3rd Season 23.00	4th Season 24.00	5th+ Season 25.00
Seasonal Firefighter-Paramedic	N/A	Hourly	23.00	24.00	25.00	26.00	27.00

Rev 07-02-22 - Includes 2% COLA for all represented positions per MOU and an additional 1% wage adjustment for a total of 3%. The additional one-time 1% adjustment was approved by the Board of Directors to help address high inflation.

Rev 07-02-22 - Includes wage adjustments to the Seasonal Firefighter EMT and Seasonal Firefighter Paramedic positions

Rev 07-02-22 - Includes 5% wage adjustment for Fire Chief



OLYMPIC VALLEY PUBLIC SERVICE DISTRICT



AFFIDAVIT OF POSTING

Name of Meeting(s): Regular Board + Finance

Date of Meeting(s): 9/26/22, 9/27/22

I, J.Asher certify that we (JA/NW) posted the agenda for the above meeting(s) in two (2) conspicuous places located within the boundaries of the Olympic Valley Public Service District.

The posting locations were:

1. District Office at 305 Squaw Valley Road (by: NW at 10:10 on: 9/23)
2. Squaw Valley Post Office at 1600 Squaw Valley Road (by: NW at: 10:02 on: 9/23)
3. Online Posting and Distribution (by: JA at 2:41pm on: 9/23)

The posting was accomplished on 9/23/22 at 2:41pm.

I declare under penalty of perjury that the above statements are true and correct.

Executed in Olympic Valley, California on 9/23/22.

Jessica Asher, Board Secretary