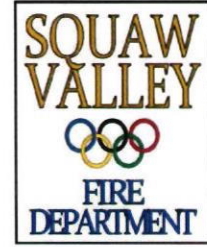




SQUAW VALLEY PUBLIC SERVICE DISTRICT



BOARD OF DIRECTORS MEETING AGENDA

Tuesday, March 26, 2019 at 8:30 A.M.

305 SQUAW VALLEY ROAD, COMMUNITY ROOM OLYMPIC VALLEY, CA

Finance Committee meets on Monday, March 25, 2019 at 3:00 P.M., Room 212

to review finance-related items on this agenda.

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the Secretary to the Board at 530-583-4692 at least 48 hours preceding the meeting.

Documents presented for an open session to the governing body after distribution of the agenda packet are available for public inspection at the District office during normal District business hours and at the meeting.

Times are approximate. The District's Board of Directors may take formal action on any item.

* Denotes that the exhibit will be presented before or at the meeting and was not available at the time of agenda posting.

A. **Call to Order, Roll Call & Pledge of Allegiance.**

B. **Community Informational Items.** These non-action agenda items are dedicated to facilitate communications and share information within the Olympic Valley. The organizations include, but are not limited to:

- | | |
|-----------------------------------|--|
| B-1 Friends of Squaw Creek | B-6 Squaw Valley Property Owners Assn. |
| B-2 Friends of Squaw Valley | B-7 Mountain Housing Council |
| B-3 Squaw Valley Design Review | B-8 Tahoe Truckee Sanitation Agency |
| B-4 Squaw Valley MAC | B-9 Capital Projects Advisory (CAP) |
| B-5 Squaw Valley Mutual Water Co. | |

C. **Public Comment / Presentation.** Members of the public may address the board on items not on this agenda for up to three minutes; however, any matter that requires action by the governing body will, unless an emergency exists, be referred to staff for a report and possible action at a subsequent Board of Directors meeting.

- C-1 Resolution 2019-01 – Certificate of Appreciation – Carl Gustafson**
Proposed Action: Accept public comment and adopt Resolution 2019-01, recognizing Carl Gustafson's contributions to the District and community.

D. **Financial Consent Agenda.** All items listed under this agenda item will be approved by one motion. These items are routine, non-controversial, and the finance-related items have been reviewed by the Finance Committee. There will be no separate discussion of these items unless a member of the audience, board or staff requests removal of an item for separate consideration. Any item removed for discussion will be considered after approval of the remaining Consent Agenda items.

- D-1 Operating Account Check Register
D-2 Operations Enterprise Fund, Revenue vs. Expenditure/Balance Sheet

- D-3 Fire Government Fund, Revenue vs. Expenditure/Balance Sheet
- D-4 Capital Reserve Fund Balance Sheet/Income Statement
- D-5 Combined Revenues/Expenditures/Balance Sheet
- D-6 Fund Balance Statement
- D-7 Bike Trail Snow Removal, Revenue vs. Expenditure
- D-8 Tahoe Truckee Sierra Disposal Quarterly Payment
- D-9 Progress Payment – Nickerson Roofing – 1810 Snow Removal
- D-10 Progress Payment – Farr West Engineering – Truckee River Siphon
- D-11 Progress Payment – Farr West Engineering – Sewer Master Plan

E. Approve Minutes.

- E-1 Minutes for the Board of Directors meeting of February 26, 2019.

F. Old and New Business. Members of the public may address the board on each agenda item, up to three minutes or longer based on direction from the Board President.

F-1 Olympic Meadow Property – Project Update.

Information Only: Receive update and accept public comment.

F-2 Update 2019 Committee Assignments and Appointments.

Proposed Action: Review item, accept public comment and the President will update the 2019 Committee Assignments and Appointments as required due to the recent appointment of Director Victoria Mercer.

F-3 First Draft of FY 2018-2019 Budget and Rates.

Information Only: Review item and accept public comment.

F-4 Fire Department Annual Report.

Information Only: Review item and accept public comment.

F-5 Truckee River Siphon Construction Services – Andregg Psomas Professional Services Agreement.

Proposed Action: Review item, accept public comment, approve agreement with Andregg Psomas and authorize the General Manager to execute the agreement.

F-6 Truckee River Siphon Construction Services – NV5 Professional Services Agreement.

Proposed Action: Review item, accept public comment, approve agreement with NV5 and authorize the General Manager to execute the agreement.

G. Management Status Reports.

- G-1 Fire Department Report
- G-2 Water & Sewer Operations Report

- G-3 Engineering Report
- G-4 Administration & Office Report
- G-5 General Manager Report
- G-6 Legal Report (verbal)
- G-7 Directors' Comments (verbal)

H. Closed Session: Conference with Real Property Negotiators

The Committee will meet in Closed Session to discuss matters authorized by Government Code Section 54956.8

Property:

325 Squaw Valley Rd. Olympic Valley CA 96146; APN 096-290-050; 096-230-062

Agency Negotiator: Mike Geary, General Manager SVPSD

Negotiating Parties: Truckee Donner Land Trust

Under Negotiation: Price and Terms of Payment

I. Possible Action from Closed Session.

J. Adjourn.

PURPOSE STATEMENT

The Squaw Valley Public Service District's purpose is to assume leadership in providing high-quality public services needed by the community.

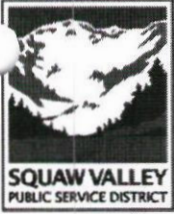
MISSION STATEMENT

Squaw Valley Public Service District serves full-time and part-time residents, businesses, employees and visitors in Squaw Valley. The mission is to provide leadership in maintaining and advocating for needed, high-quality and financially sound community services for the Valley. These include, but are not limited to water, emergency services, and sewer and garbage collection. The District will conduct its operations in a cost effective, conservation-minded and professional manner, consistent with the desires of the community while protecting natural resources and the environment.

Tahoe-Truckee *Sanitation Agency*
 Monitoring and Reporting Program No. 2002-0030
 WDID Number 6A290011000

Flow Monitoring Within Collection System: Flow Measurement
 Squaw Valley Public Service District

DATE	<i>February 2019</i> SVPSD Daily Flow MG	SVPSD 7 day Avg Flow MGD	SVPSD Peak Flow MGD
02/01/2019	0.278	0.267	0.435
02/02/2019	0.362	0.266	0.569
02/03/2019	0.298	0.263	0.514
02/04/2019	0.258	0.267	0.540
02/05/2019	0.245	0.269	0.393
02/06/2019	0.262	0.275	0.532
02/07/2019	0.268	0.282	0.435
02/08/2019	0.297	0.284	0.504
02/09/2019	0.335	0.281	0.569
02/10/2019	0.291	0.279	0.532
02/11/2019	0.263	0.280	0.476
02/12/2019	0.211	0.275	0.389
02/13/2019	0.446	0.302	0.740
02/14/2019	0.522	0.338	1.015
02/15/2019	0.378	0.349	0.583
02/16/2019	0.389	0.357	0.588
02/17/2019	0.426	0.376	0.704
02/18/2019	0.424	0.399	0.782
02/19/2019	0.382	0.424	0.694
02/20/2019	0.379	0.414	0.606
02/21/2019	0.381	0.394	0.648
02/22/2019	0.389	0.395	0.672
02/23/2019	0.407	0.398	0.731
02/24/2019	0.325	0.384	0.690
02/25/2019	0.239	0.357	0.421
02/26/2019	0.226	0.335	0.375
02/27/2019	0.255	0.317	0.453
02/28/2019	0.297	0.305	0.509
SUMMARY			
AVG	0.330	0.326	0.575
MAX	0.522	0.424	1.015
MIN	0.211	0.263	0.375



SQUAW VALLEY PUBLIC SERVICE DISTRICT
Operating Account Check Register
March 26th, 2019

Check Register for Board Packet:



EXHIBIT # D-1
3 Pages

Check #	Check Date	Name	Module	Amount
46785	3/1/2019	Carl Gustafson	PR	4,339.09
46786	3/1/2019	Alpine Lock & Key, Inc	AP	205.00
46787	3/1/2019	Jessica Asher	AP	59.58
46788	3/1/2019	California Rural Water Assoc.	AP	595.00
46789	3/1/2019	Channing Bete Company, Inc	AP	623.42
46790	3/1/2019	L. N. Curtis & Sons	AP	445.09
46791	3/1/2019	Delta Fire Systems, Inc.	AP	1,567.00
46792	3/1/2019	Farr West Engineering	AP	11,034.20
46793	3/1/2019	Scott Halterman	AP	145.00
46794	3/1/2019	Dave Hunt	AP	193.04
46795	3/1/2019	Konica Minolta Business Solutions USA, Inc.	AP	111.16
46796	3/1/2019	Life Assist	AP	367.00
46797	3/1/2019	LINA	AP	167.26
46798	3/1/2019	LINA	AP	95.23
46799	3/1/2019	MassMutual Retirement Services	AP	5,276.93
46800	3/1/2019	Mountain Hardware & Sports	AP	52.32
01	3/1/2019	Doug Nickerson	AP	11,495.00
46802	3/1/2019	O'Reilly Auto Parts	AP	38.95
46803	3/1/2019	Office Depot	AP	345.30
46804	3/1/2019	Pape Machinery Inc.	AP	404.80
46805	3/1/2019	Pewag, Inc.	AP	202.42
46806	3/1/2019	Philips Healthcare	AP	390.39
46807	3/1/2019	Hunter Simons	AP	274.75
46808	3/1/2019	Snoquip, Inc	AP	847.20
46809	3/1/2019	Springbrook National Users Group, Inc	AP	650.00
46810	3/1/2019	Squaw Valley Business Association	AP	3,000.00
46811	3/1/2019	Standard Insurance Company	AP	202.80
46812	3/1/2019	Standard Insurance Company	AP	2,583.92
46813	3/1/2019	Stephan Thomsen & Kim Hansen	AP	200.00
46814	3/1/2019	Thatcher Company, Inc.	AP	2,059.81
46815	3/1/2019	Thomas S Archer	AP	1,910.00
46816	3/1/2019	Truckee Auto Parts	AP	287.49
46817	3/1/2019	Truckee Tahoe Propane	AP	3,560.75
46818	3/1/2019	U.S. Bank Corp Payment System	AP	596.65
46819	3/1/2019	U.S. Bank Corp Payment System	AP	830.30
46820	3/1/2019	U.S. Bank Corp Payment System	AP	1,118.02
46821	3/1/2019	U.S. Bank Corp Payment System	AP	16.24
46822	3/1/2019	USA BlueBook	AP	434.64
46823	3/1/2019	Vincent Communications, Inc.	AP	207.55
46824	3/1/2019	Vision Service Plan	AP	670.83
46825	3/1/2019	Western Nevada Supply Co.	AP	695.49
46826	3/1/2019	Zoll Medical Corporation	AP	187.93
27	3/8/2019	MassMutual Retirement Services	AP	5,276.93
46828	3/14/2019	Adobe Systems Incorporated	AP	1,019.40



SQUAW VALLEY PUBLIC SERVICE DISTRICT
Operating Account Check Register
March 26th, 2019

Check Register for Board Packet:

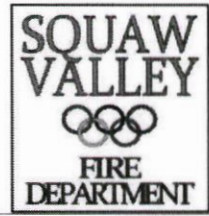


EXHIBIT # D-1
3 Pages

Check #	Check Date	Name	Module	Amount
46829	3/14/2019	AT&T	AP	802.72
46830	3/14/2019	Capitol Elevator Company, Inc.	AP	492.00
46831	3/14/2019	Angela M Costamagna	AP	675.00
46832	3/14/2019	L. N. Curtis & Sons	AP	540.54
46833	3/14/2019	Chris DeDeo	AP	58.00
46834	3/14/2019	Renee Deinken	AP	157.50
46835	3/14/2019	Dell Marketing L.P.	AP	467.01
46836	3/14/2019	Flyers Energy LLC	AP	89.15
46837	3/14/2019	Jeffrey H. Geigle	AP	474.56
46838	3/14/2019	Kurt Gooding	AP	891.39
46839	3/14/2019	Jessica Grunst	AP	2,918.88
46840	3/14/2019	Fabienne Gueissaz	AP	71.36
46841	3/14/2019	Hunt & Sons, Inc.	AP	1,907.57
46842	3/14/2019	Konica Minolta Business Solutions USA, Inc.	AP	122.60
46843	3/14/2019	Liberty Utilities	AP	5,546.71
46844	3/14/2019	Mountain Hardware & Sports	AP	43.24
45	3/14/2019	North Lake Tahoe Chamber/CVB/	AP	120.00
46846	3/14/2019	North Lake Tahoe Fire	AP	5.00
46847	3/14/2019	O'Reilly Auto Parts	AP	244.19
46843	3/14/2019	Office Depot	AP	226.72
46849	3/14/2019	Professional Communications	AP	42.40
46850	3/14/2019	Purchase Power	AP	386.10
46851	3/14/2019	Hunter Simons	AP	112.00
46852	3/14/2019	Snoquip, Inc	AP	39.58
46853	3/14/2019	SuddenLink	AP	166.94
46854	3/14/2019	Tahoe Forest Health System	AP	125.08
46855	3/14/2019	Tahoe Forest Pharmacy	AP	91.76
46856	3/14/2019	Tahoe Truckee Sierra Disposal	AP	61,286.70
46857	3/14/2019	Truckee Rents, Inc.	AP	7.57
46858	3/14/2019	Truckee Tahoe Propane	AP	3,352.38
46859	3/14/2019	U.S. Bank Corp Payment System	AP	440.22
46860	3/14/2019	U.S. Bank Corp Payment System	AP	74.95
46861	3/14/2019	USA BlueBook	AP	27.59
46862	3/14/2019	Verizon Wireless	AP	349.02
46863	3/14/2019	Zoll Medical Corporation	AP	193.05
46864	3/22/2019	Dale Cox	PR	704.77
46865	3/22/2019	Eric Polsen	PR	0.00
46866	3/22/2019	MassMutual Retirement Services	AP	5,276.93

153,315.06

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SQUAW VALLEY PUBLIC SERVICE DISTRICT
Operating Account Check Register
March 26th, 2019

Check Register for Board Packet:

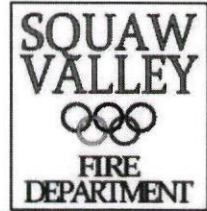
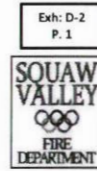


EXHIBIT # D-1
3 Pages

Check #	Check Date	Name	Module	Amount
	3/8/2019	CalPERS March Medical		\$27,729.53
	3/8/2019	Hartford LTD & STD		\$61.79
	3/8/2019	BRI Café Plan w/h EFT		\$833.83
	3/8/2019	CalPers 457 Deferred Comp		\$1,535.08
	3/8/2019	CalPers Retirement EFT		\$25,888.92
	3/8/2019	Union Dues - Local 39		\$441.33
	3/8/2019	Payroll Direct Deposits		\$77,339.37
	3/8/2019	Payroll EFT Taxes		\$42,634.54
	3/22/2019	BRI Café Plan w/h EFT		\$833.83
	3/22/2019	CalPers 457 Deferred Comp		\$1,535.08
	3/22/2019	CalPers Retirement EFT		\$25,772.95
	3/22/2019	Union Dues - Local 39		\$441.33
	3/22/2019	Payroll Direct Deposits		\$82,408.08
	3/22/2019	Payroll EFT Taxes		\$42,516.58
	3/21/2019	Bluefin		\$23.81
				<u>329,996.05</u>
		Total Cash Disbursements		<u><u>483,311.11</u></u>



SQUAW VALLEY PUBLIC SERVICE DISTRICT
REVENUES & EXPENDITURES
 February 28, 2019



	ENTERPRISE OPERATIONS						CONSOLIDATED						YTD Prior Year Feb-18	Over/ (under) from PY	
	Water Actual YTD Feb-19	Water Budget YTD Feb-19	Over/ (under) YTD	Sewer Actual YTD Feb-19	Sewer Budget YTD Feb-19	Over/ (under) YTD	Garbage Actual YTD Feb-19	Garbage Budget YTD Feb-19	Over/ (under) YTD	Actual YTD	Total Budget	Remaining Budget			YTD % to Budget
Rate Revenue	1,815,378	1,812,881	2,497	1,397,165	1,396,118	1,047	255,121	255,780	(659)	3,467,665	3,464,780	(2,885)	100.1%	3,306,780	160,885
Tax Revenue	78,333	78,333	-	-	-	-	-	-	-	78,333	117,500	39,167	66.7%	45,981	32,352
Rental Revenue	25,339	25,478	(138)	13,644	13,719	(74)	-	-	-	38,984	58,795	19,811	66.3%	35,060	3,924
Bike Trail	19,026	19,027	(1)	10,245	10,245	(1)	-	-	-	29,271	46,000	16,729	63.6%	42,243	(12,972)
Mutual Water Company	70,456	67,027	3,429	-	-	-	-	-	-	70,456	100,540	30,084	70.1%	66,528	3,928
Billable Wages & Capital Labor	20,588	51,702	(31,114)	31,965	27,839	4,126	-	-	-	52,553	119,312	66,759	44.0%	82,267	(29,714)
Grants	-	-	-	-	-	-	-	-	-	-	16,667	16,667	0.0%	6,970	(6,970)
Administration	7,057	12,480	(5,423)	3,800	6,720	(2,920)	-	-	-	10,856	28,800	17,944	37.7%	31,523	(20,666)
Dedications	167,596	-	167,596	-	-	-	-	-	-	167,596	-	(167,596)	0.0%	-	167,596
Total Revenue	2,203,774	2,066,928	136,846	1,456,819	1,454,642	2,178	255,121	255,780	(659)	3,915,715	3,952,394	36,679	99.1%	3,617,352	298,363
Salaries & Wages	541,222	508,855	32,367	264,175	273,998	(9,824)	998	-	998	806,394	1,174,280	367,886	68.7%	686,375	120,019
Employee Benefits	493,057	488,741	4,315	259,589	263,168	(3,579)	252	-	252	752,898	1,146,828	393,930	65.7%	387,193	365,705
Billable Wages & Capital Labor	64,980	51,702	13,278	31,965	27,839	4,126	-	-	-	96,945	119,312	22,367	81.3%	134,956	(38,010)
Materials & Supplies	28,278	28,067	211	7,045	9,400	(2,355)	-	-	-	35,323	56,200	20,877	62.9%	29,414	5,909
Maintenance Equipment	13,385	16,960	(3,575)	2,213	4,107	(1,894)	-	-	-	15,598	31,600	16,002	49.4%	12,456	3,142
Facilities: Maintenance & Repairs	19,366	24,313	(4,947)	8,164	8,145	20	-	-	-	27,530	48,686	21,156	56.5%	24,353	3,177
Training & Memberships	12,110	12,083	28	3,669	4,014	(345)	-	-	-	15,780	24,145	8,365	65.4%	12,002	3,778
Vehicle Repair/Maintenance	13,827	13,357	470	8,511	7,910	601	-	-	-	22,338	33,900	11,562	65.9%	26,372	(4,034)
Garbage Contract	-	-	-	-	-	-	163,369	163,405	(36)	163,369	245,107	81,738	66.7%	159,387	3,982
Board Expenses	16,171	22,978	(6,807)	8,708	12,373	(3,665)	-	-	-	24,879	53,027	28,148	46.9%	33,546	(8,667)
Consulting	21,313	47,519	(26,206)	11,476	25,587	(14,111)	-	-	-	32,789	109,660	76,871	29.9%	34,250	(1,461)
Insurance	19,218	18,003	1,215	10,348	9,694	654	-	-	-	29,566	41,545	11,979	71.2%	26,079	3,486
Rents/Licenses & Permits	14,428	17,144	(2,716)	7,769	9,232	(1,463)	-	-	-	22,197	39,564	17,367	56.1%	23,983	(1,786)
Office Expenses	14,679	21,209	(6,530)	7,904	11,420	(3,516)	-	-	-	22,583	48,943	26,360	46.1%	23,778	(1,196)
Travel, Meetings & Recruitment	3,130	6,995	(3,864)	1,686	3,766	(2,081)	-	-	-	4,816	16,142	11,326	29.8%	8,331	(3,515)
Utilities	52,346	58,183	(5,837)	14,231	17,049	(2,818)	-	-	-	66,577	112,848	46,271	59.0%	72,234	(5,657)
Park & Bike Trail	10,262	19,765	(9,503)	5,526	10,643	(5,117)	-	-	-	15,788	45,612	29,824	34.6%	12,941	2,847
Interest & Misc	17,089	16,868	221	9,202	9,083	119	-	-	-	26,291	38,926	12,635	67.5%	29,748	(3,456)
Transfer to/from Capital Resv	-	-	-	-	-	-	-	-	-	-	-	-	0.0%	-	-
Total Expenses	1,354,861	1,372,741	(17,880)	662,181	707,428	(45,247)	164,620	163,405	1,215	2,181,662	3,386,325	1,204,663	64.4%	1,737,399	444,263
Operating Surplus (Deficit)	848,913	694,187	154,726	794,638	747,213	47,425	90,502	92,375	(1,874)	1,734,053	566,069	-	-	1,879,952	(145,900)
Depreciation	291,879	338,736	(46,856)	157,166	182,396	(25,230)	-	-	-	449,045	804,487	355,442	55.8%	473,530	(24,485)
Net Surplus (Deficit)	557,033	355,451	201,582	637,472	564,817	72,655	90,502	92,375	(1,874)	1,285,007	(238,418)	-	-	1,406,422	(121,415)

66.7% of the Budgeted Year Expended

Highlights

- **Revenue** year to date is at \$3.9 million. This is an increase of prior year by approximately \$298K, mostly due to rate increases as well as a water line dedication.

- **Salaries & Wages** Are over budget in the Water Department and under budget in the Sewer Department. Overall we are over budget. There were a few incentives and promotions that were not planned. There was also overlap of two board secretaries. Billable wages are reimbursable. This line item includes wages spent on the Mutual. Capital Labor relates to capital projects and are not expensed. Year to date we have billed out or capitalized more labor costs than plan.

Wages spent on OMP are included in salaries in wages. Year to date we have spent \$7,197 in labor. For more information on financial impacts please see board report F-1.

- **Materials and Supplies** relates primarily to caustic soda purchases and charges from Cranmer for samples taken from the wells. Caustic soda purchases and delivery fees have increased since the prior provider was bought out by Thatcher.

Lastly, we purchased a chemical scale for \$2.5K

- **Consulting** is under budget due to a few projects we budgeted but have not yet occurred; such as a 5 year strategic plan and a personnel policy code revision.

- **Insurance** consists of our property and liability insurance with SDRMA. Rates increased this year by 6%.

- **Interest & Misc** consists of interest due on the building loan as well as payments we make for the toilet rebate. Year to date we have reimbursed more toilet rebates than plan.

- In total we are 67% through the year. Revenues are at 99% of the budget and expenses are at 64%. Compared to prior year at this time, our net surplus is \$125K lower.



SQUAW VALLEY PUBLIC SERVICE DISTRICT
ENTERPRISE BALANCE SHEET
 February 28, 2019



	Balance Feb-19	Balance Jan-19	Change Prior Month	Balance Feb-18	Change Prior Year
ASSETS					
Current Assets					
Cash	587,497	356,527	230,971	420,146	167,351
Accounts Receivable	136,670	135,953	717	141,578	(4,909)
Intercompany	2,416,511	2,690,343	(273,832)	2,522,760	(106,249)
Prepaid Expenses	252,988	323,991	(71,003)	82,568	170,420
Deferred Outflows	912,697	912,697	-	743,979	168,718
Total Current Assets	4,306,362	4,419,510	(113,148)	3,911,030	395,332
Fixed Assets					
Open Projects	911,217	901,404	9,813	680,416	230,802
Property, Plant, & Equipment	25,194,664	25,204,664	(10,000)	24,938,987	255,676
Accumulated Depreciation	(16,940,560)	(16,896,266)	(44,294)	(16,268,034)	(672,525)
Other Assets			-	-	-
Total Fixed Asset	9,165,321	9,209,803	(44,481)	9,351,369	(186,047)
Total Assets	13,471,683	13,629,313	(157,629)	13,262,399	209,285
LIABILITIES					
Current Liabilities					
Accounts Payable	112,005	17,303	94,702	35,920	76,085
Accrued Expenses	239,674	216,654	23,020	346,777	(107,104)
Payroll Liabilities	211,532	205,674	5,857	224,256	(12,724)
Current Portion-Building loan	88,161	88,161	-	85,320	2,841
Other Current Liabilities			-	-	-
Total Current Liabilities	651,371	527,792	123,579	692,273	(40,902)
Long-Term Liabilities					
Building & Land Loans	938,002	938,002	-	1,026,163	(88,161)
PERS LT Liability	2,697,379	2,697,379	-	2,320,231	377,149
Other Post Employment Benefits	337,316	337,316	-	236,833	100,483
Deferred Inflows	150,759	150,759	-	115,001	35,757
Total LT Liabilities	4,123,456	4,123,456	-	3,698,228	425,228
Total Liabilities	4,774,827	4,651,248	123,579	4,390,501	384,326
FUND BALANCES					
Investment in Capital Assets	7,411,849	7,411,849	-	7,465,476	(53,627)
Current Year Net Income	1,285,007	1,566,215	(281,208)	1,406,422	(121,415)
Total Fund Balance	8,696,857	8,978,064	(281,208)	8,871,898	(175,041)
Total Liabilities and Fund Balances	13,471,683	13,629,313	(157,629)	13,262,399	209,285



SQUAW VALLEY PUBLIC SERVICE DISTRICT
REVENUES & EXPENDITURES
February 28, 2019



FIRE DEPARTMENT OPERATIONS

	Actual YTD Feb-19	Budget YTD Feb-19	Over/ (under) YTD	Total Budget	Remaining Budget	YTD % to Budget	Actual YTD Feb-18	Over/ (under) to PY
Rate Revenue	-	-	\$ -		\$ -	0.0%	-	\$ -
Tax Revenue	\$ 2,275,331	\$ 2,275,331	\$ -	\$ 3,412,997	\$ 1,137,666	66.7%	\$ 2,253,074	\$ 22,257
Billable Wages & Benefits	\$ 462,516	\$ 33,333	\$ 429,183	\$ 50,000	\$ -	925.0%	\$ 423,776	\$ 38,740
Rental Revenue	\$ 19,201	\$ 19,569	\$ (368)	\$ 29,354	\$ 10,153	65.4%	\$ 17,268	\$ 1,933
Administration	\$ 740	\$ 5,359	\$ (4,619)	\$ 8,039	\$ 7,299	9.2%	\$ 40,661	\$ (39,921)
Total Revenue	\$ 2,757,788	\$ 2,333,593	\$ 424,195	\$ 3,500,390	\$ 1,155,118	78.8%	\$ 2,734,779	\$ 23,009
Salaries & Wages	\$ 1,011,900	\$ 1,077,191	\$ (65,291)	\$ 1,615,786	\$ 603,886	62.6%	\$ 1,062,657	\$ (50,757)
Employee Benefits	\$ 878,337	\$ 891,429	\$ (13,092)	\$ 1,337,144	\$ 458,807	65.7%	\$ 596,561	\$ 281,776
Billable Wages & Benefits	\$ 330,191	\$ -	\$ 330,191	\$ -	\$ -	0.0%	\$ 286,329	\$ 43,863
Admin Salaries & Benefits	\$ 204,266	\$ 193,949	\$ 10,317	\$ 290,923	\$ 86,657	70.2%	\$ 187,195	\$ 17,071
Materials & Supplies	\$ 16,367	\$ 18,639	\$ (2,273)	\$ 27,959	\$ 11,592	58.5%	\$ 19,592	\$ (3,226)
Maintenance Equipment	\$ 8,171	\$ 10,642	\$ (2,471)	\$ 15,963	\$ 7,792	51.2%	\$ 5,574	\$ 2,597
Facilities: Maintenance & Repairs	\$ 21,197	\$ 16,423	\$ 4,774	\$ 24,635	\$ 3,438	86.0%	\$ 20,215	\$ 982
Training & Memberships	\$ 26,255	\$ 27,929	\$ (1,674)	\$ 41,894	\$ 15,639	62.7%	\$ 27,522	\$ (1,266)
Vehicle Repair/Maintenance	\$ 14,334	\$ 20,200	\$ (5,866)	\$ 30,300	\$ 15,966	47.3%	\$ 17,630	\$ (3,296)
Board Expenses	\$ 8,232	\$ 11,783	\$ (3,551)	\$ 17,675	\$ 9,443	46.6%	\$ 11,182	\$ (2,950)
Consulting	\$ 11,322	\$ 18,047	\$ (6,725)	\$ 27,071	\$ 15,749	41.8%	\$ 11,649	\$ (327)
Insurance	\$ 19,451	\$ 18,684	\$ 767	\$ 28,026	\$ 8,575	69.4%	\$ 17,647	\$ 1,804
Rents/Licenses & Permits	\$ 30,531	\$ 43,107	\$ (12,576)	\$ 64,661	\$ 34,130	47.2%	\$ 29,883	\$ 648
Office Expenses	\$ 7,269	\$ 10,531	\$ (3,262)	\$ 15,797	\$ 8,528	46.0%	\$ 10,020	\$ (2,751)
Travel, Meetings & Recruitment	\$ 5,767	\$ 5,650	\$ 117	\$ 8,475	\$ 2,708	68.0%	\$ 4,930	\$ 837
Utilities	\$ 28,063	\$ 28,993	\$ (931)	\$ 43,490	\$ 15,427	64.5%	\$ 26,214	\$ 1,849
Interest	\$ -	\$ -	\$ -	\$ -	\$ -	0.0%	\$ -	\$ -
Total Expenses	\$ 2,621,654	\$ 2,393,199	\$ 228,455	\$ 3,589,799	\$ 1,298,337	73.0%	\$ 2,334,800	\$ 286,854
Operating Surplus (Deficit)	\$ 136,134	\$ (59,606)	\$ 195,740	\$ (89,409)			\$ 399,980	\$ (263,845)
Depreciation	\$ 153,515	\$ 127,616	\$ 25,899	\$ 191,424	\$ 37,909	80.2%	\$ 145,945	\$ 7,569
Net Surplus (Deficit)	\$ (17,380)	\$ (187,222)	\$ 169,842	\$ (280,833)			\$ 254,034	\$ (271,415)

66.7% of the Budgeted Year Expended

Highlights

-**Revenue** is at \$2.8M for the year. This is \$424K more than plan due to Strike teams. Compared to prior year we are \$23K higher.

-**Salaries & Wages** are under budget.

-**Employee Benefits** are under budget.

-**Admin Salaries & Benefits**: One third of the administration salaries are allocated to the Fire Department.

It's over due to overlap with our board secretaries as well as a few incentives that were not planned.

-**Materials & Supplies** purchases include EMS field supplies, household supplies, protective gear, & uniforms.

-**Facilities: Maint & Repair** is over budget due unplanned boiler repairs as well as snow removal on the roof at 1810.

-**Training & Memberships** purchases include various Firefighter classes, fitness testing, and meetings for the Chief.

-**Insurance** consists of our property and liability insurance with SDRMA. Rates increased this year by 6%.

-**Travel, Meetings & Recruitment** is over budget. This is due to the time of year and the annual Christmas party.

-In total we are 67% through the year. Revenues are at 79% of the budget and expenses are at 73%.

Compared to prior year at this time, our net surplus is \$271K lower. This is mostly due to making additional payments to CalPERS.



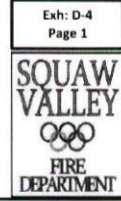
SQUAW VALLEY PUBLIC SERVICE DISTRICT
GOVERNMENTAL BALANCE SHEET
February 28, 2019



	Balance Feb-19	Balance Jan-19	Change Prior Month	Balance Feb-18	Change Prior Year
ASSETS					
Current Assets					
Cash	200	200	-	200	-
Accounts Receivable	391,835	405,229	(13,394)	241,987	149,849
Intercompany	270,519	202,192	68,328	240,041	30,478
Prepaid Expenses	245,258	304,346	(59,088)	92,827	152,431
Deferred Outflows	1,304,292	1,304,292	-	1,148,133	156,159
Total Current Assets	2,212,105	2,216,259	(4,154)	1,723,188	488,917
Fixed Assets					
Open Projects	91,643	90,753	890	449,426	(357,783)
Property, Plant, & Equipment	8,139,312	8,139,312	-	7,768,643	370,669
Accumulated Depreciation	(3,074,947)	(3,055,190)	(19,757)	(2,894,045)	(180,902)
Other Assets	-	-	-	-	-
Total Fixed Asset	5,156,009	5,174,875	(18,867)	5,324,024	(168,016)
Total Assets	7,368,113	7,391,135	(23,021)	7,047,212	320,901
LIABILITIES					
Current Liabilities					
Accounts Payable	17,205	21,492	(4,286)	8,158	9,048
Accrued Expenses	-	-	-	-	-
Payroll Liabilities	436,397	430,946	5,451	403,974	32,423
Customer Deposits	-	-	-	-	-
Current Portion-LT Debt	-	-	-	-	-
Other Current Liabilities	-	-	-	-	-
Total Current Liabilities	453,602	452,438	1,164	412,132	41,471
Long-Term Liabilities					
Building and Land Loans	-	-	-	-	-
PERS LT Liability	3,031,127	3,031,127	-	2,579,354	451,773
Other Post Employment Benefits	279,216	279,216	-	138,169	141,047
Deferred Inflows	79,901	79,901	-	202,628	(122,727)
Total LT Liabilities	3,390,244	3,390,244	-	2,920,152	470,093
Total Liabilities	3,843,847	3,842,682	1,164	3,332,284	511,563
FUND BALANCES					
Investment in Capital Assets	3,541,647	3,541,647	-	3,460,894	80,753
Current Year Net Income	(17,380)	6,805	(24,186)	254,034	(271,415)
Total Fund Balance	3,524,267	3,548,452	(24,186)	3,714,928	(190,662)
Total Liabilities and Fund Balances	7,368,113	7,391,135	(23,021)	7,047,212	320,901



SQUAW VALLEY PUBLIC SERVICE DISTRICT
REVENUES & EXPENDITURES
 February 28, 2019



CAPITAL RESERVES OPERATIONS

	YTD Actual Feb-19	YTD Budget Feb-19	Over/ (under) to Budget	Annual Budget	Remaining Budget	YTD % to Budget	YTD Prior Yr Feb-18	Over/ (under) to Prior Yr
Connection Fees	123,272	111,764	11,508	167,646	44,374	73.5%	59,820	63,452
Placer Cty Tax	2,004,465	1,916,648	87,817	3,484,814	1,480,349	57.52%	1,942,709	61,755
HOPTR	12,802	19,166	(6,365)	34,848	22,046	36.7%	13,122	(320)
Interest	58,463	53,687	4,775	80,531	22,068	72.6%	69,809	(11,346)
Total Revenue	2,199,001	2,101,265	97,735	3,767,839	1,568,838	58.4%	2,085,460	113,541
Transfers to Utility and Fire	2,353,665	2,353,665	0	3,530,497	1,176,832	66.7%	2,299,055	54,609
Capital Reserve Expenditures	69,154	69,696	(542)	69,696	542	99.2%	56,068	13,086
Total Expenses	2,422,818	2,423,361	(542)	3,600,193	1,177,375	67.3%	2,355,123	67,695
Net Surplus (Deficit)	(223,817)	(322,095)	98,278	167,646	391,463		(269,663)	45,846

66.7% of the Budgeted Year Expended

Highlights

- Revenue year to date relates primarily to connection fees and tax revenue from Placer County.
 - As of the day board packets were prepared, bank statements from Placer County are as of December 31st, 2018.
 - Transfers to Utility and Fire relate to budgeted tax revenue that we allocate to each department.
 - Capital Reserve Expenditures relate to fees from Placer County to administer our Ad Valorem revenues.
 - The District has received the Estimated Allocation of Property Taxes for Fiscal Year 2019, also known as the "September Surprise".
- The total anticipated tax revenue, less any fees from the county is estimated to be \$3,528,000.
 This is an increase over the prior year actual revenue received by \$92,000 or %2.7.



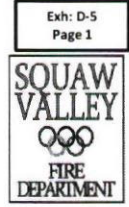
SQUAW VALLEY PUBLIC SERVICE DISTRICT
CAPITAL RESERVES
BALANCE SHEET
 February 28, 2019



	Balance Feb-19	Balance Jan-19	Change Prior Month	Balance Feb-18	Change Prior Year
ASSETS					
Current Assets					
Cash	8,285,350	8,779,845	(494,495)	8,010,570	274,780
Accounts Receivable	-	-	-	-	-
Intercompany	(2,687,030)	(2,892,534)	205,504	(2,762,801)	75,771
Total Current Assets	5,598,320	5,887,311	(288,991)	5,247,769	350,551
Fixed Assets					
Open Projects	-	-	-	-	-
Property, Plant, & Equipment	-	-	-	-	-
Accumulated Depreciation	-	-	-	-	-
Other Assets	-	-	-	-	-
Total Fixed Asset	-	-	-	-	-
Total Assets	5,598,320	5,887,311	(288,991)	5,247,769	350,551
LIABILITIES					
Current Liabilities					
Accounts Payable	-	-	-	-	-
Accrued Expenses	-	-	-	-	-
Payroll Liabilities	-	-	-	-	-
Customer Deposits	-	-	-	-	-
Current Portion-LT Debt	-	-	-	-	-
Other Current Liabilities	-	-	-	-	-
X%	-	-	-	-	-
Total Current Liabilities	-	-	-	-	-
Long-Term Liabilities					
Building & Land Loans	-	-	-	-	-
PERS LT Liability	-	-	-	-	-
Other Post Employment Benefits	-	-	-	-	-
Deferred Inflows	-	-	-	-	-
Total LT Liabilities	-	-	-	-	-
Total Liabilities	-	-	-	-	-
FUND BALANCES					
Investment in Capital Assets	-	-	-	(38)	38
Water Capital	590,599	590,599	-	785,561	(194,962)
Sewer Capital	157,844	157,844	-	154,645	3,200
Fire Capital	2,450	2,450	-	236,825	(234,375)
Water FARF	809,010	809,010	-	621,529	187,481
Sewer FARF	3,574,073	3,574,073	-	3,153,892	420,182
Garbage FARF	186,216	186,216	-	172,351	13,866
Fire FARF	501,944	501,944	-	392,668	109,276
Current Year Net Income	(223,817)	65,174	(288,991)	(269,663)	45,846
Total Fund Balance	5,598,320	5,887,311	(288,991)	5,247,769	350,551
Total Liabilities and Fund Balances	5,598,320	5,887,311	(288,991)	5,247,769	350,551



SQUAW VALLEY PUBLIC SERVICE DISTRICT
REVENUES & EXPENDITURES - INTERNAL USE ONLY
 February 28, 2019



COMBINED OPERATIONS

	Actual YTD Feb-19	Budget YTD Feb-19	Over/(under) YTD	Total Budget	Remaining Budget	YTD % to Budget	Actual YTD Feb-18	Over/(under) to PY
Rate Revenue	\$ 3,467,665	\$ 3,464,779	\$ 2,886	\$ 3,464,780	\$ (2,885)	100.1%	\$ 3,306,780	\$ 160,885
Tax Revenue	\$ 2,017,266	\$ 1,935,814	\$ 81,452	\$ 3,519,662	\$ 1,502,396	57.3%	\$ 1,955,831	\$ 61,435
Connection Fees	\$ 123,272	\$ 111,764	\$ 11,508	\$ 167,646	\$ 44,374	73.5%	\$ 59,820	\$ 63,452
Rental Revenue	\$ 58,185	\$ 58,766	\$ (581)	\$ 88,149	\$ 29,964	66.0%	\$ 52,328	\$ 5,857
Bike Trail	\$ 29,271	\$ 29,273	\$ (2)	\$ 46,000	\$ 16,729	63.6%	\$ 42,243	\$ (12,972)
Mutual Water Company	\$ 70,456	\$ 67,027	\$ 3,429	\$ 100,540	\$ 30,084	70.1%	\$ 66,528	\$ 3,928
Billable Wages & Capital Labor	\$ 515,069	\$ 112,875	\$ 402,194	\$ 169,312	\$ (345,757)	304.2%	\$ 506,043	\$ 9,026
Grants	\$ -	\$ -	\$ -	\$ 16,667	\$ 16,667	0.0%	\$ 6,970	\$ (6,970)
Administration & Interest	\$ 70,059	\$ 78,247	\$ (8,188)	\$ 117,370	\$ 47,311	59.7%	\$ 141,993	\$ (71,934)
Dedications	\$ 167,596	\$ -	\$ 167,596	\$ -	\$ (167,596)	0.0%	\$ -	\$ 167,596
Total Revenue	\$ 6,518,839	\$ 5,858,544	\$ 660,295	\$ 7,690,126	\$ 1,171,287	84.8%	\$ 6,138,536	\$ 380,303
Salaries & Wages	\$ 1,818,294	\$ 1,860,044	\$ (41,750)	\$ 2,790,066	\$ 971,772	65.2%	\$ 1,749,033	\$ 69,262
Employee Benefits	\$ 1,631,235	\$ 1,643,339	\$ (12,104)	\$ 2,483,972	\$ 852,737	65.7%	\$ 983,754	\$ 647,481
Billable Wages & Capital Labor	\$ 427,137	\$ 79,541	\$ 347,595	\$ 119,312	\$ -	358.0%	\$ 421,284	\$ 5,852
Admin Salaries & Benefits	\$ 204,266	\$ 193,949	\$ 10,317	\$ 290,923	\$ 86,657	70.2%	\$ 187,195	\$ 17,071
Materials & Supplies	\$ 51,690	\$ 56,106	\$ (4,416)	\$ 84,159	\$ 32,469	61.4%	\$ 49,007	\$ 2,683
Maintenance Equipment	\$ 23,769	\$ 31,709	\$ (7,940)	\$ 47,563	\$ 23,794	50.0%	\$ 18,030	\$ 5,739
Facilities: Maintenance & Repairs	\$ 48,727	\$ 48,881	\$ (154)	\$ 73,321	\$ 24,594	66.5%	\$ 44,568	\$ 4,159
Training & Memberships	\$ 42,035	\$ 44,026	\$ (1,991)	\$ 66,039	\$ 24,004	63.7%	\$ 39,523	\$ 2,512
Garbage	\$ 163,369	\$ 163,405	\$ (36)	\$ 245,107	\$ 81,738	66.7%	\$ 159,387	\$ 3,982
Vehicle Repair/Maintenance	\$ 36,671	\$ 41,467	\$ (4,795)	\$ 64,200	\$ 27,529	57.1%	\$ 44,002	\$ (7,330)
Board Expenses	\$ 33,111	\$ 47,135	\$ (14,023)	\$ 70,702	\$ 37,591	46.8%	\$ 44,728	\$ (11,616)
Consulting	\$ 44,111	\$ 91,154	\$ (47,043)	\$ 136,731	\$ 92,620	32.3%	\$ 45,899	\$ (1,788)
Insurance	\$ 49,017	\$ 46,381	\$ 2,636	\$ 69,571	\$ 20,554	70.5%	\$ 43,727	\$ 5,290
Rents/Licenses & Permits	\$ 52,728	\$ 69,483	\$ (16,755)	\$ 104,225	\$ 51,497	50.6%	\$ 53,866	\$ (1,138)
Office Expenses	\$ 29,852	\$ 43,160	\$ (13,308)	\$ 64,740	\$ 34,888	46.1%	\$ 33,798	\$ (3,946)
Travel, Meetings & Recruitment	\$ 10,583	\$ 16,411	\$ (5,828)	\$ 24,617	\$ 14,034	43.0%	\$ 13,261	\$ (2,678)
Utilities	\$ 94,640	\$ 104,225	\$ (9,585)	\$ 156,338	\$ 61,698	60.5%	\$ 98,448	\$ (3,808)
Bike Trail	\$ 15,788	\$ 30,408	\$ (14,620)	\$ 45,612	\$ 29,824	34.6%	\$ 12,941	\$ 2,847
Interest	\$ 95,445	\$ 95,647	\$ (202)	\$ 108,622	\$ 13,177	87.9%	\$ 85,816	\$ 9,629
Total Expenses	\$ 4,872,470	\$ 4,706,470	\$ 166,000	\$ 7,045,820	\$ 2,481,175	69.2%	\$ 4,128,267	\$ 744,203
Operating Surplus (Deficit)	\$ 1,646,370	\$ 1,152,074	\$ 494,295	\$ 644,306			\$ 2,010,269	\$ (363,899)
Depreciation	\$ 602,560	\$ 648,748	\$ (46,188)	\$ 995,911	\$ 393,351	60.5%	\$ 619,476	\$ (16,916)
Net Surplus (Deficit)	\$ 1,043,810	\$ 503,326	\$ 540,483	\$ (351,605)			\$ 1,390,793	\$ (346,984)

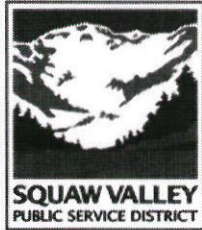
66.7% of the Budgeted Year Expended



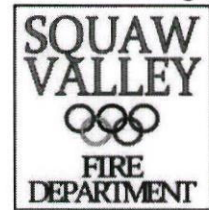
SQUAW VALLEY PUBLIC SERVICE DISTRICT
COMBINED BALANCE SHEET - INTERNAL USE ONLY
 February 28, 2019



	Balance Feb-19	Balance Jan-19	Change Prior Month	Balance Feb-18	Change Prior Year
ASSETS					
Current Assets					
Cash	8,873,047	9,136,572	(263,525)	8,430,916	442,131
Accounts Receivable	528,505	541,182	(12,677)	383,565	144,940
Intercompany	-	-	-	-	-
Prepaid Expenses	498,245	628,337	(130,091)	175,394	322,851
Other Currents Assets	2,216,990	2,216,990	-	1,892,112	324,877
Total Current Assets	12,116,787	12,523,080	(406,293)	10,881,987	1,234,800
Fixed Assets					
Open Projects	1,002,861	992,157	10,703	1,129,842	(126,982)
Property, Plant, & Equipment	33,333,976	33,343,976	(10,000)	32,707,630	626,346
Accumulated Depreciation	(20,015,507)	(19,951,455)	(64,051)	(19,162,079)	(853,427)
Other Assets	-	-	-	-	-
Total Fixed Asset	14,321,330	14,384,678	(63,348)	14,675,393	(354,063)
Total Assets	26,438,117	26,907,758	(469,641)	25,557,380	880,737
LIABILITIES					
Current Liabilities					
Accounts Payable	129,210	38,795	90,416	44,078	85,133
Accrued Expenses	239,674	216,654	23,020	346,777	(107,104)
Payroll Liabilities	647,929	636,621	11,308	628,230	19,698
Customer Deposits	-	-	-	-	-
Current Portion-LT Debt	88,161	88,161	-	85,320	2,841
Other Current Liabilities	-	-	-	-	-
Total Current Liabilities	1,104,974	980,230	124,743	1,104,405	568
Long-Term Liabilities					
Building Loan	938,002	938,002	-	1,026,163	(88,161)
PERS LT Liability	5,728,506	5,728,506	-	4,899,585	828,921
Other Post Employment Benefits	616,532	616,532	-	375,002	241,530
Deferred Inflows	230,660	230,660	-	317,629	(86,970)
Total LT Liabilities	7,513,700	7,513,700	-	6,618,379	895,321
Total Liabilities	8,618,674	8,493,930	124,743	7,722,784	895,889
Investment in Capital Assets	10,953,496	10,953,496	-	10,926,332	27,165
Water Capital	590,599	590,599	-	785,561	(194,962)
Sewer Capital	157,844	157,844	-	154,645	3,200
Fire Capital	2,450	2,450	-	236,825	(234,375)
Water FARF	809,010	809,010	-	621,529	187,481
Sewer FARF	3,574,073	3,574,073	-	3,153,892	420,182
Garbage FARF	186,216	186,216	-	172,351	13,866
Fire FARF	501,944	501,944	-	392,668	109,276
Current Year Net Income	1,043,810	1,638,194	(594,385)	1,390,793	(346,984)
Total Fund Balance	17,819,443	18,413,828	(594,385)	17,834,596	(15,153)
Total Liabilities and Fund Balances	26,438,117	26,907,758	(469,641)	25,557,380	880,737



Squaw Valley Public Service District



Fund Balance Statement February 28th, 2019

	February 2019	Yield Rate February 2019	February 2018	Yield Rate February 2018
Operating Funds - Water & Sewer:				
Bank of the West-Checking	\$502,954		\$415,395	
Bank of the West-Petty Cash	\$200		\$200	
Office Petty Cash	\$200		\$200	
L.A.I.F.	\$19,417	2.392%	18,940	1.412%
Total Operating Funds: Water & Sewer	\$522,771		\$434,735	
Operating Funds - Fire Dept:				
Bank of the West-Petty Cash	\$200		\$200	
Total Operating Funds: Fire Dept.	\$200		\$200	
Capital Reserve Funds:				
Bank of the West-Money Market Utility Capital	\$340,297	0.07%	\$400,433	0.07%
Bank of the West-Money Market Fire Capital	\$69,316	0.07%	\$109,083	0.07%
ProEquities - Certificate of Deposit	\$249,958	2.40%	\$253,726	2.40%
ProEquities - Certificate of Deposit #2	\$246,000	3.10%	\$ -	0.00%
Placer County-Water & Sewer #541-003 Zone 1	\$2,699,390	2.090%	\$3,113,244	1.880%
Placer County-Fund #541-435-W/F	\$4,481,568	2.090%	\$3,931,529	1.880%
Placer County - Investment Fund 375-150	\$200,821	1.777%	\$197,766	1.768%
L.A.I.F. Fire Capital	\$4,790	2.392%	\$4,790	1.412%
Total Capital Reserve Funds:	\$8,292,140		\$8,010,570	
Total Funds On Deposit:	\$8,815,110		\$8,445,505	

Investments are in compliance with adopted Investment Policies

Placer County - Investment Fund 375-150 is as of December 2018

All other Placer County balances are as of December 2018.

As of the board packet preparation date, January and February Placer statements had not been received.

Exh: D-7



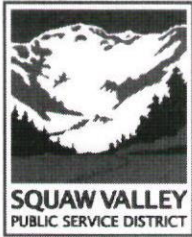
Squaw Valley Public Service District
 Bike Trail Snow Removal-Project Summary
 As of February 28, 2019



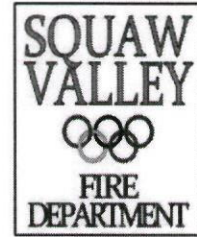
Revenue	Billed YTD	Received YTD	Remaining Budget	YTD % to Budget
Placer County	\$ 29,271	\$ -	\$ 46,000	0%
Total Revenue	\$ 29,271	\$ -	\$ 46,000	0%
Expenses		Expensed YTD	Remaining Budget	YTD % to Budget
Snow blower	\$ 24,388	\$ 24,388	\$ 0	100%
Labor, Materials, Fuel, etc.	21,612	18,111	3,501	84%
Total Expenses	\$ 46,000	\$ 42,499	\$ 3,501	92%
Net Surplus (Deficit)	\$ (16,729)	\$ (42,499)		

64% of the Budgeted Year Expended

Currently in Reserves	\$ -
Anticipated left over at end of season	\$ -
Total Surplus (Deficit) at end of season	<u>\$ -</u>



SQUAW VALLEY PUBLIC SERVICE DISTRICT



ANNUAL GARBAGE BILLING –3rd Quarter 2018/2019

DATE: March 26th, 2019

TO: District Board Members

FROM: Danielle Grindle, Finance & Administration Manager

SUBJECT: Recap of Amounts Due and Payments to Tahoe Truckee Sierra Disposal Company

BACKGROUND: The District has contracted with Tahoe Truckee Sierra Disposal Company for weekly pickup of refuse from residential units. For the fiscal year July 2018 – June 2019 the residential dwelling unit rate is \$20.74/month. This cost is charged to the customer by the District in our annual billing. Each quarter the district submits payment to TTSD based on the number of active residential units utilizing this service. Any changes in units will be communicated to TTSD along with the appropriate address.

DISCUSSION: The fourth quarter payment to TTSD is due after March 31st. Based on current records we have 985 residential dwelling units amounting to payment of \$61,286.70 for the period of January – March. See breakdown below:

1st Quarter Payment September 2018.

July:	985 Residential Dwelling Units @ \$20.74/mo =	\$20,428.90
August:	985 Residential Dwelling Units @ \$20.74/mo =	\$20,428.90
September:	985 Residential Dwelling Units @ \$20.74/mo =	<u>\$20,428.90</u>
Total Paid:		\$61,286.70

2nd Quarter Payment December 2018.

October:	984 Residential Dwelling Units @ \$20.74/mo =	\$20,408.16
November:	984 Residential Dwelling Units @ \$20.74/mo =	\$20,408.16
December:	984 Residential Dwelling Units @ \$20.74/mo =	<u>\$20,408.16</u>
Total Paid:		\$61,224.48

3rd Quarter Payment March 2019.

January:	985 Residential Dwelling Units @ \$20.74/mo =	\$20,428.90
February:	985 Residential Dwelling Units @ \$20.74/mo =	\$20,428.90
March:	985 Residential Dwelling Units @ \$20.74/mo =	<u>\$20,428.90</u>
Total Paid:		\$61,286.70

Adjustments

07/01/18	Gordon	190 Smiley	+1 Full Yr.
07/01/18	Palisades	200 Palisades	+1 Full Yr.
07/01/18	Palisades	204 Palisades	+1 Full Yr.
07/01/18	Rhind	130 Smiley	+1 Full Yr.
07/01/18	Hussain	170 Smiley	+1 Full Yr.

Total July – September: 985

10/01/2018	Bonifacio	1509 Christy	-1 Full Yr.
------------	-----------	--------------	-------------

Total October – December: 984

1/1/2019	Hart	215 Smiley	+1 Full Yr.
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Total January – March: 985

ALTERNATIVES: 1. Approve payment of \$61,286.70 for services rendered for the third quarter of fiscal year 2019.

2. Do not approve payment.

FISCAL/RESOURCE IMPACTS: The source of funds is provided by each customer utilizing garbage removal. The annual bill sent in July includes a garbage portion to cover one year of service.

RECOMMENDATION: Approve payment of the quarterly payment per our contract and avoid stopping services.

ATTACHMENTS: None.

DATE PREPARED: March 11, 2019

SQUAW VALLEY PUBLIC SERVICE DISTRICT
PROGRESS PAYMENT REPORT

EXHIBIT # D - 9
 2 Pages

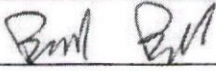
PROJECT TITLE: **1810 Roof Snow Removal**
 PROJECT NUMBER:
 CONTRACTOR NAME: **Nickerson Roofing Inc.**
 & ADDRESS: **16615 Glenshire Dr.**
Truckee, CA 96161

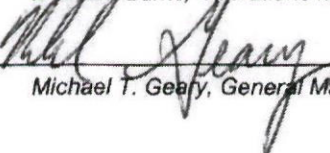
DATE: 02/27/2019
 PAYMENT ESTIMATE #:
 PERIOD: February 2019

BID AMOUNT: \$11,495.00
 NET CHANGE ORDERS: \$0.00
 ADJUSTED CONTRACT AMOUNT: \$0.00
 WORK COMPLETED: \$0.00
 % WORK COMPLETED: \$11,495.00

ORIGINAL TIME: N/A
 REVISED TIME:
 TIME ELAPSED:
 % TIME ELAPSED:

	<u>PREVIOUS</u>	<u>CURRENT</u>	<u>TO DATE</u>
EARNINGS:			
Work Completed	\$ -	\$ 11,495.00	\$ 11,495.00
Retention on Work Completed	\$ -	\$ -	\$ -
Net Earnings on Work Completed	\$ -	\$ 11,495.00	\$ 11,495.00
Materials on Hand			\$ -
Retention on Materials	\$ -	\$ -	\$ -
Net Earnings On Materials	\$ -	\$ -	\$ -
TOTAL NET EARNINGS	\$ -	\$ 11,495.00	\$ 11,495.00
DEDUCTIONS:			
1.			\$ -
2.			\$ -
3.			\$ -
Total Deductions	\$ -	\$ -	\$ -
OTHER ADJUSTMENTS:			
1. Release Retention			\$ -
2.			\$ -
3.			\$ -
Total Adjustments	\$ -	\$ -	\$ -
TOTAL ADJUSTED EARNINGS	\$ -	\$ 11,495.00	\$ 11,495.00
LESS PREVIOUS PAYMENTS			\$ -
PAYMENT DUE THIS ESTIMATE			\$ 11,495.00

REVIEWED BY: 
 Brandon Burks, Operations Manager

APPROVED BY: 
 Michael T. Geary, General Manager

Nickerson Roofing, Inc.

16615 Glenshire Dr.
CA 96161

Invoice

Date	Invoice #
2/27/2019	2019-304

Bill To
Squaw Valley Public Service District 1810 Squaw Valley Rd. Olympic Valley, CA

Ship To
1810 Squaw Valley Rd

P.O. Number

Description	Quantity	Price Each	Amount
Roof top snow removal at Squaw Valley PSD Administration Building 121 hr. at \$95.00/man hour <i>1810 Shouclins roof</i> <i>W/Ext Exterior BTG</i> <i>Water, sewer + fire</i> <i>10-01-664752-3735.87</i> <i>10-02-664752-2011.63</i> <i>20-12-664752-5747.50</i>	121	95.00	11,495.00

Total		\$11,495.00
Payments/Credits		\$0.00
Balance Due		\$11,495.00

Nickerson Roofing, Inc.
nickersonroofing@gmail.com

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**SQUAW VALLEY PUBLIC SERVICE DISTRICT
PROGRESS PAYMENT REPORT**

**EXHIBIT #D -10
2 Pages**


PROJECT TITLE: **Truckee River Siphon Replacement Project**
 PROJECT NUMBER: **1000150048-sewer**
 CONTRACTOR NAME: **Farr West Engineering**
 & ADDRESS: **5510 Longley Lane
Reno, NV 89511**

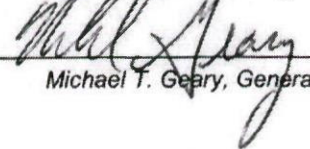
DATE: 03/01/2019
 PAYMENT ESTIMATE #: 20
 PERIOD: February 2019

BID AMOUNT: \$107,806.00
 NET CHANGE ORDERS: \$16,194.00
 ADJUSTED CONTRACT AMOUNT: \$124,000.00
 WORK COMPLETED: \$118,442.47
 % WORK COMPLETED: 96%

ORIGINAL TIME: N/A
 REVISED TIME:
 TIME ELAPSED:
 % TIME ELAPSED:

	<u>PREVIOUS</u>	<u>CURRENT</u>	<u>TO DATE</u>
EARNINGS:			
Work Completed	\$ 115,554.97	\$ 2,887.50	\$ 118,442.47
Retention on Work Completed	\$ -	\$ -	\$ -
Net Earnings on Work Completed	\$ 115,554.97	\$ 2,887.50	\$ 118,442.47
Materials on Hand			\$ -
Retention on Materials	\$ -	\$ -	\$ -
Net Earnings On Materials	\$ -	\$ -	\$ -
TOTAL NET EARNINGS	\$ 115,554.97	\$ 2,887.50	\$ 118,442.47
DEDUCTIONS:			
1.			\$ -
2.			\$ -
3.			\$ -
Total Deductions	\$ -	\$ -	\$ -
OTHER ADJUSTMENTS:			
1. Release Retention			\$ -
2.			\$ -
3.			\$ -
Total Adjustments	\$ -	\$ -	\$ -
TOTAL ADJUSTED EARNINGS	\$ 115,554.97	\$ 2,887.50	\$ 118,442.47
LESS PREVIOUS PAYMENTS			\$ (115,554.97)
PAYMENT DUE THIS ESTIMATE			\$ 2,887.50

REVIEWED BY: 
 David Hunt, District Engineer

APPROVED BY: 
 Michael T. Geary, General Manager

FARR WEST ENGINEERING

5510 LONGLEY LANE
RENO, NEVADA 89511
PHONE: (775) 851-4788
billing@farrwestengineering.com

SQUAW VALLEY PUBLIC SERVICE DISTRICT
DAVE HUNT
PO BOX 2026
OLYMPIC VALLEY, CA 96146-2026

Invoice number 11318
Date 03/01/2019

Project R4136-1193 SQUAW VALLEY PSD -
TRUCKEE RIVER SIPHON

Period 2/02/19 to 3/01/19

SVPSD Truckee River Siphon

Description of Services:

- Task 10: Outside of Scope
- Pre-Con meeting prep and attendance
- Caltrans modified rider and permitting

Professional Services

	Hours	Rate	Billed Amount
Deidre Blanton	0.50	70.00	35.00
Gregory Lyman	10.50	160.00	1,680.00
Jared Trowbridge	9.50	115.00	1,092.50
Matthew Van Dyne	0.50	160.00	80.00
Professional Services subtotal	21.00		2,887.50

Invoice total **2,887.50**

Invoice Summary

Description	Contract Amount	Current Billed	Prior Billed	Total Billed	Remaining
Task 1: Project Management	9,180.00	0.00	7,311.00	7,311.00	1,869.00
Task 2: Permitting Support	10,265.00	0.00	9,460.22	9,460.22	804.78
Task 3: Preliminary Design	22,465.00	0.00	22,448.67	22,448.67	16.33
Task 4: Detailed Design	48,590.00	0.00	43,918.50	43,918.50	4,671.50
Task 5: Bidding Assistance	7,505.00	0.00	4,608.09	4,608.09	2,896.91
Task 9: District Directed Services:	9,801.00	0.00	2,955.00	2,955.00	6,846.00
Task 10: Outside of Scope	0.00	2,887.50	24,853.49	27,740.99	-27,740.99
Total	107,806.00	2,887.50	115,554.97	118,442.47	-10,636.47

SQUAW VALLEY PUBLIC SERVICE DISTRICT
PROGRESS PAYMENT REPORT

EXHIBIT #D - 11
2 Pages

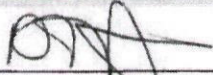
PROJECT TITLE: **Sewer Master Plan**
 PROJECT NUMBER: **150004**
 CONTRACTOR NAME: **Farr West Engineering**
 & ADDRESS: **5510 Longley Lane**
Reno, NV 89511

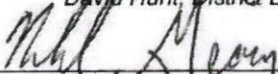
DATE: 03/01/2019
 PAYMENT ESTIMATE #: 12
 PERIOD: February 2019

BID AMOUNT: \$40,004.48
 NET CHANGE ORDERS: \$0.00
 ADJUSTED CONTRACT AMOUNT: \$40,004.48
 WORK COMPLETED: \$27,898.23
 % WORK COMPLETED: 70%

ORIGINAL TIME: N/A
 REVISED TIME: _____
 TIME ELAPSED: _____
 % TIME ELAPSED: _____

	<u>PREVIOUS</u>	<u>CURRENT</u>	<u>TO DATE</u>
EARNINGS:			
Work Completed	\$ 25,611.98	\$ 2,286.25	\$ 27,898.23
Retention on Work Completed	\$ -	\$ -	\$ -
Net Earnings on Work Completed	<u>\$ 25,611.98</u>	<u>\$ 2,286.25</u>	<u>\$ 27,898.23</u>
Materials on Hand			\$ -
Retention on Materials	\$ -	\$ -	\$ -
Net Earnings On Materials	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>
TOTAL NET EARNINGS	<u>\$ 25,611.98</u>	<u>\$ 2,286.25</u>	<u>\$ 27,898.23</u>
DEDUCTIONS:			
1.			\$ -
2.			\$ -
3.			\$ -
Total Deductions	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>
OTHER ADJUSTMENTS:			
1. Release Retention			\$ -
2.			\$ -
3.			\$ -
Total Adjustments	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>
TOTAL ADJUSTED EARNINGS	<u>\$ 25,611.98</u>	<u>\$ 2,286.25</u>	<u>\$ 27,898.23</u>
LESS PREVIOUS PAYMENTS			\$ (25,611.98)
PAYMENT DUE THIS ESTIMATE			<u>\$ 2,286.25</u>

REVIEWED BY: 
 David Hunt, District Engineer

APPROVED BY: 
 Michael T. Geary, General Manager

FARR WEST ENGINEERING

5510 LONGLEY LANE
RENO, NEVADA 89511
PHONE: (775) 851-4788
billing@farrwestengineering.com

SQUAW VALLEY PUBLIC SERVICE DISTRICT
DAVE HUNT
PO BOX 2026
OLYMPIC VALLEY, CA 96146-2026

Invoice number 11319
Date 03/01/2019

Project R4136-914 SQUAW VALLEY PSD -
SEWER MASTER PLAN

Period 2/02/19 to 3/01/19

Sewer Master Plan 2015 Project

Description of Services:

- Task 5: Master Plan Preparation
- Pipeline condition figures
- Spreadsheet and figure generation and coordination with SVPSD
- Pipe joining and GIS updates

Professional Services

	Hours	Rate	Billed Amount
Alexandra Reid	23.25	95.00	2,208.75
Deidre Blanton	0.50	70.00	35.00
Michael Rall	0.50	85.00	42.50
Professional Services subtotal	24.25		2,286.25

Invoice total **2,286.25** *DA*

Invoice Summary

Description	Contract Amount	Current Billed	Prior Billed	Total Billed	Remaining
914 Task 1 - Data Collection, Organization and Review	5,472.50	0.00	5,472.50	5,472.50	0.00
914 Task 2 - Infiltration and Inflow Analysis	0.00	0.00	0.00	0.00	0.00
914 Task 3 - Capital Improvement Plan- Alternatives Evaluation	10,276.98	0.00	10,276.98	10,276.98	0.00
914 Task 4 - Capital Replacement Plan- Budget Forecasting	1,717.50	0.00	1,717.50	1,717.50	0.00
914 Task 5 - Master Plan Preparation	20,397.50	2,286.25	5,970.00	8,256.25	12,141.25
914 Task 6 - Project Management and Meetings	2,140.00	0.00	2,175.00	2,175.00	-35.00
Total	40,004.48	2,286.25	25,611.98	27,898.23	12,106.25

**SQUAW VALLEY PUBLIC SERVICE DISTRICT
BOARD OF DIRECTORS MEETING MINUTES #849
February 26, 2019**

A. Call to Order, Roll Call and Pledge of Allegiance. President Dale Cox called the meeting to order at 8:30 A.M.

Directors Present: Directors: Dale Cox, Bill Hudson, Fred Ilfeld and Eric Poulsen

Directors Absent: None.

Staff Present: Thomas Archer, District Counsel; Jessica Asher, Board Secretary; Brandon Burks, Operations Superintendent; Mike Geary, General Manager; Danielle Grindle, Finance & Administration Manager; Jessica Grunst, Account Clerk II & HR Specialist; Fabienne Gueissaz, Office Supervisor; Dave Hunt, District Engineer; and Allen Riley, Fire Chief.

Others Present: Mark Calhoun, Ron Gajar, Katy Hover-Smoot, Jean Lange, Victoria Mercer, Sal Monforte, and Alissa Morganti.

President Cox asked Allen Riley to lead the Pledge of Allegiance.

Director Cox led a toast with Squaw Valley PSD's tap water in honor of the late Carl Gustafson.

B. Community Informational Items.

- B-1** Friends of Squaw Creek (FOSC) – None.
- B-2** Friends of Squaw Valley (FOSV) – None.
- B-3** Squaw Valley Design Review Committee (SVDRC) – None.
- B-4** Squaw Valley Municipal Advisory Council (SVMAC) – None.
- B-5** Squaw Valley Mutual Water Company (SVMWC) – Mr. Burks said SVMWC is working to obtain a potential loan from the United States Department of Agriculture (USDA) and will give an update at their next meeting, Monday March 4, 2019.
- B-6** Squaw Valley Property Owners Association – None.
- B-7** Mountain Housing Council of Tahoe Truckee – None.
- B-8** Tahoe-Truckee Sanitation Agency (T-TSA) – Director Cox provided an update. Based on an analysis performed by Shawn Koorn of HDR Engineering, Inc. and in response to Mountain Housing Council recommendations, the T-TSA Board of Directors will likely change the fee structure to a minimum fee per residential unit plus square footage unit fee. A compensation study is currently being performed for employee salaries. In the next few months, T-TSA Board Meeting will be videoed, and will be available on the website. T-TSA met all discharge requirements and the treatment plant is running smoothly.
- B-9** Capital Projects Advisory Committee (CAP) – Danielle Grindle provided an update. Applications are on the Placer County website for parties interested in applying for grant funding from transient occupancy taxes (TOT); there are \$3M in funds. Applications are due April 2, 2019. Andy Fisher will present on the Parks and Trails Master Plan for Placer County and there will be an update on current grants projects at the next meeting.

C. Public Comment/Presentation.

Mark Calhoun asked if the District has any emergency provisions in place given that forecast of two weeks of snow in a row and as a response to the presentation Chief Riley gave at the last SV MAC meeting. Chief Riley responded that emergency response falls on the County. Individuals should be prepared and heed the warnings. Mr. Geary added that the Fire Department is trained for several emergencies. There was a discussion about alert systems. Chief Riley said the Fire Department does not have the ability to blanket alert through cell phone towers, but the Fire Department does send out Nixel alerts, which is an opt-in system.

D. Financial Consent Agenda Items.

Directors Ilfeld and Poulsen met with staff on February 25th from approximately 3:30-4:00 p.m. to review items D-1 through D-9 as well as other finance related items on this agenda.

Director Poulsen said the committee reviewed all finance related items, including the budget schedule which is an action item on the Agenda and the bike trail snow removal expenses. Overall our finances look good. The District finally received the Placer County bank statements through December.

Ms. Grindle mentioned that staff, excluding Mike Geary, General Manager, has been recording time spent on the Olympic Meadows Property (OMP) project and approximately \$3,500 has been spent to date. Director Ilfeld said that he would like the time spent on the OMP to be part of the consent calendar as the project proceeds. Mr. Geary said that changing the financial reporting spreadsheet is challenging due to formatting, but it can be included.

Item D-7 – Bike Trail Snow Removal. The contract for the 2018-2019 winter was \$46,000, whereas in previous year it has been approximately \$70,000. Through February 18th, 2019 \$40,000 has been spent including the \$24,000 snow-blower loan repayment. It was noted that weekend storms are more expensive for snow removal because the District needs to pay overtime. As determined at the beginning of the winter, the contingency plans if we are over budget on labor are to first ask the County to execute an additional services agreement and secondly, extend the snow blower loan re-payment which is \$24,000/year.

Public Comment –

Jean Lange asked if not plowing it is an option. Mr. Geary responded that it is, however, the District would like to maintain its high level of service since the Community enjoys the service.

A motion to approve the financial consent agenda was made by Director Poulsen and seconded by Director Ilfeld as submitted. The motion passed, and the vote was unanimous.

Cox – Yes

Hudson – Yes

Ilfeld – Yes

Poulsen – Yes

E. Approve Minutes.

E-1 Minutes for the Board of Directors meeting of January 29, 2019.

Jessica Asher noted that the motion to adjourn the meeting was seconded by Director Ilfeld, not Director Poulsen, and that the minutes will be updated to reflect the change. Director Poulsen noted that the vote tally showed that he was in the room for item F-1A and F-1B and he was not. Ms. Asher noted that her hard-copy tally showed that Director Poulsen did not vote on these items and was not in the room and will correct the minutes to reflect that.

Public Comment – none

A motion to approve the minutes for the Board of Directors meeting of January 29, 2019 was made by Director Hudson and seconded by Director Ilfeld. The motion passed, and the vote was unanimous.

Cox – Yes

Hudson – Yes

Ilfeld – Yes

Poulsen – Yes

F. Old & New Business.

F-1 Olympic Meadow Property – Project Update.

The Board received an update on the Project and accepted public comment.

Director Poulsen left the room due to conflict of interest with an ownership interest in the property.

Director Ilfeld provided an update on the project. The informational meeting scheduled for February 26th, 2019 was postponed due to the storm and could be as early as March 4th, beginning at the house at 5:00 p.m. We will not have any meetings or provide new information during the voter survey period, which will be in mid-late March. The consultant, True North Research, will try to reach every voter in the valley to have a statistically accurate survey. Director Ilfeld reported that there was low-turnout at the meeting Saturday but it was still a good meeting, with five members of the public. The District is hoping to have better attendance at the next meeting and increase awareness of project. The meeting agenda was distributed on the general and OMP-specific distribution lists, and by the Friends of Squaw Valley.

Director Hudson said that the District and Land Trust will present to the Tahoe City Breakfast Club and 7:00 a.m. at Granlibakken on March 5th, 2019.

Public Comment:

Jean Lange asked how the finances are structured between the Land Trust and the District and how the money Kate Frankfurt is sourcing will be applied to both agencies acquiring the land.

Mike Geary responded that so far there are not specific amounts that each agency is responsible for. The Land trust is leading the fundraising for the whole project and that the District is

managing much, but not all, of the work associated with the revenue measure. It was clarified that donations to the Land Trust can be earmarked for the OMP acquisition to lower costs to taxpayers. Mr. Geary explained that since the ballot language needs to be set at end of June 2019, and there will likely be continued fundraising through the summer, that the ballot language will likely set a maximum amount which can be lowered through Board Resolution. Mr. Archer noted that there is a conservation and restoration component of the property which is part of the Land Trust's mission.

Mark Calhoun said it would be helpful to have the community develop a benefactor list and noted that he doesn't really want to give money for the Project through the Land Trust. Director Ilfeld said we are working collaboratively with the Land Trust and asked that Mr. Calhoun meet with himself and Ms. Frankfurt later to discuss fundraising.

Mr. Geary said the Land Trust is a 501(c)(3) organization that can accept donations and is the entity in contract to buy the property; the District is a potential assignee. Director Ilfeld said that he doesn't want to discourage local fundraising efforts but does want to collaborate with the Land Trust. Director Hudson added that one can donate through the Land Trust and earmark donations specifically for the OMP project.

Ms. Lange clarified that donations will lower the property tax, and Mr. Geary said this was accurate.

Director Poulsen reentered the room.

F-2 Tahoe Truckee Area Agreement for Mutual Emergency Aid.

The Board reviewed the item, accepted public comment, approved the General Manger to sign the Updated Tahoe Truckee Area Agreement for Mutual Emergency Aid on behalf of Squaw Valley Public Service District.

Mr. Burks introduced the item. The original Tahoe Truckee Area Agreement for Mutual Emergency Aid was signed in 1983. It allowed for local utilities to ask for and receive aid from other local agencies during emergencies. This agreement has been used occasionally since its signing.

The Agreement was created to assist all utility providers in the Tahoe Truckee area respond to and manage emergencies and natural disasters affecting the services they provide. This plan insures that utilities in the Tahoe Truckee area will be able to render effective and efficient mutual aid when necessary through emergency cooperation. With the mechanics of rendering mutual aid in place, assistance can be requested and can be available without delay from assisting utilities.

The Tahoe Water Suppliers Association (TWSA) reviewed the Tahoe Truckee Area Agreement for Mutual Emergency Aid and felt that there was a need to update the Agreement due to

outdated rates and to add more flexibility. There are also other utilities that wished to participate in the Mutual Aid Agreement. A TWSA sub-committee was formed to revise the Agreement. The update was agreed on and sent around the area for signatures starting in 2017.

Mr. Burks noted that the Agreement has been utilized a few times. Mutual Aid directly mitigates potential sewer spills and the consequent liability imposed by the Lahontan Region Water Quality Control Board. The District has helped control sewer spills near Lake Tahoe and other agencies have helped the District. Mr. Burks noted that the agreement does not mandate a response but if agencies have availability to help, it streamlines the mutual aid process. Mr. Burks noted that there is good communications between the agencies.

Director Poulsen said the mutual aid agreements are very positive for our local area. Director Poulsen commended staff for staying involved and feels the General Manager should sign the agreement. Director Poulsen asked how the rates for mutual aid were updated. Mr. Burks said the rates were updated to use FEMA published rates, but some agencies set their own rates. Typically, agencies do not charge for providing mutual aid as it is considered neighborly support. However, for larger, or multiple day events, reimbursement is often required.

Director Ilfeld asked if there were any concerns from staff. Mr. Burks said the language was updated and additional agencies were added. Mr. Geary added that this agreement was the outcome of a significant sewer discharge to Lake Tahoe from North Tahoe Public Utilities District (NTPUD) and part of the recourse was for NTPUD to develop this mutual aid agreement.

Public Comment:

Mark Calhoun noted that while the District's responsibilities are sewer and water, he asked about electricity and a Tesla battery solution that Andy Wirth proposed. Chief Riley responded that he thought this was a Squaw/Alpine project and that he has not heard about it recently.

Director Hudson made a motion to approve the General Manager to sign the Updated Tahoe Truckee Area Agreement for Mutual Emergency Aid on behalf of Squaw Valley Public Service District, which was seconded by Director Poulsen. The motion passed, and the vote was unanimous.

Cox – Yes

Hudson – Yes

Ilfeld – Yes

Poulsen – Yes

F-3 Special District Risk Management Authority (SDRMA) – Board of Directors Nominations.

The Board reviewed the item, accepted public comment and did not nominate a candidate.

Ms. Asher reviewed the item. SDRMA is a public entity Joint Powers Authority established to provide property/liability and workers compensation insurance, health benefit coverages, and comprehensive risk management programs for special districts and other public agencies. SDRMA is governed by a Board of Directors elected from its membership. Three seats are up for election to serve four-year terms effective January 1, 2020.

Director Hudson asked if there were any representatives from our region. Mr. Geary said that he wasn't sure there was anyone from the east side of the summit. Tom Archer said the SDRMA Board activities and interests were beyond the typical dealings of the District.

Public Comment – none

The Board determined that there was no interest in running for a seat on the Board and did not nominate a candidate.

F-4 California Special Districts Association (CSDA) – Board of Directors Nominations Seat B.

The Board reviewed the item, accepted public comment and did not nominate a candidate.

Ms. Asher reviewed the item. CSDA provides education and training, insurance programs, legal advice, industry-wide litigation and public relations support, legislative advocacy, capital improvement and equipment funding, collateral design services, and current information for management and operational effectiveness.

CSDA is governed by an 18-member Board of Directors elected by mail ballots. The Board consists of three directors from each of the six regions throughout California. The CSDA Elections and Bylaws Committee seek interested Special District Board Members or General Managers who are interested in leadership of the California Special Districts Association for the 2020-2022 term. Seat B is currently held by Ginger Root, General Manager of Lincoln Rural County Fire Protection District who is running for re-election.

Eric Poulsen noted that Ginger Root has done a good job thus far. Mr. Geary and the Board said they are satisfied with current representation.

Public Comment – none

The Board determined that there was no interest in running for a seat on the Board and did not nominate a candidate.

F-5 Budget Preparation Schedule.

The Board reviewed the item and accepted public comment.

Ms. Grindle reviewed the item. During the budget preparation process, the Board's attention is drawn to estimated changes in property tax, changes in rate revenue, proposed utility rate

increases, debt reduction or proposed new debt, two operating budgets, capital budgets, pension expenses, and contributions to Fixed Asset Replacement Funds (FARFs).

The District's budget is the core document that identifies anticipated "fiscal and resource impacts". It serves as a short term and long-term map for how the District will carry out its financial plan. The District operates on approximately \$3.6 million in rate revenue and \$3.6 million in tax revenue annually. The District must use these funds to cover operations, pay for capital projects and save for the future. In order to do that the budget must detail estimates of costs, revenues, capital projects, and reserve funds. It's the goal of the District to always be fully funded and avoid significant rate increases or debt financing.

Director Hudson asked if this was the same schedule as last year, Ms. Grindle responded that it was.

Public Comment – none

F-6 Commercial Lease – 1810 Squaw Valley Road.

The Board reviewed the item, accepted public comment and authorized the General Manager to execute a Commercial Lease with Perusse Law and terminate the lease with Squaw Valley Institute based on the terms presented.

Mr. Geary introduced the item. Squaw Valley Institute's (SVI) current lease expires on March 31, 2020. However, SVI wishes to terminate the lease. Geoff Perusse, of Perusse Law P.C, wishes to enter into a lease agreement starting on March 1, 2019 for the same, 1,171 square-foot office space. Staff researched rates of comparable properties to determine market value for the upstairs office space. Rental rates for office space in Truckee are around \$1.70/ft² and in Tahoe City around \$1.89/ft².

If the Board approves the new lease as requested by Perusse Law P.C., the proposed terms of the revised lease would be:

- Rent: \$2,050 / month (\$1.75 / square foot)
- Utilities: \$350 / month
- Snow Removal: \$600/year
- Term: March 1, 2019 to October 31, 2021
- Parking Spaces: Two (2)
- Security Deposit: \$4,100

Mr. Geary noted there were some minor changes in the standard lease, as suggested by legal counsel, which improved the document. Director Cox said in the past, the lessees for the District's property at 1810 Squaw Valley Road were non-profits and asked if this for-profit group met the needs of our rental agreement. Mr. Geary responded that currently Squaw Valley / Alpine Meadows Marketing team is also in the space and that we have never required the lessee to be a non-profit. Mr. Archer noted that the Board can choose to whom it leases its property.

Director Poulsen asked if this was the standard lease, with changes made over time. Mr. Archer said it was a lease he prepared some time ago, and that he suggested revisions over time and reviewed the most recent version. Mr. Archer also noted that he has sent a notice of termination to SVI and that the new lease is contingent upon SVI's termination.

Public Comment – none

Director Hudson made a motion to authorize the General Manager to execute a Commercial Lease with Perusse Law and terminate the lease with Squaw Valley Institute based on the terms presented, which was seconded by Director Ilfeld. The motion passed, and the vote was unanimous.

Cox – Yes

Hudson – Yes

Ilfeld – Yes

Poulsen – Yes

F-7 Board Member Appointment Process.

The Board reviewed the item, accepted public comment and provided direction to staff.

Mr. Geary reviewed the item. This four-member board will appoint a member of the public that meets the requirements to fill the vacant seat and serve the remainder of Director Gustafson's term, through 2020. In November 2020, the appointed Director would be required to run in the general election if they desired to remain on the Board.

Director Cox said he saw some members of the public in the room that may be interested in applying and wanted to express the importance of the position. Conducting the District's business is extremely important to the public and District; total and complete dedication is important. Time commitments include sitting on one more committees and attending training on how to perform in the position. Applications are due March 15th, 2019.

Mr. Geary recommended that interested applicants provide a letter of interest to highlight relevant Board or public agency experience. Mr. Geary said he is available for a pre-appointment orientation. During the March 26th, 2019 Regular Board Meeting, the current Board may appoint a new member who would then take the Oath of Office and sit in on that meeting. Following the appointment, there will be a post-appointment orientation which will include a tour of the District's facilities, and an opportunity to meet staff and learn about the different staff roles.

Director Hudson asked if there could be a closed session for the board appointment, stating that it was awkward when he was appointed. Mr. Archer responded that the appointment does not qualify for closed session and must be done in open session.

Director Poulsen said he thinks it is still a good job description, however the medical expenses need to be added to the compensation section. Mr. Geary asked if any of the Directors had any

additional recommended changes to the job description. Director Cox said he thinks the compensation is clearly outlined on the first page, but it is appropriate to add it to the formal job description. Mr. Geary also requested that staff be allowed to update the bullets under education to reflect the requirement to attend CDSA Special District Leadership Academy (SDLA) in their first term and the anti-harassment training which is required every 2 years by law.

Public Comment – none

Director Hudson made a motion to approve the job description amendment as discussed, which was seconded by Director Ilfeld. The motion passed, and the vote was unanimous.

Cox – Yes

Hudson – Yes

Ilfeld – Yes

Poulsen – Yes

G. Status Reports.

G-1 Fire Department Operations Report.

Chief Riley reviewed the report.

Chief Riley noted that there were more calls recently regarding carbon monoxide. It is important that the public is aware and manages snow loads on roofs and propane tanks. Director Cox said Captain Chisholm received a grant several years ago for carbon monoxide detectors. Chief Riley responded that this was before they were required and as such, he did not think we could receive another grant or would have the ability to give out monitors again.

Public Comment – None.

G-2 Water & Sewer Operations Report.

Mr. Burks reviewed the report.

Mr. Burks said the Operations Department has been busy with snow removal at our building facilities and on the bike trail and the crew is putting in long hours.

Director Hudson noted that it is interesting that the aquifer is lower than last year. Mr. Burks responded that the storms have generally had less water content, even though there is so much snow.

Director Poulsen commented on the Page 1 Figures, noting that water production was 0.42MG more than in 2018, while Sewer was only .01MG more, potentially there is less infiltration and inflow (I&I) to the sewer, or maybe there is more water loss or higher consumptive use. Mr. Burks responded that the Annual Operations Report will be released in April.

Public Comment – None.

G-3 Engineering Report.

Mr. Hunt reviewed the report and provided an update on the District's major projects.

Mr. Hunt said staff applied for two grants from the Placer County Water Agency (PCWA) assistance program for asset management and GIS updates, and the Water Master Plan. The District applies for grants every year and they are generally successful every other year. The grants are awarded in June and would be used to offset staff costs and potentially some consultant costs.

The District is under contract with Cruz Construction for the Truckee River Siphon Replacement Project and staff expects the contractor to mobilize around June 1st, 2019.

Mr. Hunt discussed the PlumpJack Squaw Valley Inn project. The Project and the CEQA addendum are postponed. The net effect on the District is unknown. The District drilled a well on their property and is waiting to determine if the PlumpJack project will move forward as the District's well-house project will be easier to complete if done in concert with the larger project. If it seems that the PlumpJack project will be delayed long-term, the District will need to consider moving forward without the PlumpJack project as the well should not sit stagnant for too long. Director Ilfeld asked how much the new well will increase our capacity. Mr. Hunt responded that while we have sufficient capacity in our system now, the additional well would provide operational flexibility, reliability and redundancy, as well as supporting some of the proposed development.

Mr. Hunt said the District received a set of approval plans for the Resort at Squaw Creek which includes infrastructure work to support Phases 2B and 2C of their Project. The Resort is relocating water and sewer lines and, pursuant to the Development Agreement, will be dedicating Well 18 3R in the eastern portion of the golf course by November 2020. Water treatment is required for high manganese levels.

Director Poulsen commented that the wells in the western portion of the Valley are from Olympic times and echoed Mr. Hunt's explanation that the new PlumpJack well would provide flexibility within the overall system.

Public Comment –

Jean Lange asked for clarification regarding the Resort at Squaw Creek wells. Mr. Hunt said the Resort has 3 irrigation wells, one of which will be retrofitted to provide drinking water such that the District can use it to supply potable water to the Resort.

G-4 Administration Report.

Mrs. Asher reviewed the report.

Director Cox asked the Board Members and Public for their thoughts on the new phone tree system. Director Poulsen said he likes talking with our staff but appreciates that when staff is

busy he can dial an extension to get through to who he needs to talk with. He added that it would be nice if, when the office is not busy, a live person could pick up. Director Hudson said he is OK with the phone tree if it helps with operations.

Public Comment –

Sal Montforte said the phone tree is standard among Fire Districts and beneficial because the recording says to dial 911 for emergencies. Director Cox responded that he understands but misses the personal touch. Victoria Mercer said that if there is a clear phone tree, it is OK. Director Cox said he would reluctantly go along if others are OK. Director Ilfeld said we need to be highly responsive to customers regardless of how the phone is answered. Ms. Grindle said she is happy to revisit this in a few months once the system has been operational and tested.

G-5 Manager's Comments.

Mr. Geary reviewed the report.

Mr. Geary reviewed the low-income water rate assistance program. The coalition wholeheartedly supports safe, accessible, and affordable drinking water for all Californians. However, the coalition feels more engagement and collaboration is needed with a broad cross section of water agencies to flush out final details of a W-LIRA that would seek to impose Legislative action on how public water systems set rates.

Director Poulsen said he thought the letter was well done.

Public Comment – none

G-6 Legal Report (verbal).

Mr. Archer had none

Director Cox thanked Mr. Archer for his due diligence on his conflict of interest regarding the Olympic Meadow Property.

Public Comment – None.

G-7 Director's Comments.

Director Cox said last month Mr. Burks discussed high traffic days, and the operational challenges that creates in terms of emergency response for utilities. This is a critical issue that Director Cox would like Mr. Burks and Mr. Geary to consider. Mr. Burks said it is challenging because we do not have a large staff and do not operate on 24-hour shifts. Director Poulsen said Director Cox's should be on the agenda for a future meeting to discuss. Ms. Grindle responded to Director Cox's question about where in the budget process we are, saying the issue can be considered as part of the budget process. Mr. Geary said this is an issue the District and all neighboring District's have been facing with the rising cost of local housing. Therefore, we contribute financially and with Director time to the Mountain Housing Counsel. Additionally, all employees have emergency responder ID cards.

Director Poulsen left the room.

H. Closed Session.

Only the item on the agenda, price and terms of payment for real-property negotiations, were discussed and no action was taken.

I. Possible Action from Closed Session.

No action was taken from the Closed Session.

Director Hudson made a motion to go back to open session and revisit item F-7, seconded by Director Ilfeld.

Director Poulsen rejoined the meeting.

Director Cox asked if there could be a personnel committee meeting to discuss the applicants in advance of the appointment at the Board Meeting. Mr. Geary said a personnel committee meeting could only include the Directors sitting on that committee, Director Ilfeld and Director Hudson. If other Directors wanted to join, it would be a Special Board Meeting. Director Cox said he would like to have a Special Board Meeting. Mr. Archer asked if we would tell applicants of this change. Mr. Geary said we would notice everyone on our distribution list, including all applicants. Director Poulsen said normally each applicant should make a statement of why they are interested and then it would be discussed. Mr. Geary said applications are due March 15th, 2019 and encourage the Directors to separately interview each candidate, without discussion with any other Directors. Separately, Mr. Geary will ask each applicant to come in for a pre-appointment orientation. Director Poulsen said we should proceed with the District's normal process to appoint Directors. Director Dale Cox said he wants to make sure that the applicants feel comfortable. Mr. Geary said the Directors handled this well at the last appointment and is confident they can do so again.

J. Adjourn.

Director Poulsen made a motion, seconded by Ilfeld, to adjourn at 11:45 A.M. The motion passed, and the vote was unanimous.

Cox – Yes

Hudson – Yes

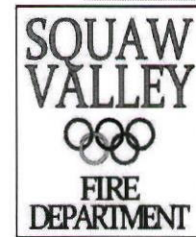
Ilfeld – Yes

Poulsen – Yes

By, J. Asher



SQUAW VALLEY PUBLIC SERVICE DISTRICT



OLYMPIC MEADOW PROPERTY ACQUISITION

DATE: March 26, 2019
TO: District Board Members
FROM: Mike Geary, General Manager
SUBJECT: Olympic Meadow Property – Project Update – Information Only

BACKGROUND: The discussion section below provides information on the Olympic Meadow Property (OMP) Acquisition. It is included in the District's monthly agenda to allow discussion of the project without violating the Brown Act's requirement that there be no discussion undertaken on any item not on the agenda. This report is prepared to provide new information and recent progress on issues that are not the subject of a separate report. This item is informational only and there is no action requested of the Board.

DISCUSSION: The District hosted two informational Community Meetings, on February 23rd and March 7th, 2019 to increase awareness about the Project. These were noticed as Parks and Recreation Committee meetings, with both members of the committee, Directors Ilfeld and Hudson present. The agenda was the same for each meeting, allowing for the community to join on a weekend afternoon and on a weekday evening. Both meetings started with an open house at the Poulsen residence followed by a presentation and question/answer period in the District's Community Room. Combined there were approximately 35 people that attended the meetings.

Director Ilfeld, Director Hudson, Perry Norris and Mike Geary presented at the *First Tuesday Breakfast Club* hosted by the North Lake Tahoe Resort Association at Granlibakken Tahoe Resort in Tahoe City on Tuesday, March 5, 2019.

Jessica Asher, Perry Norris, and Mike Geary presented to approximately 25 real-estate agents from Coldwell Banker at the District's office on Friday, March 8, 2019.

Another presentation at *Good Morning Truckee*, hosted by the Truckee Chamber of Commerce, is scheduled for Tuesday, April 9, 2019 at 7:00 a.m. at the Truckee Tahoe Airport in Truckee.

Staff is currently working with Placer County staff to apply for funding from Transient Occupancy Tax (TOT) revenue. The application is due April 2, 2019.

A voter survey was recently started to survey all registered voters in the Valley. We encourage public to take this survey to help inform our work on the Olympic Meadow Property. The OMP Ad-Hoc Committee, District and Truckee Donner Land Trust (TDLT) staff reviewed and approved the survey prior to its distribution.

Staff has been meeting with consultants, Charles Heath from TBWB Strategies and a sub-consultant, NBS, to review financing strategies and publicly available data for constituents. Staff is supporting NBS with its parcel inventory.

The District Engineer and Operations Supervisor are leading internal efforts to develop budgets for operations, maintenance and capital replacements. Consultant proposals for a detailed Home Inspection, Hazardous Materials Inspection (e.g., asbestos, lead and mold) and a Condition Assessment of the Swimming Pool for Public Use are currently being prepared or reviewed.

The initial Stakeholders meeting, originally scheduled for March, has been delayed until April at the urging of our strategy and communications consultant who has recommended there be no public meetings during the voter survey period. For the same reason, distribution of the District's newsletter was delayed and staff expects to send it out in April.

ALTERNATIVES: This report is for information only.

FISCAL/RESOURCE IMPACTS: The District currently does not have a budget for a Parks and Recreation Department. It is the District's goal to have a Parks & Recreation Department budget to fund management of the OMP property; this will be provided by a revenue measure which will be put to a vote in November 2019. Since inception of the OMP Acquisition project, staff has spent \$7,197 in labor costs and \$133 on meetings. The TDLT has borne many additional expenses including staff time, appraisal fees, escrow deposits, and consultant contracts with TBWB, Larry Young, Jordan Knighton, and Katrina Smolen. It is the mutual hope of the District and Land Trust that these costs will be reimbursed by project funds.

RECOMMENDATION: This report is for information only.

ATTACHMENTS: Good Morning Truckee Advertisement.

DATE PREPARED: March 18, 2019

A community forum to provide timely, relevant information on a variety of topics and create a networking opportunity

GOOD MORNING TRUCKEE™

PRESENTED BY



Olympic Meadow Property Acquisition

The Truckee Donner Land Trust is in contract to acquire the 30-acre Olympic Meadow Property in Squaw Valley for public access and conservation in a joint effort with the Squaw Valley Public Service District. Hear more about this acquisition, strategies and next steps to acquire the legendary property.

MIKE GEARY

General Manager

Squaw Valley Public Service District

PERRY NORRIS

General Manager, Truckee Donner Land Trust

Reimagine Bridge Street and Transit Relocation Feasibility Study

Hear more about two important projects underway with the Town of Truckee: The Reimagine Bridge Street project — exploring options for improving the intersections on Bridge Street at Donner Pass Road and East/West River Streets; and the Transit Relocation Feasibility Study — exploring new sites, as well as viability of existing facility, to accommodate current and future transit services.

DAN WILKINS

Public Works Director/Town Engineer

Town of Truckee Truckee Tahoe Airport District

TUESDAY, APRIL 9 | 7-8:30AM

Truckee Tahoe Airport | 10356 Truckee Airport Road

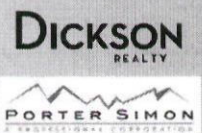
Open to the public **\$12** | Chamber Members **\$10**

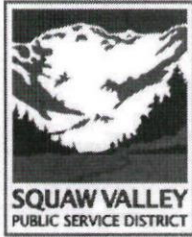
INCLUDES CONTINENTAL BREAKFAST

ONLINE PRE-REGISTRATION AT TRUCKEE.COM

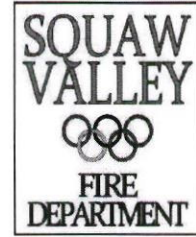
For more information, contact Truckee Chamber at 530-587-2757 or email info@truckee.com

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SQUAW VALLEY PUBLIC SERVICE DISTRICT



REVISED 2019 COMMITTEE ASSIGNMENTS

DATE: March 26, 2019
TO: District Board Members
FROM: Jessica Asher, Secretary to the Board
SUBJECT: Update 2019 Committee Assignments

BACKGROUND: The Board roster has recently changed due to the passing of Director Gustafson and the appointment of Victoria Mercer to fill the vacancy. As such, the committee assignments require revision.

DISCUSSION: In addition to changing the committee assignments to reflect the change in the Board roster, staff recommends dissolving the Village at Squaw Valley Specific Plan (VSVSP) ad-hoc committee since it is not currently active.

With this revision, the classification of the Garbage Committee is correctly elevated from an ad-hoc committee to a standing committee and the two Olympic Valley Groundwater Management Plan (GMP) committees / groups have also been correctly placed in the "Other Appointments" section of the table of Assignments and Appointments.

ALTERNATIVES: 1. Approve revisions proposed by staff.
2. Revise Committee Assignments and Appointments proposed by staff.

FISCAL/RESOURCE IMPACTS: None.

RECOMMENDATION: Approve revisions proposed by staff.

ATTACHMENTS: Current approved 2019 Committee Assignment List. Proposed revisions to 2019 Committee Assignment List.

DATE PREPARED: March 18, 2019.

2019 COMMITTEE ASSIGNMENTS / APPOINTMENTS SQUAW VALLEY PUBLIC SERVICE DISTRICT BOARD OF DIRECTORS

STANDING COMMITTEES			
COMMITTEE	MEETING HELD	MEMBERS	TERM
Personnel & Administrative	As Needed	Chair Hudson Member Ilfeld	Appointed Annually in December
Water & Sewer	As Needed	Chair Cox Member Poulsen	Appointed Annually in December
Finance & Budget	Day preceding Board meeting	Chair Poulsen Member Ilfeld	Appointed Annually in December
Fire Department	As Needed	Chair Gustafson Member Poulsen	Appointed Annually in December
Parks & Recreation	As Needed	Chair Ilfeld, Member Hudson	Appointed Annually in December

AD HOC COMMITTEES		
COMMITTEE	MEETING HELD	MEMBERS
Garbage	As Needed	Chair Cox, Member Gustafson
GMP Advisory	AS Needed	Mike Geary, General Manager
GMP Implementation	As Needed	Full Board
Olympic Meadow Property Acquisition	As Needed	Chair Ilfeld, Member Hudson
SVSH-Development Village Project	As Needed	Chair Cox, Member Hudson

OUTSIDE COMMITTEE APPOINTMENTS			
COMMITTEE	MEETING HELD	MEMBERS	TERM
T-TSA	2 nd Wednesday	Dale Cox	Appointed by Board
Mountain Housing Council	As Needed	Fred Ilfeld	Appointed by Board
North Lake Tahoe Transportation Authority	As Needed	Bill Hudson	Appointed by Board

OFFICERS			
PRESIDENT	Dale Cox	VICE-PRESIDENT	Eric Poulsen
SECRETARY	Jessica Asher	TREASURER/ASSISTANT SECRETARY	Mike Geary

updated 1.29.19 (Rev. Added OMP Ad Hoc Committee)

**2019 REVISED COMMITTEE ASSIGNMENTS / APPOINTMENTS
SQUAW VALLEY PUBLIC SERVICE DISTRICT BOARD OF DIRECTORS**

STANDING COMMITTEES

COMMITTEE	MEETING HELD	MEMBERS	TERM
Personnel & Administrative	As Needed	Chair Hudson Member Ilfeld	Appointed Annually in December
Water & Sewer	As Needed	Chair Cox Member Poulsen	Appointed Annually in December
Finance & Budget	Day preceding Board meeting	Chair Poulsen Member Mercer	Appointed Annually in December
Fire Department	As Needed	Chair Mercer Member Poulsen	Appointed Annually in December
Parks & Recreation	As Needed	Chair Ilfeld, Member Hudson	Appointed Annually in December
Garbage	As Needed	Chair Cox Member Mercer	Appointed Annually in December

AD HOC COMMITTEES

COMMITTEE	MEETING HELD	MEMBERS
Olympic Meadow Property Acquisition	As Needed	Chair Ilfeld, Member Hudson

OTHER APPOINTMENTS

COMMITTEE	MEETING HELD	MEMBERS	TERM
T-TSA	2 nd Wednesday	Dale Cox	Appointed by Board
GMP Advisory	As Needed	Mike Geary, GM	Appointed by Board
GMP Implementation	As Needed	Full Board	Not Applicable
Mountain Housing Council	As Needed	Fred Ilfeld	Appointed by Board
North Lake Tahoe Transportation Authority	As Needed	Bill Hudson	Appointed by Board

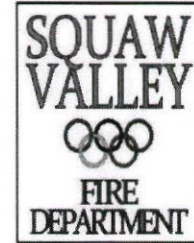
OFFICERS

PRESIDENT	Dale Cox	VICE-PRESIDENT	Eric Poulsen
SECRETARY	Jessica Asher	TREASURER/ASSISTANT SECRETARY	Mike Geary

updated 3.26.19



SQUAW VALLEY PUBLIC SERVICE DISTRICT



Fiscal Year 2019-20 Budget Memorandum

DATE: March 26th, 2019

TO: District Board Members

FROM: Danielle Grindle, Finance & Administration Manager

SUBJECT: 2019-20 Budget Assumptions-First Draft

BACKGROUND: The District prepares a budget each fiscal year to provide a cohesive plan of operations to conduct the utility and fire functions within its jurisdiction. This budget includes appropriate staffing, operating expenses, capital improvements, and capital replacements. Likewise, the budget determines the applicable rates necessary to support these operations.

DISCUSSION: The proposed budget has been prepared with a focus on establishing adequate reserves of the District’s Fixed Asset Replacement Funds (FARF’s) while supporting the required resources to provide consistent and quality utility and fire services to the community.

During the budget preparation process, the Board’s attention is drawn to estimated changes in property tax, changes in rate revenue, proposed utility rate increases, debt reduction or proposed new debt, operating budgets, capital budgets, pension expenses, and contributions to Fixed Asset Replacement Funds (FARFs).

Note this is still early in the budget process and a few assumptions were made while details are being researched. The following paragraphs discuss a few highlights, requirements to fund the replacement/repair of aging infrastructure, and the rates necessary to support the aforementioned estimates.

During the 2016-17 fiscal year, we completed a Cost of Service Analysis (COSA) and Rate Study which leveraged a recently completed 100-year Capital Replacement Plan. The COSA recalibrated our rate structure to more equitably reflect our different customer classes’ use of our water and sewer systems. The Rate Study emphasized the District’s priority to fund its FARFs to position itself to replace capital assets as they reach the end of their useful lives. Both the COSA

and Rate Study provide guidance to fund the FARF's at levels that will preclude the need to seek alternative funding options such as special assessments, debt financing, and/or sharp rate increases. We currently are seeing the need to fund the water FARF at approximately \$400,000 per year, the sewer FARF at \$500,000 per year, and the Fire FARF at \$250,000 to be fully funded.

The 2019-20 rate increases are in line with our prior year Prop 218 notice and provide funding to achieve revenue requirements: 4% for water, 5% for sewer, and 2% for Garbage. Our water billing cycle will end at the end of April, at which point we will have a better understanding of our rate revenue for next year. Please see the attached Prop 218 rate notice.

Payroll across the utility department received a 2.31% cost of living adjustment. Per the Memorandum of Understanding (MOU) between the District and the Union representing the Operations Department the COLA is in line with the Consumer Price Index (CPI) as estimated by the U.S. Bureau of Labor Statistics (BLS). The fire departments annual salary survey is underway. The first draft of the budget does not reflect any increases to their salaries other than merit increases where due.

CalPERS Unfunded Pension Liability payment increased by \$21,000 to \$168,000 for the Miscellaneous group and increased by \$37,000 to \$190,000 for the Safety group. Note that these payments are the minimum required contributions. The District also has a priority to pay off our unfunded accrued liability in the next 4-6 years. This will require an additional \$400,000 payment for the utility department and \$219,000 for the Fire Department. The Fire Department will be taking a loan from the Utility Department in order to do this.

The District has approximately \$2.5 million in capital projects planned for the coming year. This includes \$1.8 million for the Truckee River Siphon, \$125,000 for design and planning of the PlumpJack well, \$150,000 for replacing the roof at 1810 Squaw Valley Road, and lastly \$50,000 towards a regional training facility for the fire department.

Ad Valorem property tax revenue is estimated to increase 0.93% from our anticipated 2019 revenue, for a total of \$3,561,000 after fees are removed. This is considered to be conservative and uses the 2018/19 Placer County assessed property tax multiplied by the 2019/20 California CPI, and then multiplied again by the Adjusted Gross Levy percentage of each of our funds.

ALTERNATIVES: As this is an early draft of the budget, staff is seeking direction from the Financial Committee and the Board to make any adjustments. A second draft of the budget will be prepared for the April 30th, 2019 Board meeting, a third draft

for the May 28th, 2019 Board meeting, with a final draft and adoption scheduled for the June 25th, 2019 Board meeting.

FISCAL/RESOURCE IMPACTS: The District's budget is the core document that identifies anticipated "*fiscal and resource impacts*". It serves as a short term and long term map for how the District will carry out its financial plan. It allows us to properly plan for the future and consider problems before they arise. The District operates on approximately \$3.7 million in rate revenue and \$3.6 million in tax revenue annually. We must use these funds to cover our operations, pay for capital projects (estimated to be over \$2.5 million in 2019–2020), and save for the future. In order to do that the budget must detail estimates of costs, revenues, capital projects, and reserve funds. It's the goal of the District to always be fully funded and avoid significant rate increases or debt financing. Having a sound budget that we will be preparing over the next few months will allow us to achieve that goal.

RECOMMENDATIONS: Engage discussions amongst the Board, staff, and community regarding the need to maintain adequate dedicated FARF contributions based on the District's capital replacement needs.

ATTACHMENTS: Financial Summary: FY 2019-20 Budget (1 page)
Water FY 2020-24 Proposed Budget (6 pages)
Water Capital Improvements: FY 2020-24 Proposed Budget (1 page)
Water 100 year FARF projection (1 page)
Sewer FY 2020-24 Proposed Budget (6 pages)
Sewer Capital Improvements: FY 2020-24 Proposed Budget (1 page)
Sewer 100 year FARF projection (1 page)
Fire FY 2020-24 Proposed Budget (6 pages)
Fire Capital Improvements: FY 2020-24 Proposed Budget (1 page)
Fire 100 year FARF projection (1 page)
2017 Prop 218 Rate Increase Notice FY2018 – FY2022 (1 page)

DATE PREPARED: March 21st, 2019



SQUAW VALLEY PUBLIC SERVICE DISTRICT FINANCIAL SUMMARY FOR BUDGET YEAR 2019 - 2020



	Water 4%	Sewer 5%	Garbage 2%	Total Utility	Total Fire	Water Capital	Sewer Capital	I&I	Fire Capital	Consolidated
Revenue										
Rate & Misc Revenue	2,122,382	1,576,775	264,138	3,963,295	88,096	87,316	33,165	33,165	14,000	4,219,037
Tax Revenue	-	-	-	-	3,561,225					3,561,225
UAL Loan from Water and Sewer				-	219,000					219,000
Total Revenue	2,122,382	1,576,775	264,138	3,963,295	3,868,321	87,316	33,165	33,165	14,000	7,999,262
Expenses										
Payroll & Benefits	976,388	976,179	-	1,952,567	\$2,864,274					4,816,841
Operating Expenses	392,623	286,843	245,107	924,573	381,688					1,306,261
Building Loan	57,305	30,856		88,161	-					88,161
Snowblower Loan	-	-	-	-	-					-
PERS Side Loan (with interest)	49,005	27,566		76,571	36,695					113,266
PERS UAL Loan to Fire Dept	109,500	109,500		219,000						219,000
PERS UAL Payment	200,000	200,000			219,000					219,000
FARF Contributions	300,000	75,000		375,000	250,000					625,000
Total Operating Exp	2,084,821	1,705,944	245,107	3,635,872	3,751,657	-	-	-	-	7,387,529
Operating Surplus (Loss)	37,561	(129,169)	19,031	327,423	116,663	87,316	33,165	33,165	14,000	611,733
Surplus FARF/Capital Contributions	(37,561)	129,169	(19,031)	72,577	(116,663)	(87,316)	(33,165)	(33,165)	(14,000)	(211,733)
Balance	-	-	-	400,000	-	-	-	-	-	400,000
Capital /FARF Rollforward										
Begin Balance 7/1/19	822,699	3,615,131	186,216	4,624,046	238,954	440,889	-	154,645	-	5,458,534
Capital Projects	(127,333)	(983,953)	(37,500)	(1,148,787)	(101,320)	(125,000)	(1,080,000)	-	(50,000)	(2,505,107)
Contributions (from above)	337,561	(81,735)	19,031	274,858	366,663	87,316	33,165	33,165	14,000	809,167
PERS Side Loan (with interest)		113,266		113,266	-					113,266
Snowblower Loan (includes interest)		-		-	-					-
Interest				-	-					-
Funding from FARFs to Capital	-	(1,046,835)		(1,046,835)	(19,550)	-	1,046,835		36,000	16,450
End Balance 6/30/20	1,032,926	1,615,874	167,748	2,816,548	484,747	403,205	-	187,810	-	3,892,311
	(0)	(0)		(0)	0	-	-	-	-	

Squaw Valley PSD
 Water Budget
 Escalation Factors

	Actual	Expected	Projected				
	FY 2018	FY 2019	FY 2020	FY 2021	FY 2022	FY 2023	FY 2024
Revenues							
Customer Growth	0.5%	0.5%	0.8%	0.8%	0.8%	0.8%	0.8%
Property Tax Revenues	1.0%	1.0%	1.0%	1.0%	1.0%	1.0%	1.0%
Miscellaneous Revenues	1.0%	1.0%	1.0%	1.0%	1.0%	1.0%	1.0%
Expenses							
Labor	Actual	Budgeted	Budgeted	3.0%	3.0%	3.0%	3.0%
Water Dept. Labor	Actual	Budgeted	Budgeted	3.0%	3.0%	3.0%	3.0%
Benefits - Medical	Actual	Budgeted	Budgeted	5.0%	5.0%	5.0%	5.0%
Benefits - Other	Actual	Budgeted	Budgeted	4.0%	4.0%	4.0%	4.0%
Materials & Supplies	Actual	Budgeted	Budgeted	2.5%	2.5%	2.5%	2.5%
Equipment	Actual	Budgeted	Budgeted	2.5%	2.5%	2.5%	2.5%
Miscellaneous	Actual	Budgeted	Budgeted	1.0%	1.0%	1.0%	1.0%
Utilities	Actual	Budgeted	Budgeted	4.0%	4.0%	4.0%	4.0%
Flat	Actual	Budgeted	Budgeted	0.0%	0.0%	0.0%	0.0%
Insurance	Actual	Budgeted	Budgeted	3.0%	3.0%	3.0%	3.0%
Interest	Actual	1.5%	1.5%	1.5%	1.5%	1.5%	1.5%
New Debt Service							
Low Interest Loans							
Term in Years	20	20	20	20	20	20	20
Rate	2.5%	2.5%	2.5%	2.5%	2.5%	2.5%	2.5%
Revenue Bond							
Term in Years	20	20	20	20	20	20	20
Rate	5.5%	5.5%	5.5%	5.5%	5.5%	5.5%	5.5%

Squaw Valley PSD
 Water Budget
 Revenue Requirement

	Actual	Expected	Projected				
	FY 2018	FY 2019	FY 2020	FY 2021	FY 2022	FY 2023	FY 2024
Revenues							
<i>Rate Revenues</i>							
<i>Total Rate Revenues</i>	\$1,736,972	\$1,813,906	\$1,920,221	\$1,934,622	\$1,949,132	\$1,963,750	\$1,978,479
<i>Non-Operating Revenues</i>							
<i>Total Non-Operating Revenues</i>	\$295,185	\$350,206	\$202,161	\$195,511	\$188,715	\$193,223	\$199,170
Total Revenues	\$2,032,156	\$2,164,112	\$2,122,382	\$2,130,133	\$2,137,847	\$2,156,973	\$2,177,649
<u>Water Department Expenses</u>							
Salaries & Wages							
<i>Total Salaries & Wages</i>	\$413,832	\$493,490	417,675	\$430,205	\$443,112	\$456,405	\$470,097
Employee Benefits							
<i>Total Employee Benefits</i>	\$230,743	\$215,047	173,448	\$181,006	\$188,902	\$197,151	\$205,768
Materials and Supplies							
<i>Total Materials and Supplies</i>	\$33,499	\$38,500	\$37,000	\$37,925	\$38,873	\$39,845	\$40,841
Maintenance Equipment							
<i>Total Maintenance Equipment</i>	\$13,065	\$25,440	\$19,850	\$20,346	\$20,855	\$21,376	\$21,911
Facilities-Maint/Repair							
<i>Total Facilities-Maint/Repair</i>	\$22,333	\$35,116	\$34,892	\$40,764	\$41,708	\$42,675	\$43,666
Training & Memberships							
<i>Total Training & Memberships</i>	\$14,359	\$18,124	\$15,850	\$16,009	\$16,169	\$16,330	\$16,494
Vehicle Maintenance & Repair							
<i>Total Vehicle Maintenance & Repair</i>	\$19,282	\$22,035	\$17,450	\$17,886	\$18,333	\$18,792	\$19,262
Total Water Department Expenses	\$747,113	\$847,751	\$716,165	\$744,142	\$767,952	\$792,574	\$818,038

Squaw Valley PSD
 Water Budget
 Revenue Requirement

	Actual	Expected	Projected				
	FY 2018	FY 2019	FY 2020	FY 2021	FY 2022	FY 2023	FY 2024
Administration Expenses							
Salaries & Wages (50% Allocation)							
<i>Total Salaries & Wages</i>	\$270,034	\$294,720	223,407	\$230,110	\$237,013	\$244,123	\$251,447
Employee Benefits (50% Allocation)							
<i>Total Employee Benefits</i>	\$176,445	\$199,038	161,858	\$167,292	\$175,850	\$181,867	\$186,403
Board Expenses (50% Allocation)							
<i>Total Board Expenses</i>	\$31,579	\$25,889	\$27,900	\$26,038	\$26,051	\$26,064	\$26,077
Consulting (50% Allocation)							
<i>Total Consulting</i>	\$28,650	\$52,916	\$52,430	\$54,003	\$55,623	\$57,292	\$59,010
Insurance (50% Allocation)							
<i>Total Insurance</i>	\$25,817	\$27,029	\$25,293	\$26,052	\$26,833	\$27,638	\$28,467
Special Fees (50% Allocation)							
<i>Total Special Fees</i>	\$39,452	\$38,463	\$30,465	\$30,662	\$30,860	\$31,061	\$31,263
Office Expenses (50% Allocation)							
<i>Total Office Expenses</i>	\$24,858	\$29,862	\$27,401	\$28,086	\$28,788	\$29,508	\$30,246
Travel & Meetings (50% Allocation)							
<i>Total Travel & Meetings</i>	\$6,225	\$10,491	\$8,325	\$8,408	\$8,492	\$8,577	\$8,663
Utilities							
<i>Total Utilities</i>	\$86,121	\$86,464	\$77,376	\$80,471	\$83,690	\$87,037	\$90,519
Interest and Misc							
<i>Total Interest and Misc</i>	\$28,338	\$28,359	18,391	\$19,127	\$19,892	\$20,687	\$21,515
Total Administration Expenses	\$717,518	\$793,230	\$652,846	\$670,248	\$693,092	\$713,854	\$733,610
Total Operations & Maintenance	\$1,464,631	\$1,640,981	\$1,369,011	\$1,414,390	\$1,461,045	\$1,506,429	\$1,551,648

Squaw Valley PSD
 Water Budget
 Revenue Requirement

	Actual	Expected	Projected				
	FY 2018	FY 2019	FY 2020	FY 2021	FY 2022	FY 2023	FY 2024
Annual Debt Service							
CalPERS Loan	\$40,753	\$49,005	\$49,005	\$49,005	\$47,578	\$0	\$0
Facility Loan	41,285	55,458	57,305	59,212	61,185	63,222	65,328
Snowblower Loan	24,388	24,388	0	0	0	0	0
CalPERS Loan to Fire Department			109,500	105,000	100,000	197,000	200,000
CalPERS Additional UAL Payments	0	255,000	200,000	200,000	200,000	200,000	0
New SRF Loans	-	-	-	-	-	-	-
New Revenue Bonds	-	-	-	-	-	-	-
Total Annual Debt Service	\$106,426	\$383,851	\$415,810	\$413,218	\$408,763	\$460,222	\$265,328
Net Annual Debt Service	\$106,426	\$383,851	\$415,810	\$413,218	\$408,763	\$460,222	\$265,328
Rate Funded Capital (CRP)	\$133,839	\$50,000	\$300,000	\$350,000	\$400,000	\$400,000	\$400,000
Transfer To / (From) Reserves							
To/(From) Operating Reserve	(\$0)	\$0	(\$0)	\$0	(\$0)	(\$0)	(\$0)
To/(From) Capital Reserve	0	0	0	0	0	0	0
To/(From) FARF	327,261	89,280	37,561	29,910	27,089	35,524	296,735
Total Transfer To / (From) Reserves	\$327,261	\$89,280	\$37,561	\$29,910	\$27,089	\$35,524	\$296,735
Total Revenue Requirement	\$2,032,156	\$2,164,112	\$2,122,382	\$2,207,518	\$2,296,896	\$2,402,175	\$2,513,710

Squaw Valley PSD
 Water Budget
 Revenue Requirement

	Actual FY 2018	Expected FY 2019	Projected				
			FY 2020	FY 2021	FY 2022	FY 2023	FY 2024
Proposed Rate Adjustment				4.0%	4.0%	4.0%	4.0%
<i>Cumulative Proposed Rate Adj.</i>							
Add'l Revenue from Adj.	\$0	\$0	\$0	\$77,385	\$159,049	\$245,202	\$336,062
Total Bal/(Def.) of Funds	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Additional Rate Increase Needed	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%
Capital Reserve							
Beginning Balance	\$785,561	\$590,599	\$440,889	\$403,205	\$0	\$71,840	\$48,921
Plus: Additions	92,540	0	0	557,860	0	0	225,409
Plus: Connection Fees		86,666	87,316	71,305	71,840	72,378	72,921
Less: Uses of Funds	(287,502)	(236,376)	(125,000)	(1,032,370)	0	(95,297)	(347,251)
Ending Balance	\$590,599	\$440,889	\$403,205	\$0	\$71,840	\$48,921	\$0
Fixed Asset Replacement Fund							
Beginning Balance	\$621,529	\$809,010	\$822,699	\$1,032,927	\$284,406	\$381,484	\$759,110
Plus: Additions	321,320	139,280	337,561	(177,950)	427,089	435,524	471,326
Less: Uses of Funds	(133,839)	(125,592)	(127,333)	(570,570)	(330,011)	(57,899)	(62,263)
Ending Balance	\$809,010	\$822,699	\$1,032,927	\$284,406	\$381,484	\$759,110	\$1,168,173
Total Operating Reserve Funds	\$809,010	\$822,699	\$1,032,927	\$284,406	\$381,484	\$759,110	\$1,168,173
Total Target Ending Fund Balance (60 days of O&M)	\$240,761	\$269,750	\$225,043	\$232,502	\$240,172	\$247,632	\$255,065

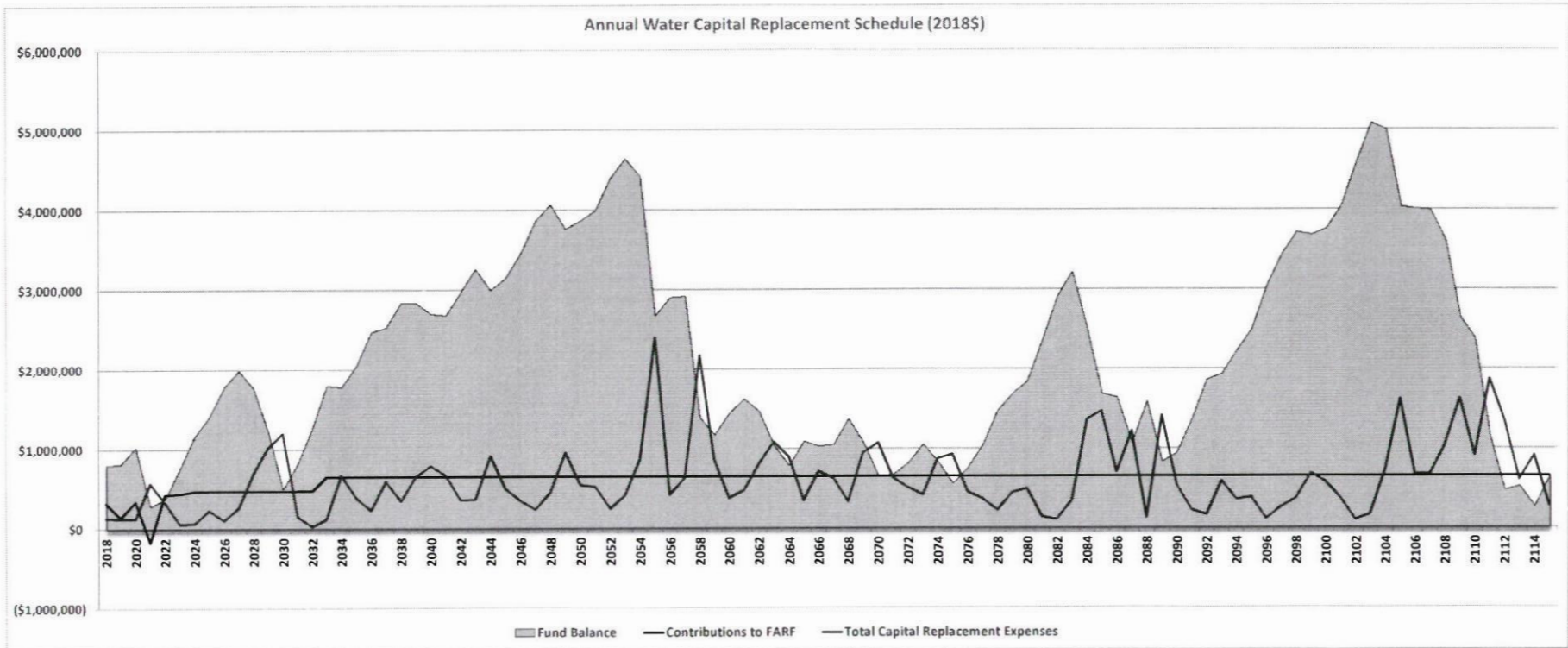
Squaw Valley PSD
Water Budget
Revenue Requirement

	Actual	Expected	Projected				
	FY 2018	FY 2019	FY 2020	FY 2021	FY 2022	FY 2023	FY 2024
Squaw Valley PSD Water Budget Revenue Requirement Summary Exhibit 1							
	Actual	Expected	Projected				
	FY 2018	FY 2019	FY 2020	FY 2021	FY 2022	FY 2023	FY 2024
Revenue							
Rate Revenues	\$1,736,972	\$1,813,906	\$1,920,221	\$1,934,622	\$1,949,132	\$1,963,750	\$1,978,479
Non-Operating Revenues	295,185	350,206	202,161	195,511	188,715	193,223	199,170
Total Revenues	\$2,032,156	\$2,164,112	\$2,122,382	\$2,130,133	\$2,137,847	\$2,156,973	\$2,177,649
Expenses							
Total Water Department Expenses	\$747,113	\$847,751	\$716,165	\$744,142	\$767,952	\$792,574	\$818,038
Total Administration Expenses	717,518	793,230	652,846	670,248	693,092	713,854	733,610
Total O&M Expenses	\$1,464,631	\$1,640,981	\$1,369,011	\$1,414,390	\$1,461,045	\$1,506,429	\$1,551,648
Net Annual Debt Service	\$106,426	\$383,851	\$415,810	\$413,218	\$408,763	\$460,222	\$265,328
Rate Funded Capital (CRP)	\$133,839	\$50,000	\$300,000	\$350,000	\$400,000	\$400,000	\$400,000
Transfer To / (From) Reserves	\$327,261	\$89,280	\$37,561	\$29,910	\$27,089	\$35,524	\$296,735
Total Revenue Requirement	\$2,032,156	\$2,164,112	\$2,122,382	\$2,207,518	\$2,296,896	\$2,402,175	\$2,513,710
Proposed Rate Adjustment	0.0%	0.0%	0.0%	4.0%	4.0%	4.0%	4.0%
Add'l Revenue from Adj.	\$0	\$0	\$0	\$77,385	\$159,049	\$245,202	\$336,062
Total Bal/(Def.) of Funds	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Additional Rate Increase Needed	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%
Total Operating Reserve Funds	\$809,010	\$822,699	\$1,032,927	\$284,406	\$381,484	\$759,110	\$1,168,173
Total Target Ending Fund Balance (60 days of O&M)	\$240,761	\$269,750	\$225,043	\$232,502	\$240,172	\$247,632	\$255,065

Squaw Valley PSD
 Water Budget
 Capital Projects

Inflation	2.9%	ENR CCI 10 year average
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Capital Projects	FY 2020	FY 2021	FY 2022	FY 2023	FY 2024	Total
Capital Improvement Projects (CIP)						
Pressure Zone 1A	0	0	0	95,297	347,251	\$442,548
PlumpJack Well	125,000	1,032,370	0	0	0	\$1,207,370
SV North Condos	0	0	0	0	0	\$186,376
Total Capital Projects	\$125,000	\$1,032,370	\$0	\$95,297	\$347,251	\$1,836,294
Capital Replacement Projects (CRP)						
Hydrants	21,000	22,236	22,880	23,544	24,227	\$135,787
Tank Inspections and Recoating	0	0	0	0	0	\$10,000
Residential Meter Replacements	20,000	224,356	230,862	0	0	\$475,218
West Tank Inspection and recoating	20,000	280,593	0	0	0	\$300,593
Zone 3 Booster Pump Station	0	0	0	0	0	\$45,000
Zone 3 Recoating	0	5,294	73,000	0	0	\$78,294
Vehicles	0	26,418	0	25,954	0	\$52,373
Elevator Repair	0	0	0	0	0	\$3,293
Trimble GPS	0	5,718	0	0	0	5,718
SCBA Cart	0	0	0	0	0	\$4,750
Radios	7,500	0	0	0	0	\$7,500
305 Replace Phone System	0	0	0	0	0	\$12,333
305 Locks	0	0	0	0	0	\$6,667
305 LED Light Replacement	0	0	0	0	0	\$3,333
305 Convault - Gas/Diesel Fuel Tank	0	0	0	0	0	\$14,602
305 Exterior Paint	13,333	0	0	0	0	\$13,333
305 AC Slurry Seal/Pave Patch	3,000	0	3,269	0	3,461	\$9,730
305 Replace IT Hardware	5,000	0	0	0	0	\$5,000
1810 Replace Roof (Admin. Bldg.)	18,750	0	0	0	0	\$18,750
1810 Replace Roof (Fire Station)	18,750	0	0	0	0	\$18,750
Shared Facilities - 305	0	0	0	8,400	34,575	\$42,975
Shared Facilities - 1810	0	5,956	0	0	0	\$5,956
Total Capital Replcmnt. Projects	127,333	\$570,570	\$330,011	\$57,899	\$62,263	\$1,269,955
To Water FARF	\$300,000	(\$207,860)	\$400,000	\$400,000	\$174,591	\$942,140
Future Unidentified Projects	\$0	\$0	\$0	\$0	\$0	\$0
To Capital Reserves	\$0	\$557,860	\$0	\$0	\$225,409	\$783,269
Total Capital Projects	\$552,333	\$1,952,940	\$730,011	\$553,196	\$809,514	\$4,831,658
Less: Outside Funding Sources						
Operating Reserve	\$0	\$0	\$0	\$0	\$0	\$0
Capital Reserve	125,000	1,032,370	0	95,297	347,251	\$1,836,294
Fixed Asset Replacement Fund	127,333	570,570	330,011	57,899	62,263	\$1,273,667
New SRF Loans	0	0	0	0	0	\$0
New Revenue Bonds	0	0	0	0	0	\$0
Total Outside Funding Sources	\$252,333	\$1,602,940	\$330,011	\$153,196	\$409,514	\$3,109,962
Rate Funded Capital (CRP)	\$300,000	\$350,000	\$400,000	\$400,000	\$400,000	\$1,633,839



Squaw Valley PSD
 Sewer Budget
 Escalation Factors

		Actual	Expected	Projected				
		FY 2018	FY 2019	FY 2020	FY 2021	FY 2022	FY 2023	FY 2024
Revenues								
	Customer Growth	0.5%	0.5%	0.5%	0.5%	0.5%	0.8%	0.8%
	Property Tax Revenues	1.0%	1.0%	1.0%	1.0%	1.0%	1.0%	1.0%
	Miscellaneous Revenues	1.0%	1.0%	1.0%	1.0%	1.0%	1.0%	1.0%
Expenses								
	Labor	Actual	Budgeted	3.0%	3.0%	3.0%	3.0%	3.0%
	Sewer Dept. Labor		Budgeted	3.0%	3.0%	3.0%	3.0%	3.0%
	Benefits - Medical	Actual	Budgeted	5.0%	5.0%	5.0%	5.0%	5.0%
	Benefits - Other	Actual	Budgeted	4.0%	4.0%	4.0%	4.0%	4.0%
	Materials & Supplies	Actual	Budgeted	2.5%	2.5%	2.5%	2.5%	2.5%
	Equipment	Actual	Budgeted	2.5%	2.5%	2.5%	2.5%	2.5%
	Miscellaneous	Actual	Budgeted	1.0%	1.0%	1.0%	1.0%	1.0%
	Utilities	Actual	Budgeted	4.0%	4.0%	4.0%	4.0%	4.0%
	Flat	Actual	Budgeted	0.0%	0.0%	0.0%	0.0%	0.0%
	Insurance	Actual	Budgeted	3.0%	3.0%	3.0%	3.0%	3.0%
Interest		Actual	1.5%	1.5%	1.5%	1.5%	1.5%	1.5%
New Debt Service								
Low Interest Loans								
	Term in Years	20	20	20	20	20	20	20
	Rate	2.5%	2.5%	2.5%	2.5%	2.5%	2.5%	2.5%
Revenue Bond								
	Term in Years	20	20	20	20	20	20	20
	Rate	5.5%	5.5%	5.5%	5.5%	5.5%	5.5%	5.5%

Squaw Valley PSD
 Sewer Budget
 Revenue Requirement

	Actual	Expected	Projected				
	FY 2018	FY 2019	FY 2020	FY 2021	FY 2022	FY 2023	FY 2024
Revenues							
<i>Rate Revenues</i>							
<i>Total Rate Revenues</i>	\$1,226,613	\$1,397,165	\$1,474,642	\$1,482,015	\$1,489,425	\$1,500,596	\$1,511,850
<i>Non-Operating Revenues</i>							
<i>Total Non-Operating Revenues</i>	\$124,404	\$130,479	\$102,133	\$86,177	\$85,599	\$84,179	\$82,400
Total Revenues	\$1,351,018	\$1,527,644	\$1,576,775	\$1,568,192	\$1,575,024	\$1,584,775	\$1,594,250
<u>Sewer Department Expenses</u>							
Salaries & Wages							
<i>Total Salaries & Wages</i>	\$208,136	\$235,243	417,675	\$430,865	\$444,450	\$458,443	\$472,856
Employee Benefits							
<i>Total Employee Benefits</i>	\$124,409	\$102,926	173,448	\$181,371	\$189,647	\$198,291	\$207,319
Materials and Supplies							
<i>Total Materials and Supplies</i>	\$5,491	\$14,100	\$12,000	\$12,300	\$12,608	\$12,923	\$13,246
Maintenance Equipment							
<i>Total Maintenance Equipment</i>	\$5,121	\$6,160	\$8,850	\$9,071	\$9,298	\$9,530	\$9,769
Facilities-Maint/Repair							
<i>Total Facilities-Maint/Repair</i>	\$9,240	\$10,742	\$18,042	\$23,493	\$24,080	\$24,682	\$25,299
Training & Memberships							
<i>Total Training & Memberships</i>	\$5,309	\$6,021	\$8,350	\$8,434	\$8,518	\$8,603	\$8,689

Squaw Valley PSD
 Sewer Budget
 Revenue Requirement

	Actual	Expected	Projected				
	FY 2018	FY 2019	FY 2020	FY 2021	FY 2022	FY 2023	FY 2024
Vehicle Maintenance & Repair							
<i>Total Vehicle Maintenance & Repair</i>	\$15,259	\$11,865	\$17,450	\$17,886	\$18,333	\$18,792	\$19,262
Total Sewer Department Expenses	\$372,966	\$387,057	\$655,815	\$683,420	\$706,935	\$731,264	\$756,439
<u>Administration Expenses</u>							
Salaries & Wages (50% Allocation)							
<i>Total Salaries & Wages</i>	\$145,403	\$157,115	\$223,407	\$230,110	\$237,013	\$244,123	\$251,447
Employee Benefits (50% Allocation)							
<i>Total Employee Benefits</i>	\$95,009	\$107,174	161,649	\$167,058	\$175,589	\$181,577	\$186,083
Board Expenses (50% Allocation)							
<i>Total Board Expenses</i>	\$17,004	\$18,183	\$27,900	\$26,038	\$26,051	\$26,064	\$26,077
Consulting (50% Allocation)							
<i>Total Consulting</i>	\$15,427	\$28,493	\$52,430	\$54,003	\$55,623	\$57,292	\$59,010
Insurance (50% Allocation)							
<i>Total Insurance</i>	\$13,886	\$14,554	\$25,293	\$26,052	\$26,833	\$27,638	\$28,467
Special Fees (50% Allocation)							
<i>Total Special Fees</i>	\$21,243	\$20,711	\$29,915	\$30,106	\$30,299	\$30,494	\$30,691
Office Expenses (50% Allocation)							
<i>Total Office Expenses</i>	\$13,385	\$16,079	\$27,401	\$28,086	\$28,788	\$29,508	\$30,246

Squaw Valley PSD
Sewer Budget
Revenue Requirement

	Actual	Expected	Projected				
	FY 2018	FY 2019	FY 2020	FY 2021	FY 2022	FY 2023	FY 2024
Travel & Meetings (50% Allocation)							
<i>Total Travel & Meetings</i>	\$3,352	\$5,649	\$8,325	\$8,408	\$8,492	\$8,577	\$8,663
Utilities (50% Allocation)							
<i>Total Utilities</i>	\$21,334	\$21,579	\$32,496	\$33,796	\$35,148	\$36,554	\$38,016
Interest and Misc (50% Allocation)							
<i>Total Interest and Misc</i>	\$10,583	\$12,067	\$18,391	\$19,127	\$19,892	\$20,687	\$21,515
Total Administration Expenses	\$356,626	\$401,604	\$607,208	\$622,783	\$643,727	\$662,514	\$680,214
Total Operations & Maintenance	\$729,592	\$788,661	\$1,263,022	\$1,306,203	\$1,350,662	\$1,393,778	\$1,436,654
Annual Debt Service							
Facility Loan	28,900	29,862	30,856	31,884	32,946	34,043	35,176
CalPERS Loan to Fire Department			109,500	105,000	100,000	0	0
CalPERS Additional UAL Payments	0	255,000	200,000	200,000	200,000	200,000	
New SRF Loans	0	0	0	0	0	0	0
New Revenue Bonds	0	0	0	0	0	0	0
<i>Total Annual Debt Service</i>	(\$31,369)	\$239,034	\$282,221	\$279,817	\$312,130	\$234,043	\$35,176
Net Annual Debt Service	(\$31,369)	\$239,034	\$282,221	\$279,817	\$312,130	\$234,043	\$35,176
Rate Funded Capital (CRP)	\$300,000	\$325,000	\$75,000	\$75,000	\$100,000	\$150,000	\$400,000
Transfer To / (From) Reserves							
To/(From) Operating Reserve	\$352,795	\$0	(\$0)	(\$0)	(\$0)	\$0	\$0
To/(From) Capital Reserve	0	0	0	0	0	0	0
To/(From) FARF	0	174,949	(43,468)	(18,727)	(35,102)	43,485	48,233
<i>Total Transfer To / (From) Reserves</i>	\$352,795	\$174,949	(\$43,468)	(\$18,727)	(\$35,102)	\$43,485	\$48,233
Total Revenue Requirement	\$1,351,018	\$1,527,644	\$1,576,775	\$1,642,292	\$1,727,690	\$1,821,306	\$1,920,063

Squaw Valley PSD
 Sewer Budget
 Revenue Requirement

	Actual FY 2018	Expected FY 2019	Projected				
			FY 2020	FY 2021	FY 2022	FY 2023	FY 2024
Proposed Rate Adjustment	0.0%			5.0%	5.0%	5.0%	5.0%
<i>Cumulative Proposed Rate Adj.</i>							
Add'l Revenue from Adj.	\$0	\$0	\$0	\$74,101	\$152,666	\$236,531	\$325,813
Total Bal/(Def.) of Funds	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Additional Rate Increase Needed	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%
Capital Reserve							
Beginning Balance	\$0	\$0	\$0	\$0	\$33,331	\$66,828	(\$0)
Plus: Additons	45,941	182,000	1,046,835	0	0	100,332	398,850
Plus: Connection Fees	40,209	33,000	33,165	33,331	33,497	33,749	34,002
Less: Uses of Funds	(86,150)	(215,000)	(1,080,000)	0	0	(200,909)	(432,852)
Ending Balance	\$0	\$0	\$0	\$33,331	\$66,828	(\$0)	(\$0)
I&I Reserve							
Beginning Balance	\$154,645	\$157,844	\$157,844	\$157,844	\$157,844	\$157,844	\$157,844
Plus: Additons	3,200	0	0	0	0	0	0
Plus: Connection Fees		0	0	0	0	0	0
Less: Uses of Funds		0	0	0	0	0	0
Ending Balance	\$157,844	\$157,844	\$157,844	\$157,844	\$157,844	\$157,844	\$157,844
Fixed Asset Replacement Fund							
Beginning Balance	\$3,153,892	\$3,574,073	\$3,615,131	\$1,615,875	\$1,370,204	\$1,387,170	\$1,128,561
Plus: Additons	591,227	317,949	(971,835)	75,000	100,000	93,153	49,383
Less: Uses of Funds	(171,045)	(276,892)	(1,027,421)	(320,670)	(83,034)	(351,762)	(47,640)
Ending Balance	\$3,574,073	\$3,615,131	\$1,615,875	\$1,370,204	\$1,387,170	\$1,128,561	\$1,130,304
Total Operating Reserve Funds	\$3,574,073	\$3,615,131	\$1,615,875	\$1,370,204	\$1,387,170	\$1,128,561	\$1,130,304
Total Target Ending Fund Balance	\$119,933	\$129,643	\$207,620	\$214,718	\$222,027	\$229,114	\$236,162

Squaw Valley PSD
Sewer Budget
Revenue Requirement

		Actual	Expected	Projected				
		FY 2018	FY 2019	FY 2020	FY 2021	FY 2022	FY 2023	FY 2024
Squaw Valley PSD Sewer Budget Revenue Requirement Summary								
Revenue								
	Rate Revenues	\$1,226,613	\$1,397,165	\$1,474,642	\$1,482,015	\$1,489,425	\$1,500,596	\$1,511,850
	Non-Operating Revenues	124,404	130,479	102,133	86,177	85,599	84,179	82,400
	Total Revenues	\$1,351,018	\$1,527,644	\$1,576,775	\$1,568,192	\$1,575,024	\$1,584,775	\$1,594,250
Expenses								
	Total Sewer Department Expenses	\$372,966	\$387,057	\$655,815	\$683,420	\$706,935	\$731,264	\$756,439
	Total Administration Expenses	356,626	401,604	607,208	622,783	643,727	662,514	680,214
	Total O&M Expenses	\$729,592	\$788,661	\$1,263,022	\$1,306,203	\$1,350,662	\$1,393,778	\$1,436,654
	Net Annual Debt Service	(\$31,369)	\$239,034	\$282,221	\$279,817	\$312,130	\$234,043	\$35,176
	Rate Funded Capital (CRP)	\$300,000	\$325,000	\$75,000	\$75,000	\$100,000	\$150,000	\$400,000
	Transfer To / (From) Reserves	\$352,795	\$174,949	(\$43,468)	(\$18,727)	(\$35,102)	\$43,485	\$48,233
	Total Revenue Requirement	\$1,351,018	\$1,527,644	\$1,576,775	\$1,642,292	\$1,727,690	\$1,821,306	\$1,920,063
	Proposed Rate Adjustment	0.0%	0.0%	0.0%	5.0%	5.0%	5.0%	5.0%
	Add'l Revenue from Adj.	\$0	\$0	\$0	\$74,101	\$152,666	\$236,531	\$325,813
	Total Bal/(Def.) of Funds	\$0	\$0	\$0	\$0	\$0	\$0	\$0
	Additional Rate Increase Needed	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%
	Total Operating Reserve Funds	\$3,574,073	\$3,615,131	\$1,615,875	\$1,370,204	\$1,387,170	\$1,128,561	\$1,130,304
	Total Target Ending Fund Balance	\$119,933	\$129,643	\$207,620	\$214,718	\$222,027	\$229,114	\$236,162

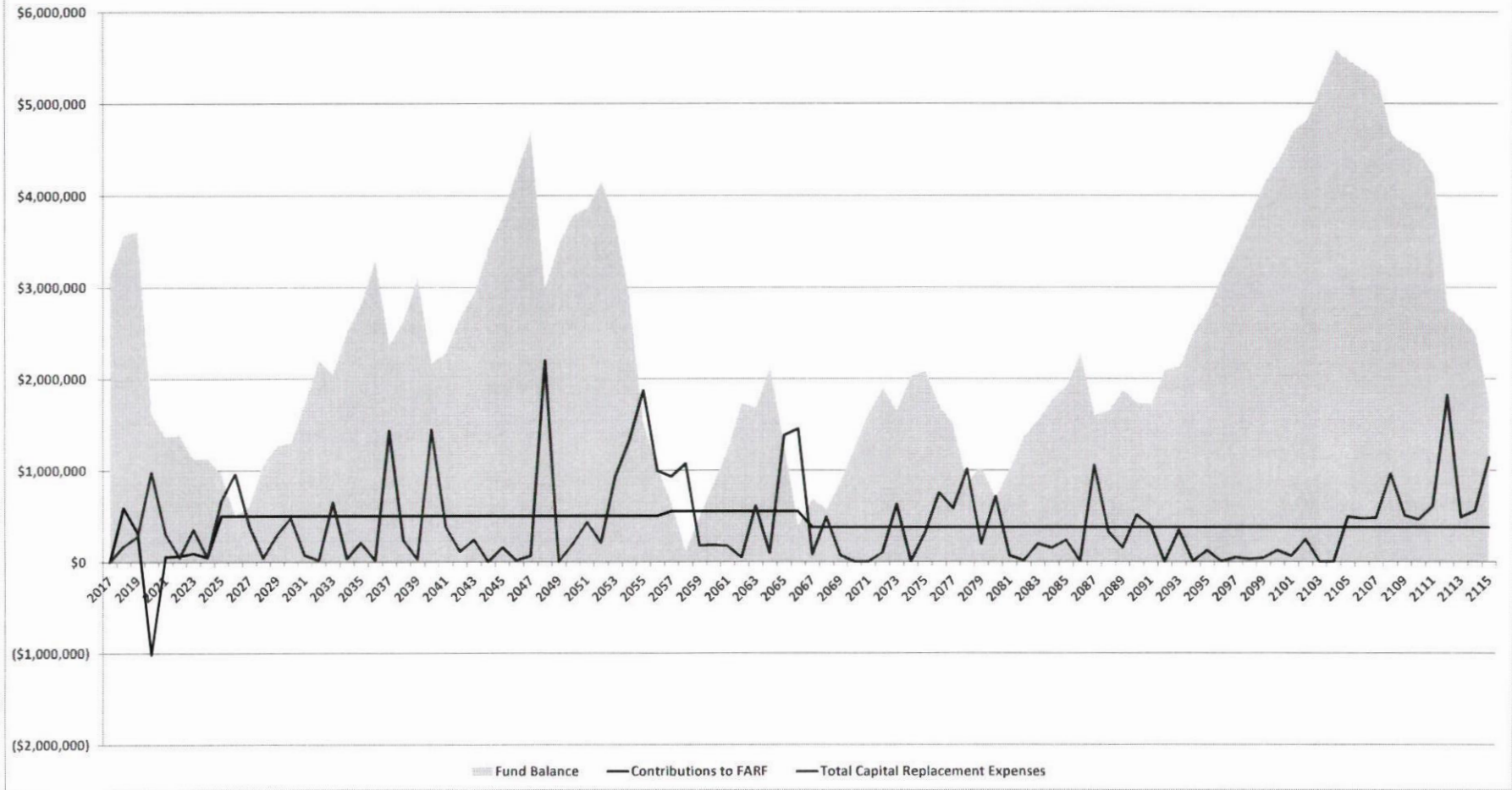
Squaw Valley PSD
 Sewer Budget
 Capital Projects

Inflation 2.9%

 ENR CCI 10 year average

Capital Projects	FY 2019	FY 2020	FY 2021	FY 2022	FY 2023	FY 2024	Total
Capital Improvement Projects (CIP)							
Truckee River Siphon - Expansion	165,000	990,000	0	0	0	0	\$1,155,000
Sewer Cleanout Installation	0	0	0	0	200,909	432,852	\$633,761
Sewer Bypass Trailer and Hose	50,000	0	0	0	0	0	\$50,000
Granite Chief A Line	0	90,000	0	0	0	0	\$90,000
Dewatering Pumps	0						\$0
Sewer Flow Meters	0	0	0	0	0	0	0
Total Capital Projects	\$215,000	\$1,080,000	\$0	\$0	\$200,909	\$432,852	\$1,928,761
Capital Replacement Projects (CRP)							
Sewer Line Rehabilitation/Replacement	25,000	25,000	127,061	0	0	0	177,061
Equipment	0	0	0	0	0	0	0
Easement	0	0	0	0	317,407	0	317,407
Towable 6" Bypass pump	0	0	35,789	0	0	0	35,789
Vehicles	0	0	26,418	0	25,954	0	52,373
CCTV	68,200	82,620	101,002	44,664	0	0	296,486
Truckee River Siphon - Replace	135,000	810,000	0	0	0	0	945,000
SCBA Cart	4,750	0	0	0	0	0	4,750
Radios	0	7,500	0	0	0	0	7,500
Trimble GPS	0	0	5,718	0	0	0	5,718
Elevator Repair	3,293	0	0	0	0	0	3,293
305 Replace Phone System	12,333	0	0	0	0	0	12,333
305 Locks	6,667	0	0	0	0	0	6,667
305 LED Light Replacement	3,333	0	0	0	0	0	3,333
305 Convault - Gas/Diesel Fuel Tank	14,602	0	0	0	0	0	14,602
305 Replace IT Hardware	0	5,000	0	0	0	9,604	14,604
305 Exterior Paint	0	13,333	0	0	0	0	\$13,333
305 AC Slurry Seal/Pave Patch	0	3,000	0	3,269	0	3,461	\$9,730
1810 Replace Roof (Admin. Bldg.)	0	18,750	0	0	0	0	18,750
1810 Replace Roof (Fire Station)	0	18,750	0	0	0	0	18,750
1810 AC Slurry Seal/Pave Patch	3,713	0	0	0	0	0	3,713
Shared Facilities - 305	0	0	0	0	8,400	34,575	42,975
Shared Facilities - 1810	0	0	5,956	0	0	0	5,956
	\$276,892	\$983,953	\$301,943	\$47,932	\$351,762	\$47,640	\$2,010,123
To Sewer FARF	\$143,000	(\$971,835)	\$75,000	\$100,000	\$49,668	\$1,150	(\$603,017)
Future Unidentified Projects	\$0	\$0	\$0	\$0	\$0	\$0	\$0
To Capital Reserves	\$182,000	\$1,046,835	\$0	\$0	\$100,332	\$398,850	\$1,728,017
Total Capital Projects	\$816,892	\$2,138,953	\$376,943	\$147,932	\$702,671	\$880,493	\$5,063,884
Less: Outside Funding Sources							
Operating Reserve	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Capital Reserve	215,000	1,080,000	0	0	200,909	432,852	1,928,761
Fixed Asset Replacement Fund	276,892	983,953	301,943	47,932	351,762	47,640	2,010,123
New SRF Loans	0	0	0	0	0	0	0
New Revenue Bonds	0	0	0	0	0	0	0
Total Outside Funding Sources	\$491,892	\$2,063,953	\$301,943	\$47,932	\$552,671	\$480,493	\$3,938,884
Rate Funded Capital (CRP)	\$325,000	\$75,000	\$75,000	\$100,000	\$150,000	\$400,000	\$1,425,000

Annual Sewer Capital Replacement Schedule (2018\$)



Squaw Valley PSD
 Fire Department Budget
 Escalation Factors

		Actual	Expected	Projected				
		FY 2018	FY 2019	FY 2020	FY 2021	FY 2022	FY 2023	FY 2024
Revenues								
	Flat	Actual	Budgeted	0.0%	0.0%	0.0%	0.0%	0.0%
	Property Tax Revenues	Actual	Budgeted	1.0%	1.0%	1.0%	1.0%	1.0%
	Miscellaneous Revenues	Actual	Budgeted	1.0%	1.0%	1.0%	1.0%	1.0%
Expenses								
	Fire Department Labor	Actual	Budgeted	2.0%	2.0%	2.0%	2.0%	2.0%
	Admin Dept. Labor	Actual	Budgeted	2.0%	2.0%	2.0%	2.0%	2.0%
	Benefits - Medical	Actual	Budgeted	5.0%	5.0%	5.0%	5.0%	5.0%
	Benefits - Other	Actual	Budgeted	3.0%	3.0%	3.0%	3.0%	3.0%
	Materials & Supplies	Actual	Budgeted	2.5%	2.5%	2.5%	2.5%	2.5%
	Equipment	Actual	Budgeted	2.5%	2.5%	2.5%	2.5%	2.5%
	Miscellaneous	Actual	Budgeted	1.0%	1.0%	1.0%	1.0%	1.0%
	Utilities	Actual	Budgeted	4.0%	4.0%	4.0%	4.0%	4.0%
	Flat	Actual	Budgeted	0.0%	0.0%	0.0%	0.0%	0.0%
	Insurance	Actual	Budgeted	3.0%	3.0%	3.0%	3.0%	3.0%
Interest		Actual	1.5%	1.5%	1.5%	1.5%	1.5%	1.5%
New Debt Service								
Low Interest Loans								
	Term in Years	20	20	20	20	20	20	20
	Rate	2.5%	2.5%	2.5%	2.5%	2.5%	2.5%	2.5%
Revenue Bond								
	Term in Years	20	20	20	20	20	20	20
	Rate	5.5%	5.5%	5.5%	5.5%	5.5%	5.5%	5.5%

Squaw Valley PSD
 Fire Department Budget
 Revenue Requirement

	Actual	Expected	Projected				
	FY 2018	FY 2019	FY 2020	FY 2021	FY 2022	FY 2023	FY 2024
Revenues							
<i>Total Rate Revenues</i>	\$0	\$0	\$0	\$0	\$0	\$0	\$0
<i>Non-Operating Revenues</i>							
<i>Total Non-Operating Revenues</i>	\$3,553,373	\$3,631,268	\$3,868,321	\$3,926,214	\$3,954,934	\$3,989,064	\$4,075,910
Total Revenues	\$3,553,373	\$3,631,268	\$3,868,321	\$3,926,214	\$3,954,934	\$3,989,064	\$4,075,910
Fire Department Expenses							
Salaries & Wages							
<i>Total Salaries & Wages</i>	\$1,916,541	\$2,026,064	\$1,894,912	\$1,933,311	\$1,972,477	\$2,012,426	\$2,053,175
Employee Benefits							
<i>Total Employee Benefits</i>	\$1,046,503	\$913,751	\$969,361	\$1,014,647	\$1,066,054	\$1,112,674	\$1,153,557
Materials and Supplies							
<i>Total Materials and Supplies</i>	\$26,558	\$27,945	\$29,263	\$29,995	\$30,744	\$31,513	\$32,301
Equipment Maintenance & Repair							
<i>Total Equipment Maintenance & Repa</i>	\$14,915	\$14,213	\$18,943	\$19,417	\$19,902	\$20,400	\$20,910
Facilities-Maint/Repair							
<i>Total Facilities-Maint/Repair</i>	\$25,257	\$24,790	\$32,517	\$33,330	\$34,163	\$35,017	\$35,893

Squaw Valley PSD
 Fire Department Budget
 Revenue Requirement

	Actual	Expected	Projected				
	FY 2018	FY 2019	FY 2020	FY 2021	FY 2022	FY 2023	FY 2024
Training & Memberships							
<i>Total Training & Memberships</i>	\$33,771	\$42,604	\$44,420	\$44,864	\$45,313	\$45,766	\$46,224
Vehicle Maintenance & Repair							
<i>Total Vehicle Maintenance & Repair</i>	\$34,627	\$29,300	\$30,300	\$31,058	\$31,834	\$32,630	\$33,446
Total Fire Department Expenses	\$3,098,173	\$3,078,667	\$3,019,717	\$3,106,620	\$3,200,488	\$3,290,426	\$3,375,504
<u>Administration Expenses</u>							
Board Expenses							
<i>Total Board Expenses</i>	\$16,194	\$17,500	\$18,600	\$17,359	\$17,367	\$17,376	\$17,385
Consulting							
<i>Total Consulting</i>	\$12,690	\$13,500	\$24,736	\$15,031	\$15,331	\$15,638	\$15,951
Insurance							
<i>Total Insurance</i>	\$26,542	\$28,026	\$30,129	\$31,033	\$31,964	\$32,923	\$33,910
Special Fees							
<i>Total Special Fees</i>	\$46,678	\$62,661	\$69,253	\$69,946	\$70,645	\$71,351	\$72,065
Office Expenses							
<i>Total Office Expenses</i>	\$13,657	\$15,797	\$16,600	\$14,215	\$14,570	\$14,935	\$15,308

Squaw Valley PSD
 Fire Department Budget
 Revenue Requirement

	Actual FY 2018	Expected FY 2019	FY 2020	FY 2021	Projected		
					FY 2022	FY 2023	FY 2024
Travel & Meetings							
<i>Total Travel & Meetings</i>	\$8,011	\$8,475	\$24,000	\$24,240	\$24,482	\$24,727	\$24,974
Utilities							
<i>Total Utilities</i>	\$39,518	\$43,490	\$42,927	\$44,644	\$46,430	\$48,287	\$50,219
Total Administration Expenses	\$163,290	\$189,449	\$226,245	\$216,467	\$220,790	\$225,237	\$229,812
Total Operations & Maintenance	\$3,261,463	\$3,268,116	\$3,245,962	\$3,323,087	\$3,421,277	\$3,515,663	\$3,605,316
Annual Debt Service							
CalPERS SideFund Loan	\$32,603	\$36,695	\$36,695	\$35,627	\$0	\$0	\$0
Facility Loan	0	0	0	0	0	0	0
CalPERS Additional UAL Payments	0	425,000	219,000	210,000	200,000	197,000	200,000
New SRF Loans	0	0	0	0	0	0	0
New Revenue Bonds	0	0	0	0	0	0	0
Net Annual Debt Service	\$32,603	\$461,695	\$255,695	\$245,627	\$200,000	\$197,000	\$200,000
Contributions to Capital (CRP)	\$141,748	\$0	\$250,000	\$250,000	\$250,000	\$250,000	\$250,000

Squaw Valley PSD
 Fire Department Budget
 Revenue Requirement

	Actual	Expected	Projected				
	FY 2018	FY 2019	FY 2020	FY 2021	FY 2022	FY 2023	FY 2024
Transfer To / (From) Reserves							
To/(From) Operating Reserve	\$0	\$0	\$0	(\$0)	(\$0)	\$0	\$0
To/(From) Capital Reserve	117,559	0	0	0	0	0	0
To/(From) FARF	0	(98,543)	116,663	107,500	83,657	26,401	20,594
Total Transfer To / (From) Reserves	\$117,559	(\$98,543)	\$116,663	\$107,500	\$83,657	\$26,401	\$20,594
Total Revenue Requirement	\$3,553,373	\$3,631,268	\$3,868,321	\$3,926,214	\$3,954,934	\$3,989,064	\$4,075,910
Bal/(Def.) of Funds	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Capital Reserve							
Beginning Balance	\$236,825	\$2,450	\$16,450	\$0	\$14,140	\$28,421	\$42,846
Plus: Additions	117,559	0	19,550	0	0	0	0
Plus: Connection Fees	16,000	14,000	14,000	14,140	14,281	14,424	14,568
Less: Uses of Funds	(367,934)	0	(50,000)	0	0	0	0
Ending Balance	\$2,450	16,450	\$0	\$14,140	\$28,421	\$42,846	\$57,414
Fixed Asset Replacement Fund							
Beginning Balance	\$392,668	\$501,944	\$238,954	\$484,747	\$541,947	\$741,204	\$537,217
Plus: Additions	176,802	0	366,663	357,500	333,657	276,401	270,594
Less: Uses of Funds	(67,526)	(262,990)	(120,870)	(300,300)	(134,400)	(480,387)	(558,730)
Ending Balance	\$501,944	\$238,954	\$484,747	\$541,947	\$741,204	\$537,217	\$249,081
Total Operating Reserve Funds	\$501,944	\$238,954	\$484,747	\$541,947	\$741,204	\$537,217	\$249,081
Total Target Ending Fund Balance (60 days of O&M)	\$536,131	\$537,225	\$533,583	\$546,261	\$562,402	\$577,917	\$592,655

Squaw Valley PSD
 Fire Department Budget
 Revenue Requirement

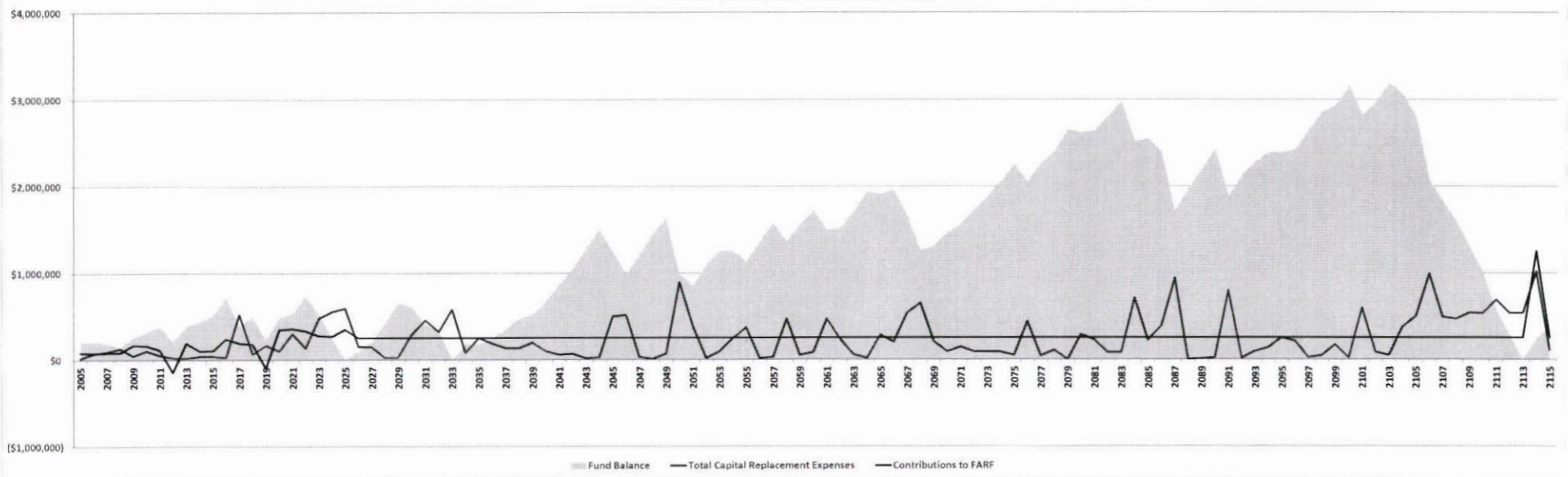
	Actual	Expected	Projected				
	FY 2018	FY 2019	FY 2020	FY 2021	FY 2022	FY 2023	FY 2024
Squaw Valley PSD Fire Department Budget Revenue Requirement Summary							
Rate Revenues	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Non-Operating Revenues	3,553,373	3,631,268	3,868,321	3,926,214	3,954,934	3,989,064	4,075,910
Total Revenues	\$3,553,373	\$3,631,268	\$3,868,321	\$3,926,214	\$3,954,934	\$3,989,064	\$4,075,910
Expenses							
Total Fire Department Expenses	\$3,098,173	\$3,078,667	\$3,019,717	\$3,106,620	\$3,200,488	\$3,290,426	\$3,375,504
Total Administration Expenses	163,290	189,449	226,245	216,467	220,790	225,237	229,812
Total O&M Expenses	\$3,261,463	\$3,268,116	\$3,245,962	\$3,323,087	\$3,421,277	\$3,515,663	\$3,605,316
Net Annual Debt Service	\$32,603	\$461,695	\$255,695	\$245,627	\$200,000	\$197,000	\$200,000
Contributions to Capital (CRP)	\$141,748	\$0	\$250,000	\$250,000	\$250,000	\$250,000	\$250,000
Transfer To / (From) Reserves	\$117,559	(\$98,543)	\$116,663	\$107,500	\$83,657	\$26,401	\$20,594
Total Revenue Requirement	\$3,553,373	\$3,631,268	\$3,868,321	\$3,926,214	\$3,954,934	\$3,989,064	\$4,075,910
Balance/(Deficiency) of Funds	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Total Operating Reserve Funds	\$501,944	\$238,954	\$484,747	\$541,947	\$741,204	\$537,217	\$249,081
Total Target Ending Fund Balance (60 days of O&M)	\$536,131	\$537,225	\$533,583	\$546,261	\$562,402	\$577,917	\$592,655

Squaw Valley PSD
 Fire Department Budget
 Capital Projects

Inflation	2.9%
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Capital Projects	FY 2019	FY 2020	FY 2021	FY 2022	FY 2023	FY 2024	Total
Capital Improvement Projects (CIP)							
Type 3 Engine	-	-	-	-	-	-	\$367,934
Regional Training Facility	-	50,000	-	-	-	-	50,000
Total Capital Projects	-	50,000	-	-	-	-	\$417,934
Capital Replacement Projects (CRP)							
Type 1 Engine 2WD	-	-	-	-	280,286	-	280,286
Type 3 (B-22)	-	-	-	-	-	403,780	403,780
Replace Command Vehicle	-	-	-	-	-	83,098	83,098
Water Tender	-	-	264,710	-	-	-	264,710
Turnout Gear Replacement	14,550	14,987	15,869	16,329	16,803	17,290	95,827
Hose Replacement	4,500	3,000	3,177	3,269	3,363	3,461	20,770
SCBAs	-	-	7,412	-	168,172	-	175,584
Appliance/Furniture Repl	4,500	3,000	3,177	3,269	3,363	3,461	20,770
Turnout Extractor	10,667	-	-	-	-	-	10,667
Honda Snowblower	-	-	-	3,813	-	-	3,813
Station Air Compressor	-	-	-	4,358	-	-	4,358
ALS Monitors	64,019	-	-	-	-	-	64,019
Turnout Racks	-	8,500	-	-	-	-	8,500
Class A Uniforms	-	6,000	-	-	-	-	6,000
AEDs	-	7,000	-	-	-	-	7,000
Breathing Apparatus Air Comp	-	-	-	55,422	-	-	55,422
Radios	10,270	-	-	-	-	-	10,270
R-21 Hurst Tools	-	-	-	44,671	-	-	44,671
Elevator Repair	3,293	-	-	-	-	-	3,293
Rescue Air Bbags and Struts	12,000	-	-	-	-	-	12,000
305 Replace Phone System	12,333	-	-	-	-	-	12,333
305 Locks	6,667	-	-	-	-	-	6,667
305 LED Light Replacement	3,333	-	-	-	-	-	3,333
305 Convault - Gas/Diesel Fuel Tank	14,602	-	-	-	-	-	14,602
305 AC Slurry Seal/Pave Patch	-	3,000	-	3,269	-	3,461	\$9,730
305 Replace IT Hardware	-	5,000	-	-	-	9,604	\$14,604
305 Exterior Paint	-	13,333	-	-	-	-	\$13,333
1810 Replace Roof (Admin. Bldg.)	-	18,750	-	-	-	-	18,750
1810 Replace Roof (Fire Station)	-	18,750	-	-	-	-	18,750
1810 AC Slurry Seal/Pave Patch	3,713	-	-	-	-	-	3,713
Shared Facilities - 305	-	-	-	-	8,400	34,575	42,975
Shared Facilities - 1810	-	-	5,956	-	-	-	5,956
Total Capital Replcmnt. Projects	\$164,447	\$101,320	\$300,300	\$134,400	\$480,387	\$558,730	\$1,739,585
To Fire FARF	\$0	\$250,000	\$250,000	\$250,000	\$250,000	\$250,000	\$1,250,000
Future Unidentified Projects	\$0	\$0	\$0	\$0	\$0	\$0	\$0
To Capital Reserves	\$0	\$19,550	\$0	\$0	\$0	\$0	\$19,550
Total Capital Projects	\$164,447	\$420,870	\$550,300	\$384,400	\$730,387	\$808,730	\$3,427,069
Less: Outside Funding Sources							
Operating Reserve	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Capital Reserve	0	50,000	0	0	0	0	50,000
Fixed Asset Replacement Fund	164,447	120,870	300,300	134,400	480,387	558,730	1,759,135
New SRF Loans	0	0	0	0	0	0	0
New Revenue Bonds	0	0	0	0	0	0	0
Total Outside Funding Sources	\$164,447	\$170,870	\$300,300	\$134,400	\$480,387	\$558,730	\$1,809,135
Contributions to Capital (CRP)	\$0	\$250,000	\$250,000	\$250,000	\$250,000	\$250,000	\$1,250,000

Annual Fire Capital Replacement Schedule (20185)



Proposed Rates

The proposed maximum water and sewer rates for the District, and the effective dates for the implementation of the rates, are shown in the tables below.

Water Rates

	FY 2018 July 1, 2017	FY 2019 July 1, 2018	FY 2020 July 1, 2019	FY 2021 July 1, 2020	FY 2022 July 1, 2021
Fixed Charge – \$/Acct or LU/Year					
<i>Residential (SFR)</i>	\$934.50	\$971.90	\$1,010.80	\$1,051.25	\$1,093.30
<i>Condo/Apt./Duplex/2nd Unit (MFR)</i>	\$453.00	\$471.15	\$490.00	\$509.60	\$530.00
Commercial / Commercial Irrigation					
5/8"	\$767.53	\$798.25	\$830.20	\$863.42	\$897.96
3/4"	837.55	871.07	905.93	942.19	979.87
1"	934.50	971.90	1,010.80	1,051.25	1,093.30
1 1/2"	1,877.08	1,952.20	2,030.34	2,111.59	2,196.05
2"	2,994.71	3,114.56	3,239.22	3,368.85	3,503.60
3"	5,623.16	5,848.21	6,082.28	6,325.68	6,578.70
4"	9,380.01	9,755.41	10,145.87	10,551.88	10,973.96
6"	18,762.71	19,513.62	20,294.65	21,106.80	21,951.07
Consumption Charge – \$/1,000 gal					
<i>Residential (SFR)</i>					
0 - 120	\$4.54	\$4.72	\$4.91	\$5.11	\$5.31
120 - 220	9.24	9.61	9.99	10.40	10.81
220 - 280	14.45	15.02	15.63	16.26	16.90
280 +	31.99	33.26	34.60	36.01	37.42
<i>Condo/Apt./Duplex/2nd Unit (MFR)</i>	\$7.87	\$8.18	\$8.51	\$8.85	\$9.20
<i>Commercial</i>	\$6.02	\$6.26	\$6.51	\$6.77	\$7.04
<i>Commercial Irrigation</i>	\$10.91	\$11.35	\$11.80	\$12.27	\$12.76

Sewer Rates

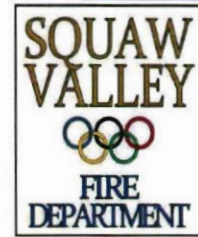
	FY 2018	FY 2019	FY 2020	FY 2021	FY 2022
Fixed Charge Acct or LU/Year					
<i>Residential (SFR)</i>	\$616.45	\$647.25	\$679.60	\$713.60	\$749.30
<i>Condo/Apt./Duplex/2nd Unit (MFR)</i>	\$485.00	\$509.25	\$534.70	\$561.45	\$589.50
<i>Commercial</i>	\$1,091.25	\$1,145.80	\$1,203.10	\$1,263.25	\$1,326.40
<i>Residential – Pool / Spa</i>	\$805.35	\$845.60	\$887.90	\$932.30	\$978.90
Consumption Charge - \$/1,000 gal					
<i>Commercial >75,000</i>	\$14.55	\$15.30	\$16.05	\$16.85	\$17.70

Residential Garbage Rates

	FY 2018	FY 2019	FY 2020	FY 2021	FY 2022
3% Increase, rounded to whole dollar	\$256	\$264	\$272	\$280	\$288



SQUAW VALLEY PUBLIC SERVICE DISTRICT



FIRE DEPARTMENT ANNUAL REPORT

DATE: March 26, 2019
TO: District Board Members
FROM: Allen Riley, Fire Chief
SUBJECT: Fire Department Annual Report – Information Only

BACKGROUND: The discussion section below provides information from the Fire Department regarding operations and activities that are not the subject of a separate report.

DISCUSSION: This report is a summary of the Fire Department's activities during the 2018 calendar year. The report covers a general overview of the department's call volume, operations, training and prevention.

ALTERNATIVES: This report is for information only.

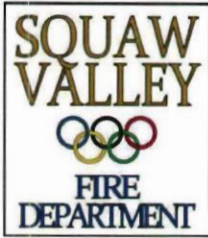
FISCAL/RESOURCE IMPACTS: None

RECOMMENDATION: This report is for information only.

ATTACHMENTS:

- 2018 Fire Department Annual Report from Chief Riley.
- 2018 Fire Department Training Report from Captain Chisholm.
- 2018 Fire Prevention Report from Captain De Deo.

DATE PREPARED: March 20, 2019



SQUAW VALLEY FIRE DEPARTMENT

FIRE DEPARTMENT ANNUAL REPORT

A quick summary of our accomplishments and activities during 2018:

- We responded to 555 emergency calls, 82 calls less than 2017.
- Our staff responded to 303 medical emergency calls - 55% of our overall call volume.
 - ❖ We continue to participate in a region-wide prehospital care-provider group involving all of the area fire departments as well as the Tahoe Forest Hospital emergency department staff, Truckee-Tahoe Medical Group, Squaw Valley-Alpine Meadows Ski Patrol and our local air ambulance providers. This group meets periodically to review specific calls and to collaborate in an effort to improve pre-hospital care and coordination throughout the area.
 - ❖ The working relationship between our personnel and the physicians who operate Truckee-Tahoe Medical Group is similarly mutually respectful, cooperative and complementary. TTMG's physicians are increasingly comfortable allowing our paramedics to handle cases that will be transferred to Tahoe Forest Hospital or Renown's trauma center.
- Our staff provided an unprecedented amount of service to other communities as part of California Office of Emergency Services strike teams at eight different incidents/complexes during a very busy fire season. Our crews and apparatus spent 70 days on fire lines across California, earning over \$400,000 for the District.
- SVFD also has a few members involved in the Truckee Tahoe Regional Technical Rescue Team that has proven to be a very valuable resource for our entire region. Our members have been involved in some very unusual, often complicated technical rescues.
- Chief Riley will continue to provide assistance to the State of California Office of Emergency Services as an alternate Operational Area Coordinator for the Lake Tahoe Basin Operational Area (XTB) as part Cal OES Region IV.
- The Fire Department staff continues to provide a very high level of service in a number of non-emergency services:
 - ❖ Commercial occupancy inspections are provided to 100% of businesses annually and are followed up with repeat inspections until any problems found are corrected.
 - ❖ Our defensible space program continues to be - far and away - the most thorough and comprehensive of any fire department in the region. See Captain DeDeo's Prevention Report in the following pages.
 - ❖ We continued to provide Community CPR classes as well as delivering CPR and First Aid training to a number of local businesses including Plumpjack/Squaw Valley Inn, Squaw Valley Resort, Squaw Valley Academy, Red Wolf Lodge, Creekside Charter School and others.
 - ❖ Our child passenger safety program is the most active and accessible of any agency in this area.

Squaw Valley Fire Department has enjoyed considerable success and made some important advances during 2018. The most significant aspect of our operation for the year has to be the commitment of our Department to over seventy days of service to other small California communities threatened (and in some cases devastated) by wildland fires: the value of our service to those communities - and to the knowledge, capabilities and confidence of our staff - cannot be overstated. It is important to note that all the time we had a full-staffed engine committed to those incidents, we provided uninterrupted service to our community as well. Even though our Board doesn't have an opportunity to see the hundreds of handmade "Thank You, Firefighters" signs that we see when we travel through the communities affected by these fires, you deserve considerable credit for making our presence there possible and can take satisfaction in that.

In 2018 we hired three new full-time Firefighters to fill vacancies: Mike Wright, Keith Erickson (promoted from part-time FF), and Scott Halterman, all of whom are doing an excellent job. We also hired three new part time firefighters: Michael Brixey, Nicholas Cherne, Hunter Simons.

Recruitment and retention is a challenge in the fire industry as a whole and we are very aware of the problem here at SVFD. We implemented a plan to financially help our part time firefighters go to paramedic school, which will in turn build trust and loyalty as well as create a hiring pool for our future full time ranks. We continue to look for other opportunities to increase moral and build the foundation for shaping the department into the future. Succession planning is an ongoing process for every agency that strives to meet and exceed the expectations of its constituents and it is our goal to be prepared to meet the needs of our community. See Captain Chisholm's Training Report in the following pages.

The Fire Department staff applied for a few grants this year which are still pending, including FEMA "Assistance to Firefighters" grant for a new water tender and a regional grant for new ALS Autopulse equipment.

2018 saw an ongoing demand for plan review, consultation with the Planning Department and project proponents, written comments and meetings. Several new and remodel residential homes as well as the Plumpjack renovation project and the Resort at Squaw Creek Phase II Plans.

I am very proud of the organization that you have trusted me to lead. We have a great group of people and our skills and capabilities are better than ever and make a real difference in the life of the community we serve. I am grateful to the Fire Department staff for their professionalism and enthusiasm, my talented and hard-working colleagues at the District, General Manager Mike Geary and your Board, which has shown tremendous support and confidence in the Fire Department. We love our jobs and appreciate your support and trust!

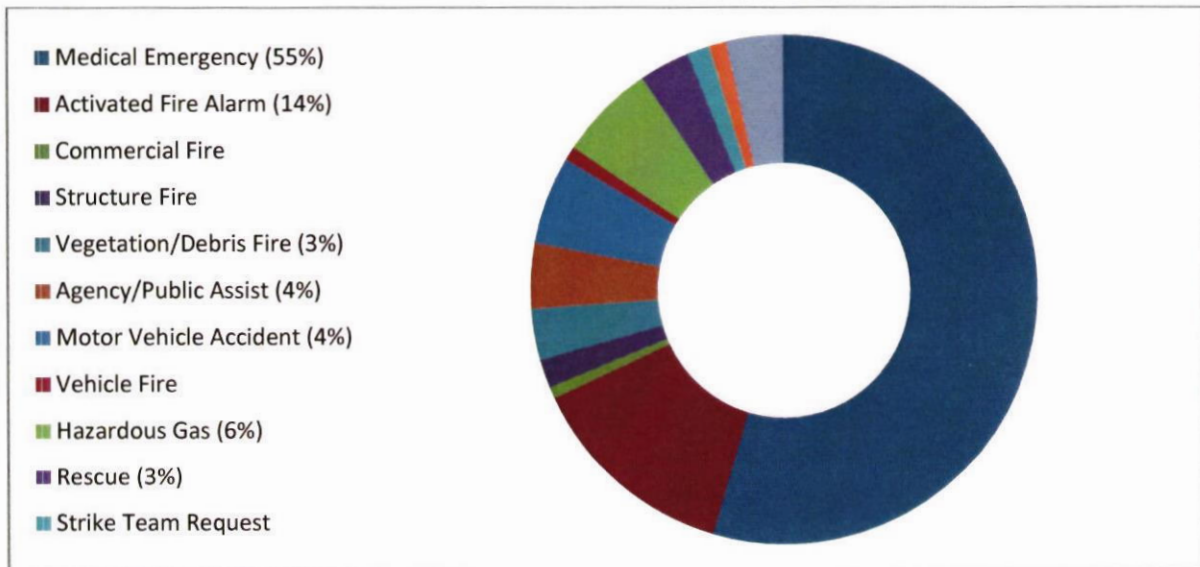
Thank you for a great year!

A handwritten signature in blue ink, appearing to read "Alvin B. Bly", is written in a cursive style.

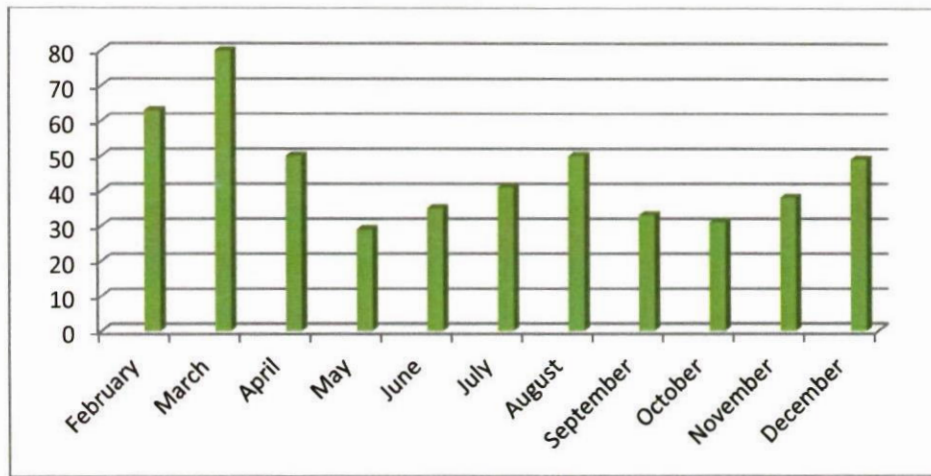
SQUAW VALLEY FIRE DEPARTMENT

Emergency Calls by Type – 2018

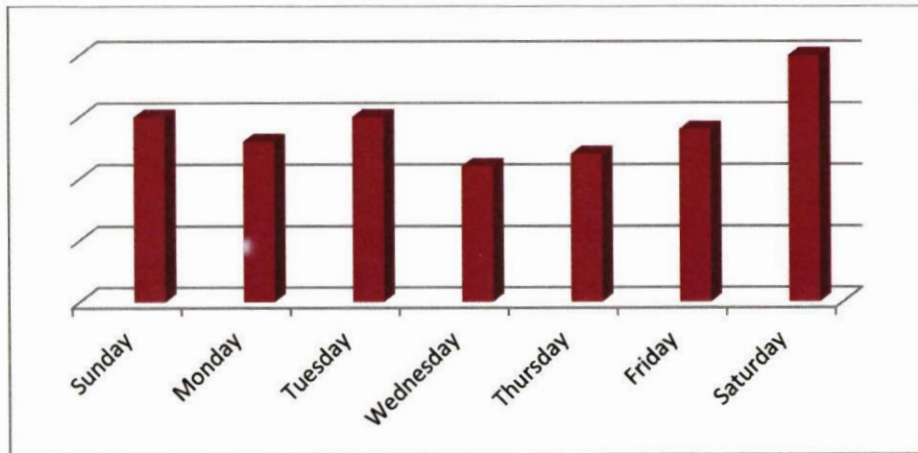
Medical Emergency	303
Activated Fire Alarm	75
Commercial Fire	4
Structure Fire	10
Vegetation/Debris Fire	18
Agency/Public Assist	23
Motor Vehicle Accident	31
Vehicle Fire	5
Hazardous Gas	34
Rescue	18
Strike Team Request	8
Electrical Hazard	6
Other	20
Total	555



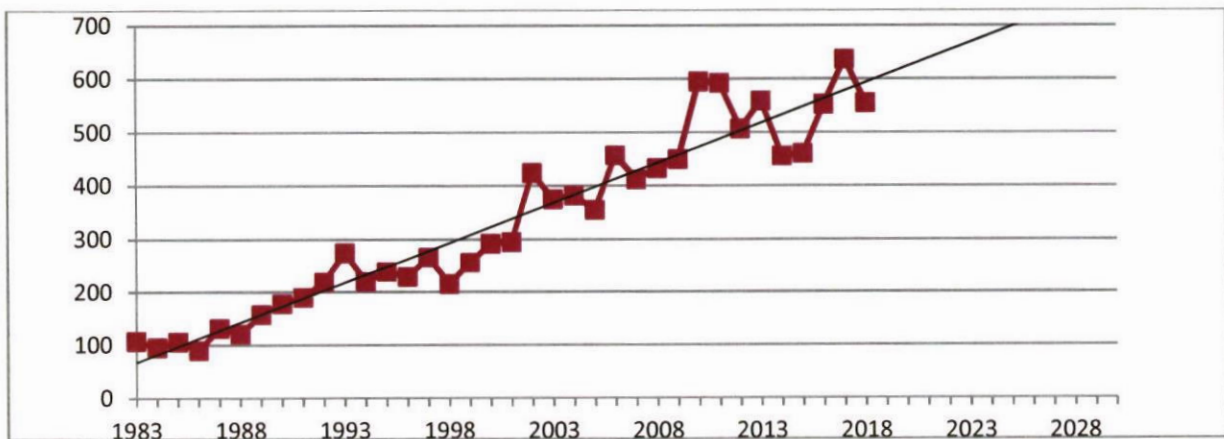
Emergency Calls by Month – 2018



Calls by Day of Week – 2018



Historic Call Volume 1983 – 2018



Fire Department Fleet - 2018

Designator	Year	Description	Mileage
Engine 21	2016	All-wheel drive Type 1 structure engine	10,172
Engine 221	2001	Two-wheel drive Type 1 structure engine	20,883
Brush 21	2017	Type III wildland/urban interface engine	8,412
Brush 22	1998	Type III wildland/urban interface engine	35,498
Water Tender 21	1988	2100 gallon water tender/pumper	160,997
Rescue 21	2006	Medium rescue with vehicle extrication	9,480
Utility 21	2011	Ford F150 Crew Cab pickup truck	33,313
Command 21	2016	Ford Interceptor	38,153
Ranger 21	2014	Polaris Ranger Crew 900 UTV	774

Fire Department Staff - 2018

Name	Years of Service
Captain Sal Monforte	37
Chief Allen Riley	25
Captain Chris DeDeo	23
Captain Brad Chisholm	21
Firefighter-Paramedic Travis Smith	18
Firefighter-Paramedic John Rogers	15
Firefighter-Paramedic Kurt Gooding	15
Engineer-Paramedic Hans Walde	13
Engineer-Paramedic Josh Rytter	12
Engineer-Paramedic Jeff Geigle	11
Firefighter-Paramedic Mike Wright	1
Firefighter-Paramedic Keith Erickson	1
Firefighter-Paramedic Scott Halterman	>1
P/T Firefighter Ethan Manseau	3
P/T Firefighter Leroy Valadez	2
P/T Firefighter Mitch Nelson	1
P/T Firefighter Michael Brixey	>1
P/T Firefighter Nicholas Cherne	>1
P/T Firefighter Hunter Simons	>1

SQUAW VALLEY FIRE DEPARTMENT



* TRAINING *

Chief Riley,

In 2018, Training for Squaw Valley Fire Department experienced challenges, growth and success.

The turnover in full-time personnel we experienced resulted in training up new members. Keith Erickson was promoted from part-time firefighter to full-time firefighter/paramedic, and Mike Wright and Scott Halterman were hired from the outside as firefighter/paramedics. This addition to our ranks required a two weekend "mini-academy" to cover everything from household duties to operational tactics.

These new members were also issued Task Books to insure they meet a required level of progression and competency. All three members successfully passed their six-month evaluations and have been taking classes consistent with their "career track" guideline.

Any time we see new members, much of the burden of "training them up" falls on our individual firefighters and on the shifts. This time was no exception and they all should be recognized for their contributions.

Full-Time Firefighters

As noted above, we added three members to our fulltime ranks. Each shift is now operating with full staffing of four crew members. Each member is responsible to meet the industry standard of two hours of fire/rescue related training for each day of work, or 240 hours per year.

While this might seem like a manageable number, when considering other demands such as EMS training, inspections, projects and calls, it often becomes challenging. One area that we strongly encourage our members to gain hours is through classes. More frequently we are seeing quality classes held locally, in addition to the many opportunities in the greater Sacramento and San Francisco/Bay Area. We are appreciative of the training incentive and support program Squaw Valley Fire Department provides and believe it helps us maintain and build valuable skills.

Our full-time firefighters are issued a Career Track that outlines what we expect their progression to follow for their first seven years. This will act as guide through their Company Officer classes, as well as many specialty classes such as driver/operator, technical rescue, and wildland.

Engine Companies are given an annual training calendar. This calendar is a guideline that allows each shift to focus on the same topic at similar times. This calendar also insures key topics are covered throughout the year.

2018 SVFD Full Time Fire Fighter Training Statistics

- Annual ISO: 92.8% (w/ Halterman 91.3%)
- Annual Requirements: 100%
- Total Fire/Rescue Training:
 - Needed Hours = 2,880
 - Completed Hours = 3,802
 - Average Hours = 317 (240 Needed)
 - Percentage = 132%

Part-Time Firefighters

Training our part-time firefighters is a moving target; they all have different schedules and we see them all at different frequencies.

Of our six part-time members, one has completed paramedic school and is in our TAP process, one is nearing completion of paramedic school, two are starting paramedic school in the spring, and two are applying to paramedic school. This obviously indicates a very determined group of part-time firefighters. When scheduled to a shift (typically a 24-hour shift at Station 21) we include the part-time firefighters in our daily "Company Training" routine. These firefighters are also issued a Task Book, participate in our Company Inspections, Defensible Space Inspections, Apparatus and Station Inspections/Maintenance, as well as periodically assigned projects.

All but one of our part-time firefighters work in the fire/EMS service outside of SVFD, including, Truckee Fire District, Fallen Leaf Lake Fire Department, Tahoe Ambulance Consortium and Cal Fire. This, coupled with their time at SVFD, affords them significant exposure to fire/EMS activities and has yielded us a crew of knowledgeable and competent part-time firefighters.

Our part-time firefighters play an important role in backfilling shifts as well as on strike teams. Strike teams, perhaps more than anywhere else, affords them the opportunity to learn about fire dynamics, engine companies, command and control, partner agencies, personalities, strategies and tactics and about themselves. It is a great training experience for them and a valuable opportunity for us to work with them in a dynamic environment.

We intend to continue to train our part-time members, offer them appropriate classes and prepare them for career positions with SVFD as they become available.

Our Part-time firefighters average training hours for SVFD in 2018 was 125 hours. This includes one member who was with SVFD less than four months in 2018. Without this individual the average would have been 141 hours.

2018 Fire/Rescue Classes Attended by SVFD Personnel

Regional Instructor Orientation, Ethics in the Classroom, Radio Coverage in Buildings, Driver/Operator 1A & 1B, Training Symposium, NIOSH Research/Flow Path, ICS 300, Live Fire, SRT, Outdoor Aerial Fireworks Display, GIOA Air Ops, Rope Rescue Tech., Wildland Scene Preservation, Confined Space Rescue, Incident Safety Officer, Strike Team Leader Refresher.

Training Thoughts/Goals

- Develop complete training outlines for every training topic we have. While topics are always being added and standards and methods change, it is important to provide an outline to insure trainings are performed up to best practices, industry standards and to highlight and address safety issues.
- Develop Training SOPs that address safety, mandates/standards and Department requirements.
- Live Fire Training is crucial to any department's training program. In the past we have conducted such training in a facility with LPG fueled props. While this offers opportunities to do many important tasks (spot and pump apparatus, advance hoses, flow water, deploy ladders, forcible entry, etc.) the experience gained from a class A fire vs. a gas prop is significant. Unfortunately, it is very difficult for a small Department like SVFD to conduct such training by ourselves. I will attempt to network with other regional Departments to see if we can team up with them when they conduct class A live fire training. This would also go a long way to helping us meet 18 hours ISO requires annually for "Facility" training.
- Better understand NFPA, OSHA and CICC. These included industry standards, minimums and mandates. We simply cannot meet them all, but I would like to better understand them to determine what makes sense for us to follow or that we can achieve.
- Part timers were noted above as being moving targets. Regardless of their varying availabilities, I would like to institute the following for these members.
 1. Two hours training for every shift they work (fire/rescue/EMS)
 2. Meet applicable ISO training: Driver and HazMat
 3. Meet the key OSHA 29 CFR topics: CSR, Lock-Out/Tag-Out, PPE, BBP, Noise Hazards, HazMat, Trench, Fire Brigades.
- Task Books still need to be refined. Without burdening the shifts like before with separate training topics, we need to find some middle ground between what we are doing now and what we did in the past. Ways to possibly address this:
 1. Identify topics on the Annual Company Training Calendar that require manipulative training be performed for someone working on a PT or FT TB.
 2. Reference the Manipulative Training Log that we've previously used for items to be covered.
 3. Identify 12 additional topics to be performed for Shift Choice weeks when training a probationary firefighter. Or perhaps six topics, on alternating months.

- Develop Promotional Task Books for members who promote to Engineer and Captain. Because they will have tested for the position, this approach would be more of a refresher. This would be the same approach we used for the most recent Engineer promotion, which seemed appropriate and worked well.
- While it's still a way off, the discussion of a Regional Training Facility is very exciting. It would certainly require a lot of inter- and intra-departmental coordination in terms of staffing and resources, but I believe it would transform Training for our Department. Such a facility would go a long way to addressing our constant challenge of finding an appropriate space to train in a nonintrusive, realistic and safe manner.
- Topics I would like to arrange for our members to commit more training hours include:
 1. Driver Training
 2. Active Shooter
 3. Single Resource
 4. Traffic Incident Management

North Tahoe Training Officers' Association

NTTOA continues to meet on roughly a quarterly basis. Towards the end of 2018, the NTTOA met to discuss the topic of a Regional Training Cadre. The idea began with three select topics with which it would make sense to take a regional approach. By the end of the meeting, the idea had expanded onto one topic per month. The concept would be similar to the successful Regional Technical Rescue Team in which interested members from each JPA Department would commit members. Each cadre would develop training guidelines that fit the needs of local agencies, hold periodic cadre training and schedule annual or bi-annual drills.

Toward the end of 2018 I attended a Northern Nevada and Lake Tahoe Training Officers' Association (NNLTTOA) meeting. I came away with mixed feelings, but I do feel that it could be a good resource for classes, drills and live fire training.

Training for SVFD has been very successful, but still has unfulfilled needs and potential. As with many other key components to our Fire Department, it is the ability to commit time to see these many ideas through. Chief Riley has been supportive of coming in on off days to work towards these goals. I hope to take advantage of this so I can spend shift time with our shift. I will continue to work with Chief Riley, our shifts and individual members to insure our Training continues to be progressive, worthwhile and meets industry best practices, standards and mandates.

Thank you to the Squaw Valley PSD Board for recognizing the critical role Training plays in our Department and supporting us in our efforts to provide a well-trained crew.

SQUAW VALLEY FIRE DEPARTMENT

Memorandum

Date: March 20, 2019

To: District Board of Directors
Chief Riley

From: Captain Chris De Deo

Subject: Fire Prevention Annual Report

California experienced 7,571 wildfires, which burned over 1.8 million acres. 2018 proved to be another record setting fire season. The Camp Fire was the deadliest and most destructive fire in California history while the Mendocino Complex was the largest. During the 2018 fire season seven firefighters gave their lives, ninety-five civilians lost their lives and over 23,580 structures were destroyed reaching 3.5 billion dollars in losses.

Squaw Valley Fire Department's apparatus and crews spent 72 days on mutual aide fires throughout the state from June through November.

Defensible Space Inspections

SVFD - working at the engine company level - inspected our residential community for defensible space. After the first round of inspection notices 78% of the homes were in compliance, which increased to 90% following the second notice.

The great support we've received for our long-standing and successful defensible space program has resulted in a well-informed community regarding open fire pits, barbeques and general fire safe practices. Wildland fire information was provided at the annual pancake breakfast, on the District website as well as via social media. A defensible space cleanup day was coordinated in June that was well attended. Additionally, a number of letters and inspections to help property owners maintain their homeowners insurance were completed.

We continue to educate homeowners, HOA's and property management companies on how to become a FireWise Community. As a result our district did not experience any property loss due to wildland fires.

Commercial Occupancy Inspections

The goal of SVFD's commercial inspection program is to identify and abate any unsafe conditions and promote a safer environment within the establishments. It is equally important for the SVFD line personnel to familiarize themselves with the layout of the buildings in the event of a fire and to maintain the accuracy of our pre-fire plans.

The fire prevention program includes annual and periodic inspection of ALL buildings used for commercial purposes, places of assembly, apartments, condominiums and hotels within the SVFD service area. We also inspect temporary tent structures, firework displays, special events, under-ground and aboveground propane tank installations, residential and commercial sprinkler installations, standpipe systems and all building permits relating to the Uniform Fire Code.

SVFD at the engine company level helped minimize losses due to fire by inspecting over 130 commercial businesses in the district. Multiple fire alarm evacuation drills were performed at Squaw Valley Academy as well as Creekside Charter School and nighttime drills at SVA were also implemented. Additionally, fire extinguisher classes were held for employees at the Resort at Squaw Creek and SVFD currently has five CPR instructors teaching multiple classes throughout year. Our commitment to being a supportive resource to business owners and property management companies in the District has proven successful by the positive and cooperative working relationships we continue to maintain.

2019 Objectives

All commercial occupancies will continue to be inspected and updated on SVFD pre-fire plans. Our defensible space program will remain focused on dead trees, vacant lots and maintaining properties once in compliance.

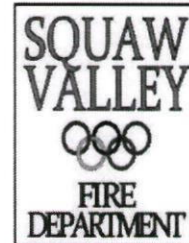
SVFD is currently using a digital platform for all commercial inspections and anticipate transitioning to a digital platform for our wildland defensible inspection program this summer as well.

Captain Chris De Deo and Engineer Jeff Geigle are working towards becoming California state certified inspectors and have already completed the California State Fire Marshall Fire Inspector series 1 and 2.

With the increasing focus and demand on Prevention it is evident that more man-hours and training are necessary in order to continue to provide our community with the current level of service. One solution to consider would be to follow in the footsteps of surrounding fire departments in the Tahoe Basin and have a full-time Prevention Officer on staff.



SQUAW VALLEY PUBLIC SERVICE DISTRICT



Truckee River Siphon Replacement Project

DATE: March 26, 2019
TO: District Board Members
FROM: Dave Hunt, District Engineer
SUBJECT: **Approval of Professional Services Agreement with Andregg Psomas for survey construction staking and monitoring services for the Truckee River Siphon Replacement Project**

BACKGROUND: The District's Truckee River Siphon Replacement Project (Project) is expected to begin construction in June 2019. To ensure that the Project is constructed according to the plans and specifications, and agency permit requirements, the District will be providing nearly full-time field inspection as well as construction management. The District has assembled a well-qualified team to provide inspection services throughout construction. Daily inspection and construction management will be performed collectively by District staff and Farr West Engineering. Earthwork observation, materials testing, and special inspection will be performed by NV5 (Holdrege & Kull), and survey support will be provided by Andregg Psomas,

DISCUSSION: District staff is proposing to contract with Andregg Psomas to provide construction survey services for the Project. Andregg Psomas provided the initial design survey for the Project in July 2017 and prepared the easement exhibits for the Painted Rock property in May 2018. The required survey services during construction include staking the proposed improvements, and providing monitoring as required in the Caltrans Encroachment Permit.

It is typical that the project owner provides one set of construction stakes for the Contractor to accurately tie down the location of the proposed facilities (i.e. manholes, vaults, pipelines, etc.). The estimated fee for this task \$9,040.

Unique to this Project, the District's Caltrans Encroachment permit requires that survey monitoring within the Highway 89 paved area be performed daily when work is being performed under Highway 89, at the completion of the project, and every two (2) months during a six-month period after

completion of the project. The survey data is required to track any road settlement that may occur as a result of the directional drilling operation. The estimated fee for this task is \$16,692. Caltrans reserves the right to require more or less survey monitoring at their discretion. For that reason, a 25% contingency is recommended to be added to the fee estimate.

- ALTERNATIVES:**
1. Approval of the proposal from Andregg Psomas to provide construction staking and Caltrans survey monitoring for an amount not to exceed \$32,000.
 2. Do not approve the proposal.

FISCAL/RESOURCE IMPACTS: The Truckee River Siphon Replacement Project is being funded through a combination of Sewer Capital and Sewer FARF. The total construction cost is estimated to be approximately \$2,250,000.

RECOMMENDATIONS: Staff recommends approval of the proposal from Andregg Psomas for providing construction staking and Caltrans survey monitoring services and recommends the General Manager be authorized to execute a Professional Service Agreement with NV5 in an amount not to exceed \$32,000.

ATTACHMENTS:

- Andregg Psomas Proposal dated February 25, 2019

DATE PREPARED: March 20, 2019

February 25, 2019

Mr. Dave Hunt, PE
Squaw Valley Public Service District
PO Box 2026
Olympic Valley, CA 96146-2026
P: 530.583.4692 x209
M: 775.846.1404

Subject: SVPSD Truckee River Siphon Staking
Placer County, CA

Dear Mr. Hunt:

Thank you for requesting this proposal from Andregg Psomas to provide professional surveying and Sanitary Sewer Siphon layout services on the above-referenced project. Andregg Psomas has a 70+ year history of providing construction staking services.

It is our intent to provide you with the most complete scope of services as possible to facilitate the completion of your project. Our experience with similar projects allows us to identify the construction staking services necessary for completion of this project. This proposal is based upon the items we have identified. For this project the identified items include **Control, Three (3) SSMH's, Flow meter vault, Siphon splitter vault, Siphon outlet structure, One Bore Pit for two (2) HDPE sewer main pipelines, One receiver pit for two (2) HDPE sewer main pipelines, 58± lf of 12" PVC, 26± lf 12" DIP, 13± lf 8" DIP, two (2) 12"x 8" reducers, one (1) 12" full port plug, one (1) 10" full port plug and two (2) DI Pressure Cleanouts. Daily Monitoring of State Highway 89 during Jack and Boring.** Each of these items is addressed in more detail in the attached 'Exhibit "B"'.

Andregg Psomas' fee for the above staking scope of services is a Fixed Fee amount of \$9,040.00.

Andregg Psomas' fee for the above baseline survey and daily monitoring of Highway 89 scope of services is a Fixed Fee amount of \$2,228.00 for baseline survey and \$1,808.00 fee for daily monitoring of Highway 89. Estimated eight (8) days of monitoring for a total of \$14,464.00.

Please review this proposal closely to make sure we are addressing the scope of items you desire for this project. Please call me if you have questions.

Auburn | Truckee

Headquarters

11661 Blocker Drive #200
Auburn, CA 95603

Tel 1.800.400.7072
www.Psomas.com
www.Andregg.com

SVPSD Truckee River Siphon Project
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We look forward to working with you on this project.

Sincerely,

Andregg Psomas



Dana Remington, PLS
Project Manager
Enclosures

Scope and Conditions of Service

Project Name: SVPSD Truckee River Siphon Project
Placer County, CA
Date: February 25, 2019

Scope

Andregg Psomas will perform construction layout as listed in Attachment B. Unless otherwise noted, only one set of stakes/markings will be provided for each item. Andregg Psomas will provide copies of the survey notes to the contractor at the end of each day and/or task.

Fee

Andregg Psomas' fee for the above staking scope of services is a Fixed Fee amount of \$9,040.00.

Andregg Psomas' fee for the above baseline survey and daily monitoring of Highway 89 scope of services is a Fixed Fee amount of \$2,228.00 for baseline survey and \$1,808.00 fee for daily monitoring of Highway 89. Estimated eight (8) days of monitoring for a total of \$14,464.00.

Additional services beyond the scope of services may be performed at the request of and upon written authorization from an authorized representative. Charges will be in accordance with Andregg Psomas' current standard charge rates. See attached rate sheet.

Proposal

The attached proposal is valid for 90 (ninety) days. The proposed fee is contingent upon authorization of the full scope of services. Should client choose to make any of the scope items the responsibility of one or more subcontractors, the overall cost of the services will be higher due to increased administration, insurance and project management.

Indemnification

The attached proposal is contingent upon Consultant and Contractor agreeing upon an insurable indemnity clause. The following is an example indemnity clause to which Andregg Psomas finds agreeable and insurable:

'It is understood and agreed that provider shall Hold Harmless (Contractor) and (OWNER) from all claims, losses, expenses and damages, including but not limited to attorney's fees, arising out of or resulting from the negligent performances of its Services.'

CONDITIONS OF SERVICE

Contract

Upon notice of acceptance of this proposal, it is Psomas' intent to incorporate it into a Professional Services Agreement, excluding warranties and guarantees and including an insurable indemnity clause.

Payment

Proposed fee is based on progress payments being paid in full within thirty (30) days of invoice with no retention. Compensation for services covered by this agreement is based on wages and other costs anticipated by Andregg Psomas through February 29, 2020. All services performed after February 29, 2020 will be based on a revised fee schedule. Prints, delivery services and other reimbursable expenses will be billed at cost plus 10 percent.

In the event Consultant's fee schedule changes due to any increase of costs such as granting of wage increases and/or other employee benefits to field or office employees due to the terms of any labor agreement, or increase in the cost of living, during the lifetime of this agreement, a percentage increase shall be applied to all remaining fees and charges to reflect the increased costs.

The attached proposal is valid for 90 (ninety) days from the date of submission, after which time Psomas' proposed fees will be re-evaluated.

Additional Services

All requests for construction staking not specifically covered by the scope of services shall be considered as extra work and shall be approved in writing by the client. Andregg Psomas' field crews will provide a "Field Work Authorization" for this purpose. Such requests will be considered as time and expenses items, including reasonable charges for technical office support, scheduling and project management, and will be billed according to Andregg Psomas' standard fee schedule. \$500 per additional move-in will be charged for contract work that exceeds the number of move-ins stated in the scope of services.

Notification

Estimated fees are based on each scope item being staked productively. The contractor will attempt to schedule the work in 8-hour increments and provide Andregg Psomas with a minimum of 48 hours notice before such work is to be performed. The contractor is responsible for notifying and providing Andregg Psomas surveyors with plan updates/revisions.

Insurance

The following insurance is included in our rates:

- General Liability Insurance (\$1,000,000 each occurrence and aggregate).
- Automobile Liability Insurance (\$1,000,000 BI and PD combined).
- Workers Compensation Insurance (\$1,000,000 each accident).
- Professional Liability Insurance (\$500,000 each occurrence and \$1,000,000 aggregate).

Insurance in addition to these amounts will require an increase in our fees.

SVPSD Truckee River Siphon Project

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PROVISIONS OF SURVEY AGREEMENT

Client and consultant agree that the following provisions shall be part of their agreement:

1. This agreement shall be binding on the heirs, executors, administrators, successors and assigns of the client and consultant and it shall not be assigned by either client or consultant without the prior written consent of the other. It contains the entire agreement between client and consultant relating to the project and the provision of services to the project. Subsequent modifications to this agreement shall be in writing and signed by both client and consultant.
2. This agreement shall be governed by and construed in accordance with the laws of the State of California.
3. The consultant shall not be liable for damages resulting from the actions or inactions of governmental agencies, or be responsible for the accuracy of information supplied by the client, governmental agencies, or others. The consultant shall only act as advisor in all governmental relations.
4. All original papers, drawings and documents, and copies thereof, produced as a result of this agreement, except documents which are required to be filed with public agencies, shall remain the property of the consultant and may be used by the consultant without the consent of the client.
5. Client agrees that in performing any requested ALTA surveys in accordance with this agreement, consultant agrees to sign the certificate on the survey document attached hereto as Exhibit 1 and incorporated herein by this reference. Certificates, other than Exhibit 1, will be subject to review and revision by consultant, the cost of which shall be paid by the client as extra work.
6. In the event that any staking is destroyed, the cost of re-staking shall be paid by the client as extra work, provided such work is authorized by client.
7. Client acknowledges and agrees that if the consultant provides surveying services, which services require the preparation of a Corner Record or the filing of a Record of Survey in accordance with the State of California Business and Professions Code Section 8762, that all of the costs of preparation, examination and filing for the Corner Record or the Record of Survey will be paid by client as extra work.
8. Notwithstanding any other provision of this Agreement, Client agrees to limit (Andregg Psomas) and its officers, employees and agents liability due to professional negligence and to any liability arising out of or relating to this Agreement to \$100,000.00. This limit applies to all services on this project, whether provided under this or subsequent agreements, unless modified in writing, agreed to and signed by authorized representatives of the parties.
9. The Client shall pay the costs of all applicable fees, title company charges, blueprints and reproductions, and all other charges not specifically covered by the terms of this agreement.
10. All fees and other charges will be billed every four weeks and shall be due at the time of billing. Bills paid after 30 days will be delinquent and client agrees to pay a monthly late payment charge on the unpaid balance of one and one-half percent (1-1/2%) per month. A notice of lien may be filed at consultant's option. Client agrees to pay for services completed regardless of the outcome of any pending escrow, loan or other transaction.
11. If any arbitration or action at law or equity, including an action for declaratory relief, is brought to enforce or interpret the provisions of this agreement, the prevailing party shall be entitled to reasonable attorney's fees.
12. Consultant makes no warranty, either expressed or implied, as to his findings, recommendations, maps, or professional advice except that the work was performed pursuant to generally accepted standards of practice in effect at the time of performance and that proper field procedures, instrumentation, and adequate survey personnel were employed in order to achieve results comparable to those outlined in the "Minimum Angle, Distance, and Closure Requirements for Survey Measurements Which Control Land Boundaries for ALTA/ACSM Land Title Surveys.
13. In the event this agreement is terminated before the completion of all services, unless consultant is responsible for such early termination, client agrees to release consultant from all liability for work performed.
14. In the event all or any portion of the work prepared or partially prepared by consultant be suspended, abandoned, or terminated, client shall pay consultant for all reasonable fees, charges, and services provided for the project, not to exceed any contract limit specified herein. Client acknowledges if the project work is suspended and restarts, there will be additional charges due to suspension of the work which shall be paid for by client as extra work.

SVPSD Truckee River Siphon Project

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15. Client waives any claim against (Andregg Psomas), its officers, employees and agents and agrees to defend, indemnify, protect and hold harmless (Andregg Psomas) and its officers, employees and agents from any and all claims, liabilities, damages or expenses, including but not limited to delay of the project, reduction of property value, fear of or actual exposure to or release of toxic or hazardous substances, and any consequential damages of whatever nature, which may arise directly or indirectly, to any party, as a result of the services provided by (Psomas) under this Agreement, unless such injury or loss is caused, in whole or in part, by the negligence of (Andregg Psomas).
16. Consultant shall observe strict client confidentiality. Information shared between client and consultant shall remain confidential unless otherwise made a part of the public record.
17. (Andregg Psomas) will maintain insurance for this Agreement in the following types: 1) worker's compensation insurance at statutorily required levels, 2) comprehensive general liability insurance, 3) automotive insurance, and 4) E&O coverage of not less than \$1,000,000.00.

EXHIBIT "B"

SCOPE OF SERVICES

The following scope of services is made with reference to the following plans:

Contract Drawings - Bid Set dated May 2018

Andregg Psomas reserves the right to renegotiate the fee for any scope items which are not shown on the provided Contract Drawing Plans.

Andregg Psomas shall perform construction staking as listed below. Only one set of stakes will be provided for each item. Unless noted otherwise, grades will be marked to finish surface for above ground improvements and to inverts for underground improvements. It is understood that one complete hardcopy set of plans and one copy of the digital CAD drawings of the layout will be provided to Andregg Psomas for staking calculation purposes one (1) week prior commencement of field work. Andregg Psomas will provide copies of the survey notes (cutsheets, point plots, slope stake listings, etc) to the contractor at the end of each day and/or task.

Project Control

- Recover and verify project horizontal control
- Verify project vertical control
- Set new Project Control for Sanitary Sewer and Monitoring

Truckee River Siphon

- Three (3) Sanitary Sewer Manholes
- One (1) Flow Meter Vault with offsets and invert elevation
- One (1) Siphon Splitter Box with offsets and invert elevation
- One (1) Siphon Outlet Box with offsets and invert elevation
- One (1) Bore Pit for two (2) HDPE Sewer main pipelines with offsets and invert elevation
- One (1) Receiver Pit for two (2) HDPE Sewer main pipelines with offsets and invert elevation
- 58± lf of 12" PVC pipeline
- 26± lf of 12" DIP
- 13± lf of 8" DIP
- Two (2) 12"x 8" Reducers, one (1) 12" full port plug, one (1) 10" full port plug
- Two (2) DI Pressure Cleanouts

Two move-ins are included

State Highway 89 Jack and Bore Monitoring

- Establish monitoring points along Highway 89 per Caltrans requirements
- Establish baseline monitoring values for all of the monitoring points prior to commencement of jack and bore drilling
- Daily survey of monitoring points prior to start of days boring under State Highway

SVPSD Truckee River Siphon Project

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- Survey of monitoring points after completion of jack and bore drilling under State Highway
- Survey of monitoring points every two (2) months during a six (6) month period following completion of drilling or as required by Caltrans

Eight move-ins are estimated for Jack and Bore Monitoring

Exclusions

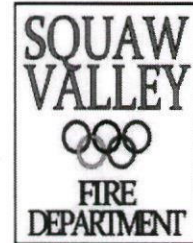
The following items are specifically excluded from this scope of services.

- All staking pertaining to demolition or clearing limits
- All staking pertaining to easement lines
- Boundary disputes or resolution
- Monumentation

Staking for these items may be provided, with written authorization, on a time and materials basis in accordance with the included Andregg Psomas' standard fee schedule.



SQUAW VALLEY PUBLIC SERVICE DISTRICT



Truckee River Siphon Replacement Project

DATE: March 26, 2019
TO: District Board Members
FROM: Dave Hunt, District Engineer
SUBJECT: **Approval of Professional Services Agreement with NV5 for geotechnical construction inspection services for the Truckee River Siphon Replacement Project**

BACKGROUND: The District's Truckee River Siphon Replacement Project (Project) is expected to begin construction in June 2019. To ensure that the Project is constructed according to the plans and specifications, and agency permit requirements, the District will be providing nearly full-time field inspection as well as construction management. The District has assembled a well-qualified team to provide inspection services throughout construction. Daily inspection and construction management will be performed collectively by District staff and Farr West Engineering. Earthwork observation, materials testing, and special inspection will be performed by NV5 (Holdrege & Kull), and survey support will be provided by Andregg Psomas,

DISCUSSION: District staff is proposing to contract with NV5 to provide geotechnical inspection services for the Project. NV5 prepared the original geotechnical engineering report (July 31, 2017) for the Project. NV5s scope of services will include:

- Observation of subsurface conditions encountered with respect to the original geotechnical engineering report;
- Field density testing of subgrade, engineered fill, bore pit backfill, trench backfill, and aggregate base;
- Laboratory testing of samples for maximum dry density evaluations (compaction curves) and gradation;

- Special inspection of reinforcing steel placement for the TTSA cast-in-place manhole base;
- Sampling and testing of concrete for the case-in-place manhole base; and
- Materials submittal review for conformance with the technical specifications.

ALTERNATIVES: 1. Approval of the proposal from NV5 to provide geotechnical construction inspection services for an amount not to exceed \$10,715.
2. Do not approve the proposal.

FISCAL/RESOURCE IMPACTS: The Truckee River Siphon Replacement Project is being funded through a combination of Sewer Capital and Sewer FARF. The total construction cost is estimated to be approximately \$2,250,000.

RECOMMENDATIONS: Staff recommends approval of the proposal from NV5 for providing geotechnical construction inspection services and recommends the General Manager be authorized to execute a Professional Service Agreement with NV5 in an amount not to exceed \$10,715.

ATTACHMENTS:

- NV5 Proposal dated February 13, 2019

DATE PREPARED: March 20, 2019

February 13, 2019
Proposal No. PT19013

Squaw Valley Public Service District
P.O. Box 2026
Olympic Valley, California 96146

Attention: Dave Hunt, P.E., District Engineer

Reference: Squaw Valley Public Service District – Truckee River Siphon Project
Olympic Valley/Placer County, California

Subject: Proposal for Earthwork Observation, Materials Testing and Special Inspection

This letter presents NV5's proposal to provide earthwork observation, materials testing and special inspection services for the Squaw Valley Public Service District Truckee River Siphon Project located in Olympic Valley/Placer County, California. NV5, formerly Holdrege & Kull, previously prepared a geotechnical engineering report for the project dated July 31, 2017 (Project No. 42275-01). The purpose of our services will be to provide the owner and project engineer with field data and information to assess compliance with the project plans and specifications. Included in this proposal are a brief summary of our understanding of the project, the scope of services we can provide, and an estimate of our fees.

Our proposal is based on our review of project plans titled, "2018 Truckee River Siphon Project" prepared by Farr West Engineering, dated December, 2018, and our previous experience at the project site.

PROPOSED CONSTRUCTION

The project will involve construction of a 12-inch HDPE and 16-inch HDPE sanitary sewer pipeline crossing under State Route 89 and the Truckee River using directional drilling and boring techniques. Anticipated cut/fill depths for the bore pits and underground structures are on the order of five feet. Appurtenant construction will include underground pipelines and utility vaults and a cast-in-place concrete manhole base.

SCOPE OF SERVICES

Based on our review of the project plans by Farr West Engineering, we anticipate providing the following services:

- Observation of the subsurface conditions encountered with respect to our geotechnical engineering report for the project.
- Field density testing of subgrade, engineered fill, bore pit backfill, trench backfill, and aggregate base.
- Laboratory testing of soil samples for maximum dry density evaluations (compaction curves) and gradation.
- Special inspection of reinforcing steel placement for the cast-in-place manhole base.

10775 Pioneer Trail Suite 213 | Truckee, CA 96161 | www.NV5.com | Office 530.587.5156 | Fax 530.587.5196

- Sampling and testing of fresh concrete for the cast-in-place manhole base. Field tests will be performed for temperate, slump and air content. A set of five, four-inch by eight-inch compressive strength cylinders will be cast for each day's placement. Cylinders will be tested at 7 days (one cylinder) and 28 days (three cylinders) with one hold cylinder.
- Project management and review including attending a pre-construction meeting for the project, material submittal review, scheduling and supervision of our technicians, review of data and reports, and report preparation.

Special inspection services will be performed in accordance with Chapter 17 of the California Building Code. Our services will not include supervision or direction of construction personnel or acceptance of the contractor's work; interpretation or modification of the project plans or specifications; or job site safety.

ESTIMATED FEE

Fees for our services would be provided on a time-and-expense basis in accordance with the enclosed 2019 Fee Schedule. We understand the project will be subject to state prevailing wage requirements. For the scope of services outlined above, we estimate our fees will range up to approximately \$10,715. A summary of our estimated fees is presented in Table 1, attached. Preparation of this proposal and our fee estimate required the following assumptions:

- Submittal review will include review of materials for use in backfill of the excavations and a concrete mix design for the cast-in-place manhole. We anticipate reviewing up to three submittals for earthwork materials and one concrete mix design. We anticipate attending one pre-construction meeting for the project.
- Site earthwork including underground utility construction and backfill, and subgrade preparation will require up to ten site visits by a field soils and materials tester. Field density testing performed within the CalTrans and Placer County right-of-way will be performed in accordance with current State of California Department of Transportation (CalTrans) test methods. We anticipate both ASTM and CalTrans Test Methods will be specified. We anticipate three ASTM laboratory compaction curves and two laboratory sieve analyses will be required during construction. We anticipate one to two site visits by an engineer to observe subsurface conditions encountered during construction.
- Special inspection and materials testing for cast-in-place concrete will require one site visit by an ICC certified special inspector to observe reinforcing steel placement for the cast-in-place manhole. One concrete placement will be required for one cast-in-place manhole base. We will provide an ACI concrete tester to sample the fresh concrete and perform field tests. We estimate one set of compressive strength cylinders will be cast. Cylinders will be picked up the following day and transported to our laboratory.

In the event that conditions arise which are beyond our control, unknown at the time this proposal was prepared, unanticipated based on available information, or differ significantly from the assumptions outlined above, we may need to revise our scope and estimated fee in order to complete the project. Should this occur, we would contact you for authorization before

proceeding with additional work. Actual time required may vary, depending on the contractor's schedule, weather, changes in engineering design, and other unexpected factors. We anticipate our services will be provided during regular business hours, 7:00 AM to 3:00 PM Monday through Friday. Services requested and performed outside of this time frame will be billed at overtime rates in accordance with our fee schedule. Additional services performed at the request of the Squaw Valley Public Service District will be billed on a time-and-expense basis based on the fee schedule applicable at the time services are provided. Progress billing for the project will be monthly.

LIMITATIONS

Testing and observation services provided by NV5 will be performed consistent with generally accepted practices currently employed in Northern California. The owner and contractor are hereby informed and acknowledge that even with diligent monitoring, construction defects or irregularities may occur. In all cases the contractor is solely responsible for the direction and quality of the work, adherence to plans and specifications, and repair of defects regardless of when they are discovered.

AUTHORIZATION

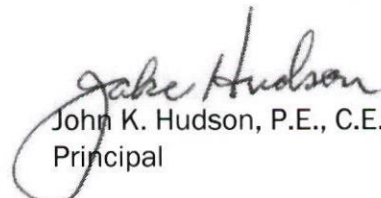
If this proposal meets your needs, please sign the enclosed Agreement for Construction Materials Testing Services and return a copy as our authorization to proceed.

We appreciate the opportunity to work with you on this project. If you have any questions regarding this proposal or require additional information, please contact the undersigned.

Sincerely,

NV5


Chris O'Malley
Construction Services Manager


John K. Hudson, P.E., C.E.G. (No. C 50923)
Principal

encl: Table 1 - Cost Estimate
2019 Fee Schedule
Agreement for Construction Materials Testing Services

TABLE 1
MATERIALS TESTING AND SPECIAL INSPECTION COST ESTIMATE
SVPSD - Truckee River Siphon Project

Task	Estimated Units	Unit Rate	Total
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Pre-Construction							
Supervisory Technician - Pre-construction Meeting	1	Days @	2	hrs/day	2	\$ 123.00	\$ 246.00
Associate Engineer - Submittal Review	5	Hours			5	\$ 175.00	\$ 875.00
Mileage	1	Trips @	25	miles/trip	25	\$ 0.70	\$ 17.50
SUBTOTAL =							\$ 1,138.50

Earthwork							
Field Soils and Materials Tester	10	Days @	4	hrs/day	40	\$ 117.00	\$ 4,680.00
Associate Engineer	2	Days @	2	hrs/day	4	\$ 175.00	\$ 700.00
Laboratory Compaction Curve	3	Tests			3	\$ 226.00	\$ 678.00
Laboratory Sieve Analysis	2	Tests			2	\$ 139.00	\$ 278.00
Mileage	12	Trips @	25	miles/trip	300	\$ 0.70	\$ 210.00
SUBTOTAL =							\$ 6,546.00

Concrete							
ICC Certified Structural Inspector	1	Days @	2	hrs/day	2	\$ 120.00	\$ 240.00
ACI Concrete Tester	1	Days @	4	hrs/day	4	\$ 117.00	\$ 468.00
ACI Concrete Tester - cylinder pick up	1	Days @	2	hrs/day	2	\$ 117.00	\$ 234.00
Laboratory Compression Tests	1	Sets @	5	cylinders/set	5	\$ 32.00	\$ 160.00
Mileage	3	Trips @	25	miles/trip	75	\$ 0.70	\$ 52.50
SUBTOTAL =							\$ 1,154.50

Report Preparation and Project Management							
Associate Engineer	5	Weeks @	0.5	hrs/week	2.5	\$ 175.00	\$ 437.50
Supervisory Technician	5	Weeks @	2	hrs/week	10	\$ 123.00	\$ 1,230.00
Project Assistant	5	Weeks @	0.5	hrs/week	2.5	\$ 82.00	\$ 205.00
SUBTOTAL =							\$ 1,872.50

TOTAL: \$ 10,711.50

2019 FEE SCHEDULE

PERSONNEL	HOURLY RATE
Project Assistant.....	\$82
AutoCAD Operator	\$105
Technical Editor	\$85
Assistant Engineer/Geologist	\$120
Staff Scientist	\$140
Staff Engineer/Geologist.....	\$140
Project Engineer/Geologist.....	\$155
Senior Engineer/Geologist.....	\$165
Associate Engineer/Geologist.....	\$175
Principal	\$235
Expert Testimony and Deposition (four-hour minimum)	\$340
Engineering Technician I.....	\$92
Engineering Technician II.....	\$97
Engineering Technician III.....	\$103
Certified Welding Inspector (CWI/AWS)	\$114
Non-Destructive Testing (NDT) Technician	\$114
ASNT Level III	\$167
Supervisory Technician	\$123
Construction Services Manager I.....	\$150
Construction Services Manager II.....	\$165

PREVAILING WAGE SERVICES	HOURLY RATE
Field Soils and Materials Tester, Soils/Asphalt	\$117
ACI Concrete Tester	\$117
ICC Fireproofing	\$115
Proofload/Torque Testing	\$115
AWS/CWI Certified Welding Inspector.....	\$123
ASNT Level II Non-Destructive Testing (NDT).....	\$129
ICC Certified Structural Inspector	\$120
DSA Masonry/Shotcrete and Lead Inspector	\$129
Travel Time – Tester/Inspector	\$92

FIELD EQUIPMENT	UNIT RATE
All-Terrain Vehicle	\$50/Day
Cone Penetrometer	\$90 Half Day/\$160 Full Day
Core Drill Machine.....	\$150 Half Day/\$255 Full Day
DAQ III/Seismic Refraction Survey	\$355/Day
Ground Penetrating Radar/Profometer	\$400/Day
Schmidt Hammer	\$25/day
pH/Conductivity Meter	\$54/Day
Photoionization Detector (PID)	\$110/Day
Tension Ram.....	\$32/Day
Turbidity Meter	\$54/Day
Water Quality Meter (pH, conductivity, temperature, DO).....	\$110/Day
1.5-Inch Pump and Controllers.....	\$145/Day
4-Inch Pump with Trailer	\$170/Day

Notes

- Mileage and hourly rates will be charged portal to portal. Mileage will be billed at \$0.70 per mile.
- Outside services will be billed at our cost plus 20 percent.
- Overtime rates for Saturday, Sunday, holiday, or over 8 hours/day: hourly rate plus \$35/Hour.
- Prevailing wage overtime rates for Saturday or over 8 hours/day: hourly rate plus \$35/Hour.
- Prevailing wage double time rates for Sunday, holiday, or over 12 hours/day: hourly rate plus \$70/Hour.
- Prevailing wage second shift rates: hourly rate plus \$16/Hour.
- A minimum 2-hour fee will be charged for scheduled site visits not cancelled in advance of arrival.
- Per Diem will be billed at cost plus 20 percent unless other arrangements are made.

2019 LABORATORY TESTING SERVICES

Soil
Aggregate
Concrete
Asphalt

ASTM TEST METHODS		UNIT COST
	■ ASTM A615, Reinforcing Steel Tensile Test to #8	\$91
	■ ASTM A615, Reinforcing Steel Bend Test to #8	\$30
	■ ASTM C39, Concrete Compressive Strength, 4x8	\$32
	■ ASTM C39, Concrete Compressive Strength, 6x12	\$40
	■ ASTM C78, Flexural Strength of Concrete	\$108
	■ ASTM C140, CMU Strength, Unit Weight, Absorption	\$205
	■ ASTM C780, Compressive Strength Mortar	\$31
	■ ASTM C1019, Compressive Strength Grout	\$31
	■ ASTM C1314, Compressive Strength Masonry Prisms	\$116
■	■ ■ ASTM C136, D422A Full Sieve Particle Size Analysis	\$139
■	■ ■ ■ ASTM D422B, Long Hydrometer Particle Size Analysis (specific gravity not included)	\$139
■	■ ■ ■ ASTM D422C, Full Sieve w/ Long Hydrometer Particle Size Analysis (spec. gravity not incl.)	\$183
■	■ ■ ■ ASTM D698, D1557, Compaction Curves (4-inch mold)	\$216
■	■ ■ ■ ASTM D698, D1557, Compaction Curves (6-inch mold)	\$226
■	■ ■ ■ ASTM D854, Specific Gravity	\$95
■	■ ■ ■ ASTM C117, D1140, No. 200 Mesh Wash Particle Size Analysis	\$92
■	■ ■ ■ ASTM D2166, Unconfined Compression Shear Strength	\$116
■	■ ■ ■ ASTM D2216, Oven Moisture Content	\$31
■	■ ■ ■ ASTM D2419, Sand Equivalent	\$114
■	■ ■ ■ ASTM D2434, Constant Head Permeability	\$184
■	■ ■ ■ ASTM D2435, One-Dimensional Consolidation	\$265
■	■ ■ ■ ASTM D2844, Resistance Value	\$280
■	■ ■ ■ ASTM D2850, Unconsolidated, Undrained, Triaxial Shear Strength (per point)	\$154
■	■ ■ ■ ASTM D2937, Density-Moisture	\$37
■	■ ■ ■ ASTM D3080, Direct Shear Strength (3 points minimum)	\$318
■	■ ■ ■ ASTM D4318, Atterberg Indices (Dry Method)	\$160
■	■ ■ ■ ASTM D4546, One-Dimensional Settlement or Swell	\$556
■	■ ■ ■ ASTM D4767, Consolidated, Undrained, Triaxial Shear Strength (per point)	\$184
■	■ ■ ■ ASTM D4829, Expansion Index (UBC Expansion Index)	\$160
■	■ ■ ■ ASTM D4832, Strength of CLSM	\$46
■	■ ■ ■ ASTM D5084, Falling Head Permeability	\$262
CALIFORNIA TEST METHODS		UNIT COST
■	■ ■ ■ ■ CTM 202, Analysis of Fine Coarse Aggregate	\$139
	■ ■ ■ ■ CTM 205, Percent of Crushed Particles	\$91
	■ ■ ■ ■ CTM 206, Specific Gravity/Absorption Coarse Aggregate	\$112
	■ ■ ■ ■ CTM 207, Specific Gravity/Absorption Fine Aggregate	\$112
	■ ■ ■ ■ CTM 208, Apparent Specific Gravity of Fine Aggregate	\$103
■	■ ■ ■ ■ CTM 216, Maximum Wet Density Determination	\$226
■	■ ■ ■ ■ CTM 217, Sand Equivalent	\$114
■	■ ■ ■ ■ CTM 226, Moisture Content by Oven	\$31
■	■ ■ ■ ■ CTM 227, Evaluating Cleanness of Coarse Aggregate	\$108
	■ ■ ■ ■ CTM 229, Durability Index	\$159
	■ ■ ■ ■ CTM 234, Uncompacted Void Content of Fine Aggregate	\$112
	■ ■ ■ ■ CTM 235, Percent of Flat and Elongated Particles	\$92
	■ ■ ■ ■ CTM 308, Bulk Density Hot Mix Asphalt (HMA)	\$40
	■ ■ ■ ■ CTM 309, Max Specific Gravity of HMA	\$170
	■ ■ ■ ■ CTM 370, Moisture Content with Microwave	\$26
	■ ■ ■ ■ CTM 382, Asphalt Content by Ignition Method	\$167
	■ ■ ■ ■ CTM 382, Asphalt Content by Ignition Method Correction Factor Development	\$514
	■ ■ ■ ■ Caltrans LP 2, 3, 4 Aggregate Asphalt and Dust Proportion	\$170

This is a partial list of the most common laboratory tests. ASTM/CTM Standards are used as guidelines.



SQUAW VALLEY PUBLIC SERVICE DISTRICT



FIRE DEPARTMENT REPORT

DATE: March 26, 2019
TO: District Board Members
FROM: Allen Riley, Fire Chief
SUBJECT: Fire Department Report – Information Only

BACKGROUND: The discussion section below provides information from the Fire Department regarding operations and activities that are not the subject of a separate report. This report is prepared to provide new information and recent progress only.

DISCUSSION: Training

EMS: EMS Protocols/Updates, Cardiac Rhythms/EKG, Zoll Monitor and Mega Codes, Documentation.

Fire/Rescue: Fire Attack, Ice Rescue, SLICERS-Flow Path, Fire Simulator, Rope Rescue, Forcible Entry, Haz-Gas, Loader and Ranger 21 Driver Training, Ventilation, VES, CGI in service Training.

Public Education

Child passenger safety car seat fittings, community CPR and CPR skills.
Snow Removal on Fire Hydrants-PSD/Mutual/NTPUD(Hwy 89 and Bridge 2 area).
Cornice removal from 305 Squaw Valley Road roof.

Fire Prevention

Commercial Inspections: Epic Skis, Dave's Ski Shop, Squaw Valley Lodge, Patagonia Store, Surefoot, Squaw Creek Villas, Meadows Condos, USPO, Uncorked, Squaw Dogs, California Jean Bar, Dave's Deli, Wildflower Baking, Christy Hill Condos, Creekside Charter School. Fireworks inspections at Squaw Valley Resort. Sprinkler Rough Inspections for 1469 Lanny Lane and 120 Smiley Court, final inspection for remodel at 182 Tiger Tail.

Equipment

Annual SCBA Fit Testing, new CPR manikins

Emergency Calls

Please see attached page.

Total calls for the period: 55 (February 20, 2019 to March 19, 2019)

January 1st – March 19th 2019: 159 Calls; January 1st – March 19th 2018: 167 Calls

ATTACHMENTS: Total Record Volume by Incident Type Report.

DATE PREPARED: March 20, 2019

Monthly Report (2/20/2019-3/20/2019)

56%

FIRE
Percentage of Total Incidents

44%

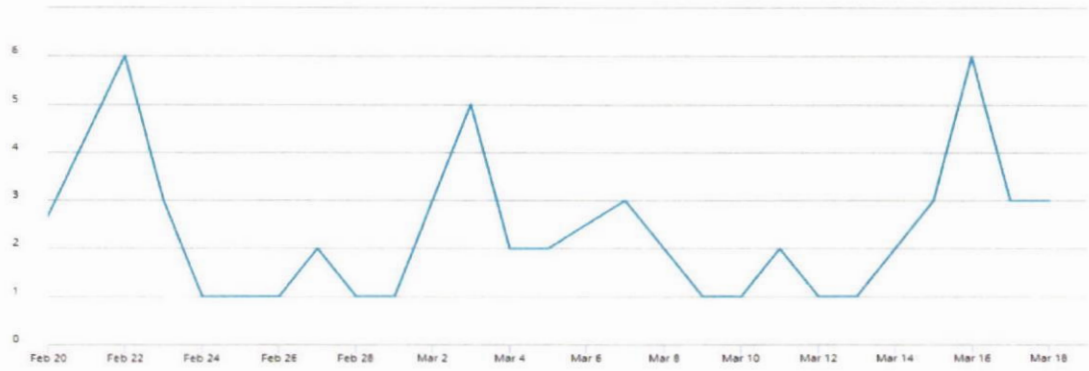
EMS
Percentage of Total Incidents

55

INCIDENTS
In Selected Time Slice

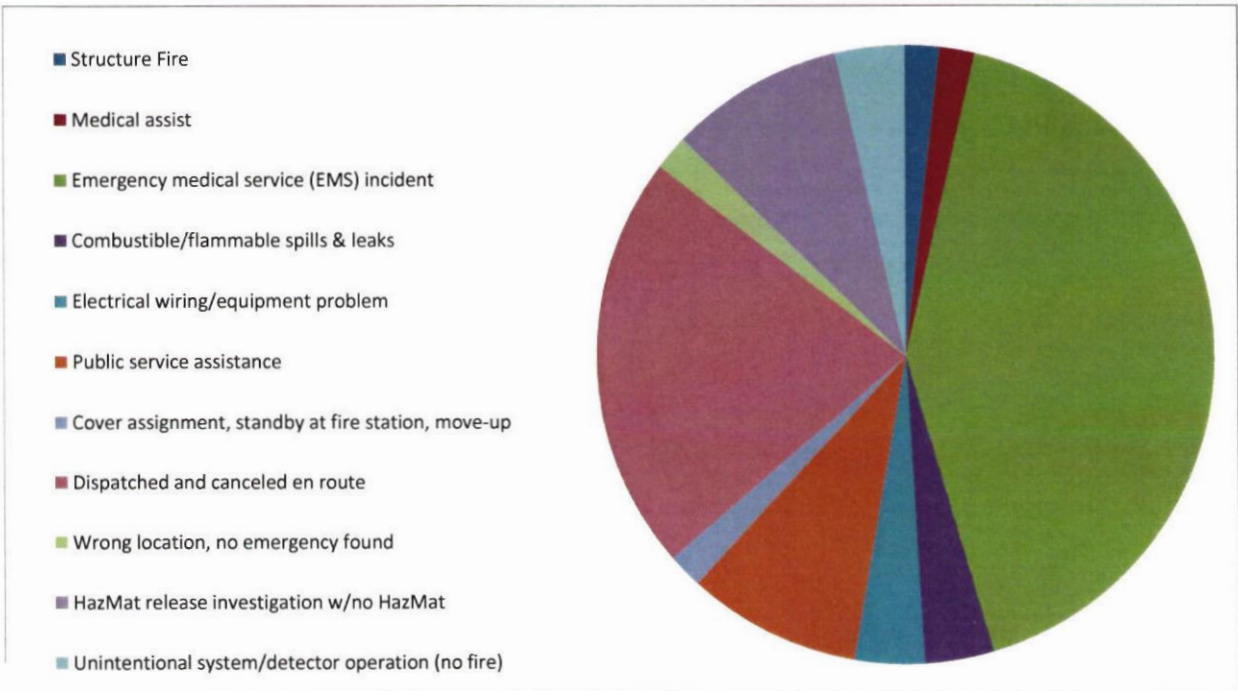
28

DAYS
In Selected Time Slice

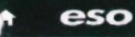


Counts

Week Ending	2/24/19	3/3/19	3/10/19	3/17/19	3/24/19	3/31/19	Total
Structure Fire						1	1
Medical assist				1			1
Emergency medical service (EMS) incident	6	3	6	7	1		23
Combustible/flammable spills & leaks		1		1			2
Electrical wiring/equipment problem		2					2
Public service assistance		1	3	1			5
Cover assignment, standby at fire station, move-up		1					1
Dispatched and canceled en route	2	2		7	1		12
Wrong location, no emergency found		1					1
HazMat release investigation w/no HazMat	1	2		2			5
Unintentional system/detector operation (no fire)	1		1				2
Total	10	13	11	18	3		55



Year to date (1/1/2019-3/20/2019)



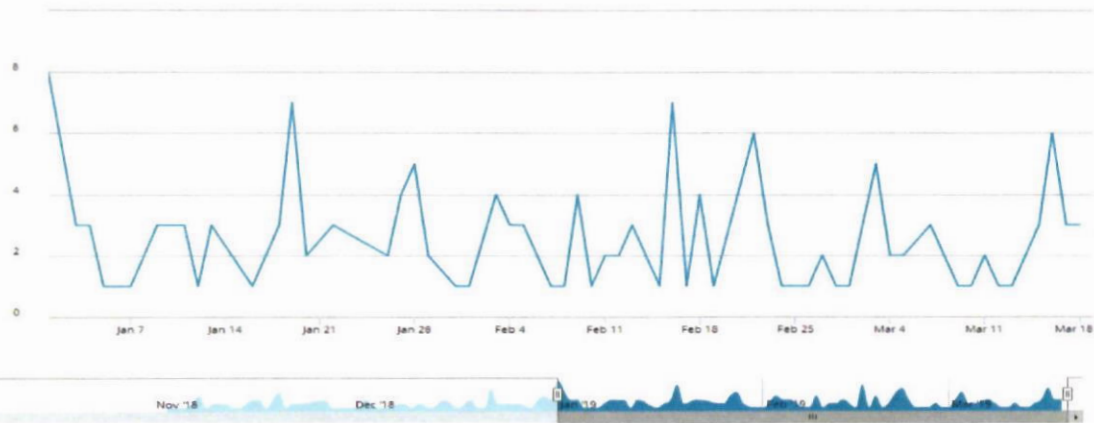
Total Record Volume by Incident Type

52%
FIRE
Percentage of Total Incidents

48%
EMS
Percentage of Total Incidents

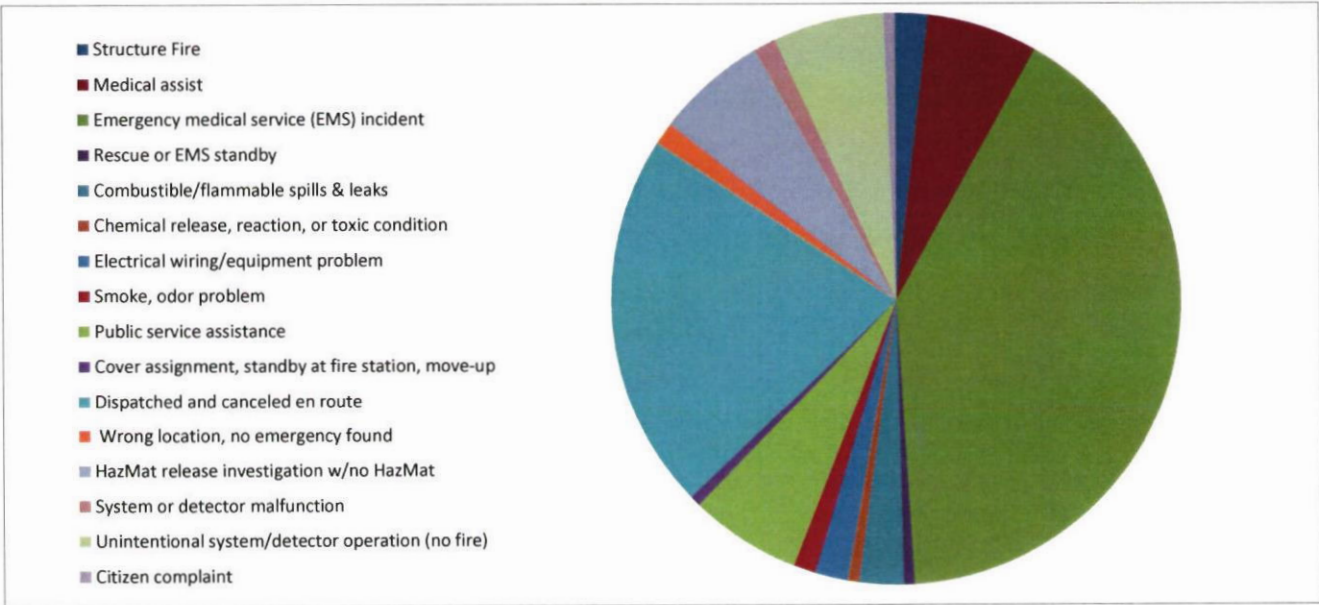
159
INCIDENTS
In Selected Time Slice

78
DAYS
In Selected Time Slice



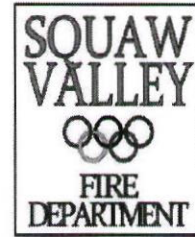
Counts

Week Ending	1/6/19	1/13/19	1/20/19	1/27/19	2/3/19	2/10/19	2/17/19	2/24/19	3/3/19	3/10/19	3/17/19	3/24/19	3/31/19	Total
Structure Fire		1	1									1		3
Medical assist		1	4					2	2		1			10
Emergency medical service (EMS) incident	4	6	6	5	5	9	7	6	3	6	7	1		65
Rescue or EMS standby	1													1
Combustible/flammable spills & leaks	1			1					1		1			4
Chemical release, reaction, or toxic condition							1							1
Electrical wiring/equipment problem				1					2					3
Smoke, odor problem		1	1											2
Public service assistance	1				2	1		1	1	3	1			10
Cover assignment, standby at fire station, move-up									1					1
Dispatched and canceled en route	6	2	2	2	3	3	3	3	2		7	1		34
Wrong location, no emergency found						1			1					2
HazMat release investigation w/no HazMat					1	1	2	2	2		2			10
System or detector malfunction				1		1								2
Unintentional system/detector operation (no fire)	1	2	2	1		1	1	1		1				10
Citizen complaint			1											1
Total	15	16	15	9	13	15	16	15	13	11	18	3		159





SQUAW VALLEY PUBLIC SERVICE DISTRICT



WATER & SEWER OPERATIONS REPORT

DATE: March 26, 2019

TO: District Board Members

FROM: Brandon Burks, Operations Superintendent

SUBJECT: Operations & Maintenance Report for February 2019 – Information Only

BACKGROUND: The following is a discussion of the District’s operations from the month noted above. It also includes the maintenance activities performed by the Operations Department that are not the subject of a separate report. This report is formatted to provide new information and recent progress only.

DISCUSSION: Flow Report – February 2019

Water Production:	7.14 MG
Comparison:	0.51 MG more than 2018
Sewer Collection:	9.29 MG
Comparison:	2.35 MG more than 2018
Aquifer Level: February 28, 2019:	6,188.1'
February 28, 2018:	6,188.1'
Highest Recorded:	6,192.0'
Lowest Recorded:	6,174.0'
Creek Bed Elevation, Well 2:	6,186.9'
Precipitation: February 2019:	24.06"
Season to date total:	51.57"
Season to date average:	37.46"
% to year to date average:	137.66%

Flow Report Notes:

- The *Highest Recorded Aquifer Level* represents a rough average of the highest levels measured in the aquifer during spring melt period.
- The *Lowest Recorded Aquifer Level* is the lowest level recorded in the aquifer at 6,174.0 feet above mean sea level on October 5, 2001. This level is not necessarily indicative of the total capacity of

the aquifer.

- The *Creek Bed Elevation* (per Kenneth Loy, West Yost Associates) near Well 2 is 6,186.9 feet.
- *Precipitation Season Total* is calculated from October 2018 through September 2019.
- The true *Season to date Average* could be higher or lower than the reported value due to the uncertainty of the Old Fire Station precipitation measurement during the period 1994 to 2004.
- In October 2011 the data acquisition point for the aquifer was changed from Well 2 to Well 2R.

Leaks and Repairs

Water

- The District issued 9 leak/high usage notifications.
- Responded to zero after-hours customer service calls.

Sewer

- Responded to zero after-hours customer service calls.

Vehicles and Equipment

Vehicles

- Cleaned vehicles and checked inventory.
- Annual Maintenance.

Equipment

- Annual maintenance.

Operations and Maintenance Projects

1810 Squaw Valley Road (Old Fire Station)

- Inspected and tested the generator.
- General housekeeping.

305 Squaw Valley Road (Administration and Fire Station Building)

- Inspected and tested the generator.

Water System Maintenance

- Two bacteriological tests were taken: one at 1810 Squaw Valley Road and one at Resort at Squaw Creek; both samples were reported absent.
- Leak detection services performed: one.
- Customer service turn water service on: zero.
- Customer service turn water service off: zero.
- Responded to zero customer service calls with no water.

Operation and Maintenance Squaw Valley Mutual Water Company

- Basic services.

Sewer System Maintenance

- Check for I and I issues.

Telemetry

- The rainfall measurements for the month of February were as follows: Nova Lynx 24.06", Squaw Valley Snotel: 24.40".

Administration

- Monthly California State Water Boards report.
- Citation from State Water Resources Board for 2 Positive Coliform test results in November 2018.

Services Rendered

- Underground Service Alerts (5)
- Pre-remodel inspections (0)
- Final inspections (0)
- Fixture count inspections (0)
- Water service line inspections (0)
- Sewer service line inspections (0)
- Sewer main line inspections (0)
- Water quality complaint investigations (0)
- Water Backflow Inspections (0)
- FOG inspections (0)
- Toilet Rebate Inspections (0)

Other Items of Interest

- Training – SDRMA Online class, SDRMA Safety Booklet.

ATTACHMENTS: Monthly Water Audit Report

DATE PREPARED: March 13, 2019

Squaw Valley Public Service District - Monthly Water Audit Report

Audit Month: February Report Date: March 14, 2019 Performed By: Brandon Burks
Year: 2019

Meter Reader: Jason McGathey Reading begin Date & Time: 3/1/19 8:30 AM
Reading end Date & Time: 3/1/19 1:30 PM
Total lag time: 6 Hours

Begin Audit Period: 1/31/19 12:00 AM
End Audit Period: 3/1/19 12:00 AM

Total Metered Consumption for audit period specified (including hydrant meters): 5,939,202

Additional Consumption - Unmetered
Fire Department Use: 10,000
Hydrant Flushing: 5,000
Blow-Off Flushing: _____
Sewer Cleaning: _____
Street Cleaning: _____
Well Flushing: _____
Tank Overflows: _____
Unread Meter Estimated Reads: _____
Other: _____
Total Unmetered Consumption (for audit period specified): 15,000

Estimated Unknown Loss - Unmetered
Known Theft: _____
Known Illegal Connections: _____
Total Estimated leaks that have been repaired: _____
Total Estimated Unmetered (for audit period specified): _____

Total Production for audit period specified: 7,402,895

Total Metered/Unmetered Consumption for audit period specified: 5,954,202

Total Water Loss (Production - Consumption): 1,448,693

Comments: The production totals are different than the monthly report due to a different time frame being used.

* Note - All Production & Consumption Totals In U.S. Gallons *

IMPORTANT INFORMATION ABOUT YOUR DRINKING WATER

Este informe contiene información muy importante sobre su agua potable.
Tradúzcalo o hable con alguien que lo entienda bien.

Squaw Valley Public Services District Had Levels of Coliform Bacteria Above the Drinking Water Standard

Our water system recently violated a drinking water standard. Although this is not an emergency, as our customers, you have a right to know what you should do, what happened, and what we did to correct this situation.

We routinely monitor for drinking water contaminants. We collected 12 samples to test for the presence of coliform bacteria during November 2018. Two of those samples showed the presence of total coliform bacteria. The standard is that no more than one sample per month may do so.

What should I do?

- **You do not need to boil your water or take other corrective actions.**
- This is not an emergency. If it had been, you would have been notified immediately. Total coliform bacteria are generally not harmful themselves. *Coliforms are bacteria which are naturally present in the environment and are used as an indicator that other, potentially-harmful, bacteria may be present. Coliforms were found in more samples than allowed and this was a warning of potential problems.*
- Usually, coliforms are a sign that there could be a problem with the system's treatment or distribution system (pipes). Whenever we detect coliform bacteria in any sample, we do follow-up testing to see if other bacteria of greater concern, such as fecal coliform or *E. coli*, are present. **We did not find any of these bacteria in our subsequent testing, and further testing shows that this problem has been resolved.**
- People with severely compromised immune systems, infants, and some elderly may be at increased risk. These people should seek advice about drinking water from their health care providers. General guidelines on ways to lessen the risk of infection by microbes are available from U.S. EPA's Safe Drinking Water Hotline at 1(800) 426-4791.
- If you have other health issues concerning the consumption of this water, you may wish to consult your doctor.

What happened? What was done?

One of two routine bacteriological samples collected on November 6, 2018, tested positive for total coliform bacteria. On November 7, 2018, our lab notified the Squaw Valley PSD (District), and on November 8, 2018, we collected the seven repeat samples. One of these repeat samples also tested positive for total coliform bacteria. District personnel then flushed the water system on November 9, 2018. Following flushing, we collected three more samples on November 13, 2018, all of which tested absent for total coliform bacteria. Our operators

Attachment A

investigated the water system for possible sources of contamination and none were found. We believe that the positive samples were caused by problems with the sample taps themselves and sampling technique and we have taken steps to address both issues. Once again, no E. coli was detected in any of the samples collected from the Squaw Valley Public Services District water system during the month of November 2018.

For more information, please contact Michael Geary at 530-583-4692 or P.O. Box 2026 Olympic Valley, CA 96146.

Please share this information with all the other people who drink this water, especially those who may not have received this notice directly (for example, people in apartments, nursing homes, schools, and businesses). You can do this by posting this public notice in a public place or distributing copies by hand or mail.

Secondary Notification Requirements

Upon receipt of notification from a person operating a public water system, the following notification must be given within 10 days [Health and Safety Code Section 116450(g)]:

- **SCHOOLS:** Must notify school employees, students, and parents (if the students are minors).
- **RESIDENTIAL RENTAL PROPERTY OWNERS OR MANAGERS** (including nursing homes and care facilities): Must notify tenants.
- **BUSINESS PROPERTY OWNERS, MANAGERS, OR OPERATORS:** Must notify employees of businesses located on the property.

This notice is being sent to you by the Squaw Valley PSD

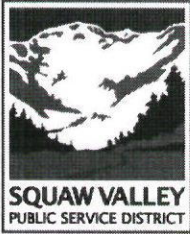
State Water System ID#: 3110020. Date distributed: _____.

California TCR – rTCR Interim Requirements

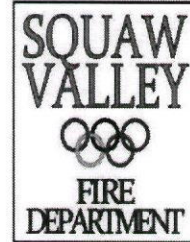
	Current CA TCR	Federal rTCR	Additional Actions
Bacteriological Sample Siting Plans	Must... <ul style="list-style-type: none"> Identify routine sample locations representative of the distribution system Describe rotation plan for routine sample locations (if needed) Certify training of personnel collecting samples if not done by certified operators 	...And... <ul style="list-style-type: none"> Identify repeat sample locations for each routine sample location Identify triggered source sampling needed to comply with Ground Water Rule Identify sample schedule for collection of routine, repeat and triggered source sampling Seasonal system monitoring plan (if applicable) 	Submit revised Bacteriological Sample Siting Plan to local DDW District Office or County Environmental Health Office, as necessary.
Routine Sample Frequency	Community Water Systems <ul style="list-style-type: none"> Table 64423-A (Section 64423, Title 22, CCR) Non-Community Water Systems <ul style="list-style-type: none"> Table 64423-A, or reduced monitoring as approved by BSSP 	Community Water Systems <ul style="list-style-type: none"> Table 64423-A (Section 64423, Title 22, CCR) Non-Community Water Systems <ul style="list-style-type: none"> Table 64423-A, or reduced monitoring as approved by BSSP 	No changes necessary. Monitoring frequencies remain the same.
Repeat Sampling <ul style="list-style-type: none"> Following a TC-positive or E.coli-positive sample result 	Collect repeat sample set of 3 repeat samples (original, upstream, downstream within 5 service connections)	Collect repeat sample set of 3 repeat samples (original, upstream, downstream within 5 service connections)	No changes necessary
Repeat Sampling <ul style="list-style-type: none"> For systems collecting one routine sample per month 	Collect a repeat sample set of 4 repeat samples	Collect a repeat sample set of 4 repeat samples	Failure to collect all required repeat samples is a Level 1 Coliform Treatment Technique Trigger
Additional Routine Sampling <ul style="list-style-type: none"> For systems collecting less than 5 routine samples per month, and have at least one TC-positive sample in a month 	Must... <ul style="list-style-type: none"> Collect 5 routine samples the following month 		

California TCR – rTCR Interim Requirements

	Current CA TCR	Federal rTCR	Additional Actions
<p>Total Coliform MCL Exceedances</p> <ul style="list-style-type: none"> • 2 or more TC-positive samples, if collecting less than 40 samples per month • Greater than 5.0% TC-positive samples, if collecting 40 or more samples per month 	<p>Must...</p> <ul style="list-style-type: none"> • Distribute Tier 2 Public Notification to customers within 30 days of learning of the exceedance • Notify local DDW District Office or County Environmental Health Office within 24 hours of learning of the exceedance <p style="text-align: center;">Total Coliform MCL Violation</p>	<p>...And...</p> <ul style="list-style-type: none"> • Conduct and submit Level 1 Assessment to state(or county) within 30 days <p style="text-align: center;">Level 1 Coliform Treatment Technique Trigger</p>	<p>A second Level 1 Coliform Treatment Technique Trigger within 12 months requires a Level 2 Assessment by the state (or county)</p>
<p>Acute Total Coliform MCL Exceedances</p> <ul style="list-style-type: none"> • E.Coli-positive repeat sample following a TC-positive routine sample • TC-positive repeat sample following a E.Coli-positive routine sample 	<p>Must...</p> <ul style="list-style-type: none"> • Distribute Tier 1 Public Notification to customers within 24 hours of learning the exceedance. • Notify local DDW District Office or County Environmental Health Office by the end of the business day <p style="text-align: center;">Acute Total Coliform MCL Violation</p>	<p>...And...</p> <ul style="list-style-type: none"> • Notify local DDW District Office or County Environmental Health Office to schedule Level 2 Assessment <p style="text-align: center;">E.Coli MCL Violation Level 2 Coliform Treatment Technique Trigger</p>	
<p>E.coli MCL Exceedances</p> <ul style="list-style-type: none"> • Failure to collect all required repeat samples following an E.coli-positive routine sample • Failure to test for E.coli when any repeat sample is TC-positive 		<p>Must...</p> <ul style="list-style-type: none"> • Distribute Tier 1 Public Notification to customers within 24 hours of learning the exceedance. • Notify local DDW District Office or County Environmental Health Office by the end of the business day, and to schedule Level 2 Assessment <p style="text-align: center;">E.Coli MCL Violation Level 2 Coliform Treatment Technique Trigger</p>	



SQUAW VALLEY PUBLIC SERVICE DISTRICT



ENGINEERING REPORT

DATE: March 26, 2019

TO: District Board Members

FROM: Dave Hunt, District Engineer

SUBJECT: Engineering Report – Information Only

BACKGROUND: The discussion section below provides information from the District Engineer on current projects and the department’s activities that are not the subject of a separate report. This report is prepared to provide new information and recent progress only.

DISCUSSION: Meetings

The District Engineer participated in the following meetings in the last month:

- SVPSD Board Meeting
- Monthly Planning Meeting - Staff
- General Manager – District Engineer – Weekly
- District Engineer – Operations Superintendent - Weekly
- Junior Engineer Staff Meetings – Weekly
- Budget Meetings – Several
- OMP Meetings - Several
- Sewer Master Plan Meetings – Junior Engineer
- Asset Management/GIS Meetings – Farr West Engineering

Truckee River Siphon Replacement Project

- Awarded construction contract for \$1,711,450 to Cruz Construction.
- Pre-construction meeting scheduled for March 27, 2019.
- Construction June-October 2019.

Zone 3 Booster Pump Station Upgrade Project

- Electrical contractor replaced emergency generator manual transfer switch and breakers.
- Operations staff is installing new piping, pumps, flow meter, and pH analyzer in January/February 2019.

Water Tank Recoating Projects

- All three District tanks were cleaned and inspected in October 2018.
- Engineering staff is preparing design documents for recoating the interior and exterior of the West Tank.
- West Tank recoating is anticipated to occur in late summer 2019 or spring 2020.

PlumpJack Squaw Valley Inn – Phase 2 Well Equipping

- District was notified by developer that the project has been put on hold until at least 2020.
- District will wait to equip the well until 2020, regardless of if the developer moves forward with their project or not.
- Staff will communicate with the Division of Drinking Water to assess a variance with respect to the existing sewer line location.
- Staff will communicate with County regarding CEQA requirements.

Granite Chief “A” Line Sewer Replacement Project

- Staff has submitted easement documents to five (5) homeowners for the replacement sewer main.
- Design of improvements are pending securing necessary easements.

Sewer and Water Master Plan Updates

- Staff is currently working on Capital Replacement and Improvement Plans (CRP/CIP) for the water and sewer systems.
- CRP/CIP will support the upcoming FY2020 budget preparation.
- Ongoing assembly of master plan chapters is ongoing with anticipated delivery dates of draft master plans for the summer 2019.

Water and Sewer Standard Details and Technical Specifications Update

- Staff is preparing a complete overhaul of the District’s water and sewer standard details and technical specifications.
- Drafts will be provided at the April 2019 Board meeting.

VueWorks/Asset Management Implementation

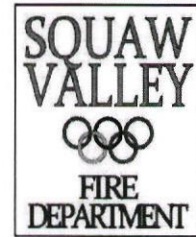
- Staff is working with GIS consultant to QA/QC and update water and sewer system GIS database.
- District will start to use ArcGIS Online to allow for in-house database edits, and basic map preparation.
- Staff will also leverage the capabilities of AGOL for field inspection and data collection.
- The GIS database continues to grow with the inclusion of water and sewer system inspection and work history data.

ATTACHMENTS: None.

DATE PREPARED: March 21, 2019



SQUAW VALLEY PUBLIC SERVICE DISTRICT



ADMINISTRATION & OFFICE REPORT

DATE: March 26, 2019
TO: District Board Members
FROM: Jessica Asher, Board Secretary
SUBJECT: Administration & Office Report –Information Only

BACKGROUND: The following is a discussion of office activities and brief status reports regarding administration that are not the subject of a separate report. This report is formatted to provide new information and recent progress only.

DISCUSSION: Form 700 Statement of Economic Interests

All Board members are required to complete an annual Statement of Economic Interests for filing with Placer County and the State of California Fair Political Practices Commission (FPPC). The 2018/2019 forms have all been received and were mailed to the Placer County Clerk – Recorder – Elections Office on March 21, 2019. The newly appointed Director will be required to complete an “assuming office” statement within thirty days of assuming office, Jessica Asher will coordinate this submission.

Mitel – New Phone Systems

The installation process of the new Mitel phone system is almost complete; AT&T has scheduled a pre-test appointment for Monday, March 25th to test the fiber optic lines that were installed in February. Once that test is complete, a technician from Maverick Networks, Inc. will come up to connect the AT&T lines to the Mitel Server, and the phone system will be updated.

Special District Risk Management Authority (SDRMA) Credit Incentive Points

To receive \$4,634 in Credit Incentive Points towards Property/Liability and Workers’ Comp Insurance for the upcoming year, Directors Cox and Hudson participated in an additional training: “Keeping Up the Brown Act.”

SDRMA hosts the Spring Education Day to provide training and information regarding coverages, online training programs, technology and many other member services. Jessica Grunst, Accounting and HR Specialist, plans to attend the event today, March 26th in Sacramento. Attendance at this event earns the District

additional Credit Incentive Points towards Property/Liability and Workers' Comp Insurance of \$4,634.

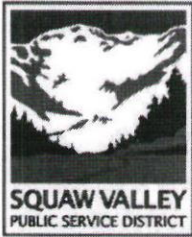
The Credit Incentive Points will reduce the District's annual contribution for property/liability and workers' compensation programs by \$34,756. Thank you for your assistance securing this credit!

Anticipated decrease in Worker's Compensation Charges for FY 2020:

In efforts to assist with the budgeting process, SDRMA released our FY '19-'20 Workers Comp Rates. We are expected to see a 28% decrease, or about \$47,000. This is the lowest Experience Modification (EMOD) rate we have seen in over ten years. The EMOD rate is based off a rolling three-year cycle and is a factor of both claims and rate class. The ability of an employer to directly affect his/her EMOD serves as an incentive to control or eliminate workplace injuries. We have done this by implementing several different safety incentive programs, and we feel it has had significant impacts. Some of the safety reward programs are time off hours rewarded bi-annually and monetary incentives paid annually to employees without injuries. We also have monthly safety meetings, as well as health and fitness testing for the Fire Department personnel that was implemented during the last MOU negotiations. We are always looking into fresh ideas to keep the district staff safe and engaged and welcome any further suggestions.

ATTACHMENTS: None.

DATE PREPARED: March 21, 2019



SQUAW VALLEY PUBLIC SERVICE DISTRICT

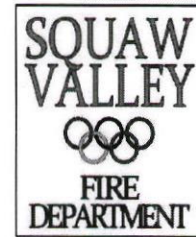


EXHIBIT # G-5
4 pages

MANAGEMENT REPORT

DATE: March 26, 2019
TO: District Board Members
FROM: Mike Geary, General Manager
SUBJECT: Management Report – Information Only

BACKGROUND: The discussion section below provides information from the District's management on current projects and activities that are not the subject of a separate report. This report is prepared to provide new information and recent progress only.

DISCUSSION: The General Manager participated in the following meetings in the last month:

- Direct Reports – weekly with Fire Chief, Finance & Administration Manager, District Engineer, Operations Superintendent, Board Secretary
- Two Parks and Recreation Committee / OMP Community meetings
- Finance Committee
- Olympic Meadow Property – Squaw Creek Restoration Projects – David Shaw, Balance Hydrologics
- Olympic Meadow Property – nine meetings with staff, directors, TDLT, consultants, stakeholders, realtor and regional leaders
- Director of the Board Appointment – six meetings to establish candidate selection process and provide information to the public regarding filling the vacancy
- 1810 SV Road Lease – review terms with staff.
- Olympic Meadow Property – presentation to First Tuesday Breakfast Club
- TTSA Manager's Meeting
- Olympic Meadow Property – presentation to Coldwell Banker Realtor's Group
- Monthly Planning – staff
- Pre-Appointment Orientations for Director of the Board – five applicants.
- Personnel Policies & Procedures Manual Update – staff
- Fire Department Budget – staff
- Annual Budget – staff
- SWRCB Citation of Violation for Coliform – two meetings with staff and

State regulator

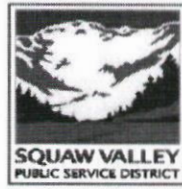
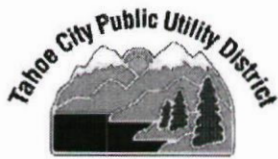
- Squaw Valley Business Association
- Special Board Meeting
- 1810 SV Road Roofs Replacement Project – District Engineer

Comment Letter Re: Support for Senate Bill 669 – Safe Drinking Water Fund

Mike Geary signed a letter of support, drafted by Sean Barclay, General Manager of Tahoe City Public Utility District (PUD), regarding Senate Bill 669 (Caballero), which would create a Safe Drinking Water Trust (Trust) at the state Treasury. The purpose of the Trust would be to provide a durable funding source to help community water systems in disadvantaged communities provide their customers with access to safe drinking water. The Trust is thought to be a better approach than a statewide water tax. The letter was also signed by North Tahoe PUD, Tahoe City PUD, South Tahoe PUD, Truckee Donner PUD and Alpine Springs County Water District.

ATTACHMENTS: Letter supporting Senate Bill 669 – Safe Drinking Water Fund.

DATE PREPARED: March 18, 2019



February 28, 2019

The Honorable Benjamin Allen (Chair)
Senate Environmental Quality Committee
State Capitol 4076
Sacramento, CA 95814

RE: SB 669 (Caballero): Safe Drinking Water Trust - SUPPORT

Dear Senator Allen,

Our coalition of regional Lake Tahoe water agencies supports SB 669 (Caballero), which would create the Safe Drinking Water Trust (Trust) at the state Treasury. The purpose of the Trust would be to provide a durable funding source to help community water systems in disadvantaged communities provide their customers with access to safe drinking water. The Trust is a better approach than a statewide water tax.

There currently exists a funding gap for operation and maintenance (O&M) costs for the treatment of drinking water by community water systems in disadvantaged communities. O&M costs generally cannot be financed with existing federal and state safe drinking water funding sources that are available for capital costs. In some situations, the consolidation of a failing community water system with one or more systems may be the most effective solution. The Safe Drinking Water Trust proposed in SB 669 would provide a durable funding source to provide financial assistance for replacement water as a short-term solution, consolidation and ongoing O&M costs.

The Trust would be funded with an infusion of General Fund dollars during a budget surplus year. With the record budget surplus for the 2019-20 Fiscal Year, this is the perfect year to create and fund the Trust. The state would invest the Trust's principal, and the net income from the Trust would be transferred on an ongoing basis to a Safe Drinking Water Fund that would be administered by the State Water Resources Control Board.

The Trust is a better approach than a statewide water tax because it is not sound policy to tax a resource that is essential to life. Unlike a regressive water tax and the associated implementation costs at about

3,000 local water systems, the Trust would not drive up water costs and work against the state's Human Right to Water policy of affordable water.

For the above reasons, we respectfully asks you to vote "Aye" for SB 669.



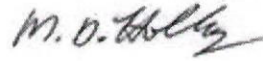
Sean Barclay
General Manager
Tahoe City Public Utility District



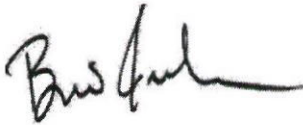
John A. Thiel, P.E., M.B.A.
General Manager
South Tahoe Public Utility District



Mike Geary
General Manager
Squaw Valley Public Service District



Michael Holley
General Manager
Truckee Donner Public Utility District



Bradley A. Johnson, P.E.
General Manager/CEO
North Tahoe Public Utility District



John M. Collins
General Manager
Alpine Springs County Water District

cc. Senator Anna Cabellero

AFFIDAVIT OF POSTING

Name of Meeting(s): Regular Board Mtg

Date of Meeting(s): 3/26/2019

I, J.Asher certify that we (JA/^{MG}FG) posted the agenda for the above meeting(s) in two (2) conspicuous places located within the boundaries of the Squaw Valley Public Service District. The posting locations were:

1. District Office at 305 Squaw Valley Road (JA)
2. Squaw Valley Post Office at 1600 Squaw Valley Road (MG)

The posting was accomplished on 3/22/19 at 5:00 p.m.

I declare under penalty of perjury that the above statements are true and correct.

Executed at Olympic Valley, California on 3/22/19

Jessica Asher, Board Secretary

