



OLYMPIC VALLEY PUBLIC SERVICE DISTRICT



BOARD OF DIRECTORS MEETING AGENDA

Tuesday, March 30, 2021, at 8:30 A.M.

Telephone + Video Conference: Phone Number: 1 (571) 317-3112 Access Code: 647-860-381. Please join via the computer for webcam and chat access: <https://global.gotomeeting.com/join/647860381>

Finance Committee on Monday, March 29, 2021, at 3:00 P.M.

The Committee will review finance-related items on this agenda.

Telephone + Video Conference: Phone Number: 1 (646) 749-3122 Access Code: 221-904-605. Please join via the computer for webcam and chat access: <https://global.gotomeeting.com/join/221904605>

See [guidance, available online here](#), on further details about how to use GoToMeeting and Rules for the Board Meeting.

Pursuant to the Governor's Executive Order N-29-20, issued March 17, 2020, the Olympic Valley Public Service District Community Room will not be accessible to the public for this Board meeting. The meeting will be accessible via teleconference only. Public comments will be accepted by the Board and should be submitted to the Board Secretary at info@ovpsd.org, by mail at P.O. Box 2026, Olympic Valley, California 96146 (the final mail collection before the meeting will be the Monday before the meeting at 2:00 p.m.), and via teleconference on any item on the agenda until the close of public comment on the item.

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the Board Secretary at 530-583-4692 at least 48 hours preceding the meeting.

Documents presented for an open session to the governing body after distribution of the agenda packet are available for public inspection at the District office during normal District business hours and at the meeting.

Times are approximate. The District's Board of Directors may take formal action on any item.

A. Call to Order, Roll Call & Pledge of Allegiance.

B. Community Informational Items. These non-action agenda items are dedicated to facilitate communications and share information within the Olympic Valley. The organizations include, but are not limited to:

- | | |
|-----------------------------------|--|
| B-1 Friends of Squaw Creek | B-6 Squaw Valley Property Owners Assn. |
| B-2 Friends of Squaw Valley | B-7 Mountain Housing Council |
| B-3 Squaw Valley Design Review | B-8 Tahoe Truckee Sanitation Agency |
| B-4 Squaw Valley MAC | B-9 Capital Projects Advisory (CAP) |
| B-5 Squaw Valley Mutual Water Co. | B-10 Firewise Community |

C. Public Comment / Presentation. Members of the public may address the board on items not on this agenda for up to three minutes; however, any matter that requires action by the governing body will, unless an emergency exists, be referred to staff for a report and possible action at a subsequent Board meeting.

- C-1 Recognition of the Olympic Valley Fire Department by the Firefighter Burn Institute.

D. Financial Consent Agenda. All items listed under this agenda item will be approved by one motion. These items are routine, non-controversial, and the finance-related items have been reviewed by the Finance Committee. There will be no separate discussion of these items unless a member of the audience, board, or staff requests the removal of an item for separate consideration. Any item removed for discussion will be considered after approval of the remaining Consent Agenda items.

- D-1 Operating Account Check Register
- D-2 Operations Enterprise Fund, Revenue vs. Expenditure/Balance Sheet
- D-3 Fire Government Fund, Revenue vs. Expenditure/Balance Sheet
- D-4 Capital Reserve Fund Balance Sheet/Income Statement
- D-5 Combined Revenues/Expenditures/Balance Sheet
- D-6 Fund Balance Statement
- D-7 Bike Trail Snow Removal, Revenue vs. Expenditure
- D-8 T-TSD Payment – 3rd Quarter

E. Approve Minutes.

- E-1 Minutes for the Regular Board of Directors meeting of February 23, 2021

F. Old and New Business. Members of the public may address the board on each agenda item, up to three minutes or longer based on direction from the Board President.

F-1 Community Update – OVPSD Response to COVID-19.

Information Only: Review item and accept public comment.

F-2 Fuels Management Program

Information Only: Review item and accept public comment.

F-3 Fire Department Annual Report.

Information Only: Review item and accept public comment.

F-4 First Draft of FY 2021-2022 Budget and Rates.

Information Only: Review item and accept public comment.

F-5 Painted Rock Water Line Replacement.

Proposed Action: Review item, accept public comment and adopt Resolution 2021-03 authorizing the execution of a Water Line Extension and Dedication Agreement with David Peter Frederick Hess and Carlos Ramirez.

F-6 Flexible Benefit Plan Amendment.

Proposed Action: Review item, accept public comment and approve Flexible Benefit Plan Amendment with Beniversal, Inc. by adoption of Resolution 2021-04.

F-7 Election of Special District Representatives to the Placer County Local Area Formation Commission (LAFCO).

Proposed Action: Review item, accept public comment and cast a vote for two candidates.

- G. Management Status Reports.**
G-1 Fire Department Report
G-2 Water & Sewer Operations Report
G-3 Engineering Report
G-4 Administration & Office Report
G-5 General Manager Report
G-6 Legal Report (verbal)
G-7 Directors' Comments (verbal)

H. Closed Session – Performance Evaluation of General Manager.
The Committee will meet in Closed Session pursuant to Government Code §54957 et al regarding the performance evaluation of the General Manager.

I. Closed Session – District Labor Negotiations.
The Committee will meet in Closed Session pursuant to Government Code §54957 et al regarding District labor negotiations.

Conference with District Labor Negotiator: Michael Geary & Bill Hudson
Employee Organization: IUOE Stationary Engineers Local 39 for Fire Department Personnel to discuss salaries, salary schedules, or compensation paid in the form of benefits.

J. Adjourn.

PURPOSE STATEMENT

The Olympic Valley Public Service District's purpose is to assume leadership in providing high-quality public services needed by the community.

MISSION STATEMENT

Olympic Valley Public Service District serves full-time and part-time residents, businesses, employees and visitors in Olympic Valley. The mission is to provide leadership in maintaining and advocating for needed, high-quality and financially sound community services for the Valley. These include, but are not limited to water, emergency services, and sewer and garbage collection. The District will conduct its operations in a cost effective, conservation-minded and professional manner, consistent with the desires of the community while protecting natural resources and the environment.

**T-TSA Board Meeting Summary
3/17/2021**

- 1. The March Board meeting was held virtually via Zoom.**
- 2. Public Comment (provided during Public Comment or Agenda items).**
 - Ms. Jane Davis provided public comment regarding management and past Agency personnel matters.
 - Mr. Phippen Mader provided public comment regarding Resolution No. 3-2021 amending employer paid member contributions, and department reports.
- 3. No Sanitary Sewer Overflows.**
- 4. Status Report.**
 - a. Compliance Report:
 - All plant waste discharge requirements were met for the month of February.
 - b. Operations Report:
 - Overall, the plant performed well through the month.
 - Operations performed a plant shut down to allow for electrical work to be performed on one of the main electrical distribution panels. Shut down and start-up went as expected.
 - Well #31 pH has been between 6.5-6.8, operations continue to add caustic to the final effluent.
 - Operators continue to train with the laboratory Chemists for weekend laboratory testing.
 - c. Laboratory Report:
 - Staff performed necessary laboratory testing per WDR requirements and operational needs for the month.
 - Staff continue to train Operators for MPN and weekend testing.
 - Recruitment for the Laboratory Director interviews are complete. A conditional offer of employment was accepted by the final candidate.
 - Staff continue to work to complete the Demonstration of Capabilities (DOC), Standard Operating Procedures (SOP), and are creating an analyst training program per compliance requirements.
 - ELAP responded to the Agency's submission to the Notice of Violation and Order to Correct stating no further action was required.
 - ELAP Compliance Assistant document: [Click "HERE" - ELAP Compliance Assistant Document Link](#)
 - ELAP Inspection Report: [Click "HERE" - ELAP Inspection Report Link](#)
 - d. Capital Projects Report:
 - Continued the 2021 Plant Painting project.
 - Continued the 2021 Asphalt Sealing project.
 - Continued the 2021 Chiller Replacement project.
 - Continued the 2020 Headworks Improvement project.
 - Continued the 2020 Digital Scanning of Sewer Lines project.

e. Other Items Report:

- The Board approved Resolution No. 2-2021 establishing temporary commercial sewer rate relief program in response to COVID-19 pandemic and related economic impacts. The proposed Temporary Commercial Sewer Rate Relief Program provides 50% sewer service charge relief for the 6-month period of Jan 2021 – June 2021. The relief is broken down into two components: 1) Automatic relief for Commercial Customers that have the following billing categories (Restaurants and bars, Outside Restaurant Seats, Beauty Shops, Barber Shops, Theaters, and Churches), and 2) Application-based relief for Commercial Customers that demonstrate a “Hardship” based on California capacity and shutdown executive orders.
- The Board approved Resolution No. 3-2021 amending employer paid member contributions for Classic CalPERS employees. Effective April 1, 2021 all new hires who are Classic CalPERS members will be responsible for paying their employee contribution towards their pension benefit.
- The Board approved Resolution No. 4-2021 accepting manhole offer of dedication from Olympic Valley Public Service district.
- The Board approved the purchase of three (3) Taylor-Dunn electric utility carts for the maintenance department to replace aging carts.

f. Closed Session Items:

- Closed session conference with legal counsel for existing litigation (Government Code section 54956.9(d)(1)) – Fay v. Tahoe-Truckee Sanitation Agency.
- Closed session for public employee performance evaluation of the General Manager position

g. Additional general information may be referenced from the Agency website:

- Board Meeting Videos: <https://www.ttsa.net/board-meeting-videos>
- Laboratory Testing: <https://www.ttsa.net/miscellaneous-information>
- Classification and Compensation Study: <https://www.ttsa.net/hr-related-reports-studies>
- PERB Decision: Case No. SA-CE-1017-M: <https://www.ttsa.net/miscellaneous-information>
- Organizational Chart: <https://www.ttsa.net/hr-related-documents>

Tahoe-Truckee Sanitation Agency
Monitoring and Reporting Program No. 2002-0030
WDID Number 6A290011000
Flow Monitoring Within Collection System: Flow Measurement
Olympic Valley Public Service District

DATE	<i>February 2021</i> OVPSD Daily Flow MG	OVPSD 7 day Avg Flow MGD	OVPSD Peak Flow MGD
02/01/2021	0.214	0.229	0.389
02/02/2021	0.206	0.233	0.433
02/03/2021	0.212	0.236	0.384
02/04/2021	0.224	0.239	0.551
02/05/2021	0.256	0.241	0.463
02/06/2021	0.285	0.239	0.789
02/07/2021	0.251	0.235	0.597
02/08/2021	0.200	0.233	0.389
02/09/2021	0.192	0.231	0.342
02/10/2021	0.188	0.228	0.345
02/11/2021	0.208	0.226	0.343
02/12/2021	0.249	0.225	0.430
02/13/2021	0.287	0.225	0.662
02/14/2021	0.306	0.233	0.780
02/15/2021	0.305	0.248	0.810
02/16/2021	0.266	0.259	0.496
02/17/2021	0.279	0.272	0.519
02/18/2021	0.268	0.280	0.469
02/19/2021	0.289	0.286	0.518
02/20/2021	0.308	0.289	0.628
02/21/2021	0.261	0.282	0.801
02/22/2021	0.217	0.270	0.403
02/23/2021	0.208	0.262	0.370
02/24/2021	0.219	0.253	0.403
02/25/2021	0.217	0.246	0.368
02/26/2021	0.256	0.241	0.435
02/27/2021	0.297	0.239	0.599
02/28/2021	0.266	0.240	0.539
SUMMARY			
AVG	0.248	0.247	0.509
MAX	0.308	0.289	0.810
MIN	0.188	0.225	0.342



TAHOE-TRUCKEE SANITATION AGENCY

MEMORANDUM

Date: March 17, 2021
To: Board of Directors
From: Celeste Graves, Customer Service Specialist II
Item: IV-3
Subject: Approval of Resolution No. 2-2021 establishing temporary commercial sewer rate relief program in response to COVID-19 pandemic and related economic impacts

Background

At the February 2021 Board meeting, staff was directed to give a presentation on commercial customer rate relief. The Board directed staff to provide the relief in two components: (1) commercial customers that were highly impacted by California capacity and shutdown executive orders and (2) commercial customers that may have been impacted by California capacity and shutdown executive orders.

The proposed Temporary Commercial Sewer Rate Relief Program is a program that will provide 50% sewer service charge relief for the 6-month period of Jan 2021 – June 2021. It will be broken down into two components:

- 1) Automatic relief for Commercial Customers that have the following billing categories:
 - Restaurants and Bars (billed per indoor seat)
 - Outside Restaurant Seats (billed per outdoor seat)
 - Beauty Shops (billed per service chair)
 - Barber Shops (billed per service chair)
 - Theaters (billed per seat)
 - Churches (billed per seat)
- 2) Application-based relief for Commercial Customers that demonstrate a “Hardship” based upon California capacity and shutdown executive orders.
 - It is anticipated that the application-based relief portion will see an application rate of 25%.

Please note, the letter submitted by Mr. Hill is attached for reference in consideration of the resolution.

Fiscal Impact

Up to \$500,000.

Attachments

1. Resolution No. 2-2021.
2. COVID-19 Relief Program Application.
3. Relief summary spreadsheet.
4. Sample customer notice letter to acknowledge relief.
5. Letter requesting relief from Mr. Jeff Hill.

Recommendation

Management and staff recommend approval of Resolution No. 2-2021 establishing temporary commercial sewer rate relief program in response to COVID-19 pandemic and related economic impacts.

Review Tracking

Submitted By: 
Celeste Graves
Customer Service Specialist II

Approved By: 
LaRue Griffin
General Manager

RESOLUTION NO. 2-2021

A RESOLUTION OF THE BOARD OF DIRECTORS OF THE TAHOE-TRUCKEE SANITATION AGENCY ESTABLISHING TEMPORARY COMMERCIAL SEWER RATE RELIEF PROGRAM IN RESPONSE TO COVID-19 PANDEMIC AND RELATED ECONOMIC IMPACTS

BE IT RESOLVED by the Board of Directors of the Tahoe-Truckee Sanitation Agency as follows:

1. Recitals and Findings. This resolution is adopted with reference to the following background recitals and findings:

a. COVID-19 is an infectious disease caused by a coronavirus. The U.S. Centers for Disease Control and Prevention considers the virus to be a very serious public health threat. COVID-19 has rapidly spread throughout the world over a short period of time, with the number of reported cases drastically escalating throughout the United States and California, including in Nevada, Placer, and El Dorado Counties. There have been over 500,000 confirmed deaths in the United States.

b. On January 30, 2020, the World Health Organization (WHO) declared the outbreak a public health emergency of international concern, followed by a declaration on March 11, 2020 characterizing the outbreak as a pandemic. On January 31, 2020, the U.S. Health and Human Service Secretary declared a national public health emergency due to COVID-19. On March 3, 2020, Placer County declared a public health emergency in response to COVID-19. On March 4, 2020, California Governor Newsom declared a state of emergency due to conditions caused by COVID-19 and Nevada County declared a local health emergency. On March 11, 2020, the WHO declared COVID-19 a global pandemic. On March 13, 2020, the U.S. President declared a national emergency in response to COVID-19 and El Dorado County declared a public health emergency. The national, state, and county states of emergency continue in effect.

c. Since issuing the initial emergency declarations, the Governor and local counties have issued numerous executive orders and public health orders that have required Californians and residents of Nevada, Placer, and El Dorado Counties to practice social distancing, stay at home, and close or limit non-essential businesses. In addition to the significant public health impacts in the United States, California, and local counties, there have been limits on personal movement, behavior, and economic activity, resulting in significant negative impacts on the national, state, regional, and local economies and businesses.

d. The Lake Tahoe and Truckee areas depend heavily on tourism, with a majority of visitors to the area originating from communities in Northern California and beyond that are impacted by COVID-19. As a result of the COVID-19 emergency and public health orders, lodging facilities, restaurants, and other businesses have been prohibited from or severely limited in operating in the Agency service area, with very limited exceptions. Consequently, businesses in the Agency service area have been negatively affected by the economic impacts of COVID-19.

e. During the business shutdowns and restrictions mandated by the COVID-19 orders, Agency commercial sewer customers have continued to be billed for and pay full sewer service charges; however, because business operations have in many cases ceased or significantly decreased, the level of Agency sewer service being delivered to those customers has been greatly reduced. Additionally, many businesses have experienced a significant loss of business revenue caused by or attributable to the COVID-19 pandemic.

f. Agency sewer services are generally funded through rates on users, and rate revenues must be used in compliance with applicable legal requirements, including Proposition 218. The Agency also receives property tax revenue that may be used for any lawful public purpose, which includes the funding of sewer operations and sewer capital investments.

g. The Board desires to establish a Temporary Commercial Sewer Rate Relief Program for commercial sewer customers. The Board desires to fund the program with property tax revenue and the existing cash balance in the Agency General Fund. The program-related reduction in Agency service charge revenue therefore can be accommodated without putting at risk Agency sewer operations or capital plans and without impacting sewer service charges paid by non-commercial customers.

h. The Board finds and declares that the establishment and implementation of the Temporary Commercial Sewer Rate Relief Program will serve and further important Agency public purposes and provide fair and equitable commercial rate relief under these extraordinary circumstances.

2. Establishment of Temporary Commercial Sewer Rate Relief Program. The Board establishes a Temporary Commercial Sewer Rate Relief Program consisting of the following components:

a. Definitions. The following definitions apply for purposes of this program:

(1) “Commercial Customers” mean the Agency commercial and non-residential sewer customer accounts, except sewer customer accounts of federal, state, and local government agencies, departments, commissions, cities, counties, districts, and other governmental entities.

(2) “Hardship” means that a Commercial Customer has experienced or is experiencing a significant loss of business revenue caused by or attributable to the COVID-19 pandemic and related State of California or County of Nevada, Placer or El Dorado (depending upon the county where the particular Commercial Customer is located) emergency and public health orders and that has resulted in (i) a difficult hardship paying the Agency sewer service charges, and (ii) a significant reduction of the Commercial Customer’s use of Agency sewer service.

b. Introduction. The Agency will provide rate relief to two categories of Commercial Customers. Some types of Commercial Customers have clearly and indisputably been significantly impacted by COVID-19 and have suffered consequent substantial reductions in their business revenue, while also significantly reducing their use of Agency sewer service. Those Commercial Customers will be offered automatic rate relief as described below (see subsection (c)). For other Commercial Customers, they too may have suffered

significant impacts and business revenue losses due to COVID-19. For those Commercial Customers, they will be provided the opportunity to obtain the same type of rate relief on a case-by-case basis if they are able to demonstrate Hardship through an application process (see subsection (d)). To be eligible for rate relief under this program (whether under subsection (c) or (d)), the Commercial Customer must be a current Agency customer with an active sewer service account.

c. Automatic Relief. The Agency shall provide rate relief to each Commercial Customer in the following Agency billing categories:

- (1) Restaurants and Bars (billed per indoor seat)
- (2) Outside Restaurant Seats (billed per outdoor seat)
- (3) Beauty Shops (billed per service chair)
- (4) Barber Shops (billed per service chair)
- (5) Theaters (billed per seat)
- (6) Churches (billed per seat)

The scope, amount, and limitations of the rate relief shall be as provided in subsection (e).

d. Application-Based Relief. The Agency shall provide rate relief to any Commercial Customer (not within one of the Agency billing categories described in subsection (c)) that is able to demonstrate a Hardship. A Commercial Customer may apply to the Agency to demonstrate Hardship and request rate relief through an application form and procedures provided and designated by the General Manager. If, based on a submitted application, the General Manager determines that a Commercial Customer has suffered a Hardship, then the General Manager shall approve rate relief for that Commercial Customer. The scope, amount, and limitations of the rate relief shall be as provided in subsection (e).

e. Scope of Rate Relief. For rate relief provided automatically under subsection (c) or approved under subsection (d), the scope, amount, and limitations of the relief will be provided as set forth in this subsection.

(1) The rate relief period will be from January 1 to June 30, 2021. The amount of the relief shall be a sum equal to 50% of the Commercial Customer's sewer service charge billing for that 6-month rate relief period.

(2) For a Commercial Customer who is billed directly by the Agency (i.e., not billed and collected through the county property tax roll) and who has previously paid the Agency sewer service charge billing for the rate relief period, the rate relief will be provided as reimbursement through a check issued by the Agency. For a Commercial Customer who is billed directly by the Agency and who has not paid the billing for the rate relief period, the rate relief will be provided as a credit applied to the Commercial Customer account. For a Commercial Customer who is billed through the county property tax roll, the rate relief will be provided as a credit applied during the next (2021-22) county property tax roll billing cycle.

(3) All rate relief payments and credits will be made and applied to the Commercial Customer property owner as shown on the Agency records, unless the Agency receives a written notification from the property owner directing the Agency to apply rate relief payments and credits to the Commercial Customer tenant.

(4) The total rate relief payments and credits shall not exceed \$500,000. For Commercial Customers applying for application-based rate relief under subsection (d), rate relief shall be allocated on an application-by-application basis until the Agency exhausts this limit, with the allocation priority based on the date of a complete rate relief application. The Agency shall cease accepting and processing applications after the limit is exhausted.

f. The Board directs that the Agency General Fund cash balance and property tax revenue shall be used to fund the rate relief program.

3. Implementation by General Manager. The Board authorizes and directs the Agency General Manager to take appropriate action to implement the Temporary Commercial Sewer Rate Relief Program in a manner consistent with this resolution and applicable laws. The Board further authorizes and directs the General Manager to prepare and implement appropriate application forms and procedures to implement the program.

4. Effective Date. This resolution shall take effect immediately upon its adoption.

PASSED AND ADOPTED by the Board of Directors of the Tahoe-Truckee Sanitation Agency on this 17th day of March 2021 by the following vote:

AYES:
NOES:
ABSENT:
ABSTAIN:

Dale Cox, President
Board of Directors
TAHOE-TRUCKEE SANITATION AGENCY

ATTEST:

Secretary of the Board of Directors
TAHOE-TRUCKEE SANITATION AGENCY



TAHOE-TRUCKEE SANITATION AGENCY COVID-19 RELIEF PROGRAM APPLICATION

How to Apply

- Fill out the application below, read the “Self-Certification” statement and sign and date the application.
- Attach the State Executive or County Order No. identifying the COVID-19 impact to the business.
- Applications submitted without complete documentation will not be processed.
- The program is administered on a first-come first-serve basis and applicants are encouraged to submit applications early.
- Program in effect until program funds are fully expended or July 1, 2021, whichever comes first.
- Once a complete application is received, allow 30 days for processing.

Application

1. Applicant’s Legal Name (print): _____
Last Name First Name
2. T-TSA Account # _____
3. Name of Business: _____
4. Address of Business: _____
5. Business Mailing Address (if different): _____
6. Type of business (e.g. restaurant, retail, etc.): _____
7. Phone (with area code): _____ Email address: _____
8. Is the account held under your name: Yes No
9. State Executive or County Order No.: _____
10. Description of business restriction/closure: _____

Self-Certification

I, the undersigned, under penalty of perjury of the laws of the State of California do hereby declare and certify:

- That I have read and understood the COVID-19 Relief Program guidelines provided with this application and that all of the information provided by me on this application is accurate, complete, and true to the best of my knowledge.
- That I understand that submitting the required documentation does not guarantee participation in the program. Such information will, however, be used to determine if I qualify for relief benefits under the program.
- That I understand the relief is a single application and I am not eligible to apply again within the program period.
- That I understand the relief will be applied to the account in the form of a credit or reimbursement, depending on the current account status. In the event I am not the account holder of record, the TTSA encourages the account holder of record/landlord and tenant to work together to provide a rent or similar credit to the tenant qualifying for the program.
- That I understand that any attempt to falsify my information will result in my disqualification from the program and may subject me repayment of the benefits received and further civil or criminal penalties.

Applicant Signature: _____ Date: _____

Account Holder Signature*: _____ Date: _____

**If different from applicant*

TTSA Commercial Sewer Rate Relief Program Summary

Service	Quantity	6 Month Rate	6 Month Charge	50% Relief (3 Months) Automatic		50% Relief (3 Months) Application	
				Rate Relief	Rate Relief Credit	Rate Relief	Rate Relief Credit
AT Beauty Shop Service Chair	111.00	69.18	7,678.98	34.59	3,839.49		
AX Beauty Shop Service Chair	6.00	79.50	477.00	39.75	238.50		
BT Business Fixture Units	28,081.00	19.62	550,949.22			9.81	275,474.61
BX Business Fixture Units	9,633.00	22.50	216,742.50			11.25	108,371.25
CT Church Seats	2,816.00	1.14	3,210.24	0.57	1,605.12		
FT Restaurant & Bar Seat	17,361.00	15.00	260,415.00	7.50	130,207.50		
FX Restaurant & Bar Seat	2,763.00	17.16	47,413.08	8.58	23,706.54		
GT Grocery Fixture Unit	907.00	30.30	27,482.10				
HT Barber Shop Service Chair	8.00	41.88	335.04	20.94	167.52		
KT Campsite with Sewer	174.00	82.08	14,281.92			41.04	7,140.96
KX Campsite with Sewer	7.00	94.26	659.82			47.13	329.91
LT Laundries Per #10 Machine	261.00	81.66	21,313.26			40.83	10,656.63
LX Laundries Per #10 Machine	5.00	93.78	468.90			46.89	234.45
MT Motel without Kitchen	1,404.00	76.50	107,406.00			38.25	53,703.00
MX Motel without Kitchen	207.00	87.84	18,182.88			43.92	9,091.44
NT Motel with Kitchen	574.00	100.98	57,962.52			50.49	28,981.26
NX Motel with Kitchen	10.00	115.98	1,159.80			57.99	579.90
QT Campsite without Sewer	740.00	69.42	51,370.80			34.71	25,685.40
ST Other as Determined	16,667.00	2.82	47,000.94			1.41	23,500.47
SX Other as Determined	1,837.00	3.18	5,841.66			1.59	2,920.83
TT Theater Seat	526.00	1.14	599.64	0.57	299.82		
TX Theater Seat	137.00	1.26	172.62	0.63	86.31		
ZT Outside Restaurant Seat	7,938.00	5.40	42,865.20	2.70	21,432.60		
ZX Outside Restaurant Seat	1,477.00	6.18	9,127.86	3.09	4,563.93		
Total			1,493,116.98	Total	186,147.33	Total	546,670.11

T-TSA Customer Summary - OVPSD - Automatic Rate Relief Due to COVID-19. Provided by T-TSA 3/16/21

No.	Name	Parcel ID	District	Description			6-month charge	50% Total Relief To
				Allocation #1	Allocation #2	Allocation #3		
1	SQUAW VALLEY RESORT LLC	69310011510	OVPSD	FT - Restaurant & Bar Seat	ZT - Outside Restaurant Seat		\$12,427.80	\$6,213.90
2	SQUAW VALLEY RESORT LLC	69310011510	OVPSD	FT - Restaurant & Bar Seat	ZT - Outside Restaurant Seat		\$18,709.80	\$9,354.90
3	SQUAW VALLEY CHAPEL	96020002000	OVPSD	CT - Church Seat			\$91.20	\$45.60
4	SQUAW VALLEY RESORT LLC	96020012000	OVPSD	FT - Restaurant & Bar Seat			\$105.00	\$52.50
5	SQUAW VALLEY INN	96020023000	OVPSD	FT - Restaurant & Bar Seat	ZT - Outside Restaurant Seat		\$2,029.20	\$1,014.60
6	SQUAW VALLEY REAL ESTATE LLC	96020027000	OVPSD	FT - Restaurant & Bar Seat	ZT - Outside Restaurant Seat		\$18,881.40	\$9,440.70
7	CATHOLIC CHURCH	96101003000	OVPSD	CT - Church Seat			\$355.68	\$177.84
8	POULSEN COMMERCIAL PROPERTIES	96103036000	OVPSD	FT - Restaurant & Bar Seat			\$945.00	\$472.50
9	POULSEN, GLADYS	96103037000	OVPSD	FT - Restaurant & Bar Seat	ZT - Outside Restaurant Seat		\$877.20	\$438.60
10	SQUAW VALLEY RESORT LLC	96221018000	OVPSD	FT - Restaurant & Bar Seat	ZT - Outside Restaurant Seat		\$910.80	\$455.40
11	SQUAW VALLEY RESORT LLC	96221039000	OVPSD	ZT - Outside Restaurant Seat			\$108.00	\$54.00
12	SQUAW VALLEY ACADEMY	96290027000	OVPSD	FT - Restaurant & Bar Seat			\$795.00	\$397.50
13	RESORT AT SQUAW CREEK	96290066000	OVPSD	AT - Beauty Shop Service Chair	FT - Restaurant & Bar Seat	ZT - Outside Restaurant Seat	\$10,722.96	\$5,361.48
14	SQUAW VALLEY REAL ESTATE LLC	96540016000	OVPSD	FT - Restaurant & Bar Seat	ZT - Outside Restaurant Seat		\$2,463.00	\$1,231.50
15	OLYMPIC VALLEY ASSOCIATES	96660006000	OVPSD	FT - Restaurant & Bar Seat	ZT - Outside Restaurant Seat		\$367.80	\$183.90
16	OLYMPIC VALLEY ASSOCIATES	96660006000	OVPSD	FT - Restaurant & Bar Seat			\$105.00	\$52.50
17	FIRESIDE PIZZA	96660006000	OVPSD	FT - Restaurant & Bar Seat	ZT - Outside Restaurant Seat		\$1,960.20	\$980.10
18	BISTRO 22	96660007000	OVPSD	FT - Restaurant & Bar Seat	ZT - Outside Restaurant Seat		\$2,058.00	\$1,029.00
19	OLYMPIC VALLEY ASSOCIATES	96660010000	OVPSD	FT - Restaurant & Bar Seat	ZT - Outside Restaurant Seat		\$2,265.00	\$1,132.50
20	AULD DUBLINER SQUAW VLY	96671001000	OVPSD	FT - Restaurant & Bar Seat	ZT - Outside Restaurant Seat		\$1,773.00	\$886.50
21	SQUAW VALLEY RESORT LLC	96671002000	OVPSD	FT - Restaurant & Bar Seat	ZT - Outside Restaurant Seat		\$1,209.60	\$604.80
22	TELOS PARTNERS INC	96671002000	OVPSD	FT - Restaurant & Bar Seat			\$105.00	\$52.50
23	OLYMPIC VALLEY ASSOCIATES	96671002000	OVPSD	FT - Restaurant & Bar Seat	ZT - Outside Restaurant Seat		\$133.20	\$66.60
24	OLYMPIC VALLEY ASSOCIATES	96671003000	OVPSD	FT - Restaurant & Bar Seat			\$750.00	\$375.00
25	SQUAW VALLEY RESORT LLC	96691017000	OVPSD	FT - Restaurant & Bar Seat	ZT - Outside Restaurant Seat		\$1,062.00	\$531.00
Grand Total							\$81,210.84	\$40,605.42

Note: Total does not include exempt allocations.

T-TSA Customer Summary - OVPSD - Application Based Rate Relief Due to COVID-19. Provided by T-TSA 3/16/21

No.	Name	Parcel ID	District	Description							6-Month Charge	50% Total Relief to 25%	Expected	
				Allocation #1	Allocation #2	Allocation #3	Allocation #4	Allocation #5	Allocation #6	Allocation #7				
1	SQUAW VALLEY RESORT LLC	69310011510	OVPSD	BT - Business Fixture Unit	BT - Business Fixture Unit							\$15,499.80	\$7,749.90	\$1,937.48
2	SQUAW VALLEY RESORT LLC	96020012000	OVPSD	BT - Business Fixture Unit								\$1,824.66	\$912.33	\$228.08
3	SQUAW VALLEY REAL ESTATE LLC	96020021510	OVPSD	BT - Business Fixture Unit	LT - Laundries Per #10 Machine	BT - Business Fixture Unit						\$2,694.30	\$1,347.15	\$326.79
4	SQUAW VALLEY INN	96020023000	OVPSD	BT - Motel Without Kitchen	NT - Motel With Kitchen	LT - Laundries Per #10 Machine	ST - Other As Determined	BT - Business Fixture Unit				\$9,311.76	\$4,655.88	\$1,163.97
5	S V LODGE OWNERS ASSOC	96020024000	OVPSD	BT - Business Fixture Unit	ST - Other As Determined	ST - Other As Determined						\$2,781.72	\$1,390.86	\$347.72
6	SQUAW VALLEY REAL ESTATE LLC	96020027000	OVPSD	BT - Business Fixture Unit								\$5,218.92	\$2,609.46	\$652.37
7	PAVEL MICHAEL	96060049000	OVPSD	BT - Business Fixture Unit Tax Roll								\$176.58	\$88.29	\$22.07
8	POULSEN, GLADYS	96101009000	OVPSD	BT - Business Fixture Unit Tax Roll								\$608.22	\$304.11	\$76.03
9	POULSEN COMMERCIAL PROPERTIES	96103036000	OVPSD	MT - Motel Without Kitchen Tax Roll								\$535.50	\$267.75	\$66.94
10	POULSEN, GLADYS	96103037000	OVPSD	BT - Business Fixture Unit Tax Roll								\$431.64	\$215.82	\$53.96
11	SQUAW VALLEY RESORT LLC	96221011000	OVPSD	BT - Business Fixture Unit	BT - Business Fixture Unit							\$5,297.40	\$2,648.70	\$662.18
12	SQUAW VALLEY RESORT LLC	96221018000	OVPSD	BT - Business Fixture Unit								\$3,492.36	\$1,746.18	\$436.55
13	22 STATION HOA	96221022000	OVPSD	LT - Laundries Per #10 Machine	BT - Business Fixture Unit	ST - Other As Determined						\$4,100.52	\$2,050.26	\$512.57
14	22 STATION HOA	96221023000	OVPSD	LT - Laundries Per #10 Machine	BT - Business Fixture Unit	ST - Other As Determined						\$2,109.36	\$1,054.68	\$263.67
15	FIRST ASCENT HOA	96221024000	OVPSD	LT - Laundries Per #10 Machine	BT - Business Fixture Unit	ST - Other As Determined						\$3,827.88	\$1,913.94	\$478.49
16	SQUAW VALLEY RESORT LLC	96221029000	OVPSD	BT - Business Fixture Unit								\$58.86	\$29.43	\$7.36
17	SQUAW VALLEY RESORT LLC	96221039000	OVPSD	BT - Business Fixture Unit								\$1,059.48	\$529.74	\$132.44
18	SQUAW VALLEY ACADEMY	96290027000	OVPSD	NT - Motel Without Kitchen	LT - Laundries Per #10 Machine	BT - Business Fixture Unit						\$3,498.18	\$1,749.09	\$437.27
19	RESORT AT SQUAW CREEK	96290047000	OVPSD	BT - Business Fixture Unit								\$961.38	\$480.69	\$120.17
20	SQUAW VALLEY ACADEMY	96290058000	OVPSD	MT - Motel Without Kitchen	BT - Business Fixture Unit							\$3,091.68	\$1,545.84	\$386.46
21	RESORT AT SQUAW CREEK	96290066000	OVPSD	BT - Business Fixture Unit	MT - Motel Without Kitchen	BT - Business Fixture Unit	ST - Other As Determined					\$30,366.00	\$15,183.00	\$3,795.75
22	TAVERN INN HOMEOWNERS	96460037000	OVPSD	BT - Business Fixture Unit	ST - Other As Determined							\$788.46	\$394.23	\$98.56
23	SQUAW VALLEY REAL ESTATE LLC	96490017000	OVPSD	BT - Business Fixture Unit								\$2,844.90	\$1,422.45	\$355.61
24	SQUAW VALLEY REAL ESTATE LLC	96490018000	OVPSD	BT - Business Fixture Unit								\$176.58	\$88.29	\$22.07
25	SQUAW TAHOE RESORT	96530032000	OVPSD	BT - Business Fixture Unit	ST - Other As Determined	BT - Business Fixture Unit						\$3,496.02	\$1,748.01	\$437.00
26	VILLAGE INN OWNERS ASSN	96540014000	OVPSD	BT - Business Fixture Unit	ST - Other As Determined							\$1,690.98	\$845.49	\$211.37
27	SQUAW VALLEY REAL ESTATE LLC	96540016000	OVPSD	BT - Business Fixture Unit	BT - Business Fixture Unit	BT - Business Fixture Unit	NT - Motel With Kitchen	BT - Business Fixture Unit	ST - Other As Determined	BT - Business Fixture Unit		\$4,938.84	\$2,469.42	\$617.36
28	OLYMPIC VALLEY ASSOCIATES	96660006000	OVPSD	BT - Business Fixture Unit								\$58.86	\$29.43	\$7.36
29	OLYMPIC VALLEY ASSOCIATES	96660010000	OVPSD	BT - Business Fixture Unit								\$19.62	\$9.81	\$2.45
30	OLYMPIC VALLEY ASSOCIATES	96671002000	OVPSD	BT - Business Fixture Unit	BT - Business Fixture Unit	BT - Business Fixture Unit	BT - Business Fixture Unit					\$2,158.20	\$1,079.10	\$269.78
31	OLYMPIC VALLEY ASSOCIATES	96671003000	OVPSD	BT - Business Fixture Unit								\$117.72	\$58.86	\$14.72
32	OLYMPIC VALLEY ASSOCIATES	96691016000	OVPSD	BT - Business Fixture Unit								\$274.68	\$137.34	\$34.34
33	TELOS PARTNERS	96691017000	OVPSD	BT - Business Fixture Unit								\$98.10	\$49.05	\$12.26
Grand Total											\$113,609.16	\$56,804.58	\$14,201.15	

Note: Total does not include exempt allocations.



TAHOE-TRUCKEE SANITATION AGENCY

A Public Agency
13720 Butterfield Drive
TRUCKEE, CALIFORNIA 96161
(530) 587-2525 • FAX (530) 587-5840

Directors

Dale Cox: President
Dan Wilkins: Vice President
David Smelser
Blake Tresan
S. Lane Lewis

General Manager

LaRue Griffin

NAME
ADDRESS
CITY, STATE, ZIP

Dear Commercial Sewer Customer,

In recognition of the impacts that the COVID-19 pandemic has had on our entire community, the Tahoe-Truckee Sanitation Agency (T-TSA) Board of Directors has taken action to help alleviate the financial hardships for our customers.

With the continuance of the State of California's and local COVID-19 orders and directives limiting non-essential business activity, T-TSA recognizes that our local businesses have experienced additional and sustained financial hardships. To support our commercial customers, the T-TSA Board of Directors took action on March 17, 2021 by adopting a resolution which establishes a Temporary Commercial Sewer Rate Relief Program (Program).

The key measures of the Program include:

- An Automatic Relief equal to a 50% sewer rate reduction for a 6-month period (Jan 2021 – June 2021) for Commercial Customers in the following Agency billing categories:
 - Restaurants and Bars (indoor and outdoor seating)
 - Beauty/Barber Shops
 - Theaters
 - Churches
- An Application-Based Relief equal to a 50% sewer rate reduction for a 6-month period (Jan 2021 – June 2021) for Commercial Customers who are able to demonstrate a hardship.

We are pleased to inform you that your commercial business has qualified for the program relief. Your relief has been issued in the form of a [CHECK/CREDIT]. The relief has been issued to the property owners on record, however, T-TSA encourages property owners to pass the commercial sewer rate relief directly to the tenant if they are responsible for sewer service payment.

If you have any questions on the Program or your relief, please visit www.ttsa.net or contact Celeste Graves at cgraves@ttsa.net or (530) 587-2525.

The Tahoe-Truckee Sanitation Agency is committed to our community's recovery. We appreciate your business and look forward to your safe, responsible, and successful reopening.

LaRue Griffin
General Manager

From: [Jeff Hill](#)
To: lgriffin@ttsa.net
Subject: Old Post office Cafe Relief (via Skiprock Partners)
Date: Wednesday, February 24, 2021 7:08:18 AM

To the TTSA Board of Directors.

I'm writing you to request a relief of special circumstances. Based upon Section 10.P Relief Provision of Ordinance No. 2-2015.

The request for relief is based upon the following information listed below:

In reference to my last two TTSA statements. I find it hard to believe that you are charging full price for seats to my restaurant when the state has shut us down. Also charging for service not rendered. I called last June and talked to a very nice woman who said that the board of directors at that time were not going to give restaurants any relief on our bills. Here is a timeline of what we have gone thru over the last 12 months.

[January 1st thru March 16th](#) No limitations

[March 17th thru May 28th](#) To go's only. Use of seats not allowed.

[May 29th thru June 30th.](#) Inside and outside seating allowed 50% compacity

[July 1st thru September 8th](#) Outside only 25% capacity

[September 9th thru November 16th](#) Inside and outside 25% compacity

November 17th thru December 9th Outside only 25% capacity

December 10th thru January 12, go's only Use of seats not allowed.

January 13th Outside only-2021

In 2020 we were open with no limitations for 10 weeks.

25% capacity for 12 weeks.

50% capacity 4 weeks.

Outside seating only 12 weeks.

To go's only no seating for 14 weeks.

My bill reflects being charged for each seat both inside and outside. As you can see we are nowhere near using the seating that your agency is charging us. I do understand that we are using water in the kitchen and the bathroom but usage has been severally diminished, due to the Federal, State and Local Guidelines.

TCPUD has given us relief on their statement last year and from what I'm hearing they are going to do some more relief this year. We are all in this together.

Thank you for your time and I forward to hearing from you.

Stamped,

Jeff Hill
Owner
Old Post Office Cafe



FIREFIGHTERS BURN INSTITUTE

3101 Stockton Blvd • Sacramento, CA 95820 • (916) 739-8525 • www.ffburn.org

EXHIBIT C-1

1 Page

March 19, 2021

Olympic Valley Fire Department
Attn: Chris De Deo
P.O. Box 2522
Olympic Valley, CA 96146

Dear Chris,

On behalf of the Firefighters Burn Institute and hundreds of your brother and sister firefighters, thank you for coordinating the 2021 Firefighters "Fill the Boot for Burns" Boot Drive in your community! Please accept the enclosed plaque as a small token of our appreciation.

Although our world is constantly changing, our commitment to supporting burn survivors and firefighters in their recovery has not. Donations collected during our annual Boot Drive are used to improve burn treatment and fund life-altering burn recovery programs, including Firefighters Kids Camp for young burn survivors, Little Heroes Preschool Burn Camp, our new Young Adult Retreat and the expansion of our burn survivor support groups.

Without doubt, 2020 & 2021 have been difficult years and now more than ever we appreciate your support. Please accept this plaque as a small token of our appreciation for your continued support and generosity. Because of you, these life-changing recovery programs are made possible.

Thank you again for your commitment and dedication to helping improve burn programs, prevent burn injuries, and making the recovery process a little easier for burn survivors. Your support goes a long way in making a difference in the lives of others. We thank you for the support you have shown in the fulfillment of our mission. We could not do it without you!

Sincerely,

Joe Pick
Executive Director, Firefighters Burn Institute
Retired Captain, Sacramento Metro Fire District

Rachel Crowell
Assistant Director, Firefighters Burn Institute
Boot Drive Coordinator





OLYMPIC VALLEY PUBLIC SERVICE DISTRICT
Operating Account Check Register
March 31, 2021



Check Register for Board Packet:

Check #	Check Date	Name	Module	Amount
48643	2/25/2021	Air Filter Sales & Service	AP	401.94
48644	2/25/2021	Amerigas	AP	6,905.17
48645	2/25/2021	AT&T	AP	557.86
48647	2/25/2021	Atomic Printing	AP	1,295.53
48648	2/25/2021	CAL FIRE	AP	8,754.48
48649	2/25/2021	Farr West Engineering	AP	7,197.35
48650	2/25/2021	Hunt & Sons, Inc.	AP	2,016.02
48651	2/25/2021	Konica Minolta Business Solutions USA, Inc.	AP	85.71
48652	2/25/2021	Mountain Hardware & Sports	AP	420.49
48653	2/25/2021	North Lake Tahoe Chamber/CVB/	AP	165.00
48654	2/25/2021	O'Reilly Auto Parts	AP	150.46
48655	2/25/2021	Office Depot	AP	167.91
48656	2/25/2021	Sierra Controls, LLC	AP	2,380.00
48657	2/25/2021	Nicole Smola	AP	40.77
48658	2/25/2021	State Fire Training	AP	125.00
48659	2/25/2021	Tahoe Forest Health System	AP	2,140.00
48660	2/25/2021	Tahoe Forest Pharmacy	AP	62.55
48661	2/25/2021	U.S. Bank Corp Payment System	AP	5,392.51
48662	2/25/2021	Zoll Medical Corporation	AP	252.43
48664	2/25/2021	Angela M Costamagna	AP	675.00
48665	3/19/2021	Adobe Systems Incorporated	AP	1,019.40
48666	3/19/2021	Amerigas	AP	12,904.13
48667	3/19/2021	AT&T	AP	773.78
48668	3/19/2021	AT&T Mobility	AP	41.97
48669	3/19/2021	Bauer Compressors	AP	671.71
48670	3/19/2021	John Bergmann	AP	730.05
48671	3/19/2021	Boss Signs LLC.	AP	693.00
48672	3/19/2021	Capitol Elevator Company, Inc.	AP	256.00
48673	3/19/2021	Coffee Connexion	AP	85.00
48674	3/19/2021	Angela M Costamagna	AP	675.00
48675	3/19/2021	Cranmer Engineering, Inc.	AP	105.00
48676	3/19/2021	Creekside Electrical	AP	374.00
48677	3/19/2021	L. N. Curtis & Sons	AP	1,045.00
48678	3/19/2021	Scott Halterman	AP	715.94
48679	3/19/2021	Dave Hunt	AP	48.71
48680	3/19/2021	Hunt & Sons, Inc.	AP	1,684.84
48681	3/19/2021	Independent Technologies	AP	650.00
48682	3/19/2021	KME Fire Apparatus- Cali Branch	AP	149.90
48683	3/19/2021	Konica Minolta Business Solutions USA, Inc.	AP	114.12
48684	3/19/2021	Liberty Utilities	AP	8,797.49
48685	3/19/2021	Life Assist	AP	79.50
48686	3/19/2021	Lighthouse Uniform Inc.	AP	5,169.65
48687	3/19/2021	Jo L. McDougal	AP	599.00
48688	3/19/2021	Mountain Hardware & Sports	AP	109.27
48689	3/19/2021	O'Reilly Auto Parts	AP	57.10



OLYMPIC VALLEY PUBLIC SERVICE DISTRICT
 Operating Account Check Register
 March 31, 2021



Check Register for Board Packet:

Check #	Check Date	Name	Module	Amount
48690	3/19/2021	Office Depot	AP	740.30
48691	3/19/2021	Overhead Door Co. of Sierra NV	AP	400.00
48692	3/19/2021	Pitney Bowes, Inc	AP	193.05
48693	3/19/2021	Professional Communications	AP	42.40
48694	3/19/2021	Reno Cycles & Gear	AP	1,580.11
48695	3/19/2021	SCBA Sales & Rental LLC	AP	3,261.29
48696	3/19/2021	Snoquip, Inc	AP	176.34
48697	3/19/2021	Standard Insurance Company	AP	482.33
48698	3/19/2021	Standard Insurance Company	AP	375.84
48699	3/19/2021	Tahoe Supply Company LLC	AP	12.81
48700	3/19/2021	Tahoe Truckee Sanitation Agency	AP	100.00
48701	3/19/2021	Tahoe Truckee Sierra Disposal	AP	243.72
48702	3/19/2021	Thatcher Company, Inc.	AP	4,975.59
48703	3/19/2021	Thomas S Archer	AP	745.00
48704	3/19/2021	Truckee Tire	AP	1,489.64
48705	3/19/2021	Verizon Wireless	AP	349.86
48706	3/19/2021	Zoll Medical Corporation	AP	131.99
				92,036.01

Note: Check 48663 & 48646 have been voided

62

Electronic/ ACH Payments

3/5/2021	CalPERS Health Insurance- March	29,807.11
3/5/2021	Kansas City Dental / Life	2,277.75
3/5/2021	CalPERS Pension Payment	29,753.46
3/5/2021	Payroll Taxes	45,226.41
3/5/2021	MassMutual 457 Payment	4,623.08
3/5/2021	Union Dues	468.29
3/5/2021	BRI- Café Plan	804.98
3/5/2021	Payroll Direct Deposits	81,782.71
3/5/2021	CalPERS 457 Payment	1,760.00
3/19/2021	Hunt 5 Year Longevity	50.00
3/19/2021	CalPERS Pension Payment	29,865.33
3/19/2021	CalPERS 457 Payment	1,760.00
3/19/2021	Payroll Direct Deposits	85,278.30
3/19/2021	BRI- Café Plan	804.98
3/19/2021	Payroll Taxes	45,782.22
3/19/2021	MassMutual 457 Payment	4,623.08
3/19/2021	Union Dues	468.29
		365,135.99

Total Cash Disbursements

457,172.00



OLYMPIC VALLEY PUBLIC SERVICE DISTRICT
REVENUES & EXPENDITURES
February 28, 2021



	ENTERPRISE OPERATIONS						CONSOLIDATED				YTD Prior Year Feb-20	Over/ (under) from PY			
	Water Actual YTD Feb-21	Water Budget YTD Feb-21	Over/ (under) YTD	Sewer Actual YTD Feb-21	Sewer Budget YTD Feb-21	Over/ (under) YTD	Garbage Actual YTD Feb-21	Garbage Budget YTD Feb-21	Over/ (under) YTD	Actual YTD			Total Budget	Remaining Budget	YTD % to Budget
Rate Revenue	1,933,450	1,925,446	8,004	1,456,714	1,446,983	9,731	282,248	279,770	2,478	3,672,412	3,652,199	(20,213)	100.6%	3,691,535	(19,123)
Tax Revenue	6,667	6,667	-	6,667	6,667	-	-	-	-	13,333	20,000	6,667	66.7%	13,333	0
Rental Revenue	21,255	21,100	155	21,255	21,100	155	-	-	-	42,510	63,299	20,789	67.2%	42,410	100
Bike Trail	14,637	14,636	1	14,637	14,636	1	-	-	-	29,274	46,000	16,726	63.6%	29,274	-
Mutual Water Company	64,877	67,762	(2,885)	-	-	-	-	-	-	64,877	101,643	36,766	63.8%	67,068	(2,190)
Billable Wages & Capital Labor	26,097	20,278	5,819	14,319	13,722	597	-	-	-	40,416	51,000	10,584	79.2%	88,920	(48,504)
Grants	828	18,289	(17,460)	828	18,289	(17,460)	-	-	-	1,657	54,866	53,210	3.0%	810	847
Administration	5,585	12,223	(6,638)	5,585	12,223	(6,638)	-	-	-	11,169	36,668	25,499	30.5%	19,034	(7,864)
Total Revenue	2,073,396	2,086,400	(13,004)	1,520,005	1,533,619	(13,614)	282,248	279,770	2,478	3,875,649	4,025,675	150,026	96.3%	3,952,384	(76,735)
Salaries & Wages	487,864	538,538	(50,674)	455,153	430,659	24,495	2,951	-	2,951	945,969	1,453,796	507,827	65.1%	906,680	39,288
Employee Benefits	418,470	460,792	(42,322)	413,768	408,789	4,980	761	-	761	833,000	1,304,379	471,379	63.9%	717,248	115,752
Billable Wages & Capital Labor	26,097	20,278	5,819	14,319	13,722	597	-	-	-	40,416	51,000	10,584	79.2%	88,920	(48,504)
Materials & Supplies	32,927	45,167	(12,239)	8,483	8,167	317	-	-	-	41,411	80,000	38,589	51.8%	57,848	(16,437)
Maintenance Equipment	17,660	15,533	2,127	1,143	6,033	(4,890)	-	-	-	18,803	32,350	13,547	58.1%	15,600	3,204
Facilities: Maintenance & Repairs	9,680	26,145	(16,464)	8,420	10,525	(2,105)	-	-	-	18,100	55,004	36,904	32.9%	21,950	(3,849)
Training & Memberships	7,641	9,877	(2,235)	6,508	8,170	(1,662)	-	-	-	14,150	27,070	12,920	52.3%	19,789	(5,639)
Vehicle Repair/Maintenance	10,617	12,000	(1,383)	12,836	10,667	2,169	-	-	-	23,453	34,000	10,547	69.0%	27,425	(3,973)
Garbage Contract	-	-	-	-	-	-	181,463	178,597	2,867	181,463	267,895	86,432	67.7%	173,201	8,263
Board Expenses	12,620	18,933	(6,313)	12,620	18,933	(6,313)	-	-	-	25,241	56,800	31,559	44.4%	32,413	(7,172)
Consulting	30,761	46,555	(15,794)	30,761	46,555	(15,794)	-	-	-	61,523	139,666	78,143	44.0%	37,252	24,270
Insurance	22,514	22,490	24	22,514	22,490	24	-	-	-	45,027	67,470	22,443	66.7%	33,022	12,005
Rents/Licenses & Permits	14,538	14,477	61	14,538	14,477	61	-	-	-	29,076	43,430	14,354	66.9%	30,328	(1,252)
Office Expenses	14,007	18,042	(4,035)	14,007	18,042	(4,035)	-	-	-	28,014	54,126	26,112	51.8%	32,125	(4,111)
Travel, Meetings & Recruitment	1,671	4,600	(2,929)	1,671	4,600	(2,929)	-	-	-	3,342	13,800	10,458	24.2%	5,876	(2,535)
Utilities	61,135	52,621	8,514	27,240	22,701	4,539	-	-	-	88,374	112,982	24,608	78.2%	72,873	15,502
Park & Bike Trail	4,458	7,000	(2,542)	4,458	7,000	(2,542)	-	-	-	8,916	21,000	12,084	42.5%	25,931	(17,015)
Interest & Misc	10,385	11,178	(792)	10,385	11,178	(792)	-	-	-	20,771	33,533	12,762	61.9%	23,631	(2,861)
Transfer to/from Capital Resv	-	-	-	-	-	-	-	-	-	-	-	-	0.0%	-	-
Total Expenses	1,183,045	1,324,225	(141,179)	1,058,826	1,062,706	(3,880)	185,176	178,597	6,579	2,427,047	3,848,301	1,421,254	63.1%	2,322,113	104,935
Operating Surplus (Deficit)	890,351	762,175	128,176	461,179	470,913	(9,734)	97,072	101,173	(4,101)	1,448,602	177,374			1,630,272	(181,670)
Depreciation	206,377	217,177	(10,800)	206,377	217,177	(10,800)	-	-	-	412,753	651,531	238,778	63.4%	417,779	(5,026)
Net Surplus (Deficit)	683,974	544,998	138,976	254,802	253,736	1,067	97,072	101,173	(4,101)	1,035,849	(474,157)			1,212,493	(176,644)

66.7% of the Budgeted Year Expended

Highlights

- **Revenue** year to date is at \$3.88 million. This is a decrease of PY by approximately \$77K. This is mostly due to less consumption billed and less billable/capital labor.
- **Salaries & Wages** Are under budget in the Water Department and over budget in the Sewer Department. When combining all wages we are under plan due to one full-time position that was working part-time. Billable wages are reimbursable. Capital Labor relates to capital projects and are not expensed. Projects currently underway are the West Tank Recoat and Meter Replacements.
- **Materials and Supplies** relates primarily to caustic soda purchases.
- **Maintenance Equipment** is over budget in the water dept. due to meters purchased for the Palisades development.
- **Vehicle Repair/Maintenance** is over budget due to timing. The annual maintenance is usually done in December/January. These are budgeted items.
- **Rents/Licenses & Permits** consists of bank fees as well as many contracts such as accounting software, CSDA, Vueworks and the Konica copier.
- **Utilities** are over budget due to higher usage and maintenance needed on the boilers. Propane rates have also increased. Staff is researching options for after winter.
- **Interest & Misc** consists of interest due on the building loan. The loan will be paid off in 2028.
- In total we are 67% through the year. Revenues are at 96% of the budget and expenses are at 63%. Compared to prior year at this time, our net surplus is \$177K lower, mostly due to an additional payment to PERS.



OLYMPIC VALLEY PUBLIC SERVICE DISTRICT
ENTERPRISE BALANCE SHEET
February 28, 2021



	Balance Feb-21	Balance Jan-21	Change Prior Month	Balance Feb-20	Change Prior Year
ASSETS					
Current Assets					
Cash	703,503	443,923	259,580	483,880	219,623
Accounts Receivable	114,514	173,108	(58,595)	162,122	(47,608)
Prepaid Expenses	281,318	350,783	(69,466)	227,884	53,434
Total Current Assets	1,099,334	967,814	131,520	873,886	225,449
Noncurrent Assets					
Open Projects	604,806	590,644	14,162	2,487,415	(1,882,610)
Property, Plant, & Equipment	27,504,737	27,504,737	-	25,409,409	2,095,328
Accumulated Depreciation	(17,938,034)	(17,886,440)	(51,594)	(17,409,798)	(528,235)
Intercompany	1,173,841	1,574,399	(400,558)	762,891	410,950
Total Noncurrent Assets	11,345,351	11,783,341	(437,990)	11,249,917	95,433
Deferred Outflows					
Deferred Outflows - Pension	1,943,579	1,943,579	-	1,274,214	669,365
Deferred Outflows - OPEB	44,269	44,269	-	10,507	33,763
Total Deferred Outflows	1,987,848	1,987,848	-	1,284,720	703,128
Total Assets	14,432,533	14,739,004	(306,471)	13,408,523	1,024,010
LIABILITIES					
Current Liabilities					
Accounts Payable	633	44,791	(44,157)	41,404	(40,771)
Accrued Expenses	239,107	218,510	20,598	240,597	(1,490)
Payroll Liabilities	320,608	305,013	15,595	268,600	52,008
Current Portion-Building loan	94,130	94,130	-	91,097	3,034
Total Current Liabilities	654,479	662,444	(7,965)	641,698	12,781
Long-Term Liabilities					
Building & Land Loans	752,775	752,775	-	846,905	(94,130)
PERS LT Liability	2,351,163	2,351,163	-	2,650,101	(298,938)
Other Post Employment Benefits	408,271	408,271	-	344,576	63,695
Total LT Liabilities	3,512,209	3,512,209	-	3,841,582	(329,373)
Deferred Inflows					
Deferred Inflows - Pension	418,918	418,918	-	185,521	233,397
Deferred Inflows - OPEB	10,032	10,032	-	11,147	(1,115)
Total Deferred Inflows	428,950	428,950	-	196,669	232,282
Total Liabilities	4,595,638	4,603,603	(7,965)	4,679,949	(84,310)
NET POSITION					
Investment in Capital Assets	8,801,046	8,801,046	-	7,516,082	1,284,964
Current Year Net Income	1,035,849	1,334,354	(298,506)	1,212,493	(176,644)
Total Net Position	9,836,895	10,135,400	(298,506)	8,728,574	1,108,320
Total Liabilities and Net Position	14,432,533	14,739,004	(306,471)	13,408,523	1,024,010



OLYMPIC VALLEY PUBLIC SERVICE DISTRICT
REVENUES & EXPENDITURES
February 28, 2021



FIRE DEPARTMENT OPERATIONS

	Actual YTD Feb-21	Budget YTD Feb-21	Over/ (under) YTD	Total Budget	Remaining Budget	YTD % to Budget	Actual YTD Feb-20	Over/ (under) to PY
Rate Revenue	-	-	\$ -		\$ -	0.0%	-	\$ -
Tax Revenue	\$ 2,424,625	\$ 2,424,625	\$ (0)	\$ 3,636,937	\$ 1,212,313	66.7%	\$ 2,360,817	\$ 63,808
Strike Team/ /Station 22 Revenue	\$ 463,889	\$ -	\$ 463,889	\$ -	\$ -	0.0%	\$ 36,841	\$ 427,048
Rental Revenue	\$ 20,938	\$ 21,100	\$ (162)	\$ 31,650	\$ 10,712	66.2%	\$ 20,889	\$ 49
Inspections	\$ 20,093	\$ -	\$ 20,093	\$ 2,000	\$ (18,093)	1004.6%	\$ -	\$ 20,093
Administration	\$ 474	\$ 10,235	\$ (9,761)	\$ 15,353	\$ 14,879	3.1%	\$ 8,601	\$ (8,127)
Total Revenue	\$ 2,930,018	\$ 2,455,960	\$ 474,058	\$ 3,685,940	\$ 1,219,811	79.5%	\$ 2,427,148	\$ 502,871
Salaries & Wages	\$ 1,100,284	\$ 1,178,108	\$ (77,825)	\$ 1,767,163	\$ 666,879	62.3%	\$ 1,133,244	\$ (32,960)
Employee Benefits	\$ 781,711	\$ 857,461	\$ (75,750)	\$ 1,286,191	\$ 504,480	60.8%	\$ 789,666	\$ (7,956)
Billable Wages & Benefits	\$ 255,564	\$ -	\$ 255,564	\$ -	\$ -	0.0%	\$ 36,660	\$ 218,904
Admin Salaries & Benefits	\$ 213,021	\$ 217,969	\$ (4,948)	\$ 326,954	\$ 113,933	65.2%	\$ 209,796	\$ 3,225
Materials & Supplies	\$ 26,752	\$ 20,617	\$ 6,135	\$ 30,926	\$ 4,174	86.5%	\$ 10,379	\$ 16,374
Maintenance Equipment	\$ 8,311	\$ 17,233	\$ (8,923)	\$ 25,850	\$ 17,539	32.1%	\$ 6,669	\$ 1,642
Facilities: Maintenance & Repairs	\$ 9,909	\$ 19,667	\$ (9,757)	\$ 29,500	\$ 19,591	33.6%	\$ 16,613	\$ (6,704)
Training & Memberships	\$ 8,960	\$ 25,333	\$ (16,373)	\$ 38,000	\$ 29,040	23.6%	\$ 19,201	\$ (10,240)
Vehicle Repair/Maintenance	\$ 14,948	\$ 19,533	\$ (4,585)	\$ 29,300	\$ 14,352	51.0%	\$ 18,043	\$ (3,095)
Board Expenses	\$ 8,230	\$ 11,733	\$ (3,503)	\$ 17,600	\$ 9,370	46.8%	\$ 10,804	\$ (2,573)
Consulting	\$ 13,845	\$ 16,397	\$ (2,551)	\$ 24,595	\$ 10,750	56.3%	\$ 15,149	\$ (1,303)
Insurance	\$ 30,384	\$ 32,453	\$ (2,069)	\$ 48,679	\$ 18,295	62.4%	\$ 23,078	\$ 7,305
Rents/Licenses & Permits	\$ 29,973	\$ 46,019	\$ (16,047)	\$ 69,029	\$ 39,056	43.4%	\$ 39,113	\$ (9,140)
Office Expenses	\$ 7,627	\$ 13,210	\$ (5,583)	\$ 19,815	\$ 12,188	38.5%	\$ 14,413	\$ (6,786)
Travel, Meetings & Recruitment	\$ 4,100	\$ 12,183	\$ (8,084)	\$ 18,275	\$ 14,175	22.4%	\$ 14,053	\$ (9,953)
Utilities	\$ 36,419	\$ 30,551	\$ 5,868	\$ 45,826	\$ 9,407	79.5%	\$ 28,372	\$ 8,047
Interest	\$ -	\$ -	\$ -	\$ -	\$ -	0.0%	\$ -	\$ -
Total Expenses	\$ 2,550,037	\$ 2,518,468	\$ 31,569	\$ 3,777,702	\$ 1,483,229	67.5%	\$ 2,385,251	\$ 164,786
Operating Surplus (Deficit)	\$ 379,981	\$ (62,508)	\$ 442,489	\$ (91,762)			\$ 41,896	\$ 338,085
Depreciation	\$ 155,984	\$ 158,056	\$ (2,072)	\$ 237,084	\$ 81,100	65.8%	\$ 163,107	\$ (7,123)
Net Surplus (Deficit)	\$ 223,997	\$ (220,564)	\$ 444,561	\$ (328,846)			\$ (121,210)	\$ 345,207

66.7% of the Budgeted Year Expended

Highlights

-Revenue is at \$2.9M for the year. This is over plan by \$474K and \$502K more than prior year due to strike teams.

-Salaries, Benefits, and Billable Wages are over budget due to strike teams. This should be viewed in conjunction with strike team revenue.

-Admin Salaries & Benefits: One third of the administration salaries are allocated to the Fire Department.

-Materials & Supplies include EMS supplies, household, protective gear, & uniforms. There was an \$8K purchase towards new logo uniforms.

-Insurance consists of our property and liability insurance with SDRMA. Rates increased this year by 35%.

-Utilities are over budget due to higher usage and maintenance needed on the boilers. Propane rates have also increased.

-In total we are 67% through the year. Revenues are at 80% of the budget and expenses are at 68%.

Compared to prior year at this time, our net surplus is \$345K higher. This is due to assisting in wildland fires.



OLYMPIC VALLEY PUBLIC SERVICE DISTRICT
GOVERNMENTAL BALANCE SHEET
 February 28, 2021



	Balance Feb-21	Balance Jan-21	Change Prior Month	Balance Feb-20	Change Prior Year
ASSETS					
Current Assets					
Cash	-	-	-	-	-
Accounts Receivable	275,172	430,911	(155,739)	(4,000)	279,172
Prepaid Expenses	220,993	228,882	(7,889)	174,814	46,178
Total Current Assets	496,165	659,792	(163,627)	170,814	325,350
Noncurrent Assets					
Open Projects	5,887	5,887	-	6,055	(168)
Property, Plant, & Equipment	8,192,929	8,192,929	-	8,190,791	2,138
Accumulated Depreciation	(3,474,564)	(3,455,066)	(19,498)	(3,241,624)	(232,941)
Intercompany	655,823	452,061	203,763	693,106	(37,282)
Total Noncurrent Assets	5,380,075	5,195,810	184,265	5,648,327	(268,253)
Deferred Outflows					
Deferred Outflows - Pension	1,390,445	1,390,445	-	1,455,619	(65,174)
Deferred Outflows - OPEB	41,757	41,757	-	3,967	37,789
Total Deferred Outflows	1,432,201	1,432,201	-	1,459,586	(27,384)
Total Assets	7,308,441	7,287,804	20,637	7,278,727	29,713
LIABILITIES					
Current Liabilities					
Accounts Payable	(910)	26,129	(27,039)	20,982	(21,892)
Accrued Expenses	-	-	-	-	-
Payroll Liabilities	468,408	451,364	17,044	456,078	12,330
Customer Deposits	-	-	-	-	-
Current Portion-LT Debt	-	-	-	-	-
Total Current Liabilities	467,498	477,494	(9,995)	477,060	(9,562)
Long-Term Liabilities					
Building and Land Loans	-	-	-	-	-
PERS LT Liability	2,939,480	2,939,480	-	3,076,605	(137,125)
Other Post Employment Benefits	334,040	334,040	-	281,926	52,114
Total LT Liabilities	3,273,520	3,273,520	-	3,358,531	(85,011)
Deferred Inflows					
Deferred Inflows - Pension	284,305	284,305	-	76,537	207,768
Deferred Inflows - OPEB	16,369	16,369	-	18,188	(1,819)
Total Deferred Inflows	300,674	300,674	-	94,724	205,949
Total Liabilities	4,041,692	4,051,687	(9,995)	3,930,316	111,376
NET POSITION					
Investment in Capital Assets	3,042,752	3,042,752	-	3,469,622	(426,870)
Current Year Net Income	223,997	193,365	30,633	(121,210)	345,207
Total Net Position	3,266,749	3,236,117	30,633	3,348,412	(81,663)
Total Liabilities and Net Position	7,308,441	7,287,804	20,637	7,278,727	29,713



OLYMPIC VALLEY PUBLIC SERVICE DISTRICT
REVENUES & EXPENDITURES
February 28, 2021



CAPITAL RESERVES OPERATIONS

	YTD Actual Feb-21	YTD Budget Feb-21	Over/ (under) to Budget	Annual Budget	Remaining Budget	YTD % to Budget	YTD Prior Yr Feb-20	Over/ (under) to Prior Yr
Connection Fees	449,691	150,008	299,683	225,012	(224,679)	199.9%	443,220	6,471
Placer Cty Tax	2,120,730	2,031,632	89,098	3,693,876	1,573,146	57.41%	2,054,762	65,969
HOPTR	12,343	20,316	(7,974)	36,939	24,596	33.4%	12,527	(185)
Interest	35,895	56,889	(20,994)	85,334	49,439	42.1%	102,356	(66,461)
Total Revenue	2,618,658	2,258,846	359,813	4,041,161	1,422,503	64.8%	2,612,865	5,794
Transfers to Utility and Fire	2,437,958	2,437,958	-	3,656,937	1,218,979	66.7%	2,374,150	63,808
Capital Reserve Expenditures	67,725	73,878	(6,153)	73,878	6,153	91.7%	69,846	(2,121)
Total Expenses	2,505,683	2,511,836	(6,153)	3,730,815	1,225,132	67.2%	2,443,996	61,687
Net Surplus (Deficit)	112,975	(252,990)	365,965	310,346	197,371		168,868	(55,893)

66.7% of the Budgeted Year Expended

Highlights

- Transfers to Utility and Fire relate to budgeted tax revenue allocated to each department.
 - Capital Reserve Expenditures relate to fees from Placer County to administer Ad Valorem revenues.
 - There were zero new connections during the month of February.
 - The District has received the Estimated Allocation of Property Taxes for Fiscal Year 2021, also known as the "September Surprise".
- The total anticipated tax revenue, less any fees from the county is estimated to be \$3,727,000.



OLYMPIC VALLEY PUBLIC SERVICE DISTRICT
CAPITAL RESERVES
BALANCE SHEET
 February 28, 2021



	Balance Feb-21	Balance Jan-21	Change Prior Month	Balance Feb-20	Change Prior Year
ASSETS					
Current Assets					
Cash	8,230,776	8,729,307	(498,531)	8,248,717	(17,942)
Accounts Receivable	4,353	4,353	-	2,704	1,649
Prepaid Expenses	-	-	-	-	-
Total Current Assets	8,235,129	8,733,660	(498,531)	8,251,422	(16,292)
Noncurrent Assets					
Open Projects	-	-	-	-	-
Property, Plant, & Equipment	-	-	-	-	-
Accumulated Depreciation	-	-	-	-	-
Intercompany	(1,829,664)	(2,026,460)	196,795	(1,455,996)	(373,668)
Total Noncurrent Assets	(1,829,664)	(2,026,460)	196,795	(1,455,996)	(373,668)
Deferred Outflows					
Deferred Outflows - Pension	-	-	-	-	-
Deferred Outflows - OPEB	-	-	-	-	-
Total Deferred Outflows	-	-	-	-	-
Total Assets	6,405,465	6,707,200	(301,736)	6,795,425	(389,960)
LIABILITIES					
Current Liabilities					
Accounts Payable	-	-	-	-	-
Accrued Expenses	-	-	-	-	-
Payroll Liabilities	-	-	-	-	-
Customer Deposits	-	-	-	-	-
Current Portion-LT Debt	-	-	-	-	-
Total Current Liabilities	-	-	-	-	-
Long-Term Liabilities					
Building & Land Loans	-	-	-	-	-
PERS LT Liability	-	-	-	-	-
Other Post Employment Benefits	-	-	-	-	-
Total LT Liabilities	-	-	-	-	-
Deferred Inflows					
Deferred Inflows - Pension	-	-	-	-	-
Deferred Inflows - OPEB	-	-	-	-	-
Total Deferred Inflows	-	-	-	-	-
Total Liabilities	-	-	-	-	-
NET POSITION					
Investment in Capital Assets	-	-	-	-	-
Water Capital	1,013,550	1,013,550	-	692,605	320,945
Sewer Capital	165,610	165,610	-	162,015	3,595
Fire Capital	71,842	71,842	-	23,792	48,049
Water FARF	1,360,593	1,360,593	-	1,196,772	163,821
Sewer FARF	2,703,327	2,703,327	-	3,788,521	(1,085,194)
Garbage FARF	169,601	169,601	-	192,902	(23,302)
Fire FARF	783,773	783,773	-	569,182	214,591
Bike Trail Snow Removal FARF	24,194	24,194	-	767	23,427
Current Year Net Income	112,975	414,711	(301,736)	168,868	(55,893)
Total Net Position	6,405,465	6,707,200	(301,736)	6,795,425	(389,960)
Total Liabilities and Net Position	6,405,465	6,707,200	(301,736)	6,795,425	(389,960)



OLYMPIC VALLEY PUBLIC SERVICE DISTRICT
REVENUES & EXPENDITURES - INTERNAL USE ONLY
February 28, 2021



COMBINED OPERATIONS

	Actual YTD Feb-21	Budget YTD Feb-21	Over/ (under) YTD	Total Budget	Remaining Budget	YTD % to Budget	Actual YTD Feb-20	Over/ (under) to PY
Rate Revenue	\$ 3,672,412	\$ 3,652,199	\$ 20,213	\$ 3,652,199	\$ (20,213)	100.6%	\$ 3,691,535	\$ (19,123)
Tax Revenue	\$ 2,133,073	\$ 2,051,948	\$ 81,124	\$ 3,730,815	\$ 1,597,742	57.2%	\$ 2,067,289	\$ 65,784
Connection Fees	\$ 449,691	\$ 150,008	\$ 299,683	\$ 225,012	\$ (224,679)	199.9%	\$ 443,220	\$ 6,471
Rental Revenue	\$ 63,448	\$ 63,299	\$ 149	\$ 94,949	\$ 31,501	66.8%	\$ 63,299	\$ 149
Bike Trail	\$ 29,274	\$ 29,273	\$ 1	\$ 46,000	\$ 16,726	63.6%	\$ 29,274	\$ -
Mutual Water Company	\$ 64,877	\$ 67,762	\$ (2,885)	\$ 101,643	\$ 36,766	63.8%	\$ 67,068	\$ (2,190)
Billable Wages & Capital Labor	\$ 504,305	\$ 34,000	\$ 470,305	\$ 51,000	\$ (453,305)	988.8%	\$ 125,761	\$ 378,544
Grants	\$ 1,657	\$ 36,577	\$ (34,921)	\$ 54,866	\$ 53,210	3.0%	\$ 810	\$ 847
Administration & Interest	\$ 47,538	\$ 91,570	\$ (44,032)	\$ 137,355	\$ 89,817	34.6%	\$ 129,991	\$ (82,452)
Inspections	\$ 20,093	\$ -	\$ 20,093	\$ 2,000	\$ (18,093)	10%	\$ -	\$ 20,093
Dedications	\$ -	\$ -	\$ -	\$ -	\$ -	0.0%	\$ -	\$ -
Total Revenue	\$ 6,986,368	\$ 6,176,637	\$ 809,731	\$ 8,095,839	\$ 1,109,471	86.3%	\$ 6,618,246	\$ 368,121
Salaries & Wages	\$ 2,046,252	\$ 2,147,305	\$ (101,053)	\$ 3,220,959	\$ 1,174,706	63.5%	\$ 2,039,924	\$ 6,328
Employee Benefits	\$ 1,614,711	\$ 1,727,041	\$ (112,330)	\$ 2,590,570	\$ 975,859	62.3%	\$ 1,506,914	\$ 107,796
Billable Wages & Capital Labor	\$ 295,980	\$ 34,000	\$ 261,980	\$ 51,000	\$ (244,980)	580.4%	\$ 125,580	\$ 170,400
Admin Salaries & Benefits	\$ 213,021	\$ 217,969	\$ (4,948)	\$ 326,954	\$ 113,933	65.2%	\$ 209,796	\$ 3,225
Materials & Supplies	\$ 68,163	\$ 73,951	\$ (5,788)	\$ 110,926	\$ 42,763	61.4%	\$ 68,227	\$ (64)
Maintenance Equipment	\$ 27,114	\$ 38,800	\$ (11,686)	\$ 58,200	\$ 31,086	46.6%	\$ 22,268	\$ 4,846
Facilities: Maintenance & Repairs	\$ 28,009	\$ 56,336	\$ (28,327)	\$ 84,504	\$ 56,495	33.1%	\$ 38,562	\$ (10,553)
Training & Memberships	\$ 23,110	\$ 43,380	\$ (20,270)	\$ 65,070	\$ 41,960	35.5%	\$ 38,989	\$ (15,880)
Vehicle Repair/Maintenance	\$ 38,401	\$ 42,200	\$ (3,799)	\$ 63,300	\$ 24,899	60.7%	\$ 45,468	\$ (7,067)
Garbage	\$ 181,463	\$ 178,597	\$ 2,867	\$ 267,895	\$ 86,432	67.7%	\$ 173,201	\$ 8,263
Board Expenses	\$ 33,471	\$ 49,600	\$ (16,129)	\$ 74,400	\$ 40,929	45.0%	\$ 43,217	\$ (9,746)
Consulting	\$ 75,368	\$ 109,507	\$ (34,139)	\$ 164,261	\$ 88,893	45.9%	\$ 52,401	\$ 22,967
Insurance	\$ 75,411	\$ 77,433	\$ (2,022)	\$ 116,149	\$ 40,738	64.9%	\$ 56,100	\$ 19,310
Rents/Licenses & Permits	\$ 59,049	\$ 74,973	\$ (15,924)	\$ 112,459	\$ 53,410	52.5%	\$ 69,441	\$ (10,393)
Office Expenses	\$ 35,640	\$ 49,294	\$ (13,654)	\$ 73,941	\$ 38,301	48.2%	\$ 46,538	\$ (10,898)
Travel, Meetings & Recruitment	\$ 7,441	\$ 21,383	\$ (13,942)	\$ 32,075	\$ 24,634	23.2%	\$ 19,929	\$ (12,488)
Utilities	\$ 124,793	\$ 105,872	\$ 18,921	\$ 158,808	\$ 34,015	78.6%	\$ 101,245	\$ 23,549
Bike Trail	\$ 8,916	\$ 14,000	\$ (5,084)	\$ 21,000	\$ 12,084	42.5%	\$ 25,931	\$ (17,015)
Interest	\$ 88,496	\$ 96,233	\$ (7,737)	\$ 107,411	\$ 18,915	82.4%	\$ 93,478	\$ (4,982)
Total Expenses	\$ 5,044,810	\$ 5,157,874	\$ (113,064)	\$ 7,699,881	\$ 2,655,071	65.5%	\$ 4,777,210	\$ 267,600
Operating Surplus (Deficit)	\$ 1,941,558	\$ 1,018,762	\$ 922,796	\$ 395,958			\$ 1,841,036	\$ 100,522
Depreciation	\$ 568,737	\$ 592,410	\$ (23,673)	\$ 888,615	\$ 319,878	64.0%	\$ 580,885	\$ (12,148)
Net Surplus (Deficit)	\$ 1,372,821	\$ 426,352	\$ 946,469	\$ (492,658)			\$ 1,260,151	\$ 112,670

66.7% of the Budgeted Year Expended



OLYMPIC VALLEY PUBLIC SERVICE DISTRICT
COMBINED BALANCE SHEET - INTERNAL USE ONLY
 February 28, 2021



	Balance Feb-21	Balance Jan-21	Change Prior Month	Balance Feb-20	Change Prior Year
ASSETS					
Current Assets					
Cash	8,934,279	9,173,230	(238,951)	8,732,597	201,682
Accounts Receivable	394,039	608,372	(214,333)	160,826	233,213
Prepaid Expenses	502,311	579,665	(77,354)	402,698	99,612
Total Current Assets	9,830,628	10,361,267	(530,638)	9,296,122	534,507
Noncurrent Assets					
Open Projects	610,693	596,531	14,162	2,493,470	(1,882,777)
Property, Plant, & Equipment	35,697,666	35,697,666	-	33,600,200	2,097,466
Accumulated Depreciation	(21,412,598)	(21,341,506)	(71,092)	(20,651,422)	(761,176)
Intercompany	-	(0)	0	-	-
Total Noncurrent Assets	14,895,761	14,952,691	(56,930)	15,442,248	(546,487)
Deferred Outflows					
Deferred Outflows - Pension	3,334,024	3,334,024	-	2,729,832	604,192
Deferred Outflows - OPEB	86,026	86,026	-	14,474	71,552
Total Deferred Outflows	3,420,050	3,420,050	-	2,744,306	675,744
Total Assets	28,146,439	28,734,008	(587,569)	27,482,676	663,763
LIABILITIES					
Current Liabilities					
Accounts Payable	(277)	70,920	(71,197)	62,386	(62,663)
Accrued Expenses	239,107	218,510	20,598	240,597	(1,490)
Payroll Liabilities	789,016	756,378	32,639	724,678	64,338
Customer Deposits	-	-	-	-	-
Current Portion-LT Debt	94,130	94,130	-	91,097	3,034
Total Current Liabilities	1,121,977	1,139,938	(17,961)	1,118,758	3,219
Long-Term Liabilities					
Building Loan	752,775	752,775	-	846,905	(94,130)
PERS LT Liability	5,290,643	5,290,643	-	5,726,706	(436,063)
Other Post Employment Benefits	742,311	742,311	-	626,502	115,809
Total LT Liabilities	6,785,729	6,785,729	-	7,200,113	(414,384)
Deferred Inflows					
Deferred Inflows - Pension	703,223	703,223	-	262,058	441,165
Deferred Inflows - OPEB	26,401	26,401	-	29,335	(2,934)
Total Deferred Inflows	729,624	729,624	-	291,393	438,231
Total Liabilities	8,637,330	8,655,291	(17,961)	8,610,264	27,066
NET POSITION					
Investment in Capital Assets	11,843,798	11,843,798	-	10,985,704	858,094
Water Capital	1,013,550	1,013,550	-	692,605	320,945
Sewer Capital	165,610	165,610	-	162,015	3,595
Fire Capital	71,842	71,842	-	23,792	48,049
Water FARF	1,360,593	1,360,593	-	1,196,772	163,821
Sewer FARF	2,703,327	2,703,327	-	3,788,521	(1,085,194)
Garbage FARF	169,601	169,601	-	192,902	(23,302)
Fire FARF	783,773	783,773	-	569,182	214,591
Bike Trail Snow Removal FARF	24,194	24,194	-	767	23,427
Current Year Net Income	1,372,821	1,942,429	(569,608)	1,260,151	112,670
Total Net Position	19,509,109	20,078,717	(569,608)	18,872,412	636,697
Total Liabilities and Net Position	28,146,439	28,734,008	(587,569)	27,482,676	663,763



Olympic Valley Public Service District



Fund Balance Statement February 28th, 2021

	February 2021	Yield Rate February 2021	February 2020	Yield Rate February 2020
Operating Funds - Water & Sewer:				
Bank of the West-Checking	\$723,876		\$649,899	
Office Petty Cash	\$200		\$200	
L.A.I.F.	\$20,233	0.46%	\$20,017	1.912%
Total Operating Funds: Water & Sewer	\$744,309		\$670,116	
Capital Reserve Funds:				
Bank of the West-Money Market Capital	\$725,041	0.01%	\$291,819	0.07%
ProEquities - Certificate of Deposit	\$260,478	2.40%	\$257,190	2.40%
ProEquities - Certificate of Deposit #2	\$246,000	3.10%	\$246,000	3.10%
ProEquities - Certificate of Deposit #3	\$246,000	2.70%	\$246,000	2.70%
Placer County- FD30144	\$3,414,535	0.41%	\$3,319,968	1.880%
Placer County-FD30146	\$3,125,413	0.41%	\$3,677,091	1.880%
Placer County - Investment Fund FD32004	\$207,427	0.257%	\$205,860	1.803%
L.A.I.F. Fire Capital	\$4,883	0.46%	\$4,790	1.912%
Total Capital Reserve Funds:	\$8,229,776		\$8,248,717	
Total Funds On Deposit:	\$8,974,084		\$8,918,834	

Investments are in compliance with adopted Investment Policies

As of the board packet preparation date, all February statements were received.



Squaw Valley Public Service District
Bike Trail Snow Removal-Project Summary
As of February 28,2021



Revenue	Budget	Billed YTD	Received YTD	Remaining Budget	YTD % to Budget
Placer County	\$ 46,000	\$ 29,274	\$ 20,911	\$ 25,089	45%
Expenses	Budget	Expensed YTD		Remaining Budget	YTD % to Budget
Snow blower - payment to FARF	\$ 25,000	\$ -		\$ 25,000	0%
Labor, Materials, Fuel, etc.	21,000	8,916		12,084	42%
Total Expenses	\$ 46,000	\$ 8,916		\$ 37,084	19%
Net Surplus (Deficit)	\$ -	\$ 20,358			

64% of the Budgeted Year Expended

Currently in Reserves	\$ 24,194
Anticipated left over at end of season	\$ 25,000
Total Surplus (Deficit) at end of season	<u>\$ 49,194</u>



OLYMPIC VALLEY PUBLIC SERVICE DISTRICT



ANNUAL GARBAGE BILLING – 3rd QUARTER 2020/2021

DATE: March 30th, 2021

TO: District Board Members

FROM: Danielle Grindle, Finance and Administration Manager

SUBJECT: Recap of Amounts Due and Payments to Tahoe Truckee Sierra Disposal Company

BACKGROUND: The District has contracted with Tahoe Truckee Sierra Disposal Company for weekly pickup of refuse from residential units. For the fiscal year July 2020 – June 2021 the residential dwelling unit rate is \$22.28/month. This cost is charged to the customer by the District in our annual billing. Each quarter the district submits payment to TTSD based on the number of active residential units utilizing this service. Any changes in units will be communicated to TTSD along with the appropriate address.

DISCUSSION: This quarter payment to TTSD is due after March 31st. Based on current records we have 1,019 residential dwelling units amounting to payment of \$67,530.68 for the period of January – March. See breakdown below:

1st Quarter Payment September 2020.

July:	1,006 Residential Dwelling Units @ \$22.28/mo =	\$22,413.68
August:	1,006 Residential Dwelling Units @ \$22.28/mo =	\$22,413.68
September:	1,006 Residential Dwelling Units @ \$22.28/mo =	\$22,413.68
	Adjust for June underpayment	<u>\$132.20</u>
	Total Paid:	\$67,373.24

2nd Quarter Payment December 2020.

October:	1,006 Residential Dwelling Units @ \$22.28/mo =	\$22,413.68
November:	1,006 Residential Dwelling Units @ \$22.28/mo =	\$22,413.68
December:	1,006 Residential Dwelling Units @ \$22.28/mo =	<u>\$22,413.68</u>
	Total Paid:	\$67,241.04

3rd Quarter Payment March 2021.

January:	1,006 Residential Dwelling Units @ \$22.28/mo =	\$22,413.68
February:	1,006 Residential Dwelling Units @ \$22.28/mo =	\$22,413.68
March:	1,019 Residential Dwelling Units @ \$22.28/mo =	<u>\$22,703.32</u>
Total Paid:		\$67,530.68

Adjustments

07/01/20	Palisades	211 Palisades	+1 Full Yr.
07/01/20	Palisades	224 Palisades	+1 Full Yr.
07/01/20	Palisades	216 Palisades	+1 Full Yr.
07/01/20	Palisades	220 Palisades	+1 Full Yr.
07/01/20	Teece	230 Granite Chief	+1 Full Yr.
07/01/20	Palisades	228 Palisades	+1 Full Yr.
07/01/20	Raney	129 Tiger Tail	-1 Full Yr.
07/01/20	Sierra	1241 Sandy	-2 Full Yr.
07/01/20	Roberts	1559 Sandy	-1 Full Yr.
07/01/20	Palisades	252 Palisades	+1 Full Yr.
07/01/20	Palisades	248 Palisades	+1 Full Yr.
07/01/20	Palisades	236 Palisades	+1 Full Yr.
07/01/20	Palisades	232 Palisades	+1 Full Yr.
Total July – September:			1,006

03/01/21	Palisades	208 Palisades	+1 Full Yr.
03/01/21	Palisades	269 Palisades	+1 Full Yr.
03/01/21	De Souza	257 Palisades	+1 Full Yr.
03/01/21	Palisades	389 Palisades	+1 Full Yr.
03/01/21	Palisades	281 Palisades	+1 Full Yr.
03/01/21	Palisades	277 Palisades	+1 Full Yr.
03/01/21	Palisades	273 Palisades	+1 Full Yr.
03/01/21	Palisades	210 Smiley	+1 Full Yr.
03/01/21	Palisades	162 Tiger Tail	+1 Full Yr.
03/01/21	Blun	261 Palisades	+1 Full Yr.
03/01/21	Palisades	265 Palisades	+1 Full Yr.
03/01/21	Palisades	393 Palisades	+1 Full Yr.
03/01/21	Palisades	381 Palisades	+1 Full Yr.

Total January – March: 1,019

- ALTERNATIVES:**
1. Approve payment of \$67,530.68 for services rendered for the third quarter of fiscal year 2021.
 2. Do not approve payment.

FISCAL/RESOURCE IMPACTS: The source of funds is provided by each customer utilizing garbage removal. The annual bill sent in July includes a garbage portion to cover one year of service.

RECOMMENDATION: Approve payment of the quarterly payment per our contract and avoid stopping services.

ATTACHMENTS: None

DATE PREPARED: March 15, 2021

OLYMPIC VALLEY PUBLIC SERVICE DISTRICT
BOARD OF DIRECTORS MEETING MINUTES #877
FEBRUARY 23, 2021

Agenda with board packet and staff reports is available at the following link:
<https://www.ovpsd.org/board-agenda-february-2021>

A. Call to Order, Roll Call and Pledge of Allegiance. President Dale Cox called the meeting to order at 8:30 a.m.

Directors Present: Directors: Dale Cox, Katy Hover-Smoot, Bill Hudson, Fred Ilfeld, and Victoria Mercer

Directors Absent: None

Staff Present: Thomas Archer, District Counsel; Jessica Asher, Board Secretary; Brandon Burks, Operations Manager; Brad Chisholm, Fire Captain; Mike Geary, General Manager; Danielle Grindle, Finance & Administration Manager; Jessica Grunst, Account Clerk II and Human Resources Specialist; Dave Hunt, District Engineer; Allen Riley, Fire Chief.

Others Present: Jane Davis; Andrew Lange; Pippin Mader

President Cox led the Pledge of Allegiance.

B. Community Informational Items.

B-1 Friends of Squaw Creek (FOSC) – None.

B-2 Friends of Squaw Valley (FOSV) – None.

B-3 Squaw Valley Design Review Committee (SVDRC) – None.

B-4 Squaw Valley Municipal Advisory Council (SVMAC) – None.

B-5 Squaw Valley Mutual Water Company (SVMWC) – Mr. Burks said that the SVMWC is preparing engineering plans for anticipated pipe replacement projects this summer.

B-6 Squaw Valley Property Owners Association (SVPOA) – None.

B-7 Mountain Housing Council of Tahoe Truckee (MHC) – Director Ilfeld provided information on local workforce housing including developer paid in-lieu fees and Placer County's Workforce Housing Preservation Program (deed restriction program). There was a discussion about the District's role to support local workforce housing including education about accessory dwelling units (ADUs) and consideration of a reduction in fees. The Board may support fee reductions for local workforce housing but it could be cumbersome to have the District monitor and ensure that properties with reduced fees are not being rented short-term.

B-8 Tahoe-Truckee Sanitation Agency (T-TSA) – President Cox reviewed the T-TSA Board Meeting summary provided in the Board Packet as exhibit B-8 including potential COVID-19 Rate Relief for commercial entities and T-TSA's financial audit.

B-9 Capital Projects Advisory Committee (CAP) – Ms. Grindle stated that the S.N.O.W. Museum should be submitting the environmental questionnaire soon, is in lease negotiations with the United States Forest Service and has increased fundraising efforts. Placer County has agreed to partner with the Museum. The final public hearing for the Tourism Business Improvement District (TBID) is scheduled for March 9th.

B-10 Firewise Community – Chief Riley said the Fire Department will be working on the Community Wildfire Protection Plan this spring with Deer Creek Resources.

C. Public Comment/Presentation.

Jessica Asher noted that Carl Davis provided letters to the Board related to T-TSA on February 2nd and 11th, which were sent to all directors and are available per request by the public.

Jane Davis and Pippin Mader provided comments regarding T-TSA.

C-1 Recognition of Service – 5 years – Dave Hunt, District Engineer

The Board and Mr. Geary thanked Mr. Hunt for his excellent service to the District over the past 20 years (as a consultant prior to being hired full-time 5 years ago). Mr. Hunt expressed his gratitude.

D. Financial Consent Agenda Items.

Directors Cox and Mercer convened with staff on February 22, 2021, from approximately 3:00 – 3:45 p.m. to review items D-1 through D-10, F-2 *Budget Preparation Schedule*, and other finance-related items on the agenda. Ms. Grindle provided a summary of the meeting. Mr. Geary reviewed items D-9 and D-10 in relation to the District’s preparation for the construction season. There was a discussion about the delay in receiving strike team revenue, but staff said it is normal and they are not concerned.

Public Comment – None.

Director Mercer made a motion to approve the financial consent agenda which was seconded by Director Hudson. A roll call vote was taken. The motion passed.

Cox – Yes

Hover-Smoot – Yes

Hudson – Yes

Ilfeld – Yes

Mercer – Yes

E. Approve Minutes.

E-1 Minutes for the Board of Directors Regular Meeting of January 26, 2021.

The Board reviewed the minutes, accepted public comment, and approved the minutes for the Board of Directors regular meeting of January 26, 2021.

Public Comment – None.

Director Hover-Smoot made a motion to approve the minutes for the Board of Directors meeting of January 26, 2021, which was seconded by Director Ilfeld. A roll call vote was taken. The motion passed.

Cox – Yes

Hover-Smoot – Yes

Hudson – Yes

Ilfeld – Yes

Mercer – Yes

F. Old & New Business.

F-1 Community Update – OVPSD Response to COVID-19

The Board reviewed the item and accepted public comment.

Mr. Hunt provided an update on the District's response to the COVID-19 pandemic. District Operations remain unchanged over the past several months. Staff coordinated with Tahoe Forest Hospital and Placer County Department of Public Health and were able to successfully secure vaccine appointments for Administration and Operations staff as part of Tier 1B *Emergency Service Workers*. Fire Department personnel have already received the vaccine. The District will be looking to agencies such as the California Department of Public Health and Centers for Disease Control and Prevention for guidance on resuming in-office work, opening the administrative office to the public, and other protocols. Staff acknowledged there are still many unknowns and there are challenges related to students in hybrid learning and quarantine requirements.

Public Comment – None.

F-2 Budget Preparation Schedule.

The Board reviewed the item and accepted public comment.

Mr. Grindle reviewed the staff report.

Public Comment – None.

F-3 California Special Districts Association (CSDA) – Board of Directors Nominations Seat A

The Board reviewed the item, accepted public comment, and did not nominate a candidate.

Ms. Asher reviewed the staff report.

Public Comment – none

F-4 Special District Risk Management Authority (SDRMA) – Board of Directors Nominations.

The Board reviewed the item, accepted public comment, and did not nominate a candidate.

Ms. Asher reviewed the staff report.

Public Comment – none

F-5 Placer County Local Area Formation Commission (LAFCO) Call for Nominations.

The Board reviewed the item, accepted public comment, and nominated Director Ilfeld to serve as the Special District Representative on LAFCO.

Ms. Asher reviewed the staff report.

Director Ilfeld stated he was interested in the position and requested information on Commissioner responsibilities. The Directors discussed the nomination and felt that Dr. Ilfeld has substantial

applicable experience and would be well suited to serve on the Commission. They agreed it would be beneficial to have a representative from the East side of Placer County on the Commission.

Public Comment – none

Director Hudson made a motion to nominate Director Ilfeld as the Special District Representative for LAFCO, which was seconded by Director Mercer. A roll call vote was taken. The motion passed.

Cox – Yes

Hover-Smoot – Yes

Hudson – Yes

Ilfeld – Abstain

Mercer – Yes

F-6 Commercial Lease – 1810 Squaw Valley Road – Inn Shop of Squaw Valley

The Board reviewed the item, accepted public comment, and approved the proposed lease of 1810 Squaw Valley Road (garage bay), and authorized the General Manager to execute the lease with the Inn Shop of Squaw Valley.

Ms. Asher reviewed the staff report.

Public Comment – None.

Director Hover-Smoot made a motion to approve the proposed lease of 1810 Squaw Valley Road (garage bay), and to authorize the General Manager to execute the lease with the Inn Shop of Squaw Valley. The motion was seconded by Director Ilfeld. A roll call vote was taken, and the motion passed.

Cox – Yes

Hover-Smoot – Yes

Hudson – Yes

Ilfeld – Yes

Mercer – Yes

F-7 Truckee River Interceptor - Irrevocable Offer of Dedication.

The Board reviewed the item, accepted public comment and adopted Resolution 2021-02 authorizing the execution of an Offer of Dedication of sewer facilities from the District to T-TSA.

Mr. Hunt reviewed the staff report.

Public Comment – None

Director Ilfeld made a motion to adopt Resolution 2021-02 authorizing the execution of an Offer of Dedication of sewer facilities from Olympic Valley Public Service District to Tahoe Truckee Sanitation Agency as presented, and authorized execution of any alternative offer of dedication as required by T-TSA in substantially the same form and content. The motion was seconded by Director Hover-Smoot. A roll call vote was taken. The motion passed.

Cox – Yes
Hover-Smoot – Yes
Hudson – Yes
Ilfeld – Yes
Mercer – Yes

G. Management Status Reports.

G-1 Fire Department Report

Chief Riley reviewed the report and noted that the Department is nearly complete with the name change process and that they are awaiting further guidance on COVID protocols after vaccination.

G-2 Water & Sewer Operations Report

Mr. Burks reviewed the report. The annual water system flushing with chlorine is planned for April. The apprenticeship program for two Operator Trainees restarted. Mr. Burks and Chief Riley are working with Placer County on the District's hazard mitigation plan. Mr. Burks is compiling information from vendors for the water meter placement program to provide customers with as much water use data as possible. Water and sewer production are lower than last year. Mr. Burks reminded attendees to know where their house water shutoff, this was recommended as a future e-newsletter topic by the Directors.

G-3 Engineering Report

Mr. Hunt reviewed the report and discussed the applications he submitted to the Placer County Water Agency Financial Assistance Program (PCWA FAP). An application was completed for the water meter replacement project and for an emergency intertie between the Squaw Valley Mutual Water Company and District's water distribution lines. This year's grant funding cycle is awarding significantly more funds than normal, and staff is hopeful that the District's projects may receive some funding. There was a brief discussion about the Village and Squaw Valley 30% Plan Set and the Development Agreement for the Carville Single Family Residential project.

G-4 Administration & Office Report

Ms. Asher reviewed the report including progress on the Document Management System Project, and Form 700 deadlines. There was a brief discussion about the new e-newsletter.

G-5 General Manager Report

Mr. Geary reviewed the report including the progress on the Village at Squaw Valley Water and Sewer Infrastructure Design Plans, Fire Term Sheet, and Development Agreement; Fire MOU negotiations; and structuring the District's One Drive cloud server.

G-6 Legal Report (verbal)

None.

G-7 Directors' Comments (verbal)

The Directors briefly discussed a proactive approach to climate adaptation, the District's involvement to support local workforce housing, COVID office protocol, security of the water system and balancing agendas. Director Hudson requested a Personnel Committee Meeting in March in advance of the General Manager performance evaluation.

H. Adjourn.

Director Hover-Smoot made a motion, seconded by Director Ilfeld to adjourn at 10:30 a.m. The motion passed.

Cox – Yes

Hover-Smoot – Yes

Hudson – Yes

Ilfeld – Yes

Mercer – Yes

By, J. Asher

DRAFT



OLYMPIC VALLEY PUBLIC SERVICE DISTRICT



FUELS MANAGEMENT PROGRAM

DATE: March 30, 2021

TO: District Board Members

FROM: Allen Riley, Fire Chief and Mike Geary, General Manager

SUBJECT: Develop Framework for a Fuels Management Program

BACKGROUND: Trends and climate data science show that more frequent and more destructive wildfires are expected. Outdated forest management practices and climate change, which creates a hotter and drier environment, have prompted national and regional concern about forest fuels management. Five of the six largest wildfires in California's history occurred in 2020 (August Complex, SCU Lightning Complex, Creek, LNU Lightning Complex, North Complex).¹ The deadliest and most destructive wildfire in California, the Camp Fire in Paradise, occurred in 2018.² Other fires such as the 2014 King Fire in El Dorado County, the 2017 Tubbs Fire in Santa Rosa, and the 2018 Carr Fire in Trinity and Shasta Counties have created conditions with heavy smoke in the Tahoe area, heightening the local concern about wildfire risk.

In response, the Community came together, and Olympic Valley is now a certified *Firewise Community*. Earlier this year, the District executed a consulting contract with Deer Creek Resources and Wildland Rx to prepare a **Community Wildfire Protection Plan (CWPP)** with support from the Olympic Valley Firewise Community members including Friends of Squaw Valley, Squaw Valley Resort, and the Resort at Squaw Creek. The cost to prepare the CWPP is \$28,800 and is expected to be complete by April 2022. The CWPP will identify and prioritize the fuels reduction and wildfire prevention strategy for Olympic Valley Fire Department's jurisdiction. A CWPP will address issues such as wildfire response, hazard mitigation, community preparedness, home hardening, and/or structure protection. A CWPP will allow our community to take advantage of the opportunities associated with being a *Firewise Community* and be eligible for potential grant funding for forest management activities. The plan will include all interest groups and stakeholders within the Valley, address a broad range of wildfire protection issues, establish a well-defined fuels management program, and define public safety priorities.

DISCUSSION: The purpose of this report is to generate a discussion with the Directors, representatives from the Firewise Council, and the community about the creation of a ***Fuels Management Program*** within the Olympic Valley Fire Department.

Staff firmly believes that a *Fuels Management Program* is needed to achieve the goals of reducing the risk of catastrophic wildfire, improve forest health, and reduce the risk of property damage or loss. The District's Mission Statement supports wildfire mitigation work; however, funding is nonexistent to support the scope necessary to make a difference in the management of forest fuels within our service territory, which includes the entire Olympic Valley watershed as well as the Truckee River corridor from the bridge halfway between Olympic Valley and Alpine Meadows to Brush Creek, near the County line on Hwy. 89.

The vision is to establish the framework necessary to start a Fuels Management Program which staff expects can be modeled from the work performed by hundreds of fire departments in the state. Staff's initial work will be to research, identify, and/or establish:

- Program scope and budget
- Staffing requirements
- Typical matching requirements
- Local and regional partnership opportunities
- Grant opportunities
- Revenue measures
- Public outreach efforts
- OV Firewise Council's role
- Typical forest fuels reduction project elements / life cycle:
 - project prioritization based on condition assessment, risk, and consequences
 - implications of land ownership
 - planning
 - permitting to include compliance with CEQA and NEPA
 - mapping
 - grant application and administration
 - contractor solicitation
 - public bidding
 - implementation of typical fuel treatments
 - project close-out activities
 - monitoring
 - maintenance activities

As part of a well-prepared CWPP, a licensed forester will gain a high level of familiarity with the fuels hazards in our fire protection service area. Staff expects to benefit from this work in shaping our Fuels Management Program.

- ALTERNATIVES:**
1. Direct staff to develop the framework to establish a Fuels Management Program.
 2. Direct staff to cease work on a Fuels Management Program.
 3. Direct staff to take an alternative approach to reduce the threat of catastrophic wildfire in the District's fire protection service area.

FISCAL/RESOURCE IMPACTS: At this time, the only fiscal and resource impact incurred to date is associated with staff labor. Additional research will show if consultant expenses should be expected. The District has already committed \$10,000 to the total project cost of \$28,800 to prepare the CWPP.

RECOMMENDATION: Direct staff to develop the framework to establish a Fuels Management Program.

ATTACHMENTS: *Five Creeks Drainage Project Proposed Action Plan (9-Pages)*

DATE PREPARED: March 24, 2021

SOURCES:

1. https://www.fire.ca.gov/media/4jandlhh/top20_acres.pdf
2. https://www.fire.ca.gov/media/lbfd0m2f/top20_deadliest.pdf
https://www.fire.ca.gov/media/t1rdhizr/top20_destruction.pdf

Five Creeks Proposed Action

Current Conditions

The Five Creeks project area lies within the busy highway 89 corridor south of the Town of Truckee to the northern boundary of Olympic Valley. This corridor experiences significant visitation and includes critical infrastructure including developed campgrounds, private residences, recreation residences, the Eastern Regional Landfill, mountain biking, hiking, and fishing trails, rock climbing destinations, and vehicles travelling from I-80 to Lake Tahoe. To enhance public safety, reduce potential wildfire severity, and restore forest health in this area, the Truckee Ranger District is proposing to complete forest restoration, fuels reduction, and habitat enhancement treatments within this corridor.

Forests within the Five Creeks project area are variable with dense un-thinned stands, more open previously treated areas, and Jeffrey pine plantations. Generally, forests within Five Creeks are unnaturally dense due to fire suppression and previous logging practices resulting in white fir encroachment. Forests are showing signs of inter-tree competition and significant widespread pathogen outbreaks including heterobasidion tree fungal infection in fir species, and heavy mistletoe infections in lodgepole pine and Jeffrey pine. Historically, this forest was open and 'park-like' with significantly fewer trees and dominated by large diameter pine species due to a frequent, low-to-mixed-severity fire regime.

Within Five Creeks, conditions are conducive for high severity fire to propagate and spread due to abundant ladder fuels and interlocking canopies. These conditions would allow a wildfire to move rapidly from the forest floor to the crowns of trees and spread between canopies making it hard or impossible to control. Crown fires can lead to human fatalities, destruction of property, tree mortality, and habitat loss among many other undesirable outcomes.

Due to the potential for high severity fire, the high use nature of the area, its proximity to urban areas, and forest health issues, treatment is necessary to promote safe conditions and maintain and enhance the ecosystem services provided by the area.

Objective/ Desired Conditions:

There are four types of land classifications within the project area: WUI Defense Zone, WUI Threat Zone, Protected Activity Centers (PACs), and General Forest, which have different objectives

WUI Defense Zone

- Stands are fairly open and dominated primarily by larger fire tolerant trees
- Surface and ladder fuel conditions are such that crown fire is highly unlikely
- The openness and discontinuity of crown fuels, both horizontally and vertically result in very low probability of sustained crown fire

WUI Threat Zone

- Flame lengths are less than 4 feet at the head of the fire
- Rate of spread is reduced by 50%
- Snags and other hazards are managed
- Production rates for fire line construction are doubled from pre-treatment levels

- Tree density has been reduced to a level consistent with the site’s ability to sustain forest health during drought conditions

General Forest

- Forest structure and function generally resemble pre-settlement conditions¹.
- High levels of horizontal and vertical diversity exist within 10,000 acre landscapes.
- Stands are composed of roughly even-aged vegetation groups, varying in size, species composition, and structure. Individual vegetation groups range from less than 0.5 to more than 5 acres in size.
- Tree sizes range from seedlings to very large diameter trees.
- Species composition varies by elevation, site productivity, and related environmental factors.
- Multi-tiered canopies, particularly in older forests, provide vertical heterogeneity.
- Dead trees, both standing and fallen, meet habitat needs of old-forest-associated species.
- Where possible, areas treated for fuels also provide for the successful establishment of early seral stage vegetation.
- Control or eradicate existing invasive plant infestations

Protected Activity Centers (PAC)

- Enhance successful PACS to increase viability into the future
- Improve PAC resistance and resilience to: wildfire, pest and pathogens, drought, and climate change

Forest Plan Amendments

In order to achieve our desired conditions a number of forest plan amendments will be made as part of this planning effort including:

- Allowing mechanized treatments in California Spotted Owl and Goshawk Protected Activity Centers
- Allowing for gap creation up to three acres in size
- Thinning of conifers greater than 30 inches DBH
- Allow for mechanized fuels reduction treatments using low pressure ground-based equipment on slopes greater than 30%

Proposed Action

Forest Restoration

- Use a variable density thin with gap creation strategy to move forest density, structure, and composition, toward the natural range of variation (NRV¹) and reduce the likelihood of high severity active crown fires. Trees of any diameter may be thinned to meet desired forest structure, composition, and conditions. Thinning will focus on the removal of smaller diameter trees and the vast majority of removed individuals will be less than 20 inches DBH.

¹ Natural Range of Variation are derived from Safford & Stephens 2017 GTR-256 and Meyers & North 2019 GTR-263

Gaps:

- Gaps should occupy approximately 10 – 20% (horizontal area) of any given unit depending on aspect, topographic position and unit conditions. Gaps should range in size from 1/10 – 3 acres in size. All conifers within gaps will be removed. Focus gaps on expanding current openings or removing forest health issues such as disease pockets, mistletoe infection and/ or undesirable species.

Matrix:

- The area outside of the gaps is the matrix. Use a stand density index (SDI) controlled variable density strategy to promote heterogeneity outside of gaps by thinning trees to an SDI that is 25 – 45% of max SDI (also called relative density index (RDI)). Variability should be implemented on the micro-site with denser sections and clumps mixed in with more heavily thinned areas but should average 35% RDI across the stand. Density of trees will vary based on the microsite including: topographic position, aspect, elevation, species composition, etc.
- Generally retain Jeffrey pine, sugar pine and other fire adapted species over fire intolerant species such as white fir
- Promote vertical heterogeneity and age class diversity by retaining areas of smaller vigorously growing trees where they do not function as ladder fuels
- Target trees infested with pests and pathogens for removal

Clumps

- Dense pockets of trees from 1/10 – ¼ acre in size with interlocking crowns may be retained on up to 5% of the area to function as thermal and/or hiding cover for wildlife or screening for aesthetic purposes
 - Within these clumps some thinning may occur but a multi-tiered canopy with interlocking crowns are desired
- Treatments will be accomplished by using aerial or ground-based mechanized equipment including but not limited to: cable yarding systems, tethered systems, helicopters, processors, feller-bunchers, rubber tired skidders, forwarders, and any other typical logging equipment
 - Biomass, mastication, chipping and/or hand thinning, lop and scatter or piling of non-merchantable material and shrubs may be used where conditions are anticipated continue to support high severity fire and unhealthy forest conditions following overstory tree removal
 - Understory trees should generally have a residual spacing of 25 feet on average or result in conditions which are not conducive to perpetuating torching and crown fire
 - Prescribed fire including pile burning, jackpot burning, and broadcast burning may be used to reduce fuel loads and maintain effectiveness of treatments
 - Gaps greater than ½ acre in size will be planted with a species composition of Jeffrey pine, sugar pine, and incense cedar. Site prep and seedling release including manually grubbing a 5' radius, herbicide treatment using glyphosate or triclopyr, or mechanized methods will be employed to promote seedling survival and growth.

- Herbicide will be used where the presence of sprouting shrub species threatens the viability of planting
- If Glyphosate is used, the aquatic version (such as Aquamaster) will be used to reduce the impacts to aquatic species
- Herbicide will not be applied to surface water or within a proximity to open water deemed unsafe by the Environmental Analysis
- Herbicide will be applied using a "cut stump", or back-pack sprayer technique in accordance with all Local, State, and Federal regulations
- Temp road construction will be allowed in order to facilitate forest restoration treatments
- System road construction, reconstruction, and maintenance will be allowed in order to facilitate forest restoration treatments and to allow for treatment access in the future
- Changes to the transportation system to update, add or remove system roads or make corrections to the MVUM as current field conditions are verified will be allowed
- Maintenance treatments of any variety described in this section may be implemented in the future to preserve or return the project area to desired fuel loading and forest conditions
- Stumps greater than 14 inches in diameter and more than 200 feet from water will be treated with sodium tetraborate decahydrate (commonly known as borax) at a rate of one pound per 50 square feet treated within four hours of the tree being cut

Meadow Enhancement

- Activities to restore and enhance hydrologic connectivity and reduce detrimental impacts to meadow may be pursued as deemed appropriate by a Forest Service Interdisciplinary Team
- Remove all conifers when operationally feasible and ecologically appropriate from the delineated boundary of meadows within the project area where operations allow and do not result in long term detrimental effects as determined by a Forest Service hydrologist or botanist. Diameter cap may be altered on a site by site basis to achieve desired conditions.
 - Removal may be conducted using aerial or ground-based operations including but not limited to: hand tools, mechanized equipment, end-lining or winching, or prescribed fire.
 - Some number of conifers may be cut and left on site where it does not impede the function or health of the meadow
 - Some large diameter conifers may be girdled and left in place for wildlife habitat and meadow restoration
- Timber sales may be allowed where this mechanism is deemed feasible and impacts to the meadow are deemed to be acceptable or negligible
- Non-merchantable material may be chipped, masticated, piled and burned, or lopped and scattered as deemed appropriate by the interdisciplinary team
- Maintenance treatments of any variety described in this section may be implemented in the future to preserve or return the project area to desired conditions
- Follow-up treatments using prescribed fire to perpetuate meadow health may be pursued if deemed necessary

Aspen Enhancement

- Remove conifers less than 30 inches in diameter up to 100 feet from healthy, vigorously growing aspen stands. Conifers uphill or to the South of aspen may be removed up to a distance of 125 feet. This zone may be feathered when appropriate, and the buffer may be reduced depending on local site conditions. Any diameter conifer within the dripline of aspens may be removed
- When a large or intermediate conifer contributes to the habitat setting it may be retained as long as the goal of aspen enhancement can be met
 - Removal may be conducted using aerial or ground-based operations including but not limited to: hand tools, mechanized equipment, end-lining or winching, or prescribed fire.
 - Some number of conifers may be cut and left on site where it does not result in a hazardous surface fuel build-up
 - Large diameter conifers may be girdled and left in place for wildlife habitat
- Timber sales may be allowed
- Non-merchantable material may be chipped, masticated, piled and burned, or lopped and scattered as deemed appropriate by the interdisciplinary team
- When possible, prescribed fire should be used following conifer removal to stimulate new growth within the aspen stand and reduce surface fuels. Prescribed fire may include broadcast, jackpot, or pile burning methods
- Within the greater project area, aspen should be promoted within forest restoration units when 3 or more healthy, vigorous aspen clones are encountered which are greater than 10 feet in height. In these circumstances, all conifers less than 30 inches DBH may be thinned within 100 feet of aspen
- Maintenance treatments of any variety described in this section may be implemented in the future to preserve or return the project area to desired conditions

Habitat Enhancement

Habitat enhancement units coincide with Goshawk, California Spotted Owl (CSO) protected activity centers (PACs), and/ or willow flycatcher. Each PAC will have a PAC specific treatment created by the Truckee Wildlife Biologist and Silviculturist, however generally the following treatments would be applied

California Spotted Owl PAC 1

This PAC has been vacant since the early 1990s with some isolated individuals seen but no nesting pairs ever recorded. This unit is very noisy, sits directly above a busy railroad, and shares a boundary with the Town of Truckee.

- Retire this PAC and amend forest plan
- Thin all white fir less than 25 inches DBH
- Retain all other trees, plant resulting gaps greater than ½ acre in size with species composition and site preparation and release techniques listed in “Forest Restoration” section

Other PACs

- Use mechanized equipment to commercially log up to 50% of PAC acreage. No logging operations would be allowed within a buffer from nesting location – Buffers will be determined based on habitat and conditions in the field. Operations would not proceed during a limited operating period to allow for successful breeding, and rearing of young.
 - Focus tree removal on intermediate and suppressed trees as well as some co-dominants to retain high canopy cover while reducing tree density
 - Thin fir trees within the dripline of large diameter pines or which have interlocking crowns with a large diameter pine
 - Retain areas with vigorously growing younger trees below the overstory where they will not function as ladder fuels
 - Create gaps up to 1.5 acres in size on up to 10% of the PAC to increase heterogeneity and break up crown continuity
 - Retain leave areas which have advantageous habitat and fuels conditions
- When possible use prescribed fire to treat PACs where it will reduce fuel loads and result in desirable effects
 - Prescribed fire may include broadcast, jackpot, or pile burning methods
- Hand and mechanized treatment of understory trees (<10 inches) may be used to reduce surface and ladder fuels to reduce potential wildfire severity across the treatment area
 - Trees less than 10 inches DBH will be thinned to a residual spacing of 25 feet
 - Small diameter trees may be thinned using: biomass, mastication, chipping hand thinning, lop and scatter or piling
- Maintenance treatments of any variety described in this section may be implemented in the future to preserve or return the project area to desired conditions

Fuels Reduction

- Use hand or ground-based mechanized equipment to reduce surface and ladder fuels to create defensible space and reduce the likelihood of crown fire
- Thin trees to an average residual spacing of 25 feet
- Generally retain pine species and remove fir
- Residual trees within 100 feet of infrastructure and property boundaries may be pruned up to 8 feet in height or 50% of total tree height, whichever is less
- Areas where shrubs pose a fire risk will be masticated. Within 150 feet of private residences and property boundaries along the highway 89 corridor, sprouting shrubs may be treated with Triclopyr using a backpack sprayer or cut stump methodology to increase the longevity of fuels treatments
- Material may be treated using mastication, chipping, biomass, lop and scatter, grapple pile and hand thin/ hand pile to meet desired conditions as determined by a fuels professional during implementation.
- Prescribed fire including: broadcast burning, pile burning and jackpot burning may be used to achieve desired conditions or maintain desired conditions
- Maintenance treatments of any variety described in this section may be implemented in the future to preserve or return the project area to desired conditions

Prescribed Fire – this applies to the entire project area

- Generally, control lines will utilize existing features such as roads and trails present within the project area when possible.
- Where needed, control line will be created using hand or mechanized equipment in order to safely conduct prescribed fire activities
 - Control lines consist of clearing all combustible material down to bare mineral soil from the forest floor. This may range from 2 – 4 feet wide
 - Removal of small diameter trees less than 8 inches DBH, tree pruning up to 8 feet in height or less than ½ the height of the tree (whichever is less), and removal of shrubs may be completed within 15 feet of the control line to facilitate safe prescribed fire activities
 - Snag and hazard removal within 1.5 tree lengths of the control line may occur
 - Control line will not be created where it damages sensitive resources unless the corresponding forest service specialist determines it is okay to do so or protection measures mitigate detrimental impacts
- Broadcast, jackpot, or pile burning operations may be used as determined appropriate by a forest service fuels specialist to create desirable fuels dynamics

Invasive plant Treatments

Treat approximately 5.4 acres of five priority invasive plant species using a combination of chemical and mechanical (i.e. hand pull, string trimmer, shovel) methods (Table 1). Herbicide will spot sprayed using a backpack spray. Maximum of one initial and one follow-up herbicide treatment will be allowed annually. Herbicides application will be conducted by a licensed applicator and will be in accordance with all label instructions, state and federal regulations and FS direction. Herbicide is limited to the maximum annual application rate as indicated on the label. Adjuvants may be added, but only non-NPE surfactants would be used. Herbicides will not be applied directly to any surface water.

Table 1: Current inventory of priority invasive plant infestations in the project area and preferred treatment methods

Species	Number of infestations	Acres	Preferred Treatment		
			Mechanical	Aminopyralid (0.11 lbs ae/ac)	Glyphosate (3 lbs ae/ac)
Tall white top	1	1.7	Prior to Chemical		After re-sprouting post mechanical txt
Spotted knapweed	2	1.1	If infestation is small	x	
Reed canary grass	1	1.7			x
Russian knapweed	1	0.7	If infestation is small	x	
Musk thistle	2	0.2	If infestation is small	x	
Total	7	5.4			

Note: All numbers are approximate. Additional infestations may be discovered and prioritized for treatment; therefore, treatment locations may change as infestations emerge or expand. All changes to treatment locations would be reviewed by an interdisciplinary team.



Five Creeks: Land Classification






Five Creeks Land Classification

-  WUI Defense Zone
-  WUI Threat Zone
-  General Forest
-  WUI Defense Zone/ Habitat Enhancement
-  WUI Threat Zone/ Habitat Enhancement

Trails

-  Motorized Trail
-  Non-Motorized Trail



Roads

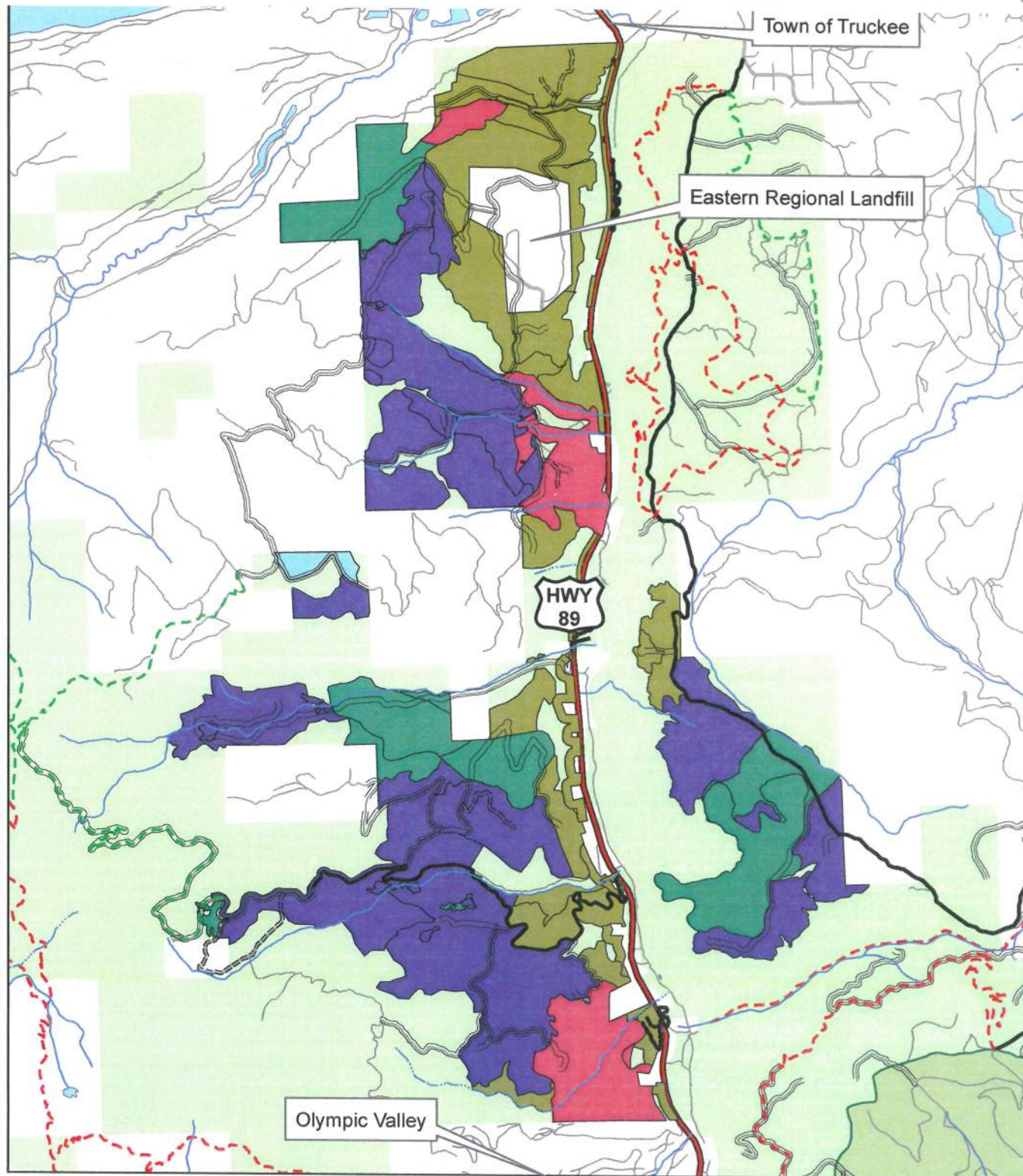
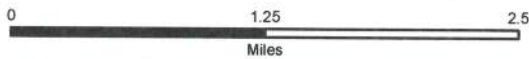
-  Road Closed to Vehicular Traffic (ML1)
-  Dirt Road (ML2)
-  Improved Road (ML3-5)

Stream

-  Intermittent
-  Perennial

Land Ownership

-  Tahoe NF
-  Other/Private





Five Creeks: Forest Restoration and Fuels Reduction 6,212 Acres






Five Creeks Proposed Treatment Types

-  Aspen Enhancement - 44 Acres
-  Forest Restoration - 4,202 Acres
-  Fuels Reduction - 270 Acres
-  Habitat Enhancement - 1,664 Acres
-  Meadow Enhancement - 32 Acres

Trails

-  Motorized Trail
-  Non-Motorized Trail



Roads

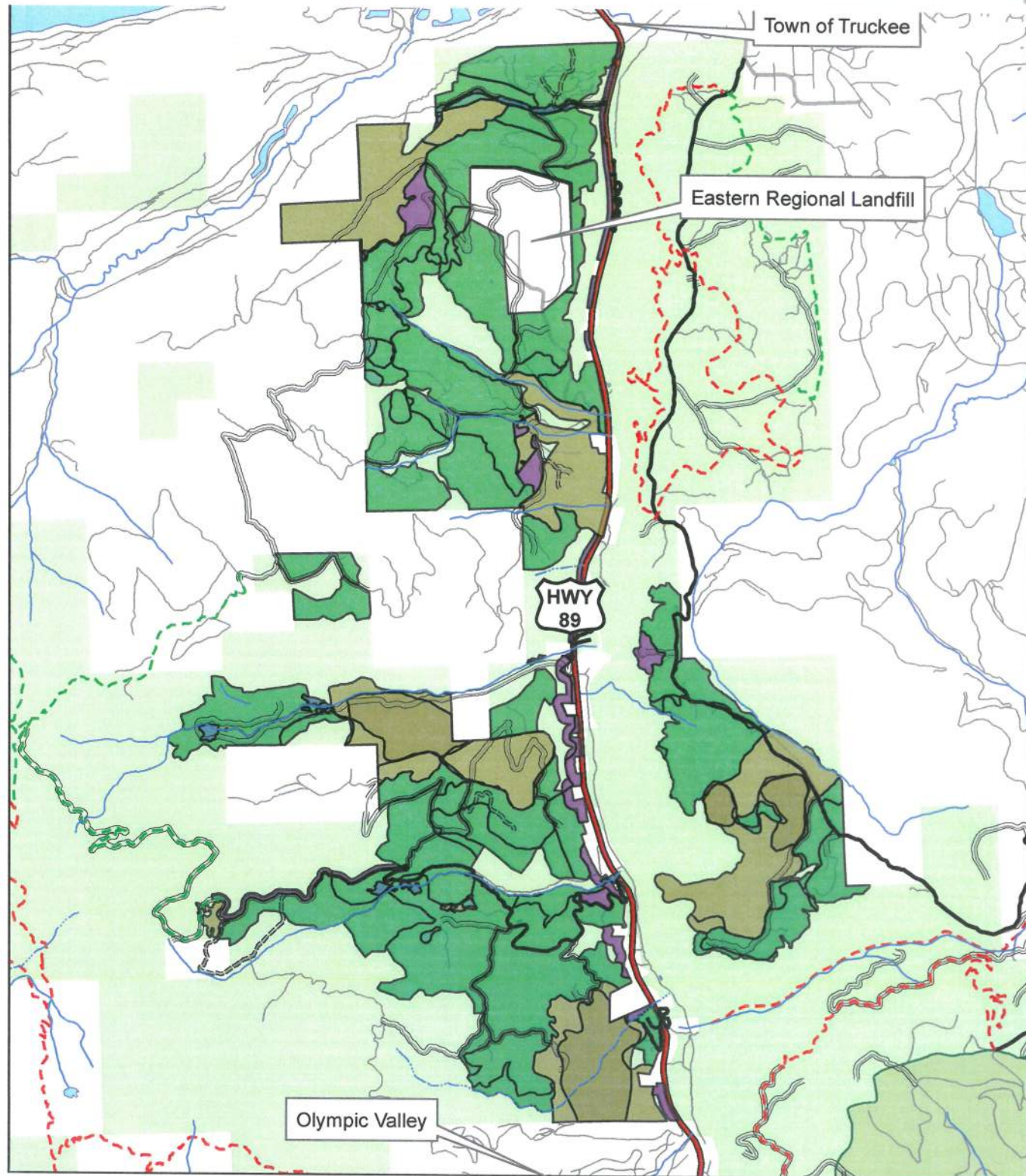
-  Road Closed to Vehicular Traffic (ML1)
-  Dirt Road (ML2)
-  Improved Road (ML3-5)

Stream

-  Intermittent
-  Perennial

Land Ownership

-  Tahoe NF
-  Other/Private





OLYMPIC VALLEY PUBLIC SERVICE DISTRICT



EXHIBIT F-3
14 Pages

FIRE DEPARTMENT ANNUAL REPORT

DATE: March 30, 2021
TO: District Board Members
FROM: Allen Riley, Fire Chief
SUBJECT: Fire Department Annual Report – Information Only

BACKGROUND: The discussion section below provides information from the Fire Department regarding operations and activities that are not the subject of a separate report.

DISCUSSION: This report is a summary of the Fire Department's activities during the 2020 calendar year. The report covers a general overview of the department's call volume, operations, training and prevention.

ALTERNATIVES: This report is for information only.

FISCAL/RESOURCE IMPACTS: None

RECOMMENDATION: This report is for information only.

ATTACHMENTS:

- 2020 Fire Department Annual Report from Chief Riley.
- 2020 EMS, Fleet, and Facilities Report from Captain Rytter (A-Shift).
- 2020 Fire Prevention Report from Captain De Deo (B-Shift).
- 2020 Fire Department Training Report from Captain Chisholm (C-Shift).

DATE PREPARED: March 25, 2021



OLYMPIC VALLEY FIRE DEPARTMENT

FIRE DEPARTMENT ANNUAL REPORT

A quick summary of our accomplishments and activities during 2020:

- We responded to 507 emergency calls, 52 calls less than 2019.
- The Covid-19 pandemic had a significant impact on OVFD's operations. March, April, and May saw a large drop in call volume during the "stay at home orders". Our staff responded to 245 medical emergency calls, 48% of our overall call volume.
 - ❖ OVFD received Automatic Aid or Mutual Aid 376 times from our neighboring departments, OVFD provided Automatic Aid or Mutual Aid to our neighboring departments 128 times in 2020. OVFD's crews spent a total of 67 days on 9 large campaign fires throughout the state as part of the Master Mutual Aid Program.
- OVFD has a few members on the Truckee Tahoe Regional Technical Rescue Team that has proven to be a very valuable resource for our entire region. Our highly skilled members have been involved in some very unusual, often complicated technical rescues.
- Chief Riley will continue to provide assistance to the State of California Office of Emergency Services as the first alternate Operational Area Coordinator for the Lake Tahoe Basin Operational Area (XTB) as part Cal OES Region IV.

Olympic Valley Fire Department had a challenging year in 2020 dealing with the Covid-19 pandemic (both administratively and operationally), a long arduous wildland season and an unexpected and sudden name change. I credit the great team of firefighters and administrative staff for getting us through the year with minimal difficulties. When you see us out on the street you will notice new patches, badges, door logos and lettering on the back of our "turnouts", reflecting our new name.

We implemented a seasonal firefighter program this winter that has been a great success and look forward to extending that program into the summer season. The seasonal firefighters are not full-time benefited employees, they work full time during a 4-month time frame during our busy times. The main goal of the program is to have 5 people scheduled on shift with a minimum on 4 people on duty (5/4 staffing). 5/4 staffing means even if one person is out (class, sick, vacation, etc.) there is still a minimum of 4 people on duty to comply with federal staffing standards and the ability to split the crew for running multiple calls at the same time.

Recruitment and retention are a challenge in the fire industry as a whole and we are very aware of the problem here at OVFD. Succession planning is an ongoing process for every agency that strives to meet and exceed the expectations of its constituents and it is our goal to be prepared to meet the needs of our community. This seasonal program gives the crews the opportunity to get to know the employee's knowledge, skills, and abilities as well as their overall fit with the organization. We are looking forward to training and mentoring these seasonal firefighters for potential future full-time positions.

OLYMPIC VALLEY FIRE DEPARTMENT

OVFD is aware and shares the Board's and community's desire to implement a fuels management program and fuels project work. These programs are labor intensive, and our resources are being stretched to take on more work. The three shifts share a lot of the department administrative duties on top of their first responder operational duties.

- Captain Josh Rytter (A-Shift) is OVFD's Emergency Medical Services (EMS) Director, making sure all personnel are up to date and compliant with all regulatory agencies with policy, protocols, and EMS trainings. Captain Rytter is also the Fleet and Facilities Manager, keeping our buildings and equipment in service and maintained.
- Captain Chris DeDeo (B-Shift) is OVFD's Prevention Officer overseeing much of the prevention work of the department. Captain DeDeo assists the Chief in Plan Review, LPG, sprinkler, building finals and short-term rental inspections for residential homes. Captain DeDeo also schedules and inspects (with assistance from the other 2 shifts) over 100 commercial business as well as defensible space inspections (approximately 900 single family residences, 22 residential hotel/timeshare/condominium complexes, all vacant parcels and open spaces) in the Valley and Truckee River Corridor, all of which often take multiple inspections before meeting compliance.
- Captain Chisholm (C-Shift) is OVFD's Training and Safety Officer and makes sure we are complying and up to date with a wide variety of state and federally mandated trainings and coordinates with outside agencies to implement mutually beneficial trainings. Captain Chisholm updates all monthly and yearly trainings, task books and career track and specialty training guidance for all OVFD staff members.

See their reports on the following pages. The crews work 48 hour shifts followed by 4 days off (48/96 work schedule), the shifts first priority is to train for and respond to emergencies. Much of their day is planned for training (average 2 hours per day to meet minimum standards), routine station and equipment maintenance and cleaning, engine company inspections, shift specific projects, individual collateral duties, community trainings or classes, running calls and writing reports (every fire and/or medical call requires a written report to be submitted to oversight agencies). OVFD crews stay very busy during their 48 hours shifts and make the most of the available time getting the department's needs met.

I am very proud of the organization that you have trusted me to lead. We have a great group of people and our skills and capabilities are better than ever and make a real difference in the life of the community we serve. I am grateful to the Fire Department staff for their professionalism and enthusiasm, my talented and hard-working colleagues at the District, General Manager Mike Geary and your Board, which has shown tremendous support and confidence in the Fire Department. We love our jobs and appreciate your support and trust!

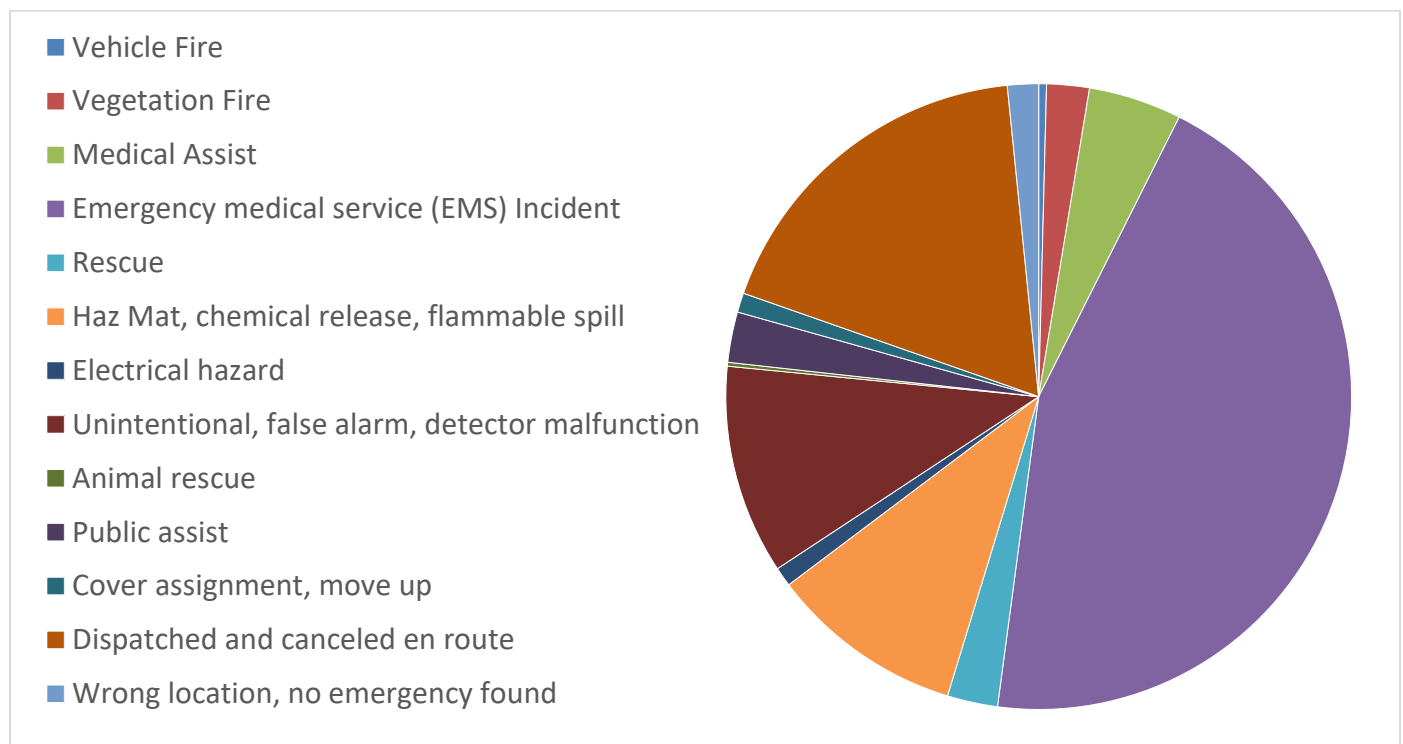
Thank you for another great year!



OLYMPIC VALLEY FIRE DEPARTMENT

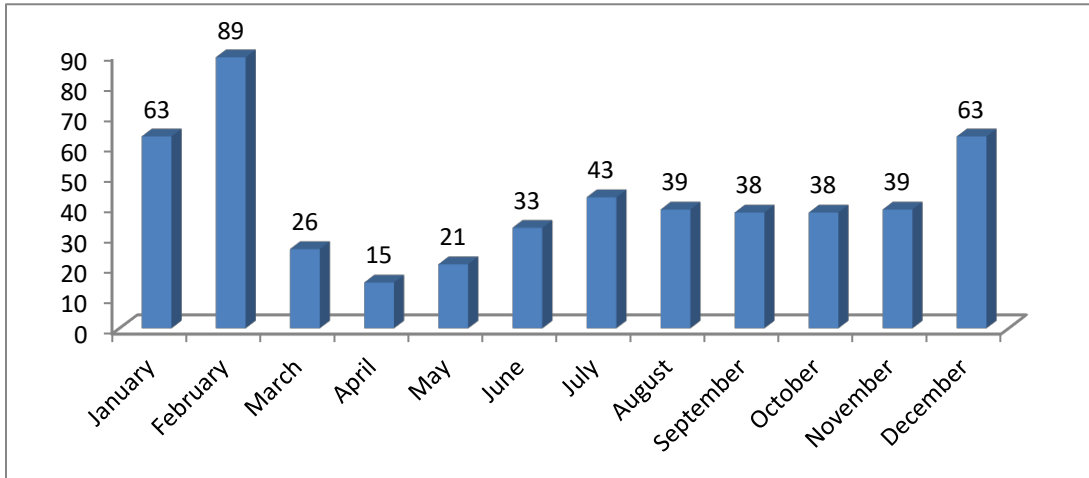
Emergency Calls by Type – 2020

Structure Fire	8
Vehicle Fire	2
Vegetation Fire	11
Medical Assist	23
Emergency medical service (EMS) Incident	222
Rescue	14
Haz Mat, chemical release, flammable spill	50
Electrical hazard	5
Unintentional, false alarm, detector malfunction	54
Animal rescue	1
Public assist	12
Cover assignment, move up	5
Dispatched and canceled en route	90
Wrong location, no emergency found	8
Total	507



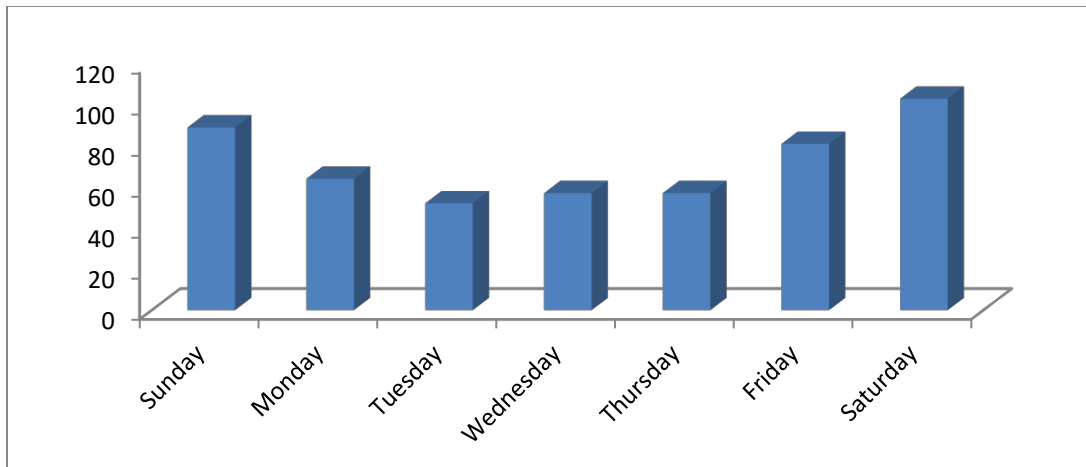
OLYMPIC VALLEY FIRE DEPARTMENT

Emergency Calls by Month – 2020



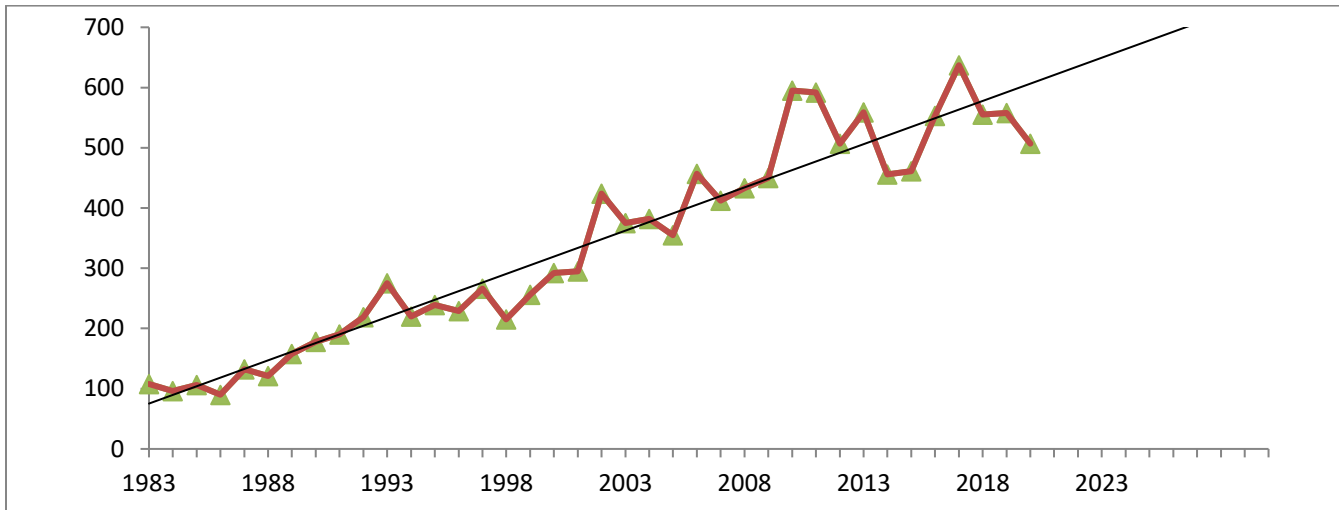
Notice the drop in call volume starting in mid-March, at the beginning of the initial “Lockdown” during the Covid-19 pandemic.

Calls by Day of Week – 2020



OLYMPIC VALLEY FIRE DEPARTMENT

Historic Call Volume 1983 – 2020



Fire Department Staff - 2020

Name	Years of Service
Chief Allen Riley	27
Captain Chris DeDeo	25
Captain Brad Chisholm	23
Firefighter-Paramedic Travis Smith	20
Firefighter-Paramedic John Rogers	17
Firefighter-Paramedic Kurt Gooding	17
Engineer-Paramedic Hans Walde	15
Engineer-Paramedic Josh Rytter	14
Engineer-Paramedic Jeff Geigle	13
Firefighter-Paramedic Mike Wright	3
Firefighter-Paramedic Keith Erickson	3
Firefighter-Paramedic Scott Halterman	3
Firefighter-Paramedic Leroy Valadez	4
P/T Firefighter Nicholas Cherne	3
P/T Firefighter Hunter Simons	3
Seasonal Firefighter Jerrad Mionnor	.5
Seasonal Firefighter Luke Daum	.5
Seasonal Firefighter Nick Kushner	.5

OLYMPIC VALLEY FIRE DEPARTMENT

2020 Annual EMS, Fleet, and Facilities Report

Captain Josh Rytter (A-Shift)

Olympic Valley Fire Department responded to 245 emergency medical services (EMS) incidents last calendar year. Personnel provided timely and professional emergency care to the community and its constituents. All this while maintaining the health and well-being of staff, especially challenging during the current pandemic. Supplies and medications were in high demand and shortages were routine. We were able to maintain our high level of service and most of the shortages did not have an impact on the fire department. We continue to participate in a region-wide prehospital care-provider group involving all the area fire departments as well as the Tahoe Forest Hospital emergency department staff, TFH Medical Clinic, Squaw Valley-Alpine Meadows Ski Patrol, and our local air ambulance providers. This group meets periodically to review specific calls and to collaborate to improve pre-hospital care and coordination throughout the area. TTMG was absorbed by Tahoe Forest Health System, staffing remains much the same as it was under TTMG. The working relationship between our personnel and the physicians who operate Tahoe Forest Medical Clinic is similarly mutually respectful, cooperative, and complementary. OVFD, along with our FD neighbors, continues to work with Placer County, Nevada County and Tahoe Forest Hospital to help facilitate the Regional Vaccination Clinic at Sierra College in Truckee.

The fire department continues to research ambulance transport options for the near future. Providing ambulance transport will elevate our level of service to the community and provide our medics with more time to perform interventions and interact with patients. Olympic Valley Fire Department works under Sierra-Sacramento Valley EMS agency (SSV) for medical direction. SSV updates the region with current policies, protocols, and practices. The fire department EMS Coordinator distributes and provides training to personnel on the constantly changing material. Our paramedics need a minimum of 24 hours of continuing education (CE's) and EMT's need 12 hours annually. These mandatory trainings are incorporated in our daily schedule and our required for our license renewal and are in addition to the required fire training hours. The fire department was able to stay updated and current during dynamic times and stay within budget for our EMS/Paramedic program.

Fleet and Facility maintenance ensure the highest quality of service, efficiency, and reliability of vehicles and equipment. Most of the repairs and preventative maintenance occur in-house by fire department personnel. Neighboring departments have full-time mechanics that lend a hand when it is above our capability. We maintain nine apparatus and numerous tools to remain in a state of readiness. The fire department has an annual inspection program by an independent mechanic. His report includes trends and a detailed list of items that need to be addressed prior to failure. This program is cost effective in catching items for repair prior to catastrophic failure. We continue to monitor asset replacement funds and research the most economical replacement options. Water Tender 21 is 33 years old and scheduled to be replaced next fiscal year. Numerous manufactures have been contacted to inquire about inventory that would fit our needs and capabilities. General maintenance of the facilities is continually ongoing. Like fleet maintenance, most of the repairs occur by shift personnel while working around their daily routine and in between emergency incidents. Sections of the interior lighting has failed and is slowly being upgraded to LED. The goal is to retrofit all the lighting to LED in the future.

Sincerely,
Josh Rytter

OLYMPIC VALLEY FIRE DEPARTMENT

Fire Department Fleet - 2020

Designator	Year	Description	Mileage
Engine 21	2016	All-wheel drive Type 1 structure engine	16,060
Engine 221	2001	Two-wheel drive Type 1 structure engine	35,937
Brush 21	2017	Type III wildland/urban interface engine	13,850
Brush 22	1998	Type III wildland/urban interface engine	35,590
Water Tender 21	1988	2100 gallon water tender/pumper	161,297
Rescue 21	2006	Medium rescue with vehicle extrication	11,314
Utility 21	2011	Ford F150 Crew Cab pickup truck	43,167
Command 21	2016	Ford Interceptor	46,462
Ranger 21	2014	Polaris Ranger Crew 900 UTV	916

OLYMPIC VALLEY FIRE DEPARTMENT

2020 Annual Prevention Report

Captain Chris De Deo (B-Shift)

Defensible Space Inspections

Olympic Valley Fire Department - working at the engine company level – completed our first round of defensible space inspections on 100% of our district's single family and condominium residences in Olympic Valley proper in June. After the first round of inspections and mailed notices, approximately 75% of the homes were in compliance. However, due to the lack of manpower, second inspections and the river corroder were not 100% completed and followed up selectively. Our defensible space program continues to be one of the most thorough and comprehensive programs of any fire department in the region.

OVFD supported residents by writing letters to help property owners maintain their homeowner's insurance. Additionally, OVFD reached out to the community residents by posting wildland fire information on the District website, in local newspapers and on social media. The fire danger rating sign was staged in front of the station to inform the public of the day's fire danger. OVFD also worked with members of the community and representatives of the National Fire Protection Agency (NFPA) to establish our district as a Firewise Community. A defensible space cleanup day was coordinated with the Firewise members in June that was well attended.

The Firewise Program gets the community involved in taking action and ownership for protecting their homes and community against the threat of wildfire, with a focus on defensible space and “home hardening”. David Stepner and Mike Carabetta were the driving force in our district's certification along with the efforts of many other community members. OVFD worked with several condominium associations to meet the Firewise recommendations on vegetation management and fire resistive construction. OVFD's Fire Prevention and Defensible Space Program educated the community regarding open fire pits, barbeques, and general fire safe practices and as a result, did not experience any property loss due to wildland fires last year.

OVFD also worked with Placer County and other local fire departments on short-term rental (STR) and defensible space ordinances and signed a Memorandum of Understanding (MOU) for both programs. STR inspections began this winter, and we anticipate the need to complete approximately 150 inspections this year. Because inspections are done at the engine company level, we are only scheduling four STR's per day on Tuesday and Friday mornings.

Commercial and Residential Occupancy Inspections

The Olympic Valley Fire Department – working at the engine company level – is responsible for: inspecting ALL buildings used for commercial purposes, places of assembly, apartments, condominiums, schools, and hotels within the OVFD service area. We are also responsible for: inspecting temporary tent structures, firework displays, underground and above ground propane tank installations, residential and commercial sprinkler installations, and standpipe systems. All plan checks relating to the fire department are done by Chief Riley.

OLYMPIC VALLEY FIRE DEPARTMENT

The goal of our inspection program is to identify and abate any unsafe conditions and promote a safer environment within the establishments. Additionally, it also allows OVFD line personnel to familiarize themselves with the layout of the buildings in the event of an incident and to update Pre-Fire Plans. Due to Covid-19 restrictions, from March to December, our inspection program was limited to the CA State Fire Marshal's Office mandated occupancies.

In addition to our Prevention Program duties, OVFD conducted fire alarm evacuation drills with Lake Tahoe Preparatory School and Creekside Charter School. We teach classes to the public and have five certified instructors that teach CPR, Heart Saver, Heart Saver BLS, First Aid and AED. OVFD is also the only fire department in the Tahoe-Truckee area certified for car seat installations. We continue to remain a reliable resource for the community while maintaining positive and cooperative working relationships with business owners and property management companies in the District.

2021 Objectives

OVFD is working on using a digital platform for all inspections. We will be starting a new wildland defensible space inspection platform this spring, managed by Cal Fire. The focus will remain on dead trees, vacant lots and maintaining properties once in defensible space compliance. All commercial occupancies will be scheduled for inspections this year and updated on our pre-fire plans. OVFD will continue to support the Firewise committee in their goal to better prepare our community against wildfire threats.

Prevention Officer workload

With the continuing increase and demand on Prevention it is evident that more labor hours and training are necessary to provide our community with the current level of service. OVFD Prevention Program often falls behind our expected goals due to the lack of a dedicated Prevention / Risk Reduction Officer (RRO).

Chief Riley approves the allocation of overtime for line staff to come in off-duty to complete prevention related work however, family, and personal commitments have proven this difficult for the line staff to accomplish.

A full-time Fire Prevention / RRO could be tasked with the majority of commercial inspections, STR's, defensible space, and help Chief Riley with the many types of residential inspections listed above. A Prevention / RRO would also be the department coordinator for all on-going, long-term projects with Firewise, USFS and Cal Fire, to name a few. Additionally, the Prevention / RRO position would benefit the line staff by freeing up time for their ongoing station projects, vehicle and equipment maintenance, education as well as the continuous addition of company trainings that contribute to our Insurance Services Office (ISO) 2 rating.

Sincerely,
Chris De Deo

OLYMPIC VALLEY FIRE DEPARTMENT

2020 Annual Training Report Captain Brad Chisholm (C-Shift)

Training for Olympic Valley Fire Department in 2020 was challenging, but we were resourceful and remained productive.

COVID-19:

Manipulative Classes:

COVID-19 had a significant impact on our approach to training. Up until very recently, we have only been able to participate very limited remote training. This has forced us to perform in-house training almost exclusively.

Classroom Settings:

While some very select classes were offered virtually, the large training symposiums we frequent for in-person classes were cancelled. A few organizations such as IAFF, IAFC, WFCFA and Lexapol, offered webinar discussions, but taking a SFM class was essentially not possible.

Classes:

In 2020, 15 OVFD personnel attended only 12 classes - see below. This is far fewer classes than what we would have in a normal year. Although we are seeing more classes being offered again, we need to be prepared should we see another round of cancelled classes. We were able to absorb one year of limited classes, but we need to ensure our members get the classes and training they need. We should also consider what the "new normal" might mean for our Department, and Joint Powers Authority (JPA), and plan accordingly.

January:

- Fire Control 3A: Chisholm, Walde, Wright, Halterman
- AIARE II: Gooding

February:

- I-300: DeDeo
- Single Resource Refresher: DeDeo, Walde
- Child Car Seat: Halterman
- Company Officer 2B: Erickson

March:

- Fire Control 3A: Chisholm
- Live Fire: Wright

August:

- HazMat IC: Halterman

September:

- Company Officer 2D: Wright

October:

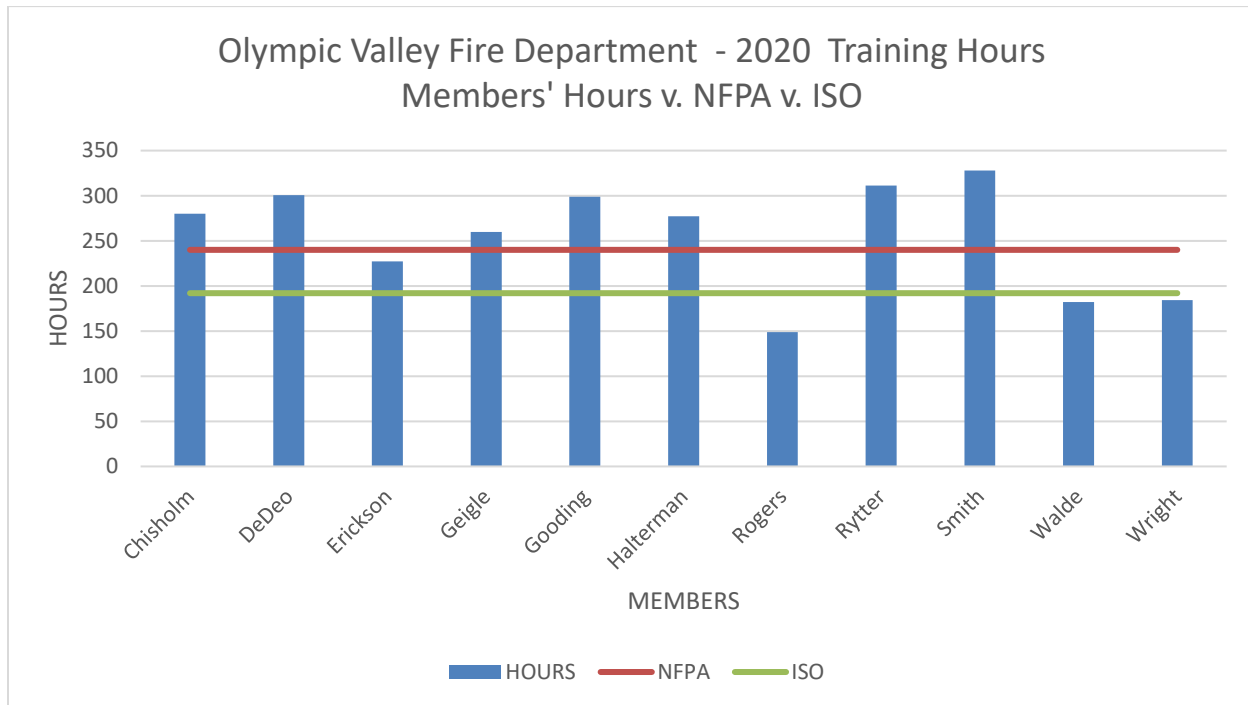
- Company Officer 2E: Wright

December:

- AIAR Avalanche Rescue: Halterman

OLYMPIC VALLEY FIRE DEPARTMENT

The following graph illustrates the training hours of OVFD members in 2020. We adhere to National Fire Protection Agency (NFPA) standards of 240 hours per person, per year. NFPA recognizes all training hours for a year - fire, rescue, EMS, etc. ISO, however, is not interested in EMS, and requires only 192 annual hours specific to fire/rescue training.



Personnel:

Seasonal Firefighters: We tested seven firefighters and hired three, all of whom have completed their paramedic credentials. Adding Seasonal Firefighters (SFF) required us to rework our task books, previously geared for Part-Time recruitments. While each shift will still work to complete scheduled Company Training, the initial priority is to focus on completing the items in the SFF task book. With this additional member, we can provide two staffed apparatus. This allows us flexibility to respond to simultaneous incidents in our district, as well as mutual aid incidents while still maintain coverage of our district. Once the SFF are at a certain point, their captain can assign them exclusively to the Rescue.

Firefighters: Our senior firefighters are progressing with their career track. All but two of the junior firefighters have completed their requirements to work as an Acting Engineer. This allows us greater flexibility locally as mentioned above, but also extends that to state mutual aid requests.

Engineers: One of our firefighters was promoted to Engineer. After a successful one-year review, he will be eligible to begin his Acting Captain task book. This individual is already taking/registered for classes relevant to his promotion.

Captains: Our captains do their best to stay current on industry standards and best practices and bring that to their shifts. While this is a challenge with the many cancelled classes and seminars, our Captains look to other resources to get this information.

OLYMPIC VALLEY FIRE DEPARTMENT

California State Fire Marshall / State Fire Training (SFT):

While many STF classes were cancelled in 2020, we are seeing many classes coming back, as the providers of these classes are claiming an “education” exemption. We already have members signed-up for and/or taking classes. I will work with Chief Riley and the North Tahoe Training Officer’s Association (NTTOA) to determine what are appropriate class settings for our members to engage. State Fire Training (SFT) continues to align their requirements with International Fire Service Accreditation Congress (IFSAC) and Pro Board to create a national standard. This also includes aligning with National Wildfire Coordinating Group (NWCG) and Federal Emergency Management Agency (FEMA) and National Incident Management System (NIMS) courses. These adoptions will be effective on June 30, 2021. These NWCG/FEMA changes are exclusive to NIMS Incident Command System (ICS) and S courses relative to Planning, Logistics and Finance, and I-200. This will be largely unimpactful for us, but I will frequent the SFT website to stay up on the transition.

North Tahoe Training Officers’ Association (NTTOA):

Expectedly, NTTOAs meetings, role and usefulness was minimized this year. Although there is a move back to more normal meetings, continued uncertainty surrounding COVID-19 still exists. NTTOA could play a valuable role in coordinating local/regional training opportunities that allow for more controlled exposure than traveling to classes that host students from across the state. We would have to develop guidelines and get buy-in from the JPA, but it seems like a comprehensive needs analysis is a good place to start, followed by a plan to move forward. NTTOA might also consider what the new normal means to our JPA and develop a strategy for the long game. This might include contingency plans for SFT classes, projections for a regional training facility, developing instructors within our JPA and contracting out for instructors. NTTOA was formed initially to support the JPA fire academy. Since that academy no longer exists, the purpose of NTTOA has been unclear. This could be a good opportunity for NTTOA to reestablish itself, take the lead on what training and classes look like in this new setting.

Training Facility:

Local:

A training facility is a place where firefighters can throw ladders, pull hose, flow water, breach walls, extricate victims, force entry, and ventilate windows and roofs. With our lack of any type of training facility, we are significantly limited in our ability to perform meaningful training and are instead simply theorizing, not hands on training. There are certainly significant challenges involved with securing a facility, but there is space in our PSD, suitable to our needs, but is instead prioritized for equipment storage. We have needed some type of training area for years, and the COVID-19 situation has only compounded this need. I am happy to share ideas that would help address this - Station 21: modify the northeast stairwell: move the LPG tanks underground and place shipping containers there; shipping containers on the roof of the utility garage. Station 22: shipping containers out back; conversion of part of the apparatus bays. A motto in the fire service is “train like it’s the real thing.” The fact that we are unable to do this compromises our readiness, challenges our efforts to fulfill our mission statement, and jeopardizes the safety of our members.

OLYMPIC VALLEY FIRE DEPARTMENT

Regional:

This is still in the talking phase, but Truckee-Tahoe Airport executives continue to be supportive and are working with local fire agencies to bring a large, modern, multi-use regional training facility to fruition. COVID-19 has dashed the hope of breaking ground in 2021. When we do break ground, however, it will be a phased, multi-year project. The vision of build-out would be a three-story tower that accommodates Class A and Class B fuels, high angle rescue props, roof/ceiling props, FDC, etc. Ground level props including aircraft, railroad, trench, confined space, and LPG/LNG. We also envision a fully functional classroom, lockers, storage as well as dedicated apparatus, equipment, and props. While this facility would be a game changer for local fire Departments - allowing for routine multi-company/multi-agency trainings and drills, local fire academies and to host SFT classes - it does not lessen the need for some type of training facility in our district.

Insurance Services Office (ISO):

A significant part of an ISO audit involves training. As a result of their 2019 audit, we learned some important and beneficial strategies that were applied in 2020 and will continue to do so going forward. Target Solutions continues to be a very helpful tool to coordinate and meet ISO requirements.

2021:

In the year ahead we will continue to use Target Solutions as our training platform to build, assign, track, and log training. We will work to build KSA (knowledge, skills, abilities) in our newly promoted members, as well as in our new seasonal firefighters. We anticipate our members taking more SFT classes and once again peruse career advancement opportunities. We will be diligent and creative in our approach to training and remain hopeful that a local and regional training facility are prioritized. While we do have challenges with training, we also have many successes. We recognize the accommodations we are afforded, and we are grateful for the support of Chief Riley, the General Manager, and the Board of Directors. We work hard to meet the needs of our community and appreciate the support we receive in this effort.

Respectfully,
Brad Chisholm



OLYMPIC VALLEY PUBLIC SERVICE DISTRICT



Fiscal Year 2021-22 Budget Memorandum

DATE: March 30th, 2021

TO: District Board Members

FROM: Danielle Grindle, Finance & Administration Manager

SUBJECT: 2021-22 Budget Assumptions-First Draft

BACKGROUND: The District prepares a budget each fiscal year to provide a cohesive plan of operations to conduct the utility and fire protection functions within its jurisdiction. This budget includes appropriate staffing, operating expenses, capital improvements, and capital replacements. Likewise, the budget determines the applicable rates necessary to support these operations.

DISCUSSION: The proposed budget has been prepared with a focus on establishing adequate reserves of the District’s Fixed Asset Replacement Funds (FARF’s) while supporting the required resources to provide consistent and quality utility and fire protection and emergency medical services to the community.

During the budget preparation process, the Board’s attention is drawn to estimated changes in property tax, changes in rate revenue, proposed utility rate increases, debt reduction or proposed new debt, operating budgets, capital budgets, pension expenses, and contributions to Fixed Asset Replacement Funds (FARFs).

Note this is still early in the budget process and a few assumptions were made while details are being researched. The following paragraphs discuss highlights, requirements to fund the replacement/repair of aging infrastructure, and the rates necessary to support the District’s levels of service.

During the 2016-17 fiscal year, the District completed a Cost of Service Analysis (COSA) and Rate Study which leveraged a recently completed 100-year Capital Replacement Plan. The COSA recalibrated the rate structure to more equitably reflect different customer classes’ use of the water and sewer systems. The Rate Study emphasized the District’s priority to fund its FARFs to position itself to replace capital assets as they reach the end of their useful lives. Both the COSA

and Rate Study provide guidance to fund the FARFs at levels that will preclude the need to seek alternative funding options such as special assessments, debt financing, and/or sharp rate increases. The District is currently seeing the need to fund the water FARF at approximately \$500,000 per year, the sewer FARF at \$350,000 per year, and the Fire FARF at \$250,000 to be fully funded. Note this is the last year of the rate study and the FY2022 budget includes \$60,000 towards a new 5-year study.

The 2021-22 rate increases (e.g., 4% for water, 5% for sewer, and 3% for Garbage) are in line with the prior Prop. 218 notice and provide funding to achieve revenue requirements. For this first draft, rate revenue is budgeted to be approximately \$3.8 million. The water billing cycle will end at the end of April 2021 at which point the rate revenue for the FY 2021-22 budget will be finalized. Please see the current five-year Prop. 218 rate notice attached.

Payroll across the utility department will see a 1.86% increase from an annual cost of living adjustment (COLA). Per the Memorandum of Understanding (MOU) between the District and the Union representing the Operations Department, the COLA is in line with the Consumer Price Index (CPI) as estimated by the U.S. Bureau of Labor Statistics (BLS). The Fire Department's labor negotiations are underway. Salary adjustments will be known in the coming months.

Minimum required contributions to the CalPERS Unfunded Accrued Pension Liability (UAL) decreased by \$75,000, to \$81,000 for the Miscellaneous group. The District is expected to reach a 90% funding level as of the June 30, 2021 valuation. This is due to an additional \$1,000,000 payment made in Fiscal Year 2020 as well as an additional \$600,000 payment made in Fiscal Year 2021. The Fire Department minimum required contribution increased by \$26,000, to \$226,000. The Fire Department is expected to reach a 90% funding level in Fiscal Year 2025. This will require additional annual payments of \$200,000 for the next four years. This may be funded with an inter-company loan from the Utility Department if Strike Team revenues are insufficient.

The District has approximately \$1.9 million in capital projects planned for the coming year. This includes \$600,000 for recoating the interior of the West Tank, \$308,000 for the first phase of a District-wide water meter replacement program, \$250,000 for sewer line rehabilitation, \$50,000 for TV inspection of sewer lines, \$50,000 for a regional training facility for the Fire Department, and lastly \$250,000 for the replacement of the Fire Department's 2,100-gallon Water Tender.

Ad Valorem property tax revenue is estimated to increase 0.3% from the anticipated 2021 revenue, for a total of \$3,738,000. This is calculated using the 2020/21 Placer County assessed property tax multiplied by the 2021/22

California CPI, and then multiplied again by the Adjusted Gross Levy percentage of each of our funds.

ALTERNATIVES: As this is an early draft of the budget, staff is seeking input from the Finance Committee and the Board of Directors. A second draft of the budget will be prepared for the April 27th, 2021 Board meeting, a third draft for the May 25th, 2021 Board meeting, with a final draft and adoption scheduled for the June 29th, 2021 Board meeting.

FISCAL/RESOURCE IMPACTS: The District's budget is the core document that identifies anticipated "*fiscal and resource impacts*". It serves as a short term and long term map for how the District will carry out its financial plan. It allows staff to properly plan for the future and consider problems before they arise. The District operates on approximately \$3.8 million in rate revenue and \$3.7 million in tax revenue annually. These funds are used to cover operations, pay for capital projects (estimated to be over \$1.9 million in 2021–2022), pay off the CalPERS unfunded accrued liability (\$5.3 million as of June 30th, 2020), and save for the future. In order to do that the budget must detail estimates of costs, revenues, capital projects, and reserve funds. It's the goal of the District to always be fully funded and avoid significant rate increases or debt financing. A balanced budget helps achieve that goal.

RECOMMENDATIONS: Engage in discussions with the Board, staff, and community about the District's levels of service and whether we are meeting our service goals and objectives. Consider how the District manages the assets necessary to deliver water, sewer, fire protection and emergency medical services. Understand the District's current financial position and the challenges it faces. Ensure adequate and dedicated FARF contributions are maintained based on the District's capital replacement needs and other budgetary priorities.

ATTACHMENTS:

- Financial Summary: FY 2021-22 Budget (1 page)
- Capital Projects Summary: FY 2021-22 Budget (1 page)
- Water FY 2022-26 Proposed Budget (6 pages)
- Water Capital Improvements: FY 2022-26 Proposed Budget (1 page)
- Water 100-year FARF projection (1 page)
- Sewer FY 2022-26 Proposed Budget (6 pages)
- Sewer Capital Improvements: FY 2022-26 Proposed Budget (1 page)
- Sewer 100-year FARF projection (1 page)
- Fire FY 2022-26 Proposed Budget (6 pages)
- Fire Capital Improvements: FY 2022-26 Proposed Budget (1 page)
- Fire 100-year FARF projection (1 page)
- 2017 Prop 218 Rate Increase Notice FY2018 – FY2022 (1 page)

DATE PREPARED: March 23rd, 2021



OLYMPIC VALLEY PUBLIC SERVICE DISTRICT

FINANCIAL SUMMARY FOR BUDGET YEAR 2021 - 2022



	Water	Sewer	Garbage	Bike Trail	Total Utility	Total Fire	Water Capital	Sewer Capital	I&I	Fire Capital	Consolidated
	4%	5%	3%	0%							
Revenue											
Rate & Misc Revenue	2,227,418	1,620,391	290,415	46,000	4,184,224	61,320	60,000	15,000	15,000	16,500	4,352,044
Tax Revenue	10,000	10,000	-	-	20,000	3,718,794					3,738,794
UAL Loan from Utility Dept					-	200,000					200,000
Side Fund Loan payback		46,091			46,091						46,091
Total Revenue	2,237,418	1,676,483	290,415	46,000	4,250,315	3,980,114	60,000	15,000	15,000	16,500	8,336,929
Expenses											
Payroll & Benefits	1,143,840	1,140,725	-	-	2,284,564	\$3,086,196					5,370,761
Operating Expenses	482,628	294,411	283,323	21,000	1,081,362	480,286					1,561,648
Building Loan	47,065	47,065			94,130	-					94,130
PERS Side Loan (with interest)	46,091	28,249			74,341	-					74,341
PERS UAL Loan to Fire Dept	200,000	-			200,000						200,000
PERS UAL Payment	-	-			-	200,000					200,000
FARF Contributions	300,000	165,000	7,000	25,000	497,000	200,000					697,000
Total Expenses	2,219,624	1,675,450	290,323	46,000	4,231,397	3,966,482	-	-	-	-	8,197,879
Surplus (Loss)	17,794	1,032	92	-	18,918	13,632	60,000	15,000	15,000	16,500	139,050
Surplus FARF/Capital Contributions	(17,794)	(1,032)	(92)	-	(18,918)	(13,632)	(60,000)	(15,000)	(15,000)	(16,500)	(139,050)
Balance	-	-	-	-	(0)	-	-	-	-	-	(0)
Capital /FARF Rollforward											
Begin Balance 7/1/21	1,727,561	2,733,460	135,754	49,767	4,646,541	889,161	1,243,696	137,153	165,610	122,357	7,204,518
Capital Projects	(954,155)	(344,167)	-	-	(1,298,321)	(299,667)	(240,000)	(35,000)	-	(70,000)	(1,942,988)
Contributions (from above)	317,794	166,032	7,092	25,000	515,918	213,632	60,000	15,000	15,000	16,500	836,050
PERS Side Loan (with interest)		28,249			28,249	-					28,249
Funding from FARFs to Capital	-	-			-	-	-	-	-	-	-
End Balance 6/30/22	1,091,199	2,583,575	142,846	74,767	3,892,387	803,126	1,063,696	117,153	180,610	68,857	6,125,829



**OLYMPIC VALLEY PUBLIC SERVICE DISTRICT
CAPITAL PROJECT SUMMARY
PROPOSED BUDGET 2021-2022**



	PROJECT COST	WATER DEPT	SEWER DEPT	GARBAGE DEPT	Fire DEPT
CAPITAL IMPROVEMENTS					
Water Capital					
Mutual Intertie	130,000	130,000			
Pressure Zone 1A	60,000	60,000			
Zone 3 Portable Generator	50,000	50,000			
Sewer Capital					
Sewer Bypass Trailer and Hose	35,000		35,000		
Fire Capital					
Regional Training Facility	50,000				50,000
Monitors (Match Grant Fund)	20,000				20,000
TOTAL CAPITAL IMPROVEMENTS	345,000	240,000	35,000	-	70,000
CAPITAL REPLACEMENTS (FARF's)					
Water					
Hydrants	21,588	21,588			
Residential Meter Replacements	308,400	308,400			
West Tank Inspection and Recoating	600,000	600,000			
Sewer					
Sewer Line Rehabilitation/Replacement	250,000		250,000		
Sewer Inspection Project	50,000		50,000		
VacCon Tier 2 Rear Engine	20,000		20,000		
Fire					
Water Tender	250,000				250,000
Turnout Gear Replacement	15,000				15,000
Radios	8,000				8,000
Air Compressor	5,000				5,000
Kitchen Appliances	5,000				5,000
Shared Assets					
Radios	15,000	7,500	7,500		
305 Replace Carpet	5,000	1,667	1,667		1,667
305 HVAC	30,000	10,000	10,000		10,000
305 Lights	15,000	5,000	5,000		5,000
TOTAL CAPITAL REPLACEMENTS (FARF's)	1,597,988	954,155	344,167	-	299,667
TOTAL CAPITAL PROJECTS	1,942,988	1,194,155	379,167	-	369,667

Olympic Valley PSD
 Water Budget
 Escalation Factors

	Actual	Expected	Projected				
	FY 2020	FY 2021	FY 2022	FY 2023	FY 2024	FY 2025	FY 2026
Revenues							
Customer Growth	Actual	Budgeted	Budgeted	0.8%	0.8%	0.8%	0.8%
Property Tax Revenues	Actual	Budgeted	Budgeted	0.0%	0.0%	1.0%	1.0%
Miscellaneous Revenues	Actual	Budgeted	Budgeted	1.0%	1.0%	1.0%	1.0%
Expenses							
Labor	Actual	Budgeted	Budgeted	2.0%	2.0%	2.0%	2.0%
Water Dept. Labor	Actual	Budgeted	Budgeted	2.0%	2.0%	2.0%	2.0%
Benefits - Medical	Actual	Budgeted	Budgeted	5.0%	5.0%	5.0%	5.0%
Benefits - Other	Actual	Budgeted	Budgeted	3.0%	3.0%	3.0%	3.0%
Materials & Supplies	Actual	Budgeted	Budgeted	2.5%	2.5%	2.5%	2.5%
Equipment	Actual	Budgeted	Budgeted	2.5%	2.5%	2.5%	2.5%
Miscellaneous	Actual	Budgeted	Budgeted	1.0%	1.0%	1.0%	1.0%
Utilities	Actual	Budgeted	Budgeted	4.0%	4.0%	4.0%	4.0%
Flat	Actual	Budgeted	Budgeted	0.0%	0.0%	0.0%	0.0%
Insurance	Actual	Budgeted	Budgeted	3.0%	3.0%	3.0%	3.0%
Interest	Actual	2.0%	2.0%	2.0%	2.0%	2.0%	2.0%
New Debt Service							
Low Interest Loans							
Term in Years	20	20	20	20	20	20	20
Rate	2.5%	2.5%	2.5%	2.5%	2.5%	2.5%	2.5%
Revenue Bond							
Term in Years	20	20	20	20	20	20	20
Rate	5.5%	5.5%	5.5%	5.5%	5.5%	5.5%	5.5%

Olympic Valley PSD
 Water Budget
 Revenue Requirement

	Actual	Expected	Projected				
	FY 2020	FY 2021	FY 2022	FY 2023	FY 2024	FY 2025	FY 2026
Revenues							
<i>Rate Revenues</i>							
<i>Total Rate Revenues</i>	\$1,948,490	\$1,932,156	\$2,039,373	\$2,054,668	\$2,070,078	\$2,085,604	\$2,101,246
<i>Non-Operating Revenues</i>							
<i>Total Non-Operating Revenues</i>	\$241,193	\$224,832	\$198,045	\$184,997	\$173,579	\$171,381	\$174,148
Total Revenues	\$2,189,683	\$2,156,988	\$2,237,418	\$2,239,665	\$2,243,658	\$2,256,985	\$2,275,394
<u>Water Department Expenses</u>							
Salaries & Wages							
<i>Total Salaries & Wages</i>	\$512,277	\$368,611	377,857	\$385,414	\$393,122	\$400,984	\$409,004
Employee Benefits							
<i>Total Employee Benefits</i>	\$161,525	\$172,976	169,127	\$175,798	\$182,750	\$189,993	\$197,542
Materials and Supplies							
<i>Total Materials and Supplies</i>	\$64,599	\$67,750	\$67,750	\$69,444	\$71,180	\$72,959	\$74,783
Maintenance Equipment							
<i>Total Maintenance Equipment</i>	\$20,326	\$23,300	\$24,150	\$24,754	\$25,373	\$26,007	\$26,657
Facilities-Maint/Repair							
<i>Total Facilities-Maint/Repair</i>	\$16,735	\$39,583	\$46,833	\$53,004	\$54,254	\$55,535	\$56,846
Training & Memberships							
<i>Total Training & Memberships</i>	\$13,011	\$14,815	\$15,300	\$15,453	\$15,608	\$15,764	\$15,921

Olympic Valley PSD
Water Budget
Revenue Requirement

	Actual	Expected	Projected				
	FY 2020	FY 2021	FY 2022	FY 2023	FY 2024	FY 2025	FY 2026
Vehicle Maintenance & Repair							
<i>Total Vehicle Maintenance & Repair</i>	\$17,941	\$18,000	\$18,000	\$16,950	\$17,374	\$17,808	\$18,253
Total Water Department Expenses	\$806,415	\$705,035	\$719,017	\$740,816	\$759,659	\$779,050	\$799,008
Administration Expenses							
Salaries & Wages (50% Allocation)							
<i>Total Salaries & Wages</i>	\$276,757	\$385,553	385,037	\$392,738	\$400,593	\$408,605	\$416,777
Employee Benefits (50% Allocation)							
<i>Total Employee Benefits</i>	\$288,934	\$194,399	211,819	\$219,493	\$227,464	\$235,743	\$244,343
Board Expenses (50% Allocation)							
<i>Total Board Expenses</i>	\$26,485	\$25,625	\$28,400	\$26,038	\$26,051	\$26,064	\$26,077
Consulting (50% Allocation)							
<i>Total Consulting</i>	\$34,825	\$52,333	\$83,583	\$39,355	\$40,142	\$40,945	\$41,763
Insurance (50% Allocation)							
<i>Total Insurance</i>	\$24,945	\$32,060	\$33,735	\$34,747	\$35,789	\$36,863	\$37,969
Special Fees (50% Allocation)							
<i>Total Special Fees</i>	\$20,121	\$22,272	\$22,130	\$22,351	\$22,575	\$22,801	\$23,029
Office Expenses (50% Allocation)							
<i>Total Office Expenses</i>	\$25,765	\$29,938	\$27,063	\$27,740	\$28,433	\$29,144	\$29,872
Travel & Meetings (50% Allocation)							
<i>Total Travel & Meetings</i>	\$3,598	\$4,500	\$6,900	\$6,969	\$7,039	\$7,109	\$7,180
Utilities							
<i>Total Utilities</i>	\$73,131	\$85,586	\$88,153	\$91,679	\$95,346	\$99,160	\$103,127

Olympic Valley PSD
Water Budget
Revenue Requirement

	Actual	Expected	Projected				
	FY 2020	FY 2021	FY 2022	FY 2023	FY 2024	FY 2025	FY 2026
Interest and Misc							
<i>Total Interest and Misc</i>	\$18,464	\$22,947	20,631	\$20,852	\$21,076	\$21,303	\$21,533
Total Administration Expenses	\$793,025	\$855,211	\$907,451	\$881,962	\$904,508	\$927,736	\$951,670
Total Operations & Maintenance	\$1,599,440	\$1,560,247	\$1,626,468	\$1,622,779	\$1,664,167	\$1,706,786	\$1,750,678
Annual Debt Service							
CalPERS Sidefund Loan	\$47,244	\$47,474	\$46,091	-	-	-	-
Facility Loan	44,081	45,549	47,065	48,633	50,252	51,926	53,755
FD InterCo Loan payoff	113,247	-	-	-	-	-	-
CalPERS Loan to Fire Department	-	-	200,000	100,000	100,000	0	-
CalPERS Additional UAL Payments	-	-	-	-	-	-	-
<i>Total Annual Debt Service</i>	\$204,572	\$93,023	\$293,156	\$148,633	\$150,252	\$51,926	\$53,755
<i>Less Connection Fees</i>	-	-	-	-	-	-	-
Net Annual Debt Service	\$204,572	\$93,023	\$293,156	\$148,633	\$150,252	\$51,926	\$53,755
Rate Funded Capital (CRP)	\$110,925	\$300,000	\$300,000	\$400,000	\$500,000	\$500,000	\$500,000
Transfer To / (From) Reserves							
To/(From) Operating Reserve	(\$0)	(\$0)	(\$0)	(\$0)	(\$0)	(\$0)	(\$0)
To/(From) Capital Reserve	0	0	0	0	0	0	0
To/(From) FARF	274,746	203,719	17,794	150,441	98,157	258,690	327,876
<i>Total Transfer To / (From) Reserves</i>	\$274,746	\$203,719	\$17,794	\$150,441	\$98,157	\$258,690	\$327,876
Total Revenue Requirement	\$2,189,683	\$2,156,988	\$2,237,418	\$2,321,852	\$2,412,576	\$2,517,402	\$2,632,309

Olympic Valley PSD
Water Budget
Revenue Requirement

	Actual FY 2020	Expected FY 2021	Projected				
			FY 2022	FY 2023	FY 2024	FY 2025	FY 2026
Proposed Rate Adjustment				4.0%	4.0%	4.0%	4.0%
<i>Cumulative Proposed Rate Adj.</i>							
Add'l Revenue from Adj.	\$0	\$0	\$0	\$82,187	\$168,918	\$260,417	\$356,915
Total Bal/(Def.) of Funds	\$0	\$0	\$0	\$0	\$0	(\$0)	\$0
Additional Rate Increase Needed	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%
Capital Reserve							
Beginning Balance	\$692,605	\$1,013,550	\$1,243,696	\$1,063,696	\$516,495	\$0	\$61,360
Plus: Additions	18,723	0	0	0	481,816	0	838,966
Plus: Connection Fees	302,222	272,686	60,000	60,450	60,903	61,360	61,820
Less: Uses of Funds	0	(42,540)	(240,000)	(607,651)	(1,059,215)	0	(962,076)
Ending Balance	\$1,013,550	\$1,243,696	\$1,063,696	\$516,495	\$0	\$61,360	\$70
Fixed Asset Replacement Fund							
Beginning Balance	\$1,196,772	\$1,360,593	\$1,727,561	\$1,091,200	\$1,013,058	\$874,825	\$1,098,646
Plus: Additions	274,746	503,719	317,794	550,441	116,341	758,690	(11,090)
Less: Uses of Funds	(110,925)	(136,752)	(954,155)	(628,583)	(254,574)	(534,869)	(87,245)
Ending Balance	\$1,360,593	\$1,727,561	\$1,091,200	\$1,013,058	\$874,825	\$1,098,646	\$1,000,312
Total Operating Reserve Funds	\$1,360,593	\$1,727,561	\$1,091,200	\$1,013,058	\$874,825	\$1,098,646	\$1,000,312
Total Target Ending Fund Balance (60 days of O&M)	\$262,922	\$256,479	\$267,365	\$266,758	\$273,562	\$280,568	\$287,783

Olympic Valley PSD
Water Budget
Revenue Requirement

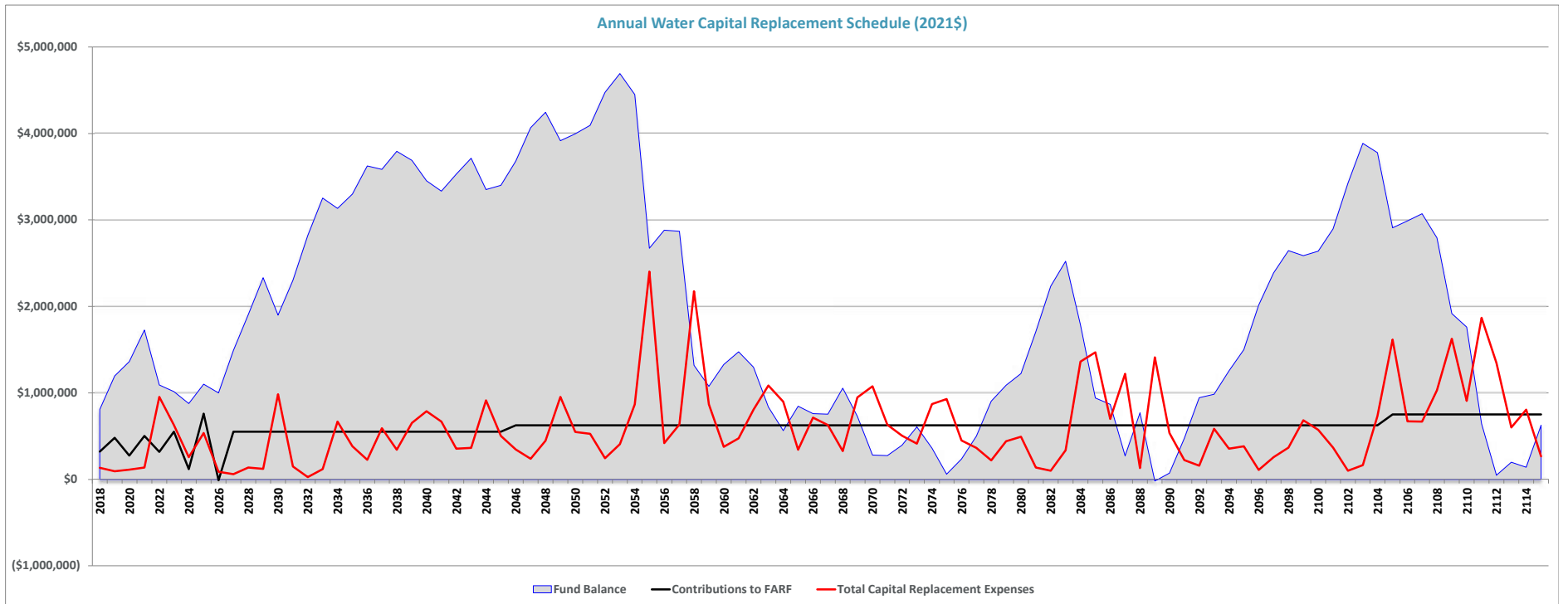
	Actual	Expected	Projected				
	FY 2020	FY 2021	FY 2022	FY 2023	FY 2024	FY 2025	FY 2026
Olympic Valley PSD Water Budget Revenue Requirement Summary							
	Actual	Expected	Projected				
	FY 2020	FY 2021	FY 2022	FY 2023	FY 2024	FY 2025	FY 2026
Revenue							
Rate Revenues	\$1,948,490	\$1,932,156	\$2,039,373	\$2,054,668	\$2,070,078	\$2,085,604	\$2,101,246
Non-Operating Revenues	241,193	224,832	198,045	184,997	173,579	171,381	174,148
Total Revenues	\$2,189,683	\$2,156,988	\$2,237,418	\$2,239,665	\$2,243,658	\$2,256,985	\$2,275,394
Expenses							
Total Water Department Expenses	\$806,415	\$705,035	\$719,017	\$740,816	\$759,659	\$779,050	\$799,008
Total Administration Expenses	793,025	855,211	907,451	881,962	904,508	927,736	951,670
Total O&M Expenses	\$1,599,440	\$1,560,247	\$1,626,468	\$1,622,779	\$1,664,167	\$1,706,786	\$1,750,678
Net Annual Debt Service	\$204,572	\$93,023	\$293,156	\$148,633	\$150,252	\$51,926	\$53,755
Rate Funded Capital (CRP)	\$110,925	\$300,000	\$300,000	\$400,000	\$500,000	\$500,000	\$500,000
Transfer To / (From) Reserves	\$274,746	\$203,719	\$17,794	\$150,441	\$98,157	\$258,690	\$327,876
Total Revenue Requirement	\$2,189,683	\$2,156,988	\$2,237,418	\$2,321,852	\$2,412,576	\$2,517,402	\$2,632,309
Proposed Rate Adjustment	0.0%	0.0%	0.0%	4.0%	4.0%	4.0%	4.0%
Add'l Revenue from Adj.	\$0	\$0	\$0	\$82,187	\$168,918	\$260,417	\$356,915
Total Bal/(Def.) of Funds	\$0	\$0	\$0	\$0	\$0	(\$0)	\$0
Additional Rate Increase Needed	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%
Total Operating Reserve Funds	\$1,360,593	\$1,727,561	\$1,091,200	\$1,013,058	\$874,825	\$1,098,646	\$1,000,312
Total Target Ending Fund Balance (60 days of O&M)	\$262,922	\$256,479	\$267,365	\$266,758	\$273,562	\$280,568	\$287,783

Olympic Valley PSD
 Water Budget
 Capital Projects

Inflation 2.8%

 ENR CCI 10 year average

Capital Projects	FY 2021	FY 2022	FY 2023	FY 2024	FY 2025	FY 2026	Total
Capital Improvement Projects (CIP)							
Mutual Intertie	\$0	\$130,000	475,553	0	\$0	\$0	\$605,553
Pressure Zone 1A	42,540	60,000	0	0	0	962,076	\$1,064,616
PlumpJack Well	0	0	132,098	1,059,215	0	0	\$1,191,313
Zone 3 Portable Generator	0	50,000	0	0	0	0	\$50,000
Total Capital Projects	\$42,540	\$240,000	\$607,651	\$1,059,215	\$0	\$962,076	\$2,911,482
Capital Replacement Projects (CRP)							
Victor/Hidden Lake 2" line replacement	\$0	\$0	\$0	32,591	279,198	\$0	\$311,789
Hydrants	21,000	21,588	22,192	22,814	23,453	24,109	\$135,156
Residential Meter Replacements	10,000	308,400	317,035	162,956	0	0	\$798,391
West Tank Inspection and recoating	20,000	600,000	0	0	0	0	\$620,000
Zone 3 Booster Pump Station	11,085	0	0	0	0	0	\$11,085
Zone 3 Recoating	0	0	221,925	0	0	0	\$221,925
Vehicles	0	0	25,600	0	23,750	0	\$49,350
New Holland	0	0	0	0	0	32,999	\$32,999
Listening Devices	0	0	0	0	0	4,305	\$4,305
SCBA Cart	7,500	0	0	0	0	0	\$7,500
Radios	0	7,500	0	0	0	0	\$7,500
Well 3 Rehab	0	0	0	0	0	8,610	\$8,610
305 Replace Carpets	0	1,667	31,704	0	0	0	\$33,370
305 HVAC	2,500	10,000	0	0	143,322	0	\$155,822
305 Replace light fixtures	1,667	5,000	0	27,159	0	0	\$33,826
305 Locks	1,667	0	0	0	0	7,654	\$9,320
305 Exterior Paint	0	0	0	9,053	0	0	\$9,053
305 AC Slurry Seal/Pave Patch	3,333	0	3,523	0	3,723	0	\$10,579
305 Replace IT Hardware	5,000	0	0	0	0	9,567	\$14,567
1810 Repaving	-	-	0	0	61,424	0	\$61,424
1810 Replace Roof (Admin. Bldg.)	23,375	0	0	0	0	0	\$23,375
1810 Replace Roof (Fire Station)	23,375	0	0	0	0	0	\$23,375
1810 AC Slurry Seal/Pave Patch	6,250	0	6,605	0	0	0	\$12,855
Shared Facilities - 305	0	0	0	0	0	0	\$0
Shared Facilities - 1810	0	0	0	0	0	0	\$0
Total Capital Replcmnt. Projects	\$136,752	954,155	\$628,583	\$254,574	\$534,869	\$87,245	\$2,596,177
Less: Outside Funding Sources							
Operating Reserve	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Capital Reserve	42,540	240,000	607,651	1,059,215	0	962,076	\$2,911,482
Fixed Asset Replacement Fund	136,752	954,155	628,583	254,574	534,869	87,245	\$2,596,177
New SRF Loans	0	0	0	0	0	0	\$0
New Revenue Bonds	0	0	0	0	0	0	\$0
Total Outside Funding Sources	\$179,292	\$1,194,155	\$1,236,234	\$1,313,788	\$534,869	\$1,049,321	\$5,507,659
Rate Funded Capital (CRP)	\$300,000	\$300,000	\$400,000	\$500,000	\$500,000	\$500,000	\$2,110,925



Olympic Valley PSD
 Sewer Budget
 Escalation Factors

	Actual	Expected	Projected				
	FY 2020	FY 2021	FY 2022	FY 2023	FY 2024	FY 2025	FY 2026
Revenues							
Customer Growth	Actual	Budgeted	Budgeted	0.5%	0.5%	0.8%	0.8%
Property Tax Revenues	Actual	Budgeted	Budgeted	0.0%	0.0%	1.0%	1.0%
Miscellaneous Revenues	Actual	Budgeted	Budgeted	1.0%	1.0%	1.0%	1.0%
Expenses							
Labor	Actual	Budgeted	Budgeted	2.0%	2.0%	2.0%	2.0%
Sewer Dept. Labor		Budgeted	Budgeted	2.0%	2.0%	2.0%	2.0%
Benefits - Medical	Actual	Budgeted	Budgeted	5.0%	5.0%	5.0%	5.0%
Benefits - Other	Actual	Budgeted	Budgeted	3.0%	3.0%	3.0%	3.0%
Materials & Supplies	Actual	Budgeted	Budgeted	2.5%	2.5%	2.5%	2.5%
Equipment	Actual	Budgeted	Budgeted	2.5%	2.5%	2.5%	2.5%
Miscellaneous	Actual	Budgeted	Budgeted	1.0%	1.0%	1.0%	1.0%
Utilities	Actual	Budgeted	Budgeted	4.0%	4.0%	4.0%	4.0%
Flat	Actual	Budgeted	Budgeted	0.0%	0.0%	0.0%	0.0%
Insurance	Actual	Budgeted	Budgeted	3.0%	3.0%	3.0%	3.0%
Interest	Actual	2.0%	2.0%	2.0%	2.0%	2.0%	2.0%
New Debt Service							
Low Interest Loans							
Term in Years	20	20	20	20	20	20	20
Rate	2.5%	2.5%	2.5%	2.5%	2.5%	2.5%	2.5%
Revenue Bond							
Term in Years	20	20	20	20	20	20	20
Rate	5.5%	5.5%	5.5%	5.5%	5.5%	5.5%	5.5%

Olympic Valley PSD
 Sewer Budget
 Revenue Requirement

	Actual FY 2020	Expected FY 2021	Projected				
			FY 2022	FY 2023	FY 2024	FY 2025	FY 2026
Revenues							
<i>Rate Revenues</i>							
<i>Total Rate Revenues</i>	\$1,476,464	\$1,453,615	\$1,526,676	\$1,534,309	\$1,541,981	\$1,553,546	\$1,565,197
<i>Non-Operating Revenues</i>							
<i>Total Non-Operating Revenues</i>	\$245,098	\$212,983	\$149,807	\$88,180	\$76,211	\$72,426	\$70,801
Total Revenues	\$1,721,562	\$1,666,597	\$1,676,483	\$1,622,490	\$1,618,192	\$1,625,972	\$1,635,999
Sewer Department Expenses							
<i>Salaries & Wages</i>							
<i>Total Salaries & Wages</i>	\$381,410	\$312,684	342,857	\$349,714	\$356,708	\$363,842	\$371,119
<i>Employee Benefits</i>							
<i>Total Employee Benefits</i>	\$130,303	\$155,569	151,127	\$157,258	\$163,653	\$170,324	\$177,283
<i>Materials and Supplies</i>							
<i>Total Materials and Supplies</i>	\$10,314	\$12,250	\$12,750	\$13,069	\$13,395	\$13,730	\$14,074
<i>Maintenance Equipment</i>							
<i>Total Maintenance Equipment</i>	\$10,210	\$9,050	\$9,650	\$9,891	\$10,139	\$10,392	\$10,652
<i>Facilities-Maint/Repair</i>							
<i>Total Facilities-Maint/Repair</i>	\$10,876	\$16,092	\$17,833	\$23,279	\$23,861	\$24,457	\$25,069
<i>Training & Memberships</i>							
<i>Total Training & Memberships</i>	\$10,775	\$9,755	\$12,500	\$12,625	\$12,751	\$12,879	\$13,008

Olympic Valley PSD
 Sewer Budget
 Revenue Requirement

	Actual	Expected	Projected				
	FY 2020	FY 2021	FY 2022	FY 2023	FY 2024	FY 2025	FY 2026
Vehicle Maintenance & Repair							
<i>Total Vehicle Maintenance & Repair</i>	\$17,375	\$16,000	\$18,000	\$16,950	\$17,374	\$17,808	\$18,253
Total Sewer Department Expenses	\$571,264	\$531,400	\$564,717	\$582,786	\$597,881	\$613,433	\$629,457
<u>Administration Expenses</u>							
Salaries & Wages (50% Allocation)							
<i>Total Salaries & Wages</i>	\$243,778	\$385,553	\$385,037	\$392,738	\$400,593	\$408,605	\$416,777
Employee Benefits (50% Allocation)							
<i>Total Employee Benefits</i>	\$245,529	\$284,399	261,704	\$271,669	\$282,016	\$292,758	\$303,913
Board Expenses (50% Allocation)							
<i>Total Board Expenses</i>	\$26,485	\$25,625	\$28,400	\$26,138	\$26,152	\$26,166	\$26,180
Consulting (50% Allocation)							
<i>Total Consulting</i>	\$34,825	\$52,333	\$53,583	\$54,655	\$55,748	\$56,863	\$58,000
Insurance (50% Allocation)							
<i>Total Insurance</i>	\$24,945	\$32,060	\$33,735	\$34,747	\$35,789	\$36,863	\$37,969
Special Fees (50% Allocation)							
<i>Total Special Fees</i>	\$20,121	\$22,272	\$21,300	\$21,513	\$21,728	\$21,945	\$22,165
Office Expenses (50% Allocation)							
<i>Total Office Expenses</i>	\$25,765	\$29,938	\$27,063	\$27,740	\$28,433	\$29,144	\$29,872

Olympic Valley PSD
Sewer Budget
Revenue Requirement

	Actual	Expected	Projected				
	FY 2020	FY 2021	FY 2022	FY 2023	FY 2024	FY 2025	FY 2026
Travel & Meetings (50% Allocation)							
<i>Total Travel & Meetings</i>	\$3,598	\$4,500	\$6,900	\$6,969	\$7,039	\$7,109	\$7,180
Utilities (50% Allocation)							
<i>Total Utilities</i>	\$35,476	\$40,586	\$43,153	\$44,879	\$46,674	\$48,541	\$50,483
Interest and Misc (50% Allocation)							
<i>Total Interest and Misc</i>	\$17,158	\$10,585	\$9,544	\$9,926	\$10,323	\$10,736	\$11,166
Total Administration Expenses	\$677,681	\$887,849	\$870,419	\$890,974	\$914,495	\$938,730	\$963,704
Total Operations & Maintenance	\$1,248,945	\$1,419,249	\$1,435,136	\$1,473,760	\$1,512,376	\$1,552,163	\$1,593,161
Annual Debt Service							
Facility Loan	44,081	45,549	47,065	48,633	50,252	51,926	53,755
CalPERS Loan to Fire Department	-	-	0	100,000	100,000	200,000	0
<i>Total Annual Debt Service</i>	<i>\$186,654</i>	<i>\$45,549</i>	<i>\$47,065</i>	<i>\$148,633</i>	<i>\$150,252</i>	<i>\$251,926</i>	<i>\$53,755</i>
Net Annual Debt Service	\$186,654	\$45,549	\$47,065	\$148,633	\$150,252	\$251,926	\$53,755
Rate Funded Capital (CRP)	\$250,000	\$200,000	\$165,000	\$300,000	\$300,000	\$300,000	\$350,000
Transfer To / (From) Reserves							
To/(From) Operating Reserve	\$0	(\$0)	(\$0)	\$0	(\$0)	\$0	(\$0)
To/(From) Capital Reserve	0	0	0	0	0	0	0
To/(From) FARF	35,962	1,800	29,282	(223,187)	(186,383)	(233,239)	(23,607)
<i>Total Transfer To / (From) Reserves</i>	<i>\$35,962</i>	<i>\$1,800</i>	<i>\$29,282</i>	<i>(\$223,187)</i>	<i>(\$186,383)</i>	<i>(\$233,239)</i>	<i>(\$23,607)</i>
Total Revenue Requirement	\$1,721,562	\$1,666,597	\$1,676,483	\$1,699,205	\$1,776,245	\$1,870,850	\$1,973,309

Olympic Valley PSD
Sewer Budget
Revenue Requirement

	Actual FY 2020	Expected FY 2021	Projected				
			FY 2022	FY 2023	FY 2024	FY 2025	FY 2026
Proposed Rate Adjustment	0.0%			5.0%	5.0%	5.0%	5.0%
<i>Cumulative Proposed Rate Adj.</i>							
Add'l Revenue from Adj.	\$0	\$0	\$0	\$76,715	\$158,053	\$244,878	\$337,310
Total Bal/(Def.) of Funds	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Additional Rate Increase Needed	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%
Capital Reserve							
Beginning Balance	\$0	\$0	\$137,153	\$117,153	\$132,228	\$147,378	\$162,642
Plus: Additons	659,515	0	0	0	0	0	0
Plus: Connection Fees	137,153	137,153	15,000	15,075	15,150	15,264	15,378
Less: Uses of Funds	(796,668)	0	(35,000)	0	0	0	0
Ending Balance	\$0	\$137,153	\$117,153	\$132,228	\$147,378	\$162,642	\$178,021
I&I Reserve							
Beginning Balance	\$162,015	\$165,610	\$165,610	\$180,610	\$195,685	\$210,836	\$226,100
Plus: Additons	3,595	0	0	0	0	0	0
Plus: Connection Fees		0	15,000	15,075	15,150	15,264	15,378
Less: Uses of Funds		0	0	0	0	0	0
Ending Balance	\$165,610	\$165,610	\$180,610	\$195,685	\$210,836	\$226,100	\$241,478
Fixed Asset Replacement Fund							
Beginning Balance	\$3,788,521	\$2,703,326	\$2,733,460	\$2,583,575	\$1,294,837	\$1,351,106	\$870,600
Plus: Additons	(373,553)	201,800	194,282	300,000	300,000	300,000	350,000
Less: Uses of Funds	(711,642)	(171,667)	(344,167)	(1,588,738)	(243,731)	(780,505)	(78,124)
Ending Balance	\$2,703,326	\$2,733,460	\$2,583,575	\$1,294,837	\$1,351,106	\$870,600	\$1,142,476
Total Operating Reserve Funds	\$2,703,326	\$2,733,460	\$2,583,575	\$1,294,837	\$1,351,106	\$870,600	\$1,142,476
Total Target Ending Fund Balance	\$205,306	\$233,301	\$235,913	\$242,262	\$248,610	\$255,150	\$261,890

Olympic Valley PSD
Sewer Budget
Revenue Requirement

	Actual	Expected	Projected				
	FY 2020	FY 2021	FY 2022	FY 2023	FY 2024	FY 2025	FY 2026
Olympic Valley PSD Sewer Budget Revenue Requirement Summary							
Revenue							
Rate Revenues	\$1,476,464	\$1,453,615	\$1,526,676	\$1,534,309	\$1,541,981	\$1,553,546	\$1,565,197
Non-Operating Revenues	245,098	212,983	149,807	88,180	76,211	72,426	70,801
Total Revenues	\$1,721,562	\$1,666,597	\$1,676,483	\$1,622,490	\$1,618,192	\$1,625,972	\$1,635,999
Expenses							
Total Sewer Department Expenses	\$571,264	\$531,400	\$564,717	\$582,786	\$597,881	\$613,433	\$629,457
Total Administration Expenses	677,681	887,849	870,419	890,974	914,495	938,730	963,704
Total O&M Expenses	\$1,248,945	\$1,419,249	\$1,435,136	\$1,473,760	\$1,512,376	\$1,552,163	\$1,593,161
Net Annual Debt Service	\$186,654	\$45,549	\$47,065	\$148,633	\$150,252	\$251,926	\$53,755
Rate Funded Capital (CRP)	\$250,000	\$200,000	\$165,000	\$300,000	\$300,000	\$300,000	\$350,000
Transfer To / (From) Reserves	\$35,962	\$1,800	\$29,282	(\$223,187)	(\$186,383)	(\$233,239)	(\$23,607)
Total Revenue Requirement	\$1,721,562	\$1,666,597	\$1,676,483	\$1,699,205	\$1,776,245	\$1,870,850	\$1,973,309
Proposed Rate Adjustment	0.0%	0.0%	0.0%	5.0%	5.0%	5.0%	5.0%
Add'l Revenue from Adj.	\$0	\$0	\$0	\$76,715	\$158,053	\$244,878	\$337,310
Total Bal/(Def.) of Funds	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Additional Rate Increase Needed	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%
Total Operating Reserve Funds	\$2,703,326	\$2,733,460	\$2,583,575	\$1,294,837	\$1,351,106	\$870,600	\$1,142,476
Total Target Ending Fund Balance	\$205,306	\$233,301	\$235,913	\$242,262	\$248,610	\$255,150	\$261,890

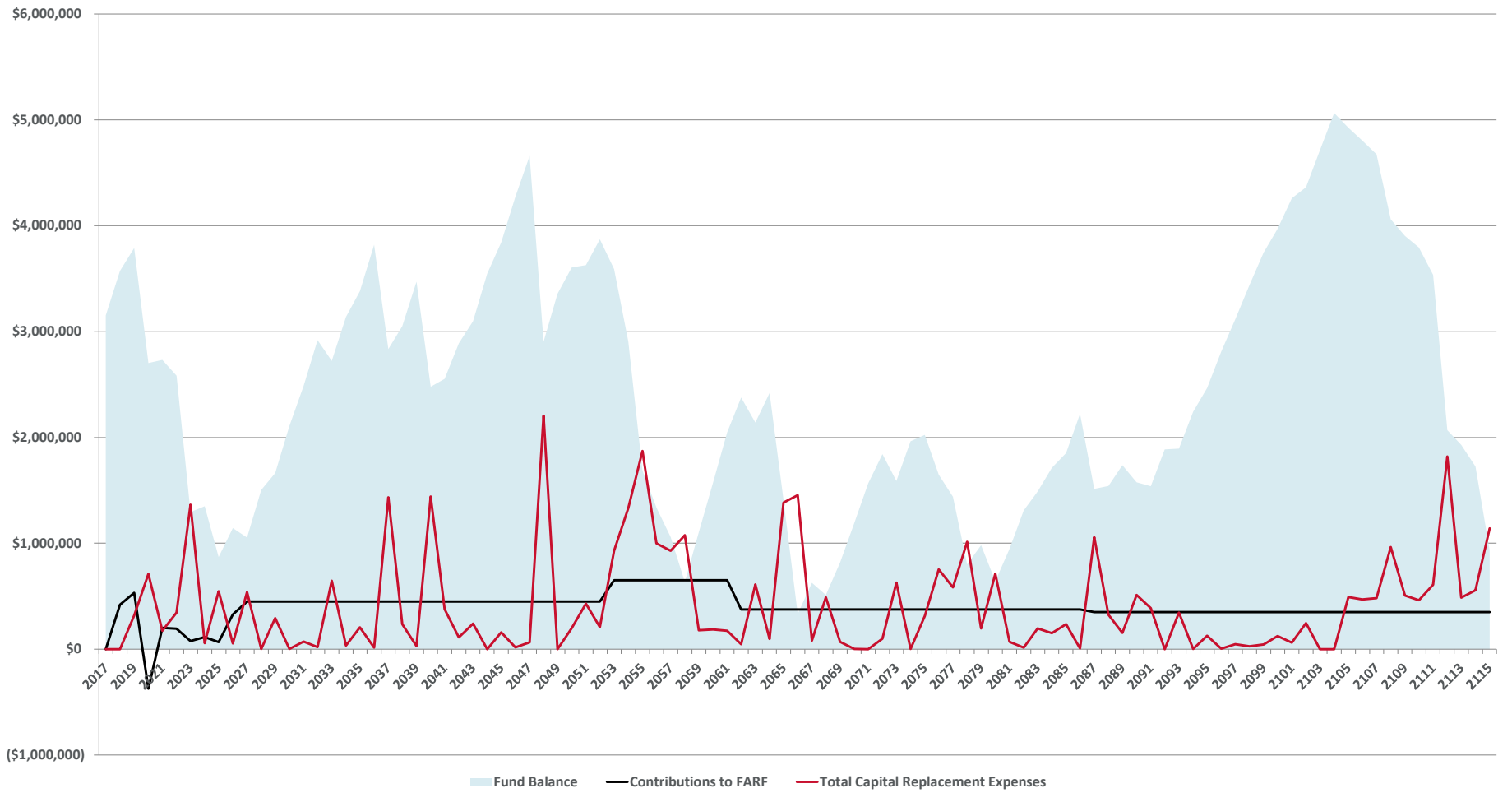
Olympic Valley PSD
 Sewer Budget
 Exhibit 4
 Capital Projects

Inflation 2.8%

 ENR CCI 10 year average

Capital Projects	FY 2021	FY 2022	FY 2023	FY 2024	FY 2025	FY 2026	Total
Capital Improvement Projects (CIP)							
Truckee River Siphon - Expansion	0	0	0	0	0	0	\$796,668
Sewer Bypass Trailer and Hose	0	35,000	0	0	0	0	\$35,000
Granite Chief A Line	0	0	0	0	0	0	\$0
Dewatering Pumps	0	0	0	0	0	0	\$0
Sewer Flow Meters	0	0	0	0	0	0	0
Total Capital Projects	\$0	\$35,000	\$0	\$0	\$0	\$0	\$35,000
Capital Replacement Projects (CRP)							
Lateral CCTV Cam	0	0	0	21,136	0	0	21,136
Sewer Line Rehabilitation/Replacement	0	250,000	1,000,000	0	0	0	1,250,000
VacCon	0	20,000	0	0	0	0	20,000
Easement	0	0	298,120	0	315,048	0	613,168
Vehicles	0	0	25,600	0	23,750	0	49,350
Sewer Inspections	85,000	50,000	0	0	0	0	135,000
Truckee River Siphon - Replace	0	0	0	0	0	0	651,820
SCBA Cart	7,500	0	0	0	0	0	7,500
Radios	0	7,500	0	0	0	0	7,500
New Holland	0	0	0	0	0	32,999	\$32,999
Air Compressor	12,000	0	0	0	0	0	\$12,000
Listening Devices	0	0	0	0	0	4,305	4,305
305 Locks	1,667	0	0	0	0	0	1,667
305 Replace Carpets	0	1,667	31,704	0	0	7,646	41,016
305 HVAC	2,500	10,000	0	0	143,322	0	\$155,822
305 Replace light fixtures	1,667	5,000	0	27,159	0	0	33,826
305 Replace IT Hardware	5,000	0	0	0	0	9,567	18,703
305 Exterior Paint	0	0	0	9,053	0	0	\$9,053
305 AC Slurry Seal/Pave Patch	3,333	0	3,523	0	3,723	0	\$10,579
1810 Repaving	0	0	0	0	61,424	0	\$61,424
1810 Replace Roof (Admin. Bldg.)	23,375	0	0	0	0	0	56,201
1810 Replace Roof (Fire Station)	23,375	0	0	0	0	0	23,375
1810 AC Slurry Seal/Pave Patch	6,250	0	6,605	0	0	0	12,855
Shared Facilities - 305	0	0	0	0	0	0	0
Shared Facilities - 1810	0	0	0	0	0	0	0
	\$171,667	\$344,167	\$1,365,551	\$57,348	\$547,266	\$54,517	\$2,540,516
Less: Outside Funding Sources							
Operating Reserve	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Capital Reserve	0	35,000	0	0	0	0	831,668
Fixed Asset Replacement Fund	171,667	344,167	1,365,551	57,348	547,266	54,517	3,252,158
New SRF Loans	0	0	0	0	0	0	0
New Revenue Bonds	0	0	0	0	0	0	0
Total Outside Funding Sources	\$171,667	\$379,167	\$1,365,551	\$57,348	\$547,266	\$54,517	\$4,083,826
Rate Funded Capital (CRP)	\$200,000	\$165,000	\$300,000	\$300,000	\$300,000	\$350,000	\$1,865,000

Annual Sewer Capital Replacement Schedule (2020\$)



**Olympic Valley Fire Department
Fire Department Budget
Escalation Factors**

		Actual	Expected	Projected				
		FY 2020	FY 2021	FY 2022	FY 2023	FY 2024	FY 2025	FY 2026
Revenues								
	Flat	Actual	Actual	Budgeted	0.0%	0.0%	0.0%	0.0%
	Property Tax Revenues	Actual	Actual	Budgeted	1.5%	1.0%	1.0%	1.0%
	Miscellaneous Revenues	Actual	Actual	Budgeted	1.0%	1.0%	1.0%	1.0%
Expenses								
	Fire Department Labor	Actual	Actual	Budgeted	1.0%	1.0%	1.0%	1.0%
	Admin Dept. Labor	Actual	Actual	Budgeted	2.0%	2.0%	2.0%	2.0%
	Benefits - Medical	Actual	Actual	Budgeted	5.0%	5.0%	5.0%	5.0%
	Benefits - Other	Actual	Actual	Budgeted	3.0%	3.0%	3.0%	3.0%
	Materials & Supplies	Actual	Actual	Budgeted	2.5%	2.5%	2.5%	2.5%
	Equipment	Actual	Actual	Budgeted	2.5%	2.5%	2.5%	2.5%
	Miscellaneous	Actual	Actual	Budgeted	1.0%	1.0%	1.0%	1.0%
	Utilities	Actual	Actual	Budgeted	4.0%	4.0%	4.0%	4.0%
	Flat	Actual	Actual	Budgeted	0.0%	0.0%	0.0%	0.0%
	Insurance	Actual	Actual	Budgeted	3.0%	3.0%	3.0%	3.0%
Interest		Actual	2.0%	2.0%	2.0%	2.0%	2.0%	2.0%
New Debt Service								
<i>Low Interest Loans</i>								
	Term in Years	20	20	20	20	20	20	20
	Rate	2.5%	2.5%	2.5%	2.5%	2.5%	2.5%	2.5%
<i>Revenue Bond</i>								
	Term in Years	20	20	20	20	20	20	20
	Rate	5.5%	5.5%	5.5%	5.5%	5.5%	5.5%	5.5%

Olympic Valley Fire Department
 Fire Department Budget
 Revenue Requirement

	Actual	Expected	Projected				
	FY 2020	FY 2021	FY 2022	FY 2023	FY 2024	FY 2025	FY 2026
Revenues							
<i>Total Rate Revenues</i>	\$0	\$0	\$0	\$0	\$0	\$0	\$0
<i>Non-Operating Revenues</i>							
<i>Total Non-Operating Revenues</i>	\$3,661,719	\$3,988,008	\$3,980,114	\$4,033,776	\$4,070,079	\$4,105,010	\$3,939,181
Total Revenues	\$3,661,719	\$3,988,008	\$3,980,114	\$4,033,776	\$4,070,079	\$4,105,010	\$3,939,181

Fire Department Expenses

Salaries & Wages

<i>Total Salaries & Wages</i>	\$2,002,232	\$2,004,579	\$2,058,426	\$2,082,292	\$2,106,463	\$2,130,943	\$2,155,736
-----------------------------------	-------------	-------------	-------------	-------------	-------------	-------------	-------------

Employee Benefits

<i>Total Employee Benefits</i>	\$1,311,940	\$1,144,079	\$1,027,771	\$999,785	\$1,028,841	\$1,059,021	\$1,090,373
--------------------------------	-------------	-------------	-------------	-----------	-------------	-------------	-------------

Materials and Supplies

<i>Total Materials and Supplies</i>	\$16,858	\$37,239	\$29,625	\$30,716	\$31,484	\$32,271	\$33,077
-------------------------------------	----------	----------	----------	----------	----------	----------	----------

Equipment Maintenance & Repair

<i>Total Equipment Maintenance & Repa</i>	\$20,167	\$17,000	\$22,100	\$27,573	\$28,262	\$28,968	\$29,693
---	----------	----------	----------	----------	----------	----------	----------

Facilities-Maint/Repair

<i>Total Facilities-Maint/Repair</i>	\$21,220	\$25,000	\$27,500	\$28,188	\$28,892	\$29,614	\$30,355
--------------------------------------	----------	----------	----------	----------	----------	----------	----------

Olympic Valley Fire Department
 Fire Department Budget
 Revenue Requirement

	Actual	Expected	Projected				
	FY 2020	FY 2021	FY 2022	FY 2023	FY 2024	FY 2025	FY 2026
Training & Memberships							
<i>Total Training & Memberships</i>	\$22,527	\$20,500	\$37,000	\$37,574	\$37,949	\$38,329	\$38,712
Vehicle Maintenance & Repair							
<i>Total Vehicle Maintenance & Repair</i>	\$22,510	\$25,000	\$25,300	\$26,035	\$26,686	\$27,353	\$28,037
Total Fire Department Expenses	\$3,417,453	\$3,273,397	\$3,227,721	\$3,232,162	\$3,288,577	\$3,346,500	\$3,405,983
<u>Administration Expenses</u>							
Board Expenses							
<i>Total Board Expenses</i>	\$17,656	\$17,163	\$17,263	\$17,207	\$17,214	\$17,221	\$17,503
Consulting							
<i>Total Consulting</i>	\$17,799	\$16,900	\$76,040	\$16,200	\$16,362	\$16,526	\$16,691
Insurance							
<i>Total Insurance</i>	\$34,722	\$48,679	\$63,283	\$65,181	\$67,137	\$69,151	\$71,225
Special Fees							
<i>Total Special Fees</i>	\$60,316	\$67,631	\$80,349	\$81,152	\$81,964	\$82,784	\$83,611
Office Expenses							
<i>Total Office Expenses</i>	\$18,179	\$16,100	\$24,420	\$25,031	\$25,656	\$26,298	\$26,955

Olympic Valley Fire Department
 Fire Department Budget
 Revenue Requirement

	Actual	Expected	Projected				
	FY 2020	FY 2021	FY 2022	FY 2023	FY 2024	FY 2025	FY 2026
Travel & Meetings							
<i>Total Travel & Meetings</i>	\$16,975	\$9,500	\$15,100	\$14,666	\$14,813	\$14,961	\$15,110
Utilities							
<i>Total Utilities</i>	\$45,056	\$60,123	\$62,306	\$64,798	\$67,390	\$70,086	\$72,889
Total Administration Expenses	\$210,702	\$236,096	\$338,761	\$284,236	\$290,536	\$297,026	\$303,986
Total Operations & Maintenance	\$3,628,155	\$3,509,493	\$3,566,482	\$3,516,397	\$3,579,113	\$3,643,525	\$3,709,969
Annual Debt Service							
CalPERS SideFund Loan	\$36,695	\$35,627	-	-	-	-	-
Facility Loan	-	-	-	-	-	-	-
CalPERS Additional UAL Payments	(226,494)	230,000	200,000	200,000	200,000	200,000	-
New SRF Loans	-	-	-	-	-	-	-
New Revenue Bonds	-	-	-	-	-	-	-
Net Annual Debt Service	(\$189,799)	\$265,627	\$200,000	\$200,000	\$200,000	\$200,000	\$0
Contributions to Capital (CRP)	\$0	\$200,000	\$200,000	\$250,000	\$250,000	\$250,000	\$200,000
Transfer To / (From) Reserves							
To/(From) Operating Reserve	\$0	\$0	(\$0)	\$0	(\$0)	\$0	\$0
To/(From) Capital Reserve	1,049	0	0	0	0	0	0
To/(From) FARF	222,313	12,888	13,632	67,378	40,966	11,485	29,212
Total Transfer To / (From) Reserves	\$223,363	\$12,888	\$13,632	\$67,378	\$40,966	\$11,485	\$29,212

Olympic Valley Fire Department
 Fire Department Budget
 Revenue Requirement

	Actual	Expected	Projected				
	FY 2020	FY 2021	FY 2022	FY 2023	FY 2024	FY 2025	FY 2026
Total Revenue Requirement	\$3,661,719	\$3,988,008	\$3,980,114	\$4,033,776	\$4,070,079	\$4,105,010	\$3,939,181
Bal/(Def.) of Funds	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Capital Reserve							
Beginning Balance	\$23,792	\$71,842	\$122,357	\$68,857	\$85,357	\$102,022	\$118,853
Plus: Additions	1,049	0	0	0	0	0	0
Plus: Connection Fees	47,000	50,515	16,500	16,500	16,665	16,832	17,000
Less: Uses of Funds	0	0	(70,000)	0	0	0	0
Ending Balance	\$71,842	122,357	\$68,857	\$85,357	\$102,022	\$118,853	\$135,853
Fixed Asset Replacement Fund							
Beginning Balance	\$569,182	\$783,773	\$889,161	\$803,126	\$713,166	\$614,848	\$349,580
Plus: Additions	222,313	212,888	213,632	317,378	290,966	261,485	229,212
Less: Uses of Funds	(7,722)	(107,500)	(299,667)	(407,338)	(389,284)	(526,754)	(442,247)
Ending Balance	\$783,773	\$889,161	\$803,126	\$713,166	\$614,848	\$349,580	\$136,545
Total Operating Reserve Funds	\$783,773	\$889,161	\$803,126	\$713,166	\$614,848	\$349,580	\$136,545
Total Target Ending Fund Balance (60 days of O&M)	\$596,409	\$576,903	\$586,271	\$578,038	\$588,347	\$598,936	\$609,858

Olympic Valley Fire Department
 Fire Department Budget
 Revenue Requirement

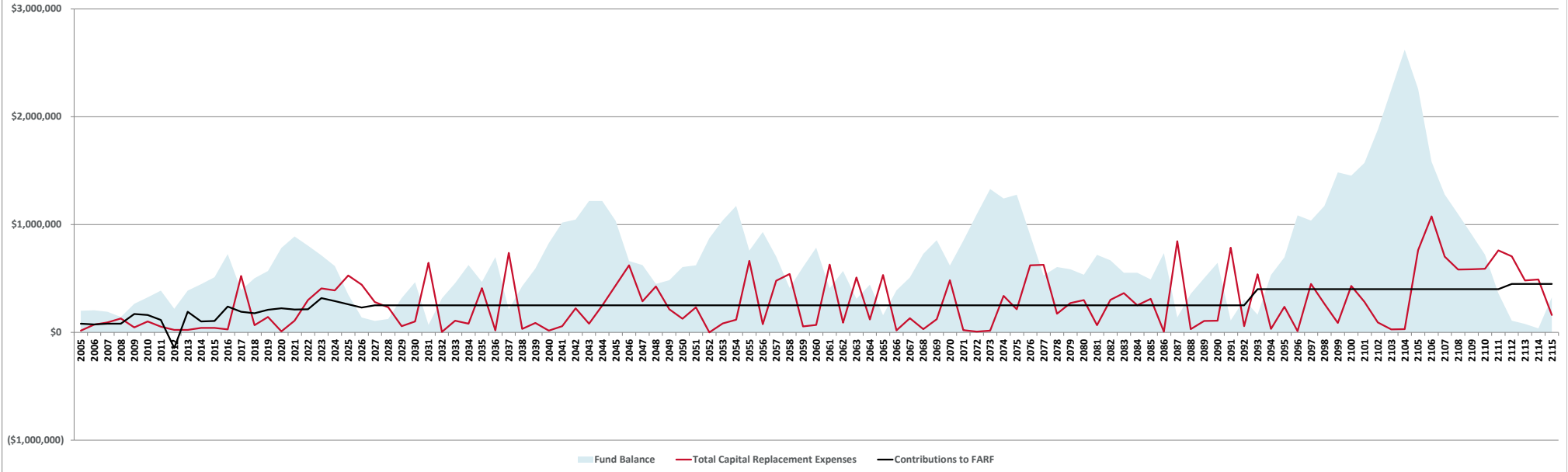
	Actual	Expected	Projected				
	FY 2020	FY 2021	FY 2022	FY 2023	FY 2024	FY 2025	FY 2026
Olympic Valley Fire Department Fire Department Budget Revenue Requirement Summary							
Rate Revenues	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Non-Operating Revenues	3,661,719	3,988,008	3,980,114	4,033,776	4,070,079	4,105,010	3,939,181
Total Revenues	\$3,661,719	\$3,988,008	\$3,980,114	\$4,033,776	\$4,070,079	\$4,105,010	\$3,939,181
Expenses							
Total Fire Department Expenses	\$3,417,453	\$3,273,397	\$3,227,721	\$3,232,162	\$3,288,577	\$3,346,500	\$3,405,983
Total Administration Expenses	210,702	236,096	338,761	284,236	290,536	297,026	303,986
Total O&M Expenses	\$3,628,155	\$3,509,493	\$3,566,482	\$3,516,397	\$3,579,113	\$3,643,525	\$3,709,969
Net Annual Debt Service	(\$189,799)	\$265,627	\$200,000	\$200,000	\$200,000	\$200,000	\$0
Contributions to Capital (CRP)	\$0	\$200,000	\$200,000	\$250,000	\$250,000	\$250,000	\$200,000
Transfer To / (From) Reserves	\$223,363	\$12,888	\$13,632	\$67,378	\$40,966	\$11,485	\$29,212
Total Revenue Requirement	\$3,661,719	\$3,988,008	\$3,980,114	\$4,033,776	\$4,070,079	\$4,105,010	\$3,939,181
Balance/(Deficiency) of Funds	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Total Operating Reserve Funds	\$783,773	\$889,161	\$803,126	\$713,166	\$614,848	\$349,580	\$136,545
Total Target Ending Fund Balance (60 days of O&M)	\$596,409	\$576,903	\$586,271	\$578,038	\$588,347	\$598,936	\$609,858

Olympic Valley Fire Department
 Fire Department Budget
 Exhibit 4
 Capital Projects

Inflation	2.8%
-----------	------

Capital Projects	FY 2021	FY 2022	FY 2023	FY 2024	FY 2025	FY 2026	Total
Capital Improvement Projects (CIP)							
Regional Training Facility	-	\$50,000	-	-	-	-	\$50,000
Grant match funds (monitors)	-	\$20,000	-	-	-	-	20,000
Total Capital Projects	-	70,000	-	-	-	-	\$70,000
Capital Replacement Projects (CRP)							
Type 1 Engine 2WD	-	-	-	271,593	-	-	271,593
Type 3 (B-22)	-	-	-	-	-	252,574	252,574
Replace Rescue Engine	-	-	-	-	223,358	-	223,358
Replace Command Vehicle	-	-	-	-	78,175	-	78,175
Replace Utility Vehicle	-	-	63,407	-	-	-	63,407
Water Tender	-	250,000	-	-	-	-	250,000
Turnout Gear Replacement	15,000	15,000	15,852	16,296	16,752	17,221	96,120
SCBAs	7,000	-	232,492	-	-	-	239,492
Appliance/Furniture Repl	-	5,000	-	16,296	-	-	21,296
Station Air Compressor	-	5,000	-	-	-	-	5,000
Turnout Racks	9,000	-	-	-	-	-	9,000
Class A Uniforms	6,000	-	-	-	-	-	6,000
Breathing Apparatus Air Comp	-	-	53,755	-	-	-	53,755
Radios	-	8,000	-	-	-	-	8,000
R-21 Hurst Tools	-	-	-	48,887	-	-	48,887
305 AC Repave	-	-	-	-	-	93,758	93,758
New Holland	-	-	-	-	-	33,299	33,299
JD Loader	-	-	-	-	-	30,087	30,087
305 HVAC	2,500	10,000	-	-	143,322	-	\$155,822
305 Replace Carpets	-	1,667	31,704	-	-	-	33,370
305 Replace light fixtures	1,667	5,000	-	27,159	-	-	33,826
305 Exterior paint	-	-	-	9,053	-	-	9,053
305 AC Slurry Seal/Pave Patch	3,333	-	3,523	-	3,723	-	\$10,579
305 Replace IT Hardware	-	-	-	-	-	9,567	\$9,567
1810 Exterior Paint	10,000	-	-	-	-	-	\$10,000
1810 AC Repave	-	-	-	-	61,424	-	\$61,424
1810 Replace Roof (Admin. Bldg.)	23,375	-	-	-	-	-	23,375
1810 Replace Roof (Fire Station)	23,375	-	-	-	-	-	23,375
1810 AC Slurry Seal/Pave Patch	6,250	-	6,605	-	-	-	12,855
Shared Facilities - 305	-	-	-	-	-	-	0
Shared Facilities - 1810	-	-	-	-	-	5,740	5,740
Total Capital Replcmnt. Projects	\$107,500	299,667	\$407,338	\$389,284	\$526,754	\$442,247	\$2,172,789
Less: Outside Funding Sources							
Operating Reserve	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Capital Reserve	0	70,000	0	0	0	0	70,000
Fixed Asset Replacement Fund	107,500	299,667	407,338	389,284	526,754	442,247	2,172,789
New SRF Loans	0	0	0	0	0	0	0
New Revenue Bonds	0	0	0	0	0	0	0
Total Outside Funding Sources	\$107,500	\$369,667	\$407,338	\$389,284	\$526,754	\$442,247	\$2,242,789
Contributions to Capital (CRP)	\$200,000	\$150,000	\$250,000	\$250,000	\$250,000	\$200,000	\$1,300,000

Annual Fire Capital Replacement Schedule (2020\$)



Proposed Rates

The proposed maximum water and sewer rates for the District, and the effective dates for the implementation of the rates, are shown in the tables below.

Water Rates

	FY 2018 July 1, 2017	FY 2019 July 1, 2018	FY 2020 July 1, 2019	FY 2021 July 1, 2020	FY 2022 July 1, 2021
Fixed Charge – \$/Acct or LU/Year					
<i>Residential (SFR)</i>	\$934.50	\$971.90	\$1,010.80	\$1,051.25	\$1,093.30
<i>Condo/Apt./Duplex/2nd Unit (MFR)</i>	\$453.00	\$471.15	\$490.00	\$509.60	\$530.00
Commercial / Commercial Irrigation					
5/8"	\$767.53	\$798.25	\$830.20	\$863.42	\$897.96
3/4"	837.55	871.07	905.93	942.19	979.87
1"	934.50	971.90	1,010.80	1,051.25	1,093.30
1 1/2"	1,877.08	1,952.20	2,030.34	2,111.59	2,196.05
2"	2,994.71	3,114.56	3,239.22	3,368.85	3,503.60
3"	5,623.16	5,848.21	6,082.28	6,325.68	6,578.70
4"	9,380.01	9,755.41	10,145.87	10,551.88	10,973.96
6"	18,762.71	19,513.62	20,294.65	21,106.80	21,951.07
Consumption Charge – \$/1,000 gal					
<i>Residential (SFR)</i>					
0 - 120	\$4.54	\$4.72	\$4.91	\$5.11	\$5.31
120 - 220	9.24	9.61	9.99	10.40	10.81
220 - 280	14.45	15.02	15.63	16.26	16.90
280 +	31.99	33.26	34.60	36.01	37.42
<i>Condo/Apt./Duplex/2nd Unit (MFR)</i>	\$7.87	\$8.18	\$8.51	\$8.85	\$9.20
<i>Commercial</i>	\$6.02	\$6.26	\$6.51	\$6.77	\$7.04
<i>Commercial Irrigation</i>	\$10.91	\$11.35	\$11.80	\$12.27	\$12.76

Sewer Rates

	FY 2018	FY 2019	FY 2020	FY 2021	FY 2022
Fixed Charge Acct or LU/Year					
<i>Residential (SFR)</i>	\$616.45	\$647.25	\$679.60	\$713.60	\$749.30
<i>Condo/Apt./Duplex/2nd Unit (MFR)</i>	\$485.00	\$509.25	\$534.70	\$561.45	\$589.50
<i>Commercial</i>	\$1,091.25	\$1,145.80	\$1,203.10	\$1,263.25	\$1,326.40
<i>Residential – Pool / Spa</i>	\$805.35	\$845.60	\$887.90	\$932.30	\$978.90
Consumption Charge - \$/1,000 gal					
<i>Commercial >75,000</i>	\$14.55	\$15.30	\$16.05	\$16.85	\$17.70

Residential Garbage Rates

	FY 2018	FY 2019	FY 2020	FY 2021	FY 2022
3% Increase, rounded to whole dollar	\$256	\$264	\$272	\$280	\$288



OLYMPIC VALLEY PUBLIC SERVICE DISTRICT



Painted Rock Lodge Waterline Extension Project

DATE: March 30, 2021
TO: District Board Members
FROM: Dave Hunt, District Engineer
SUBJECT: Painted Rock Lodge Waterline Extension Project – Waterline Extension and Dedication Agreement

BACKGROUND: The property owners (Applicant) at 5038 and 5048 River Road have approached the District requesting water service to their parcels. Although on the east side of Highway 89, these single family residential properties are in our service area as Lots 8 and 9 of the 1994 Squaw Valley East Subdivision Map. In fact, these properties are sewer customers of the District.

Both of these properties currently use domestic wells for water supply. These wells are not only of extremely poor water quality but are also limited in their supply capacities. The District does have available capacity in our system to provide water service to these customers.

In order to provide water service, an extension of the District's existing water system will need to be constructed. This will include connecting to an existing 8-inch water main on the west side of Highway 89, extending a new water main across the Highway terminating adjacent to and on the west side of Bridge 3 with a new fire hydrant and two (2) new water services (meters and service lines). The project also includes installing new water service lines from the meters to the houses attached to the Bridge 3 substructure. The property owners have hired Auerbach Engineering Corporation to prepare the design plans and manage the permitting and construction of the project.

The District will take dedication of the new water assets within the Caltrans Highway 89 right of way (ROW) after successful completion of the project and acceptance by the District. The District will not take ownership of the water service lines from the water meters to the houses as our point of service is typically the water meter installed at the property/easement lines.

DISCUSSION: Staff has prepared a Waterline Extension and Dedication Agreement (Agreement) defining the terms and conditions for which the District will accept dedication of the new water assets in the Caltrans ROW and provide water service. The Agreement sets forth various rights and responsibilities of both the

District and Applicant related to the District's provision of water service to the requesting parcels. Specific conditions of the Agreement include, but are not limited to:

- Applicant has prepared, and the District has reviewed and approved, plans and specifications for the construction of water improvements necessary to serve the project. The District will provide construction observation of all water installations during construction and the Applicant will reimburse the District for the costs associated with construction management and inspection.
- Upon completion of the improvements, the Applicant will execute and deliver to the District dedications transferring the improvements and all easements necessary for the construction, maintenance, repair, and replacement of the dedicated water improvements. The dedication will include a 2-year warranty on the improvements in the form of a Maintenance Bond.

Construction of the improvements is expected to begin as early as May 1, 2021, pending project approvals from Caltrans.

- ALTERNATIVES:**
1. Approve Resolution 2021-03 authorizing execution of the Waterline Extension and Dedication Agreement with the property owners at 5038 and 5048 River Road for the Painted Rock Lodge Waterline Extension Project.
 2. Do not approve Resolution 2021-03.

FISCAL/RESOURCE IMPACTS: There are no fiscal impacts associated with executing the Agreement. There are also no fiscal impacts to the District for the project as a whole as the project is privately financed and the property owners will reimburse the District for all costs associated with the project including preparation of the Agreement, plan review and coordination, inspection, and preparation of offer of dedication documents.

RECOMMENDATIONS: Staff recommends approval of Resolution 2021-03 authorizing execution of the Waterline Extension and Dedication Agreement for the Painted Rock Lodge Waterline Extension Project.

ATTACHMENTS:

- Resolution 2021-03 – A Resolution of the Board of Directors of the Olympic Valley Public Service District Waterline Extension and Dedication Agreement Painted Rock Lodge Water System Extension
- Waterline Extension and Dedication Agreement for the Painted Rock Lodge Waterline Extension Project

DATE PREPARED: March 17, 2021

RESOLUTION 2021-03

**A RESOLUTION OF THE BOARD OF DIRECTORS OF THE
OLYMPIC VALLEY PUBLIC SERVICE DISTRICT
WATER LINE EXTENSION AND DEDICATION AGREEMENT
PAINTED ROCK LODGE WATER SYSTEM EXTENSION**

WHEREAS, the Olympic Valley Public Service District, hereinafter referred to as "DISTRICT" wishes to enter into an agreement with David Peter Frederick Hess And Carlos Ramirez, hereinafter referred to as "APPLICANT," to construct a pipeline extension off the District's water system to provide water service to 5038 and 5048 River Road, APN 096-230-039-000 and 096-230-040-000, hereinafter referred to as the "Service Area."

WHEREAS, the Service Area lies within the District Water Service Territory and is not currently connected to the District's water system.

WHEREAS, Water service to the Service Area will require the installation of approximately 120 lineal feet of 8-in pipe (48 lineal feet in 20-inch steel casing), a fire hydrant, and two (2) water service laterals with associated appurtenances (meter boxes, meters etc.) within the Caltrans Highway 90 right of way.

WHEREAS, the Agreement will cover those improvements to be dedicated to the District within the Caltrans Highway 89 Right Of Way.

WHEREAS, Article 2 of the Dedication agreement states that the agreement will be effective upon the date of execution by the last signing party following the passage of a resolution by the District authorizing execution of the agreement and will terminate one (1) year thereafter, unless sooner terminated or extended per the terms of the agreement.

NOW, THEREFORE, BE IT RESOLVED that the Board of Directors of the Olympic Valley Public Service District hereby authorizes Dale Cox, Board President, to execute the Dedication Agreement for the Painted Rock Lodge Water System Extension with David Peter Frederick Hess And Carlos Ramirez.

PASSED AND ADOPTED this 30th day of March 2021 at a regular meeting of the Board of Directors of the Olympic Valley Public Service District by the following vote:

AYES:

NOES:

ABSENT:

ABSTAIN:

APPROVED:

Dale Cox, Board President

ATTEST:

Jessica Asher, Board Secretary

**WATER LINE EXTENSION
and
DEDICATION AGREEMENT**

This Agreement is entered into by and between **OLYMPIC VALLEY PUBLIC SERVICE DISTRICT**, a body politic (hereinafter “District”), and David Peter Frederick Hess and Carlos Ramirez. (“Applicant” herein).

RECITALS

This Waterline Extension and Dedication Agreement (“Agreement”) is entered into on the basis of the following facts, understandings, and intentions of the Parties.

- A. The Applicant has requested a pipeline extension off of the District’s water system to provide water service to 5038 and 5048 River Road, APN 096-230-039-000 and 096-230-040-000 respectively, hereinafter referred to as the “Service Area,” as shown on a set of plans entitled “Painted Rock Lodge Water System Extension,” prepared by Auerbach Engineering Corporation of Tahoe City, CA, which herein is referred to as the “Project.”
- B. The Service Area lies within the District Water Service Territory and is not currently connected to the District’s water system.
- C. Water service to the Service Area will require the installation of approximately 120 lineal feet of 8-inch pipe (48 lineal feet in 20-inch steel casing), a fire hydrant, and two (2) water service laterals with associated appurtenances (meter boxes, meters, etc.) within the Caltrans Highway 89 right of way. All quantities are estimates based on the preliminary plans and will be described more fully on the plans to be prepared by the Applicants, and which are hereinafter referred to as the “Improvements.”
- D. This Agreement covers only those improvements to be dedicated to the District within the Caltrans Highway 89 right of way (ROW), up to and including the fire hydrant, water service lines, water meter boxes, water meters, and related appurtenances.
- E. The Applicant bears the sole responsibility for permitting, design, and construction of the Project. The District shall share no financial burden or liabilities associated with the Project.
- F. Applicant proposes to contract for and to commence and complete construction of the Project, described in this Agreement, and upon completion to the satisfaction of District to

dedicate the Improvements, together with any applicable public utility easements, as required by District in connection therewith.

G. The Applicant intends to engage a qualified contractor and has agreed to bear all expenses to furnish and install the Improvements as required.

H. Upon completion of the Project and only after an Irrevocable Offer of Dedication has been recorded with the County, and all connection fees have been paid to the District, the District commits to providing water service to the Applicants.

NOW, THEREFORE, pursuant to the authority vested in District and Applicant and in consideration of the mutual covenants and promises of the Parties contained herein, the Parties agree, as follows:

ARTICLE 1. DEFINITIONS

1.1 **Defined Terms.** Each reference in this Agreement to any of the following terms shall have the meaning set forth below for each such term in this Article 1.

1.2 **Approvals.** Any and all permits and approvals as applicable pursuant to District Ordinances; that of the County of Placer and/or other public agency.

1.3 **Completion.** Completion of the Improvements occurs upon all of the following:

(a) The actual connection of the Project to District Systems;

(b) The adoption by District of a Resolution of Acceptance of the Improvements and an Irrevocable Offer of Dedication for the Improvements together with conveyance of any and all easements, as may be required pursuant to this Agreement, for the Project, and

(c) Final inspection and approval of Improvements by District.

1.4 **Construction of Improvements.** “Construction of Improvements” as used herein shall mean completion of work in a good and workmanlike manner in accordance with the approved plans and specifications for the Project; final inspection by all applicable governmental entities and District approval of Improvements.

1.5 **Improvements.** The installation of approximately 120 lineal feet of 8-inch pipe (48 lineal feet in 20-inch steel casing), a fire hydrant, and two(2) water service laterals with

associated appurtenances (meter boxes, meters, etc.) within the Caltrans Highway 89 right of way in accordance with the plans and specifications approved by District and in compliance with this Agreement.

1.6 **Laws.** The laws of the State of California, Constitution of the United States, and any codes, statutes, or executive mandates in any court decision, state or federal, thereunder.

1.7 **Ordinances.** The ordinances, resolutions, codes, rules, regulations, and official policies of District, now or hereafter applicable and in effect, governing water and sewer service and any other activity authorized to be performed by the District under the California Water Code applicable to the Project.

1.8 **Property.** The real property described as Lots 8 and 9, as shown and designated on that map entitled “Tract No. 746, Squaw Valley East Subdivision,” filed in the Office of the County Recorder of Placer County, California on January 11, 1994, in Book “S” of Maps, at Page 50, as set forth in the attached Exhibit A.

ARTICLE 2. EFFECTIVE DATE AND TERM OF AGREEMENT

2.1 **Effective Date.** This Agreement shall be effective upon the date of execution by the last signing party hereof following the passage of a Resolution by District authorizing execution hereof.

2.2 **Term.** The Term of this Agreement shall commence upon the Effective Date and shall terminate one (1) year thereafter, unless sooner terminated or extended as hereinafter provided. Provided, however, that the District may agree to extend the Term in its reasonable discretion so long as the Applicant performs promptly and expeditiously and is, otherwise, in compliance with the terms and conditions of this Agreement.

ARTICLE 3. CONDITIONS OF THE PROJECT

3.1 **Project.** The Project consists of the installation of approximately 120 lineal feet of 8-inch pipe (48 lineal feet in 20-inch steel casing), a fire hydrant, and two (2) water service laterals with associated appurtenances (meter boxes, meters, etc.), and connection to an 8-inch water main owned and operated by the District, all within the Caltrans Highway 89 right of way.

3.2 **Authority.** Applicant represents that they are empowered and have the full and complete authority to enter into this Agreement.

ARTICLE 4. IMPROVEMENT PLANS AND CONTRACT

4.1 **Design.** It is the responsibility of the Applicant to prepare plans and specifications for installing the Improvements and submit them to the District for acceptance. All materials to be furnished and all construction shall be in accordance with the District's Water Code, Technical Specifications, and Standard Drawings. The plans and specifications, when accepted in writing by the District, shall become a part of this Agreement.

4.2 **Compliance with Laws.** The plans and specifications provided to District pursuant to Section 4.1 and the construction of the Improvements thereunder shall conform to and comply with all applicable District, county, state, and federal laws, codes, ordinances, regulations, and rules.

4.3 **Construction.** Applicant shall construct the Improvements shown on the plans and specifications described in Section 4.1 and no further changes or modifications, therein or thereto, shall be made or permitted without the prior written consent of District or District's Engineer first being obtained.

4.4 **Submission to District.** Applicant shall provide to District, at Applicant's cost, one (1) copy of the "record" plans and specifications described in Section 4.1, said plans and specifications to be certified by an engineer or architect licensed pursuant to the laws of the State of California to provide such certification and to update District's drawings. The record plans shall be provided in hard copy and electronic copy in pdf and AutoCAD formats, in compliance with the District's current As-Built Policy.

ARTICLE 5. CONSTRUCTION OF IMPROVEMENTS; OBSERVATION

5.1 **Installation and Construction.** Applicant shall, at its cost and expense and with all reasonable diligence, commence and complete installation and construction of the Improvements, as are subject of this Agreement. Construction of the Improvements shall be undertaken by a California State Licensed Class A or C-34 contractor, pursuant to all necessary permits required to be issued in connection with the Improvements at Applicant's sole cost.

5.2 **Contractor Compliance With Laws.** Applicant shall require its contractor and subcontractor, singular or several, to comply with all applicable District, county, state, and federal ordinances, laws, regulations, and rules pertaining to employment, occupational safety, and health during the course of installation and construction of the facilities herein described. Contractor and/or any subcontractors must be properly licensed by the State of California; including compliance with prevailing wage laws, as applicable to the construction of the Project, and shall be properly bonded and insured.

5.3 **Construction Observation.** District shall provide construction observation of all work of Improvement during progress of construction located in any unit or on any lot or parcel located within the Project, herein described, to assure District that the Improvements are installed and constructed in accordance with the approved plans and specifications and Ordinances applicable thereto. Should such observation by District reveal a material failure to conform to such rules, regulations, or ordinances, any unit, lot, or parcel found by District to be in such condition shall not be connected to or shall be disconnected from District's water or sewer lines or facilities.

5.4 **Construction Observation Fee.** For such observation service, Applicant shall pay to District, on-demand, the amount to cover actual time spent by District personnel, its agents or independent contractors, to assure District that provisions of this Agreement have been met.

5.5 **Disclaimer Warranty or Waiver.** The observation of any work of improvement by District, its agents or employees, shall not be deemed a guarantee, warranty, or approval by District that the Improvements have been built or constructed in accordance with the approved plans and specifications or applicable codes; nor shall such observation be deemed a waiver of any of Applicants' contractor. Furthermore, said observation shall not be deemed to create any liability or responsibility on the part of District for the design or construction of Improvements, including supervision thereof, to Applicants or any third party or entity, whatsoever.

5.6 **Environmental Conditions.** District shall have no obligation or responsibility to inspect the Property or the Project for leakage, spillage, or contamination from hazardous waste or substances, nor shall District have any obligation to require a work plan for remediation of contamination, nor to oversee and supervise the same, as may be required by other governmental agencies. District reserves the right to inspect for leakage, spillage, or contamination which may directly affect the Project, District's Systems, and/or the water supply for purpose of assuring the public health and safety.

ARTICLE 6. EASEMENTS AND DEDICATIONS

6.1 **Location of Existing Facilities.** Upon request by Applicant, District shall promptly furnish Applicant with District's current information concerning the location of existing District sewer and water facilities and easements necessary therefor on or adjacent to the Property. Such information provided by District shall be based upon District's best information and records, but shall not be deemed a guarantee or warranty that the information as provided is correct or complete. Applicant waives and releases District from any and all claims, demands, causes of action, damages, and liabilities as may be suffered or incurred by Applicant as a result of any act or omission of District in locating such facilities.

6.2 **Dedication.** Upon completion of the Improvements in accordance with the approved plans and specifications and the expiration of any lien period applicable to construction thereof, Applicant shall promptly execute and deliver to District conveyances and dedications transferring the Improvements and all easements, described below, to District, in a form and content acceptable to District. All owners, lenders, mortgagees, encumbrancers, beneficiaries under the deed of trust or other persons or entities holding a title interest in and to the property subject of such conveyances or easements, shall consent to, join-in, or subordinate to the execution of said conveyances, easements and the Irrevocable Offer of Dedication of the Improvements constructed pursuant to this Agreement. All of said conveyances or easements shall include a warranty by the Applicant that the property transferred thereby is free of any lien, cloud, claim, or encumbrance, including that of Mechanic's lien claims. Applicant is required, at their sole cost, to provide a policy of title insurance to the District.

6.3 **Easements.** Applicant shall grant to, or obtain for, District all easements in compliance with District Ordinances, necessary for the construction, maintenance, repair, replacement, and inspection of the Improvements which are the subject of this Agreement. Such easements shall be in a form and content acceptable to District and shall include provisions releasing District from any liability arising from the grantor's use, occupancy or improvement of the real property, which is the subject of the easement and shall include access rights required for District's ingress and egress to the Improvements for the right of repair, maintenance or replacement thereof and a release of liability and indemnity of Applicant for District's use of the easements.

6.4 **Acceptance.** Upon satisfaction of the terms and conditions of this Agreement, the completion by Applicant of construction and installation of the Improvements in accordance with the approved plans and specifications and upon District's final inspection, District shall place the issue of acceptance of the dedication for approval by its Board of Directors. At the hearing, District shall Approve and accept the dedication and easements offered by Applicant, provided that the Improvements, which are the subject of the dedications, have been approved by District and found to be in conformance with the approved plans and inspections and further provided that Applicant has complied with the terms and conditions of this Agreement. After Approval and acceptance, District shall operate and maintain the Improvements as part of District's System, and shall thereafter provide service to the Applicant in accordance with the adopted Ordinances, resolutions, policies, rates, charges, and taxes fixed or established from time to time by District.

6.5 **Title Insurance for Dedications.** Applicant shall provide to District, at Applicant's expense, a standard policy or policies of title insurance (ALTA Form), joined in by all record title owners, lenders, secured parties or beneficiaries under mortgage or deed of trust, or others, as may be necessary for insuring District in reference to any grant, dedication, transfer or

conveyance of any Property, Improvements, or easements, required or contemplated to be conveyed to District pursuant to this Agreement.

ARTICLE 7. COSTS AND FEES

7.1 **Professional Fees.** Applicant shall pay to District, within thirty (30) days of receipt of demand for payment from District, all reasonable attorney's fees and costs incurred by District for the preparation, negotiation, and execution of this Agreement and its supervision or administration, as well as all reasonable staff, engineering fees and costs incurred by District in the review, modification, supervision, observation, and other activities incurred by the engineer of District regarding this Agreement and the Project contemplated hereunder.

7.2 **Security.** Applicant has furnished the District with security for payment of the expenses it is to pay by depositing with District cash in the sum of Ten Thousand Dollars (\$10,000.00). Should Applicant fail to pay District any charges billed to Applicant or as otherwise required by this Agreement within thirty (30) days of billing, District may thereafter utilize the deposit for the payment in the amount of such past due charges. Should the funds available from said cash deposit be reduced to less than said amount at any time due to payment to District demand, as set forth above, Applicant shall restore the deposit to a minimum of Ten Thousand Dollars (\$10,000.00). If Applicant fails to do so, District shall not be required to provide service to the Project. District shall return any remaining deposit to Applicant within thirty (30) days after acceptance of an Irrevocable Offer of Dedication of the Improvements.

ARTICLE 8. APPLICANT'S GUARANTEE AND OBLIGATION FOR REPAIRS; SECURITY

8.1 **Economic Security.** Applicant shall procure and continuously maintain, at its sole expense, a Performance Bond issued by a company authorized to do surety business in the State of California upon its standard form, or other suitable form of security, guaranteeing that Applicant will perform all of its obligations under this Agreement and will pay for all work and material furnished to the job. Said bond or other security shall be in an amount equal to the value of the cost of construction of the Improvements. The Applicant shall maintain the Security at all times until the District accepts the Facilities. The District may provide written waiver of the requirement for the Security if the Applicant demonstrates that it has provided a comparable Security to another public entity pursuant to Government Code Section 66499.1, which Security encompasses the installation of the Facilities and names the District as a co-obligee.

8.2 **Guarantee of Improvements.** After completion of work and before acceptance by the District, a Maintenance Bond in the amount of 50% of the cost of the Facilities shall be provided to the District by the Applicant or the Applicant's Contractor. The maintenance bond

shall be in a form substantially as that attached hereto as Exhibit A, that is acceptable to the District. A cash deposit in an amount adequate to cover such guarantee may be provided. Such maintenance guarantee shall remain good for two (2) years after acceptance by the District of the Facilities. Said warranty shall not void any longer period of guarantee provided by any supplier, distributor, or manufacturer of material or supplies used in the construction of the Improvements. Applicant agrees to supply District with all warranty and guarantee documents relative to equipment, materials, and supplies incorporated in the job, as guaranteed by suppliers, distributors, or manufacturers before acceptance of an Offer of Dedication therefor.

8.3 **Applicant's Obligation for Repairs.** For two (2) years following acceptance by District of the Improvements, Applicant or its successors in interest, at its sole cost, shall replace or repair and all defects in material or workmanship in said Improvements immediately upon demand by District. In the event Applicant fails to commence such replacement or repair within fifteen (15) days after receipt of demand and thereafter to diligently prosecute such work to completion, District may, but shall not be obligated to, cause such work to be completed, and Applicant, or its successor in interest, shall reimburse District for any costs or expense of such work within thirty (30) days after receipt of a statement therefor from District. If such payment is not received by District within thirty (30) days, District may collect such costs, interest, and expenses per its ordinances and regulations.

8.4 **Emergency Condition.** In the event that any such defect, as described above, has created an emergency condition to exist, as determined by the Placer County Public Health Officer or his representative, District shall make a reasonable effort to give Applicant notice of such circumstance. If District is unable to immediately communicate such notice to Applicant, or if Applicant receives such notice and fails to immediately commence corrective work, District may cause such work as is necessary to eliminate or mitigate such emergency condition and accordingly charge and collect all costs and expenses so incurred by remitting proof thereto of the surety issuing bonding, as set forth in this Article 10 and/or recover such costs and expenses from Applicant.

ARTICLE 9. INSURANCE AND INDEMNITY

9.1 **Insurance.** At all times during the term of this Agreement, Applicants shall obtain and continuously maintain a policy or policies of insurance as may be required by law, including worker's compensation insurance coverage and a comprehensive general liability policy, with public and property damage insurance coverage for bodily injury or death, property damage and personal injury liability with policy limits of not less than \$2,000,000 per occurrence and \$2,000,000 in aggregate.

Said policy or policies shall be with reputable companies holding a "General Policy Holder's Rating" of A-, or better, with a size classification of no less than VII, as set forth in the most current

issue of “Best's Insurance Guide.” District shall be a named additional insured on all such policies, and Applicants shall deliver to District copies of all policies of such insurance or certificates evidencing coverage. No such policy shall be canceled, cancelable nor subject to a reduction of coverage, nor other modification or revision, except after thirty (30) days' prior written notice to District. Applicants shall, within thirty (30) days prior to the expiration of such policies, furnish District with any and all renewals, certificates, or evidence of extension of any and all such policies of insurance. In the event of the failure of Applicants to do so, or in the event of lapse of coverage, by virtue of cancellation, termination, or any other cause, District may procure and obtain the required insurance and charge the cost thereof to Applicants, which amount shall be payable by Applicants to District on demand. Applicants covenants and agrees that it shall not do nor permit any act nor conduct nor omission which would invalidate the insurance policies required to be maintained by Applicants pursuant hereto.

9.2 **Applicants’ Indemnity For Injury To Person or Property.** Applicants shall indemnify, defend, and hold District harmless from and on account of any and all claims, demands, losses, damages, injuries, causes of action, attorneys fees, cost of defense, and liability arising from the death of or injury to any person or persons, including employees of Applicants and its contractor or subcontractors, or from and on account of damage or destruction to any property (including loss of use thereof), caused by or resulting from the performance of work under or pursuant to this Agreement by Applicants, its agents, servants, employees, or by the contractor or subcontractor, singular or several, employed by Applicants or by the agent, servants or employees of any such contractor or subcontractor, either singular or several except due to the negligence or willful misconduct of District, its agents or employees.

9.3 **Applicants’ Hold Harmless.** Applicants agree to indemnify, defend and hold District harmless from and on account of any and all liability for claims, demands, causes of action, damages, reparative costs, and fines, and injuries, including the cost of defense and attorneys fees, resulting from, arising out of, or in any way attributable to the design, performance of work and of the Improvements and prior to acceptance of the easements and dedications by District, the use, maintenance, repair and operation of the Improvements installed and constructed by Applicants pursuant to this Agreement except due to the negligence or willful misconduct of District, its employees, or agents.

Applicants shall be solely liable for the cost of all construction and prior to District’s acceptance of the easements and dedications, for repairs and maintenance of the Improvements, Applicants shall bear all risk of damage, liability, injury or death, and from all liens, claims, demands and costs, including for attorneys fees and the cost of defense arising from any claim, damage, loss or destruction to all or a part of the Improvements to be constructed and installed pursuant to this Agreement except due to the negligence or willful misconduct of District, its employees, or agents.

9.4 **Indemnity Against Third-Party Challenge.** Applicant shall indemnify, defend and hold District harmless from and on account of any and all third-party claims, suits, actions or proceedings, including any and all judgments, damages, attorneys fees and costs, arising from, related to or for the purpose of challenging the execution of this Agreement, the issuance of permits for sewer or water service for the Project.

ARTICLE 10. AMENDMENT AND TERMINATION

10.1 **Amendment or Cancellation.** Except as provided in Article 10 above with respect to District's annual review, this Agreement may be canceled, modified, or amended only by mutual consent of the parties in writing.

10.2 **No Reimbursement of Fees or Costs.** In the event of any lawful cancellation by District pursuant to the terms of this Agreement, there shall be no refund whatsoever of any and all fees or costs which have been paid by Applicant to District or which are due by Applicant to District under the terms of this Agreement.

ARTICLE 11. NOTICES

11.1 **Procedure.** Any notice to either party shall be in writing and given by delivering the same to such party in person or by sending the same by registered or certified mail, return receipt requested, with postage prepaid, to the party's mailing address. The respective mailing addresses of the parties are, until changed as hereinafter provided, the following:

DISTRICT: Olympic Valley Public Service District
 Post Office Box 2026
 Olympic Valley, CA 96146
 Attn: Michael Geary, General Manager

APPLICANT : David Peter Frederick Hess
 Carlos Ramirez

Either party may change its mailing address at any time by giving written notice of such change to the other party at least ten (10) days prior to the date such change is effected. All notices under this Agreement shall be deemed given, received, made, or communicated on the date personal delivery is effected or, if mailed, on the delivery date or attempted delivery date shown on a return receipt.

ARTICLE 12. MISCELLANEOUS; CONCLUDING PROVISIONS

12.1 **Negation of Partnership.** The parties specifically acknowledge that the Project is a private development, that neither party is acting as the agent of the other in any respect hereunder, and that each party is an independent contracting entity with respect to the terms, covenants, and conditions contained in this Agreement. None of the terms or provisions of this Agreement shall be deemed to create a partnership between or among the parties in the businesses of Applicants, the affairs of District, or otherwise, nor shall it cause them to be considered joint venturers or members of any joint enterprise. This Agreement is not intended nor shall it be construed to create any third party beneficiary rights in any Person who is not a party, unless expressly otherwise provided.

12.2 **Entire Agreement.** This Agreement and any addendum, executed contemporaneously herewith, contain the entire Agreement between the parties relating to the transactions contemplated hereby, and all prior or contemporaneous agreements, understandings, representations, and statements, oral or written, are merged herein. This Agreement shall supersede any and all prior Agreements with respect to the subject matter hereof.

12.3 **Construction of Agreement.** The provisions of this Agreement and the Exhibits hereto and such memoranda shall be construed as a whole according to their common meaning and not strictly for or against any party and consistent with the provisions hereof, in order to achieve the objectives and purpose of the parties hereunder. The captions preceding the text of each Article, Section, Subsection, and Index hereof are included only for the convenience of reference and shall be disregarded in the construction and interpretation of this Agreement. Wherever required by the context, the singular shall include the plural and vice versa, and the masculine gender shall include the feminine or neuter genders, or vice versa.

12.4 **Mitigation of Damages.** In all situations arising out of this Agreement, the parties shall attempt to avoid and minimize the damages resulting from the conduct of the other party. Each party shall take all necessary measures to effectuate the provisions of this Agreement.

12.5 **Further Assurances; Covenant to Sign Documents.** Each party covenants, on behalf of itself and its successors, heirs, and assigns, to take all actions and do all things, and to execute, with acknowledgment or affidavit if required, any and all documents and writings, that may be necessary or proper to achieve the purposes and objectives of this Agreement.

12.6 **California Law.** This Agreement shall be construed and enforced in accordance with the laws of the State of California.

12.7 **Amendment.** No modification, waiver, amendment, discharge, or change of this Agreement shall be valid unless the same is in writing and signed by the party against which the enforcement of such modification, waiver, amendment, discharge, or change may be sought.

12.8 **Binding Effects.** The terms, covenants, and conditions of this Agreement shall run with the Property pursuant to *California Civil Code* section 1471 and shall be binding upon and inure to the benefit of and be enforceable by the parties hereto and their respective legal representatives, transferees, successors, associations and assigns.

12.9 **Severability.** In the event any term, covenant, condition, provision, or agreement herein contained is held to be invalid, void or otherwise unenforceable by any court of competent jurisdiction, the validity of any such term, covenant, condition, provision or agreement shall in no way affect any other term, covenant, condition, provision or agreement herein contained. Nothing herein contained shall be deemed to limit, restrict, or modify any right, duty or obligation given, granted or imposed upon District by the laws of the State of California now in effect, or hereafter adopted, nor limit or restrict the power or authority of District, including the enactment of any rules, regulations, resolutions, policies, or ordinances, and in the event that any part of the provisions herein contained in this Agreement or incorporated herein, be found to be illegal or unconstitutional by a court of competent jurisdiction, such finding shall not affect the remaining parts, portions or provisions hereof.

12.10 **Counterparts.** This Agreement may be executed in any number of counterparts, each of which shall be deemed to be an original, but all of which together shall constitute one and the same instrument.

12.11 **Time.** Time is of the essence of this Agreement and of each and every term and condition hereof.

12.12 **Party.** The word “Party” or “Parties” means District and/or Applicant as the context may require.

12.13 **Mutual Intentions.** District and Applicant intend by this Agreement hereinafter set forth, subject to its terms, conditions, and covenants, to determine the rights and obligations of the parties hereto in the matter of the issuance of permits, all as more fully set forth herein.

12.14 **Authority to Bind.** Applicant warrants and represents to District that the undersigned are the duly authorized representatives of the Parties hereto and that each signatory is duly authorized and empowered to enter into this Agreement and execute it on behalf of its principal.

12.15 Third Parties. Applicant and District intend that this Agreement is entered into solely between those two parties and shall only be enforceable by either Applicants or District. Applicants and District do not intend to confer any benefits or expectations on any person or entity not a party hereto and no person or entity not a party hereto shall act in reliance on or have any legal right to act to enforce any of the provisions contained herein.

IN WITNESS WHEREOF, District and Applicants have executed this Agreement on the dates set forth below.

DISTRICT:

OLYMPIC VALLEY PUBLIC SERVICE DISTRICT,
a public entity

Date: _____

By: _____
Dale Cox, President, Board of Directors

ATTEST

Date: _____

By: _____
Jessica Asher, Board Secretary

APPLICANT:

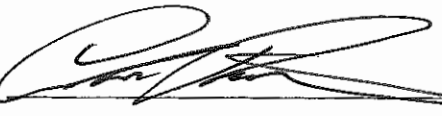
DAVID PETER FREDERICK HESS,
a private citizen

Dated: 2/22/21

By: 

CARLOS RAMIREZ,
a private citizen

Dated: 2/22/21

By: 



OLYMPIC VALLEY PUBLIC SERVICE DISTRICT



EXHIBIT F-6
10 Pages

BRI FLEXIBLE BENEFIT PLAN AMENDMENT

DATE: March 30, 2021

TO: District Board Members

FROM: Jessica Grunst, Account Clerk II/ HR Specialist

SUBJECT: BRI Flex Benefit Plan – Plan Amendments

BACKGROUND: Starting in 1997, the District provided a benefit to eligible employees through an IRS Section 125 plan, also known as a Flexible Spending Account (FSA) administered through Benefit Resource Inc. (BRI). It allows employees to make pre-tax deductions from their paychecks to pay for unreimbursable health and dependent care expenses. Paying for benefits on a pre-tax basis reduces the employees' taxable income and therefore reduces both the employees' and the employer's tax liability. These funds can be used for dependent care expenses and out-of-pocket medical expenses (e.g., co-pays, prescriptions, orthodontics, expenses not covered by health insurance, etc.).

DISCUSSION: The District may offer employees the opportunity to take advantage of temporary FSA provisions that were included in the Consolidated Appropriations Act of 2021, effective December 21, 2020 and is planned to be revoked January 1, 2022. The changes to the plan include:

- 1) Unused General Medical and Dependent Care Flexible Spending Account funds to be rolled over to the next Plan Year.; and
- 2) Allow prospective election changes for General Medical and Dependent Care Flexible Spending Accounts without a qualifying event.

These changes do not include relief included in the American Rescue Plan Act of 2021, effective March 11, 2021. The new provisions will be analyzed, and staff may bring another plan amendment to the Board to incorporate allowable changes to the FSA Plan.

ALTERNATIVES: 1. Adopt Resolution 2021-04, approving the Plan Amendments, pursuant to IRS regulations, and authorizing the General Manager to execute the Plan Amendment on behalf of the District.

2. Do not adopt Resolution 2021-04.

FISCAL/RESOURCE IMPACTS: No impact to the District. Employees voluntarily contribute to the Plan.

RECOMMENDATION: Adopt Resolution 2021-04.

ATTACHMENTS: Resolution 2021-04.

DATE PREPARED: March 18, 2021

AMENDMENT RESOLUTION*
-of the-
PLAN ADMINISTRATOR
-for-
Olympic Valley Public Service District
RESOLUTION 2021-04

The undersigned, being the Plan Administrator of Olympic Valley Public Service District (the "Corporation"), a California Corporation, do hereby consent to the following resolutions without a meeting:

WHEREAS, effective September 1, 1997, Olympic Valley Public Service District ("Corporation") adopted the Olympic Valley Public Service District Flexible Benefit Plan ("Plan") for the benefit of its employees; and

WHEREAS, pursuant to Section 8.1 of the Plan, the Corporation may amend the Plan at any time by an instrument in writing.

NOW THEREFORE, BE IT RESOLVED, that the Plan is hereby amended and restated effective 1/1/2020 as an employee welfare benefit plan to be maintained by the Corporation pursuant to Section 125 of the Internal Revenue Code, and that a copy of the plan document, as amended and restated, be attached to these resolutions; and be it further

RESOLVED, that the proper officers of the corporation are authorized to execute the amended and restated Plan, to receive employee contributions and pay benefits as provided therein, and to do every other act or thing necessary or proper to meet and comply with the obligations of the Corporation as therein provided and to carry these resolutions into full force and effect, and to direct counsel to take such action as may be necessary to satisfy any applicable requirements of law.

IN WITNESS WHEREOF, this consent has been executed on this 30TH day of MARCH, 20 21.

(Plan Administrator)

**Plan is hereby amended to allow the following changes related to the Consolidated Appropriations Act of 2021:*

Effective January 1, 2020:

- Unused General Medical and Dependent Care Flexible Spending Account funds will be rolled over to the next Plan Year.

Effective January 1, 2021:

- Unused General Medical and Dependent Care Flexible Spending Account funds will be rolled over to the next Plan Year.
- Allow prospective election changes for General Medical and Dependent Care Flexible Spending Accounts without a qualifying event.

Effective January 1, 2022; Plan is hereby amended to revoke the changes related to the Consolidated Appropriations Act of 2021 and the Plan will operate in accordance as per the Plan documents.



FLEXIBLE BENEFIT PLAN
with Beniversal® MasterCard®
PLAN HIGHLIGHTS*

(page 1 of 3)

A. General Plan Information

1. Employer name: Olympic Valley Public Service District.
2. Plan name: Olympic Valley Public Service District Flexible Benefit Plan.
3. Plan type: The Plan is a welfare plan designed to provide benefits permitted under Section 125 of the Internal Revenue Code (IRC). The Plan name and Plan number should be used in any formal correspondence relating to the Plan.
4. Eligibility requirements: Must be an employee of Olympic Valley Public Service District who has satisfied the eligibility conditions for the Employer's Group Medical Plan.
 - *If you or your spouse is reporting contributions to a Health Savings Account (HSA), you are not eligible for a Medical FSA.*
5. The effective date on which you can begin participating in the Plan: On the first of the month once the eligibility requirements have been met.
6. Kinds of group insurance for which you can pay your share of premiums through the Plan: Medical, Dental, Vision, Group Term Life and AD&D Insurances.
7. The Plan Year begins on January 1 and ends on December 31. The Annual Election Period begins on October 23 and ends on November 21.
8. Plan effective date: September 1, 1997.
9. Plan number: 501.
10. Employer ID number: 94-1636514.
11. Name, address and telephone number of the Plan Administrator:
Olympic Valley Public Service District
305 Squaw Valley Road
PO Box 2026
Olympic Valley, CA 96146
(530) 583-4692
12. Agent for service of process: Olympic Valley Public Service District.
13. The use of the term "you" throughout the Plan Highlights refers to the Participant.
14. Insurance Control Clause. In the event of a conflict between the terms of the Plan and the terms of an insurance contract of an independent third party insurer whose product is being used in conjunction with the Plan, the terms of the insurance contract shall control matters related to the insurance contract, such as defining the persons eligible for insurance, the dates of their eligibility, the conditions which must be satisfied to become insured, if any, the benefits Participants are entitled to and the circumstances under which insurance terminates.
15. Employer's Protective Clauses. Upon the failure of either the Participant or the Employer to obtain the insurance contemplated by this Plan (whether as a result of negligence, gross neglect or otherwise), the Participant's benefits shall be limited to the insurance premium(s), if any, that remained unpaid for the period in question and the actual insurance proceeds, if any, received by the Employer or the Participant as a result of the Participant's claim. The Employer shall not be responsible for the validity of any insurance contract issued in connection with the Plan or for the failure on the part of an insurer to make payments provided for under any insurance contract. Once insurance is applied for or obtained, the Employer shall not be liable for any loss which may result from the failure to pay premiums to the extent premium notices are not received by the Employer.
16. No Guarantee of Tax Consequences. Neither the Plan Administrator nor the Employer makes any commitment or guarantee that any amounts paid to or for the benefit of a Participant under the Plan will be excludable from the Participant's gross income for federal or state income tax purposes, or that any other federal or state tax treatment will apply to or be available to any Participant. It shall be the obligation of each Participant to determine whether each payment under the Plan is excludable from the Participant's gross income for federal and state income tax purposes, and to notify the Employer if the Participant has reason to believe that any such payment is not so excludable. Notwithstanding the foregoing, the rights of Participants under this Plan shall be legally enforceable.

B. Flexible Spending Accounts (FSAs)

1. Types of FSAs

Medical FSA

- (a) Maximum amount you can set aside per Plan Year for reimbursement of eligible medical expenses as defined by IRC Section 213(d) except for insurance premiums: \$2,700.
- (b) For active participants:
 - Eligible services must be provided:
 - after your effective date in the Plan and
 - during the Plan Year.
- (c) If you become ineligible (including termination of employment) during the Plan Year:
 - Eligible services must be provided:
 - after your effective date in the Plan,

*Please review your Summary Plan Description for details of IRS regulations.

The Employer maintains a Plan Document; if anything in this document conflicts with the Plan Document, then the Plan Document controls.

Eff 10/2020

rev 03/2021



FLEXIBLE BENEFIT PLAN with Beniversal® MasterCard®

PLAN HIGHLIGHTS*

(page 2 of 3)

- during the Plan Year and
- prior to the date on which you become ineligible.
- The Beniversal Card may no longer be used to access Medical FSA funds. You may submit a claim for reimbursement of eligible expenses.

Dependent Care FSA

- (a) Maximum amount you can set aside per calendar year for reimbursement of eligible dependent care services, as defined by IRC Section 21(b), is limited to the smallest of the following amounts:
 - \$5,000 if single or if married and filing jointly; \$2,500 if married and filing separately.
 - The earned income of the participant.
 - The earned income of the participant's spouse.
- (b) For active participants:
 - Eligible services must be provided:
 - after your effective date in the Plan and
 - during the Plan Year or the 2 ½ month grace period following the end of the Plan Year. The grace period ends March 15.
- (c) If you become ineligible (including termination of employment) during the Plan Year:
 - Eligible services must be provided:
 - after your effective date in the Plan and
 - during the Plan Year in which you become ineligible.

2. Claims for FSAs

Claim submission time frames for Medical FSA

- (a) Claims must be received by Benefit Resource, Inc. before the end of the 90 day run-out after the Plan Year ends.
- (b) Claims denied during the run-out may be resubmitted, but must be received by Benefit Resource within 21 days after the run-out ends.
- (c) Eligible participants are allowed to rollover all unused General Medical FSA funds to the next Plan Year after the end of the time frame in (b) is completed for the current Plan Year. The minimum amount that can rollover must be greater than \$10.
- (d)
- (e) Any funds remaining in your Medical FSA after this will be forfeited.

Claim submission time frames for Dependent Care FSA

- (a) Claims must be received by Benefit Resource, Inc. before the end of the one-month run-out that follows the grace period. The run-out ends April 15.
- (b) Claims denied during the run-out may be resubmitted, but must be received by Benefit Resource no later than May 15.
- (c) Eligible participants are allowed to rollover all unused Dependent Care FSA funds to the next Plan Year after the end of the time frame in (b) is completed for the current Plan Year. The minimum amount that can rollover must be greater than \$10.
- (d) Any funds remaining in your Dependent Care FSA after this will be forfeited.

Claim reimbursements

- (a) Complete your claim following all instructions.
- (b) Your completed claim form and the required documentation must be received by Benefit Resource at least 5 business days prior to the processing day.
- (c) Claim reimbursements are processed daily.
- (d) There is a minimum reimbursement amount of \$15 (except during the run-out after the end of the Plan Year).
- (e) A claim should never be submitted for an expense that has been paid for with a Beniversal Card or reimbursed from any other source.

3. Beniversal Card for Medical FSA

- (a) The Beniversal Card allows you to access Medical FSA funds to pay for eligible medical services at qualified merchants.
- (b) The card may only be used to pay for eligible medical services after they have been provided. The IRS allows one exception: eligibility of orthodontia expenses can be based on either date of payment, date of service or payment due date on coupons/statements.
- (c) Payment of a current Plan Year medical service with the card must be completed before the Plan Year ends.
- (d) Once a new Plan Year begins, only Medical FSA funds associated with the new Plan Year will be available on the card. To access any remaining balance from the prior Plan Year Dependent Care FSA account, submit a claim requesting reimbursement (*refer to Section B. 2*).
- (e) You are advised to save all documentation related to medical expenses paid with your card, as IRS regulations require all FSA transactions to be verified for eligibility.
- (f) If a card transaction cannot be automatically verified, you will be contacted to submit documentation for that transaction.
- (g) Medical expenses paid with the card should never be submitted for claim reimbursement.

4. Special Elections / Rules that apply to the 2020 Plan Year due to the 2020 Year-End Spending Bill as allowed by your employer:

- (a) Unused Medical and Dependent Care FSA funds will be rolled over into the next Plan Year.



FLEXIBLE BENEFIT PLAN
with Beniversal® MasterCard®
*PLAN HIGHLIGHTS**

(page 3 of 3)



FLEXIBLE BENEFIT PLAN
with Beniversal® MasterCard®
PLAN HIGHLIGHTS*

(page 1 of 2)

A. General Plan Information

1. Employer name: Olympic Valley Public Service District.
2. Plan name: Olympic Valley Public Service District Flexible Benefit Plan.
3. Plan type: The Plan is a welfare plan designed to provide benefits permitted under Section 125 of the Internal Revenue Code (IRC). The Plan name and Plan number should be used in any formal correspondence relating to the Plan.
4. Eligibility requirements: Must be an employee of Olympic Valley Public Service District who has satisfied the eligibility conditions for the Employer's Group Medical Plan.
 - *If you or your spouse is reporting contributions to a Health Savings Account (HSA), you are not eligible for a Medical FSA.*
5. The effective date on which you can begin participating in the Plan: On the first of the month once the eligibility requirements have been met.
6. Kinds of group insurance for which you can pay your share of premiums through the Plan: Medical, Dental, Vision, Group Term Life and AD&D Insurances.
7. The Plan Year begins on January 1 and ends on December 31. The Annual Election Period begins on October 23 and ends on November 21.
8. Plan effective date: September 1, 1997.
9. Plan number: 501.
10. Employer ID number: 94-1636514.
11. Name, address and telephone number of the Plan Administrator:
Olympic Valley Public Service District
305 Squaw Valley Road
PO Box 2026
Olympic Valley, CA 96146
(530) 583-4692
12. Agent for service of process: Olympic Valley Public Service District.
13. The use of the term "you" throughout the Plan Highlights refers to the Participant.
14. Insurance Control Clause. In the event of a conflict between the terms of the Plan and the terms of an insurance contract of an independent third party insurer whose product is being used in conjunction with the Plan, the terms of the insurance contract shall control matters related to the insurance contract, such as defining the persons eligible for insurance, the dates of their eligibility, the conditions which must be satisfied to become insured, if any, the benefits Participants are entitled to and the circumstances under which insurance terminates.
15. Employer's Protective Clauses. Upon the failure of either the Participant or the Employer to obtain the insurance contemplated by this Plan (whether as a result of negligence, gross neglect or otherwise), the Participant's benefits shall be limited to the insurance premium(s), if any, that remained unpaid for the period in question and the actual insurance proceeds, if any, received by the Employer or the Participant as a result of the Participant's claim. The Employer shall not be responsible for the validity of any insurance contract issued in connection with the Plan or for the failure on the part of an insurer to make payments provided for under any insurance contract. Once insurance is applied for or obtained, the Employer shall not be liable for any loss which may result from the failure to pay premiums to the extent premium notices are not received by the Employer.
16. No Guarantee of Tax Consequences. Neither the Plan Administrator nor the Employer makes any commitment or guarantee that any amounts paid to or for the benefit of a Participant under the Plan will be excludable from the Participant's gross income for federal or state income tax purposes, or that any other federal or state tax treatment will apply to or be available to any Participant. It shall be the obligation of each Participant to determine whether each payment under the Plan is excludable from the Participant's gross income for federal and state income tax purposes, and to notify the Employer if the Participant has reason to believe that any such payment is not so excludable. Notwithstanding the foregoing, the rights of Participants under this Plan shall be legally enforceable.

B. Flexible Spending Accounts (FSAs)

1. Types of FSAs

Medical FSA

- (a) Maximum amount you can set aside per Plan Year for reimbursement of eligible medical expenses as defined by IRC Section 213(d) except for insurance premiums: \$2,750.
- (b) For active participants:
 - Eligible services must be provided:
 - after your effective date in the Plan and
 - during the Plan Year.
- (c) If you become ineligible (including termination of employment) during the Plan Year:
 - Eligible services must be provided:
 - after your effective date in the Plan,



FLEXIBLE BENEFIT PLAN with Beniversal® MasterCard®

PLAN HIGHLIGHTS*

(page 2 of 2)

- during the Plan Year and
- prior to the date on which you become ineligible.
- The Beniversal Card may no longer be used to access Medical FSA funds. You may submit a claim for reimbursement of eligible expenses.

Dependent Care FSA

- (a) Maximum amount you can set aside per calendar year for reimbursement of eligible dependent care services, as defined by IRC Section 21(b), is limited to the smallest of the following amounts:
 - \$5,000 if single or if married and filing jointly; \$2,500 if married and filing separately.
 - The earned income of the participant.
 - The earned income of the participant's spouse.
- (b) For active participants:
 - Eligible services must be provided:
 - after your effective date in the Plan and
 - during the Plan Year or the 2 ½ month grace period following the end of the Plan Year. The grace period ends March 15.
- (c) If you become ineligible (including termination of employment) during the Plan Year:
 - Eligible services must be provided:
 - after your effective date in the Plan and
 - during the Plan Year in which you become ineligible.

2. Claims for FSAs

Claim submission time frames for Medical FSA

- (a) Claims must be received by Benefit Resource, Inc. before the end of the 90 day run-out after the Plan Year ends.
- (b) Claims denied during the run-out may be resubmitted, but must be received by Benefit Resource within 21 days after the run-out ends.
- (c) Eligible participants are allowed to rollover all unused General Medical FSA funds to the next Plan Year after the end of the time frame in (b) is completed for the current Plan Year. The minimum amount that can rollover must be greater than \$10.
- (d)
- (e) Any funds remaining in your Medical FSA after this will be forfeited.

Claim submission time frames for Dependent Care FSA

- (a) Claims must be received by Benefit Resource, Inc. before the end of the one-month run-out that follows the grace period. The run-out ends April 15.
- (b) Claims denied during the run-out may be resubmitted, but must be received by Benefit Resource no later than May 15.
- (c) Eligible participants are allowed to rollover all unused Dependent Care FSA funds to the next Plan Year after the end of the time frame in (b) is completed for the current Plan Year. The minimum amount that can rollover must be greater than \$10.
- (d) Any funds remaining in your Dependent Care FSA after this will be forfeited.

Claim reimbursements

- (a) Complete your claim following all instructions.
- (b) Your completed claim form and the required documentation must be received by Benefit Resource at least 5 business days prior to the processing day.
- (c) Claim reimbursements are processed daily.
- (d) There is a minimum reimbursement amount of \$15 (except during the run-out after the end of the Plan Year).
- (e) A claim should never be submitted for an expense that has been paid for with a Beniversal Card or reimbursed from any other source.

3. Beniversal Card for Medical FSA

- (a) The Beniversal Card allows you to access Medical FSA funds to pay for eligible medical services at qualified merchants.
- (b) The card may only be used to pay for eligible medical services after they have been provided. The IRS allows one exception: eligibility of orthodontia expenses can be based on either date of payment, date of service or payment due date on coupons/statements.
- (c) Payment of a current Plan Year medical service with the card must be completed before the Plan Year ends.
- (d) Once a new Plan Year begins, only Medical FSA funds associated with the new Plan Year will be available on the card. To access any remaining balance from the prior Plan Year Dependent Care FSA account, submit a claim requesting reimbursement (*refer to Section B. 2*).
- (e) You are advised to save all documentation related to medical expenses paid with your card, as IRS regulations require all FSA transactions to be verified for eligibility.
- (f) If a card transaction cannot be automatically verified, you will be contacted to submit documentation for that transaction.
- (g) Medical expenses paid with the card should never be submitted for claim reimbursement.

4. Special Elections / Rules that apply to the 2021 Plan Year due to the 2020 Year-End Spending Bill as allowed by your employer:

- (a) Unused Medical and Dependent Care FSA funds will be rolled over into the next Plan Year.
- (b) You are eligible to prospectively decrease / increase / revoke or make new elections to your Medical and Dependent Care FSA elections with rules established by the employer.



FLEXIBLE BENEFIT PLAN
with Beniversal® MasterCard®
PLAN HIGHLIGHTS*

(page 1 of 2)

A. General Plan Information

1. Employer name: Olympic Valley Public Service District.
2. Plan name: Olympic Valley Public Service District Flexible Benefit Plan.
3. Plan type: The Plan is a welfare plan designed to provide benefits permitted under Section 125 of the Internal Revenue Code (IRC). The Plan name and Plan number should be used in any formal correspondence relating to the Plan.
4. Eligibility requirements: Must be an employee of Olympic Valley Public Service District who has satisfied the eligibility conditions for the Employer's Group Medical Plan.
 - *If you or your spouse is reporting contributions to a Health Savings Account (HSA), you are not eligible for a Medical FSA.*
5. The effective date on which you can begin participating in the Plan: On the first of the month once the eligibility requirements have been met.
6. Kinds of group insurance for which you can pay your share of premiums through the Plan: Medical, Dental, Vision, Group Term Life and AD&D Insurances.
7. The Plan Year begins on January 1 and ends on December 31. The Annual Election Period begins on October 23 and ends on November 21.
8. Plan effective date: September 1, 1997.
9. Plan number: 501.
10. Employer ID number: 94-1636514.
11. Name, address and telephone number of the Plan Administrator:
Olympic Valley Public Service District
305 Squaw Valley Road
PO Box 2026
Olympic Valley, CA 96146
(530) 583-4692
12. Agent for service of process: Olympic Valley Public Service District.
13. The use of the term "you" throughout the Plan Highlights refers to the Participant.
14. Insurance Control Clause. In the event of a conflict between the terms of the Plan and the terms of an insurance contract of an independent third party insurer whose product is being used in conjunction with the Plan, the terms of the insurance contract shall control matters related to the insurance contract, such as defining the persons eligible for insurance, the dates of their eligibility, the conditions which must be satisfied to become insured, if any, the benefits Participants are entitled to and the circumstances under which insurance terminates.
15. Employer's Protective Clauses. Upon the failure of either the Participant or the Employer to obtain the insurance contemplated by this Plan (whether as a result of negligence, gross neglect or otherwise), the Participant's benefits shall be limited to the insurance premium(s), if any, that remained unpaid for the period in question and the actual insurance proceeds, if any, received by the Employer or the Participant as a result of the Participant's claim. The Employer shall not be responsible for the validity of any insurance contract issued in connection with the Plan or for the failure on the part of an insurer to make payments provided for under any insurance contract. Once insurance is applied for or obtained, the Employer shall not be liable for any loss which may result from the failure to pay premiums to the extent premium notices are not received by the Employer.
16. No Guarantee of Tax Consequences. Neither the Plan Administrator nor the Employer makes any commitment or guarantee that any amounts paid to or for the benefit of a Participant under the Plan will be excludable from the Participant's gross income for federal or state income tax purposes, or that any other federal or state tax treatment will apply to or be available to any Participant. It shall be the obligation of each Participant to determine whether each payment under the Plan is excludable from the Participant's gross income for federal and state income tax purposes, and to notify the Employer if the Participant has reason to believe that any such payment is not so excludable. Notwithstanding the foregoing, the rights of Participants under this Plan shall be legally enforceable.

B. Flexible Spending Accounts (FSAs)

1. Types of FSAs

Medical FSA

- (a) Maximum amount you can set aside per Plan Year for reimbursement of eligible medical expenses as defined by IRC Section 213(d) except for insurance premiums: \$2,750.
- (b) For active participants:
 - Eligible services must be provided:
 - after your effective date in the Plan and
 - during the Plan Year.
- (c) If you become ineligible (including termination of employment) during the Plan Year:
 - Eligible services must be provided:
 - after your effective date in the Plan,



FLEXIBLE BENEFIT PLAN
with Beniversal® MasterCard®
PLAN HIGHLIGHTS*

(page 2 of 2)

- during the Plan Year and
- prior to the date on which you become ineligible.
- The Beniversal Card may no longer be used to access Medical FSA funds. You may submit a claim for reimbursement of eligible expenses.

Dependent Care FSA

- (a) Maximum amount you can set aside per calendar year for reimbursement of eligible dependent care services, as defined by IRC Section 21(b), is limited to the smallest of the following amounts:
 - \$5,000 if single or if married and filing jointly; \$2,500 if married and filing separately.
 - The earned income of the participant.
 - The earned income of the participant's spouse.
- (b) For active participants:
 - Eligible services must be provided:
 - after your effective date in the Plan and
 - during the Plan Year or the 2 ½ month grace period following the end of the Plan Year. The grace period ends March 15.
- (c) If you become ineligible (including termination of employment) during the Plan Year:
 - Eligible services must be provided:
 - after your effective date in the Plan and
 - during the Plan Year in which you become ineligible.

2. Claims for FSAs

Claim submission time frames for Medical FSA

- (a) Claims must be received by Benefit Resource, Inc. before the end of the 90 day run-out after the Plan Year ends.
- (b) Claims denied during the run-out may be resubmitted, but must be received by Benefit Resource within 21 days after the run-out ends.
- (c) Eligible participant are allowed to rollover up to \$500 of unused Medical FSA funds to the next Plan Year after the end of the time frame in (b) is completed for the current Plan Year. The minimum amount that can rollover must be greater than \$10.
- (d) Any funds remaining in your Medical FSA after this will be forfeited.

Claim submission time frames for Dependent Care FSA

- (a) Claims must be received by Benefit Resource, Inc. before the end of the one-month run-out that follows the grace period. The run-out ends April 15.
- (b) Claims denied during the run-out may be resubmitted, but must be received by Benefit Resource no later than May 15.
- (c) Any funds remaining in your Dependent Care FSA after this will be forfeited.

Claim reimbursements

- (a) Complete your claim following all instructions.
- (b) Your completed claim form and the required documentation must be received by Benefit Resource at least 5 business days prior to the processing day.
- (c) Claim reimbursements are processed daily.
- (d) There is a minimum reimbursement amount of \$15 (except during the run-out after the end of the Plan Year).
- (e) A claim should never be submitted for an expense that has been paid for with a Beniversal Card or reimbursed from any other source.

3. Beniversal Card for Medical FSA

- (a) The Beniversal Card allows you to access Medical FSA funds to pay for eligible medical services at qualified merchants.
- (b) The card may only be used to pay for eligible medical services after they have been provided. The IRS allows one exception: eligibility of orthodontia expenses can be based on either date of payment, date of service or payment due date on coupons/statements.
- (c) Payment of a current Plan Year medical service with the card must be completed before the Plan Year ends.
- (d) Once a new Plan Year begins, only Medical FSA funds associated with the new Plan Year will be available on the card. To access any remaining balance from the prior Plan Year Dependent Care FSA account, submit a claim requesting reimbursement (*refer to Section B. 2*).
- (e) You are advised to save all documentation related to medical expenses paid with your card, as IRS regulations require all FSA transactions to be verified for eligibility.
- (f) If a card transaction cannot be automatically verified, you will be contacted to submit documentation for that transaction.
- (g) Medical expenses paid with the card should never be submitted for claim reimbursement.



OLYMPIC VALLEY PUBLIC SERVICE DISTRICT



EXHIBIT F-7
10 Pages

PLACER COUNTY LOCAL AGENCY FORMATION COMMISSION (LAFCO) SPECIAL DISTRICT REPRESENTATIVE ELECTION

DATE: March 30, 2021
TO: District Board Members
FROM: Jessica Asher, Board Secretary
SUBJECT: Placer County LAFCO Special District Representative Election

BACKGROUND: The District received notification of Placer County LAFCO's Special District Representative and Alternative Representative Election. The current Special District representatives are regular member Joshua Alpine, Placer County Water Agency (term expired May 2020) and alternate member, Mike Lynch, Auburn Recreation and Park District (term expired May 2020). These Commissioners will serve until new appointments are made. It is necessary to select a Special District representative and alternate representative for a four-year term. The new terms will expire May 2024. At the District's February meeting the Board nominated Director Ifeld to serve as the Special District Representative. A total of five nominations were received by LAFCO.

DISCUSSION: Each district receives one ballot and shall vote for two candidates. The person receiving the highest number of votes shall assume the regular special district seat and the candidate with the second highest votes shall assume the alternate seat. The package provided by LAFCO includes a Resume/Curriculum Vitae for four of the five candidates. The Ballot and Certification will be completed by the President or Vice President, dependent on availability. Staff will return the Ballot and Certification to the Placer LAFCO office before the May 10, 2021 deadline.

ALTERNATIVES:

1. Vote for two candidates for LAFCO Special District Representative.
2. Do not cast a ballot.

RECOMMENDATION: Discuss the candidates and vote for two candidates for LAFCO Special District Representative.

FISCAL/RESOURCE IMPACTS: None

ATTACHMENTS: Election Cover Letter, Ballot, and Candidate Resumes (4)

DATE PREPARED: March 24, 2021

PLACER COUNTY LOCAL AGENCY FORMATION COMMISSION

110 Maple Street, Auburn, California 95603 - 530-889-4097
lafco@placer.ca.gov/2704/Local-Agency-Formation-Commission-LAFCO

March 22, 2021

COMMISSIONERS:

Robert Weygandt
Chair (County)

Joshua Alpine
Vice Chair (Special Districts)

Cindy Gustafson
(County)

Paul Joiner
(City)

William Kahrl
(Special Districts)

Joe Patterson
(City)

Susan Rohan
(Public)

ALTERNATE
COMMISSIONERS:

Scott Alvord
(City)

Jim Holmes
(County)

Mike Lynch
(Special Districts)

Jeffrey Starsky
(Public)

STAFF:

Kristina Berry, AICP
Executive Officer

Vacant
Clerk to the
Commission

William Wright
LAFCO Counsel

To: Placer County Special District Board Members

From: Kris Berry, Executive Officer

Re: Vote for Special District Representative, Placer LAFCO

Dear Special District Board Members:

The nomination period for Special Districts Representative and Alternate Representative to the Placer Local Agency Formation Commission (LAFCO) ended March 16, 2021. A total of five nominations were received.

Each district receives one ballot listing the nominees and shall vote for two candidates. The person receiving the highest number of votes shall assume the regular special district seat for term ending May, 2024. The candidate receiving the second highest votes shall assume the alternate seat for the same term.

The attached Ballot & Certification are to be completed by each district's independent selection committee member (district's presiding officer) or designated alternate, and returned to Placer LAFCO Office either by mail to the above address, or by email to kberry@placer.ca.gov by **4:30 p.m. Monday, May 10, 2021**.

Any ties will be broken by coin toss at the May 12, 2021 Placer LAFCO hearing (tentatively).

Thank you for your participation, everyone.

Sincerely,



Kris Berry, Executive Officer
Placer LAFCO

Att.

Ballot
for
**Special District Representative & Alternate, Placer
LAFCO**

Please select **two (2)** candidates from the nominees below by marking the box by each chosen name. After making your selections, the Certification Statement at the end of this document must be signed by your Board Chairman or Alternate prior to mailing.

Ballots should be returned to the Placer LAFCO office no later than **4:30 p.m. Monday, May 10, 2021** by mail or email as follows:

Placer LAFCO
110 Maple Street, Auburn, CA 95603

OR

Kris Berry, Executive Officer
kberry@placer.ca.gov

Ballots received after this time/date will not be counted

Nominees (choose 2):

- Gordon Ainsleigh, Auburn Area Rec. & Park District
- Joshua Alpine, Placer County Water Agency
- Peter Gilbert, Placer Mosquito & Vector Control District
- Fred Ilfeld, Olympic Valley Public Service District
- Rick Stephens, Truckee Tahoe Airport District

Certification Statement

I _____, as Board Chairman (or
(Name)
authorized alternate) of _____,
(District)

Certify that this is the District's true and correct ballot.

Joshua Alpine

District 5 Director, Placer County Water Agency | Special District Member, Placer LAFCo

Joshua Alpine is the District 5 Director of Placer County Water Agency (PCWA), where he oversees the agency's vital efforts to provide an affordable, reliable, and sustainable water supply to the people, environment, and economy of Placer County and the region.

Mr. Alpine currently serves as Vice Chair of the Placer Local Agency Formation Commission, elected in 2016 to represent Special Districts. He also served on the commission from 2011-2012 including a term as Chair as a City representative.

As the current Vice President of the Board of Directors for Project GO Inc., Mr. Alpine is engaged in providing affordable housing and energy efficiency programs for low and moderate income working families and senior citizens in our area.

Mr. Alpine is also on the Board of Directors of the Association of California Water Agencies (ACWA), serving as Chair of ACWA's Region 3 Board of Directors (Alpine, Amador, Calaveras, El Dorado, Inyo, Lassen, Mariposa, Modoc, Mono, Nevada, Placer, Plumas, Sierra, and Tuolumne Counties), and serves from time to time as a member of numerous other committees and task forces.

Prior to serving as a director for PCWA, Mr. Alpine sat on the Colfax City Council from 2003-2012, including having served two terms as Mayor. During that time, he was very involved in waste water, regional water, and land planning issues.

Mr. Alpine works effectively with elected officials and agencies at the local, state, and federal levels, including the Regional Water Quality Control Board and the State Water Resources Control Board, developing solutions to water and land use policies that affect our region. At the federal level, he has worked with the U.S. Environmental Protection Agency, U.S. Corps of Engineers, U.S. Department of Agriculture, and U.S. Department of Housing & Urban Development. He has also served on the Placer County Economic Development Board.

Mr. Alpine holds a B.S. in Information Systems Management and has a California State Hydro Power System Operator certification. He worked as a Hydro System Operator from 2003 until 2009 for Pacific Gas & Electric (PG&E) operating the Bear, South Yuba, and the American Middle Fork river systems, and currently is a Lead System Operator of PG&E's electric transmission system. He is a member of the Placer County Historical Society and Colfax Lions Club. Mr. Alpine lives in Colfax

PETER GILBERT
2020 Caravelle Court
Lincoln CA 95648
(650) 759-5584
peter-gilbert@sbcglobal.net

Former Councilman/Mayor, City of Lincoln

Former Councilman/Mayor, City of Foster City

Current President, Placer County Mosquito & Vector Control District

Former President/Treasurer, Lincoln Hills Community Association

Current Member, Lincoln Hills Foundation Board of Directors

Former Member, Placer County Grand Jury

Former President, League of California Cities Peninsula Division (33 Cities in San Francisco, San Mateo and Santa Clara Counties)

Former Chair, San Mateo County Criminal Justice Council

San Francisco State University, Speech Major - Radio/TV

U S Army Intelligence Corp. Sgt., E-6 Honorable Discharge

San Mateo County Safety Man of the Year for efforts funding a major highway project. (92/101 highway interchange)

Executive management experience. Financial Management. I have managed groups as large as 5,000 employees.

Curriculum Vitae
Frederic W. Ilfeld, Jr., MD, MA, CGP
P.O. Box 2160, Olympic Valley, CA 96146
(530) 448-6060
FILFELD@gmail.com

Professional experience:

Born and raised in southern California, Dr. Ilfeld attended undergraduate college at Yale University, where he majored in Culture & Behavior (psychology, anthropology, sociology, ethology) and received his B.A. magna cum laude with high honors. He went on to complete his medical studies at Harvard Medical School in Boston. After a one year internship at San Francisco General Hospital, Dr. Ilfeld studied psychiatry in a three year residency at Stanford University. Also while at Stanford he earned a Master of Arts degree in sociology, specializing in small group behavior. He has had the good fortune to study under several masters in the fields of psychotherapy (Elvin Semrad, Leston Havens), group therapy (Irvin Yalom), and community mental health/social psychiatry (Drs. Gerald Caplan, Erich Lindemann, Rudy Moos).

After conducting epidemiologic research on stress and coping at the Laboratory of Socio-environmental Studies, National Institute of Mental Health, Dr. Ilfeld moved to Sacramento to join the faculty at U.C. Davis Medical School. While full-time faculty at U.C. Davis he worked on the North Area community mental health team and was Chief of the Psychiatric Emergency Team. He was awarded research grants from the National Institute for Mental Health and from Roche Laboratories for his survey research on social stress and coping among 2,300 Chicago adults, resulting in eleven journal publications on this topic.

Dr. Ilfeld is Board Certified in Psychiatry and was in private practice in Sacramento from 1974 through 1999. He continued his private practice of general psychiatry in Squaw Valley, California, in the north Lake Tahoe area. Although Dr. Ilfeld retired from private clinical practice in 2002, he retains a special interest in teaching the group psychotherapies. Beginning in 1975 Dr. Ilfeld led group therapies for in-depth personal change, for the chronic mental disorders, for panic disorder, and for obsessive-compulsive disorder. From 1983 through 1998 he was a leader of process training groups for psychiatric residents at the U.C. Davis Medical Center. From 2004 - 2015 he co-led with his wife, Barbara, the process training group for psychiatric residents at the University of Nevada School of Medicine. Bi-annually from 1990 – 2015 he co-led training groups with Barbara at the Northern California Group Psychotherapy Society's Institutes in Asilomar (nearby Monterey, California). With Barbara he has co-led American Group Psychotherapy Association (AGPA) workshops on "Managing Dual Relationships in Rural Settings" and on "The Art of Culture Building in the Group". He co-led with Barbara a Special Interest Institute on the latter topic yearly from 2007 through 2012 at the annual national AGPA Meetings. In 2014 and again in 2015 at the annual AGPA conference, Fred and Barbara co-led a two-day Special Interest Institute on "Enhancing the Group Process through a co-leader Fishbowl Technique."

As a former Associate Clinical Professor of Psychiatry at U.C. Davis Medical School, Dr. Ilfeld received the distinguished clinical faculty teaching award twice in 1987 and again in 1998. He recently retired as Clinical Professor of Psychiatry at the University of Nevada School of Medicine (Reno). From this institution he also received the distinguished clinical faculty teaching award twice, in 2006 and again in 2011. He has published over twenty journal articles and book chapters on topics of violence, community mental health, stress and coping, child custody, and group therapy. He was past president of the Sacramento Psychiatric Society, was on the council of the Northern California Group Psychotherapy Society, and is currently a member of the American Group Psychotherapy Society. Dr. Ilfeld is a Certified Group Psychotherapist (CGP) and is a Distinguished Life Fellow of the American Psychiatric Association.

Organizational and Community service:

Since moving full-time to Squaw Valley in July 1999, Dr. Ilfeld has participated actively in local community organizations. He was on the Board of the Squaw Valley Property Owners Association. Dr. Ilfeld coordinated the Architectural Control Committee for the Hidden Lake Property Owners Association for 5 years and has continued as a Board member through the present. He has been a member of the Squaw Valley Municipal Advisory Council, advising the Placer County Board of Supervisors on matters concerning Squaw Valley. Dr. Ilfeld was Chair of the Grants Review Committee of the Truckee-Tahoe Community Foundation and was a member of the Board of Trustees of both the North Tahoe Hebrew Congregation and the Tahoe Truckee Community Foundation. He is a past Board Chair of the Tahoe Truckee Community Foundation.

Since early 2013 he was a leader in the effort to incorporate Squaw Valley as the Town of Olympic Valley. As such, he was Board Chair of the charitable non-profit *Incorporate OV Foundation*, and on the Board of the non-profit advocacy organization, *Incorporate OV*.

In 2016 Dr. Ilfeld was publicly elected as a Board member of the Squaw Valley Public Service District and has served in this position through the present time. (In 2020 the name of the organization was changed to "Olympic Valley Public Service District".)

Rick Stephens

Rick Stephens has lived full time in the Placer County unincorporated area of Truckee since June 1, 2007. He was publicly elected to the Truckee Tahoe Airport Board in November 2016 and was re-elected in 2020. Rick was President of this Board in 2018 and 2019.

Rick was appointed to the Placer County Citizens Advisory Committee for allocation of a portion of TOT funds. The initial appointment was for 3 years in 2018. He was reappointed for an additional 3-year term in 2021.

Rick was the project manager for the TTCF Community House as a volunteer. It was a 4-year project including acquisition of the property, designing the plans to renovate the buildings, and reconstruction of the facility to serve non-profits in the Kings Beach area.

Rick also served on a citizens advisory group for the Truckee Fire Protection District on property tax revenue.

He has been President of Lahontan Community Association (5 years) and subsequently was President of Lahontan Golf Club (5 Years).

Rick Stephens worked in the commercial real estate business as an Asset Manager and as an investor.

ZKS Real Estate Partners LLC was formed in 1996 after Zurich Insurance acquired Kemper Corporation. Its mission was to finish the orderly disposition of the remaining Kemper Corporation real estate portfolio (\$800 million) and to invest in real estate value added transactions. ZKS was closed at the end of 2013. Stephens Real Estate Partners, LLC operated Stephens contracts and investments. Separate from the Zurich assets, ZKS acquired more than 5 million square feet of industrial and office properties valued at in excess of \$800 million.

Mr. Stephens was president of Kemper Real Estate Management Company from 1992-1996. KREMCO's sole mission was the orderly disposition of the \$5 billion Kemper real estate portfolio. In 1992 KREMCO had 700 employees, 11 million sf of buildings, 40,000 acres of land, and 2 home building companies.

Prior to Kemper, Mr. Stephens was President of The Koll Company's Los Angeles Division. This division was responsible for acquisition, development, property management and construction of approximately \$2 billion in real estate between 1986 and 1992.

Prior to Koll, Mr. Stephens was Sr. VP of Cadillac Fairview's Western Region from 1982-1985 responsible for industrial properties. This included 6 million sf of big box industrial in Torrance, Compton and Costa Mesa CA. In addition, 2,000 acres in 5 industrial parks were developed.

Mr. Stephens started his real estate career at The Newhall Land and Farming Company in 1974. He was in charge of Newhall's industrial and commercial development from 1977-1982.

Mr. Stephens graduated from Cornell University in 1972 (BS Engineering) and received an MBA from Stanford University in 1974. He served 3 years in the US Army in the middle of his undergraduate studies, including tours of duty in Vietnam ('67-'68) and Germany ('68-'69).

Hiking and golf are Mr. Stephens' leisure activities. Each year, Rick backpacks in the high Sierra Nevada mountains. Rick also enjoys adventure travel, 100 miles on The Camino Santiago, Patagonia, Inca Trail, Iceland, Copper Canyon in Mexico and the Haute Route in Switzerland in August, 2019.

Rick has been married to Gail Stephens for 53 years. They have 2 children, 51 and 49 and 1 grandchild.



OLYMPIC VALLEY PUBLIC SERVICE DISTRICT



EXHIBIT G-1
4 Pages

FIRE DEPARTMENT REPORT

DATE: March 30, 2021
TO: District Board Members
FROM: Allen Riley, Fire Chief
SUBJECT: Fire Department Report – Information Only

BACKGROUND: The discussion section below provides information from the Fire Department regarding operations and activities that are not the subject of a separate report. This report is prepared to provide new information and recent progress only.

DISCUSSION: Training

EMS: S-SV Policies & Protocols, ALS Monitor and Rhythms, Trauma, Documentation, Respiratory Emergencies, Splinting and C-Spine precautions, CQI & TFH Case Review, Coronavirus/Covid-19 training, Cleaning/Decontamination.
Fire/Rescue: Driver training, Hose bundles, Ropes and Knots, Electrical Emergencies, SCBAs/Air Management, Hydrants, Ladders, Traffic Incident Management, "SLICERS/RECEO", Vent/Enter/Search, Gas Prop at TFPD.

Public Education

OVFD medics participating in Regional Vaccination Clinic at Sierra College in Truckee.

Fire Prevention

Several plan checks, LPG inspections, sprinkler rough inspections, building final inspections, short term rental inspections and commercial inspections.

Equipment

Tracks taken off Ranger 21.

Emergency Calls:

Please see attached pages.

Total calls for the period: 83 (February 16 to March 23, 2021)

January 1st to March 23, 2020: 172 Calls; Jan 1st – March 23, 2021: 180 Calls

ATTACHMENTS: Total Record Volume by Incident Type Report.

DATE PREPARED: March 24, 2021



41%

FIRF
Percentage of Total Incidents

59%

EMS
Percentage of Total Incidents

83

INCIDENTS
In Selected Time Slice

37

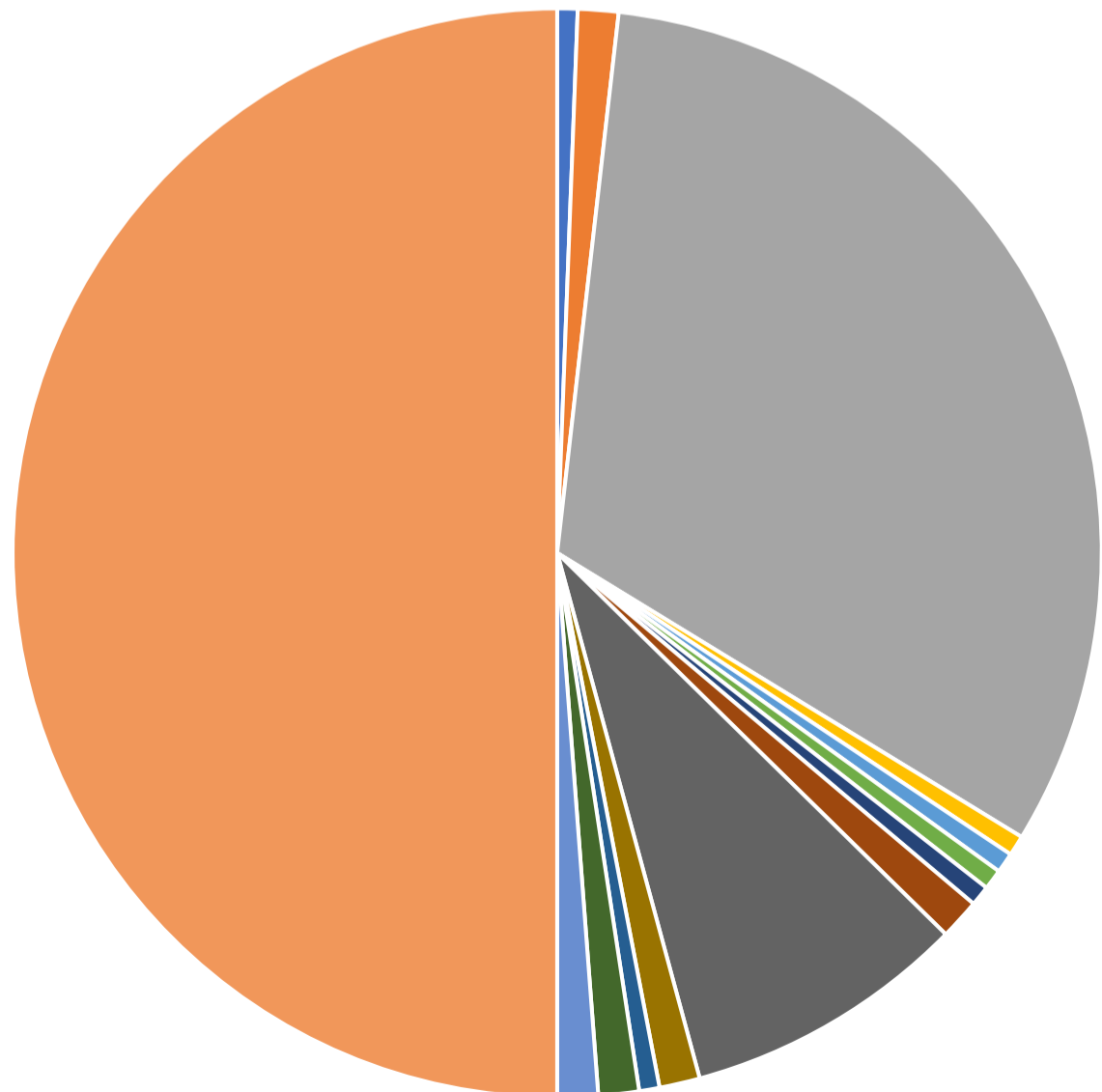
DAYS
In Selected Time Slice



Counts

Week Ending	2/21/21	2/28/21	3/7/21	3/14/21	3/21/21	3/28/21	Total
Structure Fire						1	1
Mobile property (vehicle) fire				1	1		2
Emergency medical service (EMS) incident	6	11	10	10	15	2	53
Combustible/flammable spills & leaks	1						1
Chemical release, reaction, or toxic condition				1			1
Electrical wiring/equipment problem	1						1
Public service assistance					1		1
Cover assignment, standby at fire station, move-up		2					2
Dispatched and canceled en route	1	3	1	7	1	1	14
HazMat release investigation w/no HazMat		1	1				2
Malicious, mischievous false alarm		1					1
System or detector malfunction	1	1					2
Unintentional system/detector operation (no fire)				1		1	2
Total	10	19	12	20	7	5	83

- Structure Fire
- Mobile property (vehicle) fire
- Emergency medical service (EMS) incident
- Combustible/flammable spills & leaks
- Chemical release, reaction, or toxic condition
- Electrical wiring/equipment problem
- Public service assistance
- Cover assignment, standby at fire station, move-up
- Dispatched and canceled en route
- HazMat release investigation w/no HazMat
- Malicious, mischievous false alarm
- System or detector malfunction
- Unintentional system/detector operation (no fire)



26%

FIRE
Percentage of Total Incidents

74%

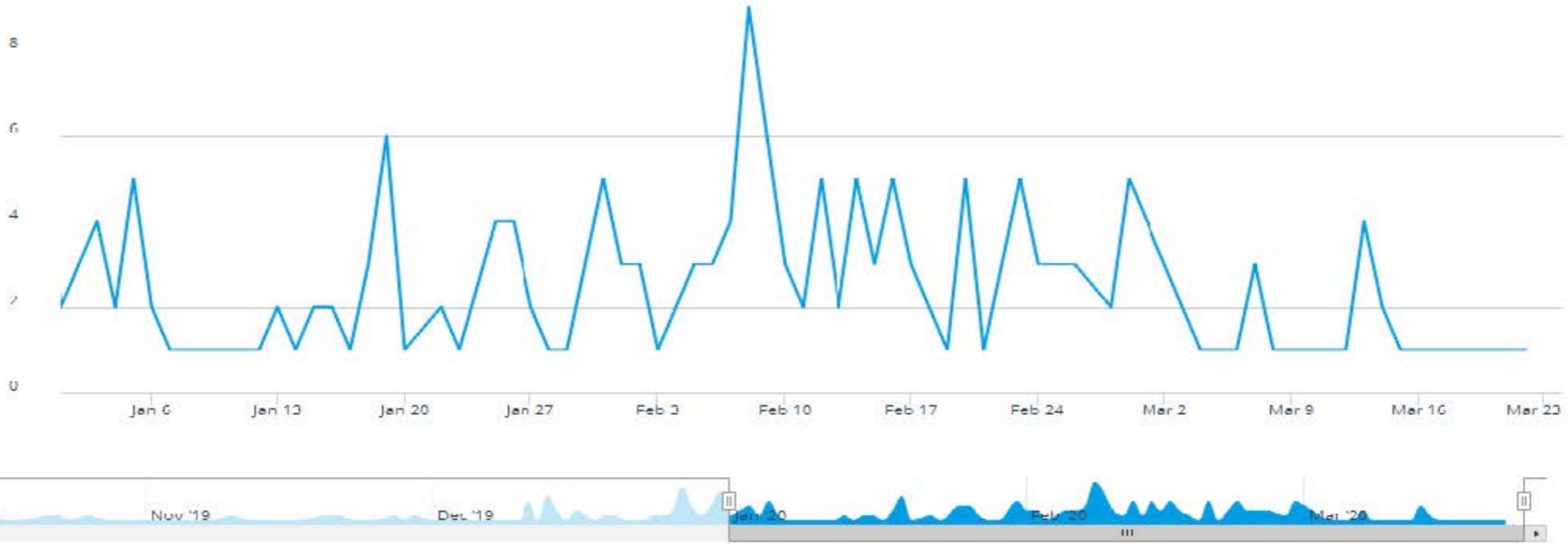
EMS
Percentage of Total Incidents

180

INCIDENTS
In Selected Time Slice

84

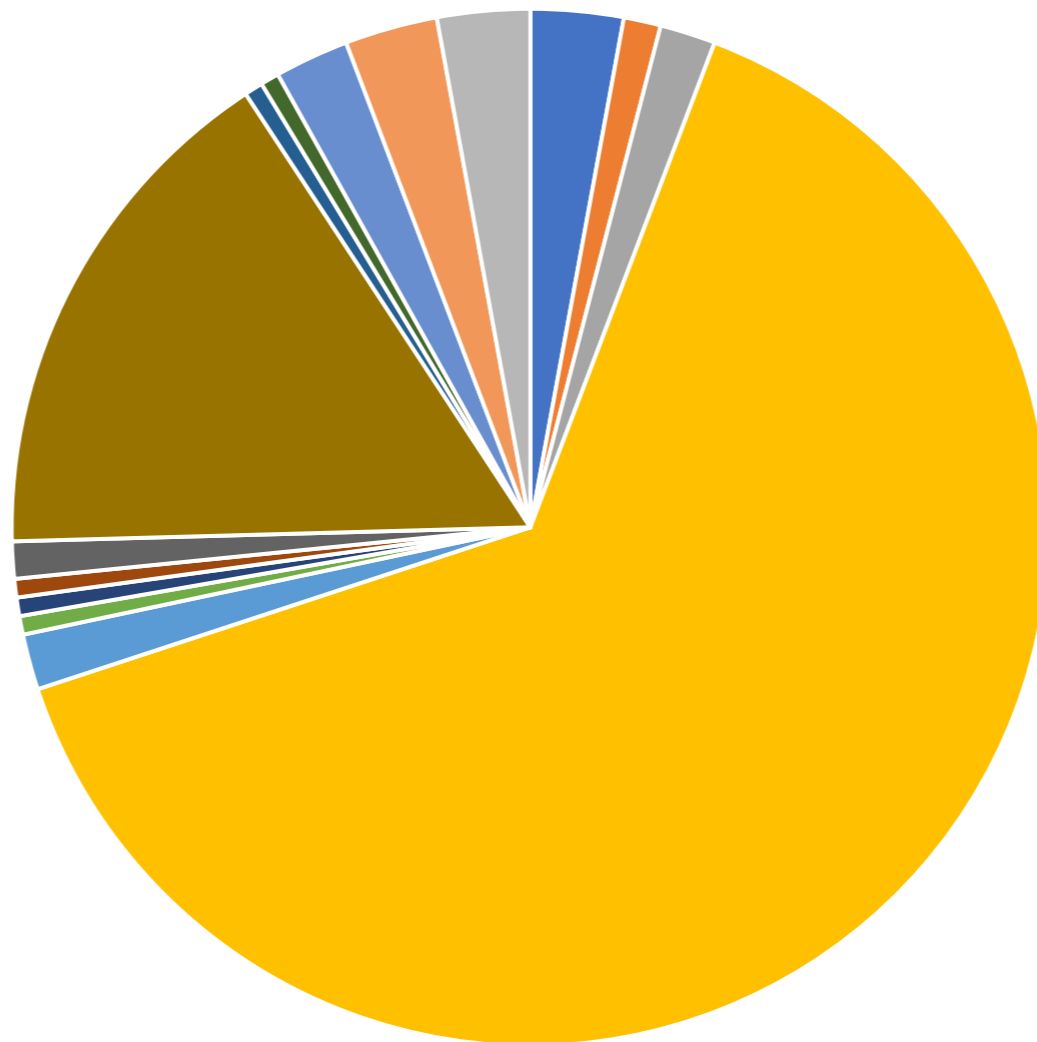
DAYS
In Selected Time Slice



Counts

Week Ending	1/3/21	1/10/21	1/17/21	1/24/21	1/31/21	2/7/21	2/14/21	2/21/21	2/28/21	3/7/21	3/14/21	3/21/21	3/28/21	Total
Structure Fire	1	1		1			1						1	5
Mobile property (vehicle) fire		1									1	1		2
Medical assist			1				1				1			3
Emergency medical service (EMS) incident	5	10	8	11	9	11	8	7	11	10	10	9	2	111
Extrication, rescue						2	1							3
Combustible/flammable spills & leaks								1						1
Chemical release, reaction, or toxic condition								1						1
Electrical wiring/equipment problem								1						1
Public service assistance								1				1		2
Dispatched and canceled en route		1	1	6	1	3	2	1	3	1	7	1	1	28
Wrong location, no emergency found			1											1
Steam, other gas mistaken for smoke			1							1				1
HazMat release investigation w/no HazMat	1		1						1	1				4
System or detector malfunction			1		1	1		1	1					5
Unintentional system/detector operation (no fir					2	1	3	1	1		1		1	5
Malicious, mischievous false alarm			1		1	1		1	1					5
Cover assignment, standby, move up									2					2
Total	7	13	13	18	13	18	12	12	19	12	20	18	5	180

- Structure Fire
- Mobile property (vehicle) fire
- Medical assist
- Emergency medical service (EMS) incident
- Extrication, rescue
- Combustible/flammable spills & leaks
- Chemical release, reaction, or toxic condition
- Electrical wiring/equipment problem
- Public service assistance
- Dispatched and canceled en route
- Wrong location, no emergency found
- Steam, other gas mistaken for smoke
- HazMat release investigation w/no HazMat
- System or detector malfunction
- Unintentional system/detector operation (no fire)





OLYMPIC VALLEY PUBLIC SERVICE DISTRICT



WATER & SEWER OPERATIONS REPORT

DATE: March 30, 2021

TO: District Board Members

FROM: Brandon Burks, Operations Manager

SUBJECT: Operations & Maintenance Report for February 2021 – Information Only

BACKGROUND: The following is a discussion of the District’s operations from the month noted above. It also includes the maintenance activities performed by the Operations Department that are not the subject of a separate report. This report is formatted to provide new information and recent progress only.

DISCUSSION: Flow Report – February 2021

Water Production:		6.41 MG
Comparison:		2.04 MG less than 2020
Sewer Collection:		7.01 MG
Comparison:		1.13 MG less than 2020
Aquifer Level:	February 28, 2021:	6,187.7'
	February 28, 2020:	6,187.6'
	Highest Recorded:	6,192.0'
	Lowest Recorded:	6,174.0'
Creek Bed Elevation, Well 2:		6,186.9'
Precipitation:	February 2021:	3.84"
	Season to date total:	23.35"
	Season to date average:	36.87"
	% to year to date average:	63.34%

Flow Report Notes:

- The *Highest Recorded Aquifer Level* represents a rough average of the highest levels measured in the aquifer during spring melt period.
- The *Lowest Recorded Aquifer Level* is the lowest level recorded in the

aquifer at 6,174.0 feet above mean sea level on October 5, 2001. This level is not necessarily indicative of the total capacity of the aquifer.

- The *Creek Bed Elevation* (per Kenneth Loy, West Yost Associates) near Well 2 is 6,186.9 feet.
- *Precipitation Season Total* is calculated from October 2020 through September 2021.
- The true *Season to date Average* could be higher or lower than the reported value due to the uncertainty of the Old Fire Station precipitation measurement during the period 1994 to 2004.
- In October 2011 the data acquisition point for the aquifer was changed from Well 2 to Well 2R.

Leaks and Repairs

Water

- The District issued 9 leak/high usage notifications.
- Responded to zero after-hours customer service calls.

Sewer

- Responded to zero after-hours customer service calls.

Vehicles and Equipment

Vehicles

- Cleaned vehicles and checked inventory.

Equipment

- Cleaned equipment.

Operations and Maintenance Projects

1810 Squaw Valley Road (Old Fire Station)

- Inspected and tested the generator.
- General housekeeping.

305 Squaw Valley Road (Administration and Fire Station Building)

- Inspected and tested the generator.

Water System Maintenance

- Two bacteriological tests were taken: one at 1810 Squaw Valley Road and one at Resort at Squaw Creek; both samples were reported absent.
- Leak detection services performed: three.
- Customer service turn water service on: one.
- Customer service turn water service off: one.
- Responded to zero customer service calls with no water.

Operation and Maintenance Squaw Valley Mutual Water Company

- Basic services.

Sewer System Maintenance

- Check for I and I issues.
- Sewer cleaning.

Telemetry

- The rainfall measurements for the month of February were as follows:
Nova Lynx 3.84", Squaw Valley Snotel: 3.70".

Administration

- Monthly California State Water Boards report.
- Adjusted staffing due to COVID-19.

Services Rendered

- Underground Service Alerts (0)
- Plan Review (0)
- Pre-remodel inspections (0)
- Final inspections (1)
- Fixture count inspections (0)
- Water service line inspections (0)
- Sewer service line pressure test (3)
- Sewer service line inspections (0)
- Sewer main line inspections (0)
- Water quality complaint investigations (0)
- Water Backflow Inspections (0)
- FOG inspections (0)
- Second Unit inspection (0)

Other Items of Interest

- Training – SDRMA Online class, SDRMA Safety Booklet.

ATTACHMENTS: Monthly Water Audit Report

DATE PREPARED: March 12, 2021

Squaw Valley Public Service District - Monthly Water Audit Report

Audit Month: February Report Date: March 30, 2021 Performed By: Brandon Burks
Year: 2021

Meter Reader: Jason McGathey Reading begin Date & Time: 3/1/21 8:30 AM
Reading end Date & Time: 3/1/21 1:30 PM
Total lag time: 6 Hours

Begin Audit Period: 2/1/21 12:00 AM
End Audit Period: 3/1/21 12:00 AM

Total Metered Consumption for audit period specified (including hydrant meters): 5,543,488

Additional Consumption - Unmetered

Fire Department Use: 10,000

Hydrant Flushing: 5,000

Blow-Off Flushing: _____

Sewer Cleaning: 10,000

Street Cleaning: _____

Well Flushing: _____

Tank Overflows: _____

Unread Meter Estimated Reads: _____

Other: _____

Total Unmetered Consumption (for audit period specified): 25,000

Estimated Unknown Loss - Unmetered

Known Theft: _____

Known Illegal Connections: _____

Total Estimated leaks that have been repaired: _____

Total Estimated Unmetered (for audit period specified): _____

Total Production for audit period specified: 6,412,209

Total Metered/Unmetered Consumption for audit period specified: 5,568,488

Total Water Loss (Production - Consumption): 843,721

Comments: The production totals are different than the monthly report due to a different time frame being used.

* Note - All Production & Consumption Totals In U.S. Gallons *



OLYMPIC VALLEY PUBLIC SERVICE DISTRICT



EXHIBIT G-3
4 Pages

ENGINEERING REPORT

DATE: March 30, 2021
TO: District Board Members
FROM: Dave Hunt, District Engineer
SUBJECT: Engineering Report – Information Only

BACKGROUND: The discussion section below provides information from the District Engineer on current projects and the department's activities that are not the subject of a separate report. This report is prepared to provide new information and recent progress only.

DISCUSSION: Meetings

The District Engineer participated in the following meetings in the last month:

- OVPSD Board Meeting
- Finance Committee Meeting
- Monthly Planning Meeting – Staff
- District Engineer – General Manager Meeting – Weekly
- District Engineer, General Manager, Operations Manager Meeting – Bi-weekly
- District Engineer, Junior Engineer Meeting – Frequent
- West Tank Recoating Project Meetings – staff, Farr West
- Granite Chief “A” Line Sewer Replacement Meetings – Auerbach Engineering
- Carville SFR Project Meetings – Developer, District Counsel, staff
- Painted Rock Lodge Waterline Extension Project Meetings – staff, Auerbach Engineering, Caltrans
- Customer Meeting 980 Squaw Valley Rd. – Owner, staff
- VueWorks Webinar Training – Condition Module
- Budget Preparation Meetings – several, staff
- Resort at Squaw Creek Phase 2 Improvements Meeting – Auerbach Engineering

Projects

Village at Squaw Valley Specific Plan

- Developers engineer submitted 30% level conceptual design plans.
- Staff is reviewed the plans (138 sheets) and will provide a detailed comment letter presenting the District's required conditions.
- Staff is also working on preparing term sheets for water and sewer infrastructure improvements to support preparation of a Development Agreement with Alterra.

Carville SFR Project

- This is a 3 lot SFR residential project near Washoe Drive.
- Staff is reviewing improvement plans for the installation of new water and sewer facilities to serve the project.
- Staff is preparing a Development Agreement which will be presented to the Board for approval at the March or April meeting.
- The Developer intends to construct the improvements in 2021.

Painted Rock Lodge Waterline Extension Project

- This project entails extending the District water system to serve 2 residential properties adjacent to Bridge 3 on Highway 89.
- The District filed a CEQA Notice of Exemption in February.
- Staff is working closely with the property owners engineer on design review and permitting.
- Staff prepared a Dedication Agreement which will be presented to the Board for approval at the March meeting.
- The Property owners plan to construct the project as soon as it is permitted, generally around June 2021.

Granite Chief "A" Line Sewer Replacement Project

- Staff is coordinating planning, easement, and design activities with the Granite Chief Estates Property Owners Association (GCEPOA) and their consultant Auerbach Engineering.
- Project includes replacement of aged privately owned sewer main serving 8 properties along Granite Chief Road.
- The project includes acquiring easements from homeowners for new line location.
- GCEPOA is responsible for the sewer line and its replacement. District will take dedication of the new sewer assets after successful completion of project.
- Staff prepared easement documents for five properties affected by the project.

- Staff also drafted easement commitment letters for each property owner.
- Staff is working directly with one of the homeowners to secure the necessary easement for the project.
- Project is expected to be constructed in 2022.

West Tank Recoating Project

- District staff and Farr West Engineering are preparing a Basis of Design Report to address temporary water supply and storage for the project. This includes evaluating water demands, pumping capacities, storage needs, and developing an operational strategy to support domestic and fire demands during construction.
- Farr West and staff are preparing design documents.
- The project should go out to bid in early April 2021 with award of contract to successful bidder expected in May 2021.
- Construction is scheduled for late summer 2021.
- The Carville SFR project construction may push this project into 2022 pending their construction schedule.

Sewer System Pipeline and Manhole Rehabilitation Project

- This project includes rehabilitation and/or replacement of approximately 9,000 linear feet of sewer mains, 35 manholes, and District owned lower sewer laterals.
- District staff prepared a comprehensive condition and risk assessment of the entire sewer collection system based on CCTV television inspections and manhole inspections.
- Staff contracted with Farr West Engineering to complete a Basis of Design Report (BDR) and prepare design documents for construction of the improvements.
- BDR will include a summary of the condition and risk assessment performed by staff and define a capital replacement plan for the rehabilitation/replacement of sewer assets.
- Staff is working with Farr West on the preparation and review of the BDR.

Pressure Zone 1A Project

- Staff is working to reconcile and update the GIS database with accurate water meter data to be used in the water model update and calibration task.
- Farr West Engineering will update the water model with accurate meter data and calibrate the model based on field testing and SCADA data.

- Model updates are scheduled for April 2021 and a Basis of Design Report will be prepared in May/June.

Resort at Squaw Creek Phase 2

- Staff is working with Auerbach Engineering to select a site for the pressure reducing valve facility. This is scheduled to be constructed in late summer 2021.
- The developer and engineer are moving forward with the design and construction of Well 18-3R improvements.
- District staff and developer are negotiating the terms of Well 18-3R including building site, treatment capacity, well capacity, etc.
- Well 18-3R improvements are expected to be constructed in May-September 2022.

Engineering Department Activities – On-Going

- 2021 Sewer System Inspection Project
- Residential plan reviews and contractor/owner coordination for new and remodel construction
- GIS database updates and VUEworks implementation
- Water and Sewer Code and Technical Specification updates

ATTACHMENTS: None.

DATE PREPARED: March 24, 2021



OLYMPIC VALLEY PUBLIC SERVICE DISTRICT



EXHIBIT G-4
2 Pages

ADMINISTRATION & OFFICE REPORT

DATE: March 30, 2021
TO: District Board Members
FROM: Jessica Asher, Board Secretary
SUBJECT: Administration & Office Report – Information Only

BACKGROUND: The following is a discussion of office activities and brief status reports regarding administration that are not the subject of a separate report. This report is formatted to provide new information and recent progress only.

DISCUSSION: Document Management System (DMS) Project
The next stage of DMS project is well underway and consists of scanning the large format drawings and plan sheets into the respective Customer Files on the server. This vital project will ensure the integrity and accessibility of these files indefinitely.

SDRMA Spring Education Day

Danielle Grindle and Fabienne Gueissaz attended the Virtual SDRMA Spring Education Day. This workshop provided free risk management training and allowed the District to earn Credit Incentive Points (CIPs) to reduce our annual contribution for both the Property/Liability and Workers' Compensation Programs. The District will save \$1,249 on Property/Liability Insurance and \$2,085 on Workers Comp Insurance. A few key takeaways from the training were that Property/Liability insurance is expected to increase 20% - 35%. Staff is researching alternative carriers. Workers Compensation will not see any increase in rates.

North Lake Tahoe's Tourism Business Improvement District (NLTTBID)

At the March 9, 2021 Placer County Board of Supervisors meeting, the Board unanimously adopted a Resolution to form the North Lake Tahoe Tourism Business Improvement District and to approve the levy of assessments on lodging, restaurant, retail, and activities and attractions businesses located within the boundaries of the eastern portion of unincorporated Placer County.

The anticipated \$6.1 million in additional revenue will be spent on traffic solutions, tourism management, education and sustainability tactics that influence visitor behavior, economic development (including workforce housing), business advocacy and support, and quality of life enhancements for full-time residents.

Effective July 1, 2021 a 1% assessment will be charged for lodging, restaurants, retail etc. Olympic Valley specifically will see an additional 1% tacked on to any short-term lodging and an additional 1% for RRAA businesses (retail, restaurant, activities and attractions tourism businesses). The Squaw Valley Business Association (SVBA) will hold one seat on the 16 member TBID Board. Useful resources for more information are available at the following links:

- <https://www.placer.ca.gov/7142/4-million-in-lodging-tax-dollars-for-Nor>
- <https://www.nltra.org/wp-content/uploads/2020/02/HERE-3.pdf>
- <https://www.placer.ca.gov/DocumentCenter/View/50482/08A>
- <https://placer.granicus.com/player/clip/2743?&redirect=true> (*Board of Supervisor's meeting, starting at 5:15:56*)

ATTACHMENTS: None.

DATE PREPARED: March 18, 2021



OLYMPIC VALLEY PUBLIC SERVICE DISTRICT



EXHIBIT G-5
3 Pages

MANAGEMENT REPORT

DATE: March 30, 2021

TO: District Board Members

FROM: Mike Geary, General Manager

SUBJECT: Management Report – Information Only

BACKGROUND: The discussion section below provides information from the District’s management on current projects and activities that are not the subject of a separate report. This report is prepared to provide new information and recent progress only.

DISCUSSION: The General Manager participated in the following meetings in the last month:

- Direct Reports – weekly with Fire Chief, Finance & Administration Manager, District Engineer, Operations Manager, and Board Secretary
- Finance Committee
- Monthly T-TSA Managers
- Monthly Planning – staff
- Placer County Water Agency Financial Assistance Program - staff
- Document Management System (DMS) – two meetings with staff
- Placer County Hazardous Mitigation Plan – two meetings with staff
- ViewWise Legacy DMS Training – staff
- Fire Department Personnel – three meetings with staff
- Village at Squaw Valley Specific Plan 30% Utility Plan Set Review – two meetings with staff
- North Lake Tahoe-Truckee Stakeholder – two meetings
- Squaw Valley Mutual Water Company – staff
- Building Sign Name Change – staff
- Operations / Engineering Coordination – staff
- Forest Fuel Management Program – Northstar CSD
- California Department of Forestry and Fire Protection (CAL FIRE) Forest Health Grants, Community Wildfire Protection Plan (CWPP) and Fuels Management Programs – Fire Chief and Northstar Fire Department’s Forrester

- Annual Client Meeting – Farr West Engineering
- CSDA Training Webinar – *Board and Manager Connection*
- Fire Department Budget and MOU – many meetings with staff
- Carville Single-Family Residential and West Tank Recoat Projects Coordination – staff
- CSDA Training Webinar – *How to do it for Special Districts with Revenue Needs*
- Personnel Committee – Fire Dept. MOU
- CAL-Fire Training Webinar – Fire Prevention Grants Online Workshop

CSDA Training- Board and Manager Connection

On March 8th and 15th, 2021, CSDA hosted webinars about the relationship between the General Manager and the Board of Directors. Key takeaways included:

- How to effectively implement the policy and strategic direction for the District.
- Governance and management should complement each other and can only do so by building a solid working relationship.
- Developing open lines of communication, mutual trust, and a common understanding of roles and responsibilities are essential components to having a genuine board chair and manager connection.

The topics covered during the program included:

- Building a culture of common understanding, shared purpose, and commitment that is mission-driven.
- Creating a working relationship that values mutual respect, trust, and support.
- Evaluating working styles and leadership strengths through assessment.
- Establishing common understanding of roles, responsibilities, and relationships.
- Outlining governance relationships between district board and staff members.
- Identifying current and anticipated trends facing leaders of special districts.

CSDA’s Director of Advocacy and Public Affairs, Kyle Packham presented a section titled, *“Trends Facing Leaders of Special Districts”* and identified these top ten issues:

1. Public Trust: Transparency and Engagement
2. Aging Infrastructure
3. Technological Advancements and Challenges
4. Climate Adaptation and Disaster Preparedness
5. Consolidation
6. Affordable Housing and Homelessness

7. Rising Economic Disparities
8. Pension Costs
9. Recruiting and Retaining a Skilled Workforce
10. Diversity, Equity, and Inclusion

CSDA Webinar- How to do it for Special Districts with Revenue Needs

On March 18, 2021, CSDA hosted a webinar about the local funding measures available to special districts, which included benefit assessments, special taxes, general obligation bonds, CFDs, new development impact fees (utility & fire), property-related fees and charges (water, sewer, & garbage), and others. The webinar also reviewed steps necessary for a successful funding measure. Staff is currently researching this information in preparation of discussions with the Board and the community about establishing a Fuels Management Program and how to pay for it.

ATTACHMENTS: None.

DATE PREPARED: March 25, 2021

AFFIDAVIT OF POSTING

Name of Meeting(s): Board Meeting + Finance Committee

Date of Meeting(s): 3/30/21, 3/29/21

I, J.Asher certify that we (JA/NW) posted the agenda for the above meeting(s) in two (2) conspicuous places located within the boundaries of the Squaw Valley Public Service District. The posting locations were:

1. District Office at 305 Squaw Valley Road (JA) 3/25 @ 10:10am
2. Squaw Valley Post Office at 1600 Squaw Valley Road (NW) 3:10pm 3/25
3. Online Posting and Distribution (JA) 3/26 9:53am

The posting was accomplished on 3/26/21 at 9:53am.

I declare under penalty of perjury that the above statements are true and correct.

Executed at Olympic Valley, California on 4/1/21.

J Asher

Jessica Asher, Board Secretary