

**SQUAW VALLEY PUBLIC SERVICE DISTRICT
BOARD OF DIRECTORS MEETING MINUTES #863
NOVEMBER 19, 2019**

Agenda with board packet and staff reports is available at the following link:

<https://www.svpsd.org/board-agenda-november-2019>

A. Call to Order, Roll Call and Pledge of Allegiance. President Dale Cox called the meeting to order at 8:30 a.m.

Directors Present: Directors: Dale Cox, Katy Hover-Smoot, Bill Hudson, Fred Ilfeld, and Victoria Mercer

Directors Absent: None.

Staff Present: Thomas Archer, District Counsel; Jessica Asher, Board Secretary; Brandon Burks, Operations Superintendent; Chris DeDeo, Fire Captain; Mike Geary, General Manager; Danielle Grindle, Finance & Administration Manager; Dave Hunt, District Engineer; Allen Riley, Fire Chief.

Others Present: Kendall Galka (McClintock Accountancy Corporation); Andrew Hays; Jean Lange.

President Cox asked Chris DeDeo to lead the Pledge of Allegiance.

B. Community Informational Items.

B-1 Friends of Squaw Creek (FOSC) – None.

B-2 Friends of Squaw Valley (FOSV) – None.

B-3 Squaw Valley Design Review Committee (SVDRC) – None.

B-4 Squaw Valley Municipal Advisory Council (SVMAC) – None.

B-5 Squaw Valley Mutual Water Company (SVMWC) – None.

B-6 Squaw Valley Property Owners Association – None.

B-7 Mountain Housing Council of Tahoe Truckee (MHC) – Director Cox discussed his experience with additional dwelling units (ADUs) in the Valley.

B-8 Tahoe-Truckee Sanitation Agency (T-TSA) – Director Cox provided an update. All waste discharge requirements were met last month. Director Cox suggested that new directors visit T-TSA, Ms. Asher said she would set up a field trip.

B-9 Capital Projects Advisory Committee (CAP) – Ms. Grindle provided an update. The next meeting is November 21, 2019 at which the committee is expected to establish which applicants will be invited to interview. Projects in Olympic Valley include the Sierra Nevada Olympic Winter Museum (SNOW) and the Resort Triangle Trail Systems.

C. Public Comment/Presentation.

None.

D. Financial Consent Agenda Items.

Directors Hover-Smoot and Mercer convened with staff on November 18, 2019 from approximately 9:00 – 10:40 a.m. to review items D-1 through D-12, and F-2 through F-4. Director Mercer provided a summary.

Public Comment – None.

Director Ilfeld made a motion to approve the financial consent agenda which was seconded by Director Mercer. The motion passed unanimously.

Cox – Yes

Hover-Smoot – Yes

Hudson – Yes

Ilfeld – Yes

Mercer – Yes

E. Approve Minutes.

E-1 Minutes for the Board of Directors Regular Meeting of October 29, 2019.

The Board reviewed the minutes, accepted public comment, and approved the minutes for the Board of Directors regular meeting of October 29, 2019.

Director Hover-Smoot made a motion to approve the minutes for the Board of Directors meeting of October 29, 2019 which was seconded by Director Ilfeld. The motion passed unanimously.

Cox – Yes

Hover-Smoot – Yes

Hudson – Yes

Ilfeld – Yes

Mercer – Yes

F. Old & New Business.

F-1 PUBLIC HEARING: Ordinance 2019-02 “Amending and Adopting 2019 California Fire Code”

The Board reviewed the item, accepted public comment, waived the reading of Ordinance 2019-02 and adopted Ordinance 2019-02 revising the District Fire Code.

Ms. Asher provided a summary of the fire code adoption process and the required procedures for the public hearing.

Director Hover-Smoot expressed concern that charcoal grills would not be allowed during burn bans, typically all summer, and requested that Chief Riley discuss the justification for prohibiting charcoal grills. Chief Riley responded that the primary concern is management of ashes and embers. Director Hover-Smoot suggested that the District might consider a permitting process for full-time residents.

Public Comment – Jean Lange asked why gas grills also pose fire concern. Chief Riley responded that human error such as not having the recommended separation from the grill to combustibles (the house’s wood siding) is the main concern.

There was discussion about when burn bans are in effect, communication to the public about burn bans, and the possibility of a permit process to allow charcoal grilling under special conditions.

Director Mercer asked about the safety of above-ground vs below-ground propane tanks. Chief Riley explained the advantage and disadvantages of each type of installation.

Public Comment – Andrew Hays expressed concern with the charcoal grill ban and proposed active outreach on this topic, narrowly targeting the specific concerns related to charcoal grills, and taking a more incremental approach.

Chief Riley stated that due to the risks associated with the Tahoe area, both geologically and because of the large influx of visitors, the Squaw Valley Fire Department and local joint powers authority (JPA) feel the language proposed, which would ban all solid fuels during the summer with a few stated exemptions, are appropriate and should be adopted.

Ms. Asher suggested that the code could be adopted as recommended by staff and that the Fire Department could consider the proposed permitting process and/or other amendments to the code related to charcoal grills in the coming months.

Director Ilfeld expressed that he felt the ordinance should not be passed at this time and members of the community should work with the Fire Department to generate solutions that work for Squaw Valley.

Director Mercer said that there is a lot of content in the Fire Code that should not be delayed and feels conservative measures to keep the community safe are appropriate.

Chris DeDeo, Squaw Valley Fire Captain, is a Truckee Resident and has accepted the ban on charcoal grilling during the summer in Truckee. Captain DeDeo said that fires are getting worse, firefighting resources are limited, and charcoal grills pose a risk. Captain DeDeo has concerns about issuing permits.

Mike Geary asked that we move forward with the ordinance and that the Board direct staff to research options related to charcoal grills.

Director Hudson made a motion to wave the reading of Ordinance 2019-02, which was seconded by Director Mercer. A roll call vote was taken, the motion passed.

Cox – Yes

Hover-Smoot – Yes

Hudson – Yes

Ifeld – Yes

Mercer – Yes

Director Hudson made a motion to adopt Ordinance 2019-02, which was seconded by Director Mercer. A roll call vote was taken, the motion passed.

Cox – Yes

Hover-Smoot – No

Hudson – Yes

Ifeld – No

Mercer – Yes

Director Hudson directed staff to investigate a process to permit charcoal grills and to include the item on a future agenda for discussion.

Director Hudson and Director Mercer asked that staff work on a communication plan.

F-2 Audit Report for Fiscal Year 2018-2019.

The Board received the report from McClintock Accountancy Corporation, reviewed the item, and accepted public comment.

Directors Hover-Smoot and Mercer met with staff and McClintock Accountancy Corporation on November 18, 2018 to review the fiscal year 2018-2019 Audit Report.

McClintock Accountancy Corporation performed a third-party audit of the financial statements prepared by the District for fiscal year (FY) 2018-19. The audit assures the annual financial statements of the District are reported without any material misstatement and are prepared in accordance with Generally Accepted Accounting Principles (GAAP).

Kendall Galka of McClintock Accountancy stated that there was an unmodified and clean opinion on the financial reports which is the highest opinion possible. There was only one audit adjustment. Ms. Galka stated that Ms. Grindle and the accounting team are producing meaningful reports for the Board to make accurate and sound decisions. Ms. Grindle provided highlights of the report. The Board discussed the CalPERS Unfunded Accrued Liability (UAL). The Board provided high commendation to Ms. Grindle and the accounting team.

Public Comment – none

F-3 Bike Trail Financial Reserves Policy.

The Board reviewed the item, accepted public comment and approved the District’s Bike Trail Financial Reserves Policy as drafted by staff.

Mr. Geary reviewed the staff report, provided background on bike trail snow removal, and provided a summary of the Bike Trail Financial Reserves Policy. The proposed changes capture the use of the reserve fund for operations and capital replacements.

Public Comment – None

Director Ilfeld made a motion to approve the District’s Bike Trail Financial Reserves Policy as drafted, which was seconded by Director Hover-Smoot. The motion passed unanimously.

Cox – Yes

Hover-Smoot – Yes

Hudson – Yes

Ilfeld – Yes

Mercer – Yes

F-4 Springbrook Accounting Software - Upgrade Agreement.

The Board reviewed the item, accepted public comment, approved the agreement with Springbrook and authorized the General Manager to execute the agreement.

Ms. Grindle reviewed the staff report. This cost of the upgrade is included in the approved fiscal year budget. The Board discussed the time and materials nature of the contract and other accounting software that was considered. Director Hover-Smoot said that this item was discussed at the Finance Committee meeting and the upgrade seems appropriate.

Public Comment – None

Director Hover-Smoot made a motion to approve the agreement with Springbrook and authorized the General Manager to execute the agreement, which was seconded by Director Ilfeld. The motion passed unanimously.

Cox – Yes

Hover-Smoot – Yes

Hudson – Yes

Ilfeld – Yes

Mercer – Yes

F-5 Fire Department Pay Scale Revision.

The Board reviewed the item, accepted public comment and approved a revised Fire Department pay scale by adoption of Resolution 2019-26.

Mr. Geary reviewed the staff report stating that the pay increase was included in the approved 2019-202 Fiscal Year budget. The Board discussed the process by which salaries are set and the value of merit increases.

Public Comment – None

Director Hudson made a motion to approve the 5% merit increase for Chief Riley and approved a revised Fire Department pay scale by adoption of Resolution 2019-26, which was seconded by Director Hover-Smoot. A roll call vote was taken, and the motion passed unanimously.

Cox – Yes

Hover-Smoot – Yes

Hudson – Yes

Ilfeld – Yes

Mercer – Yes

F-6 Truckee River Siphon Project – SCADA Integration Services – Sierra Controls.

The Board reviewed the item, accepted public comment, approved the agreement with Sierra Controls for supervisory control and data acquisition (SCADA) Integration services and authorized the General Manager to execute the agreement.

Mr. Hunt reviewed the staff report.

Public Comment – None

Director Hudson made a motion to approve the proposal from Sierra Controls to provide SCADA integration services for an amount not to exceed \$12,500 and authorize the General Manager to execute the agreement, which was seconded by Director Mercer. The motion passed unanimously.

Cox – Yes

Hover-Smoot – Yes

Hudson – Yes

Ilfeld – Yes

Mercer – Yes

F-7 Olympic Meadow Property – Project Update.

The Board reviewed the item and accepted public comment.

Mike Geary presented a status update on the project. Staff intends to remove the Olympic Meadow Property Project Update from the agenda until/unless the project is active. The Board discussed the next steps the Truckee Donner Land Trust was taking regarding escrow.

Public Comment –

Jean Lange asked for clarification regarding Eric Poulsen’s previous position on the Board and the resulting known and mitigated conflict of interest. The Board discussed that under the current terms of the agreement, the escrow would not continue with District involvement; and that the District understands the community supports acquisition and hopes to pursue it in the future.

G-1 Fire Department Report

Chief Riley reviewed the report. There was a discussion about mutual aid spurred by an article in the Los Angeles Times that Director Hover-Smoot shared.

G-2 Water & Sewer Operations Report

Mr. Burks reviewed the report. There was a discussion about snow removal, water loss and standard operating procedures for leak detection. Director Hudson asked if “percent water loss” could be presented in the monthly report. Mr. Burks responded that the number is hard to interpret monthly as the percent is inflated in low-production months and that the annual report presents the water loss production numbers.

G-3 Engineering Report

Mr. Hunt reviewed the report and discussed the Granite Chief waterline abandonment, Truckee River Siphon Replacement Project, Resort at Squaw Creek Phase 2A infrastructure improvements, and the Resort at Squaw Creek Well 18-3R.

G-4 Administration & Office Report

Ms. Asher reviewed the report. There was discussion about the advantages and disadvantages of organizational (SVPSD) emails and personal emails for Board members.

G-5 General Manager Report

Mr. Geary reviewed the report.

G-6 Legal Report (verbal)

Mr. Archer had no comments.

G-7 Directors’ Comments (verbal)

Director Ilfeld said he appreciated the thorough conversation regarding the Fire Code. Director Cox discussed the importance of training for Directors.

Director Hover-Smoot made a motion to move to closed session, which was seconded by Director Ilfeld. The Board moved into closed session at 11:40 a.m.

H-1 Conference with Real Property Negotiators

The Board of Directors met in Closed Session to discuss matters authorized by Government Code Section 54956.8

Property: 325 Squaw Valley Rd. Olympic Valley CA 96146; APN 096-290-050; 096-230-062

Agency Negotiator: Mike Geary, General Manager SVPSD

Negotiating Parties: Truckee Donner Land Trust

Under Negotiation: Price and Terms of Payment

Only the item on the agenda, the price and terms of payment for real-property negotiations, was discussed.

H-2 Performance Evaluation of General Manager

The Board of Directors met in Closed Session pursuant to Government Code 54957 et al regarding the performance evaluation of the General Manager.

Only the item on the agenda, the General Manager’s performance review, was discussed.

I. Possible Action from Closed Session.

No action was taken from the closed session.

J. Adjourn.

Director Ilfeld made a motion, seconded by Director Hover-Smoot to adjourn at 12:50 p.m. The motion passed.

Cox – Yes

Hover-Smoot – Yes

Hudson – Yes

Ilfeld – Yes

Mercer – Absent

By, J. Asher