



OLYMPIC VALLEY PUBLIC SERVICE DISTRICT



EXHIBIT F-9
25 Pages

TAHOE TRUCKEE COMMUNITY FOUNDATION (TTCF) FOREST FUTURES GRANT AGREEMENT

DATE: June 28, 2022

TO: District Board Members

FROM: Jessica Asher, Board Secretary

SUBJECT: TTCF Forest Futures – Approve Grant Agreement

BACKGROUND: The Tahoe Truckee Community Foundation (TTCF) has developed the *Forest Futures* program, a three-year, \$30M campaign, to protect the North Tahoe/Truckee community from the devastation of forest fires by aligning local organizations around fire mitigation, and investing in forest infrastructure and innovation. The District has been collaborating with TTCF staff over the past several months to identify ways that TTCF can support the District's Fuels Management Program through grant funding for projects, and development of regional solutions related to defensible space, Firewise Communities, and staff shortages for this important work.

DISCUSSION: The District was awarded a \$50,000 grant from the TTCF's Forest Futures Program which will fund fuels management on the 2.7-acre area adjacent to Olympic Valley Road at the S-Turn. This project area is dominated by young growth Lodgepole Pine in excess of 1600 stems per acre, whereas appropriate stand density should range between 25-50 trees per acre.

The project was started in December 2021 by the Friends of Squaw Creek using funding from Trout Unlimited. Hand cutting and chipping was used to reduce growth on approximately 0.7 acres of the total approximately 2.7 acre project area. Additional thinning on the 0.7 acres is needed to achieve the 25-50 trees per acre objective as well as full treatment on the remaining 2 acres.

Project benefits include reducing the presence of flammable fuels within the community and within close proximity to homes, protecting the meadow system from conifer encroachment, improving the access to the meadow, and increasing sun exposure on a historically shady area resulting in a decrease in unsafe

condition due to ice on the bike path and Olympic Valley Road. The District is hopeful that the central location of the project within the community will generate additional interest in the Fuels Management Program, allowing the community to visualize the scope of tree-thinning work needed in the community.

- ALTERNATIVES:**
1. Authorize the Board President and a staff member to execute the grant agreement with Tahoe Truckee Community Foundation.
 2. Do not approve the agreement.

FISCAL/RESOURCE IMPACTS: Acceptance of the grant will release up to \$50,000 to fund fuels reduction work within the community.

RECOMMENDATION: Authorize the Board President and a staff person to execute the grant agreement with Tahoe Truckee Community Foundation.

ATTACHMENTS: TTCF Forest Futures Grant Agreement. S-Turns Fuel Reduction Project Application.

DATE PREPARED: June 27, 2022



FUNDING CONTRACT

Partner: Olympic Valley Public Service District

Amount: \$50,000

Grant Period: 2022 Forest Futures Phase 2 Funding Cycle - July 1, 2022 to December 31, 2023

Purpose: Funding shall be used in accordance with the proposal that was submitted to and approved by TTCF for completion of the S-Turns Fuel Reduction Project. The Grant is being made according to your grant proposal, and if there are significant changes in any part of the Grant or your plans for executing the grant, an amendment to the Grant is required. No part of the funds shall be used:

- for direct religious activities;
- to lobby or otherwise attempt to influence legislation;
- to influence the outcome of any specific public election or participate in any political campaign;
- for programs that discriminate on the basis of race, color, sex, creed, age, sexual orientation, or national origin; or
- any purpose without community benefit

Budget and Finance: This funding award has been based upon a specific expense budget, a copy of that budget has been attached to this agreement. TTCF understands that projects and operations may not proceed exactly as planned. If you find this to be the case, please contact Nicole Lutkemuller, Program Director, nicole@ttcf.net to discuss any requested amendments to the terms of the Grant. Significant or material changes in the budgetary allocations of the grant award should be submitted to TTCF for written approval. Any portion of the grant not expended as set forth in the budget should be discussed with TTCF to determine the best course of action.

Grantee agrees to keep its financial records so that they adequately show that the funds were used exclusively for the Grant's purpose. To document the progress of the Grant, the Foundation may schedule a phone interview or a site visit prior to the end of the grant period.

Payment: Prior to any funds being distributed, the Foundation must have on file a countersigned copy of this agreement letter. A check will be sent as soon as possible upon receipt of this letter.

Program Monitoring, Evaluation, and Review: Expenditure reporting will be required on the use of these funds. At minimum, a mid-term report will need to be submitted by your organization. Within 30 days of the conclusion of the project or grant period, whichever comes first, your organization is to furnish a final report on the use of the grant to the Foundation. All reports must include financial expenditure reporting that shows a comparison of actual to budgeted expenditures.

Funding Recipient Initials: _____





FUNDING CONTRACT

In addition, you may be asked by TTCF to provide a brief, email update on project progress during the grant period.

TTCF may monitor and conduct an evaluation of operations under this grant. Such evaluation may include a site visit from Foundation staff and/or Grants Committee members to observe your program and to discuss the program with your personnel. This evaluation may also include a review of financial and other records related to activities funded by this grant. Your organization, therefore, agrees to make such records available to authorized representatives of the Foundation.

Publicity and Acknowledgment: TTCF will alert you once the grant is made public. The Foundation requests that you recognize this grant in your publications and through the media (such as a letter to the editor, press on your project that acknowledges **TTCF's** donation, or a specific press release on the award).

Branding Requirements: The Foundation requests when recognizing this grant that use of the “Forest Futures Powered by Tahoe Truckee Community Foundation” logo and messaging will be included in 3 of the specific formats outlined below. The Grant recipient is required to provide TTCF evidence that these requirements have been met. The “Forest Futures” logo may be downloaded by clicking on the “For Grant Recipients” section in the following link: <https://www.ttcf.net/media-kit/>. Use of the logo is required for the period of the grant.

- Apply logo to website
- Shout-out on social media
- Acknowledge in press
- Acknowledge in annual report or print products
- Feature in a storytelling article

TTCF Acknowledgment: The Foundation will recognize this grant in the following ways:

- Posting of Grantees after each grant cycle within one month of approval
- Sharing grantee list with donors each year
- Social Media highlights of grantees
- Mention in Annual Report

If you have questions about the usage of the “Forest Futures” logo, please contact us.

In the unlikely event that your organization should fail to abide by the terms set forth in this letter of agreement, the **Tahoe Truckee Community Foundation** may terminate the funding, upon written notice to your organization. Your organization would then be required to return to **TTCF** any portion of the grant funds, including interest earned, not yet used or spent for purposes not specified in this letter or not otherwise approved by the Foundation.

Funding Recipient Initials: _____





FUNDING CONTRACT

To confirm your understanding of, and agreement to, the above conditions of this grant, please have one copy of this letter signed and initialed on each page by an authorized officer of your organization's Board of Directors and the lead staff person where applicable. Retain the other copy for your files.

By signing this contract, you also agree that:

- Your agency's status under the Internal Revenue Service has not been modified since the submission of the proposal and if it is modified, you agree to notify **TTCF** immediately.
- **TTCF** assumes no obligation to provide other or additional support.
- **TTCF** assumes no liability for project work that occurs under this funding.

Should you have any questions about the grant or the conditions set forth, please email or call at 916-303-3513 and ask for Nicole. Please provide signatures from BOTH your Board Officer and Staff Executive.

Stacy Caldwell, CEO
Tahoe Truckee Community Foundation

date

Print or type name and position of BOARD OFFICER signing

Signature

date

Print or type name and position of STAFF PERSON signing

Signature

date

Funding Recipient Initials: _____



Olympic Valley S-Turns Fuels Reduction Project.

Forest Futures Phase 2 Application 2022

Olympic Valley Public Service District

P.O. Box 2026
305 Olypmic Valley Rd.
Olympic Valley, CA 96146

jasher@ovpsd.org
O: (530) 583-4692

Jessica Asher

jasher@ovpsd.org

Application Form

Introduction

Welcome to Application for the **2022 Forest Futures Phase 2 Grant Cycle!**

TTCF's goal is to unlock the innovation and resources that hold the potential to solve our communities' underlying forest restoration and management issues. Content shared may be used by TTCF for grant consideration, donor communications, and other aspects of our work.

Grant Guidelines*

2022 Forest Futures Phase 2 Grant Guidelines

I have read and understand the 2022 Forest Futures Grant Guidelines.

Organizational Profile

Mission Statement*

The Olympic Valley Public Service District serves full-time and part-time residents, businesses, employees and visitors in Olympic Valley. The mission is to provide leadership in maintaining and advocating for needed, high-quality and financially sound community services for the Valley. These include, but are not limited to water, emergency services, and sewer and garbage collection. The District will conduct its operations in a cost effective, conservation-minded and professional manner, consistent with the desires of the community, while protecting natural resources and the environment.

Year Founded*

1964

Project Priority Area*

Please select all priority areas that your project impacts.

Fuel Reduction
Project Planning

Geographic Area*

Which geographic area do you normally serve? TTCF generally operates and distributes funding with the boundary of the Tahoe Truckee Unified School District. With our Forest Futures Program, we recognize that forest health issues don't follow geo-political boundaries and we are considering funding opportunities in neighboring regions.

HWY 89 Corridor

Geographic Area*

If you selected "Out of Region" for your geographic area, please describe the geographic area your organization serves.

N/A

Who are you?

Briefly describe your organization and its impact on forest health in our community.

The Olympic Valley Public Service District and Olympic Valley Fire Department serves the community of Olympic Valley and half the length of the Truckee River Corridor between Tahoe City and Truckee. The District provides drinking water, wastewater collection, solid waste, bike trail snow removal, fire protection and emergency medical services. The District is funded through service fees and property taxes. The Fire Department has managed a robust Defensible Space Program for over two decades and while it has been successful, the severity of wildfires in the West in recent years indicates that throughout the State, more needs to be done. As such, the District is proactively expanding its role to address wildfire risks by developing a Fuels Management Program. Some highlights of the program include preparation of the Olympic Valley Community Wildfire Protection Plan (CWPP), securing funds to implement forest fuels reduction projects in forested areas in Olympic Valley and along the Truckee River corridor, providing support to the Olympic Valley Firewise Community, hosting and supporting monthly green waste disposal days, and providing rebates for green-waste-only dumpsters.

What is your vision to improve forest health in the coming years?

Describe your vision for forestry related work in the next few years and list up to three goals you hope to accomplish.

The District feels it is critical that the region prioritize forest health. We are committed to leading the effort within our fire protection boundaries and supporting projects within the region (for example the USFS Five Creeks Project). The Olympic Valley CWPP outlines the District's vision by prioritizing areas for hazardous fuel reduction treatments and addressing issues such as wildfire response, hazard mitigation, community preparedness, and structure protection. Ideally all areas within the District which require treatment could receive fuel reduction prescriptions over the next decade which would be maintained in perpetuity to decrease risk for the Valley and region. Our short-term project goals include:

- (1) Permitting and treatment of 120-acres located on the northern ridgeline of the Valley. This work is funded through a Fire Prevention Grant from CAL FIRE for \$540,000.
- (2) Permit and plan for fuel reduction work along the south ridge and in the Squaw Creek corridor.
- (3) Thin the lodgepole stand at the S-turns on Olympic Valley Road.

What is your biggest challenge in accomplishing your forestry related goals?

What is the biggest challenge you face in achieving your mission as it relates to improving forest health?

Funding and staffing.

Are there non-monetary resources TTCF could provide or share with you?

As TTCF considers providing education and facilitation efforts around forest restoration, is there a business or capacity building topic that would be useful to your staff or board?

Staffing and time for staff to provide services related to forest health and defensible space is a major challenge. TTCF had discussed possibly having a regional position that could assist all Fire Departments with Forest Health Issues such as Firewise Community liaison support and grant support. We continue to think these resources would be a great asset to our Department and community. There are no specific education topics we would request, however, we have been enjoying the Forest Futures Salons and encourage you to continue providing them

Narrative

Project Name(s)*

Please provide project and/or program names that you will apply Forest Futures funding towards.

Olympic Valley S-Turns Fuels Reduction Project.

How do you intend to use the Forest Futures funding?*

Please explain the project situation – opportunity, problem, issue, need, goals, objectives, etc. – that your work addresses utilizing funding from TTCF. If it will be used for multiple projects or goals, please describe each one.

The project area is dominated by young growth Lodgepole Pine in excess of 1,600 stems per acre, whereas appropriate stand density should range between 25-50 trees per acre. This variant of Lodgepole has non-serotinous cones and are known to be especially prolific in their seed production ability. The Squaw Creek meadow system has provided an excellent medium for the Lodgepole to encroach upon, and without disturbance factors to naturally thin the Lodgepole stands, the conifers have begun to capture the site.

The objective of this project is to reduce the density of young growth Lodgepole Pine. This project was started in December 2021 and hand cutting and chipping was used to reduce growth on approximately 0.7 acres of the total approximately 2.7-acre project area. Additional thinning on the 0.7 acres is needed to achieve the 25-50 trees per acre objective as well as full treatment on the remaining 2 acres. This project will reduce the presence of flammable fuels within the community and will protect the meadow system from conifer encroachment.

We are targeting completion by end of calendar year 2022 but would prefer the grant allow for work through the end of 2023 in case there are issues with permitting or procuring a contractor this summer.

Project Maps or Images (if applicable)

Please upload any maps or images relevant to your project. If your project includes direct, on the ground forest management implementation, please include a map of the project location.

MAP - S Turn Fuels Management Project- 2022 Proposed Work- SM.pdf

Collaborative and Initiative Efforts

Does this grant request involve working in collaboration with other nonprofits or further your efforts with any current coalitions?

Yes

If you answered **Yes**, please explain and let us know who the collaborators are.

The District is collaborating with the underlying landowners, the Creeks End Court Homeowners Association and the Resort at Squaw Creek. We are also coordinating with Placer County as needed for impacts to traffic and safety on Olympic Valley Road and the bike trail.

Matching Funding

Would a grant from TTCF for this request provide matching funds for an existing match you are trying to reach or could you use it to leverage a match opportunity?

No

If you answered **Yes**, please explain and include who the funder is, the total funding request amount, and what the specific match requirements are. If there are not specific match requirements but you will be able to leverage TTCF funding to secure other funding sources, please describe who and what those leveraged funding sources are.

How will you know if you are successful?*

(Also known as outcome and evaluation)

Explain how the proposed activities will benefit the community and how you will know the community benefited. Be as clear as you can about the result(s) you expect to achieve.

The project will be successful if the full 2.7-acre project area has been thinned from 1,600 stems per acre to a stand density of 25-50 trees per acre. Community benefits include reducing the presence of flammable fuels within the community and within close proximity to homes, protecting the meadow system from conifer encroachment, improving the access to the meadow, and generating support within the community for future fuel reduction work and revenue generation opportunities. The project will also provide a collateral benefit of improving road and bike trail conditions during the winter months. Thinning the trees in this area will provide sun exposure to shady, and icy, sections of Olympic Valley Road and the bike path.

Do you have the ability to track these metrics?*

Please select all metrics that apply to your organization and/or program that you will be able to track and report on utilizing Forest Futures funding. The Forest Futures Program Director will work with you throughout the grant agreement to address tracking and reporting needs on these metrics.

Acres of land restored
Acres of fuel reduction

Other Reporting Metrics

If you selected "Other" above, please describe what types of metrics you will report on that are not included in the list.

Jobs created: While the project will not directly create jobs, a 3rd party contractor with their crews will be hired and the project will create work for the team.

Bone-dry Tons of biomass: This may be difficult to quantify, however, if it is beneficial to TTCF we can ask the Registered Professional Forester we are working with if they can estimate.

of unduplicated people reached/educated: This would be difficult to quantify. However, the close proximity of the project to Olympic Valley Road and the bike trail will provide high visibility to passersby and an opportunity to reach and educate a large number of residents and visitors to the Valley.

Other relevant Project Documents

Please upload any other project documentation you feel is relevant to share with TTCF.

Budget

Program/Project Budget Form

Please download the Budget Form, complete and upload in the area below. In the Project Expenses section, you can list expenses by general categories - you do not need to be super specific. If you are unsure of exact expenses, provide your best estimate.

Quick Tip: *The budget form will only show as uploaded after you save or submit the application. Scroll to the bottom of the application and click to save.*

Project-Budget-Form-OlympicValley-STurns.xlsx

Supporting Materials

Letters of Support

Please upload any letters of support from relevant organizations or community members.

In order for us to evaluate your proposal, please make sure to provide the following supporting materials:

Tax-exempt status*

Special District (explain)

Tax-exempt Status Continued

If you have selected "other" in the question above, please explain your tax status.

Evidence of tax-exempt status, if applicable

Please upload proof of your tax exempt status such as, for example, your IRS determination letter.

Annual Operating Budget

Please tell us your annual operating budget. Omit any symbols or decimals and just list whole numbers.

9044815

Annual Operating Budget*

Please upload your operating budget that includes revenue and expenses for the current fiscal year.

F-3 OVPSD FY2022 - 2026 Budget- Some Pages Removed.pdf

Financial Issues

Please use this space to describe any financial issues we should be aware of.

None

Financial Statement*

Please upload your **most recent audited financials** from your **latest complete fiscal year**.

F-2 Audit_FY2020-21-Small.pdf

If you need more than one file for your financial statements, please upload the additional file(s) below:

Organization Staffing and Governance

Is your organization involved in any active or pending litigation?*

No

If you answered yes to the previous question, please explain here.

Number of full time employees:*

25

Number of part-time employees:*

1

Number of contract workers:*

0

Number of regular volunteers:*

0

Number of occasional volunteers:*

0

Volunteer Utilization

Briefly describe how you currently utilize volunteers or how you envision to best do so. If there are challenges with your current strategy, please describe.

The District works with the Friends of Squaw Valley and the Olympic Valley Firewise Community which is comprised of volunteers. They have provided volunteer staffing for Green Waste Days and support forest restoration and defensible space efforts within the Valley.

Length of time the executive leader has been with the organization?*

10+ years

Number of current board members:*

5

Number of times the board meets annually:*

12-15

Percentage of board who regularly attend board meetings:*

100

Board of Directors

Please list below or upload a list of your Board of Directors.

Fred Ilfeld, Victoria Mercer, Dale Cox, Katy Hover-Smoot, Bill Hudson

Contact Us

We are happy to discuss guidelines, the application process, and/or your program proposal prior to application submission. Please call Nicole Lutkemuller at (916) 303-3513 or email her at nicole@ttcf.net if you would like assistance.

File Attachment Summary

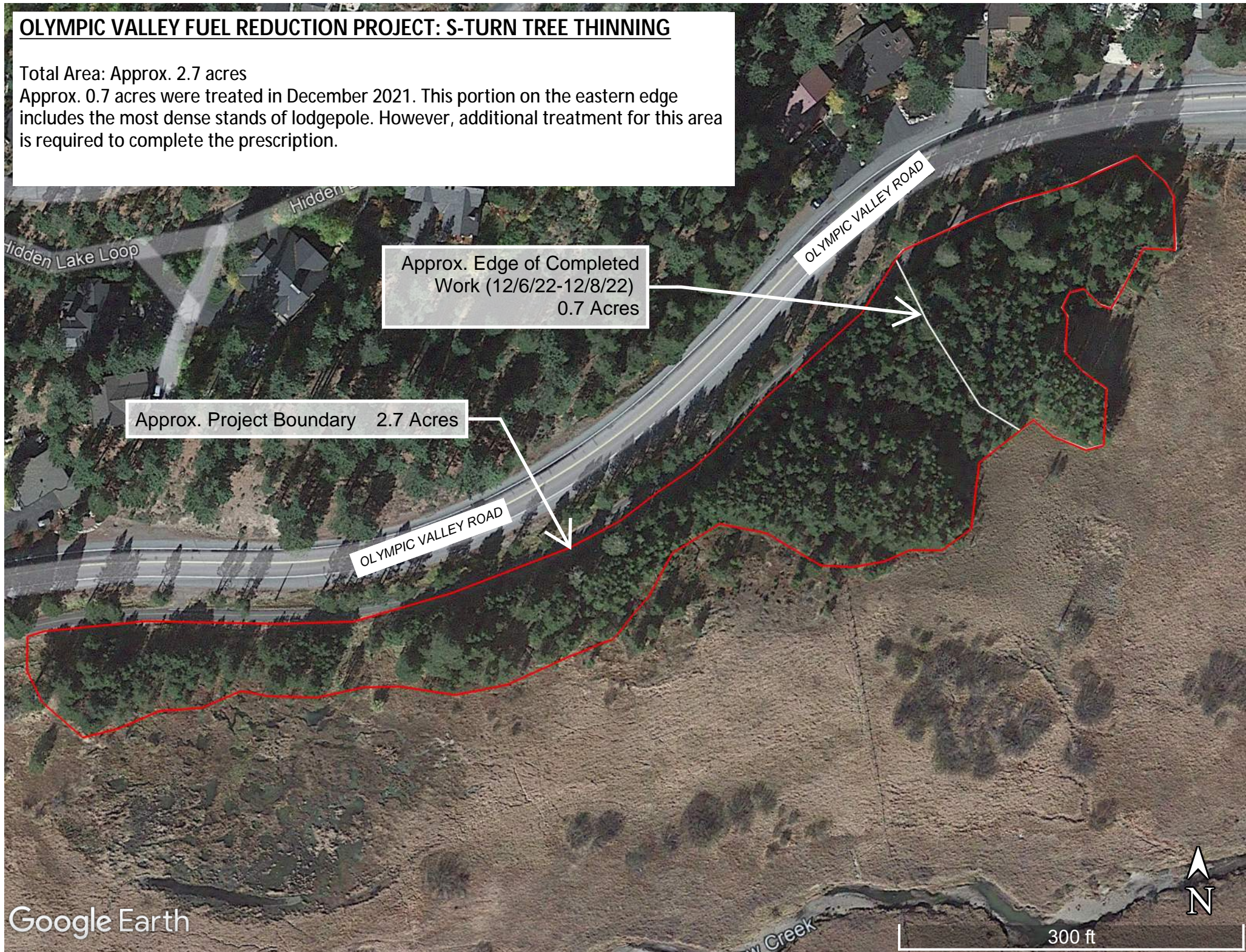
Applicant File Uploads

- MAP - S Turn Fuels Management Project- 2022 Proposed Work- SM.pdf
- Project-Budget-Form-OlympicValley-STurns.xlsx
- F-3 OVPSD FY2022 - 2026 Budget- Some Pages Removed.pdf
- F-2 Audit_FY2020-21-Small.pdf

OLYMPIC VALLEY FUEL REDUCTION PROJECT: S-TURN TREE THINNING

Total Area: Approx. 2.7 acres

Approx. 0.7 acres were treated in December 2021. This portion on the eastern edge includes the most dense stands of lodgepole. However, additional treatment for this area is required to complete the prescription.



Approx. Edge of Completed Work (12/6/22-12/8/22)
0.7 Acres

Approx. Project Boundary 2.7 Acres

OLYMPIC VALLEY ROAD

OLYMPIC VALLEY ROAD

Google Earth

W Creek

300 ft



Tahoe Truckee Community Foundation

Project Budget Form

****Please download your own version of this form. Do not edit here directly.****

Applicant: Olympic Valley Public Service District

Project: Olympic Valley S-Turns Fuels Reduction Project

SECTION ONE - PROJECT INCOME

Check One

Funding Sources - List each actual and/or anticipated source of funding for this project/program ONLY.	Amount (list amount here and select from either column C or D based on source)	Funds Committed	Funds Requested
TTCF GRANT (Box 1)--->	\$50,000		X
Trout Unlimited - 2021 Grant	\$18,750	X	
OVPSD Operating Budget, if needed	\$4,950		X
Total Project Income: (Box 2)--->	\$73,700		

SECTION TWO - PROJECT EXPENSES

Expense Items - List expenses for this project. One a separate page, provide brief descriptions of any items that are not self-explanatory.	Amount	Amount of Item to be funded by TTCF grant request
Forest Fuels Contractor - Remaining Tree Removal	\$54,000	\$50,000
Kosich Enterprises LLC - 2021 Invoiced	\$18,750	
Hauling/Disposal Fees (\$300/truck)	\$0	
Registered Professional Forester	950	
Total Project Expense	\$73,700	\$50,000

Should match

Should match



Nicole Lutkemuller <nicole@ttcf.net>

O.V. TTCF Forest Futures Application

Jessica Asher <jasher@ovpsd.org>

Fri, Jun 24, 2022 at 10:53 AM

To: Nicole Lutkemuller <nicole@ttcf.net>

Cc: Mike Geary <mgeary@ovpsd.org>, Allen Riley <ariley@olympicvalleyfire.org>, Danielle Mueller <dmueller@ovpsd.org>

Hi Nicole,

Please review the attached signed letter, budget, and responses below and let us know if you need anything further.

- Given that this project was partially started last year, we expected to see more detail on the project budget. We would like to see the total project cost based on full project completion, not just the portion of the project that TTCF funding would be used for. In addition, you did not list any match, however if part of the project was completed last year, that would be considered match and we would like to see that listed on the Project Income section. We also need more detail on the Project Expenses section. We need to see a breakdown of how the \$50,000 will be used with the contractor and what services and costs will add up to the \$50,000.
 - The budget spreadsheet has been updated to include the match and portion of the work completed last year. The remaining/future expenses are based on estimates. Kosich Enterprises LLC, who completed the work last year, estimated tree removal and clearing to cost \$39,000 - \$54,000 based on a 7-man crew at \$6,500/day. We have assumed no disposal fees as the District has been working with homeowners and commercial entities in the Valley to accept the chipped wood products and hopes to be successful with that arrangement again. Of course, we may land up having additional fees due to disposal. The RPF expenses are based on 10 hours of labor at \$95.00/hour. If the project is funded by TTCF the District will formally bid the project and will proceed with contracting with the qualified low-bidder. If the remaining project costs cannot be covered by the \$50,000 grant from TTCF, the District would ask the Board to consider funding the remaining portion of the work or would apply for additional grant funding to complete the project.
- The org budget document mentions an expected increase in tax revenue due to increased home prices and sales. Because of that, we need to better understand why the district needs funding for this project and why the funding can not be provided from within the org budget.
 - The District historically has not had funds in the budget to cover fuels reduction work. However, we recognize this is a critical program, and an important project and thus additional funding sources are needed. Without finding additional funding sources, we are jeopardizing our high level of service and our ability to complete capital improvements in a timely manner. While the District did see a 2.73% increase in property tax revenue in fiscal year 2022, this is not enough to keep up with inflation and cost increases relating to materials, construction, and labor.
- If the funding were not awarded by TTCF, would the project still be completed with other funding? What would happen if the project is not funded by TTCF?
 - The project is a priority within the DRAFT Community Wildfire Prevention Plan (CWPP). If the project is not funded through TTCF than the District, Firewise Community, and non-profits such as Friends of Squaw Creek and Friends of Squaw Valley will continue to apply for grant funding to complete the project. The success and timing of these grants is unknown.
- Given the size of the project and that it is not directly adjacent to homes, but across the street and adjacent to a meadow, what is the perceived priority and importance of this project compared to other forestry and fuel reduction work in Olympic Valley?
 - The S-turns project is a very visible stand of overgrown vegetation centrally located within the community. While the area is across the street from residences, it is adjacent to the primary evacuation route for the community. There are a number of high priority projects in the District's jurisdiction, however this project feels like a good fit for TTCF funding because of the number of community benefits. These include reducing the presence of flammable fuels within the community and within proximity to homes, protecting the meadow system from conifer encroachment, improving the access to the meadow, and increasing sun exposure on a historically shady area resulting in a decrease in unsafe condition due to ice on the bike path and Olympic Valley Road. With the available funding of \$50,000 the District expects the project can be fully completed. This will allow for an easily accessible location for the public to visit and visualize what a fuel reduction project looks like. We hope this will generate support within the community for future fuel reduction work and support for potential revenue generation measures.
- There was previous discussion that funding from TTCF could be used to start the planning and CEQA process for the larger fuel reduction projects that were part of the District's CALFIRE proposal. What motivated the decision to

request funding for the S-Turn Project instead of planning/CEQA for the larger fuel reduction projects?

- While the short-term goals for the District's Fuels Management program include fuel reduction within the Squaw Creek Corridor and on the South ridge of the Valley, we believe there are grant funds that can support that work- including grants specifically targeting planning projects, and the CAL FIRE Fire Prevention grant program. Since the District was awarded a grant from CAL FIRE for fuel reduction work on the north ridge, we think it is best to have one project with an approximately three-year timeline for permitting and completion, and balance that effort with the S-Turns project which can be completed more quickly, hopefully this summer rather than "only" completing permitting and planning work this year.
- How does the S-Turn Project fit into larger fuel reduction and wildfire resilience plans for Olympic Valley?
 - The project is identified as a priority within the DRAFT Community Wildfire Prevention Plan (CWPP) and is a continuation of the proposed fuel reduction work in the Squaw Creek Corridor. This project is not only part of the wildfire resilience plans for Olympic Valley but is also included in meadow restoration plans and is an important part of protecting the primary evacuation route for the community.

Thank you,

Jessica

Jessica Asher, P.E.

Board Secretary & Executive Assistant

Olympic Valley Public Service District

jasher@ovpsd.org | www.ovpsd.org

(530) 583-4692, ext. 213 | Direct Line: (530) 452-4643

From: Nicole Lutkemuller <nicole@ttcf.net>

Sent: Wednesday, June 22, 2022 6:00 PM

To: Jessica Asher <jasher@ovpsd.org>

Cc: Mike Geary <mgeary@ovpsd.org>; Allen Riley <ariley@olympicvalleyfire.org>; Danielle Mueller <dmueller@ovpsd.org>

Subject: Re: O.V. TTCF Forest Futures Application

Hi Jessica and team,

We have a few follow up questions that we need addressed regarding your application. I've also attached a letter that we need signed by your Executive Director. I am working on the contract and will send it to you by Friday, however, we will not be able to sign it on our end until we have the attached Lead Support Letter signed, and questions addressed. The questions below need to be addressed so that TTCF can justify giving funding to public agencies without jeopardizing our 501c3 status. We must be able to demonstrate broad community benefit, and community need, to justify funding to public agencies. We have never given funding to public agencies at this scale, so we are in a bit of a discovery process and learning some things as we go which has caused the delay in our approval process.

Project Budget:

- Given that this project was partially started last year, we expected to see more detail on the project budget. We would like to see the total project cost based on full project completion, not just the portion of the project that TTCF funding would be used for. In addition, you did not list any match, however if part of the project was completed last year, that would be considered match and we would like to see that listed on the Project Income section. We also need more detail on the Project Expenses section. We need to see a breakdown of how the \$50,000 will be used with the contractor and what services and costs will add up to the \$50,000.

Agency Budget and Financial Need:

- The org budget document mentions an expected increase in tax revenue due to increased home prices and sales. Because of that, we need to better understand why the district needs funding for this project and why the funding can not be provided from within the org budget.
- If the funding were not awarded by TTCF, would the project still be completed with other funding? What would happen if the project is not funded by TTCF?

Project Priority:

- Given the size of the project and that it is not directly adjacent to homes, but across the street and adjacent to a meadow, what is the perceived priority and importance of this project compared to other forestry and fuel reduction work in Olympic Valley?
- There was previous discussion that funding from TTCF could be used to start the planning and CEQA process for the larger fuel reduction projects that were part of the District's CALFIRE proposal. What motivated the decision to request funding for the S-Turn Project instead of planning/CEQA for the larger fuel reduction projects?
- How does the S-Turn Project fit into larger fuel reduction and wildfire resilience plans for Olympic Valley?

Thanks,

Nicole

On Tue, Jun 21, 2022 at 3:53 PM Jessica Asher <jasher@ovpsd.org> wrote:

Hi Nicole,

Thanks for the update, good luck! Hopefully, we can have the Board approve on Tuesday as we did print our newsletter mentioning the grant, and that will be sent on July 1- I know you requested that we execute the agreement in advance. I'm sure we can make it all work out 😊 Please keep us posted and we can act quickly once the agreement is received.

We greatly appreciate all your efforts on this.

Thanks,

Jessica

Jessica Asher, P.E.

Board Secretary & Executive Assistant

Olympic Valley Public Service District

jasher@ovpsd.org | www.ovpsd.org

(530) 583-4692, ext. 213 | Direct Line: (530) 452-4643

From: Nicole Lutkemuller <nicole@ttcf.net>
Sent: Tuesday, June 21, 2022 3:48 PM
To: Jessica Asher <jasher@ovpsd.org>
Cc: Mike Geary <mgeary@ovpsd.org>; Allen Riley <ariley@olympicvalleyfire.org>; Danielle Mueller <dmueller@ovpsd.org>
Subject: Re: O.V. TTCF Forest Futures Application

Hi Jessica,

Sorry for the delay. We've had some to make some changes to our internal review process and added some additional steps for review with public agencies that are taking longer to resolve than expected. I have a meeting to review applications tomorrow afternoon with our team and will let you know if we have any questions regarding the application after that meeting. I am hoping to be able to get you the contract by the end of the week, but that is dependent on getting some questions answered by our auditors and our counsel. The internal review process was a bit upended last week which was not something I had anticipated when I told you original timelines of the review and approval. Again, apologies for the delay on our end. Hopefully we will have things wrapped up this week.

Best,

Nicole

On Tue, Jun 21, 2022 at 3:37 PM Jessica Asher <jasher@ovpsd.org> wrote:

Hi Nicole,

I wanted to check in with you on the status of reviewing our application. As discussed, we'd like to have the Board approve the contract at our meeting on June 28th. If possible we would like to see the agreement as soon as possible so that we can review it internally, prepare the report for the Board, and upload it to our website by the end of the week. Please let me know how it's going on your end.

Thanks!
Jessica

Jessica Asher, P.E.

Board Secretary & Executive Assistant

Olympic Valley Public Service District

jasher@ovpsd.org | www.ovpsd.org

(530) 583-4692, ext. 213 | Direct Line: (530) 452-4643

From: Nicole Lutkemuller <nicole@ttcf.net>
Sent: Monday, June 13, 2022 10:48 AM
To: Jessica Asher <jasher@ovpsd.org>
Cc: Mike Geary <mgeary@ovpsd.org>; Allen Riley <ariley@olympicvalleyfire.org>; Danielle Mueller

<dmueller@ovpsd.org>

Subject: Re: O.V. TTCF Forest Futures Application

Thanks Jessica!

On Fri, Jun 10, 2022 at 1:30 PM Jessica Asher <jasher@ovpsd.org> wrote:

Hi Nicole,

I've completed our online application, however, in order to reduce the budget file size below 2MB I had to delete some pages (cover page, index, mission statement etc.) The full budget is attached for your reference.

Additionally, we do not have a IRS determination letter but I've attached two documents that may suffice.

Please let us know if have any questions as you review the application.

Thank you again,

Jessica

Jessica Asher, P.E.

Board Secretary & Executive Assistant

Olympic Valley Public Service District

jasher@ovpsd.org | www.ovpsd.org

(530) 583-4692, ext. 213 | Direct Line: (530) 452-4643

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Nicole Lutkemuller (she/her)

Forest Futures Program Director

Tahoe Truckee Community Foundation

Phone: (916) 303 -3513



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Nicole Lutkemuller (she/her)

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Phone: (916) 303 -3513



2 attachments

 **Agency Lead Support Letter_Signed_OlympicValleyPSD.pdf**
192K

 **Project-Budget-Form-OlympicValley-STurns - Revision 2022-06-23.xlsx**
14K

Dear Tahoe Truckee Community Foundation,

The Olympic Valley Public Service District requests support for the Olympic Valley S-Turns Fuel Reduction Project from the Tahoe Truckee Community Foundation (TTCF) Forest Futures Program. I, Dale Cox, Board President, approve of the submitted proposal on behalf of the Olympic Valley Public Service District. Our request supports broad community benefit in forest health and wildfire resilience and is based on a strong need for the funding within the agency that can not otherwise be procured. By signing this letter, I agree that awarded funds will be used by the Olympic Valley Public Service District solely for the purpose for which the grant is made and the Olympic Valley Public Service District will provide full and complete reports on how the funds are spent.

Thank you,

DALE COX DIRECTOR
Printed Name, Title

Dale Cox
Signature

6-24-22
Date