



OLYMPIC VALLEY PUBLIC SERVICE DISTRICT



BOARD OF DIRECTORS MEETING AGENDA

Tuesday, April 27, 2021, at 8:30 A.M.

Telephone + Video Conference: Phone Number: 1 (571) 317-3112 Access Code: 647-860-381. Please join via the computer for webcam and chat access: <https://global.gotomeeting.com/join/647860381>

Finance Committee on Monday, April 26, 2021, at 3:00 P.M.

The Committee will review finance-related items on this agenda.

Telephone + Video Conference: Phone Number: 1 (646) 749-3122 Access Code: 221-904-605. Please join via the computer for webcam and chat access: <https://global.gotomeeting.com/join/221904605>

See [guidance, available online here](#), on further details about how to use GoToMeeting and Rules for the Board Meeting.

Pursuant to the Governor's Executive Order N-29-20, issued March 17, 2020, the Olympic Valley Public Service District Community Room will not be accessible to the public for this Board meeting. The meeting will be accessible via teleconference only. Public comments will be accepted by the Board and should be submitted to the Board Secretary at info@ovpsd.org, by mail at P.O. Box 2026, Olympic Valley, California 96146 (the final mail collection before the meeting will be the Monday before the meeting at 2:00 p.m.), and via teleconference on any item on the agenda until the close of public comment on the item.

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the Board Secretary at 530-583-4692 at least 48 hours preceding the meeting.

Documents presented for an open session to the governing body after distribution of the agenda packet are available for public inspection at the District office during normal District business hours and at the meeting.

Times are approximate. The District's Board of Directors may take formal action on any item.

A. Call to Order, Roll Call & Pledge of Allegiance.

B. Community Informational Items. These non-action agenda items are dedicated to facilitate communications and share information within the Olympic Valley. The organizations include, but are not limited to:

- | | |
|-----------------------------------|--|
| B-1 Friends of Squaw Creek | B-6 Squaw Valley Property Owners Assn. |
| B-2 Friends of Squaw Valley | B-7 Mountain Housing Council |
| B-3 Squaw Valley Design Review | B-8 Tahoe Truckee Sanitation Agency |
| B-4 Squaw Valley MAC | B-9 Capital Projects Advisory (CAP) |
| B-5 Squaw Valley Mutual Water Co. | B-10 Firewise Community |

C. Public Comment / Presentation. Members of the public may address the board on items not on this agenda for up to three minutes; however, any matter that requires action by the governing body will, unless an emergency exists, be referred to staff for a report and possible action at a subsequent Board meeting.

D. Financial Consent Agenda. All items listed under this agenda item will be approved by one motion. These items are routine, non-controversial, and the finance-related items have been reviewed by the Finance Committee. There will be no separate discussion of these items unless a member of the audience, board, or staff requests the removal of an item for separate consideration. Any item removed for discussion will be considered after approval of the remaining Consent Agenda items.

- D-1 Operating Account Check Register
- D-2 Operations Enterprise Fund, Revenue vs. Expenditure/Balance Sheet
- D-3 Fire Government Fund, Revenue vs. Expenditure/Balance Sheet
- D-4 Capital Reserve Fund Balance Sheet/Income Statement
- D-5 Combined Revenues/Expenditures/Balance Sheet
- D-6 Fund Balance Statement
- D-7 Bike Trail Snow Removal, Revenue vs. Expenditure
- D-8 Capital Improvement Financial Progress Report
- D-9 Progress Payment – Farr West Engineering – West Tank Coating Project
- D-10 Progress Payment – Farr West Engineering – Pressure Zone 1A Project
- D-11 Progress Payment – Farr West Engineering – Sewer System Rehabilitation Project

E. Approve Minutes.

- E-1 Minutes for the Regular Board of Directors meeting of March 20, 2021

F. Old and New Business. Members of the public may address the board on each agenda item, up to three minutes or longer based on direction from the Board President.

F-1 Community Update – OVPSD Response to COVID-19.

Information Only: Review item and accept public comment.

F-2 Second Draft of FY 2021-2022 Budget and Rates.

Information Only: Review item and accept public comment.

F-3 Election of Special District Representatives to the Placer County Local Area Formation Commission (LAFCO).

Proposed Action: Review item, accept public comment and cast a vote for two candidates.

F-4 Operations Department Annual Report.

Information Only: Review item and accept public comment.

F-5 Authorization to Execute New Bank and Investment Account Signature Cards Due to District Name Change.

- A. Proposed Action: Adopt Resolution 2021-05 Authorizing Execution of New Signature Cards for all banking accounts at Bank of the West and Rescind Resolution 2019-24.
- B. Proposed Action: Adopt Resolution 2021-06 Authorizing Execution of New Signature Cards for the Cash Management Services Agreement with Bank of the West and Rescind Resolution 2016-25.
- C. Proposed Action: Adopt Resolution 2021-07 Authorizing Execution of New Signature Cards for the Safe Deposit Box Rental Agreement with Bank of the West and Rescind Resolution 2015-19.

D. Proposed Action: Adopt Resolution 2021-08 Authorizing Investment of Monies in the Local Agency Investment Fund and Rescind Resolution 2011-26 and authorize the General Manager and Board President to request the name change with LAIF.

F-6 Flexible Benefit Plan Amendment.

Proposed Action: Review item, accept public comment and approve Flexible Benefit Plan Amendment with Beniversal, Inc. by adoption of Resolution 2021-09.

F-7 Award Contract – 2021 Sewer Television Inspection Project.

Proposed Action: Review item, accept public comment, approve contract with ProPipe (Hoffman Southwest Corporation) and authorize the General Manager to execute all contractual documents.

F-8 Resolution 2021-10 “Adopting Revisions to the Personnel Policies and Procedures Manual.”

Proposed Action: Review item, accept public comment, and adopt Resolution 2021-10.

G. Management Status Reports.

- G-1 Fire Department Report
- G-2 Water & Sewer Operations Report
- G-3 Engineering Report
- G-4 Administration & Office Report
- G-5 General Manager Report
- G-6 Legal Report (verbal)
- G-7 Directors’ Comments (verbal)

H. Closed Session – Performance Evaluation of General Manager.

The Board will meet in Closed Session pursuant to Government Code §54957 et al regarding the performance evaluation of the General Manager.

I. Closed Session – District Labor Negotiations.

The Board will meet in Closed Session pursuant to Government Code §54957 et al regarding District labor negotiations.

Conference with District Labor Negotiator: Michael Geary & Bill Hudson

Employee Organization: IUOE Stationary Engineers Local 39 for Fire Department Personnel to discuss salaries, salary schedules, or compensation paid in the form of benefits.

J. Possible Action from Closed Session.

K. Adjourn.



OLYMPIC VALLEY PUBLIC SERVICE DISTRICT



EXHIBIT B-10
30 Pages

OLYMPIC VALLEY COMMUNITY WILDFIRE PROTECTION PLAN

DATE: April 23, 2021

TO: District Board Members

FROM: Jessica Asher, Board Secretary

SUBJECT: Olympic Valley Community Wildfire Protection Plan – Project Kickoff

BACKGROUND: In response to increased concern about wildfire danger, earlier this year, the District executed a consulting contract with Deer Creek Resources and Wildland Rx to prepare a *Community Wildfire Protection Plan (CWPP)* with support from the Olympic Valley Firewise Community members including Friends of Squaw Valley, Squaw Valley Resort, and the Resort at Squaw Creek. The cost to prepare the CWPP is \$28,800 and is expected to be complete by April 2022. The CWPP will identify and prioritize the fuels reduction and wildfire prevention strategy for Olympic Valley Fire Department's jurisdiction. A CWPP will address issues such as wildfire response, hazard mitigation, community preparedness, home hardening, and/or structure protection. A CWPP will allow our community to take advantage of the opportunities associated with being a *Firewise Community* and be eligible for potential grant funding for forest management activities. The plan will include all interest groups and stakeholders within the Valley, address a broad range of wildfire protection issues, establish a well-defined fuels management program, and define public safety priorities.

DISCUSSION: The project was kicked off this past month with a virtual meeting held on April 22nd as described in Task 1 of the project scope, '*Convene Decision Makers.*' The project team was introduced, which includes Mike Geary, Chief Riley, Captain De Deo, and Jessica Asher representing the District; David Stepner representing the Firewise Council, Friends of Squaw Valley and the Community; and the Consulting team including Paul Lackovic of Deer Creek Resources, Barry Callenberger of Wildland Rx and Jeff Dowling, registered professional forester.

The Team discussed the schedule, scope and contract administration and initiated work on Task 1 and 2 of the scope. The consulting team, lead by Mr. Lackovic will work with the District, other agencies, and stakeholders to assemble an initial base map. This map will include data such as the topography

(elevation, slope, aspect), vegetation, and the sphere of influence of the project. The sphere of influence is the boundary of the CWPP and does not need to be coterminous with the District or Firewise community boundaries. It may make sense to consider using the watershed boundaries or abut existing CWPP boundaries. Neighboring CWPP areas (i.e. North Tahoe, Northstar, and Truckee) will be identified so we do not duplicate their work and so that we can identify possible cooperative fire mitigation efforts.

After a draft base map is developed, the team will have an initial project design meeting with the community and stakeholders. This could include the District; funding partners; agencies such as the United States Forest Service (USFS), CalFIRE, Placer County, and peer Fire Departments; large landowners; and Firewise Council representatives. The purpose of this initial meeting, which is tentatively scheduled for mid-June, is to develop fuel reduction projects for high-hazard areas with a known hazard of structural ignitability. Stakeholders will be present at the meeting to share their issues, concerns, and opportunities, and contribute their knowledge of the firescape.

After the initial project design meeting, the consultant team would continue work on the CWPP- developing fire behavior models; determining priorities to protect life, property, and infrastructure; and establishing recommendations to reduce fuels and structural ignitability. After a draft CWPP with prioritized project list has been developed, a second meeting with the community will occur to request stakeholder comments on the draft document. Once finalized, the CWPP will be approved by agencies such as the District and Fire Department, the Placer County Board of Supervisors, Cal Fire, and the USFS.

The first steps for staff are to gather and supply GIS data to the project team and to develop a list of key stakeholders and contacts for the project. This work is already underway.

ALTERNATIVES: This report is for information only.

FISCAL/RESOURCE IMPACTS: At this time, the only fiscal and resource impact incurred to date is associated with staff labor. The District has committed \$10,000 to the total project cost of \$28,800 to prepare the CWPP and the Board will be updated on the funds spent to date each month through progress payment approval.

RECOMMENDATION: This report is for information only.

ATTACHMENTS: Executed CWPP Agreement with Scope. Preparing a Community Wildfire Protection Plan, March 2004

DATE PREPARED: April 23, 2021

**OLYMPIC VALLEY PUBLIC SERVICE DISTRICT
PROFESSIONAL SERVICES AGREEMENT
COMMUNITY WILDFIRE PROTECTION PLAN**

This Agreement is made and entered into on the last day of signing by and between the OLYMPIC VALLEY PUBLIC SERVICE DISTRICT, a California Special District ("District"), AND DEER CREEK RESOURCES C/O/ FIRESTORM WILDFIRE SUPPRESSION INC. whose address is 1100 Fortress St. Ste. 2 Chico, CA 95973, providing professional services and herein referred to as "Consultant."

AGREEMENT

1. PROFESSIONAL SERVICES

Subject to the terms and conditions herein, Consultant shall provide those services set forth in the **Scope of Work** attached hereto as **Exhibit A**, dated November 6, 2020 in general: **PREPARING A COMMUNITY WILDFIRE PROTECTION PLAN**. Consultant hereby agrees to perform the services, provide all labor, and to furnish or procure the use of incidental materials, services, equipment, and facilities necessary for the completion of the Services.

2. ADDITIONAL SERVICES

Any work in addition to the Services set forth in the attached correspondence shall be undertaken only upon District's prior written authorization.

If, at any time, Consultant has reason to believe that the total cost to the District for the performance of this Agreement will be greater than the estimated cost set forth in Exhibit "A," Consultant shall immediately notify the District in writing to that effect, giving the revised estimate of such total cost for the performance of this Agreement and reasons for change. Consultant shall not incur costs, fees, compensation or expenses greater than the established amount set forth in Exhibit "A" without prior authorization of the District.

3. QUALIFICATIONS

Consultant warrants that it is specially trained, experienced and competent to perform all work and services specified herein. All work performed by Consultant under this Agreement shall meet the standard of care and quality ordinarily to be expected of competent, licensed professionals in Consultant's field of expertise.

Consultant hereby assigns Barry Callenberger, as the Principal, who shall represent Consultant to District in connection with the Services. Consultant warrants that the Principal is qualified to do the work under this Agreement. The Principal shall perform or supervise all work and the report or plans submitted shall bear the appropriate certification to that effect. Consultant shall not change the Principal without District's written consent.

4. SCHEDULE OF PERFORMANCE

The services shall be completed in accordance with the timing requirements of the District. In general, the Project will be completed by **April 1, 2022**. Notwithstanding the foregoing, neither party shall hold the other responsible for damages or delays in performance caused by acts of God, strikes, lock outs, accidents, or other events beyond the control of the other or the other's employees or agents. Consultant understands and agrees that time is of the essence in the completion of the Services.

5. COMPENSATION

This Agreement is for professional services based on the **Scope of Work (Exhibit A)**. Payment for the Services shall not exceed **twenty-eight thousand, eight-hundred dollars and no cents (\$28,800.00), without prior authorization**. Such payments to Consultant shall be considered full compensation for all costs, provisional overhead, personnel, consultants, materials, supplies, services and equipment used in carrying out the work or performing services hereunder. Payment for additional services authorized pursuant to Section 2 of this Agreement shall be as set forth in the authorization for said services.

Time of Payment:

Consultant shall submit statements at monthly intervals containing a brief written progress report of the work to date, showing a summary of and the percentage of work completed, and all salaries, wages, and fees paid, and expenses incurred for all work. Such statements, if determined to be correct by the District, shall be paid within sixty (60) days of receipt.

6. SUB-CONSULTANTS

The following sub-consultants are acceptable to both parties:

(None for this Agreement)

District approves the use of the sub-consultants as identified above. Consultant will pay all fees for the sub-consultants, the costs of which are included within the compensation that District pays to Consultant, as provided under Section 5. All sub-consultants are, for purposes of this Agreement, deemed to be employees of Consultant, and Consultant will be solely responsible for their performance. Consultant understands that it will not be compensated for services provided using unauthorized sub-consultants.

7. ASSIGNMENT

Consultant's services are unique and personal. Consultant shall not sub-contract or assign this contract or any portion of the work without District's prior written consent. Any assignment without such approval shall be void, and at District's option, shall terminate this Agreement. Consultant shall not assign or transfer any of its interest or obligation under this Agreement without the District's written consent. The assignment of any work to sub-consultants in no way modifies Consultant's responsibility to the District under this Agreement.

8. INDEPENDENT CONTRACTOR STATUS

Consultant shall provide the services to District as an independent contractor as defined in Labor Code 3353, under the control of the District as to the result of the work but not the means by which the result is accomplished, and nothing herein contained shall be construed to make Consultant an agent or employee of District while providing these services. Consultant shall be entitled to no other benefits or compensation except as provided in this Agreement.

9. COMPLIANCE WITH LAWS

Consultant shall comply with all applicable federal, state and local laws, codes, ordinances, regulations, orders and decrees. Consultant represents and warrants to District that it has and shall, at its own cost and expense, keep in effect or obtain at all times during the term of this Agreement all licenses, permits, qualifications, insurance and approvals of any nature that are legally required for Consultant to practice its profession and

incident to the due and lawful prosecution of the Services. Consultant shall provide District with written proof of such licenses, permits, insurance and approvals. District is not responsible or liable for Consultant's failure to comply with the requirements contained in this Section.

10. INSURANCE

A. Workers' Compensation. Such insurance as will protect Consultant from claims under Workers' Compensation and Employers Liability Acts; such insurance to be maintained as to type and amount shall be in strict compliance with state and federal statutes.

B. Comprehensive General and Automobile Liability, Property Damage and Personal Injury. Such comprehensive general and automobile liability insurance as shall protect the District, its officers, agents, and employees and Consultant from claims which may arise from Consultant's operations under this Agreement, whether such operations are by Consultant or by its employees, sub-consultants, consultants, agents, or anyone directly or indirectly employed by any of the foregoing. The liability insurance shall include, but not be limited to, protection against claims arising from bodily or personal injury or damage to property resulting from operations, equipment, or products of Consultant or by its employees, sub-consultants, consultants, or anyone directly or indirectly employed by the foregoing. The amount of insurance shall be no less than Two Million Dollars (\$2,000,000) single limit coverage applying to bodily and personal injury and property damage, or a combination of both.

C. Errors and Omissions. Such errors and omissions insurance as shall protect Consultant from claims based on alleged error or negligent or wrongful act or omissions which may arise from Consultant's operations under this Agreement, whether such claims be made during or subsequent to the terms of this Agreement, and whether such operations be by Consultant or by its employees, sub-consultants, consultants, agents, or anyone else directly or indirectly employed by any of the foregoing. The amount of this insurance shall not be less than Two Million Dollars (\$2,000,000).

D. Certificates of Insurance. Promptly upon execution of this Agreement, and prior to commencement of any work, Consultant shall provide the District with certificates of insurance to which shall be attached certified copies of policies required by Paragraph A, B, and C of this article. Approval of the insurance by the District shall not relieve or decrease the liability of consultant. The certificates and policies shall provide that thirty (30) days written notice of any change or cancellation of the insurance policies will be provided to the District.

Such insurance shall include an endorsement naming the District, its officers, employees, and agents as additional insured, with respect to liability arising out of the performance of any work under this Agreement, and providing that such insurance is primary insurance with respect to the interests of the District and that any other insurance maintained by the District is excess, not contributing insurance with the insurance required hereunder.

11. INDEMNITY

Consultant, at its expense, shall indemnify and hold harmless the District, its officers, agents, employees, and independent consultants from any and all claims, demands or charges and from any loss or liability, including attorney's fees and expenses of litigation, arising out of errors, negligent or wrongful acts or omissions, breaches of warranty, willful misconduct or fraudulent representations or concealments of Consultant, its employees or agents in the performance of this Agreement, to the proportional extent that such loss or liability results from Consultant's negligence.

12. NO CONFLICT OF INTEREST

Other than Consultant's interest in this Agreement, Consultant covenants and represents that it presently has no investment or interest, and shall not acquire any investment or interest, direct or indirect, financial or otherwise, which would conflict in any manner or degree with the performance of the Services. Consultant further covenants and represents that it does not now have and shall not acquire any source of income, interest in a business entity, interest in real property, or investment which would be affected in any manner or degree by the performance of the Services. Consultant further covenants and represents that no person having any such investment or interest shall perform any of the Services.

13. LITIGATION

In the event District desires Consultant to prepare for or appear in litigation on behalf of District, and Consultant agrees to perform said services, other than herein specified, District shall pay Consultant the usual and customary fees charged by Consultant for such services, and Consultant agrees to perform said services.

14. INSPECTION

Consultant shall provide District with every reasonable opportunity for District to ascertain that the Services are being performed in accordance with the terms and conditions of this Agreement. Inspection of the Services and materials provided, if any, shall not relieve Consultant of any of its obligations under this Agreement.

Consultant shall maintain records and documents related to the performance of this Agreement, including but not limited to documentation to substantiate all charges for services provided in the performance of this Agreement, hours worked, materials used, and expenses incurred and shall allow District access to such records, upon request, for a period of three years from the date of this Agreement's termination. Consultant shall provide copies of these records and documentation if they are requested by District.

15. LIQUIDATED DAMAGES

District operates under budgetary constraints and time limitations brought about by a limited construction season. Delays in performance of the Services will result in damages to District for which Consultant agrees to reimburse District liquidated damages in the amount of N/A. Any sums which would be payable under this Section are in the nature of liquidated damages, are not a penalty. It is agreed that the amount of damages as may be sustained by District is difficult of ascertainment. Accordingly, it is agreed that the amount agreed upon herein represents a fair and reasonable estimate of compensation for the losses that may reasonably be anticipated from the failure of Consultant to provide the Services within the time set forth therefore in the Schedule of Performance.

16. TERM; SUSPENSION; TERMINATION

This Agreement shall commence upon execution of this Agreement and shall continue in full force and effect until completed or otherwise terminated as provided herein. District may suspend or terminate this Agreement with or without cause by giving ten days' written notice to Consultant. Upon receipt of such notice, Consultant shall immediately discontinue its performance under this Agreement.

District shall pay all charges incurred prior to said termination, together with associated expenses reasonably incurred by Consultant prior to said termination and charges for other commitments outstanding at the time of termination (such as work termination of the sub-consultants, rental agreements, orders for printing, etc.) within 30 days following submission of Consultant's final statement; provided, however, if this Agreement is

suspended or terminated for fault of Consultant, District shall be obligated to compensate Consultant only for that portion of the Services which are of benefit to District in District's sole and reasonable discretion. Moreover, if termination of this Agreement with Consultant occurs at the completion of a specific phase of the project, Consultant shall only be entitled to compensation through said specific phase. If District terminates this Agreement for fault and it is later determined that the fault termination was wrongful, such termination automatically shall be converted to and treated as a termination for convenience under this Section, and Consultant shall be entitled to receive only the amounts payable hereunder in the event of a termination for convenience.

17. RETURN OF MATERIALS

Upon such suspension or termination, Consultant shall turn over to District immediately any and all copies of studies, sketches, drawings, computations and other data, whether or not completed, prepared by Consultant or its subcontractors, if any, or given to Consultant or its subcontractors, if any, in connection with this Agreement.

Consultant shall not disclose or make use of confidential or proprietary information or knowledge which may be disclosed to Consultant, directly or indirectly, in the course of any performance under this Agreement, except specifically and directly to provide the Services. This Section shall survive the termination of this Agreement.

18. OWNERSHIP OF PLANS, SPECIFICATIONS AND OTHER MATERIAL

The original documents, electronic files, plans, drawings, specifications, studies or reports (collectively hereafter "documents") prepared under or in any manner in connection with this Agreement, whether or not completed, prepared by Consultant or its sub-consultant, if any, or given to Consultant or sub-consultant, if any, except working notes and internal documents, shall become and remain the property of District. Consultant shall without delay surrender the documents to District upon the completion of the work under this Agreement, or on the completion of specific phases of the work, or upon the termination of this Agreement. Consultant may retain copies of the documents in their files, but the documents shall not be released to any other party without District's express written consent.

District's reuse of any of the documents or other work products of Consultant for other than the specific project covered in this Agreement shall be at District's risk.

19. NON-DISCRIMINATION

Consultant warrants that they are an Equal Opportunity Employer and shall comply with applicable regulations governing equal employment opportunity. Neither Consultant nor any of its sub-consultants shall discriminate in the employment of any person because of race, color, national origin, ancestry, physical handicap, medical condition, marital status, sex, or age, unless based upon a bona fide occupational qualification pursuant to the California Fair Employment and Housing Act.

20. MEDIATION/ARBITRATION

Should any dispute arise concerning this Agreement or any provision hereof, the parties agree to mediate in good faith the dispute before a neutral mediator located in either Placer or Nevada County, California to be mutually selected by the parties. There shall be a single mediator chosen from the list of authorized mediators maintained by the Superior Courts of Placer and Nevada Counties, California. The parties agree to equally pay any and all costs and expenses of mediation.

In the event that the parties are unsuccessful in resolving all or any portion of said dispute through mediation, such remaining dispute shall be settled by arbitration. Notice of Demand for Arbitration shall be given by one party to the other pursuant to the Notice provisions of Paragraph 28 of this AGREEMENT. There shall be a single arbitrator chosen from the list of authorized arbitrators maintained by the Superior Courts of Placer and Nevada Counties. Each party may reject one arbitrator, and if the parties fail to agree to the selection of an arbitrator from such list(s) within 10 days of the date of notice of demand for arbitration, then each party may appoint an arbitrator and those arbitrators shall agree to the selection of a neutral arbitrator. Arbitration shall be conducted pursuant to *California Code of Civil Procedure* sections 1280, et seq.

Arbitration shall occur in Placer or Nevada County, California, and any action to compel arbitration or to enforce an arbitration award shall be commenced in the proper court of Placer County, California.

21. AGREEMENT BINDING

The terms, covenants and conditions of this Agreement shall apply to, and shall bind, the heirs, successors, executors, administrators, assigns and subcontractors of both parties.

22. WAIVERS

The waiver by either party of any breach or violation of any term or condition of this Agreement or of law shall not be deemed to be a waiver of that particular or any other term, condition or law. The subsequent acceptance by either party of anything that may be due under this Agreement shall not be deemed to be a waiver by that party of any preceding breach or violation by the other party.

23. COSTS AND ATTORNEYS' FEES

If either party commences any legal action against the other party arising out of this Agreement or the performance thereof, the prevailing party in such action may recover its reasonable litigation expenses, including court costs, expert witness fees, discovery expenses and attorneys' fees.

24. AGREEMENT CONTAINS ALL UNDERSTANDINGS

This document represents the entire and integrated Agreement between District and Consultant and supersedes all prior negotiations, representations or Agreements, either written or oral. This document may be amended only by written instrument, signed by both District and Consultant. All provisions of this Agreement are expressly made conditions.

25. NO THIRD PARTY BENEFICIARIES

Nothing in this Agreement shall be construed to create and the parties do not intend to create any rights in third parties.

26. APPLICABLE LAW AND FORUM

This Agreement shall be governed by and construed and interpreted according to the law of California as if written by both parties. Any action to enforce the terms of this Agreement or for breach thereof shall be brought and tried in Placer County, California.

27. SEVERABILITY

If any court of competent jurisdiction or subsequent preemptive legislation holds or renders any of the provisions of this Agreement unenforceable or invalid, the validity and enforceability of the remaining provisions, or portions thereof, shall not be affected.


28. NOTICES

All notices that are required to be given by one party to the other under this AGREEMENT shall be in writing and shall be deemed to have been given if delivered personally or enclosed in the properly addressed envelope and deposited in a United States Post Office for delivery by registered or certified mail addressed to the parties at the following addresses, unless such addresses are changed by notice to the other party:

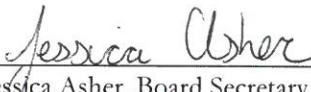
DISTRICT:
Olympic Valley Public Service District
Attn: Michael T. Geary, General Manager
Post Office Box 2026
Olympic Valley, CA 96146-2026

CONSULTANT:
Deer Creek Resources
C/O Firestorm Wildfire Suppression Inc.
Attn: Barry Callenberger
1110 Fortress St. Ste. 2
Chico, CA 95973

DATED: 12/21/20

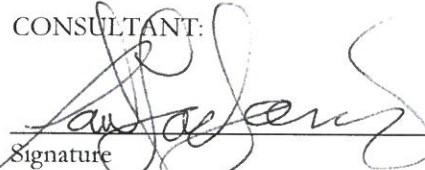
DISTRICT:


Michael T. Geary, General Manager



Jessica Asher, Board Secretary

DATED: 12/14/20

CONSULTANT:


Signature

Paul Lackovic

Name

General Manager

Title

EXHIBIT A

Olympic Valley Community Wildfire Protection Plan

Bid Proposal by Deer Creek Resources (DCR)

Scope of Work and Deliverables

Deer Creek Resources will fulfill the following tasks:

Task 1: Convene Decision Makers and Involve Land Management Agencies.

As part of this process WildlandRx (WRx) will identify and contact stakeholders with the assistance of the Olympic Valley Fire Department throughout the community, informing them about the CWPP update and soliciting any relevant GIS data. Due to COVID 19 restrictions this will be a Zoom meeting.

Task 2: Gather Existing GIS Data.

DCR will work with Olympic Valley Fire Department (OVF) to obtain data layers compiled by the Olympic Valley Public Service District (OVPSD) and Placer County GIS, which will be used to establish a community base map. Layers will include but are not limited to terrain, roads, fire and ignition history, existing fuels breaks and fuel reduction projects, sensitive habitat, etc.

Task 3: Develop a Community Risk Assessment Map

WRx's process for developing the Community Risk Assessment map involves these subtasks:

- 3.1 - Establish a base map
- 3.2 - Conduct community risk assessments – using interviews, surveys, modeling
- 3.3 – Develop Fire Behavior Modeling
- 3.4 - Establish a local definition and boundary for the WUI
- 3.5 - Determine local priorities for protection of life, property, and infrastructure
- 3.6 - Establish recommendations on hazardous fuel and structure ignitability reduction

Subtask 3.1 Establish a base map

Creating a base map that outlines the communities is the foundation of a CWPP. It is crucial that key individuals in the communities, private land managers, fire district reps, USFS, and CAL FIRE participate in the process of developing the base map.

Our planning process is completely map-based. At the beginning of the project, DCR will create a paper base map, which will be brought to every meeting, interview, or site-survey, and updated with new information as we receive it. The initial map will include roads, streams, topography, and water source and fuels project data from all previous Tasks. We will add parcels, building footprints, community boundaries as delineated by the US Census Bureau, fire district boundaries, and any other available GIS data which helps to tell the story.

Subtask 3.2 Conduct community risk assessments – interviews, surveys, modeling

Wildfire hazard and risk are not constant across the landscape. Wildfires need an ignition source (lightning, humans, powerlines), and are affected by weather, topography and fuels. Where these

elements come into alignment, *(a fire is ignited in a place where a dry wind can blow it up a steep, sunny, fuel-covered slope)* fire behavior is the most dangerous. We will use fire behavior models to identify areas with potentially dangerous wildfire hazard.

Task 3.3: Develop Fire Behavior Modeling

Modeling wildfire behavior

Fire behavior modeling uses computers and fuels, weather, and topographic information data to illustrate potential wildland fire behavior in easily-understood graphics. WildlandRx develops and runs the FARSITE and FLAMMAP fire behavior models. These programs were created by the US Forest Service for use in quantifying wildfire hazard across landscapes. The models will use local weather data and fuel model data from Land Fire

We will create a computer model of potential wildfire behavior across the CWPP area, and use the results to:

- Identify high wildfire hazard areas
- Identify tactically useful locations for fuels management projects
- Prioritize areas for fuels treatment

We will add the fire hazard data from our modeling exercises to the project base map and bring these maps to meetings with key stakeholders. Also, we will use these maps to identify areas that we will visit to determine if the modeling gives a true picture of the fire behavior.

Subtask 3.4 Establish local definition and boundary for Wildland Urban Interface

We will use our preliminary wildfire hazard mapping/modeling data, information contributed by locals during our meetings and interviews, and County GIS data showing improved parcels, building footprints, and contiguous blocks of hazardous vegetation to delineate the WUI within the project area.

Subtask 3.5 Determine priorities for protection of life, property and infrastructure

We will use historic fire ignition data from the USFS to identify areas of high, moderate, and low risk of ignition. We will overlay ignition hazard, potential wildfire behavior (from our modeling efforts), and parcel data from the County Assessor. High risk areas with high housing densities will be ranked as the highest priority for projects. This evaluation will also be used to identify moderate and low priority areas for fuel treatments. Paper maps showing the ranking data from this process will be printed for each of the community areas identified and will be used in meetings with the OVF and other stakeholders to prioritize potential hazard reduction projects. Potential treatment methods for those projects that are field reviewed will be identified by a Registered Professional Forester (RPF) during field reconnaissance.

Subtask 3.6 Establish recommendations to reduce fuels and structural ignitability

The fire behavior modeling will help us to prioritize areas with high exposure to damage by wildfire. Meeting with the fire protection district personnel and the community with these maps will assist in the prioritization of projects and needs of the community to better protect them from a wildfire. Reducing potential structure ignitability will require surveys of high-risk area homes to look at their ignitability

Task 4: Develop Fuels Treatments and Community needs assessment: Work with the project RPF, OVF, and stakeholders to develop proposed fuel reduction treatment areas consistent with overall community hazard reduction priorities. Identify any other wildfire protection needs that the community may have that are not fuels reduction projects such as community education, water resources, fire protection assistance, or other community needs that can help protect the community from wildfires

DCR will use the layers gathered in the previous task to develop a community basemap to be used at stakeholder meetings. Agency and District representatives will be able to draw potential projects onto the master paper map, validate mapping of existing fuel hazard reduction projects, document their areas of greatest fire-related concern, and record any good background information on past fires, successful firefighting tactics, and site-specific recommendations. The community basemap will also be used at community meetings to allow community members to identify their greatest areas of concern. The information drawn on the paper map will be digitized for use in the final plan. Barry Callenberger will facilitate the meetings.

The purpose of the stakeholder meetings is to develop fuel reduction projects for high-hazard areas with a known hazard of structural ignitability. It is assumed that stakeholders will be present at the meeting to share their issues, concerns, and opportunities, and contribute their knowledge of the firescape.

WRx and the community will work closely to coordinate this ‘project design’ meeting, with OVPSD providing meeting locations, and identifying the potential public and private partners who should attend. A community representative will coordinate the process of inviting people to the meeting.

Before and during the meeting WRx will secure updated information related to:

- Background Information
- Existing risks, hazards, values and fire suppression capability public education about wildfire risks and fire prevention needs.
- Evaluate evacuation plans and identify potential weaknesses or need for improvement.
- Organizational structure including any community, district or regional groups actively involved in supporting community outreach/education, fuel modification projects, fundraising or other activities to support defensible communities.
- Priority values to be protected and strategies to achieve desired future conditions.
- Action and Methodology (Implementation Strategy)
- Specific projects and actions required to meet goals and objectives, implement strategies and create the desired conditions.
- Proposed projects will be listed by priority and included in an Appendix. Project list will be designed as five-year plan that can be updated annually (or as needed).
- Roles and Responsibilities Describes roles and responsibilities of individual landowners, and communities, county, state and federal agencies.

After the design meeting, DCR will use information from Task 3 and the design meeting to develop a spreadsheet and map of priority projects.

Subtask 4.1 The project RFP will review the projects developed for the CWPP to determine their potential effectiveness. Any treatments that do not serve to moderate fire behavior and reduce fire hazard will be eliminated from the project list spreadsheet. The RFP will also make specific treatment recommendations for each project including suggestions for the type of equipment that should be used.

This spreadsheet will be sent back to the stakeholder groups for their review and approval. Prior to publication of the draft CWPP, WRx will meet with the group for a second time (again in coordination and with support from OVPSD) to ensure the final projects are consistent with the fuels committee's original guidance, and to make any minor adjustments to the proposed projects list. This second meeting will also give key stakeholders an opportunity to preview the draft CWPP before public meetings begin.

Subtask 4.2 Develop a list of other community needs such as evacuation strategies, reducing structure ignitability, prevention needs, landowner CPRC 4291 enforcement or other local regulation enforcement, water resources, fire protection needs and any other wildfire protection community needs as identified.

Task 5 Facilitate 1 Community and Stake holder meeting in the Community.

WRx will facilitate the meetings by developing the agenda and provide notes from the meetings to become part of the project Package. With the help of OVPSD to arrange the meeting locations and provide a list of the county stakeholders and interested parties.

Participate one community meeting and develop draft CWPP document

An important step in the development of a CWPP is convening stakeholders and interested public in a collaborative effort to develop the CWPP. OVPSD and WRx will work together to develop the community meeting agendas during the CWPP process.

Meetings will occur in this order:

1. Project kick off meeting
2. Facilitate one stakeholder meeting
3. Facilitate one community meeting
4. Review of the final CWPP draft
5. Final Stakeholder meeting to ask for stakeholder comments on draft CWPP.

*The stakeholder meeting will be held to familiarize the stakeholders with the CWPP process, to gather data needed for the GIS mapping, and to identify potential projects. **All meetings will be conducted on line with a Zoom meeting format due to Covid 19 restrictions.**

The draft CWPP will be distributed as a Microsoft Word document, and stakeholders can either submit written comments, or make their changes directly into the digital document using Word's 'Track Changes' feature.

Task 6 Finalize the CWPP with updated prioritized project list

After the community meetings and stakeholder/community review of the draft CWPP, DCR will prepare a final CWPP document that will be submitted to OVPSD. One electronic copy of the document and one paper copy will be submitted as the final package.

All work will be in compliance with the requirements of the Community Wildfire Prevention plan set forth in the National Fire Plan and recommendations found in “Preparing a Community Wildfire Protection Plan A Handbook for Wildland Urban Interface Communities” March 2004

Wildland Rx will:

- Work closely with OVPSD to independently gather the appropriate data and/or information from various sources, and to adequately address identified tasks.
- Provide clear and thorough deliverables, incorporating solutions to address gap analysis or best practices, as needed, in a timely manner to meet deadlines.
- Meet with OVPSD to provide project updates to receive review input.
- Attend only the meetings as set forth in our proposal to effectively complete the project. Meetings are costly and will only be added to the proposal at an additional cost.

BID Break down:

TASK	Deer Creek Hrs	Wildland Rx Hrs	Cost
TASK 1 Convene Decision Makers & Stakeholders		10	
TASK 2 Gather Existing GIS Data	20		
TASK 3 Develop a Community Risk Assessment Map	30	20	
TASK 4 Develop Community Wildfire Protection needs, establish project areas and priorities: <ul style="list-style-type: none"> • Fuels Treatment • Education • Fire protection • Prevention • Enforcement 	30	80	
TASK 5 Meeting; 1 Community & Stakeholder	8	10	
TASK 6 Finalize CWPP and Develop Project List	20	40	
TOTAL HOURS	108	160	
TOTAL COST	\$10,800	\$18,000	\$28,800

Project Timeline

Task	Begin Date	End Date
TASK 1 Convene Decision Makers & Stakeholders	4/1/2021	
TASK 2 Gather Existing GIS Data		
TASK 3 Develop a Community Risk Assessment Map		
TASK 4 Develop Community Wildfire Protection needs establish project areas and priorities: <ul style="list-style-type: none"> • Fuels Treatment, • Education, • Fire protection • Prevention • Enforcement 		
TASK 5 Meetings; 2 Community & 3 Stakeholder		
TASK 6 Finalize CWPP and Develop Project List		4/1/2022

Statement of Qualifications for Wildland RX and Deer Creek Resources

WildlandRx

Based in the Sierra Nevada Mountains of California, WildlandRx provides consulting services to those seeking a safer co-existence with wildfire. We use our personal experience as wildland firefighters, coupled with modern mapping and planning tools, to develop mitigation strategies for communities at risk of wildfire. Our products include wildland fire behavior analysis, Community Wildfire Protection Planning, project implementation, expert witness testimony, and wildland fire training. These services lead to development of strategies and tactics to reduce the losses from wildfires to natural resources and private property. We also provide training courses as a course coordinator and instructor for wildland fire courses covering both prescribed fire and wildfire suppression operation positions. Upon request Wildland Rx can provide the services of a Registered Professional Forester

Barry Callenberger - Principal

Barry has over 48 years of wildfire experience. During this time, he has worked as a firefighter, Hotshot Crew Superintendent, district fuels officer, and as deputy regional chief. Since 1997, he has worked in the private sector, consulting on numerous wildland hazard mitigation projects throughout the western United States.

As owner and principal for Wildland Rx, Barry has done numerous projects in fuels consulting work. Prior to opening his own business he was, for seven years, in charge of the Prescribed Fire and Fuels Management Division of [North Tree Fire](#). North Tree Fire is a private contracting company that provides support equipment and services for wildland fire suppression and fuels management. Barry began his career with the U. S. Forest Service on the Cleveland National Forest (R-5) in 1972. From 1982-1987, Barry ran the [Eldorado Interregional Hotshot Crew](#). In 1987 Barry became the Fuels Officer on the Placerville District of the El Dorado National Forest. In 1993, Barry was promoted into the Regional Prescribed Fire/Fuels Specialist position with the Pacific Southwest Region of the Forest Service, where he finished his Federal career.

Mr. Callenberger is skilled in the use of fire behavior analysis computer programs such as BEHAVE, FARSITE FLAMAP, NEXUS, FUELS MANAGEMENT ANALYST PLUS, FIREFAMILY Plus, NFSPUFF, SASEM, RAMS, PCHA, IIAA, and FOFEM. As an employee of North Tree Fire, he managed contracts for prescribed fire and fuels management, developed prescribed fire burn plans, and provided direction on suppression approaches, conducted fuels analysis, and managed heavy equipment and burn personnel on prescribed burns and fuels projects.

Wildland Rx Community Wildfire Protection Planning Projects

- **Tulare County Mountain Communities CWPP** Worked with Steve Holl Consulting to develop a CWPP for the mountain communities of Tulare County. Designing Treatment areas, treatments, and modeling the fire hazard for the numerous communities within the mountains of Tulare County
- **Sierra County CWPP** : Updated the Sierra County CWPP in 2014 added new projects and identified community needs for protecting it from Wildfires. Facilitated the stakeholder and

community meetings, provided the fire behavior assessment developed fuels treatments and assisted in developing treatment priorities

- **Foothill Communities of Yuba County CWPP:** Worked with Deer Creek Resources to create the CWPP for the foothill communities of Yuba County, Facilitated the stakeholder and community meetings, provided the fire behavior assessment developed fuels treatments and assisted in developing treatment priorities
- **Community Wildfire Protection Plan for the West Slope of the Sierra Nevada in Placer County Community CWPP** Worked with Steve Holl Consulting to develop the CWPP designing treatment areas, treatments and modeling the fire hazard assessment for the communities.
- **Amador County Fire Safe Council CWPP** Wrote a CWPP for the community of Volcano
- **El Dorado Fire Safe Council CWPP** Wrote a Community Wildfire Protection Plan for Grizzly Flat, and a CWPP for Central El Dorado County Communities which included the communities of Placerville, Pollock Pines, Diamond Springs, Camino, Pleasant Valley, Sly Park, and El Dorado developed Evacuation Planning tools that can be used by the communities to plan evacuations. Also have written Fire Plans for the communities of Gold Ridge, Royal Equestrian Estates
- **Tahoe Regional Planning Authority (TRPA)** Combining all the Tahoe Basin Community Wildfire Protection Plans into one document containing all the Basin CWPPs analyzing projects and establishing project priorities based on Risk and Hazard analysis.
- **Tahoe Basin California Fire Safe Council CWPP** Develop a fuels treatment strategy for the four fire protection districts on the California side of the Tahoe Basin. Present the strategy to the fire districts and the community as part of a Community Wildfire Protection Plan
- **California Department of Forestry and Fire Protection, Cameron Park Fire District** Developed Risk and Hazard maps for Cameron Park and Fire behavior programs for community meetings using FARSITE and FLAMMAP
- **Truckee Fire Protection District** Developed a CWPP for the district and risk assessment

Technical Wildfire Fuels Assessment, Planning, and NEPA Experience

- **Region 5 USFS Hazardous Fuels Review** Evaluate the Fuels program on 8 National Forests in California
- **Hoopa Valley Tribal Forestry** Write a Fuels Management Plan and the necessary NEPA documentation for the Hoopa Valley Reservation which will allow them to create a funding stream for fuels treatment projects. Prioritize Projects to provide wildland fire safety for resources and the community
- **Plumas Corporation, Plumas County Fire Safe Council** Validation of existing fuel profiles, analysis expected fire behavior using BEHAVE and FLAMAP, identify and map fuel treatment projects, and [prioritize fuels treatment projects for the county.](#)
- **Eddy Environmental Impact Statement:** Participated as a subcontractor to Red Inc. on the development of an EIS on the Klamath National Forest. Providing fire behavior modeling and fuels and fire input to the document and providing a Fire Shed Assessment for the project



Preparing a Community Wildfire Protection Plan

A Handbook for Wildland-Urban Interface Communities

Sponsored By:

Communities Committee • Society of American Foresters
National Association of Counties • National Association of State Foresters

Communities
Committee



March 2004



Photo: Western Forestry Leadership Coalition

Introduction

The idea for community-based forest planning and prioritization is neither novel nor new. However, the incentive for communities to engage in comprehensive forest planning and prioritization was given new and unprecedented impetus with the enactment of the Healthy Forests Restoration Act (HFRA) in 2003.

This landmark legislation includes the first meaningful statutory incentives for the US Forest Service (USFS) and the Bureau of Land Management (BLM) to give consideration to the priorities of local communities as they develop and implement forest management and hazardous fuel reduction projects.

In order for a community to take full advantage of this new opportunity, it must first prepare a Community Wildfire Protection Plan (CWPP). Local wildfire protection plans can take a variety of forms, based on the needs of the people involved in their development. Community Wildfire Protection Plans may address issues such as wildfire response, hazard mitigation, community preparedness, or structure protection—or all of the above.

The process of developing a CWPP can help a community clarify and refine its priorities for the protection of life, property, and critical infrastructure in the wildland–urban interface. It also can lead community members through valuable discussions regarding management options and implications for the surrounding watershed.

The language in the HFRA provides maximum flexibility for communities to determine the substance and detail of their plans and the procedures they use to develop them. Because the legislation is general in nature, some communities may benefit from assistance on how to prepare such a plan.

This *Handbook* is intended to provide communities with a concise, step-by-step guide to use in developing a CWPP. It addresses, in a straightforward manner, issues such as who to involve in developing a plan, how to convene other interested parties, what elements to consider in assessing community risks and priorities, and how to develop a mitigation or protection plan to address those risks.

This guide is not a legal document, although the recommendations contained here carefully conform to both the spirit and the letter of the HFRA. The outline provided offers one of several possible approaches to planning. We hope it will prove useful in helping at-risk communities establish recommendations and priorities that protect their citizens, homes, and essential infrastructure and resources from the destruction of catastrophic wildfire.

Cover images



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Discussion

Communities and the Wildland–Urban Interface

The wildland–urban interface (WUI) is commonly described as the zone where structures and other human development meet and intermingle with undeveloped wildland or vegetative fuels. This WUI zone poses tremendous risks to life, property, and infrastructure in associated communities and is one of the most dangerous and complicated situations firefighters face.

Both the National Fire Plan and the Ten-Year Comprehensive Strategy for Reducing Wildland Fire Risks to Communities and the Environment place a priority on working collaboratively within communities in the WUI to reduce their risk from large-scale wildfire.

The HFRA builds on existing efforts to restore healthy forest conditions near communities and essential community infrastructure by authorizing expedited environmental assessment, administrative appeals, and legal review for hazardous fuels projects on federal land.

The Act emphasizes the need for federal agencies to work collaboratively with communities in developing hazardous fuel reduction projects, and it places priority on treatment areas identified by communities themselves in a CWPP.

Role of Community Wildfire Protection Plans

The HFRA provides communities with a tremendous opportunity to influence where and how federal agencies implement fuel reduction projects on federal lands and how additional federal funds may be distributed for projects on nonfederal lands. A CWPP is the most effective way to take advantage of this opportunity.

Local wildfire protection plans can take a variety of forms, based on the needs of those involved in their development. They can be as simple or complex as a community desires.

The *minimum requirements* for a CWPP as described in the HFRA are:

- (1) **Collaboration:** A CWPP must be collaboratively developed by local and state government representatives, in consultation with federal agencies and other interested parties.
- (2) **Prioritized Fuel Reduction:** A CWPP must identify and prioritize areas for hazardous fuel reduction treatments and recommend the types and methods of treatment that will protect one or more at-risk communities and essential infrastructure.
- (3) **Treatment of Structural Ignitability:** A CWPP must recommend measures that homeowners and communities can take to reduce the ignitability of structures throughout the area addressed by the plan.

The HFRA requires that three entities must mutually agree to the final contents of a CWPP:

- The applicable local government (i.e., counties or cities);
- The local fire department(s); and
- The state entity responsible for forest management.

In addition, these entities are directed to consult with and involve local representatives of the USFS and BLM and other interested parties or persons in the development of the plan. The process is intended to be open and collaborative, as



Photo: Western Forestry Leadership Coalition

described in the Ten-Year Strategy, involving local and state officials, federal land managers, and the broad range of interested stakeholders.

If a community already has a plan that meets these requirements, the community need not develop an additional plan for the purposes of the HFRA.

Benefits to Communities

In the context of the HFRA, a CWPP offers a variety of benefits to communities at risk from wildland fire. Among those benefits is the opportunity to establish a localized definition and boundary for the wildland–urban interface.

In the absence of a CWPP, the HFRA limits the WUI to within ½ mile of a community’s boundary or within 1½ miles when mitigating circumstances exist, such as sustained steep slopes or geographic features aiding in creating a fire break. Fuels treatments can occur along evacuation routes regardless of their distance from the community. At least 50 percent of all funds appropriated for projects under the HFRA must be used within the WUI as defined by either a CWPP or by the limited definition provided in the HFRA when no CWPP exists.¹

In addition to giving communities the flexibility to define their own WUI, the HFRA also gives priority to projects and treatment areas identified in a CWPP by directing federal agencies to give specific consideration to fuel reduction projects that implement those plans. If a federal agency proposes a fuel treatment project in an area addressed by a community plan but identifies a different treatment method, the agency must also evaluate the community’s recommendation as part of the project’s environmental assessment process.

Preparing a Community Wildfire Protection Plan

- These step-by-step recommendations are intended to help communities develop a wildfire protection plan that addresses the core elements of community protection. Items required under the HFRA are addressed, as are some additional issues that often are incorporated into wildfire protection planning. Actions beyond those listed in the legislation are not required for the purposes of the HFRA.
- Community fire planning need not be a complex process. A community can use this outline to develop a fire plan that is as extensive or as basic as is appropriate and desired by the community.
- A key element in community fire planning should be the meaningful discussion it promotes among community members regarding their priorities for local fire protection and forest management. This handbook should help to facilitate these local discussions.

¹ In the absence of a CWPP, Section 101 (16) of the HFRA defines the wildland–urban interface as “ (i) an area extending ½ mile from the boundary of an at-risk community; (ii) an area within 1½ miles of the boundary of an at-risk community, including any land that (I) has a sustained steep slope that creates the potential for wildfire behavior endangering the at-risk community; (II) has a geographic feature that aids in creating an effective fire break, such as a road or ridge top; or (III) is in condition class 3, as documented by the Secretary in the project-specific environmental analysis; (iii) an area that is adjacent to an evacuation route for an at-risk community that the Secretary determines, in cooperation with the at-risk community, requires hazardous fuels reduction to provide safer evacuation form the at-risk community.”

✓ **STEP ONE:** Convene Decisionmakers

The initial step in developing a CWPP should be formation of an operating group with representation from local government, local fire authorities, and the state agency responsible for forest management.

Together, these three entities form the core decision-making team responsible for the development of a CWPP as described in the HFRA. The core team members must mutually agree on the plan's final contents.

In communities where several local governments and fire departments are within the planning area, each level of government/authority may need to convene ahead of time and identify a single representative to participate, on its behalf, as a core team member.

✓ **STEP TWO:** Involve Federal Agencies²

Once convened, members of the core team should engage local representatives of the USFS and BLM to begin sharing perspectives, priorities, and other information relevant to the planning process.³

Because of their on-the-ground experience, mapping capabilities, and knowledge of natural resource planning, these local land management professionals will be key partners for the core team. In some landscapes, they will also be largely responsible for implementing the priorities established in the resulting CWPP.

✓ **STEP THREE:** Engage Interested Parties

The success of a CWPP also hinges on the ability of the core team to effectively involve a broad range of local stakeholders, particularly when the landscape includes active and organized neighborhood associations, community forestry organizations that work in forest management, and other stakeholder groups that display a commitment to fire protection and fuels management.

Substantive input from a diversity of interests will ensure that the final document reflects the highest priorities of the community. It will also help to facilitate timely implementation of recommended projects. In some circumstances, the core team may wish to invite local community leaders or stakeholder representatives to work along with them in final decisionmaking.

As early as possible, core team members should contact and seek active involvement from key stakeholders and constituencies such as:

- Existing collaborative forest management groups
- City Council members
- Resource Advisory Committees
- Homeowners Associations—particularly those representing subdivisions in the WUI
- Division of Wildlife/Fish and Game—to identify locally significant habitats
- Department of Transportation—to identify key escape corridors
- Local and/or state emergency management agencies
- Water districts—to identify key water infrastructure
- Utilities
- Recreation organizations
- Environmental organizations
- Forest products interests
- Local Chambers of Commerce
- Watershed councils

This list provides a starting point and is by no means exhaustive.



² Sec. 103 (b)(2) of the Act states that “the Federal Advisory Committee Act (5 U.S.C. App.) shall not apply to the planning process and recommendations concerning community wildfire protection plans.”

³ A CWPP is legally applicable to federal lands only if they are managed by the USFS or the BLM. Nothing in the Act requires a community to exclude other federal agencies—such as the Fish and Wildlife Service or the National Park Service—from planning efforts, but those agencies are not bound by the provisions of the HFRA.



In addition to directly contacting key individuals and organizations, core team members may want to consider using a public notice or public meeting process to acquire additional, more generalized input as the plan is developed.

✓ **STEP FOUR:** Establish a Community Base Map

Using available technology and local expertise, the core team and key partners should develop a base map of the community and adjacent landscapes of interest within the WUI. This map will provide a visual information baseline from which community members can assess and make recommendations regarding protection and risk-reduction priorities.

To the extent practicable, the map should identify:

- Inhabited areas at potential risk to wildland fire;
- Areas containing critical human infrastructure—such as escape routes, municipal water supply structures, and major power or communication lines—that are at risk from fire disturbance events; and
- A preliminary designation of the community's WUI zone.

✓ **STEP FIVE:** Develop a Community Risk Assessment

The development of a community risk assessment will help the core team and community members more effectively prioritize areas for treatment and identify the highest priority uses for available financial and human resources.

A meaningful community assessment can be developed by considering the risk factors identified below. Choose an appropriate adjective rating (such as high, medium, and low) that best represents the risk to the community posed by each factor. Display the results on the base map to develop a useful tool for the final decision-making process.

State and federal land managers will be a valuable resource in helping communities locate the best available data and in producing quality maps that display and aid assessment of that data. Engaging key stakeholders in the rating process will be essential to a successful outcome.

A. Fuel Hazards

To the extent practicable, evaluate the vegetative fuels on federal and nonfederal land within or near the community. Identify specific areas where the condition of vegetative fuels is such that, if ignited, they would pose a significant threat to the community or essential community infrastructure. Consider how the local topography (such as slope, aspect, and elevation) may affect potential fire behavior.

Identify areas affected by windthrow, ice storms, or insect and disease epidemics where fuels treatment would reduce wildfire risks to communities and/or their essential infrastructure.

State and federal resource planning documents can be a valuable source of information on local forest and rangeland conditions.

Rate each area of identified hazardous fuels and show each on the base map as a high, medium, or low threat to the community.

B. Risk of Wildfire Occurrence

Using historical data and local knowledge, determine the common causes and relative frequency of wildfires in the vicinity of the community. Consider the range of factors, including critical weather patterns, that may contribute to the probability of fire ignitions and/or extreme fire behavior.

Use relative ratings such as high, medium, and low to show areas of concern for fire starts on the base map.

C. Homes, Businesses, and Essential Infrastructure at Risk

Assess the vulnerability of structures within the community to ignition from firebrands, radiation, and convection. Document areas of concern.

Identify specific human improvements within or adjacent to the community, such as homes, businesses, and essential infrastructure (e.g., escape routes, municipal water supply structures, and major power and communication lines) that would be adversely impacted by wildfire.

Categorize all identified areas needing protection using ratings of high, medium, or low, and show them on the base map.

D. Other Community Values at Risk

At the community's option, the risk assessment may also consider other areas of community importance, such as critical wildlife habitat; significant recreation and scenic areas; and landscapes of historical, economic, or cultural value that would benefit from treatment to reduce wildfire risks. Additional recommendations from local stakeholders should be incorporated as appropriate.

Categorize all identified areas that warrant protection using the ratings of high, medium, or low, and show them on the base map.

E. Local Preparedness and Firefighting Capability

Assess the level of the community's emergency preparedness, including evacuation planning, safety zones, and fire assistance agreements, as well as the response capability of community and cooperator fire protection forces. Consider the insurance industry ISO rating, if available and applicable. Use the knowledge and experience of local officials to identify areas in need of improvement.

Incorporate local preparedness information into the base map as appropriate.

✓ **STEP SIX:** Establish Community Hazard Reduction Priorities and Recommendations to Reduce Structural Ignitability

Once the community assessment and base map are completed, the core team should convene all interested parties to discuss the results and their implications for local protection and hazard mitigation needs. A key objective of these discussions is to develop the community's prioritized recommendations for fuel treatment projects on federal and nonfederal lands in the WUI, along with the preferred treatment methods for those projects.

Recommendations should also be developed regarding actions that individuals and the community can take to reduce the ignitability of homes and other structures in the community's WUI zone.

While local interests are gathered, communities may also want to take this opportunity to identify and develop strategies to improve their emergency preparedness and fire response capability.

The discussion and identification of community priorities should be as open and collaborative as possible. Diverse community involvement at this stage is critical to the ultimate success of the CWPP.



Recommendations included in the final CWPP should clearly indicate whether priority projects directly relate to protection of the community and its essential infrastructure or are geared toward reducing risks to other community values. Under the provisions of the HFRA, only projects that directly protect communities and essential infrastructure are eligible for the minimum 50 percent WUI funding specified in the legislation.

✓ **STEP SEVEN: Develop an Action Plan and Assessment Strategy**

Before finalizing the CWPP, core team members and key community partners should consider developing an action plan that identifies roles and responsibilities, funding needs, and timetables for carrying out the highest priority projects.

Additional consideration should be given to establishing an assessment strategy for the CWPP to ensure that the document maintains its relevance and effectiveness over the long term.⁴

✓ **STEP EIGHT: Finalize the Community Wildfire Protection Plan⁵**

The final step in developing a CWPP is for the core team to reconvene and mutually agree on the fuels treatment priorities, preferred methods for fuels treatment projects, the location of the wildland-urban interface, structural ignitability recommendations, and other information and actions to be contained in the final document.

If an associated action plan has not been developed, the core team should identify a strategy for communicating the results of the planning process to community members and key land management partners in a timely manner.

⁴ Community planning participants may also want to participate in multiparty monitoring of USFS and BLM projects developed under the HFRA as provided for in Sec.102 (g)(5) of the legislation: “In an area where significant interest is expressed in multiparty monitoring, the Secretary shall establish a multiparty monitoring, evaluation, and accountability process in order to assess the positive or negative ecological and social effects of authorized hazardous fuels reductions projects.”

⁵ Some states have statutes that may require an environmental analysis for plans adopted by local or state agencies. In such states, core team members should determine whether formal environmental analysis is required before finalizing their plans.

Summary and Checklist

- ✓ **Step One: Convene Decisionmakers**
 - Form a core team made up of representatives from the appropriate local governments, local fire authority, and state agency responsible for forest management.

- ✓ **Step Two: Involve Federal Agencies**
 - Identify and engage local representatives of the USFS and BLM.
 - Contact and involve other land management agencies as appropriate.

- ✓ **Step Three: Engage Interested Parties**
 - Contact and encourage active involvement in plan development from a broad range of interested organizations and stakeholders.

- ✓ **Step Four: Establish a Community Base Map**
 - Work with partners to establish a baseline map of the community that defines the community's WUI and displays inhabited areas at risk, forested areas that contain critical human infrastructure, and forest areas at risk for large-scale fire disturbance.

- ✓ **Step Five: Develop a Community Risk Assessment**
 - Work with partners to develop a community risk assessment that considers fuel hazards; risk of wildfire occurrence; homes, businesses, and essential infrastructure at risk; other community values at risk; and local preparedness capability.
 - Rate the level of risk for each factor and incorporate into the base map as appropriate.

- ✓ **Step Six: Establish Community Priorities and Recommendations**
 - Use the base map and community risk assessment to facilitate a collaborative community discussion that leads to the identification of local priorities for fuel treatment, reducing structural ignitability, and other issues of interest, such as improving fire response capability.
 - Clearly indicate whether priority projects are directly related to protection of communities and essential infrastructure or to reducing wildfire risks to other community values.

- ✓ **Step Seven: Develop an Action Plan and Assessment Strategy**
 - Consider developing a detailed implementation strategy to accompany the CWPP, as well as a monitoring plan that will ensure its long-term success.

- ✓ **Step Eight: Finalize Community Wildfire Protection Plan**
 - Finalize the CWPP and communicate the results to community and key partners.

Sponsor Organizations

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Phone: (202) 624-5415

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For an electronic version of this Handbook and the latest information visit:
www.safnet.org/policyandpress/cwpp.cfm

Additional Resources on the Web:

- Federal Agency Implementation Guidance for the Healthy Forest Initiative and the Healthy Forest Restoration Act: www.fs.fed.us/projects/hfi/field-guide/
- Field Guidance for Identifying and Prioritizing Communities at Risk: www.stateforesters.org/reports/COMMUNITIESATRISKFG.pdf
- The National Fire Plan: www.fireplan.gov
- Fire Safe Councils: www.firesafecouncil.org
- Western Governors Association: www.westgov.org
- Collaboration:
www.redlodgeclearinghouse.org
www.snre.umich.edu/emi/lessons/index.htm

Examples of Community Fire Plans

(Note: these plans may not meet the requirements of HFRA, because they were created prior to its enactment)

Josephine County, Oregon: www.co.josephine.or.us/wildfire/index.htm

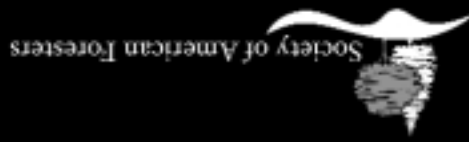
Applegate Fire Plan: www.grayback.com/applegate-valley/fireplan/index.asp

Colorado Springs, CO: csfd.springsgov.com/wildfiremitigation.pdf

Jefferson County, Colorado: www.co.jefferson.co.us/ext/dpt/admin_svcs/emergmgmt/index.htm

Lower Mattole Fire Plan: www.mattole.org/html/publications_publication_2.html

Trinity County Fire Management Plan: users.snowcrest.net/tcrd/



Communities
Committee

Want to help protect
your community from
wildfire risks?
Check out this *NEW* Handbook
for preparing community wildfire protection plans!



area. Fire Shed Assessment is an interdisciplinary approach to modeling fire behavior and developing a collaborative approach to solving fire and fuels problems with the communities.

- **San Bernardino NF Environmental Assessment:** Presently participation as a subcontractor to Tetra Tech, in the development of three Environmental Assessments on the San Bernardino National Forest. Providing fire behavior modeling and fuels and fire input to the documents as well as the Air Quality section to the Baldwin Lake and Bluff Mesa Environmental Assessment and the Santa Ana Environmental Impact Statement.

-

Other Wildfire Management and Planning Experience

- **Instructor for S490 Advanced Fire Behavior:** US Forest Service
- **Cadre leader and Instructor for the US Forest Service Prescribed fire Burn Boss RX 300 Class and Smoke Management RX450** I have instructed and lead the classes for the Pacific Southwest Region of the Forest Service. The Classes involved teaching the students all aspects of Burn Plan development through proper layout of burns, developing resource objectives, and prescriptions. Rx 450 focuses on proper smoke management and smoke management plans
- **Amador County Fire Safe Council** Fuel reduction project layout and administration of contracts for fuels reduction.
- **El Dorado County Fire Safe Council:** Wrote grants for eight projects for the FSC and administered ten grant awarded projects for mastication and hand clearing for the FSC
- **Army Corp of Engineers, Fort Ord,** Assisting the Corps and the Presidio of Monterey Fire Department in developing a prescribed fire program for ordinance removal developing the burn plan and implementing the prescribed burn and aerial ignition.

Deer Creek Resources, LLC

Deer Creek Resources (DCR) provides consulting, mapping, predictive modeling, and media design services to land fire management agencies. We use technology, storytelling, photos, and maps to bridge the divides, bringing people to the table with a common frame of reference. Our staff of 12 call-when-needed GIS professionals are available on short notice for both mapping projects and emergency response GIS assignments.



OLYMPIC VALLEY PUBLIC SERVICE DISTRICT
Operating Account Check Register
April 30, 2021



Check Register for Board Packet:

Check #	Check Date	Name	Module	Amount
48710	4/1/2021	Adobe Systems Incorporated	AP	194.94
48711	4/1/2021	Amerigas	AP	5,600.64
48712	4/1/2021	AT&T	AP	557.86
48713	4/1/2021	California Water Environment	AP	288.00
48714	4/1/2021	Capitol Elevator Company, Inc.	AP	256.00
48715	4/1/2021	Cranmer Engineering, Inc.	AP	105.00
48716	4/1/2021	Konica Minolta Business Solutions USA, Inc.	AP	72.66
48717	4/1/2021	Marc Leukhardt	AP	285.00
48718	4/1/2021	Life Assist	AP	17.16
48719	4/1/2021	LINA	AP	276.89
48720	4/1/2021	Office Depot	AP	75.70
48721	4/1/2021	Nicole Smola	AP	41.16
48722	4/1/2021	Special District Risk	AP	1,000.00
48723	4/1/2021	Standard Insurance Company	AP	482.33
48724	4/1/2021	Tahoe Forest Health System	AP	252.50
48725	4/1/2021	Tahoe Supply Company LLC	AP	223.24
48726	4/1/2021	Tahoe Truckee Sierra Disposal	AP	67,530.68
48727	4/1/2021	Thomas S Archer	AP	900.00
48728	4/1/2021	U.S. Bank Corp Payment System	AP	3,169.93
48729	4/1/2021	Zoll Medical Corporation	AP	76.76
48730	4/2/2021	American Water Works Assoc.	AP	85.00
48731	4/2/2021	Amerigas	AP	2,420.77
48732	4/2/2021	BoundTree Medical, LLC	AP	567.71
48733	4/2/2021	California Rural Water Assoc.	AP	816.00
48734	4/2/2021	Capitol Elevator Company, Inc.	AP	512.00
48735	4/2/2021	Carrier Corporation	AP	19,634.86
48736	4/2/2021	Coffee Connexion	AP	85.00
48737	4/2/2021	Angela M Costamagna	AP	675.00
48738	4/2/2021	Cranmer Engineering, Inc.	AP	270.00
48739	4/2/2021	Kurt Gooding	AP	234.08
48740	4/2/2021	W.W. Grainger, Inc.	AP	353.61
48741	4/2/2021	Liberty Utilities	AP	8,225.34
48742	4/2/2021	Life Assist	AP	159.11
48743	4/2/2021	LINA	AP	276.89
48744	4/2/2021	Mountain Hardware & Sports	AP	38.91
48746	4/2/2021	O'Reilly Auto Parts	AP	56.24
48747	4/2/2021	Office Depot	AP	256.48
48748	4/2/2021	Professional Communications	AP	42.40
48749	4/2/2021	R.S. Hughes Company, Inc.	AP	1,585.16
48750	4/2/2021	Schneider Electric USA, Inc.	AP	1,217.04
48751	4/2/2021	Squaw Valley Business Association	AP	3,000.00
48752	4/2/2021	Standard Insurance Company	AP	403.36
48753	4/2/2021	SWRCB-DWOCP	AP	55.00
48754	4/2/2021	Tahoe Truckee Sierra Disposal	AP	243.72
48755	4/2/2021	Thomas S Archer	AP	1,240.00



OLYMPIC VALLEY PUBLIC SERVICE DISTRICT
 Operating Account Check Register
 April 30, 2021



Check Register for Board Packet:

Check #	Check Date	Name	Module	Amount
48756	4/2/2021	USA BlueBook	AP	1,799.64
48757	4/2/2021	Verizon Wireless	AP	1,441.94
48758	4/2/2021	Vital Records Control	AP	75.00
48759	4/9/2021	NAPA Sierra	AP	437.14
48760	4/9/2021	North Lake Auto Parts	AP	48.74
48761	4/9/2021	Tahoe Supply Company LLC	AP	72.18
				127,734.77

Note: Check 48707-48709 and 48745 have been voided

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Electronic / ACH Payments

4/2/2021	CalPERS Health Insurance- April	32,636.05
4/2/2021	BOW Safety Deposit Box Fee	135.00
4/2/2021	Kansas City Dental / Life	2,711.90
4/2/2021	CalPERS Pension Payment	29,893.23
4/2/2021	Payroll Taxes	46,592.91
4/2/2021	MassMutual 457 Payment	4,623.08
4/2/2021	Union Dues	468.29
4/2/2021	BRI- Café Plan	804.98
4/2/2021	Payroll Direct Deposits	82,689.89
4/2/2021	CalPERS 457 Payment	1,760.00
4/16/2021	CalPERS Pension Payment	29,864.40
4/16/2021	CalPERS 457 Payment	1,760.00
4/16/2021	Payroll Direct Deposits	81,729.77
4/16/2021	BRI- Café Plan	804.98
4/16/2021	Payroll Taxes	45,144.36
4/16/2021	MassMutual 457 Payment	4,623.08
4/16/2021	Union Dues	468.29
		366,710.21

Total Cash Disbursements

494,444.98



OLYMPIC VALLEY PUBLIC SERVICE DISTRICT
REVENUES & EXPENDITURES
March 31, 2021



	ENTERPRISE OPERATIONS						CONSOLIDATED				YTD Prior Year Mar-20	Over/ (under) from PY			
	Water Actual YTD Mar-21	Water Budget YTD Mar-21	Over/(under) YTD	Sewer Actual YTD Mar-21	Sewer Budget YTD Mar-21	Over/ (under) YTD	Garbage Actual YTD Mar-21	Garbage Budget YTD Mar-21	Over/ (under) YTD	Actual YTD			Total Budget	Remaining Budget	YTD % to Budget
Rate Revenue	1,939,798	1,925,446	14,352	1,456,997	1,446,983	10,014	282,363	279,770	2,593	3,679,159	3,652,199	(26,960)	100.7%	3,691,851	(12,693)
Tax Revenue	7,500	7,500	-	7,500	7,500	-	-	-	-	15,000	20,000	5,000	75.0%	15,000	0
Rental Revenue	23,912	23,737	175	23,912	23,737	175	-	-	-	47,824	63,299	15,475	75.6%	47,712	112
Bike Trail	18,819	18,818	0	18,819	18,818	0	-	-	-	37,637	46,000	8,363	81.8%	37,637	-
Mutual Water Company	81,202	76,232	4,969	-	-	-	-	-	-	81,202	101,643	20,441	79.9%	74,547	6,654
Billable Wages & Capital Labor	31,187	22,812	8,374	16,502	15,437	1,064	-	-	-	47,689	51,000	3,311	93.5%	76,711	(29,022)
Grants	828	20,575	(19,747)	828	20,575	(19,747)	-	-	-	1,657	54,866	53,210	3.0%	7,454	(5,798)
Administration	6,059	13,751	(7,691)	6,059	13,751	(7,691)	-	-	-	12,119	36,668	24,549	33.0%	19,674	(7,555)
Total Revenue	2,109,304	2,108,871	433	1,530,617	1,546,801	(16,184)	282,363	279,770	2,593	3,922,285	4,025,675	103,390	97.4%	3,970,586	(48,301)
Salaries & Wages	550,436	605,855	(55,419)	502,744	484,491	18,253	3,359	-	3,359	1,056,540	1,453,796	397,256	72.7%	1,020,257	36,283
Employee Benefits	471,850	518,391	(46,541)	463,479	459,887	3,592	867	-	867	936,196	1,304,379	368,183	71.8%	805,081	131,115
Billable Wages & Capital Labor	31,187	22,812	8,374	16,502	15,437	1,064	-	-	-	47,689	51,000	3,311	93.5%	76,711	(29,022)
Materials & Supplies	38,113	50,813	(12,700)	8,483	9,188	(704)	-	-	-	46,596	80,000	33,404	58.2%	59,492	(12,896)
Maintenance Equipment	17,775	17,475	300	1,259	6,788	(5,529)	-	-	-	19,034	32,350	13,316	58.8%	16,054	2,979
Facilities: Maintenance & Repairs	13,661	29,413	(15,752)	12,208	11,840	368	-	-	-	25,869	55,004	29,135	47.0%	22,951	2,917
Training & Memberships	7,711	11,111	(3,401)	6,866	9,191	(2,326)	-	-	-	14,576	27,070	12,494	53.8%	23,249	(8,673)
Vehicle Repair/Maintenance	11,136	13,500	(2,364)	13,668	12,000	1,668	-	-	-	24,804	34,000	9,196	73.0%	29,224	(4,421)
Garbage Contract	-	-	-	-	-	-	203,920	200,921	2,999	203,920	267,895	63,975	76.1%	194,986	8,934
Board Expenses	13,931	21,300	(7,369)	13,931	21,300	(7,369)	-	-	-	27,862	56,800	28,938	49.1%	35,213	(7,350)
Consulting	31,029	52,375	(21,345)	31,029	52,375	(21,345)	-	-	-	62,059	139,666	77,607	44.4%	37,319	24,740
Insurance	25,026	25,301	(275)	25,026	25,301	(275)	-	-	-	50,052	67,470	17,418	74.2%	37,227	12,825
Rents/Licenses & Permits	16,133	16,286	(154)	16,133	16,286	(154)	-	-	-	32,265	43,430	11,165	74.3%	31,353	912
Office Expenses	15,205	20,297	(5,093)	15,205	20,297	(5,093)	-	-	-	30,409	54,126	23,717	56.2%	38,426	(8,017)
Travel, Meetings & Recruitment	1,691	5,175	(3,484)	1,691	5,175	(3,484)	-	-	-	3,383	13,800	10,417	24.5%	6,593	(3,211)
Utilities	72,652	59,198	13,454	34,639	25,538	9,101	-	-	-	107,291	112,982	5,691	95.0%	83,920	23,372
Park & Bike Trail	5,334	7,875	(2,541)	5,334	7,875	(2,541)	-	-	-	10,669	21,000	10,331	50.8%	29,909	(19,240)
Interest & Misc	11,666	12,575	(909)	11,666	12,575	(909)	-	-	-	23,333	33,533	10,200	69.6%	26,569	(3,236)
Transfer to/from Capital Resv	-	-	-	-	-	-	-	-	-	-	-	-	0.0%	-	-
Total Expenses	1,334,536	1,489,753	(155,217)	1,179,864	1,195,545	(15,681)	208,146	200,921	7,225	2,722,546	3,848,301	1,125,755	70.7%	2,574,535	148,011
Operating Surplus (Deficit)	774,768	619,118	155,650	350,753	351,256	(503)	74,217	78,849	(4,631)	1,199,739	177,374			1,396,050	(196,312)
Depreciation	232,174	244,324	(12,151)	232,174	244,324	(12,151)	-	-	-	464,347	651,531	187,184	71.3%	470,001	(5,654)
Net Surplus (Deficit)	542,594	374,794	167,800	118,580	106,932	11,648	74,217	78,849	(4,631)	735,391	(474,157)			926,049	(190,658)

75.0% of the Budgeted Year Expended

Highlights

- **Revenue** year to date is at \$3.9 million. This is a decrease of PY by approximately \$48K. This is mostly due to less consumption billed and less billable/capital labor.

- **Salaries & Wages** Are under budget in the Water Department and over budget in the Sewer Department. When combining all wages we are under plan due to one full-time position that was working part-time. Billable wages are reimbursable. Capital Labor relates to capital projects and are not expensed. Projects currently underway are the West Tank Recoat and Meter Replacements.

- **Materials and Supplies** relates primarily to caustic soda purchases.

- **Maintenance Equipment** is over budget in the water dept. due to meters purchased for the Palisades development.

- **Rents/Licenses & Permits** consists of bank fees as well as many contracts such as accounting software, CSDA, Vueworks and the Konica copier.

- **Utilities** are over budget due to higher usage and maintenance needed on the boilers. Propane rates have also increased. Staff is researching cheaper options.

- **Interest & Misc** consists of interest due on the building loan. The loan will be paid off in 2028.

- In total we are 75% through the year. Revenues are at 97% of the budget and expenses are at 71%. Compared to prior year at this time, our net surplus is \$191K lower, mostly due to an additional payment to PERS.



OLYMPIC VALLEY PUBLIC SERVICE DISTRICT
ENTERPRISE BALANCE SHEET
 March 31, 2021



	Balance Mar-21	Balance Feb-21	Change Prior Month	Balance Mar-20	Change Prior Year
ASSETS					
Current Assets					
Cash	323,489	703,503	(380,014)	527,559	(204,070)
Accounts Receivable	120,146	114,514	5,633	140,778	(20,631)
Prepaid Expenses	211,852	281,318	(69,466)	175,213	36,639
Total Current Assets	655,487	1,099,334	(443,847)	843,549	(188,062)
Noncurrent Assets					
Open Projects	607,713	604,806	2,908	2,482,901	(1,875,187)
Property, Plant, & Equipment	27,504,737	27,504,737	-	25,409,409	2,095,328
Accumulated Depreciation	(17,989,628)	(17,938,034)	(51,594)	(17,462,021)	(527,607)
Intercompany	1,405,405	1,158,076	247,329	509,460	895,944
Total Noncurrent Assets	11,528,228	11,329,585	198,642	10,939,750	588,478
Deferred Outflows					
Deferred Outflows - Pension	1,943,579	1,943,579	-	1,274,214	669,365
Deferred Outflows - OPEB	44,269	44,269	-	10,507	33,763
Total Deferred Outflows	1,987,848	1,987,848	-	1,284,720	703,128
Total Assets	14,171,563	14,416,768	(245,205)	13,068,019	1,103,544
LIABILITIES					
Current Liabilities					
Accounts Payable	83,076	633	82,442	21,058	62,018
Accrued Expenses	192,650	239,107	(46,458)	194,081	(1,431)
Payroll Liabilities	324,111	320,608	3,503	281,402	42,709
Current Portion-Building loan	94,130	94,130	-	91,097	3,034
Total Current Liabilities	693,967	654,479	39,487	587,638	106,329
Long-Term Liabilities					
Building & Land Loans	752,775	752,775	-	846,905	(94,130)
PERS LT Liability	2,351,163	2,351,163	-	2,650,101	(298,938)
Other Post Employment Benefits	408,271	408,271	-	344,576	63,695
Total LT Liabilities	3,512,209	3,512,209	-	3,841,582	(329,373)
Deferred Inflows					
Deferred Inflows - Pension	418,918	418,918	-	185,521	233,397
Deferred Inflows - OPEB	10,032	10,032	-	11,147	(1,115)
Total Deferred Inflows	428,950	428,950	-	196,669	232,282
Total Liabilities	4,635,126	4,595,638	39,487	4,625,888	9,237
NET POSITION					
Investment in Capital Assets	8,801,046	8,801,046	-	7,516,082	1,284,964
Current Year Net Income	735,391	1,020,083	(284,692)	926,049	(190,658)
Total Net Position	9,536,437	9,821,129	(284,692)	8,442,131	1,094,306
Total Liabilities and Net Position	14,171,563	14,416,768	(245,205)	13,068,019	1,103,544



OLYMPIC VALLEY PUBLIC SERVICE DISTRICT
REVENUES & EXPENDITURES
March 31, 2021



FIRE DEPARTMENT OPERATIONS

	Actual YTD Mar-21	Budget YTD Mar-21	Over/ (under) YTD	Total Budget	Remaining Budget	YTD % to Budget	Actual YTD Mar-20	Over/ (under) to PY
Rate Revenue	-	-	\$ -		\$ -	0.0%	-	\$ -
Tax Revenue	\$ 2,727,703	\$ 2,727,703	\$ (0)	\$ 3,636,937	\$ 909,234	75.0%	\$ 2,655,919	\$ 71,784
Strike Team/ /Station 22 Revenue	\$ 463,889	\$ -	\$ 463,889	\$ -	\$ -	0.0%	\$ 43,199	\$ 420,690
Rental Revenue	\$ 23,555	\$ 23,738	\$ (182)	\$ 31,650	\$ 8,095	74.4%	\$ 23,500	\$ 55
Inspections	\$ 20,388	\$ -	\$ 20,388	\$ 2,000	\$ (18,388)	1019.4%	\$ -	\$ 20,388
Administration	\$ 474	\$ 11,515	\$ (11,041)	\$ 15,353	\$ 14,879	3.1%	\$ 2,443	\$ (1,969)
Total Revenue	\$ 3,236,009	\$ 2,762,955	\$ 473,054	\$ 3,685,940	\$ 913,820	87.8%	\$ 2,725,060	\$ 510,948
Salaries & Wages	\$ 1,233,665	\$ 1,325,372	\$ (91,707)	\$ 1,767,163	\$ 533,498	69.8%	\$ 1,269,744	\$ (36,078)
Employee Benefits	\$ 915,200	\$ 964,643	\$ (49,443)	\$ 1,286,191	\$ 370,991	71.2%	\$ 885,521	\$ 29,679
Billable Wages & Benefits	\$ 255,564	\$ -	\$ 255,564	\$ -	\$ -	0.0%	\$ 36,660	\$ 218,904
Admin Salaries & Benefits	\$ 238,954	\$ 245,215	\$ (6,262)	\$ 326,954	\$ 88,000	73.1%	\$ 235,849	\$ 3,105
Materials & Supplies	\$ 28,848	\$ 23,195	\$ 5,653	\$ 30,926	\$ 2,078	93.3%	\$ 11,697	\$ 17,151
Maintenance Equipment	\$ 11,608	\$ 19,388	\$ (7,780)	\$ 25,850	\$ 14,243	44.9%	\$ 9,420	\$ 2,187
Facilities: Maintenance & Repairs	\$ 17,045	\$ 22,125	\$ (5,080)	\$ 29,500	\$ 12,455	57.8%	\$ 16,546	\$ 499
Training & Memberships	\$ 9,790	\$ 28,500	\$ (18,710)	\$ 38,000	\$ 28,210	25.8%	\$ 20,847	\$ (11,057)
Vehicle Repair/Maintenance	\$ 16,723	\$ 21,975	\$ (5,252)	\$ 29,300	\$ 12,577	57.1%	\$ 19,517	\$ (2,794)
Board Expenses	\$ 9,104	\$ 13,200	\$ (4,096)	\$ 17,600	\$ 8,496	51.7%	\$ 11,737	\$ (2,633)
Consulting	\$ 13,845	\$ 18,446	\$ (4,601)	\$ 24,595	\$ 10,750	56.3%	\$ 15,182	\$ (1,337)
Insurance	\$ 33,524	\$ 36,509	\$ (2,985)	\$ 48,679	\$ 15,155	68.9%	\$ 25,989	\$ 7,535
Rents/Licenses & Permits	\$ 32,411	\$ 51,772	\$ (19,360)	\$ 69,029	\$ 36,618	47.0%	\$ 48,299	\$ (15,888)
Office Expenses	\$ 8,344	\$ 14,861	\$ (6,517)	\$ 19,815	\$ 11,471	42.1%	\$ 15,272	\$ (6,928)
Travel, Meetings & Recruitment	\$ 4,100	\$ 13,706	\$ (9,607)	\$ 18,275	\$ 14,175	22.4%	\$ 14,763	\$ (10,663)
Utilities	\$ 46,224	\$ 34,370	\$ 11,854	\$ 45,826	\$ (398)	100.9%	\$ 35,194	\$ 11,030
Interest	\$ -	\$ -	\$ -	\$ -	\$ -	0.0%	\$ -	\$ -
Total Expenses	\$ 2,874,948	\$ 2,833,277	\$ 41,671	\$ 3,777,702	\$ 1,158,318	76.1%	\$ 2,672,236	\$ 202,712
Operating Surplus (Deficit)	\$ 361,061	\$ (70,322)	\$ 431,382	\$ (91,762)			\$ 52,825	\$ 308,236
Depreciation	\$ 175,482	\$ 177,813	\$ (2,331)	\$ 237,084	\$ 61,602	74.0%	\$ 183,495	\$ (8,013)
Net Surplus (Deficit)	\$ 185,579	\$ (248,135)	\$ 433,714	\$ (328,846)			\$ (130,670)	\$ 316,249

75.0% of the Budgeted Year Expended

Highlights

- Revenue** is at \$3.2M for the year. This is over plan by \$473K and \$511K more than prior year due to tax revenue and strike teams.
 - Salaries, Benefits, and Billable Wages** are over budget due to strike teams. This should be viewed in conjunction with strike team revenue.
 - Admin Salaries & Benefits:** One third of the administration salaries are allocated to the Fire Department.
 - Materials & Supplies** include EMS supplies, household, protective gear, & uniforms. There was an \$8K purchase towards new logo uniforms.
 - Insurance** consists of our property and liability insurance with SDRMA. Rates increased this year by 35%.
 - Utilities** are over budget due to higher usage and maintenance needed on the boilers. Propane rates have also increased.
 - In total we are 75% through the year. Revenues are at 88% of the budget and expenses are at 76%.
- Compared to prior year at this time, our net surplus is \$316K higher. This is due to assisting in wildland fires.



OLYMPIC VALLEY PUBLIC SERVICE DISTRICT
GOVERNMENTAL BALANCE SHEET
 March 31, 2021



	Balance Mar-21	Balance Feb-21	Change Prior Month	Balance Mar-20	Change Prior Year
ASSETS					
Current Assets					
Cash	-	-	-	-	-
Accounts Receivable	275,372	275,172	200	(2,147)	277,519
Prepaid Expenses	139,092	220,993	(81,901)	133,791	5,300
Total Current Assets	414,464	496,165	(81,701)	131,644	282,819
Noncurrent Assets					
Open Projects	14,675	5,887	8,788	6,055	8,620
Property, Plant, & Equipment	8,192,929	8,192,929	-	8,190,803	2,126
Accumulated Depreciation	(3,494,062)	(3,474,564)	(19,498)	(3,262,024)	(232,038)
Intercompany	729,004	671,588	57,416	743,541	(14,536)
Total Noncurrent Assets	5,442,546	5,395,840	46,706	5,678,374	(235,829)
Deferred Outflows					
Deferred Outflows - Pension	1,390,445	1,390,445	-	1,455,619	(65,174)
Deferred Outflows - OPEB	41,757	41,757	-	3,967	37,789
Total Deferred Outflows	1,432,201	1,432,201	-	1,459,586	(27,384)
Total Assets	7,289,211	7,324,206	(34,995)	7,269,604	19,606
LIABILITIES					
Current Liabilities					
Accounts Payable	8,798	(910)	9,708	9,496	(697)
Accrued Expenses	-	-	-	-	-
Payroll Liabilities	477,888	468,408	9,480	467,902	9,986
Customer Deposits	-	-	-	-	-
Current Portion-LT Debt	-	-	-	-	-
Total Current Liabilities	486,686	467,498	19,188	477,398	9,289
Long-Term Liabilities					
Building and Land Loans	-	-	-	-	-
PERS LT Liability	2,939,480	2,939,480	-	3,076,605	(137,125)
Other Post Employment Benefits	334,040	334,040	-	281,926	52,114
Total LT Liabilities	3,273,520	3,273,520	-	3,358,531	(85,011)
Deferred Inflows					
Deferred Inflows - Pension	284,305	284,305	-	76,537	207,768
Deferred Inflows - OPEB	16,369	16,369	-	18,188	(1,819)
Total Deferred Inflows	300,674	300,674	-	94,724	205,949
Total Liabilities	4,060,880	4,041,692	19,188	3,930,653	130,227
NET POSITION					
Investment in Capital Assets	3,042,752	3,042,752	-	3,469,622	(426,870)
Current Year Net Income	185,579	239,763	(54,184)	(130,670)	316,249
Total Net Position	3,228,331	3,282,514	(54,184)	3,338,952	(110,621)
Total Liabilities and Net Position	7,289,211	7,324,206	(34,995)	7,269,604	19,606



OLYMPIC VALLEY PUBLIC SERVICE DISTRICT
REVENUES & EXPENDITURES
March 31, 2021



CAPITAL RESERVES OPERATIONS

	YTD Actual Mar-21	YTD Budget Mar-21	Over/ (under) to Budget	Annual Budget	Remaining Budget	YTD % to Budget	YTD Prior Yr Mar-20	Over/ (under) to Prior Yr
Connection Fees	449,691	168,759	280,932	225,012	(224,679)	199.9%	443,220	6,471
Placer Cty Tax	2,120,819	2,031,632	89,187	3,693,876	1,573,057	57.41%	2,055,810	65,008
HOPTR	12,343	20,316	(7,974)	36,939	24,596	33.4%	12,527	(185)
Interest	37,248	64,001	(26,752)	85,334	48,086	43.6%	111,266	(74,018)
Total Revenue	2,620,100	2,284,708	335,392	4,041,161	1,421,061	64.8%	2,622,823	(2,723)
Transfers to Utility and Fire	2,742,703	2,742,703	-	3,656,937	914,234	75.0%	2,670,919	71,784
Capital Reserve Expenditures	68,048	73,878	(5,830)	73,878	5,830	92.1%	69,846	(1,799)
Total Expenses	2,810,750	2,816,581	(5,830)	3,730,815	920,065	75.3%	2,740,765	69,985
Net Surplus (Deficit)	(190,650)	(531,873)	341,223	310,346	500,996		(117,942)	(72,709)

75.0% of the Budgeted Year Expended

Highlights

- Transfers to Utility and Fire relate to budgeted tax revenue allocated to each department.
 - Capital Reserve Expenditures relate to fees from Placer County to administer Ad Valorem revenues.
 - There were zero new connections during the month of March.
 - The District has received the Estimated Allocation of Property Taxes for Fiscal Year 2021, also known as the "September Surprise".
- The total anticipated tax revenue, less any fees from the county is estimated to be \$3,727,000.



OLYMPIC VALLEY PUBLIC SERVICE DISTRICT
CAPITAL RESERVES
BALANCE SHEET
 March 31, 2021



	Balance Mar-21	Balance Feb-21	Change Prior Month	Balance Mar-20	Change Prior Year
ASSETS					
Current Assets					
Cash	8,231,895	8,230,776	1,119	7,758,912	472,983
Accounts Receivable	4,353	4,353	-	2,704	1,649
Prepaid Expenses	-	-	-	-	-
Total Current Assets	8,236,248	8,235,129	1,119	7,761,616	474,632
Noncurrent Assets					
Open Projects	-	-	-	-	-
Property, Plant, & Equipment	-	-	-	-	-
Accumulated Depreciation	-	-	-	-	-
Intercompany	(2,134,409)	(1,829,664)	(304,745)	(1,253,001)	(881,408)
Total Noncurrent Assets	(2,134,409)	(1,829,664)	(304,745)	(1,253,001)	(881,408)
Deferred Outflows					
Deferred Outflows - Pension	-	-	-	-	-
Deferred Outflows - OPEB	-	-	-	-	-
Total Deferred Outflows	-	-	-	-	-
Total Assets	6,101,839	6,405,465	(303,625)	6,508,615	(406,776)
LIABILITIES					
Current Liabilities					
Accounts Payable	-	-	-	-	-
Accrued Expenses	-	-	-	-	-
Payroll Liabilities	-	-	-	-	-
Customer Deposits	-	-	-	-	-
Current Portion-LT Debt	-	-	-	-	-
Total Current Liabilities	-	-	-	-	-
Long-Term Liabilities					
Building & Land Loans	-	-	-	-	-
PERS LT Liability	-	-	-	-	-
Other Post Employment Benefits	-	-	-	-	-
Total LT Liabilities	-	-	-	-	-
Deferred Inflows					
Deferred Inflows - Pension	-	-	-	-	-
Deferred Inflows - OPEB	-	-	-	-	-
Total Deferred Inflows	-	-	-	-	-
Total Liabilities	-	-	-	-	-
NET POSITION					
Investment in Capital Assets	-	-	-	-	-
Water Capital	1,013,550	1,013,550	-	692,605	320,945
Sewer Capital	165,610	165,610	-	162,015	3,595
Fire Capital	71,842	71,842	-	23,792	48,049
Water FARF	1,360,593	1,360,593	-	1,196,772	163,821
Sewer FARF	2,703,327	2,703,327	-	3,788,521	(1,085,194)
Garbage FARF	169,601	169,601	-	192,902	(23,302)
Fire FARF	783,773	783,773	-	569,182	214,591
Bike Trail Snow Removal FARF	24,194	24,194	-	767	23,427
Current Year Net Income	(190,650)	112,975	(303,625)	(117,942)	(72,709)
Total Net Position	6,101,839	6,405,465	(303,625)	6,508,615	(406,776)
Total Liabilities and Net Position	6,101,839	6,405,465	(303,625)	6,508,615	(406,776)



OLYMPIC VALLEY PUBLIC SERVICE DISTRICT
REVENUES & EXPENDITURES - INTERNAL USE ONLY
March 31, 2021



COMBINED OPERATIONS

	Actual YTD Mar-21	Budget YTD Mar-21	Over/ (under) YTD	Total Budget	Remaining Budget	YTD % to Budget	Actual YTD Mar-20	Over/ (under) to PY
Rate Revenue	\$ 3,679,159	\$ 3,652,199	\$ 26,960	\$ 3,652,199	\$ (26,960)	100.7%	\$ 3,691,851	\$ (12,693)
Tax Revenue	\$ 2,133,161	\$ 2,051,948	\$ 81,213	\$ 3,730,815	\$ 1,597,654	57.2%	\$ 2,068,337	\$ 64,824
Connection Fees	\$ 449,691	\$ 168,759	\$ 280,932	\$ 225,012	\$ (224,679)	199.9%	\$ 443,220	\$ 6,471
Rental Revenue	\$ 71,379	\$ 71,212	\$ 167	\$ 94,949	\$ 23,570	75.2%	\$ 71,212	\$ 167
Bike Trail	\$ 37,637	\$ 37,636	\$ 1	\$ 46,000	\$ 8,363	81.8%	\$ 37,637	\$ -
Mutual Water Company	\$ 81,202	\$ 76,232	\$ 4,969	\$ 101,643	\$ 20,441	79.9%	\$ 74,547	\$ 6,654
Billable Wages & Capital Labor	\$ 511,578	\$ 38,250	\$ 473,328	\$ 51,000	\$ (460,578)	1003.1%	\$ 119,910	\$ 391,668
Grants	\$ 1,657	\$ 41,150	\$ (39,493)	\$ 54,866	\$ 53,210	3.0%	\$ 7,454	\$ (5,798)
Administration & Interest	\$ 49,841	\$ 103,016	\$ (53,176)	\$ 137,355	\$ 87,514	36.3%	\$ 133,382	\$ (83,542)
Inspections	\$ 20,388	\$ -	\$ 20,388	\$ 2,000	\$ (18,388)	10	\$ -	\$ 20,388
Dedications	\$ -	\$ -	\$ -	\$ -	\$ -	0.0%	\$ -	\$ -
Total Revenue	\$ 7,035,691	\$ 6,240,402	\$ 795,288	\$ 8,095,839	\$ 1,060,148	86.9%	\$ 6,647,551	\$ 388,140
Salaries & Wages	\$ 2,290,205	\$ 2,415,718	\$ (125,513)	\$ 3,220,959	\$ 930,754	71.1%	\$ 2,290,001	\$ 204
Employee Benefits	\$ 1,851,396	\$ 1,942,921	\$ (91,525)	\$ 2,590,570	\$ 739,174	71.5%	\$ 1,690,602	\$ 160,794
Billable Wages & Capital Labor	\$ 303,252	\$ 38,250	\$ 265,002	\$ 51,000	\$ (252,253)	594.6%	\$ 113,370	\$ 189,882
Admin Salaries & Benefits	\$ 238,954	\$ 245,215	\$ (6,262)	\$ 326,954	\$ 88,000	73.1%	\$ 235,849	\$ 3,105
Materials & Supplies	\$ 75,444	\$ 83,195	\$ (7,751)	\$ 110,926	\$ 35,482	68.0%	\$ 71,189	\$ 4,255
Maintenance Equipment	\$ 30,641	\$ 43,650	\$ (13,009)	\$ 58,200	\$ 27,559	52.6%	\$ 25,475	\$ 5,167
Facilities: Maintenance & Repairs	\$ 42,913	\$ 63,378	\$ (20,465)	\$ 84,504	\$ 41,591	50.8%	\$ 39,497	\$ 3,416
Training & Memberships	\$ 24,366	\$ 48,803	\$ (24,436)	\$ 65,070	\$ 40,704	37.4%	\$ 44,096	\$ (19,730)
Vehicle Repair/Maintenance	\$ 41,527	\$ 47,475	\$ (5,948)	\$ 63,300	\$ 21,773	65.6%	\$ 48,742	\$ (7,215)
Garbage	\$ 203,920	\$ 200,921	\$ 2,999	\$ 267,895	\$ 63,975	76.1%	\$ 194,986	\$ 8,934
Board Expenses	\$ 36,966	\$ 55,800	\$ (18,834)	\$ 74,400	\$ 37,434	49.7%	\$ 46,950	\$ (9,983)
Consulting	\$ 75,904	\$ 123,196	\$ (47,292)	\$ 164,261	\$ 88,357	46.2%	\$ 52,501	\$ 23,403
Insurance	\$ 83,577	\$ 87,112	\$ (3,535)	\$ 116,149	\$ 32,572	72.0%	\$ 63,217	\$ 20,360
Rents/Licenses & Permits	\$ 64,677	\$ 84,344	\$ (19,668)	\$ 112,459	\$ 47,782	57.5%	\$ 79,652	\$ (14,976)
Office Expenses	\$ 38,753	\$ 55,456	\$ (16,703)	\$ 73,941	\$ 35,188	52.4%	\$ 53,698	\$ (14,945)
Travel, Meetings & Recruitment	\$ 7,482	\$ 24,056	\$ (16,574)	\$ 32,075	\$ 24,593	23.3%	\$ 21,356	\$ (3,874)
Utilities	\$ 153,515	\$ 119,106	\$ 34,409	\$ 158,808	\$ 5,293	96.7%	\$ 119,113	\$ 34,401
Bike Trail	\$ 10,669	\$ 15,750	\$ (5,081)	\$ 21,000	\$ 10,331	50.8%	\$ 29,909	\$ (19,240)
Interest	\$ 91,380	\$ 99,028	\$ (7,648)	\$ 107,411	\$ 16,031	85.1%	\$ 96,415	\$ (5,035)
Total Expenses	\$ 5,665,542	\$ 5,793,374	\$ (127,832)	\$ 7,699,881	\$ 2,034,339	73.6%	\$ 5,316,617	\$ 348,924
Operating Surplus (Deficit)	\$ 1,370,149	\$ 447,029	\$ 923,120	\$ 395,958			\$ 1,330,933	\$ 39,216
Depreciation	\$ 639,829	\$ 666,462	\$ (26,632)	\$ 888,615	\$ 248,786	72.0%	\$ 653,496	\$ (13,667)
Net Surplus (Deficit)	\$ 730,320	\$ (219,433)	\$ 949,753	\$ (492,658)			\$ 677,437	\$ 52,883

75.0% of the Budgeted Year Expended



OLYMPIC VALLEY PUBLIC SERVICE DISTRICT
COMBINED BALANCE SHEET - INTERNAL USE ONLY
 March 31, 2021



	Balance Mar-21	Balance Feb-21	Change Prior Month	Balance Mar-20	Change Prior Year
ASSETS					
Current Assets					
Cash	8,555,384	8,934,279	(378,895)	8,286,471	268,913
Accounts Receivable	399,872	394,039	5,833	141,335	258,537
Prepaid Expenses	350,944	502,311	(151,367)	309,004	41,940
Total Current Assets	9,306,199	9,830,628	(524,429)	8,736,810	569,389
Noncurrent Assets					
Open Projects	622,388	610,693	11,695	2,488,955	(1,866,567)
Property, Plant, & Equipment	35,697,666	35,697,666	-	33,600,212	2,097,454
Accumulated Depreciation	(21,483,690)	(21,412,598)	(71,092)	(20,724,045)	(759,645)
Intercompany	-	-	-	-	-
Total Noncurrent Assets	14,836,364	14,895,761	(59,397)	15,365,123	(528,758)
Deferred Outflows					
Deferred Outflows - Pension	3,334,024	3,334,024	-	2,729,832	604,192
Deferred Outflows - OPEB	86,026	86,026	-	14,474	71,552
Total Deferred Outflows	3,420,050	3,420,050	-	2,744,306	675,744
Total Assets	27,562,613	28,146,439	(583,825)	26,846,239	716,375
LIABILITIES					
Current Liabilities					
Accounts Payable	91,874	(277)	92,151	30,554	61,321
Accrued Expenses	192,650	239,107	(46,458)	194,081	(1,431)
Payroll Liabilities	801,999	789,016	12,982	749,304	52,695
Customer Deposits	-	-	-	-	-
Current Portion-LT Debt	94,130	94,130	-	91,097	3,034
Total Current Liabilities	1,180,653	1,121,977	58,676	1,065,035	115,618
Long-Term Liabilities					
Building Loan	752,775	752,775	-	846,905	(94,130)
PERS LT Liability	5,290,643	5,290,643	-	5,726,706	(436,063)
Other Post Employment Benefits	742,311	742,311	-	626,502	115,809
Total LT Liabilities	6,785,729	6,785,729	-	7,200,113	(414,384)
Deferred Inflows					
Deferred Inflows - Pension	703,223	703,223	-	262,058	441,165
Deferred Inflows - OPEB	26,401	26,401	-	29,335	(2,934)
Total Deferred Inflows	729,624	729,624	-	291,393	438,231
Total Liabilities	8,696,006	8,637,330	58,676	8,556,541	139,465
NET POSITION					
Investment in Capital Assets	11,843,798	11,843,798	-	10,985,704	858,094
Water Capital	1,013,550	1,013,550	-	692,605	320,945
Sewer Capital	165,610	165,610	-	162,015	3,595
Fire Capital	71,842	71,842	-	23,792	48,049
Water FARF	1,360,593	1,360,593	-	1,196,772	163,821
Sewer FARF	2,703,327	2,703,327	-	3,788,521	(1,085,194)
Garbage FARF	169,601	169,601	-	192,902	(23,302)
Fire FARF	783,773	783,773	-	569,182	214,591
Bike Trail Snow Removal FARF	24,194	24,194	-	767	23,427
Current Year Net Income	730,320	1,372,821	(642,501)	677,437	52,883
Total Net Position	18,866,607	19,509,109	(642,501)	18,289,698	576,910
Total Liabilities and Net Position	27,562,613	28,146,439	(583,825)	26,846,239	716,375



Olympic Valley Public Service District



Fund Balance Statement March 31st, 2021

	March 2021	Yield Rate March 2021	March 2020	Yield Rate March 2020
Operating Funds - Water & Sewer:				
Bank of the West-Checking	\$309,187		\$528,112	
Office Petty Cash	\$200		\$200	
L.A.I.F.	\$20,233	0.36%	\$20,017	1.787%
Total Operating Funds: Water & Sewer	\$329,620		\$548,329	
Capital Reserve Funds:				
Bank of the West-Money Market Capital	\$725,047	0.01%	\$291,976	0.07%
ProEquities - Certificate of Deposit	\$260,477	2.40%	\$257,195	2.40%
ProEquities - Certificate of Deposit #2	\$246,000	3.10%	\$246,000	3.10%
ProEquities - Certificate of Deposit #3	\$246,000	2.70%	\$246,000	2.70%
Placer County- FD30144	\$3,416,229	0.38%	\$3,324,448	1.640%
Placer County-FD30146	\$3,125,790	0.38%	\$3,182,531	1.640%
Placer County - Investment Fund FD32004	\$207,468	0.235%	\$206,129	1.535%
L.A.I.F. Fire Capital	\$4,883	0.36%	\$4,790	1.787%
Total Capital Reserve Funds:	\$8,231,894		\$7,759,069	
Total Funds On Deposit:	\$8,561,514		\$8,307,398	

Investments are in compliance with adopted Investment Policies

As of the board packet preparation date, all March statements were received.



Squaw Valley Public Service District
Bike Trail Snow Removal-Project Summary
As of March 31, 2021



Revenue	Budget	Billed YTD	Received YTD	Remaining Budget	YTD % to Budget
Placer County	\$ 46,000	\$ 37,637	\$ 29,274	\$ 16,726	64%
Expenses	Budget	Expensed YTD		Remaining Budget	YTD % to Budget
Snow blower - payment to FARF	\$ 25,000	\$ -		\$ 25,000	0%
Labor, Materials, Fuel, etc.	21,000	10,669		10,331	51%
Total Expenses	\$ 46,000	\$ 10,669		\$ 35,331	23%
Net Surplus (Deficit)	\$ -	\$ 26,968			

82% of the Budgeted Year Expended

Currently in Reserves	\$ 24,194
Anticipated left over at end of season	\$ 30,000
Total Surplus (Deficit) at end of season	<u>\$ 54,194</u>



OLYMPIC VALLEY PUBLIC SERVICE DISTRICT
Capital Improvement Financial Progress
Utility Operations- 3rd Quarter FY2021
March 31st, 2021



Group	Status	Balance Prior Year	Project Budget: Fiscal 2020-21	YTD payments	YTD Available
<u>IMPROVEMENTS (New Construction)</u>					
PlumpJack Well	Water	ON HOLD	300,478	-	-
Pressure Zone 1A	Water	Open	-	55,000	610
Granite Chief Sewer Line	Sewer	Open	9,665	-	3,586
Sewer Bypass Trailer and Hose	Sewer	Open	-	35,000	-
Total Improvements			310,144	90,000	4,196
<u>CAPITAL REPAIRS/REPLACEMENT (FARF)</u>					
2" Water Main Tiger Tail	Water	ON HOLD	4,408	-	-
Fire Hydrant Replacement	Water	Open	-	21,588	5,141
West Tank Inspection and Recoating	Water	Open	12,611	600,000	24,845
Residential Meter Replacement	Water	Open	-	205,600	5,220
Sewer Inspection Project	Sewer	Open	-	85,000	-
Sewer Line Rehab/Replacement	Sewer	Open	-	250,000	5,397
Air Compressor	W/S	Open	-	25,000	21,927
SCBA Cart	W/S	Open	-	10,500	-
Radios	W/S	Open	-	15,000	-
305 - Replace IT Hardware	W/S/F	Open	-	15,000	6,757
305 AC Slurry Seal/Pave Patch	W/S/F	Open	-	10,000	-
305 HVAC	W/S/F	Open	-	7,500	-
1810 AC Slurry Seal/Pave Patch	W/S/G/F	Open	-	25,000	-
1810 Exterior Paint	W/S/G/F	Closed	-	40,000	23,110
1810 Replace Roof (Admin. Bldg.)	W/S/G/F	Closed	139,553	47,447	44,405
Total Capital Repairs/Replacement			156,572	1,357,635	136,803
<u>GRANT PROJECTS</u>					
PCWA - Asset Management and GIS database	Water	Open	7,482	2,518	1,207
Total Grant Projects			7,482	2,518	1,207
TOTAL CAPITAL PROJECTS			474,197	1,450,153	142,205
					1,307,948



OLYMPIC VALLEY PUBLIC SERVICE DISTRICT
 Capital Improvement Financial Progress
 Fire Department- 3rd Quarter 2021
 March 31st, 2021



	Group	Status	Balance Prior Year	Project Budget: Fiscal 2020-21	YTD payments	YTD Available
<u>Capital and Replacement Projects</u>						
Turnout Racks	FARF	Open	-	9,000	-	9,000
Turnout Gear Replacement	FARF	Open	-	15,000	3,870	11,130
SCBA's	FARF	Open	-	7,000	3,261	3,739
Class A Uniforms	FARF	Open	-	-	5,526	(5,526)
1 Used Ambulance	CAPITAL	Open	-	50,000	-	50,000
Total			-	81,000	12,657	68,343

OLYMPIC VALLEY PUBLIC SERVICE DISTRICT
PROGRESS PAYMENT REPORT

EXHIBIT # D - 9
 2 Pages

PROJECT TITLE: **West Tank Recoating Project
 Planning and Design Services**
 PROJECT NUMBER: **10-00-150071**
 CONTRACTOR NAME **Farr West Engineering**
 & ADDRESS: **5510 Longley Lane
 Reno, NV 89511**

DATE: 04/02/2021
 PAYMENT ESTIMATE #: 8
 PERIOD: March 2021

BID AMOUNT: \$ 23,203.00
 NET CHANGE ORDERS: \$0.00
 ADJUSTED CONTRACT AMOUNT: \$23,203.00
 WORK COMPLETED: \$ 16,757.25
 % WORK COMPLETED: 72%

ORIGINAL TIME: N/A
 REVISED TIME: _____
 TIME ELAPSED: _____
 % TIME ELAPSED: _____

	<u>PREVIOUS</u>	<u>CURRENT</u>	<u>TO DATE</u>
EARNINGS:			
Work Completed	\$ 14,704.75	\$ 2,052.50	\$ 16,757.25
Retention on Work Completed	\$ -	\$ -	\$ -
Net Earnings on Work Completed	<u>\$ 14,704.75</u>	<u>\$ 2,052.50</u>	<u>\$ 16,757.25</u>
Materials on Hand			\$ -
Retention on Materials	\$ -	\$ -	\$ -
Net Earnings On Materials	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>
TOTAL NET EARNINGS	<u>\$ 14,704.75</u>	<u>\$ 2,052.50</u>	<u>\$ 16,757.25</u>
DEDUCTIONS:			
1.			\$ -
2.			\$ -
3.			\$ -
Total Deductions	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>
OTHER ADJUSTMENTS:			
1. Release Retention			\$ -
2.			\$ -
3.			\$ -
Total Adjustments	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>
TOTAL ADJUSTED EARNINGS	<u>\$ 14,704.75</u>	<u>\$ 2,052.50</u>	<u>\$ 16,757.25</u>
LESS PREVIOUS PAYMENTS			\$ (14,704.75)
PAYMENT DUE THIS ESTIMATE			<u>\$ 2,052.50</u>

REVIEWED BY: _____
 David Hunt, District Engineer

APPROVED BY: _____
 Michael T. Geary, General Manager

Δ-9

FARR WEST ENGINEERING

5510 LONGLEY LANE
RENO, NEVADA 89511
PHONE: (775) 851-4788
billing@farrwestengineering.com

OLYMPIC VALLEY PUBLIC SERVICE DISTRICT
PO BOX 2026
OLYMPIC VALLEY, CA 96146-2026

Invoice number 15206
Date 04/02/2021

Project R4136-1831 OLYMPIC VALLEY PSD -
WEST TANK SUPPORT SERVICES

Period 3/01/21 to 3/26/21

West Tank Support Services

Description of Services: Preparation and submittal of 90% specifications; Correspondence and coordination with OVPSD regarding project design.

Professional Services

	Hours	Rate	Billed Amount
Carly Wantulok	1.50	93.00	139.50
Deidre Blanton	0.50	80.00	40.00
Matthew Schultz	11.00	140.00	1,540.00
Matthew Van Dyne	1.50	172.00	258.00
Nicholas Schaffer	0.75	100.00	75.00
Professional Services subtotal	15.25		2,052.50

Invoice total **2,052.50**

DA

Invoice Summary

Description	Contract Amount	Current Billed	Prior Billed	Total Billed	Remaining
Task 1 - Project Management	2,106.00	40.00	1,432.50	1,472.50	633.50
Task 2 - Modeling Support	8,896.00	0.00	8,216.00	8,216.00	680.00
Task 3 - Design Support	7,696.00	333.00	1,719.25	2,052.25	5,643.75
Task 4 - Contract Document Support	4,505.00	1,679.50	414.00	2,093.50	2,411.50
Task 5 - Additional Services	0.00	0.00	2,923.00	2,923.00	-2,923.00
Total	23,203.00	2,052.50	14,704.75	16,757.25	6,445.75

OLYMPIC VALLEY PUBLIC SERVICE DISTRICT
PROGRESS PAYMENT REPORT

EXHIBIT # D - 10
 2 Pages

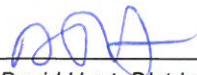
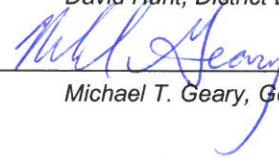
PROJECT TITLE: **Pressure Zone 1A Project**
Engineering Planning Services
 PROJECT NUMBER: **10-00-150033**
 CONTRACTOR NAME **Farr West Engineering**
 & ADDRESS: **5510 Longley Lane**
Reno, NV 89511

DATE: 04/02/2021
 PAYMENT ESTIMATE #: 2
 PERIOD: March 2021

BID AMOUNT: \$ 42,550.00
 NET CHANGE ORDERS: \$0.00
 ADJUSTED CONTRACT AMOUNT: \$42,550.00
 WORK COMPLETED: \$ 2,475.00
 % WORK COMPLETED: 6%

ORIGINAL TIME: N/A
 REVISED TIME: _____
 TIME ELAPSED: _____
 % TIME ELAPSED: _____

	<u>PREVIOUS</u>	<u>CURRENT</u>	<u>TO DATE</u>
EARNINGS:			
Work Completed	\$ 610.00	\$ 1,865.00	\$ 2,475.00
Retention on Work Completed	\$ -	\$ -	\$ -
Net Earnings on Work Completed	\$ 610.00	\$ 1,865.00	\$ 2,475.00
Materials on Hand			\$ -
Retention on Materials	\$ -	\$ -	\$ -
Net Earnings On Materials	\$ -	\$ -	\$ -
TOTAL NET EARNINGS	\$ 610.00	\$ 1,865.00	\$ 2,475.00
DEDUCTIONS:			
1.			\$ -
2.			\$ -
3.			\$ -
Total Deductions	\$ -	\$ -	\$ -
OTHER ADJUSTMENTS:			
1. Release Retention			\$ -
2.			\$ -
3.			\$ -
Total Adjustments	\$ -	\$ -	\$ -
TOTAL ADJUSTED EARNINGS	\$ 610.00	\$ 1,865.00	\$ 2,475.00
LESS PREVIOUS PAYMENTS			\$ (610.00)
PAYMENT DUE THIS ESTIMATE			\$ 1,865.00

REVIEWED BY: 
 David Hunt, District Engineer
 APPROVED BY: 
 Michael T. Geary, General Manager

D-10

FARR WEST

ENGINEERING

5510 LONGLEY LANE
RENO, NEVADA 89511
PHONE: (775) 851-4788
billing@farrwestengineering.com

OLYMPIC VALLEY PUBLIC SERVICE DISTRICT
PO BOX 2026
OLYMPIC VALLEY, CA 96146-2026

Invoice number 15211
Date 04/02/2021

Project R4136-1830 OLYMPIC VALLEY PSD -
PRESSURE ZONE 1A IMPROVEMENTS

Period 3/01/21 to 3/26/21

Pressure Zone 1A Improvements

Description of Services:

Task 1.0 - Project Management
- Kickoff meeting

Task 2.0 - Water Model Update
- Generating hydraulic model for Zone 1
- Establishing steady state demand scenarios
- Establishing EPS scenarios accounting for tank and pump operations

Professional Services

	Hours	Rate	Billed Amount
Alex Stodtmeister	0.50	130.00	65.00
Tanner Brashler	18.00	100.00	1,800.00
Professional Services subtotal	18.50		1,865.00

Invoice total **1,865.00**

Invoice Summary

Description	Contract Amount	Current Billed	Prior Billed	Total Billed	Remaining
Task 1.0 - Project Management	5,250.00	65.00	610.00	675.00	4,575.00
Task 2.0 - Water Model Update	14,800.00	1,800.00	0.00	1,800.00	13,000.00
Task 3.0 - Basis of Design Report	22,500.00	0.00	0.00	0.00	22,500.00
Total	42,550.00	1,865.00	610.00	2,475.00	40,075.00

OLYMPIC VALLEY PUBLIC SERVICE DISTRICT
PROGRESS PAYMENT REPORT

EXHIBIT # D - 11
 2 Pages

PROJECT TITLE: **Sewer System Rehabilitation Project**
Basis of Design and Design Documents Services
 PROJECT NUMBER: **10-00-150095**
 CONTRACTOR NAME **Farr West Engineering**
 & ADDRESS: **5510 Longley Lane**
Reno, NV 89511

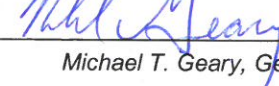
DATE: 04/02/2021
 PAYMENT ESTIMATE #: 2
 PERIOD: March 2021

BID AMOUNT: \$ 58,121.00
 NET CHANGE ORDERS: \$0.00
 ADJUSTED CONTRACT AMOUNT: \$ 58,121.00
 WORK COMPLETED: \$ 23,848.50
 % WORK COMPLETED: 41%

ORIGINAL TIME: N/A
 REVISED TIME: _____
 TIME ELAPSED: _____
 % TIME ELAPSED: _____

	<u>PREVIOUS</u>	<u>CURRENT</u>	<u>TO DATE</u>
EARNINGS:			
Work Completed	\$ 17,503.50	\$ 6,345.00	\$ 23,848.50
Retention on Work Completed	\$ -	\$ -	\$ -
Net Earnings on Work Completed	<u>\$ 17,503.50</u>	<u>\$ 6,345.00</u>	<u>\$ 23,848.50</u>
Materials on Hand			\$ -
Retention on Materials	\$ -	\$ -	\$ -
Net Earnings On Materials	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>
TOTAL NET EARNINGS	<u>\$ 17,503.50</u>	<u>\$ 6,345.00</u>	<u>\$ 23,848.50</u>
DEDUCTIONS:			
1.			\$ -
2.			\$ -
3.			\$ -
Total Deductions	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>
OTHER ADJUSTMENTS:			
1. Release Retention			\$ -
2.			\$ -
3.			\$ -
Total Adjustments	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>
TOTAL ADJUSTED EARNINGS	<u>\$ 17,503.50</u>	<u>\$ 6,345.00</u>	<u>\$ 23,848.50</u>
LESS PREVIOUS PAYMENTS			<u>\$ (17,503.50)</u>
PAYMENT DUE THIS ESTIMATE			<u>\$ 6,345.00</u>

REVIEWED BY: 
 David Hunt, District Engineer

APPROVED BY: 
 Michael T. Geary, General Manager

FARR WEST ENGINEERING

5510 LONGLEY LANE
RENO, NEVADA 89511
PHONE: (775) 851-4788
billing@farrwestengineering.com

D-11

OLYMPIC VALLEY PUBLIC SERVICE DISTRICT
DAVE HUNT
PO BOX 2026
OLYMPIC VALLEY, CA 96146-2026

Invoice number 15215
Date 04/02/2021

Project R4136-2002 OLYMPIC VALLEY PSD -
SEWER CONDITION AND
REHABILITATION

Period 3/01/21 to 3/26/21

Olympic Valley PSD - Sewer Condition and Rehabilitation

Description of Services:

Task 1.0 - Project Management
- Administrative Support

Task 2.0 - Basis of Design Report
- Reviewing pipe video for sags to reassess contractor scoring
- Reviewing manhole reports to reassess OVPSD recommendations
- Compiling revised recommendations in preparation of updating report.

Professional Services

	Hours	Rate	Billed Amount
Deidre Blanton	0.50	80.00	40.00
Silas Callahan	48.50	130.00	6,305.00
Professional Services subtotal	49.00		6,345.00

Invoice total **6,345.00**

Invoice Summary

Description	Contract Amount	Current Billed	Prior Billed	Total Billed	Remaining
Task 1.0 - Project Management	2,620.00	40.00	701.50	741.50	1,878.50
Task 2.0 - Basis of Design Report	27,807.00	6,305.00	16,802.00	23,107.00	4,700.00
Task 3.0 - Detailed Design	16,816.00	0.00	0.00	0.00	16,816.00
Task 4.0 - Bidding Support	3,378.00	0.00	0.00	0.00	3,378.00
Task 5.0 - Owner Directed Services	7,500.00	0.00	0.00	0.00	7,500.00
Total	58,121.00	6,345.00	17,503.50	23,848.50	34,272.50

**OLYMPIC VALLEY PUBLIC SERVICE DISTRICT
BOARD OF DIRECTORS MEETING MINUTES #878
MARCH 30, 2021**

*Agenda with board packet and staff reports is available at the following link:
<https://www.ovpsd.org/board-agenda-march-2021>*

A. Call to Order, Roll Call and Pledge of Allegiance. President Dale Cox called the meeting to order at 8:30 a.m.

Directors Present: Directors: Dale Cox, Katy Hover-Smoot, Bill Hudson, Fred Ilfeld, and Victoria Mercer

Directors Absent: None

Staff Present: Thomas Archer, District Counsel; Jessica Asher, Board Secretary; Brandon Burks, Operations Manager; Mike Geary, General Manager; Danielle Grindle, Finance & Administration Manager; Jessica Grunst, Account Clerk II and Human Resources Specialist; Dave Hunt, District Engineer; Allen Riley, Fire Chief.

Others Present: Michael Carabetta; Jane Davis; John Johnson; Jean Lange; Joe Pick, Firefighter Burn Institute; David Stepner.

President Cox led the Pledge of Allegiance.

B. Community Informational Items.

B-1 Friends of Squaw Creek (FOSC) – None.

B-2 Friends of Squaw Valley (FOSV) – None.

B-3 Squaw Valley Design Review Committee (SVDRC) – There was a brief discussion about the Squaw Valley / Alpine Meadows Base to Base Gondola.

B-4 Squaw Valley Municipal Advisory Council (SVMAC) – Mr. Stepner said the agenda for the next meeting includes being provided information about the newly formed North Lake Tahoe Tourism Business Improvement District (NLT TBID) and how the NLT TBID, North Lake Tahoe Resort Association (NLTRA), and Capital Projects Advisory Committee (CAP) will interact. There was a brief discussion about the proposal for micro-transit in the Tahoe City vicinity and the desire for the service area to include Olympic Valley.

B-5 Squaw Valley Mutual Water Company (SVMWC) – Mr. Stepner said the SVMWC is preparing a \$1.2M bid package, primarily to replace water distribution lines within Sandy Way. Well 2 is currently offline due to pipe damage. Two planned projects are being delayed, saving funding for the potential intertie with OVPSD and allowing coordination with future development.

B-6 Squaw Valley Property Owners Association (SVPOA) – None.

B-7 Mountain Housing Council of Tahoe Truckee (MHC) – Director Ilfeld provided a brief update on the policy committee and their support of recent legislature, such as the eviction moratorium bill.

B-8 Tahoe-Truckee Sanitation Agency (T-TSA) – President Cox reviewed the T-TSA Board Meeting summary and COVID-19 Rate Relief for commercial entities.

B-9 Capital Projects Advisory Committee (CAP) – Ms. Grindle said that the CAP has been discussing transportation related projects such as the resort triangle plan, micro-transit, a reversible third lane for public transit, and paid parking.

B-10 Firewise Community – Chief Riley said the Firewise Community is focused on community education regarding defensible space and home hardening. David Stepner said that CalFIRE has released applications for \$170M in fuel mitigation grants over the next two years. The Council is working on the annual recertification. The Friends of Squaw Valley is hoping to sponsor a chipping day. The Department will initiate work on the Community Wildfire Protection Plan (CWPP) with Deer Creek Resources in April.

C. Public Comment/Presentation.

Jane Davis provided comments regarding T-TSA.

C-1 Recognition of the Olympic Valley Fire Department by the Firefighter Burn Institute

Joe Pick with the Firefighter Burn Institute presented the Fire Department with a plaque and expressed their gratitude to the Department for raising money during the annual Boot Drive which is used to improve burn treatment and burn recovery programs, fund camps and retreats for young adults and children, and expand survivor support groups. Chief Riley and Director Cox expressed gratitude to Captain De Deo for organizing the fundraiser.

D. Financial Consent Agenda Items.

Directors Hover-Smoot and Mercer convened with staff on March 29, 2021, from approximately 3:00 – 4:25 p.m. to review items D-1 through D-8, F-4 *First Draft of FY 2021-2022 Budget and Rates*, and other finance-related items on the agenda. Ms. Grindle and Director Hover-Smoot provided a summary of the meeting.

Public Comment – None.

Director Hover-Smoot made a motion to approve the financial consent agenda which was seconded by Director Ilfeld. A roll call vote was taken. The motion passed.

Cox – Yes

Hover-Smoot – Yes

Hudson – Yes

Ilfeld – Yes

Mercer – Yes

E. Approve Minutes.

E-1 Minutes for the Board of Directors Regular Meeting of February 23, 2021.

The Board reviewed the minutes, accepted public comment, and approved the minutes for the Board of Directors regular meeting of February 23, 2021.

Public Comment – None.

Director Ilfeld made a motion to approve the minutes for the Board of Directors meeting of February 23, 2021, which was seconded by Director Hover-Smoot. A roll call vote was taken. The motion passed.

Cox – Yes

Hover-Smoot – Yes

Hudson – Yes

Ilfeld – Yes

Mercer – Yes

F. Old & New Business.

F-1 Community Update – OVPSD Response to COVID-19

The Board reviewed the item and accepted public comment.

Mr. Geary provided an update on the District's response to the COVID-19 pandemic. The Administration and Operations staff have had the opportunity to receive the COVID-19 vaccine as part of Tier 1B *Emergency Service Workers*. Those that decided to be vaccinated will be fully vaccinated by April 12, 2021 and those that chose to receive the vaccine in the Fire Department are already fully vaccinated. After April 12th, 2021, the District will consider removing the requirement to wear masks in common areas for those that have been vaccinated, while the building remains closed to the public. The building will remain closed to the public until community transmission has decreased. The Operations Department continues to work in two separated cohorts. The District will continue to follow guidance from the California Department of Public Health and Centers for Disease Control and Prevention. The State passed supplemental sick leave related to COVID effective yesterday, March 29, 2021 through September 30, 2021. Management and Human Resources are working to understand and then share this information with staff. Chief Riley added that the Fire Department continues to participate in the regional vaccination clinic at Sierra College and has started to perform more commercial inspections.

Public Comment – None.

F-2 Fuels Management Program

The Board reviewed the item and accepted public comment.

Mr. Geary and Chief Riley reviewed the staff report and Five Creeks Drainage Proposal. Staff firmly believes that a Fuels Management Program is needed to achieve the goals of reducing the risk of catastrophic wildfire, improving forest health, and reducing the risk of property damage or loss. The District's Mission Statement supports wildfire mitigation work; however, funding is nonexistent to support the scope necessary to make a difference in the management of forest fuels within our service territory. Staff requested direction from the Board on whether initial research should be completed to establish the framework and a funding plan for a Fuels Management Program or if the District should take the position to defer this responsibility to CalFIRE and neighboring jurisdictions.

There was a discussion about public and private coordination. Mr. Geary said that the District may be an attractive partner to neighboring agencies due to the amount of the land in the jurisdiction. Chief Riley noted that private entities may have an opportunity to provide meaningful help through

matching funds for grants. Mr. Stepner discussed the cooperative effort between community, the Resort at Squaw Creek, Squaw Valley / Alpine Meadows, and the District to fund the CWPP and noted that all entities who own significant land in the Valley will be involved in the preparation of the CWPP.

The Directors agreed that this work is important and within the District's purview and directed staff to move forward with initial research to develop a framework for the program. The Directors cautioned that it would be important to understand financing mechanisms and discussed wanting to ensure that the management work is done in an environmentally responsible way.

Mr. Geary said staff will start developing the Fuel Management Program framework and will provide updates on progress, along with the CWPP project updates, to the Board and to the Fire Committee.

Public Comment –

Mr. Stepner reviewed information he learned talking to neighboring Districts and the Town of Truckee about fuels management. He noted that in speaking with the County, most agencies in the area are in a similar position of trying to do fuel management without financial resources. He echoed the Director's words about the importance of this issue and acting now and further discussed details regarding matching funds. Mr. Carabetta asked if the District could assist the Firewise Council with continual outreach efforts, Mr. Geary responded that the District would include information, including a link to sign up with the Firewise Council, in our next e-newsletter.

F-3 Fire Department Annual Report

The Board reviewed the item and accepted public comment.

Chief Riley reviewed the staff report and the annual report including impacts due to Coronavirus, daily routine and workload, and call volume. Chief Riley provided highlights from the EMS, Fleet and Facilities report provided by Captain Rytter, the Fire Prevention report provided by Captain De Deo and the Training Report provided by Captain Chisholm.

The Directors thanked the Chief and Captains for their thorough reports. They noted that they understand current staff does not have spare bandwidth to support the Fuels Management program.

Chief Riley said that call volume in the winter is higher due to car accidents, chimney fires, ski accidents, and propane issues. Most of the calls in the winter are to Squaw Valley / Alpine Meadows. Chief Riley reviewed patient care and the role of the Paramedics in ski injuries.

Public Comment – None.

F-4 First Draft of FY 2021-2022 Budget and Rates

The Board reviewed the item and accepted public comment.

Ms. Grindle, Mr. Geary and Mr. Hunt reviewed the staff report and first draft of the FY 2021-2022 Budget, which was reviewed with the Finance Committee yesterday.

Mr. Geary reviewed that the District is in the fifth year of its Prop. 218 notice which will trigger a cost-of-service analysis that the District intends to start this fall. The 2021-22 rate increases (e.g., 4% for water, 5% for sewer, and 3% for Garbage) are in line with the prior Proposition 218 notice. Last year, there was no increase in sewer rates and water rates were increased less than the Proposition 218 notice as there were concerns due to the Coronavirus Pandemic. Director Hudson asked if we could see the rate increases as percentage increases year over year in the budget reports.

Ms. Grindle reviewed the method to approximate Ad Valorem property tax revenue which is estimated to increase 0.3% from the anticipated 2021 revenue, for a total of \$3,738,000. Most of the tax revenue will be allocated to the Fire Department.

Mr. Hunt reviewed highlights of the capital improvement and replacement projects planned for the coming year including planning and design of the intertie with the Squaw Valley Mutual Water Company; preparation of plans and specifications for the Pressure Zone 1A project; the water meter replacement project; the west tank recoating project; sewer system rehabilitation; the purchase of a Zone 3 portable generator and water tender.

Ms. Grindle reviewed the CalPERS Unfunded Accrued Pension Liability (UAL). The Miscellaneous group is expected to reach the targeted 90% funding level as of the June 30, 2021 valuation. This is due to an additional \$1,000,000 payment made in Fiscal Year 2020 as well as an additional \$600,000 payment made in Fiscal Year 2021. The Safety group is expected to reach a 90% funding level in Fiscal Year 2025. This will require additional annual payments of \$200,000 for the next four years. This may be funded with an inter-company loan from the Utility Department if Strike Team revenues are insufficient. Mr. Geary reviewed the concept of starting an "endowment" fund for future variability in the UAL.

Mr. Geary reviewed diversified revenue sources including the operations and maintenance agreement with Squaw Valley Mutual Water Company, the bike trail snow removal agreement with Placer County, strike team revenue (which is not included the budget); and potentially providing Advanced Life Support services in the future. Mr. Geary discussed a study included in the budget to analyze the impacts of providing ambulance services which will be cost-shared by OVFD and two neighboring Departments.

Mr. Hunt reviewed grants. The District has received a grant for \$55,000 for the pressure zone 1A project from the Placer County Water Agency Financial Assistance Program (PCWA FAP) and \$38,000 grant from the Integrated Regional Water Management Program for the water meter replacement program. An application was completed for PCWA FAP funding for the water meter replacement project and for an emergency intertie between the Squaw Valley Mutual Water Company and District's water distribution lines. This year's grant funding cycle is awarding significantly more funds than normal, and staff is hopeful that the District's projects may receive some funding. There was a discussion about the Squaw Valley Mutual Water Company Intertie. This project would include a hydraulic analysis to allow the systems to be operated together as opposed to just an emergency connection at the closest physical connection, as previously designed.

Mr. Geary reviewed debt financing including the status of the CalPERS internal side-fund, building, and property loans.

Ms. Grindle said the cost of workers compensation insurance is not expected to change next year. Property and Liability Insurance is expected to increase 25-35% next year. Ms. Grindle has spoken with alternative insurance carriers and expects to get quotes back in mid-April.

Ms. Grindle reviewed the budgeted contributions to Fixed Asset Replacement Funds (FARFs).

The Directors questioned if the Budget should include funding for staff positions to progress the Fuels Management Program. Staff responded that the CWPP will inform the Fuels Management Program and future staffing, and this process can be managed internally. While funding this position sooner could potentially be helpful, there would need to be reductions to the current budget to make room for those costs. There was a discussion about whether a potential parcel tax could offset homeowner's insurance costs including the California Fair Plan. Chief Riley said that at this point he does not anticipate fuel management projects affecting insurance rates until the state legislature puts more constraints on insurance. There was a brief discussion about concerns related to future parcel taxes.

There was a brief discussion about the PlumpJack well, which is budgeted in 2023. Mr. Geary said that this timing is appropriate as the well is not needed to meet existing water demand and it will benefit the District and community to coordinate efforts with the Village at Squaw Valley development.

Public Comment – None.

F-5 Painted Rock Water Line Replacement.

The Board reviewed the item, accepted public comment, and adopted Resolution 2021-03 authorizing the execution of a Water Line Extension and Dedication Agreement with David Peter Frederick Hess and Carlos Ramirez.

Mr. Hunt reviewed the staff report. Mr. Geary discussed the advantages, disadvantages and staff time related to developer driven projects such as this water line extension. Mr. Archer added the dedication agreement is protective of the District and similar to historical agreements. Staff confirmed that the District will inspect the project and provide oversight from the Operations and Engineering Department to ensure that the project is constructed in accordance with the District's standards.

Public Comment – None

Director Hover-Smoot made a motion to adopt Resolution 2021-03 authorizing the execution of a Water Line Extension and Dedication Agreement with David Peter Frederick Hess and Carlos Ramirez. The motion was seconded by Director Ilfeld. A roll call vote was taken. The motion passed.

Cox – Yes

Hover-Smoot – Yes

Hudson – Yes

Ilfeld – Yes

Mercer – Yes

F-6 Flexible Benefit Plan Amendment.

The Board reviewed the item, accepted public comment, and adopted Resolution 2021-04 approving the Flexible Benefit Plan Amendment with Beniversal, Inc.

Ms. Grindle reviewed the staff report.

Public Comment – None

Director Hudson made a motion to adopt Resolution 2021-04 approving the Flexible Benefit Plan Amendment with Beniversal, Inc. The motion was seconded by Director Mercer. A roll call vote was taken. The motion passed.

Cox – Yes

Hover-Smoot – Yes

Hudson – Yes

Ilfeld – Yes

Mercer – Yes

F-7 Election of Special District Representatives to the Placer County Local Area Formation Commission (LAFCO)

The Board reviewed the item, accepted public comment, requested this item be deferred until the April Board Meeting, and directed staff to determine if the ballot can be cast for only one candidate.

Ms. Asher reviewed the staff report.

Director Ilfeld discussed his concerns with being an *alternate* Special District representative. The Directors thanked Dr. Ilfeld for being open to this responsibility and agreed it would be beneficial to have a representative from the East side of Placer County on the Commission.

The Directors considered nominating only Dr. Ilfeld and voiced support for Rick Stephens and Joshua Alpine.

Public Comment – none

Director Hover-Smoot made a motion to defer this item until the April Board Meeting and directed staff to determine if the ballot can be cast for only one candidate. The motion was seconded by Director Mercer. A roll call vote was taken. The motion passed.

Cox – Yes

Hover-Smoot – Yes

Hudson – Yes

Ilfeld – Yes

Mercer – Yes

G. Management Status Reports.

G-1 Fire Department Report

Chief Riley reviewed the report. The Department continues to help with the Regional Vaccination Clinic at Sierra College. There have been significant number of construction inspections recently. The Department received notice that they maintained the ISO rating of a 2, which is excellent.

G-2 Water & Sewer Operations Report

Mr. Burks reviewed the report. Mr. Burks provided an overview of the water level in the aquifer, which is at an adequate stage, however, statewide water conservation awareness is rising as drought conditions increase. Staff said they would explore providing aquifer levels compared to recent averages on future reports. The annual water system flushing with chlorine is planned for April 9th.

G-3 Engineering Report

Mr. Hunt reviewed the report. There was a brief discussion about the Resort at Squaw Creek projects including the pressure reducing value station and well 18-3R, the Carville Single Family Residential project, the West Tank Recoating project, and the Sewer Inspection project.

G-4 Administration & Office Report

Ms. Asher reviewed the report. Ms. Grindle provided detail on the NLT TBID.

G-5 General Manager Report

Mr. Geary reviewed the report including providing a summary of the California Special Districts Association (CSDA) Trainings "*Board and Manager Connection*" and "*How to do it for Special Districts with Revenue Needs.*"

G-6 Legal Report (verbal)

None.

G-7 Directors' Comments (verbal)

The Directors briefly discussed the fuels management program; voiced their desire that T-TSA would independently resolve the issues being brought to the OVPSD Board; asked if the District could consider dark-sky compliant lighting in the District's parking area; and requested that the Board consider rescheduling the District's meeting when it conflicts with the Board of Supervisors meetings in person in Kings Beach so that OVPSD Directors could attend the Supervisor meetings.

Director Hover-Smoot made a motion, seconded by Director Ilfeld to move to Closed Session. The motion passed.

Cox – Yes

Hover-Smoot – Yes

Hudson – Yes

Ilfeld – Yes

Mercer – Absent

H. Closed Session – Performance Evaluation of General Manager.

The Board met in Closed Session pursuant to Government Code §54957 et al regarding the performance evaluation of the General Manager. Only the action on the agenda, the General Manager’s performance evaluation was discussed, no action was taken.

I. Closed Session – District Labor Negotiations.

The Board met in Closed Session pursuant to Government Code §54957 et al regarding District labor negotiations. Only the action on the agenda, District Labor Negotiations with the Fire Department, was discussed, no action was taken.

Director Hover-Smoot made a motion, seconded by Director Ilfeld to move to Open Session. The motion passed.

Cox – Yes

Hover-Smoot – Yes

Hudson – Yes

Ilfeld – Yes

Mercer – Absent

Possible Action Resulting from Closed Session.

Mr. Archer said no actions or decisions were made in closed session and only items on the closed session agenda were discussed.

J. Adjourn.

Director Ilfeld made a motion, seconded by Director Hover-Smoot to adjourn at 1:30 p.m. The motion passed.

Cox – Yes

Hover-Smoot – Yes

Hudson – Yes

Ilfeld – Yes

Mercer – Absent

By, J. Asher



OLYMPIC VALLEY PUBLIC SERVICE DISTRICT



SECOND REVIEW OF FISCAL YEAR 2021-22 BUDGET

DATE: April 27th, 2021

TO: District Board Members

FROM: Danielle Grindle, Finance & Administration Manager

SUBJECT: 2021-22 Budget Assumptions-Second Draft

BACKGROUND: The District prepares a budget each fiscal year to provide a cohesive plan of operations to conduct the utility and fire functions within its jurisdiction. This budget includes appropriate staffing, operating expenses, capital improvements, and capital replacements. Likewise, the budget determines the applicable rates necessary to support these operations.

During the budget preparation process, the Board's attention is drawn to estimated changes in property tax, changes in rate revenue, proposed utility rate increases, debt reduction or proposed new debt, operating budgets, capital budgets, pension expenses, and contributions to Fixed Asset Replacement Funds (FARFs).

DISCUSSION: The proposed budget has been prepared with a focus on establishing adequate reserves of the District's Fixed Asset Replacement Funds (FARF's) while supporting the required resources to provide consistent and quality utility and fire services to the community. The following paragraphs discuss the material assumptions used to determine the financial estimates for each department, significant changes on a year-over-year basis, requirements to fund the replacement/repair of aging infrastructure, and the rates necessary to support the aforementioned estimates.

Utility & Administration Departments

Capital: The Utility & Admin departments are planning for \$1,573,000 in capital projects for fiscal year 2022. In fiscal year 2017 the District completed a Cost of Service and Rate Study which included preparing a 100 year Capital Replacement Plan. This study helped to realign customer classes and rates in an equitable manner and ensure the District is properly funding the Fixed Asset Replacement Funds for years to come. As the District's aging water and sewer infrastructure nears the end of its useful life, having adequate balances in the FARFs is essential.

For 2021-22, staff is proposing contributions to the Water FARF in the amount of \$250,000, and \$120,000 to the Sewer FARF. The study shows we need to build up to \$500,000 in funding each year for the Water FARF and \$350,000 each year for the Sewer FARF to stay fully funded. In the coming year we anticipate the Water FARF balance to drop to \$928,000; from \$1,629,000. Major projects for the year include \$600,000 for recoating the interior of the West Tank, \$308,000 for the first phase of the District-wide water meter replacement program, and various asset replacements at the 305 and 1810 Squaw Valley Road facilities. We anticipate a slight dip in the Sewer FARF to \$2,502,000; from \$2,697,000 in fiscal year 2021. This is mostly due to budgeting \$250,000 for sewer line rehabilitations, \$50,000 for TV inspection of sewer lines, and various replacements at the 305 and 1810 Squaw Valley Road facilities.

Rates: With guidance from the Rate Study and the 5-year Proposition 218 Notice (from 2017-2021), rate increases are scheduled to fund Fixed Asset Replacement Funds. That equates to a 4% increase in rates for water, 5% increase in rates for sewer, and 3% increase in rates for garbage. These increases are proposed after having minimal or zero percent increases in the prior year. The prior year action to have minimal or zero percent increases was the District's effort to support customers who at this time last year were being financially impacted by the Novel Coronavirus. New proposed increases in rate revenues shield the District from special assessment, debt financing, and/or sharp rate increases in the event of a catastrophic emergency that would deplete our reserves. Total rate revenue is estimated to be \$3,800,000.

Operations: Operations expenses are expected to increase \$47,000, or 1.4% from fiscal year 2021. Employees are receiving a 1.86% cost of living adjustment per the Consumer Price Index (CPI) estimated by the U.S. Bureau of Labor Statistics (BLS). A few employees will be receiving step increases as well as anticipated incentives. Total wages are budgeted at \$1,483,000. Employee benefits are budgeted at \$708,000, which is a 20% reduction of what is expected from fiscal year 2021. This is mostly due to the CalPERS pension expense decreasing by \$162,000 as a result of the District paying down the Unfunded Accrued Liability to a 90% funded level. Lastly, Workers Compensation rates are decreasing by approximately 9%. This is due to our EMOD decreasing significantly after having three years of minimal claims. Total payroll is budgeted at \$2,191,000.

Other expenses considered in the coming year that are not a regular occurrence include a Cost of Service and Rate Study (\$60,000), a SCADA Master Plan (\$30,000), completing the Sewer Master Plan (\$20,000), the Quinquennial Review and Report (\$20,000), the Water Management Action Plan (\$20,000), a Five-Year Strategic Plan (\$15,000 split with the Fire Department), and personnel policy revisions (\$12,000 split with the Fire Department). There is also an expected

increase in travel and training expenses as the country opens to more in person training and conferences.

Revenue from reimbursable projects, or external projects performed by staff and billed to third parties, is estimated conservatively at \$109,000 due to the difficulty in reliably forecasting anticipated demand on our labor resources. Reimbursable projects include staff time for the Mutual Water Company O&M contract and proposed development projects.

Fire Department

Capital: The Fire Department is planning for \$370,000 in capital projects for FY2022. There is \$250,000 budgeted towards the replacement of the Water Tender which has reached the end of its useful life. The Fire Department also plans to contribute \$50,000 to the proposed Regional Training Facility. Other replacement projects include turnout gear (\$15,000), radios (\$8,000), and asset replacements at the 305 and 1810 Squaw Valley Road locations. The Fire FARF balance at the end of the year is expected to be \$871,000 and the Capital account is expected to be \$69,000.

Operations: Operating expenses in the Fire Department are expected to increase by 3%, or by \$99,000. Staffing levels include an additional full-time seasonal employee on each of the three shifts for eight (8) months per year. This will allow for minimum staffing of four (4) people per shift. The Fire Department is currently undergoing MOU negotiations and salary results will be available in May. The current budget reflects a cost of living adjustment as well as merit and longevity increases where due. Wages are budgeted at 1,730,000. Benefits are budgeted at \$1,021,000 which is an 8% decrease from Fiscal Year 2021. This is mostly due to the CalPERS pension expense decreasing by \$84,000 because of the District paying down the Unfunded Accrued Liability to an 80% funded level. The District budgets conservatively for strike teams, as such the budget shows zero reimbursable wages. Lastly, Workers Compensation rates are decreasing by approximately 9%. This is due to our EMOD decreasing significantly after having three years of minimal claims. Total payroll is budgeted at \$2,752,000.

Outside of payroll expenses the District is budgeting for an ambulance study shared with other neighboring districts (\$40,000), a Community Wildfire Protection Plan (\$10,000), Five-Year Strategic Plan (\$15,000 split with the Utility Dept), and personnel policy revisions (\$12,000 split with the Utility Dept).

Ad Valorem property tax: Revenue is estimated to increase .3% from our anticipated 2021 revenue, for a total of \$3,738,000 after fees are removed. This is calculated using the 2020/21 Placer County assessed property tax multiplied by the 2021/22 California CPI, and then multiplied again by the Adjusted Gross Levy

percentage of each of our funds. The District will know the true impacts of the property tax roll in September 2021.

CalPERS Unfunded Accrued Liability (UAL): The District achieved its funding goal of paying down the Miscellaneous Group's UAL to a 90% funded level. It is estimated the Safety Group is currently 80% funded. This will be reflected in the June 2021 Actuarial Valuation conducted by CalPERS and will be available to the District sometime in the Fall of 2022. In order to reach the funding goal for the Safety Group, the District will be paying an additional payment to PERS in the amount of \$200,000 each year for the next four years. As of now the Fire Department will take a loan from the Water and Sewer FARFs; which will be paid back with interest after a 90% funding target has been reached. The District considers this loan necessary as we can borrow funds from the Water and Sewer FARFs at a lower interest rate than 3rd party loans. Additionally, taking an internal loan will help the Fire Department maintain reserve balances that are in line with the reserve policy.

ALTERNATIVES: This is an informational item only and no action from the Board is requested at this time. However, Directors are encouraged to provide input to improve the budget. A third draft of the budget will be prepared for the May 25th, 2021 Board meeting, with a final version and adoption scheduled for the June 29th, 2021 Board meeting.

FISCAL/RESOURCE IMPACTS: The District's budget is the core document that identifies anticipated "*fiscal and resource impacts*". It serves as a short term and long term map for how the District will carry out its financial plan. It allows us to properly plan for the future and consider problems before they arise. The District operates on approximately \$3.8 million in rate revenue and \$3.7 million in tax revenue annually. We must use these funds to cover our operations, pay for capital projects (estimated to be \$1.9 million in 2021-22), pay off the CalPERS unfunded accrued liability (\$5.3 million as of June 30th, 2020) and save for the future. In order to do that the budget must detail estimates of costs, revenues, capital projects, and reserve funds. It's the goal of the District to always be fully funded and avoid significant rate increases or debt financing. Having a sound budget will allow us to achieve that goal.

RECOMMENDATIONS: As this is information only, we recommend Directors engage discussions amongst the Board, staff, and community regarding the budget to ensure it is fiscally prudent and is a responsible plan for the District's future.

ATTACHMENTS: Financial Summary: FY 2021-22 Budget (1 page)
Capital Project Summary 2021 – 2022 (1 page)
Enterprise Operating Budget for Fiscal Year 2021 – 2022 (1 page)

Fire Department Operating Budget for Fiscal Year 2021 – 2022 (1 page)
Water FY 2022-26 Proposed Budget (6 pages)
Water Capital Improvements: FY 2022-26 Proposed Budget (1 page)
Water 100-year FARF projection (1 page)
Sewer FY 2022-26 Proposed Budget (6 pages)
Sewer Capital Improvements: FY 2022-26 Proposed Budget (1 page)
Sewer 100-year FARF projection (1 page)
Fire FY 2022-26 Proposed Budget (6 pages)
Fire Capital Improvements: FY 2022-26 Proposed Budget (1 page)
Fire 100-year FARF projection (1 page)
2018 - 2022 Historical Rates and Percentage Changes (1 page)

DATE PREPARED: April 21st, 2021



OLYMPIC VALLEY PUBLIC SERVICE DISTRICT

FINANCIAL SUMMARY FOR BUDGET YEAR 2021 - 2022



	Water 4%	Sewer 5%	Garbage 3%	Bike Trail 0%	Total Utility	Total Fire	Water Capital	Sewer Capital	I&I	Fire Capital	Consolidated
Revenue											
Rate & Misc Revenue	2,205,740	1,540,562	289,275	46,000	4,081,577	52,586	60,000	15,000	15,000	16,500	4,240,663
Tax Revenue	10,000	10,000	-	-	20,000	3,718,794					3,738,794
UAL Loan from Utility Dept					-	200,000					200,000
Side Fund Loan payback		46,091			46,091						46,091
Total Revenue	2,215,740	1,596,653	289,275	46,000	4,147,668	3,971,380	60,000	15,000	15,000	16,500	8,225,548
Expenses											
Payroll & Benefits	1,135,728	1,055,334	-	-	2,191,062	\$3,080,253					5,271,315
Operating Expenses	533,616	344,507	282,211	21,000	1,181,333	462,406					1,643,739
Total Expenses & Debt	2,212,500	1,595,156	289,211	46,000	4,142,866	3,942,659	-	-	-	-	8,085,525
Surplus (Loss)	3,240	1,498	64	-	4,802	28,721	60,000	15,000	15,000	16,500	140,023
Surplus FARF/Capital Contributions	(3,240)	(1,498)	(64)	-	(4,802)	(28,721)	(60,000)	(15,000)	(15,000)	(16,500)	(140,023)
Balance	-	-	-	-	0	-	-	-	-	-	0
Capital /FARF Rollforward											
Begin Balance 7/1/21	1,628,985	2,696,694	135,754	49,767	4,511,199	941,728	1,243,696	137,153	165,610	122,357	7,121,743
Capital Projects	(954,155)	(344,167)	-	-	(1,298,321)	(299,667)	(240,000)	(35,000)	-	(70,000)	(1,942,988)
Contributions (from above)	253,240	121,498	7,064	25,000	406,802	228,721	60,000	15,000	15,000	16,500	742,023
PERS Side Loan (with interest)		28,249			28,249	-					28,249
Funding from FARFs to Capital	-	-	-	-	-	-	-	-	-	-	-
End Balance 6/30/22	928,070	2,502,274	142,818	74,767	3,647,930	870,782	1,063,696	117,153	180,610	68,857	5,949,027



**OLYMPIC VALLEY PUBLIC SERVICE DISTRICT
CAPITAL PROJECT SUMMARY
PROPOSED BUDGET 2021-2022**



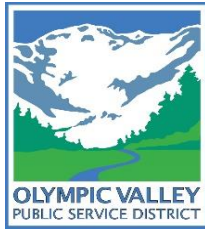
	PROJECT COST	WATER DEPT	SEWER DEPT	GARBAGE DEPT	Fire DEPT
CAPITAL IMPROVEMENTS					
Water Capital					
Mutual Intertie	130,000	130,000			
Pressure Zone 1A	60,000	60,000			
Zone 3 Portable Generator	50,000	50,000			
Sewer Capital					
Sewer Bypass Trailer and Hose	35,000		35,000		
Fire Capital					
Regional Training Facility	50,000				50,000
Monitors (Match Grant Fund)	20,000				20,000
TOTAL CAPITAL IMPROVEMENTS	345,000	240,000	35,000	-	70,000
CAPITAL REPLACEMENTS (FARF's)					
Water					
Hydrants	21,588	21,588			
Residential Meter Replacements	308,400	308,400			
West Tank Inspection and Recoating	600,000	600,000			
Sewer					
Sewer Line Rehabilitation/Replacement	250,000		250,000		
Sewer Inspection Project	50,000		50,000		
VacCon Tier 2 Rear Engine	20,000		20,000		
Fire					
Water Tender	250,000				250,000
Turnout Gear Replacement	15,000				15,000
Radios	8,000				8,000
Air Compressor	5,000				5,000
Kitchen Appliances	5,000				5,000
Shared Assets					
Radios	15,000	7,500	7,500		
305 Replace Carpet	5,000	1,667	1,667		1,667
305 HVAC	30,000	10,000	10,000		10,000
305 Lights	15,000	5,000	5,000		5,000
TOTAL CAPITAL REPLACEMENTS (FARF's)	1,597,988	954,155	344,167	-	299,667
TOTAL CAPITAL PROJECTS	1,942,988	1,194,155	379,167	-	369,667



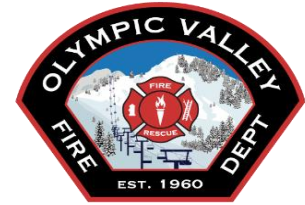
**OLYMPIC VALLEY PUBLIC SERVICE DISTRICT
UTILITY & ADMINISTRATIVE DEPARTMENT
OPERATING BUDGET FOR FISCAL YEAR
2021-2022**



	2019 - 20 ACTUAL	2020 - 21 BUDGET	2020 - 21 EXPECTED	2021-22 BUDGET	Inc/(Dec) from Prior Year	% CHANGE
REVENUES:						
Water Revenue - Rates	\$1,948,281	\$ 1,906,686	\$ 1,939,798	\$ 2,033,639	\$ 93,841	4.8%
Water Revenue - Property Tax	21,257	10,000	10,000	10,000	-	0.0%
Sewer Revenue - Rates	1,476,464	1,423,880	1,454,747	1,475,219	20,471	1.4%
Sewer Revenue - Property Tax	21,257	10,000	10,000	10,000	-	0.0%
Garbage Revenue	268,010	277,554	281,902	289,275	7,373	2.6%
Rental Revenue	63,628	63,299	63,448	63,299	(149)	-0.2%
Bike Trail Snow Removal	46,000	46,000	46,000	46,000	-	0.0%
Mutual Water Co O&M	105,651	101,643	108,268	109,349	1,081	1.0%
Grants, Surplus, Admin, Billable	191,396	91,534	179,724	110,887	(68,837)	-38.3%
TOTAL REVENUE:	\$ 4,141,944	\$ 3,930,596	\$ 4,093,887	\$ 4,147,668	\$ 53,781	1.3%
OPERATING EXPENSES:						
Salaries & Wages	\$ 1,383,092	\$ 1,453,796	\$ 1,425,507	\$ 1,482,743	\$ 57,236	4.0%
Benefits	972,298	704,379	888,372	708,319	(180,052)	-20.3%
Field Expenses	509,873	496,319	506,048	525,777	19,729	3.9%
Board Expenses	52,970	56,800	51,250	51,850	600	1.2%
Consulting Services	69,651	139,666	94,665	230,340	135,675	143.3%
Insurance	49,890	67,470	64,119	65,401	1,282	2.0%
Licenses/Permits/Contracts	40,243	43,430	45,795	43,994	(1,801)	-3.9%
Office Expenses	51,530	54,126	57,150	63,270	6,120	10.7%
Travel, Meetings & Recruitment	7,423	13,800	9,000	15,300	6,300	70.0%
Utilities	51,262	112,982	128,760	134,226	5,466	4.2%
Bike Trail	22,847	21,000	21,000	21,000	-	0.0%
Interest & Misc	36,928	33,533	33,532	30,175	(3,357)	-10.0%
TOTAL OPERATING EXPENSES	\$ 3,248,007	\$ 3,197,301	\$ 3,325,198	\$ 3,372,395	\$ 47,198	1.4%
Net Income (Loss) Before Non-Operating Expenses	\$ 893,937	\$ 733,295	\$ 768,689	\$ 775,273	\$ 6,584	(0)
NON - OPERATING EXPENSES:						
Building Loan	88,161	91,097	91,097	94,130	3,034	3.3%
PERS UAL Additional Payment	-	600,000	600,000	-	(600,000)	-100.0%
PERS UAL Loan to Fire Department	-	230,000	-	200,000	200,000	0.0%
Fire Department Inter-Co Loan Payment	226,494	-	-	-	-	0.0%
Annual Side-Fund Loan Pymt	76,571	76,571	76,571	74,341	(2,230)	-2.9%
TOTAL NON-OPERATING EXPENSES	\$ 391,226	\$ 997,668	\$ 767,668	\$ 368,471	\$ (399,197)	
OPERATING SURPLUS/ (LOSS)	\$ 502,711	\$ (264,373)	\$ 1,021	\$ 406,802	\$ 405,781	\$ (0)
TRANSFER TO FARF	(502,711)	264,373	(1,021)	(406,802)	(405,781)	0
BALANCE	-	-	-	-	-	-



**OLYMPIC VALLEY PUBLIC SERVICE DISTRICT
FIRE DEPARTMENT
OPERATING BUDGET FOR FISCAL YEAR 2021-2022**



	2019 - 20 ACTUALS	2020 - 21 BUDGET	2020 - 21 EXPECTED	2021-22 BUDGET	Inc/ (Dec) from Prior Year	% CHANGE
REVENUES:						
Property Tax	\$ 3,597,362	\$ 3,636,937	\$ 3,707,937	\$ 3,718,794	\$ 10,857	0.29%
Mutual Aid	6,539	-	208,325	-	(208,325)	-100%
Rental Revenue	31,339	31,650	31,650	31,650	-	0%
Inspection Fees	8,993	2,000	20,388	10,000	(10,388)	-51%
Admin & Misc	17,486	15,353	6,147	10,936	4,789	78%
Loan from Sewer for UAL	-	230,000	-	200,000	200,000	0%
TOTAL REVENUE:	\$ 3,661,719	\$ 3,915,940	\$ 3,974,447	\$ 3,971,380	\$ (3,067)	0%
OPERATING EXPENSES:						
Salaries & Wages	\$ 1,696,686	\$ 1,767,163	\$ 1,654,207	\$ 1,730,185	\$ 75,978	5%
Benefits	1,311,940	1,056,191	1,105,924	1,021,996	(83,928)	-8%
Admin Salaries & Benefits	305,546	326,954	326,954	328,072	1,118	0%
Field Expenses	103,281	153,576	125,248	141,525	16,277	13%
Board Expenses	17,656	17,600	17,163	17,263	101	1%
Consulting Services	17,799	24,595	16,900	76,040	59,140	350%
Insurance	34,722	48,679	48,679	49,653	974	2%
Licenses/Permits/Contracts	60,316	69,029	66,786	76,099	9,313	14%
Office Expenses	18,179	19,815	16,100	24,420	8,320	52%
Travel, Meetings & Recruitment	16,975	18,275	9,500	15,100	5,600	59%
Utilities	45,056	45,826	55,904	62,306	6,402	11%
Interest & Misc	-	-	-	-	-	0%
TOTAL OPERATING EXPENSES	\$ 3,628,155	\$ 3,547,702	\$ 3,443,365	\$ 3,542,659	\$ 99,294	2.9%
Net Income (Loss) Before Non-Operating Expenses	\$ 33,564	\$ 368,237	\$ 531,082	\$ 428,721	\$ (102,361)	
NON - OPERATING EXPENSES:						
CalPERS SideFund Loan	\$ 36,695	\$ 35,627	\$ 35,627	\$ -	\$ (35,627)	-100%
CalPERS UAL Payments	-	230,000	230,000	200,000	(30,000)	-13%
TOTAL NON-OPERATING EXPENSES	\$ 36,695	\$ 265,627	\$ 265,627	\$ 200,000	\$ (65,627)	
NET OPERATING INC/ (DEC)	\$ (3,131)	\$ 102,610	\$ 265,455	\$ 228,721	\$ (36,735)	-14%
TRANSFER TO FARF	\$ 3,131	\$ (102,610)	\$ (265,455)	\$ (228,721)	\$ 36,735	14%
BALANCE	-	-	-	-	-	-

Olympic Valley PSD
 Water Budget
 Escalation Factors

		Actual	Expected	Projected				
		FY 2020	FY 2021	FY 2022	FY 2023	FY 2024	FY 2025	FY 2026
Revenues								
	Customer Growth	Actual	Budgeted	Budgeted	0.8%	0.8%	0.8%	0.8%
	Property Tax Revenues	Actual	Budgeted	Budgeted	1.5%	1.5%	1.5%	1.5%
	Miscellaneous Revenues	Actual	Budgeted	Budgeted	1.0%	1.0%	1.0%	1.0%
Expenses								
	Labor	Actual	Budgeted	Budgeted	2.0%	2.0%	2.0%	2.0%
	Water Dept. Labor	Actual	Budgeted	Budgeted	2.0%	2.0%	2.0%	2.0%
	Benefits - Medical	Actual	Budgeted	Budgeted	5.0%	5.0%	5.0%	5.0%
	Benefits - Other	Actual	Budgeted	Budgeted	3.0%	3.0%	3.0%	3.0%
	Materials & Supplies	Actual	Budgeted	Budgeted	2.5%	2.5%	2.5%	2.5%
	Equipment	Actual	Budgeted	Budgeted	2.5%	2.5%	2.5%	2.5%
	Miscellaneous	Actual	Budgeted	Budgeted	1.0%	1.0%	1.0%	1.0%
	Utilities	Actual	Budgeted	Budgeted	4.0%	4.0%	4.0%	4.0%
	Flat	Actual	Budgeted	Budgeted	0.0%	0.0%	0.0%	0.0%
	Insurance	Actual	Budgeted	Budgeted	3.0%	3.0%	3.0%	3.0%
Interest		Actual	0.5%	1.0%	2.0%	2.0%	2.0%	2.0%
New Debt Service								
Low Interest Loans								
	Term in Years	20	20	20	20	20	20	20
	Rate	2.5%	2.5%	2.5%	2.5%	2.5%	2.5%	2.5%
Revenue Bond								
	Term in Years	20	20	20	20	20	20	20
	Rate	5.5%	5.5%	5.5%	5.5%	5.5%	5.5%	5.5%

Olympic Valley PSD
 Water Budget
 Revenue Requirement

	Actual	Expected	Projected				
	FY 2020	FY 2021	FY 2022	FY 2023	FY 2024	FY 2025	FY 2026
Revenues							
<i>Rate Revenues</i>							
<i>Total Rate Revenues</i>	\$1,948,490	\$1,939,798	\$2,033,639	\$2,048,891	\$2,064,258	\$2,079,740	\$2,095,338
<i>Non-Operating Revenues</i>							
<i>Total Non-Operating Revenues</i>	\$241,193	\$197,075	\$182,101	\$217,999	\$208,862	\$229,741	\$234,912
Total Revenues	\$2,189,683	\$2,136,873	\$2,215,740	\$2,266,891	\$2,273,120	\$2,309,480	\$2,330,250
Water Department Expenses							
Salaries & Wages							
<i>Total Salaries & Wages</i>	\$512,277	\$366,561	369,812	\$377,208	\$384,752	\$392,447	\$400,296
Employee Benefits							
<i>Total Employee Benefits</i>	\$161,525	\$167,633	170,349	\$177,057	\$184,046	\$191,329	\$198,918
Materials and Supplies							
<i>Total Materials and Supplies</i>	\$64,599	\$67,750	\$67,750	\$69,444	\$71,180	\$72,959	\$74,783
Maintenance Equipment							
<i>Total Maintenance Equipment</i>	\$20,326	\$23,800	\$24,150	\$24,754	\$25,373	\$26,007	\$26,657
Facilities-Maint/Repair							
<i>Total Facilities-Maint/Repair</i>	\$16,735	\$39,250	\$46,833	\$48,004	\$49,204	\$50,434	\$51,695
Training & Memberships							
<i>Total Training & Memberships</i>	\$13,011	\$13,815	\$15,300	\$15,453	\$15,608	\$15,764	\$15,921

Olympic Valley PSD
 Water Budget
 Revenue Requirement

	Actual	Expected	Projected				
	FY 2020	FY 2021	FY 2022	FY 2023	FY 2024	FY 2025	FY 2026
Vehicle Maintenance & Repair							
<i>Total Vehicle Maintenance & Repair</i>	\$17,941	\$17,750	\$18,000	\$16,950	\$17,374	\$17,808	\$18,253
Total Water Department Expenses	\$806,415	\$696,559	\$712,194	\$728,869	\$747,536	\$766,748	\$786,524
Administration Expenses							
Salaries & Wages (50% Allocation)							
<i>Total Salaries & Wages</i>	\$276,757	\$384,571	385,037	\$392,738	\$400,593	\$408,605	\$416,777
Employee Benefits (50% Allocation)							
<i>Total Employee Benefits</i>	\$288,934	\$286,511	210,530	\$218,165	\$226,096	\$234,334	\$242,892
Board Expenses (50% Allocation)							
<i>Total Board Expenses</i>	\$26,485	\$25,625	\$25,925	\$25,937	\$25,949	\$25,961	\$25,973
Consulting (50% Allocation)							
<i>Total Consulting</i>	\$34,825	\$47,333	\$127,670	\$43,523	\$44,394	\$45,282	\$46,187
Insurance (50% Allocation)							
<i>Total Insurance</i>	\$24,945	\$32,060	\$32,701	\$33,682	\$34,692	\$35,733	\$36,805
Special Fees (50% Allocation)							
<i>Total Special Fees</i>	\$20,121	\$22,898	\$22,518	\$22,137	\$22,359	\$22,582	\$22,808
Office Expenses (50% Allocation)							
<i>Total Office Expenses</i>	\$25,765	\$28,575	\$32,535	\$29,248	\$29,980	\$30,729	\$31,497
Travel & Meetings (50% Allocation)							
<i>Total Travel & Meetings</i>	\$3,598	\$4,500	\$7,650	\$7,727	\$7,804	\$7,882	\$7,961
Utilities							
<i>Total Utilities</i>	\$73,131	\$86,880	\$91,953	\$95,631	\$99,456	\$103,435	\$107,572

Olympic Valley PSD
Water Budget
Revenue Requirement

	Actual	Expected	Projected				
	FY 2020	FY 2021	FY 2022	FY 2023	FY 2024	FY 2025	FY 2026
Interest and Misc							
<i>Total Interest and Misc</i>	\$18,464	\$22,947	20,631	\$20,852	\$21,076	\$21,303	\$21,533
Total Administration Expenses	\$793,025	\$941,899	\$957,150	\$889,641	\$912,398	\$935,845	\$960,005
Total Operations & Maintenance	\$1,599,440	\$1,638,457	\$1,669,343	\$1,618,510	\$1,659,934	\$1,702,593	\$1,746,529
Annual Debt Service							
CalPERS Sidefund Loan	\$47,244	\$47,474	\$46,091	-	-	-	-
Facility Loan	44,081	45,549	47,065	48,633	50,252	51,926	53,755
FD InterCo Loan payoff	113,247	-	-	-	-	-	-
CalPERS Loan to Fire Department	-	-	200,000	100,000	-	-	-
CalPERS Additional UAL Payments	-	-	-	-	-	-	-
<i>Total Annual Debt Service</i>	<i>\$204,572</i>	<i>\$93,023</i>	<i>\$293,156</i>	<i>\$148,633</i>	<i>\$50,252</i>	<i>\$51,926</i>	<i>\$53,755</i>
<i>Less Connection Fees</i>	<i>-</i>	<i>-</i>	<i>-</i>	<i>-</i>	<i>-</i>	<i>-</i>	<i>-</i>
Net Annual Debt Service	\$204,572	\$93,023	\$293,156	\$148,633	\$50,252	\$51,926	\$53,755
Rate Funded Capital (CRP)	\$110,925	\$400,000	\$250,000	\$400,000	\$500,000	\$500,000	\$500,000
Transfer To / (From) Reserves							
To/(From) Operating Reserve	(\$0)	\$250	\$0	(\$0)	\$0	(\$0)	(\$0)
To/(From) Capital Reserve	0	0	0	0	0	0	0
To/(From) FARF	274,746	5,143	3,240	181,704	231,377	314,647	385,878
<i>Total Transfer To / (From) Reserves</i>	<i>\$274,746</i>	<i>\$5,393</i>	<i>\$3,240</i>	<i>\$181,704</i>	<i>\$231,377</i>	<i>\$314,647</i>	<i>\$385,878</i>
Total Revenue Requirement	\$2,189,683	\$2,136,873	\$2,215,740	\$2,348,846	\$2,441,563	\$2,569,165	\$2,686,161

Olympic Valley PSD
 Water Budget
 Revenue Requirement

	Actual FY 2020	Expected FY 2021	Projected				
			FY 2022	FY 2023	FY 2024	FY 2025	FY 2026
Proposed Rate Adjustment				4.0%	4.0%	4.0%	4.0%
<i>Cumulative Proposed Rate Adj.</i>							
Add'l Revenue from Adj.	\$0	\$0	\$0	\$81,956	\$168,443	\$259,685	\$355,911
Total Bal/(Def.) of Funds	\$0	\$0	\$0	(\$0)	\$0	\$0	\$0
Additional Rate Increase Needed	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%
Capital Reserve							
Beginning Balance	\$692,605	\$1,013,550	\$1,243,696	\$1,063,696	\$516,495	\$0	\$0
Plus: Additions	18,723	0	0	0	481,816	874,512	0
Plus: Connection Fees	302,222	272,686	60,000	60,450	60,903	61,360	61,820
Less: Uses of Funds	0	(42,540)	(240,000)	(607,651)	(1,059,215)	(935,872)	0
Ending Balance	\$1,013,550	\$1,243,696	\$1,063,696	\$516,495	\$0	\$0	\$61,821
Fixed Asset Replacement Fund							
Beginning Balance	\$1,196,772	\$1,360,593	\$1,628,985	\$928,070	\$881,191	\$876,178	\$281,444
Plus: Additions	274,746	405,143	253,240	581,704	249,561	(59,865)	885,878
Less: Uses of Funds	(110,925)	(136,752)	(954,155)	(628,583)	(254,574)	(534,869)	(87,245)
Ending Balance	\$1,360,593	\$1,628,985	\$928,070	\$881,191	\$876,178	\$281,444	\$1,080,078
Total Operating Reserve Funds	\$1,360,593	\$1,628,985	\$928,070	\$881,191	\$876,178	\$281,444	\$1,080,078
Total Target Ending Fund Balance (60 days of O&M)	\$262,922	\$269,335	\$274,413	\$266,056	\$272,866	\$279,878	\$287,101

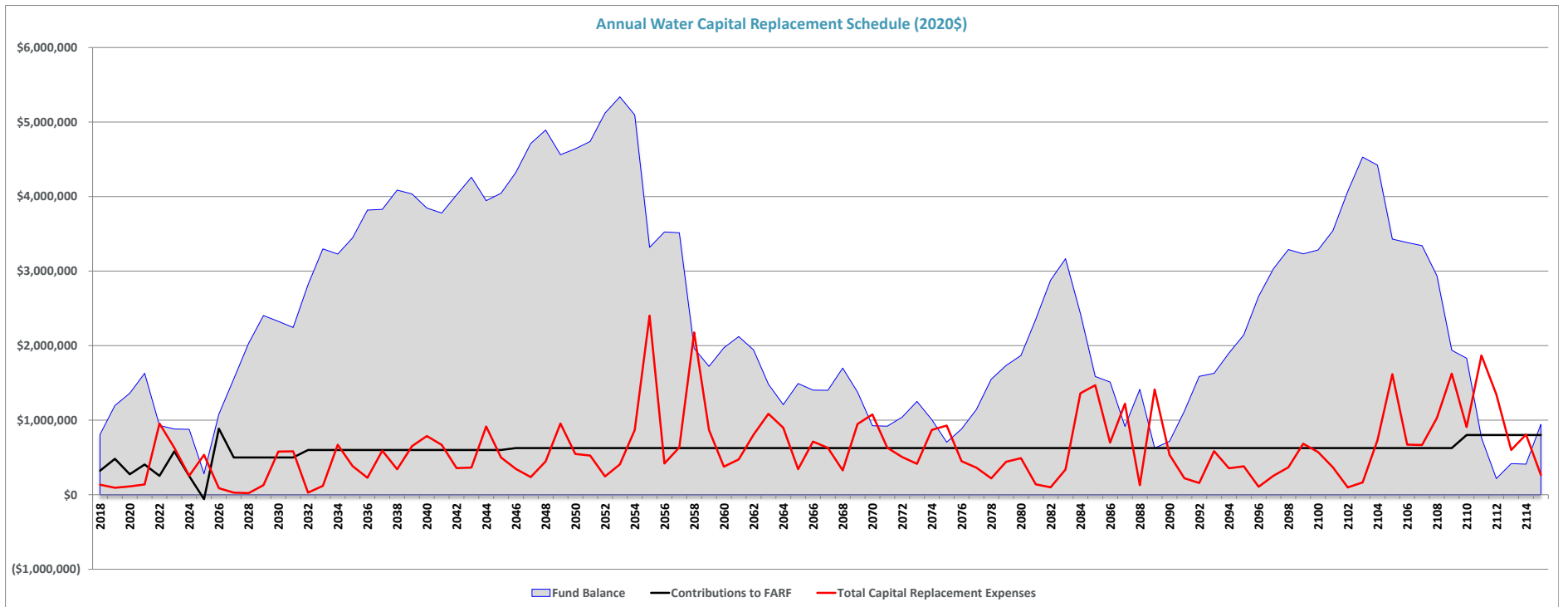
Olympic Valley PSD
Water Budget
Revenue Requirement

	Actual	Expected	Projected				
	FY 2020	FY 2021	FY 2022	FY 2023	FY 2024	FY 2025	FY 2026
Olympic Valley PSD Water Budget Revenue Requirement Summary							
	Actual	Expected	Projected				
	FY 2020	FY 2021	FY 2022	FY 2023	FY 2024	FY 2025	FY 2026
Revenue							
Rate Revenues	\$1,948,490	\$1,939,798	\$2,033,639	\$2,048,891	\$2,064,258	\$2,079,740	\$2,095,338
Non-Operating Revenues	241,193	197,075	182,101	217,999	208,862	229,741	234,912
Total Revenues	\$2,189,683	\$2,136,873	\$2,215,740	\$2,266,891	\$2,273,120	\$2,309,480	\$2,330,250
Expenses							
Total Water Department Expenses	\$806,415	\$696,559	\$712,194	\$728,869	\$747,536	\$766,748	\$786,524
Total Administration Expenses	793,025	941,899	957,150	889,641	912,398	935,845	960,005
Total O&M Expenses	\$1,599,440	\$1,638,457	\$1,669,343	\$1,618,510	\$1,659,934	\$1,702,593	\$1,746,529
Net Annual Debt Service	\$204,572	\$93,023	\$293,156	\$148,633	\$50,252	\$51,926	\$53,755
Rate Funded Capital (CRP)	\$110,925	\$400,000	\$250,000	\$400,000	\$500,000	\$500,000	\$500,000
Transfer To / (From) Reserves	\$274,746	\$5,393	\$3,240	\$181,704	\$231,377	\$314,647	\$385,878
Total Revenue Requirement	\$2,189,683	\$2,136,873	\$2,215,740	\$2,348,846	\$2,441,563	\$2,569,165	\$2,686,161
Proposed Rate Adjustment	0.0%	0.0%	0.0%	4.0%	4.0%	4.0%	4.0%
Add'l Revenue from Adj.	\$0	\$0	\$0	\$81,956	\$168,443	\$259,685	\$355,911
Total Bal/(Def.) of Funds	\$0	\$0	\$0	(\$0)	\$0	\$0	\$0
Additional Rate Increase Needed	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%
Total Operating Reserve Funds	\$1,360,593	\$1,628,985	\$928,070	\$881,191	\$876,178	\$281,444	\$1,080,078
Total Target Ending Fund Balance (60 days of O&M)	\$262,922	\$269,335	\$274,413	\$266,056	\$272,866	\$279,878	\$287,101

Olympic Valley PSD
 Water Budget
 Capital Projects

Inflation	2.8%	ENR CCI 10 year average
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Capital Projects	FY 2021	FY 2022	FY 2023	FY 2024	FY 2025	FY 2026	Total
Capital Improvement Projects (CIP)							
Mutual Intertie	\$0	\$130,000	475,553	0	\$0	\$0	\$605,553
Pressure Zone 1A	42,540	60,000	0	0	935,872	0	\$1,038,412
PlumpJack Well	0	0	132,098	1,059,215	0	0	\$1,191,313
Zone 3 Portable Generator	0	50,000	0	0	0	0	\$50,000
East Booster Pump Station - Expansion	0	0	0	0	0	0	\$0
Total Capital Projects	\$42,540	\$240,000	\$607,651	\$1,059,215	\$935,872	\$0	\$2,885,277
Capital Replacement Projects (CRP)							
Victor/Hidden Lake 2" line replacement	\$0	\$0	\$0	32,591	279,198	\$0	\$311,789
Hydrants	21,000	21,588	22,192	22,814	23,453	24,109	\$135,156
Residential Meter Replacements	10,000	308,400	317,035	162,956	0	0	\$798,391
West Tank Inspection and recoating	20,000	600,000	0	0	0	0	\$620,000
Zone 3 Booster Pump Station	11,085	0	0	0	0	0	\$11,085
Zone 3 Recoating	0	0	221,925	0	0	0	\$221,925
Vehicles	0	0	25,600	0	23,750	0	\$49,350
New Holland	0	0	0	0	0	32,999	\$32,999
Listening Devices	0	0	0	0	0	4,305	\$4,305
SCBA Cart	7,500	0	0	0	0	0	\$7,500
Radios	0	7,500	0	0	0	0	\$7,500
Well 3 Rehab	0	0	0	0	0	8,610	\$8,610
305 Replace Carpets	0	1,667	31,704	0	0	0	\$33,370
305 HVAC	2,500	10,000	0	0	143,322	0	\$155,822
305 Replace light fixtures	1,667	5,000	0	27,159	0	0	\$33,826
305 Locks	1,667	0	0	0	0	7,654	\$9,320
305 Exterior Paint	0	0	0	9,053	0	0	\$9,053
305 AC Slurry Seal/Pave Patch	3,333	0	3,523	0	3,723	0	\$10,579
305 Replace IT Hardware	5,000	0	0	0	0	9,567	\$14,567
1810 Repaving	-	-	0	0	61,424	0	\$61,424
1810 Replace Roof (Admin. Bldg.)	23,375	0	0	0	0	0	\$23,375
1810 Replace Roof (Fire Station)	23,375	0	0	0	0	0	\$23,375
1810 AC Slurry Seal/Pave Patch	6,250	0	6,605	0	0	0	\$12,855
Shared Facilities - 305	0	0	0	0	0	0	\$0
Shared Facilities - 1810	0	0	0	0	0	0	\$0
Total Capital Replcmnt. Projects	\$136,752	954,155	\$628,583	\$254,574	\$534,869	\$87,245	\$2,596,177
Less: Outside Funding Sources							
Operating Reserve	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Capital Reserve	42,540	240,000	607,651	1,059,215	935,872	0	\$2,885,277
Fixed Asset Replacement Fund	136,752	954,155	628,583	254,574	534,869	87,245	\$2,596,177
New SRF Loans	0	0	0	0	0	0	\$0
New Revenue Bonds	0	0	0	0	0	0	\$0
Total Outside Funding Sources	\$179,292	\$1,194,155	\$1,236,234	\$1,313,788	\$1,470,741	\$87,245	\$5,481,454
Rate Funded Capital (CRP)	\$400,000	\$250,000	\$400,000	\$500,000	\$500,000	\$500,000	\$2,160,925



Olympic Valley PSD
 Sewer Budget
 Escalation Factors

		Actual	Expected	Projected				
		FY 2020	FY 2021	FY 2022	FY 2023	FY 2024	FY 2025	FY 2026
Revenues								
	Customer Growth	Actual	Budgeted	Budgeted	0.5%	0.5%	0.8%	0.8%
	Property Tax Revenues	Actual	Budgeted	Budgeted	1.5%	1.5%	1.5%	1.5%
	Miscellaneous Revenues	Actual	Budgeted	Budgeted	1.0%	1.0%	1.0%	1.0%
Expenses								
	Labor	Actual	Budgeted	Budgeted	2.0%	2.0%	2.0%	2.0%
	Sewer Dept. Labor		Budgeted	Budgeted	2.0%	2.0%	2.0%	2.0%
	Benefits - Medical	Actual	Budgeted	Budgeted	5.0%	5.0%	5.0%	5.0%
	Benefits - Other	Actual	Budgeted	Budgeted	3.0%	3.0%	3.0%	3.0%
	Materials & Supplies	Actual	Budgeted	Budgeted	2.5%	2.5%	2.5%	2.5%
	Equipment	Actual	Budgeted	Budgeted	2.5%	2.5%	2.5%	2.5%
	Miscellaneous	Actual	Budgeted	Budgeted	1.0%	1.0%	1.0%	1.0%
	Utilities	Actual	Budgeted	Budgeted	4.0%	4.0%	4.0%	4.0%
	Flat	Actual	Budgeted	Budgeted	0.0%	0.0%	0.0%	0.0%
	Insurance	Actual	Budgeted	Budgeted	3.0%	3.0%	3.0%	3.0%
Interest		Actual	0.5%	1.0%	2.0%	2.0%	2.0%	2.0%
New Debt Service								
Low Interest Loans								
	Term in Years	20	20	20	20	20	20	20
	Rate	2.5%	2.5%	2.5%	2.5%	2.5%	2.5%	2.5%
Revenue Bond								
	Term in Years	20	20	20	20	20	20	20
	Rate	5.5%	5.5%	5.5%	5.5%	5.5%	5.5%	5.5%

Olympic Valley PSD
 Sewer Budget
 Revenue Requirement

	Actual	Expected	Projected				
	FY 2020	FY 2021	FY 2022	FY 2023	FY 2024	FY 2025	FY 2026
Revenues							
Rate Revenues							
<i>Total Rate Revenues</i>	\$1,476,464	\$1,454,747	\$1,475,219	\$1,482,595	\$1,490,008	\$1,501,183	\$1,512,442
Non-Operating Revenues							
<i>Total Non-Operating Revenues</i>	\$245,098	\$174,365	\$121,435	\$112,298	\$101,049	\$97,897	\$97,924
Total Revenues	\$1,721,562	\$1,629,112	\$1,596,653	\$1,594,893	\$1,591,056	\$1,599,080	\$1,610,366
Sewer Department Expenses							
Salaries & Wages							
<i>Total Salaries & Wages</i>	\$381,410	\$289,804	342,857	\$349,714	\$356,708	\$363,842	\$371,119
Employee Benefits							
<i>Total Employee Benefits</i>	\$130,303	\$147,717	158,702	\$165,060	\$171,690	\$178,601	\$185,809
Materials and Supplies							
<i>Total Materials and Supplies</i>	\$10,314	\$12,250	\$12,750	\$13,069	\$13,395	\$13,730	\$14,074
Maintenance Equipment							
<i>Total Maintenance Equipment</i>	\$10,210	\$7,800	\$9,650	\$9,891	\$10,139	\$10,392	\$10,652
Facilities-Maint/Repair							
<i>Total Facilities-Maint/Repair</i>	\$10,876	\$15,917	\$18,633	\$19,099	\$19,576	\$20,066	\$20,567
Training & Memberships							
<i>Total Training & Memberships</i>	\$10,775	\$9,755	\$12,500	\$12,625	\$12,751	\$12,879	\$13,008

Olympic Valley PSD
Sewer Budget
Revenue Requirement

	Actual	Expected	Projected				
	FY 2020	FY 2021	FY 2022	FY 2023	FY 2024	FY 2025	FY 2026
Vehicle Maintenance & Repair							
<i>Total Vehicle Maintenance & Repair</i>	\$17,375	\$15,750	\$18,000	\$16,950	\$17,374	\$17,808	\$18,253
Total Sewer Department Expenses	\$571,264	\$498,993	\$573,092	\$586,408	\$601,633	\$617,319	\$633,481
<u>Administration Expenses</u>							
Salaries & Wages (50% Allocation)							
<i>Total Salaries & Wages</i>	\$243,778	\$384,571	\$385,037	\$392,738	\$400,593	\$408,605	\$416,777
Employee Benefits (50% Allocation)							
<i>Total Employee Benefits</i>	\$245,529	\$286,511	168,738	\$175,913	\$183,385	\$191,166	\$199,270
Board Expenses (50% Allocation)							
<i>Total Board Expenses</i>	\$26,485	\$25,625	\$25,925	\$25,911	\$25,922	\$25,934	\$25,946
Consulting (50% Allocation)							
<i>Total Consulting</i>	\$34,825	\$47,333	\$102,670	\$58,823	\$60,000	\$61,200	\$62,424
Insurance (50% Allocation)							
<i>Total Insurance</i>	\$24,945	\$32,060	\$32,701	\$33,682	\$34,692	\$35,733	\$36,805
Special Fees (50% Allocation)							
<i>Total Special Fees</i>	\$20,121	\$22,898	\$21,476	\$21,691	\$21,908	\$22,127	\$22,348
Office Expenses (50% Allocation)							
<i>Total Office Expenses</i>	\$25,765	\$28,575	\$30,735	\$27,403	\$28,088	\$28,791	\$29,510

Olympic Valley PSD
Sewer Budget
Revenue Requirement

	Actual	Expected	Projected				
	FY 2020	FY 2021	FY 2022	FY 2023	FY 2024	FY 2025	FY 2026
Travel & Meetings (50% Allocation)							
<i>Total Travel & Meetings</i>	\$3,598	\$4,500	\$7,650	\$7,727	\$7,804	\$7,882	\$7,961
Utilities (50% Allocation)							
<i>Total Utilities</i>	\$35,476	\$41,880	\$42,273	\$43,964	\$45,722	\$47,551	\$49,453
Interest and Misc (50% Allocation)							
<i>Total Interest and Misc</i>	\$17,158	\$10,585	\$9,544	\$9,926	\$10,323	\$10,736	\$11,166
Total Administration Expenses	\$677,681	\$884,536	\$826,750	\$797,777	\$818,437	\$839,724	\$861,660
Total Operations & Maintenance	\$1,248,945	\$1,383,530	\$1,399,841	\$1,384,185	\$1,420,070	\$1,457,043	\$1,495,141
Annual Debt Service							
Facility Loan	44,081	45,549	47,065	48,633	50,252	51,926	53,755
CalPERS Loan to Fire Department	-	-	-	100,000	200,000	200,000	-
<i>Total Annual Debt Service</i>	<i>\$186,654</i>	<i>\$45,549</i>	<i>\$47,065</i>	<i>\$148,633</i>	<i>\$250,252</i>	<i>\$251,926</i>	<i>\$53,755</i>
Net Annual Debt Service	\$186,654	\$45,549	\$47,065	\$148,633	\$250,252	\$251,926	\$53,755
Rate Funded Capital (CRP)	\$250,000	\$200,000	\$120,000	\$200,000	\$300,000	\$300,000	\$350,000
Transfer To / (From) Reserves							
To/(From) Operating Reserve	\$0	\$0	\$0	(\$0)	(\$0)	(\$0)	\$0
To/(From) Capital Reserve	0	0	0	0	0	0	0
To/(From) FARF	35,962	34	29,747	(63,795)	(226,540)	(173,264)	37,411
<i>Total Transfer To / (From) Reserves</i>	<i>\$35,962</i>	<i>\$34</i>	<i>\$29,747</i>	<i>(\$63,795)</i>	<i>(\$226,540)</i>	<i>(\$173,264)</i>	<i>\$37,411</i>
Total Revenue Requirement	\$1,721,562	\$1,629,112	\$1,596,653	\$1,669,023	\$1,743,782	\$1,835,704	\$1,936,307

Olympic Valley PSD
 Sewer Budget
 Revenue Requirement

	Actual FY 2020	Expected FY 2021	Projected				
			FY 2022	FY 2023	FY 2024	FY 2025	FY 2026
Proposed Rate Adjustment	0.0%			5.0%	5.0%	5.0%	5.0%
<i>Cumulative Proposed Rate Adj.</i>							
Add'l Revenue from Adj.	\$0	\$0	\$0	\$74,130	\$152,726	\$236,624	\$325,941
Total Bal/(Def.) of Funds	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Additional Rate Increase Needed	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%
Capital Reserve							
Beginning Balance	\$0	\$0	\$137,153	\$117,153	\$132,228	\$147,378	\$162,642
Plus: Additons	659,515	0	0	0	0	0	0
Plus: Connection Fees	137,153	137,153	15,000	15,075	15,150	15,264	15,378
Less: Uses of Funds	(796,668)	0	(35,000)	0	0	0	0
Ending Balance	\$0	\$137,153	\$117,153	\$132,228	\$147,378	\$162,642	\$178,021
I&I Reserve							
Beginning Balance	\$162,015	\$165,610	\$165,610	\$180,610	\$195,685	\$210,836	\$226,100
Plus: Additons	3,595	0	0	0	0	0	0
Plus: Connection Fees		0	15,000	15,075	15,150	15,264	15,378
Less: Uses of Funds		0	0	0	0	0	0
Ending Balance	\$165,610	\$165,610	\$180,610	\$195,685	\$210,836	\$226,100	\$241,478
Fixed Asset Replacement Fund							
Beginning Balance	\$3,788,521	\$2,703,326	\$2,696,694	\$2,502,274	\$1,272,928	\$1,289,040	\$868,509
Plus: Additons	(373,553)	200,034	149,747	200,000	300,000	300,000	387,411
Less: Uses of Funds	(711,642)	(206,667)	(344,167)	(1,429,346)	(283,888)	(720,530)	(54,517)
Ending Balance	\$2,703,326	\$2,696,694	\$2,502,274	\$1,272,928	\$1,289,040	\$868,509	\$1,201,403
Total Operating Reserve Funds	\$2,703,326	\$2,696,694	\$2,502,274	\$1,272,928	\$1,289,040	\$868,509	\$1,201,403
Total Target Ending Fund Balance	\$205,306	\$227,430	\$230,111	\$227,537	\$233,436	\$239,514	\$245,777

Olympic Valley PSD
Sewer Budget
Revenue Requirement

	Actual	Expected	Projected				
	FY 2020	FY 2021	FY 2022	FY 2023	FY 2024	FY 2025	FY 2026
Olympic Valley PSD Sewer Budget Revenue Requirement Summary							
Revenue							
Rate Revenues	\$1,476,464	\$1,454,747	\$1,475,219	\$1,482,595	\$1,490,008	\$1,501,183	\$1,512,442
Non-Operating Revenues	245,098	174,365	121,435	112,298	101,049	97,897	97,924
Total Revenues	\$1,721,562	\$1,629,112	\$1,596,653	\$1,594,893	\$1,591,056	\$1,599,080	\$1,610,366
Expenses							
Total Sewer Department Expenses	\$571,264	\$498,993	\$573,092	\$586,408	\$601,633	\$617,319	\$633,481
Total Administration Expenses	677,681	884,536	826,750	797,777	818,437	839,724	861,660
Total O&M Expenses	\$1,248,945	\$1,383,530	\$1,399,841	\$1,384,185	\$1,420,070	\$1,457,043	\$1,495,141
Net Annual Debt Service	\$186,654	\$45,549	\$47,065	\$148,633	\$250,252	\$251,926	\$53,755
Rate Funded Capital (CRP)	\$250,000	\$200,000	\$120,000	\$200,000	\$300,000	\$300,000	\$350,000
Transfer To / (From) Reserves	\$35,962	\$34	\$29,747	(\$63,795)	(\$226,540)	(\$173,264)	\$37,411
Total Revenue Requirement	\$1,721,562	\$1,629,112	\$1,596,653	\$1,669,023	\$1,743,782	\$1,835,704	\$1,936,307
Proposed Rate Adjustment	0.0%	0.0%	0.0%	5.0%	5.0%	5.0%	5.0%
Add'l Revenue from Adj.	\$0	\$0	\$0	\$74,130	\$152,726	\$236,624	\$325,941
Total Bal/(Def.) of Funds	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Additional Rate Increase Needed	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%
Total Operating Reserve Funds	\$2,703,326	\$2,696,694	\$2,502,274	\$1,272,928	\$1,289,040	\$868,509	\$1,201,403
Total Target Ending Fund Balance	\$205,306	\$227,430	\$230,111	\$227,537	\$233,436	\$239,514	\$245,777

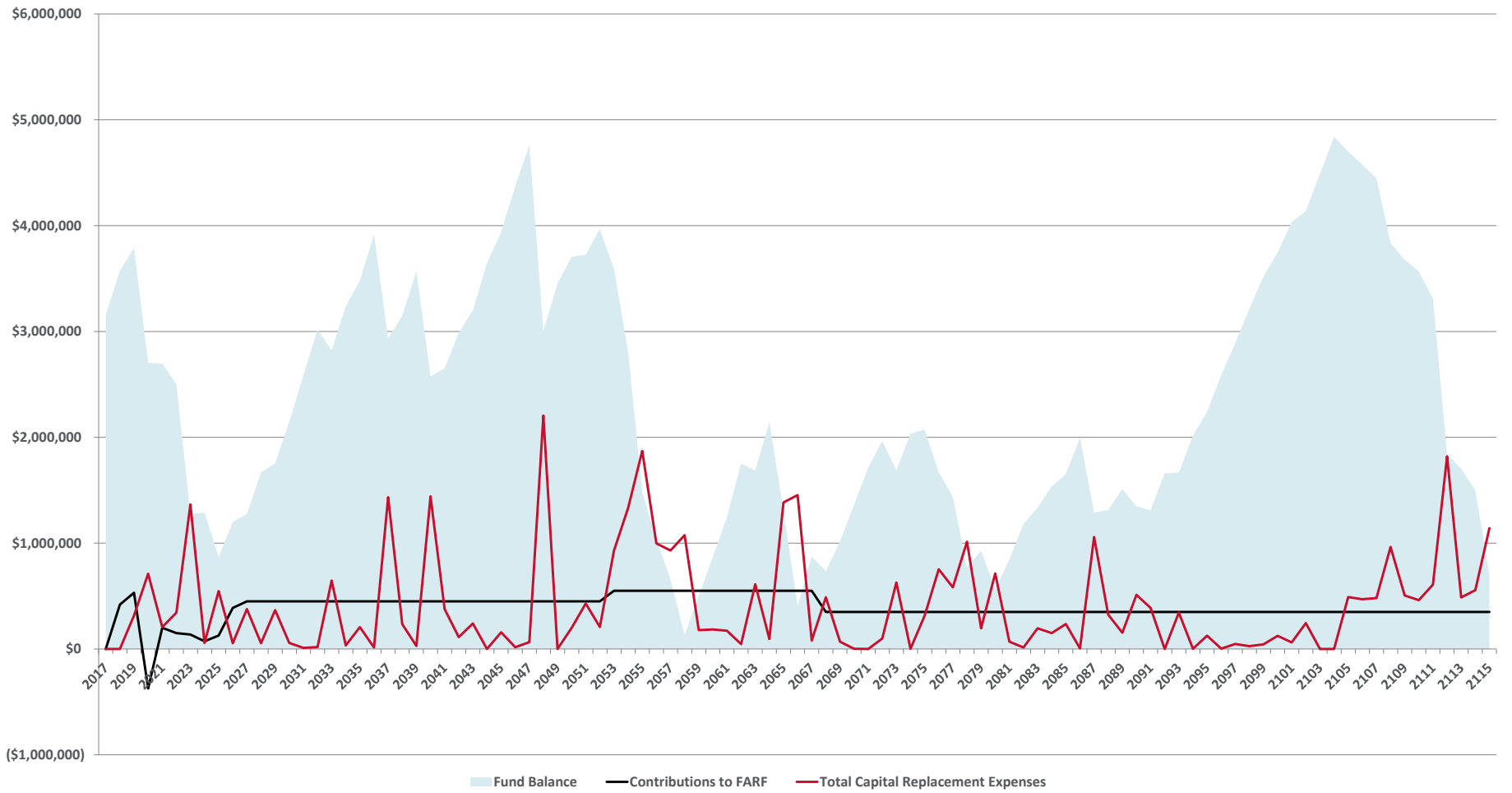
Olympic Valley PSD
Sewer Budget
Exhibit 4
Capital Projects

Inflation 2.8%

 ENR CCI 10 year average

Capital Projects	FY 2021	FY 2022	FY 2023	FY 2024	FY 2025	FY 2026	Total
Capital Improvement Projects (CIP)							
Truckee River Siphon - Expansion	0	0	0	0	0	0	\$796,668
Sewer Bypass Trailer and Hose	0	35,000	0	0	0	0	\$35,000
Total Capital Projects	\$0	\$35,000	\$0	\$0	\$0	\$0	\$35,000
Capital Replacement Projects (CRP)							
Mains	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Lateral CCTV Cam	0	0	0	21,136	0	0	21,136
Sewer Line Rehabilitation/Replacement	0	250,000	1,000,000	0	0	0	1,250,000
VacCon	0	20,000	0	0	0	0	20,000
Easement	0	0	298,120	0	315,048	0	613,168
Vehicles	0	0	25,600	0	23,750	0	49,350
Sewer Inspections	120,000	50,000	0	0	0	0	170,000
Truckee River Siphon - Replace	0	0	0	0	0	0	651,820
SCBA Cart	7,500	0	0	0	0	0	7,500
Radios	0	7,500	0	0	0	0	7,500
New Holland	0	0	0	0	0	32,999	\$32,999
Air Compressor	12,000	0	0	0	0	0	\$12,000
Listening Devices	0	0	0	0	0	4,305	4,305
305 Locks	1,667	0	0	0	0	0	1,667
305 Replace Carpets	0	1,667	31,704	0	0	7,646	41,016
305 HVAC	2,500	10,000	0	0	143,322	0	\$155,822
305 Replace light fixtures	1,667	5,000	0	27,159	0	0	33,826
305 Replace IT Hardware	5,000	0	0	0	0	9,567	18,703
305 Exterior Paint	0	0	0	9,053	0	0	\$9,053
305 AC Slurry Seal/Pave Patch	3,333	0	3,523	0	3,723	0	\$10,579
1810 Repaving	0	0	0	0	61,424	0	\$61,424
1810 Replace Roof (Admin. Bldg.)	23,375	0	0	0	0	0	56,201
1810 Replace Roof (Fire Station)	23,375	0	0	0	0	0	23,375
1810 AC Slurry Seal/Pave Patch	6,250	0	6,605	0	0	0	12,855
Shared Facilities - 305	0	0	0	0	0	0	0
Shared Facilities - 1810	0	0	0	0	0	0	0
	\$206,667	\$344,167	\$1,365,551	\$57,348	\$547,266	\$54,517	\$2,575,516
To Sewer FARF	\$200,000	\$120,000	\$200,000	\$300,000	\$300,000	\$350,000	\$1,470,000
Future Unidentified Projects	\$0	\$0	\$0	\$0	\$0	\$0	\$0
To Capital Reserves	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Total Capital Projects	\$406,667	\$499,167	\$1,565,551	\$357,348	\$847,266	\$404,517	\$4,080,516
Less: Outside Funding Sources							
Operating Reserve	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Capital Reserve	0	35,000	0	0	0	0	831,668
Fixed Asset Replacement Fund	206,667	344,167	1,365,551	57,348	547,266	54,517	3,287,158
New SRF Loans	0	0	0	0	0	0	0
New Revenue Bonds	0	0	0	0	0	0	0
Total Outside Funding Sources	\$206,667	\$379,167	\$1,365,551	\$57,348	\$547,266	\$54,517	\$4,118,826
Rate Funded Capital (CRP)	\$200,000	\$120,000	\$200,000	\$300,000	\$300,000	\$350,000	\$1,720,000

Annual Sewer Capital Replacement Schedule (2020\$)



**Olympic Valley Fire Department
Fire Department Budget
Escalation Factors**

		Actual	Expected	Projected				
		FY 2020	FY 2021	FY 2022	FY 2023	FY 2024	FY 2025	FY 2026
Revenues								
	Flat	Actual	Actual	Budgeted	0.0%	0.0%	0.0%	0.0%
	Property Tax Revenues	Actual	Actual	Budgeted	1.5%	1.5%	1.5%	1.5%
	Miscellaneous Revenues	Actual	Actual	Budgeted	1.0%	1.0%	1.0%	1.0%
Expenses								
	Fire Department Labor	Actual	Actual	Budgeted	1.0%	1.0%	1.0%	1.0%
	Admin Dept. Labor	Actual	Actual	Budgeted	2.0%	2.0%	2.0%	2.0%
	Benefits - Medical	Actual	Actual	Budgeted	5.0%	5.0%	5.0%	5.0%
	Benefits - Other	Actual	Actual	Budgeted	3.0%	3.0%	3.0%	3.0%
	Materials & Supplies	Actual	Actual	Budgeted	2.5%	2.5%	2.5%	2.5%
	Equipment	Actual	Actual	Budgeted	2.5%	2.5%	2.5%	2.5%
	Miscellaneous	Actual	Actual	Budgeted	1.0%	1.0%	1.0%	1.0%
	Utilities	Actual	Actual	Budgeted	4.0%	4.0%	4.0%	4.0%
	Flat	Actual	Actual	Budgeted	0.0%	0.0%	0.0%	0.0%
	Insurance	Actual	Actual	Budgeted	3.0%	3.0%	3.0%	3.0%
Interest		Actual	0.5%	1.0%	2.0%	2.0%	2.0%	2.0%
New Debt Service								
<i>Low Interest Loans</i>								
	Term in Years	20	20	20	20	20	20	20
	Rate	2.5%	2.5%	2.5%	2.5%	2.5%	2.5%	2.5%
<i>Revenue Bond</i>								
	Term in Years	20	20	20	20	20	20	20
	Rate	5.5%	5.5%	5.5%	5.5%	5.5%	5.5%	5.5%

Olympic Valley Fire Department
 Fire Department Budget
 Revenue Requirement

	Actual	Expected	Projected				
	FY 2020	FY 2021	FY 2022	FY 2023	FY 2024	FY 2025	FY 2026
Revenues							
<i>Total Rate Revenues</i>	\$0	\$0	\$0	\$0	\$0	\$0	\$0
<i>Non-Operating Revenues</i>							
<i>Total Non-Operating Revenues</i>	\$3,661,719	\$3,974,447	\$3,971,380	\$3,984,884	\$4,039,006	\$4,092,595	\$3,946,287
Total Revenues	\$3,661,719	\$3,974,447	\$3,971,380	\$3,984,884	\$4,039,006	\$4,092,595	\$3,946,287

Fire Department Expenses

Salaries & Wages

<i>Total Salaries & Wages</i>	\$2,002,232	\$1,981,161	\$2,058,257	\$2,082,120	\$2,106,288	\$2,130,764	\$2,155,553
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Employee Benefits

<i>Total Employee Benefits</i>	\$1,311,940	\$1,105,924	\$1,021,996	\$993,838	\$1,022,715	\$1,052,712	\$1,083,874
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Materials and Supplies

<i>Total Materials and Supplies</i>	\$16,858	\$37,248	\$29,625	\$30,716	\$31,484	\$32,271	\$33,077
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Equipment Maintenance & Repair

<i>Total Equipment Maintenance & Repa</i>	\$20,167	\$18,500	\$22,100	\$27,573	\$28,262	\$28,968	\$29,693
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Facilities-Maint/Repair

<i>Total Facilities-Maint/Repair</i>	\$21,220	\$24,000	\$27,500	\$28,188	\$28,892	\$29,614	\$30,355
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Olympic Valley Fire Department
 Fire Department Budget
 Revenue Requirement

	Actual	Expected	Projected				
	FY 2020	FY 2021	FY 2022	FY 2023	FY 2024	FY 2025	FY 2026
Training & Memberships							
<i>Total Training & Memberships</i>	\$22,527	\$20,500	\$37,000	\$37,574	\$37,949	\$38,329	\$38,712
Vehicle Maintenance & Repair							
<i>Total Vehicle Maintenance & Repair</i>	\$22,510	\$25,000	\$25,300	\$26,035	\$26,686	\$27,353	\$28,037
Total Fire Department Expenses	\$3,417,453	\$3,212,333	\$3,221,778	\$3,226,042	\$3,282,275	\$3,340,011	\$3,399,301
<u>Administration Expenses</u>							
Board Expenses							
<i>Total Board Expenses</i>	\$17,656	\$17,163	\$17,263	\$17,207	\$17,214	\$17,221	\$17,503
Consulting							
<i>Total Consulting</i>	\$17,799	\$16,900	\$76,040	\$16,200	\$16,362	\$16,526	\$16,691
Insurance							
<i>Total Insurance</i>	\$34,722	\$48,679	\$49,653	\$51,142	\$52,676	\$54,257	\$55,884
Special Fees							
<i>Total Special Fees</i>	\$60,316	\$66,786	\$76,099	\$76,860	\$77,629	\$78,405	\$79,189
Office Expenses							
<i>Total Office Expenses</i>	\$18,179	\$16,100	\$24,420	\$25,031	\$25,656	\$26,298	\$26,955

Olympic Valley Fire Department
 Fire Department Budget
 Revenue Requirement

	Actual	Expected	Projected				
	FY 2020	FY 2021	FY 2022	FY 2023	FY 2024	FY 2025	FY 2026
Travel & Meetings							
<i>Total Travel & Meetings</i>	\$16,975	\$9,500	\$15,100	\$14,666	\$14,813	\$14,961	\$15,110
Utilities							
<i>Total Utilities</i>	\$45,056	\$55,904	\$62,306	\$64,798	\$67,390	\$70,086	\$72,889
Total Administration Expenses	\$210,702	\$231,032	\$320,881	\$265,904	\$271,741	\$277,753	\$284,223
Total Operations & Maintenance	\$3,628,155	\$3,443,365	\$3,542,659	\$3,491,946	\$3,554,016	\$3,617,764	\$3,683,524
Annual Debt Service							
CalPERS SideFund Loan	\$36,695	\$35,627	-	-	-	-	-
Facility Loan	(226,494)	-	-	-	-	-	-
CalPERS Additional UAL Payments	-	230,000	200,000	200,000	200,000	200,000	-
New SRF Loans	-	-	-	-	-	-	-
New Revenue Bonds	-	-	-	-	-	-	-
Net Annual Debt Service	(\$189,799)	\$265,627	\$200,000	\$200,000	\$200,000	\$200,000	\$0
Contributions to Capital (CRP)	\$0	\$250,000	\$200,000	\$250,000	\$250,000	\$250,000	\$250,000
Transfer To / (From) Reserves							
To/(From) Operating Reserve	\$0	\$0	(\$0)	(\$0)	\$0	\$0	\$0
To/(From) Capital Reserve	1,049	0	0	0	0	0	0
To/(From) FARF	222,313	15,455	28,721	42,938	34,990	24,831	12,763
Total Transfer To / (From) Reserves	\$223,363	\$15,455	\$28,721	\$42,938	\$34,990	\$24,831	\$12,763

Olympic Valley Fire Department
 Fire Department Budget
 Revenue Requirement

	Actual	Expected	Projected				
	FY 2020	FY 2021	FY 2022	FY 2023	FY 2024	FY 2025	FY 2026
Total Revenue Requirement	\$3,661,719	\$3,974,447	\$3,971,380	\$3,984,884	\$4,039,006	\$4,092,595	\$3,946,287
Bal/(Def.) of Funds	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Capital Reserve							
Beginning Balance	\$23,792	\$71,842	\$122,357	\$68,857	\$85,357	\$102,022	\$118,853
Plus: Additions	1,049	0	0	0	0	0	0
Plus: Connection Fees	47,000	50,515	16,500	16,500	16,665	16,832	17,000
Less: Uses of Funds	0	0	(70,000)	0	0	0	0
Ending Balance	\$71,842	122,357	\$68,857	\$85,357	\$102,022	\$118,853	\$135,853
Fixed Asset Replacement Fund							
Beginning Balance	\$569,182	\$783,773	\$941,728	\$870,782	\$756,382	\$652,088	\$400,166
Plus: Additions	222,313	265,455	228,721	292,938	284,990	274,831	262,763
Less: Uses of Funds	(7,722)	(107,500)	(299,667)	(407,338)	(389,284)	(526,754)	(442,247)
Ending Balance	\$783,773	\$941,728	\$870,782	\$756,382	\$652,088	\$400,166	\$220,682
Total Operating Reserve Funds	\$783,773	\$941,728	\$870,782	\$756,382	\$652,088	\$400,166	\$220,682
Total Target Ending Fund Balance (60 days of O&M)	\$596,409	\$566,033	\$582,355	\$574,019	\$584,222	\$594,701	\$605,511

Olympic Valley Fire Department
 Fire Department Budget
 Revenue Requirement

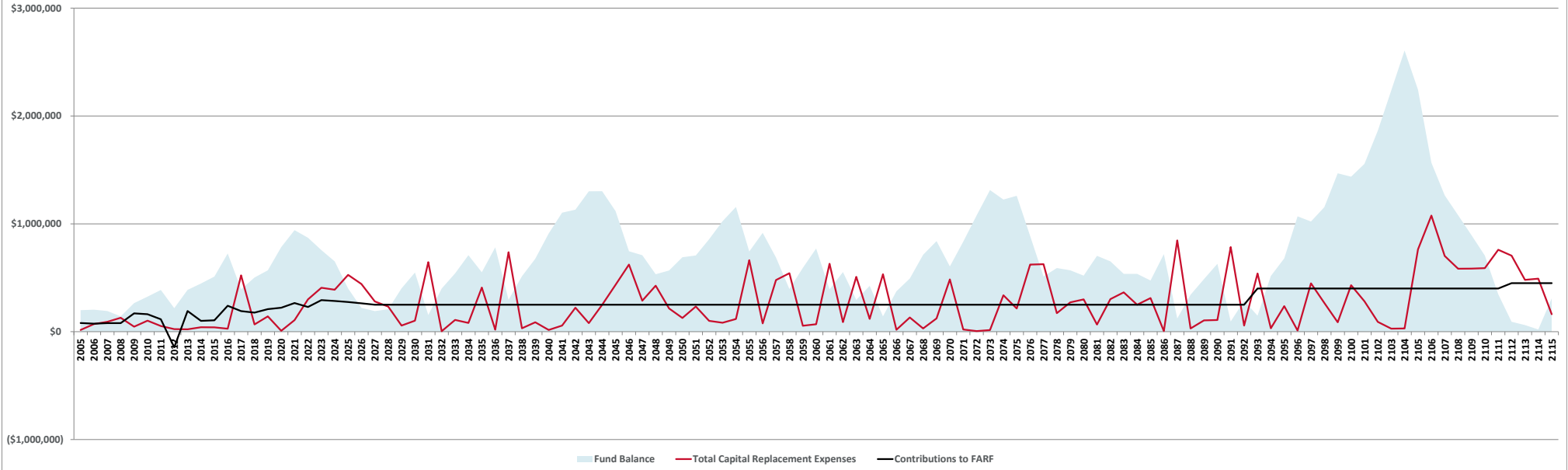
	Actual	Expected	Projected				
	FY 2020	FY 2021	FY 2022	FY 2023	FY 2024	FY 2025	FY 2026
Olympic Valley Fire Department Fire Department Budget Revenue Requirement Summary							
Rate Revenues	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Non-Operating Revenues	3,661,719	3,974,447	3,971,380	3,984,884	4,039,006	4,092,595	3,946,287
Total Revenues	\$3,661,719	\$3,974,447	\$3,971,380	\$3,984,884	\$4,039,006	\$4,092,595	\$3,946,287
Expenses							
Total Fire Department Expenses	\$3,417,453	\$3,212,333	\$3,221,778	\$3,226,042	\$3,282,275	\$3,340,011	\$3,399,301
Total Administration Expenses	210,702	231,032	320,881	265,904	271,741	277,753	284,223
Total O&M Expenses	\$3,628,155	\$3,443,365	\$3,542,659	\$3,491,946	\$3,554,016	\$3,617,764	\$3,683,524
Net Annual Debt Service	(\$189,799)	\$265,627	\$200,000	\$200,000	\$200,000	\$200,000	\$0
Contributions to Capital (CRP)	\$0	\$250,000	\$200,000	\$250,000	\$250,000	\$250,000	\$250,000
Transfer To / (From) Reserves	\$223,363	\$15,455	\$28,721	\$42,938	\$34,990	\$24,831	\$12,763
Total Revenue Requirement	\$3,661,719	\$3,974,447	\$3,971,380	\$3,984,884	\$4,039,006	\$4,092,595	\$3,946,287
Balance/(Deficiency) of Funds	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Total Operating Reserve Funds	\$783,773	\$941,728	\$870,782	\$756,382	\$652,088	\$400,166	\$220,682
Total Target Ending Fund Balance (60 days of O&M)	\$596,409	\$566,033	\$582,355	\$574,019	\$584,222	\$594,701	\$605,511

Olympic Valley Fire Department
 Fire Department Budget
 Exhibit 4
 Capital Projects

Inflation	2.8%
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Capital Projects	FY 2021	FY 2022	FY 2023	FY 2024	FY 2025	FY 2026	Total
Capital Improvement Projects (CIP)							
Regional Training Facility	-	\$50,000	-	-	-	-	\$50,000
Grant match funds (monitors)	-	\$20,000	-	-	-	-	20,000
Total Capital Projects	-	70,000	-	-	-	-	\$70,000
Capital Replacement Projects (CRP)							
Type 1 Engine 2WD	-	-	-	271,593	-	-	271,593
Type 3 (B-22)	-	-	-	-	-	252,574	252,574
Replace Rescue Engine	-	-	-	-	223,358	-	223,358
Replace Command Vehicle	-	-	-	-	78,175	-	78,175
Replace Utility Vehicle	-	-	63,407	-	-	-	63,407
Water Tender	-	250,000	-	-	-	-	250,000
Turnout Gear Replacement	15,000	15,000	15,852	16,296	16,752	17,221	96,120
SCBAs	7,000	-	232,492	-	-	-	239,492
Appliance/Furniture Repl	-	5,000	-	16,296	-	-	21,296
Station Air Compressor	-	5,000	-	-	-	-	5,000
Turnout Racks	9,000	-	-	-	-	-	9,000
Class A Uniforms	6,000	-	-	-	-	-	6,000
Breathing Apparatus Air Comp	-	-	53,755	-	-	-	53,755
Radios	-	8,000	-	-	-	-	8,000
R-21 Hurst Tools	-	-	-	48,887	-	-	48,887
305 AC Repave	-	-	-	-	-	93,758	93,758
New Holland	-	-	-	-	-	33,299	33,299
JD Loader	-	-	-	-	-	30,087	30,087
305 HVAC	2,500	10,000	-	-	143,322	-	\$155,822
305 Replace Carpets	-	1,667	31,704	-	-	-	33,370
305 Replace light fixtures	1,667	5,000	-	27,159	-	-	33,826
305 Exterior paint	-	-	-	9,053	-	-	9,053
305 AC Slurry Seal/Pave Patch	3,333	-	3,523	-	3,723	-	\$10,579
305 Replace IT Hardware	-	-	-	-	-	9,567	\$9,567
1810 Exterior Paint	10,000	-	-	-	-	-	\$10,000
1810 AC Repave	-	-	-	-	61,424	-	\$61,424
1810 Replace Roof (Admin. Bldg.)	23,375	-	-	-	-	-	23,375
1810 Replace Roof (Fire Station)	23,375	-	-	-	-	-	23,375
1810 AC Slurry Seal/Pave Patch	6,250	-	6,605	-	-	-	12,855
Shared Facilities - 305	-	-	-	-	-	-	0
Shared Facilities - 1810	-	-	-	-	-	5,740	5,740
Total Capital Replcmnt. Projects	\$107,500	299,667	\$407,338	\$389,284	\$526,754	\$442,247	\$2,172,789
Less: Outside Funding Sources							
Operating Reserve	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Capital Reserve	0	70,000	0	0	0	0	70,000
Fixed Asset Replacement Fund	107,500	299,667	407,338	389,284	526,754	442,247	2,172,789
New SRF Loans	0	0	0	0	0	0	0
New Revenue Bonds	0	0	0	0	0	0	0
Total Outside Funding Sources	\$107,500	\$369,667	\$407,338	\$389,284	\$526,754	\$442,247	\$2,242,789
Contributions to Capital (CRP)	\$250,000	\$200,000	\$250,000	\$250,000	\$250,000	\$250,000	\$1,450,000

Annual Fire Capital Replacement Schedule (2020\$)



Olympic Valley Public Service District Historical Rates

Water Rates

	FY 2018 July 1, 2017	FY 2019 July 1, 2018	% Incr. from PY	FY 2020 July 1, 2019	% Incr. from PY	FY 2021 July 1, 2020	% Incr. from PY	FY 2022 July 1, 2021	% Incr. from PY
Fixed Charge – \$/Acct									
<i>Residential (SFR)</i>	\$934.50	\$971.90	4%	\$1,010.80	4%	\$1035.36	2.43%	\$1,076.77	4%
<i>Condo/Apt./Duplex/ 2nd Unit (MFR)</i>	\$453.00	\$471.15	4%	\$490.00	4%	\$501.91	2.43%	\$521.99	4%
Commercial / Comm. Irrigation									
5/8"	\$767.53	\$798.25	4%	\$830.20	4%	\$850.37	2.43%	\$884.38	4%
3/4"	837.55	871.07	4%	905.93	4%	927.94	2.43%	965.06	4%
1"	934.50	971.90	4%	1,010.80	4%	1,035.36	2.43%	1,076.77	4%
1 1/2"	1,877.08	1,952.20	4%	2,030.34	4%	2,079.68	2.43%	2,162.78	4%
2"	2,994.71	3,114.56	4%	3,239.22	4%	3,317.93	2.43%	3,450.65	4%
3"	5,623.16	5,848.21	4%	6,082.28	4%	6,230.08	2.43%	6,479.28	4%
4"	9,380.01	9,755.41	4%	10,145.87	4%	10,392.41	2.43%	10,808.11	4%
6"	18,762.71	19,513.62	4%	20,294.65	4%	21,787.20	2.43%	21,618.90	4%
Consumption Charge \$/1,000 gal									
<i>Residential (SFR)</i>									
0 – 120,000	\$4.54	\$4.72	4%	\$4.91	4%	\$5.03	2.43%	\$5.23	4%
120,000 - 220,000	9.24	9.61	4%	9.99	4%	10.23	2.43%	10.64	4%
220,000 – 280,000	14.45	15.02	4%	15.63	4%	16.01	2.43%	16.65	4%
280 +	31.99	33.26	4%	34.60	4%	35.44	2.43%	36.86	4%
<i>Condo/Apt./Duplex/ 2nd Unit (MFR)</i>	\$7.87	\$8.18	4%	\$8.51	4%	\$8.72	2.43%	\$9.07	4%
<i>Commercial</i>	\$6.02	\$6.26	4%	\$6.51	4%	\$6.67	2.43%	\$6.94	4%
<i>Commercial Irrigation</i>	\$10.91	\$11.35	4%	\$11.80	4%	\$12.09	2.43%	\$12.57	4%

Sewer Rates

	FY 2018	FY 2019	% Incr.	FY 2020	% Incr.	FY 2021	% Incr.	FY 2022	% Incr.
Fixed Charge \$/Acct									
<i>Residential (SFR)</i>	\$616.45	\$647.25	5%	\$679.60	5%	\$679.60	0%	\$713.60	5%
<i>Condo/Apt./Duplex/ 2nd Unit (MFR)</i>	\$485.00	\$509.25	5%	\$534.70	5%	\$534.70	0%	\$561.45	5%
<i>Commercial</i>	\$1,091.25	\$1,145.80	5%	\$1,203.10	5%	\$1,203.10	0%	\$1,263.25	5%
<i>Residential – Pool / Spa</i>	\$805.35	\$845.60	5%	\$887.90	5%	\$887.90	0%	\$932.30	5%
Consumption Charge - \$/1,000 gal									
<i>Commercial >75,000</i>	\$14.55	\$15.30	5%	\$16.05	5%	\$16.05	0%	\$16.85	5%

Residential Garbage Rates

	FY 2018	FY 2019	% Incr.	FY 2020	% Incr.	FY 2021	% Incr.	FY 2022	% Incr.
<i>Rounded to whole dollar</i>	\$256	\$261	2%	\$269	3%	\$277	3%	\$285	3%



OLYMPIC VALLEY PUBLIC SERVICE DISTRICT



EXHIBIT F-3
10 Pages

PLACER COUNTY LOCAL AGENCY FORMATION COMMISSION (LAFCO) SPECIAL DISTRICT REPRESENTATIVE ELECTION

DATE: April 27, 2021

TO: District Board Members

FROM: Jessica Asher, Board Secretary

SUBJECT: Placer County LAFCO Special District Representative Election

BACKGROUND: The District received notification of Placer County LAFCO's Special District Representative and Alternative Representative Election. The current Special District representatives are regular member Joshua Alpine, Placer County Water Agency (term expired May 2020) and alternate member, Mike Lynch, Auburn Recreation and Park District (term expired May 2020). These Commissioners will serve until new appointments are made. It is necessary to select new representatives for a four-year term, which will expire May 2024. At the District's February meeting the Board nominated Director Ilfeld to serve as the Special District Representative. A total of five nominations were received by LAFCO. At the District's March meeting, the Board directed staff to determine if it is allowable to vote for only one candidate.

DISCUSSION: Each district receives one ballot and can vote for up to two candidates, it is allowable to vote for only one candidate. The person receiving the highest number of votes shall assume the regular special district seat and the candidate with the second highest votes shall assume the alternate seat. The package provided by LAFCO includes a Resume/Curriculum Vitae for four of the five candidates. The Ballot and Certification will be completed by the President and Staff will return the Ballot and Certification to the Placer LAFCO office before the May 10, 2021 deadline.

ALTERNATIVES: 1. Cast a ballot for LAFCO Special District Representative.

2. Do not cast a ballot.

RECOMMENDATION: Discuss the candidates and vote for one or two candidates for LAFCO Special District Representative.

FISCAL/RESOURCE IMPACTS: None

ATTACHMENTS: Election Cover Letter, Ballot, and Candidate Resumes (4)

DATE PREPARED: March 24, 2021

PLACER COUNTY LOCAL AGENCY FORMATION COMMISSION

110 Maple Street, Auburn, California 95603 - 530-889-4097
lafco@placer.ca.gov/2704/Local-Agency-Formation-Commission-LAFCO

March 22, 2021

COMMISSIONERS:

Robert Weygandt
Chair (County)

Joshua Alpine
Vice Chair (Special Districts)

Cindy Gustafson
(County)

Paul Joiner
(City)

William Kahrl
(Special Districts)

Joe Patterson
(City)

Susan Rohan
(Public)

ALTERNATE
COMMISSIONERS:

Scott Alvord
(City)

Jim Holmes
(County)

Mike Lynch
(Special Districts)

Jeffrey Starsky
(Public)

STAFF:

Kristina Berry, AICP
Executive Officer

Vacant
Clerk to the
Commission

William Wright
LAFCO Counsel

To: Placer County Special District Board Members

From: Kris Berry, Executive Officer

Re: Vote for Special District Representative, Placer LAFCO

Dear Special District Board Members:

The nomination period for Special Districts Representative and Alternate Representative to the Placer Local Agency Formation Commission (LAFCO) ended March 16, 2021. A total of five nominations were received.

Each district receives one ballot listing the nominees and shall vote for two candidates. The person receiving the highest number of votes shall assume the regular special district seat for term ending May, 2024. The candidate receiving the second highest votes shall assume the alternate seat for the same term.

The attached Ballot & Certification are to be completed by each district's independent selection committee member (district's presiding officer) or designated alternate, and returned to Placer LAFCO Office either by mail to the above address, or by email to kberry@placer.ca.gov by 4:30 p.m. Monday, May 10, 2021.

Any ties will be broken by coin toss at the May 12, 2021 Placer LAFCO hearing (tentatively).

Thank you for your participation, everyone.

Sincerely,



Kris Berry, Executive Officer
Placer LAFCO

Att.

Ballot
for
**Special District Representative & Alternate, Placer
LAFCO**

Please select **two (2)** candidates from the nominees below by marking the box by each chosen name. After making your selections, the Certification Statement at the end of this document must be signed by your Board Chairman or Alternate prior to mailing.

Ballots should be returned to the Placer LAFCO office no later than **4:30 p.m. Monday, May 10, 2021** by mail or email as follows:

Placer LAFCO
110 Maple Street, Auburn, CA 95603

OR

Kris Berry, Executive Officer
kberry@placer.ca.gov

Ballots received after this time/date will not be counted

Nominees (choose 2):

- Gordon Ainsleigh, Auburn Area Rec. & Park District
- Joshua Alpine, Placer County Water Agency
- Peter Gilbert, Placer Mosquito & Vector Control District
- Fred Ilfeld, Olympic Valley Public Service District
- Rick Stephens, Truckee Tahoe Airport District

Certification Statement

I _____, as Board Chairman (or
(Name)
authorized alternate) of _____,
(District)

Certify that this is the District's true and correct ballot.

Joshua Alpine

District 5 Director, Placer County Water Agency | Special District Member, Placer LAFCo

Joshua Alpine is the District 5 Director of Placer County Water Agency (PCWA), where he oversees the agency's vital efforts to provide an affordable, reliable, and sustainable water supply to the people, environment, and economy of Placer County and the region.

Mr. Alpine currently serves as Vice Chair of the Placer Local Agency Formation Commission, elected in 2016 to represent Special Districts. He also served on the commission from 2011-2012 including a term as Chair as a City representative.

As the current Vice President of the Board of Directors for Project GO Inc., Mr. Alpine is engaged in providing affordable housing and energy efficiency programs for low and moderate income working families and senior citizens in our area.

Mr. Alpine is also on the Board of Directors of the Association of California Water Agencies (ACWA), serving as Chair of ACWA's Region 3 Board of Directors (Alpine, Amador, Calaveras, El Dorado, Inyo, Lassen, Mariposa, Modoc, Mono, Nevada, Placer, Plumas, Sierra, and Tuolumne Counties), and serves from time to time as a member of numerous other committees and task forces.

Prior to serving as a director for PCWA, Mr. Alpine sat on the Colfax City Council from 2003-2012, including having served two terms as Mayor. During that time, he was very involved in waste water, regional water, and land planning issues.

Mr. Alpine works effectively with elected officials and agencies at the local, state, and federal levels, including the Regional Water Quality Control Board and the State Water Resources Control Board, developing solutions to water and land use policies that affect our region. At the federal level, he has worked with the U.S. Environmental Protection Agency, U.S. Corps of Engineers, U.S. Department of Agriculture, and U.S. Department of Housing & Urban Development. He has also served on the Placer County Economic Development Board.

Mr. Alpine holds a B.S. in Information Systems Management and has a California State Hydro Power System Operator certification. He worked as a Hydro System Operator from 2003 until 2009 for Pacific Gas & Electric (PG&E) operating the Bear, South Yuba, and the American Middle Fork river systems, and currently is a Lead System Operator of PG&E's electric transmission system. He is a member of the Placer County Historical Society and Colfax Lions Club. Mr. Alpine lives in Colfax

PETER GILBERT
2020 Caravelle Court
Lincoln CA 95648
(650) 759-5584
peter-gilbert@sbcglobal.net

Former Councilman/Mayor, City of Lincoln

Former Councilman/Mayor, City of Foster City

Current President, Placer County Mosquito & Vector Control District

Former President/Treasurer, Lincoln Hills Community Association

Current Member, Lincoln Hills Foundation Board of Directors

Former Member, Placer County Grand Jury

Former President, League of California Cities Peninsula Division (33 Cities in San Francisco, San Mateo and Santa Clara Counties)

Former Chair, San Mateo County Criminal Justice Council

San Francisco State University, Speech Major - Radio/TV

U S Army Intelligence Corp. Sgt., E-6 Honorable Discharge

San Mateo County Safety Man of the Year for efforts funding a major highway project. (92/101 highway interchange)

Executive management experience. Financial Management. I have managed groups as large as 5,000 employees.

Curriculum Vitae
Frederic W. Ilfeld, Jr., MD, MA, CGP
P.O. Box 2160, Olympic Valley, CA 96146
(530) 448-6060
FILFELD@gmail.com

Professional experience:

Born and raised in southern California, Dr. Ilfeld attended undergraduate college at Yale University, where he majored in Culture & Behavior (psychology, anthropology, sociology, ethology) and received his B.A. magna cum laude with high honors. He went on to complete his medical studies at Harvard Medical School in Boston. After a one year internship at San Francisco General Hospital, Dr. Ilfeld studied psychiatry in a three year residency at Stanford University. Also while at Stanford he earned a Master of Arts degree in sociology, specializing in small group behavior. He has had the good fortune to study under several masters in the fields of psychotherapy (Elvin Semrad, Leston Havens), group therapy (Irvin Yalom), and community mental health/social psychiatry (Drs. Gerald Caplan, Erich Lindemann, Rudy Moos).

After conducting epidemiologic research on stress and coping at the Laboratory of Socio-environmental Studies, National Institute of Mental Health, Dr. Ilfeld moved to Sacramento to join the faculty at U.C. Davis Medical School. While full-time faculty at U.C. Davis he worked on the North Area community mental health team and was Chief of the Psychiatric Emergency Team. He was awarded research grants from the National Institute for Mental Health and from Roche Laboratories for his survey research on social stress and coping among 2,300 Chicago adults, resulting in eleven journal publications on this topic.

Dr. Ilfeld is Board Certified in Psychiatry and was in private practice in Sacramento from 1974 through 1999. He continued his private practice of general psychiatry in Squaw Valley, California, in the north Lake Tahoe area. Although Dr. Ilfeld retired from private clinical practice in 2002, he retains a special interest in teaching the group psychotherapies. Beginning in 1975 Dr. Ilfeld led group therapies for in-depth personal change, for the chronic mental disorders, for panic disorder, and for obsessive-compulsive disorder. From 1983 through 1998 he was a leader of process training groups for psychiatric residents at the U.C. Davis Medical Center. From 2004 - 2015 he co-led with his wife, Barbara, the process training group for psychiatric residents at the University of Nevada School of Medicine. Bi-annually from 1990 – 2015 he co-led training groups with Barbara at the Northern California Group Psychotherapy Society's Institutes in Asilomar (nearby Monterey, California). With Barbara he has co-led American Group Psychotherapy Association (AGPA) workshops on "Managing Dual Relationships in Rural Settings" and on "The Art of Culture Building in the Group". He co-led with Barbara a Special Interest Institute on the latter topic yearly from 2007 through 2012 at the annual national AGPA Meetings. In 2014 and again in 2015 at the annual AGPA conference, Fred and Barbara co-led a two-day Special Interest Institute on "Enhancing the Group Process through a co-leader Fishbowl Technique."

As a former Associate Clinical Professor of Psychiatry at U.C. Davis Medical School, Dr. Ilfeld received the distinguished clinical faculty teaching award twice- in 1987 and again in 1998. He recently retired as Clinical Professor of Psychiatry at the University of Nevada School of Medicine (Reno). From this institution he also received the distinguished clinical faculty teaching award twice, in 2006 and again in 2011. He has published over twenty journal articles and book chapters on topics of violence, community mental health, stress and coping, child custody, and group therapy. He was past president of the Sacramento Psychiatric Society, was on the council of the Northern California Group Psychotherapy Society, and is currently a member of the American Group Psychotherapy Society. Dr. Ilfeld is a Certified Group Psychotherapist (CGP) and is a Distinguished Life Fellow of the American Psychiatric Association.

Organizational and Community service:

Since moving full-time to Squaw Valley in July 1999, Dr. Ilfeld has participated actively in local community organizations. He was on the Board of the Squaw Valley Property Owners Association. Dr. Ilfeld coordinated the Architectural Control Committee for the Hidden Lake Property Owners Association for 5 years and has continued as a Board member through the present. He has been a member of the Squaw Valley Municipal Advisory Council, advising the Placer County Board of Supervisors on matters concerning Squaw Valley. Dr. Ilfeld was Chair of the Grants Review Committee of the Truckee-Tahoe Community Foundation and was a member of the Board of Trustees of both the North Tahoe Hebrew Congregation and the Tahoe Truckee Community Foundation. He is a past Board Chair of the Tahoe Truckee Community Foundation.

Since early 2013 he was a leader in the effort to incorporate Squaw Valley as the Town of Olympic Valley. As such, he was Board Chair of the charitable non-profit *Incorporate OV Foundation*, and on the Board of the non-profit advocacy organization, *Incorporate OV*.

In 2016 Dr. Ilfeld was publicly elected as a Board member of the Squaw Valley Public Service District and has served in this position through the present time. (In 2020 the name of the organization was changed to "Olympic Valley Public Service District".)

Rick Stephens

Rick Stephens has lived full time in the Placer County unincorporated area of Truckee since June 1, 2007. He was publicly elected to the Truckee Tahoe Airport Board in November 2016 and was re-elected in 2020. Rick was President of this Board in 2018 and 2019.

Rick was appointed to the Placer County Citizens Advisory Committee for allocation of a portion of TOT funds. The initial appointment was for 3 years in 2018. He was reappointed for an additional 3-year term in 2021.

Rick was the project manager for the TTCF Community House as a volunteer. It was a 4-year project including acquisition of the property, designing the plans to renovate the buildings, and reconstruction of the facility to serve non-profits in the Kings Beach area.

Rick also served on a citizens advisory group for the Truckee Fire Protection District on property tax revenue.

He has been President of Lahontan Community Association (5 years) and subsequently was President of Lahontan Golf Club (5 Years).

Rick Stephens worked in the commercial real estate business as an Asset Manager and as an investor.

ZKS Real Estate Partners LLC was formed in 1996 after Zurich Insurance acquired Kemper Corporation. Its mission was to finish the orderly disposition of the remaining Kemper Corporation real estate portfolio (\$800 million) and to invest in real estate value added transactions. ZKS was closed at the end of 2013. Stephens Real Estate Partners, LLC operated Stephens contracts and investments. Separate from the Zurich assets, ZKS acquired more than 5 million square feet of industrial and office properties valued at in excess of \$800 million.

Mr. Stephens was president of Kemper Real Estate Management Company from 1992-1996. KREMCO's sole mission was the orderly disposition of the \$5 billion Kemper real estate portfolio. In 1992 KREMCO had 700 employees, 11 million sf of buildings, 40,000 acres of land, and 2 home building companies.

Prior to Kemper, Mr. Stephens was President of The Koll Company's Los Angeles Division. This division was responsible for acquisition, development, property management and construction of approximately \$2 billion in real estate between 1986 and 1992.

Prior to Koll, Mr. Stephens was Sr. VP of Cadillac Fairview's Western Region from 1982-1985 responsible for industrial properties. This included 6 million sf of big box industrial in Torrance, Compton and Costa Mesa CA. In addition, 2,000 acres in 5 industrial parks were developed.

Mr. Stephens started his real estate career at The Newhall Land and Farming Company in 1974. He was in charge of Newhall's industrial and commercial development from 1977-1982.

Mr. Stephens graduated from Cornell University in 1972 (BS Engineering) and received an MBA from Stanford University in 1974. He served 3 years in the US Army in the middle of his undergraduate studies, including tours of duty in Vietnam ('67-'68) and Germany ('68-'69).

Hiking and golf are Mr. Stephens' leisure activities. Each year, Rick backpacks in the high Sierra Nevada mountains. Rick also enjoys adventure travel, 100 miles on The Camino Santiago, Patagonia, Inca Trail, Iceland, Copper Canyon in Mexico and the Haute Route in Switzerland in August, 2019.

Rick has been married to Gail Stephens for 53 years. They have 2 children, 51 and 49 and 1 grandchild.

OLYMPIC VALLEY PUBLIC SERVICE DISTRICT



2020 WATER AND SEWER SYSTEM REPORT

Prepared April 2021

By

Josh Wilson and

Brandon Burks

Olympic Valley Public Service District Annual Report 2020

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EQUIPMENT CAPITAL REPLACEMENT PROJECTS

Budget Year 2022 - 2026

Equipment Type	Funding Source	FY 21/22	FY 22/23	FY 23/24	FY 24/25	FY 25/26	Project Total
Fleet							
Ford F-250	Water/Sewer FARF		\$ 49,900				\$ 49,900
Ford F-350	Water/Sewer FARF				\$ 46,300		\$ 46,300
Equipment							
Sewer Bypass Trailer and Hose	Sewer CIP	\$ 20,000					\$ 20,000
New Holland	Water/Sewer FARF					\$ 87,100	\$ 87,100
Zone 3 Portable Generator	Water FARF	\$ 50,000					\$ 50,000
JD Loader	Water/Sewer FARF					\$ 78,700	\$ 78,700
Small Tools and Equipment							
Sewer Lateral CCTV Cam	Water/Sewer FARF			\$ 20,000			\$ 20,000
Radios	Water/Sewer FARF	\$ 15,000					\$ 15,000
Listening Devices	Water/Sewer FARF					\$ 7,500	\$ 7,500
TOTAL		\$ 85,000	\$ 49,900	\$ 20,000	\$ 46,300	\$ 173,300	\$ 374,500

WATER CAPITAL PROJECTS

Budget Year 2022 - 2026

CIP Projects	Funding Source	FY 21/22	FY 22/23	FY 23/24	FY 24/25	FY 25/26	Project Total
Pressure Zone 1A Project	Water CIP	\$ 60,000			\$ 838,000		\$ 898,000
OVPSPD/SVMWC Intertie	Water CIP	\$ 130,000	\$ 450,000				\$ 580,000
PlumpJack Well	Water CIP		\$ 125,000	\$ 975,000			\$ 1,100,000
TOTAL		\$ 190,000	\$ 575,000	\$ 975,000	\$ 838,000	\$ -	\$ 1,998,000
CRP Projects							
West Tank Recoating Project	Water FARF	\$ 500,000					\$ 500,000
Zone 3 Tank Recoating Project	Water FARF		\$ 210,000				\$ 210,000
Victor/Hidden Lake 2" Waterline Replacement Project	Water FARF			\$ 15,000	\$ 125,000		\$ 140,000
Hidden Lake Waterline Loop Replacement Project	Water FARF			\$ 15,000	\$ 125,000		\$ 140,000
Residential Meter Replacement Project	Water FARF	\$ 300,000	\$ 300,000	\$ 150,000			\$ 750,000
Fire Hydrant Replacement Project	Water FARF	\$ 21,000	\$ 21,000	\$ 21,000	\$ 21,000	\$ 21,000	\$ 105,000
TOTAL		\$ 821,000	\$ 531,000	\$ 201,000	\$ 271,000	\$ 21,000	\$ 1,845,000
GRAND TOTAL		\$ 1,011,000	\$ 1,106,000	\$ 1,176,000	\$ 1,109,000	\$ 21,000	\$ 3,843,000

SEWER CAPITAL PROJECTS

Budget Year 2022 - 2026

Project Title	Funding Source	FY 21/22	FY 22/23	FY 23/24	FY 24/25	FY 25/26	Project Total
CIP Projects							
TOTAL		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
CRP Projects							
Sewer Line and Manhole Rehabilitation	Sewer FARF	\$ 250,000	\$ 1,000,000				\$ 1,250,000
Sewer System CCTV	Sewer FARF	\$ 50,000					\$ 50,000
Backyard Easement Sewer Replacement Projects	Sewer FARF		\$ 290,000		\$ 290,000		\$ 580,000
TOTAL		\$ 300,000	\$ 1,290,000	\$ -	\$ 290,000	\$ -	\$ 1,880,000
GRAND TOTAL		\$ 300,000	\$ 1,290,000	\$ -	\$ 290,000	\$ -	\$ 1,880,000

OVPSD Utilities Report 2020

I. Flow Report

A. Water Production Total = 107.23 MG
Comparison: 7.38 MG Less Than 2019

B. Sewer Collection Total = 68.26 MG
Comparison: 19.07 MG Less Than 2019

C. Aquifer Level 2020 Maximum Level May 1, 2020: 6190.3'
 Minimum Level November 12, 2020: 6177.8'

Total Change in Static Water Level 2019: 6.6'
Total Change in Static Water Level 2020: 12.5'

D. Precipitation Total 19/20 Water Year = 31.18"
 53-Year average = 53.37"
19/20 Water Year % of the 53-Year average = 58.42%

E. Flow Report Conclusions: Water production decreased 6% over the previous year.
Sewer collection decreased 22% over the previous year.

* The maximum level represents a rough average of the highest levels measured in the aquifer during spring melt period.

** The lowest level recorded in the aquifer was 6,174.0 feet above mean sea level on October 12, 2001. This level is not necessarily indicative of the total capacity of the aquifer.

*** Creek bed elevation (per Kenneth Loy, West Yost Associates) near Well 2r is 6,186.9 feet.

**** The season total for Precipitation is calculated from October 2019 through September 2020.

***** The true average could be higher or lower than the reported value due to the uncertainty of the Old Fire Station precipitation measurement during the period 1994 to 2004.

***** The production number is different than scada reports due to time of day reading issues.

II. Leaks, Repairs, and Maintenance

A. Water

1. New meters installed: 11
2. Water meters replaced or rebuilt: 3
3. Water meter upgrades: 3
4. Customer service water meters turned on or off: 2
5. Routine leak/high usage detection notification: 131
6. Customer requested leak detection services performed: 18
7. No water responses: 0
8. Fire hydrants flushed: 157
9. Blow-offs flushed: 20
10. Valves exercised: 21
11. Repair/Replace service line: 0
12. Repair leak on water main: 0
13. Backflow devices tested: 531
14. Test District backflows: 4
15. Quarterly vault inspections on Well 1R and Well 3: 8
16. Water tank inspections: 8
17. Water quality complaints serviced: 0
18. Tested commercial meters: 0
19. Replaced Air/Vac breakers: 0
20. Water samples collected:
 - Bacteriological: 24
 - Nitrate: 4
 - Nitrite: 4
 - Radium 228: 4
 - Secondary/GP: 1

B. Sewer

1. Sanitary sewer overflows: 1
2. Main line repairs: 0
3. Service line repairs: 0
4. Sewer cleanout repairs: 0
5. Manhole repairs: 6
6. Manhole grouting: 0
7. Cleaning:
 - Spring and fall cleaning of high priority lines
 - Main sewer lines cleaned: 235
8. Inspections:
 - Underground Service Alerts: 119
 - Plan Review: 49
 - Pre-remodel Inspections: 0
 - Final Inspections: 16
 - Fixture count Inspections: 0
 - Water service line Inspections: 29
 - Sewer service line Inspections: 85
 - Sewer main line Inspections: 0
 - Water quality complaint Investigations: 0

Water Backflow Inspections: 4
Fog Inspections: 3
Toilet rebate Inspections: 0
Second Unit Inspections: 0

III. Building and Grounds Maintenance and Repair

A. 305 Squaw Valley Road Fire Department and Administration

1. Continued monthly service and maintenance of facility and equipment.

B. 1810 Squaw Valley Road District Equipment Garage

1. Continued monthly service and maintenance of facility and equipment.

IV. Vehicles and Equipment

A. Vehicles

1. All vehicles received an annual service, with the exception of the Ford Interceptor and Ford F-150 which received biannual services.

B. Equipment

1. All small equipment received an annual service.

V. Administrative

A. VUE Works migration from Hanson.

B. VUE Works data input.

VI. Operation & Maintenance Projects

A. Vegetation removal from access roads to tanks

B. Gate valve box repairs

C. Continued Operations and Maintenance of SV Mutual Water Company

D. Sewer System I/I inspection

E. 2020 CCTV Sewer Project

F. Manhole Repairs

G. Spring and Fall Flushing

H. Annual Sewer Cleaning

I. High Priority Cleaning

J. Hydrant Ballard Repairs

K. 1810 Admin Building Painted

L. Tank Inspections

M. Fire Hydrant Repairs

N. Sewer C/O Locating

O. Meter Box replacements

P. Repaired Leak on Hydrant H020

VII. Summary

2020 was a challenging year with Covid-19; the OVPSD Operations Department has been separated into two locations and has been working safely and diligently to maintain the Public Service District's system operations. The Operations Department was able to make a number of repairs to assets in the District as well as finding lost assets throughout the system. We responded swiftly to a Category 3 SSO without complications. The District continued a contract to operate and maintain the Squaw Valley Mutual Water Company. Training

continued this year keeping the District crew as knowledgeable and up to date as possible so that we may provide the best available service to our customers.

VIII. Safety Training

4/10/2020	Slips, Trips and Falls, SDRMA Booklet Joshua, Jason, Schel, Sam, Nic, Ty, Brandon
4/24/2020	Emergency Evacuation, SDRMA Booklet Joshua, Jason, Sam, Ty, Nic
5/1/2020	Working Outdoors Mosquitoes & Ticks, SDRMA Booklet Joshua, Sam, Schel, Jason, Nic
5/15/2020	CPR and AED, SDRMA Booklet Joshua, Sam, Jason, Nic
5/22/2020	Powered Hand Tool Safety, SDRMA Booklet Joshua, Schel, Sam, Jason, Ty, Nic
7/17/2020	Pro-Active Safety Attitudes, SDRMA Booklet Joshua, Sam, Schel, Jason, Ty
7/24/2020	Heat Stress for Public Employees, SDRMA Booklet Joshua, Sam, Schel, Nic, Jason, Ty
10/23/2020	Ergonomics, SDRMA Booklet Joshua, Ty, Nic, Jason, John, Sam, Schel
11/20/2020	Blood Borne Pathogens, SDRMA Booklet Joshua, Brandon, Sam, Nic, Jason, Ty, Schel
12/4/2020	Recognizing Drug and Alcohol Abuse, SDRMA Booklet Joshua, Brandon, Nic, Jason, Ty, Sam
12/11/2020	Workplace Violence, SDRMA Booklet Joshua, Jason, Nic, Ty, Schel, Sam
12/18/2020	Holiday Safety, SDRMA Booklet Joshua, Jason, Ty, Nic, Schel, Sam

IX. Occupational Training

1/3/2020	SSMP SSO Response Plan, 305 Office Brandon, Jason, Schel, Sam, Nic, Ty, Joshua
6/9/2020	SDS, Hazardous Waste/Spills, First Aid Brandon, Joshua, Sam, Jason, Nic, Schel, Ty
11/16/2020	Trackless Snow Removal & Safety, 1810 Joshua, Jason, Nic, Sam, Schel
11/16/2020	Backhoe Operation (Winter Time Snow Removal), 1810 Schel, Joshua, Sam, Jason, Nic, Ty
11/17/2020	Overflow Emergency Response Plan, (305,1810) Joshua, Jason, Schel, Sam, Nic, Ty

Water System Inventory – 2020

1. Water Well #1R – 370 GPM average. *
2. Water Well #2R – 320 GPM average. *, **
3. Water Well #3 – 108 GPM average. *
4. Water Well #4 – (Not in Service)
5. Water Well #5R – 385 GPM average. *
6. Horizontal Well – (Out of Service). *, ***

2020 Total average flow – 1,183 GPM ****

7. West Tank - 1,150,000 Gallon Water Tank
8. East Tank - 500,000 Gallon Water Tank
9. Zone 3 Tank - 135,000 Gallon Water Tank

Total Storage – 1,785,000 Gallons

10. 2 Booster Pumping Stations
11. 868 Water Meters connected per Billing
12. 138 Fire Hydrants
13. 34 Air Release Valves
14. 515 Backflow Prevention Devices
15. 417 Gate Valves

Notes:

* GPM averaged from the time wells were on and running.

** Well 2R GPM is affected by seasonal aquifer level changes. During low aquifer level years the well GPM is reduced to prevent pumping below the well screens.

*** Horizontal Well is out of service. When it runs GPM is affected by gravity flow and changes from one year to the next. Longer periods of operation will lower the GPM. The average in 2016 was 70 GPM.

**** 2020 total average flow does not indicate total capacity. This total is the combined GPM flows from all the wells as they were operated in 2020 calendar year.

Water System Inventory – 2020

16. 17 Butterfly Valves
17. 23 Blow Off Assemblies
18. 5 Control Valves (Granite Chief, East Booster, Zone 3 Booster, Hz Well)
19. 3 Transducer Stations (West Tank, East Tank, and Zone Three Tank)
20. 7 Remote Terminal Units (RTU), SCADA Telemetry System
21. 12,761 Feet 12" Water Distribution Main
22. 10,752 Feet 10" Water Distribution Main
23. 32,312 Feet 8" Water Distribution Main
24. 21,015 Feet 6" Water Distribution Main
25. 696 Feet 4" Water Distribution Main
26. 990 Feet 2" Water Distribution Main
27. 439 Feet 6" Water Service Line
28. 240 Feet 4" Water Service Line
29. 3,170 Feet 2" Water Service Line
30. 254 Feet 1.25" Water Service Line
31. 39 Feet 1.5" Water Service Line
32. 3,033 Feet 1" Water Service Line
33. 128 Feet $\frac{3}{4}$ " Water Service Line

Total Water Main = 78,526 Feet = 14.872 Miles
Total Water Services = 7,303 Feet = 1.383 Miles
Combined Total = 85,829 Feet = 16.250 Miles

Olympic Valley Public Service District - Year End Water Audit Report

Report Date: January 10, 2021 Performed By: Brandon Burks

Year: 2020

Begin Audit Period: 12/31/19 12:00 AM
 End Audit Period: 12/31/20 12:00 AM

Total Metered Consumption for audit period specified (including hydrant meters): 93,725,429

Additional Consumption - Unmetered

Fire Department Use:	<u>106,500</u>
Hydrant Flushing:	<u>2,112,900</u>
Blow-Off Flushing:	<u>60,000</u>
Sewer Cleaning:	<u>300,000</u>
Street Cleaning:	
Well Flushing:	<u>120,000</u>
Tank Overflows:	
Unread Meter Estimated Reads:	<u>264,100</u>
Other:	
Total Unmetered Consumption (for audit period specified):	<u>2,963,500</u>

Estimated Unknown Loss - Unmetered

Known Theft:	<u> </u>
Known Illegal Connections:	<u> </u>
Total Estimated leaks that have been repaired:	<u>190,400</u>
Total Estimated Unmetered (for audit period specified):	<u>190,400</u>

Total Production for audit period specified: 107,461,400

Total Metered/Unmetered Consumption for audit period specified: 92,093,986

Total Water Loss (Production - Consumption): 15,367,414
Loss Percentage: 14.3% ***

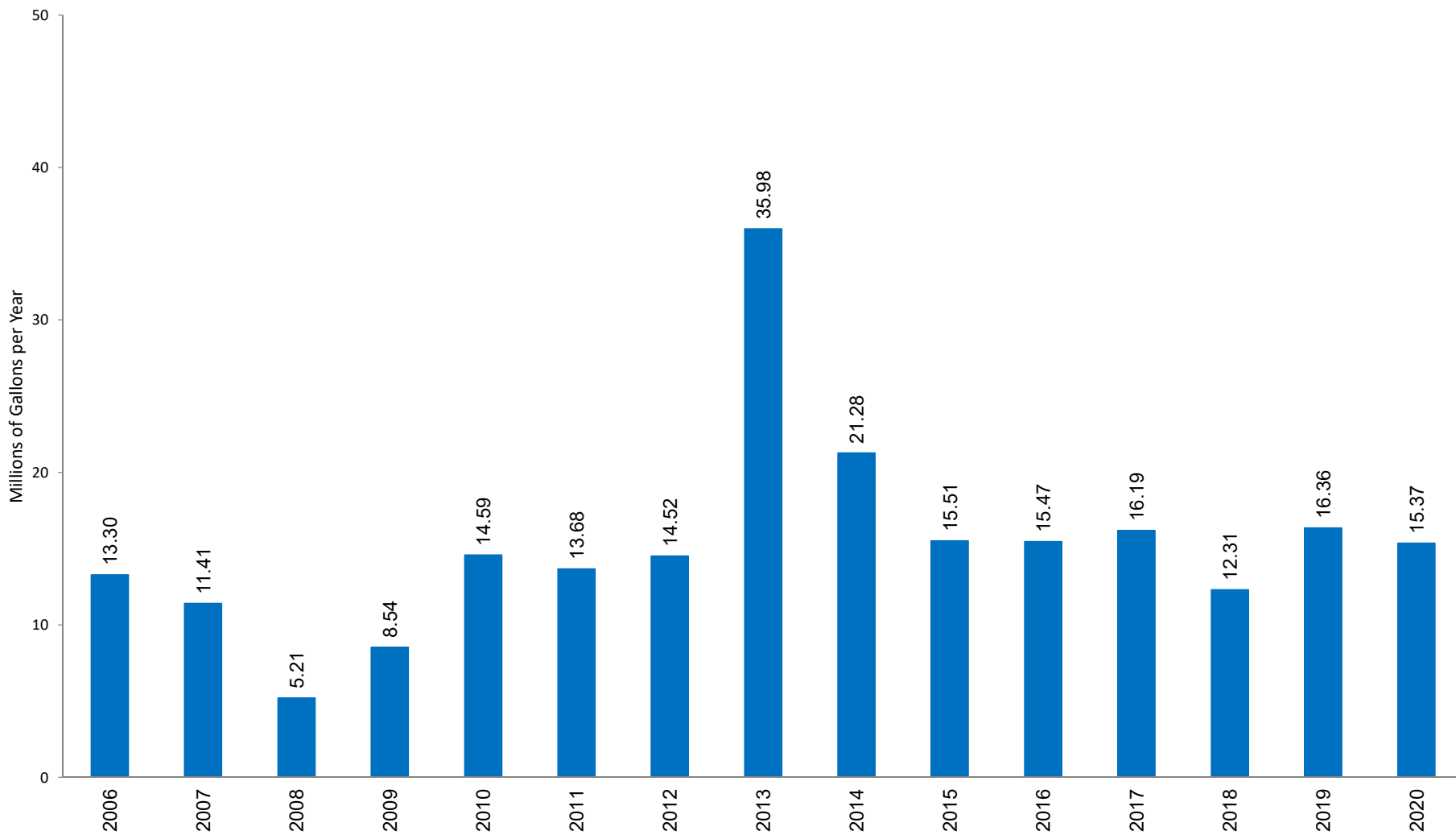
Comments: The production totals are different than the monthly report due to a different time frame being used.

* Instructions - Only fill in the blue cells *

* Note - All Production & Consumption Totals In U.S. Gallons *

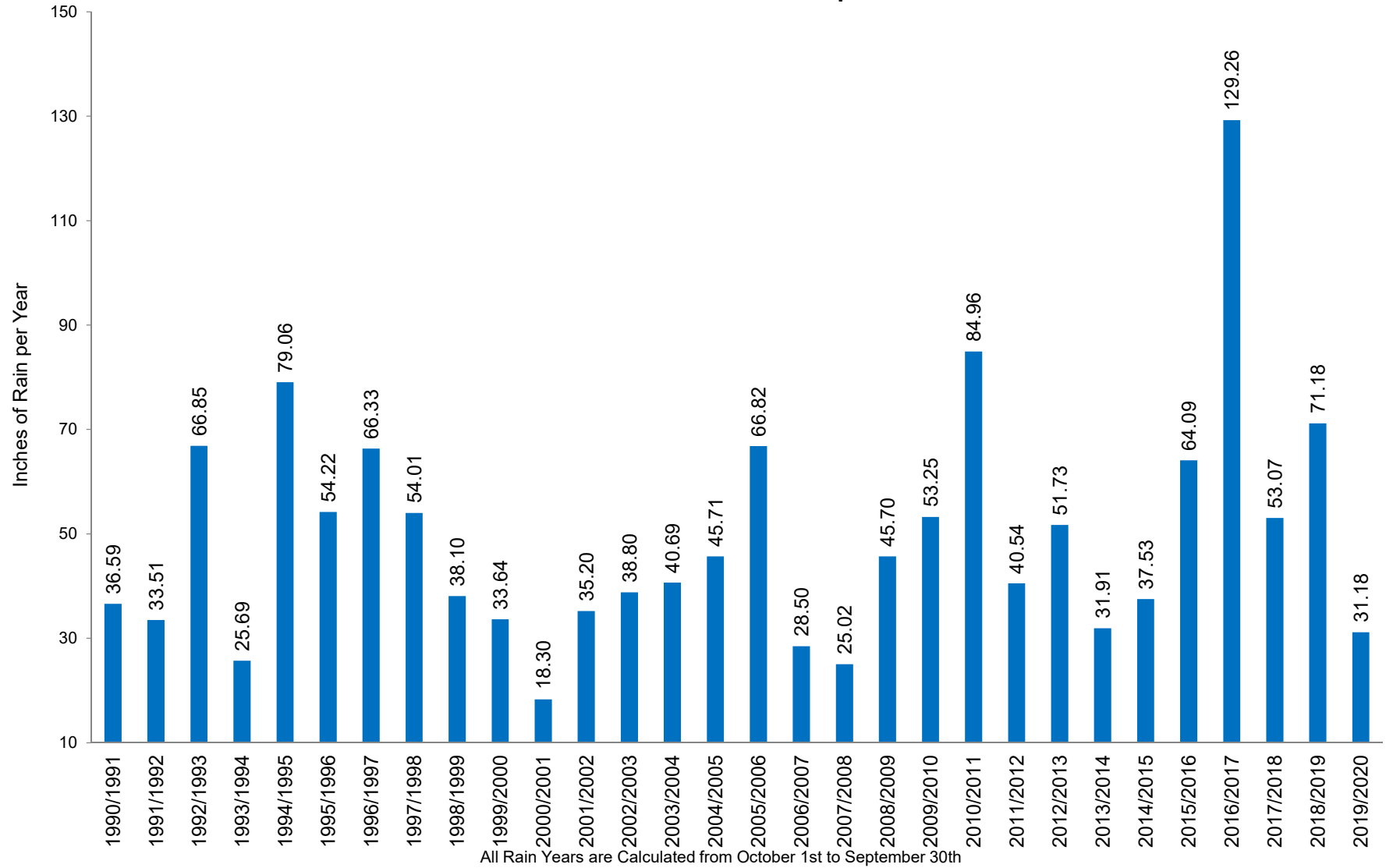
*** Note - Total Water Loss Percentage included theft, Illegal Connections or Leaks that have been repaired

OVPSD 15 Year Water Loss Trend

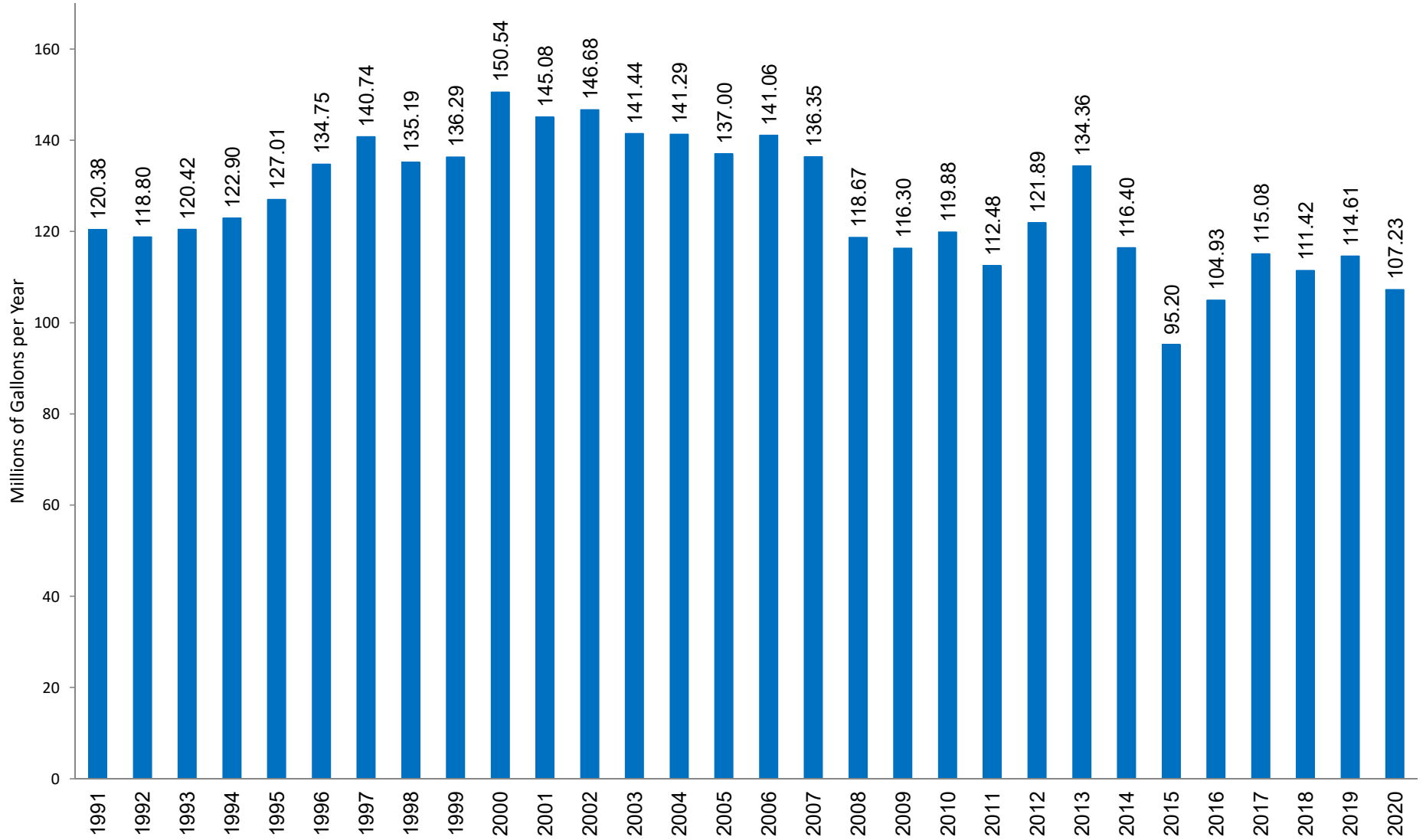


Information comes from from Year End Water Audit Report

OVPSD 30 Year Precipitation



OVPSD 30 Year Water Production Trend



Information comes from from well logs

Pump Run Hours								
	Well #1R	Well #2R	Well #3	Well #5R Motor	Well #5R Pump	East Boost	Zone-3 #1	Zone-3 #2
Year Installed	2005	2011	2014	1999	2015	2015	1990	1990
1990							30	30
1991							98	66
1992							112	84
1993							120	99
1994							136	146
1995							223	160
1996							363	145
1997							538	338
1998							438	352
1999							612	264
2000							527	640
2001							631	573
2002							493	514
2003							509	503
2004							541	550
2005	209						486	473
2006	1,868						455	468
2007	1,796						438	467
2008	1,552						477	460
2009	1,552						533	388
2010	1,637			172			381	365
2011	1,866	687		1,983			353	344
2012	1,570	1,569		1,681			513	482
2013	1,927	1,923		1,884			417	408
2014	933	1,985	642	1,991			391	393
2015	1,375	1,399	1,358	985	150	348	312	325
2016	1,341	1,326	1,317	1,286	1,286	1,347	415	409
2017	1,622	1,615	1,614	1,447	1,447	1,698	317	313
2018	1,643	1,542	1,547	1,476	1,476	1,769	342	338
2019	1,697	1,640	1,474	1,456	1,456	1,808	333	330
2020	1,628	1,608	955	1,608	1,608	1,628	336	355
Total Hours	24,216	15,294	8,907	15,969	7,423	8,598	11,534	10,427

Notes:

Annual and total hours in this spreadsheet are restarted from the time of replacement or rebuild of equipment.

Well 1R - the pump and motor was replaced in 2005 after 24,756 hours in service.

Well 2R - the pump and motor was replaced in 2011 after 42,644 hours in service.

Well 3 - the motor was replaced in 2008 after 12,116 hours in service.

Well 3 - the motor was replaced in 2014 after 5,787 hours in service.

Well 3 - the pump was replaced in 2014 after 17,903 hours in service.

Well 5R - the motor was rebuilt in 2010 after 20,246 hours in service.

Well 5R - the pump was replaced in 2015 after 28,792 hours in service.

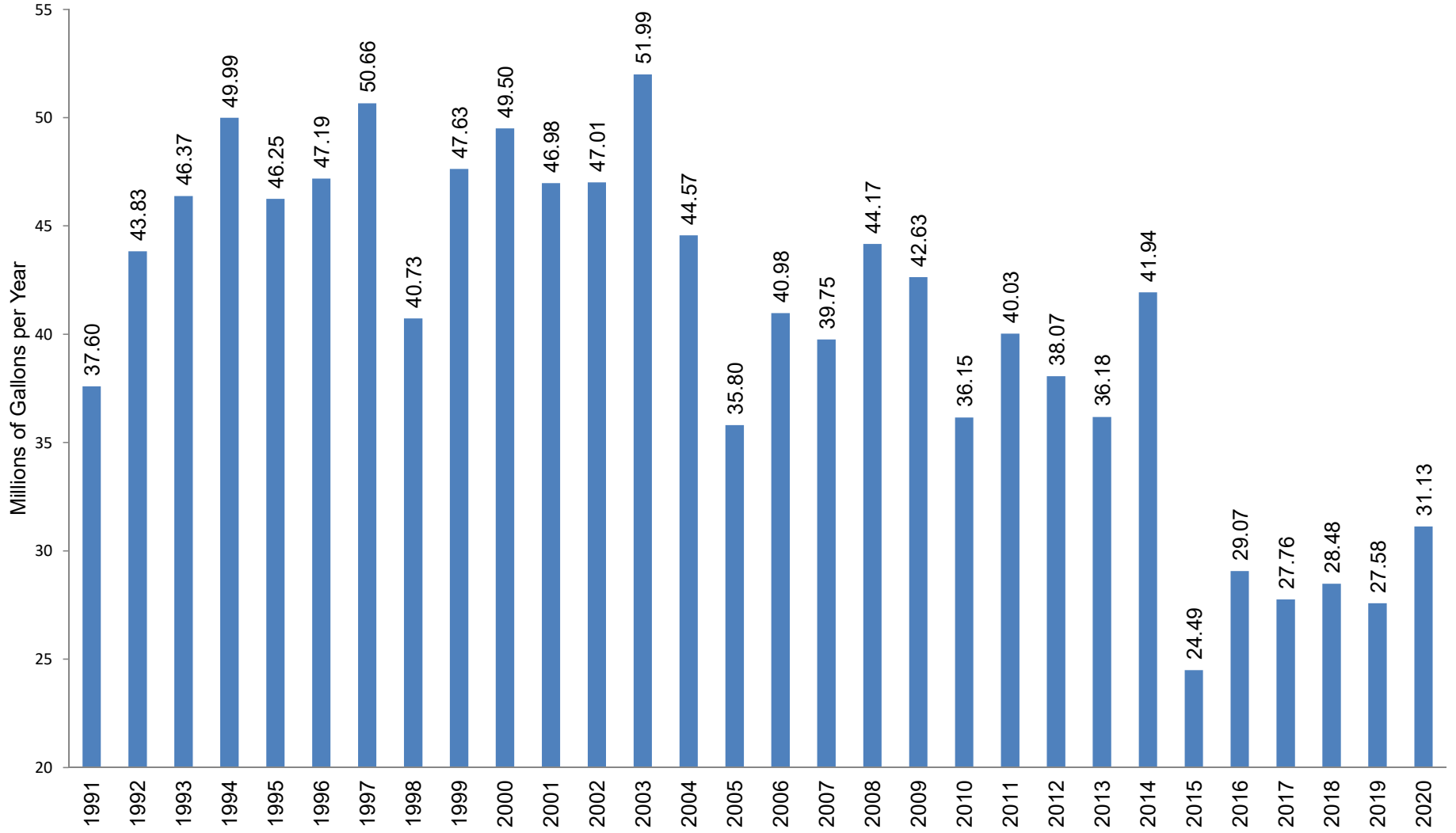
East Booster - the pump and motor was replaced in 2015 after 18,822 hours in service.

OVPSD Production Wells Specific Capacity



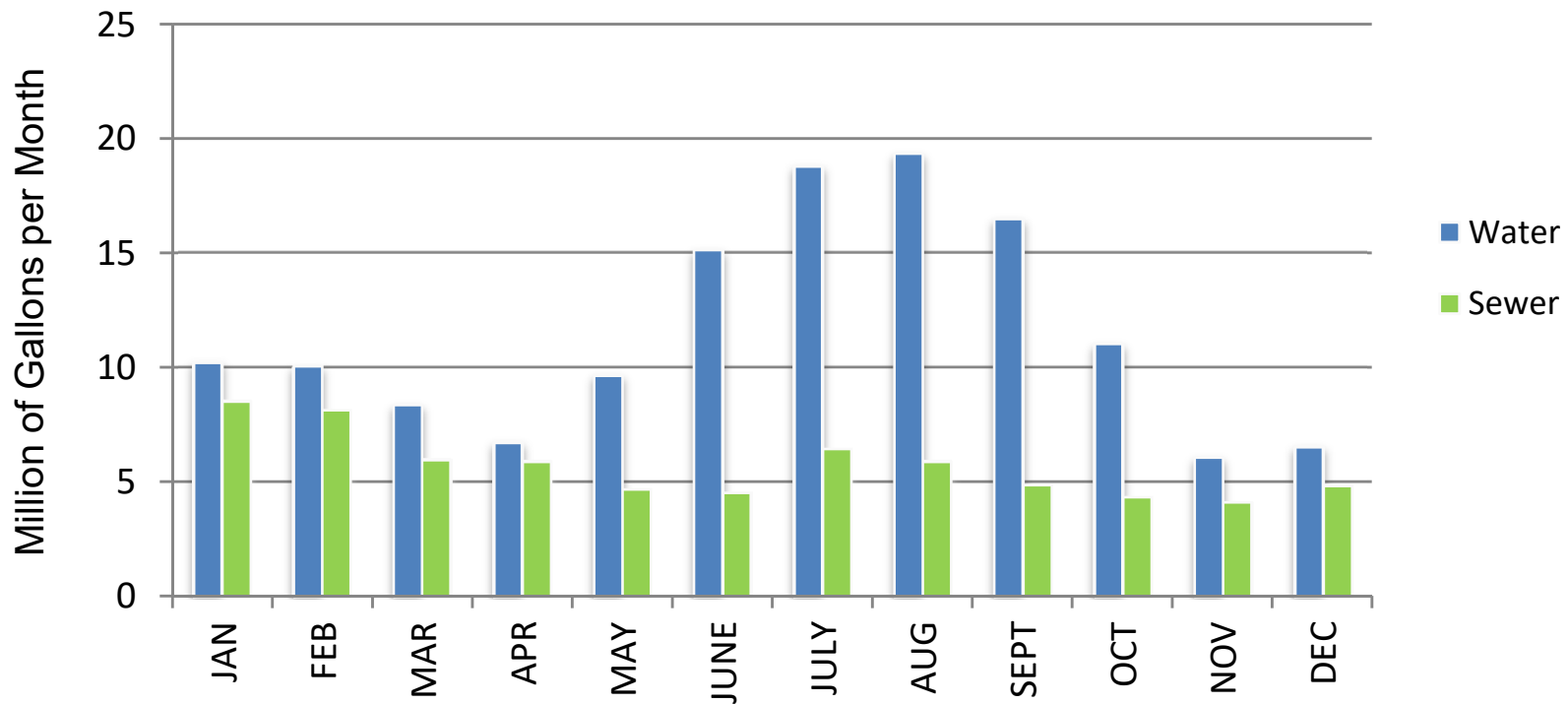
	2014	2015	2016	2017	2018	2019	2020	2021
Well 1R	18.14	20.98	19.69	18.19	19.18	18.97	18.43	20.29
Well 2R	12.95	12.93	12.77	12.66	12.48	12.52	12.75	13.16
Well 5R	15.79	15.27	14.63	14.47	13.89	13.78	14.66	15.12

SVMWC 30 Year Water Production Trend



Information comes from well logs

2020 Water and Sewer Comparison

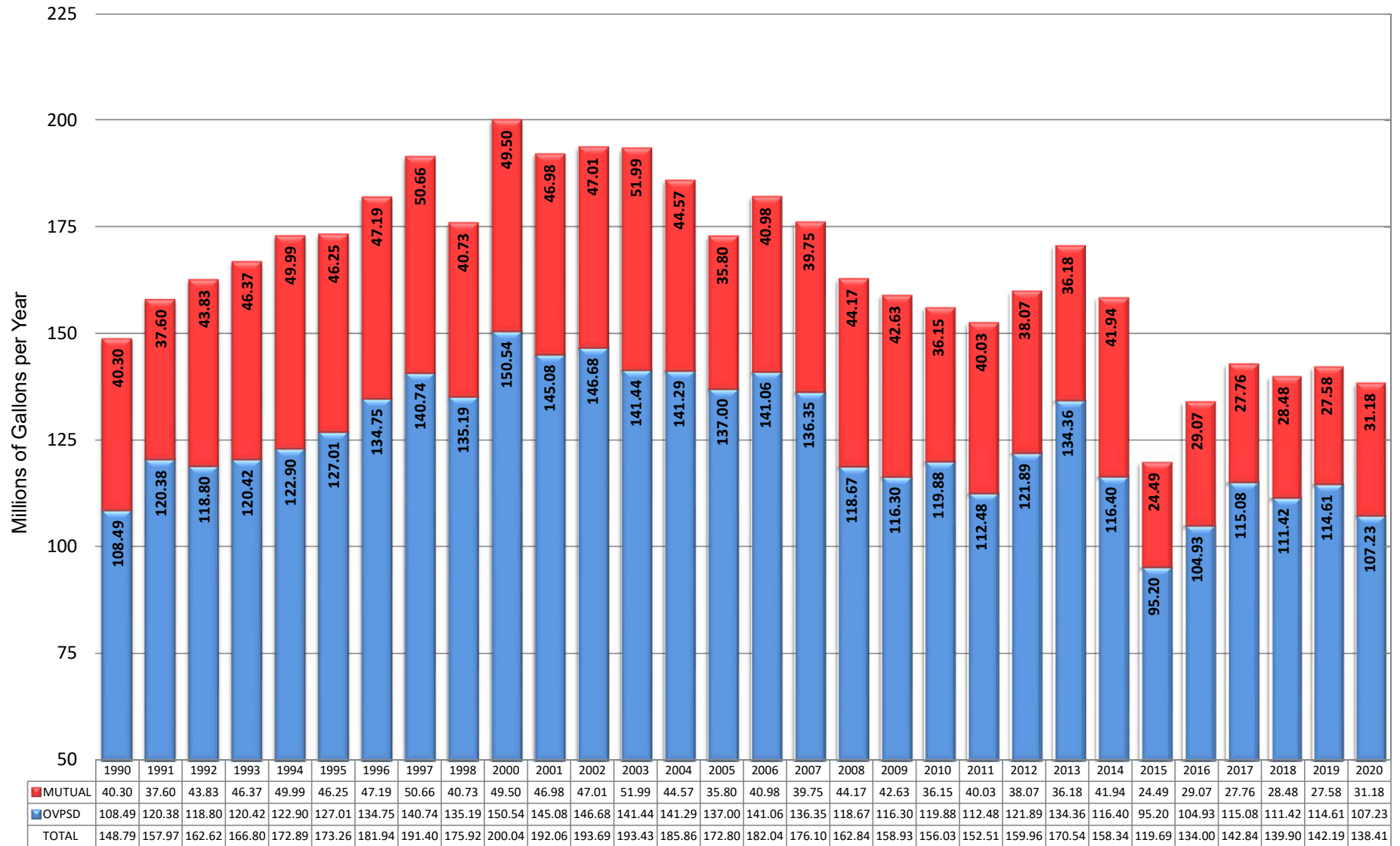


Compares Total Monthly Water Production to Total Sewer Collection

Water information comes from well logs
Water total includes OVPSD and SVMWC
Sewer information comes from SCADA

Water and Sewer Production 2020					
	WATER	WATER	WATER	SEWER	
	OVPSD	SVMWC	TOTAL	TOTAL	
JAN	8.65	1.58	10.23	8.53	
FEB	8.45	1.60	10.05	8.14	
MAR	6.86	1.51	8.37	5.97	
APR	5.15	1.58	6.73	5.90	
MAY	7.16	2.50	9.66	4.67	
JUNE	11.08	4.05	15.13	4.54	
JULY	15.02	3.77	18.79	6.44	
AUG	14.47	4.87	19.34	5.90	
SEPT	12.22	4.26	16.48	4.87	
OCT	8.25	2.77	11.02	4.34	
NOV	4.76	1.31	6.07	4.11	
DEC	5.16	1.38	6.54	4.85	
	107.23	31.18	138.41	68.26	Million Gallons
Water information comes from well logs					
Sewer information comes from SCADA					

30 Year OVPSD and SVMWC Combined Water Production Trend



Information comes from from well logs

SEWER SYSTEM INVENTORY – 2020

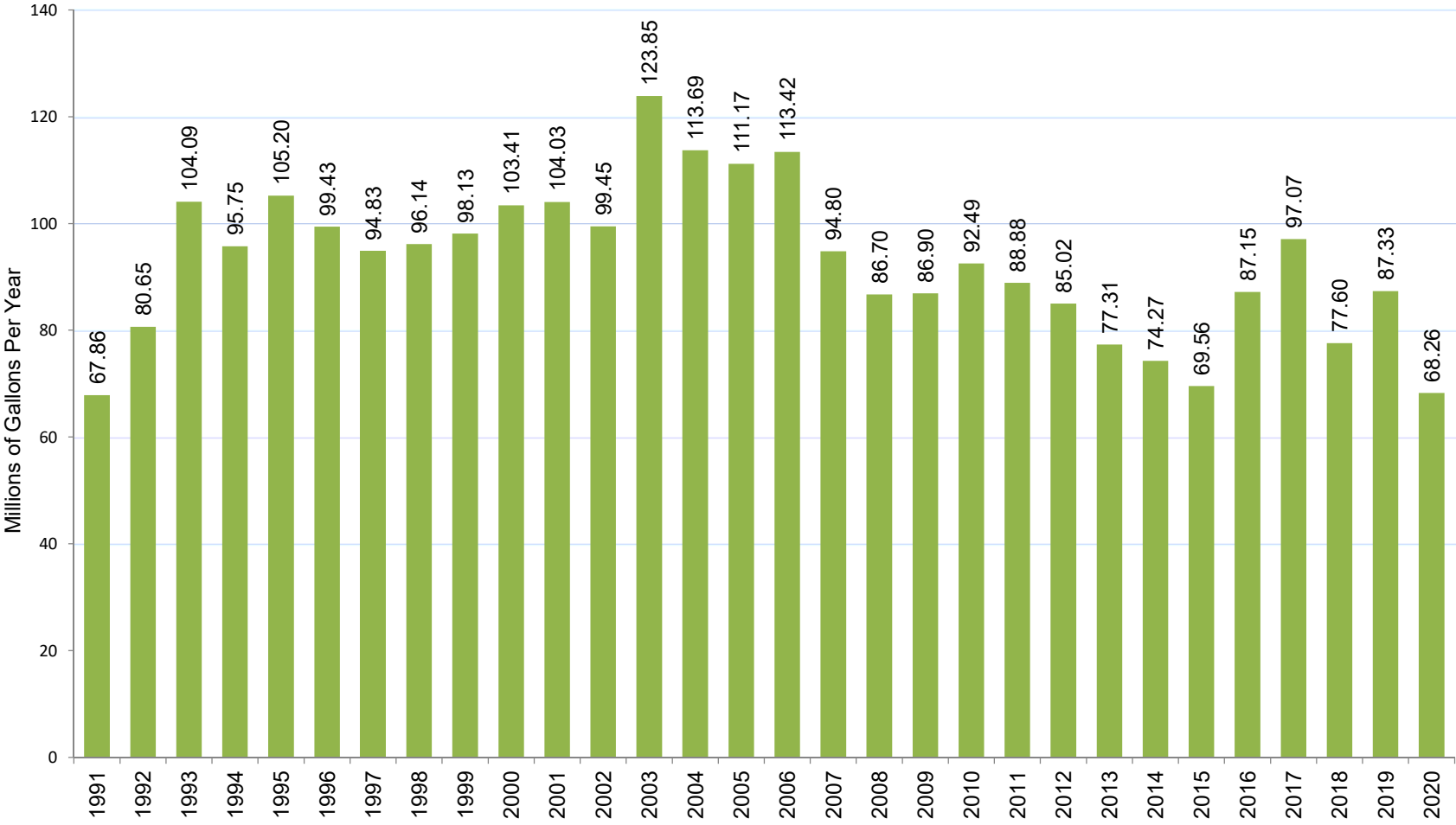
1. 456 Sanitary Manholes
2. 3 Siphons (6",12",16")
3. 3 Sewer Flow Meters
 - Mag Meter, Painted Rock Siphon T-45A - District owned
 - Mag Meter, Mountain Run - Ski Corp owned
 - Mag Meter, HWY 89 - T-TSA owned
4. 587 Feet 16" Sewer Main
5. 11,791 Feet 15" Sewer Main
6. 3,104 Feet 12" Sewer Main
7. 8,945 Feet 10" Sewer Main
8. 18,242 Feet 8" Sewer Main
9. 54,115 Feet 6" Sewer Main
10. 6,687 Feet 4" Sewer Main
11. 45,052 Feet 4" Sewer Lateral
12. 995 Sewer Connections per Billing
13. 2 Remote Terminal Units (RTU)

Total Sewer Main = 103,471 Feet = 19.597 Miles

Total Sewer Laterals = 44,152 Feet = 8.532 Miles

Combined Totals = 147,623 Feet = 27.959 Miles

OVPSD 30 YEAR SEWER FLOW TREND

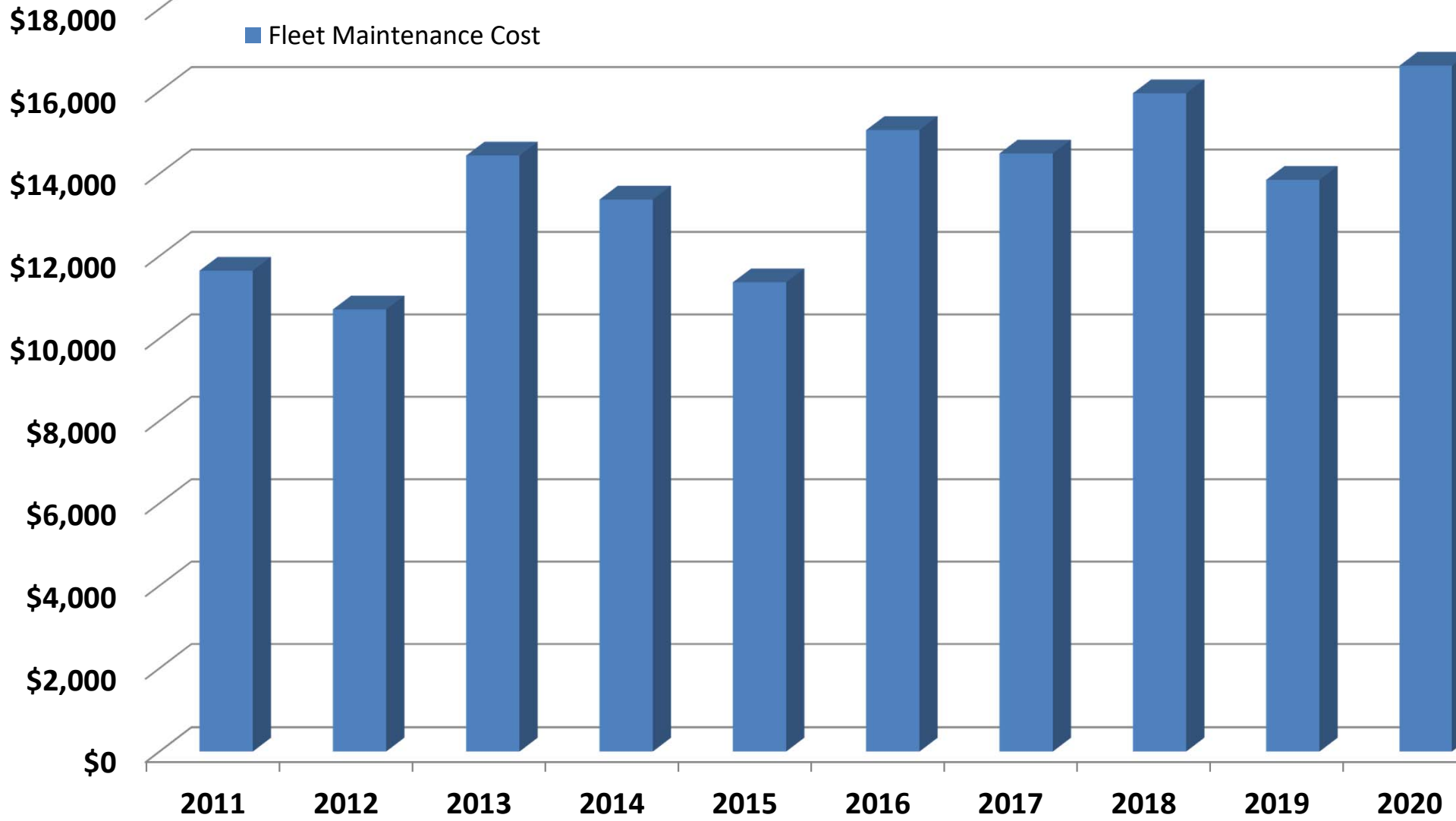


Annual Report on District Fleet

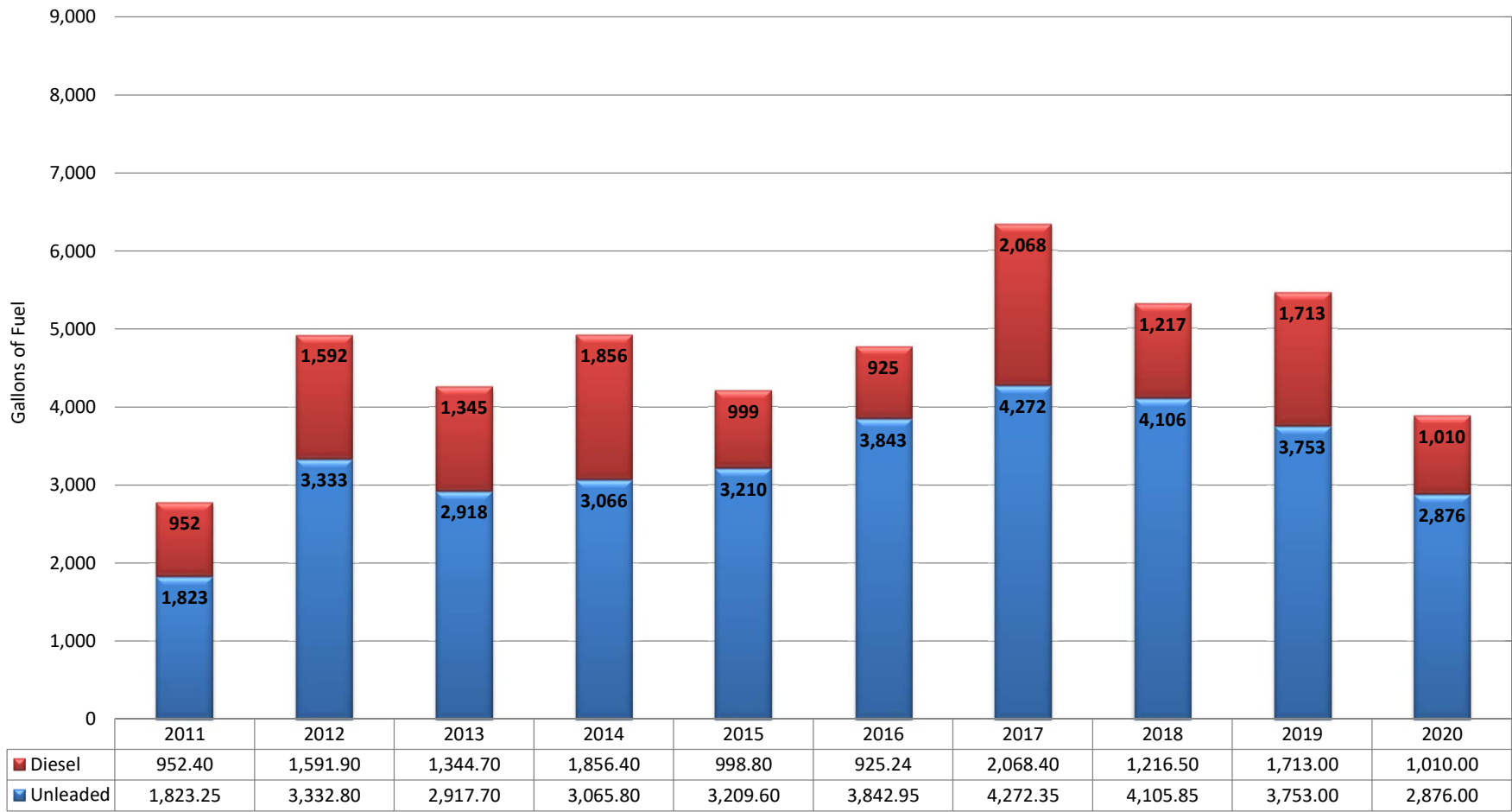
2020

Vehicle/Equipment	Mileage Hours	Age	Replacement Schedule	Service Life	Annual Use	Maintenance Performed	2020 2021	Maintenance Due	2021 2022
2008 Ford 1 Ton 4x4 Flat	44,034	13	15	2	2,877	Annual Service	\$175	Annual Service	\$300
						Gate Controller	\$250		
1999 Ford Utility 4x4	72,282	22	15	-7	2,988	Annual Service	\$175	Annual Service	\$300
						Break Controller/New Tires	\$1,400		
2014 Dodge Ram 4x4	49,336	7	15	8	5,867	Annual Service	\$250	Annual Service	\$300
1997 Ford Explorer	128,182	24	15	-9	1,544	Annual Service	\$175	Annual Service	\$300
2014 F-150 4x4	130,132	7	15	8	18,262	2x Annual Service	\$175	2x Annual Service	\$300
						New Tires/Brakes & Rotors	\$1,050	New Tires	\$550
2008 F-750 Dump Truck	10,504	13	30	17	229	Annual Service	\$175	Annual Service	\$300
						Cut off switch/Batteries	\$750		
1998 JD 444H Loader	3,854	23	30	7	43	Annual Service	\$175	Annual Service	\$300
						New Tires /Chains/St. Tilt	\$4,300	Cutting Blade	\$1,500
JD Backhoe	464	3	30	27	109	Annual Service	\$215	Annual Service	\$300
2020 Isuzu Compressor	0	0	20	20	0	Annual Service	\$0	Annual Service	\$300
I/R Compressor							\$175		
2007 New Holland	571	14	30	16	20	Annual Service	\$250	Annual Service	\$300
Westa Sno Blower		14	20	6		New Batteries	\$450	Cutting blade/Wear shoes	\$1,000
2009 Vac-Con Hydro-Vac	9,395	12	30	18	601	Annual Service	\$300	Annual Service	\$300
Power Take Off (PTO)	278	12	30	18	10	Hydraulic/Engine Repairs	\$3,500	Hydraulic Filters	\$1,000
2009 Duetz Rear Engine	966	12	30	18	123	Annual Service	\$300	Annual Service	\$300
2016 Ford Interceptor	26,487	5	15	10	7,890	2x Annual Service	\$175	2x Annual Service	\$300
6" Trash Pump (2020)	2	0	30	30	2	Annual Service	\$0	Annual Service	\$300
Old Trash Pump							\$175		
2010 Prowler Easement	233	11	20	9	12	Annual Service	\$175	Annual Service	\$300
						New Battery	\$80		
Well House Generator (1993)	259	28	40	12	5	Annual Service	\$175	Annual Service	\$300
1810 Generator (1991)	812	30	40	10	5	Annual Service	\$300	Annual Service	\$300
305 Generator (2004)	185	17	40	23	5	Annual Service/Batteries	\$300	Annual Service	\$300
Equipment/Old Vehicles							\$600	Equipment	\$600
Miscellaneous Shop Supplies						Rags, Cleaning supp. Etc.	\$400	Rags, Cleaning Supp. Etc.	\$600
Total	Fleet Ave.	13.5					\$16,620		\$10,650

10 Year Vehicle Maintenance Costs



OVPSD Operation Department 10 Year Fuel Usage Trend



RESOLUTION 2021-05

**A RESOLUTION OF THE BOARD OF DIRECTORS OF THE
OLYMPIC VALLEY PUBLIC SERVICE DISTRICT
RESCINDING RESOLUTION 2019-24 AND AUTHORIZING
EXECUTION OF NEW SIGNATURE CARDS AT BANK OF THE WEST**

WHEREAS, the Olympic Valley Public Service District changed its name from Squaw Valley Public Service District following the adoption of Resolution 2020-17, and it is necessary to change the signature cards for all District bank accounts maintained at Bank of the West; and,

WHEREAS, the District maintains the following accounts with Bank of the West:

Operating Account Capital Reserve

NOW, THEREFORE, BE IT RESOLVED that Resolution 2019-24 is hereby rescinded and new Bank of the West Signature Card and Agreement forms are authorized to be signed.

PASSED AND ADOPTED this 27th day of April, 2021 at a regular meeting of the Board of Directors duly called and held by the following vote:

AYES:

NOES:

ABSENT:

ABSTAIN:

APPROVED:

Dale Cox, Board President

ATTEST:

Jessica Asher, Board Secretary

RESOLUTION 2021-06

**A RESOLUTION OF THE BOARD OF DIRECTORS OF THE
OLYMPIC VALLEY PUBLIC SERVICE DISTRICT
RESCINDING RESOLUTION 2016-25 AND
AUTHORIZING NEW SIGNATURE CARDS FOR THE
CASH MANAGEMENT SERVICES AGREEMENT WITH BANK OF THE WEST**

WHEREAS, the Olympic Valley Public Service District maintains accounts at Bank of the West (BANK) and BANK requests that an Authorization and Agreement for Cash Management Services be adopted by resolution; and

WHEREAS, the District is in need of electronic banking services for debits, payroll, and payment of taxes; and

WHEREAS, the change is necessitated by the adoption of Resolution 2020-17 which changed the name from Squaw Valley Public Service District to Olympic Valley Public Service District; and

WHEREAS, Dale Cox, President, Board of Directors; Bill Hudson, Vice President, Board of Directors; Michael Geary, General Manager; Danielle Grindle, Finance and Administration Manager and Jessica Grunst, Account Clerk II and HR Specialist, are hereby authorized to enter into and execute the Authorization and Agreement for Cash Management Services with Bank of the West.

NOW, THEREFORE, BE IT RESOLVED that the Board of Directors of the Olympic Valley Public Service District hereby rescinds Resolution 2016-25;

BE IT FURTHER RESOLVED that the Board of Directors is authorized to enter into any cash management service agreements with Bank of the West, to designate from time to time persons, in such number as may be directed, to manage any cash management service and otherwise give instructions regarding this organization's cash management service(s);

BE IT FURTHER RESOLVED that the authority conferred is in addition to any other authorizations in effect and shall remain in force until BANK receives written notice of its revocation at the office where the account is maintained, or at such other location as BANK may direct.

PASSED AND ADOPTED this 27th day of April 2021 at a regular meeting of the Board of Directors duly called and held by the following vote:

AYES:
NOES:
ABSENT:
ABSTAIN:

APPROVED:

Dale Cox, Board President

ATTEST:

Jessica Asher, Board Secretary

RESOLUTION 2021-07

**A RESOLUTION OF THE BOARD OF DIRECTORS OF THE
OLYMPIC VALLEY PUBLIC SERVICE DISTRICT
RESCINDING RESOLUTION 2015-19 AND AUTHORIZING
EXECUTION OF NEW SIGNATURE CARDS AT BANK OF THE WEST
FOR SAFE DEPOSIT BOX RENTAL AGREEMENT**

WHEREAS, the Olympic Valley Public Service District changed its name from Squaw Valley Public Service District following the adoption of Resolution 2020-17, and it is necessary to change the signature cards for the District's Safe Deposit Box Rental Agreement maintained at Bank of the West; and

WHEREAS, copies of the Bank of the West signature cards are on file in the office of the District's Finance & Administration Manager.

NOW, THEREFORE, BE IT RESOLVED that Resolution 2015-19 is hereby rescinded and new Bank of the West Signature Card and Agreement forms are authorized to be signed for the District's Safe Deposit Box.

PASSED AND ADOPTED this 27th day of April 2021 at a regular meeting of the Board of Directors duly called and held by the following vote:

AYES:

NOES:

ABSENT:

ABSTAIN:

APPROVED:

Dale Cox, Board President

ATTEST:

Jessica Asher, Board Secretary

RESOLUTION 2021-08

**A RESOLUTION OF THE BOARD OF DIRECTORS OF THE
OLYMPIC VALLEY PUBLIC SERVICE DISTRICT
AUTHORIZING INVESTMENT OF MONIES
IN THE LOCAL AGENCY INVESTMENT FUND**

AGENCY ADDRESS: 305 Squaw Valley Rd., PO Box 2026 Olympic Valley CA 96146
AGENCY PHONE NUMBER: 530-583-4692

WHEREAS, The Local Agency Investment Fund is established in the State Treasury under Government Code section 16429.1 et. seq. for the deposit of money of a local agency for purposes of investment by the State Treasurer; and

WHEREAS, the Olympic Valley Public Service District's Board of Directors hereby finds that the deposit and withdrawal of money in the Local Agency Investment Fund in accordance with Government Code §16429.1 et. seq. for the purpose of investment as provided therein is in the best interests of the Olympic Valley Public Service District; and

WHEREAS, District Resolution 2011-26 is hereby rescinded due to adoption of Resolution 2020-17 which changed the name from Squaw Valley Public Service District to Olympic Valley Public Service District.

NOW, THEREFORE, BE IT RESOLVED that the Board of Directors of the Olympic Valley Public Service District hereby authorizes the deposit and withdrawal of Olympic Valley Public Service District monies in the Local Agency Investment Fund in the State Treasury in accordance with the provisions of Government Code §16429.1 et. seq. for the purpose of investment as provided therein.

BE IT FURTHER RESOLVED as follows:

Section 1. The following Olympic Valley Public Service District officers holding the title(s) specific hereinbelow or their successors in office are each hereby authorized to order the deposit or withdrawal of monies in the Local Agency Investment Fund and may execute and deliver any and all documents necessary or advisable in order to effectuate the purposes of this resolution and the transactions contemplated hereby:

Michael Geary
General Manager

Danielle Grindle
Administration and Finance Manager

Dale Cox
President, Board of Directors

Bill Hudson
Vice-President, Board of Directors

Section 2. This resolution shall remain in full force and effect until rescinded by of the Olympic Valley Public Service District Board of Directors by resolution and a copy of the resolution rescinding this resolution is filed with the State Treasurer's Office.

PASSED AND ADOPTED by the Board of Directors of the Olympic Valley Public Service District in Placer County of State of California on this 27th day of April 2021 at a regular meeting, by the following vote:

AYES:

NOES:

ABSENT:

ABSTAIN:

APPROVED:

Dale Cox, Board President

ATTEST:

Jessica Asher, Board Secretary

CERTIFICATE OF RESOLUTION

I, Jessica Asher, Board Secretary of the Olympic Valley Public Service District, located in Olympic Valley, California, do hereby certify that this is a true and correct copy of the original Resolution No. 2021-08.

Witness my hand or seal of the Olympic Valley Public Service District on this 27th day of April 2021.

Jessica Asher, Board Secretary
Olympic Valley Public Service District

(seal)



OLYMPIC VALLEY PUBLIC SERVICE DISTRICT



EXHIBIT F-6
4 Pages

BRI FLEXIBLE BENEFIT PLAN AMENDMENT

DATE: April 27, 2021

TO: District Board Members

FROM: Jessica Grunst, Account Clerk II/ HR Specialist

SUBJECT: BRI Flex Benefit Plan – Plan Amendments

BACKGROUND: Starting in 1997, the District provided a benefit to eligible employees through an IRS Section 125 plan, also known as a Flexible Spending Account (FSA) administered through Benefit Resource Inc. (BRI). It allows employees to make pre-tax deductions from their paychecks to pay for unreimbursable health and dependent care expenses. Paying for benefits on a pre-tax basis reduces the employees' taxable income and therefore reduces both the employees' and the employer's tax liability. These funds can be used for dependent care expenses and out-of-pocket medical expenses (e.g., co-pays, prescriptions, orthodontics, expenses not covered by health insurance, etc.).

DISCUSSION: Subject to and as permitted by the American Rescue Plan Act of 2021, the maximum amount that can be set aside for the 2021 calendar year for reimbursement of eligible dependent care services, as defined by IRC Section 21(b), is limited to the smallest of the following amounts:

- \$10,500 if single or if married and filing jointly; \$5,250 if married and filing separately;
- Your earned income; or
- The earned income of your spouse.

This change only applies to the 2021 calendar year, and the Plan limits that applied prior to 2021 shall be reinstated after 2021.

- ALTERNATIVES:**
1. Adopt Resolution 2021-09, approving the Plan Amendments, pursuant to IRS regulations, and authorizing the General Manager to execute the Plan Amendment on behalf of the District.
 2. Do not adopt Resolution 2021-09.

FISCAL/RESOURCE IMPACTS: No impact to the District. Employees voluntarily contribute to the Plan.

RECOMMENDATION: Adopt Resolution 2021-09.

ATTACHMENTS: Resolution 2021-09.

DATE PREPARED: April 9, 2021

AMENDMENT RESOLUTION*

-of the-

PLAN ADMINISTRATOR

-for-

Olympic Valley Public Service District

RESOLUTION 2021-09

The undersigned, being all of the duly designated members of the Plan Administrator of Olympic Valley Public Service District (the "Corporation"), a California Corporation, do hereby adopt the following resolutions by unanimous written consent without a meeting:

WHEREAS, effective September 1, 1997, Olympic Valley Public Service District ("Corporation") adopted the Olympic Valley Public Service District Flexible Benefit Plan ("Plan") for the benefit of its employees; and

WHEREAS, pursuant to Section 8.1 of the Plan, the Corporation may amend the Plan at any time by an instrument in writing.

NOW THEREFORE, BE IT RESOLVED, that the Plan is hereby amended effective 1/1/2021 by adopting the attached Summary of Material Modification, which shall amend the Plan Highlights of the Plan; and be it further

RESOLVED, that the proper officers of the Corporation are hereby authorized and empowered to take such other actions as they may deem desirable in order to carry out the intentions of these resolutions, and any such documents executed by them or actions taken by them shall be deemed to be ratified and approved in all respects by this Corporation.

IN WITNESS WHEREOF, this consent has been executed on this 27TH day of APRIL, 20 21.

(Plan Administrator)

- **Effective January 1, 2021; Plan is hereby amended to allow the maximum Dependent Care amounts permitted by the American Rescue Plan Act of 2021: \$10,500 if single or if married and filing jointly; \$5,250 if married and filing separately.*

Olympic Valley Public Service District
SUMMARY OF MATERIAL MODIFICATION

To assist you during these challenging times, Olympic Valley Public Service District [the Corporation] has adopted an improvement to the Olympic Valley Public Service District Flexible Benefit Plan. This Summary of Material Modifications (“SMM”) explains the improvement and amends the Plan Highlights for the Plan.

Increase in Dependent Care Assistance Benefit for 2021

Subject to and as permitted by the American Rescue Plan Act of 2021, the maximum amount you can set aside for the 2021 calendar year for reimbursement of eligible dependent care services, as defined by IRC Section 21(b), is limited to the smallest of the following amounts:

- \$10,500 if single or if married and filing jointly; \$5,250 if married and filing separately;
- Your earned income; or
- The earned income of your spouse.

This change only applies to the 2021 calendar year, and the Plan limits that applied prior to 2021 shall be reinstated after 2021.

* * * * *

This summary of material modification is intended to explain changes that have been made to the Plan and amend the Plan Highlights. Please keep this document with your copies of the Plan Highlights and the Plan’s summary plan description.

The Corporation reserves the right to amend the Plan at any time.



OLYMPIC VALLEY PUBLIC SERVICE DISTRICT



EXHIBIT F-7
5 Pages

2021 Sewer Inspection Project

DATE: April 27, 2021

TO: District Board Members

FROM: Alexa Kinsinger, Junior Engineer

SUBJECT: 2021 Sewer Television Inspection Project – Proposal from Professional Pipe Services

BACKGROUND: The District routinely inspects the sewer collection system pursuant to the requirements of our Sewer System Management Plan (SSMP). The State Water Resources Control Board (State Water Board) adopted Statewide General Waste Discharge Requirements (WDRs) for Sanitary Sewer Systems, Water Quality Order No. 2006-0003 (Sanitary Sewer Systems WDR) on May 2, 2006. The Sanitary Sewer Systems WDR requires public agencies that own or operate sanitary sewer systems to develop and implement an SSMP. The District's SSMP requires regular visual and TV inspections of manholes and sewer pipes, and a system for ranking the condition of sewer pipes and scheduling rehabilitation.

Previous to 2013, the District inspected the entire sewer system over a 10-year schedule. Beginning in 2013, understanding that the system was reaching a critical stage with respect to age of infrastructure, the District instituted a 5-year inspection cycle. Completing this routine inspection provides critical condition assessment of our sewer system infrastructure, which, coupled with risk analysis, allows us to make informed decisions on prioritizing operational and capital replacement expenditures.

Inspections in 2013-2016 were performed using closed circuit television (CCTV) technology. Advances in technology over the past 5-10 years have brought panoramic digital scanning technology to the forefront. This technology provides a superior product compared to typical CCTV inspections. Also, over the past 5 years, prices for digital scanning have become much more competitive with the older CCTV technology. The previous CCTV work made it difficult for staff to accurately assess the condition and develop capital replacement and rehabilitation projects necessary to keep our system in good working order. Because of this, the District decided to move forward with digital scanning

inspections for the 2019-2022 inspection cycle to provide higher quality data to better support operations and maintenance needs and inform our sewer system capital replacement program.

DISCUSSION: The District accepted bids for the 2019 Sewer Inspection Project in April 2019. Only one bid was received; from Professional Pipe Services (Pro Pipe). *Currently, they are the only contractor/vendor that performs digital scanning in the area.* Pro Pipe performed sewer inspections for the District in 2019 and 2020. Based on that, and the District's satisfaction with Pro Pipe's price, performance and deliverables, we have been in direct negotiation with Pro Pipe to perform the inspection work for 2021.

The 2021 Sewer Inspection Project encompasses inspection of approximately 28,790 linear feet of 6-inch to 15-inch pipe to be inspected via digital scanning, and approximately 2,850 linear feet of 4-inch pipe (both District owned mains and sewer service laterals) that will be inspected via CCTV with a high resolution push camera. Inspection will occur in the eastern end of the Valley, mirroring the pipes inspected in 2015. District staff will locate sewer cleanouts and perform sewer cleaning in front of the contractor's inspection crew.

The 2021 Sewer Inspection Project proposal from Pro Pipe is \$69,976.60. Staff is also recommending an additional \$5,000 contingency be approved to cover costs for additional sewer lateral inspection if additional unknown property line or building cleanouts are located during the project. The FY 21 budget for this project is \$85,000. The reduction in actual project cost is related to the District's direct negotiations with Pro Pipe. The cost savings is found in the inspection of the 4-inch District owned mains and sewer service laterals, which are now being charged on a per linear foot basis versus a lump sum per lateral basis.

A Notice of Award is expected to be issued on April 27, 2021, with the Notice to Proceed issued after the signed contract, bonds, and insurance are submitted to the District. The contract documents specify that the field portion of the Project is to be completed between May 14 – June 30, 2021 and that the reporting and submittals portion of the Project be completed by August 31, 2021.

- ALTERNATIVES:**
1. Approve the bid proposal from Pro Pipe for the 2021 Sewer Inspection Project and authorize the General Manager to execute a contract with Pro Pipe in an amount not to exceed \$69,976.60, as well as an additional contingency amount not to exceed \$5,000 to cover costs associated with additional sewer lateral inspections, if necessary.
 2. Do not approve the bid proposal from Pro Pipe.

FISCAL/RESOURCE IMPACTS: The sewer inspection project is being funded through the Sewer FARF. The FY 21 budget for this project is \$85,000. The proposal from Pro Pipe is \$69,976.60, plus an additional \$5,000 for contingency.

RECOMMENDATION: Staff recommends approval of the bid proposal from Pro Pipe for the 2021 Sewer Inspection Project and recommends the General Manager be authorized to execute a contract with Pro Pipe in an amount not to exceed \$69,976.60.

ATTACHMENTS: Rate Sheet for 2021 Sewer Inspection Project – Pro Pipe.

DATE PREPARED: April 21, 2021

CA License #761395
 CA Registration: 1000000081
 Quote # CA: 42321



Pro-Pipe, Inc.

249 S. Paseo Tesoro, Walnut, CA 91799
 O: 909 598 9746 | F: 909 598 9756
 Steve Powers | M: 562-572-8521
steven.powers@pro-pipe.com | pro-pipe.com

PROPOSAL SUBMITTED TO: Olympic Valley Public Service District	DATE 4/23/2021	PHONE
STREET (Business address)	JOB / PROJECT NAME 2021 Sewer Inspection Project	
CITY, STATE AND ZIP CODE	JOB LOCATION Olympic Valley Public Service District	
CONTACT NAME	PREVAILING WAGE QUOTE	

ITEM	DESCRIPTION	QTY	UNIT	PRICE	TOTAL
1	All labor and materials associated with digital scanning	11,320	LF	\$1.97	\$22,300.40
2	All labor and materials associated with digital scanning o	12,030	LF	\$1.72	\$20,691.60
3	All labor and materials associated with digital scanning o	330	LF	\$1.72	\$567.60
4	All labor and materials associated with digital scanning o	890	LF	\$1.72	\$1,530.80
5	All labor and materials associated with digital scanning o	3,580	LF	\$1.72	\$6,157.60
6	All labor and materials associated with CCTV inspection c	640	LF	\$2.42	\$1,548.80
7	All labor and materials associated with CCTV inspection c	2,850	LF	\$3.13	\$8,920.50
8	All labor and materials associated with CCTV inspection c	1,890	LF	\$4.37	\$8,259.30
		-			
1		-			
2		-			
3		-			
4		-			
5		-			
6		-			
7		-			
8		-			
9		-			
10		-			
11		-			
12		-			
13		-			
14		-			
15		-			
16		-			
17		-			
18		-			
19		-			
20		-			
21		-			
22		-			

GRAND TOTAL:	\$69,976.60
--------------	-------------

EXCLUSIONS (any qualifications to exclusions are in parenthesis)

1	Flow Diversion, Bypass Pumping and Operating Pump Stations
2	Excavation of any kind
3	Permits, Licenses and Performance Bonds
4	Access (Owner shall provide adequate access)
5	Mechanical Cleaning
6	Major Traffic Control
7	Disposal (Owner shall provide local disposal site and cover associated fees)
8	Water (Owner shall provide mobile means of providing water, such as mobile meter or fire hydrant hookup)

WE PROPOSE hereby to furnish material and labor -- complete in accordance with above specifications, for the sum of:

Payment terms: **Dollars: \$69,976.60**
 30 Days of Invoice

This proposal shall be incorporated into the service contract when Pro Pipe is listed as a subcontractor.

All material is guaranteed to be as specified. All work to be completed in a workmanlike manner according to standard practices. Any alteration or deviation from above specifications involving extra costs will be executed only upon written orders, and will become an extra charge over and above the estimate. All agreements are contingent upon strikes, accidents, or delays beyond our control. Maximum allowable interest charge on overdue invoices. Professional Pipe Services will provide certificate of insurance upon request.

Authorized Signature:

This proposal may be withdrawn by us if not accepted within 30 days.

ACCEPTANCE OF PROPOSAL :

The above prices, specifications and conditions are satisfactory and are hereby accepted. You are authorized to do the work as specified. Requests for additional services beyond the above outlined scope will be submitted by written change order and payment thereof made accordingly.

Date

Customer Signature

Print name/Title



OLYMPIC VALLEY PUBLIC SERVICE DISTRICT



EXHIBIT F-8
12 Pages

ADOPTING REVISIONS TO THE PERSONNEL POLICIES & PROCEDURES MANUAL

DATE: April 27, 2021

TO: District Board Members

FROM: Jessica Asher, Board Secretary

SUBJECT: Adopting Revisions to the Personnel Policies and Procedures Manual (PP&PM) to reflect current Memorandum of Understanding.

BACKGROUND: The purpose of Personnel Policies and Procedures Manual (PP&PM) is to provide guidance for the development and application of a personnel management policy in a manner that will be mutually beneficial for the District and the employees.

These regulations shall be controlling for reimbursement of personnel costs and related expenses incurred by District. The provisions contained cover hours of work, salaries and wages, overtime payments, leave privileges, retirement, travel, transportation, et cetera for all employees.

In 2014 the PP&PM was removed from the District Administrative Code and a stand-alone document was developed to facilitate updates to the PP&PM. As such, the Board only needs to consider adopting a Resolution to make changes to the policies, not an Ordinance.

The Olympic Valley Public Service District (District) recognizes the International Union of Operating Engineers, Stationary Engineers, Local 39 (Union) as the negotiating agent for certain personnel employed by the District and has reached agreement on certain benefit proposals which are reflected in a Memorandum of Understanding (MOU) agreement. The current agreement for the Fire Department is effective as of July 1, 2016 and will expire on June 30, 2021; and the Operations Department agreement is effective as of July 1, 2017 and will expire on June 30, 2022.

DISCUSSION: The District is currently in negotiations with the Union regarding the Fire Department MOU, set to expire on June 30, 2021. Staff was reviewing the MOUs and PP&PM and noticed two inconsistencies. PP&PM Section 13.05 *Uniforms - Fire Department Personnel* and Section 14.01 *Purpose of Grievance Procedure* require modifications to reflect the current Memorandum of Understanding. The required changes are reflected in the attached documents.

ALTERNATIVES: 1. Adopt Resolution 2021-10 updating the PP&PM to be consistent with the MOUs.

2. Do not adopt Resolution 2021-10.

FISCAL/RESOURCE IMPACTS: None.

RECOMMENDATION: Adopt Resolution 2021-10.

ATTACHMENTS: Resolution 2021-10
PP&PM Division XIII - Clean
PP&PM Division XIII - Redlined
PP&PM Division XIV - Clean
PP&PM XIV - Redlined

DATE PREPARED: April 19, 2021

RESOLUTION 2021-10

**A RESOLUTION OF THE BOARD OF DIRECTORS OF THE
OLYMPIC VALLEY PUBLIC SERVICE DISTRICT
ADOPTING REVISIONS TO THE PERSONNEL POLICIES & PROCEDURES MANUAL**

WHEREAS, the Board of Directors authorized removal of the Personnel Chapter 5 from the District's Administrative Code by adoption of Ordinance 2014-01; and

WHEREAS, the Board of Directors authorized development of a Personnel Policies & Procedures Manual, to replace the above mentioned Administrative Code Chapter and Division by adoption of Resolution 2014-08; and.

WHEREAS, the Olympic Valley Public Service District (District) recognizes the International Union of Operating Engineers, Stationary Engineers, Local 39 (Union) as the negotiating agent for certain personnel employed by the District; and

WHEREAS, the District has met and conferred with representatives of the Union and reached agreement on certain benefit proposals; and

WHEREAS, a Memorandum of Understanding sets out the Fire Department agreement, the term of which shall be effective as of July 1, 2016 and expire on June 30, 2021; and the Operations Department agreement, the term of which shall be effective as of July 1, 2017 and expire on June 30, 2022; and

WHEREAS, revisions to the Personnel Policies & Procedures Manual, Section 13.05 *Uniforms - Fire Department Personnel* and Section 14.01 *Purpose of Grievance Procedure* are necessary to reflect the current Memorandum of Understanding.

NOW, THEREFORE, BE IT RESOLVED that the Board of Directors of the Olympic Valley Public Service District hereby adopts revisions to the Olympic Valley Public Service District's Personnel Policies & Procedures Manual.

PASSED AND ADOPTED this 27th day of April, 2021 by the following vote:

AYES:

NOES:

ABSENT:

ABSTAIN:

APPROVED:

Dale Cox, Board President

ATTEST:

Jessica Asher, Board Secretary

DIVISION XIII EQUIPMENT, PREMISES AND UNIFORMS

Section 13.01 Safety Equipment

Necessary safety equipment will be purchased and available to all employees of the District who require such equipment on the job. It is the employee's responsibility to utilize, protect and safeguard such equipment from damage. An employee who continually loses or damages equipment may be required to purchase his/her own equipment if, in the opinion of the Manager, neglect or carelessness on the part of the employee has occurred.

Section 13.02 General Use of District Equipment

The District provides vehicles, equipment, tools, supplies, and facilities for the use of employees in the performance of their work. Employee use of this equipment for personal reasons is not permitted, and is grounds for disciplinary action or dismissal.

Section 13.03 Use of District Premises for Personal Use

Use of District premises for personal use is strictly prohibited.

Section 13.04 Uniforms - Operations Department Field Personnel

- A. The District will provide all Operations Department personnel uniforms (consisting of pants and shirts) on an as-needed basis per the Operations Manager's discretion. Each employee shall keep their uniforms in a clean condition at his/her own expense. (Amended by Ord. 90-4; 2009-06)
- B. One set of foul weather gear consisting of waterproof pants, coat and hood, waders and necessary safety gear, including approved work boots, shall be supplied by District for use by any employee requiring such gear. Foul weather and safety gear shall be used exclusively during the performance of District work. Worn gear must be turned in to District in order to obtain a replacement. Foul weather and safety gear shall be returned to District upon discontinuance of employment. (Amended by Ord. 90-4)
- C. Incorporating OSHA guidelines, the type, style and color of the uniforms worn shall be at the discretion of the Operations Manager. (Added by Ord. 90-4; revised by Ord. 2009-06)
- D. In the event any clothing or equipment provided for the employee's use by the District is lost, damaged or otherwise made unserviceable by means determined by the District to be from causes other than fair wear and tear, the employee shall reimburse the District for its replacement cost. The employee shall execute the necessary documents to provide payment by payroll deduction for such replacement cost, at a rate not to exceed \$50.00 per pay period. (Added by Ord. 90-4)

Section 13.05 Uniforms - Fire Department Personnel (Added by Ord. 90-4; amended by Ord. 2009-06; amended by Ord. 2021-10)

- A. The District will provide uniforms and will repair or replace damaged or worn items on an 'as-needed' basis. Employees are responsible for keeping uniform items clean.

- B. Each full-time employee will be provided with the following:
- 2 Class B uniform trousers
 - 3 Class B uniform shirts, short or long sleeves or a combination: employee's choice
 - 6 Department 'uniform' t-shirts
 - 2 sweatshirts
 - 1 sweatpants
 - 1 workout shorts
 - 1 winter beanie/ski cap
 - 2 Department ballcaps
 - 1 coat/jacket (may be a used item until the annual outerwear selection is made and purchased)

Each year, on a rotating basis (winter item one year, summer the following) the employee group will decide on an additional uniform item (typically a jacket or parka) that will be provided as well.

- C. The District will provide an employee with a pair of approved station boots and will repair/replace as needed, approximately every two years or per the Chief's discretion. An employee will be eligible for reimbursement for 50% of the cost of a pair of approved wildland boots after a minimum of one year of employment with the District. This amount is limited to no more than 50% of the cost of a pair of White's Boot Company Model 400V "Smoke Jumper" boots. Wildland boots will be rebuilt at District expense based on usage and safety.
- D. Two badges, appropriate to the employee's rank, will be provided by the District. The District will provide a uniform belt, collar brass and an engraved name plate conforming to Department standards.
- E. Uniform articles (including badges) issued to employees are the property of the District. Upon discontinuance of employment, clothing items purchased in the previous twelve months shall be returned to the District along with all outerwear and badges. Wildland boots remain the property of the employee.

DIVISION XIII EQUIPMENT, PREMISES AND UNIFORMS

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Section 13.05 Uniforms - Fire Department Personnel (Added by Ord. 90-4; amended by Ord. 2009-06; amended by Ord. 2021-10)

- A. The District will provide uniforms and will repair or replace damaged or worn items on an 'as-needed' basis. Employees are responsible for keeping uniform items clean.

B. Each full-time employee will be provided with the following:

- 2 Class B uniform trousers
- 3 Class B uniform shirts, short or long sleeves or a combination: employee's choice
- 6 Department 'uniform' t-shirts
- 2 sweatshirts
- 1 sweatpants
- 1 workout shorts
- 1 winter beanie/ski cap
- 2 Department ballcaps
- 1 coat/jacket (may be a used item until the annual outerwear selection is made and purchased)

Each year, on a rotating basis (winter item one year, summer the following) the employee group will decide on an additional uniform item (typically a jacket or parka) that will be provided as well.

C. The District will provide an employee with a pair of approved station boots and will repair/replace as needed, approximately every two years or per the Chief's discretion. An employee will be eligible for reimbursement for 50% of the cost of a pair of approved wildland boots after a minimum of one year of employment with the District. This amount is limited to no more than 50% of the cost of a pair of White's Boot Company Model 400V "Smoke Jumper" boots. Wildland boots will be rebuilt at District expense based on usage and safety.

D. Two badges, appropriate to the employee's rank, will be provided by the District. The District will provide a uniform belt, collar brass and an engraved name plate conforming to Department standards.

E. Uniform articles (including badges) issued to employees are the property of the District. Upon discontinuance of employment, clothing items purchased in the previous twelve months shall be returned to the District along with all outerwear and badges. Wildland boots remain the property of the employee.

~~A. Each employee shall keep their uniform in a clean condition at his/her own expense.~~

~~B. The District will provide an eligible employee one set of approved work boots on an as-needed basis, per the Fire Chief's discretion. Each employee shall keep their work boots in a clean condition at his/her own expense.~~

~~C. On an annual basis, the District will provide the following to an eligible employee:~~

~~_____ 4 short-sleeved uniform shirts~~

~~_____ 4 uniform trousers~~

~~One badge, appropriate to employee's rank, will be provided by the District. Employee will provide a uniform belt and uniform insignia, subject to Department rules and regulations.~~

~~Every year, on a rotating basis, the District will provide one of the following to an eligible employee:~~

~~1 summer uniform jacket~~

~~1 winter uniform coat~~

~~1 EMS jumpsuit~~

~~D. Uniform articles issued to employees are the property of the District. Upon discontinuance of employment, uniform articles issued in the previous 12 months are to be returned to the District. Uniform articles that become damaged in the normal course and scope of employment will be repaired or replaced at District expense, subject to the discretion of the Fire Chief. Employees are responsible for avoiding unnecessary damage to their uniform and for maintaining a professional appearance at all times.~~

~~E. In the event any clothing or equipment provided for the employee's use by the District is lost, damaged or otherwise made unserviceable by means determined by the District to be from causes other than fair wear and tear, the employee shall reimburse the District for its replacement cost. The employee shall execute the necessary documents to provide payment by payroll deduction for such replacement cost, at a rate not to exceed \$50.00 per pay period.~~

DIVISION XIV GRIEVANCES

Section 14.01 Purpose of Grievance Procedure

The grievance procedures set forth herein are designed to resolve grievances informally and to provide an orderly procedure for the prompt review and resolution of grievances. This grievance procedure is available only to regular, unrepresented, employees. Represented employees shall follow the grievance procedure outlined in their respective Memorandum of Understanding.

Section 14.02 Time Limits

Each person involved in a grievance shall act quickly so that the grievance may be solved promptly. Each person shall make every effort possible to complete action within the time limits contained within these grievance procedures, but with the written consent of the other parties involved, the time limits of any step may be extended.

Section 14.03 Presentation of Grievance

An employee may present a grievance while on duty, provided such use of on-duty time is kept to a reasonable minimum.

Section 14.04 First Step of Grievance Procedure (Informal Discussions Grievance)

A grievance shall be discussed initially between the employee and his/her supervisor within five (5) working days of the occurrence which caused the grievance. The employee shall receive a decision or response in writing from the supervisor within five (5) working days thereafter. (Amended by Ord. 2009-06)

Section 14.05 Second Step of Grievance Procedure (Formal Grievance)

- A. If an informal grievance is not resolved to the satisfaction of the grievant, the grievant may initiate a formal grievance in writing. The formal grievance shall be initiated within five working days of the decision rendered in the informal grievance procedure. The formal grievance shall state the date and nature of the grievance, and shall state all specific facts or omissions upon which the grievance is based. The formal grievance shall be filed with the General Manager, or his designee. (Amended by Ord. 2009-06)
- B. Within five (5) working days after the filing of the formal grievance, the General Manager shall give his/her decision in writing to the grievant. (Amended by Ord. 2009-06)

Section 14.06 Third Step of Grievance Procedure (Appeal)

If the grievant is not satisfied with the decision rendered by the General Manager or his designee a designated representative of the district, the grievant may appeal the decision in writing within five (5) working days to the Board of Directors otherwise the issue will be considered settled. The appeal shall state the nature of the grievance, and shall state all specific facts or omissions upon which the appeal is based. (Amended by Ord. 2009-06)

Section 14.07 Hearing of Appeal

Within fifteen (15) working days of the filing of an appeal, the Board of Directors shall have a meeting with the aggrieved and/or his/her representative. (Amended by Ord. 2009-06)

Section 14.08 Decision on Appeal

Within fifteen (15) working days of the hearing of the appeal, the Board of Directors shall issue a written decision concerning the employee's appeal. The decision of the board shall be final. (Amended by Ord. 2009-06)

Section 14.09 Reports to Board of Directors

The Board of Directors shall receive copies of all formal grievances and all grievance decisions of the General Manager. (Amended by Ord. 2009-06)

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OLYMPIC VALLEY PUBLIC SERVICE DISTRICT



EXHIBIT G-1
4 Pages

FIRE DEPARTMENT REPORT

DATE: April 27, 2021
TO: District Board Members
FROM: Allen Riley, Fire Chief
SUBJECT: Fire Department Report – Information Only

BACKGROUND: The discussion section below provides information from the Fire Department regarding operations and activities that are not the subject of a separate report. This report is prepared to provide new information and recent progress only.

DISCUSSION: Training

EMS: S-SV Policies & Protocols, ALS Monitor, EMS Bags Difficult Airways, Intubation, Mass Casualty Incident (MCI). Coronavirus/Covid-19 training, Cleaning/Decontamination.

Fire/Rescue: Ventilation, Pre-Fire Plans, Fire- First Due, Ladders & Ropes, Propane Emergencies, SCBAs, Incident Emergency Operations (IEO), Relay Pumping, Rural Water Supply.

Public Education

OVFD medics participating in Regional Vaccination Clinic at Sierra College in Truckee.

Fire Prevention

Commercial: R@SC, Auld Dubliner, Neighborhood Company, KTees, Alpenglowl Expeditions, Compass Realty, TFH Clinic

Several plan checks, LPG inspections, sprinkler rough inspections, building final inspections.

Equipment

Starting summer switch over

Emergency Calls:

Please see attached pages.

Total calls for the period: 45 (March 23 to April 20, 2021)

January 1st to April 20, 2020: 184 Calls; Jan 1st – April 20, 2021: 220 Calls

ATTACHMENTS: Total Record Volume by Incident Type Report.

DATE PREPARED: April 21, 2021

38%

FIRE
Percentage of Total Incidents

62%

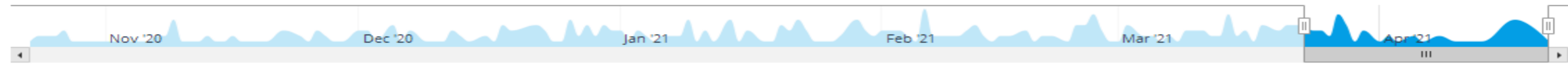
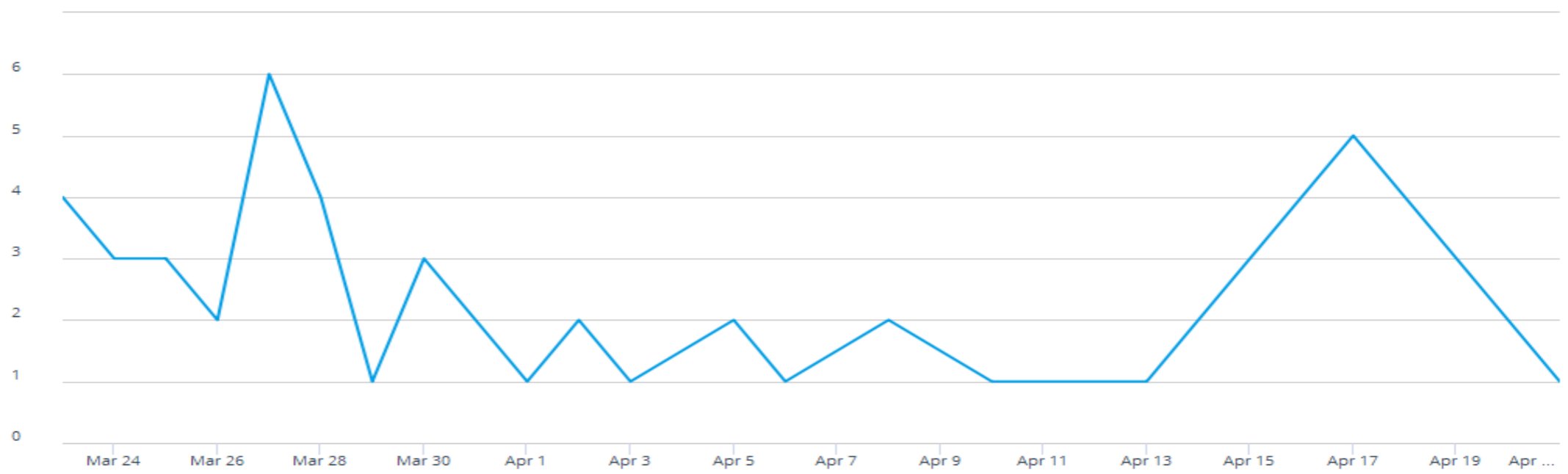
EMS
Percentage of Total Incidents

45

INCIDENTS
In Selected Time Slice

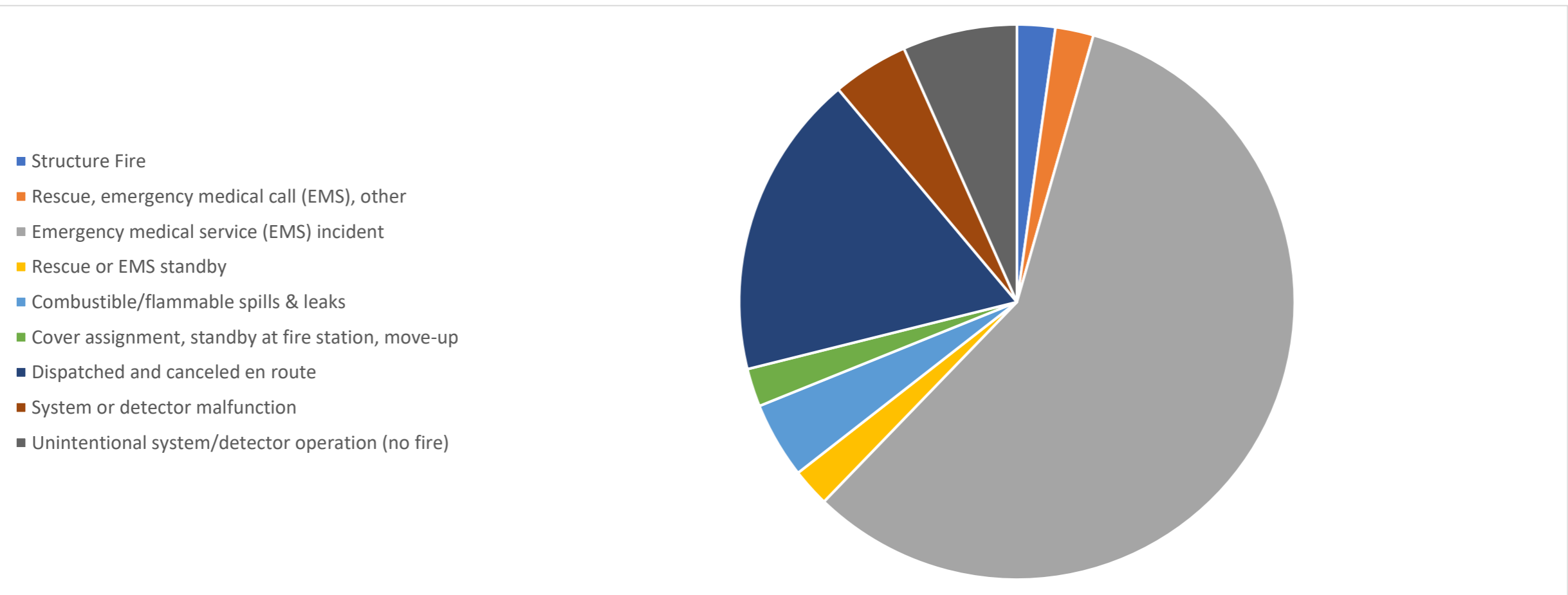
30

DAYS
In Selected Time Slice



Counts

Week Ending	3/28/21	4/4/21	4/11/21	4/18/21	4/25/21	Total
Structure Fire	1					1
Rescue, emergency medical call (EMS), other		1				1
Emergency medical service (EMS) incident	14	6	2	4		26
Rescue or EMS standby	1					1
Combustible/flammable spills & leaks	1	1				2
Cover assignment, standby at fire station, move-up	1					1
Dispatched and canceled en route	2		2	3	1	8
System or detector malfunction	1		1			2
Unintentional system/detector operation (no fire)	1		2			3
Total	22	8	7	7	1	45



35%

FIRE
Percentage of Total Incidents

65%

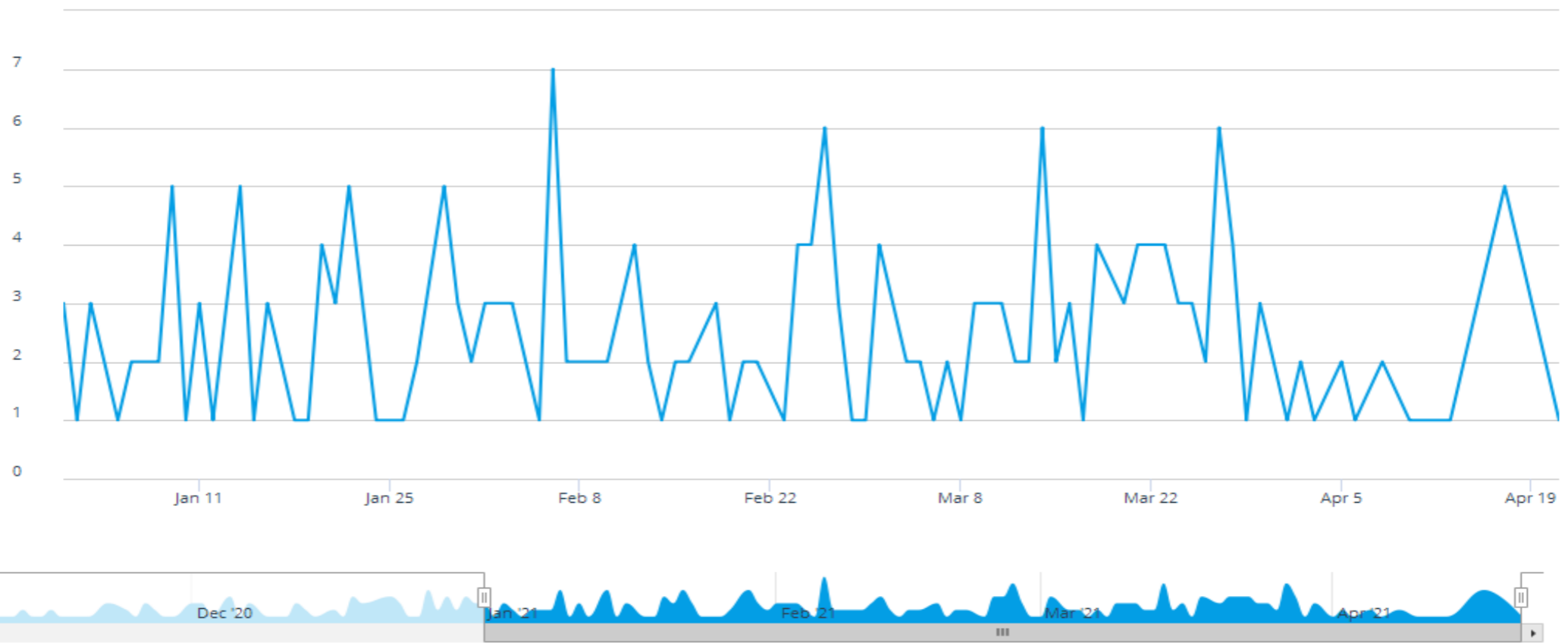
EMS
Percentage of Total Incidents

220

INCIDENTS
In Selected Time Slice

111

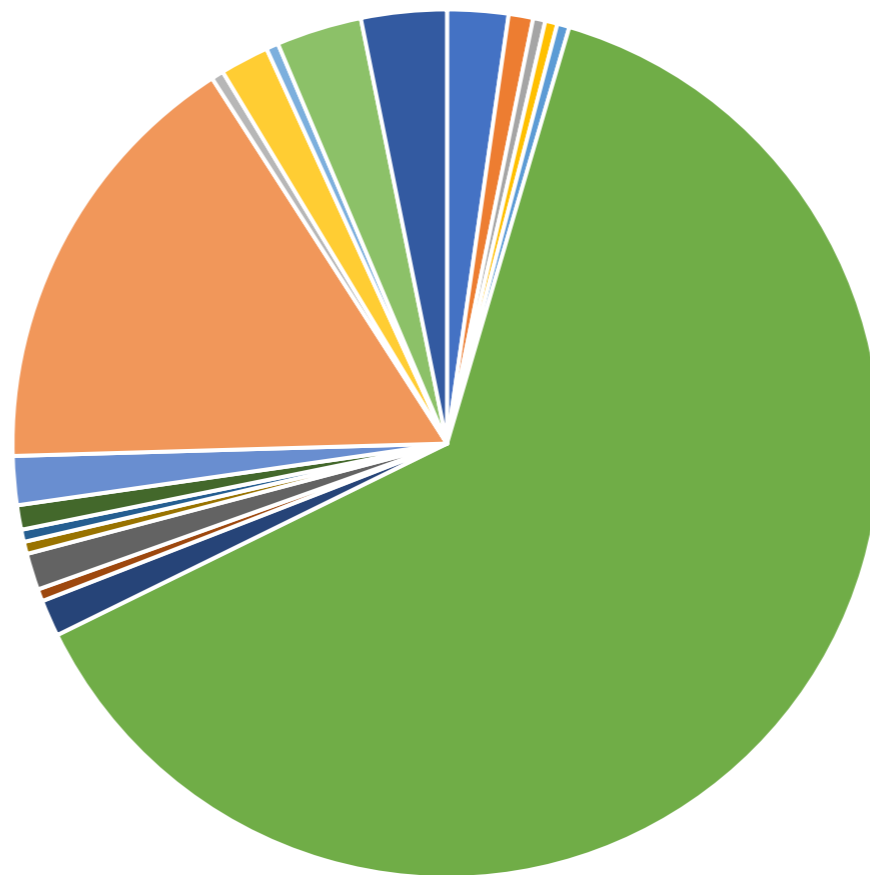
DAYS
In Selected Time Slice



Counts

	Jan '21	Feb '21	Mar '21	Apr '21	Total
Structure Fire	3	1	1		5
Mobile property (vehicle) fire			2		2
Outside rubbish fire	1				1
Rescue, emergency medical call (EMS), other			1		1
Medical assist	1				1
Emergency medical service (EMS) incident	43	37	49	10	139
Extrication, rescue		3			3
Rescue or EMS standby			1		1
Combustible/flammmable spills & leaks		1	2		3
Chemical release, reaction, or toxic condition			1		1
Electrical wiring/equipment problem		1			1
Public service assistance		1	1		2
Cover assignment, standby at fire station, move-up	1	2	1		4
Dispatched and canceled en route	9	9	12	6	36
Wrong location, no emergency found	1				1
HazMat release investigation w/no HazMat	2	1	1		4
Malicious, mischievous false alarm		1			1
System or detector malfunction	2	3	1	1	7
Unintentional system/detector operation (no fire)	2	1	2	2	7
Total	65	61	75	19	220

- Structure Fire
- Mobile property (vehicle) fire
- Outside rubbish fire
- Rescue, emergency medical call (EMS), other
- Medical assist
- Emergency medical service (EMS) incident
- Extrication, rescue
- Rescue or EMS standby
- Combustible/flammmable spills & leaks
- Chemical release, reaction, or toxic condition
- Electrical wiring/equipment problem
- Public service assistance
- Cover assignment, standby at fire station, move-up
- Dispatched and canceled en route
- Wrong location, no emergency found
- HazMat release investigation w/no HazMat
- Malicious, mischievous false alarm
- System or detector malfunction
- Unintentional system/detector operation (no fire)





OLYMPIC VALLEY PUBLIC SERVICE DISTRICT



EXHIBIT G-2
4 Pages

WATER & SEWER OPERATIONS REPORT

DATE: April 27, 2021
TO: District Board Members
FROM: Brandon Burks, Operations Manager
SUBJECT: Operations & Maintenance Report for March 2021 – Information Only

BACKGROUND: The following is a discussion of the District’s operations from the month noted above. It also includes the maintenance activities performed by the Operations Department that are not the subject of a separate report. This report is formatted to provide new information and recent progress only.

DISCUSSION: Flow Report – March 2021

Water Production:		6.68 MG
Comparison:		0.18 MG less than 2020
Sewer Collection:		7.85 MG
Comparison:		1.88 MG more than 2020
Aquifer Level:	March 31, 2021:	6,188.3'
	March 31, 2020:	6,187.9'
	Highest Recorded:	6,192.0'
	Lowest Recorded:	6,174.0'
Creek Bed Elevation, Well 2:		6,186.9'
Precipitation:	March 2021:	4.16"
	Season to date total:	27.51"
	Season to date average:	44.34"
	% to year to date average:	62.05%

Flow Report Notes:

- The *Highest Recorded Aquifer Level* represents a rough average of the

highest levels measured in the aquifer during spring melt period.

- The *Lowest Recorded Aquifer Level* is the lowest level recorded in the aquifer at 6,174.0 feet above mean sea level on October 5, 2001. This level is not necessarily indicative of the total capacity of the aquifer.
- The *Creek Bed Elevation* (per Kenneth Loy, West Yost Associates) near Well 2 is 6,186.9 feet.
- *Precipitation Season Total* is calculated from October 2020 through September 2021.
- The true *Season to date Average* could be higher or lower than the reported value due to the uncertainty of the Old Fire Station precipitation measurement during the period 1994 to 2004.
- In October 2011 the data acquisition point for the aquifer was changed from Well 2 to Well 2R.

Leaks and Repairs

Water

- The District issued 11 leak/high usage notifications.
- Responded to zero after-hours customer service calls.

Sewer

- Responded to zero after-hours customer service calls.

Vehicles and Equipment

Vehicles

- Cleaned vehicles and checked inventory.

Equipment

- Cleaned equipment.

Operations and Maintenance Projects

1810 Squaw Valley Road (Old Fire Station)

- Inspected and tested the generator.
- General housekeeping.

305 Squaw Valley Road (Administration and Fire Station Building)

- Inspected and tested the generator.

Water System Maintenance

- Two bacteriological tests were taken: one at 410 Forest Glen Road and one at Zone 3 Booster Station; both samples were reported absent.
- Leak detection services performed: four.
- Customer service turn water service on: two.
- Customer service turn water service off: two.
- Responded to zero customer service calls with no water.

Operation and Maintenance Squaw Valley Mutual Water Company

- Basic services.

Sewer System Maintenance

- Check for I and I issues.
- Sewer cleaning.

Telemetry

- The rainfall measurements for the month of March were as follows:
Nova Lynx 4.16", Squaw Valley Snotel: 4.00".

Administration

- Monthly California State Water Boards report.
- Adjusted staffing due to COVID-19.

Services Rendered

- Underground Service Alerts (3)
- Plan Review (0)
- Pre-remodel inspections (0)
- Final inspections (5)
- Fixture count inspections (0)
- Water service line inspections (0)
- Sewer service line pressure test (2)
- Sewer service line inspections (0)
- Sewer main line inspections (0)
- Water quality complaint investigations (0)
- Water Backflow Inspections (0)
- FOG inspections (0)
- Second Unit inspection (0)

Other Items of Interest

- Training – SDRMA Online class, SDRMA Safety Booklet.

ATTACHMENTS: Monthly Water Audit Report

DATE PREPARED: April 19, 2021



OLYMPIC VALLEY PUBLIC SERVICE DISTRICT



EXHIBIT G-3
4 Pages

ENGINEERING REPORT

DATE: April 27, 2021
TO: District Board Members
FROM: Dave Hunt, District Engineer
SUBJECT: Engineering Report – Information Only

BACKGROUND: The discussion section below provides information from the District Engineer on current projects and the department's activities that are not the subject of a separate report. This report is prepared to provide new information and recent progress only.

DISCUSSION: Meetings

The District Engineer participated in the following meetings in the last month:

- OVPSD Board Meeting
- Finance Committee Meeting
- Monthly Planning Meeting – Staff
- District Engineer – General Manager Meeting – Weekly
- District Engineer, General Manager, Operations Manager Meeting – Bi-weekly
- District Engineer, Junior Engineer Meeting – Frequent
- West Tank Recoating Project Meetings – Staff, Farr West
- Carville SFR Project Meetings – Developer, District Counsel, staff
- Painted Rock Lodge Waterline Extension Project Meetings – staff, Auerbach Engineering, Caltrans
- Alterra VSVSP 30% Design Plan Review Meetings - Staff
- Customer Meeting 980 Squaw Valley Rd. – Owner, staff
- Resort at Squaw Creek Phase 2 Improvements Meetings – Staff, Auerbach Engineering
- Hidden Lake Waterline Loop and Sewer Line Replacement Project Meetings – staff, Farr West, Andregg
- Predevelopment Meeting 325 Squaw Valley Road – Staff, Developer

Projects

Carville SFR Project

- This is a 3 lot SFR residential project near Washoe Drive.
- Staff is reviewing improvement plans for the installation of new water and sewer facilities to serve the project.
- Staff is preparing a Development Agreement which will be presented to the Board for approval at the May meeting.
- The Developer intends to construct the improvements in 2021.
- The District will provide full time inspection of the water and sewer improvements.

West Tank Recoating Project

- District staff and Farr West Engineering prepared design documents and the project is ready to bid.
- The schedule for this project is pending the construction schedule of the Carville SFR Project. If the developer constructs their improvements in 2021, the District will perform the West Tank project in the Spring of 2022.

Painted Rock Lodge Waterline Extension Project

- This project entails extending the District water system to serve 2 residential properties adjacent to Bridge 3 on Highway 89.
- The District filed a CEQA Notice of Exemption in February.
- Staff is working closely with the property owners engineer on design review and permitting. The project is currently under review by Caltrans.
- Staff prepared Dedication Agreement which was approved by the Board at the March meeting.
- The Property owners plan to construct the project as soon as it is permitted, generally around June 2021.

Resort at Squaw Creek Phase 2

- Staff is working with Auerbach Engineering to select a site for the pressure reducing valve facility. This is scheduled to be constructed in late summer 2021.
- The developer and engineer are moving forward with the design and construction of Well 18-3R improvements.
- District staff and developer are negotiating the terms of Well 18-3R including building site, treatment capacity, well capacity, etc.
- Well 18-3R improvements are expected to be constructed in May-September 2022.

Hidden Lake Waterline Loop and Sewer Line Replacement Project

- This project includes the replacement of approximately 300-feet of 4-inch and 8-inch District owned sewer main and construction of a 6" waterline loop between Squaw Valley Rd. and Hidden Lake Loop.
- This project has been combined and moved up in schedule due to the construction of a new single family residence at 980 Squaw Valley Rd.
- The sewer replacement was scheduled for 2022 and the waterline loop for 2024.
- It is necessary to do these projects together, this summer, to coordinate with the construction of the new SFR and take advantage of temporary construction areas necessary to perform the projects.
- The District will contract with Andregg-Psomas to perform surveying and Farr West Engineering to prepare plans and specifications.
- The project is expected to bid in May 2021 and be constructed in July-September 2021.
- The estimated cost to complete the project is \$125,000 for the sewer main and \$150,000 for the waterline loop. The funds will come from the respective Water and Sewer FARFs.

Village at Squaw Valley Specific Plan

- Developers engineer submitted 30% level conceptual design plans.
- Staff is reviewed the plans (138 sheets) and will provided a detailed comment letter presenting the District's required conditions.
- Staff is also working on preparing term sheets for water and sewer infrastructure improvements to support preparation of a Development Agreement with Alterra.
- The developer has provided no indication for the schedule of construction of improvements.

2021 Sewer System Inspection Project

- Staff prepared contract documents for inspection of approximately 33,000 feet of District owned sewer mains and laterals. This is the 3rd year of a 4-year inspection cycle for the entire sewer collection system.
- District will award contract at the April 2021 Board meeting and the work will be performed by ProPipe in June 2021.
- District Operations staff will perform sewer line cleaning in front of the inspections.

Pressure Zone 1A Project

- Farr West Engineering updated the water model with accurate meter data and calibrated the model based on field testing and SCADA data.
- Farr West is currently modeling the proposed improvements and will prepare a Basis of Design Report May/June.
- This portion of the project is being funded by a PCWA Financial Assistance Program grant.

Sewer System Pipeline and Manhole Rehabilitation Project

- This project includes rehabilitation and/or replacement of approximately 9,000 linear feet of sewer mains, 35 manholes, and District owned lower sewer laterals.
- District staff prepared a comprehensive condition and risk assessment of the entire sewer collection system based on CCTV television inspections and manhole inspections.
- Staff contracted with Farr West Engineering to complete a Basis of Design Report (BDR) and prepare design documents for construction of the improvements.
- BDR will include a summary of the condition and risk assessment performed by staff and define a capital replacement plan for the rehabilitation/replacement of sewer assets.
- Staff is working with Farr West on the preparation and review of the BDR.

Engineering Department Activities – On-Going

- 2021 annual backflow testing coordination and GIS database update
- Residential plan reviews and contractor/owner coordination for new and remodel construction
- GIS database updates and VUEworks implementation
- Water and Sewer Code and Technical Specification updates

ATTACHMENTS: None.

DATE PREPARED: April 21, 2021



OLYMPIC VALLEY PUBLIC SERVICE DISTRICT



EXHIBIT G-4
2 Pages

ADMINISTRATION & OFFICE REPORT

DATE: April 27, 2021
TO: District Board Members
FROM: Jessica Asher, Board Secretary
SUBJECT: Administration & Office Report – Information Only

BACKGROUND: The following is a discussion of office activities and brief status reports regarding administration that are not the subject of a separate report. This report is formatted to provide new information and recent progress only.

DISCUSSION: Document Management System (DMS) Project
The scanning of the large format files is going well. Approximately 25% of this phase of the Document Management Project is now complete. Feedback from the team, especially the Engineering Department, has been extremely positive and they appreciate the ease of use with these now digitized documents.

Chlorine Notifications

Staff assisted with the notification to customers of water system flushing and chlorine treatment by calling 19 customers that requested notification of this standard operating procedure.

Backflow Testing Notices

Backflow testing notices are being prepared and will be sent to 221 customers in mid-May. Many of the customers have multiple devices which must be tested. A second notice is scheduled for mailing in early June as needed.

Past Due Notices

Staff sent 25 past due notices for customer accounts that were due by August 31, 2020. Last year staff sent 20 notices. The total outstanding balance for these accounts is \$40,262.15 compared to last year's \$32,223.12. If these accounts remain unpaid, they will be submitted to Placer County for collection through property taxes.

Decrease in Worker's Compensation Rates for FY 2022:

To assist with the budgeting process, SDRMA released the FY 2021-22 Workers Comp Rates. We anticipate a 9% decrease in the cost of the District's annual premium. This is mostly due to the Experience Modification (EMOD) rate decreasing from 76% to 69%, the lowest rate we have seen in over ten years. The EMOD rate is based off a rolling three-year cycle and is a factor of both claims and rate class. The ability of an employer to directly affect his/her EMOD serves as an incentive to control or eliminate workplace injuries. We have done this by implementing several different safety incentive programs, and we feel it has had significant impacts. Some of the safety reward programs are paid time off rewarded bi-annually and monetary incentives paid annually to employees without injuries. We also have monthly safety meetings, as well as health and fitness testing for the Fire Department personnel that was implemented during the last MOU negotiations. We are always looking into fresh ideas to keep District staff safe and engaged and welcome any further suggestions.

Anticipated increase in Property and Liability Insurance Rates for FY 2022:

During the March Board meeting, staff reported that the District is budgeting between 20-35% increases for property and liability insurance. This was based on information provided by SDRMA (the District's insurance provider) during their Spring Education Day held in early March. At the end of March, the District received its "Indication Letter" which estimated the District's annual payment increasing only by about 1%, or to \$111,252. SDRMA is implementing a new rating methodology where each member is underwritten separately. Since the District has historically experienced very few losses, we did not see the major increase originally forecasted.

Spring E-Newsletter Ideas

Staff is preparing the Spring E-newsletter, we have several ideas such as information about additional dwelling units and the lack of housing for local workforce, drought and water conservation, reminding residents to learn the location of their home's water shutoff, a COVID-19 update, and information on the Department's excellent ISO Fire Rating. Please contact staff with any additional suggestions.

ATTACHMENTS: None.

DATE PREPARED: April 16, 2021



OLYMPIC VALLEY PUBLIC SERVICE DISTRICT



EXHIBIT G-5
22 Pages

MANAGEMENT REPORT

DATE: April 27, 2021

TO: District Board Members

FROM: Mike Geary, General Manager

SUBJECT: Management Report – Information Only

BACKGROUND: The discussion section below provides information from the District’s management on current projects and activities that are not the subject of a separate report. This report is prepared to provide new information and recent progress only.

DISCUSSION: The General Manager participated in the following meetings in the last month:

- Direct Reports – weekly with Fire Chief, Finance & Administration Manager, District Engineer, Operations Manager, and Board Secretary
- Finance Committee
- Ambulance Study Scope of Work – Fire Chief
- Anti-Harassment Training
- Fire Department Budget and MOU – several meetings with staff
- CWPP Project Management – staff
- Forest Fuel Management Program – Director Cox
- Fire Department MOU Bargaining – two meetings with Director Hudson, Account Clerk II & HR Specialist Grunst, IUOE Stationary Engineers, Local 39 Business Representative and Shop Steward
- Personnel Policies & Procedures Manual Updates – staff
- Quarterly Operations & Engineering – Operations Manager and District Engineer

Support for Fiscal Assistance for California’s Special Districts

The District joined the California Special District Association (CSDA) coalition asking for state assistance for Special District COVID-19 Funding Relief. A letter was submitted requesting Governor Newsom, Pro Tem Atkins, and Speaker Redon to urge their Administration and the Legislature to extend special district

local government's access to Coronavirus fiscal relief to help stabilize operations and impacts due to pandemic response.

ATTACHMENTS: Special District Coalition Letter for COVID-19 Financial Relief.

DATE PREPARED: April 21, 2021



California Special Districts Association
Districts Stronger Together



CMUA
CALIFORNIA MUNICIPAL UTILITIES ASSOCIATION



CALIFORNIA BUILDERS ALLIANCE



SRBX
SACRAMENTO REGIONAL BUILDERS EXCHANGE

ACEC

AMERICAN COUNCIL OF ENGINEERING COMPANIES
California

GREATER CONEJO VALLEY
CHAMBER OF COMMERCE



DURAN KINST STRATEGIES



SPECIAL DISTRICT LEADERSHIP FOUNDATION

SCFB
SACRAMENTO COUNTY FARM BUREAU



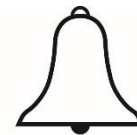
STANISLAUS COUNTY FARM BUREAU



LOS ANGELES COUNTY SANITATION DISTRICTS
Converting Waste Into Resources



ACWD
ALAMEDA COUNTY WATER DISTRICT



Conejo
Recreation & Park District

Monterey One Water
Providing Cooperative Water Solutions

emwd
EASTERN MUNICIPAL WATER DISTRICT

Santa Margarita Water District



CALLEGUA'S
MUNICIPAL WATER DISTRICT



The Port of Hueneme
Oxnard Harbor District



Cambria Community Healthcare District

SAN JUAN WATER
SINCE 1854

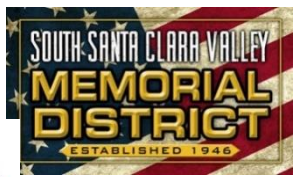
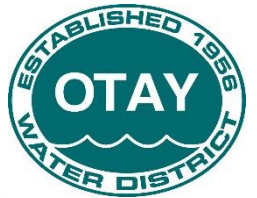
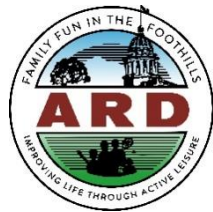


MesaWater
DISTRICT

CASITAS
Municipal Water District



CVSan





April 8, 2021

The Honorable Gavin Newsom
Governor, State of California
State Capitol, 1st floor
Sacramento, CA 95814

The Honorable Toni Atkins
Senate President pro Tempore
State Capitol, Room 205
Sacramento, CA 95814

The Honorable Anthony Rendon
Speaker of the Assembly
State Capitol, Room 219
Sacramento, CA 95814

Re: COVID-19 Impacts – Fiscal Assistance for California’s Independent Special Districts

Dear Governor Newsom, Pro Tem Atkins, and Speaker Rendon:

We, the undersigned organizations, strongly urge your Administration and the Legislature to extend special district local governments access to Coronavirus fiscal relief to help these vital units of local governments stabilize operations and impacts due to pandemic response.

California’s special districts have received no direct access to COVID-19 relief funding programs unlike other government entities: the state, schools, cities and counties.

Special districts provide vital services that many cities and counties cannot, such as fire protection, health and wellness programs, and core infrastructure, including access to reliable water, wastewater, and electricity. These special purpose local governments are struggling under the burden of an estimated \$1.92 billion collective unmet fiscal need since the March 2020 Emergency Proclamation and a projected \$2.43 billion anticipated unmet fiscal need by December of 2021.

1) California has both the authority and the resources to assist the state’s special districts.

- **Through the American Rescue Plan Act (ARPA), Congress has provided a flexible solution by explicitly empowering states with authority to transfer Coronavirus State Fiscal Recovery monies to special districts.** We respectfully urge you to use this authority to its fullest extent and distribute a portion of our State Fiscal Recovery funding to California’s special districts for the benefit of the millions of Californians they serve statewide.

California’s revenues are enough to share. The January 2021-2022 Budget Proposal reflected an unexpected revenue windfall of \$15 billion—with major additional revenues indicated in February and March, of which billions are reported to be discretionary. Further, between the Coronavirus Relief Fund (CRF) and the American Rescue Plan Act, Congress has approved a projected \$57.955 billion in relief funds to aid California and its local governments. Between these two funds, the State will have received a total \$36.14 Billion in discretionary dollars to address COVID-19 impacts, with cities and counties receiving the other \$21.8 billion in direct allocations from the federal government.

- **Dedicating a portion of these unanticipated one-time funds to address COVID-19 response impacts on special districts and the communities they serve is an appropriate use, consistent**

with the near \$1.8 billion California previously distributed to cities and counties from its CRF funds. To date, Federal and State relief have appropriately focused on stabilizing individuals and families and on allocations to cities and counties directly involved in the pandemic response. These funds and programs have been and will continue to be essential, and we applaud your vigilance and recognition that more can be done. The time has come to also focus on special districts.

- **There is precedent that supports this request and your ability to grant it.** Last year, the States of Colorado and Oregon included special districts in distributions of Coronavirus Relief Fund monies to local governments. We encourage California to follow their examples of distributing essential funding to special districts.

2) Many special district funding streams have been dramatically compromised due to pandemic response operations and, for some districts, expenses have skyrocketed to pay for mandated health and safety protocols for their frontline workers and the public they serve. The pandemic’s fiscal toll on special districts and their communities is greater than previously expected, with many districts in the early months responsibly dipping into reserves to mitigate impacts. Reported revenue losses, unmet by federal or state relief programs, are most substantial among districts providing fire protection; healthcare and emergency services; community services and parks; ports, harbors, and transit; and utilities.

- **When special districts are excluded from relief, essential frontline workers and community residents are excluded from relief.** As of February 5, 2021, 42 percent of special districts reported reducing essential services, and 33 percent reported reducing workforce due to COVID-19 response impacts.
- **Universally experienced special district impacts include deferred/delayed/cancelled infrastructure projects, increased workers compensation/FMLA/unemployment/overtime costs, and unbudgeted expenditures necessary to safely maintain operations, as well as public and employee health and safety.** As public agencies, special districts were not eligible for COVID-19 relief programs, such as PPP, tax credits, and grants, provided to businesses and non-profits to address these impacts.
- **Other special district impacts vary depending on service type and primary revenue source.** Examples include a staggering amount of past due water, wastewater, and electric bills (utilities); unprecedented losses in operational revenues due to restricted activities, rentals, and charges; loss of lease and other business enterprise revenues; overwhelming increased operational expenses and notable revenue losses due to pivoted services.

3) Special districts would utilize funding allocated by the state to benefit their residents, stabilize services, and boost the local economy. They would do this through reimbursing expenditures related to pandemic response; assisting their residents with utility arrearages; restoring services following a year’s worth of losses; rehiring or boosting frontline workers with premium pay where appropriate; and investing in critical water, sewer, and broadband infrastructure – including many capital projects which have been delayed, deferred, or canceled due to the pandemic’s fiscal impacts.

In conclusion, we the undersigned implore you utilize the tools Congress has provided to transfer relief funds to special districts expeditiously, and to ensure these critical, essential service providers continue to provide uninterrupted services to our recovering communities.

Collectively,

A coalition of local government, business, non-profit organizations, and local stakeholders listed attached and available [online here](#).

CC: The Honorable Scott Wilk, Senate Republican Leader
The Honorable Marie Waldron, Assembly Republican Leader
The Honorable Nancy Skinner, Chair, Senate Committee on Budget and Fiscal Review
The Honorable Jim Nielsen, Vice-Chair, Senate Committee on Budget and Fiscal Review
The Honorable Phil Ting, Chair, Assembly Committee on Budget
The Honorable Ving Fong, Vice-Chair, Assembly Committee on Budget
The Honorable Mike McGuire, Chair, Senate Governance and Finance Committee
The Honorable Cecilia Aguiar-Curry, Chair, Assembly Local Government Committee
Committee Members, Senate Committee on Budget and Fiscal Review
Committee Members, Assembly Committee on Budget
Keely Bosler, Director, Department of Finance

**COALITION SUPPORTING COVID-19 RELIEF
FOR CALIFORNIA'S SPECIAL DISTRICT LOCAL GOVERNMENTS**

The undersigned organizations and individuals, strongly urge the Administration and State Legislature to extend special district local governments access to Coronavirus fiscal relief to help these vital units of local governments stabilize operations and impacts due to pandemic response:

Statewide Local Government Associations

1. California Special Districts Association
2. California Air Pollution Control Officers Association
3. California Association of Public Cemeteries
4. California Association of Recreation and Park Districts
5. California Association of Resource Conservation Districts
6. California Association of Sanitation Agencies
7. California Fire Chiefs Association
8. California Municipal Utilities Association
9. California Park & Recreation Society
10. Fire Districts Association of California
11. Mosquito and Vector Control Association of California

Statewide Business and Nonprofit Organizations

12. American Council of Engineering Companies, California
13. Associated General Contractors
14. California Builders Alliance
15. CSDA Finance Corporation
16. Sacramento Regional Builders Exchange
17. Special District Leadership Foundation

Local Business and Nonprofit Organizations

18. 101North Locations
19. Amateur Baseball Development Group Inc.
20. Array of Life Services
21. Aviara Real Estate
22. Becky Castano Acupuncture
23. Bodysattva Healing Arts Center
24. Bsmc Tools
25. Canine Logic
26. Carrie Holmquist Photography
27. Chumash Indian Museum
28. C.L. Smith Hay & Grain
29. Cocoa Rome Chocolate Company
30. Cohen Land Use Law
31. Concerned Off-Road Bicyclists Association
32. Conejo Chinese Cultural Association
33. Conejo Unified Pickle Ball

LAST UPDATED: APRIL 8, 2021

34. Conejo Valley Botanic Garden
35. Conejo Valley Historical Society – Stagecoach Inn Museum
36. Cozad & Fox Inc.
37. DenimDawgs
38. Duran Kinst Strategies
39. Five Star Bank
40. Greater Conejo Valley Chamber of Commerce
41. Jason Love Comedy
42. JELD Therapy
43. Las Flores Community Garden
44. Law Offices of Richard S. Rabbin, Inc.
45. Lifesong Church
46. Look Up Life Coaching
47. Lori Raupe Enterprises
48. Michael Lang Design
49. Montecito Association
50. Monterey Bay Fisheries Trust
51. Mustang Marketing
52. NBS
53. Neyda Honda CoachingRed Hat Cowgirl
54. Organic Garden Club of Ventura County
55. Pack 0046, Boy Scouts of America
56. R and J Prosthetic
57. Real Estate More Sacramento County Farm Bureau
58. Ride On Therapeutic Horsemanship
59. Sacramento County Farm Bureau
60. Santa Barbara County Chapter of the California Special Districts Association
61. Southern California Lacrosse Association
62. Special Districts Association of Monterey County
63. Stanislaus County Farm Bureau
64. Streamline
65. Telesis Physical Therapy
66. Thousand Oaks Soccer League
67. Thousand Oaks Badminton Organization
68. Thousand Oaks Teen Center
69. Telesis Physical Therapy
70. Ventura County Special Districts Association
71. Ventura Recovery Center

Counties, Cities, JPAs, and Schools

72. City of Thousand Oaks
73. County of Fresno
74. County of Inyo
75. County of Kings
76. County of Mariposa
77. Investment Trust of California (CalTRUST)
78. Jurupa Unified School District

LAST UPDATED: APRIL 8, 2021

- 79. Monterey One Water
- 80. San Luis & Delta-Mendota Water Authority
- 81. Special District Risk Management Authority
- 82. Tulare County Board of Supervisors

Special Districts

- 83. Alameda-Contra Costa Transit District (AC Transit)
- 84. Alameda County Mosquito Abatement District
- 85. Alameda County Water District
- 86. Arbuckle Parks and Recreation District
- 87. Arden Park Recreation and Park District
- 88. Aromas Water District
- 89. Artesia Cemetery District
- 90. Auburn Area Recreation and Park District
- 91. Auburn Public Cemetery District
- 92. Beach Cities Health District
- 93. Biola Community Services District
- 94. Brooktrails Township Community Services District
- 95. Buena Park Library District
- 96. Calleguas Municipal Water District
- 97. Camarillo Health Care District
- 98. Cambria Community Healthcare District
- 99. Cameron Park Community Services District
- 100. Casitas Municipal Water District
- 101. Castro Valley Sanitary District
- 102. Cazadero Community Services District
- 103. Central Contra Costa Sanitary District
- 104. Chester Public Utility District
- 105. Chino Valley Independent Fire District
- 106. Clear Creek Community Services District
- 107. Coastside County Water District
- 108. Conejo Recreation and Park District
- 109. Cosumnes Community Services District
- 110. Crestline Village Water District
- 111. Cucamonga Valley Water District
- 112. Del Puerto Health Care District
- 113. East Contra Costa Fire Protection District
- 114. East Side Mosquito Abatement District
- 115. Eastern Kern County Resource Conservation District
- 116. Eastern Municipal Water District
- 117. Eastern Sierra Community Services District
- 118. Ebbetts Pass Fire District
- 119. Elsinore Valley Municipal Water District
- 120. Fair Oaks Recreation and Park District
- 121. Feather River Air Quality Management District
- 122. Florin Resource Conservation District/Elk Grove Water District
- 123. Frazier Park Public Utility District

LAST UPDATED: APRIL 8, 2021

124. Fresno Metropolitan Flood Control District
125. Fresno Mosquito and Vector Control District
126. Fulton-El Camino Recreation and Park District
127. Garberville Sanitary District
128. Georgetown Divide Public Utility District
129. Georgetown Divide Recreation District
130. Georgetown Fire Department
131. Gold Mountain Community Services District
132. Goleta Sanitary District
133. Greater Los Angeles County Vector Control District
134. Greater Vallejo Recreation District
135. Grizzly Flats Community Services District
136. Grossmont Healthcare District
137. Groveland Community Services District
138. Hayward Area Recreation and Park District
139. Heber Public Utility District
140. Helix Water District
141. Herlong Public Utility District
142. Hesperia Recreation and Park District
143. Hidden Valley Municipal Water District
144. Highlands Recreation District
145. Home Garden Community Services District
146. Humboldt Community Services District
147. Indian Wells Valley Water District
148. Inland Empire Utilities Agency
149. Jurupa Area Recreation and Park District
150. Jurupa Community Services District
151. Kensington Police Protection & Community Services District
152. Keyes Community Services District
153. Klamath Community Services District
154. La Selva Beach Recreation District
155. Lakeside Fire Protection District
156. Loleta Community Services District
157. Los Angeles County Sanitation Districts
158. Los Osos Community Services District
159. Las Virgenes Municipal Water District
160. Mammoth Community Water District
161. Mark Twain Health Care District
162. Marina Coast Water District
163. Mariposa Public Utility District
164. McFarland Recreation and Park District
165. Mendocino Coast Recreation and Park District
166. Mesa Water District
167. Midpeninsula Regional Open Space District
168. Mission Springs Water District
169. Mokelumne Hill Veteran's Memorial District
170. Monte Rio Recreation and Park District

LAST UPDATED: APRIL 8, 2021

171. Monte Vista Water District
172. Montecito Fire Department
173. Monterey Peninsula Water Management District
174. Monterey Regional Waste Management District
175. Moss Landing Harbor District
176. Moulton Niguel Water District
177. Municipal Water District of Orange County
178. Napa County Regional Park and Open Space District
179. Newcastle Fire Protection District
180. Nipomo Community Services District
181. North County Fire Protection District
182. North Humboldt Recreation and Park District
183. North of the River Recreation and Park District
184. North Tahoe Public Utility District
185. Northern Sonoma County Fire Protection District
186. Olivenhain Municipal Water District
187. Olympic Valley Public Service District
188. Orange County Cemetery District
189. Orangevale Recreation and Park District
190. Otay Water District
191. Oxnard Harbor District – The Port of Hueneme
192. Padre Dam Municipal Water District
193. Palmdale Water District
194. Palos Verdes Library District
195. Patterson Tract Community Services District
196. Peninsula Fire District
197. Placer County Air Pollution Control District
198. Pleasant Hill Recreation and Park District
199. Pleasant Valley Recreation and Park District
200. Port San Luis Harbor District
201. Rancho Santa Fe Fire Protection District
202. Rancho Simi Recreation and Park District
203. Reclamation District No. 1000
204. Resource Conservation District of Tehama County
205. Rincon del Diablo Municipal Water District
206. Rio Linda-Elverta Recreation and Park District
207. Riverdale Memorial District
208. Rossmoor Community Services District
209. Sacramento Municipal Utility District
210. Sacramento-Yolo Mosquito and Vector Control District
211. San Bernardino County Fire Protection District
212. San Diego Air Pollution Control District
213. San Juan Water District
214. San Mateo County Mosquito and Vector Control District
215. San Mateo Resource Conservation District
216. Santa Clara Valley Water District
217. Santa Cruz Port District

LAST UPDATED: APRIL 8, 2021

218. Santa Margarita Water District
219. Santa Nella County Water District
220. Santa Ynez Community Services District
221. Santa Ynez River Water Conservation District
222. Sierra County Fire Protection District #1
223. Sierra Resource Conservation District
224. Solano Irrigation District
225. Soledad Community Health Care District
226. South Coast Air Quality Management District
227. South Santa Clara Valley Memorial District
228. South Tahoe Public Utility District
229. Southern Marin Fire Protection District
230. Stallion Springs Community Services District
231. Stege Sanitary District
232. Tahoe City Public Utility District
233. Tamalpais Community Services District
234. Templeton Community Services District
235. Three Valleys Municipal Water District
236. Truckee-Donner Recreation and Park District
237. Tulare Mosquito Abatement District
238. Tuolumne City Sanitary District
239. Tuolumne Utilities District
240. Turlock Irrigation District
241. Twain Harte Community Services District
242. Twentynine Palms Water District
243. Union Public Utility District
244. United Water Conservation District
245. Vacaville-Elmira Cemetery District
246. Vallecitos Water District
247. Vallejo Flood and Wastewater District
248. Valley Center Cemetery District
249. Valley Center Municipal Water District
250. Valley Sanitary District
251. Valley-Wide Recreation and Park District
252. Vandenberg Village Community Services District
253. Ventura Port District
254. Visalia Memorial District
255. Walnut Valley Water District
256. Weed Recreation and Parks District
257. West Side Recreation and park District
258. Westlands Water District
259. Winton Water and Sanitary District
260. Yolo-Solano Air Quality Management District

Community Leaders*

261. Georgette Aaberg, Volunteer, ETI Corral 37
262. Nicklas Aaberg, Volunteer, ETI Corral 37

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263. Jonathan Abboud, General Manager, Isla Vista Community Services District
264. Kristen Abrams, Project Manager, Mike Rovner Construction
265. Aram Agdaian, Negotiator, SEIU Local 721
266. Lance Aguiar, Founder, Aguiar Tennis
267. Alexander Alekseenko, Professor, California State University Northridge
268. Mrs. Kimberly Alikhan
269. Kerri Arnold, Bookkeeper, Csis
270. Marilyn Arvizu
271. Douglas Askegard, Vice Chair, IEEE Buenaventura Section
272. David Assorson, Tennis Professional, Conejo Unified School District
273. Chakameh Azimpour
274. Jeffrey Baarstad, Retired Superintendent, Conejo Valley Unified School District
275. Dara Baf, Assistant Coach, Simi Valley Judo Club
276. Stephanie Bailey, Treasurer, SMRPD
277. Janet Barlet, Educator, CVUSD
278. Chris Barajas, Councilmember, Jurupa Valley
279. Shelley Barnes, Principal, Shelley Barnes Communications
280. Mark Bartel, Retired
281. Kelli Bauwens, Homemaker
282. Janice Bell, Emergency Services Technician, Colusa County Sheriff/OES
283. Gloria Berghoefer, Controller, Sunquest
284. Nancy Berk, Homeowner
285. Pamela Bermann Casa of Ventura County
286. Nancy Berry
287. Nicole Best, Community Member
288. Vivian Bi, Researcher, Amgen Inc.
289. Samantha Bilodeau, Headmistress, Madjy's Academy of Creative Discovery
290. Yessika Bischel, Manager, Superior Pools and Spas
291. Mike Blondino, District Administrator, Carmichael Recreation and Park District
292. Jeff Boberg
293. Tracy Bolden, Para educator, CVUSD
294. Maiya Borchard, Sales Support, Dole
295. Erin Borchard
296. Jayme Bosch, Parent
297. Karen Bradford, President, Jurupa Unified School District Board of Education
298. Doris Briers, Administrative Assistant, FFAM Group
299. Michelle Brower, Accounting Assistant II, Conejo Recreation & Park District
300. Nancy Buckle
301. Alexandra Bulcke Riba, Mother
302. Richard Burke
303. Mark Burley, Councilmember, Santa Rosa Valley Municipal Advisory Council
304. Amy Buss
305. Don Butz, Board President, Resource Conservation District of Greater San Diego
306. Mike Byrne, President, Conejo Disc Golf Club
307. Scott Byrne, Scoutmaster, Troop 711
308. Sara Cahill, Resident, Newbury Park

LAST UPDATED: APRIL 8, 2021

- 309. Rochelle Callis, Administrator, Recreation & Park District, Conejo Recreation & Park District
- 310. Mrs. Laura Campagnola
- 311. Tara Campbell, Lead Preschool Teacher, Conejo Recreation and Park District
- 312. Kevin Capen, Account Executive, loanDepot
- 313. Kimberley Caputo, MD
- 314. Jeffrey Caputo, MD
- 315. Mrs. Catherine Carlton
- 316. Geraldine Caruso
- 317. Sarah Casey
- 318. Mr. Gene Cash
- 319. Terri Cata, Member, Conejo Valley Genealogical Society
- 320. Victor Cee, VP Chemistry, Oncovalent Therapeutics
- 321. Victor Dias Chavarin, Director, Armona Community Service District
- 322. Victor Chavarin, Jr., Director, Armona Community Service District
- 323. Michelle Chen, Resident
- 324. Ms. Susan Cheng
- 325. Mr. Scott Chew
- 326. Susan Choi
- 327. Wesley Clare
- 328. Alice and Phil Clark
- 329. Gordon Clint
- 330. Theresa Cohun Senior Citizen
- 331. May-Ying Coles, Human Resources Sr. Manager, BCG
- 332. Kim Consaga, Parent
- 333. Elisabeth Cortina
- 334. Marisa Cotteleer, Homeowner
- 335. Gregg Cowdery, Curator, Patterson House Museum
- 336. Jacqueline Cox
- 337. Ms. Jacqueline Cox
- 338. Brenda Coyle, Parent
- 339. Jillian Crudup
- 340. Steph Cruz
- 341. Nellie Cusworth, Board Director, Conejo Recreation and Park District
- 342. Christine Cyran, Homeowner
- 343. Jamshid Damooei, Professor of Economics, California Lutheran University
- 344. Michael Davies, General Manager, Town of Discovery Bay Community Services District
- 345. Lorraine Davis, Homemaker
- 346. Robert Davis, Atty, D&W
- 347. Cristina de la Torre
- 348. Margaret De Rose
- 349. Charles Deboer, Resident, Wildwood Elementary
- 350. Debra DeGoey
- 351. Matt DeHaro, Mail carrier, USPS
- 352. Natalie DeSavia, Theatre Communications Specialist, Conejo Recreation & Park District
- 353. Shannon Diffner

LAST UPDATED: APRIL 8, 2021

- 354. John Dixon, Managing Attorney, Dixon Law Office
- 355. Joe Dodge, Irrigation Tech, Conejo Recreation and Park District
- 356. Rebecca Doll
- 357. Boyd Donavon, Personal/Volleyball Manager, Conejo Recreation & Park District
- 358. Ping Dong, PVA President, CCCA
- 359. Marla Donley
- 360. Connor Donohoe, Member, Conejo Recreational Park District
- 361. Christy Douglass, Faculty, Moorpark College
- 362. Jody Dubuque, Account Executive, Sierra
- 363. Tim Duerr, Recreation Services Manager, Conejo Recreation and Park District
- 364. Ms. Amy Dunn Citizen of Thousand Oaks
- 365. Michael Eaton, Owner, Stellar Connect LLC
- 366. Carina Eddy, Resident
- 367. Carina Eddy, Resident
- 368. Ms. Grace Ellerbrock
- 369. Amy Endo, Resident
- 370. Scott Engel, Retired
- 371. Kala Everhart
- 372. Jenna Fante, The Firefly Revolution
- 373. Ms. Tara Farkash
- 374. Vincent Ferrante, Commissioner, Moss Landing Harbor District
- 375. Erik Fido
- 376. David Filgas, Trail Runner
- 377. Michelle Fishman Resident
- 378. Michael Fletcher
- 379. April Flores
- 380. Statia Foresti, Student, Conejo Valley Adult School
- 381. Christine Formica, Hemet Stake Just Serve Specialist
- 382. Edward Formica, Vice President, Western Science Center Foundation
- 383. Mrs. Brooke Foxworthy
- 384. Lisa Friedman, Consultant, Lisa Friedman Consulting
- 385. Jennifer Friedman, Resident, Private Citizen
- 386. Tina Frugoli
- 387. Anna Fuentes, Teacher, CFSUCCESS
- 388. Linda Fullerton, ETI Past President, Equestrian Trails, Inc
- 389. Angela Fusco, Engineer, Takeda
- 390. Tom Gardner, Architect, Target
- 391. Michael Garofolo, Board Member, Thousand Oaks Girls Softball Association
- 392. Tom Garnella, President, Hemet Concert Association
- 393. Jordan Gascon, Board Member, Resource Conservation District of Greater San Diego
- 394. Nicole Gaspar, Account Manager, Gaspar Insurance
- 395. V Gee, Community Member
- 396. Michael Gennette, Head Coach Men's & Women's Tennis, California Lutheran University
- 397. Jonathan Gereige, Budget Analyst, DOI
- 398. Idine Ghoreishian, Concerned Citizen
- 399. Heidi Giddy Van Pernis, Volunteer, Adelante Comunidad

LAST UPDATED: APRIL 8, 2021

- 400. Deb Gill
- 401. Kellie Gilmore
- 402. Teresa Gin, Self-employed
- 403. Ariella Ginoza, Resident, Thousand Oaks, CA
- 404. Stacy Glenn
- 405. Brad Glenn, Business Owner, FDPMP
- 406. Griffin Glenn
- 407. Kelly Goebel, Principal, G3 Group LA, Inc.
- 408. Robin Goldfinger, Occupational Therapist/Citizen
- 409. Maggie Goodrich, Community Member
- 410. Eric Gosch
- 411. Ralph Gould
- 412. Candace Gray, Volunteer, Conejo Players Theatre
- 413. Jason Gregory
- 414. Brion Grube
- 415. Joan Gunning
- 416. Sandra Haga, Resident, Conejo Recreation and Park District
- 417. Theresa Hagman, Executive Consultant, SMPS
- 418. Jennifer Haigh, School Therapist, CVUSD
- 419. Kelli Ham, Newbury Park, CA Resident
- 420. Laila Hammes
- 421. Tanya Harrison
- 422. Steven Hawkins, Board member, AYSO
- 423. Michael Hayward, Member, Lake Lindero Homeowners Association
- 424. Robert Hazard, Assistant District Commissioner, Boy Scouts of America
- 425. Chenxu He
- 426. Nancy Healey, Volunteer, Conejo Valley Village
- 427. Greta Heath, Student
- 428. Carrie Hebert
- 429. Linda Heckendorf, Resident
- 430. John Helm
- 431. Mr. Mark Henderson
- 432. Devon Herbert
- 433. Judy Hergesheimer, Ombudsman/Long Term Care, Long Term Care Services/Vta C
- 434. M Hernandez, QA Manager
- 435. Philip Herrera
- 436. Victoria Hervey
- 437. Sally Hibbitts AAUW Thousand Oaks
- 438. Anthony Hoffman
- 439. Kirsten Hoffman, Retired
- 440. Angela Hong, Director, Bank of America
- 441. Tina Hoover, VP Licensing, Scientific Games
- 442. Mila Horak, USPTA Pro, RSTA
- 443. Rebecca Houseman Attorney at Law
- 444. Patricia Howard, Attorney and Resident
- 445. Shawn Howie, Coach, AYSO
- 446. Karen Hribar, ESL Teacher, CVAE

LAST UPDATED: APRIL 8, 2021

447. Lily Huang, Technical Lead, Corptax
448. Mr. Frank Huchingson
449. Charles Huffer, Director, Conejo Recreation & Park District
450. Catrina Iacovelli, Senior Business Systems Analyst, Macerich
451. Barbara Ikenouye
452. Mrs. Ellen Jelinek
453. Dena Jenson, Director, California Lutheran University, Center for Nonprofit Leadership
454. Linda Joachims, Parent
455. Allison Johnson Mother of Adult Son with Autism
456. Tamara Johnson, Registered Nurse
457. Mrs. Leslie Jones
458. Thomas Jones
459. Michelle Jordanhazy, HR, Hazy Inc
460. Christina Kajita, Community Resident
461. Nick Karim, Resident
462. Julie Kassan, Tennis Player/Hiker
463. Bennett Katz, Retired Resident
464. Mrs. Diana Kauffman
465. Wakako Kawashima
466. Matt Kaweck, Parent
467. Beverly Kemmerling, Retired, Nurse practitioner
468. Robert Kemmerling, President, Kemmerling and Associates
469. Merritt Kent, US Army Active Duty Soldier
470. Isabell Kerins, President, Silverado Modjeska Recreation and Park District
471. Mrs. Zarrinfar Ketabi
472. Jessica Khan, Manager, Farmers Insurance
473. Carrie Kim, Resident and Supporter
474. Mary Kimball, Executive Director, US Quidditch
475. Scott Kittinger, Retired
476. Roger Klausler, Secretary, Kiwanis of Conejo Valley
477. Ellen Klein, Citizen
478. Todd Klipp, Property Owner, Klipp Family
479. Ken Knipe
480. Lorraine Kollman
481. Carl Kolvenbach
482. Diane Kolvenbach, Specialist Paralegal, Amgen
483. Carolyn Kopp, Retired
484. Brenda Kriger
485. Linda Krupa, Council Member, City of Hemet
486. Susie Kubes
487. Susan Labadie, Rn
488. Rosario Lahoud, HR Assistant, Conejo Recreation and Park District
489. Ms. Carol Lambert
490. Thomas Lasater, CEO, Creative Concepts Inc.
491. Elaine Lawrence, Contractor,
492. Michelle LeBlanc, CEO, Free Speech Coalition
493. Bette Lee

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494. Amy Leicht
495. Pricilla Lemette
496. Sheryl Lewanda, Retired
497. Marisol Lewis
498. Julie Lewis, Community Member
499. Karen Lieberman, President, Lieberman Financial Services
500. Arlynn Liebster, Parent
501. Britt Lind, President, People for Reason in Science and Medicine
502. Eloda Linehan, Resident
503. Nicole LoBianco, Parent
504. Ms. Shelly Machell
505. Laura Mackney, Owner, Sancho Cycles
506. Diane Mader
507. Mr. James Malch
508. William Maple, Resident, Newbury Park, CA
509. Merissa Marcuccella, Owner, Integrity Cacao
510. Terri Maria, Resident
511. Ashley Marth, Specialist, DHHS
512. Patricia Martin
513. Zyg Martynowicz
514. Jacqueline Mason
515. Kevin Mason
516. Laura Mazur
517. Jeffrey McCormick, Scientist, Amgen
518. Steve McDaniel
519. Sherill McMichael
520. Matthew McNey, Grounds Worker II, Conejo Recreation & Park District
521. Deborah McNulty, Self Employed
522. Liliana Means, Instructor, Conejo Recreation and Park District
523. Kendra Mellinger, Director of Marketing, 2018 Conejo Valley Pride Festival
524. Sarita Meresman
525. Claudia Michelson - Garcia, Parent
526. Robert Mihailovich
527. Nicole Mikals, Parent
528. Raymond Milewski, Citizen
529. Nate Miley, Vice President, Alameda County Board of Supervisors – 4th District
530. Kelly Milgalter, Mom
531. Jill Miller
532. Jerry Miller, President Emeritus, California Lutheran University
533. William Miller
534. Dana Miller, Recreation Supervisor, Conejo Recreation and Park District
535. Michael Minore
536. Casey Morris, Resident
537. Rusty Morris, Board Member, Silverado Modjeska Recreation and Park District
538. Anthony Morro
539. Debbie Muffoletto, Member, Ahh chorus
540. Raisa Muraoka, Community Resident

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541. Ken Murray, Professor, CSUN
542. Evelyn Nacif, Dance Teacher, Deseo Flamenco
543. Binnie Nadler
544. Paula Neustadt, Resident
545. Patricia M Newman, Senior
546. Alissa Nial, HR Manager, Outsourced Recruiting
547. Doug Nickles, Chair/Director, Conejo Recreation and Park District
548. Shane Niebergall
549. Kazzy Nishida
550. Robert Nunes, Grounds Supervisor, Conejo Recreation and Park District
551. Paul Nuttall, Homeowner
552. CarolAnn O'Rourke
553. Paula Osterbink, Citizen
554. Ms. Kristin Owens
555. Ann Paglia, Conejo Valley Citizen
556. Bill Palermo, Park Operations Analyst, Conejo Recreation and Park District
557. Ms. Olga Panina
558. Gerardo Pantoja, Director of Major and Planned Giving, Ventura College Foundation
559. Linda Pappas Diaz, Retired, Assistant City Manager, City of Thousand Oaks
560. Nam Park, Pastor, Immanuel Bible Church
561. Desiree Patenaude
562. Jennifer Patrick, Branding and Packaging, Patagonia
563. Andrea Patrick, Community Member
564. Ms. Robin Paul
565. Jack Paulson, Retired, TOSS
566. Elaine Pawelczyk, Contractor, Conejo Recreation and Park District
567. Deirdre Pearson, Supervisor, Conejo Recreation and Park District
568. Laurie Perdue, Sr Benefit Analyst, Teledyne
569. Karen Persichetti
570. Laura Peterson Conejo Valley Unified School District
571. Chaitanya Phade, Software Engineer, Pontis Research Inc.
572. Thuy Phan, Retiree
573. Michael Phillips, Owner, Art of Michael Phillips
574. Richard Piernot, President, Friends of the Thousand Oaks Library
575. John Pirie, Parent
576. Sally Pittman-rabbin, Self-employed, Concerned citizen
577. Mrs. Susan Poprock
578. James Power, Director, Kenrose Kitchen Table Foundation
579. Alfred Powers, Retired
580. Poornima Prasad, Treasurer, Rotary Club of Westlake Village
581. Robert Prendergast, Resident, Thousand Oaks
582. Joanne Ratshin, Mother
583. Jean Rauch-Fontayne, Owner, EcoStar Holdings
584. Mike Record, Board Member, Friends of Valley Wide
585. Mr. Chance Redmond
586. Kenneth Reed, San Jacinto Lions Club
587. Christine Reiber, Community Member

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- 588. Joseph Riccio, Independent Contractor, Basketball Instructor/Official
- 589. Sharon Rocha, Information Risk Analyst, Amgen
- 590. Tara Romero, Conejo Valley Resident
- 591. Megan Rooks
- 592. Stefanie Rosen
- 593. Ana Rubio, Corporate Events Planner, SAGE
- 594. Zachary Russell, Naturalist
- 595. Parisa Samii, Concerned Parent / Citizen,
- 596. Ajit Sankhe, PT, Select Rehab
- 597. Ms. Mariana Santangelo Westlake Elementary School
- 598. Anand Satyadev
- 599. Gregory Schrader, Grounds Worker III, Conejo Recreation and Parks District
- 600. George Schultz, Retired
- 601. Maryza Seal, Resident of Thousand Oaks
- 602. Irene Seda
- 603. John Seybold, Citizen
- 604. Baharak Shahidi
- 605. Namita Shanbhag
- 606. Josh Shayne
- 607. Dan Sheldon, Athlete speed and agility training, My Speed Secrets
- 608. Barry Sheppard, Retired
- 609. Ms. Sharon Siemering
- 610. Marc-Antoine Simard, Managing Member, Collectivity Trading
- 611. Frances Smith
- 612. John Smith, President, Carnegie General Insurance Agency
- 613. Shirley Smith, Homeowner
- 614. Tim Smith, Recreation Coordinator, Conejo Recreation and Park District
- 615. Elizabeth Sorensen, Youth Outreach Worker, Conejo Recreation and Park District
- 616. Anastasia Soroa
- 617. Ms. Betty Soucy
- 618. Jeff Spahr, Father
- 619. Ashlee Spear
- 620. Pamela Stark, Resident
- 621. Roslyn Stewart, Former Board Member, Play Conejo
- 622. Neal Storm, Regulatory Affairs Director, Amgen
- 623. Mrs. Denice Stouffer
- 624. Jessica Stull, Citizen
- 625. Whitney Stuver, Citizen
- 626. Erin Sweeney, Administrative Clerk, Conejo Recreation & Park District
- 627. Laci Sylvester, Parent
- 628. Paul Teplitz, Concerned Parent
- 629. Joseph Thomas, Thousand Oaks Resident
- 630. Christopher Todd
- 631. Robert Tokin, Resident - Newbury Park CA
- 632. Rodney Tolliver, Friends of Valley Wide
- 633. Jonathon Trent
- 634. Mrs. Heather Trifiro

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- 635. Eileen Tseng, Club Member, Thousand Oaks Badminton Organization
- 636. Jeannine Tuvevson, Resident
- 637. Bruce Underwood, Trustee, Coachella Valley Public Cemetery District
- 638. Christina Varble, Co Owner, Rick Varble Inspections Inc
- 639. Emily Velasco, Resident
- 640. Jason Venable, Customer Service Supervisor, Lake Hemet Municipal Water District
- 641. Vijay Velusamy, Technical Lead, Farmers Insurance Group
- 642. Mrs. Connie Vine
- 643. Xavier Volgenau, Aquatics Coordinator, Conejo Recreation & Park District
- 644. Preetaman Wadhwa, Director, Amgen
- 645. Tonya Wagner, Homeschooling Teacher, Blue Ridge Academy
- 646. Janet Wall, Member, Conejo Oak Tree Advocates
- 647. Bruce Wallis, President, Healthy Valley Foundation
- 648. Brett Wample
- 649. Xinxin Wang, Senior Manager, Amgen
- 650. Cindy Wang, Conejo Chinese Cultural Association
- 651. Grahame Watts, Emergency Services Manager, City of Thousand Oaks
- 652. John Watts, Chair, Oak Park-Recreation and Park Planning Committee
- 653. Karen Weisskirch
- 654. Sherri Wentworth, CEO, Left Brain, Right Brain
- 655. Christy Whisman
- 656. Steve Wiley, Retired
- 657. Wendy Williams, Citizen
- 658. Ron Winzelberg, Homeowner
- 659. Tony Wold, Attorney, County of Ventura
- 660. Mr. Bill Wolff Anthem Inc.
- 661. Mr. Brett Wolmrans
- 662. Susan Wood, Communications Manager, California Lutheran University
- 663. Nicole Wright, Videographer, Seven Star Films
- 664. David J. Yanez, Associate Attorney, McCormick Kabot Jenner & Lew
- 665. Sherry Yas, Caregiver, Visiting Angels
- 666. Alex Yefimova, Parent
- 667. Corinne Yost
- 668. Rosa Zapata
- 669. Jeff Zatlin, Citizen
- 670. Jane Zhang

*Titles and organizations listed by an individual's name are for purposes of reference/identification only.

AFFIDAVIT OF POSTING

Name of Meeting(s): Board Meeting + Finance Committee
Date of Meeting(s): 4/26/21, 4/27/21

I, J.Asher certify that we (JA/NW) posted the agenda for the above meeting(s) in two (2) conspicuous places located within the boundaries of the Squaw Valley Public Service District. The posting locations were:

1. District Office at 305 Squaw Valley Road (JA) Fri 4/23 @ 1:40
2. Squaw Valley Post Office at 1600 Squaw Valley Road (NW) Wed 4/21 @ 2:40
3. Online Posting and Distribution (JA) Thurs 4/22 @ 4:44

The posting was accomplished on 4/23/21 at 1:40.

I declare under penalty of perjury that the above statements are true and correct.

Executed at Olympic Valley, California on 4/23/21.

Jessica Asher, Board Secretary

