

**OLYMPIC VALLEY PUBLIC SERVICE DISTRICT
BOARD OF DIRECTORS MEETING MINUTES #884
JULY 27, 2021**

*Agenda with board packet and staff reports is available at the following link:
<https://www.ovpsd.org/board-agenda-july-2021>*

A. Call to Order, Roll Call and Pledge of Allegiance. President Dale Cox called the meeting to order at 8:30 a.m.

Directors Present: Directors: Dale Cox, Katy Hover-Smoot, Bill Hudson, and Victoria Mercer

Directors Absent: Fred Ilfeld

Staff Present: Thomas Archer, District Counsel; Jessica Asher, Board Secretary; Brandon Burks, Operations Manager; Chris De Deo, Fire Captain; Mike Geary, General Manager; Danielle Grindle, Finance & Administration Manager; Jessica Grunst, Account Clerk II and Human Resources Specialist; Dave Hunt, District Engineer; Allen Riley, Fire Chief; John Rogers, Firefighter-Paramedic.

Others Present: Steven Burke; Jane Davis; Janean Foote; Erin Holland; Brian Hukkanen; Cheryl Koffler; Jean Lange; David Stepner

Director Cox led the Pledge of Allegiance.

B. Community Informational Items.

- B-1** Friends of Squaw Creek (FOSC) – None.
- B-2** Friends of Squaw Valley (FOSV) – FOSV is sponsoring a green waste weekend August 14th and 15th using surplus funds raised for the Community Wildfire Protection Plan.
- B-3** Squaw Valley Design Review Committee (SVDRC) – Mr. Stepner provided an update on the Squaw Valley Resort Base-to-Base Gondola design.
- B-4** Squaw Valley Municipal Advisory Council (SVMAC) – SVMAC will meet on Thursday August 5, 2021 to hear information about the Granite View Condominium Project.
- B-5** Squaw Valley Mutual Water Company (SVMWC) – The water main replacement project will start in early August and finish by October 15th. SVMWC intends to upgrade the full system by 2024.
- B-6** Squaw Valley Property Owners Association (SVPOA) – None.
- B-7** Mountain Housing Council of Tahoe Truckee (MHC) – None.
- B-8** Tahoe-Truckee Sanitation Agency (T-TSA) – President Cox reviewed the T-TSA Board Meeting summary.
- B-9** Capital Projects Advisory Committee (CAP) – The CAP will meet virtually on Thursday July 29, 2021. The agenda will include an update on the Tourism Business Improvement District (TBID) and potential CAP Committee reorganization.
- B-10** Firewise Community – Chief Riley provided information on the Community Wildfire Protection Plan (CWPP) Stakeholder’s meeting and on the upcoming Green Waste Days. Mr. Stepner said the Firewise Council is working with Alterra to schedule an evacuation drill this summer. Mr. Geary briefly responded to a comment from the public voicing concerns over curbside pickup of green waste and noted this would be discussed during agenda item F-1.

APPROVED

SIGNATURE: J. Asher

DATE: 8/31/21

C. Public Comment/Presentation.

John Rogers, Olympic Valley Firefighter-Paramedic, read a letter written by Stephen Hatch, Business Representative of Stationary Engineers Local 39, the union representing the Fire Department, regarding the current Memorandum of Understanding negotiations. Ms. Asher said this letter was also provided to the Board of Directors on July 26, 2021 and is available upon request. The issue is on the closed session agenda.

Steve Burke requested that the August 31, 2021, meeting include an agenda item to appeal the second sewer connection fee charged for construction of a second residential unit.

C-1 Recognition of Service – 5 years – Jessica Grunst, Account Clerk II and Human Resources Specialist

The Board thanked Ms. Grunst for her excellent service to the District over the past five years, particularly during the pandemic.

D. Financial Consent Agenda Items.

Directors Hover-Smoot and Cox convened with staff on July 26, 2021, from approximately 3:00 – 3:45 p.m. to review items D-1 through D-11 and other finance-related items on the agenda. Ms. Grindle provided a summary of the meeting.

Public Comment – None.

Director Mercer made a motion to approve the financial consent agenda which was seconded by Director Hudson. A roll call vote was taken. The motion passed.

Cox – Yes | Hover-Smoot – Yes | Hudson – Yes | Ilfeld – Absent | Mercer – Yes

E. Approve Minutes.

E-1 Minutes for the Board of Directors Regular Meeting of June 29, 2021.

The Board reviewed the minutes, accepted public comment, and approved the minutes for the Board of Directors meeting of June 29, 2021.

Ms. Grindle requested that the discussion on item B-9 be revised as the Tourism Business Improvement District (TBID) will not be funding housing and transportation projects, rather it is the freed-up Transient Occupancy Tax (TOT) dollars that will be able to fund housing and transportation projects.

Public Comment – None.

Director Mercer made a motion to approve the minutes for the Board of Directors meeting of June 29, 2021, with the modification by Ms. Grindle, which was seconded by Director Hudson. A roll call vote was taken. The motion passed.

Cox – Yes | Hover-Smoot – Yes | Hudson – Yes | Ilfeld – Absent | Mercer – Yes

APPROVED

SIGNATURE: _____

DATE: _____

J. Asher

8/31/21

F. Old & New Business.

F-1 Residential Green Waste Dumpster Rental Rebate Program.

The Board reviewed the item, accepted public comment, and adopted Resolution 2021-19 authorizing the District to implement a rebate program reimbursing Olympic Valley garbage customers \$128.93 (100% of one dumpster rental) per property through October 2021 for the rental of a six-yard green waste dumpster from Tahoe Truckee Sierra Disposal Company, up to a maximum of \$10,000.

Mr. Geary reviewed the staff report. The Directors voiced concerns about maintaining proper defensible space while waiting for green waste days compared with having waste removed weekly and said that a cart program seems essential for maintenance throughout the season to meet the District's stringent defensible space requirements.

The Board requested the following items in advance of considering the next contract:

- Include a proposal for a Recycling Blue Cart Program.
- Discuss proposal for green waste fees for multiple units on a single property.
- Outline the terms for garbage collection, particularly green waste, in neighboring jurisdictions.
- Understand how the cart program may change bin requirements for solid waste.

Public Comment – A member of the public asked about the feasibility and cost to have a designated monthly pickup date using black bags. Staff and the Board responded to a question about chipping green waste on site saying that while creating mulch is an appropriate choice in some instances it is expensive and can be a fire safety concern. In response to a question about the approximate volume of green waste generated in the Valley, Mr. Geary said Placer County was working to quantify this throughout the area and discussed that the Northstar CSD, Town of Truckee, and Tahoe Truckee Airport District are assessing the feasibility of a biomass facility to produce thermal energy. A resident said she felt strongly that the District's garbage removal costs are low and that a curbside program is important citing that dumpsters are not attractive, bags are not environmentally sound, and many residents do not have transportation to Cabin Creek Road to dump green waste. She also voiced her opinion that there should not be mandatory charges for condominium owners and those that will not utilize the program.

Mr. Stepner encouraged the Board to implement a 100% rebate for green waste only dumpsters and for the District to encourage neighbors to share a dumpster. He said it would cost approximately \$1,100 plus District labor for the green waste days and asked the Board to consider a monthly green waste day. Director Mercer thanked Mr. Stepner for his work on this issue.

Mr. and Ms. Lange provided written comments regarding curbside green waste collection which Ms. Asher distributed to the Board and General Manager on July 1, 2021 and July 26, 2021.

Director Mercer made a motion to adopt Resolution 2021-19 with an amendment to reimburse Olympic Valley garbage customers 128.93 (100% of the cost for one six-yard, green waste only dumpster) per property on a first-come, first-served basis to a maximum of \$10,000. The motion was seconded by Director Hudson. A roll call vote was taken. The motion passed.

Cox – Yes | Hover-Smoot – Yes | Hudson – Yes | Ilfeld – Absent | Mercer – Yes

F-2 Fuels Management Program – Danielle Bradfield Professional Services Agreement.

The Board reviewed the item, accepted public comment, and approved the professional services agreement with Danielle Bradfield / Feather River Forestry for grant writing consulting services, and authorized the General Manager to execute all contractual documents

Director Mercer recused herself from the meeting due to an interest in her husband's timber operations company.

Chief Riley reviewed the staff report, highlighting Ms. Bradfield's experience and references. Feather River Forestry will primarily be retained to write grants, particularly the CalFIRE Fire Prevention grant next Spring. She may also provide input during the CWPP development and assist the District to expand the fuels management program. This item was also reviewed by the Fire Committee.

Public Comment – None.

Director Hudson made a motion to approve the professional services agreement with Danielle Bradfield for grant writing consulting services in a not-to-exceed amount of \$10,000, and to authorize the General Manager to execute all contractual documents. The motion was seconded by Director Hover-Smoot. A roll call vote was taken, and the motion passed.

Cox – Yes | Hover-Smoot – Yes | Hudson – Yes | Ilfeld – Absent | Mercer – Absent

Director Mercer reentered the room.

F-3 Ambulance Service Evaluation – Fire and Emergency Medical Consulting Services – AP Triton.

The Board reviewed the item, accepted public comment, and approved the professional services agreement with AP Triton for consulting services, and authorized the Fire Chief to execute all contractual documents.

Chief Riley reviewed the staff report. The study will help inform the feasibility of the District providing ambulance service and will help staff to assess the long-term fiscal impacts of providing ambulance transport services. The total proposed fee from A.P. Triton is \$34,084. The North Tahoe Fire Protection District, Truckee Fire Protection District and Olympic Valley Public Service District are proposing to cost-share the regional ambulance service study evenly with a cost not-to-exceed \$11,361.33 for each agency. The cost of this study is included in the approved FY '21-'22 budget. The study will commence once each of the three agencies executes the agreement and should be completed and presented to each Board (Truckee, OVPSD, North Tahoe) in approximately four months. This item was also reviewed by the Fire Committee.

Public Comment – None.

Director Hudson made a motion to approve the professional services agreement with AP Triton for consulting services, and authorized the Fire Chief to execute all contractual documents. The motion was seconded by Director Mercer. A roll call vote was taken, and the motion passed.

Cox – Yes | Hover-Smoot – Yes | Hudson – Yes | Ilfeld – Absent | Mercer – Yes

APPROVED

SIGNATURE: *J. Asher*

DATE: 8/31/21

F-4 Fire Department Water Tender Purchase.

The Board reviewed the item, accepted public comment, and approved the purchase of a Water Tender for the Fire Department, and authorized the Fire Chief to execute all necessary contractual documents.

Chief Riley reviewed the staff report. The District's current water tender has exceeded its anticipated operational life and the proposed total cost for new equipment is \$256,732.00 plus tax, inspection, and delivery. The FY 2021-2022 budget is \$275,000 to allow for the cost of delivery. Once the new equipment is operational, staff intends to request to surplus the current apparatus, however, it may not be possible to sell it to an in-state agency due to California air quality requirements.

Public Comment – None.

Director Mercer made a motion to approve the purchase of a Water Tender for the Fire Department from Midwest Fire for \$256,732 plus tax and authorize the Fire Chief to execute all necessary contractual documents. The motion was seconded by Director Hudson. A roll call vote was taken, and the motion passed.

Cox – Yes | Hover-Smoot – Yes | Hudson – Yes | Ilfeld – Absent | Mercer – Yes

F-5 Notice of Completion – 1810 and 305 Squaw Valley Road Paving Project.

The Board reviewed the item, accepted public comment, and authorized staff to file a Notice of Completion with Placer County for the 1810 and 305 Squaw Valley Road Paving Project.

Mr. Hunt reviewed the staff report.

Public Comment – None.

Director Mercer made a motion to authorize staff to file a Notice of Completion with Placer County for the 1810 and 305 Squaw Valley Road Paving Project. The motion was seconded by Director Hover-Smoot. A roll call vote was taken, and the motion passed.

Cox – Yes | Hover-Smoot – Yes | Hudson – Absent | Ilfeld – Absent | Mercer – Yes

F-6 Hidden Lake Loop Water & Sewer Line Replacement Project – File California Environmental Quality Act (CEQA) Notice of Exemption.

The Board reviewed the item, accepted public comment, and adopted Resolution 2021-20 authorizing staff to file a CEQA Notice of Exemption with Placer County.

Mr. Hunt reviewed the staff report. The Project qualifies for a Class 2, Replacement or Reconstruction (Section 15302(c)) exemption for replacement of existing water and sewer infrastructure.

Public Comment – None.

Director Mercer made a motion to adopt Resolution 2021-20 authorizing staff to file a CEQA Notice of Exemption with Placer County. The motion was seconded by Director Hudson. A roll call vote was taken, and the motion passed.

Cox – Yes | Hover-Smoot – Yes | Hudson – Yes | Ilfeld – Absent | Mercer – Yes

APPROVED

SIGNATURE: *J. Alsheer*

DATE: 8/31/21

F-7 Hidden Lake Loop Water & Sewer Line Replacement Project – NV5 Professional Services Agreement.

The Board reviewed the item, accepted public comment, and approved the professional services agreement with NV5 for geotechnical engineering services, and authorized the General Manager to execute all contractual documents.

Mr. Hunt reviewed the staff report.

Public Comment –

Mr. Hunt responded to a question about the bid process stating that no other geotechnical engineers were considered.

Director Mercer made a motion to approve the professional services agreement with NV5 for geotechnical engineering services in an amount not-to-exceed \$8,830, and authorize the General Manager to execute all contractual documents. The motion was seconded by Director Hover-Smoot. A roll call vote was taken, and the motion passed.

Cox – Yes | Hover-Smoot – Yes | Hudson – Abstain | Ilfeld – Absent | Mercer – Yes

G. Management Status Reports.

G-1 Fire Department Report

Chief Riley reviewed the report including providing an update on the scheduled Green Waste Days, Community Wildfire Protection Plan and Defensible Space Inspections.

Following a question from the public on campfire restrictions within U.S. Forest Service (USFS) campgrounds, Chief Riley explained that he has been working with the JPA Chiefs to urge the USFS to adhere to the local burn ban and prohibit campfires at USFS campgrounds along Hwy. 89, but it has been unsuccessful thus far. He will coordinate with the JPA to escalate the request.

G-2 Water & Sewer Operations Report

Mr. Burks reviewed the report and provided an update on activities performed by the Operations Department. There was a brief discussion about the backflow prevention program, the leak detection program, and Stage II Drought Restrictions.

G-3 Engineering Report

Mr. Hunt reviewed the report and provided an update on active projects.

G-4 Administration & Office Report

Ms. Asher reviewed the report. The Directors provided feedback on hybrid meetings and provided direction to continue to provide a teleconference option for the public until at least September 30, 2021. The Board was encouraged to attend in person.

G-5 General Manager Report

Mr. Geary reviewed the report.

APPROVED

SIGNATURE: J. Asher

DATE: 8/31/21

G-6 Legal Report (verbal)

No Report

G-7 Directors' Comments (verbal)

The Directors discussed the need for the District to be proactive as the additional influx of residents and climate issues increase pressure on our infrastructure and resources. The Directors also reiterated the importance of finding solutions for green waste disposal and improving waste management in the Valley.

Director Mercer made a motion, seconded by Director Hudson to move to Closed Session at 11:25 a.m. The motion passed.

Cox – Yes | Hover-Smoot – Yes | Hudson – Yes | Ilfeld – Absent | Mercer – Yes

H-1. Closed Session – District Labor Negotiations.

The Board met in Closed Session pursuant to Government Code §54957 et al regarding District labor negotiations. Only the action on the agenda, District Labor Negotiations with the Fire Department, was discussed, no action was taken.

Director Mercer made a motion, seconded by Director Hudson to move to Open Session at 12:34 p.m. The motion passed.

Cox – Yes | Hover-Smoot – Absent | Hudson – Yes | Ilfeld – Absent | Mercer – Yes

I. Possible Action Resulting from Closed Session.

Mr. Archer said only the items on the closed session agenda were discussed and no actions were taken in closed session.

Public Comment - None

J. Adjourn.

Director Mercer made a motion, seconded by Director Hudson to adjourn at 12:35 p.m. The motion passed.

Cox – Yes | Hover-Smoot – Absent | Hudson – Yes | Ilfeld – Absent | Mercer – Yes

By, J. Asher

APPROVED

SIGNATURE: J. Asher

DATE: 8/31/21