

# OLYMPIC VALLEY PUBLIC SERVICE DISTRICT



## BOARD OF DIRECTORS MEETING AGENDA

Tuesday, June 25<sup>th</sup>, 2024, at 8:30 A.M.

305 Olympic Valley Road, Community Room, Olympic Valley, CA

Finance Committee on Tuesday, June 25<sup>th</sup>, 2024, at 8:00 A.M.

The Committee will review finance-related items on this agenda.

305 Olympic Valley Road, Room 212, Olympic Valley, CA

Public comments will be accepted by the Board in-person until the close of public comment on each item. Comments may also be submitted to the Board Secretary at [info@ovpsd.org](mailto:info@ovpsd.org) or by mail at P.O. Box 2026, Olympic Valley, California 96146. The final mail and e-mail collection will be the day before the meeting at 2:00 p.m. The public will be allowed to speak on any agenda item as it is considered, which may not be taken in the order stated herein. Times, where provided, are approximate only. The District's Board of Directors may take formal action on any item.

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the Board Secretary at 530-583-4692 at least 48 hours preceding the meeting.

Documents presented for an open session to the governing body after distribution of the agenda packet are available for public inspection at the District office during normal District business hours and at the meeting.

### A. Call to Order, Roll Call & Pledge of Allegiance

### B. Community Informational Items.

These non-action agenda items are dedicated to facilitate communications and share information within the Olympic Valley. The organizations include, but are not limited to:

- |                                       |                                     |
|---------------------------------------|-------------------------------------|
| B-1 Olympic Valley Watershed Alliance | B-5 Olympic Valley Mutual Water Co. |
| B-2 Friends of Olympic Valley         | B-6 Firewise Community              |
| B-3 Olympic Valley Design Review      | B-7 Tahoe-Truckee Sanitation Agency |
| B-4 Olympic Valley MAC                |                                     |

### C. Public Comment / Presentation.

Members of the public may address the board on items not on this agenda for up to three minutes; however, any matter that requires action by the governing body will, unless an emergency exists, be referred to staff for a report and possible action at a subsequent Board meeting.

#### C-1 Fire Department Badge Pinning Ceremony

Information Only: Formal ceremony honoring the hiring of Firefighter/Paramedic Hoover.

**D. Financial Consent Agenda.** All items listed under this agenda item will be approved by one motion. These items are routine, non-controversial, and the finance-related items have been reviewed by the Finance Committee. There will be no separate discussion of these items unless a member of the audience, board, or staff requests the removal of an item for separate consideration. Any item removed for discussion will be considered after approval of the remaining Consent Agenda items.

- D-1 Operating Account Check Register
- D-2 Tahoe Truckee Sierra Disposal 4th Quarter Payment
- D-3 CalPERS Annual Lump Sum Pre-payment of Employer Unfunded Liability
- D-4 Progress Payment – DOWL – OVPSD/OVMWC Emergency Intertie Project
- D-5 Progress Payment – CME Inc. – OVPSD/OVMWC Emergency Intertie Project
- D-6 Progress Payment – Longo Inc. – OVPSD/OVMWC Emergency Intertie Project
- D-7 Progress Payment – CME Inc. – Zone Three Tank Recoating Project
- D-8 Progress Payment – Olympus and Associates – West Tank Recoating Project
- D-9 Progress Payment – Bryce Consulting – Fire Department Compensation Study
- D-10 Progress Payment – Alpen Lily Web Studio – Website Redesign and Migration Project
- D-11 Progress Payment – Feather River Forestry – OV Fuel Reduction Project (OV-1)
- D-12 Progress Payment – Cross Check Services – Olympic Valley Fuel Reduction Project (OV-1)

**E. Approve Minutes**

- E-1 Minutes for the Regular Board of Directors meeting of May 28<sup>th</sup>, 2024.

**F. Old and New Business.** Members of the public may address the board on each agenda item, up to three minutes or longer based on direction from the Board President.

*8:30 a.m. or as soon as the matter may be heard.*

**F-1 PUBLIC HEARING: Approve FY 2024-2025 Budget**

Proposed Action: Review item, accept public comment and approve FY 2024-2025 Budget by adoption of Resolution 2024-18.

*8:30 a.m. or as soon as the matter may be heard.*

**F-2 PUBLIC HEARING: Request Placer County to Collect Delinquent Charges.**

Proposed Action: Review item, accept public comment and adopt Resolution 2024-19, requesting Placer County to collect delinquent charges.

**F-3 California Special Districts Association (CSDA) Election – Sierra Network.**

Proposed Action: Review item, accept public comment and cast a vote for one representative.

**F-4 Fire Department Long-Term Modeling.**

Information Only: Receive information on the status of the Fire Department, accept public comment, and provide direction to staff.

**F-5 Employee Services Sharing Agreement between Northstar Community Services District (NCSD) and Olympic Valley Public Service District**

Proposed Action: Review the item, accept public comment, approve the agreement with NCSD to share Fire Prevention Officer services, and authorize the General Manager to execute contractual documents.

**F-6 Fuels Management Program.**  
Information Only: Review item and accept public comment.

**G. Management Status Reports**

- G-1 Fire Department Report
- G-2 Water & Sewer Operations Report
- G-3 Engineering Report
- G-4 Administration & Office Report
- G-5 General Manager Report
- G-6 Legal Report (verbal)
- G-7 Directors Comments (verbal)

**H. Closed Session**

**H-1 Closed Session – Conference with Labor Negotiators.**

Government Code Section 54957.6  
Agency designated representatives: Patrick Clark; Personnel Committee  
Employee Organization: IUOE Stationary Engineers Local 39 for Fire Department Personnel

**H-2 Closed Session – Conference with Legal Counsel; Anticipated Litigation**

Significant exposure to litigation pursuant to Cal. Gov't Code section 54956.9(d)(2)  
Number of potential cases: One

**I. Possible Action from Closed Session.**

**I-1 Fire Department Memorandum of Understanding (MOU).**

Proposed Action: Review item, accept public comment and adopt Resolution 2024-20 approving the MOU with the International Union of Operating Engineers, Stationary Engineers, Local 39, for the Fire Department Personnel.

**I-2 Approve FY 2024-2025 Employee Salary Schedules.**

Proposed Action: Review item, accept public comment and approve Employee Salary Schedules by adoption of Resolution 2024-21.

**J. Adjourn**

**PURPOSE STATEMENT**

The Olympic Valley Public Service District's purpose is to assume leadership in providing high-quality public services needed by the community.

**MISSION STATEMENT**

Olympic Valley Public Service District serves full-time and part-time residents, businesses, employees, and visitors in Olympic Valley. The mission is to provide leadership in maintaining and advocating for needed, high-quality and financially sound community services for the Valley. These include, but are not limited to water, emergency services, and sewer and garbage collection. The District will conduct its operations in a cost effective, conservation-minded, and professional manner, consistent with the desires of the community while protecting natural resources and the environment.

# **T-TSA BOARD MEETING SUMMARY**

06/19/2024 Regular BOD Meeting

**1) The M, 2024 Board meeting was held in person and via Zoom:**

- T-TSA Board Meeting Videos available at: <https://vimeo.com/user183648821>

**2) Public Comment (provided during Public Comment or Agenda items).**

1. Barney Dewey – Candidate for TDPUD Board
2. Patrick Stein – Business Owner
3. Edward Vento – CATT
4. Erin Casey – Tahoe Housing Hub

**3) No Sanitary Sewer Overflows.**

**4) Status Report:**

a) Operations Report:

- All plant waste discharge requirements were met, and the plant performed well in May.
- Staff participated in Public relations plant tours and Truckee Day.
- Cleaned and inspected centrifuge feed tank and centrate tank.
- Removal of stored sulfuric acid.

b) Laboratory Report:

- Congratulations to Kristin Schrandt on her promotion to Chemist III.
- Several substantial equipment replacements.
- Beginning of annual river monitoring.

c) Public Outreach:

- Plant Tours: Staff from TMWRF and Tahoe Expedition Academy 6th graders toured the T-TSA facility.
- Public Outreach: T-TSA Participated in Truckee Day Clean Up and Block Party.

d) Capital Projects Report:

- Sodium Hypochlorite Foundation Project: Final vessel testing and inspection complete. Digestion Improvements Project: Data assessment and facility location options are being explored. TRI Alpine Meadows to Olympic Valley Rehabilitation Project: Initial survey work and environmental assessments are underway. Nutrient Removal Alternatives Study: An Initial workshop was held with Carollo and TTSA staff to discuss current facility conditions.
- Please visit the “Projects” page on the Agency website for updates on ongoing projects by using the following link: <https://www.tsa.ca.gov/home/pages/construction-projects>

e) Other Items Report: The Board Approved:

- Approval of the Regular Board meeting minutes from May 15, 2024.
- Ratification of payment of General Fund warrants and review and approval of the May Financial Results.
- Public Meeting for Public Comment Related to the Board’s Consideration of Adopting the Proposed Sewer Connection Charge Ordinance, Adjusting Agency Sewer Connection Fees, and Making Related Amendments. The Board approved Ordinance No. 01-2024 for the Increase of Agency Sewer Connection Charges effective 01/01/25
- Public Hearing for Public Comment Related to the Board’s Consideration of Adopting Resolution(s) for the 2024-2025 Tax Roll Billing Report(s) and Approving Billing and Collection of Charges on County Tax Roll(s). The Board approved (1) Resolution No. 01-2024 Adopting 2024-25 Tax Roll Billing Report and Approving Billing and Collection of Charges on the County of Nevada Tax Roll; (2) Resolution No. 02-2024 Adopting 2024-25 Tax Roll Billing Report and Approving Billing and Collection of Charges on the County of Placer Tax Roll; (3) Resolution No. 03-2024 Adopting 2024-25 Tax Roll Billing Report and Approving Billing and Collection of Charges on the County of El Dorado Tax Roll.
- Review and Approval of Fiscal Year 2025 (FY25) Budget.
- Approval of Resolution No. 04-2024 Establishing Appropriations Limits for Fiscal Year 2025 (FY25).
- Approval to Reject all Bids for Procurement of Sodium Hypochlorite.
- Approval for the Agency General Manager to enter into a Right of Entry Agreement for the Truckee Music Fest.
- Additionally:
  - Discussion and Update on the Classification and Compensation Study with Gallagher Consulting Company (Formerly Koff & Associates).



**Tahoe-Truckee Sanitation Agency**  
**Monitoring and Reporting Program No. 2002-0030**  
**WDID Number 6A290011000**  
**Flow Monitoring Within collection System: Flow Measurement**  
**Olympic Valley Public Service District**  
*May, 2024*

DATE	OVPSD Daily Flow MG	OVPSD 7 Day Avg Flow MGD	OVPSD Peak Flow MGD
5/1/2024	0.195	0.235	0.340
5/2/2024	0.187	0.227	0.298
5/3/2024	0.200	0.218	0.310
5/4/2024	0.230	0.209	0.346
5/5/2024	0.234	0.206	0.370
5/6/2024	0.224	0.209	0.329
5/7/2024	0.200	0.210	0.375
5/8/2024	0.194	0.210	0.305
5/9/2024	0.184	0.209	0.319
5/10/2024	0.189	0.208	0.366
5/11/2024	0.205	0.204	0.440
5/12/2024	0.174	0.196	0.310
5/13/2024	0.154	0.186	0.296
5/14/2024	0.151	0.179	0.221
5/15/2024	0.164	0.174	0.255
5/16/2024	0.165	0.172	0.296
5/17/2024	0.169	0.169	0.310
5/18/2024	0.176	0.165	0.310
5/19/2024	0.175	0.165	0.310
5/20/2024	0.158	0.165	0.375
5/21/2024	0.160	0.167	0.275
5/22/2024	0.148	0.164	0.298
5/23/2024	0.141	0.161	0.292
5/24/2024	0.169	0.161	0.278
5/25/2024	0.220	0.167	0.348
5/26/2024	0.241	0.177	0.384
5/27/2024	0.180	0.180	0.384
5/28/2024	0.132	0.176	0.250
5/29/2024	0.132	0.174	0.255
5/30/2024	0.187	0.180	0.375
5/31/2024	0.140	0.176	0.361
<b>SUMMARY</b>			
AVG	0.180	0.187	0.322
MAX	0.241	0.235	0.440
MIN	0.132	0.161	0.221



**OLYMPIC VALLEY PUBLIC SERVICE DISTRICT**  
Operating Account Check Register  
June 30, 2024



**Check Register for Board Packet:**

Check #	Check Date	Name	Module	Amount
51670	6/7/2024	Badger Meter, Inc	AP	603.33
51671	6/7/2024	Barker Business Systems, Inc.	AP	469.70
51672	6/7/2024	Capitol Elevator Company, Inc.	AP	572.00
51673	6/7/2024	CMC Tire Inc.	AP	342.08
51674	6/7/2024	Coffee Connexion	AP	105.00
51675	6/7/2024	Angela M Costamagna	AP	675.00
51676	6/7/2024	Cranmer Engineering, Inc.	AP	175.00
51677	6/7/2024	Dell Marketing L.P.	AP	470.54
51678	6/7/2024	Environmental Systems Research	AP	4,945.00
51679	6/7/2024	Janean Foote	AP	146.03
51680	6/7/2024	Olympic Valley Chaple Greg Brown	AP	146.03
51681	6/7/2024	Aline Henriksen	AP	84.62
51682	6/7/2024	Hunt & Sons, Inc.	AP	1,770.70
51683	6/7/2024	Liberty Utilities	AP	1,105.35
51684	6/7/2024	Life Assist	AP	167.92
51685	6/7/2024	Susan Lisagor	AP	146.03
51686	6/7/2024	Eric Magnuson	AP	154.79
51687	6/7/2024	Joe Marvin	AP	146.03
51688	6/7/2024	Leah Olsen	AP	77.00
51689	6/7/2024	Mark Polite	AP	146.03
51690	6/7/2024	PORAC	AP	135.00
51691	6/7/2024	Professional Communications	AP	42.40
51692	6/7/2024	RingCentral, Inc.	AP	797.57
51693	6/7/2024	Thatcher Company, Inc.	AP	11,235.47
51694	6/7/2024	Third Floor Story Corporation	AP	750.00
51695	6/7/2024	Truckee Chamber of Commerce	AP	315.00
51696	6/7/2024	Jasmine Wevers	AP	154.79
51697	6/11/2024	Hunt & Sons, Inc.	AP	1,269.26
51698	6/21/2024	Jessica Asher	AP	22.35
51699	6/21/2024	Batteries Plus	AP	75.24
51700	6/21/2024	Bryce Consulting Inc.	AP	2,470.00
51701	6/21/2024	Canon Financial Services, Inc.	AP	125.51
51702	6/21/2024	Colantuono, Highsmith & Whatley, PC	AP	9,387.25
51703	6/21/2024	Constuction Materials Engineers, Inc.	AP	2,627.50
51704	6/21/2024	Cranmer Engineering, Inc.	AP	225.00
51705	6/21/2024	L. N. Curtis & Sons	AP	1,522.95
51706	6/21/2024	CWEA - Sierra Section	AP	340.00
51707	6/21/2024	State of California Department of Justice	AP	32.00
51708	6/21/2024	DOWL, INC.	AP	9,737.13
51709	6/21/2024	Jessica Grunst	AP	35.06
51710	6/21/2024	Dave Hunt	AP	495.00
51711	6/21/2024	Hunt Propane, Inc.	AP	2,347.44
51712	6/21/2024	Konica Minolta Business Solutions USA, Inc.	AP	177.96
51713	6/21/2024	Liberty Utilities	AP	6,942.21
51714	6/21/2024	LINA	AP	220.06
51715	6/21/2024	Longo, Inc	AP	66,908.50
51716	6/21/2024	Gerald Mavko	AP	146.03
51717	6/21/2024	Olympus and Associates, Inc.	AP	5,937.50
51718	6/21/2024	Tahoe Forest Health System	AP	381.50
51719	6/21/2024	Tahoe Truckee Sierra Disposal	AP	289.85
51720	6/21/2024	U.S. Bank Corp Payment System	AP	10,547.90
51721	6/21/2024	Ubeo Business Services	AP	10.49
51722	6/21/2024	Vincent Communications, Inc.	AP	6,969.22
51723	6/21/2024	Western Nevada Supply Co.	AP	1,634.95
				<b>156,756.27</b>



**OLYMPIC VALLEY PUBLIC SERVICE DISTRICT**  
 Operating Account Check Register  
 June 30, 2024



**Check Register for Board Packet:**

Check #	Check Date	Name	Module	Amount
<b>Electronic / ACH Payments</b>				
	6/7/2024	CalPERS Medical Insurance		39,127.29
	6/3/2024	BPAS- Bi-weekly HRA		1,828.86
	6/7/2024	BRI- Café Plan Payment		1,592.31
	6/7/2024	CalPERS 457 Payment		4,438.39
	6/7/2024	Wage Garnishment		461.53
	6/7/2024	Payroll Taxes		51,829.97
	6/7/2024	EMPOWER 457 Payment		2,715.39
	6/7/2024	CalPERS Pension Payment		32,900.24
	6/7/2024	Union Dues		401.67
	6/7/2024	BPAS- Bi-weekly HRA		1,828.86
	6/7/2024	Payroll Direct Deposits		90,242.53
	6/7/2024	Verizon Wireless		404.20
	6/7/2024	BRI- Café Plan Admin Fee		175.00
	6/21/2024	BRI- Café Plan Payment		1,592.31
	6/21/2024	CalPERS 457 Payment		4,438.39
	6/21/2024	Wage Garnishment		461.53
	6/21/2024	Payroll Taxes		48,046.98
	6/21/2024	EMPOWER 457 Payment		2,715.39
	6/21/2024	CalPERS Pension Payment		32,049.40
	6/21/2024	Union Dues		402.58
	6/21/2024	Payroll Direct Deposits		87,799.81
	6/21/2024	BPAS- Bi-weekly HRA		1,828.86
				<b>407,281.49</b>
				<b>564,037.76</b>



# OLYMPIC VALLEY PUBLIC SERVICE DISTRICT



## ANNUAL GARBAGE BILLING – 4<sup>th</sup> QUARTER 2023/2024

**DATE:** June 25, 2024

**TO:** District Board Members

**FROM:** Jessica Grunst, Account Clerk II/ HR Specialist

**SUBJECT:** Recap of Amounts Due to Tahoe Truckee Sierra Disposal Company

**BACKGROUND:** The District has contracted with Tahoe Truckee Sierra Disposal Company for weekly pickup of refuse from residential units. For the fiscal year July 2023 – June 2024 the residential dwelling unit rate is \$28.10/month. This cost is charged to the customer by the District in our annual billing. Each quarter the district submits payment to TTSD based on the number of active residential units utilizing this service. Any changes in units will be communicated to TTSD along with the appropriate address.

**DISCUSSION:** Based on current records, we have 1,062 residential dwelling units amounting to payment of \$89,470.40 for the quarter. See below:

### 1<sup>st</sup> Quarter Payment September 2023.

July:	1,058 Residential Dwelling Units @ \$28.10/mo =	\$29,729.80
August:	1,058 Residential Dwelling Units @ \$28.10/mo =	\$29,729.80
September:	1,058 Residential Dwelling Units @ \$28.10/mo =	<u>\$29,729.80</u>
Total Paid:		<b>\$89,189.40</b>

### Adjustments:

Total July – September: 1,058

### 2<sup>nd</sup> Quarter Payment December 2023.

October:	1,060 Residential Dwelling Units @ \$28.10/mo =	\$29,786.00
November:	1,062 Residential Dwelling Units @ \$28.10/mo =	\$29,842.20
December:	1,062 Residential Dwelling Units @ \$28.10/mo =	<u>\$29,842.20</u>
Total Paid:		<b>\$89,470.40</b>

Adjustments:

10/01/23	Palisades	343 Creeks End	+1 Full Yr.
10/01/23	Palisades	363 Creeks End	+1 Full Yr.
11/01/23	Palisades	225 Smiley	+1 Full Yr.
11/01/23	Palisades	3101 Mountain Links	+1 Full Yr.

Total October – December: 1,062

**3<sup>rd</sup> Quarter Payment March 2024.**

January:	1,060 Residential Dwelling Units @ \$28.10/mo =	\$29,786.00
February:	1,062 Residential Dwelling Units @ \$28.10/mo =	\$29,842.20
March:	1,062 Residential Dwelling Units @ \$28.10/mo =	<u>\$29,842.20</u>
Total Paid:		<b>\$89,470.40</b>

Total January – March: 1,062

**4<sup>th</sup> Quarter Payment June 2024.**

April:	1,063 Residential Dwelling Units @ \$28.10/mo =	\$29,870.30
May:	1,063 Residential Dwelling Units @ \$28.10/mo =	\$29,870.30
June:	1,065 Residential Dwelling Units @ \$28.10/mo =	<u>\$31,781.94</u>
Total Paid:		<b>\$91,522.54</b>

Adjustments:

04/01/24	Palisades	453 Creeks End	+1 Full Yr.
06/01/24	Palisades	230 Smiley Ct.	+1 Full Yr.
06/01/24	Palisades	235 Smiley Ct.	+1 Full Yr.

Total April – June: 1,065

**ALTERNATIVES:** 1. Approve payment of \$91,522.54 for services rendered for the fourth quarter of fiscal year 2024.

2. Do not approve payment.

**FISCAL/RESOURCE IMPACTS:** The source of funds is provided by each customer utilizing garbage removal. The annual bill sent in July includes a garbage portion to cover one year of service.

**RECOMMENDATION:** Approve the quarterly payment per our contract and avoid stopping services.

**ATTACHMENTS:** None

**DATE PREPARED:** June 14, 2024





**Actuarial Valuation  
as of June 30, 2022**

**for the  
Safety Plan  
of the  
Olympic Valley Public Service District  
(CalPERS ID: 5533681281)**

**Required Contributions  
for Fiscal Year  
July 1, 2024 - June 30, 2025**



## Required Contributions

	Fiscal Year 2024-25
<b>Required Employer Contributions</b>	
Employer Normal Cost Rate	27.32%
<i>Plus</i>	
<b>Required Payment on Amortization Bases<sup>1</sup></b>	<b>\$281,637</b>
<i>Paid either as</i>	
1) Monthly Payment	\$23,469.75
<i>Or</i>	
2) Annual Prepayment Option*	<b>\$272,524</b>
<p><i>The total minimum required employer contribution is the sum of the Plan's Employer Normal Cost Rate (expressed as a percentage of payroll and paid as payroll is reported) plus the Employer Unfunded Accrued Liability (UAL) Contribution Amount (billed monthly (1) or prepaid annually (2) in dollars).</i></p> <p><i>* Only the UAL portion of the employer contribution can be prepaid (which must be received in full no later than July 31).</i></p>	

	Fiscal Year 2023-24	Fiscal Year 2024-25
<b>Development of Normal Cost as a Percentage of Payroll</b>		
Base Total Normal Cost for Formula	34.64%	34.85%
Surcharge for Class 1 Benefits <sup>2</sup>		
a) FAC 1	1.46%	1.46%
Phase out of Normal Cost Difference <sup>3</sup>	0.00%	0.00%
Plan's Total Normal Cost	36.10%	36.31%
Offset Due to Employee Contributions	8.99%	8.99%
Employer Normal Cost Rate	27.11%	27.32%

<sup>1</sup> The required payment on amortization bases does not take into account any additional discretionary payment made after April 28, 2023.

<sup>2</sup> Section 2 of this report contains a list of Class 1 benefits and corresponding surcharges.

<sup>3</sup> When a rate plan joins the pool, the difference in normal cost between the pool and the rate plan is phased out over a five-year period in accordance with the CalPERS contribution allocation policy.

## Schedule of Amortization Bases

Below is the schedule of the plan's amortization bases. Note that there is a two-year lag between the valuation date and the start of the contribution year.

- The assets, liabilities, and funded status of the plan are measured as of the valuation date: June 30, 2022.
- The required employer contributions determined by the valuation are for the fiscal year beginning two years after the valuation date: FY 2024-25.

This two-year lag is necessary due to the amount of time needed to extract and test the membership and financial data, and the need to provide public agencies with their required employer contribution well in advance of the start of the fiscal year.

The Unfunded Accrued Liability (UAL) is used to determine the employer contribution and therefore must be rolled forward two years from the valuation date to the first day of the fiscal year for which the contribution is being determined. The UAL is rolled forward each year by subtracting the expected payment on the UAL for the fiscal year and adjusting for interest. The expected payment for the first fiscal year is determined by the actuarial valuation two years ago and the contribution for the second year is from the actuarial valuation one year ago. Additional discretionary payments are reflected in the Expected Payments column in the fiscal year they were made by the agency.

Reason for Base	Date Est.	Ramp Level 2024-25	Ramp Shape	Escalation Rate	Amort. Period	Balance 6/30/22	Expected Payment 2022-23	Balance 6/30/23	Expected Payment 2023-24	Balance 6/30/24	Minimum Required Payment 2024-25
Investment (Gain)/Loss	6/30/13	100%	Up/Down	2.80%	21	1,217,678	87,579	1,209,972	87,823	1,201,490	90,282
Non-Investment (Gain)/Loss	6/30/13	100%	Up/Down	2.80%	21	(13,822)	(994)	(13,735)	(997)	(13,639)	(1,025)
Share of Pre-2013 Pool UAL	6/30/13	No Ramp		2.80%	13	849,262	76,748	827,697	77,385	804,008	79,552
Assumption Change	6/30/14	100%	Up/Down	2.80%	12	544,475	58,352	521,196	58,998	495,666	60,650
Investment (Gain)/Loss	6/30/14	100%	Up/Down	2.80%	22	(882,090)	(61,614)	(878,398)	(61,733)	(874,332)	(63,461)
Non-Investment (Gain)/Loss	6/30/14	100%	Up/Down	2.80%	22	10,933	764	10,887	765	10,837	787
Investment (Gain)/Loss	6/30/15	100%	Up/Down	2.80%	23	585,626	39,804	584,313	39,847	582,867	40,963
Non-Investment (Gain)/Loss	6/30/15	100%	Up/Down	2.80%	23	(2,109)	(143)	(2,105)	(144)	(2,099)	(148)
Assumption Change	6/30/16	100%	Up/Down	2.80%	14	239,997	22,865	232,687	23,075	224,663	23,722
Investment (Gain)/Loss	6/30/16	100%	Up/Down	2.80%	24	114,724	7,601	114,670	7,603	114,610	7,816
Non-Investment (Gain)/Loss	6/30/16	100%	Up/Down	2.80%	24	(126,742)	(8,397)	(126,683)	(8,399)	(126,618)	(8,635)
Assumption Change	6/30/17	100%	Up/Down	2.80%	15	58,358	4,318	57,864	5,421	56,196	5,573
Investment (Gain)/Loss	6/30/17	100%	Up/Down	2.80%	25	(401,562)	(21,043)	(407,122)	(26,291)	(407,636)	(27,028)
Non-Investment (Gain)/Loss	6/30/17	100%	Up/Down	2.80%	25	9,925	520	10,063	650	10,076	668
Assumption Change	6/30/18	100%	Up/Down	2.80%	16	251,966	13,744	254,896	18,457	253,155	23,718
Investment (Gain)/Loss	6/30/18	100%	Up/Down	2.80%	26	(130,768)	(5,149)	(134,339)	(6,854)	(136,391)	(8,808)
Method Change	6/30/18	100%	Up/Down	2.80%	16	109,763	5,987	111,040	8,040	110,282	10,332
Non-Investment (Gain)/Loss	6/30/18	100%	Up/Down	2.80%	26	60,237	2,372	61,882	3,157	62,827	4,057
Investment (Gain)/Loss	6/30/19	80%	Up Only	0.00%	17	65,469	2,738	67,091	4,034	67,484	5,379
Non-Investment (Gain)/Loss	6/30/19	No Ramp		0.00%	17	67,777	6,352	65,821	6,241	63,847	6,241

## Schedule of Amortization Bases (continued)

Reason for Base	Date Est.	Ramp Level 2024-25	Ramp Shape	Escalation Rate	Amort. Period	Balance 6/30/22	Expected Payment 2022-23	Balance 6/30/23	Expected Payment 2023-24	Balance 6/30/24	Minimum Required Payment 2024-25
Investment (Gain)/Loss	6/30/20	60%	Up Only	0.00%	18	209,463	4,590	218,963	9,001	224,550	13,501
Non-Investment (Gain)/Loss	6/30/20		No Ramp	0.00%	18	51,332	4,693	49,973	4,609	48,608	4,609
Assumption Change	6/30/21		No Ramp	0.00%	19	106,451	(12,331)	126,433	11,369	123,281	11,369
Net Investment (Gain)	6/30/21	40%	Up Only	0.00%	19	(1,586,864)	0	(1,694,771)	(36,429)	(1,772,368)	(72,857)
Non-Investment (Gain)/Loss	6/30/21		No Ramp	0.00%	19	(66,744)	0	(71,283)	(6,410)	(69,506)	(6,410)
Risk Mitigation	6/30/21		No Ramp	0.00%	0	445,174	(15,781)	491,755	508,200	0	0
Risk Mitigation Offset	6/30/21		No Ramp	0.00%	0	(460,445)	0	(491,755)	(508,200)	0	0
Investment (Gain)/Loss	6/30/22	20%	Up Only	0.00%	20	2,190,550	0	2,339,507	0	2,498,593	53,706
Non-Investment (Gain)/Loss	6/30/22		No Ramp	0.00%	20	264,058	0	282,014	0	301,191	27,084
<b>Total</b>						<b>3,782,072</b>	<b>213,575</b>	<b>3,818,533</b>	<b>219,218</b>	<b>3,851,642</b>	<b>281,637</b>

The (gain)/loss bases are the plan's allocated share of the risk pool's (gain)/loss for the fiscal year as disclosed in "Allocation of Plan's Share of Pool's Experience/Assumption Change" earlier in this section. These (gain)/loss bases will be amortized in accordance with the CalPERS amortization policy in effect at the time the base was established.



**Actuarial Valuation  
as of June 30, 2022**

**for the  
PEPRA Miscellaneous Plan  
of the  
Olympic Valley Public Service District  
(CalPERS ID: 5533681281)**

**Required Contributions  
for Fiscal Year  
July 1, 2024 - June 30, 2025**

## Required Contributions

	Fiscal Year 2024-25
<b>Required Employer Contributions</b>	
Employer Normal Cost Rate	8.50%
<i>Plus</i>	
Required Payment on Amortization Bases <sup>1</sup>	\$3,256
<i>Paid either as</i>	
1) Monthly Payment	\$271.33
<i>Or</i>	
2) Annual Prepayment Option*	<b>\$3,151</b>
<b>Required PEPRA Member Contribution Rate</b>	<b>8.25%</b>
<i>The total minimum required employer contribution is the sum of the Plan's Employer Normal Cost Rate (expressed as a percentage of payroll and paid as payroll is reported) plus the Employer Unfunded Accrued Liability (UAL) Contribution Amount (billed monthly (1) or prepaid annually (2) in dollars).</i>	
<i>* Only the UAL portion of the employer contribution can be prepaid (which must be received in full no later than July 31).</i>	
<i>For additional detail regarding the determination of the required contribution rate for PEPRA members, see "PEPRA Member Contribution Rates" section.</i>	

	Fiscal Year 2023-24	Fiscal Year 2024-25
<b>Development of Normal Cost as a Percentage of Payroll</b>		
Base Total Normal Cost for Formula	15.43%	15.62%
Surcharge for Class 1 Benefits <sup>2</sup>		
a) PRSA	0.82%	0.81%
b) 50% IDR for Miscellaneous	0.32%	0.32%
Phase out of Normal Cost Difference <sup>3</sup>	0.00%	0.00%
Plan's Total Normal Cost	16.57%	16.75%
Offset Due to Employee Contributions	8.25%	8.25%
Employer Normal Cost Rate	8.32%	8.50%

<sup>1</sup> The required payment on amortization bases does not take into account any additional discretionary payment made after April 28, 2023.

<sup>2</sup> Section 2 of this report contains a list of Class 1 benefits and corresponding surcharges.

<sup>3</sup> When a rate plan joins the pool, the difference in normal cost between the pool and the rate plan is phased out over a five-year period in accordance with the CalPERS contribution allocation policy.

## Schedule of Amortization Bases

Below is the schedule of the plan's amortization bases. Note that there is a two-year lag between the valuation date and the start of the contribution year.

- The assets, liabilities, and funded status of the plan are measured as of the valuation date: June 30, 2022.
- The required employer contributions determined by the valuation are for the fiscal year beginning two years after the valuation date: FY 2024-25.

This two-year lag is necessary due to the amount of time needed to extract and test the membership and financial data, and the need to provide public agencies with their required employer contribution well in advance of the start of the fiscal year.

The Unfunded Accrued Liability (UAL) is used to determine the employer contribution and therefore must be rolled forward two years from the valuation date to the first day of the fiscal year for which the contribution is being determined. The UAL is rolled forward each year by subtracting the expected payment on the UAL for the fiscal year and adjusting for interest. The expected payment for the first fiscal year is determined by the actuarial valuation two years ago and the contribution for the second year is from the actuarial valuation one year ago. Additional discretionary payments are reflected in the Expected Payments column in the fiscal year they were made by the agency.

Reason for Base	Date Est.	Ramp Level 2024-25	Ramp Shape	Escalation Rate	Amort. Period	Balance 6/30/22	Expected Payment 2022-23	Balance 6/30/23	Expected Payment 2023-24	Balance 6/30/24	Minimum Required Payment 2024-25
Non-Investment (Gain)/Loss	6/30/22	No Ramp		0.00%	20	10,421	0	11,130	0	11,887	1,069
Partial Fresh Start	6/30/22	20%	Up Only	0.00%	20	78,584	(10,967)	95,261	0	101,739	2,187
<b>Total</b>						<b>89,005</b>	<b>(10,967)</b>	<b>106,391</b>	<b>0</b>	<b>113,626</b>	<b>3,256</b>

The (gain)/loss bases are the plan's allocated share of the risk pool's (gain)/loss for the fiscal year as disclosed in "Allocation of Plan's Share of Pool's Experience/Assumption Change" earlier in this section. These (gain)/loss bases will be amortized in accordance with the CalPERS amortization policy in effect at the time the base was established.

The partial fresh start base established June 30, 2022 is the sum of the UAL balance from the June 30, 2021 valuation (projected to June 30, 2022) and the June 30, 2022 investment loss, as shown on the previous page.



**Actuarial Valuation  
as of June 30, 2022**

**for the  
Miscellaneous Second Tier Plan  
of the  
Olympic Valley Public Service District  
(CalPERS ID: 5533681281)**

**Required Contributions  
for Fiscal Year  
July 1, 2024 - June 30, 2025**



## Required Contributions

	Fiscal Year 2024-25
<b>Required Employer Contributions</b>	
Employer Normal Cost Rate	17.23%
<i>Plus</i>	
Required Payment on Amortization Bases <sup>1</sup>	\$5,536
<i>Paid either as</i>	
1) Monthly Payment	\$461.33
<i>Or</i>	
2) Annual Prepayment Option*	<b>\$5,357</b>
<p><i>The total minimum required employer contribution is the sum of the Plan's Employer Normal Cost Rate (expressed as a percentage of payroll and paid as payroll is reported) plus the Employer Unfunded Accrued Liability (UAL) Contribution Amount (billed monthly (1) or prepaid annually (2) in dollars).</i></p> <p><i>* Only the UAL portion of the employer contribution can be prepaid (which must be received in full no later than July 31).</i></p>	

	Fiscal Year 2023-24	Fiscal Year 2024-25
<b>Development of Normal Cost as a Percentage of Payroll</b>		
Base Total Normal Cost for Formula	23.13%	23.20%
Surcharge for Class 1 Benefits <sup>2</sup>		
a) FAC 1	0.78%	0.78%
b) PRSA	0.92%	0.92%
c) 50% IDR for Miscellaneous	0.29%	0.29%
Phase out of Normal Cost Difference <sup>3</sup>	0.00%	0.00%
Plan's Total Normal Cost	25.12%	25.19%
Offset Due to Employee Contributions	7.96%	7.96%
Employer Normal Cost Rate	17.16%	17.23%

<sup>1</sup> The required payment on amortization bases does not take into account any additional discretionary payment made after April 28, 2023.

<sup>2</sup> Section 2 of this report contains a list of Class 1 benefits and corresponding surcharges.

<sup>3</sup> When a rate plan joins the pool, the difference in normal cost between the pool and the rate plan is phased out over a five-year period in accordance with the CalPERS contribution allocation policy.

## Schedule of Amortization Bases

Below is the schedule of the plan's amortization bases. Note that there is a two-year lag between the valuation date and the start of the contribution year.

- The assets, liabilities, and funded status of the plan are measured as of the valuation date: June 30, 2022.
- The required employer contributions determined by the valuation are for the fiscal year beginning two years after the valuation date: FY 2024-25.

This two-year lag is necessary due to the amount of time needed to extract and test the membership and financial data, and the need to provide public agencies with their required employer contribution well in advance of the start of the fiscal year.

The Unfunded Accrued Liability (UAL) is used to determine the employer contribution and therefore must be rolled forward two years from the valuation date to the first day of the fiscal year for which the contribution is being determined. The UAL is rolled forward each year by subtracting the expected payment on the UAL for the fiscal year and adjusting for interest. The expected payment for the first fiscal year is determined by the actuarial valuation two years ago and the contribution for the second year is from the actuarial valuation one year ago. Additional discretionary payments are reflected in the Expected Payments column in the fiscal year they were made by the agency.

Reason for Base	Date Est.	Ramp Level 2024-25	Ramp Shape	Escalation Rate	Amort. Period	Balance 6/30/22	Expected Payment 2022-23	Balance 6/30/23	Expected Payment 2023-24	Balance 6/30/24	Minimum Required Payment 2024-25
Non-Investment (Gain)/Loss	6/30/22	No Ramp		0.00%	20	17,732	0	18,938	0	20,226	1,819
Partial Fresh Start	6/30/22	20%	Up Only	0.00%	20	154,341	2,826	161,916	0	172,926	3,717
<b>Total</b>						<b>172,073</b>	<b>2,826</b>	<b>180,854</b>	<b>0</b>	<b>193,152</b>	<b>5,536</b>

The (gain)/loss bases are the plan's allocated share of the risk pool's (gain)/loss for the fiscal year as disclosed in "Allocation of Plan's Share of Pool's Experience/Assumption Change" earlier in this section. These (gain)/loss bases will be amortized in accordance with the CalPERS amortization policy in effect at the time the base was established.

The partial fresh start base established June 30, 2022 is the sum of the UAL balance from the June 30, 2021 valuation (projected to June 30, 2022) and the June 30, 2022 investment loss, as shown on the previous page.



**Actuarial Valuation  
as of June 30, 2022**

**for the  
Miscellaneous First Tier Plan  
of the  
Olympic Valley Public Service District  
(CalPERS ID: 5533681281)**

**Required Contributions  
for Fiscal Year  
July 1, 2024 - June 30, 2025**

## Required Contributions

	Fiscal Year 2024-25
<b>Required Employer Contributions</b>	
Employer Normal Cost Rate	17.23%
<i>Plus</i>	
Required Payment on Amortization Bases <sup>1</sup>	\$42,631
<i>Paid either as</i>	
1) Monthly Payment	\$3,552.58
<i>Or</i>	
2) Annual Prepayment Option*	<b>\$41,252</b>
<p><i>The total minimum required employer contribution is the sum of the Plan's Employer Normal Cost Rate (expressed as a percentage of payroll and paid as payroll is reported) plus the Employer Unfunded Accrued Liability (UAL) Contribution Amount (billed monthly (1) or prepaid annually (2) in dollars).</i></p> <p><i>* Only the UAL portion of the employer contribution can be prepaid (which must be received in full no later than July 31).</i></p>	

	Fiscal Year 2023-24	Fiscal Year 2024-25
<b>Development of Normal Cost as a Percentage of Payroll</b>		
Base Total Normal Cost for Formula	23.13%	23.20%
Surcharge for Class 1 Benefits <sup>2</sup>		
a) FAC 1	0.78%	0.78%
b) PRSA	0.92%	0.92%
c) 50% IDR for Miscellaneous	0.29%	0.29%
Phase out of Normal Cost Difference <sup>3</sup>	0.00%	0.00%
Plan's Total Normal Cost	25.12%	25.19%
Offset Due to Employee Contributions	7.96%	7.96%
Employer Normal Cost Rate	17.16%	17.23%

<sup>1</sup> The required payment on amortization bases does not take into account any additional discretionary payment made after April 28, 2023.

<sup>2</sup> Section 2 of this report contains a list of Class 1 benefits and corresponding surcharges.

<sup>3</sup> When a rate plan joins the pool, the difference in normal cost between the pool and the rate plan is phased out over a five-year period in accordance with the CalPERS contribution allocation policy.

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Reason for Base	Date Est.	Ramp Level 2024-25	Ramp Shape	Escalation Rate	Amort. Period	Balance 6/30/22	Expected Payment 2022-23	Balance 6/30/23	Expected Payment 2023-24	Balance 6/30/24	Minimum Required Payment 2024-25
Non-Investment (Gain)/Loss	6/30/22	No Ramp		0.00%	20	144,358	0	154,174	0	164,658	14,807
Partial Fresh Start	6/30/22	20%	Up Only	0.00%	20	1,222,228	90,285	1,212,035	0	1,294,453	27,824
<b>Total</b>						<b>1,366,586</b>	<b>90,285</b>	<b>1,366,209</b>	<b>0</b>	<b>1,459,111</b>	<b>42,631</b>

The (gain)/loss bases are the plan's allocated share of the risk pool's (gain)/loss for the fiscal year as disclosed in "Allocation of Plan's Share of Pool's Experience/Assumption Change" earlier in this section. These (gain)/loss bases will be amortized in accordance with the CalPERS amortization policy in effect at the time the base was established.

The partial fresh start base established June 30, 2022 is the sum of the UAL balance from the June 30, 2021 valuation (projected to June 30, 2022) and the June 30, 2022 investment loss, as shown on the previous page.

# OLYMPIC VALLEY PUBLIC SERVICE DISTRICT

## PROGRESS PAYMENT REPORT

 EXHIBIT # D - 4  
 2 Pages

PROJECT TITLE: **OVPSD/OVMWC Intertie Project  
Planning, Design, and Construction Support**

PROJECT NUMBER: **10-00-150081**

CONTRACTOR NAME **DOWL, LLC**  
 & ADDRESS: **5510 Longley Lane  
Reno, NV 89511**

DATE: 05/31/2024

PAYMENT ESTIMATE #: 27

PERIOD: May 2024

BID AMOUNT: \$ 148,783.00

NET CHANGE ORDERS: \$ 52,279.00

ADJUSTED CONTRACT AMOUNT: \$ 201,062.00

WORK COMPLETED: \$ 143,353.81

% WORK COMPLETED: 71%


ORIGINAL TIME: N/A

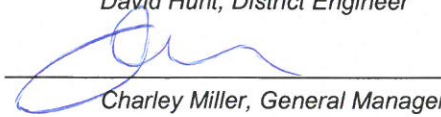
REVISED TIME: \_\_\_\_\_

TIME ELAPSED: \_\_\_\_\_

% TIME ELAPSED: \_\_\_\_\_

	<u>PREVIOUS</u>	<u>CURRENT</u>	<u>TO DATE</u>
<b>EARNINGS:</b>			
Work Completed	\$ 137,466.68	\$ 5,887.13	\$ 143,353.81
Retention on Work Completed	\$ -	\$ -	\$ -
<b>Net Earnings on Work Completed</b>	<b>\$ 137,466.68</b>	<b>\$ 5,887.13</b>	<b>\$ 143,353.81</b>
Materials on Hand			\$ -
Retention on Materials	\$ -	\$ -	\$ -
<b>Net Earnings On Materials</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>
<b>TOTAL NET EARNINGS</b>	<b>\$ 137,466.68</b>	<b>\$ 5,887.13</b>	<b>\$ 143,353.81</b>
<b>DEDUCTIONS:</b>			
1.			\$ -
2.			\$ -
3.			\$ -
<i>Total Deductions</i>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>
<b>OTHER ADJUSTMENTS:</b>			
1. Release Retention			\$ -
2.			\$ -
3.			\$ -
<b>Total Adjustments</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>
<b>TOTAL ADJUSTED EARNINGS</b>	<b>\$ 137,466.68</b>	<b>\$ 5,887.13</b>	<b>\$ 143,353.81</b>
LESS PREVIOUS PAYMENTS			\$ (137,466.68)
<b>PAYMENT DUE THIS ESTIMATE</b>			<b>\$ 5,887.13</b>

REVIEWED BY:  for  
 David Hunt, District Engineer

APPROVED BY:   
 Charley Miller, General Manager



DAVE HUNT  
 OLYMPIC VALLEY PUBLIC SERVICE DISTRICT  
 305 OLYMPIC VALLEY ROAD  
 OLYMPIC VALLEY, CA 96146-2026

May 31, 2024  
 Invoice No: R4136.2205.PW - 19

**Invoice Total \$5,887.13**

Project R4136.2205.PW Olympic Valley PSD - MWC Intertie  
 Description of Services: Coordination with OVPSD; Submittals; Inspection scheduling  
Period April 28, 2024 to May 25, 2024

Phase 001 Task 1.0 - Project Management

**Professional Personnel**

	Hours	Rate	Amount	
Engineer III				
Marshall, Travis	1.75	150.00	262.50	
Totals	1.75		262.50	
<b>Total Labor</b>				<b>262.50</b>

Phase 003 Task 3.0 - Survey

Task Task 3.3 - Construction Staking - PWP

**Unit Billing**

Vehicle Expense - Trucks & SUV's	118.0 Miles @ 1.25	169.63	
<b>Total Units</b>		<b>169.63</b>	<b>169.63</b>

Phase 006 Task 6.0 - Construction Administration

Task Task 6.1 - Construction Admin Off-Site

**Professional Personnel**

	Hours	Rate	Amount	
Engineer II				
Dunn, Courtney	11.50	135.00	1,552.50	
Engineer III				
Marshall, Travis	18.25	150.00	2,737.50	
Engineer V				
Johnson, Kenneth	3.50	190.00	665.00	
Engineer VI				
Oto, David	2.50	200.00	500.00	
Totals	35.75		5,455.00	
<b>Total Labor</b>				<b>5,455.00</b>

**INVOICE TOTAL \$5,887.13**

DA

**Outstanding Invoices**

Number	Date	Balance
18	5/3/2024	3,376.00
<b>Total</b>		<b>3,376.00</b>



**OLYMPIC VALLEY PUBLIC SERVICE DISTRICT**  
**PROGRESS PAYMENT REPORT**

EXHIBIT # D - 5  
 3 Pages

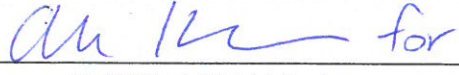
PROJECT TITLE: **OVPSD-OVMWC Emergency Intertie  
 Materials Testing**  
 PROJECT NUMBER: **10-00-150081**  
 CONTRACTOR NAME **Construction Materials Engineers, Inc.**  
 & ADDRESS: **300 Sierra Manor Dr., Suite 1  
 Reno, NV 89511**

DATE: 06/10/2024  
 PAYMENT ESTIMATE #: 1  
 PERIOD: May 2024

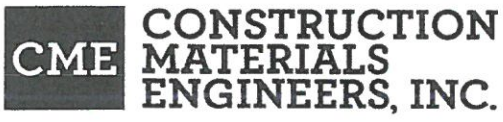
BID AMOUNT: \$ 12,600.00  
 NET CHANGE ORDERS: \$0.00  
 ADJUSTED CONTRACT AMOUNT: \$12,600.00  
 WORK COMPLETED: \$ 160.00  
 % WORK COMPLETED: 1%

ORIGINAL TIME: N/A  
 REVISED TIME: \_\_\_\_\_  
 TIME ELAPSED: \_\_\_\_\_  
 % TIME ELAPSED: \_\_\_\_\_

	<u>PREVIOUS</u>	<u>CURRENT</u>	<u>TO DATE</u>
<b>EARNINGS:</b>			
Work Completed	\$ -	\$ 160.00	\$ 160.00
Retention on Work Completed	\$ -	\$ -	\$ -
<b>Net Earnings on Work Completed</b>	<u>\$ -</u>	<u>\$ 160.00</u>	<u>\$ 160.00</u>
Materials on Hand			\$ -
Retention on Materials	\$ -	\$ -	\$ -
<b>Net Earnings On Materials</b>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>
<b>TOTAL NET EARNINGS</b>	<u>\$ -</u>	<u>\$ 160.00</u>	<u>\$ 160.00</u>
<b>DEDUCTIONS:</b>			
1.			\$ -
2.			\$ -
3.			\$ -
<b>Total Deductions</b>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>
<b>OTHER ADJUSTMENTS:</b>			
1. Release Retention			\$ -
2.			\$ -
3.			\$ -
<b>Total Adjustments</b>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>
<b>TOTAL ADJUSTED EARNINGS</b>	<u>\$ -</u>	<u>\$ 160.00</u>	<u>\$ 160.00</u>
<b>LESS PREVIOUS PAYMENTS</b>			\$ -
<b>PAYMENT DUE THIS ESTIMATE</b>			<u>\$ 160.00</u>

REVIEWED BY:  for  
 David Hunt, District Engineer

APPROVED BY:   
 Charley Miller, General Manager



**Please Remit Payment To:**  
 Construction Materials Engineers, Inc  
 300 Sierra Manor Drive, Suite 1  
 Reno, NV 89511  
 Ph: 775-851-8205 Fx: 775-851-8593

Olympic Valley PSD  
 Alexa Kinsinger  
 PO Box 2026  
 Olympic Valley, CA 96146

Invoice Date: 6/10/2024  
 Invoice #: 15890  
 Terms:  
 Due Date: 6/10/2024

Project Name 3507 OVPSD - OVMWC Emergency Interie Proj

Week Ending	Description	Hours/Units	Rate	Amount
5/17/2024	Project Manager	1	160.00	160.00
		<b>Total</b>		\$160.00
		<b>Payments/Credits</b>		\$0.00
		<b>Balance Due</b>		DA \$160.00



**CONSTRUCTION  
MATERIALS  
ENGINEERS, INC.**

*Please Remit Payment To:*  
Construction Materials Engineers, Inc.  
300 Sierra Manor Drive, Suite 1  
Reno, Nevada 89511

**INVOICE ATTACHMENT**

**Olympic Valley Public Service District**

305 Squaw Valley Rd  
Olympic Valley, CA 96146

**ATTN: Accounts Payable or Alexa Kinsinger**

[akinsinger@ovpsd.org](mailto:akinsinger@ovpsd.org)

**Project Name: OVPSD – OVMWC Emergency Intertie Project**

**CME Project Number: 3507**

**Regarding: Fees Earned for Services From May 1 through May 31, 2024**

<u>WEEK ENDING</u>	<u>DESCRIPTION</u>	<u>HOURS/UNITS</u>	<u>RATE</u>	<u>AMOUNT</u>
5/17/2024	Project Manager	1.0	\$160.00	\$160.00

**Total** \$160.00

Contract Amount Not To Exceed:	\$	<b>12,600.00</b>
Prior Billings:	\$	-
Billed Amount This Invoice:	\$	<b>160.00</b>
Remaining Contract Amount:	\$	<b>12,440.00</b>

**OLYMPIC VALLEY PUBLIC SERVICE DISTRICT**  
**PROGRESS PAYMENT REPORT**

EXHIBIT # D - 6  
 4 Pages

PROJECT TITLE: **OVPSD-OVMWC Emergency Intertie Project**  
**Construction Services**  
 PROJECT NUMBER: **10-00-150081**  
 CONTRACTOR NAME **Longo Incorporated**  
 & ADDRESS: **PO Box 6177**  
**Tahoe City, CA 96145**

DATE: 06/14/2024  
 PAYMENT ESTIMATE #: 1  
 PERIOD: May - June 2024

BID AMOUNT: \$596,575.00  
 NET CHANGE ORDERS: \$0.00  
 ADJUSTED CONTRACT AMOUNT: \$596,575.00  
 WORK COMPLETED: \$ 70,430.00  
 % WORK COMPLETED: 12%

ORIGINAL TIME: N/A  
 REVISED TIME:                       
 TIME ELAPSED:                       
 % TIME ELAPSED:                     

	<u>PREVIOUS</u>	<u>CURRENT</u>	<u>TO DATE</u>
<b>EARNINGS:</b>			
Work Completed		\$ 70,430.00	\$ 70,430.00
Retention on Work Completed	\$ -	\$ 3,521.50	\$ 3,521.50
<b>Net Earnings on Work Completed</b>	<u>\$ -</u>	<u>\$ 66,908.50</u>	<u>\$ 66,908.50</u>
Materials on Hand			\$ -
Retention on Materials	\$ -	\$ -	\$ -
<b>Net Earnings On Materials</b>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>
<b>TOTAL NET EARNINGS</b>	<u>\$ -</u>	<u>\$ 66,908.50</u>	<u>\$ 66,908.50</u>
<b>DEDUCTIONS:</b>			
1.			\$ -
2.			\$ -
3.			\$ -
<b>Total Deductions</b>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>
<b>OTHER ADJUSTMENTS:</b>			
1. Release Retention			\$ 3,521.50
2.			\$ -
3.			\$ -
<b>Total Adjustments</b>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ 3,521.50</u>
<b>TOTAL ADJUSTED EARNINGS</b>	<u>\$ -</u>	<u>\$ 66,908.50</u>	<u>\$ 66,908.50</u>
<b>LESS PREVIOUS PAYMENTS</b>			\$ -
<b>PAYMENT DUE THIS ESTIMATE</b>			<u>\$ 66,908.50</u>

REVIEWED BY: *Dave Hunt* for  
 Dave Hunt, District Engineer

APPROVED BY: *Charley Miller*  
 Charley Miller, General Manager



**Contractor's Certificate and Application for Payment**

**Contract For:**  
**To Owner:**  
 Olympic Valley Public Service District  
 PO Box 2026  
 Olympic Valley, CA 96146

**Project Location:**  
 Emergency Inertite Project

**Contract #:** 521751  
**Application #:** 1  
**Billing Period Ending:** 06/07/2024  
**Contract Date:** 05/03/2024  
**State Project #:**  
**Architect Project #:**

**From Contractor:**  
 530-581-4538  
 Longo Incorporated  
 PO Box 6177  
 Tahoe City, CA 96145

**Architect:**  
 Dowl LLC  
 5510 Longley Lane  
 Reno, NV 89511  
 775-851-4788

**Copies**  Owner  
 Contractor  
 Architect  
**Distributed To:**

**CONTRACTORS CERTIFICATE AND APPLICATION FOR PAYMENT**

This application is made for payment, as requested below, in connection with the above contract for work. See Schedule of Work attached as Exhibit A.

1. INITIAL CONTRACT AMOUNT: \$ 596,575.00
2. APPROVED CHANGE ORDERS (impacting initial contract amount): \$ -
3. CURRENT CONTRACT VALUE (Line 1 PLUS Line 2): \$ 596,575.00
4. TOTAL COMPLETED WORK & STORED MATERIALS TO DATE: \$ 70,430.00  
 (Total from Column G, Exhibit A)
5. CONTRACT RETAINAGE/RETENTION: \$ 3,521.50
  - a. 5 % of Work Completed  
 (Total of Columns D PLUS E from Exhibit A)
  - b. 5 % of Stored Material(s)  
 (Total of Column F from Exhibit A)  
 Total Retainage/Retention (Line 5a PLUS 5b) or
  - c. Total of Column 1 from Exhibit A (if variable)
6. TOTAL EARNED MINUS RETAINAGE/RETENTION: \$ 66,908.50  
 (Total of Line 4 MINUS Line 5)
7. MINUS PREVIOUS APPLICATION FOR PAYMENT: \$ -  
 (Line 6 from prior Certificate and Application for Payment)
8. CURRENT PAYMENT AMOUNT REQUESTED: \$ 66,908.50
9. BALANCE OF CONTRACT TO FINISH, INCLUDING RETAINAGE/RETENTION: \$ 529,666.50  
 (Line 3 MINUS Line 6)

SUMMARY OF APPROVED CHANGE ORDERS:	ADDITIONS	DEDUCTIONS
Change orders previously approved	\$0.00	\$0.00
Change orders approved this billing period	\$0.00	\$0.00
Total approved to date	\$0.00	\$0.00
<b>Net</b>	<b>\$0.00</b>	

**CONTRACTOR'S CERTIFICATION:**

Contractor hereby certifies that, to the best of contractor's knowledge, (1) the Work, as set forth in the Schedule of Work attached hereto as EXHIBIT A, has been completed in accordance with the contract, (2) Contractor has or will pay amounts due to contractors, material and/or equipment suppliers, and other parties who have provided work, labor, materials or services for Work under previous Applications for Payment, and (4) unless otherwise specified in the Architects' Certification, the Current Payment Amount is now due and payable.

**Contractor:** Longo Incorporated  
 By: [Signature] Date: 6-14-24  
 State of: CA  
 County of: Placer  
 Subscribed and sworn to before me this \_\_\_\_\_ day of \_\_\_\_\_

Notary Public: \_\_\_\_\_  
 My Commission expires: \_\_\_\_\_

**ARCHITECT'S CERTIFICATION:**

Architect hereby certifies that Architect has reviewed this Certificate and Application for Payment and the data comprising said Application, including the Contract, and has conducted an on-site assessment of the Work, and that, to the best of Architect's knowledge, Contractor's representations herein regarding the status and quality of the Work are true and accurate, unless otherwise described in a document attachment hereto. Architect further certifies that, in accordance with this Application and the contract, contractor is entitled to the following payment.

AMOUNT CERTIFIED

*(An explanation will be attached if the amount certified is different from the amount applied for. All amounts on this application and on Exhibit A - Schedule of Work will be changed and initialed to conform to the revised amount certified.)*

ARCHITECT: \_\_\_\_\_

BY: \_\_\_\_\_  
 (Duly Authorized Agent)

**Contractor is only entitled to the Certified Amount, which is payable only to the contractor.**







**Longo Incorporated**

PO Box 6177  
Tahoe City, CA 96145

**Invoice**

Date	Invoice #
6/12/2024	9884

License: 737266

Bill To
Olympic Valley Public Service District PO Box 2026 Olympic Valley, CA 96146

P.O. No.	Terms	Project
	Net 10	Emergency Intertie Pr...

Description	Est Amt	Prior Amt	Est Qty	Qty	Rate	Amount
1. Mobilization & Demobilization	29,000.00			0.7	29,000.00	20,300.00
2. Temporary Traffic Control	61,600.00			0	61,600.00	0.00
3. Temporary Erosion Control	15,000.00			0.9	15,000.00	13,500.00
4. Connection to Existing Water Main	38,000.00		4	1	9,500.00	9,500.00
5. 6-Inch Waterline Install	24,000.00		100	0	240.00	0.00
6. 4-Inch Waterline Install	20,000.00		125	64	160.00	10,240.00
7. 12-Inch Gate Valve Install	8,500.00			0	8,500.00	0.00
8. 6-Inch Gate Valve	9,000.00		2	0	4,500.00	0.00
9. 4-Inch Gate Valve	7,500.00		2	1	3,750.00	3,750.00
10. 3-Inch Gate Valve	5,700.00		2	0	2,850.00	0.00
11. Asphalt Trench Patch (8" AC/8" AB)	16,425.00		73	0	225.00	0.00
12. Asphalt Trench Patch (3" AC/3" AB)	16,450.00		175	0	94.00	0.00
13. Pressure Reducing Valve	105,600.00			0	105,600.00	0.00
14. Electrical for Pressure Reducing Valve	88,500.00			0	88,500.00	0.00
15. Booster Pump Station Construction	87,600.00			0.15	87,600.00	13,140.00
16. Electrical for Booster Pump Station	34,200.00			0	34,200.00	0.00
17. 2-Inch Blow Off Valve Assembly	19,500.00		3	0	6,500.00	0.00
18. Non-Excavated Rock Removal	10,000.00		5	0	2,000.00	0.00
Subtotal						70,430.00
Amount of Retainage					-5.00%	-3,521.50

<b>Total</b>						\$66,908.50
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Phone #	Fax #
530-581-4538	

<b>Payments/Credits</b>	\$0.00
<b>Balance Due</b>	\$66,908.50

AK



**OLYMPIC VALLEY PUBLIC SERVICE DISTRICT**  
**PROGRESS PAYMENT REPORT**

EXHIBIT # D - 7  
 3 Pages


PROJECT TITLE: **Zone 3 Tank Recoating Project**  
 Inspection Services  
 PROJECT NUMBER: **10-00-150040**  
 CONTRACTOR NAME & ADDRESS: **Construction Materials Engineers, Inc.**  
**300 Sierra Manor Drive, Suite 1**  
**Reno, NV 89511**


DATE: 06/10/2024  
 PAYMENT ESTIMATE #: 5  
 PERIOD: May 2024

BID AMOUNT: \$23,780.00  
 NET CHANGE ORDERS: \$0.00  
 ADJUSTED CONTRACT AMOUNT: \$23,780.00  
 WORK COMPLETED: \$ 16,342.50  
 % WORK COMPLETED: 69%

ORIGINAL TIME: N/A  
 REVISED TIME: \_\_\_\_\_  
 TIME ELAPSED: \_\_\_\_\_  
 % TIME ELAPSED: \_\_\_\_\_

	<u>PREVIOUS</u>	<u>CURRENT</u>	<u>TO DATE</u>
<b>EARNINGS:</b>			
Work Completed	\$13,875.00	\$2,467.50	\$ 16,342.50
Retention on Work Completed	\$ -	\$ -	\$ -
<b>Net Earnings on Work Completed</b>	<u>\$ 13,875.00</u>	<u>\$ 2,467.50</u>	<u>\$ 16,342.50</u>
Materials on Hand			\$ -
Retention on Materials	\$ -	\$ -	\$ -
<b>Net Earnings On Materials</b>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>
<b>TOTAL NET EARNINGS</b>	<u>\$ 13,875.00</u>	<u>\$ 2,467.50</u>	<u>\$ 16,342.50</u>
<b>DEDUCTIONS:</b>			
1.			\$ -
2.			\$ -
3.			\$ -
<i>Total Deductions</i>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>
<b>OTHER ADJUSTMENTS:</b>			
1. Release Retention			\$ -
2.			\$ -
3.			\$ -
<b>Total Adjustments</b>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>
<b>TOTAL ADJUSTED EARNINGS</b>	<u>\$ 13,875.00</u>	<u>\$ 2,467.50</u>	<u>\$ 16,342.50</u>
<b>LESS PREVIOUS PAYMENTS</b>			<u>\$ (13,875.00)</u>
<b>PAYMENT DUE THIS ESTIMATE</b>			<u>\$ 2,467.50</u>

REVIEWED BY:  for  
 David Hunt, District Engineer

APPROVED BY:   
 Charley Miller, General Manager



**Please Remit Payment To:**  
 Construction Materials Engineers, Inc  
 300 Sierra Manor Drive, Suite 1  
 Reno, NV 89511  
 Ph: 775-851-8205 Fx: 775-851-8593

Olympic Valley PSD  
 Alexa Kinsinger  
 PO Box 2026  
 Olympic Valley, CA 96146

Invoice Date: 6/7/2024  
 Invoice #: 15885  
 Terms:  
 Due Date: 6/7/2024

Project Name 3248 Zone 3 and West Tank NACE

Week Ending	Description	Hours/Units	Rate	Amount
5/24/2024	Project Manager	0.5	185.00	92.50
	NACE Inspector	16	145.00	2,320.00
5/31/2024	Project Manager Assistant	0.5	110.00	55.00
		<b>Total</b>		\$2,467.50
		<b>Payments/Credits</b>		\$0.00
		<b>Balance Due</b>		\$2,467.50



**CONSTRUCTION  
MATERIALS  
ENGINEERS, INC.**

*Please Remit Payment To:*  
Construction Materials Engineers, Inc.  
300 Sierra Manor Drive, Suite 1  
Reno, Nevada 89511

**INVOICE ATTACHMENT**

**OLYMPIC VALLEY PUBLIC SERVICE DISTRICT**

305 Squaw Valley Rd  
Olympic Valley, CA 96146

**ATTN: Accounts Payable or Alexa Kinsinger, PE**  
[akinsinger@ovpsd.org](mailto:akinsinger@ovpsd.org)

**Project Name: 135,000 Gallon Zone 3 Tank Coating Project and West Tank 11-  
Month Warranty NACE Tank Coating Inspections**

**CME Project Number: 3248**

**Regarding: Fees Earned for Services From May 21 through May 31, 2024**

<u>WEEK ENDING</u>	<u>DESCRIPTION</u>	<u>HOURS/UNITS</u>	<u>RATE</u>	<u>AMOUNT</u>
5/24/2024	Project Manager	0.5	\$185.00	\$92.50
	NACE Inspector	16.0	\$145.00	\$2,320.00
5/31/2024	Project Manager Assistant	0.5	\$110.00	\$55.00

**Total** \$2,467.50

Contract Amount Not To Exceed:	\$	<b>23,780.00</b>
Prior Billings:	\$	<b>13,875.00</b>
Billed Amount This Invoice:	\$	<b>2,467.50</b>
Remaining Contract Amount:	\$	<b>7,437.50</b>

**OLYMPIC VALLEY PUBLIC SERVICE DISTRICT**  
**PROGRESS PAYMENT REPORT**

EXHIBIT # D - 8  
 4 Pages

PROJECT TITLE: **West Tank Recoating Project**  
 PROJECT NUMBER: **10-00-150071**  
 CONTRACTOR NAME **Olympus & Associates**  
 & ADDRESS: **4855 Burge Lane**  
**Reno, NV 89506**

DATE: 05/28/2024  
 PAYMENT ESTIMATE #: 3  
 PERIOD: May 2024

BID AMOUNT: \$364,750.00  
 NET CHANGE ORDERS: \$ 48,492.11  
 ADJUSTED CONTRACT AMOUNT: \$413,242.11  
 WORK COMPLETED: \$ 413,242.11  
 % WORK COMPLETED: 100%

ORIGINAL TIME: N/A  
 REVISED TIME: \_\_\_\_\_  
 TIME ELAPSED: \_\_\_\_\_  
 % TIME ELAPSED: \_\_\_\_\_

	<u>PREVIOUS</u>	<u>CURRENT</u>	<u>TO DATE</u>
<b>EARNINGS:</b>			
Work Completed	\$ 406,992.11	\$6,250.00	\$ 413,242.11
Retention on Work Completed	\$ 20,349.61	\$ 312.50	\$ 20,662.11
<b>Net Earnings on Work Completed</b>	<b>\$ 386,642.50</b>	<b>\$5,937.50</b>	<b>\$ 392,580.00</b>
Materials on Hand			\$ -
Retention on Materials	\$ -	\$ -	\$ -
<b>Net Earnings On Materials</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>
<b>TOTAL NET EARNINGS</b>	<b>\$ 386,642.50</b>	<b>\$ 5,937.50</b>	<b>\$ 392,580.00</b>
<b>DEDUCTIONS:</b>			
1.			\$ -
2.			\$ -
3.			\$ -
<b>Total Deductions</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>
<b>OTHER ADJUSTMENTS:</b>			
1. Release Retention			\$ 20,662.11
2.			\$ -
3.			\$ -
<b>Total Adjustments</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 20,662.11</b>
<b>TOTAL ADJUSTED EARNINGS</b>	<b>\$ 386,642.50</b>	<b>\$ 5,937.50</b>	<b>\$ 392,580.00</b>
<b>LESS PREVIOUS PAYMENTS</b>			<b>\$ (386,642.50)</b>
<b>PAYMENT DUE THIS ESTIMATE</b>			<b>\$ 5,937.50</b>

REVIEWED BY: David Hunt for  
 David Hunt, District Engineer

APPROVED BY: Charley Miller  
 Charley Miller, General Manager



**OLYMPUS AND ASSOCIATES, INC.**

P. O. Box 8015  
Reno, NV 89507-8015

Phone # 775-322-0346      olympusandassociates@gmail.com  
Fax # 775-322-0288

**Invoice**

DATE	INVOICE #
12/28/23	2023-10

BILL TO
Olympic Valley PSD 305 Olympic Vly Rd. Olympic Valley, CA 96146

DESCRIPTION	AMOUNT
Original Contract	6,250.00
Retention Receivable	-312.50
<b>Total</b>	<b>DA \$5,937.50</b>



# Contractor's Application for Payment No. 3

Application Period: 01/01/2022-05/31/2024 Application Date: 5.28.2024	
To (Owner): Olympic Valley Public Service District Project: West Tank Coating Project Owner's Contract No.:	From (Contractor): Olympus and Associates, Inc Contract: Engineer's Project No.:

### Application For Payment Change Order Summary

Approved Change Orders Number	Additions	Deductions	
1	\$43,050.00		
2	\$6,442.11		
TOTALS			
			\$49,492.11
NET CHANGE BY CHANGE ORDERS			

1. ORIGINAL CONTRACT PRICE..... \$ 3364,750.00
2. Net change by Change Orders..... \$ 549,492.11
3. Current Contract Price (Line 1 ± 2)..... \$ 3414,242.11
4. TOTAL COMPLETED AND STORED TO DATE (Column F total on Progress Estimates)..... \$ 3413,242.11
5. RETAINAGE:
  - a. 5%  Work Completed..... \$ -520,662.11
  - b.  Stored Material..... \$ -520,662.11
  - c. Total Retainage (Line 5.a + Line 5.b)..... \$ -520,662.11
6. AMOUNT ELIGIBLE TO DATE (Line 4 - Line 5.c)..... \$ 3392,580.00
7. LESS PREVIOUS PAYMENTS (Line 6 from prior Application)..... \$ 3386,642.50
8. AMOUNT DUE THIS APPLICATION..... \$ 55,937.50
9. BALANCE TO FINISH, PLUS RETAINAGE (Column G total on Progress Estimates + Line 5.e above)..... \$ 220,662.11

<b>Contractor's Certification</b> The undersigned Contractor certifies, to the best of its knowledge, the following: (1) All previous progress payments received from Owner on account of Work done under the Contract have been applied on account to discharge Contractor's legitimate obligations incurred in connection with the Work covered by prior Applications for Payment. (2) Title to all Work, materials and equipment incorporated in said Work, or otherwise listed in or covered by this Application for Payment, will pass to Owner at time of payment free and clear of all Liens, security interests, and encumbrances (except such as are covered by a bond acceptable to Owner indemnifying Owner against any such Liens, security interest, or encumbrances); and (3) All the Work covered by this Application for Payment is in accordance with the Contract Documents and is not defective.	Date: <b>05/28/2024</b>
---	-------------------------

Payment of: \$	(Line 8 or other - attach explanation of the other amount)
is recommended by:	(Date) <u>6/1/24</u>
Payment of: \$	(Line 8 or other - attach explanation of the other amount)
is approved by:	(Owner) (Date)
Approved by:	Funding or Financing Entity (if applicable) (Date)



**OLYMPIC VALLEY PUBLIC SERVICE DISTRICT  
PROGRESS PAYMENT REPORT**

**EXHIBIT D-9  
2 Pages**

PROJECT TITLE: **Fire Department Compensation Study**

DATE: 05/31/2024  
PAYMENT ESTIMATE #: 3

PROJECT NUMBER: **20-12-732000**

PERIOD: May 2024

CONTRACTOR NAME **Bryce Consulting, Inc.**  
& ADDRESS: **1024 Iron Point Road, Suite 100  
Folsom, CA 95630**

BID AMOUNT: \$ 10,070.00  
NET CHANGE ORDERS: \$0.00  
ADJUSTED CONTRACT AMOUNT: \$10,070.00  
WORK COMPLETED: \$ 8,265.00  
% WORK COMPLETED: 82%

ORIGINAL TIME: N/A  
REVISED TIME: \_\_\_\_\_  
TIME ELAPSED: \_\_\_\_\_  
% TIME ELAPSED: \_\_\_\_\_

	<u>PREVIOUS</u>	<u>CURRENT</u>	<u>TO DATE</u>
<b>EARNINGS:</b>			
Work Completed	\$ 5,795.00	\$ 2,470.00	\$ 8,265.00
Retention on Work Completed (5%)		\$ -	\$ -
<b>Net Earnings on Work Completed</b>	<u>\$ 5,795.00</u>	<u>\$ 2,470.00</u>	<u>\$ 8,265.00</u>
Materials on Hand	\$ -		\$ -
Retention on Materials (5%)	\$ -	\$ -	\$ -
<b>Net Earnings On Materials</b>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>
<b>TOTAL NET EARNINGS</b>	<u>\$ 5,795.00</u>	<u>\$ 2,470.00</u>	<u>\$ 8,265.00</u>
<b>DEDUCTIONS:</b>			
1.			\$ -
2.			\$ -
3.			\$ -
<b>Total Deductions</b>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>
<b>OTHER ADJUSTMENTS:</b>			
1. Release Retention			\$ -
2.			\$ -
3.			\$ -
<b>Total Adjustments</b>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>
<b>TOTAL ADJUSTED EARNINGS</b>	<u>\$ 5,795.00</u>	<u>\$ 2,470.00</u>	<u>\$ 8,265.00</u>
LESS PREVIOUS PAYMENTS			\$ (5,795.00)
<b>PAYMENT DUE THIS ESTIMATE</b>			<u>\$ 2,470.00</u>

REVIEWED BY:   
Jessica Grunst, Account Clerk II/ HR Specialist

APPROVED BY:   
Charley Miller, General Manager



**Bryce Consulting, Inc.**

**1024 Iron Point Road, Suite 100  
Folsom, CA 95630**

Date	Invoice #
5/31/2024	4726

Attention
Jessica Grunst Account Clerk II & HR Specialist Olympic Valley Public Service District 305 Olympic Valley Road Olympic Valley, CA 96146

Description	P.O. No.	Project
	Hours	Amount
Human Resources Technical Services	13	2,470.00
Thank you	<b>Total</b>	<b>\$2,470.00</b>

Phone #	E-mail
916-813-0199	jsullivan@bryceconsulting.com

**OLYMPIC VALLEY PUBLIC SERVICE DISTRICT**  
**PROGRESS PAYMENT REPORT**

**EXHIBIT D-10**  
**6 Pages**

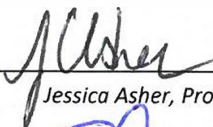
PROJECT TITLE: **Website Redesign and Migration**  
 PROJECT NUMBER: **10-09-779000**  
 CONTRACTOR NAME & ADDRESS: **Alpen Lily, LLC**  
**PO Box 208**  
**Carnelian Bay, CA 96140**

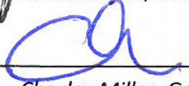
DATE: 06/13/2024  
 PAYMENT ESTIMATE #: 1  
 PERIOD: 5/20/24 - 6/12/24

BID AMOUNT: \$ 13,500.00  
 NET CHANGE ORDERS: \$0.00  
 ADJUSTED CONTRACT AMOUNT: \$13,500.00  
 WORK COMPLETED: \$ 7,275.00  
 % WORK COMPLETED: 54%

ORIGINAL TIME: N/A  
 REVISED TIME: \_\_\_\_\_  
 TIME ELAPSED: \_\_\_\_\_  
 % TIME ELAPSED: \_\_\_\_\_

	<u>PREVIOUS</u>	<u>CURRENT</u>	<u>TO DATE</u>
<b>EARNINGS:</b>			
Work Completed	\$ -	\$ 7,275.00	\$ 7,275.00
Retention on Work Completed (5%)	\$ -	\$ -	\$ -
<b>Net Earnings on Work Completed</b>	<u>\$ -</u>	<u>\$ 7,275.00</u>	<u>\$ 7,275.00</u>
Materials on Hand	\$ -		\$ -
Retention on Materials (5%)	\$ -	\$ -	\$ -
<b>Net Earnings On Materials</b>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>
<b>TOTAL NET EARNINGS</b>	<u>\$ -</u>	<u>\$ 7,275.00</u>	<u>\$ 7,275.00</u>
<b>DEDUCTIONS:</b>			
1.			\$ -
2.			\$ -
3.			\$ -
<b>Total Deductions</b>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>
<b>OTHER ADJUSTMENTS:</b>			
1. Release Retention			\$ -
2.			\$ -
3.			\$ -
<b>Total Adjustments</b>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>
<b>TOTAL ADJUSTED EARNINGS</b>	<u>\$ -</u>	<u>\$ 7,275.00</u>	<u>\$ 7,275.00</u>
LESS PREVIOUS PAYMENTS			\$ -
<b>PAYMENT DUE THIS ESTIMATE</b>			<u>\$ 7,275.00</u>

REVIEWED BY:   
 Jessica Asher, Program Manager

APPROVED BY:   
 Charley Miller, General Manager



Alpen Lily, LLC  
(530) 448-4833  
PO Box 208  
Carnelian Bay, CA 96140  
United States

Billed To  
Jessica Asher  
Olympic Valley Public Service  
District

Date of Issue  
06/13/2024  
  
Due Date  
07/13/2024

Invoice Number  
0001855

Amount Due (USD)  
**\$7,275.00**

Description	Rate	Qty	Line Total
<b>General</b> (Olympic Valley Public Service District - website redesign) May 20, 2024 Project setup and admin; planning and PM	\$150.00	2.25	\$337.50
<b>Development</b> (Olympic Valley Public Service District - website redesign) May 20, 2024 Pre-meeting, meeting, set up document table for easy selection of docs to migrate	\$150.00	1.75	\$262.50
<b>Project Management</b> (Olympic Valley Public Service District - website redesign) May 21, 2024 Page list	\$150.00	1.5	\$225.00
<b>Project Management</b> (Olympic Valley Public Service District - website redesign) May 21, 2024 Photo review and save	\$150.00	0.25	\$37.50
<b>Design</b> (Olympic Valley Public Service District - website redesign) May 21, 2024 Wireframe creation	\$150.00	0.75	\$112.50
<b>General</b> (Olympic Valley Public Service District - website redesign) May 21, 2024 Site architecture	\$150.00	0.5	\$75.00
<b>Design</b>	\$150.00	0.5	\$75.00

(Olympic Valley Public Service District - website redesign) May 22,  
2024  
Wireframe V2

General (Olympic Valley Public Service District - website redesign) May 22, 2024 Site architecture; wireframe adjust	\$150.00	2	\$300.00
Development (Olympic Valley Public Service District - website redesign) May 23, 2024 Base install	\$150.00	0.25	\$37.50
Project Management (Olympic Valley Public Service District - website redesign) May 24, 2024 Site map meeting	\$150.00	0.75	\$112.50
General (Olympic Valley Public Service District - website redesign) May 25, 2024 Home page design prep	\$150.00	0.5	\$75.00
General (Olympic Valley Public Service District - website redesign) May 28, 2024 Review PDF checklist issues; Home page mockup direction; subpage setup	\$150.00	0.5	\$75.00
General (Olympic Valley Public Service District - website redesign) May 28, 2024 Site map review and restructure	\$150.00	0.5	\$75.00
Design (Olympic Valley Public Service District - website redesign) May 28, 2024 Homepage	\$150.00	3.5	\$525.00
General (Olympic Valley Public Service District - website redesign) May 29, 2024 Review options for board meeting handling; site map adjustments; board meeting content type review	\$150.00	1.75	\$262.50
Design (Olympic Valley Public Service District - website redesign) May 29, 2024 Homepage changes	\$150.00	0.5	\$75.00
Design (Olympic Valley Public Service District - website redesign) May 30, 2024 Interior page	\$150.00	0.5	\$75.00
Development	\$150.00	1	\$150.00

(Olympic Valley Public Service District - website redesign) May 30, 2024  
Create nav menus

Development \$150.00 2.75 \$412.50  
(Olympic Valley Public Service District - website redesign) May 30, 2024  
Add pages using bulk page plugin

General \$150.00 0.25 \$37.50  
(Olympic Valley Public Service District - website redesign) May 30, 2024  
Subpage review

Development \$150.00 1.5 \$225.00  
(Olympic Valley Public Service District - website redesign) May 30, 2024  
Board document library logic

Design \$150.00 0.5 \$75.00  
(Olympic Valley Public Service District - website redesign) May 30, 2024  
Interior

Project Management \$150.00 1.5 \$225.00  
(Olympic Valley Public Service District - website redesign) May 31, 2024  
Page assignment and org

Development \$150.00 2.75 \$412.50  
(Olympic Valley Public Service District - website redesign) Jun 3, 2024  
Board table setup

Development \$150.00 0.5 \$75.00  
(Olympic Valley Public Service District - website redesign) Jun 4, 2024  
Filter adjustments

Design \$150.00 0.5 \$75.00  
(Olympic Valley Public Service District - website redesign) Jun 4, 2024  
Homepage changes

Design \$150.00 0.25 \$37.50  
(Olympic Valley Public Service District - website redesign) Jun 5, 2024  
Homepage design

General \$150.00 0.25 \$37.50  
(Olympic Valley Public Service District - website redesign) Jun 6, 2024  
Design and project org

Development \$150.00 0.25 \$37.50  
(Olympic Valley Public Service District - website redesign) Jun 6, 2024  
Alert bar additon

Development \$150.00 1.25 \$187.50  
(Olympic Valley Public Service District - website redesign) Jun 6, 2024  
Header

Design (Olympic Valley Public Service District - website redesign) Jun 7, 2024 Interior	\$150.00	0.25	\$37.50
Development (Olympic Valley Public Service District - website redesign) Jun 7, 2024 Homepage, header and footer	\$150.00	2	\$300.00
Development (Olympic Valley Public Service District - website redesign) Jun 7, 2024 Add Packet field	\$150.00	0.25	\$37.50
Development (Olympic Valley Public Service District - website redesign) Jun 10, 2024 Home, interior, header, footer, responsive, alert, calendar	\$150.00	4	\$600.00
Design (Olympic Valley Public Service District - website redesign) Jun 10, 2024 OVFD homepage	\$150.00	0.5	\$75.00
Development (Olympic Valley Public Service District - website redesign) Jun 11, 2024 Dynamic sidebar menu code	\$150.00	1.25	\$187.50
Development (Olympic Valley Public Service District - website redesign) Jun 11, 2024 Homepage	\$150.00	1.5	\$225.00
Design (Olympic Valley Public Service District - website redesign) Jun 11, 2024 OVFD Homepage	\$150.00	0.25	\$37.50
Development (Olympic Valley Public Service District - website redesign) Jun 11, 2024 Board doc input	\$150.00	1.75	\$262.50
Development (Olympic Valley Public Service District - website redesign) Jun 11, 2024 Interior and header	\$150.00	2.75	\$412.50
Development (Olympic Valley Public Service District - website redesign) Jun 12, 2024 Responsive, sidebar, calendar of events	\$150.00	2.25	\$337.50
Development (Olympic Valley Public Service District - website redesign) Jun 12, 2024 Page builds	\$150.00	0.25	\$37.50
		Subtotal	7,275.00
		Tax	0.00
		Total	7,275.00
		Amount Paid	0.00

---

Amount Due (USD)

\$7,275.00

Terms

Thank you for your business!

Please make checks payable to Alpen Lily LLC.



**OLYMPIC VALLEY PUBLIC SERVICE DISTRICT**  
**PROGRESS PAYMENT REPORT**

**EXHIBIT D-11**  
**2 Pages**

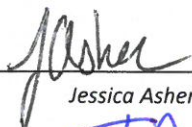
PROJECT TITLE: **OV Fuels Reduction Project (OV-1)**  
 PROJECT NUMBER: **20-12-732000**  
 CONTRACTOR NAME: **Feather River Forestry LLC**  
 & ADDRESS: **PO Box 1411**  
**Quincy, CA 95971**

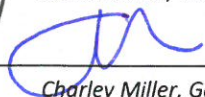
DATE: 06/10/2024  
 PAYMENT ESTIMATE #: 4  
 PERIOD: 11/2/23 - 5/30/24

BID AMOUNT: \$ 23,160.00  
 NET CHANGE ORDERS: \$0.00  
 ADJUSTED CONTRACT AMOUNT: \$23,160.00  
 WORK COMPLETED: \$ 22,960.56  
 % WORK COMPLETED: 99%

ORIGINAL TIME: N/A  
 REVISED TIME: \_\_\_\_\_  
 TIME ELAPSED: \_\_\_\_\_  
 % TIME ELAPSED: \_\_\_\_\_

	<u>PREVIOUS</u>	<u>CURRENT</u>	<u>TO DATE</u>
<b>EARNINGS:</b>			
Work Completed	\$ 19,251.36	\$ 3,709.20	\$ 22,960.56
Retention on Work Completed (5%)	\$ -	\$ -	\$ -
<b>Net Earnings on Work Completed</b>	<u>\$ 19,251.36</u>	<u>\$ 3,709.20</u>	<u>\$ 22,960.56</u>
Materials on Hand	\$ -		\$ -
Retention on Materials (5%)	\$ -	\$ -	\$ -
<b>Net Earnings On Materials</b>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>
<b>TOTAL NET EARNINGS</b>	<u>\$ 19,251.36</u>	<u>\$ 3,709.20</u>	<u>\$ 22,960.56</u>
<b>DEDUCTIONS:</b>			
1.			\$ -
2.			\$ -
3.			\$ -
<i>Total Deductions</i>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>
<b>OTHER ADJUSTMENTS:</b>			
1. Release Retention			\$ -
2.			\$ -
3.			\$ -
<b>Total Adjustments</b>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>
<b>TOTAL ADJUSTED EARNINGS</b>	<u>\$ 19,251.36</u>	<u>\$ 3,709.20</u>	<u>\$ 22,960.56</u>
LESS PREVIOUS PAYMENTS			\$ (19,251.36)
<b>PAYMENT DUE THIS ESTIMATE</b>			<u>\$ 3,709.20</u>

REVIEWED BY:   
*Jessica Asher, Program Manager*

APPROVED BY:   
*Charley Miller, General Manager*



Feather River Forestry LLC  
PO Box 1411  
Quincy, CA 95971 US  
(530) 927-7095  
dbanchio@gmail.com

# INVOICE

**BILL TO**  
Olympic Valley Community  
Services District

**INVOICE #** 1378  
**DATE** 06/10/2024  
**DUE DATE** 06/10/2024  
**TERMS** Due on receipt

**PROJECT #**  
OV-1

DATE	ACTIVITY	DESCRIPTION	QTY	RATE	AMOUNT
11/02/2023	Administration	Final seasonal inspection for 2023 - operations not complete.	7:00	100.00	700.00
01/10/2024	Consulting	Progress reporting	1:00	100.00	100.00
05/18/2024	Administration	Check soil conditions, cutting operations.	8	100.00	800.00
05/24/2024	Administration	Check active timber operations	8	100.00	800.00
05/30/2024	Administration	Check active timber operations	8	100.00	800.00
05/30/2024	Vehicle Mileage	Crew Transportation: Cumulative for invoice, round trip from Meadow Valley CA to OV-1 project site Olympic Valley CA @ 190mi/RT	760	0.67	509.20

BALANCE DUE

**\$3,709.20**

**OLYMPIC VALLEY PUBLIC SERVICE DISTRICT**  
**PROGRESS PAYMENT REPORT**

**EXHIBIT D-12**  
**2 Pages**


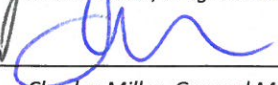
PROJECT TITLE: **OV Fuels Reduction Project (OV-1)**  
 PROJECT NUMBER: **20-12-732000**  
 CONTRACTOR NAME: **Crosscheck Services**  
 & ADDRESS: **PO Box 3713**  
**Olympic Valley, CA 96146**

DATE: 06/15/2024  
 PAYMENT ESTIMATE #: 3  
 PERIOD: 5/16/24 - 6/15/24

BID AMOUNT: \$ 462,000.00  
 NET CHANGE ORDERS: \$0.00  
 ADJUSTED CONTRACT AMOUNT: \$462,000.00  
 WORK COMPLETED: \$ 404,250.00  
 % WORK COMPLETED: 88%

ORIGINAL TIME: \_\_\_\_\_  
 REVISED TIME: \_\_\_\_\_  
 TIME ELAPSED: \_\_\_\_\_  
 % TIME ELAPSED: \_\_\_\_\_

	<u>PREVIOUS</u>	<u>CURRENT</u>	<u>TO DATE</u>
<b>EARNINGS:</b>			
Work Completed	\$ 211,750.00	\$ 192,500.00	\$ 404,250.00
Retention on Work Completed (5%)	\$ -	\$ -	\$ -
<b>Net Earnings on Work Completed</b>	<u>\$ 211,750.00</u>	<u>\$ 192,500.00</u>	<u>\$ 404,250.00</u>
Materials on Hand	\$ -		\$ -
Retention on Materials (5%)	\$ -	\$ -	\$ -
<b>Net Earnings On Materials</b>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>
<b>TOTAL NET EARNINGS</b>	<u>\$ 211,750.00</u>	<u>\$ 192,500.00</u>	<u>\$ 404,250.00</u>
<b>DEDUCTIONS:</b>			
1.			\$ -
2.			\$ -
3.			\$ -
<b>Total Deductions</b>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>
<b>OTHER ADJUSTMENTS:</b>			
1. Release Retention			\$ -
2.			\$ -
3.			\$ -
<b>Total Adjustments</b>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>
<b>TOTAL ADJUSTED EARNINGS</b>	<u>\$ 211,750.00</u>	<u>\$ 192,500.00</u>	<u>\$ 404,250.00</u>
LESS PREVIOUS PAYMENTS			\$ (211,750.00)
<b>PAYMENT DUE THIS ESTIMATE</b>			<u>\$ 192,500.00</u>

REVIEWED BY:   
 Jessica Asher, Program Manager  
 APPROVED BY:   
 Charley Miller, General Manager



1264 LANNY LANE  
 PO BOX 3713  
 OLYMPIC VALLEY, CA 96146  
 OFFICE & FAX: 530.581.4225  
 MOBILE: 530.412.0622  
 EMAIL: DJCMERCER@HOTMAIL.COM

Bill To:  
 Olympic Valley Public Service District  
 PO box 2026  
 Olympic Valley CA 96146

Date	Invoice No.	P.O. Number	Project	Terms
06/15/24	24-8	5GG21226	OV-1	Due on receipt

Item	Description	Quantity	Rate	Amount
Service	Per acre fuel reduction	50	3,850.00	192,500.00
			0.00	0.00

Thank you

**Total**      **\$192,500.00**

OLYMPIC VALLEY PUBLIC SERVICE DISTRICT  
BOARD OF DIRECTORS MEETING MINUTES #929  
MAY 28, 2024

<https://www.ovpsd.org/board-agenda-may-2024>

**A. Call to Order, Roll Call, and Pledge of Allegiance.**

Director Cox called the meeting to order at 8:30 a.m.

**Directors Present:** Dale Cox, Katy Hover-Smoot, Bill Hudson, and Fred Ilfeld.

**Directors Absent:** Katrina Smolen

**Staff Present:** Jessica Asher, Program Manager & Board Secretary; Gary Bell, Legal Counsel; Brandon Burks, Operations Manager; Brad Chisholm, Fire Chief; Sam Donahue, Operations Supervisor; Dave Hunt, Interim General Manager & District Engineer; Alexa Kinsinger, Assistant Engineer; Charley Miller, General Manager; and Danielle Mueller, Finance & Administration Manager.

**Others Present:** Richard Koffler, Jean Lange, Roger Renfo.

Mr. Burks led the Pledge of Allegiance.

**B. Community Informational Items.**

**B-1** Olympic Valley Watershed Alliance (OVWA) – None.

**B-2** Friends of Olympic Valley (FoOV) – None.

**B-3** Olympic Valley Design Review Committee (OVDRC) – None.

**B-4** Olympic Valley Municipal Advisory Council (OVMAC) – None.

**B-5** Olympic Valley Mutual Water Company (OVMWC)—Mr. Koffler reported that OVMWC's financial position remains favorable, and the rates and budget are expected to be approved in June. He provided an update on current capital and maintenance projects and the installation of cellular endpoint upgrades.

**B-6** Firewise Community – Chief Chisholm provided an update on upcoming green waste disposal days and the Eastern Placer Unified Command Training to be held in June.

**B-7** Tahoe-Truckee Sanitation Agency (T-TSA) – Director Cox reviewed the T-TSA Board Meeting summary, highlighting the agency's proposed increase in rate structure and the agency's current employee compensation study.

**C. Public Comment/Presentation.**

**C-1** General Manager Oath of Office

Ms. Asher, Board Secretary, administered the oath of office to Charley Miller, General Manager.

**D. Financial Consent Agenda Items.**

Director Hudson convened with staff on May 28<sup>th</sup>, 2024, from approximately 7:45 – 8:25 A.M. to review items D-1 through D-14, and other finance-related items on the agenda. Ms. Mueller and Director Hudson summarized the meeting.

Public Comment – None.

Director Ilfeld motioned to approve the financial consent agenda, which Director Hudson seconded. The motion passed.

Cox – Yes | Hover-Smoot –Yes| Hudson – Yes | Ilfeld – Yes | Smolen – Absent

**E. Approve Minutes.**

**E-1 Minutes for the Regular Board of Directors meeting of March 26<sup>th</sup>, 2024.**

The Board reviewed the items, accepted public comment, and approved item E-1.

Public Comment – None.

Director Ilfeld made a motion to approve the minutes of the Board of Directors meeting of April 30<sup>th</sup>, 2024, which Director Hudson seconded. The motion passed.

Cox – Yes | Hover-Smoot –Abstain| Hudson – Yes | Ilfeld – Yes | Smolen – Absent

Director Hover-Smoot motioned to adjourn the OVPSD meeting at 8:52 AM and for the Board to reconvene as the Olympic Valley Groundwater Management Plan (GMP) Implementation Group, which was seconded by Director Hudson. The motion passed.

Cox – Yes | Hover-Smoot –Yes| Hudson – Yes | Ilfeld – Yes | Smolen – Absent

**A. OVGMP – Call to Order and Roll Call.**

Dale Cox called the meeting of the Olympic Valley Groundwater Management Plan (GMP) Implementation Group to order at 8:52 a.m.

**Directors Present:** Dale Cox, Katy Hover-Smoot, Bill Hudson, and Fred Ilfeld.

**Directors Absent:** Katrina Smolen

Ms. Asher announced that Pursuant to Government Code section 54952.3, the Board does not receive any additional compensation over and above their \$600 monthly compensation.

**B. GMP Advisory Committee Report.**

The Board reviewed the item, accepted public comment, and considered the recommendations from the Advisory Committee. The Implementation Group recommended the OVPSD Board approve a professional services agreement with UES to complete the Groundwater Database Update.

Mr. Hunt summarized the Advisory Committee meeting on May 22nd, 2024, provided an update on the GMP's recent activities, and discussed the importance of the Water Management Action Plan (WMAP) to inform the District's conservation measures.

Ms. Kinsinger provided information about the Groundwater Database and the functionality of the current tool. Due to changes in District staffing, the most recent data is from 2015-2018. The OVGMP six-year review and report recommended updating, improving, and maintaining the database. The four primary pumpers in the Valley (OVPSD, OVMWC, Palisades Tahoe, and Everline Resort) approved the proposal and a cost-share fee funding schedule. The Advisory Committee recommended approval of the Groundwater Database Update and Professional Services Agreement with UES.

Public Comment – None.

Director Hover-Smoot made a motion to recommend approval of UES's Groundwater Database Update proposal, which will be later maintained by District staff. The motion was seconded by Director Hudson. The motion passed.

Cox – Yes | Hover-Smoot – Yes | Hudson – Yes | Ilfeld – Yes | Smolen – Absent

### **C. Adjourn**

Director Hover-Smoot made a motion to adjourn OVGMP Implementation Group meeting at 9:11 AM, which was seconded by Director Ilfeld. The motion passed.

Cox – Yes | Hover-Smoot – Yes | Hudson – Yes | Ilfeld – Yes | Smolen – Absent

Director Cox called to order the OVPSD Board at 9:11 AM.

### **F. Old and New Business.**

#### **F-1 Olympic Valley Groundwater Management Plan (OVGMP) – Groundwater Database Update – Professional Services Agreement with UES.**

The Board reviewed the item, accepted public comment, approved the OVGMP Groundwater Database Update proposal, and authorized the General Manager to execute an agreement with UES.

The OVGMP Implementation Group reviewed this item in detail under agenda item B. It recommended approval of the Groundwater Database Update Professional Services Agreement following the proposed cost-share funding agreement, with the District contributing 47%, estimated at \$12,016, to the project.

Public Comment – None.

Director Hover-Smoot motioned to approve the proposal for the OVGMP Groundwater Database update and to authorize the General Manager to execute an agreement with UES in an amount not to exceed \$25,454. Director Hudson seconded the motion.

Cox – Yes | Hover-Smoot – Yes | Hudson – Yes | Ilfeld – Yes | Smolen – Absent

#### **F-2 PUBLIC HEARING: Ordinance 2024-01 – Adopting Rates & Charges and Revised District Codes.**

The Board reviewed the item, accepted public comment, and adopted Ordinance 2024-01 to revise District Codes by adopting rates and charges.

Ordinance 2024-01 was introduced at the April 30<sup>th</sup>, 2024, Board Meeting. The proposed rate increases are 3% for water, 3% for sewer, and 8% for garbage. There are no changes to connection fees. Ms. Mueller noted that the District received two protest letters, which were included in the Board Exhibit.

Public Comment –

Roger Renfo asked for clarification on the garbage rate setting and highlighted that an 8% increase was high and financially challenging for many constituents. It was discussed that Placer County and Tahoe Truckee Sierra Disposal set the rates. While the District has negotiated a more cost-effective contract than many surrounding areas, it does not have meaningful bargaining power related to garbage rate increases.

Director Hudson moved to adopt Ordinance 2024-01, revising District Codes by adopting rates and charges. Director Ilfeld seconded the motion. The Ordinance was adopted.

Cox – Yes | Hover-Smoot – Yes | Hudson – Yes | Ilfeld – Yes | Smolen – Absent

### **F-3 Third Draft of FY 2024-2025 Budget and Rates**

The Board reviewed the item and accepted public comment.

Staff presented a slideshow, which was included in the board packet. Topics included revenue sources, highlighting property tax, rate, and grant revenue; operating expenses, noting planned changes in staffing and salaries, and consulting and contract expenses; CalPERS unfunded accrued pension liability (UAL); debt service; capital projects; and Fixed Asset Replacement Fund (FARF) balance projections.

Director Hover-Smoot requested that staff present consultant spending trends during the next audit or budget cycle and consider how to identify grant-reimbursable expenses in that analysis.

Public Comment - None

### **F-4 Establish Appropriation Limits for Funds FD30144 and FD30146.**

Ms. Mueller summarized the appropriation limit calculations based on the annual change in per capita income and the number of constituents. The limits on tax revenue are due to Proposition 13, passed in 1978.

A. The Board reviewed the item, accepted public comment, and adopted Resolution 2024-10, establishing an Appropriations Limit for Fund FD30144 for FY 2024-2025 in the amount of \$1,988,493.

Public Comment - None

Director Hover-Smoot motioned to adopt Resolution 2024-10, establishing an Appropriations Limit Fund, which was seconded by Director Hudson. A roll call vote was taken, and the Resolution was adopted.

Cox – Yes | Hover-Smoot – Yes | Hudson – Yes | Ilfeld – Yes | Smolen – Absent

B. The Board reviewed the item, accepted public comment, and adopted Resolution 2024-11, establishing an Appropriations Limit for Fund FD30146 for FY 2024-2025 in the amount of \$6,484,233.

Public Comment - None

Director Ilfeld motioned to adopt Resolution 2023-05, establishing an Appropriations Limit for Fund FD30146 for FY 2023-2024 in the amount of \$6,473,558, which was seconded by Director Hudson. A roll call vote was taken, and the Resolution was adopted.

Cox – Yes | Hover-Smoot – Yes | Hudson – Yes | Ilfeld – Yes | Smolen – Absent

**F-5 Purchase of Certificate of Deposit (CD) with Protective Securities, Inc.**

The Board reviewed the item, accepted public comment, and authorized staff to transfer funds, in the amount of \$246,000, from a maturing CD into a new CD for a five-year term with Protective Securities, Inc.

Ms. Mueller reviewed the staff report.

Public Comment – None.

Director Ilfeld motioned to authorize staff to transfer funds, in the amount of \$246,000, from a maturing CD into a new CD for a five-year term with Protective Securities, Inc., which was seconded by Director Hover-Smoot. The motion passed.

Cox – Yes | Hover-Smoot – Yes | Hudson – Yes | Ilfeld – Yes | Smolen – Absent

**F-6 Authorization to Execute New Bank and Investment Account Signature Cards**

The Board reviewed the item, accepted public comment, adopted Resolutions 2024-12, 2024-13, 2024-14, and 2024-15, and rescinded Resolutions 2022-34, 2021-06, 2021-07, and 2011-27 related to signature cards for the District's banking.

Ms. Grindle reviewed the item. Due to Mike Geary's resignation and Charley Miller's appointment as General Manager, all signature cards must be updated.

Public Comment – None.

Director Hover-Smoot made a blanket motion to authorize new signature cards by adopting Resolutions 2024-12, 2024-13, 2024-14, and 2024-15 and rescinding Resolutions 2022-34, 2021-06, 2021-07, and 2011-27, which was seconded by Director Ilfeld. A roll call vote was taken, and the Resolutions were adopted.

Cox – Yes | Hover-Smoot – Yes | Hudson – Yes | Ilfeld – Yes | Smolen – Absent

**F-7 Appointment of New General Manager as Treasurer and Assistant Secretary**

The Board reviewed the item, accepted public comment, rescinded Resolution 2011-21, and adopted Resolution 2024-16.

Ms. Asher reviewed the item.

Public Comment – None.



Director Ilfeld motioned to appoint Charley Miller as the treasurer and assistant secretary of the District by adopting Resolution 2024-16 and rescinding Resolution 2011-21, which was seconded by Director Hudson. A roll call vote was taken, and the Resolution was adopted.

Cox – Yes | Hover-Smoot – Yes | Hudson – Yes | Ilfeld – Yes | Smolen – Absent

#### **F-8 Resolution 2022-14 – Olympic Valley Public Service District Election.**

The Board reviewed the item, accepted public comment, and approved declaring an election be held, requesting the Placer County Board of Supervisors to consolidate the election with any other election on November 5, 2024, and requesting election services from the Placer County Clerk by adoption of Resolution 2024-17.

Ms. Asher reviewed the staff report.

Public Comment – None.

Director Ilfeld motioned to adopt Resolution 2024-17, consolidating the election and authorizing the County to provide necessary election services, which was seconded by Director Hover-Smoot. A roll call vote was taken, and the Resolution was adopted.

Cox – Yes | Hover-Smoot – Yes | Hudson – Yes | Ilfeld – Yes | Smolen – Absent

#### **F-9 Water and Sewer System Annual Report.**

The Board reviewed the item and accepted public comment.

Mr. Burks reviewed the 2023 Water and Sewer System Annual Report, highlighting water production, sewer collection, aquifer water levels, precipitation totals, operation and maintenance projects, water loss trends, precipitation trends, water flow trends, equipment fleet, fuel usage, and vehicle air quality requirements. There was a discussion about future testing requirements for per- and polyfluorinated alkyl substances (PFAS).

Public Comment –

Jean Lange added that Palisades Tahoe must change uniforms due to PFAS in Gore-Tex and leaching to the sewer system when the uniforms are washed.

#### **F-10 Fire Department Long-Term Modeling**

The Board reviewed the item and accepted public comment.

Chief Chisholm reviewed the staff report.

Director Ilfeld inquired about the progress regarding annexation with neighboring agencies and/or a tax measure to maintain departmental independence. Chief Chisholm responded that staff are actively researching both options. Mr. Bell emphasized the significance of the Municipal Service Review (MSR) conducted by Placer County LAFCO, which will provide necessary findings and conclusions to guide future actions. Any organizational changes in the future must align with the recommendations from the MSR. Chief Chisholm briefly discussed a fee-for-service model, which would recover fees from non-residents for emergency services.

Public Comment – None.

**F-11 Fuels Management Program.**

The Board reviewed the item and accepted public comment.

Chief Chisholm reviewed the staff report, highlighting the progress on the OV-1 Fuel Reduction Project.

Public Comment – None.

**F-12 Tahoe Truckee Airport District – Approve Grant Agreement**

The Board reviewed the item, accepted public comment, and authorized the General Manager to execute the \$400,000 grant agreement.

Mr. Chisholm and Ms. Asher reviewed the staff report. Director Ilfeld thanked staff for their work in securing this notable grant.

Public Comment – None.

Ms. Lange said she would prefer to pay more taxes directly to the Olympic Valley Fire Department rather than have tax funds reallocated from the Airport District. There was a brief discussion about the limitations around tax collection per Proposition 13, which was passed in 1978.

Director Hudson motioned to authorize the General Manager to execute the grant agreement, which Director Ilfeld seconded. The motion passed.

Cox – Yes | Hover-Smoot – Yes | Hudson – Yes | Ilfeld – Yes | Smolen – Absent

**F-13 Olympic Valley Fuel Reduction Project, OV-4 – Feather River Forestry – Professional Services Agreement.**

The Board reviewed the item, accepted public comment, approved the professional services agreement with Feather River Forestry, and authorized the General Manager to execute all contractual documents.

Chief Chisholm and Ms. Asher reviewed the report and provided additional information on the project's scope and schedule.

Public Comment – None

Director Hover-Smoot moved to approve a contract with Feather River Forestry and to authorize the General Manager to execute all contractual documents. Director Hudson seconded the motion, which passed.

Cox – Yes | Hover-Smoot – Yes | Hudson – Yes | Ilfeld – Yes | Smolen – Absent

## **G. Management Status Reports.**

### **G-1 Fire Department Report**

Chief Chisholm reviewed his management status report highlighting the Alpine Springs County Water District (ASCWD) Advisory Group's recommendations regarding their contract with North Tahoe Fire Protection District (NTFPD); the regional evacuation drill in Truckee; the Values-Based Culture presentation by Tahoe City Public Utility District's General Manager Sean Barclay, the Pancake Breakfast/Valley Cleanup, and noted that the Department has a firefighter/paramedic starting pending background checks.

### **G-2 Water & Sewer Operations Report**

Mr. Burks reviewed the report covering various aspects: sewer collection, which shows a decrease from last year; aquifer levels and precipitation trends; recent training sessions on sewer spill management and participation at the CAL RURAL water conference; updates to backflow regulations; and the lead and copper service lines database. Additionally, it was noted that Backflow Prevention Testing letters are scheduled for early June, and hydrant flushing operations are concluding this week. The department is currently managing short staffing resulting from parental leave.

### **G-3 Engineering Report**

Mr. Hunt reviewed the report, highlighting ongoing projects and updates: Longo's involvement in the parking lot for the MWC Emergency Intertie project and the nearing completion of the Well 3R Rehabilitation project, which showed promising results. Furthermore, successful 11-month warranty inspections confirmed the excellent condition of zone 3 tank and west tank recoating, marking the completion of those projects. During discussions, Director Cox inquired about the PlumpJack well and its potential outfitting. Mr. Hunt clarified that while the well has been drilled in anticipation of the PlumpJack Inn development, there is no immediate need to activate it within our operational system until the project progresses.

### **G-4 Administration & Office Report**

Ms. Asher reviewed the report, noting Ms. Henriksen's departure from the District on May 31st, with recruitment efforts already underway to fill her position. Ms. Asher thanked Ms. Henriksen for her valuable contributions while at the District. Additionally, the staff is actively preparing a records destruction request a substantial volume of hard-copy records were scanned by Ms. Henriksen.

### **G-5 General Manager Report**

Mr. Miller reviewed the report. He expressed thanks to the staff for being so welcoming and supportive in getting him up to speed.

### **G-6 Legal Report (verbal)**

None.

### **G-7 Directors' Comments (verbal)**

Director Field announced the difficult decision not to run for reelection. Staff and the Directors thanked Director Ilfeld for contributing to the community and District.

Mr. Bell explained the items that would be discussed in the closed session.

Director Ilfeld made a motion, seconded by Director Hudson, to adjourn to closed session at 11:54 A.M. A roll call was taken, and the motion passed.

Cox – Yes | Hover-Smoot – Yes | Hudson – Yes | Ilfeld – Yes | Smolen – Absent

**H. Closed Session.**

**H- 1 Closed Session – Public Employment.**

The Board met in Closed Session pursuant to Government Code §54957 et al. regarding District labor negotiations. Only the agenda item was discussed, and no action was taken.

**H-2 Closed Session – Conference with Legal Counsel; Anticipated Litigation.**

The Board met in Closed Session pursuant to Government Code §54956.9(d)(2) regarding one potential case. Only the agenda item was discussed, and no action was taken.

Director Hover-Smoot made a motion, seconded by Director Ilfeld, to adjourn to the open session at 1:02 P.M. The motion passed.

Cox – Yes | Hover-Smoot – Yes | Hudson – Yes | Ilfeld – Yes | Smolen – Absent

**I. Possible Action from Closed Session.**

Mr. Bell noted that there was nothing to report from the closed session.

**J. Adjourn.**

Director Hover-Smoot made a motion, seconded by Director Ilfeld, to adjourn at 1:02 P.M. The motion passed.

Cox – Yes | Hover-Smoot – Yes | Hudson – Yes | Ilfeld – Yes | Smolen – Absent

By, J. Asher

**Exhibit F-1**



**2024-2025 BUDGET**

***Considered for Adoption  
by the Board of Directors  
June 25, 2024***

***Prepared by Danielle Mueller,  
Finance & Administration Manager***



# OLYMPIC VALLEY PUBLIC SERVICE DISTRICT



## PURPOSE STATEMENT

The Olympic Valley Public Service District's purpose is to assume leadership in providing high-quality public services needed by the community.

## MISSION STATEMENT

Olympic Valley Public Service District serves full-time and part-time residents, businesses, employees and visitors in Olympic Valley. The mission is to provide leadership in maintaining and advocating for needed, high-quality and financially sound community services for the Valley. These include, but are not limited to water, emergency services, and sewer and garbage collection. The District will conduct its operations in a cost effective, conservation-minded and professional manner, consistent with the desires of the community, while protecting natural resources and the environment.

## CORE VALUES

- Honesty, openness and maintaining the public trust
- Fairness and being equitable to all
- High standards, competence, and quality services and products
- Fiscal responsibility
- Responsiveness and communication
- Clarity of purpose
- Environmental sensitivity
- Meticulous compliance with regulations
- Compassion and sensitivity
- Progressiveness and commitment to ongoing improvement
- Proactive planning for the future



# OLYMPIC VALLEY PUBLIC SERVICE DISTRICT



## Budget Objectives

- Provide a high level of service.
- Minimize impact on customers.
- Compliance with all State and Federal regulations pertinent to the District.
- Maintain adequate reserve and replacement funds.
- Provide appropriate funding for infrastructure capital improvements.  
(Government Code § 66000)
- Maintain fund integrity.
- Create a balanced and responsible budget.
- Minimize spending increases.



## **The District**

The Olympic Valley Public Service District (District) serves the community of Olympic Valley in Eastern Placer County, California, 7 miles northwest of Lake Tahoe and 40 miles southwest of Reno. The District, consisting of 15 square miles (9,600 acres), was incorporated on March 30, 1964 under the provisions of Division 12 of the Water Code.

The District provides varied services, including water supply, wastewater collection, solid waste, bike trail snow removal, fire protection, and emergency medical services. These services are provided to residential units and commercial customers such as the ski resort, hotels, restaurants, schools, and churches. The District is governed by a five-member Board of Directors elected to four-year terms.

**The Utility Department** manages a potable water system and sewer collection system. The Utility Department's budget reflects the revenue and expenses required for operating those systems and includes spending and investing for prudent management of District capital assets. A portion of the Administration budget is allocated here as these are shared expenses with the Fire Department.

**The Fire Department** provides prompt and professional emergency services to the Valley and the Truckee River Corridor between Alpine Meadows and Cabin Creek. The Fire Department is funded primarily with property taxes deposited into the General Fund. A portion of the Administration budget is allocated here as these are shared expenses with the Utility Department.

**Garbage Collection** services are provided by the District directly and through a contract with Tahoe Truckee Sierra Disposal Company (TTSD) and consist of residential curbside pickup of municipal solid waste. Commercial accounts and some condominiums contract directly with TTSD.

**Bike Trail Snow Removal** services are provided by the District through a contract with Placer County and consist of snow removal of over two miles of Class 1 bike trails throughout the Valley.

## **Studies & Plans**

The District completed the following **Water** system studies over the past ten years:

1. 2014 Creek/Aquifer Interaction Study Phase II
2. 2014 Operations Department Space Needs Analysis
3. 2015 Redundant Water Supply/Preferred Alternative Evaluation Phase II
4. 2015 Water Supply Assessment Update for Village at Squaw Valley
5. 2015 Water System Hydraulic Modeling (VSVSP Water System Capacity Analysis)
6. 2016 PlumpJack Well Impact Analysis & Dewatering Plan
7. 2016 Redundant Water Supply/Preferred Alternative Evaluation Phase III
8. 2016 Maximum Supply Analysis
9. 2016 Capacity and Reliability Study Update
10. 2016 Olympic Valley Groundwater Management Plan Quinquennial Review & Report

11. 2017 100-year Capital Replacement and 5-year Capital Improvement Plan
12. 2017 Cost of Service and Rate Study
13. 2022 Pressure Zone 1A Basis of Design Report
14. 2022 OVGMP Six-Year Review and Report
15. 2023 100-year Capital Replacement and 5-year Capital Improvement Plan
16. 2024 OVPSD/SVMWC Emergency Intertie Project Basis of Design Report
17. 2024 SCADA Master Plan (ongoing)
18. 2024 Climate Change Modeling

The District completed the following **Sewer** system studies over the past ten years:

1. Ongoing television inspection and pipeline condition assessments
2. 2014 Operations Department Space Needs Analysis
3. 2015 Sewer System Hydraulic Modeling (VSVSP Sewer Capacity Analysis)
4. 2017 100-year Capital Replacement and 5-year Capital Improvement Plan
5. 2017 Cost of Service and Rate Study
6. 2021 Sewer System Rehabilitation Basis of Design Report (ongoing)
7. 2024 SCADA Master Plan (ongoing)

The District completed the following **Fire** Department studies over the past ten years:

1. 2014 Citygate Fire Service Mitigations for the Proposed Village at Squaw
2. 2020 Ambulance Service Cost / Benefit Analysis
3. 2022 AP Triton study of regional EMS response system
4. 2022 Deer Creek Resources Community Wildfire Protection Plan

### **Strategic Plan**

In April 2012, a five-year Strategic Plan (Plan) was prepared that lays out the District's mission, vision, and values while providing a structure of goals and objectives that is a framework for decision-making. The Plan is also a practical working tool that provides clear direction to staff about the Board of Director's goals and objectives and includes a Work Plan developed by the staff, which is reviewed annually. Those goals are shown below and form the basis for this budget. The FY2024-25 budget includes \$25,000 for an update to the Strategic Plan.

1. **Water Supply** – Develop and maintain a high-quality water supply that meets the needs of our community today and in the future.
2. **Services** – Deliver high-quality, cost-effective services that meet the needs of our community.
3. **District / Community Alignment and Communications** – Proactively communicate to foster greater understanding and alignment between the District, its stakeholders, and constituents.
4. **Finance** – Maintain a well-planned, proactive financial condition that minimizes rate shocks and impacts on customers while meeting all service needs.
5. **Facilities, Operations, and Management** – Carry out the needed planning, organizational, operations and asset management policies and activities to ensure excellence in all service areas.

### Water Quality

The District continues to prepare for new and emerging water regulations proactively. Water served by the District meets all Federal EPA and California Division of Drinking Water quality guidelines. The District does perform water treatment to balance pH and chlorinates annually to control bacterial growth in the distribution system. The District continues to monitor water quality issues that may affect the District's operations.

### Fixed Asset Replacement Funds

This budget reflects a 100-year capital plan. The approach identifies funding thresholds for the District's Fixed Asset Replacement Funds (FARFs), used to pay for the replacement of assets at the end of their useful life. By ensuring the money will be available, the program reduces the District's need to borrow money, pay long-term interest on debt, or sharply increase water or sewer rates. While the District uses a standard construction cost index to budget for future capital projects, unfortunately, recent inflationary increases have caused construction costs to outpace the District's predictions. The current budget brings construction costs up to date and changes replacement timelines where necessary.

This year's capital project budget is estimated to be \$1,745,000 for the Utility Department and \$417,000 for the Fire Department. Budgeted projects are explained in further detail below. The annual contribution to the Utility FARFs is estimated at \$825,000; \$550,000 to water, \$250,000 to sewer, \$0 to garbage, and \$25,000 to bike trail. With prudent management of costs, the FARFs are typically supplemented with additional funds at the end of the fiscal year. The annual contribution to the Fire FARF is estimated to be \$350,000 in FY2024-25.

### Long-Term Debt Retirement

**Building:** In 2004, the District received a loan for constructing the Administration Building/ Fire Station 21 at 305 Olympic Valley Road for \$2,000,000 from the California Infrastructure and Economic Development Bank, payable over 25 years at 3.63% annual interest. Due to additional principal payments made in prior years, the payback period was shortened from 2028 to 2025. As interest earned in the District's investment accounts is currently higher than the loan interest, no additional payment to the principal is budgeted. The remaining balance with interest is approximately \$250,000. The proposed FY2024-25 budget includes the annual principal and interest payment of \$125,000.

**Unfunded Accrued Liability (UAL):** GASB 68 was implemented in FY2014-15 to improve financial reporting concerning pensions. This is because most pensions are underfunded, meaning assets available to pay for retirement promises are less than what is owed. The Public Employees' Pension Reform Act (PEPRA) was implemented in 2013 to help mitigate these unfunded balances, and savings are slowly being realized.

In the first year GASB 68 was implemented, the District's unfunded balance amounted to approximately \$3,000,000. In FY2023-24, the balance has grown to \$5,171,000 (\$3,697,000 liability for the Fire Department and \$1,474,000 for the Utility Department). CalPERS proposes that agencies pay their unfunded balances off over 20 years at a 6.8% annual interest rate (the

current discount rate). To avoid paying millions of dollars extra in interest, the District has taken an aggressive approach to get the Classic member plans to a 90% funded level. In FY2018-19, FY2019-20, FY2020-21, FY2021-22, and FY2023-24, the Board approved additional payments in the amount of \$935,000, \$1,220,000, \$830,000, \$300,000, and \$200,000 respectively. The Utility Department is currently at an 87% funded level, and the Fire Department reached 79% as of the most recent valuation. Note that the unfunded accrued liability varies annually based on CalPERS investment performance, truing-up actuarial assumptions, and changes in amortization bases, so these payments will be reassessed each year to achieve, then maintain, a 90% funded level.

**115 Trusts:** The District established a California Employers' Pension Prefunding Trust (CEPPT) with CalPERS to pre-fund retiree pension obligations. The District contributed \$250,000 to establish a CEPPT for the Utility Department and \$200,000 for the Fire Department. When CalPERS distributes the annual valuation in August 2024, the District will determine what, if any, contribution or reimbursement should be made to or from the Trust.

The District established a California Employers' Retiree Benefit Trust (CERBT) with CalPERS to pre-fund retiree health obligations. The District has contributed annually to both the Fire and Utility Departments to establish a CERBT to reduce the actuarially determined unfunded other post-employment benefit (OPEB) liability. In FY2025, at a minimum, the District will contribute another \$25,000 to the CERBT for the Fire Department and \$25,000 to the Utility Department as we work toward a fully funded status.

<b>Rate Revenue</b>
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The District equitably charges rates for water and sewer based on different customer classes and their use of each system. Pursuant to California Government Code, public agencies must demonstrate a nexus between the cost of providing services and the benefits received. Rates must reflect the costs of providing services at each tier. By adequately charging customers, the District precludes the need to seek alternative funding options such as special assessments, debt financing, or sharp rate increases.

The 2024-25 rate increases required a Proposition 218 notice. This process gave all account holders 45 days to protest a rate increase if desired. Prop 218 is designed to involve ratepayers in the rate-setting process. As there was not greater than a 50% protest, the new rates are set at a 3% increase for water, 3% for sewer, and 8% for garbage. These increases are to provide funding to achieve budgeted revenue requirements. The water and sewer rate increases are consistent with the cost-of-living adjustment for the Utility and Administration Department. The garbage increase is a result of the service contract with Truckee Tahoe Sierra Disposal increasing by 11% in fiscal year 2024 and 6% in fiscal year 2025. Increases to garbage fees are also necessary for the District to provide new green waste disposal services directly to its customers. Rate revenue from water, sewer, and garbage is budgeted to be approximately \$4,443,000.

## **Sources of Funds**

### **General Fund**

The District receives two property tax allocations from Placer County. The FY2024-25 budget anticipates a 2.37% increase from our anticipated 2024 revenue, for a total of \$4,692,000 after fees. This is calculated using the 2023/24 Placer County assessed property tax multiplied by the 2024/25 California CPI, and then multiplied again by the Adjusted Gross Levy percentage of each of our funds. In September 2024, Placer County will provide a better estimate of the District's annual property tax.

All property tax revenue is placed into the General Fund and distributed into operating and capital accounts, as necessary. The Fire Department is primarily funded by these property taxes. Ad valorem tax revenue not initially distributed to the Fire Department is allocated to support utility operations, pay off debt, and fund fixed asset replacements. A minimal amount will be allocated to the Utility and Administration Departments' Operating Budget.

The District maintains savings funds in California CLASS Investments, Placer County Investments, Certificates of Deposits, and the Local Agency Investment Fund (LAIF), with each fund providing a high level of safety and liquidity. The highest rate of return comes from California CLASS at approximately 5%, followed by the Certificates of Deposit at 4.85%, 4.5%, 4.20%, 3.75%, and 3.05% annually, and lastly, by Placer County which is 3.43%. Any interest earned on investments is split among all departments based on what proportion of reserves each department holds. The District is forecasting conservative interest earnings and remains focused on managing reserve balances into the strongest return vehicle that aligns with the District's Investment Policy. Most funds are held with California CLASS and Placer County as these are the most liquid. The District will invest in CDs so long as rates are higher than what can be earned with the California CLASS or Placer County and are consistent with the Investment Policy. Note that funds are not transferred out of investment accounts until they need to be used to pay for expenditures. Lastly, the District has two 115 Trust accounts which are another investment tool to diversify the portfolio and will be used to pay pension and other post-employment benefits (OPEB) costs.

### **Utility & Administration Departments Operating Funds**

The Utility and Administration Departments are mostly funded from water, sewer, and garbage service fees. Rates include a base rate as well as a tiered rate for water consumption. Total budgeted revenues from service fees for FY2024-25 are \$4,443,000, which is generated from all customer classes. Additional revenue will be supplemented through other sources such as rental revenue, bike trail snow removal, reimbursable services provided by District staff, and administrative fees.

The District continues to rent space at 1810 Olympic Valley Road. Two leases are for office spaces, and the third is for garage bay space. All leases expire on October 31, 2026. The total rental revenue budget is \$129,000, split equally among water, sewer, and fire.

The District is currently using \$439,000 in grant funding for capital projects. The largest grant is \$403,625 from the Placer County Water Agency (PCWA) for the Olympic Valley Public Service

District/Olympic Valley Mutual Water Company Emergency Water System Intertie project. The project includes planning, designing, and constructing facility intertie(s) at key locations in both water systems which will provide for increased redundancy and reliability. The total estimated cost for the project is \$850,000 and is to be completed in 2024. The second grant is \$35,080 from Integrated Regional Water Management (IRWM) for the Water Meter Replacement Project. The project aims to support our water conservation and customer service programs. The major components of the project include an evaluation and selection of an Advanced Metering Infrastructure / Automatic Meter Reading (AMI/AMR) technology, replacement of residential and commercial water meters, and implementation of an AMI/AMR system. The overall project cost is estimated to be approximately \$650,000 and is scheduled for completion in 2025.

### **Fire Department Operating Funds**

The Fire Department account is funded almost entirely from ad valorem tax revenue. Additionally, the Department is projected to receive \$43,000 in revenue from renting office space, as discussed above. The Fire Department occasionally receives income from aid rendered on wildland fires; however, since it is difficult to predict levels of participation by strike teams, these revenues are not budgeted. Other operating income that is budgeted includes inspections and CPR training classes.

The Fire Department is currently using \$1,035,000 in grant funding for fuels management projects aimed at reducing the risk of catastrophic wildfires. Key projects and funding allocations are as follows:

1. **Olympic Valley Fuel Reduction Project (OV-1):** CalFIRE awarded the District \$540,000 for this project, which aims to thin 120 acres on the northern ridgeline of Olympic Valley. Of this amount, \$350,000 is budgeted for use in fiscal year 2025.
2. **Truckee North Tahoe Forest Management Program (TNTFMP) (OV-4):** The Fire Department received \$45,000 for the design and permitting of a 150-foot-wide fuel break around structures in the valley situated on parcels greater than 3 acres, covering approximately 127 acres.
3. **Truckee Tahoe Airport District (TTAD) (OV-4):** An additional \$400,000 has been awarded for the OV-4 project, which will fund community outreach and complete the fuel break work in fiscal year 2025.
4. **Tahoe Truckee Community Foundation's Forest Futures Program (OV-3):** This program provided \$50,000 for permitting and planning fuel reduction work to thin lodgepole pines on 2.7 acres at the S-turns on Olympic Valley Road along Washeshu Creek meadow.

To support these initiatives, the Fire Department's budget includes \$20,000 allocated to Feather River Forestry for administrative tasks and further grant-seeking efforts.

## **Capital Funds**

Water and sewer capital funds are derived from connection fees related to new development or increased capacity. The Water Capital fund currently stands at \$1,267,000, and the Sewer Capital fund at \$449,000. The District expects minimal connection fees generated in the coming year, and no changes to the fees are proposed at this time. However, the Cost of Service and Rate Study planned for fiscal year 2025 will determine if an update to the fees is warranted.

The Fire Department charges fire protection fees for new construction. These revenues are used to finance the procurement of new firefighting apparatus and special equipment needed due to growth in Olympic Valley. The Fire Capital fund currently stands at \$202,000. The fee is currently \$500 per bedroom for residential and \$1,080 per 1,000 sq. ft. of gross floor area of commercial space. The fiscal year 2025 budget includes \$30,000 for an updated Nexus study which will determine new development impact fees. The study also includes a five-year findings report. Both are required per Government Code §66000.

The District expects to receive connection fees from approved development projects, such as the Village at Palisades Tahoe, PlumpJack, and the Everline Resort, but the schedules for these projects are uncertain.

<b>Uses of Funds</b>
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### **Utility Department Operations**

Operating expenditures are budgeted at \$4,080,000, an increase of \$242,000 compared to actual expenditures projected for FY2023-24 (see page 19). In addition to inflation currently reported at 3.5%, notable changes compared to FY2023-24 include:

- Total wages are budgeted at \$1,820,000, which is a 7.5% increase from 2024. This is partially due to salaries increasing per the negotiated MOU with a 3.03% COLA. Additionally, the budget includes hiring a new Operator I in the second half of the year as succession planning for the expected retirement of the Operations Manager. Lastly, a few employees will receive step increases or anticipated incentives.
- Employee benefits are budgeted at \$830,000, which is a 3.7% increase from 2024 costs. Benefits include the minimum required contributions to the CalPERS Unfunded Accrued Liability (UAL) for the Miscellaneous group to increase to \$44,000 in the current year, up from \$0 in the prior year. The District dropped from a 100% funding level to an 87% funding level as of the June 30, 2022 valuation (which determines contributions for the 2025 fiscal year). This is due to a CalPERS investment loss in fiscal year 2022 of -6.1%. Next, CalPERS health insurance is estimated to increase 9% starting in 2025. Workers' Compensation insurance rates are decreasing by 12%, mostly due to the District's EMOD (Experience modification rate) decreasing to 114%, from 129%. The EMOD is based on claims history. Lastly, 85% of the staff in the Operations and Administration Departments are PEPR (Public Employees' Pension Reform Act) members. The pension expenses for these employees hired after January 1, 2013, are lower than "Classic" members. However, both classes are seeing an increase in employer contribution rates. The employer



contribution rate will increase to 17.23% from 17.16% for Classic members and 8.50% from 8.23% for PEPRA members.

- Field expenses such as materials, water meter testing, repairs, maintenance, and training are budgeted at \$733,000. Aside from caustic soda prices which continue to increase year over year, increases from FY2023-24 expenses are considered inflationary and are in line with current market conditions.
- Board expenses are budgeted at \$53,000, a 1% increase from FY2023-24. This consists of board member compensation, training, and supplies for in-person meetings.
- Consulting Services are budgeted at \$170,000. This consists of annual contracts such as on-call engineering services (\$30,000), on-call hydrogeology support (\$10,000) and the financial audit (\$21,700 split with the Fire Department). Other expenses considered in the coming year that do not occur annually include a Cost of Service and Rate Study (\$65,000), a Five-Year Strategic Plan (\$25,000 split with the Fire Department), and personnel policy revisions (\$15,000 split with the Fire Department). Lastly, legal fees are budgeted at \$34,000.
- Property and Liability insurance is budgeted at \$105,000, an 8% increase from FY2023-24. This is determined by estimates provided by the insurance provider, Special District Risk Management Authority (SDRMA). Increases are due to an increase in SDRMA's operating budget, a 5% increase in the value of covered buildings and contents, and pool reinsurance rates increasing by 12-15%. This budget is set conservatively for any discounts or incentives.
- Licenses/Permits/Contracts are budgeted at \$50,000, a 6% increase from FY2023-24. Expenses in this category include annual memberships to the Olympic Valley Business Association and California Special Districts Association. There are also software maintenance contracts such as Springbrook, VUEWorks, ArcGIS Online, Konica Copier, and Parcel Quest.
- Office Expenses are budgeted at \$60,000. This includes standard office expenses, newsletter printings, office cleanings, internet subscriptions, and website maintenance. In addition, the District is planning an upgrade to its website's content management software (\$10,500 shared with the Fire Department).
- Travel, Meetings, and Recruitment are budgeted at \$20,500, unchanged from the prior year. The budget includes various trainings, such as the CSDA annual conference, human resource training, leadership courses, and continuing education required to maintain certifications. The District encourages employees to seek additional training that benefits the District. The budget also includes employee recognition events and recruitment for new hires.
- Utilities are budgeted at \$212,000. Electricity rates significantly increased in fiscal year 2024, and the new budget shows a 5% increase, which is in line with historical trends.
- Interest Expenses and Debt Repayment continue to decline. As the building loan matures, each payment contributes a greater amount to the principal.
- Other expense comparisons against the prior year are considered immaterial at either less than a 5%, or \$5,000, change. Most increases are considered inflationary.

**Bike Trail Snow Removal:** The District has provided snow removal on 2.3 miles of bike trails in the Valley since 2011. The budget anticipates a continuation of these services for \$47,380, which is paid by Placer County. Any funds left over at the end of the season will be placed in a reserve account to replace the snow blower, like FARFs established and maintained for other departments. The balance of the Bike Trail FARF is approximately \$121,000.

### **Fire Department Operations**

Operating expenditures are budgeted at \$5,008,000, an increase of \$942,000 (see page 20). In addition to inflation currently reported at 3.5%, notable changes compared to FY2023-24 include:

- Fire Department Wages are budgeted at \$1,844,000; a 13% increase from FY2023-24. Staffing levels include a Fire Chief, twelve full-time professional safety staff, and three full-time seasonal employees (one on each of the three shifts for eight (8) months per year). This will allow for a minimum staffing of four (4) people per shift. The Department is currently in negotiations for a new MOU to go into effect on July 1, 2024. Bryce Consulting was hired to conduct a salary survey, and those results are pending. Additionally, some employees will receive promotions or step increases. Lastly, the District does not budget for strike teams due to the uncertainty in activity in any given wildfire season.
- Benefits are budgeted at \$1,334,000 which is 10% more than FY2023-24 costs. This includes the minimum required contributions to the CalPERS Unfunded Accrued Liability (UAL) for the Safety group, increasing to \$273,000, up from \$212,000 in the prior year. The District dropped from a 90% funding level to a 79% funding level as of the June 30, 2022 valuation (which determines contributions for the 2025 fiscal year). This is due to a CalPERS investment loss in fiscal year 2022 of -6.1%. CalPERS PORAC Health Insurance is estimated to increase by 5% starting in 2025. Workers' Compensation insurance rates are decreasing by 12%, mostly due to the District's EMOD (Experience modification rate) decreasing to 114% from 129%. The EMOD is based on claims history. Lastly, the employer contribution rate for Classic members will increase to 27.32% from 27.11%, and for PEPR members will increase to 13.76% from 13.54%. As noted above, the District budgets conservatively for strike teams, so the budget shows zero reimbursable wages.
- One-third of the Administration Department's Salaries & Wages are allocated to the Fire Department. In FY2024-25 the budget is set at \$430,000.
- Field expenses are budgeted at \$269,000, which is a 9% increase from FY2023-24.
  - Materials and Supplies are budgeted at \$41,000. These include costs for replacement hose, EMS supplies, household supplies, personal protective gear, rescue gear, and uniforms. There was an increase to EMS supplies due to additional required drugs needed on the engines.
  - Maintenance & Repair is budgeted at \$50,000. These charges include annual hose and pump testing, annual compressor service, small tool replacements, radio maintenance, interior and exterior maintenance at both the East and West facilities, elevator inspection contracts, building operating permits, and alarm system maintenance.
  - Training and Memberships are budgeted at \$27,000. The biggest change is the addition of an occupational medical program that is intended to reduce risks and

provide health, safety, and effectiveness for firefighters. The Department has maintained a high standard when it comes to training and encourages employees to seek additional training that benefit the District.

- Vehicle Maintenance & Repair is budgeted at \$37,000. This includes preventative maintenance, repairs to the engines, fuel, and hazardous materials fees.
- Board expenses are budgeted at \$17,600. This consists of board member compensation, trainings, and supplies for in-person meetings.
- Consulting Services are budgeted at \$817,000. This includes \$785,000 to fund the planning, design, permitting, and contractor expenses for the OV-1, OV-4, and OV-5 fuels reduction projects. The fuels reduction projects fees are offset by \$750,000 in grant funding. Fuels reduction projects are considered operating expenses. The remaining Consulting expenses include legal fees, the annual audit, a five-Year Strategic Plan (\$25,000 split with the Utility Dept), and personnel policy revisions (\$15,000 split with the Utility Dept).
- Insurance is budgeted at \$62,000, which is an 8% increase from FY2023-24. This is determined by estimates provided by the insurance provider, Special District Risk Management Authority (SDRMA). Increases are due to an increase in SDRMA's operating budget, a 5% increase in the value of covered buildings and contents, and pool reinsurance rates increasing by 12-15%. This budget is set conservatively for any discounts or incentives.
- Licenses/Permits/Contracts are budgeted at \$92,000. This includes the CalFire Dispatch Contract for \$39,000 as well as other subscriptions such as Springbrook, standard operating procedures software Lexipol, Aladtec scheduling software, FireAside defensible space software, and electronic patient care and fire reporting.
- Office Expenses are budgeted at \$24,000. In addition to normal office needs, newsletter printing, internet subscriptions, and website maintenance, the District is planning an upgrade to its website's content management software (\$10,500 shared with the Utility Department).
- Travel, Meetings, and Recruitment are budgeted at \$15,000. The budget includes various trainings and continuing education required to maintain certifications. The District encourages employees to seek additional training that benefits the District. The budget also includes employee recognition events and recruitment for new hires.
- Utilities are budgeted at \$103,000. Electricity rates significantly increased in fiscal year 2024, and the new budget shows a 5% increase, which is in line with historical trends.
- Other expense comparisons against the prior year are considered monetarily immaterial at either less than a 5% change or less than \$5,000. Most changes are considered inflationary.

### **Utility Capital Reserve Projects – See page 39**

#### **Capital Improvements – (New Construction)**

**OVPSD – Olympic Valley Mutual Water Company Emergency Water System Intertie:** This project includes the planning, design, and construction of facilities to create intertie(s) at key locations in both water systems. This will provide for increased redundancy and reliability in the

water systems. The total estimated cost for the project is \$850,000, to be completed by 2024, and will be funded partially by a \$404,000 grant from the Placer County Water Agency (PCWA). The remainder will be funded through a cost-share agreement with the Mutual.

**Future Projects:** Pressure Zone 1A commenced in 2021 with a \$55,000 grant and is expected to cost approximately \$1,000,000 and finish in FY2027-28. The project includes planning, design, and construction of water facilities to reduce exceedingly high water pressures in the eastern portion of the District's water system.

### **Fixed Asset Replacement Funds (FARF)**

**Residential Meter Replacement Project:** The project includes implementing a water metering program, which alongside the replacement of outdated water meters, will support our water conservation and customer service programs. The major components of the project include an Advanced Metering Infrastructure / Automatic Meter Reading (AMI/AMR) technology selection evaluation, replacement of residential and commercial water meters, and implementation of an AMI/AMR system. The overall project cost is estimated to be \$650,000, of which \$450,000 has already been spent. The remainder is expected to be completed by the end of 2025. The District received a grant for \$371,600 from PCWA and \$35,080 from the CA Department of Water Resources. The remainder of the project will be funded by the Water FARF.

**305 Olympic Valley Road Phase I and Phase II HVAC Replacement:** Since the construction of the building in 2005, complaints due to the HVAC system have been continuous. In 2023, the District completed an HVAC master plan that analyzed the mechanical systems in the building and offered recommendations to improve the system, improve energy efficiency, reduce operation costs, and improve the comfort of the building's occupants. The first phase includes a multi-unit boiler replacement along with the controls system and unit heaters to the Fire Department bays. The second phase includes replacing the air handling unit and condensing unit split system. The total cost of the project is \$1,200,000 and will be split equally among the Water, Sewer, and Fire FARF. The project is budgeted to go through FY2026.

**Sewer Pipeline and Manhole Rehabilitation/Replacement Project:** This project includes the repair and/or replacement of approximately 9,000 linear feet of District-owned sewer mains and 33 sewer manholes. Staff evaluated sewer inspection reports from 2016-2022 and prepared a risk-based analysis of likelihood and consequence of failure based on the asset condition as well as other risk factors. The pipes and manholes affected were constructed more than 40 years ago and constructed of vitrified clay pipe or asbestos concrete pipe. The project will entail in-situ rehabilitation of pipelines and manholes that have minor structural and operational defects, and replacement of assets that have more substantial structural defects such as pipe sags and broken pipe. The estimated cost to complete the project is \$1,900,000; \$125,000 will be spent in FY2025, and the remainder to be completed by FY2027. The project will be funded by the Sewer FARF.

**Facility Repairs:** The Utility Department is allocated a portion of the costs for facility maintenance, such as slurry seal, patch paving, lighting, locks, and staining, totaling \$58,000 from the Water FARF and Sewer FARF.

## Fire Department Capital Reserve Projects – See page 39

### **Capital Improvements – (New Capital)**

**District Training Facility:** The District originally planned for a regional facility, however, that endeavor is paused. Instead, the Department plans to convert District space for a smaller in-house training facility. Currently, the closest training for fire operations is in either Reno or Carson City. Staff must travel much further for specific classes such as Confined Space, Rescue Systems, or Hazardous Materials training. The National Fire Protection Agency (NFPA) recommends a certain number of hours of facility training each year and it is increasingly difficult to get those hours for all staff. With a local facility, the Department would be able to host in-house training while offsetting the costs of travel. The budget is set at \$10,000.

**Development Impact Fee (DIF) Nexus Study:** The Fire Department charges DIF's to cover the cost of public facilities related to development projects. The DIF's nexus study must be updated every eight years, and the District must meet certain accounting requirements both annually and every five years after a fee is imposed. This study will result in a new proposed DIF based on an analysis of projected development and the costs of those facilities. The nexus study's primary focus is to ensure DIFs do not exceed the estimated reasonable costs for the services or facilities those DIFs support. The cost of the study is \$30,000.

### **Fixed Asset Replacement Fund (FARF)**

**Type 1 Engine 2WD Refurbish:** The Department plans to refurbish the 2001 Type 1 structure engine. As the costs of new engines continue to rise, and the delay in manufacturing grows longer, it was decided a refurbishment would better suit the needs of the Department. The cost of the refurbishment is budgeted at \$75,000 to come from the Fire FARF.

**305 Olympic Valley Road Phase I and Phase II HVAC Replacement:** See description of project above. In the current year, the Fire Department's portion is set at \$240,000.

**Turnout Gear Replacement:** The budget is set to \$17,000 for the ongoing rotational replacement of turnout gear for structure and wildland personal protective equipment. About 20% of the gear is replaced each year.

**Facility Repairs:** A portion of costs for facility maintenance such as slurry seal, patch paving, locks, and lights are allocated to the Fire Department, totaling \$26,000 from the Fire FARF.

<b>Future Outlook</b>
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At the time of preparing this budget, the US economy is at a slow but steady recovery. The unemployment rate in California is running higher than most states, at approximately 5%, which is attributed to rising costs and loss of construction, machinery and agriculture jobs. Inflation and interest rates continue to be higher than predicted, however, a recession is not forecasted. Economists predict interest rates should start to fall in late 2024 and inflation should normalize to the Fed's two percent target in 2025. While there are still many unknowns, the District has

always remained committed to providing high levels of service to the residents, businesses, and visitors of Olympic Valley. Here are some of the District's plans moving forward.

The housing market in the North Lake Tahoe region remains steady in home value, resale value, and transaction activity. The average home price is down approximately four percent from the prior year, and the number of transactions is up twenty-three percent. This is an indication that buyers and sellers are coming to an agreement on home prices. Unfortunately, interest rates on borrowing remain high at over 7%, which has pushed some buyers out of the market. The average number of days to close escrow has increased from 55 days to 67 days. The District expects there to be a stabilization of property tax revenue after the COVID-19 housing boom. Of course, property values determine ad valorem property tax revenue for the District. While the District expects an increase in FY2024-25, the budget is set conservatively since we will not know the true impacts until September 2024.

A notable financial impact is the District's CalPERS unfunded accrued liability (UAL) for pensions. The District fell to a 87% funded level with the Miscellaneous group and 79% funded level with the Fire Department as of the FY2022 valuation. The next valuation will become available in August of 2024, and it will be based on returns made by CalPERS as of June 2023. CalPERS reported returns of 5.8%, which is just under the expected return of 6.8% target. Due to this, the District anticipates funding levels to decrease and future minimum payments to increase. While the UAL will always fluctuate depending on CalPERS's investment performance and actuarial assumptions, the District remains committed to paying its debt and funding its 115 trusts to fund future pension obligations.

The District plans to continue snow removal services on the Olympic Valley Bike Trail, which proves to be a valued service for many residents and visitors of the Valley.

The District has a 100-year Capital Replacement Plan that is revisited annually. This plan is used to determine funding needs and timing to replace aging infrastructure, equipment, facilities, and fleet. In the past few years, the US has seen massive supply-chain disruptions and skyrocketing manufacturing costs. This current budget has been updated to reflect this increase in costs. The District will continue to monitor reserve funds needed to complete these projects on time and without going into debt financing.

The Fire Department continues to seek two Firefighters to fill vacancies. As with many other Districts in the region, hiring is becoming more and more challenging as people cannot afford to live in the communities they serve. Next, the Department will continue with its seasonal program and possibly hire a contractor to help with defensible space requirements. Lastly, the Department will seek additional grant funding with the help of a hired Forester to complete the tasks of the Community Wildfire Protection Plan. This Plan is a collaboration with other community businesses and groups and will be the outline to mitigate wildfire hazards.

The garbage contract with Truckee Tahoe Sierra Disposal (TTSD) for the 2024-25 fiscal year saw a 6% increase. This is due to TTSD seeing a significant increase in trash generation in the region, rising labor costs, employee shortages, and disposal costs. This resulted in having to terminate

green-waste curbside pickup. As such, the District is encouraging customers to participate in the green-waste drop-off days throughout the summer or take green waste to the dump free of charge (up to 6 yards).

Lastly, the District will have a new General Manager, Charley Miller, to start the fiscal year. Charley brings a wealth of experience in project management, budgeting, personnel management, and civil engineering, making him well-equipped to lead the District into its next phase of growth and development. He will be diving into several projects at the start of the year such as a strategic plan, cost of service and rate study, and a fire mitigation nexus study. There are several other projects underway such as the Everline Resort Phase II, Village at Palisades Tahoe Specific Plan, and PlumpJack. These projects do not have a set timeline but are expected to expand the District's customer base and increase revenues. The District looks forward to a bright future under Miller's leadership.



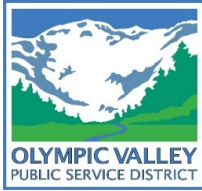


# OLYMPIC VALLEY PUBLIC SERVICE DISTRICT

## FINANCIAL SUMMARY FOR BUDGET YEAR 2024 - 2025



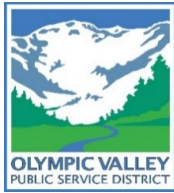
	Water 3%	Sewer 3%	Garbage 8%	Bike Trail 0%	Total Utility	Total Fire	Water Capital	Sewer Capital	I&I	Fire Capital	Consolidated
<b>Revenue</b>											
Rate Revenue	\$ 2,295,015	\$ 1,750,960	\$ 397,245	\$ -	\$ 4,443,220	\$ -	\$ 20,000	\$ 10,000	\$ 10,000	\$ 8,000	\$ 4,491,220
Tax Revenue	100,000	100,000	-	-	200,000	4,492,000					4,692,000
Rental Revenue	43,108	43,108			86,216	43,108					129,324
Grants, Admin, Interest & Misc	180,518	136,897		47,380	364,795	828,536					1,193,331
<b>Total Revenue</b>	<b>2,618,642</b>	<b>2,030,964</b>	<b>397,245</b>	<b>47,380</b>	<b>5,094,231</b>	<b>5,363,644</b>	<b>20,000</b>	<b>10,000</b>	<b>10,000</b>	<b>8,000</b>	<b>10,505,875</b>
<b>Expenses</b>											
Payroll & Benefits	1,323,932	1,323,932	1,500	-	2,649,365	3,722,860					6,372,225
Operating Expenses	636,365	373,687	398,216	22,380	1,430,648	1,285,132					2,715,780
<b>Debt</b>											
Building Loan - Principal only	81,738	36,723			118,461	-					118,461
<b>Contributions</b>											
FARF Contributions	550,000	250,000	-	25,000	825,000	350,000					1,175,000
<b>Total Expenses, Debt, &amp; Contributions</b>	<b>2,592,035</b>	<b>1,984,342</b>	<b>399,716</b>	<b>47,380</b>	<b>5,023,474</b>	<b>5,357,992</b>	-	-	-	-	<b>10,381,466</b>
<b>Surplus (Loss)</b>	<b>26,606</b>	<b>46,622</b>	<b>(2,471)</b>	<b>-</b>	<b>70,757</b>	<b>5,652</b>	<b>20,000</b>	<b>10,000</b>	<b>10,000</b>	<b>8,000</b>	<b>124,409</b>
Surplus FARF/Capital Contributions	(26,606)	(46,622)	2,471	-	(70,757)	(5,652)	(20,000)	(10,000)	(10,000)	(8,000)	(124,409)
<b>Balance</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>0</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>0</b>
<b>FARF Rollforward</b>							<b>Capital Rollforward</b>				
Begin Balance 7/1/24	2,245,910	3,816,322	133,000	121,114	6,316,345	1,780,714	1,266,859	281,709	166,818	201,973	10,014,418
Capital Projects	(581,333)	(478,833)	-	-	(1,060,167)	(377,376)	(675,000)	(35,000)	-	(40,000)	(2,187,543)
Contributions (from above)	576,606	296,622	(2,471)	25,000	895,757	355,652	20,000	10,000	10,000	8,000	1,299,409
<b>End Balance 6/30/25</b>	<b>2,241,182</b>	<b>3,634,111</b>	<b>130,529</b>	<b>146,114</b>	<b>6,151,936</b>	<b>1,758,990</b>	<b>611,859</b>	<b>256,709</b>	<b>176,818</b>	<b>169,973</b>	<b>9,126,285</b>



**OLYMPIC VALLEY PUBLIC SERVICE DISTRICT  
UTILITY & ADMINISTRATIVE DEPARTMENT  
OPERATING BUDGET FOR FISCAL YEAR 2024-2025**



	<b>2022 - 23</b>	<b>2023 - 24</b>	<b>2023 - 24</b>	<b>2024-25</b>	<b>Inc/ (Dec)</b>	<b>%</b>
	<b>ACTUAL</b>	<b>BUDGET</b>	<b>EXPECTED</b>	<b>BUDGET</b>	<b>from Prior Year</b>	<b>CHANGE</b>
<b>REVENUES:</b>						
Water Revenue - Rates	\$ 2,178,142	\$ 2,298,575	\$ 2,253,245	\$ 2,295,015	\$ 41,770	1.9%
Water Revenue - Property Tax	128,744	50,000	75,000	100,000	25,000	33.3%
Sewer Revenue - Rates	1,578,202	1,655,203	1,701,653	1,750,960	49,307	2.9%
Sewer Revenue - Property Tax	138,744	50,000	75,000	100,000	25,000	33.3%
Garbage Revenue	331,453	363,285	365,987	397,245	31,258	8.5%
Rental Revenue	80,084	85,411	83,000	86,216	3,216	3.9%
Bike Trail Snow Removal	46,000	46,000	47,380	47,380	-	0.0%
Grants, Surplus, Admin, Billable	442,178	371,437	427,874	317,415	(110,459)	-25.8%
<b>TOTAL REVENUE:</b>	<b>\$ 4,923,547</b>	<b>\$ 4,919,910</b>	<b>\$ 5,029,139</b>	<b>\$ 5,094,231</b>	<b>\$ 65,092</b>	<b>1.3%</b>
<b>OPERATING EXPENSES:</b>						
Salaries & Wages	\$ 1,481,728	\$ 1,641,950	\$ 1,692,027	\$ 1,819,734	\$ 127,707	7.5%
Benefits	2,278,396	738,929	800,309	829,631	29,322	3.7%
Field Expenses	691,955	685,925	720,647	732,460	11,813	1.6%
Board Expenses	50,307	52,876	52,400	52,876	476	0.9%
Consulting Services	96,595	120,458	107,500	170,168	62,668	58.3%
Insurance	77,948	92,576	97,096	104,650	7,554	7.8%
Licenses/Permits/Contracts	56,685	61,153	47,000	49,648	2,648	5.6%
Office Expenses	59,409	78,827	66,117	59,680	(6,437)	-9.7%
Travel, Meetings & Recruitment	12,905	15,626	20,500	20,500	-	0.0%
Utilities	72,679	166,880	201,384	211,515	10,131	5.0%
Bike Trail	37,087	21,000	22,380	22,380	-	0.0%
Interest & Misc	15,743	10,996	10,996	6,771	(4,225)	-38.4%
<b>TOTAL OPERATING EXPENSES</b>	<b>\$ 4,931,437</b>	<b>\$ 3,687,197</b>	<b>\$ 3,838,356</b>	<b>\$ 4,080,013</b>	<b>\$ 241,657</b>	<b>6.3%</b>
<b>Net Income (Loss) Before Non-Operating Expenses</b>	<b>\$ (7,890)</b>	<b>\$ 1,232,713</b>	<b>\$ 1,190,783</b>	<b>\$ 1,014,218</b>	<b>\$ (176,565)</b>	<b>(0)</b>
<b>NON - OPERATING EXPENSES:</b>						
Building Loan	397,265	114,643	114,643	118,461	3,818	3.3%
<b>TOTAL NON-OPERATING EXPENSES</b>	<b>\$ 397,265</b>	<b>\$ 114,643</b>	<b>\$ 114,643</b>	<b>\$ 118,461</b>	<b>\$ 3,818</b>	
<b>OPERATING SURPLUS/ (LOSS)</b>	<b>\$ (405,155)</b>	<b>\$ 1,118,070</b>	<b>\$ 1,076,140</b>	<b>\$ 895,757</b>	<b>\$ (180,383)</b>	<b>(0)</b>
TRANSFER TO FARF	405,155	(1,118,070)	(1,076,140)	(895,757)	180,383	0
BALANCE	-	-	-	-	-	-



**OLYMPIC VALLEY PUBLIC SERVICE DISTRICT  
FIRE DEPARTMENT  
OPERATING BUDGET FOR FISCAL YEAR 2024-2025**



	<b>2022 - 23</b>	<b>2023 - 24</b>	<b>2023 - 24</b>	<b>2024-25</b>	<b>Inc/ (Dec)</b>	<b>%</b>
	<b>ACTUALS</b>	<b>BUDGET</b>	<b>EXPECTED</b>	<b>BUDGET</b>	<b>from Prior Year</b>	<b>CHANGE</b>
<b>REVENUES:</b>						
Property Tax	\$ 4,071,509	\$ 4,232,000	\$ 4,417,000	\$ 4,492,000	\$ 75,000	1.7%
Mutual Aid	10,765	-	-	-	-	0%
Rental Revenue	40,042	42,705	41,500	43,108	1,608	4%
Inspection Fees	(9,404)	10,000	35,000	20,000	(15,000)	-43%
Grants, Admin, Interest & Misc	135,474	275,028	336,134	808,536	472,403	141%
<b>TOTAL REVENUE:</b>	<b>\$ 4,248,386</b>	<b>\$ 4,559,733</b>	<b>\$ 4,829,634</b>	<b>\$ 5,363,644</b>	<b>\$ 534,011</b>	<b>11.1%</b>
<b>OPERATING EXPENSES:</b>						
Salaries & Wages	\$ 1,736,033	\$ 1,829,792	\$ 1,635,096	\$ 1,844,167	\$ 209,071	12.8%
Benefits	2,294,812	1,191,045	1,210,095	1,333,991	123,896	10.2%
Admin Salaries & Benefits	323,811	411,202	411,202	430,080	18,878	4.6%
Field Expenses	178,371	141,748	247,023	269,406	22,383	9.1%
Board Expenses	16,704	17,750	17,450	17,625	175	1.0%
Consulting Services	57,138	258,893	278,505	817,183	538,678	193.4%
Insurance	46,040	52,325	57,800	62,418	4,618	8.0%
Licenses/Permits/Contracts	67,792	79,717	74,425	91,870	17,445	23.4%
Office Expenses	18,333	26,663	19,763	23,663	3,900	19.7%
Travel, Meetings & Recruitment	14,453	17,100	17,100	15,000	(2,100)	-12.3%
Utilities	67,787	74,048	97,143	102,590	5,447	5.6%
Interest & Misc	-	-	-	-	-	0.0%
<b>TOTAL OPERATING EXPENSES</b>	<b>\$ 4,821,275</b>	<b>\$ 4,100,283</b>	<b>\$ 4,065,603</b>	<b>\$ 5,007,992</b>	<b>\$ 942,390</b>	<b>23.2%</b>
<b>Net Income (Loss) Before Non-Operating Expenses</b>	<b>\$ (572,889)</b>	<b>\$ 459,450</b>	<b>\$ 764,031</b>	<b>\$ 355,652</b>	<b>\$ (408,379)</b>	
<b>NON - OPERATING EXPENSES:</b>						
	-	-	-	-	-	0%
<b>TOTAL NON-OPERATING EXPENSES</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	
<b>NET OPERATING INC/ (DEC)</b>	<b>\$ (572,889)</b>	<b>\$ 459,450</b>	<b>\$ 764,031</b>	<b>\$ 355,652</b>	<b>\$ (408,379)</b>	<b>-53%</b>
TRANSFER TO FARF	\$ 572,889	\$ (459,450)	\$ (764,031)	\$ (355,652)	\$ 408,379	53%
BALANCE	-	-	-	-	-	-

**Olympic Valley PSD  
Water Budget  
Escalation Factors**

	Expected	Projected				
	FY 2024	FY 2025	FY 2026	FY 2027	FY 2028	FY 2029
<b>Revenues</b>						
Customer Growth	Budgeted	Budgeted	0.8%	0.8%	0.8%	0.8%
Property Tax Revenues	Budgeted	Budgeted	2.5%	2.5%	2.5%	2.5%
Miscellaneous Revenues	Budgeted	Budgeted	1.0%	1.0%	1.0%	1.0%
<b>Expenses</b>						
Labor	Budgeted	Budgeted	3.0%	3.0%	3.0%	3.0%
Water Dept. Labor	Budgeted	Budgeted	3.0%	3.0%	3.0%	3.0%
Benefits - Medical	Budgeted	Budgeted	5.0%	5.0%	5.0%	5.0%
Benefits - Other	Budgeted	Budgeted	3.0%	3.0%	3.0%	3.0%
Materials & Supplies	Budgeted	Budgeted	3.0%	3.0%	3.0%	3.0%
Equipment	Budgeted	Budgeted	3.0%	3.0%	3.0%	3.0%
Miscellaneous	Budgeted	Budgeted	2.0%	2.0%	2.0%	2.0%
Utilities	Budgeted	Budgeted	4.0%	4.0%	4.0%	4.0%
Flat	Budgeted	Budgeted	0.0%	0.0%	0.0%	0.0%
Insurance	Budgeted	Budgeted	3.0%	3.0%	3.0%	3.0%
<b>Interest</b>	2.0%	2.0%	2.0%	2.0%	2.0%	2.0%
<b>New Debt Service</b>						
<b>Low Interest Loans</b>						
Term in Years	20	20	20	20	20	20
Rate	2.5%	2.5%	2.5%	2.5%	2.5%	2.5%
<b>Revenue Bond</b>						
Term in Years	20	20	20	20	20	20
Rate	5.5%	5.5%	5.5%	5.5%	5.5%	5.5%

Olympic Valley PSD  
Water Budget  
Revenue Requirement

	Expected	Projected				
	FY 2024	FY 2025	FY 2026	FY 2027	FY 2028	FY 2029
<b>Revenues</b>						
<i>Rate Revenues</i>						
<i>Total Rate Revenues</i>	\$2,253,245	\$2,295,015	\$2,312,228	\$2,329,570	\$2,347,042	\$2,364,644
<i>Non-Operating Revenues</i>						
<i>Total Non-Operating Revenues</i>	\$424,736	\$323,626	\$269,324	\$221,084	\$251,920	\$245,513
<b>Total Revenues</b>	<b>\$2,677,981</b>	<b>\$2,618,642</b>	<b>\$2,581,552</b>	<b>\$2,550,654</b>	<b>\$2,598,961</b>	<b>\$2,610,157</b>
<b><u>Water Department Expenses</u></b>						
<b>Salaries &amp; Wages</b>						
<i>Total Salaries &amp; Wages</i>	\$413,754	395,387	\$407,248	\$419,466	\$432,050	\$445,011
<b>Employee Benefits</b>						
<i>Total Employee Benefits</i>	\$175,548	189,634	\$197,250	\$205,191	\$213,472	\$222,106
<b>Materials and Supplies</b>						
<i>Total Materials and Supplies</i>	\$105,289	\$109,950	\$113,249	\$116,646	\$120,145	\$123,750
<b>Maintenance Equipment</b>						
<i>Total Maintenance Equipment</i>	\$23,020	\$24,480	\$25,214	\$25,971	\$26,750	\$27,552
<b>Facilities-Maint/Repair</b>						
<i>Total Facilities-Maint/Repair</i>	\$67,133	\$74,467	\$63,051	\$63,653	\$64,272	\$64,910

Olympic Valley PSD  
Water Budget  
Revenue Requirement

	Expected	Projected				
	FY 2024	FY 2025	FY 2026	FY 2027	FY 2028	FY 2029
<b>Training &amp; Memberships</b>						
<i>Total Training &amp; Memberships</i>	\$19,000	\$19,750	\$20,145	\$20,548	\$20,959	\$21,378
<b>Vehicle Maintenance &amp; Repair</b>						
<i>Total Vehicle Maintenance &amp; Repair</i>	\$21,163	\$22,800	\$23,484	\$24,189	\$24,914	\$25,662
<b>Total Water Department Expenses</b>	<b>\$824,907</b>	<b>\$836,468</b>	<b>\$849,642</b>	<b>\$875,663</b>	<b>\$902,562</b>	<b>\$930,370</b>
<b>Administration Expenses</b>						
<b>Salaries &amp; Wages (50% Allocation)</b>						
<i>Total Salaries &amp; Wages</i>	\$477,606	513,730	\$515,237	\$530,694	\$546,615	\$563,014
<b>Employee Benefits (50% Allocation)</b>						
<i>Total Employee Benefits</i>	\$222,640	225,181	\$232,287	\$241,786	\$251,697	\$262,039
<b>Board Expenses (50% Allocation)</b>						
<i>Total Board Expenses</i>	\$26,200	\$26,438	\$26,472	\$26,506	\$26,541	\$26,577
<b>Consulting (50% Allocation)</b>						
<i>Total Consulting</i>	\$53,750	\$90,084	\$67,787	\$69,820	\$71,915	\$74,072
<b>Insurance (50% Allocation)</b>						
<i>Total Insurance</i>	\$48,548	\$52,325	\$53,895	\$55,512	\$57,177	\$58,892
<b>Special Fees (50% Allocation)</b>						
<i>Total Special Fees</i>	\$23,500	\$25,199	\$25,703	\$26,217	\$26,741	\$27,276

Olympic Valley PSD  
Water Budget  
Revenue Requirement

	Expected	Projected				
	FY 2024	FY 2025	FY 2026	FY 2027	FY 2028	FY 2029
<b>Office Expenses (50% Allocation)</b>						
<i>Total Office Expenses</i>	\$33,059	\$29,840	\$30,735	\$31,657	\$32,607	\$33,585
<b>Travel &amp; Meetings (50% Allocation)</b>						
<i>Total Travel &amp; Meetings</i>	\$10,250	\$10,250	\$10,455	\$10,664	\$10,877	\$11,095
<b>Utilities</b>						
<i>Total Utilities</i>	\$137,485	\$146,110	\$151,954	\$158,033	\$164,354	\$170,928
<b>Interest and Misc</b>						
<i>Total Interest and Misc</i>	\$7,587	4,672	\$1,660	\$0	\$0	\$0
<b>Total Administration Expenses</b>	<b>\$1,040,625</b>	<b>\$1,123,829</b>	<b>\$1,116,184</b>	<b>\$1,150,890</b>	<b>\$1,188,525</b>	<b>\$1,227,478</b>
<b>Total Operations &amp; Maintenance</b>	<b>\$1,865,532</b>	<b>\$1,960,297</b>	<b>\$1,965,826</b>	<b>\$2,026,552</b>	<b>\$2,091,087</b>	<b>\$2,157,848</b>
<b>Annual Debt Service</b>						
Facility Loan	79,104	81,738	84,460	-	-	-
CalPERS Additional UAL Payments	150,000	-	-	-	-	-
CalPERS Pension Adjustment	150,000					
<i>Total Annual Debt Service</i>	<b>\$379,104</b>	<b>\$81,738</b>	<b>84,459.82</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
<b>Rate Funded Capital (CRP)</b>	<b>\$400,000</b>	<b>\$550,000</b>	<b>\$575,000</b>	<b>\$675,000</b>	<b>\$750,000</b>	<b>\$825,000</b>



Olympic Valley PSD  
Water Budget  
Revenue Requirement

	Expected	Projected				
	FY 2024	FY 2025	FY 2026	FY 2027	FY 2028	FY 2029
<b>Transfer To / (From) Reserves</b>						
To/(From) Operating Reserve	\$0	\$0	\$0	(\$0)	(\$0)	(\$0)
To/(From) Capital Reserve	0	0	0	0	0	0
To/(From) FARF	33,345	26,606	48,755	39,195	50,936	28,965
<b>Total Transfer To / (From) Reserves</b>	<b>\$33,345</b>	<b>\$26,606</b>	<b>\$48,755</b>	<b>\$39,195</b>	<b>\$50,936</b>	<b>\$28,965</b>
<b>Total Revenue Requirement</b>	<b>\$2,677,981</b>	<b>\$2,618,642</b>	<b>\$2,674,041</b>	<b>\$2,740,747</b>	<b>\$2,892,022</b>	<b>\$3,011,812</b>
<b>Capital Reserve</b>						
<b>Beginning Balance</b>	<b>\$1,336,859</b>	<b>\$1,266,859</b>	<b>\$611,859</b>	<b>\$569,969</b>	<b>\$483,355</b>	<b>\$0</b>
Plus: Additions	0	0	0	0	422,099	1,408,261
Plus: Connection Fees	40,000	20,000	20,150	20,301	20,453	20,607
Less: Uses of Funds	(110,000)	(675,000)	(62,040)	(106,916)	(925,907)	(1,428,868)
<b>Ending Balance</b>	<b>\$1,266,859</b>	<b>\$611,859</b>	<b>\$569,969</b>	<b>\$483,355</b>	<b>\$0</b>	<b>(\$0)</b>
<b>Fixed Asset Replacement Fund</b>						
<b>Beginning Balance</b>	<b>\$2,392,681</b>	<b>\$2,245,910</b>	<b>\$2,241,182</b>	<b>\$2,202,559</b>	<b>\$2,228,855</b>	<b>\$2,532,197</b>
Plus: Additions	433,345	576,606	623,755	714,195	378,837	(554,296)
Less: Uses of Funds	(580,117)	(581,333)	(662,378)	(687,899)	(75,495)	(312,425)
<b>Ending Balance</b>	<b>\$2,245,910</b>	<b>\$2,241,182</b>	<b>\$2,202,559</b>	<b>\$2,228,855</b>	<b>\$2,532,197</b>	<b>\$1,665,476</b>
<b>Total Operating Reserve Funds</b>	<b>\$2,245,910</b>	<b>\$2,241,182</b>	<b>\$2,202,559</b>	<b>\$2,228,855</b>	<b>\$2,532,197</b>	<b>\$1,665,476</b>
<b>Total Target Ending Fund Balance (60 days of O&amp;M)</b>	<b>\$306,663</b>	<b>\$322,241</b>	<b>\$323,149</b>	<b>\$333,132</b>	<b>\$343,740</b>	<b>\$354,715</b>

Olympic Valley PSD  
Water Budget  
Revenue Requirement

	Expected	Projected				
	FY 2024	FY 2025	FY 2026	FY 2027	FY 2028	FY 2029
<b>Olympic Valley PSD Water Budget Revenue Requirement Summary</b>						
	Expected	Projected				
	FY 2024	FY 2025	FY 2026	FY 2027	FY 2028	FY 2029
<b>Revenue</b>						
Rate Revenues	\$2,253,245	\$2,295,015	\$2,312,228	\$2,329,570	\$2,347,042	\$2,364,644
Non-Operating Revenues	424,736	323,626	269,324	221,084	251,920	245,513
<b>Total Revenues</b>	<b>\$2,677,981</b>	<b>\$2,618,642</b>	<b>\$2,581,552</b>	<b>\$2,550,654</b>	<b>\$2,598,961</b>	<b>\$2,610,157</b>
<b>Expenses</b>						
Total Water Department Expenses	\$824,907	\$836,468	\$849,642	\$875,663	\$902,562	\$930,370
Total Administration Expenses	1,040,625	1,123,829	1,116,184	1,150,890	1,188,525	1,227,478
<b>Total O&amp;M Expenses</b>	<b>\$1,865,532</b>	<b>\$1,960,297</b>	<b>\$1,965,826</b>	<b>\$2,026,552</b>	<b>\$2,091,087</b>	<b>\$2,157,848</b>
<b>Net Annual Debt Service</b>	<b>\$379,104</b>	<b>\$81,738</b>	<b>\$84,460</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
<b>Rate Funded Capital (CRP)</b>	<b>\$400,000</b>	<b>\$550,000</b>	<b>\$575,000</b>	<b>\$675,000</b>	<b>\$750,000</b>	<b>\$825,000</b>
<b>Transfer To / (From) Reserves</b>	<b>\$33,345</b>	<b>\$26,606</b>	<b>\$48,755</b>	<b>\$39,195</b>	<b>\$50,936</b>	<b>\$28,965</b>
<b>Total Revenue Requirement</b>	<b>\$2,677,981</b>	<b>\$2,618,642</b>	<b>\$2,674,041</b>	<b>\$2,740,747</b>	<b>\$2,892,022</b>	<b>\$3,011,812</b>
<b>Proposed Rate Adjustment</b>	<b>0.0%</b>	<b>0.0%</b>	<b>4.0%</b>	<b>4.0%</b>	<b>4.0%</b>	<b>4.0%</b>
<b>Add'l Revenue from Adj.</b>	<b>\$0</b>	<b>\$0</b>	<b>\$92,489</b>	<b>\$190,093</b>	<b>\$293,061</b>	<b>\$401,655</b>
<b>Additional Rate Increase Needed</b>	<b>0.0%</b>	<b>0.0%</b>	<b>0.0%</b>	<b>0.0%</b>	<b>0.0%</b>	<b>0.0%</b>
<b>Total Operating Reserve Funds</b>	<b>\$2,245,910</b>	<b>\$2,241,182</b>	<b>\$2,202,559</b>	<b>\$2,228,855</b>	<b>\$2,532,197</b>	<b>\$1,665,476</b>
<b>Total Target Ending Fund Balance (60 days of O&amp;M)</b>	<b>\$306,663</b>	<b>\$322,241</b>	<b>\$323,149</b>	<b>\$333,132</b>	<b>\$343,740</b>	<b>\$354,715</b>

Olympic Valley PSD  
 Sewer Budget  
 Escalation Factors

		Expected	Projected				
		FY 2024	FY 2025	FY 2026	FY 2027	FY 2028	FY 2029
<b>Revenues</b>							
	Customer Growth	Budgeted	Budgeted	0.8%	0.8%	0.8%	0.8%
	Property Tax Revenues	Budgeted	Budgeted	2.5%	2.5%	2.5%	2.5%
	Miscellaneous Revenues	Budgeted	Budgeted	1.0%	1.0%	1.0%	1.0%
<b>Expenses</b>							
	Labor	Budgeted	Budgeted	3.0%	3.0%	3.0%	3.0%
	Sewer Dept. Labor	Budgeted	Budgeted	3.0%	3.0%	3.0%	3.0%
	Benefits - Medical	Budgeted	Budgeted	5.0%	5.0%	5.0%	5.0%
	Benefits - Other	Budgeted	Budgeted	3.0%	3.0%	3.0%	3.0%
	Materials & Supplies	Budgeted	Budgeted	3.0%	3.0%	3.0%	3.0%
	Equipment	Budgeted	Budgeted	3.0%	3.0%	3.0%	3.0%
	Miscellaneous	Budgeted	Budgeted	2.0%	2.0%	2.0%	2.0%
	Utilities	Budgeted	Budgeted	4.0%	4.0%	4.0%	4.0%
	Flat	Budgeted	Budgeted	0.0%	0.0%	0.0%	0.0%
	Insurance	Budgeted	Budgeted	3.0%	3.0%	3.0%	3.0%
<b>Interest</b>		2.0%	2.0%	2.0%	2.0%	2.0%	2.0%
<b>New Debt Service</b>							
<i>Low Interest Loans</i>							
	Term in Years	20	20	20	20	20	20
	Rate	2.5%	2.5%	2.5%	2.5%	2.5%	2.5%
<i>Revenue Bond</i>							
	Term in Years	20	20	20	20	20	20
	Rate	5.5%	5.5%	5.5%	5.5%	5.5%	5.5%

Olympic Valley PSD  
 Sewer Budget  
 Revenue Requirement

	Expected	Projected				
	FY 2024	FY 2025	FY 2026	FY 2027	FY 2028	FY 2029
<b>Revenues</b>						
<i>Rate Revenues</i>						
<i>Total Rate Revenues</i>	\$1,701,653	\$1,750,960	\$1,764,092	\$1,777,323	\$1,790,653	\$1,804,082
<i>Non-Operating Revenues</i>						
<i>Total Non-Operating Revenues</i>	\$236,138	\$280,005	\$271,069	\$255,097	\$249,506	\$256,590
<b>Total Revenues</b>	<b>\$1,937,791</b>	<b>\$2,030,964</b>	<b>\$2,035,161</b>	<b>\$2,032,419</b>	<b>\$2,040,158</b>	<b>\$2,060,673</b>
<b>Sewer Department Expenses</b>						
<b>Salaries &amp; Wages</b>						
<i>Total Salaries &amp; Wages</i>	\$323,060	395,387	\$407,248	\$419,466	\$432,050	\$445,011
<b>Employee Benefits</b>						
<i>Total Employee Benefits</i>	\$154,481	189,634	\$197,250	\$205,191	\$213,472	\$222,106
<b>Materials and Supplies</b>						
<i>Total Materials and Supplies</i>	\$18,500	\$15,250	\$15,708	\$16,179	\$16,664	\$17,164
<b>Maintenance Equipment</b>						
<i>Total Maintenance Equipment</i>	\$12,925	\$11,980	\$12,339	\$12,710	\$13,091	\$13,484
<b>Facilities-Maint/Repair</b>						
<i>Total Facilities-Maint/Repair</i>	\$21,339	\$14,867	\$15,313	\$15,772	\$16,246	\$16,733

Olympic Valley PSD  
 Sewer Budget  
 Revenue Requirement

	Expected	Projected				
	FY 2024	FY 2025	FY 2026	FY 2027	FY 2028	FY 2029
<b>Training &amp; Memberships</b>						
<i>Total Training &amp; Memberships</i>	\$12,500	\$16,400	\$16,728	\$17,063	\$17,404	\$17,752
<b>Vehicle Maintenance &amp; Repair</b>						
<i>Total Vehicle Maintenance &amp; Repair</i>	\$21,562	\$24,300	\$25,029	\$25,780	\$26,553	\$27,350
<b>Total Sewer Department Expenses</b>	\$564,367	\$667,818	\$689,616	\$712,160	\$735,479	\$759,600
<b><u>Administration Expenses</u></b>						
<b>Salaries &amp; Wages (50% Allocation)</b>						
<i>Total Salaries &amp; Wages</i>	\$477,606	\$513,730	\$529,142	\$545,016	\$561,367	\$578,208
<b>Employee Benefits (50% Allocation)</b>						
<i>Total Employee Benefits</i>	\$247,640	225,181	\$232,287	\$241,786	\$251,697	\$262,039
<b>Board Expenses (50% Allocation)</b>						
<i>Total Board Expenses</i>	\$26,200	\$26,438	\$26,380	\$26,413	\$26,446	\$26,480
<b>Consulting (50% Allocation)</b>						
<i>Total Consulting</i>	\$53,750	\$80,084	\$57,487	\$59,211	\$60,987	\$62,817
<b>Insurance (50% Allocation)</b>						
<i>Total Insurance</i>	\$48,548	\$52,325	\$53,895	\$55,512	\$57,177	\$58,892

Olympic Valley PSD  
Sewer Budget  
Revenue Requirement

	Expected	Projected				
	FY 2024	FY 2025	FY 2026	FY 2027	FY 2028	FY 2029
<b>Special Fees (50% Allocation)</b>						
<i>Total Special Fees</i>	\$23,500	\$24,449	\$24,938	\$25,437	\$25,945	\$26,464
<b>Office Expenses (50% Allocation)</b>						
<i>Total Office Expenses</i>	\$33,059	\$29,840	\$26,615	\$27,414	\$28,236	\$29,083
<b>Travel &amp; Meetings (50% Allocation)</b>						
<i>Total Travel &amp; Meetings</i>	\$10,250	\$10,250	\$10,455	\$10,664	\$10,877	\$11,095
<b>Utilities (50% Allocation)</b>						
<i>Total Utilities</i>	\$63,899	\$65,405	\$68,021	\$70,742	\$73,572	\$76,515
<b>Interest and Misc (50% Allocation)</b>						
<i>Total Interest and Misc</i>	\$3,409	\$2,099	\$746	\$0	\$0	\$0
<b>Total Administration Expenses</b>	\$987,860	\$1,029,801	\$1,029,965	\$1,062,195	\$1,096,305	\$1,131,593
<b>Total Operations &amp; Maintenance</b>	<b>\$1,552,227</b>	<b>\$1,697,619</b>	<b>\$1,719,581</b>	<b>\$1,774,355</b>	<b>\$1,831,784</b>	<b>\$1,891,193</b>
<b>Annual Debt Service</b>						
Facility Loan	35,539	36,723	37,946	-	-	-
CalPERS Additional UAL Payments	50,000	-	-	-	-	-
CalPERS Pension Adjustment	100,000	-	-	-	-	-
<i>Total Annual Debt Service</i>	\$185,539	\$36,723	\$37,946	\$0	\$0	\$0
<b>Rate Funded Capital (CRP)</b>	<b>\$200,000</b>	<b>\$250,000</b>	<b>\$350,000</b>	<b>\$400,000</b>	<b>\$450,000</b>	<b>\$500,000</b>

Olympic Valley PSD  
Sewer Budget  
Revenue Requirement

	Expected	Projected				
	FY 2024	FY 2025	FY 2026	FY 2027	FY 2028	FY 2029
<b>Transfer To / (From) Reserves</b>						
To/(From) Operating Reserve	(\$0)	(\$0)	(\$0)	(\$0)	(\$0)	\$0
To/(From) Capital Reserve	0	0	0	0	0	0
To/(From) FARF	24	46,622	7,019	21,623	11,154	27,093
<b>Total Transfer To / (From) Reserves</b>	<b>\$24</b>	<b>\$46,622</b>	<b>\$7,019</b>	<b>\$21,623</b>	<b>\$11,154</b>	<b>\$27,093</b>
<b>Total Revenue Requirement</b>	<b>\$1,937,791</b>	<b>\$2,030,964</b>	<b>\$2,114,545</b>	<b>\$2,195,977</b>	<b>\$2,292,938</b>	<b>\$2,418,286</b>
<b>Capital Reserve</b>						
<b>Beginning Balance</b>	<b>\$278,709</b>	<b>\$281,709</b>	<b>\$256,709</b>	<b>\$189,234</b>	<b>\$119,198</b>	<b>\$129,425</b>
Plus: Additons	0	0	0	0	0	0
Plus: Connection Fees	18,000	10,000	10,075	10,151	10,227	10,303
Less: Uses of Funds	(15,000)	(35,000)	(77,550)	(80,187)	0	0
<b>Ending Balance</b>	<b>\$281,709</b>	<b>\$256,709</b>	<b>\$189,234</b>	<b>\$119,198</b>	<b>\$129,425</b>	<b>\$139,728</b>
<b>I&amp;I Reserve</b>						
<b>Beginning Balance</b>	<b>\$166,818</b>	<b>\$166,818</b>	<b>\$176,818</b>	<b>\$186,893</b>	<b>\$197,043</b>	<b>\$207,270</b>
Plus: Additons	0	0	0	0	0	0
Plus: Connection Fees	0	10,000	10,075	10,151	10,227	10,303
Less: Uses of Funds	0	0	0	0	0	0
<b>Ending Balance</b>	<b>\$166,818</b>	<b>\$176,818</b>	<b>\$186,893</b>	<b>\$197,043</b>	<b>\$207,270</b>	<b>\$217,574</b>
<b>Fixed Asset Replacement Fund</b>						
<b>Beginning Balance</b>	<b>\$3,783,748</b>	<b>\$3,816,322</b>	<b>\$3,634,111</b>	<b>\$2,708,240</b>	<b>\$1,860,506</b>	<b>\$1,888,135</b>
Plus: Additons	200,024	296,622	357,019	421,623	461,154	527,093
Less: Uses of Funds	(167,450)	(478,833)	(1,282,889)	(1,269,357)	(433,525)	(194,811)
<b>Ending Balance</b>	<b>\$3,816,322</b>	<b>\$3,634,111</b>	<b>\$2,708,240</b>	<b>\$1,860,506</b>	<b>\$1,888,135</b>	<b>\$2,220,417</b>
<b>Total Operating Reserve Funds</b>	<b>\$3,816,322</b>	<b>\$3,634,111</b>	<b>\$2,708,240</b>	<b>\$1,860,506</b>	<b>\$1,888,135</b>	<b>\$2,220,417</b>
<b>Total Target Ending Fund Balance</b>	<b>\$255,161</b>	<b>\$279,061</b>	<b>\$282,671</b>	<b>\$291,675</b>	<b>\$301,115</b>	<b>\$310,881</b>

Olympic Valley PSD  
Sewer Budget  
Revenue Requirement

		Expected	Projected				
		FY 2024	FY 2025	FY 2026	FY 2027	FY 2028	FY 2029
<b>Olympic Valley PSD  Sewer Budget  Revenue Requirement Summary</b>							
		Expected	Projected				
		FY 2024	FY 2025	FY 2026	FY 2027	FY 2028	FY 2029
<b>Revenue</b>							
	Rate Revenues	\$1,701,653	\$1,750,960	\$1,764,092	\$1,777,323	\$1,790,653	\$1,804,082
	Non-Operating Revenues	236,138	280,005	271,069	255,097	249,506	256,590
	<b>Total Revenues</b>	<b>\$1,937,791</b>	<b>\$2,030,964</b>	<b>\$2,035,161</b>	<b>\$2,032,419</b>	<b>\$2,040,158</b>	<b>\$2,060,673</b>
<b>Expenses</b>							
	Total Sewer Department Expenses	\$564,367	\$667,818	\$689,616	\$712,160	\$735,479	\$759,600
	Total Administration Expenses	987,860	1,029,801	1,029,965	1,062,195	1,096,305	1,131,593
	<b>Total O&amp;M Expenses</b>	<b>\$1,552,227</b>	<b>\$1,697,619</b>	<b>\$1,719,581</b>	<b>\$1,774,355</b>	<b>\$1,831,784</b>	<b>\$1,891,193</b>
	<b>Net Annual Debt Service</b>	<b>\$185,539</b>	<b>\$36,723</b>	<b>\$37,946</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
	<b>Rate Funded Capital (CRP)</b>	<b>\$200,000</b>	<b>\$250,000</b>	<b>\$350,000</b>	<b>\$400,000</b>	<b>\$450,000</b>	<b>\$500,000</b>
	<b>Transfer To / (From) Reserves</b>	<b>\$24</b>	<b>\$46,622</b>	<b>\$7,019</b>	<b>\$21,623</b>	<b>\$11,154</b>	<b>\$27,093</b>
	<b>Total Revenue Requirement</b>	<b>\$1,937,791</b>	<b>\$2,030,964</b>	<b>\$2,114,545</b>	<b>\$2,195,977</b>	<b>\$2,292,938</b>	<b>\$2,418,286</b>
	<b>Proposed Rate Adjustment</b>	<b>0.0%</b>	<b>0.0%</b>	<b>4.5%</b>	<b>4.5%</b>	<b>4.5%</b>	<b>5.0%</b>
	<b>Add'l Revenue from Adj.</b>	<b>\$0</b>	<b>\$0</b>	<b>\$79,384</b>	<b>\$163,558</b>	<b>\$252,779</b>	<b>\$357,613</b>
	<b>Additional Rate Increase Needed</b>	<b>0.0%</b>	<b>0.0%</b>	<b>0.0%</b>	<b>0.0%</b>	<b>0.0%</b>	<b>0.0%</b>
	<b>Total Operating Reserve Funds</b>	<b>\$3,816,322</b>	<b>\$3,634,111</b>	<b>\$2,708,240</b>	<b>\$1,860,506</b>	<b>\$1,888,135</b>	<b>\$2,220,417</b>
	<b>Total Target Ending Fund Balance</b>	<b>\$255,161</b>	<b>\$279,061</b>	<b>\$282,671</b>	<b>\$291,675</b>	<b>\$301,115</b>	<b>\$310,881</b>



**Olympic Valley Fire Department  
Fire Department Budget  
Escalation Factors**

		Expected	Projected				
		FY 2024	FY 2025	FY 2026	FY 2027	FY 2028	FY 2029
<b>Revenues</b>							
	Flat	Actual	Budgeted	0.0%	0.0%	0.0%	0.0%
	Property Tax Revenues	Actual	Budgeted	2.5%	2.5%	2.5%	2.5%
	Miscellaneous Revenues	Actual	Budgeted	1.0%	1.0%	1.0%	1.0%
<b>Expenses</b>							
	Fire Department Labor	Actual	Budgeted	3.0%	3.0%	3.0%	3.0%
	Admin Dept. Labor	Actual	Budgeted	3.0%	3.0%	3.0%	3.0%
	Benefits - Medical	Actual	Budgeted	5.0%	5.0%	5.0%	5.0%
	Benefits - Other	Actual	Budgeted	3.0%	3.0%	3.0%	3.0%
	Materials & Supplies	Actual	Budgeted	3.0%	3.0%	3.0%	3.0%
	Equipment	Actual	Budgeted	3.0%	3.0%	3.0%	3.0%
	Miscellaneous	Actual	Budgeted	2.0%	2.0%	2.0%	2.0%
	Utilities	Actual	Budgeted	4.0%	4.0%	4.0%	4.0%
	Flat	Actual	Budgeted	0.0%	0.0%	0.0%	0.0%
	Insurance	Actual	Budgeted	3.0%	3.0%	3.0%	3.0%
<b>Interest</b>		3.0%	2.0%	2.0%	2.0%	2.0%	2.0%
<b>New Debt Service</b>							
<b>Low Interest Loans</b>							
	Term in Years	20	20	20	20	20	20
	Rate	2.5%	2.5%	2.5%	2.5%	2.5%	2.5%
<b>Revenue Bond</b>							
	Term in Years	20	20	20	20	20	20
	Rate	5.5%	5.5%	5.5%	5.5%	5.5%	5.5%

Olympic Valley Fire Department  
 Fire Department Budget  
 Revenue Requirement

	Expected	Projected				
	FY 2024	FY 2025	FY 2026	FY 2027	FY 2028	FY 2029
<b>Revenues</b>						
<i>Total Rate Revenues</i>	\$0	\$0	\$0	\$0	\$0	\$0
<b>Non-Operating Revenues</b>						
<i>Total Non-Operating Revenues</i>	\$4,829,634	\$5,363,644	\$4,709,270	\$4,822,794	\$4,941,831	\$5,063,003
<b>Total Revenues</b>	<b>\$4,829,634</b>	<b>\$5,363,644</b>	<b>\$4,709,270</b>	<b>\$4,822,794</b>	<b>\$4,941,831</b>	<b>\$5,063,003</b>
<b>Fire Department Expenses</b>						
<b>Salaries &amp; Wages</b>						
<i>Total Salaries &amp; Wages</i>	\$2,046,298	\$2,274,247	\$2,342,474	\$2,412,748	\$2,485,131	\$2,559,685
<b>Employee Benefits</b>						
<i>Total Employee Benefits</i>	\$1,315,795	\$1,448,613	\$1,497,372	\$1,568,271	\$1,636,360	\$1,739,930
<b>Materials and Supplies</b>						
<i>Total Materials and Supplies</i>	\$31,573	\$40,700	\$40,181	\$41,386	\$42,628	\$43,907
<b>Equipment Maintenance &amp; Repair</b>						
<i>Total Equipment Maintenance &amp; Repa</i>	\$15,000	\$19,900	\$20,497	\$21,112	\$21,745	\$22,398

Olympic Valley Fire Department  
 Fire Department Budget  
 Revenue Requirement

	Expected	Projected				
	FY 2024	FY 2025	FY 2026	FY 2027	FY 2028	FY 2029
<b>Facilities-Maint/Repair</b>						
<i>Total Facilities-Maint/Repair</i>	\$30,450	\$29,883	\$30,779	\$31,703	\$32,654	\$33,634
<b>Training &amp; Memberships</b>						
<i>Total Training &amp; Memberships</i>	\$14,000	\$27,000	\$27,540	\$28,091	\$28,653	\$29,226
<b>Vehicle Maintenance &amp; Repair</b>						
<i>Total Vehicle Maintenance &amp; Repair</i>	\$50,300	\$37,300	\$38,419	\$39,572	\$40,759	\$41,981
<b>Total Fire Department Expenses</b>	<b>\$3,503,416</b>	<b>\$3,877,643</b>	<b>\$3,997,263</b>	<b>\$4,142,883</b>	<b>\$4,287,929</b>	<b>\$4,470,760</b>

Administration Expenses

Board Expenses

<i>Total Board Expenses</i>	\$17,450	\$17,625	\$17,520	\$17,540	\$17,561	\$17,857
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Consulting

<i>Total Consulting</i>	\$278,505	\$817,183	\$20,273	\$20,882	\$21,508	\$22,153
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Insurance

<i>Total Insurance</i>	\$57,800	\$62,418	\$64,291	\$66,219	\$68,206	\$70,252
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Special Fees

<i>Total Special Fees</i>	\$74,425	\$91,870	\$93,707	\$95,582	\$97,493	\$99,443
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Office Expenses

<i>Total Office Expenses</i>	\$19,763	\$23,663	\$24,373	\$25,104	\$25,857	\$26,633
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Olympic Valley Fire Department  
 Fire Department Budget  
 Revenue Requirement

	Expected	Projected				
	FY 2024	FY 2025	FY 2026	FY 2027	FY 2028	FY 2029
<b>Travel &amp; Meetings</b>						
<i>Total Travel &amp; Meetings</i>	\$17,100	\$15,000	\$11,800	\$12,036	\$12,277	\$12,522
<b>Utilities</b>						
<i>Total Utilities</i>	\$97,143	\$102,590	\$106,694	\$110,961	\$115,400	\$120,016
<b>Total Administration Expenses</b>	<b>\$562,186</b>	<b>\$1,130,349</b>	<b>\$338,658</b>	<b>\$348,324</b>	<b>\$358,302</b>	<b>\$368,877</b>
<b>Total Operations &amp; Maintenance</b>	<b>\$4,065,603</b>	<b>\$5,007,992</b>	<b>\$4,335,921</b>	<b>\$4,491,207</b>	<b>\$4,646,231</b>	<b>\$4,839,636</b>
<b>Annual Debt Service</b>						
CalPERS Additional UAL Payments	-	-	-	-	-	-
CalPERS Pension Adjustment	300,000					
<i>Total Annual Debt Service</i>	300,000	\$0	\$0	\$0	\$0	\$0
<b>Contributions to Capital (CRP)</b>	<b>\$350,000</b>	<b>\$350,000</b>	<b>\$350,000</b>	<b>\$300,000</b>	<b>\$275,000</b>	<b>\$200,000</b>

Olympic Valley Fire Department  
 Fire Department Budget  
 Revenue Requirement

	Expected	Projected				
	FY 2024	FY 2025	FY 2026	FY 2027	FY 2028	FY 2029
<b>Transfer To / (From) Reserves</b>						
To/(From) Operating Reserve	\$99,288	\$0	\$0	\$0	\$0	\$0
To/(From) Capital Reserve	0	0	0	0	0	0
To/(From) FARF	14,743	5,652	23,349	31,586	20,600	23,367
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<b>Total Transfer To / (From) Reserves</b>	<b>\$114,031</b>	<b>\$5,652</b>	<b>\$23,349</b>	<b>\$31,586</b>	<b>\$20,600</b>	<b>\$23,367</b>
<b>Total Revenue Requirement</b>	<b>\$4,829,634</b>	<b>\$5,363,644</b>	<b>\$4,709,270</b>	<b>\$4,822,794</b>	<b>\$4,941,831</b>	<b>\$5,063,003</b>

**Capital Reserve**

<b>Beginning Balance</b>	<b>\$196,973</b>	<b>\$201,973</b>	<b>\$169,973</b>	<b>\$178,053</b>	<b>\$186,213</b>	<b>\$194,456</b>
Plus: Additions	0	0	0	0	0	0
Plus: Connection Fees	5,000	8,000	8,080	8,161	8,242	8,325
Less: Uses of Funds	0	(40,000)	0	0	0	0
<b>Ending Balance</b>	<b>201,973</b>	<b>\$169,973</b>	<b>\$178,053</b>	<b>\$186,213</b>	<b>\$194,456</b>	<b>\$202,781</b>

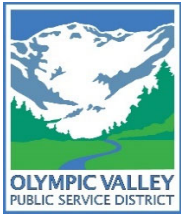
**Fixed Asset Replacement Fund**

<b>Beginning Balance</b>	<b>\$1,748,754</b>	<b>\$1,780,714</b>	<b>\$1,758,990</b>	<b>\$1,612,746</b>	<b>\$1,559,727</b>	<b>\$1,676,688</b>
Plus: Additions	364,743	355,652	373,349	331,586	295,600	223,367
Less: Uses of Funds	(332,783)	(377,376)	(519,593)	(384,605)	(178,639)	(358,336)
<b>Ending Balance</b>	<b>\$1,780,714</b>	<b>\$1,758,990</b>	<b>\$1,612,746</b>	<b>\$1,559,727</b>	<b>\$1,676,688</b>	<b>\$1,541,720</b>

<b>Total Operating Reserve Funds</b>	<b>\$1,780,714</b>	<b>\$1,758,990</b>	<b>\$1,612,746</b>	<b>\$1,559,727</b>	<b>\$1,676,688</b>	<b>\$1,541,720</b>
<b>Total Target Ending Fund Balance (60 days of O&amp;M)</b>	<b>\$668,318</b>	<b>\$823,232</b>	<b>\$712,754</b>	<b>\$738,281</b>	<b>\$763,764</b>	<b>\$795,557</b>

Olympic Valley Fire Department  
 Fire Department Budget  
 Revenue Requirement

	Expected	Projected				
	FY 2024	FY 2025	FY 2026	FY 2027	FY 2028	FY 2029
<b>Olympic Valley Fire Department Fire Department Budget Revenue Requirement Summary</b>						
Rate Revenues	\$0	\$0	\$0	\$0	\$0	\$0
Non-Operating Revenues	4,829,634	5,363,644	4,709,270	4,822,794	4,941,831	5,063,003
<b>Total Revenues</b>	<b>\$4,829,634</b>	<b>\$5,363,644</b>	<b>\$4,709,270</b>	<b>\$4,822,794</b>	<b>\$4,941,831</b>	<b>\$5,063,003</b>
<b>Expenses</b>						
Total Fire Department Expenses	\$3,503,416	\$3,877,643	\$3,997,263	\$4,142,883	\$4,287,929	\$4,470,760
Total Administration Expenses	562,186	1,130,349	338,658	348,324	358,302	368,877
<b>Total O&amp;M Expenses</b>	<b>\$4,065,603</b>	<b>\$5,007,992</b>	<b>\$4,335,921</b>	<b>\$4,491,207</b>	<b>\$4,646,231</b>	<b>\$4,839,636</b>
Net Annual Debt Service	\$300,000	\$0	\$0	\$0	\$0	\$0
Contributions to Capital (CRP)	\$350,000	\$350,000	\$350,000	\$300,000	\$275,000	\$200,000
Transfer To / (From) Reserves	\$114,031	\$5,652	\$23,349	\$31,586	\$20,600	\$23,367
<b>Total Revenue Requirement</b>	<b>\$4,829,634</b>	<b>\$5,363,644</b>	<b>\$4,709,270</b>	<b>\$4,822,794</b>	<b>\$4,941,831</b>	<b>\$5,063,003</b>
Balance/(Deficiency) of Funds	\$0	\$0	\$0	\$0	\$0	\$0
<b>Total Operating Reserve Funds</b>	<b>\$1,780,714</b>	<b>\$1,758,990</b>	<b>\$1,612,746</b>	<b>\$1,559,727</b>	<b>\$1,676,688</b>	<b>\$1,541,720</b>
<b>Total Target Ending Fund Balance (60 days of O&amp;M)</b>	<b>\$668,318</b>	<b>\$823,232</b>	<b>\$712,754</b>	<b>\$738,281</b>	<b>\$763,764</b>	<b>\$795,557</b>



**OLYMPIC VALLEY PUBLIC SERVICE DISTRICT  
CAPITAL PROJECT SUMMARY  
PROPOSED BUDGET 2024-2025**



	PROJECT COST	WATER DEPT	SEWER DEPT	GARBAGE DEPT	Fire DEPT
<b>CAPITAL IMPROVEMENTS</b>					
<b>Water Capital</b>					
Mutual Intertie	675,000	675,000			
<b>Sewer Capital</b>					
Sewer Bypass Trailer and Hose	35,000		35,000		
<b>Fire Capital</b>					
Development Impact Fee Study	30,000				30,000
District Training Facility	10,000				10,000
<b>TOTAL CAPITAL IMPROVEMENTS</b>	<b>750,000</b>	<b>675,000</b>	<b>35,000</b>	<b>-</b>	<b>40,000</b>
<b>CAPITAL REPLACEMENTS (FARF's)</b>					
<b>Water</b>					
Residential Meter Replacements	200,000	200,000			
Easter Booster Pipe & Valve Replacement	45,000	45,000			
East Booster Pump - Replacement	7,500	7,500			
Hydrants	25,000	25,000			
<b>Sewer</b>					
Sewer Line Rehabilitation/Replacement	125,000		125,000		
SCADA Replacement	25,000		25,000		
Sewer CCTV Camera	25,000		25,000		
<b>Fire</b>					
Type 1 Engine 2WD Refurbish	75,000				75,000
Turnout Gear Replacement	17,363				17,363
Air Compressor	7,500				7,500
Radios	6,180				6,180
<b>Shared Assets</b>					
305 HVAC	720,000	240,000	240,000		240,000
Ford F-150 Service Truck	50,000	25,000	25,000		
SCBA Cart	20,000	10,000	10,000		
305 AC Slurry Seal/Pave Patch	25,000	8,333	8,333		8,333
305 Replace Lights	17,500	5,833	5,833		5,833
305 Kitchen Appliance	10,000	2,500	2,500		5,000
305 Replace Locks	10,000	3,333	3,333		3,333
1810 Exterior Stain Wood Siding	11,500	3,833	3,833		3,833
1810 AC Slurry Seal/Pave Patch	15,000	5,000	5,000		5,000
<b>TOTAL CAPITAL REPLACEMENTS (FARF's)</b>	<b>1,437,543</b>	<b>581,333</b>	<b>478,833</b>	<b>-</b>	<b>377,376</b>
<b>TOTAL CAPITAL PROJECTS</b>	<b>2,187,543</b>	<b>1,256,333</b>	<b>513,833</b>	<b>-</b>	<b>417,376</b>

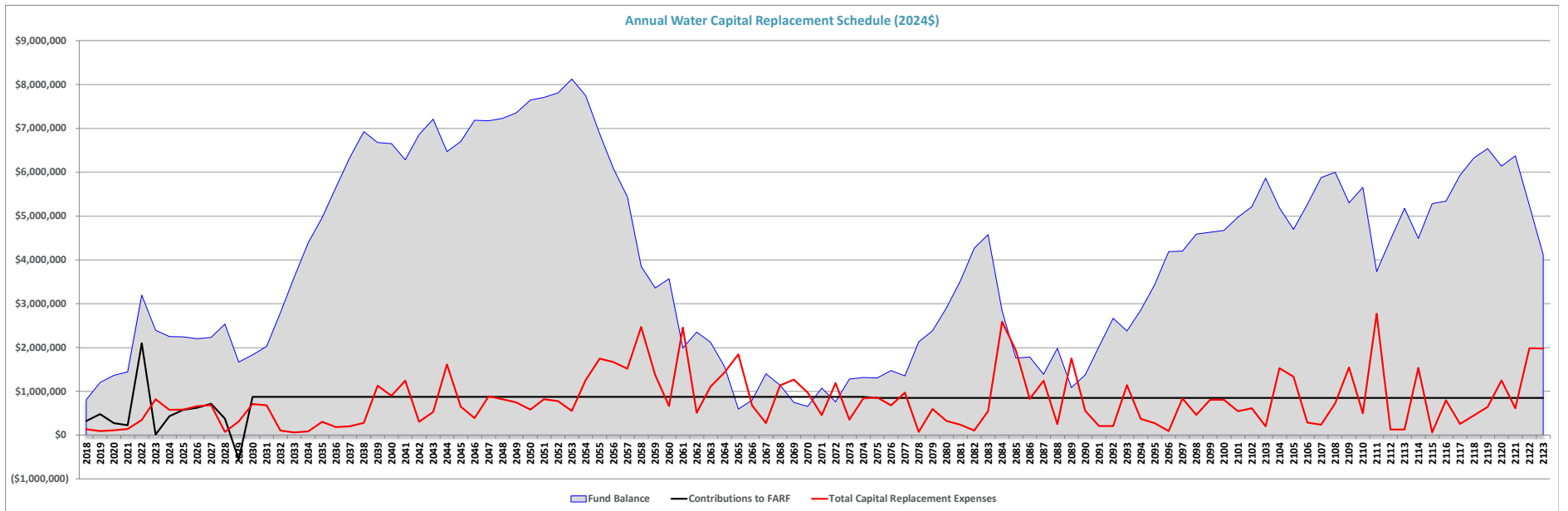
Olympic Valley PSD  
 Water Budget  
 Capital Projects

Inflation 3.4%

 ENR CCI 10 year average

Capital Projects	FY 2024	FY 2025	FY 2026	FY 2027	FY 2028	FY 2029	Total
<b>Capital Improvement Projects (CIP)</b>							
Mutual Intertie	110,000	675,000	0	\$0	\$0	\$0	\$785,000
Pressure Zone 1A	0	0	0	106,916	925,907	0	\$1,032,822
PlumpJack Well	0	0	0	0	0	1,428,868	\$1,428,868
305 EV Charging Station	0	0	31,020	0	0	0	\$31,020
1810 EV Charging Station	0	0	31,020	0	0	0	\$31,020
<b>Total Capital Projects</b>	<b>\$110,000</b>	<b>\$675,000</b>	<b>\$62,040</b>	<b>\$106,916</b>	<b>\$925,907</b>	<b>\$1,428,868</b>	<b>\$3,308,730</b>
<b>Capital Replacement Projects (CRP)</b>							
Victor/Hidden Lake 2" line replacement	\$0	0	31,020	250,183	\$0	\$0	\$281,203
Hydrants	22,000	25,000	25,850	26,729	27,638	28,577	\$155,794
Well 2R Pump & Motor Replacement	0	0	93,060	0	0	0	\$93,060
Well 2R Chemical Feed Equipment Replacement	0	0	62,040	0	0	0	\$62,040
Residential Meter Replacements	160,000	200,000	0	0	0	0	\$360,000
Well 5R Pump & Motor Replacement	0	0	0	35,282	0	0	\$35,282
Well 5R Chemical Feed Equipment Replacement	30,000	0	0	0	0	0	\$30,000
Zone 3 Recoating	315,000	0	0	0	0	0	\$315,000
Zone 3 Booster Pump Replacement	0	0	0	0	0	11,088	\$11,088
10" West Tank Water Transmission Line Replacement	0	0	0	0	0	171,464	\$171,464
Ford F-250 w/ Utility Box	33,950	0	0	0	0	0	\$33,950
Ford F-150 Service Truck	0	25,000	0	0	0	0	\$25,000
Ford F-350 Flat Bed ZEV	0	0	0	42,766	0	0	\$42,766
Dodge Ram 2500 ZEV	0	0	0	0	0	42,866	\$42,866
JD Loader	0	0	0	56,345	0	0	\$56,345
New Holland	0	0	55,784	0	0	0	\$55,784
Easter Booster Pipe & Valve Replacement	0	45,000	0	0	0	0	\$45,000
East Booster Pump - Replacement	0	7,500	0	0	0	0	\$7,500
SCADA replacement	0	0	25,850	26,729	0	0	\$52,579
SCBA Cart	0	10,000	0	0	0	0	\$10,000
Hydraulic Trench Shoring	0	0	0	8,981	0	0	\$8,981
305 Replace Carpets	0	0	0	0	40,495	0	\$40,495
305 HVAC	10,000	240,000	165,440	0	0	0	\$415,440
305 Replace Roof	0	0	172,333	0	0	0	\$172,333
305 Replace lights	0	5,833	0	35,008	0	0	\$40,841
305 Kitchen Appliances	0	2,500	2,585	0	0	0	\$5,085
305 Locks	0	3,333	3,443	3,560	3,681	3,807	\$17,825
305 Exterior Paint	0	0	8,617	0	0	0	\$8,617
305 Interior Paint	0	0	0	0	0	31,213	\$31,213
305 AC Slurry Seal/Pave Patch/Repaving	0	8,333	0	108,231	0	0	\$116,565
305 Replace Window Coverings	0	0	0	0	0	6,281	\$6,281
1810 Exhaust Vents	5,000	0	0	0	0	0	\$5,000
1810 Repaving	0	0	0	94,086	0	0	\$94,086
1810 Furnace Replacement	0	0	0	0	0	17,129	\$17,129
1810 Rollup doors	0	0	10,330	0	0	0	\$10,330
1810 Exterior	4,167	3,833	6,026	0	0	0	\$14,026
1810 AC Slurry Seal/Pave Patch	0	5,000	0	0	3,681	0	\$8,681
<b>Total Capital Replacement Projects</b>	<b>\$580,117</b>	<b>\$581,333</b>	<b>\$662,378</b>	<b>\$687,899</b>	<b>\$75,495</b>	<b>\$312,425</b>	<b>\$2,899,648</b>
<b>Less: Outside Funding Sources</b>							
Capital Reserve	110,000	675,000	62,040	106,916	925,907	1,428,868	\$3,308,730
Fixed Asset Replacement Fund	580,117	581,333	662,378	687,899	75,495	312,425	\$2,899,648
<b>Total Outside Funding Sources</b>	<b>\$690,117</b>	<b>\$1,256,333</b>	<b>\$724,418</b>	<b>\$794,815</b>	<b>\$1,001,402</b>	<b>\$1,741,294</b>	<b>\$7,112,079</b>
<b>Rate Funded Capital (CRP)</b>	<b>\$400,000</b>	<b>\$550,000</b>	<b>\$575,000</b>	<b>\$675,000</b>	<b>\$750,000</b>	<b>\$825,000</b>	<b>\$2,966,153</b>



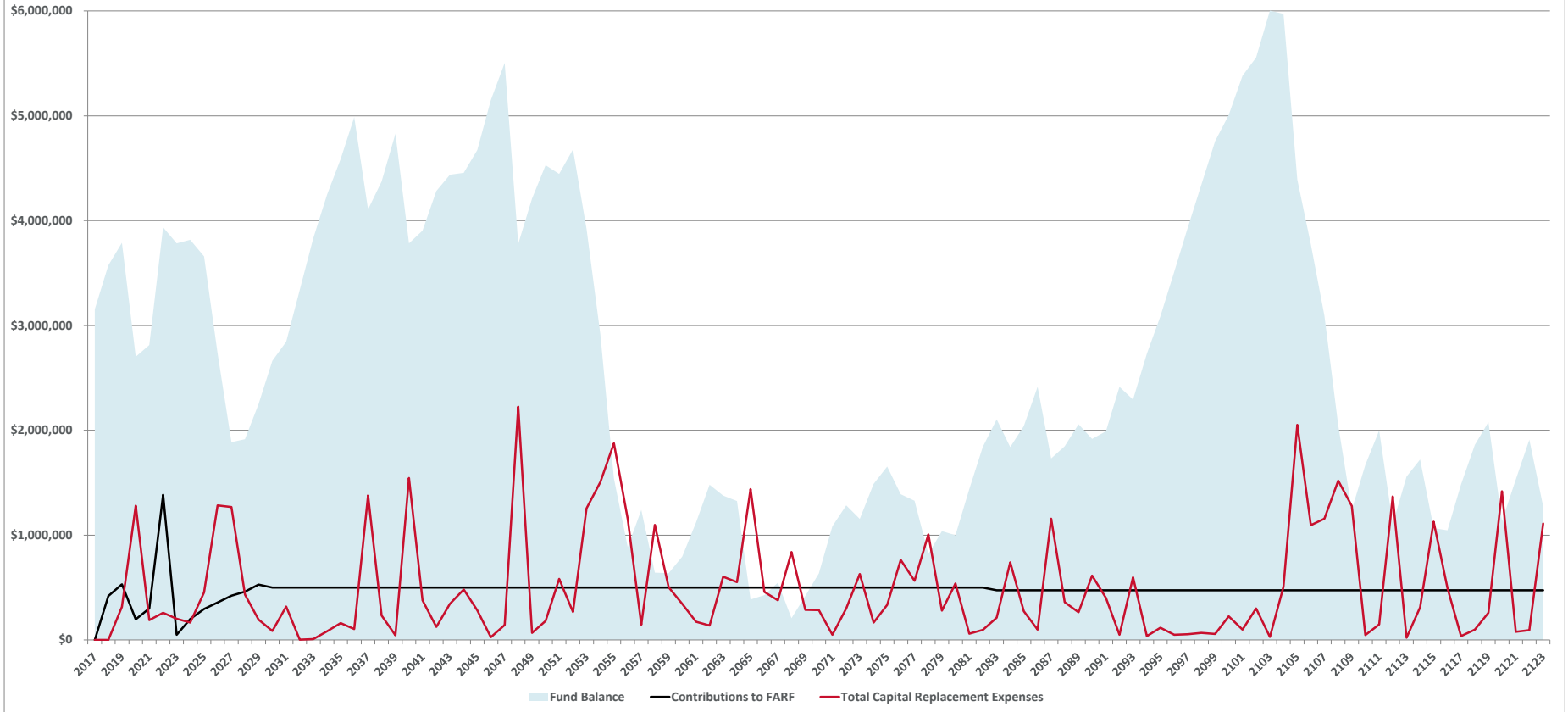


Olympic Valley PSD  
 Sewer Budget  
 Capital Projects

Inflation	3.4%	ENR CCI 10 year average
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Capital Projects	FY 2024	FY 2025	FY 2026	FY 2027	FY 2028	FY 2029	Total
<b>Capital Improvement Projects (CIP)</b>							
Sewer Bypass Trailer and Hose	0	35,000	0	0	0	0	\$35,000
Granite Chief A Line	15,000	0	0	0	0	0	\$15,000
305 EV Charging Station	0	0	31,020	0	0	0	\$31,020
1810 EV Charging Station	0	0	31,020	0	0	0	\$31,020
Sewer Flow Meters	0	0	15,510	80,187	0	0	\$95,697
<b>Total Capital Projects</b>	<b>\$15,000</b>	<b>\$35,000</b>	<b>\$77,550</b>	<b>\$80,187</b>	<b>\$0</b>	<b>\$0</b>	<b>\$207,737</b>
<b>Capital Replacement Projects (CRP)</b>							
Sewer Lateral CCTV Cam	\$0	\$25,000	\$0	\$0	\$0	\$0	\$25,000
Sewer System CCTV	0	0	0	70,731	57,696	99,796	\$228,223
Sewer Line Rehabilitation/Replacement	75,000	125,000	827,200	855,325	0	0	\$1,882,525
Backyard Sewer Easement Replacement	0	0	0	0	331,652	0	\$331,652
Ford F-250 w Utility Box	33,950	0	0	0	0	0	\$33,950
Ford F-150 Service Truck	0	25,000	0	0	0	0	\$25,000
Ford F-350 Flat Bed ZEV	0	0	0	42,766	0	0	\$42,766
Dodge Ram 2500 ZEV	0	0	0	0	0	42,866	\$42,866
JD Loader	0	0	0	56,345	0	0	\$56,345
T-45A Sewer Flow Meter	11,000	0	0	0	0	0	\$11,000
SCBA Cart	0	10,000	0	0	0	0	\$10,000
New Holland	0	0	55,784	0	0	0	\$55,784
Hydrolic Trench Shoring	0	0	0	4,490	0	0	\$4,490
Kitchen Appliances	0	2,500	2,585	0	0	0	\$5,085
SCADA replacement	25,000	25,000	25,850	0	0	0	\$75,850
305 Replace Carpets	0	0	0	0	40,495	0	\$40,495
305 Roof Replacement	0	0	172,161	0	0	0	\$172,161
305 HVAC	10,000	240,000	170,894	0	0	0	\$420,894
305 Replace lights	0	5,833	0	33,823	0	0	\$39,656
305 Locks	3,333	3,333	3,443	3,560	3,681	3,807	\$21,158
305 Exterior Paint	0	0	8,617	0	0	0	\$8,617
305 Interior Paint	0	0	0	0	0	31,213	\$31,213
305 AC Slurry Seal/Pave Patch	0	8,333	0	108,231	0	0	\$116,565
1810 Exhaust Vents	5,000	0	0	0	0	0	\$5,000
1810 Furnace Replacement	0	0	0	0	0	17,129	\$17,129
1810 Repaving	0	0	0	94,086	0	0	\$94,086
1810 Exterior	4,167	3,833	6,026	0	0	0	\$14,026
1810 Rollup doors	0	0	10,330	0	0	0	\$10,330
1810 AC Slurry Seal/Pave Patch	0	5,000	0	0	0	0	\$5,000
	<b>\$167,450</b>	<b>\$478,833</b>	<b>\$1,282,889</b>	<b>\$1,269,357</b>	<b>\$433,525</b>	<b>\$194,811</b>	<b>\$3,826,865</b>
<b>Less: Outside Funding Sources</b>							
Capital Reserve	15,000	35,000	77,550	80,187	0	0	207,737
Fixed Asset Replacement Fund	167,450	478,833	1,282,889	1,269,357	433,525	194,811	3,826,865
<b>Total Outside Funding Sources</b>	<b>\$182,450</b>	<b>\$513,833</b>	<b>\$1,360,439</b>	<b>\$1,349,544</b>	<b>\$433,525</b>	<b>\$194,811</b>	<b>\$4,034,602</b>
<b>Rate Funded Capital (CRP)</b>	<b>\$200,000</b>	<b>\$250,000</b>	<b>\$350,000</b>	<b>\$400,000</b>	<b>\$450,000</b>	<b>\$500,000</b>	<b>\$2,150,000</b>

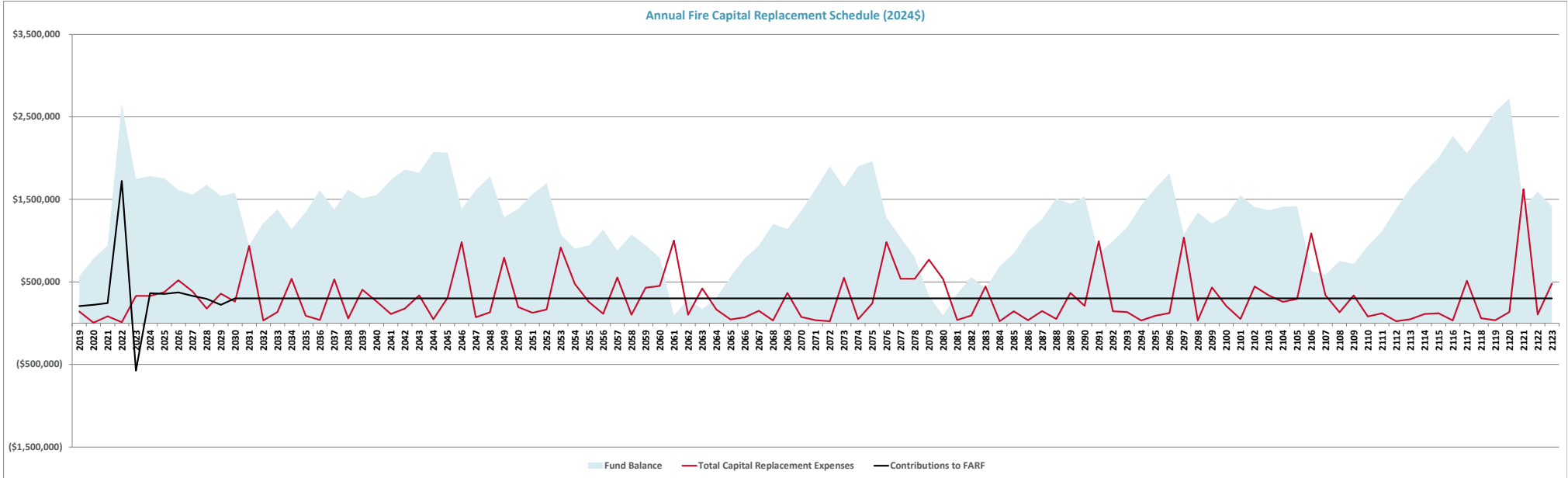
Annual Sewer Capital Replacement Schedule (2024\$)



Olympic Valley Fire Department  
 Fire Department Budget  
 Capital Projects

Inflation	3.4%
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Capital Projects	FY 2024	FY 2025	FY 2026	FY 2027	FY 2028	FY 2029	Total
<b>Capital Improvement Projects (CIP)</b>							
Development Impact Fee Study	-	30,000	-	-	-	-	30,000
District Training Facility	-	10,000	-	-	-	-	10,000
<b>Total Capital Projects</b>	-	<b>40,000</b>	-	-	-	-	<b>\$40,000</b>
<b>Capital Replacement Projects (CRP)</b>							
Type 1 Engine 2WD	-	75,000	-	-	-	-	75,000
Replace Command Vehicle	85,000	-	-	-	-	-	85,000
Utility Vehicle	80,000	-	-	-	-	-	80,000
Turnout Gear Replacement	15,450	17,363	17,953	18,564	19,195	19,848	108,373
SCBAs	55,000	-	-	-	-	257,196	312,196
Thermal Imaging	-	-	-	-	-	16,003	16,003
Appliance/Furniture Repl	-	5,000	5,170	-	-	-	10,170
ALS Monitors	-	-	-	-	108,594	-	108,594
Station Air Compressor	-	7,500	-	-	-	-	7,500
Snowblower	-	-	-	10,692	-	-	10,692
Radios	6,000	6,180	6,204	6,415	6,633	6,859	38,291
Vehicle Extrication Tools	78,000	-	12,830	-	-	-	90,830
JD Loader	-	-	-	112,689	-	-	112,689
New Holland	-	-	111,569	-	-	-	111,569
305 New roof	-	-	172,161	-	-	-	172,161
305 AC Repave	-	-	-	104,777	-	-	104,777
305 HVAC	10,000	240,000	165,275	-	-	-	415,275
305 Replace Window Coverings	-	-	-	-	-	6,281	6,281
305 Replace Locks	3,333	3,333	3,443	3,560	3,681	3,807	21,158
305 Replace lights	-	5,833	-	33,823	-	-	39,656
305 Exterior paint	-	-	8,617	-	-	-	8,617
305 Interior paint	-	-	-	-	-	31,213	31,213
305 AC Slurry Seal/Pave Patch	-	8,333	-	-	-	-	8,333
305 Carpet	-	-	-	-	40,535	-	40,535
1810 Exterior	-	3,833	6,032	-	-	-	9,865
1810 AC Repave	-	-	-	94,086	-	-	94,086
1810 Rollup doors	-	-	10,340	-	-	-	10,340
1810 Furnace Replacement	-	-	-	-	-	17,129	17,129
1810 AC Slurry Seal/Pave Patch	-	5,000	-	-	-	-	5,000
<b>Total Capital Replcmnt. Projects</b>	<b>\$332,783</b>	<b>377,376</b>	<b>\$519,593</b>	<b>\$384,605</b>	<b>\$178,639</b>	<b>\$358,336</b>	<b>\$2,151,332</b>
<b>Less: Outside Funding Sources</b>							
Capital Reserve	0	40,000	0	0	0	0	40,000
Fixed Asset Replacement Fund	332,783	377,376	519,593	384,605	178,639	358,336	2,151,332
<b>Total Outside Funding Sources</b>	<b>\$332,783</b>	<b>\$417,376</b>	<b>\$519,593</b>	<b>\$384,605</b>	<b>\$178,639</b>	<b>\$358,336</b>	<b>\$2,191,332</b>
<b>Contributions to Capital (CRP)</b>	<b>\$350,000</b>	<b>\$350,000</b>	<b>\$350,000</b>	<b>\$300,000</b>	<b>\$275,000</b>	<b>\$200,000</b>	<b>\$1,825,000</b>



# **COST OF SERVICE ANALYSIS**

## **2024-2025**

In 2017 HDR Engineering, Inc. (HDR) was retained by the Olympic Valley Public Service District (District) to conduct a comprehensive water and sewer cost of service study (Study). The main objectives of the study were:

- Develop a projection of water and sewer revenues to support the District's operating and capital costs
- Equitably allocate the costs of providing water and sewer service to those customers receiving service
- Proposed cost-based and equitable rates for a multi-year time period

The cost of service analysis determined the equitable allocation of the revenue requirement to the various customer classes of service (e.g., single family, multi-family, commercial). The study consisted of three steps: (1) Revenue Requirement Analysis. This is where we compared the revenues to the expenses of the utility to determine the overall rate adjustment required. (2) Cost of Service Analysis. This is where we allocated the revenue requirement to the various customer classes of service in a "fair and equitable" manner. (3) Rate Design Analysis. This is where we considered both the level and structure of the rate design to collect the target level of revenues.

Developing cost-based and equitable rates is of paramount importance in developing proposed rates. Given this, the District's rates have been developed with the intent of meeting the legal requirements of California constitution article XIII D, section 6 (Article XIII D). A key component of this is the development of rates which reflect the cost of providing service and are proportionally allocated among the various customer classes of service.

The District currently has established customer classes of service and rate schedules for the single family residential, multi-family residential, commercial and commercial irrigation customers. For Water, Single family residential customers are charged an annual fixed charge and an increasing block, four-tier consumption charge. Multi-family customers have an annual fixed charge and a uniform rate for consumption. Commercial and Commercial Irrigation customers are charged similarly for the annual fixed charge by meter size and a uniform consumption charge. Lastly, single family irrigation will be combined with indoor use and charged under the single family residential rate structure. For Sewer, single family and multi-family residential customers are charged an annual fixed charge. Commercial customers get an annual fixed charge as well as a consumption fee for volumes greater than 75,000 gallons.

Please refer to our webpage at [ovpsd.org](http://ovpsd.org) for full analysis of the rate study and proposed rates which were used in compiling this budget.

**RESOLUTION 2024-18**

**A RESOLUTION OF THE BOARD OF DIRECTORS OF THE  
OLYMPIC VALLEY PUBLIC SERVICE DISTRICT  
ADOPTING DISTRICT BUDGET FOR FISCAL YEAR 2024-2025**

**WHEREAS**, the Board of Directors of the Olympic Valley Public Service District has reviewed and considered the costs and expenses anticipated to be incurred in the maintenance and operation of the water and sewer systems, fire department, the garbage program and the General Fund; and

**WHEREAS**, the Finance and Administration Manager shall be authorized to transfer funds, as needed, from the General Fund to either the Water, Sewer or Fire Capital Project Funds or the Water, Sewer, Garbage or Fire Asset Replacement Funds to provide funding for capital projects as they may be scheduled

**NOW, THEREFORE, BE IT RESOLVED** that the District Budget for Fiscal Year 2024-25, a copy of which is attached hereto, is hereby approved.

PASSED AND ADOPTED this 25<sup>th</sup> day of June 2024 at a regular meeting of the Board of Directors duly called and held by the following roll call vote:

AYES:

NOES:

ABSENT:

ABSTAIN:

APPROVED:

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Dale Cox, Board President

ATTEST:

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Jessica Asher, Board Secretary



# OLYMPIC VALLEY PUBLIC SERVICE DISTRICT



EXHIBIT F-2  
5 pages

## PUBLIC HEARING TO REQUEST PLACER COUNTY COLLECT DELINQUENT CHARGES

**DATE:** June 25<sup>th</sup>, 2024

**TO:** District Board Members

**FROM:** Danielle Mueller, Finance & Administration Manager

**SUBJECT:** Request Placer County to Collect Delinquent Charges on Tax Roll for Outstanding 2023-24 Bills

**BACKGROUND:** Each June, the District reviews overdue customer accounts with balances exceeding \$100. Delinquent accounts are submitted to Placer County in July to be added to the delinquent customer's property tax roll.

**DISCUSSION:** As of the date below, fourteen (14) accounts with overdue balances in excess of \$100 are outstanding from the July 1, 2023 annual water, sewer, and garbage billing. The aggregate total is \$56,432.55. Eight (8) of these accounts were delinquent last year. Delinquent notices are sent to each overdue account quarterly beginning in September; the most recent notice was sent in early June. Per the District's policy, a 12% annual interest rate (1% per month) is charged to each overdue account, in addition to a \$10 rebilling fee for each notice sent.

Upon Board approval, the overdue balances will be reclassified as Delinquent Accounts Receivable and will be forwarded to Placer County to be added to each property's tax roll. The District will be paid by the County in December and April, less a 1% service fee.

**ALTERNATIVES:**

1. Approve Resolution 2024-19 and forward the list of delinquent accounts to Placer County and request the overdue charges be added to each delinquent customer's property tax roll.
2. Do not approve Resolution 2024-19 and continue to collect outstanding balances utilizing internal resources.

**FISCAL/RESOURCE IMPACTS:** The District pays 1% of the total amount collected, or \$564.33, to the County for providing this service. Interest and rebilling fees make the District



whole although its rate revenue is not received timely. As noted above, the total amount collected prior to payment of fees to the County is \$56,432.55 this year.

**RECOMMENDATION:** Approve Resolution 2024-19 and forward the list of delinquent accounts to Placer County and request the overdue charges be added to each delinquent customer's property tax roll.

**ATTACHMENTS:** Delinquencies to Placer County as of 6-21-24 (1 page); Resolution 2024-19 (2 pages).

**DATE PREPARED:** June 21, 2024

"096091002000", "1292.00", "64400", "ServFees"  
"096140007000", "2356.87", "64400", "ServFees"  
"096140008000", "1291.99", "64400", "ServFees"  
"096180008000", "2356.87", "64400", "ServFees"  
"096360018000", "201.97", "64400", "ServFees"  
"096420010000", "1622.62", "64400", "ServFees"  
"096420013000", "1524.46", "64400", "ServFees"  
"096450013000", "1730.29", "64400", "ServFees"  
"096500006000", "1490.54", "64400", "ServFees"  
"096580002000", "2702.70", "64400", "ServFees"  
"096290040000", "4286.79", "64400", "ServFees"  
"096290056000", "2522.82", "64400", "ServFees"  
"118010005000", "3018.94", "64400", "ServFees"  
"118020002000", "1636.64", "64400", "ServFees"

**RESOLUTION 2024-19**  
**A RESOLUTION OF THE BOARD OF DIRECTORS OF THE**  
**OLYMPIC VALLEY PUBLIC SERVICE DISTRICT**  
**REQUESTING COLLECTION OF CHARGES ON TAX ROLL**  
**FOR TAX YEAR 2024-2025**

**TAX CODE NUMBER:** 64400

**DIRECT CHARGE NAME:** DELINQUENT SERVICE FEES

**WHEREAS**, the OLYMPIC VALLEY PUBLIC SERVICE DISTRICT (hereinafter "District") requests the County of Placer collect on the county tax rolls certain charges which have been imposed pursuant to Section §54354.5 of the Government Code by the District; attached hereto, and,

**WHEREAS**, the County has required, as a condition of the collection of said charges, that the District warrant the legality of said charges, and defend and indemnify the County from any challenge to the legality thereof;

**NOW, THEREFORE, BE IT RESOLVED** by the Board of Directors that:

1. The Auditor-Controller of Placer County (hereinafter County) is requested to attach for collection on the County tax rolls those delinquent assessments, fees and/or charges as designated on the listing that is on file with the District's Controller.
2. The District warrants and represents that the delinquent assessments, fees and/or charges imposed by the District and being requested to be collected by Placer County comply with all requirements of state law, including but not limited to Articles XIII C and XIII D of the California Constitution (Proposition 218).
3. The District releases and discharges County, its officers, agents and employees from any and all claims, demands, liabilities, costs and expenses, damages, causes of action, and judgments, in any manner arising out of the collection by County of any delinquent assessments, fees and/or charges on behalf of District.
4. In consideration for the County's collection of the charge through the County's property tax roll, the District agrees to and shall defend, indemnify and hold harmless the County, its officers, agents and employees (the "Indemnified Parties") from any and all claims, demands, liabilities, costs and expenses, damages, causes of action, and judgments, in any manner arising out of the collection by County of any of District's said delinquent assessments, fees and/or charges requested to be collected by County for District, or in any manner arising out of District's establishment and imposition of said assessments, fees and/or charges. District agrees that, in the event a judgment is entered in a court of law against any of the Indemnified Parties as a result of the collection of one of District's assessments, fees and/or charges, the County may offset the amount of the judgment from any other monies collected by County on behalf of District, including property taxes.

5. District agrees that its officers, agents and employees will cooperate with County by responding to all inquires referred to District by County from any person concerning the District's assessments, fees and/or charges, and that District will not refer such persons to County officers and employees for response.
6. The District agrees to pay such reasonable and ordinary charges to recoup its costs of placement and collection on the tax rolls at the agreed upon rate of 1% of the taxes, assessments, fees and/or charges, as provided by Government Code §29304 and §51800.

PASSED AND ADOPTED this 25<sup>th</sup> day of June 2024 at a regular meeting of the Board of Directors duly called and held by the following roll call vote:

AYES:

NOES:

ABSENT:

ABSTAIN:

APPROVED:

---

Dale Cox, Board President

ATTEST:

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Jessica Asher, Board Secretary



# OLYMPIC VALLEY PUBLIC SERVICE DISTRICT



EXHIBIT F-3  
7 Pages

## CALIFORNIA SPECIAL DISTRICTS ASSOCIATION (CSDA) 2024 BOARD ELECTIONS

**DATE:** June 25, 2024  
**TO:** District Board Members  
**FROM:** Jessica Asher, Board Secretary  
**SUBJECT:** CSDA Board of Directors Election of Seat C Representative

**BACKGROUND:** The District has been notified of CSDA’s Board Elections. Each of CSDA’s six networks, or geographic regions, has three seats on the Board. Each candidate is either a board member or management-level employee of a member district located in the District’s network. Each Regular Member (district) can vote for one director to represent its network.

**DISCUSSION:** Three candidates are running for the seat and submitted information including:

Name	District	Title
Noelle Mattock*	El Dorado Hills Community Services District	Board Director (Current President)
Kevin King	Reclamation District No. 1000	General Manager
Nicholas Schneider	Georgetown Divide Public Utility District	General Manager

\*Incumbent

**ALTERNATIVES:** 1. Cast a vote for one candidate.  
2. Do not cast a vote

**FISCAL/RESOURCE IMPACTS:** None

**RECOMMENDATION:** Staff recommend that the Board review the candidate statements and make a motion to vote for one candidate.

**ATTACHMENTS:** Candidate information and statements as submitted to CSDA.

**DATE PREPARED:** June 17, 2024



**California Special  
Districts Association**  
*Districts Stronger Together*

**2024 CSDA BOARD CANDIDATE INFORMATION SHEET**

The following information **MUST** accompany your nomination form and Resolution/minute order:

Name: Kevin L. King

District/Company: Reclamation District No. 1000

Title: General Manager

Elected/Appointed/Staff: Staff

Length of Service with District: 5 years

**1. Do you have current involvement with CSDA (such as committees, events, workshops, conferences, Governance Academy, etc.):**

CSDA Finance Committee 2024, CSDA Legislative Committee 2020, CSDA Leadership Summit,  
CSDA District 6 Roundtables, CSDA Annual Conferences

**2. Have you ever been associated with any other state-wide associations (CSAC, ACWA, League, etc.):**

ACWA

**3. List local government involvement (such as LAFCo, Association of Governments, etc.):**

California Central Valley Flood Control Association - Board Member

**4. List civic organization involvement:**

Natomas Chamber of Commerce

**\*\*Candidate Statement – Although it is not required, each candidate is requested to submit a candidate statement of no more than 300 words in length. Any statements received in the CSDA office after the nomination deadlines will not be included with the ballot.**



Reclamation District No. 1000  
1633 Garden Highway  
Sacramento, CA 95833  
(916) 922-1449  
kking@rd1000.org  
[www.rd1000.org](http://www.rd1000.org)  
[www.4Natomas.org](http://www.4Natomas.org)

## Candidate Statement

### Kevin L. King



I am interested in serving on the California Special District's Board of Directors to more significantly contribute to the vitally important work done by CSDA. With more than two decades worth of experience in leadership roles for special districts, I certainly appreciate the significance of all special districts and believe my background and perspectives would be an asset as a member of the CSDA Board.

Upon graduating from California Polytechnic State University, San Luis Obispo, I began my career in public service at a small irrigation district in western Stanislaus County. My career has taken me on a path since that time with stops at Oakdale Irrigation District, Solano Irrigation District and currently as the General Manager of Reclamation District No. 1000 in Sacramento. The advocacy, resources, and support provided by CSDA each step of the way has been tremendous, not only to me personally, but to the communities I served.

The challenges faced by special districts escalate, seemingly, on a daily basis. Funding challenges, legislative challenges, staffing challenges, modernization challenges...the list is endless, yet the need for our services never wanes. I am an enthusiastic, solution-oriented and creative problem solver ready to take on these challenges. I believe my unique background, communication style, and leadership would serve all special districts well.

I would be honored to receive your vote for the CSDA Board of Directors – Sierra Network.

Warm regards,

Kevin L. King  
General Manager  
Reclamation District No. 1000



## 2024 CSDA BOARD CANDIDATE INFORMATION SHEET

The following information **MUST** accompany your nomination form and Resolution/minute order:

Name: Noelle Mattock

District/Company: El Dorado Hills Community Services District

Title: Board Director (Current Sitting Board President/Chair)

Elected/Appointed/Staff: Elected

Length of Service with District: 2008 - Current (16 years)

1. Do you have current involvement with CSDA (such as committees, events, workshops, conferences, Governance Academy, etc.):

I have been honored to serve on th CSDA board of directors since 2010 and am the current Chair of the legislative committee and also have served on other committees. I attend the annual conference, legislative days and have completed both tracks the SDLF academy.

2. Have you ever been associated with any other state-wide associations (CSAC, ACWA, League, etc.):

I serve on committees at the following associations - RWA, ACWA, CASA, CMUA, WRCA and am the current president of the Central Valley/Sierra Foothills Chapter of WaterReuse CA.

3. List local government involvement (such as LAFCo, Association of Governments, etc.):

I currently serve on my county's Early Care and Education Planning Council.

4. List civic organization involvement:

Given my involvement and engagement through my work and elected position, that keeps me very busy and engaged within my community. I helped to create the Gold Country Chapter of CSDA and helped to create a non-profit in support of my CSD. I also served in leadership roles of both of these organizations.

**\*\*Candidate Statement – Although it is not required, each candidate is requested to submit a candidate statement of no more than 300 words in length. Any statements received in the CSDA office after the nomination deadlines will not be included with the ballot.**





## PROFILE

A government relations professional for the past twenty years. An elected official for the El Dorado Hills Community Services District since 2008.

## CONTACT

PHONE:  
916.933.2895

EMAIL:  
NoelleMattock@edhcsd.org

# NOELLE MATTOCK

CSDA Board of Directors, incumbent

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Dear Board,

I am writing to express my desire to continue serving you and the Sierra Region on the California Special Districts Association (CSDA) Board of Directors. I have had the pleasure of serving on the board for the past 14 years where I have held various leadership positions including President. My passion is advocacy and am grateful to be able to serve as the Chair of the Legislative committee for the past few years. During my time on the board we have grown in every aspect. We now represent over 2000 special districts of all sizes and types and enjoy a retention rate of over 90%. Our educational opportunities and conferences have more than doubled and our advocacy team has grown from 1 person to a powerhouse team that rivals the League of Cities and the California State Association of Counties. We are now helping to lead a national coalition representing special districts and are on the verge of gaining recognition and access to funding at the federal level. We have deployed regional representatives to better connect with you and your district.

I am passionate about local government and advocating on all the great work we do providing the essential services that make the lives of our communities better. I began a career in government working for the State. I was able to take my knowledge and skills to the private sector working for an international engineering firm while obtaining my Master's degree in Public Policy and Administration. For the past 10 years I have worked for two cities in the Sacramento area as a Government Relations Representative specializing in water, wastewater, stormwater, contracting, governance and more.

I would be honored to receive your vote to continue the great work CSDA is doing to help all Special Districts.

Respectfully,  
Noelle Mattock



## 2024 CSDA BOARD CANDIDATE INFORMATION SHEET

The following information **MUST** accompany your nomination form and Resolution/minute order:

Name: Nicholas Schneider

District/Company: Georgetown Divide Public Utility District

Title: General Manager

Elected/Appointed/Staff: Staff

Length of Service with District: 1.5 Years

**1. Do you have current involvement with CSDA (such as committees, events, workshops, conferences, Governance Academy, etc.):**

Currently serving on the CSDA Legislative, and Fiscal Committees and many working groups. Certifications include completion of the Leadership

Essentials Certification, attainment of the CSDM Certified Special District Manager and participation in the 2023 General Manager Summit.

**2. Have you ever been associated with any other state-wide associations (CSAC, ACWA, League, etc.):**

Current involvement includes service on the ACWA Legislative Committee, Federal Affairs Committee and Agriculture Committee.

In addition to this I work on many work groups with ACWA. Activities also include CMUA Legislative Committee service.

**3. List local government involvement (such as LAFCo, Association of Governments, etc.):**

Working in government over the past ten years has included presentations at LAFCO and representation

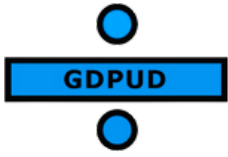
of Districts in front of a variety of local government associations including presentation at the recent ACWA conference.

**4. List civic organization involvement:**

Current civic involvement includes community service through active membership in the the Rotary

Club of the Georgetown Divide, Boy Scout, Cub Scout Leader and past little league coaching.

**\*\*Candidate Statement –** Although it is not required, each candidate is requested to submit a candidate statement of no more than 300 words in length. **Any statements received in the CSDA office after March 29, 2024 will not be included with the ballot.**



**NICHOLAS SCHNEIDER**  
**GENERAL MANAGER**

**GEORGETOWN DIVIDE**  
**PUBLIC UTILITY DISTRICT**

6425 Main Street  
Georgetown, CA 95634

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**CSDA Board Candidate Statement**  
**Sierra Network, Seat A**  
**Nicholas Schneider CSDM**

I seek your support for election based on my two decades of water management experience and understandings gained while interfacing with the changing landscape of resource management. CSDA's work is of vital importance to special districts and those they serve, offering resources while giving a collectively strengthened voice to challenges faced. Working to build a resilient public water system utilizing rural, small district resources which recently experienced the Mosquito Fire damaging our watershed and infrastructure has lent valuable perspective in meeting the evolving realities of today and identifying the needs of tomorrow.

As a CSDA Board member, my working goal would be to guide the direction impacting public works legislation, shaping in support of special districts. Currently, I am actively involved in legislative advocacy to elevate and ensure these positive outcomes. The experience has illustrated the challenges impacting the common interests of California's special districts. Committee work and collaboration have been top priorities. I currently serve on several statewide legislative and regulatory task forces. These include the CSDA Legislative and Fiscal Committees, the Association of California Water Agency's (ACWA's) State Legislative Committee, the Federal Affairs Committee and the Agricultural Committee, the CMUA Legislative Committee as well as the State Department of Water Resources Conservation Legislation working group. Former, appointments include the SB 200 SAFER Water Fund Advisory Board by the California State Water Resource Control Board.

It would be an honor to serve on The CSDA Board of Directors lending my knowledge and experience in the pursuit of making valuable recommendations based on the needs of the moment. Serving communities and maintaining a viable resilient public water supply has been at the center of my efforts, and the Board offers an opportunity to extend that mission to a statewide level. Thank you in advance for your consideration.



# OLYMPIC VALLEY PUBLIC SERVICE DISTRICT



EXHIBIT F-4  
2 Pages

## FIRE DEPARTMENT LONG-TERM MODELING

**DATE:** June 25, 2024

**TO:** District Board Members

**FROM:** Brad Chisholm, Fire Chief

**SUBJECT:** Fire Department Long-Term Analysis

**BACKGROUND:** Staff have been analyzing the Fire Department financials to identify viable revenue streams and minimize expenses, aiming to fund current and future demands and opportunities. Key focus areas within the fiscal analysis include appropriate staffing for the Fire Department (including recruitment and retention and the addition of a shared or dedicated Fire Prevention Officer) and ensuring we can sustain our fuels management program. Staff are considering a range of funding sources to achieve these objectives, including but not limited to traditional fundraising, cost recovery, cost sharing, in-kind donations, fee for service, expanding services, tax assessment, and consolidation/annexation. This comprehensive approach ensures a thorough exploration of various funding possibilities, and we remain open to considering other innovative solutions that may arise during our analysis.

**DISCUSSION:** On June 18, Charley Miller and Chief Chisholm met with stakeholders from the eastern Placer County fire agencies to discuss the scope of a 2024-2025 Placer County LAFCO Municipal Service Review (MSR). Stakeholders included Northstar Fire Chief Gibeaut, North Tahoe Fire Chief Leighton, and General Managers Mike Staudenmayer and Assistant General Manager Mike Geary from Northstar CSD, along with Joe Mueller from Alpine Springs CWD. Also in attendance were Truckee Fire Chief McKechnie and Placer County LAFCO Executive Officer, Michelle McIntyre.

Mrs. McIntyre provided a general overview of the MSR process and what each District/Department should expect. She explained that the process would focus on the fire departments and the special districts that oversee them, specifically NCSO and OVPSD. Mrs. McIntyre also noted that MSRs are to be completed every five years; however, the last one was completed in 2016. She thanked the

JPA chiefs for their supportive letter and expressed appreciation that the LAFCO Board agreed to move our MSR from FY '26 to FY '25.

A typical MSR to meet our needs would include financials of each District/Department, staffing levels, service levels, challenges faced by local government fire agencies, sustainability, and Tax Revenue Area (TRA) utilization. Mrs. McIntyre will provide an example of a Request for Proposal (RFP) to the team to solicit comments on what to include in a typical MSR. She hopes to present a proposal for the July LAFCO Board meeting and announce an RFP by mid-August. The typical timeframe for such a report varies but can range from one year to over two years. While an MSR is not a legal requirement to proceed with a LAFCO annexation of districts, it will be an important and necessary document to share with the public and governing boards.

The process for LAFCO annexation was discussed in detail. Mrs. McIntyre explained that it is a lengthy process and typically involves significant cooperation between districts. Community involvement will be critical throughout the process to highlight the opportunities, as the process ultimately would need to proceed through a protest hearing.

Some of the benefits of annexation were discussed, including opportunities for economies of scale. These opportunities include addressing redundancies in fleet, facilities, and administration, establishing common SOP/SOG standards, and enhancing drill and training opportunities and standards. Additional regional advantages include common operations (dispatch center, training, prevention), 201 ambulance designation, and potential Educational Revenue Augmentation Fund (ERAF) designation applicable to annexation, consolidation, or reorganization. Other opportunities to address the funding gap between operating expenses and TRA revenue were discussed, such as Community Facilities District (CFD), Development Impact Fees (DIF, only for CIPs), Parcel Tax, and Fee for Service.

Staff continue to consider the option of a fee-for-service model. Chief Chisholm is working with Wittman Enterprises, which provides billing and collection services, to better understand what a likely return would be in our service area.

**ALTERNATIVES:** This report is for information only; no action is requested from the Board.

**FISCAL/RESOURCE IMPACTS:** Staff continues to spend considerable time understanding options and processes. The impact of this work will have a fiscal impact however, it cannot be easily quantified at this time.

**RECOMMENDATION:** This report is for information only; no action is requested from the Board.

**ATTACHMENTS:** None

**DATE PREPARED:** June 20, 2024



# OLYMPIC VALLEY PUBLIC SERVICE DISTRICT



EXHIBIT F-5  
15 Pages

## FIRE PREVENTION OFFICER COST-SHARE PROPOSAL

**DATE:** June 25, 2024

**TO:** District Board Members

**FROM:** Brad Chisholm, Fire Chief

**SUBJECT:** Fire Prevention Officer Cost-Share

**BACKGROUND:** Olympic Valley Public Service District (OVPSD) and Northstar Community Services District (NCSD) believe it would be beneficial for both districts to enter into a cost-share contract for a Fire Prevention Officer to perform certain, defined roles and responsibilities.

**DISCUSSION:** The Northstar Community Service District (NCSD) has employed their Fire Prevention Officer (FPO), Brandon Olk, fulltime, for two years, pursuant to the position's NCSD FPO job description and terms of employment. Olympic Valley Public Service District (OVPSD) and NCSD wish to share the services of a Fire Prevention Officer in exchange for payment by OVPSD to NCSD of a pro rata portion of his salary, benefits and NCSD vehicle usage. Both districts intend for the Fire Prevention Officer to remain an employee of NCSD and to be bound, during the term shared services are being provided, by personnel policies and procedures of the NCSD. This Agreement would result in OVPSD incurring an annual expense for FY 2025 of \$53,876 for a 50% share of employing their FPO. In consideration of the services provided by the FPO to OVPSD, OVPSD agrees to reimburse NCSD on a quarterly basis for these FPO services.

**ALTERNATIVES:**

1. Approve contract for shared expense for FPO services between OVPSD and NCSD.
2. Do not approve contract for shared expense for FPO services between OVPSD and NCSD.

**FISCAL/RESOURCE IMPACTS:** The fiscal impacts of this Agreement for OVPSD would result in a FY 24/25 expense of \$53,876, which is included in budget.

**RECOMMENDATION:** Staff recommends approval of the proposed contract for 50/50 cost-share expense for Fire Prevention Officer services between OVPSD and NCSD

for \$53,876.00 for a term of fiscal year 24/25, with option to extend two additional terms of one year each.

**ATTACHMENTS:** NCSD/OVPSD FPO Contract.

**DATE PREPARED:** June 20, 2024

EMPLOYEE SERVICES SHARING AGREEMENT BETWEEN  
NORTHSTAR COMMUNITY SERVICES DISTRICT AND  
OLYMPIC VALLEY PUBLIC SERVICE DISTRICT

This Employee Services Sharing Agreement (“Agreement”) is entered into effective as of this \_\_\_\_ day of \_\_\_\_ 2024 (“Effective Date”), by and between the Northstar Community Services District (“NCSD”), a California special district formed, operating, and existing pursuant to the provisions of the Community Services District Law (California Government Code Section 61000 et seq.) and the Olympic Valley Public Service District (“OVPSD”), a California special district formed, operating, and existing under California Water Code section 30000 et seq.(individually, “Party” and collectively, the “Parties”).

WHEREAS, NCSD employs a Fire Prevention Officer pursuant to the position’s job description and terms of employment (“Fire Prevention Officer”);

WHEREAS, NCSD and OVPSD wish to share the services of the Fire Prevention Officer in exchange for payment by OVPSD to NCSD of a pro rata portion of the Fire Prevention Officer’s salary and benefits;

WHEREAS, the Parties intend for the Fire Prevention Officer to remain an employee of NCSD and to be bound, during the term shared services are being provided and thereafter during employment, by personnel policies and terms of employment of the NCSD;

WHEREAS, Article 1 of Chapter 5 of Division 7 of Title 1 of the California Government Code (commencing with Section 6500) authorizes NCSD and OVPSD by agreement to jointly exercise any power common to them, including the services defined herein (the "Joint Exercise of Powers Act"); and

WHEREAS, Chapter 21 of Part 2 of Division 3.6 of Title 1 of the California Government Code (commencing with Section 895) authorizes NCSD and OVPSD by agreement to provide for contribution or indemnification of any liability arising out of the performance of this Agreement.

NOW THEREFORE, in consideration of the mutual covenants stated in this Agreement, the Parties agree as follows:

1. Agreement Term.

- a. The term of this Agreement shall be from July 1, 2024 to June 30, 2025 unless terminated earlier pursuant to the terms of this Agreement.
- b. Upon mutual written agreement of the Parties, this Agreement may be extended for up to two additional terms of one year each. OVPSD shall provide written notice to NCSD of its desire to extend the Agreement by March 1st of each year.

2. Shared Services. OVPSD and NCSD agree to share the services of the Fire Prevention Officer as follows:

- a. NCSD shall employ a Fire Prevention Officer under the terms and conditions of his NCSD’s job description for the Fire Prevention Officer position, which is attached hereto as “Exhibit A” and incorporated herein by reference, and NCSD’s Personnel Guide, which may be amended from time to time, and which sets forth, inter alia, the



- number of days and hours the Fire Prevention Officer is required to provide services.
- b. The Fire Prevention Officer shall perform work for OVPSD at a 50% Full Time Employee ("FTE") schedule to be determined by mutual written agreement of the Parties. The Fire Prevention Officer shall perform work for NCSD at a 50% FTE schedule to be determined by mutual written agreement of the Parties. The Parties agree to work cooperatively to set a mutually beneficial schedule that achieves a 50% / 50% split and that considers differences in the respective workloads and calendars of NCSD and OVPSD. It is anticipated that during the year, pursuant to this schedule, the Fire Prevention Officer shall perform work for OVPSD approximately two (2) ten-hour (10-hour) days each week and NCSD approximately two (2) ten-hour (10-hour) days each week. It is further anticipated that the schedule will account for work weeks that contain more or less than four (4) workdays by scheduling the Fire Prevention Officer's time to achieve the overall 50% / 50% split.
  - c. During the Fire Prevention Officer's work for NCSD and OVPSD, the Fire Prevention Officer will perform services generally described in "Exhibit A – Job Description" and Duties agreed to by the Parties, which is attached hereto as "Exhibit B" and incorporated herein by reference.
  - d. The Fire Prevention Officer shall continue to receive holiday time, sick leave time, and other similar benefits offered through the Fire Prevention Officer's contract with NCSD.
3. Payment. In consideration of the services provided by the Fire Prevention Officer to OVPSD, OVPSD agrees to reimburse NCSD for 50% of the total costs of the Fire Prevention Officer's salary, benefits, and vehicle usage, as described in the Cost Sharing Agreement, which is attached hereto as "Exhibit C" and incorporated herein by reference. Such benefits include, but are not limited to, health insurance benefits, retirement benefits, and other employer-paid benefits including any NCSD paid state or federal deductions. Based on the Fire Prevention Officer's current salary, benefits schedule, and vehicle rate, which may be modified from time to time, OVPSD's proportionate share of this cost for the 2024-2025 fiscal year will be approximately \$59,472. NCSD shall submit an invoice to OVPSD at the conclusion of each calendar quarter of the term of this Agreement, which shall be paid by OVPSD within thirty (30) days of receipt.
  4. Oversight. During the times that the Fire Prevention Officer performs work for OVPSD, the Parties agree that OVPSD has the authority to oversee and manage the work performed by the Fire Prevention Officer. OVPSD agrees that it shall report to NCSD any and all personnel issues relating to the Fire Prevention Officer so that NCSD may take any necessary or appropriate actions pursuant to its policies. Notwithstanding the foregoing, the standards of performance and discipline and other matters incident to the performance of work, including control of the Fire Prevention Officer, shall remain with NCSD. OVPSD shall not be responsible or liable in any manner for such standards of performance, discipline, and or other matters incident to the performance of such work. The Fire Prevention Officer shall remain an employee of NCSD and be compensated by NCSD and shall not have any claim or right to employment, civil service protection, salary, benefits, compensation, or claims of any kind or nature from OVPSD as a result of this Agreement. The Fire Prevention Officer shall not be an employee of OVPSD for any purpose.

5. Termination. Either Party may terminate this Agreement for any reason or no reason by giving the other Party at least thirty (30) days' written notice thereof. In the event of termination, OVPSD agrees to reimburse NCSO for 50% of the costs of the Fire Prevention Officer's salary and benefits through the effective date of termination.
6. Mutual Hold Harmless.
  - a. It is agreed that OVPSD shall defend, hold harmless, and indemnify NCSO and its officers, employees, agents, and servants from any and all claims, suits, or actions of every name, kind, and description brought by a third party which arise out of the terms and conditions of this Agreement and which result from the acts or omissions of OVPSD and/or its officers, employees, agents, and servants.
  - b. It is agreed that NCSO shall defend, save harmless, and indemnify OVPSD and its officers, employees, agents, and servants from any and all claims, suits, or actions of every name, kind, and description brought by a third party which arise out of the terms and conditions of this Agreement and which result from the acts or omissions of NCSO and/or its officers and employees.
  - c. The duty of each party to defend, hold harmless, and indemnify the other as set forth herein shall include the duty to defend as set forth in Section 2778 of the California Civil Code.
  - d. In the event of concurrent negligence (or intentional/reckless acts) of NCSO and/or its officers and employees, on the one hand, and OVPSD and/or its officers, employees, agents, and servants, on the other hand, then the liability for any and all claims for injuries or damage to persons and/or property which arise out of terms and conditions of this Agreement shall be apportioned according to the California theory of comparative fault.
  - e. Notwithstanding the foregoing, in the event that the Fire Prevention Officer claims or is determined by a court of competent jurisdiction or CalPERS to be eligible for enrollment in CalPERS as an employee of OVPSD, NCSO shall indemnify, defend, and hold harmless OVPSD and its officers, employees, agents, and servants for the payment of any employee and/or employer contributions for CalPERS benefits on behalf of the Fire Prevention Officer, as well as for the payment of any penalties and interest on such contributions, which would otherwise be the responsibility of OVPSD. In addition, NCSO shall defend, hold harmless, and indemnify OVPSD and its officers, employees, agents, and servants from any and all claims, suits, or actions brought by the Fire Prevention Officer pertaining to any labor or employment related claims, including but not limited to, claims arising out of related to any actual or alleged unlawful employment practices.
7. Mediation. Should any dispute arise out of this Agreement, the Parties to the dispute will meet in mediation and attempt to reach a resolution with the assistance of a mutually acceptable mediator. If no such mediator can be agreed to, the Parties will use a mediator from JAMS Mediation, Arbitration and ADR services. The costs of the mediator, if any, will be shared equally between the Parties to the dispute but the Parties will pay their own attorney's fees. If a mediated settlement is reached, neither Party will be the prevailing party for the

purposes of this settlement. No Party will be permitted to file legal action without first meeting in mediation and making a good faith attempt to reach a mediated resolution.

8. Merger Clause. This Agreement, including all exhibits/attachments attached hereto, which are incorporated herein by this reference, constitutes the sole agreement of the Parties hereto and correctly states the rights, duties, and obligations of each Party as of this document's date. Any prior agreement, promises, negotiations, or representations between the Parties not expressly stated in this Agreement are not binding. All subsequent modifications shall only be binding if in writing and signed by the Parties. If any term, condition, provision, requirement or specification set forth in the body of this Agreement conflicts with or is inconsistent with any term, condition, provision, requirement or specification in any exhibit and/or attachment to this Agreement, the provisions of the body of this Agreement shall prevail. This Agreement constitutes the entire Agreement between the Parties.
  
9. Notice. Any time this Agreement authorizes or requires notice to the other Party, notice shall be given in writing and either: (1) hand delivered, or (2) mailed by first class mail, postage prepaid and return receipt requested, addressed to the Party as follows:

Charley Miller, General Manager  
Olympic Valley Public Service District  
P.O. Box 2026  
Olympic Valley, CA 96146

Mike Staudenmayer, General Manager  
Northstar Community Services District  
900 Northstar Drive  
Truckee, CA 96161

10. Governing Law. This Agreement, including any exhibits, and any disputes arising out of this Agreement shall for all purposes be deemed subject to the laws of the State of California without regard to its choice of law rules, and any lawsuit concerning or arising out of this Agreement shall be brought in the Superior Court of the State of California for the County of Placer which shall have exclusive jurisdiction therefor.
  
11. Counterparts; Signatures. This Agreement may be executed in counterparts such that the signatures appear on separate pages. A copy or facsimile of this Agreement, with all signatures appended together, shall be deemed a fully executed agreement. Signatures transmitted by facsimile or electronic means shall be deemed original signatures.
  
- 12.

THIS CONTRACT IS NOT VALID UNTIL SIGNED BY ALL PARTIES.

For Olympic Valley Public Service District:

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Signature

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Date

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Name (Please Print)

For Northstar Community Services District:

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Signature

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Date

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Name (Please Print)

EXHIBIT A  
JOB DESCRIPTION



# NORTHSTAR FIRE DEPARTMENT



<b>JOB TITLE</b>	<b>Fire Prevention Officer</b>
<b>DIVISION</b>	<b>Community Risk Reduction</b>
<b>OVERTIME STATUS</b>	<b>Exempt</b>
<b>SAFETY SENSITIVE</b>	<b>No</b>

## **Job Description:**

The Northstar Fire Department (NFD) routinely identifies and prioritizes prevention efforts to mitigate risks to our community. The Fire & Life Safety Officer (FLSO) contributes towards the Community Risk Reduction portion of the NFD's mission by *preventing and controlling* fires through engineering, education, and enforcement. The FLSO accomplishes this by performing plan reviews; technical inspections of residential, commercial and new construction; enforcing compliance with laws, following and creating ordinances and regulations that pertain to the prevention and control of fire; conducting fire investigations to establish cause of fires, and court proceedings when required; and developing and presenting public education programs about fire prevention. This position will work a 40-hour work week and is a non-union, exempt position. This position is classified as part of the CalPERS Miscellaneous plan. This position reports directly to the Fire Chief.

## **Specific Duties and Responsibilities:**

The following duties are typical for this position. Incumbents may not perform all of the listed duties and/or may be required to perform additional or different duties from those set forth below to address business needs and changing business practices.

- a. Inspect commercial and industrial establishments, construction sites, residences, public buildings and facilities for the enforcement of laws and regulations pertaining to fire prevention.
- b. Inspect residential/commercial properties for defensible space and home-hardening, per the State of California, County and District requirements/ordinances
- c. Assists with plan check duties as necessary; communicates with consultants, District and/or County staff, architects and contractors on project requirements.
- d. Monitor operational permits by issuance and inspections.
- e. Assist in overseeing the curbside green waste pick-up program.
- f. Implements our District's Community Wildfire Protection Plan (CWPP)
- g. Interpret and enforce local, state, and national fire codes and standards.
- h. Review and update the codes and standards that apply to fire prevention, protection and education.
- i. Meet with civic groups and organizations to promote community programs that foster fire prevention and education.
- j. Keep current on fire and life safety laws and standards, construction materials, and access strategies. Make recommendations for policy and procedural modifications and implement changes.
- k. Help formulate and recommend changes to fire codes and District ordinances.

## Fire Prevention Officer

- l. Represent the Fire Department in meetings with commercial and industrial representatives.
- m. Facilitate a consensus on fire-prevention measures, permit processing and customer-service issues.
- n. Prepares letters, memos, inspection records and technical reports; maintains reports and records.
- o. Participate in public information programs regarding fire prevention, including media releases and public-service announcements.
- p. Work with property owners on fire insurance related issues and programs.
- q. Coordinate with the Forest Fuels Management and District staff on biomass disposal initiatives.
- r. Helps maintain current “recognitions” or status (i.e. Firewise Community, Ready, Set, Go, etc...)

### **EMPLOYMENT STANDARDS & SPECIAL REQUIREMENTS:**

#### **Knowledge of:**

- Knowledge of California Public Resource Codes
- Knowledge of Placer County Codes
- Knowledge of pertinent NCSO Ordinances
- Fire Department policies, rules and regulations;
- State and local codes, including Title 19 and Title 24 of the California Administrative Code, California Fire & Building Code, and National Fire Protection Association standards;
- Public education teaching and education principles;
- Laws, ordinances and regulations regarding fire prevention and fire protection devices and systems;
- Basic construction methods and materials;
- Computer applications related to the work, including word processing, database and spreadsheet applications.

#### **Ability to:**

- Perform the typical duties listed above;
- Conduct site inspections, re-inspections, and acceptance tests given workload requirements and staffing availability, including larger, complex, or sensitive inspections;
- Recognize fire and structural hazards in special processes or facilities, including industrial, commercial, and residential buildings and occupancies;
- Interpret and effectively apply all related codes, ordinances, and laws to fire hazard situations;
- Promote the mission, values and standards of an effective organization, with insight toward providing high-quality public service;
- Apply technical knowledge, follow proper inspection techniques, and detect deviations from plans, regulations, and standard safety practices;
- Maintain cooperative relations with builders, contractors, city staff, and the general public while applying firmness, tact, and fairness with respect to code enforcement;
- Train and instruct fire personnel in modern fire prevention methods, techniques, and theories;
- Prepare clear and concise reports, correspondence, policies, procedures and other written materials;
- Assist with developing performance standards, operating procedures, and reporting systems.

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## Fire Prevention Officer

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### **Education and Experience:**

Any combination of training and experience that would provide the required knowledge, skills and abilities is qualifying.

### **Preferred Qualifications:**

- BA or AA degree in a relevant field of study.
- Experience as a registered Fire Protection Engineer.

**License and Certifications:** Must be 18 years of age. Must possess a valid California Class C driver's license and have a satisfactory driving record.

- Requires the possession of or the ability to obtain a California State Fire Training Fire Inspector I certification within one year of appointment.
- Requires the possession or ability to obtain a California State Fire Training Fire Inspector II certification within two years of appointment.

### **Physical Demands and Working Environment**

The conditions described herein represent those that must be met by an incumbent to successfully perform the essential functions of this classification. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential job functions.

#### **Environment:**

The work environment is informal, team and autonomy oriented, with variable tasks, pace, and pressure. The position works in direct contact with the public efficiently and effectively without close supervision with exposure to inclement weather, heat, humidity, cold, dust, and noise. Work requires close physical proximity to various pieces of heavy equipment. Work includes frequent use of the telephone and computer throughout the day.

#### **Physical:**

Expected to drive to site locations for inspections. FREQUENT entering and exiting a vehicle; sitting, walking, including walking on uneven terrain and over trenches, etc. OCCASIONAL standing, carrying of objects weighing up to 25 pounds without the aid of lifting devices; fine finger dexterity and repetitive use of fingers and/or wrists or hands to operate a computer and various office equipment, grasp and hold writing materials, paper and supplies; and have rapid mental/muscular coordination. INFREQUENT bending and stooping, climbing ladders, scaffolding, and stairs up to the height of multistory buildings; maintaining balance; lifting, full range of mobility to twist and turn in tight spaces; kneeling and crawling, bending and crouching, pushing and pulling.

#### **Vision:**

See in the normal visual range with or without correction; vision sufficient to read computer screens and printed documents and operate equipment.



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## Fire Prevention Officer

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**Hearing:**

Hear in the normal audio range with or without correction.

**Salary Schedule:**

\$28.98 - \$41.73 Hourly \$2,318.46 - \$3,338.20 Biweekly \$5,023.33 - \$7,232.77 Monthly \$60,279.92 - \$86,793.20 Annually	Twenty-six (26) pay periods per year
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**The position will involve a one-year probationary period.**

**THIS JOB DESCRIPTION IS NOT INTENDED TO BE ALL-INCLUSIVE. THE DIVISION COMMUNITY RISK REDUCTION OFFICER MAY BE REQUIRED TO PERFORM OTHER RELATED DUTIES TO MEET THE ONGOING AND CHANGING NEEDS OF THE NORTHSTAR FIRE DEPARTMENT. THE COMMUNITY RISK REDUCTION OFFICER POSITION REPORTS DIRECTLY TO THE FIRE CHIEF. THE CANDIDATE MUST PASS A FIRE DEPARTMENT BACKGROUND CHECK AND PHYSICAL FITNESS EXAM THAT INCLUDES A DRUG SCREENING.**

## EXHIBIT B

### DUTIES

#### Commercial

##### Plans

Receive and review plans

Schedule and conduct inspections

Coordinate with managers and contractors as necessary

Coordinate with Office Manager and Fire Chief as necessary

Maintain files and documentation

##### Annual Inspections

Schedule inspections

Coordinate with Fire Captains on which are appropriate for shift inspections

Conduct inspections

Maintain files and documentation

#### Residential

##### Plans

Receive and review plans

Schedule and conduct inspections

Coordinate with EFS as necessary

Coordinate with Office Manager and Fire Chief as necessary

Maintain files and documentation

## DSI

Schedule inspections

Coordinate with Fire Captains on which are appropriate for shift inspections

Conduct inspections

Maintain files and documentation

## STR DSI

Coordinate with Placer County and Office Manager

Schedule And conduct inspections

Maintain files and documentation

## Events

Receive and review plans

Schedule and conduct inspections

Coordinate with Office Manager and Fire Chief as necessary.

## Exhibit "C"

### Cost Sharing Agreement

#### Cost to Employ the Fire Prevention Officer:

Current Fire Prevention Officer (FPO) Salary is \$72,750 annually. The full salary and benefit cost is \$94,362 annually.

2024-2025 Salary (COLA & 5% Increase Upon Contract)									
Salary	Premium %							Annual Total	Hourly Total
\$ 66,768.00	8.96%							\$ 72,750.41	\$ 34.98
2024 Annual Benefit Costs									
PERSER - MISC Pepra	Disability	Workers' Comp	PEHP	Health Insurance	Dental	Vision	Life	Annual Total	Hourly Total
\$ 5,725.00	\$ 348.00	\$ 864.27	\$ 2,600.00	\$ 11,076.00	\$ 741.00	\$ 108.00	\$ 159.00	\$ 21,621.27	\$ 10.39
Summary of Weighted Hourly									
Standard Hourly	Benefits	Weighted Hourly	Annual Total						
\$ 34.98	\$ 10.39	\$ 45.37	\$ 94,361.61						

#### Cost of Ownership of Shared Vehicle:

The annual cost of ownership for the 4<sup>th</sup> year of the 2021 Toyota RAV4 SUV LE provided by NCSD, as estimated by Edmunds.com, is \$8,259.

#### **Ownership Costs: 5-Year Breakdown**

Selected Model: 2021 RAV4 SUV LE 4dr SUV AWD (2.5L 4cyl 8A)

	Year 1	Year 2	Year 3	Year 4	Year 5	Total
<b>Insurance</b>	\$1,257	\$1,295	\$1,334	\$1,374	\$1,415	<b>\$6,675</b>
<b>Maintenance</b>	\$421	\$1,978	\$1,514	\$911	\$2,359	<b>\$7,183</b>
<b>Repairs</b>	\$286	\$421	\$491	\$573	\$670	<b>\$2,441</b>
<b>Taxes &amp; Fees</b>	\$2,333	\$205	\$196	\$185	\$173	<b>\$3,092</b>
<b>Financing</b>	\$1,770	\$1,433	\$1,068	\$673	\$244	<b>\$5,188</b>
<b>Depreciation</b>	\$3,441	\$1,395	\$1,707	\$1,822	\$1,618	<b>\$9,983</b>
<b>Fuel</b>	\$2,490	\$2,565	\$2,642	\$2,721	\$2,803	<b>\$13,221</b>
<b>True Cost to Own®</b>	<b>\$11,998</b>	<b>\$9,292</b>	<b>\$8,952</b>	<b>\$8,259</b>	<b>\$9,282</b>	<b>\$47,783</b>

\*Based on a 5-year estimate with 15,000 miles driven per year.

#### Total Compensation:

The combination of these costs results in a total charge-out rate of \$57.18 per hour.

Annual Pay	\$ 94,362
Annual Vehicle Cost	\$ 8,259
<b>Total Annual Cost</b>	<b>\$ 102,621</b>
Hours per Year	2080
Internal Cost per Hour	\$ 49.34
Admin Fee (5%)	\$ 2.47
<b>OVPSD Cost per Hour</b>	<b>\$ 51.80</b>
Hours per Year (50%)	1040
<b>Annual OVPSD Cost (est.)</b>	<b>\$ 53,876</b>



# OLYMPIC VALLEY PUBLIC SERVICE DISTRICT



EXHIBIT F-6  
4 Pages

## FUELS MANAGEMENT PROGRAM

**DATE:** June 25, 2024

**TO:** District Board Members

**FROM:** Brad Chisholm, Fire Chief; Jessica Asher, Program Manager & Board Secretary

**SUBJECT:** Fuels Management Program – Update

**BACKGROUND:** The Board of Directors directed staff to provide progress reports regarding Fuels Management at its monthly meetings for items not otherwise addressed within the Board agenda. Information about the program can be found on the Department's Prevention website under the Wildfire Preparedness and Wildfire Prevention tabs. <https://www.ovpsd.org/ovfd/prevention>

**DISCUSSION:** OV-1: Olympic Valley Fuel Reduction Project  
Cross Check Services resumed work on the OV-1 project in early May. As of June 15th, an additional 70 acres have been fully treated since the last report, bringing the total to 105 acres. Staff hosted a site visit to the project on June 14<sup>th</sup>, which was led by staff Danielle Bradfield, Feather River Forestry, and Dave Mercer, Cross Check Services. Approximately 15 public members attended and provided positive feedback about the learning opportunity and the prioritization of the work.

### OV-4 Community Buffer Project Update

One of five hazardous fuel reduction projects identified in the 2022 Community Wildfire Protection Plan (CWPP), the OV-4 project will address wildfire risk by creating a minimum 150-foot-wide shaded fuel break surrounding the perimeter of residential properties, buildings, and other structures in the valley. The project's design and permitting phase, for private parcels larger than 3 acres, was funded by the Truckee North Tahoe Forest Management Program (TNTFMP). The Truckee Tahoe Airport District (TTAD) has committed \$400,000 towards the project's, which is currently estimated to cost \$700,000. The District has been contributing in-kind services to support the the project's progress.

Staff is collaborating with Registered Professional Forester (RPF) Bradfield to complete the bid documents, with a focus on determining the appropriate phasing

for the project. Additionally, staff is actively engaging the property owners within the OV-4 property boundary and the broader community. The site visit to OV-1 served as a second community meeting related to the project, and feedback was generally positive. However, access to the northern slope is extremely difficult, and staff and experts are working to determine the best way to phase the project to maximize the removal of fuels and minimize the impact on adjacent properties.

#### Nevada County Wildfire Stakeholder Meeting

The Nevada Wildfire Stakeholder Meeting was held at the Truckee Airport on June 7, 2024. The Nevada County Office of Emergency Services hosted the meeting and saw a large attendance, including Chief Chisholm and Jessica Asher. The meeting featured presentations on Project Maintenance and concluded with local cooperators sharing information about the many projects underway. The meeting was valuable for networking and gaining a better understanding of regional fuel management efforts.

#### Alpine Meadows Olympic Valley Fire Protection Project

The Sierra Nevada Conservancy conditionally awarded a \$2,449,498 grant to the National Forest Foundation (NFF) to help protect homes and infrastructure in the wildland-urban interface around Alpine Meadows and Olympic Valley communities. Through mastication and hand thinning, NFF will work with various partners, including the Tahoe National Forest, to reduce dense fuels on at least 764 acres near Alpine Meadows, contingent upon state budget approval. If the project proceeds as planned, NFF will release a request for quotes and project layout this summer so it can be implemented as early as Summer 2025.

#### Five Creeks Fire Protection Project

The Cabin Creek Project is the first of three proposed phases of the Tahoe National Forest's 6,000-acre Five Creeks Project. The Cabin Creek Project includes 1,900 acres of forest restoration, with work beginning in June 2024. Mastication and heavy equipment will be used and seen along Highway 89 from Truckee to Cabin Creek. This project is expected to take three years, with some recreation closures currently in effect. Planned treatments include forest thinning, meadow restoration, aspen enhancement, mastication, and prescribed burning. The Five Creeks Project is ultimately intended to extend south to the Silver Creek drainage, which would abut OV-1, with current funding secured only for the first phase.

#### Green Waste Days

The Friends of Olympic Valley (FoOV) and OV Firewise Community have committed to staffing the site with volunteers to monitor waste disposal. Palisades Tahoe has agreed to stage the event on Olympic Valley Road, across from the Fire Station. District staff works with the FoSV/Firewise Community to publicize the events and provides the labor and equipment necessary to clean-up and load the green waste into dumpsters on the Monday following each event.

	<b>GREEN WASTE COLLECTED (CU. YD)</b>	
<b>Event</b>	<b>2023</b>	<b>2024</b>
June	210	150
July	150	
August	120	
September	120	
October	60	
	<b>660</b>	<b>150</b>

Green Waste-Only Dumpster Rebate Program

In July 2021, following the termination of curbside green-waste collection by TTSD, the PSD Board approved a rebate program to fully reimburse the expense of renting a six-cubic-yard green-waste-only dumpster. This program has been continued through FY '24. The program is first-come, first-served and has a cap of \$10,000 for FY '24. One rebate per garbage customer per year is allowed. The funds are primarily from the Garbage Fixed Asset Replacement Fund (FARF). For non-garbage customers, the source of funds is property tax revenue.

		<b>July 1, 2021- June 30, 2022</b>	<b>July 1, 2022- June 30, 2023</b>	<b>July 1, 2023- June 30, 2024</b>
<b>Rate</b>		\$128.93	\$136.67	\$146.03
<b>Number of rebates</b>		18	30	26
<b>Reimbursed Expense</b>	<b>Valley</b>	\$1,524	\$3,144	\$2,773
	<b>River Rd.</b>	\$523	\$950	\$1,022
	<b>Total</b>	<b>\$2,046</b>	<b>\$4,094</b>	<b>\$3,795</b>

Since the rebate was introduced in 2021, **74 rebates** have been provided for a total expense of **\$9,935**.

Defensible Space Inspections (DSI):

DSI notices/guidelines for commercial spaces, homeowners associations (HOA), and single-family residences were mailed out on June 1st, advising that our DSI inspections would begin June 10th. Crews began with commercial/HOA and short-term rentals on an appointment basis and will begin individual residences on the week of June 24th. OVFD will enforce PRC 4291 and note zone zero violations and home hardening opportunities.

OVFD will again use the Fire Aside platform to administer DSI inspections. This online report includes pictures, illustrations, and comments specific to each property and provides simple information to reduce wildfire risk. It also allows residents to take pictures of the amended violations and upload them for approval.

**FISCAL/RESOURCE IMPACTS:** The District has been awarded \$1,085,911 in grant funding to plan and implement fuels management projects, as summarized below.

Project	Grantor	Date Awarded	Funding	% Complete
<b>Community Wildfire Protection Plan (CWPP)</b>	CAL FIRE	Oct. 2021	\$31,898	100%
<b>Fuels Reduction: North Ridge – OV-1 (120 acres)</b>	CAL FIRE	Nov. 2022	\$539,888	90%
<b>Fuels Reduction: Evacuation Corridor O.V. Road – OV-3 (3 acres)</b>	Tahoe Truckee Community Foundation (TTCF)	July 2022	\$50,000	0%
	Trout Unlimited / Friends of Squaw Creek	Nov. 2021	\$19,000	100%
<b>Fuels Reduction: Community Buffer – OV-4 (127 acres)</b>	Design and Permitting - TTCF / CAL FIRE	July 2023	\$45,125	75%
	Implementation – Truckee Tahoe Airport District	April 2024	\$400,000	0%

The District has an on-call contract with Danielle Bradfield, a Registered Professional Forester and founder of Feather River Forestry, for grant writing and consulting services. This contract has a not-to-exceed amount of \$20,000 annually. Staff dedicate significant time to developing our Fuels Management Program and administering grant contracts.

Expenses related to the Green Waste Days (GWD) are funded through rates and the Garbage Fixed Asset Replacement Fund (FARF), which currently has a balance of approximately \$139,000. The estimated costs for this program include the Tahoe Truckee Sierra Disposal (TTSD) delivery, pick-up, and disposal of three 30-cubic yard containers per GWD, along with administration and labor. These costs are expected to be approximately \$3,300 per event, assuming Friends of Olympic Valley (FoOV) and the Firewise Community can provide volunteers for the six District-sponsored GWDs.

**RECOMMENDATION:** This report is informational only; no action is requested from the Board.

**ATTACHMENTS:** None.

**DATE PREPARED:** June 18, 2024





# OLYMPIC VALLEY PUBLIC SERVICE DISTRICT



EXHIBIT G-1  
4 Pages

## FIRE DEPARTMENT REPORT

**DATE:** June 25, 2024  
**TO:** District Board Members  
**FROM:** Brad Chisholm, Fire Chief  
**SUBJECT:** Fire Department Report – Information Only

**BACKGROUND:** The discussion section below provides information from the Fire Department regarding operations and activities that are not the subject of a separate report. This report is prepared to provide new information and recent progress only.

**DISCUSSION:** OVFD Information for **May 21 - June 19**

**Training:**

EMS: Protocol and Policy Review; SSV Protocol Modules; Medical Bags; Airway Scenarios; Musculoskeletal Injuries; New SSV narcotics requirements.

Fire/Rescue: Injury Prevention; Leadership; Area Familiarization; Ethics; Wildland Fire/RT-130 Scenarios; Company Inspections; Fire Aside review; Engineer Task Book; Vehicle Lock-Out; Palisades Wildfire Response Plan.

**Public Education:**

N/A

**Fire Prevention/Inspections:**

Plan Checks: 7; Building Final: 1; Sprinkler Rough: 1; LPG: 0, STR DSI: 0; Real Estate DSI: 2; Tent: 2; Solar/ESS: 2; DSI Commercial: 9 Company/Commercial: 11  
Other:

**Apparatus and Equipment:**

Looking at options for B22 sale; New Command Vehicle ready to be picked up. Assigned a VIN for F-250 Utility Vehicle, possible delivery Fall 2024.

**Overtime (OT) & Forced Overtime (FOT) Hours:**

Regular OT hours for Current period: 375.75

Forced OT hours for Current period: 0\* (\*two shifts with periods of 2-0)

Days staffed 3-0 for Current period: 10

Year to Date OT hours: 1,277.25

Year to Date FOT hours: 117.5

**Emergency Calls:**

Please see attached pages

Total calls for the period: 35

Year to Date 2024 calls: 353 (YTD 2023: 424)

**Fee for Service:**

Monthly: 3 (21%) ; YTD: 187 (73%)

**Notable Items:**

Pancake Breakfast; Unified Command Drill. Broken Arrow Sky Race; July 4<sup>th</sup> Parade; SCBA Grant passed Peer review, on to Desk review. Awards anticipated to begin late July extending through fall.

**Staffing and Employment:**

Timothy Hoover first day June 18<sup>th</sup>,C-shift; Two days with periods at 2-0 staffing, below our 3-0 minimum.

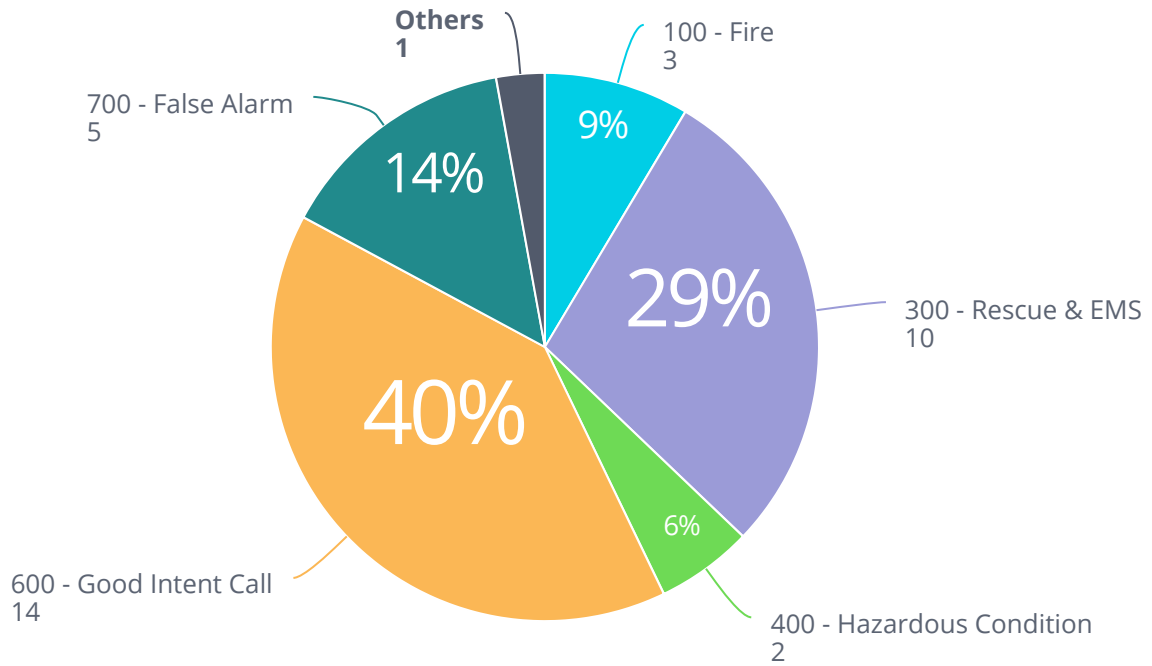
**ATTACHMENTS:** Incident Type Reports

**DATE PREPARED:** June 19, 2024

Filter statement

Filters **Date Range** 5/21/24 to 6/19/24

Call volume by incident type group



Total Incident Amount

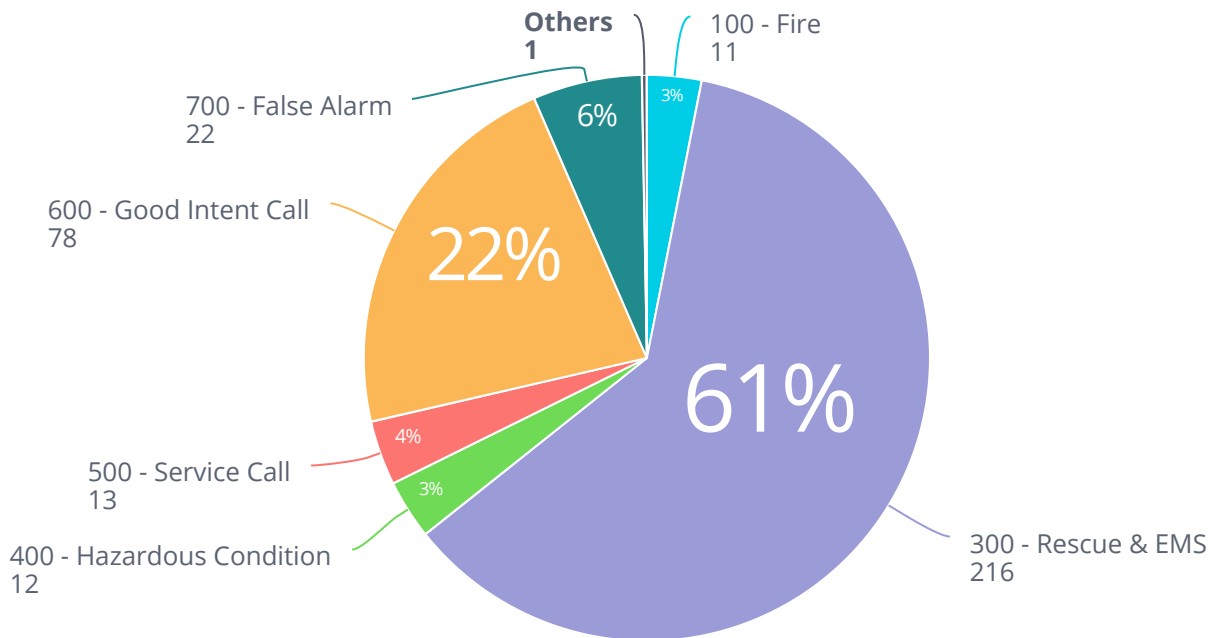
35

# Call Data by Incident Type ( Board Report) Jun 19, 2024 9:39:22 AM [Fire Incidents](#)

Filter statement

Filters **Date Range** 1/1/24 to 6/19/24

Call volume by incident type group



Total Incident Amount

353



# OLYMPIC VALLEY PUBLIC SERVICE DISTRICT



EXHIBIT G-2  
4 PAGES

## WATER & SEWER OPERATIONS REPORT

**DATE:** June 25, 2024

**TO:** District Board Members

**FROM:** Brandon Burks, Operations Manager

**SUBJECT:** Operations & Maintenance Report for May 2024 – Information Only

**BACKGROUND:** The following is a discussion of the District’s operations from the month noted above. It also includes the maintenance activities performed by the Operations Department that are not the subject of a separate report. This report is formatted to provide new information and recent progress only.

**DISCUSSION:** Flow Report – May 2024

Water Production:		6.44 MG
Comparison:		0.03 MG less than 2023
Sewer Collection:		5.81 MG
Comparison:		7.54 MG less than 2023
Aquifer Level:	May 31, 2024:	6,189.5'
	May 31, 2023:	6,190.7'
	Highest Recorded:	6,192.0'
	Lowest Recorded:	6,174.0'
Creek Bed Elevation, Well 2:		6,186.9'
Precipitation:	May 2024:	2.19"
	Season to date total:	48.31"
	Season to date average:	50.47"
	% to year to date average:	95.72%

**Flow Report Notes:**

- The *Highest Recorded Aquifer Level* represents a rough average of the highest levels measured in the aquifer during spring melt period.

- The *Lowest Recorded Aquifer Level* is the lowest level recorded in the aquifer at 6,174.0 feet above mean sea level on October 5, 2001. This level is not necessarily indicative of the total capacity of the aquifer.
- The *Creek Bed Elevation* (per Kenneth Loy, West Yost Associates) near Well 2 is 6,186.9 feet.
- *Precipitation Season Total* is calculated from October 2023 through September 2024.
- The true *Season to date Average* could be higher or lower than the reported value due to the uncertainty of the Old Fire Station precipitation measurement during the period 1994 to 2004.
- In October 2011 the data acquisition point for the aquifer was changed from Well 2 to Well 2R.

### Leaks and Repairs

#### Water

- The District issued one leak/high usage notifications.
- Responded to zero after-hours customer service calls.

#### Sewer

- Responded to zero after-hours customer service calls.

### Vehicles and Equipment

#### Vehicles

- Cleaned vehicles and checked inventory.

#### Equipment

- Cleaned equipment.

### Operations and Maintenance Projects

#### 1810 Olympic Valley Road (Old Fire Station)

- Inspected and tested the generator.
- General housekeeping.

#### 305 Olympic Valley Road (Administration and Fire Station Building)

- Inspected and tested the generator.

### Water System Maintenance

- Three bacteriological tests were taken in May: one at 1810 Olympic Valley Road, one at Everline Resort and one at Zone 3 Booster Station; All three samples were reported absent.
- Leak detection services performed: zero.
- Customer service turn water service on: zero.
- Customer service turn water service off: zero.
- Responded to zero customer service calls with no water.

Sewer System Maintenance

- Check for I and I issues.
- Sewer cleaning.

Telemetry

- The rainfall measurements for the month of May were as follows:  
Nova Lynx 2.19", Palisades Tahoe Snotel: 1.70".

Administration

- Monthly California State Water Boards report.

Services Rendered

- Underground Service Alerts (5)
- Pre-remodel inspections (0)
- Final inspections (0)
- Fixture count inspections (0)
- Water service line inspections (0)
- Sewer service line pressure test (1)
- Sewer service line inspections (0)
- Sewer main line inspections (0)
- Water quality complaint investigations (0)
- Water Backflow Inspections (0)
- FOG inspections (0)
- Second Unit inspection (0)

Other Items of Interest

- Training – SDRMA Online class.

**ATTACHMENTS:** Monthly Water Audit Report

**DATE PREPARED:** June 12, 2024

## Olympic Valley Public Service District - Monthly Water Audit Report

Audit Month: May Report Date: June 25, 2024 Performed By: Brandon Burks  
 Year: 2024

Meter Reader: Jason McGathey Reading begin Date & Time: 6/3/2024 8:00am  
 Reading end Date & Time: 6/3/2024 11:00am  
 Total lag time: 3 hours

Begin Audit Period: 5/1/24 12:00 AM  
 End Audit Period: 6/3/24 12:00 AM

Total Metered Consumption for audit period specified (including hydrant meters): 5,453,083

Additional Consumption - Unmetered

Fire Department Use: 15,000  
 Hydrant Flushing: 737,332  
 Blow-Off Flushing: \_\_\_\_\_  
 Sewer Cleaning: 5,000  
 Street Cleaning: \_\_\_\_\_  
 Well Flushing: \_\_\_\_\_  
 Tank Overflows: \_\_\_\_\_  
 Unread Meter Estimated Reads: \_\_\_\_\_  
 Other: \_\_\_\_\_

Total Unmetered Consumption (for audit period specified): 757,332

Estimated Unknown Loss - Unmetered

Known Theft: \_\_\_\_\_  
 Known Illegal Connections: \_\_\_\_\_  
 Total Estimated leaks that have been repaired: \_\_\_\_\_  
 Total Estimated Unmetered (for audit period specified): \_\_\_\_\_

Total Production for audit period specified: 7,198,257

Total Metered/Unmetered Consumption for audit period specified: 6,210,415

**Total Water Loss (Production - Consumption): 987,842**

**Comments:** The production totals are different than the monthly report due to a different time frame being used. Hydrant flushing and valve turning was worked on in May.

\* Note - All Production & Consumption Totals In U.S. Gallons \*





# OLYMPIC VALLEY PUBLIC SERVICE DISTRICT



EXHIBIT G-4  
3 Pages

## ADMINISTRATION & OFFICE REPORT

**DATE:** June 25, 2024  
**TO:** District Board Members  
**FROM:** Jessica Asher, Board Secretary  
**SUBJECT:** Administration & Office Report – Information Only

**BACKGROUND:** The following is a discussion of office activities and brief status reports regarding administration that are not the subject of a separate report. This report is formatted to provide new information and recent progress only.

**DISCUSSION:** Summer Newsletter and Utility Annual Billing

On July 1<sup>st</sup>, annual utility bills will be mailed to approximately 1,200 accounts, along with the summer newsletter. In early June, a trial billing was performed to assure accuracy and mitigate potential problems. Additionally, beginning July 1, the District has transitioned to a new online payment provider, Xpress Bill Pay. This change aims to enhance the users experience with enhanced features like full bill presentation, paperless billing, billing history access, auto-pay functionality, stored payment information, email notifications, and more. Detailed information regarding these enhancements will be provided with your annual bill.

Water Quality Report

The annual water quality report will be available on-line, with hard copies available upon request by June 30th.

Backflow Testing Notices

Notices for backflow testing have been sent to approximately 500 residential and commercial customers, many of whom have multiple devices requiring testing. A second notice is scheduled for mailing in mid-July as needed.

Form 470 Officeholder and Candidate Campaign Statement

Per California Political Reform Act, candidates/officeholders without a campaign committee, not anticipating receiving or spending \$2,000 or more during the calendar year, must submit Form 470. Please complete the required forms and send the original documents to Jessica Asher by July 15, 2024.

### Document Management System (DMS) Project

As of this report, significant progress has been made in scanning and imaging the District's files. However, the Project will be on hold until new staff have been hired.

<b>File</b>	<b>% Complete</b>
Customer Files (Central Filing System)	100%
Subject Files (Central Filing System)	100%
Project Files (Central Filing System)	100%
General Manager's Office	100%
Board Secretary Permanent	100%
Board Secretary Non-Permanent	100%
Financial Reports	100%
Incident Reports (Fire Department)	100%
Accounts Payable	100%
Personnel Files	100%

### Records Destruction

In March 2024, the District updated its Records Retention Policy, to define records descriptions and retention periods, and applying current legal standards and technology advances to efficiently manage the District's records. Staff have applied the approved schedules to records exceeding their retention period across all departments. In June, 85 banker boxes of paper were shredded, primarily consisting of documents now stored electronically as official records. This destruction process strictly adhered to District policy and underwent thorough review by the Board Secretary, Department Manager, General Manager, and General Counsel.

### 2024 Workplace Violence Prevention Plan- New legislation

With the signing of California Senate Bill 553 (SB 553) into law on September 30, 2023, employers are now required to establish, implement, and maintain a Workplace Violence Prevention Plan (WVPP) by July 1, 2024. Key elements of this plan include:

- Prohibiting employee retaliation.
- Accepting and responding to reports of workplace violence.
- Employee workplace violence training and communication.
- Emergency response.
- Workplace violence hazard assessments.
- Other requirements, such as maintaining a Violent Incident Log.

In response to SB 553, HR has developed the WVPP and initiated a WVPP Staff Survey to gather insights and safety concerns directly from employees. This collaborative approach ensures that the plan addresses real-world issues from the staff's perspective, improving overall workplace safety and compliance.

Staff Training – Financial Accounting II Course

Nicole Whiteman recently completed the Business 202/Financial Accounting II course at Sierra College in Truckee. Her studies covered topics such as accounts receivable and how to account for bad debt, depreciation of assets, current and long-term liabilities, including accounts payable, payroll taxes, mortgages, and bonds. Nicole also learned about equity, including stocks and dividends, and financial ratio analysis to quickly assess the overall financial health of a business.

**ATTACHMENTS:** None.

**DATE PREPARED:** June 21, 2024



# OLYMPIC VALLEY PUBLIC SERVICE DISTRICT



EXHIBIT G-5  
2 Pages

## MANAGEMENT REPORT

**DATE:** June 25, 2024

**TO:** District Board Members

**FROM:** Charley Miller P.E., General Manager

**SUBJECT:** General Manager Report

**BACKGROUND:** The discussion section below provides information from the District's management on current projects and activities that are not the subject of a separate report. This report is prepared to provide new information and recent progress only.

**DISCUSSION:** The General Manager has participated in the following meetings since the previous report:

- Staff Focus Meetings – Met with Fire Chief, Finance & Administration Manager, District Engineer, Operations Manager, Program Manager / Board Secretary, and Account Clerk II/Human Resources Specialist
- OVPSD Website – staff/consultant
- Budget Presentation – staff
- Municipal Service Review (MSR), Fire Scope – Mike Geary, Northstar CSD
- HDR Cost of Service and Rate Study Kickoff – staff/consultant
- Placer County Trails Community Workshop
- Audit Planning
- Employee Recognition Lunch for Aline Henrikson – staff
- First Tuesday Breakfast
- TTSA Area General Managers meeting
- Personnel Committee: Meet and reviewed OVFD labor proposals
- Granite Chief SLR
- OV-4 Fuels Management Project: Meet with staff and attended community site visit
- OV-1/OV-4 Fuels Management Project site tour– staff / Forester
- CalPERS Retirement Planning
- Municipal Service Review scoping meeting with Truckee FD, NT Fire District, NCSO fire District.

- North Tahoe Chamber/Squaw Valley Business Association mixer

**ATTACHMENTS:** None

**DATE PREPARED:** June 21, 2024



# OLYMPIC VALLEY PUBLIC SERVICE DISTRICT



EXHIBIT I-1  
38 Pages

## FIRE DEPARTMENT MEMORANDUM OF UNDERSTANDING

**DATE:** June 25, 2024

**TO:** District Board Members

**FROM:** Charley Miller, General Manager; Jessica Grunst, Account Clerk II and HR Specialist

**SUBJECT:** Authorize Execution of Fire Department MOU 2024- 2028

**BACKGROUND:** The Olympic Valley Public Service District (District) recognizes the International Union of Operating Engineers, Stationary Engineers, Local 39 (Union) as the negotiating agent for certain personnel employed by the District and has reached agreement on certain benefit proposals which are reflected in a Memorandum of Understanding (MOU) agreement. The attached MOU sets out the proposed agreement which will be effective July 1, 2024 – June 30, 2028.

**DISCUSSION:** The District has been in negotiations with the Union regarding the Fire Department MOU, which the Union members recently ratified. Both parties provided several proposals and counterproposals, resulting in mutual agreement on most terms. Below is a summary of the key point of the agreement:

- **Four-year term:** The MOU will be in effect from July 1, 2024 to June 30, 2028
- **10% Equity Adjustment:** Effective July 13, 2024, all covered employees will receive a 10% equity adjustment.
- **Cost of Living Allowance (COLA):** for fiscal years 2025, 2026, and 2027, employees will receive an annual COLA based on Consumer Price Index (CPI), with a minimum of 2% and a maximum of 5%.
- **Uniform Allowance Taxation:** Employee will be taxed on \$15.00 of uniform allowance per pay period.
- **Temporary Upgrade Pay:** Employees will earn temporary pay hour for hour worked in a higher classification.
- **Shift Bid Procedures:** Shift assignments will be based on seniority.
- **Annual Wellness and Fitness Program:** An annual wellness and fitness program will be implemented to promote the health and well-being of employees.

**ALTERNATIVES:** 1. Adopt Resolution 2024-20 authorizing the execution of the Memorandum of Understanding between the Olympic Valley Public Service District and IUOE, Stationary Engineers, Local 39 representing the Fire Department Personnel for July 1, 2024 – June 30, 2028.

2. Do not adopt Resolution 2024-20.

**FISCAL/RESOURCE IMPACTS:** By adopting the resolution the Board is securing a 4-year contract that the District can afford, while supporting the well-being and effectiveness of the fire department personnel.

**RECOMMENDATION:** Adopt Resolution 2024-20 authorizing the execution of the Memorandum of Understanding.

**ATTACHMENTS:** Resolution 2024-20  
Memorandum of Understanding between the Olympic Valley Public Service District and IUOE, Stationary Engineers, Local 39 representing the Fire Department Personnel for July 1, 2024 – June 20, 2028 (MOU) – Clean Version  
MOU – Redlined Version

**DATE PREPARED:** June 21, 2024



## **MEMORANDUM OF UNDERSTANDING**

**Between**

**OLYMPIC VALLEY PUBLIC SERVICE DISTRICT  
and  
IUOE, STATIONARY ENGINEERS, LOCAL 39  
REPRESENTING THE  
FIRE DEPARTMENT PERSONNEL**

**JULY 1, 2024 THROUGH JUNE 30, 2028**



## **ARTICLE I RECOGNITION AND COVERAGE**

- 1.01 This Memorandum of Understanding (hereinafter MOU) entered into by the Olympic Valley Public Service District (hereinafter referred to as District) and the International Union of Operating Engineers, Stationary Engineers, Local 39, AFL-CIO (hereinafter referred to as the Union) has as its purpose the promotion of harmonious labor relations between the District and the Union, establishment of an equitable and peaceful procedure for the resolution of differences; and the establishment of rates of pay and all other conditions of employment.
- 1.02 Issues not discussed in this document shall be governed by the latest version of the District's Personnel Policies & Procedures Manual and Policy Manual.
- 1.03 Pursuant to State law, the District recognizes the Union as the exclusive negotiating agent for the regular, full-time Fire Department Personnel employed by the District in the following classifications or subsequent name changes thereto: Fire Captain, Fire Engineer, Firefighter and no others. Nothing in this article shall preclude an employee from exercising his/her individual rights under State law.

## **ARTICLE II RULES AND REGULATIONS**

- 2.01 The District retains the right to make reasonable rules and regulations, not in conflict with this MOU, the Personnel Policies, and Procedures Manual and the Policy Manual, which the District may from time to time deem best for the purposes of maintaining order, safety, and/or effective operations of the District services. The District shall meet and confer with the Union in good faith and both parties will be required to mutually agree prior to any changes to the District's Personnel Policies and Procedures Manual and the Policy Manual that affect wages, hours, working conditions and benefits. Failure to agree before implementation of any changes will result in a violation of this MOU, and a grievance may be filed.

## **ARTICLE III TERM OF AGREEMENT**

- 3.01 The term of this Agreement shall be for a period of four years commencing on July 1, 2024, and expiring at 11:59 p.m. on June 30, 2028.
- 3.02 Not less than 60, nor more than 90, days prior to the expiration of this Agreement, the Union shall present in writing to the District its proposals for its intent to amend this Agreement or in the alternative serve its notice of intention to terminate this Agreement. Failure to provide such notice shall cause this Agreement to automatically renew for a period of one year commencing on its expiration date and shall renew annually thereafter until such notice is properly given.

- 3.03 In the event negotiations to amend the Agreement commence pursuant to notice given in accordance with 15.02, this Agreement will remain in effect until a new amended Agreement is reached. If after a reasonable period of time, representatives of the District and the Union fail to reach agreement, the District and the Union together may agree upon the appointment of a mediator mutually agreeable to the parties from the California State Mediation and Conciliation within the Public Employees Relations Board. Costs of mediation shall be divided one-half to the District and one-half to the Union.
- 3.04 This Agreement shall be binding upon the successors and assignees of the parties hereto, and no provisions, terms or obligations herein contained shall be affected, modified, altered, or changed to the detriment of the other party in any respect whatsoever by the consolidation, merger, sale, transfer, lease, or assignment of either party hereto.
- 3.05 This Agreement supersedes all previous Agreements with respect to articles shown herein.

#### **ARTICLE IV MANAGEMENT RIGHTS**

- 4.01 The Board of Directors retains the exclusive right to manage the District and carry out its constitutional and statutory functions and responsibilities. Nothing contained in this MOU shall be construed to require the District to meet and confer on matters that are solely a function of management.
- 4.02 Among the rights specifically retained by the District (although not intended as a complete list but only as some examples) are the right to direct the work force; to select and determine the number and types of employees required; to determine the content of job classifications; to hire, transfer, promote, suspend, discipline and discharge employees; to assign work to employees in accordance with the requirements determined by the District; to expand or diminish services; to subcontract any work or operations other than trained professional fire services; to determine and change methods of operations; to determine and change work locations and the processes and materials to be employed; to take all necessary actions to perform its functions in emergencies.
- 4.03 On demand of the Union, the District shall meet and confer with the Union with respect to the effects, if any, upon the hours, wages and other terms and conditions of employment of employees that any decision the Directors render pursuant to the management rights set forth above might have.

#### **ARTICLE V UNION REPRESENTATION**

- 5.01 The District recognizes and agrees to deal with representatives of the Union on all matters relating to the interpretation, application, or enforcement of the express terms of this MOU and the hours wages and conditions of employment in the Personnel Policies and Procedures and Policy Manual. The Shop Stewards shall also act as safety representatives, and the District agrees to comply with all Federal and State safety policies and directives.

- 5.02 The Union shall furnish the District with a list of all Shop Stewards immediately after their designation. Shop Stewards will not be recognized by the District until such a list is received by the District's General Manager.
- 5.03 It shall be the responsibility of all Stop Stewards to discuss first with their immediate supervisor any question regarding interpretation or application of this Agreement.
- 5.04 At the request of the Union, a Steward may be allowed reasonable time off without loss of pay to represent the Union in meetings with representatives of the District. Such time off shall be subject to prior notification and approval as provided above.

#### **ARTICLE VI UNION RIGHTS**

- 6.01 The Union has the right to represent its members before the Olympic Valley Public Service District Board or General Manager or his designee with regard to wages, hours and conditions of employment or other matters within the scope of representation. Employees represented by the Union shall be free to participate in Union activities without interference, intimidation, or discrimination, in accordance with State law and District policies, rules and regulations.
- 6.02 The Union shall have the following rights:
- A. Union Access  
Union shall have access to bargaining unit members outside of their assigned duties; before and after work hours, at meal and break periods, without prior notice.
  - B. Bulletin Boards  
Union may use bulletin boards designated for its use in appropriate places. All items to be posted shall be officially authorized by Union, and shall bear the date of posting
  - C. Use of Facilities  
The General Manager, upon request, may permit the Union to use designated facilities, depending upon availability of space, for meeting purposes. No request for use of District facilities shall be unreasonably denied.
  - D. Duty of Fair Representation  
The Union has a duty to provide fair and equal representation to all employees in all classes in the Unit whether or not they are members of Union, in accordance with Government Code Section 3500.

E. Union Dues and Initiation Fees

The Employer will make a single deduction of an initiation fee from newly hired employees who choose to become Union members and deduct one month's current periodic Union dues based upon a uniform dues schedule from the pay of each employee.

Pursuant to Government Code Section 3502.5(b), all current regular employees and all new employees in the General Bargaining Unit represented by Union shall, authorize payroll deductions beginning the first pay period of the month of employment or assignment to General Bargaining Unit for the payment of dues owing from becoming a member of the Union .

The Union shall defend, indemnify and hold the District harmless against any and all claims, demands, expenses, suits, orders, judgments or other forms of liability that shall arise out of or by reason of action taken by the District under this article.

F. New Hire Orientation

The Union's Business Representative or designee shall be given the opportunity to make a membership presentation at the employer's regularly scheduled new employee orientation sessions.

G. Federal PAC Contributions

The District will deduct \$\_\_\_\_\_ (as determined by the Local 39 member) for each hour that the employee receives wages under the terms of the Agreement, on the basis of individually signed, voluntary authorized deduction forms. It is agreed that these authorized deductions for the Local 39 Federal Political Action Committee (PAC) are not conditions of membership in the Stationary Engineers, Local 39 or of employment with the District and that the Local 39 Federal PAC will use such monies in making political contributions in connection with Federal, State, and local elections. Payments shall be made on a separate check to Local 39 Federal PAC, accompanied by monthly reports reflecting employee hours worked on forms provided by the Local 39 Federal PAC, shall be remitted to 1620 North Market Blvd. Sacramento, CA. 95834.

The costs of administering this payroll deduction for Local 39 Federal PAC are incorporated into the economic package provided under the terms of this Agreement so that the Local 39 Federal PAC has, through its negotiation and its execution of this Agreement, reimbursed the District for the costs of such administration.

H. Maintenance in Membership

The written authorization for IUOE dues deduction shall remain in full force and effect during the life of this Agreement; provided, however, that any employee

may withdraw from IUOE by sending a signed withdrawal letter to IUOE within thirty (30) calendar days prior to the expiration of this Agreement.

I. Written Notice

The right to be given reasonable written notice of any proposed ordinance, rule, resolution or regulation, or amendment thereto relating to matters within the scope of representation.

J. Reasonable Access

Reasonable access to employee work locations for officers of the Union and the officially designated representatives for the purpose of processing grievances or contacting members of the Union concerning business within the scope of representation. Access shall be restricted so as not to interfere with the normal operations of the District or established safety or security requirements.

### **ARTICLE VII PAYMENT OF SALARY**

7.01 Positions and salary steps are set forth in Appendix "A," Salary Schedule. All unit classifications shall be increased by 10%. The Salary Schedule is effective July 13, 2024.

7.02 The pay period for all employees shall be based on a bi-weekly period.

7.03 A salary survey, using Lake Valley Fire Protection District, Tahoe Douglas Fire Protection District, North Tahoe Fire Protection District, El Dorado Hills Fire Department, Northstar Fire Department, Sacramento Metropolitan Fire Department , and North Lake Tahoe Fire Protection District shall be conducted as set forth below. The salary survey shall compare the range of the top step, BLS wages for the Firefighter, Fire Engineer, and Captain positions.

Between February 1 and March 31, 2028, the final year of this MOU, a salary survey will be conducted of the agencies listed above by the General Manager or designee, and be mutually agreed upon with the Union. The parties will meet and confer to determine the methodology of the survey.

7.04 Starting July 12, 2025, and annually thereafter, for the remaining years in the agreement, there shall be a Cost of Living Adjustment (COLA) equal to the average of two Urban Wage Earners and Clerical Workers Consumer Price Indices (U.S. All Items, 1982-84=100 – CWUR0000SA0 and San Francisco-Oakland-Hayward; All Items, 1982-84=100 – CWURS49BSA0) from February to February). The annual COLAs shall be a minimum of two percent (2%) and a maximum of four percent (4%) and shall be effective the first full pay period in July of 2025, 2026, and 2027.

- 7.05 Employees assigned by the Fire Chief to temporarily act in the capacity of a higher rank shall receive additional compensation for time worked in the higher rank, subject to the following:
- Compensation shall be a minimum of ten percent (10%) over the employee's current rate of pay and shall be based on the salary steps of the higher rank, but in no case will exceed the top step of the higher rank.
  - Additional compensation shall be paid in situations such as resignation, dismissal, disciplinary action, leave of absence, extended sick leave or work related injury.
- 7.06 Compensation provided in this Agreement shall be payment in full for all services rendered in a District position, except as noted in the latest version of the District's Personnel Policies & Procedures Manual and Policy Manual. No employee shall accept any other compensation for services performed in such position.

#### **ARTICLE VIII PUBLIC EMPLOYEES RETIREMENT SYSTEM (PERS)**

- 8.01 Each regular, full time employee will be eligible for a pension plan as administered by the Public Employees Retirement System per the contract between the Public Employees Retirement System and the District.
- 8.02 Classic Members Tier One: For employees who began their original tenure with the District prior to March 10, 2012, the District's pension plan is PERS 3.0% @ 50, One-Year Final Compensation.
- Classic Members Tier Two: For those employees who begin their original tenure with the District on or after March 10, 2012, the District's pension plan is PERS 3.0% @ 55, Three-Year Final Compensation.
- PEPRA New Members Tier: For those employees who begin their original tenure with the District on or after January 1, 2013, AND have no prior membership in any California Public Retirement System, or have had a break in service of greater than six months with another CalPERS employer or a California Public Retirement System that is subject to CalPERS reciprocity, the District's pension plan is 2.7% @ 57, Three-Year Final Compensation.
- 8.03 Classic Members Tier One: Employees shall pay 100% of the Employee Contribution Rate as indicated on the Annual CalPERS Actuarial Valuation (Rate Plan: 7803) for the applicable Fiscal Year, which is subject to change (e.g., the Employee Contribution Rate for FY 2016-17 is 9.0%).
- Classic Members Tier Two: Employees shall pay 100% of the Employee Contribution Rate as indicated on the Annual CalPERS Actuarial Valuation (Rate Plan: 23041) for the

applicable Fiscal Year, which is subject to change (e.g., the Employee Contribution Rate for FY 2016-17 is 9.0%).

PEPRA New Members Tier: Employees shall pay 100% of the Employee Contribution Rate as indicated on the Annual CalPERS Actuarial Valuation (Rate Plan: 25657) for the applicable Fiscal Year, which is subject to change (e.g., the Employee Contribution Rate for FY 2016-17 is 11.5%).

For all tiers, when there is discrepancy between the "Employee Contribution Rate" on the Annual CalPERS Actuarial Valuation and the "Employee Rate" used in CalPERS online reporting for payroll, the "Employee Rate" used in the online CalPERS reporting software will dictate.

#### **ARTICLE IX HEALTH, DENTAL, VISION, AND LIFE INSURANCE PLAN**

- 9.01 District shall make available to all eligible employees health, dental, vision, life, and accidental death and dismemberment (AD&D) insurance plans, in accordance with requirements, and at the level, established by the District Board of Directors.

One-hundred percent (100%) of the insurance premiums for health, dental, vision, life, and AD&D insurance charged by the individual insurance companies (adjusted in the event of change in family status) will be contributed to the Flexible Benefit Plan established by the District.

One-hundred percent (100%) of the District's portion will be available for use to apply to pay insurance premiums. However, between July 1, 2021 and December 31, 2021, the amount available as a Cash Benefit election in the Flexible Benefit Plan will be fifty percent (50%). Effective January 1, 2022, the amount available as a Health Reimbursement Account (HRA) Contribution election in the Flexible Benefit Plan will be fifty percent (50%).

- 9.02 Effective July 13, 2024, , a mandatory contribution of \$25.00 will be paid by both the District and the employee into the employee's Health Reimbursement Accounts (HRAs) every pay period remaining under this MOU.

#### **ARTICLE X FITNESS MAINTENANCE & ASSESSMENT PROGRAM**

- 10.01 Each employee shall maintain a level of physical fitness that meets or exceeds the physical job description for their job classification and will participate annually in a professional assessment of their physical conditioning provided by a practitioner of the District's choosing, at District expense.

#### **ARTICLE XI MISCELLANEOUS PROVISIONS**

11.01 As agreed by District and employees, the following Glowing Standard will be followed by District and employees:

- Deliver District services with the utmost competence, professionalism, courtesy and kindness at every opportunity.
- Use every interaction with the community and visitors to demonstrate our commitment to customer service.
- Develop and maintain mutually beneficial and respectful relationships with the business community and allied agencies.
- Take pride in keeping our equipment, facilities and community spotless.
- Actively seek out ways to deliver new services and continuous improvement of existing services within the scope of our mandate.
- Treat both our customers and one another with dignity, fairness, and compassion at all times.
- Continue personal education and training to meet the changing dynamics of our community.

11.02 The bargaining unit agrees to be trained in and provide confined space entry rescue.

11.03 Effective July 13, 2024, the employee will be taxed on \$15.00 of uniform allowance per pay period.

11.04 Wellness and Fitness Program

A. Purpose and Scope:

The purpose of this policy is to establish the guidelines for the Wellness and Fitness Program that will assist members in developing greater stamina and strength, decreasing the risk of injury, disability or death from disease or injury, improving performance, increasing energy and recovering more quickly from strenuous and exhaustive work.

B. Policy:

It is the policy of the Fire Department that the wellness and fitness of its members is an organizational priority.

C. Medical Examinations:

All firefighting members should have an annual medical examination by a qualified health care professional but may include:

- Medical history
- Blood draw/analysis
- Vital signs
- Cardiovascular
- Pulmonary
- Gastrointestinal



- Genitourinary, hernia exam
- Lymph nodes exam
- Neurological exam
- Musculoskeletal
- Urinalysis
- Vision test
- Hearing
- Chest X-ray (initial baseline with repeat every five years or as required)
- Cancer screening

D. Fitness Evaluations:

All firefighting members should have an annual fitness evaluation consisting of an assessment questionnaire (developed by a qualified health care professional).

E. Immunization and Disease Screening:

All firefighting members should have an annual immunization and disease screening to ensure all recommended vaccinations against work-related exposures are current and that members are free from work-related disease. Specific vaccinations and diseases should be identified by a qualified medical professional but may include:

- Tuberculosis
- Hepatitis C
- Hepatitis B
- Tetanus/diphtheria vaccine (booster every 10 years)
- Measles, mumps, rubella (MMR)
- Polio
- Influenza
- H1N1
- HIV (optional)

#### 11.05 Shift Bidding

Staffing on each shift shall be determined using Shift Bids. Each shift rotation will last 24 months, beginning the first pay period following November 1, 2024, and every 24 months thereafter. Shift bids will take place May 1, prior to the shift rotation ending/beginning.

Shift rotations shall alternate between Rotation 1 and Rotation 2, as outlined below. Captains shall not be subject to shift rotations and shall remain on their respective shifts.

If a vacancy occurs on a shift, the open position/s shall be filled through the Department's promotional or hiring process. The vacant positions shall be filled by the promoting or newly hired member/s.

The junior Captain shall coordinate the shift bids and shall submit a notice of forthcoming shifts and a shift rotation schedule, that minimizes shift disruptions and overtime, to the Fire Chief no later than June 1 following the conclusion of the shift bid process. Each member will have 48 hours to submit their bid. Members may submit their bid by proxy if so desired.

Rotation 1

Starting with the Engineer rank, each member shall conduct a shift bid with the most senior member in the rank having the first choice, and continuing to the least senior member in the rank. Upon completion of the Engineer rank, the Firefighter rank shall follow the same process.

Rotation 2

Starting with the Engineer rank, each member shall conduct a shift bid with the most senior member in the rank having the first choice of a shift which they are currently not on. This will continue to the least senior member in the rank. Upon completion of the Engineer rank, the Firefighter rank shall follow the same process.

Shifts are subject to change based on operational needs in the event of an unforeseen event/emergency.

**ARTICLE XII DISCIPLINARY PROCEDURE**

12.01 Letter of Reprimand

- A. Letters of reprimand shall not be appealable, except the employee may have an administrative review of the reprimand by submitting a request in writing within five (5) working days to the General Manager or designee. The General Manager or designee will schedule a private meeting within five (5) working days of receipt of the written request to hear the employee's response. A final written decision will be rendered by the General Manager or designee within five (5) working days of the meeting. This Section shall not be subject to the Grievance Procedure.
- B. Such letter will be withdrawn from an employee's official personnel file two (2) year from the date of issue provided there has not been additional formal discipline imposed during the two (2) year period.

12.02 Disciplinary Actions

- A. Regular employees may be disciplined for just cause only. Discipline shall include a suspension, demotion, in-grade salary reduction and discharge.
- B. If the Agency, after investigation, intends to take disciplinary action against an employee other than oral or written reprimand, it shall give the affected employee written notice of the intended disciplinary action, including the causes for the intended disciplinary action, the acts or omissions that constitute the causes of the

intended disciplinary action, the material upon which the action was based, and the effective date of the intended disciplinary action.

- C. The affected employee shall have the right to a pre-disciplinary review process (Skelly). The employee shall be given reasonable time from the notice of intent to take action in which to respond to the proposed disciplinary action. The reviewing officer shall make a recommendation to the General Manager or designee within five (5) working days of the meeting.
- D. The General Manager or designee shall consider the recommendations and issue a final written determination within five (5) working days. If discipline is imposed, the employee may appeal the action under Section 3 of this Article.
- E. If an individual employee covered by this Agreement files an appeal of discipline, and Local 39 does not pursue such appeal, the employee may pursue such appeal and shall assume all of the rights and responsibilities of Local 39 in the appeal process pursuant to this Agreement, including but not limited to the cost of the arbitrator.

#### 12.03 Appeal Hearing Procedure – Arbitration

After the Agency issues its final written determination, the employee or his/her representative may appeal the disciplinary action to arbitration as follows:

- A. Request for arbitration shall be made in writing to the General Manager or designee within ten (10) standard working days after the date of the General Manager's response. An impartial arbitrator shall be selected jointly by the parties within ten (10) standard working days of receipt of the request. The parties shall attempt to mutually agree on an arbitrator. If the parties cannot agree on an arbitrator, they shall make a joint request to the State Mediation and Conciliation Service for a list of Seven (7) qualified arbitrators. The parties shall each strike three (3) names from the list and the remaining person shall be accepted as the arbitrator. The first party to strike will be determined by the flip of a coin. When an arbitrator is not available, a new selection may be made in accordance with this provision. The arbitrator shall have access to all written statements and documents relevant to the grievance.
- B. The arbitrator shall render his/her decision no later than thirty (30) working days after the conclusion of the hearing. Such decision shall be made in writing in accordance with, and in conformance to, the terms of this Agreement and shall be final and binding on the District, the Union and the employee. Copies of the decision will be furnished to all parties.
- C. The arbitrator shall have no authority to add to, delete or alter any provision of this Agreement, but shall limit his/her decision to the scope, application and

interpretation of the provisions of this Agreement and shall make no decisions in violation of existing law.

- D. The Agency and the employee, or their representative, each shall bear one half (1/2) the cost of the arbitrator. If either party requests a court report be present during the arbitration hearing, all costs associated with the court reporter shall be borne by the requesting party, unless a court reporter is mutually agreed upon, in writing, by both parties.
- E. Employees shall not suffer loss of compensation for time spent as a witness at an arbitration hearing held pursuant hereto. The Union agrees that the number of witnesses requested to attend and their scheduling shall be kept to a reasonable minimum.

#### 12.04 In-Lieu Discipline

By mutual agreement between the General Manager or designee and the employee, an employee suspended from duty without pay may forfeit accumulated PTO or other accumulated leave credits in lieu of the suspension. The Agency shall not deny use of accumulated leave credits in an attempt to persuade the employee to waive his/her appeal rights. If the suspension is reduced or reversed at the conclusion of the appeal process, the Agency shall reinstate the forfeited credits. This provision shall not be subject to the Grievance Procedure.

### **ARTICLE XIII GRIEVANCE PROCEDURE**

#### 13.01 Purpose

In order to establish a harmonious and cooperative relationship between the District and its employees, and to keep open channels of communication, it shall be the District's policy to provide for the settlement of differences through an orderly grievance procedure. It is the District's policy to assure its employees the right of access to this procedure in good faith, free from interference, restraint, coercion or reprisal. The procedure applies to all employees and Local 39 bargaining unit representatives of this MOU.

It is the intent of the parties to resolve grievances at the lowest practicable level and as promptly as possible. Any grievance not initiated or pursued by the Union, aggrieved employee, or group of employees, as the case may be, within the time limits of the steps, will be considered settled on the basis of the last timely answer by the District.

If the District does not meet the time limits, the Union may process the grievance to the next step of the Grievance Procedure. The time limits may be extended by written agreement of both parties.

#### 13.02 Definition

- A. A grievance is a dispute between the District and the Union or a good faith complaint of an employee or group of employees involving the meaning, interpretation, application or enforcement of the express terms of this MOU and the District's Personnel Policy.
- B. As used in this procedure, the term "Supervisor" means the individual to whom an employer has a direct reporting relationship.
- C. As used in this procedure, the term "party" means an employee, the Union, the District or their authorized representatives.
- D. As used in this procedure, the term "standard workdays" means "Monday through Friday," excluding holidays.

13.03 Procedure

Grievances will be processed in the following manner and within the stated time limits.

13.04 Informal Grievance

The aggrieved employee or group of employees or a representative of the Union shall orally present the grievance to the employee's Supervisor or his/her designated representative within five (5) standard working days following the occurrence of events on which the grievance is based. The Supervisor shall give his/her answer within five (5) standard working days of the date of presentation of the grievance. Grievance settlements at the informal level shall set no precedents in any future Agreement interpretation.

13.05 Formal Grievance Step One

If the grievance is not resolved at the informal level, the grievant may present the grievance to the Human Resources Manager or designee in writing within ten (10) standard working days after the Supervisor's answer. The grievance shall be submitted in writing on the grievance form provided by the District. The written grievance shall set forth the alleged facts or circumstances giving rise to the grievance, the applicable section of the Agreement asserted to have been violated and the remedy or correction requested of the District. The written grievance must be dated and signed by the grievant or Union representative. The Manager of Human Resources or designee shall meet with the aggrieved employee and/or the Union representative within five (5) standard working days after receipt of the written grievance in an attempt to resolve the matter. The Manager of Human Resources or designee shall respond in writing within ten (10) standard working days after the grievance meeting.

13.06 Formal Grievance Step Two

If the grievance is not satisfactorily resolved at Formal Step 1, the written grievance may be presented to the General Manager or designee within ten (10) standard working days after receipt of the Manager of Human Resources' or designee's written answer. The

General Manager or designee shall meet with the aggrieved employee, or group of employees, and/or the Union Representative within five (5) standard working days after receipt of the written grievance in an attempt to resolve the grievance. The General Manager or designee shall render a written decision on the grievance to the Union within ten (10) standard working days after the meeting.

### 13.07 Formal Grievance – Arbitration

- A. Grievances not settled in Formal Step 2 of the Grievance Procedure may be appealed to arbitration by the Union. Request for arbitration shall be made in writing to the General Manager or designee within ten (10) standard working days after the date of the General Manager's response. An impartial arbitrator shall be selected jointly by the parties within ten (10) standard working days of receipt of the request. The parties shall attempt to mutually agree on an arbitrator. If the parties cannot agree on an arbitrator, they shall make a joint request to the State Mediation and Conciliation Service for a list of seven (7) qualified arbitrators. The parties shall each strike three (3) names from the list and the remaining person shall be accepted as the arbitrator. The first party to strike will be determined by the flip of a coin. When an arbitrator is not available, a new selection may be made in accordance with this provision. The arbitrator shall have access to all written statements and documents relevant to the grievance.
- B. The arbitrator shall render his/her decision no later than thirty (30) calendar days after the conclusion of the hearing. Such decision shall be made in writing in accordance with, and in conformance to, the terms of this Agreement and shall be final and binding on the District, the Union and the employee(s). Copies of the decision will be furnished to all parties.
- C. The arbitrator shall have no authority to add to, delete or alter any provision of this Agreement, but shall limit his/her decision to the scope, application and interpretation of the provisions of this Agreement and shall make no decisions in violation of existing law.
- D. The District and the employee, or group of employees, or their representative, each shall bear one half (1/2) the cost of the arbitrator. If either party requests a court reporter be present during the arbitration hearing, all costs associated with the court reporter shall be borne by the requesting party, unless a court reporter is mutually agreed upon, in writing, by both parties.
- E. Employees shall not suffer loss of compensation for time spent as a witness at an arbitration hearing held pursuant hereto. The Union agrees that the number of witnesses requested to attend and their scheduling shall be kept to a reasonable minimum.

### 13.08 General Provisions

- A. No matter shall be considered as a formal grievance unless it is presented in writing within twenty (20) standard working days after the occurrence of the events on which the grievance was based except by mutual agreement between the parties.

- B. The Union Business Representative or designee shall have the authority to settle grievances for either the Union or employees at the respective steps of the Grievance Procedure.
- C. An employee or group of employees may present a grievance to District management during working hours without loss of compensation. Time off for the employee or group of employees to present the grievance shall not be unreasonably denied.

13.09 Time Extension

The parties by mutual written consent may extend any of the time limits set forth in this article.

**ARTICLE XIV FULL UNDERSTANDING MODIFICATION WAIVER**

14.01 The parties jointly represent that this MOU sets forth the full and entire understanding of the parties regarding the matters set forth herein.

14.02 Except as specifically otherwise provided herein, it is agreed and understood that each party hereto voluntarily and unqualifiedly waives its rights and agrees that the other shall not be required to meet and confer with respect to any subject or matter covered herein, nor as to wages or fringe benefits during the period of the term of this Memorandum. The foregoing shall not preclude the parties hereto from meeting and conferring at any time during the term of this agreement with respect to any subject matter within the scope of the meeting and conferring for a proposed MOU between the parties.

**ARTICLE XV SEVERABILITY**

15.01 This Memorandum of Understanding (hereinafter MOU) entered into by the Olympic Valley Public Service District (hereinafter referred to as District) and the International Union of Operating Engineers, Stationary Engineers, Local 39, AFL-CIO (hereinafter referred to as the Union) has as its purpose the promotion of harmonious labor relations between the District and the Union, establishment of an equitable and peaceful procedure for the resolution of differences; and the establishment of rates of pay and all other conditions of employment.



**OLYMPIC VALLEY PUBLIC SERVICE DISTRICT**

By: \_\_\_\_\_  
Dale Cox, Board President

DATED: \_\_\_\_\_

By: \_\_\_\_\_  
Jessica Asher, Board Secretary

DATED: \_\_\_\_\_

**INTERNATIONAL UNION OF OPERATING ENGINEERS, STATIONARY ENGINEERS,  
LOCAL 39**

By: \_\_\_\_\_  
Tim Eggan, Business Manager

DATED: \_\_\_\_\_

By: \_\_\_\_\_  
Jeff Gladieux, President

DATED: \_\_\_\_\_

By: \_\_\_\_\_  
Brandy Johnson, Director of Public Employees

DATED: \_\_\_\_\_

By: \_\_\_\_\_  
Chris Kalmar, Business Representative

DATED: \_\_\_\_\_

By: \_\_\_\_\_  
Kurt Gooding, Shop Steward

DATED: \_\_\_\_\_

By: \_\_\_\_\_  
John Rogers, Shop Steward

DATED: \_\_\_\_\_



## MEMORANDUM OF UNDERSTANDING

Between

OLYMPIC VALLEY PUBLIC SERVICE DISTRICT  
and  
IUOE, STATIONARY ENGINEERS, LOCAL 39  
REPRESENTING THE  
FIRE DEPARTMENT PERSONNEL

JULY 1, 2024~~1~~ THROUGH JUNE 30, 202~~8~~4

## ARTICLE I RECOGNITION AND COVERAGE

- 1.01 This Memorandum of Understanding (hereinafter MOU) entered into by the Olympic Valley Public Service District (hereinafter referred to as District) and the International Union of Operating Engineers, Stationary Engineers, Local 39, AFL-CIO (hereinafter referred to as the Union) has as its purpose the promotion of harmonious labor relations between the District and the Union, establishment of an equitable and peaceful procedure for the resolution of differences; and the establishment of rates of pay and all other conditions of employment.
- 1.02 Issues not discussed in this document shall be governed by the latest version of the District's Personnel Policies & Procedures Manual and Policy Manual.
- 1.03 Pursuant to State law, the District recognizes the Union as the exclusive negotiating agent for the regular, full-time Fire Department Personnel employed by the District in the following classifications or subsequent name changes thereto: Fire Captain, Fire Engineer, Firefighter and no others. Nothing in this article shall preclude an employee from exercising his/her individual rights under State law.

## ARTICLE II RULES AND REGULATIONS

- 2.01 The District retains the right to make reasonable rules and regulations, not in conflict with this MOU, the Personnel Policies, and Procedures Manual and the Policy Manual, which the District may from time to time deem best for the purposes of maintaining order, safety, and/or effective operations of the District services. The District shall meet and confer with the Union in good faith and both parties will be required to mutually agree prior to any changes to the District's Personnel Policies and Procedures Manual and the Policy Manual that affect wages, hours, working conditions and benefits. Failure to agree before implementation of any changes will result in a violation of this MOU, and a grievance may be filed.

## ARTICLE III TERM OF AGREEMENT

- 3.01 The term of this Agreement shall be for a period of ~~three~~four years commencing on July 1, 202~~4~~1, and expiring at 11:59 p.m. on June 30, 202~~8~~4.
- 3.02 Not less than 60, nor more than 90, days prior to the expiration of this Agreement, the Union shall present in writing to the District its proposals for its intent to amend this Agreement or in the alternative serve its notice of intention to terminate this Agreement. Failure to provide such notice shall cause this Agreement to automatically renew for a period of one year commencing on its expiration date and shall renew annually thereafter until such notice is properly given.

- 3.03 In the event negotiations to amend the Agreement commence pursuant to notice given in accordance with 15.02, this Agreement will remain in effect until a new amended Agreement is reached. If after a reasonable period of time, representatives of the District and the Union fail to reach agreement, the District and the Union together may agree upon the appointment of a mediator mutually agreeable to the parties from the California State Mediation and Conciliation within the Public Employees Relations Board. Costs of mediation shall be divided one-half to the District and one-half to the Union.
- 3.04 This Agreement shall be binding upon the successors and assignees of the parties hereto, and no provisions, terms or obligations herein contained shall be affected, modified, altered, or changed to the detriment of the other party in any respect whatsoever by the consolidation, merger, sale, transfer, lease, or assignment of either party hereto.
- 3.05 This Agreement supersedes all previous Agreements with respect to articles shown herein.

#### **ARTICLE IV MANAGEMENT RIGHTS**

- 4.01 The Board of Directors retains the exclusive right to manage the District and carry out its constitutional and statutory functions and responsibilities. Nothing contained in this MOU shall be construed to require the District to meet and confer on matters that are solely a function of management.
- 4.02 Among the rights specifically retained by the District (although not intended as a complete list but only as some examples) are the right to direct the work force; to select and determine the number and types of employees required; to determine the content of job classifications; to hire, transfer, promote, suspend, discipline and discharge employees; to assign work to employees in accordance with the requirements determined by the District; to expand or diminish services; to subcontract any work or operations other than trained professional fire services; to determine and change methods of operations; to determine and change work locations and the processes and materials to be employed; to take all necessary actions to perform its functions in emergencies.
- 4.03 On demand of the Union, the District shall meet and confer with the Union with respect to the effects, if any, upon the hours, wages and other terms and conditions of employment of employees that any decision the Directors render pursuant to the management rights set forth above might have.

#### **ARTICLE V UNION REPRESENTATION**

- 5.01 The District recognizes and agrees to deal with representatives of the Union on all matters relating to the interpretation, application, or enforcement of the express terms of this MOU and the hours wages and conditions of employment in the Personnel Policies and Procedures and Policy Manual. The Shop Stewards shall also act as safety representatives, and the District agrees to comply with all Federal and State safety policies and directives.

- 5.02 The Union shall furnish the District with a list of all Shop Stewards immediately after their designation. Shop Stewards will not be recognized by the District until such a list is received by the District's General Manager.
- 5.03 It shall be the responsibility of all Stop Stewards to discuss first with their immediate supervisor any question regarding interpretation or application of this Agreement.
- 5.04 At the request of the Union, a Steward may be allowed reasonable time off without loss of pay to represent the Union in meetings with representatives of the District. Such time off shall be subject to prior notification and approval as provided above.

#### **ARTICLE VI UNION RIGHTS**

- 6.01 The Union has the right to represent its members before the Olympic Valley Public Service District Board or General Manager or his designee with regard to wages, hours and conditions of employment or other matters within the scope of representation. Employees represented by the Union shall be free to participate in Union activities without interference, intimidation, or discrimination, in accordance with State law and District policies, rules and regulations.
- 6.02 The Union shall have the following rights:
- A. Union Access  
Union shall have access to bargaining unit members outside of their assigned duties; before and after work hours, at meal and break periods, without prior notice.
  - B. Bulletin Boards  
Union may use bulletin boards designated for its use in appropriate places. All items to be posted shall be officially authorized by Union, and shall bear the date of posting
  - C. Use of Facilities  
The General Manager, upon request, may permit the Union to use designated facilities, depending upon availability of space, for meeting purposes. No request for use of District facilities shall be unreasonably denied.
  - D. Duty of Fair Representation  
The Union has a duty to provide fair and equal representation to all employees in all classes in the Unit whether or not they are members of Union, in accordance with Government Code Section 3500.

E. Union Dues and Initiation Fees

The Employer will make a single deduction of an initiation fee from newly hired employees who choose to become Union members and deduct one month's current periodic Union dues based upon a uniform dues schedule from the pay of each employee.

Pursuant to Government Code Section 3502.5(b), all current regular employees and all new employees in the General Bargaining Unit represented by Union shall, authorize payroll deductions beginning the first pay period of the month of employment or assignment to General Bargaining Unit for the payment of dues owing from becoming a member of the Union .

The Union shall defend, indemnify and hold the District harmless against any and all claims, demands, expenses, suits, orders, judgments or other forms of liability that shall arise out of or by reason of action taken by the District under this article.

F. New Hire Orientation

The Union's Business Representative or designee shall be given the opportunity to make a membership presentation at the employer's regularly scheduled new employee orientation sessions.

G. Federal PAC Contributions

The District will deduct \$\_\_\_\_\_ (as determined by the Local 39 member) for each hour that the employee receives wages under the terms of the Agreement, on the basis of individually signed, voluntary authorized deduction forms. It is agreed that these authorized deductions for the Local 39 Federal Political Action Committee (PAC) are not conditions of membership in the Stationary Engineers, Local 39 or of employment with the District and that the Local 39 Federal PAC will use such monies in making political contributions in connection with Federal, State, and local elections. Payments shall be made on a separate check to Local 39 Federal PAC, accompanied by monthly reports reflecting employee hours worked on forms provided by the Local 39 Federal PAC, shall be remitted to 1620 North Market Blvd. Sacramento, CA. 95834.

The costs of administering this payroll deduction for Local 39 Federal PAC are incorporated into the economic package provided under the terms of this Agreement so that the Local 39 Federal PAC has, through its negotiation and its execution of this Agreement, reimbursed the District for the costs of such administration.

H. Maintenance in Membership

The written authorization for IUOE dues deduction shall remain in full force and effect during the life of this Agreement; provided, however, that any employee

may withdraw from IUOE by sending a signed withdrawal letter to IUOE within thirty (30) calendar days prior to the expiration of this Agreement.

I. Written Notice

The right to be given reasonable written notice of any proposed ordinance, rule, resolution or regulation, or amendment thereto relating to matters within the scope of representation.

J. Reasonable Access

Reasonable access to employee work locations for officers of the Union and the officially designated representatives for the purpose of processing grievances or contacting members of the Union concerning business within the scope of representation. Access shall be restricted so as not to interfere with the normal operations of the District or established safety or security requirements.

### ARTICLE VII PAYMENT OF SALARY

7.01 Positions and salary steps are set forth in Appendix "A," Salary Schedule. All unit classifications shall be increased by 10%. The Salary Schedule is effective July ~~13~~, 2024~~1~~.

7.02 The pay period for all employees shall be based on a bi-weekly period.

7.03 A salary survey, using Lake Valley Fire Protection District, Tahoe Douglas Fire Protection District, North Tahoe Fire Protection District, El Dorado Hills Fire Department~~Truckee Fire Protection District~~, Northstar Fire Department, Sacramento Metropolitan Fire Department~~Meeks Bay Fire Protection District~~, and North Lake Tahoe Fire Protection District shall be conducted as set forth below. The salary survey shall compare the range of the top step, BLS wages for the Firefighter, Fire Engineer, and Captain positions.

Between February 1 and March 31, ~~2028~~, ~~of~~ the final year of this MOU, a salary survey will be conducted of the agencies listed above by the General Manager or designee, and be mutually agreed upon with the Union. The parties will meet and confer to determine the methodology of the survey.

7.04 Starting July 12, 2025, and annually thereafter, for the remaining years in the agreement, there shall be a Cost of Living Adjustment (COLA) equal to the average of two Urban Wage Earners and Clerical Workers Consumer Price Indices (U.S. All Items, 1982-84=100 – CWUR0000SA0 and San Francisco-Oakland-Hayward; All Items, 1982-84=100 – CWURS49BSA0) from February to February). The annual COLAs shall be a minimum of two percent (2%) and a maximum of four percent (4%) and shall be effective the first full pay period in July of 2025, 2026, and 2027.

7.05 Employees assigned by the Fire Chief to temporarily act in the capacity of a higher rank shall receive additional compensation for shifts-time worked in the higher rank, subject to the following:

~~• Upon completion of one 24-hour shift and thereafter for full 24-hour shifts only.~~

- Compensation shall be a minimum of ten percent (10%) over the employee's current rate of pay and shall be based on the salary steps of the higher rank, but in no case will exceed the top step of the higher rank.
- Additional compensation shall be paid in situations such as resignation, dismissal, disciplinary action, leave of absence, extended sick leave or work related injury.

7.06 Compensation provided in this Agreement shall be payment in full for all services rendered in a District position, except as noted in the latest version of the District's Personnel Policies & Procedures Manual and Policy Manual. No employee shall accept any other compensation for services performed in such position.

#### **ARTICLE VIII PUBLIC EMPLOYEES RETIREMENT SYSTEM (PERS)**

8.01 Each regular, full time employee will be eligible for a pension plan as administered by the Public Employees Retirement System per the contract between the Public Employees Retirement System and the District.

8.02 Classic Members Tier One: For employees who began their original tenure with the District prior to March 10, 2012, the District's pension plan is PERS 3.0% @ 50, One-Year Final Compensation.

Classic Members Tier Two: For those employees who begin their original tenure with the District on or after March 10, 2012, the District's pension plan is PERS 3.0% @ 55, Three-Year Final Compensation.

PEPRA New Members Tier: For those employees who begin their original tenure with the District on or after January 1, 2013, AND have no prior membership in any California Public Retirement System, or have had a break in service of greater than six months with another CalPERS employer or a California Public Retirement System that is subject to CalPERS reciprocity, the District's pension plan is 2.7% @ 57, Three-Year Final Compensation.

8.03 Classic Members Tier One: Employees shall pay 100% of the Employee Contribution Rate as indicated on the Annual CalPERS Actuarial Valuation (Rate Plan: 7803) for the applicable Fiscal Year, which is subject to change (e.g., the Employee Contribution Rate for FY 2016-17 is 9.0%).

Classic Members Tier Two: Employees shall pay 100% of the Employee Contribution Rate as indicated on the Annual CalPERS Actuarial Valuation (Rate Plan: 23041) for the



applicable Fiscal Year, which is subject to change (e.g., the Employee Contribution Rate for FY 2016-17 is 9.0%).

PEPRA New Members Tier: Employees shall pay 100% of the Employee Contribution Rate as indicated on the Annual CalPERS Actuarial Valuation (Rate Plan: 25657) for the applicable Fiscal Year, which is subject to change (e.g., the Employee Contribution Rate for FY 2016-17 is 11.5%).

For all tiers, when there is discrepancy between the "Employee Contribution Rate" on the Annual CalPERS Actuarial Valuation and the "Employee Rate" used in CalPERS online reporting for payroll, the "Employee Rate" used in the online CalPERS reporting software will dictate.

#### **ARTICLE IX HEALTH, DENTAL, VISION, AND LIFE INSURANCE PLAN**

- 9.01 District shall make available to all eligible employees health, dental, vision, life, and accidental death and dismemberment (AD&D) insurance plans, in accordance with requirements, and at the level, established by the District Board of Directors.

One-hundred percent (100%) of the insurance premiums for health, dental, vision, life, and AD&D insurance charged by the individual insurance companies (adjusted in the event of change in family status) will be contributed to the Flexible Benefit Plan established by the District.

One-hundred percent (100%) of the District's portion will be available for use to apply to pay insurance premiums. However, between July 1, 2021 and December 31, 2021, the amount available as a Cash Benefit election in the Flexible Benefit Plan will be fifty percent (50%). Effective January 1, 2022, the amount available as a Health Reimbursement Account (HRA) Contribution election in the Flexible Benefit Plan will be fifty percent (50%).

- 9.02 Effective ~~July~~ January 13, 2024, ~~for employees who have successfully completed the orientation period~~, a mandatory contribution of \$25.00 will be paid by both the District and the employee into the employee's Health Reimbursement Accounts (HRAs) every pay period remaining under this MOU.

#### **ARTICLE X FITNESS MAINTENANCE & ASSESSMENT PROGRAM**

- 10.01 Each employee shall maintain a level of physical fitness that meets or exceeds the physical job description for their job classification and will participate annually in a professional assessment of their physical conditioning provided by a practitioner of the District's choosing, at District expense.

## ARTICLE XI MISCELLANEOUS PROVISIONS

11.01 As agreed by District and employees, the following Glowing Standard will be followed by District and employees:

- Deliver District services with the utmost competence, professionalism, courtesy and kindness at every opportunity.
- Use every interaction with the community and visitors to demonstrate our commitment to customer service.
- Develop and maintain mutually beneficial and respectful relationships with the business community and allied agencies.
- Take pride in keeping our equipment, facilities and community spotless.
- Actively seek out ways to deliver new services and continuous improvement of existing services within the scope of our mandate.
- Treat both our customers and one another with dignity, fairness, and compassion at all times.
- Continue personal education and training to meet the changing dynamics of our community.

11.02 The bargaining unit agrees to be trained in and provide confined space entry rescue.

11.03 Effective July 13, 2024, the employee will be taxed on \$15.00 of uniform allowance per pay period.

### 11.04 Wellness and Fitness Program

#### A. Purpose and Scope:

The purpose of this policy is to establish the guidelines for the Wellness and Fitness Program that will assist members in developing greater stamina and strength, decreasing the risk of injury, disability or death from disease or injury, improving performance, increasing energy and recovering more quickly from strenuous and exhaustive work.

#### B. Policy:

It is the policy of the Fire Department that the wellness and fitness of its members is an organizational priority.

#### C. Medical Examinations:

All firefighting members should have an annual medical examination by a qualified health care professional but may include:

- Medical history
- Blood draw/analysis
- Vital signs

- Cardiovascular
- Pulmonary
- Gastrointestinal
- Genitourinary, hernia exam
- Lymph nodes exam
- Neurological exam
- Musculoskeletal
- Urinalysis
- Vision test
- Hearing
- Chest X-ray (initial baseline with repeat every five years or as required)
- Cancer screening

D. Fitness Evaluations:

All firefighting members should have an annual fitness evaluation consisting of an assessment questionnaire (developed by a qualified health care professional).

E. Immunization and Disease Screening:

All firefighting members should have an annual immunization and disease screening to ensure all recommended vaccinations against work-related exposures are current and that members are free from work-related disease. Specific vaccinations and diseases should be identified by a qualified medical professional but may include:

- Tuberculosis
- Hepatitis C
- Hepatitis B
- Tetanus/diphtheria vaccine (booster every 10 years)
- Measles, mumps, rubella (MMR)
- Polio
- Influenza
- H1N1
- HIV (optional)

11.05 Shift Bidding

Staffing on each shift shall be determined using Shift Bids. Each shift rotation will last 24 months, beginning the first pay period following November 1, 2024, and every 24 months thereafter. Shift bids will take place May 1, prior to the shift rotation ending/beginning.

Shift rotations shall alternate between Rotation 1 and Rotation 2, as outlined below. Captains shall not be subject to shift rotations and shall remain on their respective shifts.

If a vacancy occurs on a shift, the open position/s shall be filled through the Department's promotional or hiring process. The vacant positions shall be filled by the promoting or newly hired member/s.

The junior Captain shall coordinate the shift bids and shall submit a notice of forthcoming shifts and a shift rotation schedule, that minimizes shift disruptions and overtime, to the Fire Chief no later than June 1 following the conclusion of the shift bid process. Each member will have 48 hours to submit their bid. Members may submit their bid by proxy if so desired.

#### Rotation 1

Starting with the Engineer rank, each member shall conduct a shift bid with the most senior member in the rank having the first choice, and continuing to the least senior member in the rank. Upon completion of the Engineer rank, the Firefighter rank shall follow the same process.

#### Rotation 2

Starting with the Engineer rank, each member shall conduct a shift bid with the most senior member in the rank having the first choice of a shift which they are currently not on. This will continue to the least senior member in the rank. Upon completion of the Engineer rank, the Firefighter rank shall follow the same process.

Shifts are subject to change based on operational needs in the event of an unforeseen event/emergency.

## **ARTICLE XII DISCIPLINARY PROCEDURE**

### **12.01 Letter of Reprimand**

- A. Letters of reprimand shall not be appealable, except the employee may have an administrative review of the reprimand by submitting a request in writing within five (5) working days to the General Manager or designee. The General Manager or designee will schedule a private meeting within five (5) working days of receipt of the written request to hear the employee's response. A final written decision will be rendered by the General Manager or designee within five (5) working days of the meeting. This Section shall not be subject to the Grievance Procedure.
- B. Such letter will be withdrawn from an employee's official personnel file two (2) year from the date of issue provided there has not been additional formal discipline imposed during the two (2) year period.

### **12.02 Disciplinary Actions**

- A. Regular employees may be disciplined for just cause only. Discipline shall include a suspension, demotion, in-grade salary reduction and discharge.

- B. If the Agency, after investigation, intends to take disciplinary action against an employee other than oral or written reprimand, it shall give the affected employee written notice of the intended disciplinary action, including the causes for the intended disciplinary action, the acts or omissions that constitute the causes of the intended disciplinary action, the material upon which the action was based, and the effective date of the intended disciplinary action.
- C. The affected employee shall have the right to a pre-disciplinary review process (Skelly). The employee shall be given reasonable time from the notice of intent to take action in which to respond to the proposed disciplinary action. The reviewing officer shall make a recommendation to the General Manager or designee within five (5) working days of the meeting.
- D. The General Manager or designee shall consider the recommendations and issue a final written determination within five (5) working days. If discipline is imposed, the employee may appeal the action under Section 3 of this Article.
- E. If an individual employee covered by this Agreement files an appeal of discipline, and Local 39 does not pursue such appeal, the employee may pursue such appeal and shall assume all of the rights and responsibilities of Local 39 in the appeal process pursuant to this Agreement, including but not limited to the cost of the arbitrator.

#### 12.03 Appeal Hearing Procedure – Arbitration

After the Agency issues its final written determination, the employee or his/her representative may appeal the disciplinary action to arbitration as follows:

- A. Request for arbitration shall be made in writing to the General Manager or designee within ten (10) standard working days after the date of the General Manager's response. An impartial arbitrator shall be selected jointly by the parties within ten (10) standard working days of receipt of the request. The parties shall attempt to mutually agree on an arbitrator. If the parties cannot agree on an arbitrator, they shall make a joint request to the State Mediation and Conciliation Service for a list of Seven (7) qualified arbitrators. The parties shall each strike three (3) names from the list and the remaining person shall be accepted as the arbitrator. The first party to strike will be determined by the flip of a coin. When an arbitrator is not available, a new selection may be made in accordance with this provision. The arbitrator shall have access to all written statements and documents relevant to the grievance.
- B. The arbitrator shall render his/her decision no later than thirty (30) working days after the conclusion of the hearing. Such decision shall be made in writing in accordance with, and in conformance to, the terms of this Agreement and shall be

final and binding on the District, the Union and the employee. Copies of the decision will be furnished to all parties.

- C. The arbitrator shall have no authority to add to, delete or alter any provision of this Agreement, but shall limit his/her decision to the scope, application and interpretation of the provisions of this Agreement and shall make no decisions in violation of existing law.
- D. The Agency and the employee, or their representative, each shall bear one half (1/2) the cost of the arbitrator. If either party requests a court report be present during the arbitration hearing, all costs associated with the court reporter shall be borne by the requesting party, unless a court reporter is mutually agreed upon, in writing, by both parties.
- E. Employees shall not suffer loss of compensation for time spent as a witness at an arbitration hearing held pursuant hereto. The Union agrees that the number of witnesses requested to attend and their scheduling shall be kept to a reasonable minimum.

#### 12.04 In-Lieu Discipline

By mutual agreement between the General Manager or designee and the employee, an employee suspended from duty without pay may forfeit accumulated PTO or other accumulated leave credits in lieu of the suspension. The Agency shall not deny use of accumulated leave credits in an attempt to persuade the employee to waive his/her appeal rights. If the suspension is reduced or reversed at the conclusion of the appeal process, the Agency shall reinstate the forfeited credits. This provision shall not be subject to the Grievance Procedure.

### **ARTICLE XIII GRIEVANCE PROCEDURE**

#### 13.01 Purpose

In order to establish a harmonious and cooperative relationship between the District and its employees, and to keep open channels of communication, it shall be the District's policy to provide for the settlement of differences through an orderly grievance procedure. It is the District's policy to assure its employees the right of access to this procedure in good faith, free from interference, restraint, coercion or reprisal. The procedure applies to all employees and Local 39 bargaining unit representatives of this MOU.

It is the intent of the parties to resolve grievances at the lowest practicable level and as promptly as possible. Any grievance not initiated or pursued by the Union, aggrieved employee, or group of employees, as the case may be, within the time limits of the steps, will be considered settled on the basis of the last timely answer by the District.

If the District does not meet the time limits, the Union may process the grievance to the next step of the Grievance Procedure. The time limits may be extended by written agreement of both parties.

#### 13.02 Definition

- A. A grievance is a dispute between the District and the Union or a good faith complaint of an employee or group of employees involving the meaning, interpretation, application or enforcement of the express terms of this MOU and the District's Personnel Policy.
- B. As used in this procedure, the term "Supervisor" means the individual to whom an employer has a direct reporting relationship.
- C. As used in this procedure, the term "party" means an employee, the Union, the District or their authorized representatives.
- D. As used in this procedure, the term "standard workdays" means "Monday through Friday," excluding holidays.

#### 13.03 Procedure

Grievances will be processed in the following manner and within the stated time limits.

#### 13.04 Informal Grievance

The aggrieved employee or group of employees or a representative of the Union shall orally present the grievance to the employee's Supervisor or his/her designated representative within five (5) standard working days following the occurrence of events on which the grievance is based. The Supervisor shall give his/her answer within five (5) standard working days of the date of presentation of the grievance. Grievance settlements at the informal level shall set no precedents in any future Agreement interpretation.

#### 13.05 Formal Grievance Step One

If the grievance is not resolved at the informal level, the grievant may present the grievance to the Human Resources Manager or designee in writing within ten (10) standard working days after the Supervisor's answer. The grievance shall be submitted in writing on the grievance form provided by the District. The written grievance shall set forth the alleged facts or circumstances giving rise to the grievance, the applicable section of the Agreement asserted to have been violated and the remedy or correction requested of the District. The written grievance must be dated and signed by the grievant or Union representative. The Manager of Human Resources or designee shall meet with the aggrieved employee and/or the Union representative within five (5) standard working days after receipt of the written grievance in an attempt to resolve the matter. The Manager of Human Resources or designee shall respond in writing within ten (10) standard working days after the grievance meeting.

13.06 Formal Grievance Step Two

If the grievance is not satisfactorily resolved at Formal Step 1, the written grievance may be presented to the General Manager or designee within ten (10) standard working days after receipt of the Manager of Human Resources' or designee's written answer. The General Manager or designee shall meet with the aggrieved employee, or group of employees, and/or the Union Representative within five (5) standard working days after receipt of the written grievance in an attempt to resolve the grievance. The General Manager or designee shall render a written decision on the grievance to the Union within ten (10) standard working days after the meeting.



### 13.07 Formal Grievance – Arbitration

- A. Grievances not settled in Formal Step 2 of the Grievance Procedure may be appealed to arbitration by the Union. Request for arbitration shall be made in writing to the General Manager or designee within ten (10) standard working days after the date of the General Manager's response. An impartial arbitrator shall be selected jointly by the parties within ten (10) standard working days of receipt of the request. The parties shall attempt to mutually agree on an arbitrator. If the parties cannot agree on an arbitrator, they shall make a joint request to the State Mediation and Conciliation Service for a list of seven (7) qualified arbitrators. The parties shall each strike three (3) names from the list and the remaining person shall be accepted as the arbitrator. The first party to strike will be determined by the flip of a coin. When an arbitrator is not available, a new selection may be made in accordance with this provision. The arbitrator shall have access to all written statements and documents relevant to the grievance.
- B. The arbitrator shall render his/her decision no later than thirty (30) calendar days after the conclusion of the hearing. Such decision shall be made in writing in accordance with, and in conformance to, the terms of this Agreement and shall be final and binding on the District, the Union and the employee(s). Copies of the decision will be furnished to all parties.
- C. The arbitrator shall have no authority to add to, delete or alter any provision of this Agreement, but shall limit his/her decision to the scope, application and interpretation of the provisions of this Agreement and shall make no decisions in violation of existing law.
- D. The District and the employee, or group of employees, or their representative, each shall bear one half (1/2) the cost of the arbitrator. If either party requests a court reporter be present during the arbitration hearing, all costs associated with the court reporter shall be borne by the requesting party, unless a court reporter is mutually agreed upon, in writing, by both parties.
- E. Employees shall not suffer loss of compensation for time spent as a witness at an arbitration hearing held pursuant hereto. The Union agrees that the number of witnesses requested to attend and their scheduling shall be kept to a reasonable minimum.

### 13.08 General Provisions

- A. No matter shall be considered as a formal grievance unless it is presented in writing within twenty (20) standard working days after the occurrence of the events on which the grievance was based except by mutual agreement between the parties.

- B. The Union Business Representative or designee shall have the authority to settle grievances for either the Union or employees at the respective steps of the Grievance Procedure.
- C. An employee or group of employees may present a grievance to District management during working hours without loss of compensation. Time off for the employee or group of employees to present the grievance shall not be unreasonably denied.

13.09 Time Extension

The parties by mutual written consent may extend any of the time limits set forth in this article.

**ARTICLE XIV FULL UNDERSTANDING MODIFICATION WAIVER**

14.01 The parties jointly represent that this MOU sets forth the full and entire understanding of the parties regarding the matters set forth herein.

14.02 Except as specifically otherwise provided herein, it is agreed and understood that each party hereto voluntarily and unqualifiedly waives its rights and agrees that the other shall not be required to meet and confer with respect to any subject or matter covered herein, nor as to wages or fringe benefits during the period of the term of this Memorandum. The foregoing shall not preclude the parties hereto from meeting and conferring at any time during the term of this agreement with respect to any subject matter within the scope of the meeting and conferring for a proposed MOU between the parties.

**ARTICLE XV SEVERABILITY**

15.01 This Memorandum of Understanding (hereinafter MOU) entered into by the Olympic Valley Public Service District (hereinafter referred to as District) and the International Union of Operating Engineers, Stationary Engineers, Local 39, AFL-CIO (hereinafter referred to as the Union) has as its purpose the promotion of harmonious labor relations between the District and the Union, establishment of an equitable and peaceful procedure for the resolution of differences; and the establishment of rates of pay and all other conditions of employment.

**OLYMPIC VALLEY PUBLIC SERVICE DISTRICT**

By: \_\_\_\_\_  
Dale Cox, Board President

DATED: \_\_\_\_\_

By: \_\_\_\_\_  
Jessica Asher, Board Secretary

DATED: \_\_\_\_\_

**INTERNATIONAL UNION OF OPERATING ENGINEERS, STATIONARY ENGINEERS,  
LOCAL 39**

By: \_\_\_\_\_  
~~Bart Florence~~ Tim Eggan, Business Manager

DATED: \_\_\_\_\_

By: \_\_\_\_\_  
Jeff Gladieux, President

DATED: \_\_\_\_\_

By: \_\_\_\_\_  
~~Charlie Solt~~ Brandy Johnson, Director of Public Employees

DATED: \_\_\_\_\_

By: \_\_\_\_\_  
Chris Kalmar ~~Stephen Hatch~~, Business Representative

DATED: \_\_\_\_\_

By: \_\_\_\_\_  
~~Jeff Geigle~~ Kurt Gooding, Shop Steward

DATED: \_\_\_\_\_

By: \_\_\_\_\_  
John Rogers, Shop Steward

DATED: \_\_\_\_\_

**RESOLUTION 2024-21**

**A RESOLUTION OF THE BOARD OF DIRECTORS OF THE  
OLYMPIC VALLEY PUBLIC SERVICE DISTRICT  
APPROVING SALARY SCHEDULES FOR FISCAL YEAR 2024-2025**

**WHEREAS**, the Board of Directors of the Olympic Valley Public Service District has reviewed and considered the costs and expenses anticipated to be incurred in the maintenance and operation of the water and sewer systems, fire department, the garbage program, and the General Fund; and

**WHEREAS**, the District Budget for Fiscal Year 2024-2025 was approved with employee salary and benefit costs included in the budget; and

**WHEREAS**, pay schedules for public employees are public records that are required by State law and the California Public Employees' Retirement System to be available for public review; and

**WHEREAS**, the District's Board of Directors support and expect open-government and transparency concerning the compensation of public employees.

**NOW, THEREFORE, BE IT RESOLVED** that the attached salary schedules have been reviewed and approved by the District's Board of Directors.

PASSED AND ADOPTED this 25<sup>th</sup> day of June 2024 at a regular meeting of the Board of Directors duly called and held by the following roll call vote:

AYES:

NOES:

ABSENT:

ABSTAIN:

APPROVED:

\_\_\_\_\_  
Dale Cox, Board President

ATTEST:

\_\_\_\_\_  
Jessica Asher, Board Secretary

**OLYMPIC VALLEY PUBLIC SERVICE DISTRICT**  
 Summary of Salary Schedules  
 Effective July 13, 2024

<u>Position</u>	<u>Range</u>	<u>Time Base</u>	<u>Salary Step</u>				
			<u>1</u>	<u>2</u>	<u>3</u>	<u>4</u>	<u>5</u>
<b>FIRE DEPARTMENT</b>							
Fire Chief	A	Monthly					16,055.50
Captain	B	Monthly					
	New Base		8,237.98	8,649.88	9,082.36	9,536.48	10,013.31
	FLSA		220.67	231.70	243.28	255.44	268.21
			<u>8,458.63</u>	<u>8,881.56</u>	<u>9,325.64</u>	<u>9,791.92</u>	<u>10,281.52</u>
Engineer	D	Monthly					
	New Base		7,232.82	7,594.46	7,974.17	8,372.88	8,791.52
	FLSA		193.74	203.43	213.60	224.28	235.49
			<u>7,426.54</u>	<u>7,797.87</u>	<u>8,187.76</u>	<u>8,597.15</u>	<u>9,027.01</u>
Firefighter	E	Monthly					
	New Base		6,583.00	6,912.15	7,257.77	7,620.66	8,001.68
	FLSA		176.32	185.14	194.40	204.12	214.33
			<u>6,759.33</u>	<u>7,097.30</u>	<u>7,452.16</u>	<u>7,824.77</u>	<u>8,216.01</u>
Paramedic	Monthly 10% increase to current salary range for full time positions						
			<u>1st Season</u>	<u>2nd Season</u>	<u>3rd Season</u>	<u>4th Season</u>	<u>5th+ Season</u>
Seasonal/Firefighter-EMT	N/A	Hourly	21.00	22.05	23.15	24.31	25.53
Seasonal/Firefighter-Paramedic	N/A	Hourly	23.10	24.26	25.47	26.74	28.08
	<b>Salary Step</b>		<b>1</b>	<b>2</b>	<b>3</b>	<b>4</b>	<b>5</b>
PT Firefighter EMT	N/A	Hourly	21.00	22.05	23.15	24.31	25.53
PT Firefighter Paramedic	N/A	Hourly	23.10	24.26	25.47	26.74	28.08

Rev 07-13-24 Includes 10% Wage Adjustment for all represented positions per MOU.  
 Rev 07-13-24 Includes 3.03% COLA for Fire Chief.

**OLYMPIC VALLEY PUBLIC SERVICE DISTRICT**

Summary of Monthly Salary Schedules

Effective July 13, 2024

Position	MONTHLY SALARY STEP					
	1	2	3	4	5	
<b>ADMINISTRATION</b>						
General Manager	Contract					22,916.67
Finance & Administration Manager	13,993.10	14,692.76	15,427.40	16,198.77	17,008.71	
Account Clerk II / Human Resource Specialist	8,928.13	9,374.54	9,843.27	10,335.43	10,852.20	
Office Supervisor	6,164.13	6,472.34	6,795.96	7,135.76	7,492.55	
Administrative Assistant	4,934.82	5,181.56	5,440.64	5,712.67	5,998.30	
Program Manager / Board Secretary	9,809.73	10,300.22	10,815.23	11,355.99	11,923.79	
Board Secretary / Executive Assistant	8,282.89	8,697.03	9,131.88	9,588.47	10,067.89	
Program Analyst I	5,800.50	6,090.53	6,395.06	6,714.81	7,050.55	
District Engineer	14,184.50	14,893.73	15,638.42	16,420.34	17,241.36	
Associate Engineer	9,990.64	10,490.17	11,014.68	11,565.41	12,143.68	
Assistant Engineer	9,758.63	10,246.56	10,758.89	11,296.83	11,861.67	
Junior Engineer	8,303.04	8,718.19	9,154.10	9,611.80	10,092.39	
<b>OPERATIONS DEPARTMENT</b>						
Operations Manager	13,027.61	13,678.99	14,362.94	15,081.09	15,835.14	
Operations Superintendent	10,152.78	10,660.42	11,193.44	11,753.11	12,340.77	
Operations Specialist III	8,125.11	8,531.37	8,957.94	9,405.84	9,876.13	
Operations Specialist II	7,214.49	7,575.21	7,953.97	8,351.67	8,769.25	
Operations Specialist I	6,302.98	6,618.13	6,949.04	7,296.49	7,661.31	
Operations Specialist / Trainee	5,863.10	6,156.26	6,464.07	6,787.27	7,126.63	
Operations Technology Specialist	7,214.49	7,575.21	7,953.97	8,351.67	8,769.25	
Operations Technology Specialist/Inspector	7,670.25	8,053.76	8,456.45	8,879.27	9,323.23	

Re 07-13-24 - 3.03% COLA applied to Ops staff per MOU.  
 Re 07-13-24 - 3.03% COLA applied to Admin staff.  
 Re 07-13-24 - General Manager based on contract.- No change