

**OLYMPIC VALLEY PUBLIC SERVICE DISTRICT
BOARD OF DIRECTORS MEETING MINUTES #877
FEBRUARY 23, 2021**

*Agenda with board packet and staff reports is available at the following link:
<https://www.ovpsd.org/board-agenda-february-2021>*

A. Call to Order, Roll Call and Pledge of Allegiance. President Dale Cox called the meeting to order at 8:30 a.m.

Directors Present: Directors: Dale Cox, Katy Hover-Smoot, Bill Hudson, Fred Ilfeld, and Victoria Mercer

Directors Absent: None

Staff Present: Thomas Archer, District Counsel; Jessica Asher, Board Secretary; Brandon Burks, Operations Manager; Brad Chisholm, Fire Captain; Mike Geary, General Manager; Danielle Grindle, Finance & Administration Manager; Jessica Grunst, Account Clerk II and Human Resources Specialist; Dave Hunt, District Engineer; Allen Riley, Fire Chief.

Others Present: Jane Davis; Andrew Lange; Pippin Mader

President Cox led the Pledge of Allegiance.

B. Community Informational Items.

B-1 Friends of Squaw Creek (FOSC) – None.

B-2 Friends of Squaw Valley (FOSV) – None.

B-3 Squaw Valley Design Review Committee (SVDRC) – None.

B-4 Squaw Valley Municipal Advisory Council (SVMAC) – None.

B-5 Squaw Valley Mutual Water Company (SVMWC) – Mr. Burks said that the SVMWC is preparing engineering plans for anticipated pipe replacement projects this summer.

B-6 Squaw Valley Property Owners Association (SVPOA) – None.

B-7 Mountain Housing Council of Tahoe Truckee (MHC) – Director Ilfeld provided information on local workforce housing including developer paid in-lieu fees and Placer County's Workforce Housing Preservation Program (deed restriction program). There was a discussion about the District's role to support local workforce housing including education about accessory dwelling units (ADUs) and consideration of a reduction in fees. The Board may support fee reductions for local workforce housing but it could be cumbersome to have the District monitor and ensure that properties with reduced fees are not being rented short-term.

B-8 Tahoe-Truckee Sanitation Agency (T-TSA) – President Cox reviewed the T-TSA Board Meeting summary provided in the Board Packet as exhibit B-8 including potential COVID-19 Rate Relief for commercial entities and T-TSA's financial audit.

B-9 Capital Projects Advisory Committee (CAP) – Ms. Grindle stated that the S.N.O.W. Museum should be submitting the environmental questionnaire soon, is in lease negotiations with the United States Forest Service and has increased fundraising efforts. Placer County has agreed to partner with the Museum. The final public hearing for the Tourism Business Improvement District (TBID) is scheduled for March 9th.

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B-10 Firewise Community – Chief Riley said the Fire Department will be working on the Community Wildfire Protection Plan this spring with Deer Creek Resources.

C. Public Comment/Presentation.

Jessica Asher noted that Carl Davis provided letters to the Board related to T-TSA on February 2nd and 11th, which were sent to all directors and are available per request by the public.

Jane Davis and Pippin Mader provided comments regarding T-TSA.

C-1 Recognition of Service – 5 years – Dave Hunt, District Engineer

The Board and Mr. Geary thanked Mr. Hunt for his excellent service to the District over the past 20 years (as a consultant prior to being hired full-time 5 years ago). Mr. Hunt expressed his gratitude.

D. Financial Consent Agenda Items.

Directors Cox and Mercer convened with staff on February 22, 2021, from approximately 3:00 – 3:45 p.m. to review items D-1 through D-10, F-2 *Budget Preparation Schedule*, and other finance-related items on the agenda. Ms. Grindle provided a summary of the meeting. Mr. Geary reviewed items D-9 and D-10 in relation to the District’s preparation for the construction season. There was a discussion about the delay in receiving strike team revenue, but staff said it is normal and they are not concerned.

Public Comment – None.

Director Mercer made a motion to approve the financial consent agenda which was seconded by Director Hudson. A roll call vote was taken. The motion passed.

Cox – Yes

Hover-Smoot – Yes

Hudson – Yes

Ilfeld – Yes

Mercer – Yes

E. Approve Minutes.

E-1 Minutes for the Board of Directors Regular Meeting of January 26, 2021.

The Board reviewed the minutes, accepted public comment, and approved the minutes for the Board of Directors regular meeting of January 26, 2021.

Public Comment – None.

Director Hover-Smoot made a motion to approve the minutes for the Board of Directors meeting of January 26, 2021, which was seconded by Director Ilfeld. A roll call vote was taken. The motion passed.

Cox – Yes

Hover-Smoot – Yes

Hudson – Yes

Ilfeld – Yes

Mercer – Yes

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3/30/21

F. Old & New Business.

F-1 Community Update – OVPSD Response to COVID-19

The Board reviewed the item and accepted public comment.

Mr. Hunt provided an update on the District's response to the COVID-19 pandemic. District Operations remain unchanged over the past several months. Staff coordinated with Tahoe Forest Hospital and Placer County Department of Public Health and were able to successfully secure vaccine appointments for Administration and Operations staff as part of Tier 1B *Emergency Service Workers*. Fire Department personnel have already received the vaccine. The District will be looking to agencies such as the California Department of Public Health and Centers for Disease Control and Prevention for guidance on resuming in-office work, opening the administrative office to the public, and other protocols. Staff acknowledged there are still many unknowns and there are challenges related to students in hybrid learning and quarantine requirements.

Public Comment – None.

F-2 Budget Preparation Schedule.

The Board reviewed the item and accepted public comment.

Mr. Grindle reviewed the staff report.

Public Comment – None.

F-3 California Special Districts Association (CSDA) – Board of Directors Nominations Seat A

The Board reviewed the item, accepted public comment, and did not nominate a candidate.

Ms. Asher reviewed the staff report.

Public Comment – none

F-4 Special District Risk Management Authority (SDRMA) – Board of Directors Nominations.

The Board reviewed the item, accepted public comment, and did not nominate a candidate.

Ms. Asher reviewed the staff report.

Public Comment – none

F-5 Placer County Local Area Formation Commission (LAFCO) Call for Nominations.

The Board reviewed the item, accepted public comment, and nominated Director Ilfeld to serve as the Special District Representative on LAFCO.

Ms. Asher reviewed the staff report.

Director Ilfeld stated he was interested in the position and requested information on Commissioner responsibilities. The Directors discussed the nomination and felt that Dr. Ilfeld has substantial

applicable experience and would be well suited to serve on the Commission. They agreed it would be beneficial to have a representative from the East side of Placer County on the Commission.

Public Comment – none

Director Hudson made a motion to nominate Director Ilfeld as the Special District Representative for LAFCO, which was seconded by Director Mercer. A roll call vote was taken. The motion passed.

Cox – Yes

Hover-Smoot – Yes

Hudson – Yes

Ilfeld – Abstain

Mercer – Yes

F-6 Commercial Lease – 1810 Squaw Valley Road – Inn Shop of Squaw Valley

The Board reviewed the item, accepted public comment, and approved the proposed lease of 1810 Squaw Valley Road (garage bay), and authorized the General Manager to execute the lease with the Inn Shop of Squaw Valley.

Ms. Asher reviewed the staff report.

Public Comment – None.

Director Hover-Smoot made a motion to approve the proposed lease of 1810 Squaw Valley Road (garage bay), and to authorize the General Manager to execute the lease with the Inn Shop of Squaw Valley. The motion was seconded by Director Ilfeld. A roll call vote was taken, and the motion passed.

Cox – Yes

Hover-Smoot – Yes

Hudson – Yes

Ilfeld – Yes

Mercer – Yes

F-7 Truckee River Interceptor - Irrevocable Offer of Dedication.

The Board reviewed the item, accepted public comment and adopted Resolution 2021-02 authorizing the execution of an Offer of Dedication of sewer facilities from the District to T-TSA.

Mr. Hunt reviewed the staff report.

Public Comment – None

Director Ilfeld made a motion to adopt Resolution 2021-02 authorizing the execution of an Offer of Dedication of sewer facilities from Olympic Valley Public Service District to Tahoe Truckee Sanitation Agency as presented, and authorized execution of any alternative offer of dedication as required by T-TSA in substantially the same form and content. The motion was seconded by Director Hover-Smoot. A roll call vote was taken. The motion passed.

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DATE: _____

J. Asher
3/30/21

Cox – Yes
Hover-Smoot – Yes
Hudson – Yes
Ilfeld – Yes
Mercer – Yes

G. Management Status Reports.

G-1 Fire Department Report

Chief Riley reviewed the report and noted that the Department is nearly complete with the name change process and that they are awaiting further guidance on COVID protocols after vaccination.

G-2 Water & Sewer Operations Report

Mr. Burks reviewed the report. The annual water system flushing with chlorine is planned for April. The apprenticeship program for two Operator Trainees restarted. Mr. Burks and Chief Riley are working with Placer County on the District's hazard mitigation plan. Mr. Burks is compiling information from vendors for the water meter placement program to provide customers with as much water use data as possible. Water and sewer production are lower than last year. Mr. Burks reminded attendees to know where their house water shutoff, this was recommended as a future e-newsletter topic by the Directors.

G-3 Engineering Report

Mr. Hunt reviewed the report and discussed the applications he submitted to the Placer County Water Agency Financial Assistance Program (PCWA FAP). An application was completed for the water meter replacement project and for an emergency intertie between the Squaw Valley Mutual Water Company and District's water distribution lines. This year's grant funding cycle is awarding significantly more funds than normal, and staff is hopeful that the District's projects may receive some funding. There was a brief discussion about the Village and Squaw Valley 30% Plan Set and the Development Agreement for the Carville Single Family Residential project.

G-4 Administration & Office Report

Ms. Asher reviewed the report including progress on the Document Management System Project, and Form 700 deadlines. There was a brief discussion about the new e-newsletter.

G-5 General Manager Report

Mr. Geary reviewed the report including the progress on the Village at Squaw Valley Water and Sewer Infrastructure Design Plans, Fire Term Sheet, and Development Agreement; Fire MOU negotiations; and structuring the District's One Drive cloud server.

G-6 Legal Report (verbal)

None.

G-7 Directors' Comments (verbal)

The Directors briefly discussed a proactive approach to climate adaptation, the District's involvement to support local workforce housing, COVID office protocol, security of the water system and balancing agendas. Director Hudson requested a Personnel Committee Meeting in March in advance of the General Manager performance evaluation.

H. Adjourn.

Director Hover-Smoot made a motion, seconded by Director Ilfeld to adjourn at 10:30 a.m. The motion passed.

Cox – Yes

Hover-Smoot – Yes

Hudson – Yes

Ilfeld – Yes

Mercer – Yes

By, J. Asher

APPROVED
SIGNATURE: J. Asher
DATE: 3/30/21