



OLYMPIC VALLEY PUBLIC SERVICE DISTRICT



BOARD OF DIRECTORS MEETING AGENDA

Tuesday, September 29, 2020 at 8:30 A.M.

Teleconference + Video Conference: Phone Number: 1 (872) 240-3311 Access Code: 950-083-197.
Please join via the computer for webcam and chat access: <https://global.gotomeeting.com/join/950083197>

Finance Committee on Monday, September 28, 2020 at 3:00 P.M.

The Committee will review finance-related items on this agenda.

Teleconference + Video Conference: Phone Number: 1 (646) 749-3122 Access Code: 393-758-341.
Please join via the computer for webcam and chat access: <https://global.gotomeeting.com/join/393758341>

See [guidance, available online here](#), on further details about how to use GoToMeeting and Rules for the Board Meeting.

Pursuant to the Governor's Executive Order N-29-20, issued March 17, 2020, the Olympic Valley Public Service District Community Room will not be accessible to the public for this Board meeting. The meeting will be accessible via teleconference only. Public comments will be accepted by the Board and should be submitted to the Board Secretary at info@svpsd.org, by mail at P.O. Box 2026, Olympic Valley, California 96146 (the final mail collection prior to the meeting will be the Monday before the meeting at 2:00 p.m.), and via teleconference on any item on the agenda until the close of public comment on the item.

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the Board Secretary at 530-583-4692 at least 48 hours preceding the meeting.

Documents presented for an open session to the governing body after distribution of the agenda packet are available for public inspection at the District office during normal District business hours and at the meeting.

Times are approximate. The District's Board of Directors may take formal action on any item.

A. Call to Order, Roll Call & Pledge of Allegiance.

B. Community Informational Items. These non-action agenda items are dedicated to facilitate communications and share information within the Olympic Valley. The organizations include, but are not limited to:

- | | |
|-----------------------------------|--|
| B-1 Friends of Squaw Creek | B-6 Squaw Valley Property Owners Assn. |
| B-2 Friends of Squaw Valley | B-7 Mountain Housing Council |
| B-3 Squaw Valley Design Review | B-8 Tahoe Truckee Sanitation Agency |
| B-4 Squaw Valley MAC | B-9 Capital Projects Advisory (CAP) |
| B-5 Squaw Valley Mutual Water Co. | B-10 Firewise Community |

C. Public Comment / Presentation. Members of the public may address the board on items not on this agenda for up to three minutes; however, any matter that requires action by the governing body will, unless an emergency exists, be referred to staff for a report and possible action at a subsequent Board meeting.

- D. Financial Consent Agenda.** All items listed under this agenda item will be approved by one motion. These items are routine, non-controversial, and the finance-related items have been reviewed by the Finance Committee. There will be no separate discussion of these items unless a member of the audience, board or staff requests removal of an item for separate consideration. Any item removed for discussion will be considered after approval of the remaining Consent Agenda items.
- D-1 Operating Account Check Register
 - D-2 Operations Enterprise Fund, Revenue vs. Expenditure/Balance Sheet
 - D-3 Fire Government Fund, Revenue vs. Expenditure/Balance Sheet
 - D-4 Capital Reserve Fund Balance Sheet/Income Statement
 - D-5 Combined Revenues/Expenditures/Balance Sheet
 - D-6 Fund Balance Statement
 - D-7 Tahoe Truckee Sierra Disposal 1st Quarter Payment
 - D-8 Progress Payment – RPC Roof Consulting – 1810 Roof Replacement
 - D-9 Progress Payment – Easterbrook Painting, Inc. – 1810 Fire Station Stucco Repair & Paint Project
 - D-10 Progress Payment - Farr West Engineering – West Tank Recoating Project
- E. Approve Minutes.**
- E-1 Minutes for the Regular Board of Directors meeting of August 25, 2020
- F. Old and New Business.** Members of the public may address the board on each agenda item, up to three minutes or longer based on direction from the Board President.
- F-1 Community Update – OVPSD Response to COVID-19.**
Information Only: Review item and accept public comment.
 - F-2 Community Update – Sierra Nevada Olympic & Winter (S.N.O.W.) Sports Museum.**
Information Only: Review item and accept public comment.
- 8:30 a.m. or as soon as the matter may be heard*
- F-3 PUBLIC HEARING: Biennial Conflict-of-Interest Code Review.**
Proposed Action: Review item, accept public comment and adopt Resolution 2020-18 indicating that an amendment to a disclosure category to the District’s Conflict of Interest code is required.
 - F-4 Notice of Completion – 1810 Fire Station Painting Project.**
Proposed Action: Review item, accept public comment and authorize staff to file a Notice of Completion with Placer County for the 1810 Fire Station Painting Project.
 - F-5 Village Development Agreement Ad Hoc Committee Formation.**
Proposed Action: Review item, accept public comment, and form Ad Hoc Committee to discuss the Development Agreement for the Village at Squaw Valley Specific Plan Project.

F-6 Pre-Fire and Fuels Reduction Operations Memorandum of Understanding (MOU).

Proposed Action: Review item, accept public comment, approve MOU between the groups set forth in Exhibit A to reduce the risk of catastrophic fires, and authorize the Fire Chief to execute the MOU.

F-7 Administration Department Pay Scale Revision.

Proposed Action: Review item, accept public comment and approve revised Administration Department pay scale by adoption of Resolution 2020-19.

F-8 Bike Trail Snow Removal Contract.

Proposed Action: Review item, accept public comment, approve bike trail snow removal contract, and authorize the General Manager to execute agreement.

F-9 Annual Review of Bike Trail Snow Removal Financial Reserves Policy.

Proposed Action: Review item, accept public comment, provide direction to staff as needed and approve District's Bike Trail Snow Removal Financial Reserves Policy.

G. Management Status Reports.

- G-1 Fire Department Report
- G-2 Water & Sewer Operations Report
- G-3 Engineering Report
- G-4 Administration & Office Report
- G-5 General Manager Report
- G-6 Legal Report (verbal)
- G-7 Directors' Comments (verbal)

H. Adjourn.

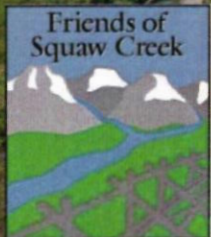
PURPOSE STATEMENT

The Olympic Valley Public Service District's purpose is to assume leadership in providing high-quality public services needed by the community.

MISSION STATEMENT

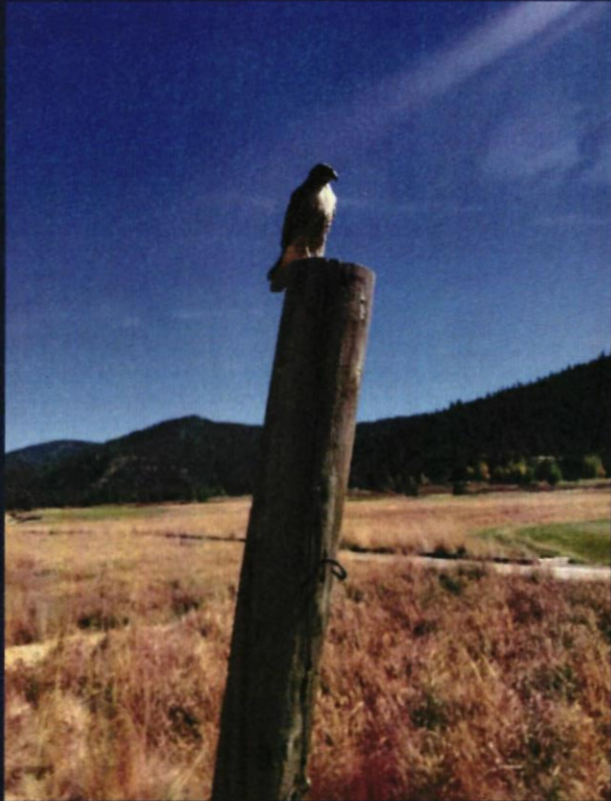
Olympic Valley Public Service District serves full-time and part-time residents, businesses, employees and visitors in Olympic Valley. The mission is to provide leadership in maintaining and advocating for needed, high-quality and financially sound community services for the Valley. These include, but are not limited to water, emergency services, and sewer and garbage collection. The District will conduct its operations in a cost effective, conservation-minded and professional manner, consistent with the desires of the community while protecting natural resources and the environment.

Squaw Creek Meadow Restoration



Katrina D. Smolen
Executive Director
Friends of Squaw Creek

PROJECT PARTNERS



POULSEN COMMERCIAL PROPERTIES

SQUAW VALLEY  ALPINE MEADOWS


RESORT AT SQUAW CREEK™
SQUAW VALLEY

HYDRO RESTORATION 2020



FRIENDS OF SQUAW CREEK

1992 - Squaw Creek 303d listing Impaired

2002– Friends of Squaw Creek Formation

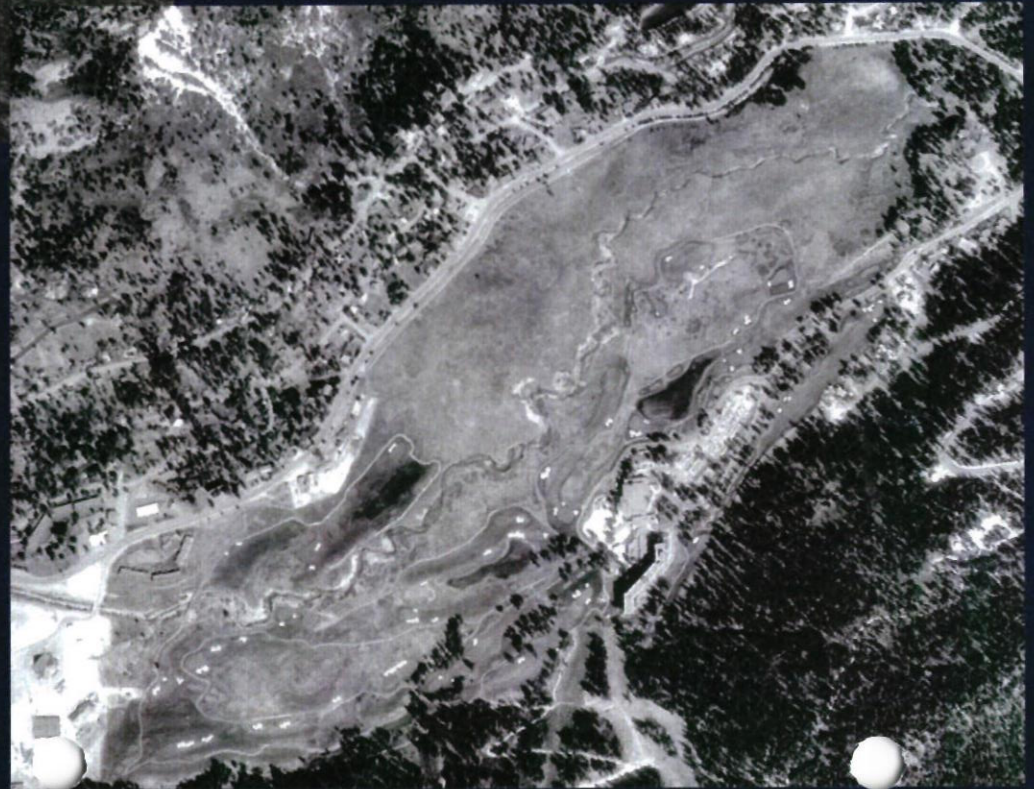
2006 No. R6T-2006-0017 Total Maximum Daily Load

2007-2013 Placer County Conceptual Plan

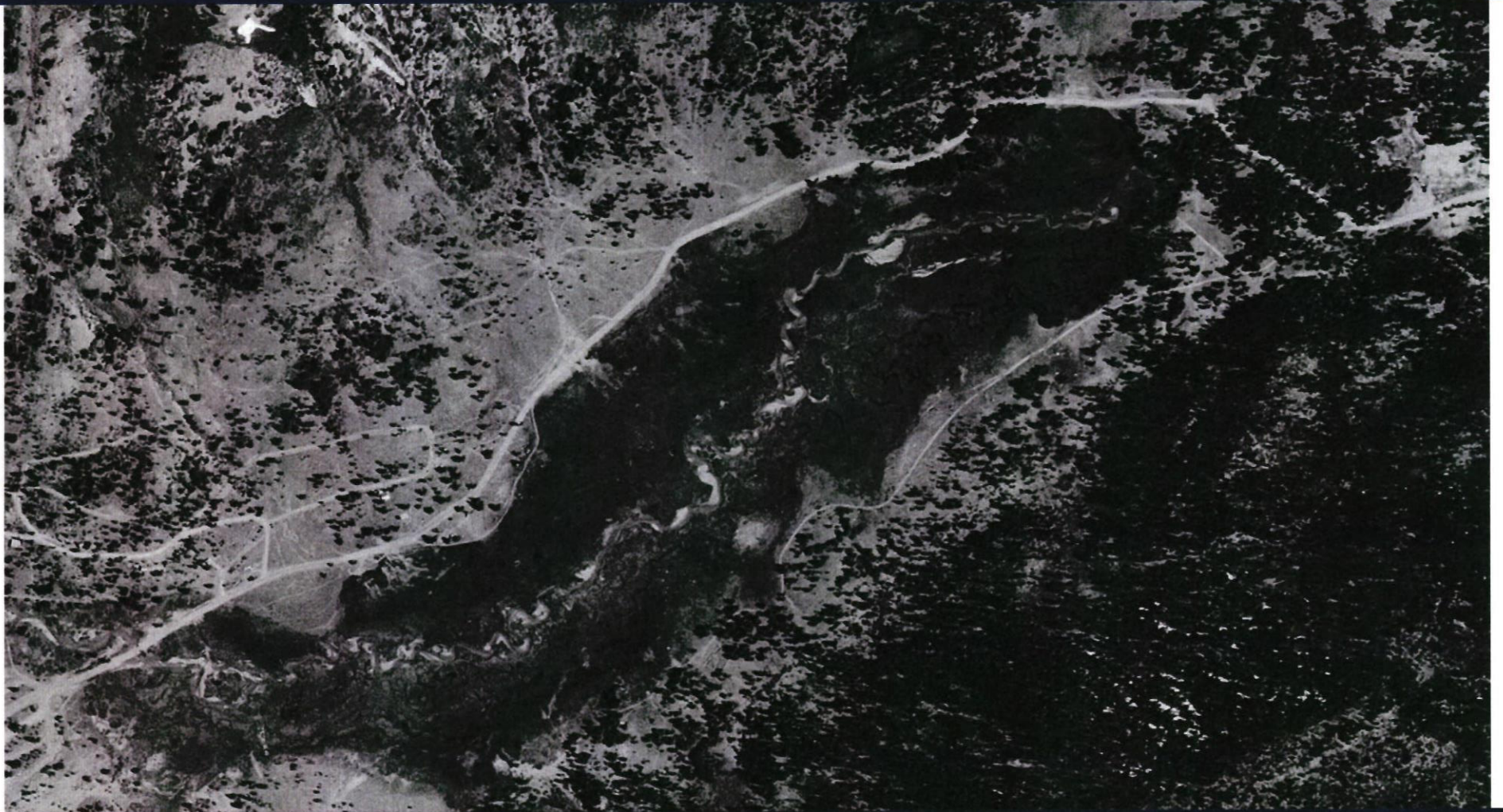
2017 – Implementation Grants (TU/FOSC)

2017-2020 Truckee River Day Projects

1939 vs 1992



1953

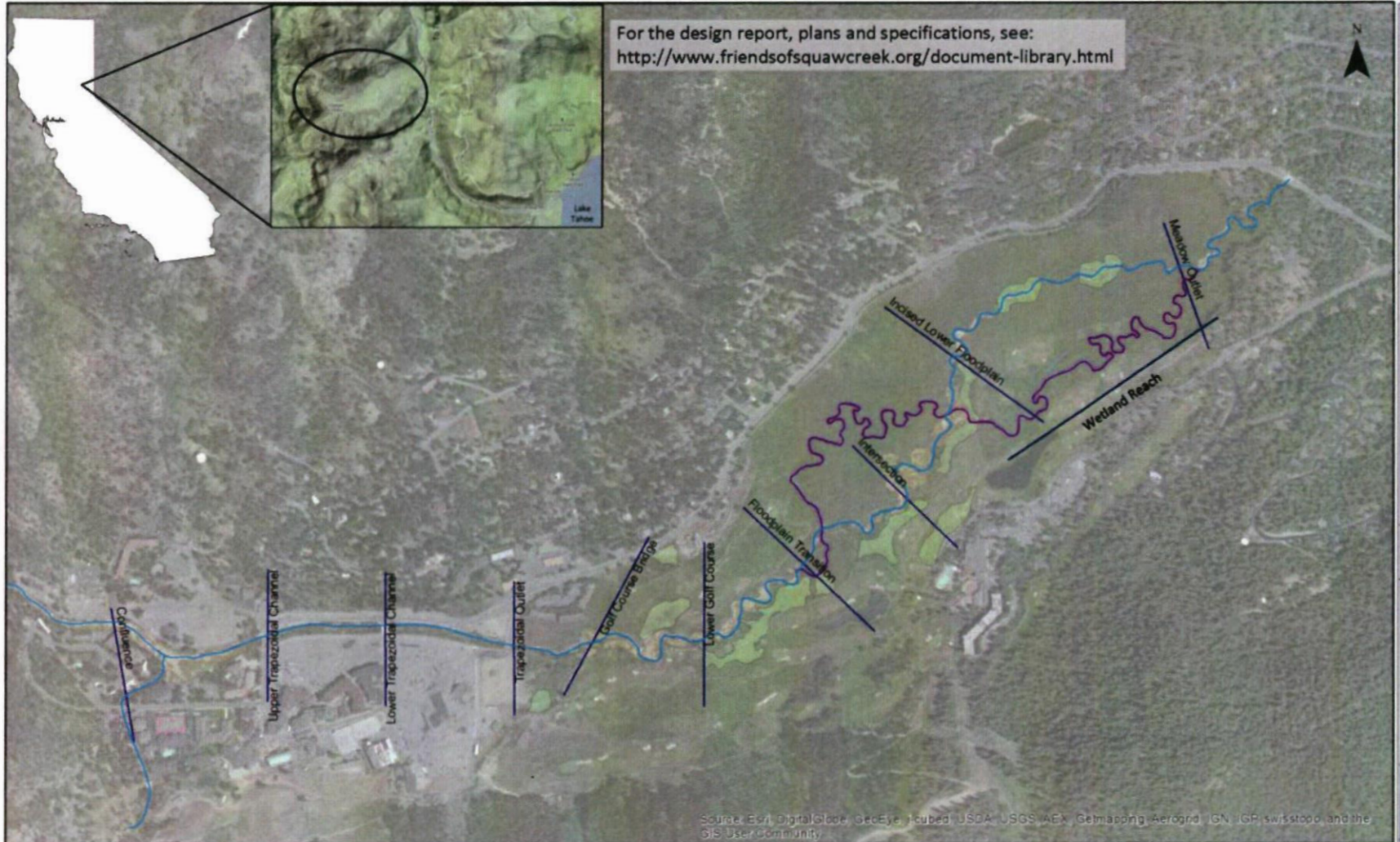


LEGACY IMPACTS



1962





RESTORATION PURPOSE

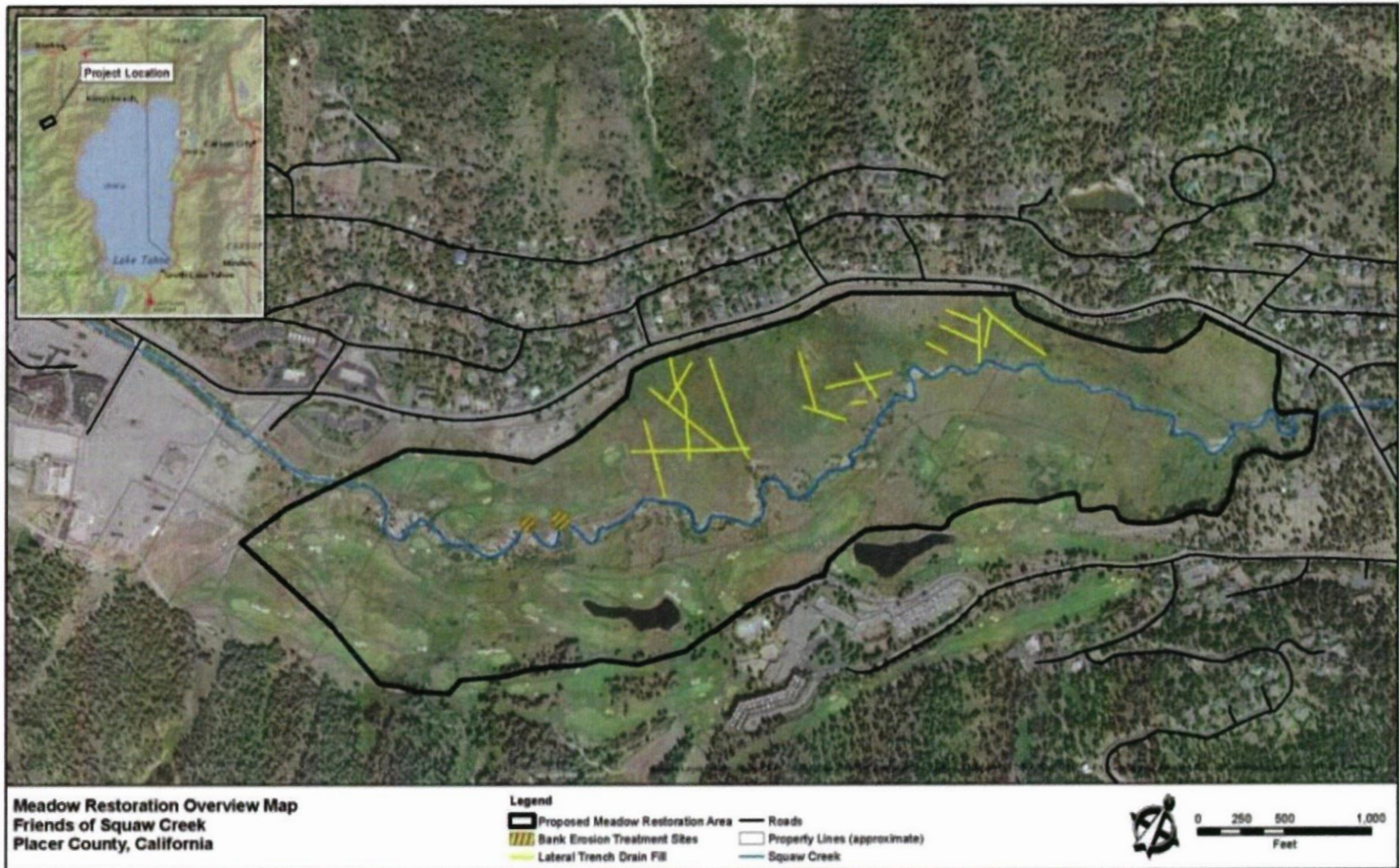
Goals

- Reduce Sediment
- Improve Aquatic and Riparian Habitat

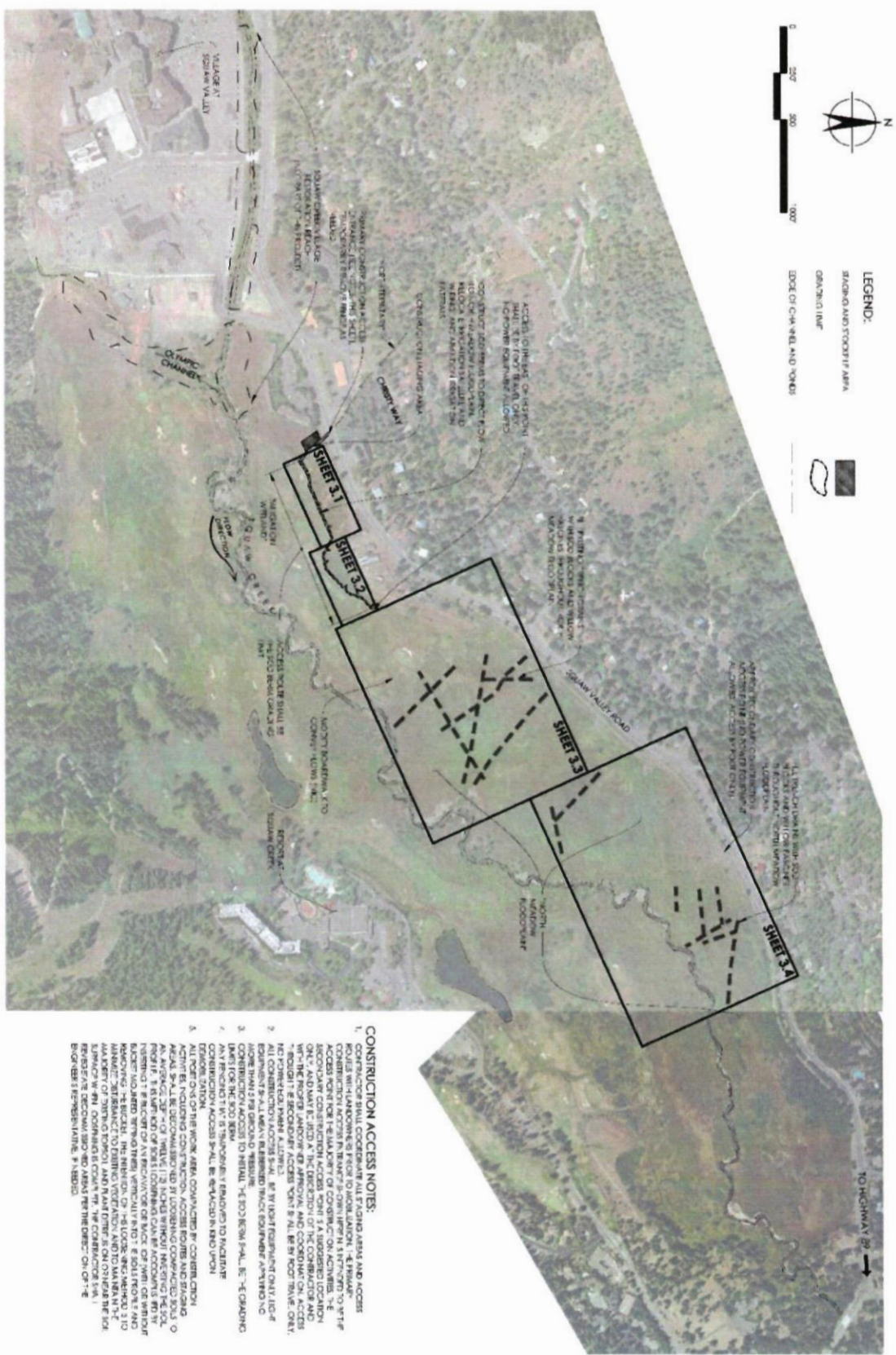
Objectives

- Enhance meadow functions and floodplain connectivity;
- Maintain flood conveyance;
- Expand wetland areas;
- Alleviate bank erosion, excessive sediment, and water quality impairments through
 - restoration of depositional processes and increased nutrient uptake;
 - Improve aquatic habitat;
 - Enhance groundwater recharge;
 - Increase groundwater elevations and storage;
 - Increase summer and fall

Squaw Creek NORTH MEADOW FLOODPLAIN



REVISED 80% DESIGN - NOT FOR CONSTRUCTION



- CONSTRUCTION ACCESS NOTES:**
1. CONSTRUCTION SHALL OCCUR WITHIN ALL EXISTING AREAS AND ACCESS POINTS. CONSTRUCTION SHALL BE LIMITED TO THE EXISTING ACCESS POINTS. CONSTRUCTION SHALL NOT BE LIMITED TO THE EXISTING ACCESS POINTS. CONSTRUCTION SHALL BE LIMITED TO THE EXISTING ACCESS POINTS.
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OVERVIEW MAP AND CONSTRUCTION ACCESS PLAN
SQUAW CREEK NORTH MEADOW RESTORATION
 PACIFIC COAST, CALIFORNIA
 FRIENDS OF SQUAW CREEK / TROUT UNLIMITED

PROJECT/PHASE	DATE	BY	REVISIONS / COMMENTS
CONCEPTUAL DESIGN	1/14/16	CS	CONCEPTUAL ALTERNATIVES
DESIGN DEVELOPMENT	1/7/17	CS	PREFERRED ALTERNATIVE
CONSTRUCTION DESIGN	1/15/18	CS	REVISED PREFERRED ALT.
CONSTRUCTION DESIGN	5/17/18	PK	80% DESIGN
CONSTRUCTION DESIGN	7/17/19	PK	REVISED 80% DESIGN
DATE	7/17/19		

Balance Hydrologics, Inc.
 P.O. Box 8077
 13320 Clearwater Place Road
 Trivis, CA 95131
 Tel: (925) 938-9979
 www.balancehydrologics.com

3.0

PROJECT NUMBER: 2-18122
 SCALE: AS SHOWN
 DATE: 5-18-18

2018 SITE PREPARATION COUNTY CULVERT MAINTENANCE



CART PATH BERM





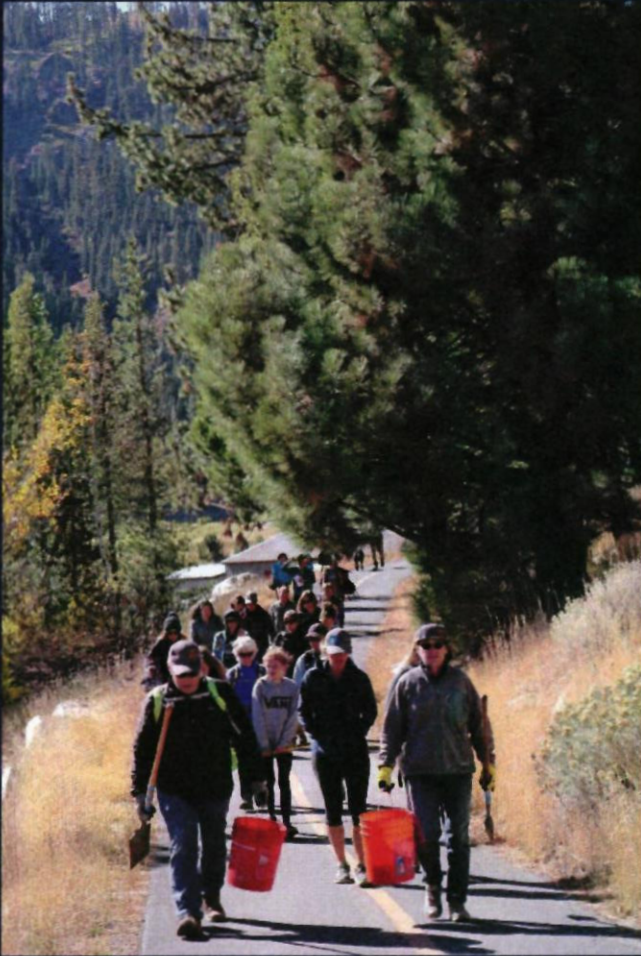
HYDRO RESTORATION 2010



HYDRO RESTORATION 2020



TRUCKEE RIVER DAY





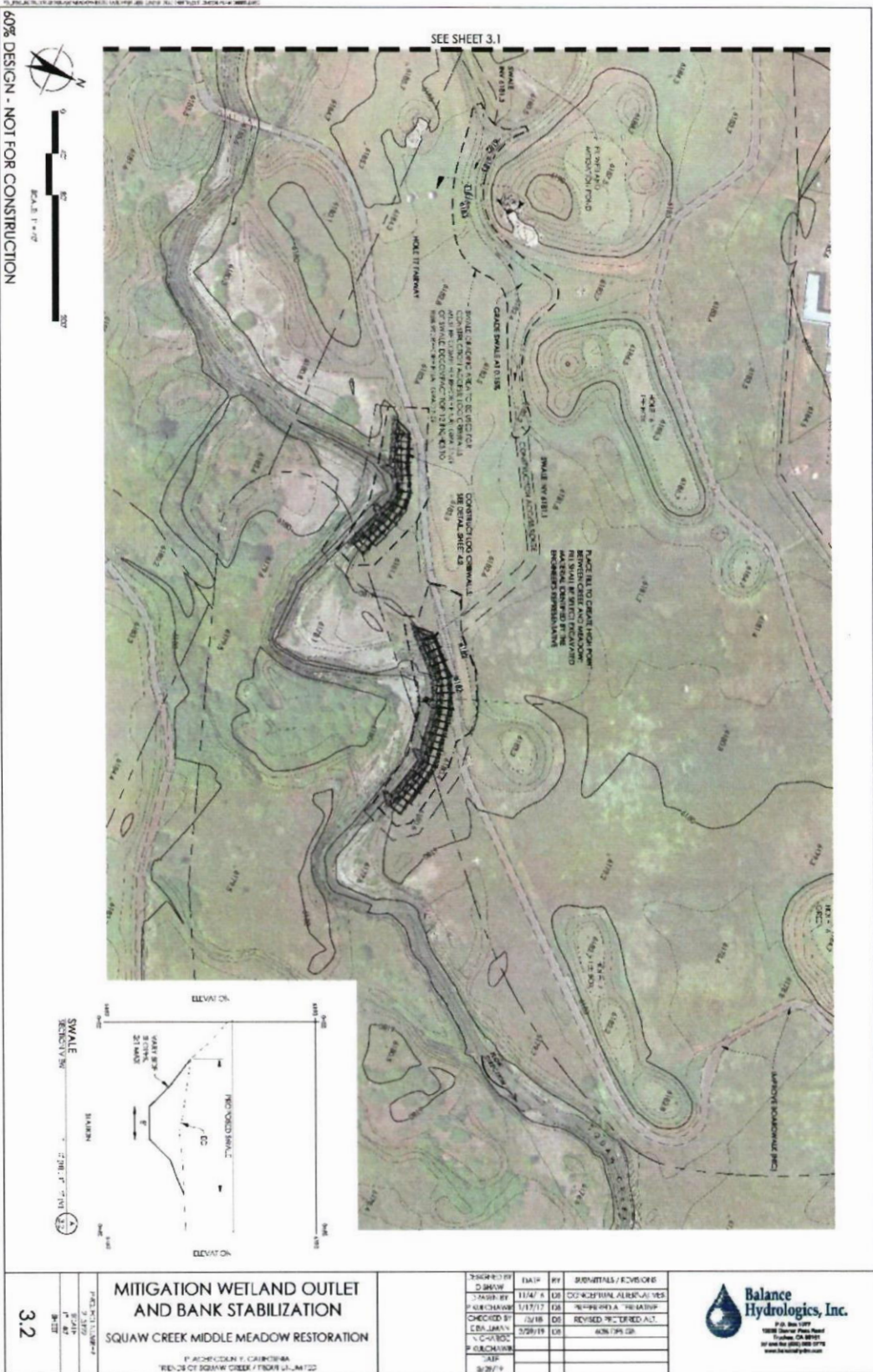


HYDRO RESTORATION 2020

BANK STABILIZATION

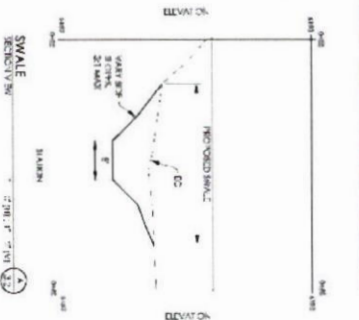


PHASE 2: BANK STABILIZATION



60% DESIGN - NOT FOR CONSTRUCTION

SEE SHEET 3.1



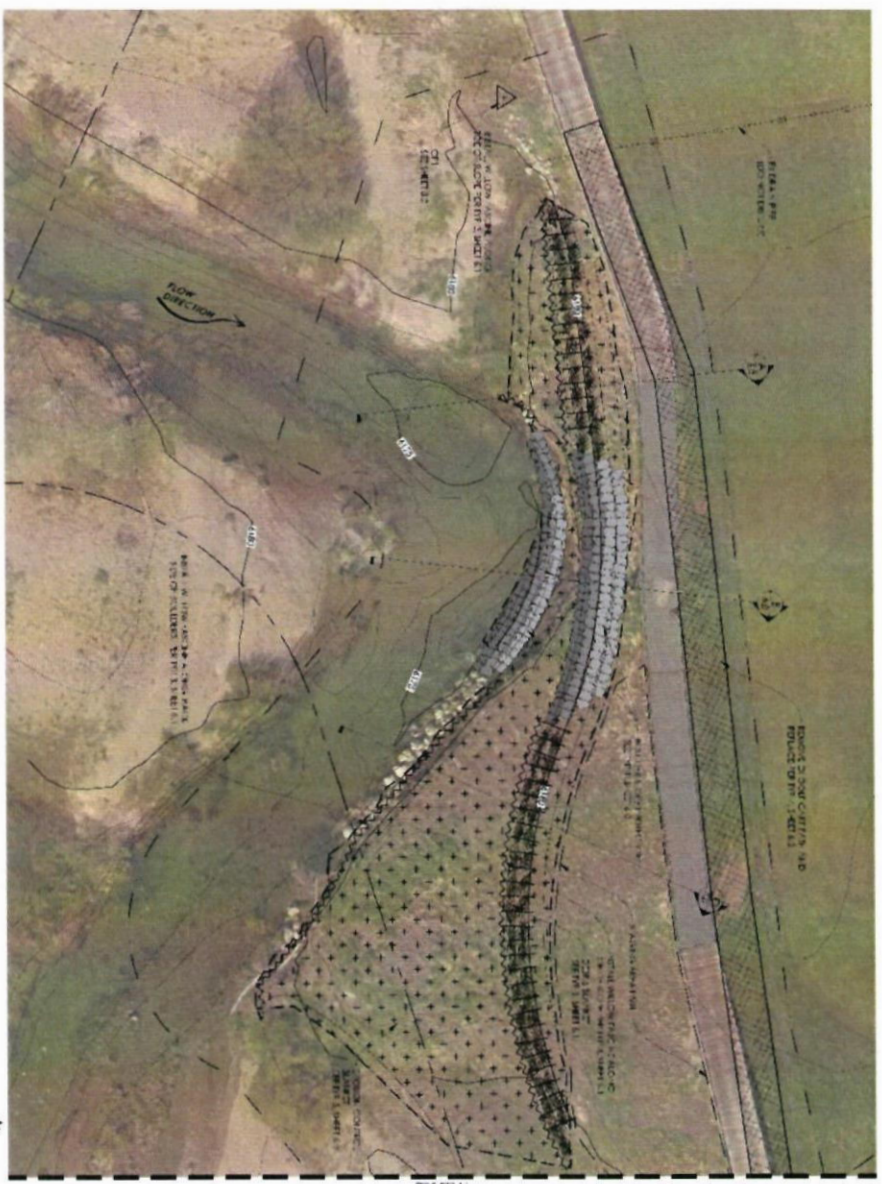
3.2

**MITIGATION WETLAND OUTLET
AND BANK STABILIZATION**
SQUAW CREEK MIDDLE MEADOW RESTORATION

REVISION	DATE	BY	DESCRIPTION
1	11/17/17	EA	CONCEPTUAL ALTERNATIVE
2	11/17/17	EA	REVISIONS TO ALTERNATIVE
3	11/17/17	EA	REVISIONS TO ALTERNATIVE
4	11/17/17	EA	REVISIONS TO ALTERNATIVE
5	11/17/17	EA	REVISIONS TO ALTERNATIVE
6	11/17/17	EA	REVISIONS TO ALTERNATIVE
7	11/17/17	EA	REVISIONS TO ALTERNATIVE
8	11/17/17	EA	REVISIONS TO ALTERNATIVE
9	11/17/17	EA	REVISIONS TO ALTERNATIVE
10	11/17/17	EA	REVISIONS TO ALTERNATIVE

Balance Hydrologics, Inc.
 1000 River Street
 San Diego, CA 92101
 www.balancehydro.com

PHASE 2: BANK STABILIZATION



65% DESIGN - NOT FOR CONSTRUCTION



NOTES:

1. SEE SHEET FOR CONSTRUCTION DETAILS.
2. ALL CONSTRUCTION SHALL BE IN ACCORDANCE WITH THE SQUAW CREEK MIDDLE MEADOW RESTORATION PHASE 2A DESIGN AND SHALL BE SUBJECT TO THE APPROVAL OF THE CALIFORNIA DEPARTMENT OF WATER RESOURCES AND THE CALIFORNIA DEPARTMENT OF FISH AND GAME.
3. ALL CONSTRUCTION SHALL BE SUBJECT TO THE APPROVAL OF THE CALIFORNIA DEPARTMENT OF WATER RESOURCES AND THE CALIFORNIA DEPARTMENT OF FISH AND GAME.
4. ALL CONSTRUCTION SHALL BE SUBJECT TO THE APPROVAL OF THE CALIFORNIA DEPARTMENT OF WATER RESOURCES AND THE CALIFORNIA DEPARTMENT OF FISH AND GAME.

<p>UPSTREAM MEANDER</p> <p>SQUAW CREEK MIDDLE MEADOW RESTORATION</p> <p>PHASE 2A</p> <p>PROJECT NUMBER: 15-001</p> <p>SCALE: 1" = 50'</p> <p>4.0</p> <p>DATE: 12/15/15</p>		<table border="1"> <thead> <tr> <th>REVISION</th> <th>DATE</th> <th>BY</th> <th>DESCRIPTION</th> </tr> </thead> <tbody> <tr> <td>1</td> <td>12/15/15</td> <td>DR</td> <td>ISSUED FOR PERMIT</td> </tr> <tr> <td>2</td> <td></td> <td></td> <td></td> </tr> <tr> <td>3</td> <td></td> <td></td> <td></td> </tr> <tr> <td>4</td> <td></td> <td></td> <td></td> </tr> <tr> <td>5</td> <td></td> <td></td> <td></td> </tr> <tr> <td>6</td> <td></td> <td></td> <td></td> </tr> <tr> <td>7</td> <td></td> <td></td> <td></td> </tr> <tr> <td>8</td> <td></td> <td></td> <td></td> </tr> <tr> <td>9</td> <td></td> <td></td> <td></td> </tr> <tr> <td>10</td> <td></td> <td></td> <td></td> </tr> </tbody> </table>	REVISION	DATE	BY	DESCRIPTION	1	12/15/15	DR	ISSUED FOR PERMIT	2				3				4				5				6				7				8				9				10				<p>Balance Hydrologics, Inc.</p> <p>11000 S. Main Street, Suite 100 Fresno, CA 93720 Phone: (559) 435-1100 Fax: (559) 435-1101 Email: info@balancehydrologics.com</p>
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PHASE 2: BANK STABILIZATION

65% DESIGN - NOT FOR CONSTRUCTION



NOTE

1. ALL CONSTRUCTION SHALL BE IN ACCORDANCE WITH THE CALIFORNIA DEPARTMENT OF WATER RESOURCES, DIVISION OF DAM SAFETY, REGULATIONS AND THE FEDERAL AVIATION ADMINISTRATION, FEDERAL AERONAUTICS AND OBSTACLE CRITERIA. ALL CONSTRUCTION SHALL BE IN ACCORDANCE WITH THE CALIFORNIA DEPARTMENT OF WATER RESOURCES, DIVISION OF DAM SAFETY, REGULATIONS AND THE FEDERAL AVIATION ADMINISTRATION, FEDERAL AERONAUTICS AND OBSTACLE CRITERIA. ALL CONSTRUCTION SHALL BE IN ACCORDANCE WITH THE CALIFORNIA DEPARTMENT OF WATER RESOURCES, DIVISION OF DAM SAFETY, REGULATIONS AND THE FEDERAL AVIATION ADMINISTRATION, FEDERAL AERONAUTICS AND OBSTACLE CRITERIA.

<p>Balance Hydrologics, Inc. P.O. Box 1077 15000 Old River Road Redwood City, CA 94061 Tel: 650-961-1000 Fax: 650-961-1001 www.balancehydrologics.com</p>		<p>DESIGNED BY: JTB/SL DRAWN BY: JTB/SL CHECKED BY: JTB/SL IN CHARGE: JTB/SL DATE: 12/18/19</p>	<p>PROJECT NUMBER: 2019-01 SHEET: 4.1 SCALE: AS SHOWN</p>
<p>DOWNSTREAM MEANDER SQUAW CREEK MIDDLE MEADOW RESTORATION PHASE 2A</p> <p>PLANNED BY: CALIFORNIA DEPARTMENT OF WATER RESOURCES PROJECT NUMBER: 2019-01</p>		<p>DATE: 12/18/19</p>	<p>4.1</p>

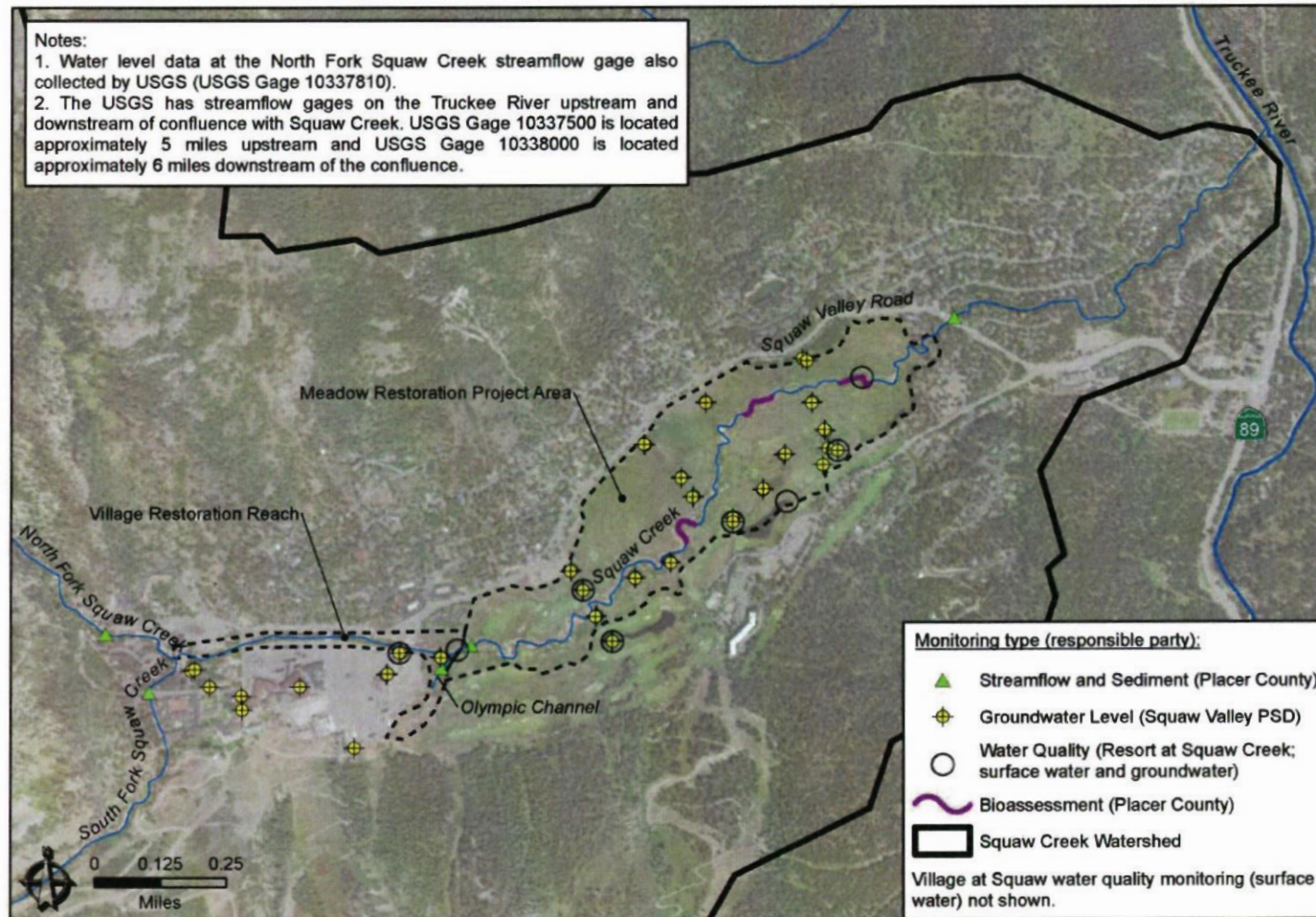
CULVERTS



MONITORING

Notes:

1. Water level data at the North Fork Squaw Creek streamflow gage also collected by USGS (USGS Gage 10337810).
2. The USGS has streamflow gages on the Truckee River upstream and downstream of confluence with Squaw Creek. USGS Gage 10337500 is located approximately 5 miles upstream and USGS Gage 10338000 is located approximately 6 miles downstream of the confluence.



Attachment A.4: Squaw Valley Hydrologic and Water Quality Monitoring Locations (HUC12 Code 160501020202)

Basemap source: ESRI ArcGIS Online and data partners
 Data source: National Hydrologic Dataset, CDM Smith, SVPSD, RSC, Stantec, Broadbent, Inc.

PIN: 37441



Thank You!



LEGEND:



ABBREVIATIONS:

..	FEET
..	INCH
#	NUMBER
AB	AGGREGATE BASE
AC	ASPHALT CONCRETE
APPROX	APPROXIMATE
CMP	CORRUGATED METAL PIPE
DBH	DIAMETER AT BREST HEIGHT (4' FROM GROUND)
DIA. Ø	DIAMETER
E	EASTING
ECB	EROSION CONTROL BLANKET
EG	EXISTING GROUND
ELEV	ELEVATION
EX	EXISTING
FG	FINISH GRADE
FOSC	FRIENDS OF SQUAW CREEK
FT	FEET
H	HORIZONTAL
INV	INVERT
LF	LINEAR FT
MAX	MAXIMUM
MIN	MINIMUM
N	NORTHING
NIC	NOT IN CONTRACT
NTS	NOT TO SCALE
OC	ON CENTER
PROP	PROPOSED
ROW	RIGHT OF WAY
RSC	RESORT AT SQUAW CREEK
TYP	TYPICAL
V	VERTICAL

GENERAL NOTES:

- THIS PREFERRED ALTERNATIVE, PHASE 2A, HAS BEEN DEVELOPED BASED ON EVALUATIONS OF PWA (2007) ALTERNATIVES 1 THROUGH 5 BY THE TECHNICAL ADVISORY COMMITTEE (TAC), DESIGN REFINEMENT AND SUBSEQUENT INPUT BY THE TAC IN DECEMBER 2016, FOSC BOARD OF DIRECTORS FROM JUNE 2017 THROUGH THE PRESENT, AND RESORT AT SQUAW CREEK STAFF.
- THE CONTRACTOR SHALL BE RESPONSIBLE FOR VISITING THE PROJECT SITE TO VERIFY SITE CONDITIONS AND FOR COMPLETELY UNDERSTANDING THE REQUIRED SCOPE OF WORK SHOWN ON THESE DRAWINGS AND CONTAINED IN THE CONTRACT PROVISIONS.
- THE CONTRACTOR IS RESPONSIBLE FOR FURNISHING ALL LABOR AND MATERIALS TO COMPLETE THE WORK DEPICTED HEREIN.
- ALL PARTS OF THIS PROJECT ARE SUBJECT TO FIELD ADJUSTMENTS BY THE ENGINEER'S REPRESENTATIVE. AT ANY TIME, THE CONTRACTOR'S OPERATIONS AND CONSTRUCTION MAY BE SUBJECT TO OBSERVATION BY THE ENGINEER'S REPRESENTATIVE. WHEN REQUESTING THE PRESENCE OF THE ENGINEER'S REPRESENTATIVE AT THE PROJECT SITE FOR DESIGN CLARIFICATION, STAGE ACCEPTANCE, OR OTHER APPROVALS, THE CONTRACTOR SHALL PROVIDE 24 HOURS ADVANCE NOTICE DIRECTLY TO THE ENGINEER'S REPRESENTATIVE.
- UTILITY LOCATIONS DEPICTED HEREIN ARE APPROXIMATE. THE CONTRACTOR SHALL VERIFY THE LOCATION OF ALL EXISTING UNDERGROUND UTILITIES BEFORE THE START OF ANY CONSTRUCTION OPERATIONS, INCLUDING AND NOT LIMITED TO EXCAVATION OR TRENCHING. THE CONTRACTOR SHALL CALL UNDERGROUND SERVICE ALERT (USA) AT 811/1-800-227-2600. THE CONTRACTOR SHALL PROVIDE A MINIMUM OF 48 HOURS ADVANCE NOTICE FOR LOCATING UTILITIES.
- THE CONTRACTOR SHALL CONTACT THE ENGINEER'S REPRESENTATIVE IMMEDIATELY UPON FINDING ANY FIELD CONDITIONS THAT WOULD CONFLICT WITH THE INFORMATION INDICATED ON THESE DRAWINGS OR THE CONTRACT PROVISIONS. ALL FIELD ADJUSTMENTS MUST BE APPROVED BY THE ENGINEER'S REPRESENTATIVE BEFORE CONSTRUCTION OF SAID ADJUSTMENTS. FAILURE TO DO SO SHALL RESULT IN THE CONTRACTOR ASSUMING FULL RESPONSIBILITY FOR ANY REQUIRED REVISIONS OR FIELD MODIFICATIONS, AS DIRECTED BY THE ENGINEER'S REPRESENTATIVE, AT NO ADDITIONAL COST.
- CONFORM TO EXISTING GRADES AND CONDITIONS WHENEVER POSSIBLE. ANY ADJACENT OR OFFSET AREAS DISTURBED BY THE CONTRACTOR'S OPERATION MUST BE RESTORED BY THE CONTRACTOR TO THE PRE-DISTURBANCE CONDITIONS TO THE SATISFACTION OF THE LANDOWNER AND ENGINEER'S REPRESENTATIVE, AT NO ADDITIONAL COST.
- ALL LUBRICATION, REFUELING, OR MAINTENANCE OF CONSTRUCTION VEHICLES SHALL BE CONDUCTED WITHIN APPROVED CONSTRUCTION STAGING AREAS AND BE A MINIMUM OF 100 FEET AWAY FROM EXISTING CHANNELS OR WETLANDS.
- PROPERTY LINES SHOWN HEREIN ARE APPROXIMATE.
- STAGING AREAS MUST BE CONTAINED BY MEANS DESCRIBED IN THE ENVIRONMENTAL REQUIREMENTS NOTES (THIS SHEET) TO CONFINE THE AREA AND PREVENT CONTAMINANTS FROM ENTERING NEARBY CHANNELS AND WATER BODIES.
- ELEVATIONS ARE RELATIVE TO THE NGVD 29 DATUM.
- PRESERVE TREES AND VEGETATION OUTSIDE OF THE LIMITS OF WORK. ANY TREES OR VEGETATION DISTURBED OUTSIDE OF THE LIMITS OF WORK SHALL BE REPLACED AT THE CONTRACTOR'S EXPENSE. ANY TREES GREATER THAN 6" THAT ARE OUTSIDE OF THE GRADING LIMITS AND INTERFERE WITH THE WORK MAY ONLY BE REMOVED WITH APPROVAL FROM THE ENGINEER'S REPRESENTATIVE.
- THE CONTRACTOR SHALL PREPARE A TRAFFIC CONTROL PLAN TO MITIGATE FOR ANY ANTICIPATED IMPACTS TO TRAFFIC (INCLUDING THE BIKE TRAIL ALONG THE SOUTH SIDE OF SQUAW VALLEY ROAD), AND TO PROVIDE ALL SIGNAGE AND FLAGGING CREWS FOR VEHICLE AND PEDESTRIAN SAFETY. THE CONTRACTOR SHALL SUBMIT THE TRAFFIC CONTROL PLAN TO THE ENGINEER'S REPRESENTATIVE NO LATER THAN 48 HOURS PRIOR TO MOBILIZATION.
- SCALE SIZES INDICATED HEREIN ARE INTENDED FOR PLOTTING ON ANSI SIZE D SHEETS (22" BY 34").

EARTHWORK NOTES:

- EARTHWORK OPERATIONS SHALL BE EXECUTED ACCORDING TO THESE PLANS AND THE RELEVANT PROJECT PERMITS.
- THE PROJECT WILL REQUIRE EXPORT OF MATERIAL. THE CONTRACTOR SHALL FURNISH ALL LABOR AND MATERIALS TO OFF HAIL AND DISPOSE OF ALL EXCESS MATERIAL BY LEGAL MEANS.
- THE CONTRACTOR SHALL CONSTRUCT FINISHED SURFACES TO ±0.2' OF THE ELEVATIONS INDICATED ON THE PLANS THE ENGINEER'S REPRESENTATIVE SHALL APPROVE ALL FINISHED GRADES.
- EXCAVATING, FILLING, AND GRADING WORK SHALL NOT BE PERFORMED DURING WEATHER CONDITIONS WHICH MIGHT DAMAGE OR BE DETRIMENTAL TO THE CONDITION OF EXISTING GROUND, IN-PROGRESS WORK, OR COMPLETED WORK. WHEN THE WORK IS INTERRUPTED BY RAIN, EXCAVATING, FILLING, AND GRADING WORK SHALL NOT RESUME UNTIL THE SITE AND SOIL CONDITION (MOISTURE CONTENT) ARE SUITABLE FOR COMPACTION.
- SOIL MATERIAL THAT IS TOO WET FOR COMPACTION SHALL BE LEFT TO DRAIN, THEN TO BE ABRATED AND DRIED BY DOCKING AND HARROWING OR OTHER APPROVED METHODS UNTIL THE ENGINEER'S REPRESENTATIVE APPROVES THE DRIED MATERIAL.
- THE CONTRACTOR SHALL COMPLY WITH THE REQUIREMENTS FOR THE EROSION CONTROL MEASURES SHOWN ON THESE PLANS AND DESCRIBED IN THE ENVIRONMENTAL REQUIREMENTS NOTES.
- MATERIAL USED FOR FILL SHALL BE AN INERT, INORGANIC SOIL, FREE FROM DELETERIOUS SUBSTANCES, AND OF SUCH QUALITY THAT IT WILL COMPACT THOROUGHLY WITHOUT THE PRESENCE OF VOIDS WHEN ROLLED.
- INORGANIC SOIL IS DEFINED AS SOIL CONTAINING LESS THAN TWO PERCENT BY WEIGHT OF ORGANIC MATERIAL WHEN TESTED IN ACCORDANCE WITH ASTM D2974.

- THE CONTRACTOR SHALL CLEAR AND GRUB THE AREA WITHIN THE GRADING LIMIT PRIOR TO BEGINNING EARTHWORK OPERATIONS. CLEARING AND GRUBBING SHALL INCLUDE THE REMOVAL AND DISPOSAL OF ALL UNSUITABLE MATERIAL SPECIFIED IN THE EARTHWORK NOTES, INCLUDING TREES LESS THAN 6 INCHES IN DIAMETER MEASURED 4 FEET FROM THE GROUND), SHRUBS, OTHER VEGETATION; AND DEBRIS AND RUBBISH OF ANY NATURE. MATERIAL GENERATED FROM CLEARING AND GRUBBING MAY NOT BE REUSED AS FILL.
- MATERIAL EXCAVATED FROM THE PROJECT SITE SHALL BE DEEMED UNSUITABLE FOR REUSE IF IT IS: TOO SUCH NATURE AS TO BE INCAPABLE OF BEING COMPACTED TO SPECIFIED DENSITY USING ORDINARY METHODS; TOO WET TO BE PROPERLY COMPACTED; AND CIRCUMSTANCES PREVENT SUITABLE DRYING PRIOR TO INCORPORATION INTO THE WORK. FILL TO CONTAIN DEBRIS WASTE, VEGETATION OR OTHER DELETERIOUS MATTER, OR OTHERWISE DEEMED UNSUITABLE BY THE ENGINEER'S REPRESENTATIVE.
- EXCAVATED MATERIAL THAT IS SUITABLE FOR FILL MAY BE CONDITIONED FOR REUSE AND PROPERLY STOCKPILED FOR LATER FILLING OPERATIONS. CONDITIONING SHALL CONSIST OF SPREADING MATERIAL IN LAYERS NOT TO EXCEED 8 INCHES THICK AND RAKING FREE OF DEBRIS AND RUBBLE. CONDITIONING MAY TAKE PLACE WITHIN THE GRADING LIMITS AND STAGING AREAS. EXCAVATED MATERIALS SHALL BE DEEMED SUITABLE IF MATERIALS CONFORM TO THE NOTES HEREIN AND ARE ACCEPTED BY THE ENGINEER'S REPRESENTATIVE. DELETERIOUS MATERIAL SHALL BE REMOVED FROM THE SITE AND DISPOSED OF.
- MAINTAIN SLOPES AND EMBANKMENTS UNTIL SUBSTANTIAL COMPLETION AND ACCEPTANCE OF THE WORK. PROMPTLY REPAIR SLIDES, SLOPES, WASHOUTS, SETTLEMENTS, AND SUBSIDENCES THAT OCCUR FOR ANY REASON, AND REFINISH THE SLOPE OR EMBANKMENT TO THE INDICATED LINES AND GRADES. COMPLY WITH APPLICABLE REQUIREMENTS OF CCR, TITLE 8, TRENCH CONSTRUCTION SAFETY ORDERS.
- THE CONTRACTOR SHALL TAKE ALL MEANS NECESSARY TO PREVENT THE INTRODUCTION AND SPREAD OF NON-NATIVE PLANTS.
- FILL MATERIAL SHALL BE PLACED IN LIFTS NO GREATER THAN 6 INCHES EACH. COMPACT EACH LAYER OF FILL MATERIAL TO NOT LESS THAN 90 PERCENT RELATIVE COMPACTION, AS DETERMINED BY ASTM D1557. THE CONTRACTOR IS RESPONSIBLE FOR ACHIEVEMENT OF PROPER COMPACTION DURING FILL AND BACKFILL PLACEMENT, INCLUDING PROVIDING WATER TO ACHIEVE OPTIMUM MOISTURE CONTENT DURING FILL OPERATIONS.
- ENSURE THAT THE TOP 2" OF SOIL IN PLACED FILL IS FREE OF CONCRETE, RUBBLE, DEBRIS, BRANCHES, ROOTS, STUMPS, WIRE, OR OTHER DELETERIOUS MATTER 1" IN DIAMETER AND LARGER. DISPOSE OF DEBRIS OFFSITE ACCORDING TO STATE AND LOCAL REGULATIONS AT NO ADDITIONAL COST.
- THE CONTRACTOR SHALL PROVIDE ADEQUATE DUST CONTROL MEASURES DURING EARTHWORK OPERATIONS THAT ARE IN ACCORDANCE WITH LOCAL AND STATE REQUIREMENTS, ALONG WITH PERMIT CONDITIONS.
- THE ENGINEER'S REPRESENTATIVE SHALL APPROVE FINISH GRADE ELEVATIONS.

ENVIRONMENTAL REQUIREMENTS NOTES:

- NO DEBRIS, SOIL, SILT, SAND, BARK, SLASH, SAWDUST, ASPHALT, RUBBISH, PAINT, OIL, CEMENT OR CONCRETE OR WASHINGS THEREOF, OIL OR PETROLEUM PRODUCTS, OR OTHER ORGANIC OR EARTHEN MATERIALS FROM CONSTRUCTION ACTIVITIES SHALL BE ALLOWED TO ENTER INTO OR BE PLACED WHERE IT MAY BE WASHED BY RAINFALL, OR RUNOFF OUTSIDE THE STAGING AREA OR GRADING LIMITS. WHEN OPERATIONS ARE COMPLETED, EXCESS MATERIALS OR DEBRIS SHALL BE REMOVED FROM THE WORK AREA BY LEGAL MEANS AND AT THE COST OF THE CONTRACTOR.
- THE CONTRACTOR SHALL NOT CREATE A NUISANCE OR POLLUTION AS DEFINED IN THE CALIFORNIA WATER CODE. THE CONTRACTOR SHALL NOT CAUSE A VIOLATION OF ANY APPLICABLE WATER QUALITY STANDARDS FOR RECEIVING WATERS ADOPTED BY THE REGIONAL BOARD OR THE STATE WATER RESOURCES CONTROL BOARD, AS REQUIRED BY THE CLEAN WATER ACT.
- PROVIDE ADEQUATE CONTROLS FOR DUST, WATER POLLUTION, AIR POLLUTION, AND NOISE POLLUTION PER THE CONTRACT PROVISIONS.
- THE CONTRACTOR SHALL CLEAN UP ALL SPILLS AND IMMEDIATELY NOTIFY THE ENGINEER'S REPRESENTATIVE IN THE EVENT OF A SPILL.
- STATIONARY EQUIPMENT SUCH AS MOTORS, PUMPS, AND GENERATORS, SHALL BE EQUIPPED WITH DRIP PANS.
- THE CONSTRUCTION SITE SHALL BE MAINTAINED TO ENSURE THAT DRAINAGE FROM THE SITE WILL MINIMIZE EROSION OF STOCKPILED OR STORED MATERIALS AND THE ADJACENT NATIVE SOIL MATERIAL. THE CONTRACTOR SHALL REPLACE MATERIALS LOST DUE TO EROSION AT NO ADDITIONAL COST AND BE RESPONSIBLE FOR REMEDIATING ANY IMPACTS AT OR OUTSIDE THE PROJECT SITE FROM ERODED MATERIALS.
- ALL CONSTRUCTION EQUIPMENT SHALL BE PROPERLY SERVICED AND MAINTAINED IN EXCELLENT OPERATING CONDITION TO REDUCE EMISSIONS. NO LEAKS OF ANY SIZE ARE PERMITTED AT ANY TIME. THE CONTRACTOR SHALL SECURE REPLACEMENTS FOR ANY EQUIPMENT THAT IS INCAPABLE FOR MORE THAN TWO (2) DAYS. CONTRACTOR SHALL MAKE COPIES OF EQUIPMENT SERVICE LOGS AVAILABLE UPON REQUEST.
- EXCESS MATERIAL SHALL BE DISPOSED OF CONSISTENT WITH ALL APPLICABLE LEGAL REQUIREMENTS. FOR MATERIALS DISPOSED OFFSITE, THE CONTRACTOR SHALL OBTAIN DISPOSAL FACILITY PERMITS. RECYCLED MATERIALS SHALL BE RECYCLED OFFSITE AS PER STATE AND LOCAL REGULATIONS. ANY CHEMICAL OR HAZARDOUS MATERIAL USED IN THE PERFORMANCE OF THE WORK SHALL BE HANDLED, STORED, APPLIED, AND DISPOSED OF CONSISTENT WITH ALL APPLICABLE FEDERAL, STATE, AND LOCAL LAWS AND REGULATIONS.
- TEMPORARY WATLES (IF USED) SHALL BE CERTIFIED AS WEED-FREE AND SHALL BE CAPABLE OF CONTROLLING SEDIMENT AND RUNOFF AS DESCRIBED HEREIN.



DESIGNED BY	DATE	BY	DATE	SUBMITTALS / REVISIONS
PK / DS	12/18/19	PK	05/15/20	60% DESIGN
DRAWN BY		PR		100% DESIGN
CHECKED BY		DR		
IN CHARGE		PK		
DATE	05/15/20			

SYMBOLS AND GENERAL NOTES
SQUAW CREEK MIDDLE MEADOW RESTORATION
PHASE 2A
 PLACER COUNTY, CALIFORNIA
 FRIENDS OF SQUAW CREEK / TROUT UNLIMITED

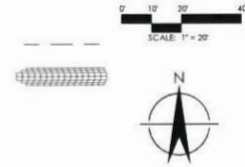
PROJECT NUMBER	215122
SCALE	
SHEET	2.0
	2 OF 10

80% DESIGN - NOT FOR CONSTRUCTION



LEGEND:

CONSTRUCTION ACCESS LIMITS
 GRAVEL BAG COFFERDAM
 (OR APPROVED EQUIVALENT)



DIVERSION AND DEWATERING NOTES:

1. IF THERE IS ZERO STREAMFLOW IN SQUAW CREEK DURING CONSTRUCTION, A STREAM DIVERSION WILL NOT BE REQUIRED. HOWEVER, THE GRAVEL BAG COFFERDAMS AND FISH RESCUE WILL STILL BE REQUIRED. AN ALTERNATIVE TO THE GRAVEL BAG COFFERDAMS MAY BE USED FOR TURBIDITY CONTAINMENT IF APPROVED BY ENGINEER'S REPRESENTATIVE.
2. IF THERE IS STREAMFLOW IN SQUAW CREEK DURING CONSTRUCTION, THE CONTRACTOR SHALL SUBMIT A STREAM DIVERSION PLAN TO TEMPORARILY DRY PORTIONS OF THE CHANNEL WHERE WORK IS PROPOSED. THE DIVERSION PLAN SHALL MEET THE FOLLOWING CRITERIA:
 - 2.1. UP TO 400 LINEAR FEET OF CHANNEL CAN BE DEWATERED BY PROVIDING A DIVERSION AROUND THE DEWATERED CHANNEL SEGMENT.
 - 2.2. DIVERSION IS ADAPTABLE AND CAN BE EFFECTIVE UNDER A VARIETY OF CHANNEL CONDITIONS.
 - 2.3. DIVERSION CAN CONVEY A BASEFLOW RATE OF UP TO 3 CFS AND UP TO 10 CFS FOR SHORT DURATIONS (AS LONG AS 72 HRS) IF A RAIN EVENT TEMPORARILY ELEVATES FLOW RATES.
 - 2.4. DIVERSION CAN RUN CONTINUOUSLY, FOR 24 HOURS PER DAY, 7 DAYS PER WEEK.
 - 2.5. COFFERDAMS SHALL BE CAPABLE OF CONTAINING TURBID WATER TO THE WORK AREA. CONTINUOUS PUMPING OF THE AREA CONTAINED WITHIN THE COFFERDAMS MAY BE REQUIRED TO MAINTAIN A PRESSURE GRADIENT THROUGH THE COFFERDAM (ASSUMING THE COFFERDAM IS NOT 100% IMPERMEABLE).
 - 2.6. THE CONTRACTOR SHALL SUBMIT SPECIFICATIONS FOR PRODUCTS THEY INTEND TO USE FOR THE TEMPORARY COFFERDAMS AND ANY OTHER DIVERSION PRODUCTS. DIVERSION PRODUCTS SHALL BE SELECTED TO PREVENT EROSION OF TEMPORARY CHANNELS AND TURBIDITY INCREASES TO SQUAW CREEK.
 - 2.7. SUMMARY OF OPERATION AND MAINTENANCE ACTIVITIES, INCLUDING A CONTINGENCY PLAN IN THE EVENT OF A FAILURE OF THE SYSTEM.
 - 2.8. DEMOBILIZATION PLAN INCLUDING METHODS FOR RESTORING THE AREA IMPACTED BY THE DIVERSION AND DEWATERING SYSTEM TO PRE-PROJECT CONDITIONS.
3. THE CONTRACTOR SHALL FURNISH ALL MATERIALS AND LABOR TO PUMP INCIDENTAL GROUNDWATER AND POOLED SURFACE WATER FROM WITHIN THE WORK AREA, AS NEEDED TO COMPLETE THE WORK. PUMPED WATER MAY BE USED FOR CONSTRUCTION WATER OR MAY BE SPRAYED OR OTHERWISE DISPERSED ONTO OVERBANK AREAS. THE PUMPED WATER SHALL BE MONITORED THROUGHOUT CONSTRUCTION TO AVOID FLOW CONCENTRATION THAT COULD LEAD TO THE FORMATION OF RILLS.
4. THE ENGINEER'S REPRESENTATIVE SHALL APPROVE THE STREAM DIVERSION PLAN; ANY DIVERSION ACTIVITIES OR ALTERNATE DIVERSION PLANS BEYOND WHAT IS DESCRIBED HEREIN MUST BE APPROVED BY THE ENGINEER'S REPRESENTATIVE.
5. THE CONTRACTOR SHALL ENGAGE A QUALIFIED FISHERIES BIOLOGIST TO PERFORM A FISH RESCUE PRIOR TO DEWATERING ANY PORTION OF THE CHANNEL.
6. THE DIVERSION AND DEWATERING SYSTEM SHALL BE REMOVED UPON COMPLETING THE WORK, AND ANY GROUND DISTURBANCE CAUSED BY THE SYSTEM SHALL BE RESTORED TO PRE-PROJECT CONDITIONS.

DESIGNED BY	DATE	BY	SUBMITALS / REVISIONS
PK / DS	12/18/19	PK	65% DESIGN
DRAWN BY	05/15/20	PK	80% DESIGN
CHECKED BY			
IN CHARGE			
DATE	05/15/20		



Balance Hydrologics, Inc.
 P.O. Box 1077
 12020 Denver Peak Road
 Fort Collins, CO 80525
 www.balancehydro.com

DEWATERING PLAN

**SQUAW CREEK MIDDLE MEADOW RESTORATION
 PHASE 2A
 PLACER COUNTY, CALIFORNIA
 FRIENDS OF SQUAW CREEK / TROUT UNLIMITED**

PROJECT NUMBER
 215122
 SCALE
 1" = 20'
 SHEET

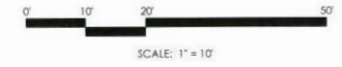
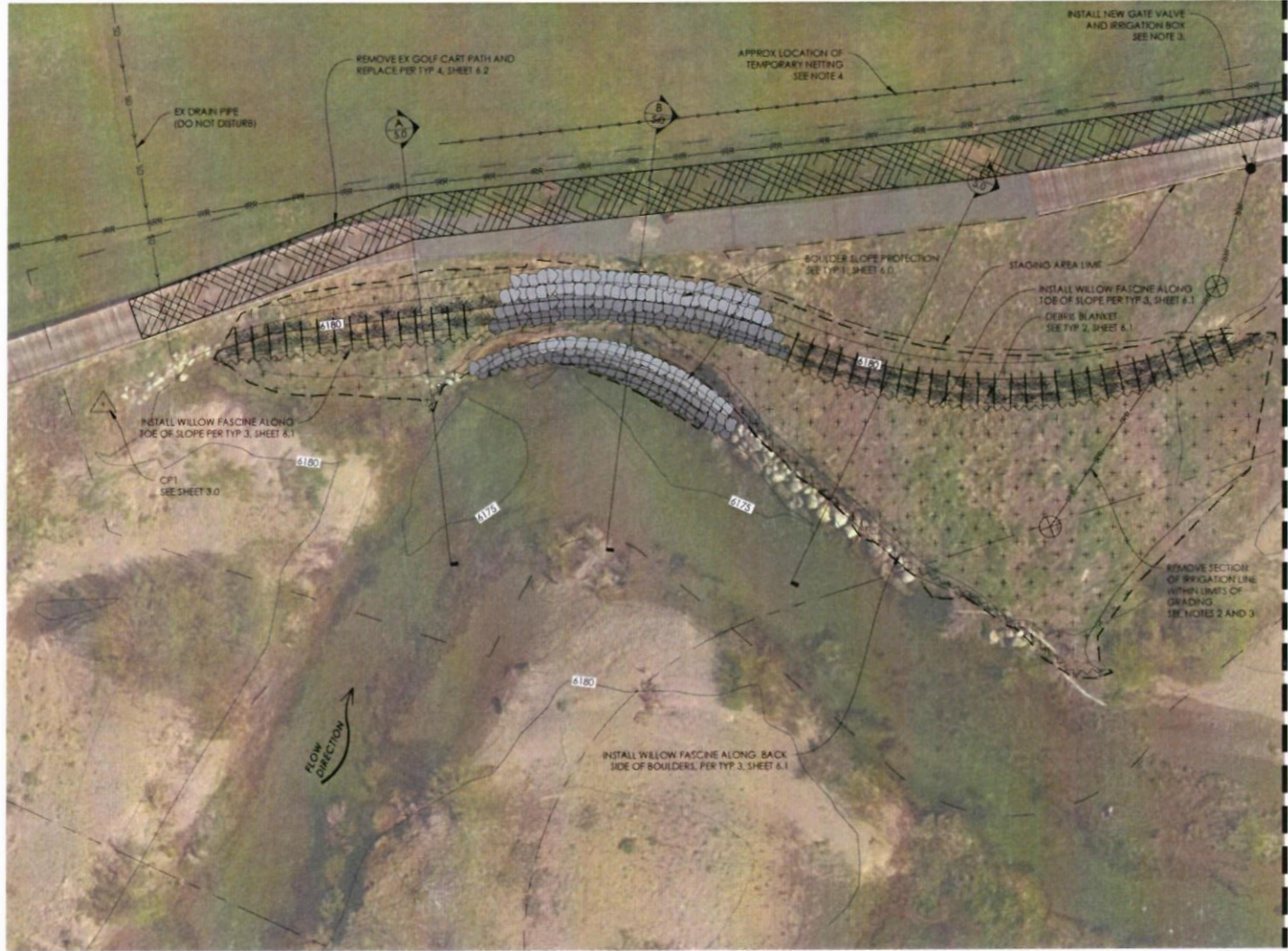
3.1

4 OF 10

80% DESIGN - NOT FOR CONSTRUCTION

C:\PROJECTS\SQUAW_CREEK_MIDDLE_MEADOW_RESTORED\DRAWINGS\215122\80%DESIGN\215122-040-UPSTREAM MEANDER.DWG

80% DESIGN - NOT FOR CONSTRUCTION



NOTES:

1. SEE SHEET 3.0 FOR CONSTRUCTION ACCESS NOTES.
2. THE CONTRACTOR SHALL ABANDON UP TO FIVE (TOTAL) IRRIGATION LATERALS WHERE DIRECTED BY THE ENGINEER'S REPRESENTATIVE BY CUTTING THE LATERAL NEAR THE IRRIGATION HEAD, CAPPING THE LATERAL, ELEVATING THE LATERAL TO DRAIN TOWARD THE MAIN, AND BACKFILLING. SALVAGE IRRIGATION HEADS AND RETURN TO RSC STAFF.
3. THE CONTRACTOR SHALL COORDINATE WITH RSC STAFF ON THE INSTALLATION OF A GATE VALVE AND IRRIGATION BOX AT THE LOCATION SHOWN ON THE DRAWINGS. INSTALL TEMPORARY IRRIGATION TO BE USED TO WATER PLANTINGS AND SEEDING DURING POST-CONSTRUCTION ESTABLISHMENT PERIOD. RSC STAFF WILL SPECIFY THE MATERIALS TO BE USED AND WILL APPROVE PLACEMENT PRIOR TO INSTALLATION.
4. THE TEE FOR THE 17TH HOLE WILL BE RELOCATED ON TO THE FAIRWAY PRIOR TO MOBILIZATION TO ACCOMMODATE CONSTRUCTION ACCESS. THE CONTRACTOR SHALL COORDINATE WITH RSC STAFF TO INSTALL A SECTION OF NETTING ADJACENT TO THIS NEW TEE LOCATION TO HELP PROTECT THE WORK AREA FROM GOLF BALLS. RSC STAFF WILL SUPPLY THE MATERIALS AND LAYOUT AND WILL APPROVE THE INSTALLATION.



DESIGNED BY		DATE		SUBMITTALS / REVISIONS	
PK / DS	PK	12/18/19	PK	65% DESIGN	
DRAWN BY	PK	05/15/20	PK	80% DESIGN	
CHECKED BY					
IN CHARGE					
P	KELCHAWK				
DATE		05/15/20			

UPSTREAM MEANDER
SQUAW CREEK MIDDLE MEADOW RESTORATION
PHASE 2A
 PLACER COUNTY, CALIFORNIA
 FRIENDS OF SQUAW CREEK / TROUT UNLIMITED

PROJECT NUMBER
215122
 SCALE
1" = 10'
 SHEET
4.0
 5 OF 10

80% DESIGN - NOT FOR CONSTRUCTION

SEE SHEET 4.0



NOTES:
 SEE SHEET 3.0 FOR CONSTRUCTION ACCESS NOTES.
 THE CONTRACTOR SHALL ABANDON UP TO FIVE (5) TOTAL BRIGADON LATERALS WHERE DIRECTED BY THE ENGINEER'S REPRESENTATIVE BY CUTTING OFF THE LATERALS AT THE POINT OF THE CAPPING THE LATERAL, ELEVATING THE LATERAL TO DRAIN TOWARD THE MAIN AND BACKFILLING SALVAGE IRRIGATION HEADS AND RETURN TO EIC STAFF.

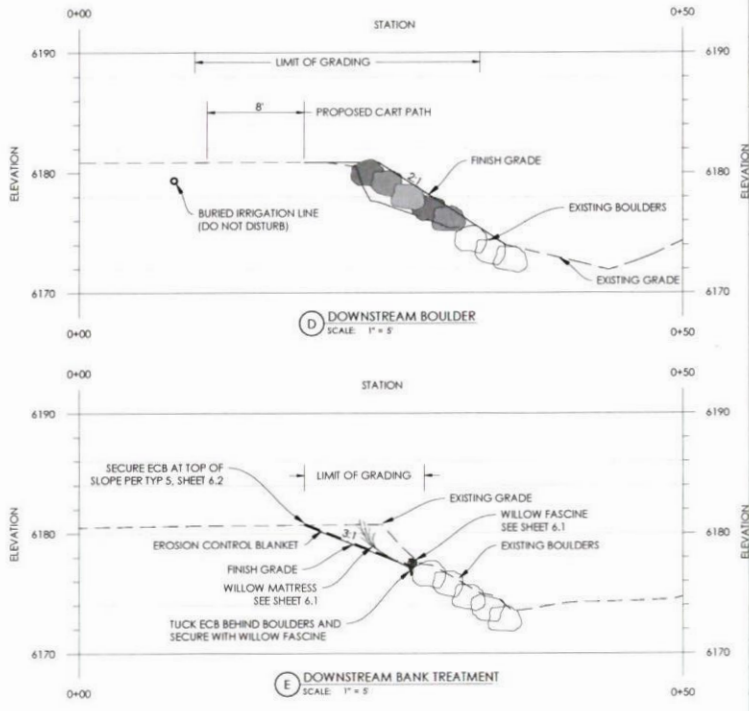
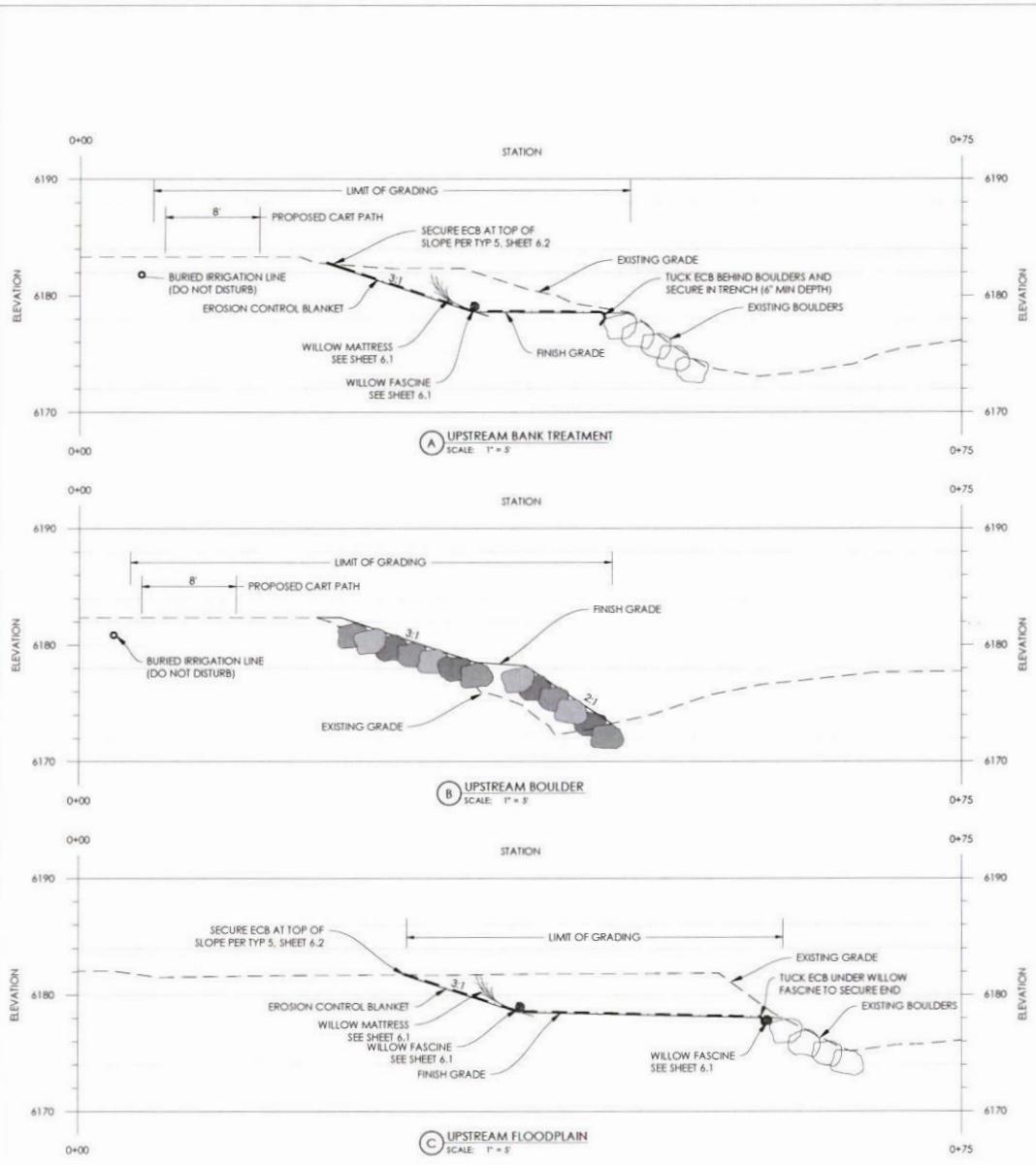
PROJECT NUMBER
215122
 SCALE
1" = 40'
 SHEET
4.1
 6 OF 10

DOWNSTREAM MEANDER
 SQUAW CREEK MIDDLE MEADOW RESTORATION
 PHASE 2A
 PLACER COUNTY, CALIFORNIA
 FRIENDS OF SQUAW CREEK / TROUT UNLIMITED

DESIGNED BY	DATE	BY	SUBMITTALS / REVISIONS
PK / DS	12/18/19	PK	65% DESIGN
DRAWN BY			
PR	05/15/20	PK	80% DESIGN
CHECKED BY			
D SHAW			
IN CHARGE			
P KULCHAWIK			
DATE	05/15/20		

Balance Hydrologics, Inc.
 P.O. Box 1077
 12000 Donner Pass Road
 Truckee, CA 96161
 Tel and Fax (530) 550-8778
 www.balancehydro.com

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80% DESIGN - NOT FOR CONSTRUCTION



DESIGNED BY	DATE	BY	SUBMITTALS / REVISIONS
PK / DS	12/18/19	PK	60% DESIGN
PK	05/15/20	PK	80% DESIGN
CHECKED BY			
DESIGNED BY			
IN CHARGE			
P. MULCHAWK			
DATE	05/15/20		

CROSS SECTIONS
SQUAW CREEK MIDDLE MEADOW RESTORATION
PHASE 2A
 PLACER COUNTY, CALIFORNIA
 FRIENDS OF SQUAW CREEK / TROUT UNLIMITED

PROJECT NUMBER
215122
 SCALE
AS NOTED
SHEET
5.0
 7 OF 10

65% Design - ENGINEER'S ESTIMATE WORKSHEET
Squaw Creek Middle Meadow Restoration - Phase 2A

ITEM: Task 16: Revised 60% Design

Quantities By: PK
Checked By: EB

Date: 12/16/19
Date: 12/17/19

Bid Item #	ITEM	UNIT	QTY	UNIT COST	TOTAL COST
1	Environmental Requirements				
	Temporary Construction Entrance	EA	1	\$2,000	\$2,000
	Megadeck 14' x 7' mat rental (6 weeks)	EA	70	\$1,500	\$105,000
	Erosion Control/Environ. Compliance	LS	1	\$15,000	\$15,000
2	Construction Oversight	LS	1	\$42,000	\$42,000
3	Mobilization and Demobilization	LS	1	\$33,000	\$33,000
4	Temporary Diversion and Dewatering	LS	1	\$41,000	\$41,000
5	Earthwork				
	Clearing and Grubbing	SF	7,300	\$0.15	\$1,095
	Cut	CY	630	\$5	\$3,150
	Fill	CY	5	\$10	\$50
	Off-Haul	CY	690	\$25	\$17,250
6	Boulder Slope Protection	SF	1,235	\$72	\$88,920
7	Debris Blanket	LF	270	\$45	\$12,150

65% Design - ENGINEER'S ESTIMATE WORKSHEET
Squaw Creek Middle Meadow Restoration - Phase 2A

ITEM:

Quantities By:
Checked By:

Date:
Date:

Bid Item #	ITEM	UNIT	QTY	UNIT COST	TOTAL COST
8	Willow Fascine	LF	370	\$15	\$5,550
9	Trench Drain Treatment (Removal)	SF	2,800	\$3	\$8,400
10	Golf Cart Path	SF	2,800	\$5	\$14,000
11	AC Curb	LF	120	\$5	\$600
12	Erosion Control Blanket	SF	1,050	\$8	\$8,400
13	Revegetation - estimated cost to be provided b	LS			
	Subtotal				\$397,565
	20% Design Contingency				\$79,500
	TOTAL				\$477,065

1. THE QUANTITY FOR MEGADECK MAT RENTAL ASSUMES THAT PHASE 2A WILL BE IMPLEMENTED CONCURRENT WITH THE NORTH MEADOW FLOODPLAIN PROJECT. IF PHASE 2A IS IMPLEMENTED BY ITSELF, ADD AN ADDITIONAL 25 MATS.
2. EARTHWORK QUANTITIES ACCOUNT FOR OVEREXCAVATION TO INSTALL THE BOULDER SLOPE PROTECTION.

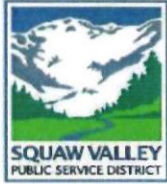


OLYMPIC VALLEY PUBLIC SERVICE DISTRICT
Operating Account Check Register
September 30, 2020



Check Register for Board Packet:

Check #	Check Date	Name	Module	Amount
48246	8/26/2020	Ashbury Environmental Services	AP	55.00
48247	8/26/2020	AT&T	AP	554.01
48248	8/26/2020	Atomic Printing	AP	235.68
48249	8/26/2020	California School Boards Association-DSC	AP	2,500.00
48250	8/26/2020	L. N. Curtis & Sons	AP	90.57
48251	8/26/2020	CWEA Renewal	AP	384.00
48252	8/26/2020	Farr West Engineering	AP	1,390.00
48253	8/26/2020	Jessica Grunst	AP	32.92
48254	8/26/2020	Fabienne Gueissaz	AP	128.47
48255	8/26/2020	Scott Halterman	AP	662.54
48256	8/26/2020	Konica Minolta Business Solutions USA, Inc.	AP	233.93
48258	8/26/2020	Office Depot	AP	461.65
48259	8/26/2020	Placer County Air Pollution	AP	409.32
48260	8/26/2020	Allen H. Riley	AP	788.21
48261	8/26/2020	Tahoe City Lumber Company	AP	301.66
48262	8/26/2020	Tahoe Forest Health System	AP	194.58
48263	8/26/2020	Tahoe Supply Company LLC	AP	261.83
48264	8/26/2020	Tahoe Truckee Sierra Disposal	AP	236.67
48265	8/26/2020	Thatcher Company, Inc.	AP	2,212.61
48266	8/26/2020	The Union	AP	873.92
48267	8/26/2020	Thomas S Archer	AP	3,295.00
48268	8/26/2020	Truckee Tire	AP	2,533.79
48270	8/26/2020	Western Nevada Supply Co.	AP	1,035.53
48271	8/26/2020	Mountain Valley Roofing, LLC.	AP	16,430.96
48272	9/4/2020	Alexa Kinsinger	PR	1,087.71
48273	9/8/2020	A-1 National Fire Co.	AP	770.00
48274	9/8/2020	Alpine Septic and Pumping	AP	1,546.00
48276	9/8/2020	AT&T	AP	61.93
48277	9/8/2020	AT&T	AP	706.84
48278	9/8/2020	AT&T	AP	203.88
48279	9/8/2020	Bauer Compressors	AP	1,289.00
48280	9/8/2020	BoundTree Medical, LLC	AP	350.17
48281	9/8/2020	Capitol Elevator Company, Inc.	AP	512.00
48282	9/8/2020	Cranmer Engineering, Inc.	AP	305.00
48283	9/8/2020	L. N. Curtis & Sons	AP	69.74
48284	9/8/2020	Renee Deinken	AP	26.25
48285	9/8/2020	Hunt & Sons, Inc.	AP	1,118.63
48286	9/8/2020	Independent Technologies	AP	390.00
48287	9/8/2020	Dag Jakobsen	AP	2,028.23
48288	9/8/2020	Liberty Utilities	AP	8,895.17
48289	9/8/2020	LINA	AP	181.80



OLYMPIC VALLEY PUBLIC SERVICE DISTRICT
 Operating Account Check Register
 September 30, 2020



Check Register for Board Packet:

Check #	Check Date	Name	Module	Amount
48290	9/8/2020	LINA	AP	109.63
48291	9/8/2020	Office Depot	AP	389.04
48292	9/8/2020	Placer County Air Pollution	AP	3,315.88
48293	9/8/2020	Professional Communications	AP	42.40
48294	9/8/2020	Reno Cycles & Gear	AP	664.28
48295	9/8/2020	Springbrook Holding Co LLC.	AP	102.00
48296	9/8/2020	Squaw Peak Management Co	AP	1,101.31
48297	9/8/2020	Standard Insurance Company	AP	483.48
48298	9/8/2020	Standard Insurance Company	AP	352.92
48299	9/8/2020	Tahoe Supply Company LLC	AP	240.60
48300	9/8/2020	Thatcher Company, Inc.	AP	4,612.01
48301	9/8/2020	U.S. Bank Corp Payment System	AP	2,284.74
48302	9/8/2020	Van Essen Instruments	AP	916.81
48303	9/8/2020	Ashbury Environmental Services	AP	195.00
48304	9/8/2020	Puliz Records Mgt Reno	AP	25.00

Check #48257,48269,48275 has been voided

69,680.30

56

Electronic/ ACH Payments

9/4/2020	CalPERS Pension Payment	30,097.84
9/4/2020	EDD- State Payroll Taxes	12,727.01
9/4/2020	IRS- Federal Payroll Taxes	54,970.38
9/4/2020	MassMutual 457 Payment	5,701.93
9/4/2020	Union Dues	472.77
9/4/2020	BRI- Café Plan	1,105.77
9/4/2020	Payroll Direct Deposits	103,764.34
9/8/2020	September Medical Insurance	30,094.39
9/8/2020	PERS GAB 68 Reporting Service	2,100.00
9/18/2020	CalPERS Supplemental	1,585.00
9/18/2020	CalPERS Pension Payment	30,081.11
9/18/2020	EDD- State Payroll Taxes	8,989.47
9/18/2020	IRS- Federal Payroll Taxes	41,840.61
9/18/2020	MassMutual 457 Payment	5,701.93
9/18/2020	Union Dues	472.77
9/18/2020	BRI- Café Plan	1,355.77
9/18/2020	Payroll Direct Deposits	92,143.12
9/18/2020	CalPERS Supplemental	1,585.00

424,789.21

Total Cash Disbursements

494,469.51



OLYMPIC VALLEY PUBLIC SERVICE DISTRICT
REVENUES & EXPENDITURES
August 31, 2020



	ENTERPRISE OPERATIONS						CONSOLIDATED						YTD Prior Year Aug-19	Over/ (under) from PY	
	Water Actual YTD Aug-20	Water Budget YTD Aug-20	Over/ (under) YTD	Sewer Actual YTD Aug-20	Sewer Budget YTD Aug-20	Over/ (under) YTD	Garbage Actual YTD Aug-20	Garbage Budget YTD Aug-20	Over/ (under) YTD	Actual YTD	Total Budget	Remaining Budget			YTD % to Budget
Rate Revenue	1,924,140	1,925,446	(1,306)	1,449,084	1,446,983	2,101	279,963	279,770	193	3,653,187	3,652,199	(988)	100.0%	3,679,531	(26,344)
Tax Revenue	1,667	1,667	-	1,667	1,667	-	-	-	-	3,333	20,000	16,667	16.7%	3,333	0
Rental Revenue	5,314	5,275	39	5,314	5,275	39	-	-	-	10,628	63,299	52,671	16.8%	10,603	25
Bike Trail	-	-	-	-	-	-	-	-	-	-	46,000	46,000	0.0%	-	-
Mutual Water Company	15,659	16,941	(1,282)	-	-	-	-	-	-	15,659	101,643	85,984	15.4%	19,495	(3,836)
Billable Wages & Capital Labor	108	5,069	(4,962)	108	3,431	(3,323)	-	-	-	215	51,000	50,784	0.4%	29,197	(28,981)
Grants	90	4,572	(4,482)	90	4,572	(4,482)	-	-	-	180	54,866	54,686	0.3%	360	(180)
Administration	1,317	3,056	(1,739)	1,317	3,056	(1,739)	-	-	-	2,634	36,668	34,034	7.2%	7,089	(4,455)
Capital Loan	-	-	-	-	-	-	-	-	-	-	600,000	600,000	0.0%	-	-
Total Revenue	1,948,295	1,962,025	(13,731)	1,457,579	1,464,983	(7,404)	279,963	279,770	193	3,685,837	4,625,675	939,838	79.7%	3,749,607	(63,770)
Salaries & Wages	112,765	134,635	(21,869)	110,011	107,665	2,346	418	-	418	223,194	1,453,796	1,230,602	15.4%	221,835	1,359
Employee Benefits	54,534	65,198	(10,664)	54,423	52,197	2,225	100	-	100	109,057	704,379	595,322	15.5%	180,425	(71,368)
Billable Wages & Capital Labor	108	5,069	(4,962)	108	3,431	(3,323)	-	-	-	215	51,000	50,784	0.4%	29,197	(28,981)
Materials & Supplies	7,929	11,292	(3,363)	694	2,042	(1,348)	-	-	-	8,622	80,000	71,378	10.8%	22,758	(14,136)
Maintenance Equipment	1,011	3,883	(2,872)	375	1,508	(1,134)	-	-	-	1,386	32,350	30,964	4.3%	5,535	(4,149)
Facilities: Maintenance & Repairs	2,724	6,536	(3,812)	2,127	2,631	(504)	-	-	-	4,851	55,004	50,153	8.8%	3,962	889
Training & Memberships	526	2,469	(1,943)	1,426	2,043	(617)	-	-	-	1,952	27,070	25,118	7.2%	3,686	(1,734)
Vehicle Repair/Maintenance	1,291	3,000	(1,709)	2,224	2,667	(443)	-	-	-	3,515	34,000	30,485	10.3%	8,702	(5,187)
Garbage Contract	-	-	-	-	-	-	45,064	44,649	415	45,064	267,895	222,831	16.8%	42,706	2,358
Board Expenses	2,639	4,733	(2,094)	2,639	4,733	(2,094)	-	-	-	5,278	56,800	51,522	9.3%	7,862	(2,584)
Consulting	2,970	11,639	(8,669)	2,970	11,639	(8,669)	-	-	-	5,940	139,666	133,726	4.3%	3,175	2,765
Insurance	5,622	5,623	(1)	5,622	5,623	(1)	-	-	-	11,245	67,470	56,225	16.7%	7,743	3,502
Rents/Licenses & Permits	2,715	3,619	(904)	2,715	3,619	(904)	-	-	-	5,431	43,430	37,999	12.5%	7,619	(2,188)
Office Expenses	1,948	4,511	(2,562)	1,948	4,511	(2,562)	-	-	-	3,897	54,126	50,229	7.2%	5,054	(1,158)
Travel, Meetings & Recruitment	35	1,150	(1,115)	35	1,150	(1,115)	-	-	-	70	13,800	13,730	0.5%	537	(467)
Utilities	15,382	13,155	2,227	2,245	5,675	(3,430)	-	-	-	17,628	112,982	95,354	15.6%	13,471	4,156
Park & Bike Trail	-	-	-	-	-	-	-	-	-	-	21,000	21,000	0.0%	5,245	(5,245)
Interest & Misc	2,451	2,794	(343)	2,451	2,794	(343)	-	-	-	4,903	33,533	28,630	14.6%	6,342	(1,439)
Transfer to/from Capital Resv	-	-	-	-	-	-	-	-	-	-	-	-	0.0%	-	-
Total Expenses	214,652	279,306	(64,655)	192,013	213,927	(21,913)	45,583	44,649	933	452,247	3,248,301	2,796,053	13.9%	575,853	(123,606)
Operating Surplus (Deficit)	1,733,643	1,682,719	50,924	1,265,566	1,251,056	14,510	234,380	235,121	(741)	3,233,589	1,377,374			3,173,754	59,835
Depreciation	51,594	54,294	(2,700)	51,594	54,294	(2,700)	-	-	-	103,188	651,531	548,343	15.8%	108,589	(5,400)
Net Surplus (Deficit)	1,682,049	1,628,425	53,624	1,213,972	1,196,762	17,210	234,380	235,121	(741)	3,130,401	725,843			3,065,165	65,236

16.7% of the Budgeted Year Expended

Highlights

- **Revenue** year to date is at \$3.69 million. This is a decrease of PY by approximately \$64K. This is mostly due to less consumption billed and less billable labor.

- **Salaries & Wages** Are under budget in the Water Department and over budget in the Sewer Department. When combining all wages we are under plan. There is one full-time position that is currently working part-time.

Billable wages are reimbursable. Capital Labor relates to capital projects and are not expensed. Year to date we have billed for less outside projects and capital labor than plan.

- **Materials and Supplies** relates primarily to caustic soda purchases.

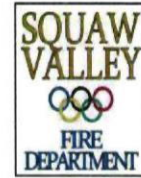
- **Rents/Licenses & Permits** consists of bank fees as well as many contracts such as accounting software, CSDA, Viewworks and the Konica copier.

- **Interest & Misc** consists of interest due on the building loan. The loan will be paid off in 2028.

- In total we are 17% through the year. Revenues are at 80% of the budget and expenses are at 14%. Compared to prior year at this time, our net surplus is \$65K higher, mostly due to no additional payment to PERS at this time.



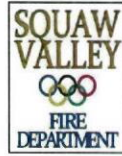
OLYMPIC VALLEY PUBLIC SERVICE DISTRICT
ENTERPRISE BALANCE SHEET
August 31, 2020



	Balance Aug-20	Balance Jul-20	Change Prior Month	Balance Aug-19	Change Prior Year
ASSETS					
Current Assets					
Cash	2,131,625	1,659,231	472,394	1,426,579	705,046
Accounts Receivable	447,048	1,345,812	(898,764)	461,905	(14,857)
Prepaid Expenses	182,341	200,553	(18,212)	562,105	(379,764)
Total Current Assets	2,761,013	3,205,596	(444,583)	2,450,588	310,425
Noncurrent Assets					
Open Projects	504,995	2,711,942	(2,206,948)	1,605,188	(1,100,193)
Property, Plant, & Equipment	27,504,637	25,409,409	2,095,228	25,403,568	2,101,070
Accumulated Depreciation	(17,628,469)	(17,670,910)	42,441	(17,100,608)	(527,861)
Intercompany	1,822,048	(353,725)	2,175,773	1,644,689	177,359
Total Noncurrent Assets	12,203,211	10,096,716	2,106,495	11,552,836	650,375
Deferred Outflows					
Deferred Outflows - Pension	1,943,579	1,943,579	-	1,274,214	669,365
Deferred Outflows - OPEB	10,507	10,507	-	10,507	-
Total Deferred Outflows	1,954,085	1,954,085	-	1,284,720	669,365
Total Assets	16,918,310	15,256,398	1,661,912	15,288,145	1,630,165
LIABILITIES					
Current Liabilities					
Accounts Payable	25,883	20,578	5,305	32,770	(6,888)
Accrued Expenses	223,684	190,037	33,647	311,172	(87,488)
Payroll Liabilities	268,180	305,490	(37,310)	233,607	34,573
Current Portion-Building loan	94,130	94,130	-	91,097	3,034
Total Current Liabilities	611,877	610,236	1,641	668,647	(56,770)
Long-Term Liabilities					
Building & Land Loans	752,775	752,775	-	846,905	(94,130)
PERS LT Liability	2,351,163	2,351,163	-	2,650,101	(298,938)
Other Post Employment Benefits	344,576	344,576	-	344,576	-
Total LT Liabilities	3,448,514	3,448,514	-	3,841,582	(393,068)
Deferred Inflows					
Deferred Inflows - Pension	418,918	418,918	-	185,521	233,397
Deferred Inflows - OPEB	11,147	11,147	-	11,147	-
Total Deferred Inflows	430,065	430,065	-	196,669	233,397
Total Liabilities	4,490,456	4,488,815	1,641	4,706,898	(216,442)
NET POSITION					
Investment in Capital Assets	9,297,453	7,394,792	1,902,661	7,516,082	1,781,371
Current Year Net Income	3,130,401	3,372,792	(242,390)	3,065,165	65,236
Total Net Position	12,427,854	10,767,583	1,660,271	10,581,247	1,846,607
Total Liabilities and Net Position	16,918,310	15,256,398	1,661,912	15,288,145	1,630,165



OLYMPIC VALLEY PUBLIC SERVICE DISTRICT
REVENUES & EXPENDITURES
August 31, 2020



FIRE DEPARTMENT OPERATIONS

	Actual YTD Aug-20	Budget YTD Aug-20	Over/ (under) YTD	Total Budget	Remaining Budget	YTD % to Budget	Actual YTD Aug-19	Over/ (under) to PY
Rate Revenue	-	-	\$ -		\$ -	0.0%	-	\$ -
Tax Revenue	\$ 606,156	\$ 606,156	\$ (0)	\$ 3,636,937	\$ 3,030,781	16.7%	\$ 590,204	\$ 15,952
Strike Team/ /Station 22 Revenue	\$ 194,643	\$ -	\$ 194,643	\$ -	\$ (194,643)	0.0%	\$ -	\$ 194,643
Rental Revenue	\$ 5,234	\$ 5,275	\$ (41)	\$ 31,650	\$ 26,416	16.5%	\$ 5,222	\$ 12
Inspections	\$ 4,222	\$ -	\$ 4,222	\$ 2,000	\$ (2,222)	211.1%	\$ -	\$ 4,222
Administration	\$ 367	\$ 2,559	\$ (2,192)	\$ 15,353	\$ 14,986	2.4%	\$ 565	\$ (198)
Total Revenue	\$ 810,622	\$ 613,990	\$ 196,632	\$ 3,685,940	\$ 2,875,318	22.0%	\$ 595,991	\$ 214,631
Salaries & Wages	\$ 271,638	\$ 294,527	\$ (22,889)	\$ 1,767,163	\$ 1,495,525	15.4%	\$ 296,646	\$ (25,008)
Employee Benefits	\$ 168,509	\$ 176,032	\$ (7,522)	\$ 1,056,191	\$ 887,681	16.0%	\$ 201,372	\$ (32,863)
Billable Wages & Benefits	\$ 107,289	\$ -	\$ 107,289	\$ -	\$ -	0.0%	\$ -	\$ 107,289
Admin Salaries & Benefits	\$ 48,113	\$ 54,492	\$ (6,379)	\$ 326,954	\$ 278,841	14.7%	\$ 49,235	\$ (1,122)
Materials & Supplies	\$ 335	\$ 5,154	\$ (4,820)	\$ 30,926	\$ 30,591	1.1%	\$ 3,765	\$ (3,431)
Maintenance Equipment	\$ 861	\$ 4,308	\$ (3,448)	\$ 25,850	\$ 24,989	3.3%	\$ 67	\$ 793
Facilities: Maintenance & Repairs	\$ 3,454	\$ 4,917	\$ (1,462)	\$ 29,500	\$ 26,046	11.7%	\$ 1,188	\$ 2,266
Training & Memberships	\$ 1,053	\$ 6,333	\$ (5,281)	\$ 38,000	\$ 36,947	2.8%	\$ 2,074	\$ (1,021)
Vehicle Repair/Maintenance	\$ 1,957	\$ 4,883	\$ (2,926)	\$ 29,300	\$ 27,343	6.7%	\$ 1,628	\$ 329
Board Expenses	\$ 1,759	\$ 2,933	\$ (1,174)	\$ 17,600	\$ 15,841	10.0%	\$ 2,621	\$ (861)
Consulting	\$ 3,283	\$ 4,099	\$ (816)	\$ 24,595	\$ 21,312	13.3%	\$ 2,850	\$ 433
Insurance	\$ 7,584	\$ 8,113	\$ (529)	\$ 48,679	\$ 41,095	15.6%	\$ 5,614	\$ 1,970
Rents/Licenses & Permits	\$ 2,121	\$ 11,505	\$ (9,384)	\$ 69,029	\$ 66,908	3.1%	\$ 3,172	\$ (1,051)
Office Expenses	\$ 573	\$ 3,303	\$ (2,730)	\$ 19,815	\$ 19,242	2.9%	\$ 1,353	\$ (780)
Travel, Meetings & Recruitment	\$ (8)	\$ 3,046	\$ (3,054)	\$ 18,275	\$ 18,283	0.0%	\$ 3,053	\$ (3,061)
Utilities	\$ 4,017	\$ 7,638	\$ (3,621)	\$ 45,826	\$ 41,809	8.8%	\$ 3,993	\$ 24
Interest	\$ -	\$ -	\$ -	\$ -	\$ -	0.0%	\$ -	\$ -
Total Expenses	\$ 622,537	\$ 591,284	\$ 31,254	\$ 3,547,702	\$ 3,032,454	17.5%	\$ 578,630	\$ 43,907
Operating Surplus (Deficit)	\$ 188,085	\$ 22,706	\$ 165,379	\$ 138,238			\$ 17,361	\$ 170,724
Depreciation	\$ 38,996	\$ 39,514	\$ (518)	\$ 237,084	\$ 198,088	16.4%	\$ 39,514	\$ (518)
Net Surplus (Deficit)	\$ 149,089	\$ (16,808)	\$ 165,897	\$ (98,846)			\$ (22,153)	\$ 171,242

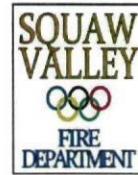
16.7% of the Budgeted Year Expended

Highlights

- Revenue** is at \$811K for the year. This is over plan by \$197K and \$214K more than prior year due mostly to strike teams.
 - Salaries & Wages** are over budget mostly due to strike teams. This should be viewed in conjunction with strike team reimbursement.
 - Admin Salaries & Benefits:** One quarter of the administration salaries are allocated to the Fire Department.
 - Insurance** consists of our property and liability insurance with SDRMA. Rates increased this year by 35%.
 - In total we are 17% through the year. Revenues are at 22% of the budget and expenses are at 18%.
- Compared to prior year at this time, our net surplus is \$171K higher. This is mostly due to assisting in wildland fires.



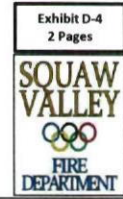
OLYMPIC VALLEY PUBLIC SERVICE DISTRICT
GOVERNMENTAL BALANCE SHEET
August 31, 2020



	Balance Aug-20	Balance Jul-20	Change Prior Month	Balance Aug-19	Change Prior Year
ASSETS					
Current Assets					
Cash	-	-	-	-	-
Accounts Receivable	197,685	40,588	157,097	(1,000)	198,685
Prepaid Expenses	257,052	344,930	(87,878)	429,069	(172,017)
Total Current Assets	454,737	385,518	69,218	428,069	26,667
Noncurrent Assets					
Open Projects	1,694	15,471	(13,777)	4,262	(2,569)
Property, Plant, & Equipment	8,192,929	8,190,803	2,126	8,190,803	2,126
Accumulated Depreciation	(3,357,576)	(3,343,577)	(13,999)	(3,118,043)	(239,533)
Intercompany	763,159	975,661	(212,502)	416,926	346,233
Total Noncurrent Assets	5,600,205	5,838,357	(238,152)	5,493,948	106,257
Deferred Outflows					
Deferred Outflows - Pension	1,390,445	1,390,445	-	1,455,619	(65,174)
Deferred Outflows - OPEB	3,967	3,967	-	3,967	-
Total Deferred Outflows	1,394,412	1,394,412	-	1,459,586	(65,174)
Total Assets	7,449,354	7,618,287	(168,934)	7,381,603	67,751
LIABILITIES					
Current Liabilities					
Accounts Payable	4,167	4,657	(490)	12,320	(8,153)
Accrued Expenses	-	-	-	-	-
Payroll Liabilities	565,612	548,055	17,557	468,558	97,053
Customer Deposits	-	-	-	-	-
Current Portion-LT Debt	-	-	-	-	-
Total Current Liabilities	569,779	552,712	17,067	480,879	88,900
Long-Term Liabilities					
Building and Land Loans	-	-	-	-	-
PERS LT Liability	2,939,480	2,939,480	-	3,076,605	(137,125)
Other Post Employment Benefits	281,926	281,926	-	281,926	-
Total LT Liabilities	3,221,406	3,221,406	-	3,358,531	(137,125)
Deferred Inflows					
Deferred Inflows - Pension	284,305	284,305	-	76,537	207,768
Deferred Inflows - OPEB	18,188	18,188	-	18,188	-
Total Deferred Inflows	302,493	302,493	-	94,724	207,768
Total Liabilities	4,093,678	4,076,611	17,067	3,934,134	159,544
NET POSITION					
Investment in Capital Assets	3,206,587	3,522,632	(316,045)	3,469,622	(263,035)
Current Year Net Income	149,089	19,043	130,046	(22,153)	171,242
Total Net Position	3,355,676	3,541,676	(186,000)	3,447,469	(91,793)
Total Liabilities and Net Position	7,449,354	7,618,287	(168,933)	7,381,603	67,751



OLYMPIC VALLEY PUBLIC SERVICE DISTRICT
REVENUES & EXPENDITURES
August 31, 2020



CAPITAL RESERVES OPERATIONS

	YTD Actual Aug-20	YTD Budget Aug-20	Over/ (under) to Budget	Annual Budget	Remaining Budget	YTD % to Budget	YTD Prior Yr Aug-19	Over/ (under) to Prior Yr
Connection Fees	63,145	37,502	25,643	225,012	161,867	28.1%	19,375	43,770
Placer Cty Tax	2,202	-	2,202	3,693,876	3,691,674	0.06%	2,834	(632)
HOPTR	-	-	-	36,939	36,939	0.0%	-	-
Interest	12,474	14,222	(1,749)	85,334	72,860	14.6%	24,426	(11,952)
Total Revenue	77,820	51,724	26,096	4,041,161	3,963,341	1.9%	46,635	31,186
Transfers to Utility and Fire	609,490	609,490	-	3,656,937	3,047,448	16.7%	593,538	15,952
Capital Reserve Expenditures	-	-	-	73,878	73,878	0.0%	3,993	(3,993)
Total Expenses	609,490	609,490	-	3,730,815	3,121,326	16.3%	597,531	11,959
Net Surplus (Deficit)	(531,669)	(557,765)	26,096	310,346	842,015		(550,896)	19,227

16.7% of the Budgeted Year Expended

Highlights

- Transfers to Utility and Fire relate to budgeted tax revenue that we allocate to each department.
- Capital Reserve Expenditures relate to fees from Placer County to administer our Ad Valorem revenues.
- There were two new connections during the month of August.
- The District has received the Estimated Allocation of Property Taxes for Fiscal Year 2021, also known as the "September Surprise". The total anticipated tax revenue, less any fees from the county is estimated to be \$3,727,000. This is an increase over the prior year actual revenue received by \$88,000 or %2.41. It is \$71,000 greater than the budgeted amount.



OLYMPIC VALLEY PUBLIC SERVICE DISTRICT
CAPITAL RESERVES
BALANCE SHEET
 August 31, 2020



	Balance Aug-20	Balance Jul-20	Change Prior Month	Balance Aug-19	Change Prior Year
ASSETS					
Current Assets					
Cash	7,720,974	7,669,789	51,185	8,134,571	(413,597)
Accounts Receivable	6,135	5,512	623	2,704	3,431
Prepaid Expenses	-	-	-	-	-
Total Current Assets	7,727,109	7,675,301	51,808	8,137,276	(410,167)
Noncurrent Assets					
Open Projects	-	-	-	-	-
Property, Plant, & Equipment	-	-	-	-	-
Accumulated Depreciation	-	-	-	-	-
Intercompany	(2,585,207)	(621,936)	(1,963,271)	(2,061,615)	(523,592)
Total Noncurrent Assets	(2,585,207)	(621,936)	(1,963,271)	(2,061,615)	(523,592)
Deferred Outflows					
Deferred Outflows - Pension	-	-	-	-	-
Deferred Outflows - OPEB	-	-	-	-	-
Total Deferred Outflows	-	-	-	-	-
Total Assets	5,141,902	7,053,365	(1,911,463)	6,075,661	(933,759)
LIABILITIES					
Current Liabilities					
Accounts Payable	-	-	-	-	-
Accrued Expenses	-	-	-	-	-
Payroll Liabilities	-	-	-	-	-
Customer Deposits	-	-	-	-	-
Current Portion-LT Debt	-	-	-	-	-
Total Current Liabilities	-	-	-	-	-
Long-Term Liabilities					
Building & Land Loans	-	-	-	-	-
PERS LT Liability	-	-	-	-	-
Other Post Employment Benefits	-	-	-	-	-
Total LT Liabilities	-	-	-	-	-
Deferred Inflows					
Deferred Inflows - Pension	-	-	-	-	-
Deferred Inflows - OPEB	-	-	-	-	-
Total Deferred Inflows	-	-	-	-	-
Total Liabilities	-	-	-	-	-
NET POSITION					
Water Capital	692,605	692,605	-	692,605	-
Sewer Capital	162,015	162,015	-	162,015	-
Fire Capital	23,792	23,792	-	23,792	-
Water FARF	1,196,772	1,196,772	-	1,196,772	-
Sewer FARF	3,788,521	3,788,521	-	3,788,521	-
Garbage FARF	192,902	192,902	-	192,902	-
Fire FARF	569,182	569,182	-	569,182	-
Bike Trail Snow Removal FARF	767	767	-	767	-
Current Year Net Income	(531,669)	(283,384)	(248,285)	(550,896)	19,227
Total Net Position	5,141,902	7,053,365	(1,911,463)	6,075,661	(933,759)
Total Liabilities and Net Position	5,141,902	7,053,365	(1,911,463)	6,075,661	(933,759)



**OLYMPIC VALLEY PUBLIC SERVICE DISTRICT
REVENUES & EXPENDITURES - INTERNAL USE ONLY
August 31, 2020**



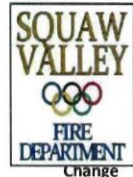
COMBINED OPERATIONS

	Actual YTD Aug-20	Budget YTD Aug-20	Over/ (under) YTD	Total Budget	Remaining Budget	YTD % to Budget	Actual YTD Aug-19	Over/ (under) to PY
Rate Revenue	\$ 3,653,187	\$ 3,652,199	\$ 988	\$ 3,652,199	\$ (988)	100.0%	\$ 3,679,531	\$ (26,344)
Tax Revenue	\$ 2,202	\$ 0	\$ 2,202	\$ 3,730,815	\$ 3,728,613	0.1%	\$ 2,834	\$ (632)
Connection Fees	\$ 63,145	\$ 37,502	\$ 25,643	\$ 225,012	\$ 161,867	28.1%	\$ 19,375	\$ 43,770
Rental Revenue	\$ 15,862	\$ 15,825	\$ 37	\$ 94,949	\$ 79,087	16.7%	\$ 15,825	\$ 37
Bike Trail	\$ -	\$ -	\$ -	\$ 46,000	\$ 46,000	0.0%	\$ -	\$ -
Mutual Water Company	\$ 15,659	\$ 16,941	\$ (1,282)	\$ 101,643	\$ 85,984	15.4%	\$ 19,495	\$ (3,836)
Billable Wages & Capital Labor	\$ 194,858	\$ 8,500	\$ 186,358	\$ 51,000	\$ (143,859)	382.1%	\$ 29,197	\$ 165,662
Grants	\$ 180	\$ 9,144	\$ (8,964)	\$ 54,866	\$ 54,686	0.3%	\$ 360	\$ (180)
Administration & Interest	\$ 15,475	\$ 22,893	\$ (7,418)	\$ 137,355	\$ 121,880	11.3%	\$ 32,079	\$ (16,605)
Inspections	\$ 4,222	\$ -	\$ 4,222	\$ 2,000	\$ (2,222)	\$ 2	\$ -	\$ 4,222
Dedications	\$ -	\$ -	\$ -	\$ 600,000	\$ 600,000	0.0%	\$ -	\$ -
Total Revenue	\$ 3,964,790	\$ 3,763,003	\$ 201,787	\$ 8,695,839	\$ 4,731,049	45.6%	\$ 3,798,695	\$ 166,095
Salaries & Wages	\$ 494,832	\$ 536,826	\$ (41,994)	\$ 3,220,959	\$ 2,726,127	15.4%	\$ 518,481	\$ (23,649)
Employee Benefits	\$ 277,566	\$ 293,427	\$ (15,861)	\$ 1,760,570	\$ 1,483,004	15.8%	\$ 381,797	\$ (104,231)
Billable Wages & Capital Labor	\$ 107,504	\$ 8,500	\$ 99,004	\$ 51,000	\$ (56,504)	210.8%	\$ 29,197	\$ 78,308
Admin Salaries & Benefits	\$ 48,113	\$ 54,492	\$ (6,379)	\$ 326,954	\$ 278,841	14.7%	\$ 49,235	\$ (1,122)
Materials & Supplies	\$ 8,957	\$ 18,488	\$ (9,531)	\$ 110,926	\$ 101,969	8.1%	\$ 26,523	\$ (17,566)
Maintenance Equipment	\$ 2,247	\$ 9,700	\$ (7,454)	\$ 58,200	\$ 55,954	3.9%	\$ 5,602	\$ (3,356)
Facilities: Maintenance & Repairs	\$ 8,305	\$ 14,084	\$ (5,779)	\$ 84,504	\$ 76,199	9.8%	\$ 5,151	\$ 3,155
Training & Memberships	\$ 3,005	\$ 10,845	\$ (7,840)	\$ 65,070	\$ 62,065	4.6%	\$ 5,759	\$ (2,754)
Vehicle Repair/Maintenance	\$ 5,472	\$ 10,550	\$ (5,078)	\$ 63,300	\$ 57,828	8.6%	\$ 10,330	\$ (4,858)
Garbage	\$ 45,064	\$ 44,649	\$ 415	\$ 267,895	\$ 222,831	16.8%	\$ 42,706	\$ 2,358
Board Expenses	\$ 7,037	\$ 12,400	\$ (5,363)	\$ 74,400	\$ 67,363	9.5%	\$ 10,483	\$ (3,445)
Consulting	\$ 9,223	\$ 27,377	\$ (18,154)	\$ 164,261	\$ 155,038	5.6%	\$ 6,025	\$ 3,198
Insurance	\$ 18,829	\$ 19,358	\$ (529)	\$ 116,149	\$ 97,320	16.2%	\$ 13,357	\$ 5,472
Rents/Licenses & Permits	\$ 7,552	\$ 18,743	\$ (11,191)	\$ 112,459	\$ 104,907	6.7%	\$ 10,791	\$ (3,239)
Office Expenses	\$ 4,470	\$ 12,324	\$ (7,854)	\$ 73,941	\$ 69,471	6.0%	\$ 6,407	\$ (1,938)
Travel, Meetings & Recruitment	\$ 62	\$ 5,346	\$ (5,284)	\$ 32,075	\$ 32,013	0.2%	\$ 3,590	\$ (3,528)
Utilities	\$ 21,644	\$ 26,468	\$ (4,824)	\$ 158,808	\$ 137,164	13.6%	\$ 17,464	\$ 4,181
Bike Trail	\$ -	\$ -	\$ -	\$ 21,000	\$ 21,000	0.0%	\$ 5,245	\$ (5,245)
Interest	\$ 4,903	\$ 5,589	\$ (686)	\$ 107,411	\$ 102,508	4.6%	\$ 10,335	\$ (5,432)
Total Expenses	\$ 1,074,785	\$ 1,129,166	\$ (54,381)	\$ 6,869,881	\$ 5,795,096	15.6%	\$ 1,158,476	\$ (83,692)
	0	(0)		0			0	
Operating Surplus (Deficit)	\$ 2,890,005	\$ 2,633,837	\$ 256,168	\$ 1,825,958			\$ 2,640,219	\$ 249,786
Depreciation	\$ 142,184	\$ 148,103	\$ (5,918)	\$ 888,615	\$ 746,431	16.0%	\$ 148,103	\$ (5,918)
Net Surplus (Deficit)	\$ 2,747,821	\$ 2,485,735	\$ 262,086	\$ 937,342			\$ 2,492,116	\$ 255,705

16.7% of the Budgeted Year Expended



OLYMPIC VALLEY PUBLIC SERVICE DISTRICT
COMBINED BALANCE SHEET - INTERNAL USE ONLY
 August 31, 2020



	Balance Aug-20	Balance Jul-20	Change Prior Month	Balance Aug-19	Change Prior Year
ASSETS					
Current Assets					
Cash	9,852,599	9,329,020	523,579	9,561,150	291,449
Accounts Receivable	650,867	1,391,912	(741,045)	463,609	187,258
Prepaid Expenses	439,393	545,484	(106,091)	991,174	(551,781)
Total Current Assets	10,942,859	11,266,415	(323,557)	11,015,933	(73,075)
Noncurrent Assets					
Open Projects	506,688	2,727,413	(2,220,725)	1,609,450	(1,102,762)
Property, Plant, & Equipment	35,697,566	33,600,212	2,097,354	33,594,370	2,103,196
Accumulated Depreciation	(20,986,045)	(21,014,488)	28,442	(20,218,651)	(767,394)
Intercompany	-	-	-	-	-
Total Noncurrent Assets	15,218,209	15,313,137	(94,928)	14,985,169	233,040
Deferred Outflows					
Deferred Outflows - Pension	3,334,024	3,334,024	-	2,729,832	604,192
Deferred Outflows - OPEB	14,474	14,474	-	14,474	-
Total Deferred Outflows	3,348,497	3,348,497	-	2,744,306	604,192
Total Assets	29,509,565	29,928,050	(418,485)	28,745,408	764,157
LIABILITIES					
Current Liabilities					
Accounts Payable	30,050	25,235	4,814	45,091	(15,041)
Accrued Expenses	223,684	190,037	33,647	311,172	(87,488)
Payroll Liabilities	833,792	853,545	(19,754)	702,166	131,626
Customer Deposits	-	-	-	-	-
Current Portion-LT Debt	94,130	94,130	-	91,097	3,034
Total Current Liabilities	1,181,656	1,162,948	18,707	1,149,526	32,130
Long-Term Liabilities					
Building Loan	752,775	752,775	-	846,905	(94,130)
PERS LT Liability	5,290,643	5,290,643	-	5,726,706	(436,063)
Other Post Employment Benefits	626,502	626,502	-	626,502	-
Total LT Liabilities	6,669,920	6,669,920	-	7,200,113	(530,193)
Deferred Inflows					
Deferred Inflows - Pension	703,223	703,223	-	262,058	441,165
Deferred Inflows - OPEB	29,335	29,335	-	29,335	-
Total Deferred Inflows	732,558	732,558	-	291,393	441,165
Total Liabilities	8,584,134	8,565,426	18,707	8,641,032	(56,898)
NET POSITION					
Investment in Capital Assets	11,551,054	11,627,615	(76,562)	10,985,704	565,350
Water Capital	692,605	692,605	-	692,605	-
Sewer Capital	162,015	162,015	-	162,015	-
Fire Capital	23,792	23,792	-	23,792	-
Water FARF	1,196,772	1,196,772	-	1,196,772	-
Sewer FARF	3,788,521	3,788,521	-	3,788,521	-
Garbage FARF	192,902	192,902	-	192,902	-
Fire FARF	569,182	569,182	-	569,182	-
Bike Trail Snow Removal FARF	767	767	-	767	-
Current Year Net Income	2,747,821	3,108,451	(360,630)	2,492,116	255,705
Total Net Position	20,925,432	21,362,623	(437,192)	20,104,377	821,055
Total Liabilities and Net Position	29,509,565	29,928,050	(418,484)	28,745,408	764,157



Olympic Valley Public Service District



Fund Balance Statement August 31st, 2020

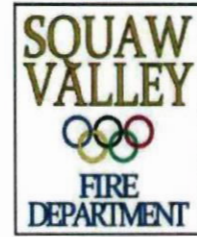
	August 2020	Yield Rate August 2020	August 2019	Yield Rate August 2019
Operating Funds - Water & Sewer:				
Bank of the West-Checking	\$2,147,437		\$1,431,133	
Office Petty Cash	\$200		\$200	
L.A.I.F.	\$20,233	0.78%	\$19,724	2.341%
Total Operating Funds: Water & Sewer	\$2,167,870		\$1,451,057	
Capital Reserve Funds:				
Bank of the West-Money Market Capital	\$324,752	0.01%	\$250,805	0.07%
ProEquities - Certificate of Deposit	\$250,330	2.40%	\$247,022	2.40%
ProEquities - Certificate of Deposit #2	\$246,000	3.10%	\$246,000	3.10%
ProEquities - Certificate of Deposit #3	\$246,000	2.70%	\$246,000	2.70%
Placer County- FD30144	\$3,088,574	0.840%	\$2,986,664	2.070%
Placer County-FD30146	\$3,353,524	0.840%	\$3,929,661	2.070%
Placer County - Investment Fund FD32004	\$207,003	0.738%	\$203,889	1.963%
L.A.I.F. Fire Capital	\$4,790	0.78%	\$4,790	2.341%
Total Capital Reserve Funds:	\$7,720,974		\$8,114,831	
Total Funds On Deposit:	\$9,888,844		\$9,565,888	

Investments are in compliance with adopted Investment Policies

As of the board packet preparation date, all August statements were received.



OLYMPIC VALLEY PUBLIC SERVICE DISTRICT



ANNUAL GARBAGE BILLING –1st Quarter 2020/2021

DATE: September 30th, 2020

TO: District Board Members

FROM: Danielle Grindle, Finance & Administration Manager

SUBJECT: Recap of Amounts Due and Payments to Tahoe Truckee Sierra Disposal Company

BACKGROUND: The District has contracted with Tahoe Truckee Sierra Disposal Company for weekly pickup of refuse from residential units. For the fiscal year July 2020 – June 2021 the residential dwelling unit rate is \$22.28/month. This cost is charged to the customer by the District in our annual billing. Each quarter the district submits payment to TTSD based on the number of active residential units utilizing this service. Any changes in units will be communicated to TTSD along with the appropriate address.

DISCUSSION: This quarter payment to TTSD is due after September 30th. Based on current records we have 1,006 residential dwelling units amounting to payment of \$67,373.24 for the period of June – September. See breakdown below:

1st Quarter Payment September 2020.

July:	1,006 Residential Dwelling Units @ \$22.28/mo =	\$22,413.68
August:	1,006 Residential Dwelling Units @ \$22.28/mo =	\$22,413.68
September:	1,006 Residential Dwelling Units @ \$22.28/mo =	\$22,413.68
	Adjust for June underpayment	\$132.20
	Total Paid:	\$67,373.24

- ALTERNATIVES:**
1. Approve payment of \$67,373.24 for services rendered for the first quarter of fiscal year 2021.
 2. Do not approve payment.

FISCAL/RESOURCE IMPACTS: The source of funds is provided by each customer utilizing garbage removal. The annual bill sent in July includes a garbage portion to cover one year of service.

RECOMMENDATION: Approve payment of the quarterly payment per our contract and avoid stopping services.

ATTACHMENTS: None.

DATE PREPARED: September 24, 2020.

**SQUAW VALLEY PUBLIC SERVICE DISTRICT
PROGRESS PAYMENT REPORT**

EXHIBIT # D - 8
2 Pages

PROJECT TITLE: 1810 Re-Roofing Project
PROJECT NUMBER: 10-00-150025
CONTRACTOR NAME: RPC Roof Consulting
& ADDRESS: 14370 Mt. Snow Drive
Reno, NV 89511

DATE: 09/15/2020
PAYMENT ESTIMATE #: 3
PERIOD: May-August 2020

BID AMOUNT: \$ 12,500.00
NET CHANGE ORDERS: \$0.00
ADJUSTED CONTRACT AMOUNT: \$12,500.00
WORK COMPLETED: \$11,000.00
% WORK COMPLETED: 88%

ORIGINAL TIME: N/A
REVISED TIME:
TIME ELAPSED:
% TIME ELAPSED:

	<u>PREVIOUS</u>	<u>CURRENT</u>	<u>TO DATE</u>
EARNINGS:			
Work Completed	\$ 9,625.00	\$ 1,375.00	\$ 11,000.00
Retention on Work Completed	\$ -	\$ -	\$ -
Net Earnings on Work Completed	\$ 9,625.00	\$ 1,375.00	\$ 11,000.00
Materials on Hand			\$ -
Retention on Materials	\$ -	\$ -	\$ -
Net Earnings On Materials	\$ -	\$ -	\$ -
TOTAL NET EARNINGS	\$ 9,625.00	\$ 1,375.00	\$ 11,000.00
DEDUCTIONS:			
1.			\$ -
2.			\$ -
3.			\$ -
Total Deductions	\$ -	\$ -	\$ -
OTHER ADJUSTMENTS:			
1. Release Retention			\$ -
2.			\$ -
3.			\$ -
Total Adjustments	\$ -	\$ -	\$ -
TOTAL ADJUSTED EARNINGS	\$ 9,625.00	\$ 1,375.00	\$ 11,000.00
LESS PREVIOUS PAYMENTS			\$ (9,625.00)
PAYMENT DUE THIS ESTIMATE			\$ 1,375.00

REVIEWED BY: David Hunt
David Hunt, District Engineer

APPROVED BY: Michael T. Geary
Michael T. Geary, General Manager

RPC ROOF CONSULTING

14370 Mt. Snow Drive Reno Nevada 89511 775 853-7202

INVOICE

TO: Dave Hunt
 Squaw Valley Public Service District
 1810 Squaw Valley Road
 Olympic Valley, CA 96146
 Cell (775) 762-5716

20-002-SV	9/15/2020	Upon receipt	upon receipt	
INVOICE NO.	INVOICE DATE	TERMS	DUE DATE	2nd INVOICE DATE

TERMS:			
	ROOF SERVICES	PRICE	TOTAL
100% of bidding and construction administration completed Remaining balance is \$1,375 @ 100% = \$1,375 due this billing.		\$1,375	\$1,375.00
		SUBTOTAL	1375.00
			0.00
		TOTAL	1375.00

PLEASE MAKE CHECKS PAYABLE TO:
 RPC Roof Consulting
 14370 Mt. Snow Drive
 Reno, Nv. 89511

RPC ROOF CONSULTING

14370 Mt. Snow Drive Reno Nevada 89511 775 853-7202

INVOICE FOR THE RE-ROOF PROJECTS @ 1810 SQUAW VALLEY ROAD.

**SQUAW VALLEY PUBLIC SERVICE DISTRICT
PROGRESS PAYMENT REPORT**

EXHIBIT # D - 9
2 Pages

PROJECT TITLE: 1810 Fire Station Stucco Repair & Painting Project

DATE: 08/27/2020

PROJECT NUMBER: 10-00-150003

PAYMENT ESTIMATE #: 1

PERIOD: August 2020

CONTRACTOR NAME: Easterbrook Painting, Inc.

& ADDRESS: 15666 Alder Creek Rd.
Truckee, CA 96161

BID AMOUNT: \$ 22,600.00

NET CHANGE ORDERS: \$0.00

ADJUSTED CONTRACT AMOUNT: \$22,600.00

WORK COMPLETED: \$22,600.00

% WORK COMPLETED: 100%

ORIGINAL TIME: N/A

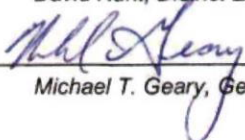
REVISED TIME:

TIME ELAPSED:

% TIME ELAPSED:

	<u>PREVIOUS</u>	<u>CURRENT</u>	<u>TO DATE</u>
EARNINGS:			
Work Completed	\$ -	\$ 22,600.00	\$ 22,600.00
Retention on Work Completed	\$ -	\$ -	\$ -
Net Earnings on Work Completed	\$ -	\$ 22,600.00	\$ 22,600.00
Materials on Hand			\$ -
Retention on Materials	\$ -	\$ -	\$ -
Net Earnings On Materials	\$ -	\$ -	\$ -
TOTAL NET EARNINGS	\$ -	\$ 22,600.00	\$ 22,600.00
DEDUCTIONS:			
1.			\$ -
2.			\$ -
3.			\$ -
<i>Total Deductions</i>	\$ -	\$ -	\$ -
OTHER ADJUSTMENTS:			
1. Release Retention			\$ -
2.			\$ -
3.			\$ -
Total Adjustments	\$ -	\$ -	\$ -
TOTAL ADJUSTED EARNINGS	\$ -	\$ 22,600.00	\$ 22,600.00
LESS PREVIOUS PAYMENTS			\$ -
PAYMENT DUE THIS ESTIMATE			\$ 22,600.00

REVIEWED BY: 
David Hunt, District Engineer

APPROVED BY: 
Michael T. Geary, General Manager


Easterbrook Painting, Inc.
 15666 Alder Creek Rd.
 Truckee, CA 96161
 530.550.9332 vm 530.550.9839 fax
 www.easterbrookpainting.com

Invoice

Date	Invoice #
8/27/2020	6317

Bill To
Squaw Valley Fire attn. Fabian Gueissaz 305 Squaw Valley Rd Olympic valley, CA 96146

Project
Station 22

Description	Amount
The following Invoice is for Station 22 exterior at 1810 Squaw Valley Rd.	
Repair all damaged stucco on all elevations of the building 2 man crew/3 full days @ prevailing wage plus profit/overhead of \$75/hour material cost \$200	3,800.00
Power wash entire building exterior Scrape/sand all loose paint/stain Mask all unpainted surfaces Hand brush and roll all stucco with elastomeric paint Hand brush and roll all structural members with solid-body acrylic stain Paint all Green man-doors (4) Paint all Green water tables using water-based industrial satin enamel stain decking with oil-based transparent stain Soffit areas to be excluded from scope Stain handrails and stair stringers using solid-body acrylic stain Paint any bare metal or plastic using solid-body acrylic stain Colors to match existing Clean all property of job materials/equipment Estimate includes labor and equipment 4 men/7 days @ 224 hours @ prevailing wage plus profit/overhead of \$75/hour	16,800.00
Benjamin Moore elastomeric acrylic paint to be used on all stucco Olympic solid-body acrylic stain to be used for all structural, trim, wood railing and structural metal PPG Pitt-tech acrylic industrial enamel to be used on water tables "Green" Superdeck transparent oil-based stain to be used on decking areas Colors to match existing color(s) All disposable sundries included in materials cost	2,000.00
Thank you for the opportunity!	Total  \$22,600.00

**SQUAW VALLEY PUBLIC SERVICE DISTRICT
PROGRESS PAYMENT REPORT**

EXHIBIT # D - 10
2 Pages

PROJECT TITLE: **West Tank Recoating Project
Planning and Design Services**
PROJECT NUMBER: **10-00-150071**

CONTRACTOR NAME **Farr West Engineering**
& ADDRESS: **5510 Longley Lane
Reno, NV 89511**


DATE: 09/04/2020
PAYMENT ESTIMATE #: 3

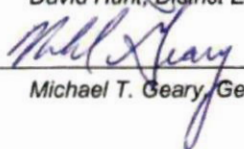
PERIOD: August

BID AMOUNT: \$ 23,203.00
NET CHANGE ORDERS: \$0.00
ADJUSTED CONTRACT AMOUNT: \$23,203.00
WORK COMPLETED: \$ 7,691.25
% WORK COMPLETED: 33%

ORIGINAL TIME: N/A
REVISED TIME: _____
TIME ELAPSED: _____
% TIME ELAPSED: _____

	<u>PREVIOUS</u>	<u>CURRENT</u>	<u>TO DATE</u>
EARNINGS:			
Work Completed	\$ 5,914.00	\$ 1,777.25	\$ 7,691.25
Retention on Work Completed	\$ -	\$ -	\$ -
Net Earnings on Work Completed	\$ 5,914.00	\$ 1,777.25	\$ 7,691.25
Materials on Hand			\$ -
Retention on Materials	\$ -	\$ -	\$ -
Net Earnings On Materials	\$ -	\$ -	\$ -
TOTAL NET EARNINGS	\$ 5,914.00	\$ 1,777.25	\$ 7,691.25
DEDUCTIONS:			
1.			\$ -
2.			\$ -
3.			\$ -
Total Deductions	\$ -	\$ -	\$ -
OTHER ADJUSTMENTS:			
1. Release Retention			\$ -
2.			\$ -
3.			\$ -
Total Adjustments	\$ -	\$ -	\$ -
TOTAL ADJUSTED EARNINGS	\$ 5,914.00	\$ 1,777.25	\$ 7,691.25
LESS PREVIOUS PAYMENTS			\$ (5,914.00)
PAYMENT DUE THIS ESTIMATE			\$ 1,777.25

REVIEWED BY: 
David Hunt, District Engineer

APPROVED BY: 
Michael T. Geary, General Manager

FARR WEST ENGINEERING

5510 LONGLEY LANE
RENO, NEVADA 89511
PHONE: (775) 851-4788
billing@farrwestengineering.com

SQUAW VALLEY PUBLIC SERVICE DISTRICT
PO BOX 2026
OLYMPIC VALLEY, CA 96146-2026

Invoice number 14153
Date 09/04/2020

Project R4136-1831 SQUAW VALLEY PSD -
WEST TANK SUPPORT SERVICES

Period 8/01/20 to 8/28/20

West Tank Support Services

Description of Services:

Task 1 - Project Management
- Admin support and invoicing

Task 3 - Design Support
- Design kickoff
- Initial development of plans

Task 4 - Contract Document Support
- Initial assemblage of specifications

Professional Services

	Hours	Rate	Billed Amount
Matthew Schultz	5.50	138.00	759.00
Matthew Van Dyne	1.50	168.00	252.00
Michael Persyn	5.00	98.00	490.00
Travys Baker	3.25	85.00	276.25
Professional Services subtotal	15.25		1,777.25

Invoice total 1,777.25 *dit*

Invoice Summary

Description	Contract Amount	Current Billed	Prior Billed	Total Billed	Remaining
Task 1 - Project Management	2,106.00	252.00	486.00	738.00	1,368.00
Task 2 - Modeling Support	8,896.00	0.00	5,428.00	5,428.00	3,468.00
Task 3 - Design Support	7,696.00	1,111.25	0.00	1,111.25	6,584.75
Task 4 - Contract Document Support	4,505.00	414.00	0.00	414.00	4,091.00
Total	23,203.00	1,777.25	5,914.00	7,691.25	15,511.75

SQUAW VALLEY PUBLIC SERVICE DISTRICT
BOARD OF DIRECTORS MEETING MINUTES #871
AUGUST 25, 2020

Agenda with board packet and staff reports is available at the following link:
<https://www.svpsd.org/board-agenda-august-2020>

A. Call to Order, Roll Call and Pledge of Allegiance. President Dale Cox called the meeting to order at 8:30 a.m.

Directors Present: Directors: Dale Cox, Katy Hover-Smoot, Bill Hudson, Fred Ilfeld, and Victoria Mercer

Directors Absent: None

Staff Present: Thomas Archer, District Counsel; Jessica Asher, Board Secretary; Brandon Burks, Operations Superintendent; Brad Chisholm, Fire Captain; Mike Geary, General Manager; Danielle Grindle, Finance & Administration Manager; Jessica Grunst, Account Clerk II/HR Specialist; Fabienne Gueissaz, Office Supervisor; Dave Hunt, District Engineer; Alexa Kinsinger, Junior Engineer; and Allen Riley, Fire Chief.

Others Present: Betty Aleck, Ron Cohen, Carl Davis, Jane Davis, Jen Doyle, Helen Fillmore, Keoki Flag, Keith Fountain, Ron Gajar, Alex Hoeft, Ed Heneveld, Jean Lange, Jason Layh, Pippin Mader, Steve McNamara, Alan Muschott, Russell Poulsen, Cody Salinas, Darcy Salinas, Justin Scacco, Michael Sheehan, Alex Spychalsky, David Stepner, Dick Terry, and Anne Thys.

President Cox led the Pledge of Allegiance.

B. Community Informational Items.

- B-1** Friends of Squaw Creek (FOSC) – Dr. Heneveld stated that the FOSC in conjunction with Balance Engineering, Soil Tech, and Trout Unlimited have begun construction on the meadow restoration project. The goal of the project is to retain more water in the north central meadow. This will be accomplished by raising the golf course bridge near the Stables to allow more water to flow to the east, restoring stream meanders, and creating natural dams to trap sediment and slow water flow. Dr. Heneveld said that despite COVID, FOSC hopes to do some public outreach including a potential site visit. A video and the project site plan on the FOSC website will provide an overview of the project. Director Hudson said thank you on behalf of the Board. Mr. Geary suggested that FOSC could provide a plan sheet of the restoration work to be included in September's Board exhibits.
- B-2** Friends of Squaw Valley (FOSV) – None.
- B-3** Squaw Valley Design Review Committee (SVDRC) – None.
- B-4** Squaw Valley Municipal Advisory Council (SVMAC) – None.
- B-5** Squaw Valley Mutual Water Company (SVMWC) – David Stepner provided an update. The SVMWC Board is reviewing two bids for the Well 1 and Well 2 rehabilitation projects. Carson Engineering will likely be selected for the project. There are two vacancies on the SVMWC Board and one person running for the seat, thus the Board will likely appoint the additional person.
- B-6** Squaw Valley Property Owners Association (SVPOA) – None.
- B-7** Mountain Housing Council of Tahoe Truckee (MHC) – None.

B-8 Tahoe-Truckee Sanitation Agency (T-TSA) – President Cox stated that at the last T-TSA meeting the Board discussed negativity towards the T-TSA General Manager and renovations to the plant and headworks facility. President Cox noted that the evaluation on plant operations performed by Carollo Engineering should be completed soon. Mr. Geary stated that the flow reports usually included in the Board Exhibits were not yet available and that July’s report would be included next month. Mr. Hunt reviewed the staff report. The Directors discussed discharge violations from 2002 to 2020, the importance of reporting those violations, and director benefits provided by T-TSA.

Public Comment –

Jane Davis was concerned about violations, union suppression, and defense lawyers. Pippin Mader said there was a turbidity violation this past month, pH violations were significant; he asked questions about director benefits at T-TSA; discussed the State Public Employment Relations Board (PERB) ruling; and had negative comments about agency management. Carl Davis read a letter that was submitted to District Board of Directors with information about T-TSA’s structure and operations, LRWQCB, the watershed, T-TSA Board, violations, BNR project, T-TSA’s personnel policies, and director compensation.

B-9 Capital Projects Advisory Committee (CAP) – Ms. Grindle stated that the committee would meet this Thursday (8/27/20) virtually to reassess Group 3 Projects, no action would be taken.

B-10 Firewise Community – Mr. Stepner provided an update. Firewise Community information packets were distributed to homeowners by Toby Gajar, Eagle Scout candidate. Mr. Stepner reminded the public to submit data on the time and money spent on defensible space to the Firewise Council. The council should receive a response regarding the CalFire Foundation Grant application this week. A virtual evacuation drill will take place on September 12th at 4:00, initiated by Nixle and NextDoor notifications. There was a discussion about the requirements to remain a Firewise Community. Mr. Sheehan said he was happy to assist with communication to the property owner’s association and thanked the Council for the hard work.

C. Public Comment/Presentation.

None.

D. Financial Consent Agenda Items.

Directors Hover-Smoot and Mercer convened with staff on August 24, 2020 from approximately 3:00 – 3:30 p.m. to review items D-1 through D-8 and other finance related items on the agenda. Ms. Grindle provided a summary including a discussion of wildland fire strike team revenue, connection fees from the Palisades project and the building loan payment. Director Mercer said the online bill pay platform has facilitated efficient bill collection.

Public Comment – None.

Director Hover-Smoot made a motion to approve the financial consent agenda which was seconded by Director Mercer. A roll call vote was taken. The motion passed.

Cox – Yes
Hover-Smoot – Yes
Hudson – Yes
Ilfeld – Yes
Mercer – Yes

E. Approve Minutes.

E-1 Minutes for the Board of Directors Regular Meeting of July 28, 2020.

The Board reviewed the minutes, accepted public comment, and approved the minutes for the Board of Directors regular meeting of July 28, 2020.

Public Comment – None.

Director Ilfeld made a motion to approve the minutes for the Board of Directors meeting of July 28, 2020 which was seconded by Director Mercer. A roll call vote was taken. The motion passed.

Cox – Yes
Hover-Smoot – Yes
Hudson – Yes
Ilfeld – Yes
Mercer – Yes

F. Old & New Business.

F-1 Community Update – SVPSD Response to COVID-19

The Board reviewed the item and accepted public comment.

Mr. Geary provided an update on the District's response to the COVID-19 pandemic. The District continues to follow guidance provided by the California Department of Public Health and Placer County Public Health. Placer County is no longer on the State Monitoring List. The Fire Department has been deep cleaning between shifts. The Operations Department continues to work from two different sites to limit exposure if a crew member becomes ill. The administration department staff remains working remotely when feasible, however workload related to annual billing has increased the need for some staff to work from the office, with 1 administrative personnel typically in the office each day. Mr. Geary continues to attend weekly meetings related to the management of COVID-19. The COVID-19 Business Operations Plan and Training and requirements of the Families First Coronavirus Response Act have been implemented and are ongoing. Notary services and community use of the board room continues to be suspended. The Fire Department is installing child safety seat by appointment and on a case-by-case basis. The District has some concerns regarding distance learning as related to staff with children. There was a brief discussion about reintegration and COVID-19 screening after strike team assignments.

Public Comment – None.

F-2 District Name Change.

The Board reviewed the item, accepted public comment, and adopted Resolution 2020-17 changing the name of the district to Olympic Valley Public Service District.

Mr. Geary reviewed the staff report.

The Directors reflected on the emotional decision to change the name of the District. The name 'Squaw' is a positive word for many residents and reflects the place people have made their home. However, the Board was grateful to the research compiled by staff and Alterra Mountain Company which shows the word is derogatory towards Native American women and thus, native American women should have the final say in the emotion attached to the word, not residents. The Directors agreed that while difficult, the name should be changed and that changing the name does not change the District's ability to provide services and honor its mission. The Director's agreed fiscal impact should be minimized where possible.

Public Comment –

Ms. Asher read and summarized the public comment submitted via email. At the time of the meeting, there were three emails in support, two in opposition, and one noting that the issue was worthy of consideration. One additional email in support and one in opposition were received by staff after public comment closed. All comment was sent to the Board prior to the meeting or as soon as it was received.

David Stepner asked if the District anticipated any legal challenges from the International Olympic Committee. Mr. Geary responded that the District will consult with counsel before the change is made official. Mr. Stepner said that the Mutual Water Company will likely follow suit and asked that he be informed of the District's legal opinion. He noted that he felt "Olympic Valley" was the best choice for the District's name.

Helen Fillmore, a representative of the Washoe tribe, offered additional perspective on the derogatory nature of the name. She stated that a name change is overdue but that it is not too late to make positive change and have additional positive memories within the Valley. She said that she hopes the Board will be leaders within the Valley and make the change.

Keith Fountain said he appreciated the compiled research and agreed with changing the name but thought the District and others might benefit from waiting to see what name the Ski Resort selected and cautioned being first to change the name.

Russell Poulsen said he supported the change. He was concerned about the fiscal impact and thus supported attrition of assets and was against a community wide survey. He noted his parent's intention to honor the Washoe, Paiute, and other tribes within the Valley.

Director Hudson made a motion to adopt Resolution 2020-17 and directed staff to work with District counsel to move forward with the name Olympic Valley Public Service District. The motion was seconded by Director Ilfeld. A roll call vote was taken, and the motion passed.

Cox – Yes
Hover-Smoot – Yes
Hudson – Yes
Ilfeld – Yes
Mercer – Yes

F-3 Towable Air Compressor Purchase.

The Board reviewed the item, accepted public comment, approved the purchase of an air compressor which meets current air quality standards, authorized the General Manager to execute contractual documents, declared the existing air compressor as surplus equipment, and authorized staff to conduct a sale, donate and/or dispose of the item.

Mr. Burks reviewed the staff report and in response to questions from the Board stated that he hopes the District can sell the old compressor for a couple thousand dollars, though it may be difficult since it cannot be used in California.

Public Comment – None.

Director Hudson made a motion to approve the purchase of an air compressor in an amount of \$21,927.27 which meets current air quality standards, to authorize the General Manager to execute contractual documents, declare the existing air compressor as surplus equipment, and authorize staff to conduct a sale, donate and/or dispose of the item. The motion was seconded by Director Mercer. A roll call vote was taken, and the motion passed.

Cox – Yes
Hover-Smoot – Yes
Hudson – Yes
Ilfeld – Yes
Mercer – Yes

F-4 Short Term Rental (STR) Inspection Memorandum of Understanding (MOU).

The Board reviewed the item, accepted public comment, approved the MOU with Placer County to memorialize their respective roles in the enforcement of Article 9.42 requiring that every STR have a Life-Safety Inspection, and authorized the General Manager to execute the MOU.

Chief Riley reviewed the staff report. There was a discussion about the process for payment collection.

Public Comment –
Russell Poulsen asked when the Fire Department would start performing inspections. Chief Riley responded that they have already started.

Director Hover-Smoot made a motion to approve the MOU with Placer County to memorialize the respective roles in the enforcement of Article 9.42 requiring that every STR have a Life-Safety Inspection and authorized the General Manager to execute the MOU. The motion was seconded by Director Ilfeld. A roll call vote was taken, and the motion passed.

Cox – Yes

Hover-Smoot – Yes

Hudson – Yes

Ilfeld – Yes

Mercer – Yes

F-5 Notice of Completion – 1810 Roof Replacement Project.

The Board reviewed the item, accepted public comment, and authorized staff to file a Notice of Completion with Placer County for the 1810 Roof Replacement Project.

Mr. Hunt reviewed the staff report.

Public Comment – None.

Director Mercer made a motion to authorize staff to file a Notice of Completion with Placer County for the 1810 Roof Replacement Project. The motion was seconded by Director Hover-Smoot. A roll call vote was taken, and the motion passed.

Cox – Yes

Hover-Smoot – Yes

Hudson – Yes

Ilfeld – Yes

Mercer – Yes

G. Management Status Reports.

G-1 Fire Department Report

Chief Riley reviewed the report. A structure fire was successfully stopped this past week. Chief Riley provided an update on wildland fire strike teams. The Surplus sale that was authorized last month netted a \$578.00 revenue. The radios will be donated to South Lake Tahoe Ambulance JPA (officially, the California Tahoe Emergency Services Operations Authority and known as the Cal-Tahoe JPA.)

G-2 Water & Sewer Operations Report

Mr. Burks reviewed the report. Single family residential construction inspections have been transferred from the Engineering Department to the Operations Department. Backflow testing is being completed. Mr. Burks reminded the attendees that “flushable” wipes are not flushable. He asked that the Board and public educate neighbors that the residential dumpsters should not be used for green waste and large amounts of trash should be taken directly to the landfill.

G-3 Engineering Report

Mr. Hunt reviewed the report and provided an update on the current projects. The West Tank recoating project is on schedule to be completed in the fall of 2021, and the 1810 roof project is complete. Ms. Kinsinger started in the Junior Engineer position on Monday (8/24/20), with a lot of applicable experience from Farr West Engineering. The Board will be asked to recertify the Sanitary System Management Plan (SSMP) update in an upcoming meeting.

G-4 Administration & Office Report

Ms. Asher reviewed the report. Ms. Asher explained that there no candidates running for Board positions against the incumbents (Katy Hover-Smoot, Fred Ilfeld, and Victoria Mercer). Thus, there will not be an election, the Board of Supervisors will appoint the incumbents (likely at the November meeting). The District will give the new Oaths of Office after the appointments are made.

G-5 General Manager Report

Mr. Geary reviewed the report and provided a summary of the Placer County Water Agency (PCWA) East Slope meeting. He also gave an update on the Resort at Squaw Creek development agreement (DA) and Well 18-3R project. The Board requested that information on the timeline and history of the DA be provided when that item comes before the Board. Negotiations for the Village at Squaw Valley Specific Plan DA are also anticipated to begin soon.

G-6 Legal Report (verbal)

Mr. Archer applauded the public, staff and Director's actions related to the name change and said that the District will research any legal concerns. He provided an update on the Resort at Squaw Creek development agreement and the time extension for the subdivision improvements. Mr. Archer noted that he will begin to review any changes to the Village at Squaw Valley project which will drive changes to the prior iterations of that development agreement.

G-7 Directors' Comments (verbal)

The Directors reiterated the importance of understanding the T-TSA violations. The Directors also reiterated that the public is urged to attend and speak their minds at the monthly Board meeting.

H. Adjourn.

Director Ilfeld made a motion, seconded by Director Hover-Smoot to adjourn at 12:00 p.m. The motion passed.

Cox – Yes

Hover-Smoot – Yes

Hudson – Yes

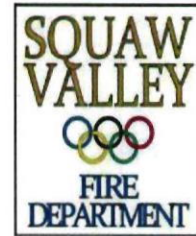
Ilfeld – Yes

Mercer – Yes

By, J. Asher



SQUAW VALLEY PUBLIC SERVICE DISTRICT



CONFLICT OF INTEREST CODE

DATE: September 29, 2020
TO: District Board Members
FROM: Jessica Asher, Board Secretary
SUBJECT: Conflict of Interest Code Review

BACKGROUND: The Political Reform Act (Government Code 81000, et seq.) requires local government agencies to adopt a Conflict of Interest code. All local governmental agencies are required to conduct a review every two years. The Fair Political Practices Commission is continually updating regulations and rules that pertain to gifts and travel payments, making it difficult for small agencies to keep the code up to date without dedicated legal resources. In 2012, the Board adopted revisions based on the Fair Political Practices Commission's (FPPC) recommendations to the existing code using a simplified format and incorporating changes by reference. The District reviewed the code in 2014 and added one position: Finance and Administration Manager. In 2016, the District reviewed the code and added two positions: District Engineer and Operations Superintendent. In 2018 the code was updated to identify the Filing Officer as the Placer County Clerk Recorder.

For the most current Fair Political Practices Commission information, refer to the fact sheets and FAQs on their website at www.fppc.ca.gov.

DISCUSSION: Staff reviewed the Conflict of Interest Code with Placer County Counsel and determined that an update was required to add Disclosure Category 3, interests in real property, to Appendix B of the Code. In addition, staff as proposed ministerial changes to minimize repetition and clarify the District's filing officer (Placer County Elections Office).

ALTERNATIVES: 1. Adopt Resolution 2020-18
2. Do not adopt Resolution 2020-18

FISCAL/RESOURCE IMPACTS: None

RECOMMENDATION: Adopt Resolution 2020-18 amending the District's Conflict of Interest Code.

ATTACHMENTS: Resolution 2020-18
2020 SVPSD Draft Conflict-of-Interest Code (Clean)
2020 SVPSD Draft Conflict-of-Interest Code (Red-lined)

DATE PREPARED: September 15, 2020

RESOLUTION 2020-18

**A RESOLUTION OF THE BOARD OF DIRECTORS OF THE
SQUAW VALLEY PUBLIC SERVICE DISTRICT
ADOPTING AN AMENDED CONFLICT OF INTEREST CODE**

WHEREAS, the Squaw Valley Public Service District Board of Directors is required to review its Conflict of Interest Code every two years to determine if it is adequate or, alternatively, if the Code must be amended; and,

WHEREAS, the Board of Directors has reviewed the District's current Conflict of Interest Code and determined that amendments are required.

NOW, THEREFORE, BE IT RESOLVED that the Board of Directors of the Squaw Valley Public Service District hereby adopts the Code and Appendices attached hereto as the District Conflict of Interest Code, which shall supersede all prior versions of said Code.

PASSED AND ADOPTED this 29th day of September, 2020 by the Board of Directors at a regular meeting, duly called and held, by the following vote:

AYES:
NOES:
ABSENT:
ABSTAIN:

APPROVED:

Dale Cox, Board President

ATTEST:

Jessica Asher, Board Secretary

Squaw Valley Public Service District

POLICY HANDBOOK

POLICY TITLE: Conflict of Interest
POLICY NUMBER: 1020

1020.1 The Political Reform Act, Government Code §81000, et seq., requires state and local government agencies to adopt and promulgate conflict of interest codes. The Fair Political Practices Commission has adopted a regulation (2 Cal. Code of Regs. §18730), which contains the terms of a standard conflict of interest code. It can be incorporated by reference and may be amended by the Fair Political Practices Commission after public notice and hearings to conform to amendments in the Political Reform Act. Therefore, the terms of 2 Cal. Code of Regs. §18730 and any amendments to it duly adopted by the Fair Political Practices Commission are hereby incorporated by reference and, along with the attached Appendices, in which members of the Board of Directors and employees are designated, and in which disclosure categories are set forth, constitute the Conflict of Interest Code of the Squaw Valley Public Service District.

1020.2 Individuals holding designated positions shall file their statements of economic interests with the District's Filing Officer, the Placer County Elections Office, which will make the statements available for public inspection and reproduction. (Government Code Section 81008.) All statements will be retained by the Placer County Elections Office.

CONFLICT OF INTEREST CODE FOR THE SQUAW VALLEY PUBLIC SERVICE DISTRICT

APPENDIX A

<u>Designated Positions:</u>	<u>Disclosure Categories:</u>
Operations Manager	1, 2, 3
Fire Chief	1, 2, 3
District Legal Counsel	1, 2, 3
District Engineer	1, 2, 3
Operations Superintendent	1, 2, 3
Consultants/New Positions*	1, 2, 3

*Consultants/new positions shall be included in the list of designated positions and shall disclose pursuant to the broadest disclosure category in the code subject to the following limitation:

The General Manager may determine in writing that a particular consultant/new position, although a "designated position," is hired to perform a range of duties that is limited in scope and thus is not required to fully comply with the disclosure requirements in this section. Such written determination shall include a description of the consultant/new position's duties and, based upon that description, a statement of the extent of disclosure requirements. The General Manager's determination is a public record and shall be retained for public inspection in the same manner and location as this Conflict of Interest Code. (Government Code Section 81008.)

Officials Who Manage Public Investments:

It has been determined that the positions listed below manage public investments and will file a statement of economic interests pursuant to Government Code Section 87200. These positions are listed for informational purposes only:

- Board of Directors
- General Manager or Acting General Manager
- Finance and Administration Manager

An individual holding one of the above-listed positions may contact the Fair Political Practices Commission for assistance or written advice regarding their filing obligations if they believe their position has been categorized incorrectly. The Fair Political Practices Commission makes the final determination whether a position is covered by Government Code Section 87200.

CONFLICT OF INTEREST CODE FOR THE SQUAW VALLEY PUBLIC SERVICE DISTRICT

APPENDIX B

DISCLOSURE CATEGORIES

1. Investments and business positions in business entities, and sources of income, including loans, gifts, and travel payments, from sources of the type that provide services, supplies, materials, machinery, or equipment of the type utilized by the District.

2. All investments, and business positions in business entities, and sources of income, including gifts, loans and travel payments, or income from a non-profit organization, if the source is of the type to receive financial or other technical assistance from the District.

3. All interests in real property located within two miles of the District's service area, sources of income, including gifts, loans, and travel payments, derived from, or investments and business positions in business entities that engage in land development, construction, or the acquisition, sale, lease or rental of real property, including, but not limited to, real estate firms, title companies, escrow companies, appraisal services, survey firms, engineering services and consulting firms.

This is the last page of the Conflict of Interest Code for the Squaw Valley Public Service District.

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Squaw Valley Public Service District

POLICY HANDBOOK

POLICY TITLE: Conflict of Interest
POLICY NUMBER: 1020

1020.1 The Political Reform Act, Government Code §81000, et seq., requires state and local government agencies to adopt and promulgate conflict-of-interest codes. The Fair Political Practices Commission has adopted a regulation (2 Cal. Code of Regs. §18730), which contains the terms of a standard conflict of interest code. It can be incorporated by reference and may be amended by the Fair Political Practices Commission after public notice and hearings to conform to amendments in the Political Reform Act. Therefore, the terms of 2 Cal. Code of Regs. §18730 and any amendments to it duly adopted by the Fair Political Practices Commission are hereby incorporated by reference and, along with the attached ~~Appendix A (see Exhibit A), Appendices, in~~ which members of the Board of Directors and employees are designated, and in which disclosure categories are set forth, constitute the Conflict of Interest Code of the Squaw Valley Public Service District. ~~(copy of which is attached as Exhibit A).~~

~~**1020.2** — Designated employees shall file Statements of Economic Interests with the Clerk of the County of Placer.~~

1020.2 Individuals holding designated positions shall file their statements of economic interests with the ~~District~~District's Filing Officer, the Placer County Elections Office, which will make the statements available for public inspection and reproduction. (Government Code Section 81008.) All statements will be retained by the ~~District~~ Placer County Elections Office.

CONFLICT-OF-INTEREST CODE FOR THE SQUAW VALLEY PUBLIC SERVICE DISTRICT

The Political Reform Act (Government Code Section 81000, et seq.) requires state and local government agencies to adopt and promulgate Conflict-of-Interest Codes. The Fair Political Practices Commission has adopted a regulation (Section 18730 of Title 2, Division 6 of the California Code of Regulations) that contains the terms of a standard Conflict-of-Interest Code, which can be incorporated by reference in an agency's code. After public notice and hearing, the standard code may be amended by the Fair Political Practices Commission to conform to amendments in the Political Reform Act. Therefore, the terms of Section 18730 of Title 2, Division 6 of the California Code of Regulations and any amendments to it duly adopted by the Fair Political Practices Commission are hereby incorporated by reference. This regulation and the attached Appendices, designating positions and establishing disclosure categories, shall constitute the Conflict-of-Interest Code of the Squaw Valley Public Service District (District).

Individuals holding designated positions shall file their statements of economic interests with the District, which will make the statements available for public inspection and reproduction. (Government Code Section 81008.) All statements will be retained by the District.

CONFLICT -OF -INTEREST CODE FOR THE SQUAW VALLEY PUBLIC SERVICE DISTRICT

APPENDIX A

<u>Designated Positions:</u>	<u>Disclosure Categories:</u>
General Manager or Acting General Manager	<u>1,2</u>
Operations Manager	<u>1, 2, 3</u>
Fire Chief	<u>1, 2, 3</u>
District Legal Counsel	<u>1, 2, 3</u>
Finance and Administration Manager	<u>1,2</u>
District Engineer	<u>1, 2, 3</u>
Operations Superintendent	<u>1, 2, 3</u>
Consultants/New Positions*	<u>1, 2, 3</u>

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*Consultants/new positions shall be included in the list of designated positions and shall disclose pursuant to the broadest disclosure category in the code subject to the following limitation:

The General Manager may determine in writing that a particular consultant/new position, although a "designated position," is hired to perform a range of duties that is limited in scope and thus is not required to fully comply with the disclosure requirements in this section. Such written determination shall include a description of the consultant/new position's duties and, based upon that description, a statement of the extent of disclosure requirements. The General Manager's determination is a public record and shall be retained for public inspection in the same manner and location as this Conflict -of -Interest Code. (Government Code Section 81008.)

Officials Who Manage Public Investments:

It has been determined that the positions listed below manage public investments and will file a statement of economic interests pursuant to Government Code Section 87200. These positions are listed for informational purposes only:

- Board of Directors
- General Manager or Acting General Manager
- Finance and Administration Manager

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An individual holding one of the above-listed positions may contact the Fair Political Practices Commission for assistance or written advice regarding their filing obligations if they believe their position has been categorized incorrectly. The Fair Political Practices Commission makes the final determination whether a position is covered by Government Code Section 87200.

CONFLICT -OF -INTEREST CODE FOR THE SQUAW VALLEY PUBLIC SERVICE DISTRICT

APPENDIX B

DISCLOSURE CATEGORIES

1. Investments and business positions in business entities, and sources of income, including loans, gifts, and travel payments, from sources of the type that provide services, supplies, materials, machinery, or equipment of the type utilized by the District.

2. All investments, and business positions in business entities, and sources of income, including gifts, loans and travel payments, or income from a non-profit organization, if the source is of the type to receive financial or other technical assistance from the District.

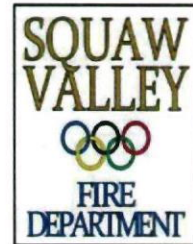
3. All interests in real property located within two miles of the District's service area, sources of income, including gifts, loans, and travel payments, derived from, or investments and business positions in business entities that engage in land development, construction, or the acquisition, sale, lease or rental of real property, including, but not limited to, real estate firms, title companies, escrow companies, appraisal services, survey firms, engineering services and consulting firms.

This is the last page of the Conflict -of -Interest Code for the Squaw Valley Public ~~Services~~Service District.

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OLYMPIC VALLEY PUBLIC SERVICE DISTRICT



NOTICE OF ACCEPTANCE OF COMPLETION PIANTING AND STUCCO REPAIR AT 1810 SQUAW VALLEY ROAD

DATE: September 29, 2020
TO: District Board Members
FROM: Dave Hunt, District Engineer
SUBJECT: Filing of Notice of Acceptance of Completion

BACKGROUND: The District registered the Painting and Stucco Repair at 1810 Squaw Valley Road Project with the Department of Industrial Relations (DIR) in conformance with the California Labor Code Section 1773.3 on June 8, 2020. Registering a project with the DIR is required on all public works maintenance projects that exceed \$15,000 in value.

DISCUSSION: Filing of a notice of completion is necessary to close out a project filed with the DIR. Filing a notice of completion and recording the notice with the Placer County Recorder's Office applies to contractor's lien law and sets in motion specific time frames for sub-contractors and suppliers to file a lien if they have not been paid. Under SB 854, public agencies are required to file a Notice of Completion (NOC) for each prevailing wage project. DIR's 18 month statute of limitation for prevailing wage enforcement does not start until the public agency has filed and served its NOC. Failing to file the notice gives the DIR an open ended period to investigate claims; filing the NOC limits the time for filing to 18 months, therefore it is in the District's best interest to do so.

Staff reports the following project as complete:

Painting and Stucco Repair at 1810 Squaw Valley Road
Contractor – Easterbrook Painting, Inc.
Final Contract Price \$22,600.00

ALTERNATIVES:

1. The filing of a Notice of Completion is a requirement with no reasonable alternative.

FISCAL/RESOURCE IMPACTS: The District is exempt from filing fees; therefore, there is no direct fiscal impact associated with the NOC. Project costs are being funded equally from the District's FARF's for Water, Sewer, and Fire.

RECOMMENDATION: Staff has prepared a Notice of Acceptance of Completion for the above named project and recommends the Board approve by motion filing the notices with the Placer County Recorder's Office.

ATTACHMENTS:

- Notice of Completion for Painting and Stucco Repair at 1810 Squaw Valley Road.

DATE PREPARED: September 22, 2020

RECORDING REQUESTED BY
AND WHEN RECORDED RETURN TO:

SQUAW VALLEY PUBLIC SERVICE DISTRICT
ATTN: BOARD SECRETARY
POST OFFICE BOX 2026
OLYMPIC VALLEY, CA 96146

Exempt from recording fees pursuant to
govt. code 6103 & 27383

**NOTICE OF ACCEPTANCE OF COMPLETION, PUBLIC WORK,
SQUAW VALLEY PUBLIC SERVICE DISTRICT**

NOTICE IS HEREBY GIVEN:

1. That the name and address of the public entity for whom the public work was done, as owner thereof, is:

Squaw Valley Public Service District
Post Office Box 2026
Olympic Valley, CA 96146-2026
2. That on **September 29, 2020**, the hereinafter described public work project was accepted as completed pursuant to minute order of the Board of Directors of the Squaw Valley Public Service District, the awarding authority.
3. That the public work project, the subject of this Notice, is generally described and identified as follows; **Painting and Stucco Repair at 1810 Squaw Valley Road.**
4. That the name and address of the contractor for such project was **Easterbrook Painting, Inc., 15666 Alder Creek Rd., Truckee, CA 96161.**

Dated: _____

SQUAW VALLEY PUBLIC SERVICE DISTRICT

BY: _____
Michael T. Geary, General Manager

A Notary Public or other officer completing this certificate verifies only the identity of the individual who signed the document to which this certificate is attached, and not the truthfulness, accuracy, or validity of that document.

STATE OF CALIFORNIA)
County of Placer)

Subscribed and sworn to (or affirmed) before me on this _____ day of _____, 20____, by Michael T. Geary, proved to me on the basis of satisfactory evidence to be the person who appeared before me.

Signature of Notary

Description of Attached Document

Title or Type of Document:
Notice of Acceptance of Completion, Public Work, Squaw Valley Public Service District

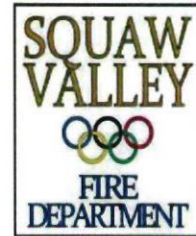
Document Date:
Signed

Number of Pages:
1

Signer(s) Other Than Named Above:
None



OLYMPIC VALLEY PUBLIC SERVICE DISTRICT



Village at Squaw Valley Specific Plan Development Agreement Formation of Ad Hoc Committee

DATE: September 29, 2020

TO: District Board Members

FROM: Mike Geary, General Manager

SUBJECT: Village at Squaw Valley Specific Plan Development Agreement – Formation of Ad Hoc Committee

BACKGROUND: Alterra Mountain Company is proposing to expand the existing Village with the addition of 850 hotel, condominium-hotel, and fractional ownership residential units with a maximum of 1,493 bedrooms as well as 297,733 ft² of new and replacement commercial space (e.g., skier services, retail shopping, restaurants and bars, entertainment, and public and private recreation facilities).

The project also includes development of the 8.8-acre East Parcel, located across the street from the District's Administration Offices and Fire Station. Proposed improvements to the East Parcel include surface and structured parking with up to 524 total parking spaces, employee housing for up to 300 employees, and 20,000 ft² of commercial space (15,000 ft² for the resort's shipping and receiving facility and a 5,000 ft² convenience store).

DISCUSSION: Projects of great significance may warrant the formation of a committee of the Board. In these circumstances, the special committee assists in guiding efforts on these projects.

To receive input from the Board, as well as keep the Board informed on the proposed *Village at Squaw Valley Specific Plan Development Agreement* and its impacts to the District, an ad hoc committee can be formed with two members of the Board of Directors.

The committee, if formed, will meet on an as-needed basis to provide guidance to staff and consultants on a myriad of issues related to the development project. The ad hoc committee is expected to work with staff on issues including identification of impacts and correlating mitigations, review of analyses and

evaluations, including CEQA documentation, and Development Agreement negotiations.

- ALTERNATIVES:**
1. Form a *Village at Squaw Valley Specific Plan* Development Agreement Ad Hoc Committee.
 2. Do not form a *Village at Squaw Valley Specific Plan* Development Agreement Ad Hoc Committee.

FISCAL/RESOURCE IMPACTS: None.

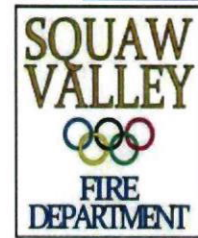
RECOMMENDATION: Staff recommends the formation of a *Village at Squaw Valley Specific Plan* Development Agreement Ad Hoc Committee.

ATTACHMENTS: None.

DATE PREPARED: September 16, 2020



SQUAW VALLEY PUBLIC SERVICE DISTRICT



MOU for Pre-Fire and Fuels Reduction Operations

DATE: September 29, 2020

TO: District Board Members

FROM: Allen Riley, Fire Chief

SUBJECT: Memorandum of Understanding (MOU) for pre-fire and fuels reduction operations in the Lake Tahoe Basin and along the Sierra Front.

BACKGROUND: The parties of the MOU recognize that forest health, defensible space and fuels reduction treatments are vital to protect public health and safety and the natural resources within the area. The MOU defines the terms and conditions under which the parties will cooperate and coordinate the activities necessary for the implementation of forest health, fuel reduction and defensible space treatment work projects on all properties which the Parties to the MOU have jurisdictional responsibility and authority to manage.

DISCUSSION: Olympic Valley Fire Department has historically enforced the California State defensible space code (PRC 4291), which is limited to the immediate area (100 feet) around structures in our district. This MOU is a coordinated approach to planning and implementing projects as recognized in the Lake Tahoe Basin Multi-Jurisdictional Fuels Reduction and Wildfire Prevention Strategy, Carson Multi-Jurisdictional Strategy, local Community Wildfire Protection Plans, and any other fuels reduction plans will result in a more effective effort to protect the natural environment in the Lake Tahoe area and reduce the risk of catastrophic fires. The MOU shall provide a framework to ensure these projects are implemented in a systematic and coordinated manner.

ALTERNATIVES:

1. Authorize Fire Chief to sign the MOU
2. Do not authorize the Fire Chief to sign the MOU.

FISCAL/RESOURCE IMPACTS: Potential administrative and staff time in planning, preparing and overseeing implementation of special projects. Potentially open up local, regional and state resources for our use, at their costs, with limited liability or obligation.

RECOMMENDATION: Staff recommends signing the MOU with our local and regional partners to improve pre-fire and fuels reduction operations in our area.

ATTACHMENTS: Memorandum of Understanding for pre-fire and fuels reduction operations in the Lake Tahoe Basin and along the Sierra Front.

DATE PREPARED: September 23, 2020

FS Agreement No. _____

BLM Agreement No. _____

Cooperator Agreement No. _____

CAL FIRE Agreement No. _____

MEMORANDUM OF UNDERSTANDING
FOR PRE-FIRE AND FUELS REDUCTION OPERATIONS
IN THE LAKE TAHOE BASIN AND ALONG THE SIERRA FRONT

I. PARTIES

This Memorandum of Understanding (MOU) is hereby made and entered into by and between the agencies, departments, and cooperators whose names are set forth in Exhibit A hereinafter referred to as "Party" or "Parties."

For purposes of this MOU, "Cooperator" or "Cooperators" refers to all non-Federal agencies and non-State agencies, "U.S. Forest Service" refers to the United States Department of Agriculture (USDA), Forest Service, Lake Tahoe Basin Management Unit (LTBMU), and "BLM" refers to the United States Department of the Interior (USDI), Bureau of Land Management, Carson City District, Nevada BLM. "CAL FIRE" refers to CAL FIRE Amador-El Dorado Unit and CAL FIRE Nevada-Yuba-Placer Unit.

II. PURPOSE

The Parties recognize that forest health, defensible space and fuel reduction treatments are vital to protect public health and safety and the natural resources within the Lake Tahoe Basin. A coordinated approach to planning and implementing projects as recognized in the Lake Tahoe Basin Multi-Jurisdictional Fuels Reduction and Wildfire Prevention Strategy, Carson Multi-Jurisdictional Strategy, local Community Wildfire Protection Plans, and any other fuels reduction plans will result in a more effective effort to protect the natural environment at Lake Tahoe and reduce the risk of catastrophic fires, which contribute to reduced water quality due to increased sedimentation, greenhouse gas emissions and global warming.

The purpose of this MOU is to define the terms and conditions under which the Parties will cooperate and coordinate the activities necessary for the implementation of forest health, fuel reduction and defensible space treatment work projects on all properties which the Parties to this MOU have jurisdictional responsibility and authority to manage. The MOU shall provide a framework to ensure that these projects are implemented in a systematic and coordinated manner consistent with applicable regulations governing forest health, environmental protection, and fuel hazard reduction strategies and plans.

III. GEOGRAPHIC SCOPE

The geographic scope of the MOU shall include all properties within the geographic boundaries of the Parties to this MOU, both in the state of California and state of Nevada. See map attached as Exhibit B.

IV. TASKS

In order to achieve their mutual purposes, goals, the Parties agree to perform the following tasks.

1. **RESOURCE SHARING:** Parties will make available all fuels reduction or other fuels treatment resources owned by or available to the Parties, including but not limited to personnel, equipment, supplies, and facilities.
2. No Party to the MOU shall be expected or required to deplete unreasonably its emergency resources or resources needed to accomplish targets of agency or department.
3. **PLANNING:** Identify and map project sites. Develop silviculture prescriptions or fuel treatment recommendations in accordance with federal, state, and local land management, forest health, and fire protection goals.
4. **IMPLEMENTATION:** Prepare a project scope of work based on prescription and treatment recommendations. Prepare, issue, administer contracts to implement the scope of work. Assign a contract/project manager for on-site project supervision, oversight and compliance, and contract project administration to facilitate invoicing and financial compliance.
5. **INSPECTION:** Perform project inspections to ensure compliance with project scope of work. Inspections may also be performed to ensure compliance with applicable State and Federal Law, permits, and in accordance with agency or department policies.
6. **FUNDING:** Work collaboratively to obtain funding, seeking opportunities to increase funding support for hazardous fuel treatments and needed defensible space work.
7. **BEST MANAGEMENT PRACTICES:** Share resources and information about best management practices for grant application development, project management, and financial management.
8. **MONITORING:** Monitor project performance over time to evaluate effectiveness of project at reducing fuels and fire behavior.
9. **COOPERATION:** Cooperate on the identification, prioritization and implementation of projects. Cooperate to maximize effective use of funding, resources, equipment and personnel, including private contractors.
10. **PUBLIC EDUCATION:** Provide public education, outreach, and promotion to create a widespread culture that supports forest health and fuels reduction treatments, while increasing wildfire awareness and concern, also to engage the public in becoming Fire Adapted Communities.
11. **PUBLIC INFORMATION:** Work collaboratively to provide consistent messaging to the public, also to proactively provide timely information and updates to the public.
12. **TRAINING:** Parties to this MOU are committed to providing training opportunities to other Parties to the MOU, when available and within the scope of that Parties mission and duties.
13. **DOCUMENTATION:** Tracking hazardous fuel treatment accomplishments, with a report compiled on an annual basis at a minimum to demonstrate accomplishments and progress

in achieving objectives defined in the Multi-Jurisdictional Strategy and Community Wildfire Protection Plans.

COOPERATORS AND CAL FIRE SHALL:

1. **INDEMNIFICATION:** To the extent allowed under State and Federal Law, CAL FIRE and Cooperators shall defend, indemnify, and hold harmless each of the other Parties, their officers, employees and agents from any and all liability, loss, expense (including reasonable attorney's fees) or claims for injury or damages arising out of the performance of this MOU but only in proportion to and to the extent such liability, loss, expense, attorneys' fees, or claims for injury or damages are caused by or result from the sole and active negligent or intentional acts or omissions by the indemnifying Parties.

U.S. FOREST SERVICE AND BLM SHALL:

1. **LIABILITY:** The Federal Government cannot indemnify any other organization as it violates the Federal Anti-deficiency Act. The U.S. Forest Service and BLM shall be liable to the extent allowed by the Federal Tort Claims Act for claims of personal inquiries or property damage resulting from the negligent or wrongful act or omission of any employee of the United States while acting within the scope of his or her employment arising out of this Agreement. In the event of any inconsistencies between this agreement and the grant agreement, the grant agreement shall control.

V. GENERAL TERMS AND CONDITIONS

1. **EFFECTIVE DATE:** This MOU shall be effective upon execution of a Signature Page by a minimum of (2) Parties and shall have a term of five (5) years from the date of execution.
2. **AMENDMENT:** This MOU may be extended or amended as necessary by mutual consent of the Parties by execution of a written amendment signed and dated by all parties. This MOU will be reviewed (5) years and extended if necessary.
3. **MODIFICATIONS:** Modifications within the scope of this MOU must be made by mutual consent of the Parties, by the issuance of a written modification signed and dated by all properly authorized, signatory officials, prior to any changes being performed. Requests for modification should be made, in writing, at least 30 days prior to implementation of requested change.
4. **TERMINATION:** Any Party may terminate its participation in the MOU, in whole or in part, by providing written notice to all other Parties at any time before the date of expiration.
5. **DEBARMENT AND SUSPENSION:** CAL FIRE and Cooperators shall immediately inform the U.S. Forest Service and BLM if they or any of their principals are presently excluded, debarred, or suspended from entering into covered transactions with the federal government according to the terms of 2 CFR Part 180. Additionally, should CAL FIRE and Cooperators or any of their principals receive a transmittal letter or other official Federal notice of debarment or suspension, then they shall notify the U.S. Forest Service and BLM without undue delay. This applies whether the exclusion, debarment, or suspension is voluntary or involuntary.

6. OTHER RELATED AGREEMENTS: This MOU in no way restricts the involved Parties from participating in similar understandings and/or activities with other public or private agencies.
7. ADDITIONAL PARTIES: Additional participants may become Parties to this MOU by execution of a Signature Page, subject to ratification by a majority of the existing Parties.
8. PUBLIC DOCUMENTS: Information provided to any government agency pursuant to the MOU may be subject to either federal or state law including but not limited to the Public Record Act (Government Code Section 6250 et. seq) and the Freedom of Information Act (95 USC 552).
9. NON-FUND OBLIGATING DOCUMENT: Nothing in this MOU shall obligate signatories to this MOU to obligate or transfer funds. Specific work projects or activities that involve the transfer of funds, services, or property among the various agencies and other signatories to this MOU will require execution of separate agreements and be contingent upon the availability of appropriated funds. Such activities must be independently authorized by appropriate statutory authority. This MOU does not provide such authority. Negotiation, execution, and administration of each such agreement must comply with all applicable statutes and regulations.
10. COUNTERPARTS: This MOU may be executed in one of more counterparts, each of which shall be deemed an original.
11. NONBINDING AGREEMENT: This MOU is not intended to, and does not create, any right, benefit, or trust responsibility, substantive or procedural, enforceable at law or equity, by a party against any agency, department, or the States of California or Nevada, its agencies, its officers, or any other parties or persons. The Parties shall manage their respective resources to meet the purpose(s) of the MOU. Nothing in this MOU authorizes any of the Parties to obligate or transfer anything of value.

Specific, prospective projects or activities that involve the transfer of funds, services, property, and/or anything of value to a Party requires the execution of separate agreements and are contingent upon numerous factors, including, as applicable, but not limited to: agency availability of appropriated funds and other resources; cooperator availability of funds and other resources; agency and cooperator administrative and legal requirements (including agency authorization by statute); etc. This MOU neither provides, nor meets these criteria. If the Parties elect to enter into an obligation agreement that involves the transfer of funds, services, property, and/or anything of value to a Party, then the applicable criteria must be met. Additionally, under a prospective agreement, each Party operates under its own laws, regulations, and/or policies, and any U.S. Forest Service, BLM, or CAL FIRE obligation is subject to the availability of appropriated funds and other resources. The negotiation, execution, and administration of these prospective agreements must comply with applicable law.

Nothing in this MOU is intended to alter, limit, or expand the agencies' statutory and regulatory authority.

12. PRINCIPAL CONTACTS: Individuals listed below are authorized to act in their respective areas for matters related to this agreement.

Principal Cooperator Contacts:

Cooperator Program Contact	Cooperator Administrative Contact
Name: Michael Schwartz Address: 222 Fairway Dr. City, State, Zip: Tahoe City, CA 96145 Telephone: 530-583-6911 Email: schwartz@ntfire.net	Name: Kelly McElravey Address: 222 Fairway Dr. City, State, Zip: Tahoe City, CA 96145 Telephone: 530-583-6911 Email: mcelravey@ntfire.net

Principal U.S. Forest Service Contacts:

U.S. Forest Service Program Manager Contact	U.S. Forest Service Administrative Contact
Name: Carrie Thaler Address: 35 College Dr. City, State, Zip: South Lake Tahoe, CA 96150 Telephone: 530-543-2794 Email: carrie.thaler@usda.gov	Name: Genevieve Villemaire Address: 35 College Dr. City, State, Zip: South Lake Tahoe, CA 96150 Telephone: 530-543-2783 Email: genevieve.villemaire@usda.gov

Principal BLM Contacts:

BLM Program Manager Contact	BLM Administrative Contact
Name: Jonathan Palma Address: City, State, Zip: Telephone: Email:	Name: Address: City, State, Zip: Telephone: Email:

Principal CAL FIRE AEU Contacts:

CAL FIRE Amador-El Dorado Unit Contact	CAL FIRE AEU Administrative Contact
Name:	Name:
Address:	Address:
City, State, Zip:	City, State, Zip:
Telephone:	Telephone:
Email:	Email:

Principal CAL FIRE NEU Contacts:

CAL FIRE Nevada-Yuba-Placer Unit Contact	CAL FIRE NEU Administrative Contact
Name:	Name:
Address:	Address:
City, State, Zip:	City, State, Zip:
Telephone:	Telephone:
Email:	Email:

13. NOTICES: Any communications affecting the operations covered by this agreement given by the U.S. Forest Service, BLM, CAL FIRE or Cooperators is sufficient only if in writing and delivered in person, mailed, or transmitted electronically by email or fax. Notices are effective when delivered in accordance with this provision, or on the effective date of the notice, whichever is later.
14. PARTICIPATION IN SIMILAR ACTIVITIES: This MOU in no way restricts the U.S. Forest Service, BLM, CAL FIRE or Cooperators from participating in similar activities with the other public or private agencies, organizations, and individuals.
15. ENDORSEMENT: Any of Cooperator's contributions made under this MOU do not by direct reference or implication convey U.S. Forest Service, BLM, or CAL FIRE endorsement of Cooperator's products or activities.
16. USE OF U.S. FOREST SERVICE OR BLM INSIGNIA: In order for Cooperators to use the U.S. Forest Service or BLM insignia on any published media, such as a web page, printed publication, or audiovisual production, permission must be granted from the U.S. Forest Service or BLM Office of Communications.

17. MEMBERS OF CONGRESS: Pursuant to 41 U.S.C. 22, no U.S. member of, or U.S. delegate to, Congress shall be admitted to any share of part of this agreement, or benefits that may arise therefrom, either directly or indirectly.
18. FREEDOM OF INFORMATION ACT (FOIA): Public access to MOU or agreement records must not be limited, except when such records must be kept confidential and would have been exempted from disclosure pursuant to Freedom of Information regulations (5 U.S.C. 552).
19. TEXT MESSAGING WHILE DRIVING: In accordance with Executive Order (EO) 13513, "Federal Leadership on Reducing Text Messaging While Driving," any and all text messaging by federal employees is banned: a) while driving a government owned vehicle (GOV) or driving a privately owned vehicle (POV) while on official government business ; or b) using any electronic equipment supplied by the government when driving any vehicle at any time. All Cooperators, their employees, volunteers, and contractors are encouraged to adopt and enforce policies that ban text messaging when driving company owned, leased or rented vehicles, POVs or GOVs when driving while on official government business or when performing any work for or on behalf of the government.
20. U.S. FOREST SERVICE OR BLM ACKNOWLEDGED IN PUBLICATIONS, AUDIOVISUALS AND ELECTRONIC MEDIA: Cooperators shall acknowledge the U.S. Forest Service, BLM, and CAL FIRE support in any publication, audiovisuals, and electronic media developed as a result of the MOU.
21. NONDISCRIMINATION STATEMENT – PRINTED, ELECTRONIC, OR AUDIOVISUAL MATERIAL: Cooperators shall include the following statement, in full, in any printed, audiovisual material, or electronic media for public distribution developed or printed with any federal funding.

In accordance with Federal law and U.S. Department of Agriculture policy, this institution is prohibited from discrimination on the basis of race, color, national origin, sex, age, or disability. (Not all prohibited bases apply to all programs.)

To file a complaint of discrimination, write USDA, Director, Office of Civil Rights, Room 326-W, Whitten Building, 1400 Independence Avenue, SW, Washington, DC 20250-9410 or call (202)720-5964 (voice and TDD). USDA is an equal opportunity provider and employer.

If the material is too small to permit the full statement to be included, the material must, at minimum, include the following statement, in print size no smaller than the text:

"This institution is an equal opportunity provider."

22. AUTHORIZED REPRESENTATIVES: By signature below, each Party certifies that the individuals listed in this document as representatives of the individual Parties are authorized to act in their respective areas for matters related to this MOU.

In witness whereof, the Parties listed in Appendix A hereto have executed this MOU as of the last date written below.

Michael Schwartz, Fire Chief Date
North Tahoe Fire Protection District

Carrie Thaler, Forest Fire Management Officer Date
U.S. Forest Service, Lake Tahoe Basin Management Unit

Jonathan Palma, Fire Management Officer Date
Carson District BLM, Nevada BLM

Scott Lindgren, Fire Chief Date
CAL FIRE Amador-El Dorado Unit

Brian Estes, Fire Chief Date
CAL FIRE Nevada-Yuba-Placer Unit

The authority and format of this agreement have been reviewed and approved for signature.

GENEVIEVE VILLEMAIRE Date
U.S. Forest Service Grants Management Specialist

EXHIBIT "A"

Full Member:

Cal Fire - AEU

By: _____
Date

Cal Fire - NEU

By: _____
Date

Carson City Fire Department

By: _____
Date

Central Lyon County Fire Protection District

By: _____
Date

East Fork Fire & Paramedic District

By: _____
Date

Eastern Alpine Fire/Rescue

By: _____
Date

Fallen Leaf Lake Volunteer Fire Department

By: _____
Date

Lake Valley Fire Protection District

By: _____
Date

Meeks Bay Fire Protection District

By: _____
Date

Nevada State Fire Marshal

By: _____
Date

North Lake Tahoe Fire Protection District

By: _____
Date

North Lyon County Fire Protection District

By: _____
Date

North Tahoe Fire Protection District

By: _____
Date

Northstar Fire Department

By: _____
Date

Reno Fire Department

By: _____
Date

South Lake Tahoe Fire Department

By: _____
Date

Sparks Fire Department

By: _____
Date

Squaw Valley Fire Department

By: _____
Date

Storey County Fire Department

By: _____
Date

Tahoe Douglas Fire Protection District

By: _____
Date

Associate Members:

Antelope Valley Fire Protection District

By: _____
Date

Bear Valley Fire Department

By: _____
Date

California Tahoe Conservancy

By: _____
Date

Truckee Fire Protection District

By: _____
Date

Truckee Meadows Fire Protection District

By: _____
Date

US Forest Service - LTBMU

By: _____
Date

Care Flight

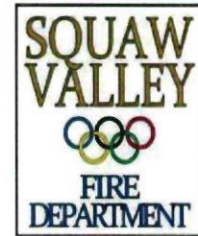
By: _____
Date

Kirkwood Fire Department

By: _____
Date



OLYMPIC VALLEY PUBLIC SERVICE DISTRICT



Administration Department Pay Scale Revision

DATE: September 29, 2020

TO: District Board Members

FROM: Michael Geary, General Manager

SUBJECT: Administration Department Pay Scale Revision – Temporary Administrative Assistant – CalPERS Publication Requirement

BACKGROUND: Pay schedules for public employees are public records and required by State law to be available for public review. In addition, CalPERS requires pay changes to be reviewed and approved by the governing board if the wage is to be included when calculating the pension for an eligible retiree.

DISCUSSION: During the fiscal year 2020-21 budget, the administrative assistant position was vacant and thus the pay scales approved through the adoption of Resolution 2020-14 had a zero-dollar salary for that position. Effective October 5th, 2020 that position will be filled with a temporary employee. To comply with CalPERS's rules, the position's salary must be updated on the salary scales, approved by the Board, and be made available and accessible to the public.

ALTERNATIVES:

1. Approve the proposed pay scale revisions.
2. Do not approve the proposed pay scale revisions.

FISCAL/RESOURCE IMPACTS: The temporary position is expected to last through December. The total cost to the District is estimated to be \$13,584 and will be coming from the Utility Operating Budget. We do not anticipate an overage at year end as the District has seen a savings from one full-time employee working part-time due to maternity leave.

RECOMMENDATION: Staff recommends approval of the proposed administration department pay scales with inclusion of an administrative assistant salary.

ATTACHMENTS: Summary of Salary Schedules; Resolution 2020-19

DATE PREPARED: September 23, 2020

RESOLUTION 2020-19

**A RESOLUTION OF THE BOARD OF DIRECTORS OF THE
SQUAW VALLEY PUBLIC SERVICE DISTRICT
APPROVING ADMINISTRATIVE DEPARTMENT SALARY SCHEDULES**

WHEREAS, the Board of Directors of the Squaw Valley Public Service District has reviewed and considered the costs and expenses anticipated to be incurred in the maintenance and operation of the water and sewer systems, fire department, the garbage program and the General Fund; and

WHEREAS, the Administrative Assistant position was previously vacant and had a zero-dollar salary; and

WHEREAS, pay schedules for public employees are public records that are required by State law to be available for public review; and

WHEREAS, the District's Board of Directors support and expect open-government and transparency concerning the compensation of public employees.

NOW, THEREFORE, BE IT RESOLVED that the attached salary schedules have been reviewed and approved by the District's Board of Directors.

PASSED AND ADOPTED this 29th day of September 2020 at a regular meeting of the Board of Directors duly called and held by the following roll call vote:

AYES:
NOES:
ABSENT:
ABSTAIN:

APPROVED:

Dale Cox, Board President

ATTEST:

Jessica Asher, Board Secretary

SQUAW VALLEY PUBLIC SERVICE DISTRICT

Summary of Monthly Salary Schedules

Effective July 4, 2020

Position	MONTHLY SALARY STEP				
	1	2	3	4	5
ADMINISTRATION					
General Manager	Contract				21,548.08
Finance & Administration Manager	11,052.37	11,604.99	12,185.24	12,794.50	13,434.22
Account Clerk II / Human Resource Specialist	7,239.05	7,601.00	7,981.05	8,380.10	8,799.11
Account Clerk II	-	-	-	-	-
Account Clerk I	-	-	-	-	-
Board Secretary / Executive Assistant	7,227.54	7,588.92	7,968.37	8,366.79	8,785.13
Office Manager	-	-	-	-	-
Office Supervisor	5,647.70	5,930.08	6,226.58	6,537.91	6,864.81
Administrative Assistant	3,690.92	3,875.47	4,069.24	4,272.70	4,486.33
OPERATIONS DEPARTMENT					
District Engineer	11,145.90	11,703.19	12,288.35	12,902.77	13,547.91
Associate Engineer	9,153.62	9,611.30	10,091.86	10,596.45	11,126.27
Assistant Engineer	7,843.02	8,235.17	8,646.93	9,079.28	9,533.24
Junior Engineer	5,990.08	6,289.58	6,604.06	6,934.26	7,280.97
Operations Manager	10,424.58	10,945.81	11,493.10	12,067.76	12,671.15
Operations Superintendent	9,302.17	9,767.28	10,255.64	10,768.42	11,306.84
Operations Specialist III	7,280.53	7,644.56	8,026.79	8,428.13	8,849.54
Operations Specialist II	6,008.90	6,309.35	6,624.82	6,956.06	7,303.86
Operations Specialist I	5,287.34	5,551.71	5,829.30	6,120.76	6,426.80
Operations Specialist / Trainee	4,436.92	4,658.77	4,891.71	5,136.30	5,393.11
Operations Technology Specialist/Inspector	6,688.56	7,022.99	7,374.14	7,742.85	8,129.99
Operations Technology Specialist	-	-	-	-	-
Operations Technology Specialist Trainee	-	-	-	-	-

Re 10-01-20 -Board approved salary range for Administrative Assistant position.
 Re 07-04-20 - GM received 2.43% COLA and 1% merit increase per contract.
 Re 07-04-20 - 2.43% COLA applied across all Operations and Admin. positions.
 Re 07-06-19 - Salaries with zero dollars are currently vacant and were not salary surveyed.
 Re 07-06-19 - 2.31% COLA applied across all Operations and Admin. positions.
 Re 07-06-19 - Salary Survey results applied across all Admin Positions except GM. GM received 2.31% COLA and 1.0% merit increase.
 Re 07-06-19 - Salary Survey results applied to District Engineer, Junior Engineer and Operations Manager.
 Re 07-06-19 - Assistant and Associate Engineer salaries were not surveyed.
 Re 07-07-18- 3.07% COLA applied across all positions. GM received 3.07% COLA and 1.0% merit increase.
 Re 07-25-17- GM salary revised and employment contract approved by Board.



SQUAW VALLEY PUBLIC SERVICE DISTRICT



Bike Trail Snow Removal Program – Services Contract

DATE: September 29, 2020

TO: District Board Members

FROM: Mike Geary, General Manager
Brandon Burks, Operations Manager

SUBJECT: Bike Trail Snow Removal Program – Services Contract with Placer County

BACKGROUND: The District provides snow removal services on 2.3 miles of bike trail using its own forces. Snow removal is performed as needed between Nov. 15 and April 30 on trail sections shown on the attached map. Maintenance services also include trail inspection and maintenance, sanding for traction control, sweeping, installation & removal of snow poles and signage, litter pick-up, equipment maintenance, and springtime trail resurfacing (e.g., patch paving). The program complies with provisions of a Placer County Encroachment Permit issued by the County's Department of Facilities Services.

While this is the tenth winter providing snow removal services on the County's bike trail, it is the eighth winter the District will provide the service with its own forces. Labor, equipment and materials costs to provide the service are expected to be less than the \$46,000 contract limit assuming typical snowfall. The actual cost will depend largely on the amount and timing of the snowfall as many expenses are not fixed costs.

DISCUSSION: Placer County Public Works and Facilities / Parks and Grounds Division staff has reviewed the contract with the District to provide snow removal services on the County's bike trails in Olympic Valley for the 2020-21 winter. The proposed contract is attached for the Board's review. The contract is administered at Placer County by the Department of Public Works and Facilities / Parks and Grounds Division with support from their Procurement Services Division.

The contract defines the scope of work, indicates that snow removal services will be provided during the period between November 15, 2020 and April 30, 2021, and specifies a not-to-exceed amount of \$46,000 to be paid in equal increments over the term snow removal services are provided.

ALTERNATIVES: 1. Authorize staff to execute the services contract between Placer County and the Olympic Valley Public Service District for use of the County's TOT funds for the Bike Trail Snow Removal Program.

2. Do not authorize staff to execute the snow removal services contract.

FISCAL/RESOURCE IMPACTS: Funds provided by Placer County for the contract come from Transient Occupancy Taxes (TOT).

RECOMMENDATION: Authorize staff to execute the snow removal services contract between Placer County and the Olympic Valley Public Service District for use of TOT Maintenance Funds for the Bike Trail Snow Removal Program.

ATTACHMENTS: Olympic Valley Bike Trail Snow Removal Services Contract between Placer County and the Olympic Valley PSD for the 2020-21 winter.

DATE PREPARED: September 23, 2020



Procurement Services Division
2964 Richardson Drive ▪ Auburn, CA 95603 ▪ (530) 886-2122

September 23, 2020

Olympic Valley Public Service District
PO Box 2026
Olympic Valley, CA 96146

Via Email to: Mike Geary mgeary@svpsd.org

Re: Contract No. SCN102129 - Snow Removal Services for Pedestrian / Bike Trail

Dear Mike,

Placer County maintains the above agreement with your agency for the period of November 15, 2019 through September 30, 2020 on behalf of the County. The County would like to renew this agreement for the period of October 1, 2020 through September 30, 2021 with the Snow Season defined as November 15, 2020 through April 30, 2021 (5.5 months)

Please review the attached documents and respond below. Sign and return this letter to me **at your earliest convenience**. Please return it via email to: tpratt@placer.ca.gov.

If you have any questions regarding this process, please feel free to call me at 530-889-4256 or contact me via email.

Sincerely,

Tim Pratt
Buyer I

AS AUTHORIZED REPRESENTATIVE(S) OF THIS FIRM, I/WE:

_____ Agree to the renewal at the exact same pricing and terms.

_____ Agree to the renewal with the request changes shown on the attached. (Please line through the original information without obliterating it.)

Name (type or print): _____

Title: _____

Signature: _____

Date: _____



County of Placer
 Department of Administrative Services
 Procurement Services Division
 2964 Richardson Drive
 Auburn, CA 95603
 Phone (530) 886-2122



Supplier Contract

Contract Number	SCN102129
Contract Reference	19
Contract Start Date	11/15/2019
Contract End Date	09/30/2020
Buyer	Tim S Pratt (51236082)
Phone Number	+1 (530) 889.4256 x4256
Email	TPratt@placer.ca.gov

Supplier:
Squaw Valley Public Service District Po Box 2026 Olympic Valley, CA 96146 United States of America

This Supplier Contract shall be governed by the attached terms and conditions.

 Please reference the Supplier Contract number above on all invoices and correspondence related to this order.

Summary:
<p>SVPSD Contacts: Mike Geary 530-583-4692 mgeary@svpsd.org Jessica Asher 530-583-4692 x-213 jasher@svpsd.org</p> <p>County Contacts: Andrew Mills 530-889-6808 amills@placer.ca.gov Andy Fisher 530-889-6819 afisher@placer.ca.gov Renewal of SCN101375</p>

Payment Terms	Total Line Amount	Total Tax Amount	Total Contract Amount
	46,000.00	0.00	46,000.00

Service Lines				
Line Number	Description	Start Date	End Date	Amount
0	Snow Removal Services performed by Squaw Valley Public Service District to clear Squaw Valley bike & pedestrian trail in accordance with agreement to renew Contract No. SCN101375	11/15/2019	09/30/2020	46,000.00
Snow Season Term: November 15, 2019 through April 30, 2020				

Brett Wood, Purchasing Manager

Administering Agency: County of Placer Public Works and Facilities, Parks Division

Contract No. ~~SCN101375~~ SCN102129

Contract Description: Snow Removal – Pedestrian and Bike Path Squaw Valley

AGREEMENT

THIS AGREEMENT is made and entered into this 30th 9th day of January, 2019 by and between the County of Placer, ("County"), and the Squaw Valley Public Service District, a California public agency ("SVPSD"), who agree as follows:

1. **Services.** Subject to the terms and conditions set forth in this Agreement, SVPSD shall provide snow removal services on the trails specified in **Exhibit A**, as described therein.
2. **Term.** The term of this Agreement shall run from November 15, 2018 through April 30, 2019.
3. **Payment.** County shall pay SVPSD for services rendered pursuant to this Agreement at the time and in the amount set forth in **Exhibit B**. The payment specified in **Exhibit B** shall be the only payment made to SVPSD for services rendered pursuant to this Agreement. SVPSD shall submit all billings for said services to County in the manner specified therein, or, if no manner be specified, then according to the usual and customary procedures which SVPSD uses for billing clients similar to County. **The amount of the contract shall not exceed Forty-six Thousand and no/100 Dollars (\$46,000).**
4. **Facilities, Equipment, and Other Obligations of County.** Unless otherwise specified in **Exhibit C**, SVPSD shall, at its sole cost and expense, furnish all facilities, equipment, and other materials which may be required for furnishing services pursuant to this Agreement.
5. **Exhibits.** All exhibits referred to herein will be attached hereto and by this reference incorporated herein.
6. **Time for Performance.** Time is of the essence. Failure of SVPSD to perform any services within the time limits set forth in **Exhibit A** shall constitute a material breach of this Agreement.
7. **Independent Contractor.** At all times during the term of this Agreement, SVPSD shall be an independent contractor and shall not be an employee of the County. County shall have the right to control SVPSD only insofar as the results of SVPSD's services rendered pursuant to this Agreement. County shall not have the right to control the means by which SVPSD accomplishes services rendered pursuant to this Agreement.
8. **Licenses, Permits, Etc.** SVPSD represents and warrants to County that it has all licenses, permits, qualifications, and approvals of whatsoever nature, which are legally required for SVPSD to practice its profession. SVPSD represents and warrants to County that SVPSD shall, at its sole cost and expense, keep in effect or obtain at all times during the term of this Agreement, any licenses, permits, and approvals which are legally required for SVPSD to practice its profession at the time the services are performed.
9. **Time.** SVPSD shall devote such time to the performance of services pursuant to this Agreement as may be reasonably necessary for the satisfactory performance of SVPSD's obligations pursuant to this Agreement. Neither party shall be considered in default of this Agreement to the extent performance is

prevented or delayed by any cause, present or future, which is beyond the reasonable control of the party.

10. **Hold Harmless and Indemnification Agreement.** At all times during the performance of this agreement, SVPSD agrees to protect, defend, and indemnify County in accordance with the provisions contained in **Exhibit D**.
11. **Insurance.** SVPSD shall file with County concurrently herewith a Certificate of Insurance, in companies acceptable to County, for the coverage shown in **Exhibit D**. All costs of complying with these insurance requirements shall be included in SVPSD's fee(s). These costs shall not be considered a "reimbursable" expense under any circumstances.
12. **Contractor Not Agent.** Except as County may specify in writing, SVPSD shall have no authority, express or implied, to act on behalf of County in any capacity whatsoever as an agent. SVPSD shall have no authority, express or implied, pursuant to this Agreement to bind County to any obligation whatsoever.
13. **Assignment Prohibited.** SVPSD may assign its rights and obligations under this Agreement only upon the prior written approval of County, said approval to be in the sole discretion of County.
14. **Personnel.**
 - A. SVPSD warrants that all personnel assigned by the SVPSD to perform the services are duly trained and qualified to perform the work. SVPSD shall assign only competent personnel to perform services pursuant to this Agreement. In the event that County, in its sole discretion, at any time during the term of this Agreement, desires the removal of any person or persons assigned by SVPSD to perform services pursuant to this Agreement, including those members of the Project Team as explained below, SVPSD shall remove any such person immediately upon receiving notice from County to that effect.
 - B. Notwithstanding the foregoing, if specific persons are designated as the "Project Team" in **Exhibit A**, SVPSD agrees to perform the work under this Agreement with those individuals identified. Reassignment or substitution of individuals or subcontractors named in the Project Team by SVPSD without the prior written consent of County shall be grounds for cancellation of the Agreement by County, and payment shall be made pursuant to Section 16 (Termination) of this Agreement only for that work performed by Project Team members.
15. **Standard of Performance.** SVPSD shall perform all services required pursuant to this Agreement in the manner and according to the standards observed by a competent practitioner of the profession in which SVPSD is engaged in the geographical area in which SVPSD practices its profession. All services of whatsoever nature which SVPSD delivers to County pursuant to this Agreement shall be performed in a substantial first-class and workmanlike manner and conform to the standards or quality normally observed by a person practicing in SVPSD's profession.
16. **Termination.**
 - A. County shall have the right to terminate this Agreement at any time by giving notice in writing of such termination to SVPSD. In the event County shall give notice of termination, SVPSD shall immediately cease rendering service upon receipt of such written notice, pursuant to this Agreement. In the event County shall terminate this Agreement:
 - 1) SVPSD shall deliver copies of all writings prepared by it pursuant to this Agreement. The term "writings" shall be construed to mean and include: handwriting, typewriting, printing, Photostatting, photographing, and every other means of recording upon any

tangible thing any form of communication or representation, including letters, words, pictures, sounds, or symbols, or combinations thereof.

- 2) County shall have full ownership and control of all such writings delivered by SVPSD pursuant to this Agreement.
- 3) County shall pay SVPSD the reasonable value of services rendered by SVPSD to the date of termination pursuant to this Agreement not to exceed the amount documented by SVPSD and approved by County as work accomplished to date; provided, however, that in no event shall any payment hereunder exceed the amount of the Agreement specified in **Exhibit B**, and further provided, however, County shall not in any manner be liable for lost profits which might have been made by SVPSD had SVPSD completed the services required by this Agreement. In this regard, SVPSD shall furnish to County such information as in the judgment of the County is necessary to determine the reasonable value of the services rendered by SVPSD. The foregoing is cumulative and does not affect any right or remedy, which County may have in law or equity.

B. SVPSD may terminate its services under this Agreement upon thirty (30) working days' advance written notice to the County.

17. **Non-Discrimination**. SVPSD shall not discriminate in its employment practices because of race, religious creed, color, national origin, ancestry, physical disability, mental disability, medical condition, genetic information, marital status, sex, gender, gender identity, gender expression, age, sexual orientation, or military and veteran status, in contravention of the California Fair Employment and Housing Act, Government Code section 12900 *et seq.*
18. **Records**. SVPSD shall maintain, at all times, complete detailed records with regard to work performed under this Agreement in a form acceptable to County, and County shall have the right to inspect such records at any reasonable time. Notwithstanding any other terms of this Agreement, no payments shall be made to SVPSD until County is satisfied that work of such value has been rendered pursuant to this Agreement. However, County shall not unreasonably withhold payment and, if a dispute exists, the withheld payment shall be proportional only to the item in dispute.
19. **Ownership of Information**. All professional and technical information developed under this Agreement and all work sheets, reports, and related data shall become the property of County, and SVPSD agrees to deliver reproducible copies of such documents to County on completion of the services hereunder. The County agrees to indemnify and hold SVPSD harmless from any claim arising out of reuse of the information for other than this project.
20. **Waiver**. One or more waivers by a party of any major or minor breach or default of any provision, term, condition, or covenant of this Agreement shall not operate as a waiver of any subsequent breach or default by either party.
21. **Conflict of Interest**. SVPSD certifies that no official or employee of the County, nor any business entity in which an official of the County has an interest, has been employed or retained to solicit or aid in the procuring of this Agreement. In addition, SVPSD agrees that no such person will be employed in the performance of this Agreement without immediately notifying the County.
22. **Entirety of Agreement**. This Agreement contains the entire agreement of County and SVPSD with respect to the subject matter hereof, and no other agreement, statement, or promise made by any party, or to any employee, officer or agent of any party, which is not contained in this Agreement, shall be binding or valid.

23. **Alteration.** No waiver, alteration, modification, or termination of this Agreement shall be valid unless made in writing and signed by all parties, except as expressly provided in Section 16, Termination.
24. **Governing Law.** The parties hereto expressly agree that this Agreement shall be governed by, interpreted under and construed and enforced in accordance with the laws of the State of California. Venue for any disputes shall be the Superior Court for the State of California, in Placer County. The parties hereby waive any federal court removal rights and/or original jurisdiction rights that they may have.
25. **Notification.** Any notice or demand desired or required to be given hereunder shall be in writing and deemed given when personally delivered or deposited in the mail, postage prepaid, and addressed to the parties as follows:

COUNTY OF PLACER:

Placer County Parks Division
Attn: Andy Fisher
11476 C Avenue
Auburn CA, 95603

SVPSD:

Squaw Valley Public Service District
Attn: Mike Geary, PE
305 Squaw Valley Road
Olympic Valley, CA 96146

Any notice so delivered personally shall be deemed to be received on the date of delivery, and any notice mailed shall be deemed to be received five (5) days after the date on which it was mailed.

26. **Counterparts.** This Agreement may be executed in counterparts, each of which shall be deemed an original, and all of which when affixed together shall constitute but one and the same instrument.

Executed as of the day first above stated:

COUNTY OF PLACER

By: Brett Wood
Brett Wood
Purchasing Manager

Date: 1/30/19

Approved As to Form:

By: B. R. J. DEPUTY
County Counsel

SQUAW VALLEY PUBLIC SERVICE DISTRICT

By: Mike Geary
Mike Geary
General Manager

Date: 1/9/19

Exhibits

- A. Scope of Services
- B. Payment for Services Rendered
- C. Facilities, Equipment, and Other Obligations of County
- D. Hold Harmless Agreement and Insurance Requirements

EXHIBIT A

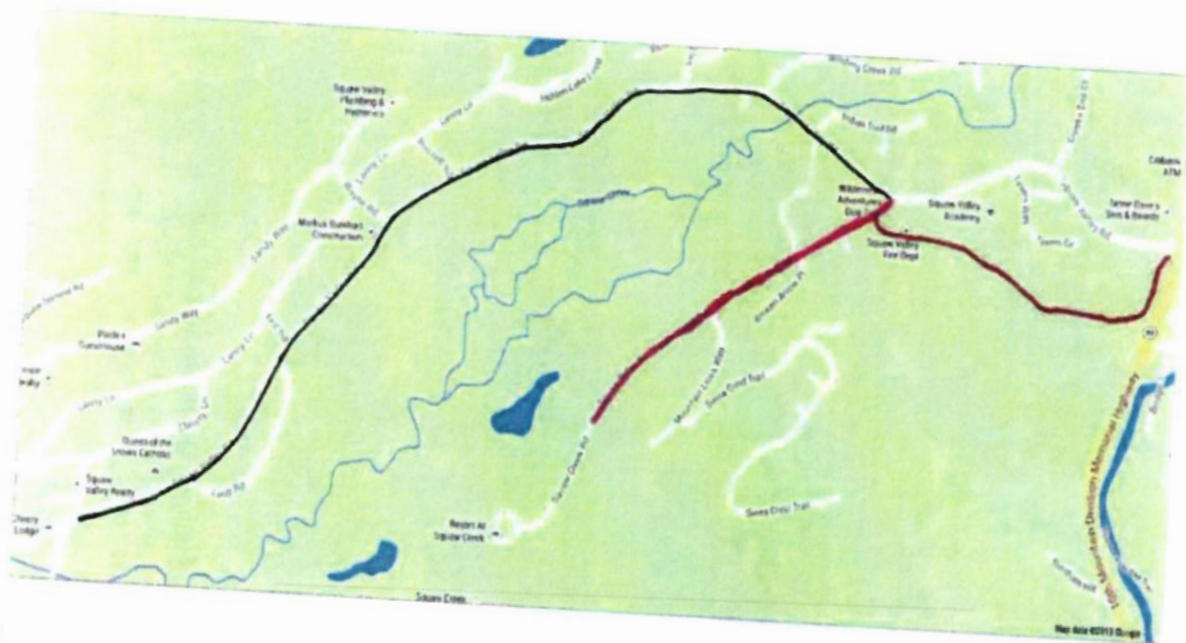
SCOPE OF SERVICES

SVPSD shall remove snow from the following 2.3 miles of asphalt pedestrian trails (a map of which is shown below):

- (1) Squaw Valley Road Trail (1.3 miles): Starting from the eastern terminus, located at the intersection of Squaw Valley Road and Squaw Creek Road and, traveling west, to the intersection of Squaw Valley Road and Christy Hill Road.
- (2) Resort at Squaw Creek Extension Trail (0.5 miles): Starting from the eastern terminus, located at the intersection of Squaw Valley Road and Squaw Creek Road and, traveling west, one half (0.5) mile along Squaw Creek Road.
- (3) Squaw Valley Park Extension trail (0.5 mile): Starting from the western terminus, located at the intersection of Squaw Valley Road and Squaw Creek Road and, traveling east, to the intersection of Squaw Valley Road and California State Route 89.

SVPSD shall remove snow from the trail area by blower or other equipment, relocating it along the edge of the trail's pavement. The SVPSD shall disperse sand, as necessary, within the trail corridor. SVPSD shall install, replace and remove snow poles and signs. SVPSD shall report any site conditions (such as hidden obstructions) to the County which may prevent timely and effective removal of snow and ice from the trail area.

SVPSD is responsible for any damage to the trail or surrounding areas resulting from the snow/ice removal process, including passing vehicles, nearby structures, signs, and other existing objects. SVPSD shall report all damage to the County immediately, and shall effect repairs in a manner and time prescribed by the County. SVPSD shall perform all work with the safety of the general public in mind.



VILLAGE
*

- Squaw Valley Road (1.3 mi)
- Resort at Squaw Creek Extension (0.5 mi)
- Squaw Valley Park Extension (0.5 mi)

EXHIBIT B

PAYMENT FOR SERVICES RENDERED

Payment to SVPSD shall be made by the County on a monthly basis. Provided the work has been satisfactorily performed, County shall pay invoices within thirty (30) days after approval of the invoice. The total amount payable for all services provided under this Agreement in Fiscal Year 2018-19, shall not exceed **Forty-Six Thousand and no/100 Dollars (\$46,000)**. Payment shall include costs for salaries, vehicles, services and supplies.

The total amount payable shall not exceed the amount set forth herein; provided however, upon written request of the SVPSD and with written approval of the Placer County Director of Public Works and Facilities, the County may adjust the amount to be paid for any task if the County deems it necessary and appropriate.

Additional Services

Additional Services are subject to the County's approval, in writing, of a written scope of work and approval of a cost proposal. Any approved Additional Services and costs shall be appended to this Agreement and such work shall be subject to all of the provisions of this Agreement.

Payment

SVPSD will be responsible for providing invoices stating information as specified in subheading "Invoicing" of this Exhibit.

Invoicing

SVPSD shall submit six invoices to the County as provided for in this Payment Schedule:

Period of Service	Invoice Date	Amount
November 15-30, 2018 2020	December 1, 2018 2020	\$4,185.00
December, 2018 2020	January 1, 2019 2021	\$8,363.00
January, 2019 2021	February 1, 2019 2021	\$8,363.00
February, 2019 2021	March 1, 2019 2021	\$8,363.00
March, 2019 2021	April 1, 2019 2021	\$8,363.00
April, 2019 2021	May 1, 2019 2021	\$8,363.00

Invoices shall be itemized showing the following information:

- Invoice number
- Invoice date (Month/Day/Year)
- Date and details of snow removal services

All fees shall be billed in accordance with the Payment Schedule above.

Invoices

Invoices shall be provided by SVPSD on a monthly basis. Invoices may be submitted by mail or email to the following:

Placer County Parks Division
Attn: Andy Fisher
11476 C Avenue
Auburn CA, 95603

Payment Schedule

Payments shall be made to the SVPSD within thirty (30) days after the billing is received and approved by County.

EXHIBIT C

FACILITIES, EQUIPMENT, AND OTHER OBLIGATIONS OF COUNTY

The County will not be responsible for providing any resources required for the successful performance of the work described in this Agreement. All equipment, fuel, and supplies are the responsibility of SVPSD.

EXHIBIT D

HOLD HARMLESS AGREEMENT AND INSURANCE REQUIREMENTS

1. HOLD HARMLESS AND INDEMNIFICATION AGREEMENT

The CONSULTANT hereby agrees to protect, defend, indemnify, and hold PLACER COUNTY free and harmless from any and all losses, claims, liens, demands, and causes of action of every kind and character including, but not limited to, the amounts of judgments, penalties, interest, court costs, legal fees, and all other expenses incurred by PLACER COUNTY arising in favor of any party, including claims, liens, debts, personal injuries, death, or damages to property (including employees or property of the COUNTY) and without limitation by enumeration, all other claims or demands of every character occurring or in any way incident to, in connection with or arising directly or indirectly out of, the contract or agreement. CONSULTANT agrees to investigate, handle, respond to, provide defense for, and defend any such claims, demand, or suit at the sole expense of the CONSULTANT. CONSULTANT also agrees to bear all other costs and expenses related thereto, even if the claim or claims alleged are groundless, false, or fraudulent. This provision is not intended to create any cause of action in favor of any third party against CONSULTANT or the COUNTY or to enlarge in any way the CONSULTANT'S liability but is intended solely to provide for indemnification of PLACER COUNTY from liability for damages or injuries to third persons or property arising from CONSULTANT'S performance pursuant to this contract or agreement.

As used above, the term PLACER COUNTY means Placer County or its officers, agents, employees, and volunteers.

2. INSURANCE:

CONSULTANT shall file with COUNTY concurrently herewith a Certificate of Insurance, in companies acceptable to COUNTY, with a Best's Rating of no less than A:-VII showing.

3. WORKER'S COMPENSATION AND EMPLOYERS LIABILITY INSURANCE:

Worker's Compensation Insurance shall be provided as required by any applicable law or regulation. Employer's liability insurance shall be provided in amounts not less than one million dollars (\$1,000,000) each accident for bodily injury by accident, one million dollars (\$1,000,000) policy limit for bodily injury by disease, and one million dollars (\$1,000,000) each employee for bodily injury by disease.

If there is an exposure of injury to CONSULTANT'S employees under the U.S. Longshoremen's and Harbor Worker's Compensation Act, the Jones Act, or under laws, regulations, or statutes applicable to maritime employees, coverage shall be included for such injuries or claims.

Each Worker's Compensation policy shall be endorsed with the following specific language:

Cancellation Notice - "This policy shall not be changed without first giving thirty (30) days prior written notice and ten (10) days prior written notice of cancellation for non-payment of premium to the County of Placer".

Waiver of Subrogation - The workers' compensation policy shall be endorsed to state that the workers' compensation carrier waives its right of subrogation against the County, its officers, directors, officials, employees, agents or volunteers, which might arise by reason of payment under such policy in connection with performance under this agreement by the CONSULTANT.

CONTRACTOR shall require all SUBCONTRACTORS to maintain adequate Workers' Compensation insurance. Certificates of Workers' Compensation shall be filed forthwith with the County upon demand.

4. GENERAL LIABILITY INSURANCE:

- A. Comprehensive General Liability or Commercial General Liability insurance covering all operations by or on behalf of CONSULTANT, providing insurance for bodily injury liability and property damage liability for the limits of liability indicated below and including coverage for:
 - (1) Contractual liability insuring the obligations assumed by CONSULTANT in this Agreement.
- B. One of the following forms is required:
 - (1) Comprehensive General Liability;
 - (2) Commercial General Liability (Occurrence); or
 - (3) Commercial General Liability (Claims Made).
- C. If CONSULTANT carries a Comprehensive General Liability policy, the limits of liability shall not be less than a Combined Single Limit for bodily injury, property damage, and Personal Injury Liability of:
 - One million dollars (\$1,000,000) each occurrence
 - Two million dollars (\$2,000,000) aggregate
- D. If CONSULTANT carries a Commercial General Liability (Occurrence) policy:
 - (1) The limits of liability shall not be less than:
 - One million dollars (\$1,000,000) each occurrence (combined single limit for bodily injury and property damage)
 - One million dollars (\$1,000,000) for Products-Completed Operations
 - Two million dollars (\$2,000,000) General Aggregate
 - (2) If the policy does not have an endorsement providing that the General Aggregate Limit applies separately, or if defense costs are included in the

aggregate limits, then the required aggregate limits shall be two million dollars (\$2,000,000).

E. Special Claims Made Policy Form Provisions:

CONSULTANT shall not provide a Commercial General Liability (Claims Made) policy without the express prior written consent of COUNTY, which consent, if given, shall be subject to the following conditions:

(1) The limits of liability shall not be less than:

→One million dollars (\$1,000,000) each occurrence (combined single limit for bodily injury and property damage)

→One million dollars (\$1,000,000) aggregate for Products Completed Operations

→Two million dollars (\$2,000,000) General Aggregate

(2) The insurance coverage provided by CONSULTANT shall contain language providing coverage up to one (1) year following the completion of the contract in order to provide insurance coverage for the hold harmless provisions herein if the policy is a claims-made policy.

Conformity of Coverages - If more than one policy is used to meet the required coverages, such as a separate umbrella policy, such policies shall be consistent with all other applicable policies used to meet these minimum requirements. For example, all policies shall be Occurrence Liability policies or all shall be Claims Made Liability policies, if approved by the County as noted above. In no cases shall the types of policies be different.

5. ENDORSEMENTS:

Each Comprehensive or Commercial General Liability policy shall be endorsed with the following specific language:

A. "The County of Placer, its officers, agents, employees, and volunteers are to be covered as an additional insured for all liability arising out of the operations by or on behalf of the named insured in the performance of this Agreement."

B. "The insurance provided by the Consultant, including any excess liability or umbrella form coverage, is primary coverage to the County of Placer with respect to any insurance or self-insurance programs maintained by the County of Placer and no insurance held or owned by the County of Placer shall be called upon to contribute to a loss."

C. "This policy shall not be changed without first giving thirty (30) days prior written notice and ten (10) days prior written notice of cancellation for non-payment of premium to the County of Placer"

6. AUTOMOBILE LIABILITY INSURANCE:

Automobile Liability insurance covering bodily injury and property damage in an amount no less than one million dollars (\$1,000,000) combined single limit for each occurrence.

Covered vehicles shall include owned, non-owned, and hired automobiles/trucks.

7. ADDITIONAL REQUIREMENTS:

Premium Payments - The insurance companies shall have no recourse against the COUNTY and funding agencies, its officers and employees or any of them for payment of any premiums or assessments under any policy issued by a mutual insurance company.

Policy Deductibles - The CONSULTANT shall be responsible for all deductibles in all of the CONSULTANT's insurance policies. The maximum amount of allowable deductible for insurance coverage required herein shall be \$25,000.

CONSULTANT's Obligations - CONSULTANT's indemnity and other obligations shall not be limited by the foregoing insurance requirements and shall survive the expiration of this agreement.

Verification of Coverage - CONSULTANT shall furnish the County with original certificates and amendatory endorsements or copies of the applicable policy language effecting coverage required by this clause. All certificates and endorsements are to be received and approved by the County before work commences. However, failure to obtain the required documents prior to the work beginning shall not waive the CONSULTANT's obligation to provide them. The County reserves the right to require complete, certified copies of all required insurance policies, including endorsements required by these specifications, at any time.

Material Breach - Failure of the CONSULTANT to maintain the insurance required by this agreement, or to comply with any of the requirements of this section, shall constitute a material breach of the entire agreement.

NON-MEMBER'S CERTIFICATE OF COVERAGE

Issue Date
11/1/2020

Provider Special District Risk Management Authority
1112 'I' Street, Suite 300
Sacramento, California 95814
800.537.7790 www.sdrma.org



Member Squaw Valley Public Service District
Post Office Box 2026
Olympic Valley, California 96146

Member Number: 7074
Certificate Number: 160

This is to certify that coverages listed below have been issued to the Member named above for the period indicated. This certificate is not an insurance policy or an agreement of coverage and does not amend, extend or alter the coverage afforded by the agreements listed herein. Notwithstanding any requirement, term, or condition of any contract or other document with respect to which this certificate may be issued or may pertain, the coverage described herein is subject to all the terms, exclusions, and conditions of the specific coverage document. This certificate of coverage evidences the limits of liability in effect at the inception of the agreements shown; limits shown may have been reduced by paid claims. This certificate is issued as a matter of information only and confers no rights upon the certificate holder.

Type of Coverage	Policy Number	Effective Date	Expiration Date	Limits	
Auto Liability Auto Bodily Injury Auto Property Damage	LCA-SDRMA-202021	7/1/2020	7/1/2021	Per Occurrence	\$1,000,000 \$1,000,000
General Liability Bodily Injury Property Damage	LCA-SDRMA-202021	7/1/2020	7/1/2021	Per Occurrence	\$2,000,000 \$2,000,000

The County of Placer, its officers, agents, employees and volunteers are named as additional covered parties in respect to annual contract for "Snow Removal - Pedestrian and Bike Path Squaw Valley".

Cancellation: Should any of the above-described policies be cancelled before the expiration dates thereof, the issuing company will endeavor to mail 30 days written notice to the above-named certificate holder, but failure to mail such notice shall impose no obligation or liability of any kind upon the company.

Certificate Dates:	Effective Date 11/1/2020	Expiration Date 6/30/2021	Certificate Type:	<input checked="" type="checkbox"/> Additional Covered Party <input type="checkbox"/> Loss Payee <input type="checkbox"/> Evidence of Coverage
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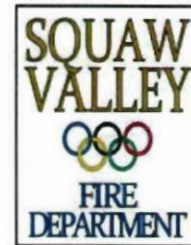
Certificate Holder
County of Placer
11476 C Avenue
Auburn, CA 95603

Laura S. Gill

Laura S. Gill - Chief Executive Officer



OLYMPIC VALLEY PUBLIC SERVICE DISTRICT



FINANCIAL RESERVES POLICY – BIKE TRAIL SNOW REMOVAL

DATE: September 29, 2020
TO: District Board Members
FROM: Danielle Grindle, Finance and Administration Manager
SUBJECT: Financial Reserves Policy for Bike Trail Snow Removal Program

BACKGROUND: Since 2013, the District has provided snow removal services with its own forces on 2.3 miles of bike trail in Olympic Valley. Snow removal is performed as needed between November 15th and April 30th. Maintenance services are also provided and include trail inspection and maintenance, sanding for traction control, sweeping, installation and removal of snow poles and signage, litter pick-up, equipment maintenance, and springtime trail resurfacing (e.g., patch paving).

Starting in the 2018-19 winter, the District contracted solely with Placer County for a flat fee of \$46,000 annually. At the end of the 2018-19 winter, the District paid off the remaining balance owed to the Sewer Fixed Asset Replacement Fund (FARF) in relation to purchasing the blower. There was \$767 remaining from the Placer County contract to place into a reserve account.

The 2019-20 winter allowed for a larger contribution to the Bike Trail FARF in the amount of \$23,426. The current goal is to contribute \$25,000 annually to the FARF to be fully funded when the time comes to replace the blower.

DISCUSSION: When annual expenses are less than revenues, excess revenues are placed into the Bike Trail Snow Removal Financial Reserve Fund, established to stabilize the District's finances by providing a funding source to pay for capital replacements, cushion against unexpected events, losses of income, large unbudgeted expenses, or uninsured losses. The funds in the Financial Reserve Fund are restricted for operational reserves and/or capital asset reserves (e.g., repair or acquisition of equipment necessary for the effective operation of the program).

The Reserve policy was revised in 2019 to capture the use of the reserve policy for operations as well as capital replacement. The policy was implemented in

concert with other financial policies of the District. As such, there are no proposed changes to the policy this year.

ALTERNATIVES:

1. Approve the Financial Reserves Policy.
2. Modify the Financial Reserves Policy.
3. Do not approve the Financial Reserves Policy.

FISCAL/RESOURCE IMPACTS: The Policy identifies how any payments from the County, in excess of expenses, are managed and used.

RECOMMENDATION: Approve the Bike Trail Snow Removal Program Financial Reserves Policy.

ATTACHMENTS: Financial Reserve Policy for the Bike Trail Snow Removal Program.

DATE PREPARED: September 24, 2020.

Squaw Valley Public Service District

POLICY HANDBOOK

POLICY TITLE: Financial Reserve Policy – Bike Trail Snow Removal Program

PURPOSE:

The purpose of this Financial Reserve policy is to ensure the stability of the Bike Trail Snow Removal Program. This policy establishes the level of reserves necessary for adequately providing for:

- Funding infrastructure replacement.
- Economic uncertainties and other financial hardships.
- Loss of significant revenue sources such as Transient Occupancy Tax allocated from Placer County.
- Local disasters or catastrophic events.
- Future debt or capital obligations.
- Cash flow requirements.
- Unfunded mandates including costly regulatory requirements.

POLICY:

Operating Reserves

The minimum amount of operating reserves will equal two months of operating expenses.

Capital Replacement Reserves

Capital replacement reserves will be accumulated to fund replacement projects, primarily the snow blower. A key objective for accumulating financial reserves is to minimize external borrowing and interest expense. The amount of funding to the FARF will be determined annually during the budget cycle and will be based on when replacement of the snow blower or other capital purchases are needed. The District strives to be fully funded as capital projects are completed and to maintain a minimum amount of capital replacement reserves such that as the useful life of an asset is reached, it may be replaced entirely through funding from the reserve.

ACCOUNTING FOR RESERVE FUNDS

The Reserve fund will be recorded in the financial records as Board Designated Reserve. The Reserve fund will be funded with surplus unrestricted funds from the Bike Trail Snow Removal Operating Funds, and other unrestricted funds as directed by the Board of Directors, and be available in cash or cash equivalent funds. Reserve funds will be commingled with the general cash and investment accounts of the District and tracked accordingly through its accounting software.

PROCEDURE FOR USING RESERVE FUNDS:

Operating Reserves

Operating reserves can be used at any time to meet cash flow requirements of District operations. Authority to use the funds will be consistent with the District's Purchasing Policy.

Capital Replacement Reserves

The Board of Directors will authorize use of capital replacement reserves during the budget process. Capital replacement reserves are also available for unplanned (unbudgeted) capital replacements. Authorization for the use of capital replacement reserves for unplanned capital replacements will be consistent with the District's Purchasing Policy.

REVIEW OF POLICY

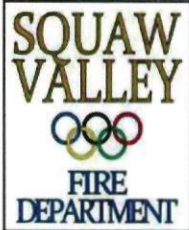
If analyses indicate projected or actual reserve levels falling 10% below the levels outlined in this policy, at least one of the following actions shall be included with the analyses:

- An explanation of why the reserve levels are not at the targeted level, and/ or
- An identified course of action to bring reserve levels within the minimum levels prescribed.

This Policy will be reviewed by the Finance Committee if warranted by internal or external events or changes. Changes to the Policy will be recommended by the Finance Committee to the Board of Directors.



SQUAW VALLEY PUBLIC SERVICE DISTRICT



FIRE DEPARTMENT REPORT

DATE: September 29, 2020
TO: District Board Members
FROM: Allen Riley, Fire Chief
SUBJECT: Fire Department Report – Information Only

BACKGROUND: The discussion section below provides information from the Fire Department regarding operations and activities that are not the subject of a separate report. This report is prepared to provide new information and recent progress only.

DISCUSSION: Training
EMS: S-SV Policies & procedures, EKG cardiac interpretation, Mass Casualty Incidents (MCI), Paramedic task book (LV), EZ-IO, Infrequent skills, Coronavirus/Covid-19 training, Cleaning/Decontamination.
Fire/Rescue: Confined Space Rescue (CSR), Scene Size-Up, Driver training, Engineering, District Familiarization (River & bridges), Firefighter II, Extrication, Company Inspections, Pre-Fire Planning, Haz-Mat, Rope Rescue, Ladders

Public Education
All public classes and meetings canceled until further notice.
Squaw Valley/Alpine Meadows and the Firewise Communities of Olympic Valley and Alpine Meadows put on a Virtual Evacuation Fire Drill.

Fire Prevention
Commercial Inspections: FD started limited engine company inspections taking place in the District; Squaw Peak Condos.
Several plan checks, LPG inspections, sprinkler rough inspections and building final inspections. Still making notifications of Defensible Space violations, overall the Valley is looking very good.

Equipment
E-221 was out of service a few days for pump service/repair.

Emergency Calls:

Please see attached pages.

Total calls for the period: 46 (August 19 to September 22, 2020)

January 1st to September 22, 2019: 430 Calls; Jan 1st – Sept 22, 2020: 354 Calls

Wildland Mutual Aid:

- B-22 responded to the SCU Lightning Complex for 10 days
- B-22 responded to the Creek Fire, one crew was there for 14 days and a crew swap was done on the 9/22/2020, the replacement crew is staffing B-22 on the Creek Fire.

ATTACHMENTS: Total Record Volume by Incident Type Report.

DATE PREPARED: September 24, 2020

46%

RE
Percentage of Total Incidents

54%

EMS
Percentage of Total Incidents

354

INCIDENTS
In Selected Time Slice

267

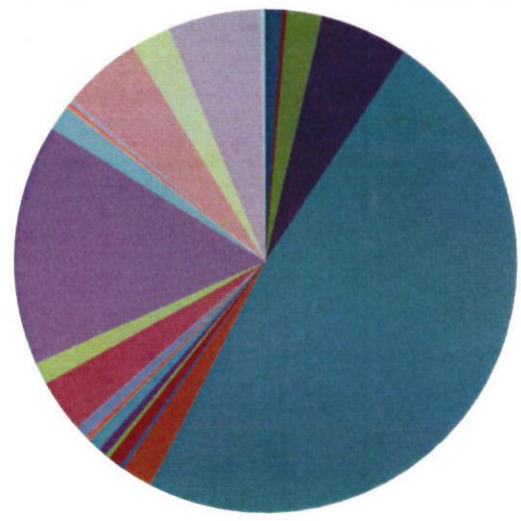
DAYS
In Selected Time Slice



Counts

	Jan '20	Feb '20	Mar '20	Apr '20	May '20	Jun '20	Jul '20	Aug '20	Sep '20	Total
Structure Fire		1	1					1	1	4
Mobile property (vehicle) fire		1								1
Natural vegetation fire						1	1	3	2	8
Medical assist		1	1		1	2	1	3	6	20
Emergency medical service (EMS) incident		44	68	14	4	2	10	13	10	171
Extrication, rescue						1	2	4		7
Rescue or EMS standby			1							1
Combustible/flamable spills & leaks			1			1				3
Chemical release, reaction, or toxic condition							1			1
Electrical wiring/equipment problem							1		1	2
Water problem			1	1		1				3
Animal problem or rescue		1								1
Public service assistance		1			1				1	3
Unauthorized burning						1		2	5	12
Cover assignment, standby at fire station, move				1	2		1			5
Dispatched and canceled en route		5	6	5	3	3	7	10	9	55
Wrong location, no emergency found			1			1	1	3		6
Steam, other gas mistaken for smoke				1						1
EMS call where party has been transported									1	1
HazMat release investigation w/no HazMat		4	2	3	2	2	3			18
System or detector malfunction		1	2		1		1	1	1	9
Unintentional system/detector operation (no fire)		3	5	1	1	3	2	3	2	21
Citizen complaint									1	1
Total		62	89	26	15	18	32	43	38	354

- Structure Fire
- Mobile property (vehicle) fire
- Natural vegetation fire
- Medical assist
- Emergency medical service (EMS) incident
- Extrication, rescue
- Rescue or EMS standby
- Combustible/flamable spills & leaks
- Chemical release, reaction, or toxic condition
- Electrical wiring/equipment problem
- Water problem
- Animal problem or rescue
- Public service assistance
- Unauthorized burning
- Cover assignment, standby at fire station, move-up
- Dispatched and canceled en route
- Wrong location, no emergency found
- Steam, other gas mistaken for smoke
- EMS call where party has been transported
- HazMat release investigation w/no HazMat
- System or detector malfunction
- Unintentional system/detector operation (no fire)
- Citizen complaint



Monthly Report (August 19 to September 23, 2020)

61%

FIRE
Percentage of Total Incidents

39%

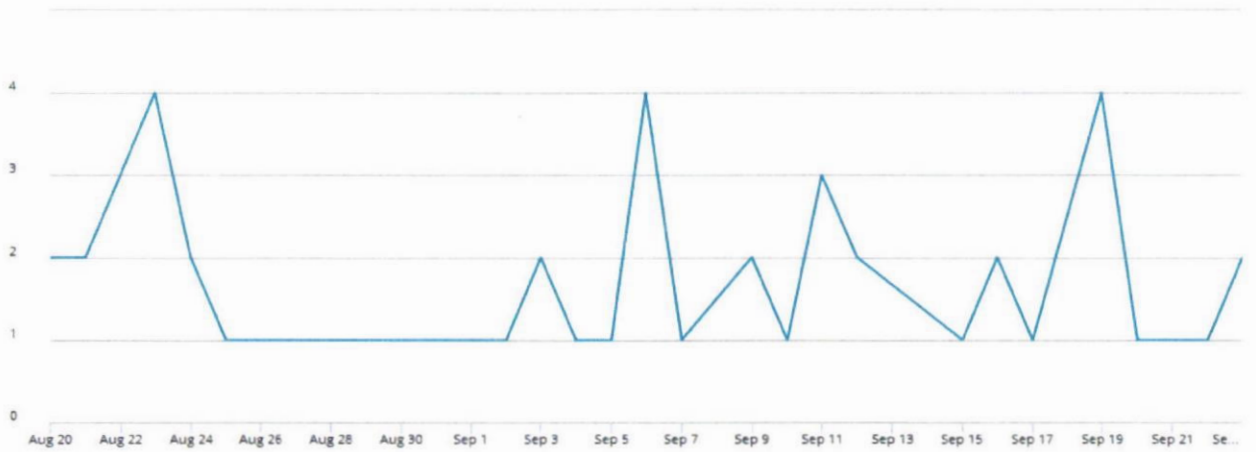
EMS
Percentage of Total Incidents

46

INCIDENTS
In Selected Time Slice

35

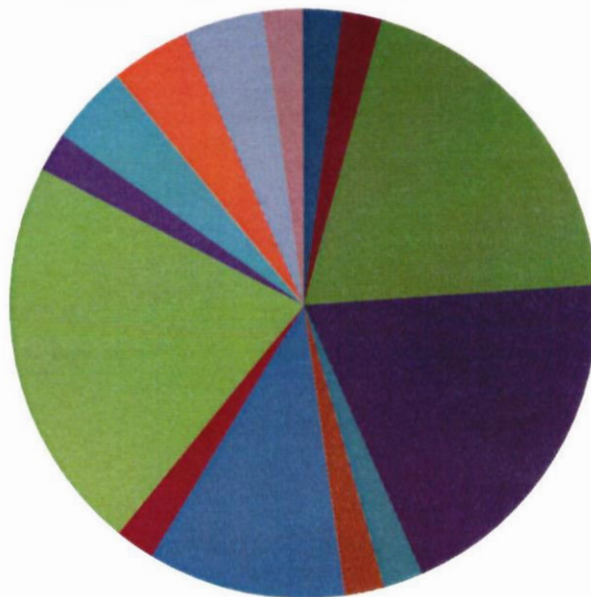
DAYS
In Selected Time Slice



Counts

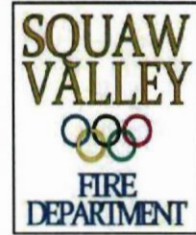
Week Ending	8/23/20	8/30/20	9/6/20	9/13/20	9/20/20	9/27/20	Total
Structure Fire	1						1
Natural vegetation fire					1		1
Medical assist	3	1	2	2		1	9
Emergency medical service (EMS) incident	2	1		2	3	1	9
Electrical wiring/equipment problem		1					1
Public service assistance					1		1
Unauthorized burning	1		1	2	1		5
Cover assignment, standby at fire station, move				1			1
Dispatched and canceled en route	3		2	2	2	1	10
EMS call where party has been transported	1						1
HazMat release investigation w/no HazMat				2			2
System or detector malfunction				1		1	2
Unintentional system/detector operation (no fire)		1			1		2
Citizen complaint					1		1
Total	11	4	9	9	9	4	46

- Structure Fire
- Natural vegetation fire
- Medical assist
- Emergency medical service (EMS) incident
- Electrical wiring/equipment problem
- Public service assistance
- Unauthorized burning
- Cover assignment, standby at fire station, move-up
- Dispatched and canceled en route
- EMS call where party has been transported
- HazMat release investigation w/no HazMat
- System or detector malfunction
- Unintentional system/detector operation (no fire)
- Citizen complaint





OLYMPIC VALLEY PUBLIC SERVICE DISTRICT



WATER & SEWER OPERATIONS REPORT

DATE: September 25, 2020
TO: District Board Members
FROM: Brandon Burks, Operations Superintendent
SUBJECT: Operations & Maintenance Report for August 2020 – Information Only

BACKGROUND: The following is a discussion of the District’s operations from the month noted above. It also includes the maintenance activities performed by the Operations Department that are not the subject of a separate report. This report is formatted to provide new information and recent progress only.

DISCUSSION: Flow Report – August 2020

Water Production:		14.47 MG
Comparison:		0.85 MG less than 2019
Sewer Collection:		5.90 MG
Comparison:		0.27 MG less than 2019
Aquifer Level:	August 31, 2020:	6,182.0'
	August 31, 2019:	6,186.3'
	Highest Recorded:	6,192.0'
	Lowest Recorded:	6,174.0'
Creek Bed Elevation, Well 2:		6,186.9'
Precipitation:	August 2020:	0.43"
	Season to date total:	31.18"
	Season to date average:	52.11"
	% to year to date average:	59.83%

Flow Report Notes:

- The *Highest Recorded Aquifer Level* represents a rough average of the highest levels measured in the aquifer during spring melt period.
- The *Lowest Recorded Aquifer Level* is the lowest level recorded in the aquifer at 6,174.0 feet above mean sea level on October 5, 2001. This level is not necessarily indicative of the total capacity of the aquifer.

- The *Creek Bed Elevation* (per Kenneth Loy, West Yost Associates) near Well 2 is 6,186.9 feet.
- *Precipitation Season Total* is calculated from October 2019 through September 2020.
- The true *Season to date Average* could be higher or lower than the reported value due to the uncertainty of the Old Fire Station precipitation measurement during the period 1994 to 2004.
- In October 2011 the data acquisition point for the aquifer was changed from Well 2 to Well 2R.
- **Rain data for March and April 2020 was estimated using available data.

Leaks and Repairs

Water

- The District issued 24 leak/high usage notifications.
- Responded to zero after-hours customer service calls.

Sewer

- Responded to zero after-hours customer service calls.

Vehicles and Equipment

Vehicles

- Cleaned vehicles and checked inventory.

Equipment

- Cleaned equipment.

Operations and Maintenance Projects

1810 Squaw Valley Road (Old Fire Station)

- Inspected and tested the generator.
- General housekeeping.
- Painting and stucco repair complete of old fire station.

305 Squaw Valley Road (Administration and Fire Station Building)

- Inspected and tested the generator.

Water System Maintenance

- Two bacteriological tests were taken: one at 1810 Squaw Valley Road and one at Resort at Squaw Creek; both samples were reported absent.
- Leak detection services performed: three.
- Customer service turn water service on: zero.
- Customer service turn water service off: zero.
- Responded to zero customer service calls with no water.

Operation and Maintenance Squaw Valley Mutual Water Company

- Basic services.

Sewer System Maintenance

- Check for I and I issues.
- Sewer cleaning.

Telemetry

- The rainfall measurements for the month of August were as follows:
Nova Lynx 0.43", Squaw Valley Snotel: 0.40".

Administration

- Monthly California State Water Boards report.
- Adjusted staffing due to COVID-19.

Services Rendered

- Underground Service Alerts (18)
- Plan Review (19)
- Pre-remodel inspections (0)
- Final inspections (1)
- Fixture count inspections (0)
- Water service line inspections (4)
- Sewer service line pressure test (5)
- Sewer service line inspections (5)
- Sewer main line inspections (0)
- Water quality complaint investigations (0)
- Water Backflow Inspections (1)
- FOG inspections (2)
- Second Unit inspection (0)

Other Items of Interest

- Training – SDRMA Online class, SDRMA Safety Booklet.

ATTACHMENTS: Monthly Water Audit Report

DATE PREPARED: September 22, 2020

Olympic Valley Public Service District - Monthly Water Audit Report

Audit Month: August
Year: 2020

Report Date: September 28, 2020

Performed By: Brandon Burks

Meter Reader: Schel Roland

Reading begin Date & Time: 9/1/20 8:30 AM

Reading end Date & Time: 9/1/20 12:00 PM

Total lag time: 3:30:00

Begin Audit Period: 7/29/20 12:00 AM

End Audit Period: 9/1/20 12:00 AM

Total Metered Consumption for audit period specified (including hydrant meters): 14,118,252

Additional Consumption - Unmetered

Fire Department Use: 10,000

Hydrant Flushing: 35,000

Blow-Off Flushing: _____

Sewer Cleaning: 30,000

Street Cleaning: _____

Well Flushing: _____

Tank Overflows: _____

Unread Meter Estimated Reads: _____

Other:Hydrant meters _____

Total Unmetered Consumption (for audit period specified): 75,000

Estimated Unknown Loss - Unmetered

Known Theft: _____

Known Illegal Connections: _____

Total Estimated leaks that have been repaired: _____

Total Estimated Unmetered (for audit period specified): _____

Total Production for audit period specified: 15,642,515

Total Metered/Unmetered Consumption for audit period specified: 14,193,252

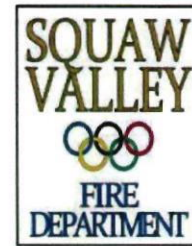
Total Water Loss (Production - Consumption): 1,449,263

Comments: The production totals are different than the monthly report due to a different time frame being used. The District continues to look for leaks.

* Note - All Production & Consumption Totals In U.S. Gallons *



OLYMPIC VALLEY PUBLIC SERVICE DISTRICT



ENGINEERING REPORT

DATE: September 29, 2020
TO: District Board Members
FROM: Dave Hunt, District Engineer
SUBJECT: Engineering Report – Information Only

BACKGROUND: The discussion section below provides information from the District Engineer on current projects and the department's activities that are not the subject of a separate report. This report is prepared to provide new information and recent progress only.

DISCUSSION: Meetings

The District Engineer participated in the following meetings in the last month:

- OVPSD Board Meeting
- Finance Committee Meeting
- Monthly Planning Meeting – Staff
- District Engineer – General Manager Meeting – Weekly
- OVPSD Capital Projects Update Meeting – Farr West Engineering
- West Tank Recoating Project Meeting – Farr West Engineering
- Sewer System Management Plan Project Meetings – Junior Engineer
- Olympic Village Inn Asset Replacements Meeting – OVI staff
- VueWorks Implementation Meetings – Junior Engineer, Operations Staff

Projects

Sewer System Management Plan 2020 Audit and Recertification

- In May of 2006 the California State Water Resources Control Board adopted Waste Discharge Requirements (WDR) for sewer systems greater than one mile in length; WDR 2006-003. In compliance with WDR 2006-003 the District adopted a Sewer System Management Plan (SSMP) on July 27, 2010. The WDR requires the SSMP be audited every 2 years and be updated every 5 years.
- Staff is preparing the 2020 Update and will present to the Board for approval to certify the update at the September 2020 Board meeting.

- Key updates will include the Emergency Response Plan and Fats, Oils, and Grease Program. This will trigger an update to the Sewer Code and Sewer Technical Specifications.
- The Sewer Code and Technical Specifications updates will be introduced at the October 27 Board meeting.
- The Sewer Code public hearing will occur at the November 17, 2020 Board meeting as well as the SSMP recertification.

West Tank Recoating Project

- Staff is preparing a Preliminary Engineering Report to support an application for funding to the USDA.
- Farr West and staff are preparing preliminary design documents.
- Construction is scheduled for late summer 2021.

Sewer System Inspection Project 2020

- The District hired Pro Pipe to perform high definition television inspection services for a portion of the sewer system.
- The field work was completed in July.
- Staff is currently reviewing the videos and inspection reports.
- This information will be used to inform our sewer system CRP.

Engineering Department Activities – On-Going

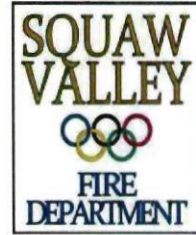
- Residential plan reviews and contractor/owner coordination for new and remodel construction
- Sewer system Capital Replacement Plan
- GIS database updates and VUEworks implementation
- Water and Sewer Technical Specification Updates
- Sewer Code Update
- Resort at Squaw Creek Phase 2 Improvements
- VSVSP Development Agreement and Design Review

ATTACHMENTS: None.

DATE PREPARED: September 22, 2020



SQUAW VALLEY PUBLIC SERVICE DISTRICT



ADMINISTRATION & OFFICE REPORT

DATE: September 29, 2020
TO: District Board Members
FROM: Jessica Asher, Board Secretary
SUBJECT: Administration & Office Report – Information Only

BACKGROUND: The following is a discussion of office activities and brief status reports regarding administration that are not the subject of a separate report. This report is formatted to provide new information and recent progress only.

DISCUSSION: Placer County Water Agency (PCWA) East Slope Meeting
PCWA plans to conduct its East Slope meeting on Monday, October 5th beginning at 2:00 p.m. via GoToMeeting. As in years past, the board meeting agenda would include an opportunity for each district to make a brief report on information of general interest. District staff will attend this meeting and Board attendance is encouraged but optional.

Utility Statements

In early July, staff sent 1,022 utility bills to residential and commercial customers for water, sewer, and/or garbage services. Last year, staff sent out 1,007 utility bills. In early September, staff sent 124 utility statements that are overdue for a cumulative total of \$224,966. Last year, staff sent 120 unpaid utility statements that were overdue for a cumulative total of \$394,288.

Estimated Allocation of Property Tax

The Ad Valorem tax revenue in the District's Fiscal Year 2020-21 budget was estimated by staff to increase by 1.14% compared to last year, or by \$41,000. The District received Placer County's Estimated Allocation of Property Taxes for Fiscal Year 2020-21, also known as the "September Surprise". It provides a more favorable estimate; a growth of 2.41% compared to last year for a total increase of \$88,000. The total tax revenue after fees paid to Placer County for FY 2020-21 is estimated to be \$3,727,000.

Transient Occupancy Tax (TOT) Application

District staff have been coordinating with Placer County staff to submit a grant request for TOT funding to install benches along the bike trail.

SDRMA Loss Prevention Funds

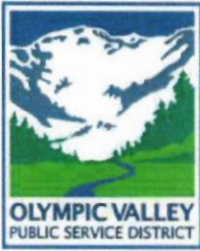
Administrative staff purchased ergonomic kneeling chairs which were fully reimbursed as part of the SDRMA loss prevention program. The program allows members to request reimbursement for to \$1000 for ergonomic equipment, safety equipment and videos, and specific training courses.

SDRMA Worker's Compensation Refund

The District received an annual worker's compensation refund of \$10,093.38. The District prepays worker's compensation every year. The District normally receives a refund at the end of the fiscal year based on the actual wages and hours worked.

ATTACHMENTS: None.

DATE PREPARED: September 23, 2020



OLYMPIC VALLEY PUBLIC SERVICE DISTRICT



MANAGEMENT REPORT

DATE: September 29, 2020

TO: District Board Members

FROM: Mike Geary, General Manager

SUBJECT: Management Report – Information Only

BACKGROUND: The discussion section below provides information from the District's management on current projects and activities that are not the subject of a separate report. This report is prepared to provide new information and recent progress only.

DISCUSSION: The General Manager participated in the following meetings in the last month:

- Direct Reports – weekly with Fire Chief, Finance & Administration Manager, District Engineer, Operations Manager, and Board Secretary
- Finance Committee
- COVID-19 Placer Operational Area Situational Awareness Call – large group call
- Biweekly COVID-19 North Lake Tahoe / Truckee Stakeholder – large group call
- Weekly Tahoe-Truckee Region Recreation Site Re-Opening Coordination – large group call
- Village at Squaw Valley Specific Plan Development Agreement – project representatives
- Fire Department Financial Analysis – two meetings with staff
- Payroll Processes – staff
- Server Structure and Data and IT Management – IT consultant
- Monthly T-TSA Managers
- Review Financial Reporting for compliance with GASB 75 (Accounting and Financial Reporting for Postemployment Benefits Other Than Pensions (OPEB)) – staff
- Monthly Planning – staff
- Fire Department Logo – Fire Chief
- Operations and Engineering Coordination – two meetings with staff
- West Tank Recoating Project Financing and CalPERS UAL – staff

- Temporary Administrative Assistant Interview – Nicole Smola-Whiteman
- Virtual Fire Evacuation Drill – Chief Riley, Alpine Meadows and Olympic Valley communities, and SVAM
- Resort at Squaw Creek, Phase 2 Development Agreement, 4th Amendment – project representatives
- Document Management System (DMS) and Temporary Administrative Assistant – staff
- Name Change Workload – staff
- Ambulance Services – Chief Riley, North Tahoe Fire Protection District
Chief Schwartz, Truckee Fire Protection District Chief Seline
- Bike Trail Snow Removal Financial Reserves Policy - staff

ATTACHMENTS: None.

DATE PREPARED: September 25, 2020

AFFIDAVIT OF POSTING

Name of Meeting(s): Board and Finance Committee Meetings

Date of Meeting(s): 9/28/20, 9/29/20

I, F. Gueissaz certify that we (JA/FG) posted the agenda for the above meeting(s) in two (2) conspicuous places located within the boundaries of the Squaw Valley Public Service District. The posting locations were:

1. District Office at 305 Squaw Valley Road (FG – 2:35pm)
2. Squaw Valley Post Office at 1600 Squaw Valley Road (FG – 2:40pm)
3. Online Posting and Distribution (JA – 1:59pm)

The posting was accomplished on 9/25/2020 at 2:40pm.

I declare under penalty of perjury that the above statements are true and correct.

Executed at Olympic Valley, California on 9/25/2020



Fabienne Gueissaz, Office Supervisor