



OLYMPIC VALLEY PUBLIC SERVICE DISTRICT



EXHIBIT F-2
11 Pages

Olympic Valley Fuels Management Design and Permitting Project: OV-4 Feather River Forestry – Professional Services Agreement

DATE: July 25, 2023

TO: District Board Members

FROM: Jessica Asher, Board Secretary; Brad Chisholm, Fire Chief; and Mike Geary, General Manger

SUBJECT: Professional Services Agreement (PSA) with Danielle Bradfield at Feather River Forestry for the “OV-4” Olympic Valley Fuel Management Project

BACKGROUND: The District continues to proactively expand its role to address wildfire risks by expanding the *Defensible Space* and *Fuels Management Programs*. In 2022, the District completed the Olympic Valley Community Wildfire Protection Plan (CWPP) to identify and prioritize the fuels reduction and wildfire prevention strategy for the Valley, a portion of the Truckee River corridor, as well as surrounding wildlands.

At the June 27th meeting of the Board, the Directors approved a grant agreement with the Truckee North Tahoe Forest Management Program (TNTFMP) for \$45,125 to fund the OV-4 Fuels Management Project. One of five hazardous fuel reduction projects identified in the 2022 CWPP, this project will address wildfire risk by completing layout, design, and CEQA compliance for a minimum 150-foot-wide fuel break surrounding the perimeter of residential properties, buildings, and other structures in the valley. The area contains native forest land exhibiting a high degree of vertical and horizontal fuel continuity immediately adjacent to the residential areas of Olympic Valley, presenting significant wildfire risk to the community. This project will work on private parcels greater than 3 acres totaling approximately 100-acres.

Fire Department staff, including Registered Professional Forester Danielle Bradfield, plan to begin outreach to property owners in the later summer/early fall of 2023.

After the design and permitting are complete, the Project will be “shovel ready” and be more competitive in future grant applications for implementation funding.

DISCUSSION: The grant agreement includes a contractual budget of \$45,125 for a Registered Professional Forester (RPF). Staff recommends contracting with RPF Danielle Bradfield with Feather River Forestry, who prepared the grant application, to achieve the project objectives by completing design, layout and CEQA permitting of the OV-4 project. Project deliverables include:

- 1) Assist the District with public outreach efforts including public meeting(s) and initial interaction with property owners.
- 2) Field layout and design to spatially define treatment area boundaries, resource protection zones, and treatment prescriptions.
- 3) Completion and submittal of CEQA Notice of Exemption for those project areas to receive non-commercial treatment, and CAL FIRE Forest Fire Prevention Exemption for those areas where wood product will be removed from the project area or otherwise traded, bartered, sold, or exchanged.
- 4) The RPF will assist the District with project management services including grant administration support.

These professional services provide for the design of an effective project in full compliance with all state and local regulations and provides professional guidance, administration, and project implementation to ensure the project meets the grant objectives.

There are very few RPFs in the region available for this work, however, Forest River Forestry is available and is highly recommended. Feather River Forestry has completed similar work under similar grant processes in the same general area as this project. Staff has worked with Feather River Forestry since 2021 and the contractual relationship proves to be cooperative, productive, and efficient.

ALTERNATIVES: 1. Approve the PSA with Feather River Forestry for professional forestry services not-to-exceed \$45,125 and authorize the General Manager to execute all contractual documents.

2. Do not approve the PSA with Feather River Forestry.

FISCAL/RESOURCE IMPACTS: Feather River Forestry’s scope of work and project budget are embedded in the grant agreement’s *Exhibit A Grant Project Description*. The grant includes a contractual budget of \$45,125 for a Registered Professional Forester (RPF). The proposal’s not-to-exceed cost of \$45,125, is reimbursable under the terms of the TTCF grant awarded for the project and will be funded by

the Tahoe Truckee Community Foundation and the California Department of Forestry and Fire Protection's Wildfire Resilience Program.

RECOMMENDATION: Approve the PSA with Feather River Forestry and authorize the General Manager to execute the agreement.

ATTACHMENTS:

Feather River Forestry Proposal with associated project map (4 pages)
Olympic Valley CWPP Priority Project Map (see OV-4) (1 page)
Grant Agreement Exhibit A: Grant Project Description (3 pages)

DATE PREPARED: July 20, 2023



Brad Chisholm, Fire Chief
Olympic Valley Public Services District
P.O. Box 2026
Olympic Valley, CA 96146

July 20, 2023

RE: Professional Forestry Services – OV-4 Project

Mr. Chisholm,

Thank you for the opportunity to provide Olympic Valley Public Services District (District) with professional forestry services related to the OV-4 project. Anticipated services under this contract include but are not limited to:

- i. Complete California Environmental Quality Act (CEQA) document consisting of a Cal Fire Forest Fire Prevention Exemption for the TTCF grant-eligible properties as shown with a red outline on the attached map, and CEQA Notice of Exemption for non-commercial treatments with OVPSD as Lead Agency. Specific tasks required of this deliverable include:
 - a. Field reconnaissance of project area to determine treatment area(s), treatment prescriptions, and resource protection zones.
 - b. Archaeological surveying and Confidential Archaeological Reporting
- ii. Provide initial interaction with landowners as part of public outreach for the project.
- iii. Assist the District with public outreach publications and efforts, including public meeting(s).
- iv. Provide grant administration for OVPSD including completion of all grant reporting.

Services will be performed on a time and materials basis in accordance with Feather River Forestry's 2023 Fee Schedule, attached. It is mutually agreed upon that the value of this contract shall not exceed a total of \$45,125.00 with the deliverables being complete prior to June 30, 2024.

Should you have any questions regarding this proposal, please contact me directly as (530)927-7095.

Respectfully,

Danielle E. Bradfield

Danielle E. Bradfield
Registered Professional Forester #2808
Feather River Forestry LLC



Feather River Forestry LLC

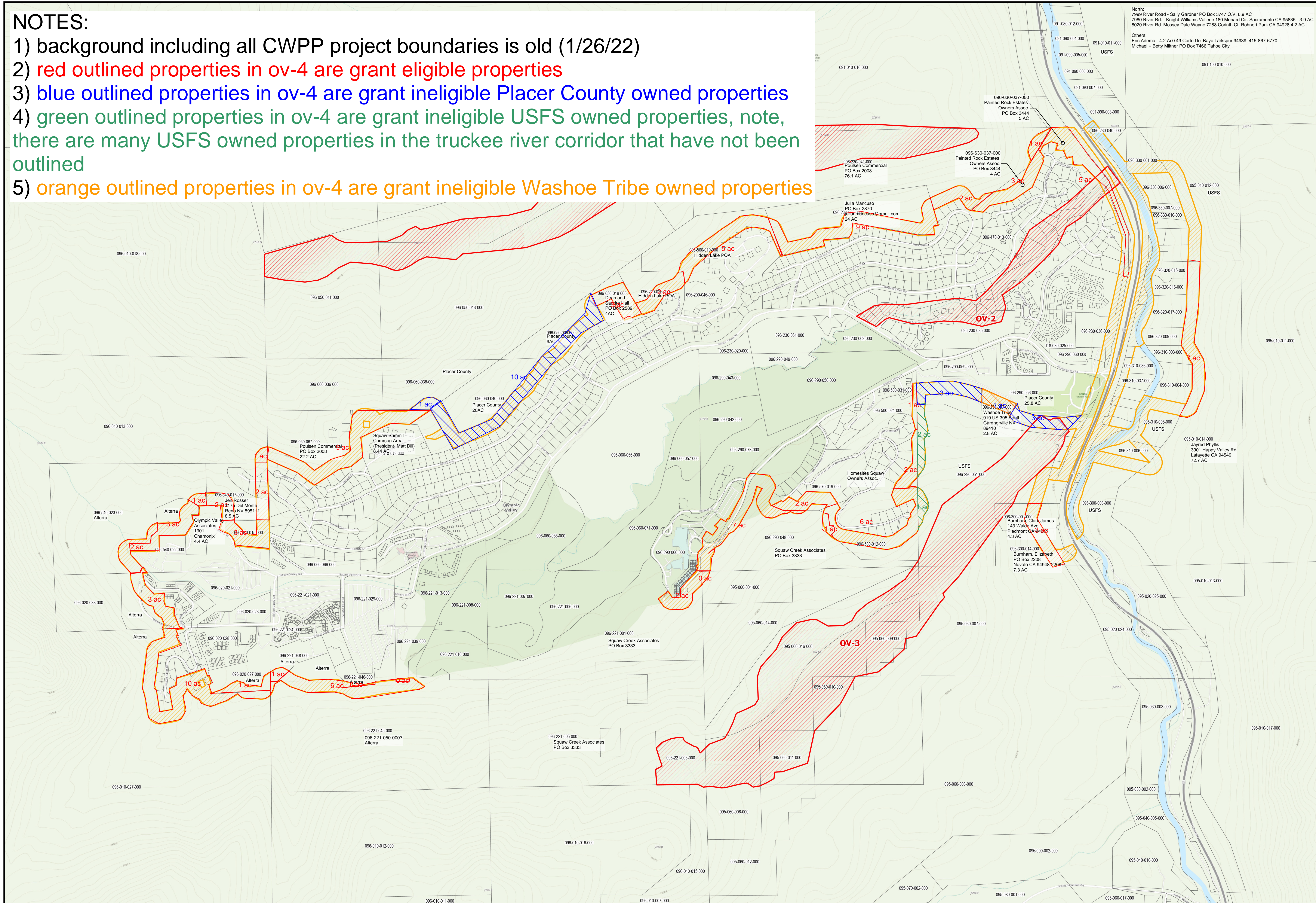
2023 Fee Schedule

Professional services will be billed on a time and materials basis in accordance with the following billing rates:

- Registered Professional Forester:\$100.00/hour
- Staff Forester: \$80.00/hour
- Field Vehicle Standard Mileage Rate at time of service, currently \$0.655/mi
- Outside Services & Misc. Expenses: Cost plus 15%
- Travel and Per Diem Cost: As Per GSA rates at time of service.

NOTES:

- 1) background including all CWPP project boundaries is old (1/26/22)
- 2) red outlined properties in ov-4 are grant eligible properties
- 3) blue outlined properties in ov-4 are grant ineligible Placer County owned properties
- 4) green outlined properties in ov-4 are grant ineligible USFS owned properties, note, there are many USFS owned properties in the Truckee River corridor that have not been outlined
- 5) orange outlined properties in ov-4 are grant ineligible Washoe Tribe owned properties



5510 Longley Lane
Reno, NV 89511
(775) 851-4788
www.farrwestengineering.com

CWPP Project Map
1/26/2022

N
1" = 500'

The data contained herein does not represent survey delineation and should not be construed as a replacement for the authoritative source. No liability is assumed by Farr West Engineering as to the sufficiency or accuracy of the data.

Figure 21: Major Fuels Projects

Fire Station	Five Creeks Treatment Unit
Building	Project Area
Bridge	Alpine Meadows Hazard Reduction Projects
Bike Bridge	
Bike Trail	
Ski Lift	

0 0.125 0.25 Miles
Scale: 1:10,000
Contour Interval: 200 ft

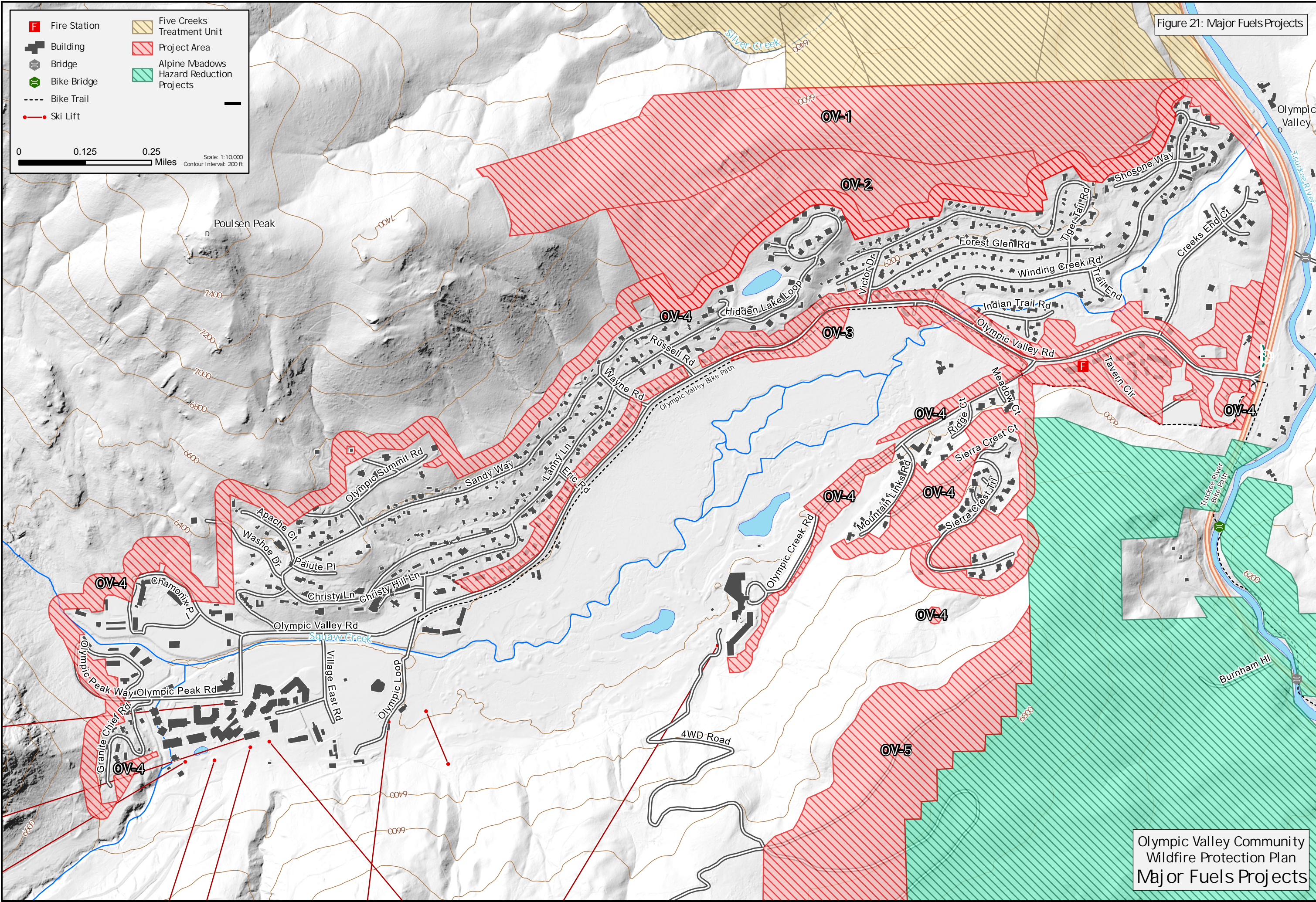


EXHIBIT A

Grant Project Description

- Grantee is awarded Grant Funds for the following project:
 - The project entails planning and layout for the OV-4 Fuels Reduction Project within the community of Olympic Valley. The OV-4 project is listed as a priority project within the Olympic Valley Community Wildfire Protection Plan (CWPP). This project essentially creates a minimum 150-foot perimeter fuel break around residential properties, structures, and other buildings throughout the entire community of Olympic Valley. The project area contains approximately 100 acres upon multiple privately owned parcels throughout Olympic Valley.
 - Deliverables of this project include 1) Project design and layout, and 2) CEQA compliance.
 - Work to be conducted to achieve project deliverables includes 1) landowner outreach to determine project participants, 2) field layout and design to spatially define treatment area boundaries, resource protection zones, and treatment methodologies, 3) completion and submittal of CEQA Notice of Exemption for those project areas to receive non-commercial treatment, and 4) CAL FIRE Forest Fire Prevention Exemption for those areas where wood product will be removed from the project area or otherwise traded, bartered, sold, or exchanged.
 - Olympic Valley Public Service District (“OVPSD”) has a California Registered Professional Forester under contract and will utilize this professional to complete the project outreach, design, layout, CEQA compliance and any necessary CAL FIRE permitting to bring the project to “shovel ready” status. OVPSD personnel will assist the RPF with initial project advertisement and outreach.
- Requirements for Use of Grant Funds:
 - Contractors whose services are funded by grant funds must be licensed in the State of California and insured, with proof of insurance and license number provided to TTCF as part of the application for reimbursement.
 - Grantee has been approved for a specific scope of work that is allowable under this specific CAL FIRE grant program. Funds disbursed must be used explicitly for what the grantee was approved to complete. These allowable types of work include:
 - Forest Management Planning
 - Technical Assistance
 - RPF Supervision
 - Site Preparation

- Tree Planting- describe the number of trees planted, location planted, and species.
- Tree Protection
- Timber Stand Improvement
- Pruning
- Follow-up
- Acres treated and/or planted

Project Component	Description	Resources
Forest Management Plan (FMP)	A FMP outlines the conditions and capability of property resources, documents the landowner’s objectives and decisions, and identifies potential resource improvement projects. It is meant to be a flexible and educational document that considers a planning horizon of at least 5 years but may include objectives that require a much longer time period. To receive funding through the TNTFMP and comply with this grant agreement, FMPs must be completed by a Registered Professional Forester using the template attached to this appendix.	UC Cooperative Extension - Starting Your Forest Management Plan
California Environmental Quality Act (CEQA) Compliance	CEQA requires state and local agencies to follow a protocol of analysis and public disclosure of environmental impacts of proposed projects and, in a departure from NEPA, adopt all feasible measures to mitigate those impacts. This protocol of analysis must be completed on any proposed forest management activities that are funded through this program and proof of compliance must be submitted to TTCF who will submit it to CAL FIRE for approval.	CA Office of Planning and Research - CEQA
Project Implementation	Funding for project implementation requires the completion of a Forest Management Plan and CEQA analysis of the proposed implementation activities.	Contact TTCF staff if you have questions about eligible project implementation

	Implementation activities can include: <ul style="list-style-type: none"> ● Site Preparation ● Tree Planting for fire recovery ● Tree Protection ● Timber Stand Improvement ● Pruning ● Follow-up work 	activities.
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- A budget for the Grant is attached hereto.

Budget Item	Description (if applicable)	Units (if applicable)	Rate (if applicable)	Total Cost	TNTFMP Funding Request	Grantee Match (if applicable)
		<i>(e.g., # hours, # acres)</i>	<i>(e.g., \$/hour, \$/acre)</i>			
Registered Professional Forester	Project Outreach, Layout, CEQA compliance	475	\$95.00	45,125.00	45,125.00	
District Personnel - Project Outreach	Initial Project Outreach	40	140.83	5,633.20		5,633.20
TOTAL PROPOSED PROJECT COSTS				50,758.20	45,125.00	5,633.20

Summary Table	
TNTFMP Funding Request	45,125.00
Grantee Match (if applicable)	5,633.20
Funding Request + Match = Total Proposed Project Cost	50,758.20
Total Proposed Project Cost	50,758.20