

**OLYMPIC VALLEY PUBLIC SERVICE DISTRICT  
BOARD OF DIRECTORS MEETING MINUTES #887  
SEPTEMBER 28, 2021**

*Agenda with board packet and staff reports is available at the following link:  
<https://www.ovpsd.org/board-agenda-september-2021>*

**A. Call to Order, Roll Call and Pledge of Allegiance.** President Dale Cox called the meeting to order at 8:33 a.m.

**Directors Present:** Directors: Dale Cox, Katy Hover-Smoot, Bill Hudson, Fred Ilfeld, and Victoria Mercer.

**Directors Absent:** None.

**Staff Present:** Thomas Archer, District Counsel; Jessica Asher, Board Secretary; Brandon Burks, Operations Manager; Mike Geary, General Manager; Danielle Grindle, Finance & Administration Manager; Dave Hunt, District Engineer; Allen Riley, Fire Chief.

**Others Present:** Jane Davis; Erin Holland; Jean Lange; David Stepner.

Director Cox asked David Stepner to lead the Pledge of Allegiance.

**B. Community Informational Items.**

**B-1** Friends of Squaw Creek (FOSC) – None.

**B-2** Friends of Squaw Valley (FOSV) – Mr. Geary thanked FOSV for supporting Green Waste Days.

**B-3** Squaw Valley Design Review Committee (SVDRC) – Mr. Stepner clarified that the Granite View Project discussed at last month's Board meeting was presented to the SVDRC as information only and is in a conceptual planning phase.

**B-4** Squaw Valley Municipal Advisory Council (SVMAC) – Mr. Stepner said Placer County plans to host a Town Hall instead of the upcoming SVMAC meeting to consider changing the name of County assets in Olympic Valley. Placer County notified SVMAC that it will be approximately six months for the writ of mandate directing changes to the Village at Palisades Specific Plan's Environmental Impact Report (EIR).

**B-5** Squaw Valley Mutual Water Company (SVMWC) – Mr. Stepner provided an update on the Sandy Way water main replacement project. The water line between Well #1 and #2, located under the area for snow storage, has been replaced with a stronger pipe with financial support from Palisades Tahoe.

**B-6** Squaw Valley Property Owners Association (SVPOA) – None.

**B-7** Mountain Housing Council of Tahoe Truckee (MHC) – Director Ilfeld provided a brief overview of the recently approved Senate Bill (SB) 9 and SB 10 and summarized a short-term rental workshop hosted by Placer County. The workshop focused on certification requirements and inventory; and nuisance issues. Community support is divided between favoring short term rentals and the tourism industry and favoring long-term renters. Director Ilfeld said he has requested MHC to present regulations from other mountain resort communities. It was brought to the Board's attention that a company, Pacaso, which sells fractional homeownership of single-family homes is now operating in Olympic Valley.

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*J. Asher*  
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- B-8** Tahoe-Truckee Sanitation Agency (T-TSA) – President Cox reviewed the T-TSA Board Meeting summary and reported that wastewater flows in August 2021 were at a five-year low. There was a brief discussion about the potential Tahoe Truckee Airport District and T-TSA land exchange, however Director Cox said the status is confidential. Jane Davis provided public comment.
- B-9** Capital Projects Advisory Committee (CAP) – Ms. Grindle provided a summary. The deadline for Tourism Master Plan Grant submittals is October 14th. The District may apply to install benches along the bike trail for approximately \$30,000.
- B-10** Firewise Community – Chief Riley said that virtual evacuation drill on Saturday September 18<sup>th</sup> hosted by the Firewise Council and Palisades Tahoe was well attended. Mr. Stepner reported that the most recent Green Waste Day collected 90 cubic yards of waste and a final Green Waste Day will be hosted on October 24<sup>th</sup>. In response to a question about how to manage propane tanks during an evacuation, Chief Riley said if there is advanced warning to turn off all propane tanks at the tank and move portable tanks 30 feet from the house.

**C. Public Comment/Presentation.**

Mr. Stepner requested that the District calculate the property tax paid by Mutual Water Customers that has funded District water operations. Mr. Geary clarified that this has been approximated by staff and provided to the Board.

**D. Financial Consent Agenda Items.**

Directors Hover-Smoot and Mercer convened with staff on September 27, 2021, from approximately 3:00 – 3:50 p.m. to review items D-1 through D-10 and other finance-related items on the agenda. Ms. Grindle provided a summary of the meeting.

Public Comment – None.

Director Ilfeld made a motion to approve the financial consent agenda which was seconded by Director Hover-Smoot. The motion passed.

Cox – Yes | Hover-Smoot – Yes | Hudson – Yes | Ilfeld – Yes | Mercer – Yes

**E. Approve Minutes.**

**E-1 Minutes for the Board of Directors Regular Meeting of August 31, 2021.**

The Board reviewed the minutes, accepted public comment, and approved the minutes for the Board of Directors meeting of August 31, 2021.

Ms. Asher stated that Mr. Archer, Legal Counsel, provided a suggestion to revise the second paragraph of the minutes for Item F-1 Sewer Connection Fee Appeal, to read: *The Board conducted a hearing of the appeal of Mr. Steven Burke regarding the charge of a second sewer connection fee for the residence and ADU constructed on his property, located at 1329 Sandy Way. After hearing testimony and argument presented by Mr. Burke, the Board deliberated and unanimously determined that the appeal be denied.*

Public Comment – None.

Director Mercer made a motion to approve the minutes for the Board of Directors meeting of August 31, 2021, as amended, which was seconded by Director Hudson. The motion passed.

Cox – Yes | Hover-Smoot – Yes | Hudson – Yes | Ilfeld – Yes | Mercer – Yes

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*This item was taken out of order.*

**G-1 Fire Department Report**

Chief Riley reviewed the report including providing an update on the scheduled Green Waste Days, the Green Waste Dumpster Rebate Program, Community Wildfire Protection Plan (CWPP), Fuels Management Program, and Defensible Space Inspections. Chief Riley and Mr. Geary reviewed images taken from a site visit to the Caldor Fire and discussed how the Lake Valley Fire Department leveraged funding to do fuels management work with a hand crew and to offer incentives and education for home hardening, which contributed to the successful protection of Christmas Valley.

There was a discussion about the importance of prioritizing development of the fuels management program and applying for grant funding. Mr. Geary discussed that staff will be meeting with the Northstar Community Services District and Fire Department to learn about their proposed tax measure to fund wildfire mitigation, and their fuels management program.

Mr. Geary said that the green-waste only dumpster rebate program had been provided to customers in the fire protection service area who are not within the garbage service area, that funding was taken from the fire fixed asset replacement fund (FARF) rather than the garbage FARF.

The Board asked the Chief Riley to thank the crew who has been working hard and putting forth 110% by providing a \$150.00 gift card for each of the three shifts.

**F. Old & New Business.**

**F-1 CalPERS Unfunded Accrued Liability – Additional Payment.**

The Board reviewed the item, accepted public comment and approved an additional payment in the amount of \$300,000 to CalPERS to pay down the Safety Group’s unfunded accrued pension liability.

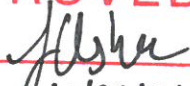
Ms. Grindle reviewed the proposal to approve a budget amendment of \$100,000 and to pay an additional \$300,000 towards the Safety Group’s unfunded accrued pension liability (UAL) in FY2021, with funds from strike team revenue. The Board discussed if there were any better uses for the additional \$100,000 that was not originally budgeted towards the UAL, but staff said they felt this was the best use of funding. By paying down the UAL, the District will reduce the amount of future interest owed; CalPERS has a 6.8% interest rate.

Public Comment – None.

Director Hover-Smoot made a motion to approve a budget amendment of \$100,000 and to approve an additional payment in the amount of \$300,000 to CalPERS to pay down the Safety Group’s unfunded accrued pension liability. The motion was seconded by Director Ilfeld, the motion passed. Cox – Yes | Hover-Smoot – Yes | Hudson – Yes | Ilfeld – Yes | Mercer – Yes

**F-2 Fire Department Pay Scale Revision.**

The Board reviewed the items, accepted public comment and approved the FY 2021-2022 Employee Salary Schedule by adoption of Resolution 2021-22.

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Mr. Geary reviewed Resolution 2021-22. Ms. Asher noted that this Resolution is only approving the FY 2021-2022 Employee Salary Schedule for the Fire Department. Operations and Administrative Department salaries were approved by the Board by adoption of Resolution 2021-15 in June 2021.

Public Comment – None.

Director Hover-Smoot made a motion to adopt Resolution 2021-21, approving the FY 2021-2022 Employee Salary Schedule, which was seconded by Director Ilfeld. A roll call vote was taken, and the motion passed.

Cox – Yes | Hover-Smoot – Yes | Hudson – Yes | Ilfeld – Yes | Mercer – Yes

**F-3 California Department of Forestry and Fire Protection (CAL FIRE) Grant Award.**

The Board reviewed the items, accepted public comment and adopted Resolution 2021-23 for the District to enter into an agreement with the State of California to prepare the Olympic Valley Community Wildfire Protection Plan.

Mr. Geary and Ms. Asher reviewed the staff report.

Public Comment – None.

Director Ilfeld made a motion to adopt Resolution 2021-23 authorizing the District to enter into an agreement with the State of California to prepare the Olympic Valley Community Wildfire Protection Plan, which was seconded by Director Mercer. A roll call vote was taken, and the motion passed.

Cox – Yes | Hover-Smoot – Yes | Hudson – Yes | Ilfeld – Yes | Mercer – Yes

**F-4 Award Contract – Water Meter Replacement Project – Badger Meter.**

The Board reviewed the item, accepted public comment, approved the cost proposal with Badger Meter, and authorized the General Manager to execute all necessary contractual documents.

Mr. Hunt reviewed the staff report. Staff said the contract balances cost and value, will dramatically improve the level of service, and will reduce water loss. Education will be required to teach the public how to best utilize the customer-facing software. The Operations Department will replace the meters over three summers. Staff does not think the meters have significant salvage value; however, it will be researched further.

Public Comment – None.

Director Ilfeld made a motion to approve the cost proposal from Badger Meter in an amount not to exceed \$340,000 as well as an additional contingency amount of 15% not to exceed \$50,000 and authorized the General Manager to execute the necessary contractual documents. The motion was seconded by Director Mercer. The motion passed.

Cox – Yes | Hover-Smoot – Yes | Hudson – Yes | Ilfeld – Yes | Mercer – Yes

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**F-5 Springbrook Accounting Software - Upgrade Agreement.**

The Board reviewed the item, accepted public comment, approved the budget amendment in the amount of \$10,585 for FY 2021-22, approved the contract with Springbrook, Inc. in the amount of \$17,900, and authorized the General Manager to execute all necessary contractual documents.

M. Grindle reviewed the staff report.

Public Comment – None.

Director Ilfeld made a motion to approve the budget amendment in the amount of \$10,585 for FY 2021-22, approve the contract with Springbrook, Inc. in the amount of \$17,900, and authorized the General Manager to execute the necessary contractual documents. The motion was seconded by Director Mercer. The motion passed.

Cox – Yes | Hover-Smoot – Yes | Hudson – Yes | Ilfeld – Yes | Mercer – Yes

**G. Management Status Reports.**

**G-2 Water & Sewer Operations Report**

Mr. Burks reviewed the report. Discussion included the impact of two recent resignations on the Operations Department staffing, the Department’s involvement in the Green Waste Days, continued effects of COVID protocols to staffing, and high water use notifications. The rate of aquifer drawdown reduced over the past month. Director Hover-Smoot asked if staff could provide the five lowest aquifer levels or a graph of historical aquifer levels. Mr. Burks said staff will try to provide this data but cautioned the importance of other relative information such as precipitation and water production at the time of data collection to fully understand the meaning of each data point.

**G-3 Engineering Report**

Mr. Hunt reviewed the report and provided an update on active projects including the Hidden Lake Water and Sewer Line Replacement Project; Palisades Condominiums; and the Resort at Squaw Creek Phase II Infrastructure, pressure reducing valve, and Well 18-3R.

**G-4 Administration & Office Report**

Ms. Asher reviewed the report highlighting the District of Distinction accreditation that the District was recently awarded. Ms. Asher noted that the Brown Act Executive Orders sunset September 30, 2021. The Board determined that the District will not continue with remote or hybrid meetings unless necessitated by an emergency which meets the requirements of AB 361.

*Items G-7, H-1, and I were taken out of order.*

**G-7 Directors’ Comments (verbal)**

Director Cox said T-TSA is a well-run agency, it has been difficult to hear the negative public comments over the past several months.

Director Hover-Smoot made a motion, seconded by Director Mercer to move to Closed Session at 11:30 a.m. The motion passed.

Cox – Yes | Hover-Smoot – Yes | Hudson – Yes | Ilfeld – Yes | Mercer – Yes

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**H-1. Closed Session – District Labor Negotiations.**

The Board met in Closed Session pursuant to Government Code §54957 et al regarding District labor negotiations. Only the action on the agenda, District Labor Negotiations with the Operations Department, was discussed, no action was taken.

Director Hudson made a motion, seconded by Director Hover-Smoot, to move to Open Session at 11:45 a.m. The motion passed.

Cox – Yes | Hover-Smoot – Yes | Hudson – Yes | Ilfeld – Yes | Mercer – Absent

**I. Possible Action Resulting from Closed Session.**

Mr. Archer said only the items on the closed session agenda were discussed and no actions were taken in closed session.

**G-5 General Manager Report**

Mr. Geary reviewed the report. Mr. Geary discussed the importance of sustainable ground water management noting that staff is working to update the capacity and reliability study in the next year given the fast rate of development within the Palisades complex and the uncertainty of the effects of climate change. Mr. Geary also discussed the continued impacts of COVID-19 and provided an update on the Village at Palisades Project.

**G-6 Legal Report (verbal)**

None.

**I-1. Operations Department – Side Letter to Memorandum of Understanding**

The Board reviewed the item, accepted public comment, and adopted Resolution 2021-24, approving the Side Letter of Understanding with the International Union of Operating Engineers, Stationary Engineers, Local 39, for the Operations Department Personnel.

Public Comment – None.

Director Hover-Smoot made a motion to adopt Resolution 2021-24, approving the Side Letter of Understanding with the International Union of Operating Engineers, Stationary Engineers, Local 39, for the Operations Department Personnel. The motion was seconded by Director Ilfeld. A roll call vote was taken, and the motion passed.

Cox – Yes | Hover-Smoot – Yes | Hudson – Yes | Ilfeld – Yes | Mercer – Absent

**J. Adjourn.**

Director Hover-Smoot made a motion, seconded by Director Ilfeld to adjourn at 12:17 p.m. The motion passed.

Cox – Yes | Hover-Smoot – Yes | Hudson – Yes | Ilfeld – Yes | Mercer – Absent

By, J. Asher

**APPROVED**

SIGNATURE: J. Asher

DATE: 10/26/21