

**OLYMPIC VALLEY PUBLIC SERVICE DISTRICT  
BOARD OF DIRECTORS MEETING MINUTES #898  
JULY 26, 2022**

*Agenda with board packet and staff reports is available at the following link:  
<https://www.ovpsd.org/board-agenda-july-2022>*

**A. Call to Order, Roll Call and Pledge of Allegiance.** President Cox called the meeting to order at 8:30 a.m.

**Directors Present:** Directors: Dale Cox, Bill Hudson, and Victoria Mercer.

**Directors Absent:** Directors: Katy Hover-Smoot, and Fred Ilfeld.

**Staff Present:** Thomas Archer, District Counsel; Jessica Asher, Board Secretary; Brandon Burks, Operations Manager; Mike Geary, General Manager; Dave Hunt, District Engineer; Danielle Mueller, Finance & Administration Manager; and Allen Riley, Fire Chief.

**Others Present:** Jean Lange and David Stepner.

Director Cox asked Jean Lange to lead the Pledge of Allegiance and removed the following items from the agenda:

Item F-2	Water and Sewer System Annual Report
Item H	Closed Session – District Labor Negotiations
Item I	Possible Action from Closed Session – Operations Dept. Memorandum of Understanding (MOU).

*The following items were taken out of order.*

**D. Financial Consent Agenda Items.**

Directors Hudson and Mercer convened with staff on July 25, 2022, from approximately 3:00 – 4:50 p.m. to review items D-1 through D-16, Items F-3 through F-5, Item H, and other finance-related items on the agenda.

Public Comment – None.

Director Hudson made a motion to approve the financial consent agenda which was seconded by Director Mercer. The motion passed.

Cox – Yes | Hover-Smoot – Absent | Hudson – Yes | Ilfeld – Absent | Mercer – Yes

**E. Approve Minutes.**

**E-1 Minutes for the Board of Directors Regular Meeting of May 31, 2022.**

**E-2 Minutes for the Board of Directors Regular Meeting of June 28, 2022.**

The Board reviewed the items, accepted public comment, and approved the minutes for the Board of Directors meetings of May 31, 2022 and June 28, 2022.

Public Comment – None.

**APPROVED**

SIGNATURE: \_\_\_\_\_

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*[Signature]*  
*8/30/22*

Director Mercer made a motion to approve the minutes of the Board of Directors meetings of May 31, 2022 and June 28, 2022, which was seconded by Director Hudson. The motion passed.  
Cox – Yes | Hover-Smoot – Absent | Hudson – Yes | Ilfeld – Absent | Mercer – Yes

**F-3 Painted Rock Waterline Extension Project – Construction Observation Services – Farr West Engineering.**

The Board reviewed the item, accepted public comment, and approved the professional services agreement with Farr West Engineering for Construction Observation services, and authorized the General Manager to execute all contractual documents.

Mr. Hunt reviewed the staff report. This fee for Construction Inspection services, for an amount not to exceed \$28,078.00, will be reimbursable by the developer pursuant to the Development Agreement. The contractor, Longo, Inc., will commence work in early September. It is expected it will take approximately ten days to cross Highway 89 and fifteen days to cross the bridge. Director Hudson said the item was discussed in the finance committee and that he had no concerns.

Public Comment – None.

Director Mercer made a motion to approve the professional services agreement with Farr West Engineering for Construction Observation services and authorize the General Manager to execute all contractual documents, which was seconded by Director Hudson. The motion passed.  
Cox – Yes | Hover-Smoot – Absent | Hudson – Yes | Ilfeld – Absent | Mercer – Yes

**F-4 West Tank Coating SCADA System Improvements – Sierra Controls, LLC.**

The Board reviewed the item, accepted public comment, and approved the additional services amendment (ASA) with Sierra Controls, LLC for SCADA consulting, and authorized the General Manager to execute all contractual documents.

Mr. Hunt reviewed the staff report and summarized the work Sierra Controls, LLC has performed for the West Tank Coating Project and SCADA Master Plan. This ASA, not-to-exceed \$32,500, is included in the 2022-2023 budget, and includes services and hardware identified in the Master Plan. Director Hudson said the item was discussed in the finance committee and that he had no concerns.

Public Comment – Staff briefly discussed the measures taken to minimize vandalism concerns and the Placer County Sheriff investigation in response to a question from the public.

Director Mercer made a motion to approve the additional services amendment with Sierra Controls, LLC for SCADA consulting services, and authorize the General Manager to execute all contractual documents, which was seconded by Director Hudson. The motion passed.

Cox – Yes | Hover-Smoot – Absent | Hudson – Yes | Ilfeld – Absent | Mercer – Yes

**APPROVED**

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DATE: 8/30/22



**F-5 Notice of Completion – Hidden Lake Water Line Loop & Manhole A79-CO-A79A Sewer Replacement Project.**

The Board reviewed the item, accepted public comment, and authorized staff to file a Notice of Completion with Placer County for the Hidden Lake Water Line Loop & Manhole A79-CO-A79A Sewer Replacement Project.

Mr. Hunt reviewed the staff report, said neighboring homeowners seemed pleased with the project and that the work was completed for \$30,000 less than budgeted. Director Hudson and Mercer said the item was discussed in the finance committee and that they had no concerns.

Public Comment – None.

Director Hudson made a motion to authorize staff to file a Notice of Completion with Placer County for the Hidden Lake Water Line Loop & Manhole A79-CO-A79A Sewer Replacement Project, which was seconded by Director Mercer. The motion passed.

Cox – Yes | Hover-Smoot – Absent | Hudson – Yes | Ilfeld – Absent | Mercer – Yes

**B. Community Informational Items.**

**B-1** Friends of Squaw Creek (FOSC) – None.

**B-2** Friends of Squaw Valley (FOSV) – David Stepner said that Palisades Tahoe is organizing an in-person Evacuation Drill on August 27<sup>th</sup> at the parking lot on the west side of Squaw Creek.

**B-3** Olympic Valley Design Review Committee (OVDRC) – Mr. Stepner discussed OVDRC business including the new patrol shack on KT, monument signage at the bottom of Olympic Valley Road, and construction of a fence on Olympic Valley Road.

*Director Hudson left the meeting.*

**B-4** Olympic Valley Municipal Advisory Council (OVMAC) – None.

**B-5** Squaw Valley Mutual Water Company (SVMWC) – Mr. Stepner provided an update on summer construction projects.

**B-6** Squaw Valley Property Owners Association (SVPOA) – None.

**B-7** Mountain Housing Council of Tahoe Truckee (MHC) – None.

**B-8** Tahoe-Truckee Sanitation Agency (T-TSA) – Director Cox reviewed the T-TSA Board Meeting summary.

**B-9** Capital Projects Advisory Committee (CAP) – Ms. Mueller said a combined meeting with the newly formed Transient Occupancy Tax (TOT) committee is forthcoming.

**B-10** Firewise Community – Chief Riley said 90 CY of green waste was collected at the last collection day and that the next event is August 14<sup>th</sup>. Mr. Stepner thanked Andrew Lange for his work to staff the green waste disposal events with volunteers and stated that the FOSV has been hiring Mike Fenton to help with collection when he is available.

**C. Public Comment/Presentation.**

**C-1 Recognition of Service – 5 years – Sam Donahue, Operations Specialist II**

The Board thanked Mr. Donahue for his excellent service to the District over the past five years.

Mr. Burks said the District would post an Operator I or II position soon.

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**F. Old & New Business.**

**F-1 Fuels Management Program.**

The Board reviewed the item and accepted public comment.

Mr. Geary and Chief Riley reviewed the staff report and briefly discussed the meeting with Registered Professional Forester Danielle Bradfield, the timeline of fuels management projects, the draft community wildfire protection plan, and defensible space inspections. Defensible space is enforced in accordance with Public Resource Code 4291 but the District may consider creating more stringent requirements as part of the Fire Code.

Public Comment – There was a discussion about regional alignment of defensible space and building codes.

**G. Management Status Reports.**

**G-1 Fire Department Report**

Chief Riley reviewed the report. Chief Riley said the Olympic Valley Department does not have a strike team out due to short staffing because two full-time firefighters are unable to work due to injury and the Department is short one seasonal firefighter position, though the region does have resources combating wildfires throughout the State. The Department has not required any forced overtime over the last month, partially due to reduced minimum staffing.

**G-2 Water & Sewer Operations Report**

Mr. Burks reviewed the report. The discussion included staffing, hiring and COVID related impacts; backflow prevention notices; the parking lot paving and west tank coating projects; and water conservation and the aquifer level, which is higher than this time last year.

**G-3 Engineering Report**

Mr. Hunt reviewed the report and provided updates on the Olympic Valley Groundwater Management Plan Six-Year Review and Report, the West Tank Coating Project, the Water Meter Replacement Project and the Hidden Lake Water and Sewer Project.

**G-4 Administration & Office Report**

Ms. Asher reviewed the report, highlighting the biennial review of the conflict-of-interest code and discussing the upcoming Director election.

**G-5 General Manager Report**

Mr. Geary provided a verbal report summarizing his work over the past month.

**G-6 Legal Report (verbal)**

Mr. Archer said staff has been negotiating the Resort at Squaw Creek Development Agreement, which may require a fifth amendment. A brief discussion about the project followed.

**APPROVED**  
SIGNATURE: *J. Asher*  
DATE: 8/30/22

**G-7 Directors' Comments (verbal)**

Director Cox and the staff provided a summary of the garbage committee on July 6, 2022. The Committee directed staff to bring the issue to the Board at the August 30th Meeting to consider if the Community Dumpster facility should be permanently closed or if staff should prepare a financial analysis to support a community survey. Director Cox asked that staff consider minimizing agenda items to ensure adequate time for this important item.

**J. Adjourn.**

Director Mercer made a motion, seconded by Director Cox to adjourn at 10:00 a.m. The motion passed.  
Cox – Yes | Hover-Smoot – Absent | Hudson – Absent | Ilfeld – Absent | Mercer – Yes

By, J. Asher

**APPROVED**  
SIGNATURE: *J. Asher*  
DATE: 8/30/22